

**FISCAL YEAR 2020 BUDGET**

**Fund Summary**

**Fund Name** : Health Special Revenue  
**Business Area** : Houston Health Department  
**Fund No./Bus. Area No.** : 2002 / 3800

	<u>FY2019 Current Budget</u>	<u>FY2019 Estimate</u>	<u>FY2020 Budget</u>
Beginning Fund Balance	6,267,664	6,267,664	4,780,221
Current Revenues	3,544,200	3,739,940	3,725,550
Total Available Resources	<u>9,811,864</u>	<u>10,007,604</u>	<u>8,505,771</u>
Maintenance and Operations	5,756,881	5,227,383	6,388,829
Total Expenditures	<u>5,756,881</u>	<u>5,227,383</u>	<u>6,388,829</u>
Planned Ending Fund Balance	<u>4,054,983</u>	<u>4,780,221</u>	<u>2,116,942</u>
Total Budget	<u><u>9,811,864</u></u>	<u><u>10,007,604</u></u>	<u><u>8,505,771</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	2,738,224	1,489,473	723,872
Committed	1,316,759	3,290,748	1,393,070
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2019 Budget, the FY2019 Estimate and the FY2020 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

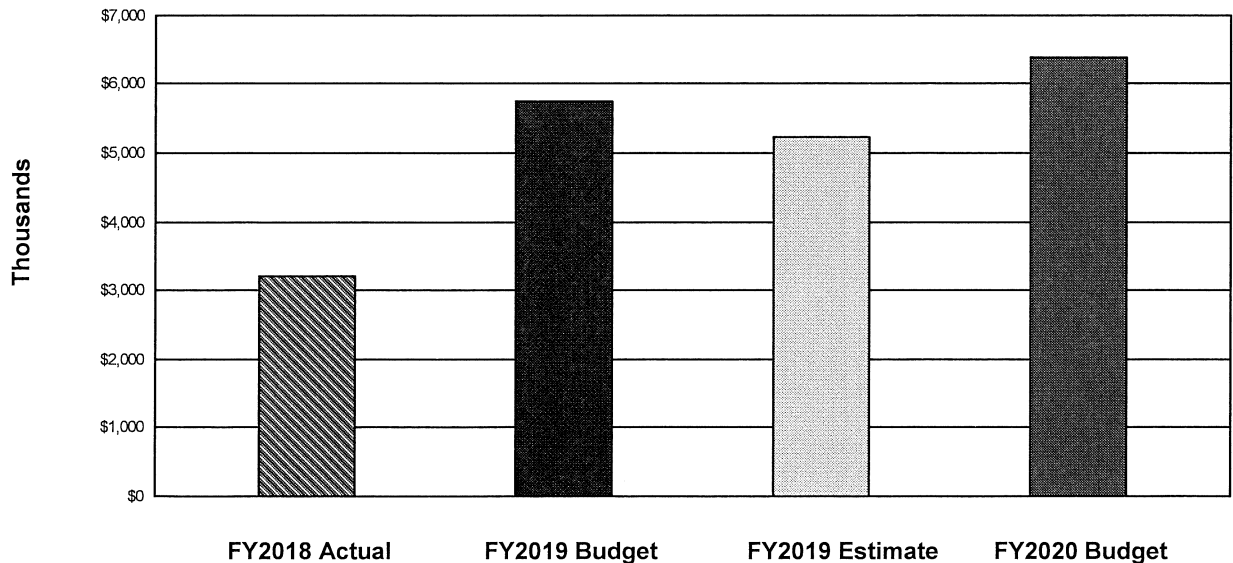
**FISCAL YEAR 2020 BUDGET**

**Business Area Budget Summary**

**Fund Name** : Health Special Revenue  
**Business Area** : Houston Health Department  
**Fund No. /Bus. Area No.** : 2002 / 3800

		<b>FY2018 Actual</b>	<b>FY2019 Current Budget</b>	<b>FY2019 Estimate</b>	<b>FY2020 Budget</b>
Expenditures	Personnel Services	1,875,156	2,325,009	2,344,153	<b>2,837,090</b>
	Supplies	154,896	326,300	261,500	<b>439,250</b>
	Other Services and Charges	1,175,648	2,571,558	2,089,730	<b>2,409,475</b>
	Equipment	0	290,000	362,000	<b>570,000</b>
	Non-Capital Equipment	3,966	244,014	170,000	<b>133,014</b>
	Total M & O Expenditures	<u>3,209,666</u>	<u>5,756,881</u>	<u>5,227,383</u>	<b>6,388,829</b>
	Debt Service & Other Uses	0	0	0	<b>0</b>
	Total Expenditure	<u>3,209,666</u>	<u>5,756,881</u>	<u>5,227,383</u>	<b>6,388,829</b>
Revenues		3,375,790	3,544,200	3,739,940	<b>3,725,550</b>
Staffing	Full-Time Equivalents - Civilian	21.6	28.4	28.8	<b>35.5</b>
	Full-Time Equivalents - Classified	0.0	0.0	0.0	<b>0.0</b>
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	<b>0.0</b>
	Total	<u>21.6</u>	<u>28.4</u>	<u>28.8</u>	<b>35.5</b>
	Full-Time Equivalents - Overtime	0.2	0.2	0.2	<b>0.3</b>
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> <li>o The FY2020 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.</li> <li>o The FY2020 Budget includes funding of \$210,000 in personnel transfers from General Fund to accommodate the reduction.</li> <li>o The FY2020 Budget includes funding of \$280,000 in vehicles &amp; capital equipments, and \$300,000 in service contract with Veteran Affairs.</li> </ul>				

**Health Special Revenue  
Houston Health Department  
Expenditure Summary**



**FISCAL YEAR 2020 BUDGET**

**Business Area Performance Measures**

**Fund Name** : Health Special Revenue  
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Performance Measures	FY2018 Actual	FY2019 Target	FY2019 Estimate	FY2020 Target
Congregate Meals for Senior Citizens	29,135	30,000	30,394	25,000
Consumer Foods Technology Fees	26,285	24,826	28,311	26,309
Private Ambulance Inspections/Permits	18,002	1,824	1,326	3,240
Radio Frequency Identification Device Permits	958	982	1,008	1,008
Expenditures Adopted Budget vs Actual Utilization	55%	98%	91%	98%
Revenues Adopted Budget vs Actual Utilization	83%	100%	106%	100%

**FISCAL YEAR 2020 BUDGET**

<b>Division Summary</b>							
<b>Fund Name : Health Special Revenue</b>							
<b>Business Area : Houston Health Department</b>							
<b>Fund No. /Bus Area No. : 2002 / 3800</b>							
<b>Division Description</b>		<b>FY2018 Actual</b>		<b>FY2019 Estimate</b>		<b>FY2020 Budget</b>	
		<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>
<b>HHD - Administrative Services</b>	<b>380002</b>						
Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for restricted accounts.		2.5	290,722	2.0	376,140	0.0	130,099
<b>HHD - Environmental Health</b>	<b>380004</b>						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).		7.5	1,261,784	7.1	2,592,043	17.4	3,647,555
<b>HHD - Community Health Services</b>	<b>380005</b>						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.		11.3	1,313,778	18.5	1,767,400	16.9	1,908,766
<b>HHD - Public Health Infrastructure</b>	<b>380008</b>						
Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services.		0.1	125,158	0.2	109,800	0.2	160,456
<b>HHD - Human Services</b>	<b>380009</b>						
Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.		0.2	218,224	1.1	382,000	1.0	541,953
<b>Total</b>		<b>21.6</b>	<b>3,209,666</b>	<b>28.8</b>	<b>5,227,383</b>	<b>35.5</b>	<b>6,388,829</b>

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**FISCAL YEAR 2020 BUDGET**

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**Business Area Revenues Summary**

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Fund Name : Health Special Revenue  
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Category	FY2018 Actual	FY2019 Current Budget	FY2019 Estimate	FY2020 Budget
Licenses and Permits	414,419	359,600	452,700	479,400
Intergovernmental	1,125,051	1,588,100	1,563,100	1,572,100
Charges for Services	1,093,325	959,000	1,046,350	1,063,550
Interest	77,595	53,500	108,000	53,500
Miscellaneous/Other	265,400	184,000	169,790	157,000
Other Resources	400,000	400,000	400,000	400,000
<b>Grand Total Revenues</b>	<b>3,375,790</b>	<b>3,544,200</b>	<b>3,739,940</b>	<b>3,725,550</b>