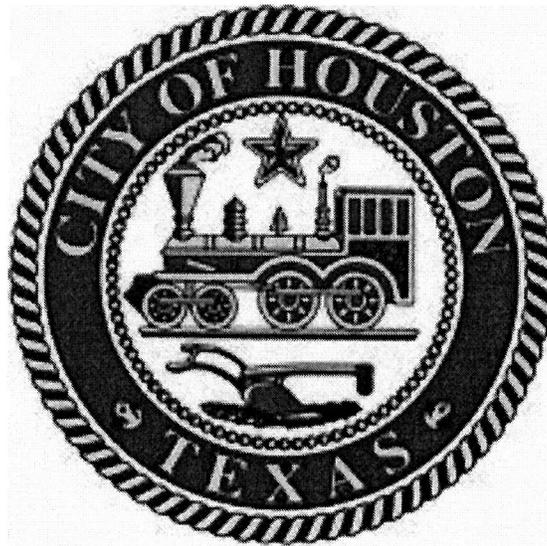


CITY OF HOUSTON

PROPOSED OPERATING BUDGET



For the Period
July 1, 2020 to June 30, 2021

Sylvester Turner

Mayor



Section 102.005(b) of the Texas Local Government Code, adopted in September 2007, requires any budget adopted after September 2007 to include the following language on a cover page:

“This budget will raise more total property taxes than last year’s budget by \$28,919,000 or 2.38% increase, and of that amount \$29,536,373 is tax revenue to be raised from new property added to the tax roll this year.”

The increase from last year’s estimate will be \$28,919,000 or 2.38%.

FY2021 PROPOSED BUDGET

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FY2021 PROPOSED BUDGET

Sylvester Turner, Mayor

Council Members

Amy Peck.....	District A
Jerry Davis*	District B
Abbie Kamin	District C
Carolyn Evans-Shabazz.....	District D
Dave Martin	District E
Tiffany Thomas	District F
Greg Travis	District G
Karla Cisneros	District H
Robert Gallegos.....	District I
Edward Pollard	District J
Martha Castex-Tatum.....	District K
Mike Knox	At-Large, Position 1
David W. Robinson.....	At-Large, Position 2
Michael Kubosh.....	At-Large, Position 3
Letitia Plummer.....	At-Large, Position 4
Sallie Alcorn.....	At-Large, Position 5

Chris B. Brown, City Controller

Tantri Erlinawati-Emo
Chief Business Officer / Director of Finance

www.houstontx.gov/budget/

*Litigation is pending relating to one of the District B candidate's qualifications to hold office. Pursuant to Article 16, Sec. 17 of the Texas Constitution and Article V, Sec. 5 of the City of Houston Charter, Council Member Jerry Davis may continue to perform the duties of his office until this litigation is finally resolved and his successor is qualified and elected.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Houston

Texas

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD WINNER

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Houston for its annual budget presentation for the fiscal year beginning July 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan and a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

Current and former employees of the Finance Department who contributed to the development of the FY2020 and FY2021 Annual Budgets are listed below:

Jaime Alvarez
David Canales
Melissa Dubowski
Herbert Garner
Marnita Holligan
Wade Jones
Paula Lichanpanit
Levi McGuire
Alaap Parikh
Vishwesh Shukla
Fan Zhi

Kyria Askew
Nikki Clayton
Stephanie Emmers
Christopher Gonzales
Candice Johnson
William Jones
Rachelle McHenry-Lynch
Madhumathi Obla
Thy-Huyen Ruiz
Alma Tamborello
Julia Zhou

Aubrey Bruce-Tagoe
Ray Cruz
Tantri Erlinawati-Emo
Fahad Gulzar
Angie Jones-Browne
Taewoo Kim
Sanjukta Maitraya
Elvira Ontiveros
Shelly Singh
Cindi Truong

Printing Staff

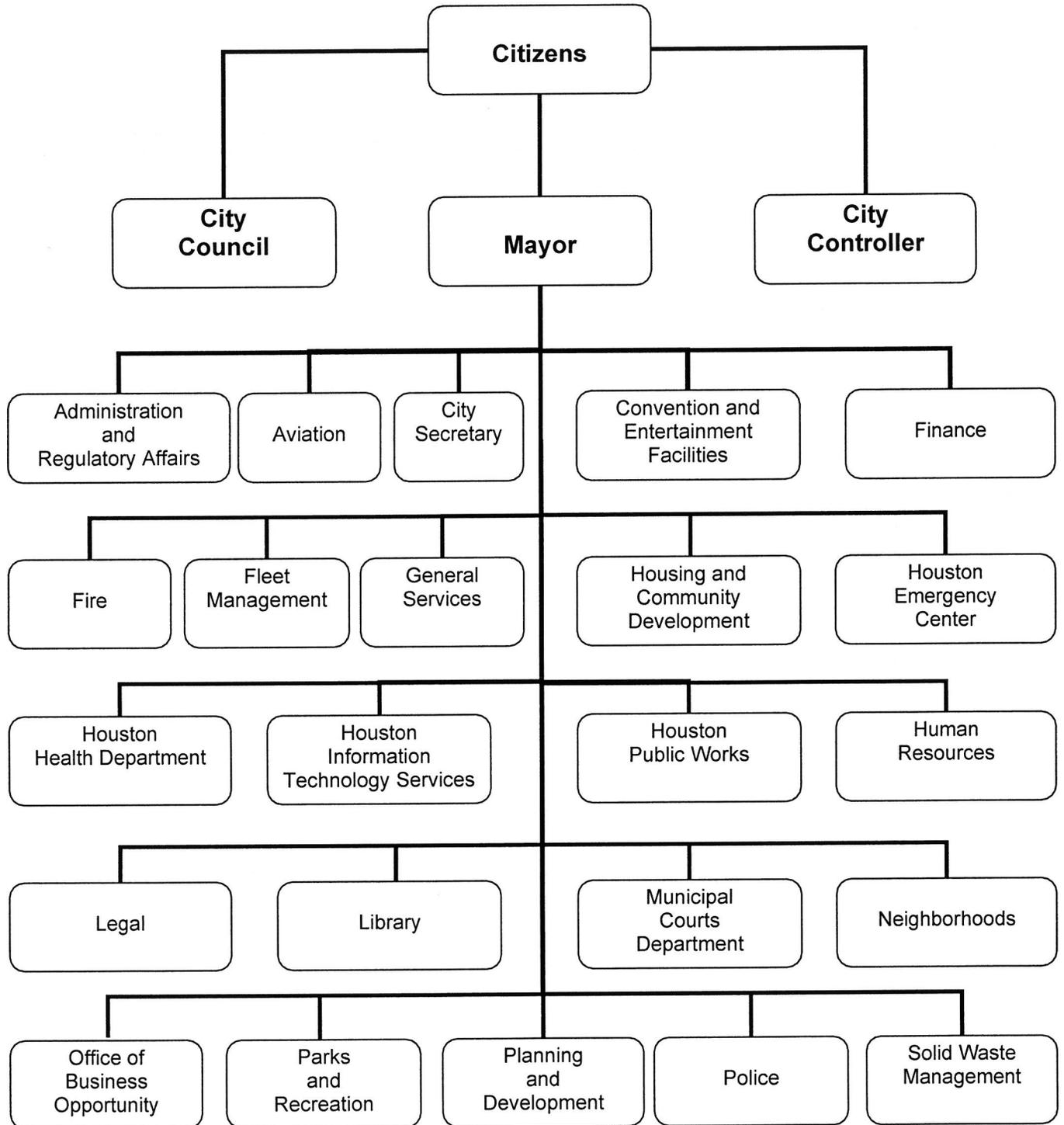
Bayside Printing Company, Inc

Special Thanks

Patrick Jankowski

Greater Houston Partnership

ORGANIZATION CHART







CITY OF HOUSTON

Sylvester Turner

Mayor

P.O. Box 1562
Houston, Texas 77251-1562

Telephone – Dial 311
www.houstontx.gov

To the people of Houston, Honorable Members of City Council and the Honorable City Controller:

I am pleased to present the proposed budget for the Fiscal Year 2021, which begins July 1, 2020, and ends June 30, 2021. For the fifth consecutive year, my annual proposal closes a significant budget gap – in this case \$169 million, which is exacerbated by the COVID-19 global pandemic. The FY2021 Proposed Budget for all funds excluding transfers totals \$5.10 billion, an increase of \$62.20 million, or 1.2 percent compared to the FY2020 Current Budget of \$5.03 billion.

The proposed General Fund budget of \$2.53 billion reflects a decrease in spending by \$22.17 million or 0.9 percent from the FY2020 Current Budget of \$2.55 billion. The change is primarily driven by the loss of sales tax revenue due to the COVID-19 pandemic. This unprecedented public health crisis, along with the plunge of oil prices, severely impacted the economy and the City's budget.

Pre COVID-19, the City experienced a modest growth in sales tax revenue in FY2020 and anticipated another conservative 2% growth in FY2021. As a result of COVID-19, the City will experience a cumulative estimated loss in sales tax revenue of almost \$100 million during both FY2020 and FY2021. This combined with decreases in other revenue sources, will have a significant adverse impact on city services.

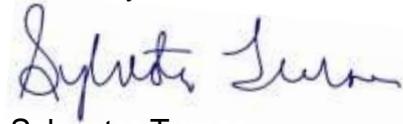
To address this budgetary crisis caused by COVID-19, the City has un-designated the \$20 million from the Budget Stabilization Fund, which leaves the City in a precarious state for the upcoming hurricane season.

Additionally, we have made difficult decisions involving public safety, city services, and cost of items associated with city services. This proposal includes suspending all five police cadet classes, furloughing thousands of municipal employees, and deferring payment obligations – all difficult, but necessary decisions. This budget also includes \$14.5 million in new revenue sources resulting from the City's need to re-assess the cost burden of goods and services provided to Houstonians.

For the first time since taking office, in order to balance the budget, we are drawing down an amount from the General Fund balance which drops it below the required 7.5% expenditures less debt service and pay-as-you-go. The FY2021 ending fund balance will be 7.15%, less than 0.5% below the minimum requirement. Per our financial policies, this is allowable in the event of economic instability beyond the City's control, which is where we are today.

Unlike other municipalities, the City of Houston must operate under the property tax revenue cap, while contending with the loss of revenues from COVID-19 in FY2021 and possibly beyond. Having said that, we are presenting a budget that does balance – even in a very uncertain time. Despite the tough financial challenges, this budget provides funding for overtime for police, three cadet classes for fire, funding for parks, libraries, trash pickup and upgrades to drainage and streets.

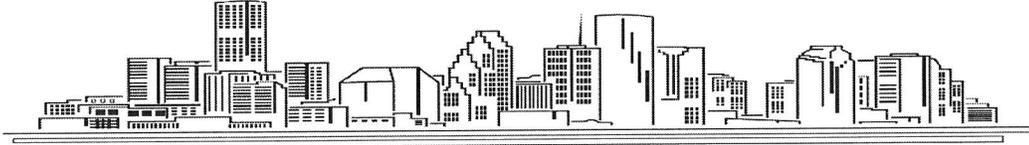
Sincerely,

A handwritten signature in blue ink that reads "Sylvester Turner". The signature is written in a cursive style with a large initial 'S'.

Sylvester Turner
Mayor

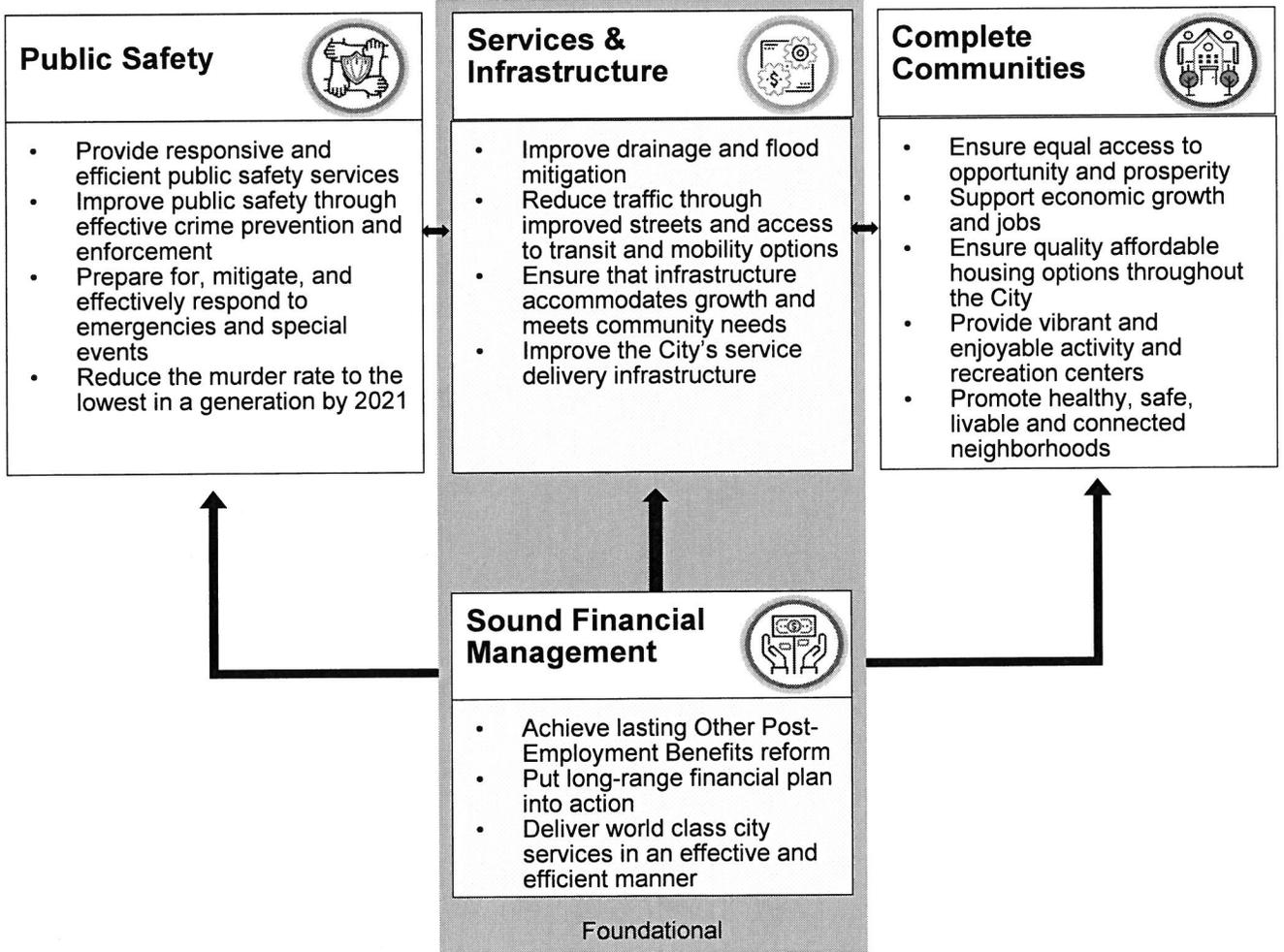
Connecting Budget to Strategy

The Mayor's Priorities for the City of Houston are *Complete Communities, Public Safety, Services & Infrastructure* and—the foundation of each priority—*Sound Financial Management*. These Priorities are drawn from Plan Houston and will guide the strategic direction of the City through Mayor Turner's administration. Along with the Mayor's Priorities are goals to provide further definition, and outcome measures to ensure the goals are achieved. Under Mayor Turner's leadership, the City is redesigning its budget to better align the City's resources towards this shared vision and ensure greater transparency and accountability in the process.



Mayor Sylvester Turner's Priorities

Houston: A welcoming city that works for all.



FISCAL YEAR 2021 BUDGET

Implementation:

In his first Executive Order, Mayor Turner set forth a budgeting framework that moves the City from an incremental budgeting approach to a more strategic program performance-based approach to better align resources with the needs of the City. Executive Order 1-53 and the accompanying Administrative Policy 4-10, ensure that budgeting and spending decisions focus on specific measurable outcomes that align with the Mayor's Priorities.

The FY2021 Budget reflects elements of this new approach, which is to be fully implemented over the next several fiscal years.

FY2021 Key Initiatives:

The following is a list of key initiatives currently underway or planned for FY2021 that will help fulfill the Mayor's Priorities:

Initiative	Description	Primary Priority*
Other Post-Employment Benefits (OPEB) Reform	Create meaningful and conscientious reforms to OPEB, to allow the City to better fund retiree health benefits	Sound Financial Management
Hire Houston Youth	Work with public and private partners to provide summer jobs and internships to Houston's youth	Complete Communities
21st Century Policing	Deploy innovative strategies and techniques to engage the community in policing efforts and strengthen trust	Public Safety
Support Innovation & Next Century Jobs	Leverage Houston's economic strengths to create an environment that supports digital technologies focused on energy, industrial, logic industries and health care	Complete Communities
Streets & Drainage	Responsible for overseeing the transportation and drainage infrastructure that spans Houston's 671 square miles.	Services & Infrastructure
Stormwater Action Team (SWAT)	Work proactively to reduce drainage problems that are not directly attributable to overflow from the City's bayous	Services & Infrastructure
Anti-Gang Initiative	Combat gang activity throughout the region and prevent youths from indoctrination by focusing their energy and talent	Public Safety
Complete Communities	Create attractive, inclusive, efficient, healthy and resilient neighborhoods that improve quality of life for residents	Complete Communities
Homelessness & Panhandling Strategies	Expedite efforts to provide more permanent housing for homeless and reduce panhandling	Complete Communities
Long-range Financial Plan Implementation	Focus on achieving annual budgets that are structurally balanced and clearly aligned to short and long-term goals	Sound Financial Management
US Census 2020	Reach out to all Houstonians to come forward and be counted in the upcoming US Census 2020	Complete Communities

*Initiatives may encompass multiple priorities. For brevity, these initiatives show linkage to the primary priority only.

Citywide Performance Measures

Citywide performance measures provide decision-makers and the public with a better understanding of the overall financial and operational health of the City. These measures show the results of the City's work and set targets aimed at making tangible improvements towards the Mayor's Priorities. The measures are categorized by Priority-area as follows:

Public Safety	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
911 Emergency Calls Answered within 10 Seconds	96%	90%	96%	90%
First Unit Fire Call Type Response Time (Minutes)	7.53	7.40	7.33	7.40
Dangerous Buildings Secured/Make Safe	1,038	950	941	950
Dangerous Buildings Demolished	167	300	164	300
Police Priority 1 Calls Responded to within 6 Minutes	66.25%	68.3%	63.44%	63.44%
Police UCR Part 1 Crime Rate (Per 100,000)	5,363	5,700	5,840	5,532
Traffic Fatalities	216	225	255	236

Services & Infrastructure	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Average Age of Fleet	8.8	7.5	8.8	7.5
Traffic Signal Repairs Completed (annually)	17,869	15,000	19,000	N/A
Flood Plain Area Inspections Completed (annually)	27,758	20,000	18,500	18,000
311 Average Speed of Answer (seconds)	158	90	123	120
Commercial Plans Reviewed within 13 Days	N/A	N/A	N/A	90%
Traffic Signs Completed within 10 Business Days	96%	95%	96%	95%
Potholes Repaired within Next Business Day after 311 Request	99.7%	95%	99%	95%
Bridges Inspected (annually)	2,800	2,742	2,800	2,742

FISCAL YEAR 2021 BUDGET

Complete Communities	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Houston-Woodlands-Sugar Land Unemployment Rate	4.3	4.4	4.3*	4.4
Bike/Hike Mowing Cycle (average number of days)	19.0	21.0	17.4	21.0
Percent of Anti-Gang Program Youth Who Reoffend	6%	5%	5%	5%
Clean Rivers Sites Monitored	1,173	1,197	1,197	798
Air Quality Inspections within 24 Hours of Complaint	91%	100%	90%	90%

Sound Financial Management	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
General Fund Balance % of Expenditures	15.51%	8.7%	11.17%	7.15%
General Fund Surplus or (Deficit)	(\$6M)	(\$113M)	(\$86M)	(\$98M)
General Fund Expenditures Budget vs Actual Utilization	99.3%	98%	99%	98%
General Fund Revenues Budget vs Actual Utilization	103%	100%	100%	100%
General Fund Expenditures Per Capita	\$891	\$917	\$899	\$910
General Fund Revenues Per Capita	\$1,056	\$1,040	\$1,033	\$1,038
Pension Payments as a % of Expenditures	7.9%	7.8%	7.8%	7.7%
Pension Payments Per Capita	\$160	\$170	\$162	\$168

**Note: Estimates from the US Bureau of Labor Statistics (April 17, 2020). It does not include any Covid-19 related impacts felt in FY2020.*

See Appendix section page XV - 17 - for Definitions of Performance Measures.



FISCAL YEAR 2021 BUDGET

**Table I
EXPENDITURE SUMMARY BY DEPARTMENT**

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Public Safety				
Fire Department				
General Fund	523,616,977	508,121,261	499,809,682	516,913,000
Houston Emergency Center				
General Fund	9,762,341	9,616,670	9,616,670	9,616,670
Special Revenue Fund(s)	25,117,990	29,448,984	28,991,439	30,088,187
Total Houston Emergency Center	<u>34,880,331</u>	<u>39,065,654</u>	<u>38,608,109</u>	<u>39,704,857</u>
Municipal Courts Department				
General Fund	28,463,946	29,796,230	29,218,729	30,047,337
Special Revenue Fund(s)	2,177,633	3,351,863	2,537,108	3,295,964
Total Municipal Courts Department	<u>30,641,579</u>	<u>33,148,093</u>	<u>31,755,837</u>	<u>33,343,301</u>
Police Department				
General Fund	861,973,989	911,239,485	901,967,395	930,624,400
Special Revenue Fund(s)	26,712,212	34,192,162	30,484,589	34,213,083
Total Police Department	<u>888,686,201</u>	<u>945,431,647</u>	<u>932,451,984</u>	<u>964,837,483</u>
Total Public Safety	<u>1,477,825,088</u>	<u>1,525,766,655</u>	<u>1,502,625,612</u>	<u>1,554,798,641</u>
Development & Maintenance Services				
General Services				
General Fund	41,975,532	43,616,465	43,395,044	44,834,271
Special Revenue Fund(s)	18,734,337	22,908,730	22,673,620	24,459,996
Total General Services	<u>60,709,869</u>	<u>66,525,195</u>	<u>66,068,664</u>	<u>69,294,267</u>
Houston Public Works				
Enterprise Fund(s)	1,853,577,475	2,012,431,334	1,914,024,023	2,167,799,249
General Fund	30,914,388	31,670,096	31,550,950	27,156,737
Special Revenue Fund(s)	90,428,815	113,425,352	98,869,962	114,647,902
Total Houston Public Works	<u>1,974,920,678</u>	<u>2,157,526,782</u>	<u>2,044,444,935</u>	<u>2,309,603,888</u>
Planning & Development				
General Fund	3,366,005	4,335,440	4,041,862	3,447,839
Special Revenue Fund(s)	6,268,763	9,229,302	7,994,492	13,366,247
Total Planning & Development	<u>9,634,768</u>	<u>13,564,742</u>	<u>12,036,354</u>	<u>16,814,086</u>
Solid Waste Management				
General Fund	87,715,698	93,436,892	93,123,467	88,976,159
Special Revenue Fund(s)	4,847,890	4,433,894	4,384,149	4,687,194
Total Solid Waste Management	<u>92,563,588</u>	<u>97,870,786</u>	<u>97,507,616</u>	<u>93,663,353</u>
Total Development & Maintenance Services	<u>2,137,828,903</u>	<u>2,335,487,505</u>	<u>2,220,057,569</u>	<u>2,489,375,594</u>
Human & Cultural Services				
Convention & Entertainment				
Enterprise Fund(s)	99,674,577	105,104,392	90,728,986	75,780,425
Department of Neighborhoods				
General Fund	10,908,687	11,230,181	11,018,575	11,518,505
Housing & Community Development				
General Fund	612,415	515,818	512,228	515,818
Houston Health Department				
General Fund	58,525,437	58,963,543	58,466,202	64,483,018
Special Revenue Fund(s)	34,759,801	33,811,144	32,546,971	31,509,472
Total Houston Health Department	<u>93,285,238</u>	<u>92,774,687</u>	<u>91,013,173</u>	<u>95,992,490</u>
Library				
General Fund	40,559,720	42,455,980	42,251,294	44,169,932
Special Revenue Fund(s)	140,713	349,100	349,100	424,100
Total Library	<u>40,700,433</u>	<u>42,805,080</u>	<u>42,600,394</u>	<u>44,594,032</u>

FISCAL YEAR 2021 BUDGET

**Table I
EXPENDITURE SUMMARY BY DEPARTMENT**

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Parks and Recreation				
General Fund	74,955,546	79,103,741	77,598,229	68,740,975
Special Revenue Fund(s)	13,120,907	11,496,103	11,002,417	13,447,577
Total Parks and Recreation	88,076,453	90,599,844	88,600,646	82,188,552
Total Human & Cultural Services	333,257,803	343,030,002	324,474,002	310,589,822
Administrative Services				
Administration and Regulatory Affairs				
General Fund	28,377,566	29,616,019	29,079,095	29,666,173
Special Revenue Fund(s)	32,180,462	32,918,699	31,764,075	34,678,547
Total Administration and Regulatory Affairs	60,558,028	62,534,718	60,843,170	64,344,720
City Controller				
General Fund	7,862,000	8,467,194	8,414,704	8,678,222
City Council				
General Fund	9,901,794	11,945,811	11,848,281	10,842,573
City Secretary				
General Fund	824,384	1,252,517	1,243,781	1,013,001
Finance Department				
General Fund	16,521,800	18,888,362	17,004,825	18,954,735
Houston Information Technology Services				
General Fund	16,114,376	6,713,520	6,646,194	0
Human Resources				
General Fund	2,597,788	2,563,936	2,389,611	2,529,187
Legal				
General Fund	14,492,898	15,540,763	14,761,815	16,059,513
Mayor's Office				
General Fund	7,340,695	7,584,149	7,560,614	7,576,070
Special Revenue Fund(s)	23,665,688	25,054,888	24,452,635	20,836,237
Total Mayor's Office	31,006,383	32,639,037	32,013,249	28,412,307
Office of Business Opportunity				
General Fund	2,942,431	3,615,838	3,544,813	3,838,389
Special Revenue Fund(s)	1,112,558	1,891,706	1,869,660	945,756
Total Office of Business Opportunity	4,054,989	5,507,544	5,414,473	4,784,145
Total Administrative Services	163,934,440	166,053,402	160,580,103	155,618,403
Other				
General Debt Service				
General Fund	389,627,000	399,203,000	399,203,000	398,297,000
General Government				
General Fund	192,345,640	223,778,592	202,539,229	192,601,428
Houston Airport System				
Enterprise Fund(s)	500,333,167	492,601,390	492,601,390	480,923,072
Total Other	1,082,305,807	1,115,582,982	1,094,343,619	1,071,821,500
Grand Total Expenditures	5,195,152,041	5,485,920,546	5,302,080,905	5,582,203,960

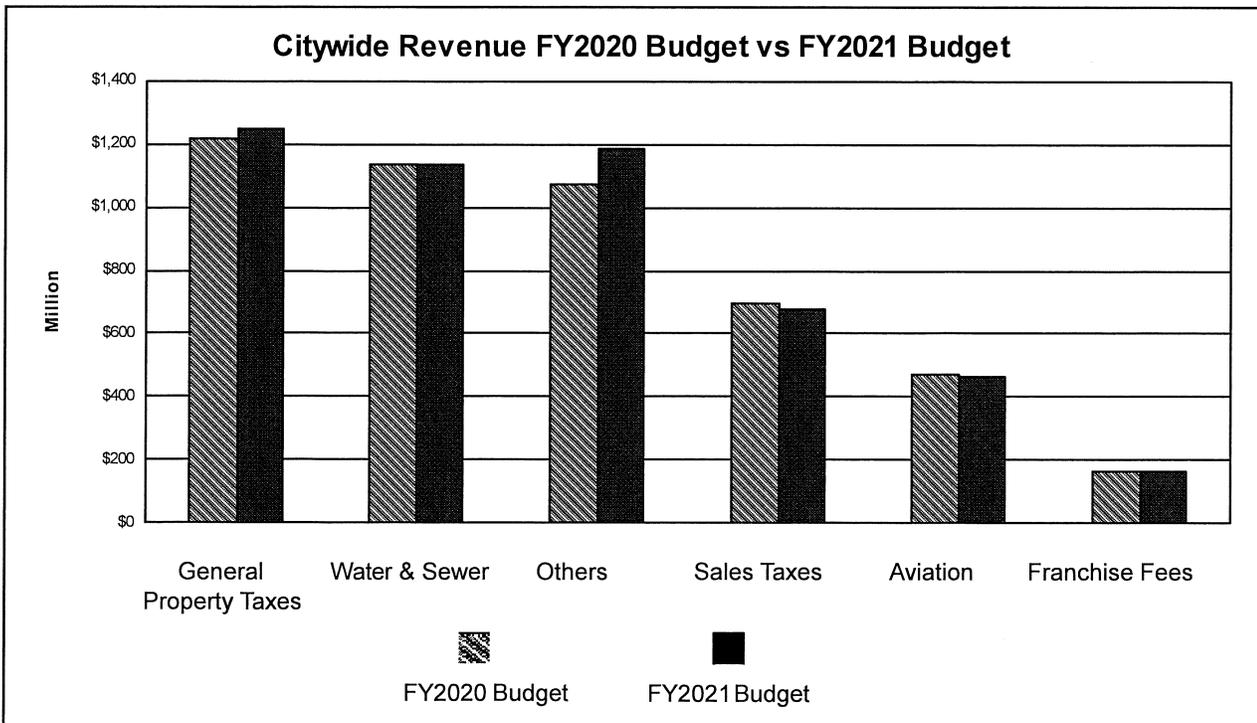
Totals include General, Special and Enterprise Funds. Totals do not include Service Chargeback and Internal Service Funds.

**TABLE II
CITYWIDE REVENUE SUMMARY**

Listed below are the resources for all City funds by category. All City funds include General, Special and Enterprise, as well as interfund eliminations. Totals do not include Service Chargeback and Internal Service Funds. The largest revenue source for the City is general property taxes, which are projected to increase by approximately 2.38%. The second largest source of revenues is collection from the City's Combined Utility System for water and sewer charges, which are projected to decrease by approximately 0.18%. Together these two sources account for approximately 48.87% of all City revenues.

CITYWIDE REVENUE BY SUMMARY (\$ in Millions)						
Revenue Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget	FY2021 vs FY2020 Budget	% of Total
General Property Taxes	1,190	1,216	1,216	1,245	2.38%	25.59%
Water & Sewer	1,054	1,135	1,134	1,133	-0.18%	23.28%
Sales Taxes	692	695	680	675	-2.88%	13.87%
Aviation	497	471	471	462	-1.91%	9.50%
Other	309	263	290	355	34.98%	7.30%
Charges for Services	239	238	239	265	11.34%	5.45%
Franchise Fees	184	165	169	162	-1.82%	3.33%
Intergovernmental	134	136	129	162	19.12%	3.33%
Licenses and Permits	126	122	126	126	3.28%	2.59%
Interfund Services	97	100	100	96	-4.00%	1.97%
Other Tax	104	107	99	83	-22.4%	1.71%
Interest Income	53	47	52	46	-2.13%	0.95%
Fines and Forfeits	38	39	33	36	-7.69%	0.74%
Industrial Assessment	20	20	19	19	-5.00%	0.39%
Total Revenue	4,737	4,754	4,757	4,865	2.33%	100.00%

Total may reflect slight variances due to rounding.

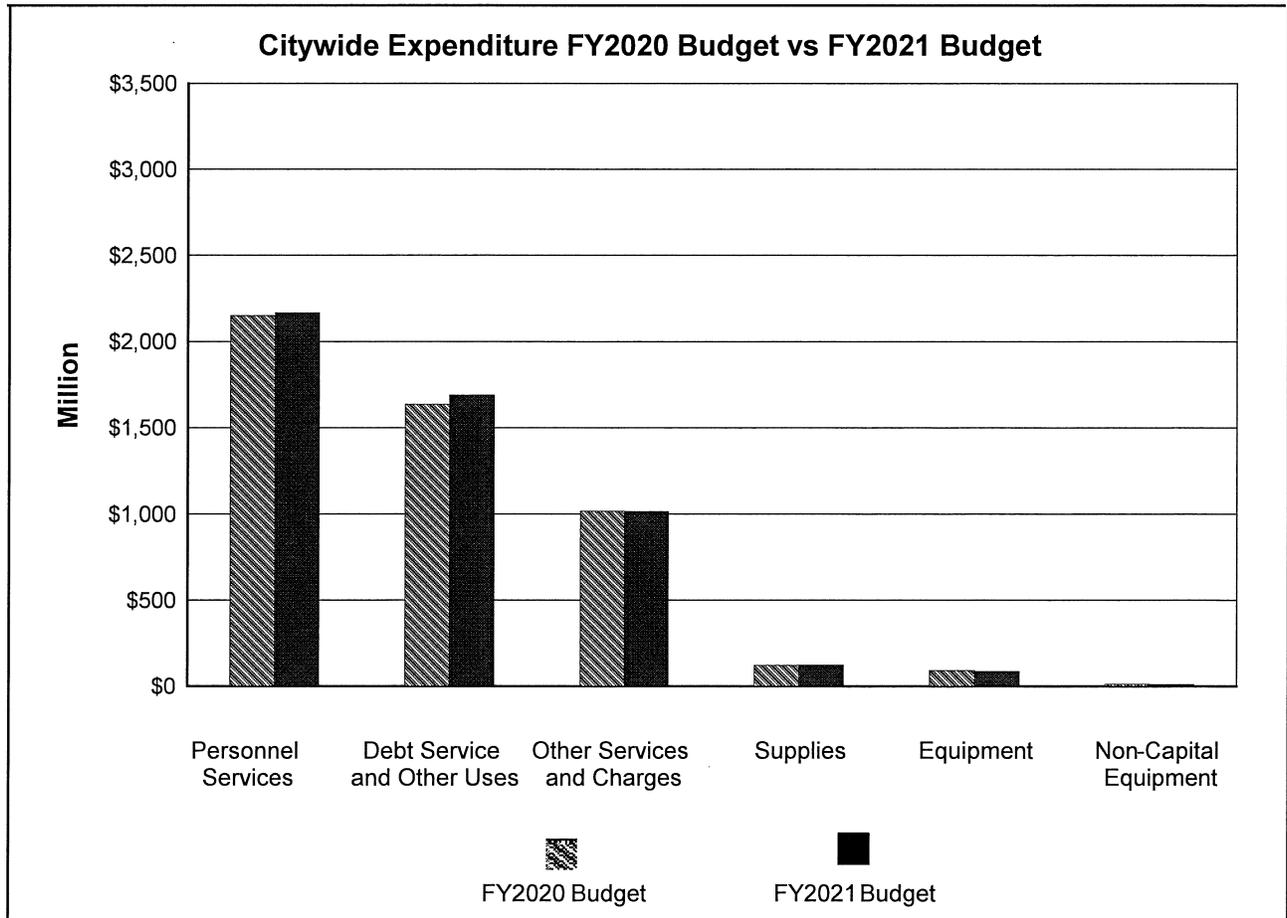


**TABLE III
CITYWIDE EXPENDITURE SUMMARY**

Listed below are the expenditures for all City funds by category. All City funds include General, Special, and Enterprise, as well as interfund eliminations. Totals do not include Service Chargeback and Internal Service Funds. Personnel services, accounting for less than 50%, is the largest expenditure category projected at 42.57%. The second largest City expenditure is payment of principal and interest on long-term debt, which is 33.17% of total expenditures. Together these two categories account for approximately 75.74% of all City expenditures.

CITYWIDE EXPENDITURE BY CATEGORY (\$ in Millions)						
Expenditure Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget	FY2021 vs FY2020 Budget	% of Total
Personnel Services	2,059	2,151	2,082	2,169	0.84%	42.57%
Debt Service and Other Uses	1,586	1,636	1,618	1,690	3.30%	33.17%
Other Services and Charges	916	1,017	979	1,014	-0.29%	19.90%
Supplies	110	122	117	123	0.82%	2.41%
Equipment	65	92	60	87	-5.43%	1.71%
Non-Capital Equipment	10	14	12	12	-14.3%	0.24%
Total Expenditure	4,746	5,032	4,868	5,095	1.25%	100.00%

Total may reflect slight variances due to rounding.



FISCAL YEAR 2021 BUDGET

**TABLE IV
CITYWIDE PERSONNEL SUMMARY**

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2020		FY2020 Estimate	FY2021 Budget	FY2020		
	FY2019 Actual	Current Budget			FY2019 Actual	Current Budget	FY2021 Budget
GENERAL FUND							
Public Safety							
Fire/Cadets	86.5	0.0	56.5	145.0	0.0	0.0	0.0
Fire/Civilian	104.4	97.1	94.4	97.2	2.5	0.8	0.8
Fire/Classified	3,932.1	3,901.0	3,795.4	3,769.3	197.9	213.4	329.3
Municipal Courts Department	257.8	260.2	253.3	259.7	0.0	0.0	0.0
Police/Cadets	139.5	163.1	148.4	21.5	0.0	0.0	0.0
Police/Civilian	949.9	975.6	906.8	975.6	29.5	10.0	15.4
Police/Classified	5,128.0	5,256.0	5,268.5	5,240.3	142.0	96.7	91.6
Total Public Safety	10,598.2	10,653.0	10,523.3	10,508.6	371.9	320.9	437.1
Development & Maintenance Services							
General Services	142.0	154.4	151.3	154.4	2.3	5.1	4.6
Houston Public Works	7.0	8.6	7.1	8.8	0.0	0.0	0.0
Planning & Development	23.8	21.6	21.7	25.3	0.1	0.0	0.0
Solid Waste Management	416.1	436.9	424.3	433.8	126.0	49.8	75.1
Total Development & Maintenance Services	588.9	621.5	604.4	622.3	128.4	54.9	79.7
Human & Cultural Services							
Housing & Community Development	0.5	0.7	0.5	0.3	0.0	0.0	0.0
Houston Health Department	403.7	395.7	387.0	399.5	5.7	2.8	1.9
Library	455.7	449.0	449.0	463.9	0.0	0.0	0.0
Neighborhoods	94.9	96.4	95.4	93.7	0.5	0.4	0.9
Parks & Recreation	640.5	698.2	681.5	708.4	7.5	10.1	9.7
Total Human & Cultural Services	1,595.3	1,640.0	1,613.4	1,665.8	13.7	13.3	12.5
Administrative Services							
Administration and Regulatory Affairs	183.2	186.3	183.6	187.7	1.6	1.2	2.1
City Controller	51.1	57.7	52.3	55.0	0.0	0.0	0.0
City Council	71.8	82.7	82.7	82.7	0.0	0.0	0.0
City Secretary	9.8	10.0	10.0	10.9	0.0	0.0	0.0
Finance Department	101.1	108.7	95.9	108.8	0.0	0.0	0.0
Houston Information Technology Services	91.2	31.3	28.0	0.0	2.6	1.7	0.0
Human Resources	23.2	20.5	19.3	18.0	0.0	0.0	0.0
Legal	106.6	103.7	102.1	106.2	0.0	0.0	0.0
Mayor's Office	40.8	38.5	38.5	37.5	0.0	0.0	0.0
Office of Business Opportunity	29.3	33.0	32.6	36.0	0.0	0.0	0.0
Total Administrative Services	708.1	672.4	645.0	642.8	4.2	2.9	2.1
Total GENERAL FUND	13,490.5	13,586.9	13,386.1	13,439.5	518.2	392.0	531.4

FISCAL YEAR 2021 BUDGET

**TABLE IV
CITYWIDE PERSONNEL SUMMARY**

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2020		FY2020 Estimate	FY2021 Budget	FY2020		
	FY2019 Actual	Current Budget			FY2019 Actual	Current Budget	FY2021 Budget
ENTERPRISE FUNDS							
Aviation	1,086.0	1,144.8	1,098.0	1,171.8	73.3	50.7	56.2
HPW - Public Utilities-Water & Sewer	2,061.2	2,265.7	2,129.3	2,284.7	175.2	143.7	137.2
Total Enterprise Funds	3,147.2	3,410.5	3,227.3	3,456.5	248.5	194.4	193.4
SPECIAL REVENUE FUNDS							
ARA - BARC Special Revenue	102.2	114.7	108.0	114.0	0.0	0.1	0.1
ARA - ParkHouston Special Revenue	64.9	81.0	75.0	81.0	0.7	0.9	0.9
GSD - Maintenance Renewal and Replacement	69.1	77.2	77.2	76.2	1.9	3.7	3.6
HEC - Houston Emergency Center	234.9	266.3	264.0	267.4	13.1	11.4	12.6
HHD - Essential Public Health Services Fund	179.6	168.9	150.5	148.8	9.7	0.0	0.0
HHD - Health Special Revenue	27.8	35.5	30.7	43.2	0.3	0.3	0.5
HHD - Special Waste	49.6	57.9	50.6	56.0	4.8	1.3	1.9
HHD - Swimming Pool Safety	12.6	13.0	12.0	13.5	1.6	1.9	2.4
HPD - Asset Forfeiture/Classified	0.0	0.0	0.0	0.0	0.0	39.5	40.0
HPD - Auto Dealers/Civilians	8.7	9.0	8.6	9.0	0.7	0.9	0.9
HPD - Auto Dealers/Classified	23.0	22.0	22.0	22.0	5.7	4.7	4.7
HPD - Forensic Transition Special/Civilians	8.9	9.0	7.6	7.0	1.2	3.5	1.1
HPD - Forensic Transition Special/Classified	3.1	0.0	0.0	0.0	0.8	0.0	0.0
HPD - Special Services/Civilians	2.0	2.0	2.0	2.0	1.4	2.0	1.8
HPD - Special Services/Classified	0.0	0.0	0.0	0.0	38.7	44.0	43.3
HPW - Building Inspection	581.4	629.5	599.1	641.0	45.5	43.3	43.6
HPW - DDSRF-Drainage Charge	458.9	506.0	471.2	25.0	40.3	26.9	0.0
HPW - DDSRF-Metro ET AL	0.0	0.0	0.0	477.5	0.0	0.0	28.3
HPW - Houston TranStar	7.3	10.0	9.0	10.0	0.0	0.0	0.0
HPW - Stormwater Utility	304.7	343.1	327.2	347.9	19.2	16.5	18.5
MCD - Local Truancy Prev. & Div. Fund	9.2	16.0	9.0	16.0	0.0	0.0	0.0
MCD - Municipal Courts Technology Fee Fund	1.0	1.0	1.0	1.0	0.0	0.0	0.0
MYR - Cable Television	18.8	20.0	19.0	19.0	0.0	0.0	0.0
MYR - Tourism Promotion Special Rev Fund	19.6	24.5	24.5	24.5	1.0	0.7	0.7
OBO - Contractor Responsibility Fund	1.1	2.0	2.0	2.0	0.0	0.0	0.0
PD - Planning & Development Special Revenue	39.4	54.5	47.7	60.1	0.7	0.0	0.0
PRD - Bayou Greenway 2020	14.0	18.0	18.0	18.0	0.2	0.1	0.1
PRD - Maintenance Renewal and Replacement	12.5	17.0	17.0	17.0	0.0	0.1	0.1
PRD - Parks Golf Special	56.9	58.1	56.7	69.7	1.4	2.1	3.1
PRD - Parks Special Revenue	14.0	15.5	15.9	17.5	0.0	0.0	0.0
SWD - Recycling Revenue Fund	2.6	3.0	1.9	4.0	0.4	0.0	0.1
Total Special Revenue Funds	2,327.8	2,574.7	2,427.4	2,590.3	189.3	203.9	208.3
Total General, Enterprise and Special Fund	18,965.5	19,572.1	19,040.8	19,486.3	956.0	790.3	933.1

FISCAL YEAR 2021 BUDGET

**TABLE IV
CITYWIDE PERSONNEL SUMMARY**

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2020		FY2020 Estimate	FY2021 Budget	FY2020		
	FY2019 Actual	Current Budget			FY2019 Actual	Current Budget	FY2021 Budget
INTERNAL SVC./SERVICE CHARGEBACK							
ARA - Property and Casualty	5.0	5.0	5.0	6.0	0.0	0.0	0.0
FIN - Central Svc Revolving	49.4	58.1	52.2	58.2	0.0	0.0	0.0
FMD - Fleet Management	358.9	369.8	369.8	385.0	41.9	40.9	38.6
GSD - In-House Renovation	25.2	31.0	27.0	29.6	0.0	0.3	0.2
GSD - Project Cost Recovery	34.6	36.2	33.2	47.4	0.0	0.0	0.0
HITS - Central Svc Revolving	87.4	181.9	143.5	211.7	0.1	0.0	2.5
HPW - Project Cost Recovery	286.1	356.2	311.0	362.2	2.3	2.5	2.6
HR - Central Svc Revolving	174.0	170.3	168.0	178.0	0.0	0.0	0.0
HR - Health Benefits	45.8	52.2	43.8	49.0	0.3	0.0	0.1
HR - Workers' Compensation	52.8	65.0	59.9	62.0	0.2	0.1	0.0
LGL - Property and Casualty	48.1	52.0	49.2	52.0	0.0	0.0	0.0
LGL - Workers' Compensation	2.0	2.0	2.0	2.0	0.0	0.0	0.0
PD - Central Svc Revolving	11.0	11.5	11.0	11.5	0.0	0.0	0.0
Total Internal Svc./Service Chargeback	1,180.3	1,391.2	1,275.6	1,454.6	44.8	43.8	44.0
Total FTEs	20,145.8	20,963.3	20,316.4	20,940.9	1,000.8	834.1	977.1

SUPPLEMENTARY INFORMATION

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GUIDE TO READING THE OPERATING BUDGET

This section explains the format and contents of the FY2021 Budget document. The major sections of the budget are described below.

THE MAYOR'S BUDGET MESSAGE

The Mayor's budget message to the City Council outlines the priorities upon which the FY2021 Budget was prepared. Service highlights and significant changes are discussed.

SUPPLEMENTARY INFORMATION

This section provides a City of Houston fact sheet with leading economic indicators, the authorization for the budget, and a detailed discussion of the budget methodology. An economic forecast, overview of the budget, overview of funds, and financial and budgetary policies are also presented. Summary information for all funds is presented by department.

GENERAL FUND

This section includes a fund summary, a General Fund resources summary, and a General Fund expenditure summary. These summaries are followed by General Fund departmental operating budgets.

The General Fund departments are grouped by function. The functions and their component departments are as follows:

PUBLIC SAFETY AND JUSTICE

- o Fire
- o Houston Emergency Center
- o Municipal Courts
- o Police

DEVELOPMENT AND MAINTENANCE SERVICES

- o General Services
- o Planning and Development
- o Houston Public Works
- o Solid Waste Management

HUMAN AND CULTURAL SERVICES

- o Department of Neighborhoods
- o Housing and Community Development
- o Houston Health Department
- o Library
- o Parks and Recreation

ADMINISTRATIVE SERVICES

- o Administration and Regulatory Affairs
- o City Controller
- o City Council
- o City Secretary
- o Finance
- o Houston Information Technology Services
- o Human Resources
- o Legal
- o Mayor's Office
- o Office of Business Opportunity

GENERAL GOVERNMENT

GENERAL FUND DEBT SERVICE

A brief departmental narrative outlines the department's responsibilities, budget, and service level. A departmental organization chart shows divisions and/or programs with staffing and expenditure levels.

Also included is a graph that presents a nine-year departmental expenditure history and the adopted budget. Within a departmental summary, related totals may vary slightly due to rounding.

- o Department/Budget Summary

This form includes summaries of expenditures, revenues, and staffing levels for the FY2019 Actual, FY2020 Budget, FY2020 Estimate, FY2021 Budget and FY2021 highlights of services or new programs. The FY2020 Estimate (FY2020 Projected) is based on the March 2020 Monthly Financial Report (MoFR) for General, Enterprise, Special Revenue, and Internal Service Funds.

- o Programs by Department

This form summarizes departmental program objectives, expenditures, staffing levels, and performance measures for the FY2019 Actual, FY2020 Estimate, and FY2021 Budget.

- o Department Revenue Summary

This form provides departmental revenue information by revenue source for the FY2019 Actual, FY2020 Budget, FY2020 Estimate and FY2021 Budget.

ENTERPRISE FUNDS

The City of Houston has three Enterprise Fund operations: Aviation, Convention and Entertainment Facilities and the Combined Utility System. These funds have the same budget presentation as described for General Fund departments, with the exception of the Fund Summary that follows the departmental narrative. Aviation's Airport Capital Outlay Fund and Combined Utility System's Water and Sewer System Operating Fund are separate funds for the purchase of capital outlay items. The Combined Utility System Water and Sewer Operating Fund pay the debt service, in addition to making operating transfers to the Combined Utility System General Purpose Fund. The fund is used for capital outlays, discretionary payments, transfers to Storm Water, and other permissible activities. In general, the Fund Summary includes the following items for the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget:

- o Beginning fund balance/equity
- o Current and projected revenues
- o Current and projected expenditures
- o Planned ending fund balance
- o Fund balance distribution, where appropriate

SPECIAL REVENUE FUNDS

Special Revenue Funds are established to account for the proceeds of specific revenue sources, which are restricted to expenditures for specified purposes. In FY2021, the Special Revenue Funds include the following:

- Asset Forfeiture
- Auto Dealers
- BARC Special Revenue Fund
- Bayou Greenway 2020 Fund
- Building Inspection Special Fund
- Cable Television Special Fund
- Child Safety Fund
- Contractor Responsibility Fund
- Dedicated Drainage and Street Renewal Fund- Ad Valorem Tax
- Dedicated Drainage and Street Renewal Fund- Drainage Charge
- Dedicated Drainage and Street Renewal Fund- METRO Et Al
- Essential Public Health Services Fund
- Forensic Transition Special Fund
- Health Special Revenue Fund
- Historic Preservation Fund
- Houston Emergency Center
- Houston TranStar Center
- Laboratory Operations and Maintenance Fund
- Local Truancy Prevention and Diversion Fund
- Maintenance Renewal and Replacement Fund
- Municipal Court Building Security Fund
- Municipal Court Technology Fee Fund
- Municipal Jury Fund
- ParkHouston Special Revenue Fund
- Parks Golf Special Fund
- Parks Special Revenue Fund
- Planning and Development Special Revenue Fund
- Police Special Services
- Recycling Revenue Fund
- Special Waste Transportation and Inspection Fund
- Storm Water
- Swimming Pool Safety Fund
- Tourism Promotion Special Revenue Fund

INTERNAL SERVICE FUNDS

Internal Service Funds are established for the purpose of providing services to City departments on a cost-reimbursement basis. Services provided by personnel in this fund type are charged to the department receiving the services. The Internal Service Funds section includes the following operations in FY2021:

- o Health Benefits
- o Long-Term Disability

The presentation format for the Internal Service Funds is identical to the Enterprise Funds.

CAPITAL AND EQUIPMENT

The Capital and Capital Improvement Plan Program has its own budget cycle. A 5-year plan is adopted by City Council annually detailing planned appropriations. After adoption of the plan the outlined programs are presented to City Council for appropriation separately.

SERVICE CHARGEBACK FUNDS

Service Chargeback Funds, previously known as Revolving Funds, are also established to provide services on a cost-reimbursement basis and as an administrative convenience. In these funds, supplies and services are delivered or acquired on behalf of a department, which is charged back for its portion of the expense. Unlike Internal Service Funds, Service Chargeback Funds have a zero balance at year end – the revenues received by these funds from the departments they provide services to are equal to the amount of these funds' expenditures. For example, the Central Services Revolving Fund pays the electrical bills for departments and is then reimbursed. This procedure also allows for the accurate allocation of costs by departments and funds that use the modified accrual basis of accounting. These funds are sub-funds of the General Fund. The format for the Service Chargeback Funds is identical to the Enterprise Funds.

The Service Chargeback Funds section includes the following operations in FY2021:

- o In-House Renovation
- o Fleet Management
- o Property and Casualty
- o Workers' Compensation
- o Central Services
- o Project Cost Recovery

DEBT SERVICE FUNDS

This section consists of a narrative explaining the purpose of these funds, highlights of the FY2021 Budget, the reserve policy, and Fund Summary tables. In addition, this section includes the Annual Financing Plan (AFP), which outlines the proposed schedule for various debt issuances in the upcoming fiscal year.

APPENDICES

This section includes the glossary, which defines key budget terms as well as revenue and expenditure line item details for the General fund. These include line item details for the FY2019 Actual, FY2020 Budget, FY2020 Estimate and FY2021 Budget.

Also included are schedules for Revenue Supported Debt Service, Non-Major Special Revenue Funds, Budget Summary by Fund, as well as a Summary of the FY2021 City Council actions and FY2021 Budget Ordinance. A Departmental Cross Reference is included in the appendices. This is an alphabetical listing by department, of all funds and where they are located in the FY2021 Operating Budget, by section, and page number.

AUTHORITY

The City of Houston's Operating Budget is proposed and approved in accordance with state law, the City Charter, and the City Code of Ordinances.

- o The Mayor submits the Operating Budget and the Capital Improvement Plan (CIP) to the City Council for approval. The Operating Budget and Capital Improvement Plan include the following features:
 - Revenues, expenditures, and fund balances for FY2019 Actual, FY2020 Estimate, and the proposed budget for FY2021,
 - All City funds over which the City Council has discretionary approval authority,
 - Proposed estimates for the tax rate and the water and sewer rate for the upcoming fiscal year,
 - All projects for which appropriations will be made in the subsequent fiscal year, and
 - All outstanding obligations and indebtedness of the City.
- o The City Council then reviews the Operating Budget and Capital Improvement Plan under the following actions:
 - Calls, publicizes, and conducts public hearings on the Operating Budget and CIP,
 - Proposes and approves recommended changes to the Operating Budget and CIP, and
 - Considers a separate ordinance, which approves the Operating Budget, a motion which adopts the Capital Improvement Plan, and ordinances which appropriate funds for approved budgetary purposes and projects.
- o After the City Controller certifies that funds are available for all appropriations; the Council is presented with an appropriation ordinance.

Prior to the first day of the fiscal year, the City Council is authorized by the City Charter to adopt an ordinance appropriating funds to support the operations of City government. The ordinance usually appropriates most of the proposed budget. The level of appropriation will vary by fund, given the fiscal condition of the fund. This appropriation serves as an interim spending plan authorization until the General Appropriation Ordinance is considered by City Council. At the time of General Appropriation, most of the property tax revenue has been received and the City Controller is able to certify that funds are available for the entire budget.

BRIEF DESCRIPTION OF THE FUNDS USED IN BUDGET PROCESS

The City of Houston's financial management and accounting structure encompasses the ongoing operations and capital programs of twenty-three General Fund departments plus General Government and General Fund Debt Service, approximately fifty separate funds, and numerous independent entities or operations for which the City acts as trustee.

Governmental Funds

General revenues (i.e., property taxes, sales tax, franchise fees, municipal court fines, etc.) are budgeted and received in the General Fund for the support of most basic City services. Operations and services for public safety, financial services, libraries, solid waste management, health, most parks and recreation services, street traffic control, esplanade mowing and citywide administration are included in the General Fund.

Enterprise Funds

Three of the City's operating departments operate similar to private enterprises. Their operations and long-term debt are covered entirely by user fees or dedicated revenue sources.

The Combined Utility System is managed by the Houston Public Works Department (HPW) and comprised of three separate funds: The Water and Sewer System Operating Fund 8300, the Combined Utility System Operating Fund 8301, and the Combined Utility System General Purpose Fund 8305. The three funds function as Enterprise Funds and account for all maintenance, operation, reserve, and debt service requirements for the Combined Utility System. All capital outlay expenses for the Houston Airport System are budgeted in the Houston Airport System Capital Outlay Fund in full compliance with bond ordinances. Budgets covering maintenance and operations, reserves, and debt service for each of these funds are presented in the budget.

- o Houston Airport System Revenue Fund
- o Houston Airport System Capital Outlay Fund
- o Combined Utility System
- o Convention and Entertainment Facilities

Special Revenue Funds

The proceeds of dedicated revenue sources are budgeted and received in several Special Revenue Funds. The following describes the City's Special Revenue Funds:

- o Asset Forfeiture Fund. The City receives forfeited funds resulting from Houston Police Department's (HPD) role in drug-related seizures. This fund provides resources beyond HPD's General Fund budget for law enforcement purposes only. Specifically, this fund must be used to address the drug problem in a manner consistent with the department's comprehensive plan. This fund is administered by the Houston Police Department.
- o Auto Dealers Special Revenue Fund. This fund is budgeted to collect the license and contract fees paid by vehicle storage lots, towing industry and various automotive sales, repair and salvage dealers. In addition, the Auto Dealers is tasked with the disposal of abandoned vehicles, which includes collection of notification fees, city release fees, auction fees, and overages collection. These fees are used to finance a portion of the Auto Dealers regulatory and inspection efforts regarding these businesses. This fund is administered by the Houston Police Department.
- o BARC Special Revenue Fund. This fund exists to fund the operation and maintenance of the City of Houston's Bureau of Animal Regulation and Care (BARC) animal shelter facilities and programs. The fund is authorized to receive funds from any source for the purpose of supporting the maintenance and operation of the City's animal shelter facilities and programs. The fund is administered by the Administration & Regulatory Affairs Department.

- o Bayou Greenway 2020 Fund. The fund was created to manage the Houston Parks and Recreation Department's maintenance of the White Oak Bayou Trail based upon the Bayou Greenways 2020 initiative agreement entered into between the City of Houston and the Houston Parks Board, Inc. in December 2013. This fund is administered by the Houston Parks and Recreation Department.
- o Building Inspection Special Fund. This fund includes all construction and building permit revenues and expenditures for inspections and permitting activities. Outdoor sign license fees are received in this fund for enforcement of the City's sign ordinance. This fund is administered by the Houston Public Works Department.
- o Cable Television Special Fund. This fund, under certain cable television franchise agreements with the City, receives contributions on a subscriber basis. This fund is used for public access cable television programming and related costs. This fund is administered by the Mayor's Office.
- o Child Safety Fund. This fund is used to account for monies received for public, parochial and private school crossing guard programs. Revenues to the fund come from an assessment of Municipal Court fees on non-criminal municipal violations and a portion of each vehicle registration authorized by Harris County. The fund is administered by Houston Police Department.
- o Contractor Responsibility Fund. Funds are collected through the implementation of the Pay or Play Program, which is administered by Office of Business Opportunity. The revenue collected in the Contractor Responsibility Fund is used to offset the cost of uninsured citizens in the Houston and Harris County area. This fund is administered by the Office of Business Opportunity and governed by Executive Order 1-7.
- o Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax (DDSRF-Ad Valorem Tax). Prior to FY2021, this fund was a part of DDSRF-Fund 2310. The DDSRF funds group provides a dedicated, pay-as-you-go fund for enhancement, improvement and ongoing renewal of Houston's drainage and streets, as well as traffic control operations. This fund is funded by Ad Valorem Tax and is administered by the Houston Public Works Department.
- o Dedicated Drainage and Street Renewal Fund – Drainage Charge (DDSRF-Drainage). The DDSRF funds group provides a dedicated, pay-as-you-go fund for enhancement, improvement and ongoing renewal of Houston's drainage and streets, as well as traffic control operations. This fund is funded by the Drainage Fee and is administered by the Houston Public Works Department.
- o Dedicated Drainage and Street Renewal Fund – METRO Et Al (DDSRF-Metro Et Al). Prior to FY2021, this fund was a part of DDSRF-Fund 2310. The DDSRF funds group provides a dedicated, pay-as-you-go fund for enhancement, improvement and ongoing renewal of Houston's drainage and streets, as well as traffic control operations. This fund is primarily funded by reimbursements under the Metro General Mobility Program and is administered by the Houston Public Works Department.
- o Essential Public Health Services Fund. This fund was created for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services as defined by Chapter 121 of the Texas Health and Safety Code. This fund is administered by the Houston Health Department.
- o Forensic Transition Special Fund. This fund was created for the transition of forensic services from the Houston Police Department to the independent Houston Forensic Science Local Government Corporation (LGC). Forensic examination covers multiple scientific disciplines to include: Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio – Video and Latent Prints. The fund is administered by Houston Police Department.
- o Health Special Revenue Fund. This fund includes several programs that are supported by ordinances including ambulance permits, food and drug, vital statistics, international travel immunizations, Geriatric Dental Program and specific public health purposes. This fund is administered by the Houston Health Department.

- o Historic Preservation Fund. The fund was established in FY2010 to utilize funds set aside from the sale of historic fire stations by the City in FY2009. This fund is used to promote historic preservation programs. It utilizes the City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston. This fund also provides future funding for the maintenance needs of the historic Julia Ideson Building. This fund is administered by the Planning and Development Department and the Houston Public Library.
- o Houston Emergency Center Fund. This fund consolidates the City's four separate emergency services (Police, Fire/EMS Computer Aided Dispatch System, Radio System and Records Management Systems) into one state of the art facility. This fund is administered by the Houston Emergency Center Department.
- o Houston TranStar Center Fund. This fund was established for the planning, design, operation and maintenance of transportation and emergency management operations within the greater Houston area. Funding is derived from revenue received from member agencies and is prorated based on occupancy and use of center facilities. This fund is administered by the Houston Public Works Department.
- o Laboratory Operations and Maintenance Fund. This fund is solely designated for laboratory operations and maintenance for the retention of all revenue from laboratory fees. It pertains to Ordinance Amending Chapter 21 of the Code of Ordinance relating to laboratory fee. This fund is administered by the Houston Health Department.
- o Local Truancy Prevention and Diversion Fund. Previously known as Juvenile Case Manager Fee Fund, this fund includes expenditures for the salary, benefits, and operational costs related to the staff. Revenue is generated from the funds portion of the local consolidated fee dictated by section 134.103 of the Texas Local Government Code. The mission of the fund is to partner with school districts within the City of Houston in an effort to increase school attendance and reduce truancy through early identification, assessment and prevention services, to enhance the accountability of students and families, and to limit a juvenile's exposure to the criminal justice system. This fund was established FY2009 and is administered by the Municipal Courts Department.
- o Maintenance Renewal and Replacement Fund (MRR). This fund is to provide funds needed to maintain and replace systems in buildings and assets as well as to protect the City of Houston's investments. This fund recognizes the shared responsibility of the City and its departments to maintain, upgrade, or replace building systems including security systems as they approach the end of their life cycle. This fund also addresses development and maintenance of the physical infrastructure of these facilities. This fund is administered, in partnership, by General Services Department and Parks and Recreation Department.
- o Municipal Court Building Security Fund. This fund was established in FY1997 and it includes all security related contractual expenditures and additional security enhancements for the courts. Revenue is generated from the funds portion of the local consolidated fee dictated by section 134.103 of the Texas Local Government Code. The mission of the Municipal Court Building Security Fund is to protect the health and welfare of civilians and employees by ensuring that adequate equipment, procedure, and personnel are present at all court facilities. This fund is administered by the Municipal Courts Department.
- o Municipal Court Technology Fee Fund. This fund was established in FY2001 and the revenue is generated from the funds portion of the local consolidated fee dictated by section 134.103 of the Texas Local Government Code. The purpose of the fund is to finance technological enhancements for the Municipal Courts Department and maintain systems to operate in an efficient manner. This fund is administered by the Municipal Courts Department.
- o Municipal Jury Fund. This fund was created in January of 2020 and the revenue is generated from the funds portion of the local consolidated fee dictated by section 134.103 of the Texas Local Government Code. Funds shall only be used to fund juror reimbursements and otherwise finance jury services. This fund is administered by the Municipal Courts Department.

- o ParkHouston Special Revenue Fund. Previously known as Parking Management Fund, this fund supports the activities of the ParkHouston Division of the Administration & Regulatory Affairs Department. The division is responsible for enforcement of ordinances that govern vehicles parked in the public rights-of-way, management and enforcement of a variety of permits related to parking and street uses, and the management and collection of parking meters. The division is responsible for managing and providing on-street parking alternatives to the citizens in the Greater Houston area. This fund is administered by the Administration and Regulatory Affairs Department.
- o Parks Golf Special Revenue Fund. This fund was created to receive the revenues derived from all golf facilities, whether operated by the City or private entities, including all related concession fee revenues which are to be used exclusively for the maintenance, operation and improvement to any or all such golf courses. This fund is administered by the Houston Parks and Recreation Department.
- o Parks Special Revenue Fund. This is a Parks and Recreation Department fund to account for revenue from revenue generating activities and certain expenditures related to the operations of Parks facilities; as well as supplementing programs, services, and activities offered within the department. This fund is administered by the Houston Parks and Recreation Department.
- o Planning and Development Special Revenue Fund. This fund was established in FY2016 to support development-related services such as: subdivision plat review, permit review and one half of the lot size/minimum building line program. This fund is administered by the Planning and Development Department.
- o Police Special Services Fund. This fund is a collection of monies for restricted use. The activities include: joint police operations and undercover support services with outside law enforcement agencies, combatting Human Trafficking, and traffic control. The fund is administered by Houston Police Department.
- o Recycling Revenue Fund. This fund was created to allocate dedicated funds to be used for the expansion and implementation of the City's Recycling Programs. Efforts include citywide tree waste recycling, additional neighborhood depository sites, curbside recycling and increased education and outreach. These efforts allow the City to improve its current landfill diversion rate. This fund is administered by the Solid Waste Management Department.
- o Special Waste Transportation and Inspection Fund. The purpose of this fund is to prevent the infiltration of fats, oils, and grease into the sanitary sewer system, and to assure that the City's infrastructure and the health of the citizens are protected. All fees collected are expended only for the costs of permitting, inspecting, monitoring, controlling, educating and enforcing any violation pertaining to the management and disposal of the City-regulated waste. This fund is administered by the Houston Health Department.
- o Storm Water Fund. This fund receives revenues from the Combined Utility System Fund and Dedicated Drainage and Street Renewal Fund-Drainage Charge. Funds are transferred to this fund to support storm water drainage operation and maintenance activities. The core purpose is to provide the best level of maintenance to the storm water infrastructure with the resources provided and to maintain flow of storm water free of debris and foreign objects that cause flooding. This fund is administered by the Houston Public Works Department.
- o Swimming Pool Safety Fund. This fund receives proceeds from enforcing municipal, state and federal pool and spa safety standards. State and federal pool and safety standards apply to all pools and spas serving more than two dwellings; in accordance with the requirements, operators of pools and spas at apartment or condominium projects are required to obtain permits and to comply with the standards. The fees collected in pursuant of swimming pool and spa safety are used for the purposes of activities related to permitting, inspecting, monitoring, abating, controlling, educating and enforcement of municipal, state and federal standards. This fund is administered by the Houston Health Department.

- o Tourism Promotion Special Revenue Fund. Previously known as Houston Civic Events Fund, this fund was created to enhance the City of Houston's image through coordination of the civic celebration program; management of the City's art and cultural plan; promotion of business travel and hotel occupancy; and execution of protocol services. This fund is administered by the Mayor's Office.

Internal Service Funds

Internal Service Funds were established for the purpose of providing services to the City departments on a cost-reimbursement basis. These funds are shown in the Internal Service Funds section of the budget document. Included are the following:

- o Health Benefits Fund. This fund was created to account for the financial activity of the City's medical and health-related plans. Employee, retiree, and the City premium contributions are budgeted as revenues. Medical and dental expenses, some self-insured medical claims, life insurance premiums, payments to employees for dependent care reimbursement, and health benefits program administrative costs are budgeted as expenditures. This fund is administered by the Human Resources Department.
- o Long-Term Disability (LTD) Fund. This fund is used to account for the long-term sick leave benefits for eligible City employees. The LTD Fund is funded solely by the City through premiums charged to the departments based on the number of employees covered by the plan. Such premiums cover the cost of all benefits (claims) to the employees and third party administrative fees. This fund is administered by the Human Resources Department.

Service Chargeback Funds

Service Chargeback Funds, previously known as Revolving Funds, are established to provide services to other City departments on a cost-reimbursement basis and are shown in the Service Chargeback Funds section. Included are the following:

- o Central Services Revolving Fund. This fund provides goods and services to operating departments. The receiving department's budget is charged for the actual cost incurred by the Central Services Revolving Fund, with the revolving fund revenue account credited by the same amount. As an example, citywide temporary personnel costs are budgeted in this fund. This fund is administered by Houston Information Technology Service along with the General Service Department.
- o In-House Renovation Fund. This fund is used to capture the costs associated with the renovation and reconstruction of fire stations, police substations, office build-outs, and other facilities. All costs are charged to the revolving fund in anticipation of billing a bond fund, General Fund or grant fund for reimbursement. This fund is administered by the General Services Department.
- o Fleet Management Fund. The fund is used to account for fleet maintenance and fuel operations for citywide departments. This fund is administered by the Fleet Department.
- o Property and Casualty Fund. This fund records the transactions of the City's self-insurance program for property loss, personnel action claims, and purchases of insurance policies such as coverage for City property and tort claims. The Administration and Regulatory Affairs Department oversees the insurance functions, including the City's commercial property insurance program and insurance claim and disaster recoveries while the Legal Department administers the claims portion. Revenue is generated from premiums assessed to other funds. These premiums are based on projected expenditures. This Fund is administered by Legal Department along with the Administration and Regulatory Affairs Department.

- o Workers' Compensation Fund. This fund was established to collect and report all costs of compliance to statutes related to Workers Compensation. The revenues are derived through charging the departments an administrative premium semi-monthly per employee plus all direct costs related to claim expenditures, which includes indemnity, medical and disability payments. This fund is administered by the Human Resources Department.
- o Project Cost Recovery Fund. This fund is used to pay the costs of department employees who directly and indirectly work on Capital Improvement Plan (CIP) related projects. These costs are then recovered from the appropriate CIP project fund. This fund is administered by the Houston Public Works Department and General Services Department.

Equipment Acquisition Consolidated Fund

The Equipment Acquisition Consolidated Fund supports the acquisition of durable capital assets for all General Fund departments. Historically, funding has come from issuing Commercial Paper for the purchase of such capital assets. This fund is administered by the Finance Department.

Debt Service Funds

General Obligation (GO) debt is secured by and payable from the receipts of an annual ad valorem tax levied, within legal limits, on taxable property within the City. The City has covenanted to assess, levy and collect an ad valorem tax in each calendar year, within applicable limitations, sufficient to pay the principal and interest on all outstanding obligations payable in such Tax Year. Such obligations include: (i) Public improvement bonds, (ii) Certificates of obligation, (iii) Certain obligations to fund a portion of the City's unfunded actuarial accrued liability to the City's pension programs, and (iv) General obligation on commercial paper notes.

The primary source of funds to make obligated payments is the General Fund, which annually transfers the legally required amount into the Debt Service Fund. The Debt Service Fund accumulates the resources necessary to pay the principal and interest on all outstanding obligations payable in that fiscal year.

The Debt Service Fund makes payments for arbitrage rebate and administrative fees to administer the debt program.

The City's tax rate for Fiscal Year 2020 (Tax Year 2019) was \$0.567920 (per \$100 assessed valuation), which includes \$0.163791 for debt service. This debt service tax rate is what determines the amount of funds that the General Fund is legally required to transfer into the Debt Service Fund.

Trust and Agency Funds

Comprehensive budgets for trust and agency funds are not included in the City's budget due to City Council's limited authority to program expenditures.

Trust and Agency Funds are used to account for assets held by a government unit as trustee, or agent for the individuals, private organizations, other governmental units, and/or other funds. The City has created trust and agency funds for Tax Increment Reinvestment Zones (TIRZ) since FY1991. As development occurs in each zone, taxes generated by the increase in value attributable to those improvements, or "tax increment", are captured in separate funds set up for each TIRZ. TIRZ funds are then used to pay for approved project costs. Examples of typical costs include: infrastructure improvements in water, sanitary sewer and storm water systems, lighting, paving on public right-of-way, streetscaping, impact fees, and debt service on bonds sold for the same purpose. Contributions from other taxing jurisdictions participating in the TIRZ are collected by each respective jurisdiction and sent to the City for deposit in the TIRZ funds. These funds are administered by the Mayor's Office of Economic Development/TIRZ.

Capital Project Funds

Funding for major capital improvement projects, regardless of funding source, is presented in the five-year Capital Improvement Plan (CIP). Debt service requirements are budgeted in the General Debt Service Fund or Enterprise Funds where applicable. Funding for each capital project, including site acquisition, engineering and design, construction and initial equipment purchases (including environmental and civic art) required to make a facility operational are included in the CIP. Primary funding sources for the CIP are as follows:

- o Commercial paper notes and Public Improvement Bond proceeds.
- o Revenue Bond proceeds (e.g., bonds supported by Combined Utility System fees, Houston Airport System revenues, Convention and Entertainment Facilities revenue/hotel occupancy tax).
- o Operating funds or capital reserve funds (e.g., operating budget funds).
- o Contributions from private or other public sources (e.g., local private developers, other local governments and authorities, and state or federal agencies) participating in the City-sponsored projects.
- o Grants such as Community Development Block Grant (CDBG).
- o Tax Increment Reinvestment Zones (TIRZ).

These funds are administered by Finance Department.

Other Financial Funds

Comprehensive budgets for certain entities are not included in the City's budget or the CIP due to the City Council's limited authority to program expenditures. They are included in the City's Comprehensive Annual Financial Report.

- o Federal and state grants are accepted by the City and accounted for based upon each grant's respective fiscal period, which usually differs from that of the City (July 1 - June 30). If a grant requires a local match to fund payroll costs in whole or in part, the budget includes expenditures and revenues that pertain to these aspects of the grant in the receiving department or fund. These grants and contracts are approved by Council action at the time of the grant award.
- o The City's three pension funds are governed by independent boards and are maintained separately from the operating, debt service, and capital funds. Contributions from both the employees and employer (City) are also maintained separately in the case of Deferred Compensation and Long-Term Disability programs.
- o Other funds established by the City Council or the City Controller to account for contributions from private individuals (e.g., Library Gift Endowment Fund; Houston Parks Board Trust Fund; Water Fund (Water Aid to Elderly Residents); Houston Economic Development; and the Battaglia Trust Fund) are dedicated to specific unbudgeted but public purposes.

SIGNIFICANT BUDGETARY POLICIES

Basis of Budgeting and Accounting

The basis of budgeting and the basis of accounting used in the preparation of the City's annual financial report are the same for all governmental funds (general fund, special revenue fund, debt service fund, and capital projects) without exception. Revenues and expenditures are budgeted consistent with the City's financial statements, which are prepared in accordance with GAAP for all governmental funds.

Governmental funds are accounted for on a modified accrual basis. This means that revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, with the exception of long-term liability.

Significant receivables (revenues) and liabilities (expenditures) are recorded in the prior year's budget up to sixty days after fiscal year end if they represent earned income or expenditures as of June 30, the last day of the fiscal year. This includes the cost of employees' time as well as supplies, services, and equipment delivered by June 30.

For Enterprise Funds, the budgeting and accounting basis are the same except for depreciation and non-current expenses. Enterprise Funds are accounted for on a full accrual basis. Revenues and expenses are recorded when they are earned/incurred. Enterprise Funds focus on expenses related to maintenance and operations, equipment purchases, and exclude depreciation and other allocations related to income determination. Revenues received and expenses paid for goods and services delivered by June 30 are credited or charged to the current fiscal year's budget.

Encumbrance accounting is used to reserve funds committed to vendors for supplies, services and equipment throughout the year in all funds. However, encumbrances for items not delivered by June 30 are canceled and re-established against the new fiscal year budget for all operating budgets. Encumbrances do not establish expenditures/expenses or liabilities. Appropriations and encumbrances for capital project funds are maintained in effect until they are liquidated.

Reserves

In every budget since FY1982, the City's fund balance level has been a critical component of the City's financial management program. Likewise, the General Debt Service Fund balances have been budgeted to provide adequate reserves for debt service payments in the first seven months of the subsequent fiscal year. Pension fund contributions and employee health care costs have been funded with reserve components through the budget as well. These budgetary policies were recognized by City Council in the adoption of the financial policies previously mentioned.

Reserves exist in two forms:

- o Those specifically created by ordinance, and
- o Those maintained as unappropriated or unassigned ending fund balance.

Most of the City's budgetary reserves take the form of ending fund balances and are consequently the result of financial activity as presented in the City's financial statements.

General Fund Reserves

The following table shows the ending unassigned fund balance, the actual year end maintenance and operating costs for preceding fiscal years, the estimated year-end costs for the current fiscal year, and the proposed year-end costs for the subsequent fiscal year.

**Historical Data FY2000 – FY2021
General Fund Available Fund Balances
(\$ thousands)**

<u>Fiscal Year</u>	<u>Unassigned Ending Fund Balance</u>	<u>M&O Expenditures</u>
FY2000	66,590	1,064,160
FY2001	79,432	1,105,408
FY2002	80,335	1,206,160
FY2003	83,027	1,199,766
FY2004	88,659	1,235,994
FY2005	120,042	1,279,879
FY2006	175,832	1,368,746
FY2007	234,535	1,459,076
FY2008	253,514	1,567,484
FY2009	236,275	1,668,700
FY2010	165,383	1,676,367
FY2011	129,040	1,680,038
FY2012	171,677	1,590,044
FY2013	202,842	1,705,450
FY2014	222,620	1,821,588
FY2015	287,842	1,964,412
FY2016	236,946	2,001,911
FY2017	269,558	2,026,297
FY2018	328,346	2,931,146
FY2019 Actual	321,436	2,072,672
FY2020 Estimate	235,342	2,107,603
FY2021 Budget	152,523	2,132,804

FINANCIAL POLICIES

The basic policies related to the City's financial and budgetary policies were formalized on November 10, 1987. These policies were expanded in subsequent years with the adoption of the Integrated Budgeting and Planning Resolution (88-87). New policies were adopted by Ordinance No. 2014-1078 in December 2014, and were subsequently amended by Ordinance No. 2015-0514 to include provisions regarding pay-as-you-go funding in June 2015. In May 2018, the policies were amended by Ordinance No. 2018-390 to revise and update the amended and restated financial policies as a result of the two-year review requirement.

The intent of the City's policies is to protect public assets and to foster reliance on public information for decision-making purposes at all levels both internally and externally. The policies establish a framework within which the Mayor, City Council, City Controller, Finance Director and all department directors shall establish the presence of integrity, ethics, competence and a positive control environment. Managers and supervisory personnel are responsible for establishing, executing, and maintaining the financial policies and procedures at the detail level within their specific business units.

A. Definitions

Advance Refunding – A refunding under the federal tax code in which the refunded obligation is not redeemed for a period of more than 90 days after the issuance of the refunding issue.

Asset Renewal and Replacement – Cyclic repair and replacement of an asset's components [e.g., roofs, electrical systems, heating, ventilation, and air conditioning (HVAC) equipment, paving, replacement vehicles, computer servers, computer networks, and telephony systems] that extends the useful life and/or retains the usable condition of facilities, fleet, and systems not normally contained in the annual operating budget. Included are major building and infrastructure systems and components that have a maintenance cycle in excess of one year.

Balanced Budget – Budget in which revenues and other resources will be sufficient to support expenditures or uses within the fiscal year.

BFA – Budget and Fiscal Affairs Committee of City Council.

Budget Stabilization Fund, formerly called the "Rainy Day Fund" – Cash reserves available for any lawful use in the event of an emergency including temporary cash flow shortages, major disasters, economic instability, and other emergencies as determined by the City. A temporary cash flow shortage is a period of time where cash inflows are not sufficient to cover required outflows, even after the normal means for managing cash flow have been exhausted. Major disasters are any natural catastrophe including, but not limited to, hurricanes, tornados, floods, severe drought, and explosions, chemical or biological threats, or acts of terrorism. Economic instability is an unforeseen, unbudgeted dire financial situation affecting revenue and/or government spending such as declining property and sales tax revenues over the prior fiscal year and/or a very significant, rapid increase in inflation. Other emergencies are any unusual occasion or instance, unforeseen and/or unanticipated, for which the City expends funds in its efforts to save lives and to protect property, public health and safety or to lessen or avert the threat of catastrophe or major disaster.

Component Units – As defined by the Governmental Accounting Standards Board (GASB), component units are legally separate organizations that the City must include as part of its financial reporting entity for fair presentation.

Current Refunding – Refunding transaction where the refunded obligation will mature or be redeemed within 90 days from the date of issuance of the refunding issue.

FINANCIAL POLICIES

Current Replacement Value - The standard industry cost and/or engineering estimate of materials, supplies, and labor required to replace a facility or item of equipment at its existing size and functional capability, and to meet applicable regulatory codes. When estimating Current Replacement Value, it should be assumed that code-compliant materials and systems will be used to replace the existing asset. Current Replacement Value is to be estimated for reconstructing an asset as it currently exists, without further modifications or improvements.

Finance Working Group – Composed of the Mayor and City Controller (as used in connection with the activities of the Finance Working Group, other than the chairing of Finance Working Group meetings, the term “Mayor” or “City Controller” includes the designee of such office holder who may only be a City employee accountable to the designating office holder) and, upon the request of either the Mayor or City Controller, may also include:

- City Attorney or designees
- Finance Director or designees
- Other appropriate department directors or their designees
- Financial Advisor
- Bond Counsel
- Independent Auditor
- Any member of City Council interested in attending, or designee
- Others deemed necessary for the individual financing

Financial Advisor – With respect to a new issue of municipal securities, commonly refers to an individual or firm that advises the issuer or other obligated person on matters pertinent to the issue, such as structure, timing, marketing, fairness of pricing, terms and bond ratings. A financial advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters in connection with outstanding municipal securities.

Fiscal Note – Brief, high-level written estimate of the budgetary and fiscal impacts that may result from implementation of an ordinance, motion or resolution.

Fund Balance – Difference between fund assets and fund liabilities, also known as equity (for enterprise funds, fund balance is referred to as “Net Position” in line with GASB rules).

Major Renovation – Projects for the substantial rehabilitation or replacement of more than one building or building systems.

Non-Recurring Expenditures – Expenditures not expected to be funded each year. Examples include one-time transfers and one-time purchases.

Non-Recurring Revenues – Revenues that cannot be relied upon in future budget periods. Examples include, but are not limited to, Fund Balance, the sale of land (other than City rights-of-way), infrequent, irregular sales of City assets, bond refunding savings, infrequent, irregular revenues from development agreements, interlocal agreements, other contracts, short-term grants and one-time transfers, such as litigation settlements or non-routine transfers of fund balance from other funds.

Operating Maintenance – Preventive maintenance, where equipment, vehicles, and computer hardware are maintained before breakdown occurs in an attempt to avoid failures, and corrective maintenance, where equipment, vehicles, and computer hardware are maintained after breakdown occurs to bring it back to working order.

FINANCIAL POLICIES

PAYGO – “Pay-As-You-Go” capital funding is the process of paying for capital expenditures at the time the cost is incurred instead of using credit or debt for the purchase. PAYGO expenditures at the City are those capital expenditures that were historically funded by credit or debt and are now paid for with cash.

Recurring Expenditures – Expenditures expected to be funded each year in order to maintain current/status quo service levels. Recurring Expenditures appear in the budget each year. Examples include salaries, benefits, supplies and services, debt and recurring pass-through expenditures; long-term contractual obligations should also be considered, including availability payments related to participation in a public-private partnership. Other expenditures including, but not limited to, supplies, services, and transfers are recurring to the extent that expenditure levels in the current year match the expenditure levels in the previous year. For example, if computer supplies to support operations are needed every year and budgeted every year, this expenditure is considered recurring.

Recurring Revenues – Revenues expected to continue year to year with a reasonable degree of predictability. Examples include property taxes, sales taxes, licenses and permits, charges for services, fines and forfeits, franchise fees and recurring pass-through revenues. Small routine right-of-way sales are also considered Recurring Revenues, but all other land sales are Non-Recurring (one-time) Revenues. This does not include Fund Balance.

Structural Balanced Budget – Budget that balances Recurring Revenues and Recurring Expenditures and the current portion of all known long-term liabilities within the current fiscal year, including but not limited to: other post-employment benefits (OPEBs); compensated absences; and current annual service cost plus interest on unfunded pension liabilities, which is the difference between the total pension liability and the value of assets set aside in a pension plan to pay benefits, plus amortization of the unfunded liabilities over a program period (this definition is intended to align with the pension-related language in Section G.2.).

FINANCIAL POLICIES

CURRENT STATUS

B. General Policies

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| <p>1. With respect to the interpretation and application of these policies, the City shall comply with all applicable federal and state laws, the City Charter and Code of City Ordinances, Financial Accounting Standards Board (FASB) and Governmental Accounting Standards Board (GASB) standards, and all bond covenants, whether existing or hereafter provided, and associated ordinances relating to all budget, accounting, reporting, disclosure, and finance activities, and financial policies. In any conflict between these policies and such governing law, standards or documents, such governing law, standards or documents shall prevail.</p> | In Compliance |
| <p>2. The City will seek out, apply for, and effectively administer Federal, State, and other grants that address the City's priorities and policy objectives and provide a positive benefit to the city. Local tax dollars will not be used to make up for material losses of grant aid without first City Council reviewing and approving the program and its merits as a budgetary increment.</p> | In Compliance |
| <p>3. The proposed operating budget and proposed five-year Capital Improvement Plan (CIP) for each year shall include statements indicating whether they are in compliance with each relevant adopted financial policy. The adopted budget shall include a comprehensive listing of all adopted financial policies indicating whether the City is in compliance with each policy; beginning in FY2020, there shall be a statement explaining why the City is, or is not, in compliance with said policy. Where the City is not in compliance, the statement shall also include a plan for how the City will achieve compliance.</p> | In Compliance |
| <p>4. The City's financial policies shall be reviewed at least every two years by the Mayor or the Mayor's designee; the results of the review are to be presented to BFA, and any proposed amendments are to be presented to City Council for consideration.</p> | In Compliance |

C. General Fund Reserve Policies

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| <p>1. The City will maintain Fund Balance as additional insurance against disasters, emergencies, and economic instability. The City's desired minimum unassigned Fund Balance for any given fiscal year is 7.5% of General Fund expenditures for that fiscal year, excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures.</p> | <p>In Compliance
Refer to C.3. for
permissible temporary
reduction in fund balance</p> |
| <p>2. Unassigned Fund Balance in excess of the desired minimum is to be available for appropriation by City Council and shall normally be used to fund Non-Recurring Expenditures. In the event a balanced budget is not attainable, that Fund Balance may be used for Recurring Expenditures and to achieve budget balance:</p> <p style="margin-left: 20px;">a. If the budget imbalance is expected to last for no more than one year and can be corrected with use of Fund Balance available in excess of the desired minimum; or</p> <p style="margin-left: 20px;">b. If the budget imbalance is expected to continue beyond one year, provided that Fund Balance in excess of the desired minimum is used to achieve balance as part of a corresponding plan to close the gap through revenue increases and/or expenditure reductions. (Note: this is intended to align with Section G.3.'s requirement that proposed use of Non-Recurring Revenues for Recurring Expenditures must be accompanied by a justification to City Council and a plan to end dependence on Non-Recurring Revenue sources)</p> | In Compliance |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>3. The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters or to provide short-term resources in the event of economic instability or revenue shortfalls related to circumstances beyond the City's control. Any proposed use of Fund Balance which decreases Fund Balance below the desired minimum shall include a justification presented to City Council and shall require approval from two-thirds of the City Council present and voting. Once the event causing use of Fund Balance below the desired minimum has concluded, the City shall allocate sufficient funds to restore unassigned Fund Balance to at least 7.5% of General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) by the end of the second subsequent full fiscal year.</p> | <p>In Compliance</p> |
| <p>4. In addition to the Fund Balance, the City shall maintain a separate Budget Stabilization Fund in an amount not less than the greater of (a) 1% of Adopted Budget General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) or (b) \$20 million, which may be used in accordance with the definition of the fund. Transfers necessary to meet this requirement shall occur by July 31 of each fiscal year. Any proposed use of the Budget Stabilization Fund shall be accompanied by a justification to City Council and shall require approval from two-thirds of the City Council present and voting. When an event causing use of the Budget Stabilization Fund has concluded, the City shall allocate sufficient funds by the end of the second subsequent full fiscal year to restore the Budget Stabilization Fund to at least minimum levels.</p> | <p>In Compliance</p> |

D. Enterprise Funds Reserve Policy

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| <p>1. Each enterprise fund, as defined by GASB, shall have an appropriate written methodology for determining minimum and maximum cash reserves to serve as a margin or buffer for meeting obligations, mitigating risks, and ensuring stable services and fees. Factors to be considered in determining minimum and maximum cash reserves include any controlling bond covenants or indentures, as well as each fund's risk and revenue volatility, and other considerations such as cash funding of capital projects. The methodology for determining minimum and maximum cash reserves should define reserves in terms of days of operating cash on hand and should identify components of cash reserves.</p> | <p>In Compliance</p> |
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E. Special Revenue Fund Reserve Policy

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| <p>1. The proposed and adopted operating budget each year shall include the budgets of all special revenue funds that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.</p> | <p>In Compliance</p> |
| <p>2. Each special revenue fund shall have an appropriate written methodology for determining minimum and maximum cash reserves to serve as a margin or buffer for meeting obligations, mitigating risks, and ensuring stable services and fees. Any fiscal year-end fund balance that exceeds the established maximum cash reserve of the special revenue fund may be transferred to the General Fund, subject to City Council approval of an ordinance revising the ordinance establishing such special revenue fund and specifically authorizing such transfers, where such City Council approval is required.</p> | <p>In Compliance</p> |

FINANCIAL POLICIES

CURRENT STATUS

F. Internal Service Fund – Health Benefit Fund Reserve Policies

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| <p>1. The City will fund a catastrophic and general claim risk reserve for unexpected large losses related to self-insurance healthcare costs managed by a third-party plan administrator and paid through an internal service fund. The following reserves will be maintained within the fund:</p> | In Compliance |
|---|---------------|

- a. Claim Reserve – Periodically, and at least once every fiscal year, it will be determined by the Human Resources Department in conjunction with the Finance Department whether the fund has a funded liability to pay claims that have already been incurred but not reported as of that day. The plan is also obligated to cover the cost of administering run-out claims in the event that any of the self-insured programs are terminated.
- b. Contingency Reserve – This reserve augments the Claim Reserve and represents an estimate for claim events that are unforeseen and catastrophic. The Contingency Reserve covers costs associated with such unexpected claims and provides financial capacity for smoothing the catastrophic and general claims payments. The amount of the Contingency Reserve shall be maintained at the minimum of 10% of annual claims up to a maximum of 60 days of average claims expense paid over the prior fiscal year (12 months) for each self-insured program.

This Contingency Reserve also supports:

- i. Maintaining cost effective and competitive benefits during periods of economic downturn, reduced revenues or higher expenses;
- ii. Maintaining cost effective and competitive benefits during periods of high medical cost trends, substantial insurance/reinsurance rate increases and an ability to absorb multiple catastrophic medical claims occurring simultaneously; and
- iii. Maintaining flexibility in the fund regarding calculating the degree and amount of risk it is willing to assume on a self-funded basis.

Such reserves will be funded by the City and subscriber (active and retiree) contributions as determined appropriate by the Human Resources Department in conjunction with the Finance Department. Subscriber funds are first in and first out in claim payments; therefore, any excess health benefit contributions are City funds.

G. Operating Budget Policies – Revenues and Expenditures

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| <p>1. The City will adopt a Balanced Budget annually, with each fiscal year’s budget presented to and passed by City Council before the beginning of that fiscal year and in accordance with state law, the City Charter, and local ordinances.</p> | In Compliance |
| <p>2. All post-employment and employee benefit systems will be financed in a manner to fully and systematically fund all liabilities, with the City making all necessary payments in compliance with contractual obligations and statutory requirements and in a manner that results in full amortization of liabilities over a closed 30-year period. City Council shall be fully informed if sufficient funds are not allocated in the current budget.</p> | In Progress |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>3. The City’s annual proposed and adopted budgets and a presentation to City Council shall identify the extent to which Recurring Revenues are aligned with Recurring Expenditures. If circumstances dictate use of Non-Recurring Revenues for Recurring Expenditures in any fund, justification must be presented to City Council with a plan to end dependence on Non-Recurring Revenue sources.</p> | In Compliance |
| <p>4. Each enterprise fund of the City shall maintain revenues which support the full (direct and indirect) cost of the services provided. (NOTE: This is not intended to preclude appropriate use of fund balance in line with enterprise fund balance policy described in Section D.1. above).</p> | In Compliance |
| <p>5. A comprehensive analysis of City fees and rates shall be performed at least every five years by an independent outside third-party contractor in conjunction with the Department administering the fee and the Finance Department, except for impact fees, which shall be made at least every ten years, and presented to BFA. Fees may be adjusted by ordinance during the interim period based on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery (including automatic fee and rate adjustments per City ordinance).</p> | In Compliance |
| <p>6. All General Fund revenues and resources, not including those identified in the adopted budget as Beginning Fund Balance – Unassigned, received in a fiscal year in excess of the adopted and amended annual operating budget (for same fiscal year) shall be designated to the Fund Balance and shall not be appropriated for expenditures except by ordinance. Pass-through funds not included in this calculation include, but are not limited to:</p> <ul style="list-style-type: none"> a. Sales Tax Revenues – pass-through payments related to strategic partnership agreements and transfers related to Chapter 380 agreements; b. Property Tax – pass-through transfer amount to the Dedicated Drainage and Street Renewal Fund for captured revenue and transfers related to Chapter 380 agreements; c. Municipal Service Fees revenues – pass-through transfer amount to Police Special Service Fund for police services in certain reinvestment zones and; d. Other collection revenues – payment to vendors based on commission-based contracts. | In Compliance |
| <p>7. A City employee compensation study shall be performed by an independent outside third-party contractor and presented to BFA at least every three years by the Human Resources Department in conjunction with the Finance Department. The compensation study shall review total compensation to include salary, overtime, medical benefits, paid leave, physical training leave, disability insurance, life insurance, retirement benefits, educational assistance programs, and all other compensation elements, and shall include appropriate comparisons to relevant competing employers from the public, non-profit and/or private sectors.</p> | In Compliance |

FINANCIAL POLICIES

CURRENT STATUS

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| 8. Operating Maintenance funding will be prioritized each year to ensure capital facilities and equipment are sufficiently maintained and maintenance is not deferred to future years. To implement this policy, funding for Operating Maintenance of General Fund facilities shall be increased by at least 0.25% biennially beginning in FY2020 and continuing until annual funding reaches at least 2% of Current Replacement Value at which time it will remain constant. | In Compliance |
| 9. All Requests for Council Action that request funding not in the adopted budget (e.g., establishing a new service not in the budget, increasing enforcement above the level established in the budget, etc.) must be accompanied by a Fiscal Note that includes start-up costs of the program or project and the projected operating and maintenance costs for a minimum of five years, as well as identification of corresponding budgetary savings or other funding source necessary to meet funding needs. | In Compliance |

H. Capital Asset Management Policies

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| 1. The five-year CIP shall be presented to and passed by City Council annually before the end of the preceding fiscal year. | TBD |
| 2. Capital projects may not be included in the CIP without identified funding. Identified funding includes funds that are reasonably anticipated such as grants that have been awarded but not yet funded. Identified funding may also include proceeds from an anticipated future bond election. | In Compliance |
| 3. A five-year operating budget impact projection for all projects shall be reported in the CIP. | In Compliance |
| 4. All CIP-related Requests for Council Action must include a Fiscal Note that includes design and construction costs of the program/project and the projected operating and maintenance costs for a minimum of five years, as well as a reference to the item in the CIP where funding for the request is designated. | In Compliance |
| 5. Beginning in FY2019, over the five-year CIP, an average of 2% of the Current Replacement Value of all General Fund facilities shall be included for capital maintenance in each fiscal year of the CIP and every CIP thereafter. Such funds may be used on any owned General Fund facility. | In Compliance |
| 6. Except as required by law or legal agreements, proceeds from the sale of land or other assets shall be designated to the General Fund; and except as required by law or legal agreements, no City bond covenants or similar agreements shall prohibit such designation or limit the use of such proceeds. | In Compliance |

FINANCIAL POLICIES

CURRENT STATUS

I. Long-Term Financial Planning Policies

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| <p>1. A five-year General Fund financial forecast shall be presented to BFA and provided to City Council annually in advance of the release of the proposed budget. The five-year forecast will include:</p> <ul style="list-style-type: none"> a. An in-depth analysis of economic conditions, revenues, expenditures, and all long-term obligations including debt, pensions, health benefits, accrued leave, and investment in facilities, fleet and information technology; b. A plan for eliminating any funding shortfalls that would prevent adoption of a Balanced Budget in any year covered by the five-year forecast; and c. Identification of requirements for achieving a Structural Balanced Budget in the upcoming fiscal year and the subsequent fiscal year, including a list of options for eliminating any funding shortfalls preventing achievement of a Structural Balanced Budget for the upcoming fiscal year and the subsequent fiscal year. | In Compliance |
| <p>2. At least once every five years, the City shall use an independent outside third-party actuary to project the costs of its pension plans and unfunded liabilities for a period of 30 years or some other appropriate time horizon recommended by the City's actuary and approved by City Council. Costs shall be projected using the plans' assumed investment rates of return and shall include an appropriate number of downside scenarios (at least one) anticipating lower investment rates of return.</p> | In Compliance |
| <p>3. When a union contract is presented to City Council for adoption, supporting materials provided to the Council shall include an actuarial report estimating the impact of the proposed union agreement on pension system costs.</p> | In Compliance |

J. Debt Management Policies

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|---|-------------------|
| <p>1. It is the City's goal to at least maintain the current credit ratings on each type of City credit or enterprise fund as of the date of adoption of these policies.</p> | Not in Compliance |
| <p>2. The debt service Fund Balance as of each fiscal year end relating to debt secured by ad valorem taxes shall be no less than debt service payments due within the first 180 days of the following fiscal year.</p> | In Compliance |
| <p>3. A standardized presentation format for proposed debt transactions will be adopted by BFA. Presentations of debt transactions to BFA shall at least include the following information: revenue source securing the debt uses of the debt proceeds, estimated weighted average life of the debt, estimated change to the overall weighted average life of outstanding debt, estimated present value savings as applicable, estimated true interest cost, anticipated date of pricing and closing.</p> | In Compliance |
| <p>4. Any capital project financed through the issuance of bonds shall be financed for a period not to exceed the average expected life of the assets.</p> | In Compliance |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>5. Each fiscal year, the City will use that year's General Obligation (GO) debt service payment as a baseline to establish an index reflecting 4% annual growth in the City's GO debt service (i.e., if the current fiscal year's debt service is \$100, then the debt service index for subsequent years would be \$104, \$108.16, \$112.49, \$116.99, etc.). If any proposed action by the City (e.g., adoption of the CIP, or Council authorization of debt issuance) is to cause the GO debt service schedule as projected by the City's Financial Advisor to exceed the index in FY2019 and/or any subsequent year(s), a funding mechanism (e.g., reduced expenditures or increased revenue) must be identified to offset the amount(s) by which the proposed debt service payment(s) exceed the index. For purposes of this section, "identification" of a funding mechanism is satisfied by presentation to BFA and/or City Council prior to any action that would incur GO debt.</p> | <p>In Compliance</p> |
| <p>6. To reduce the General Fund transfer for debt service while remaining in compliance with all relevant bond or other debt covenants and indentures, the maximum annual General Fund transfer for debt service is to be maintained at 20% of General Fund revenues (excluding state and federal grants) until FY2019. Beginning in FY2019 and in each subsequent fiscal year, the maximum annual General Fund transfer for debt service is to be reduced by 0.5% annually until it reaches 12% of General Fund revenues (excluding state and federal grants), at which point the maximum is to be held constant and remain at 12%.</p> | <p>In Compliance</p> |
| <p>7. The City will maintain average weighted General Obligation bond maturities of 12 years or less.</p> | <p>In Compliance</p> |
| <p>8. When refunding debt, the average weighted maturity of the refunded bonds may not be extended by more than one year unless approved by a two-thirds vote of the City Council present and voting.</p> | <p>In Compliance</p> |
| <p>9. Other than periodic refunding of commercial paper in accordance with routine City business, the City may initiate a refunding of outstanding debt when:</p> <ul style="list-style-type: none"> a. A refinancing is expected to relieve the City of financially restrictive covenants; b. A refinancing is expected to significantly reduce the remaining term of the debt being refunded; or c. At the transaction's initiation, the City's financial advisors project net present value savings of at least: <ul style="list-style-type: none"> i. 3% for Current Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended; and ii. 5% for Advance Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended. <p>The Finance Working Group will be responsible for confirming that one of the above conditions exists.</p> | <p>In Compliance</p> |
| <p>10. All City financings must be approved by the Finance Working Group and must first be analyzed for long-term affordability and compliance with the City's financial policies and other legal or administrative requirements.</p> | <p>In Compliance</p> |
| <p>11. The City shall review all outstanding debt at least annually for the purposes of identifying refunding opportunities.</p> | <p>In Compliance</p> |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>12. A formal procurement process shall be conducted by the Finance Working Group annually when selecting underwriters in order to promote fairness, objectivity and transparency. The selection committee shall report results of the process to BFA and present the approved list of underwriters for the following year. Evaluation criteria shall include questions related to the areas listed below to distinguish firms' qualifications and experience, including but not limited to:</p> <ul style="list-style-type: none"> a. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s); b. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described; c. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies and investor marketing strategies; d. Demonstration of the firm's knowledge of local political, economic, legal or other issues that may affect the proposed financing; e. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state; f. Analytic capability of the firm and assigned investment banker(s); g. Access to sources of current market information to provide bond pricing data before, during, and after the sale; h. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency. | <p>In Compliance</p> |
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K. Accounting, Auditing and Financial Reporting Policies

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| <p>1. Single Audit Report or other audits of Federal and State grant funds will be performed in compliance with applicable provisions of the Single Audit Act, applicable Office of Management and Budget Circulars, and other relevant federal, state and local rules and regulations.</p> | <p>In Compliance</p> |
| <p>2. Annual financial statements will be prepared in accordance with Generally Accepted Accounting Principles.</p> | <p>In Compliance</p> |
| <p>3. An annual audit will be performed by an independent public accounting firm in accordance with Generally Accepted Government Auditing Standards and the opinion will be included in the Comprehensive Annual Financial Report.</p> | <p>In Compliance</p> |
| <p>4. To the extent practicable, all Component Units of the City must follow all City accounting, audit and financial reporting policies.</p> | <p>In Compliance</p> |
| <p>5. The City will complete a year-end soft close of its books within 65 calendar days of each fiscal year's end. Transactions will be booked in a timely manner and General Ledger accounts will be reconciled on a quarterly basis to facilitate the year-end soft close.</p> | <p>TBD</p> |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>6. The Single Audit Report (annual audit) and the accompanying auditor's letter to management shall be released to City Council and published prominently on the City's website within 30 days of receipt from the auditor.</p> | <p>In Compliance</p> |
| <p>7. At least every two years, the Finance Working Group shall develop and update a written disclosure policy consistent with federal securities law and the City's continuing disclosure undertakings with respect to the City's outstanding debt.</p> | <p>In Compliance</p> |

L. Internal Control Over Financial Reporting Policies

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| <p>1. The City's internal control structure will be based on the Committee of Sponsoring Organizations of the Treadway Commission on Fraudulent Financial Reporting (COSO) framework and comprised of the following five elements: (a) Control Environment – Factors include integrity and ethical values, commitment to competence, leadership philosophy and operating style, assignment of authority and responsibility, and policies and procedures; (b) Risk Assessment – Routine assessment of risk and its impact on internal controls; (c) Control Activities – Such as segregation of duties, authorization of transactions, retention of records, supervision or monitoring of operations, physical safeguards, etc.; (d) Information and Communication – Policies and procedures are documented and accessible; and (e) Monitoring – Assessment of the quality of performance over time and to determine whether controls are effective and track resolution achievements of identified problems.</p> | <p>Not in Compliance</p> |
| <p>2. The Single Audit Report as addressed in K.6. above shall include a report on the sufficiency of the City's internal controls over financial reporting and shall include or be accompanied by management's response to the report; these shall also be released to City Council and published prominently on the City's website within 30 calendar days of receipt (for the report) or completion (for management's response if not included in the report).</p> | <p>In Compliance</p> |

FINANCIAL POLICIES

CURRENT STATUS

M. Local Economic Development Policies

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| <p>1. The City shall define its scope of economic development emphasis through three distinct priorities:</p> <p style="padding-left: 40px;">Priority 1: Foster increased economic opportunity for underserved Houstonians with the goal of reducing poverty and unemployment. To this end, the City shall deploy financial resources and beneficial impact to targeted areas (distressed, declining, brownfield or poor performing) that have poverty and unemployment rates above the City average to enhance their long-term sustainability.</p> <p style="padding-left: 40px;">Priority 2: Through collaborative development of partnerships and strategic use of financial resources, and with an emphasis on fostering technology and innovation, continue to support the defined industries (Energy, Aerospace, Manufacturing and Distribution, Biotech and Medical) that make up our competitive advantage and are recognized as the dominant economic contributors to the employment and capital base.</p> <p style="padding-left: 40px;">Priority 3: Create programs designed to address a specific development deficiency within a defined geographic boundary with the intended outcome of stabilizing the local area. The City shall perform market and business analyses to identify target areas to focus its efforts. Priorities will be established to address specific development deficiencies, high poverty and/or unemployment areas, inadequate quality of life, assets, housing disparities and insufficient access to food.</p> | <p>In Compliance</p> |
| <p>2. Upon identifying target areas that are distressed or otherwise deficient in relation to any economic development priority listed above, with primary emphasis on areas where poverty, unemployment, and/or underemployment above the City average are identified, the City shall establish the criteria, guidelines and performance metric by which to evaluate projects submitted for certain incentive consideration.</p> | <p>In Compliance</p> |
| <p>3. The City shall determine the most appropriate economic development program(s) available to address one or more economic development priorities and, where applicable, engage public or private partners to contribute financial or other resources to achieve the desired economic or development outcome.</p> | <p>In Compliance</p> |
| <p>4. The City shall set forth project eligibility and/or scoring criteria to include: minimum job creation, minimum compensation levels, minimum private investment, justification for public participation, qualifying public improvements (including City infrastructure), term of incentive, financial viability of developer, public purpose for financial assistance, where applicable, risks associated with public investment, and total project costs. Project eligibility and scoring criteria shall give clear preference and greater weight to projects that offer community benefits including, but not limited to: employee compensation above the minimum required; provision of employee health benefits; hiring/employment of people living in communities identified as having poverty, underemployment, and/or unemployment above the city average; open opportunities for employment and job training for individuals with barriers to employment (specifically, individuals with criminal records and low educational attainment); and quality affordable housing for families earning no more than 120 percent of the Houston metropolitan area’s median family income. Specific minimum thresholds for all criteria shall be reflected in local ordinances and policies governing use of economic development tools such as grants, loans, tax abatements and other programs.</p> | <p>In Compliance</p> |
| <p>5. Standardized application and evaluation formats will be adopted by the Economic Development Committee or the equivalent appropriate committee as defined by the Mayor for use in consideration of economic development projects.</p> | <p>In Compliance</p> |

FINANCIAL POLICIES

CURRENT STATUS

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| <p>6. The standard application format for economic development projects shall include, but is not limited to, the following:</p> <ul style="list-style-type: none"> a. Name of the applicant; b. General nature of the applicant's investment; c. Relationship between the applicant's industry and the types of jobs to be created by the applicant; d. Relative level of the applicant's investment per job to be created by the applicant; e. Number of each type of job to be created by the applicant, distinguishing between temporary/seasonal vs. permanent jobs, part-time vs. full-time jobs, and newly created vs. retained jobs; f. Wages, salaries, and benefits to be offered by the applicant to the job holders for each type of job, the ability of the applicant to locate or relocate in another state, or another city in the region; g. Financial impact the project will have on the City; h. Specific plans and goals for delivery of community benefits such as those identified in Section L.4. above; i. The City's proposed investment in the project, including total investment and investment per job proposed for creation; j. Project applicant's performance on other City-incentivized projects during the five years preceding the date of application; and k. Projected market value of the proposed project. | <p>In Compliance</p> |
| <p>7. The standard evaluation criteria for economic development projects shall include, but are not limited to, the following:</p> <ul style="list-style-type: none"> a. Scope and appropriateness of economic development tools; b. Eligibility in accordance with Section L.4. above; c. Compliance with the City's standard application format; and d. Performance for any prior approved projects. | <p>In Compliance</p> |
| <p>8. The Mayor's designee, in conjunction with the City Attorney, shall establish procedures by which the City shall recoup its investment in the event a project fails to comply with the terms of its agreement.</p> | <p>In Compliance</p> |
| <p>9. The Mayor's designee shall report annually to the Economic Development Committee (and/or any other committee charged with overseeing economic development activities) detailing the progress of each active project in which the City has provided an incentive. A project shall not be deemed inactive and removed from the report until the project has achieved its goals or the City has recouped its investment. Such reports shall be published prominently on the City's website within 30 calendar days of presentation to the appropriate committee. Annual reports shall include, but are not limited to, the following:</p> <ul style="list-style-type: none"> a. Amount of the investment each recipient committed to expend or allocate; b. Amount of the investment each recipient expended or allocated; | <p>In Compliance</p> |

FINANCIAL POLICIES

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- c. Market value of the property of each recipient as determined by appraiser;
 - d. Number of jobs each recipient of an incentive committed to create;
 - e. Number of new jobs each recipient actually created, the range of actual salaries with benefits component of the new jobs created, and the number of jobs created that provide health benefits for employees.
 - f. Community benefits to be delivered as part of the project agreement; and
 - g. Community benefits delivered, including identification of any areas where benefits delivered did not meet projected levels specified in the project agreement.
 - h. For Chapter 380 agreements, tax abatements and Texas Enterprise Zone endorsements, annual reporting shall also include:
 - i. The projected economic value to the City at the time of execution of the agreement through the respective project's completion;
 - ii. Any alterations to the projected economic value to the City;
 - iii. Economic benefits realized by the City since the execution of the respective agreements; and
 - iv. Analysis of the positive and negative impacts (economic and otherwise) on the community and immediately surrounding communities.
10. The Mayor's designee shall hold a public hearing for each recommended economic development project at least 10 days before the City Council may vote on the proposed project's application. This hearing may be held before the Economic Development Committee or other appropriate City Council committee established by the Mayor; the proposal and related unrestricted information shall be made available to the public at least three days prior to the public hearing.

In Compliance

OPERATING BUDGET PROCESS

The general framework for the Operating Budget process is presented in Exhibit 1. Formalization of the process began in FY1988 with the establishment of basic policies. In FY1989, City Council approved an ordinance requiring a monthly financial status report from the Finance and Administration Department (renamed Finance Department) and the Office of the City Controller.

The budgetary process was further strengthened with the adoption of the integrated budgeting and planning resolution and budget calendar ordinance in FY1989. This resolution includes linking plans and budgets for the General, Enterprise, and Special Revenue Funds and the Capital Improvement Plan (CIP). The integrated approach also calls for service impact information, input from the public and elected officials, and linking current budgets with five-year forecasts. The budget calendar ordinance requires the development of a budget calendar with specific dates for the presentation of several phases of the budget as illustrated in Exhibit 2.

The amendment process for the budget is governed by Section 102.009 (b) (c) of the Texas Local Government Code which stipulates that after final approval of the budget, the City Council must spend funds only in strict compliance with the budget, except in an emergency. The City Council may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If Council amends the original budget to meet an emergency, Council shall file a copy of the resolution amending the budget with the City Secretary, and the City Secretary shall attach the copy to the original budget.

During the consideration of the FY2020 Adopted Budget in June 2019, City Council approved Budget Amendment 1.02 which requires all City departments to adopt a zero-based budgeting method for FY2021 only. In November 2019, the Administration released the City of Houston implementation plan for zero-based budgeting.

In April and May 2020, the Finance Department begins briefing Council on the preparation of the FY2021 Budget. After departments submit their budgets, a series of meetings with the Finance Department are conducted to evaluate and determine the requests that would be incorporated into the Mayor's Budget. Budget workshops are held by the Budget and Fiscal Affairs Committee starting in April.

CAPITAL IMPROVEMENT PLAN PROCESS

The process to prepare and adopt the five-year Capital Improvement Plan (CIP) for FY2021-FY2025 generally follows the same procedures as the Operating Budget. Refer to Exhibits 2 and 3 for schedule and comparison.

In February and March, public meetings were conducted in all Council districts. During these meetings, citizen comments were received regarding capital project plans. Comments were forwarded to applicable Council Members, Houston Public Works, and other City departments. City departments reviewed projects in the FY2020-FY2024 CIP to determine whether rescheduling of projects and adjustments in funding would be required.

In February, departmental CIP submissions were received, reviewed, and evaluated by the Finance Department. CIP reviews and discussions between City departments and Finance were held in March and April. Upon completion of an evaluation period with the Mayor, a proposed FY2021-FY2025 CIP will be prepared for presentation to City Council for review and adoption, the focus of which will be on Harvey related recovery as well as technology improvement as a result of COVID-19.

Enterprise Fund capital projects may vary from FY2020 but would do so only as a result of considerations internal to each respective enterprise/revenue bond fund program. Enterprise projects and Public Improvement Bond (PIB) funded projects will be implemented over the next five years and are included in the FY2021-FY2025 CIP.

EXHIBIT 1 OPERATING BUDGET PROCESS

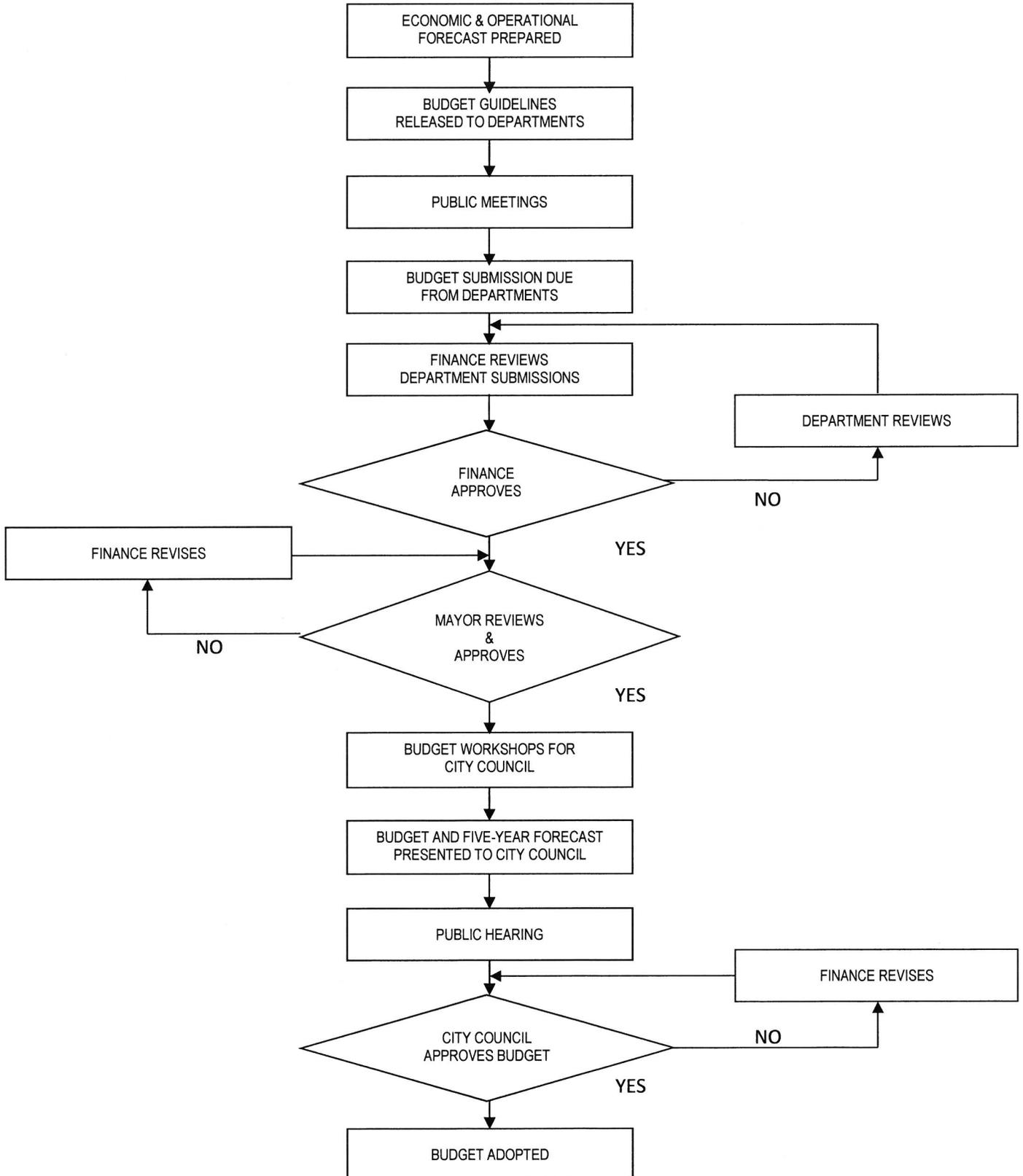
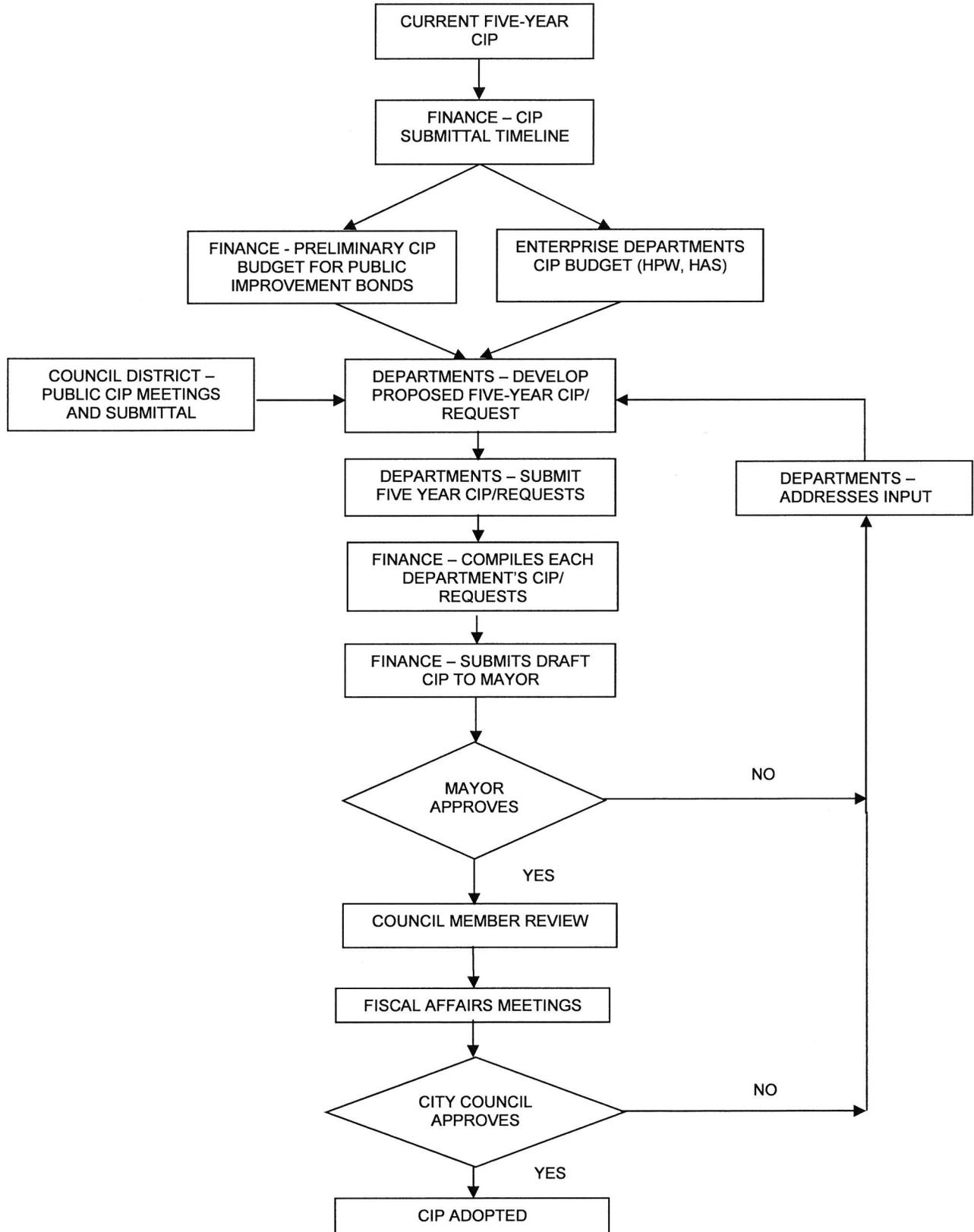


EXHIBIT 2

MONTH	OPERATING BUDGET ACTIVITIES	CAPITAL IMPROVEMENT PLAN ACTIVITIES	GRANT ACTIVITIES
January	Operating budget preparation instructions and materials distributed	CIP preparation instructions and materials distributed to departments	N/A
February - March	Departments submit operating budget requests	Public Meetings on CIP Departments submit CIP requests	HCDD develops and publishes the draft 2020-2024 Consolidated Plan and 2020 Annual Action Plan for public comment (CDBG, HOME, HOPWA & ESG) HCDD presents annual budgets to Housing and Community Affairs City Council Committee Two Public Hearings on the 2020-2024 Consolidated Plan and 2020 Annual Action Plan held
April	Finance analyzes and consolidates Operating Budget Council Workshops on zero based budgeting for General Fund departments	Executive review of Proposed Projects	2020-2024 Consolidated Plan and 2020 Annual Action Plan submitted for Council approval Council approves the submission of the 2020-2024 Consolidated Plan and 2020 Annual Action Plan
May	Council Budget Workshops continue Public Meetings on Budget	N/A	N/A
May	Mayor proposes Operating Budget	N/A	2020-2024 Consolidated Plan and 2020 Annual Action Plan including CDBG, HOME, HOPWA, and ESG annual applications submitted to HUD
May - June	Council approves Operating Budget	Mayor proposes CIP Council approves Capital Improvement Plan	N/A

EXHIBIT 3 CIP PREPARATION PROCESS



HOUSTON AT A GLANCE



The City of Houston was founded on August 30, 1836, by brothers Augustus Chapman Allen and John Kirby Allen, and named after General Sam Houston. The City of Houston's simple 19th century city seal – the noble locomotive (heralding Houston's spirit of progress) and the humble plow (symbol of the agricultural empire of Texas from which Houston would draw her wealth), clearly speaks to the roots of Houston's economy and to the visionary leadership of its citizens.

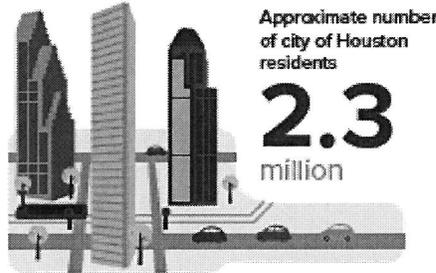
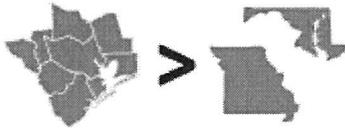
POPULATION AND DEMOGRAPHICS

7.0 million

residents in the 9-county
Houston-The Woodlands-Sugar Land MSA

Nation's 5th most
populous metro area

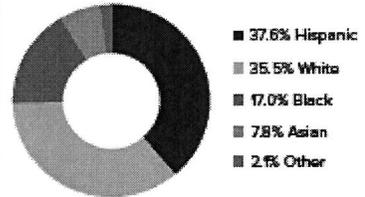
Larger than Missouri or Maryland



Houston is the nation's
4th most populous city

Race/Ethnicity: Houston MSA

Houston today mirrors the U.S. in 4 decades



Nearly 1 in 4
Houstonians
are foreign born

GLOBAL PRESENCE

15 foreign
governments

maintain trade and commercial offices
in Houston

35 active foreign
chambers of commerce

17.3%
of the region's
economy is
tied to exports

exports
support
330,000
jobs

58.3 million
Houston airport passengers in '18

global travelers 11.8 million
domestic travelers 46.5 million

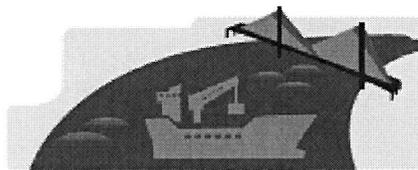
189 nonstop destinations

\$233.3 billion

in trade was handled by the
Houston-Galveston Customs Districts in '18

\$140.5 billion
in imports (in '18)

\$92.7 billion
in exports (in '18)



Houston has the largest
export market in the U.S.

Port Houston ranks

1st
in foreign
tonnage for
22 straight
years

Largest
Gulf Coast
container port

2nd
in total tonnage
for 26 straight
years

5,000+

Houston companies
doing business abroad

1,700+

Houston establishments
report foreign ownership

90 nations

have consular representation
in Houston

3rd largest representation
in the nation

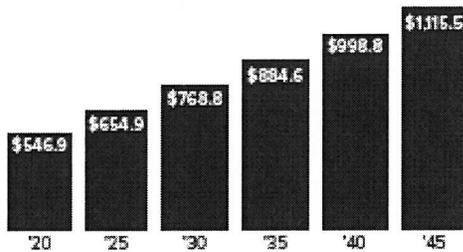
19 foreign banks

are located in Houston from 10 nations

Source: Greater Houston Partnership. "Houston Briefs: Talking Points." Q4/19, pp 2.

ECONOMY

If Houston were an independent nation, the region would have the 26th largest economy in the world, behind Belgium and ahead of Thailand.



Houston - The Woodlands - Sugarland MSA
GDP forecast (\$ billions '09 constant dollars)
Source: Parryman Group

2.9 percent
expected real GDP
annual growth from '20 - '45

GDP expected to more than
double between '20 and '45



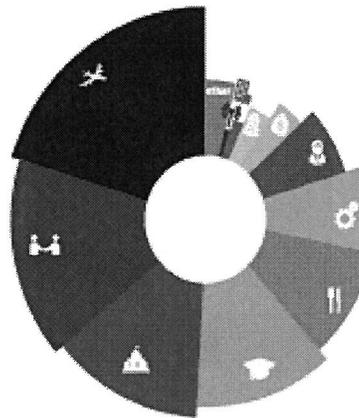
22 Fortune 500 Companies call Houston home

EMPLOYMENT



Service industries
account for
4 out of **5**
workers in the region

The goods-producing
sector accounts for nearly
1 in **5**
of the region's jobs



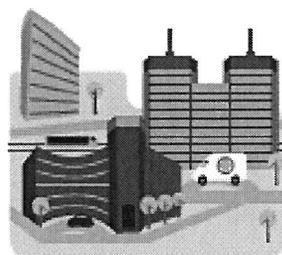
Industry Share of Houston MSA Employment

- 20%** Trade, Transportation, and Utilities
- 16%** Professional and Business Services
- 13%** Government
- 12%** Educational and Health Services
- 11%** Leisure and Hospitality
- 7%** Manufacturing
- 7%** Construction
- 3%** Finance and Insurance
- 3%** Mining and Logging (Upstream Energy)
- 2%** Real Estate and Rental and Leasing
- 1%** Information
- 4%** Other Services

Source: Texas Workforce Commission

INDUSTRIES

The Texas Medical Center is
the world's largest medical complex.



\$3 billion
in construction
projects underway

50 million
developed square feet

10 million
annual patient visits

180,000+
annual surgeries

Houston is home to 83,100 engineers and
architects.



Approximately **225,000**
people work in the region's manufacturing industry

44
of the 128 publicly-traded oil
and gas exploration firms
are housed in Houston

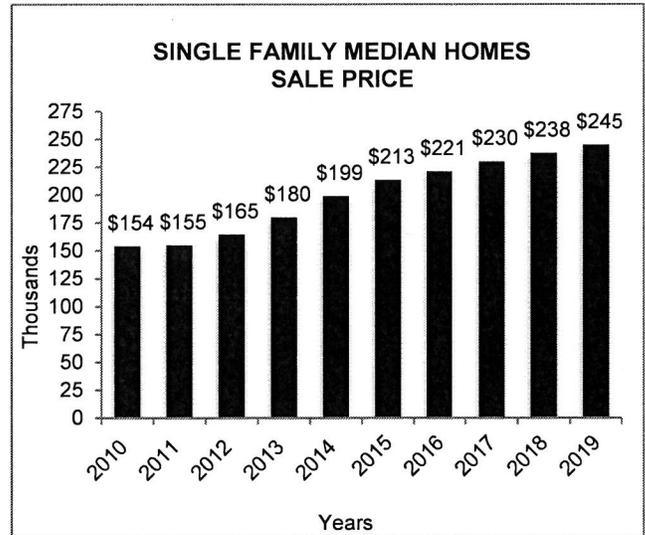
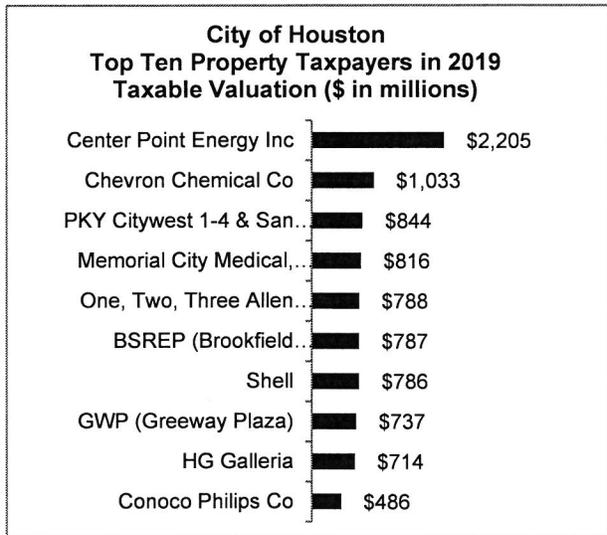
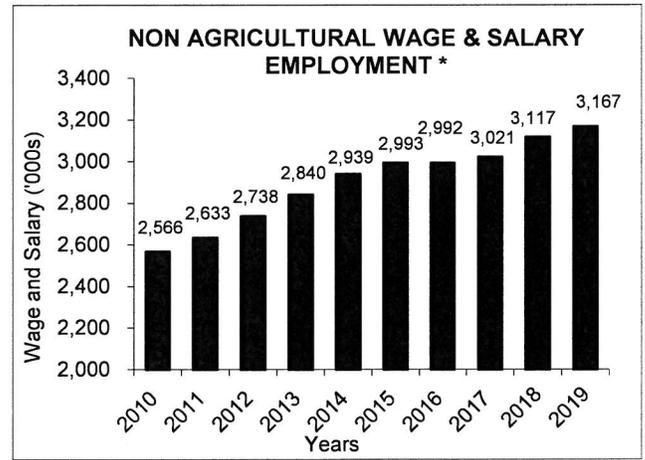
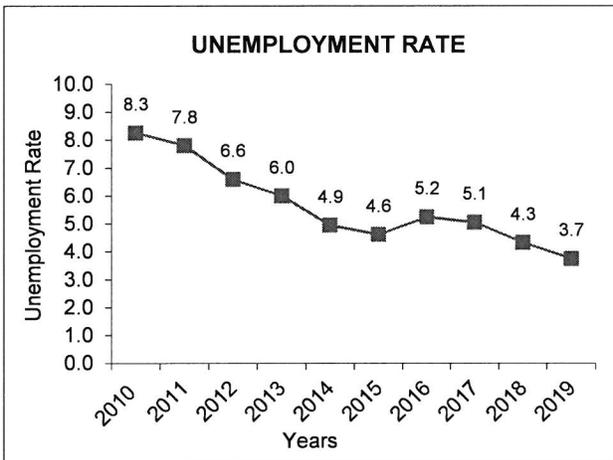
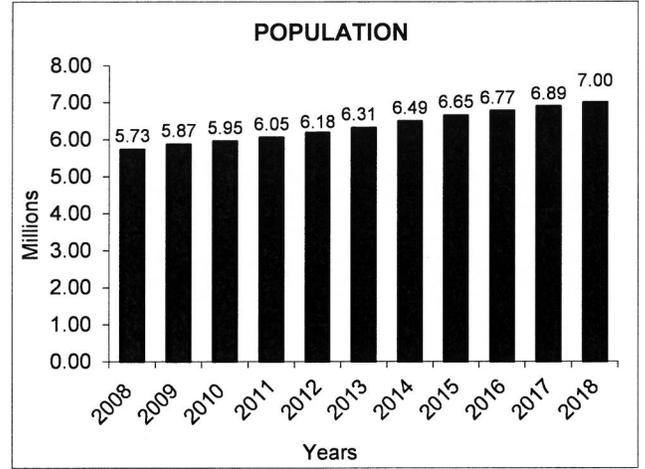
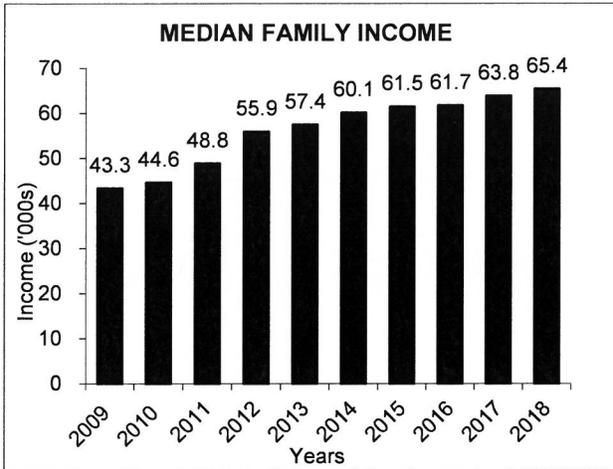
650 | **800**
exploration and
production firms | oil field service
companies
located in the Houston region



Houston employs 25% of the
nation's oil and gas extraction jobs

Source: Greater Houston Partnership. "Houston Briefs: Talking Points." Q4/19, pp 2.

HOUSTON MSA AT A GLANCE



*Not Seasonally Adjusted

Source: US Bureau of Economic Analysis, US Bureau of Labor Statistics, Harris County Appraisal District.

The Houston MSA contains 60 independent school districts (ISDs) and 40 state-approved charter management organizations. Charter schools and ISDs in the Houston metro area enrolled more than 1.3 million students, approximately one out of every four school-aged children in the state, in the Fall '17 academic year. Houston Independent School District (HISD) is the seventh largest public-school system in the nation and the largest in Texas. Encompassing 333 square miles within greater Houston, HISD has 280 campuses and enrolled 213,000 students in '17-'18 academic year.

The Houston region has nearly 430,000 students enrolled in more than 40 two-year community colleges and four year or above universities in Houston region in the Fall '18 semester.

- The region has some 50 trade, vocational and business schools.
- Specialized schools exist for acupuncture, art, law, health care, funeral, religious and various other disciplines.

HIGHER EDUCATION ENROLLMENT IN GREATER HOUSTON, FALL 2018

Institution	Undergraduate	Graduate	Total
Two-Year Community Colleges	203,269	-	203,269
Lone Star College System	68,333	-	68,333
Houston Community College	48,309	-	48,309
San Jacinto Community College District	32,137	-	32,137
Blinn College District	19,113	-	19,113
Lee College	7,773	-	7,773
Wharton County Junior College*	6,768	-	6,768
Alvin Community College	5,645	-	5,645
College of the Mainland Community College District	4,673	-	4,673
Brazosport College†	4,304	-	4,304
Lamar Institute of Technology*	3,260	-	3,260
Galveston College	2,423	-	2,423
Texas State Technical College-Fort Bend	531	-	531
Four-Year or Above Universities	168,182	57,092	225,274
Texas A&M University-College Station*	51,389	12,305	63,694
University of Houston	37,369	8,955	46,324
Sam Houston State University	18,473	2,552	21,025
Texas Woman's University-Houston	393	788	1,181
University of Houston-Downtown	12,350	1,911	14,261
Lamar University*	8,812	5,364	14,176
Texas Southern University	7,604	2,128	9,732
Prairie View A&M University	8,524	992	9,516
University of Houston-Clear Lake	6,212	2,749	8,961
Rice University	3,962	3,027	6,989
UT Health Science Center-Houston	717	4,618	5,335
University of Houston-Victoria*	3,203	1,178	4,381
Houston Baptist University*	2,321	1,111	3,432
UT Medical Branch-Galveston	753	2,591	3,344
University of St. Thomas	2,047	1,267	3,314
Texas A&M Health Science Center	670	2,197	2,867
Texas A&M University at Galveston	1,653	153	1,806
University of Phoenix-Texas (Houston)‡	1,374	226	1,600
Baylor College of Medicine	-	1,576	1,576
The Art Institute of Houston‡	-	1,096	1,096
UT M.D. Anderson Cancer Center	356	20	376
South Texas College of Law Houston	-	288	288
Total	371,451	57,092	428,543

** Located within 100 miles of Houston but not within Houston MSA. † Brazosport also awards bachelor's degrees. ‡ Data for Fall '17. Sources: College and University websites; National Center for Education Statistics, Integrated Postsecondary Education Data System; Texas Higher Education Coordinating Board

Source: Greater Houston Partnership. "Houston Facts." June 2019, pp 27-28.

ARTS AND ENTERTAINMENT

Houston provides a wide variety of arts and entertainment including theater arts, museums and sports. The City is home to the Houston Livestock Show and Rodeo, which is the largest rodeo in the world. Texas has 20 cultural districts, of which 5 are in Houston (Texas Commission on the Arts). Houston is one of only a few U.S cities with resident professional companies in the four disciplines of performing arts: ballet, opera, symphony and theater. Houston's Theater District, located in downtown Houston, features seven renowned performing art organizations and many smaller ones in four venues: Alley Theatre, Hobby Center for the Performing Arts, Jones Hall and Wortham Theater Center. The Theater District also includes one venue dedicated solely to dance: Houston Ballet's Center of Dance.

The Houston Museum District is one of the country's most visited and diverse cultural centers with 19 museums within close proximity. These museums provide rich experiences in art, history, culture, nature and science. The district is divided in four walkable zones, each of which includes a group of museums. One of the largest museum districts in the country with 20 museums and institutions within walking distance.

Houston has professional sports teams representing football, baseball, basketball and soccer. The City boasts an array of teams such as the Houston Texans, Houston Dynamo, Houston Rockets, Houston Sabercats, Houston Roller Derby, Houston Dash, and Houston Astros and Sugar land Skeeters. Houston has established itself as a destination for hosting major sporting events such as 2004 Super Bowl XXXVIII, 2005 World Series, USA Gymnastics 2008 Men's Visa Championship, 2010 Major League Soccer All Star Game, 2011 NCAA Men's Final Four, 2012 Amateur Athletic Union Junior Olympic Games, 2013 NBA All Star Game, 2015 Major League Lacrosse All Star Game. The City had recently hosted the 2016 NCAA Men's Final Four Champion, 2017 Super Bowl LI and 2017 World Series Championship. Houston is slated to host the US Women's Open Golf Championship in 2020, the NCAA Men's Basketball Championship in 2023 and the College Football National Championship in 2024. Houston is also a finalist host city for the 2026 FIFA World Cup.

Source: Greater Houston Partnership. "Houston Facts." June 2019, pp 38-48.

HOUSTON INTERACTIVE

Every year the City of Houston uses technology to better serve and communicate with citizens. Our City's website—Houstontx.gov—was recently updated to be more responsive to the customer with easier navigation features. Although there are many valuable City webpages, the following pages are highlighted for public-facing, interactive features.

Office of Emergency Management website

Office of Emergency Management (OEM)'s houstonoem.org is the go-to website for City residents and departments to help them prepare for, cope with and recover from the effect of natural and man-made disasters. OEM website includes information on sign up for Emergency alerts, how to prepare for emergencies, link to Houston Recover www.houstonrecovers.org, updates on Coronavirus Disease 2019 (COVID-19) www.houstonemergency.org/COVID19/ OEM plans and programs including Resilient Houston strategies www.houstonoem.org/plans-programs, guide to material and disaster preparedness and update on live events. OEM website can also be accessible in different languages.

Website Address: houstonoem.org

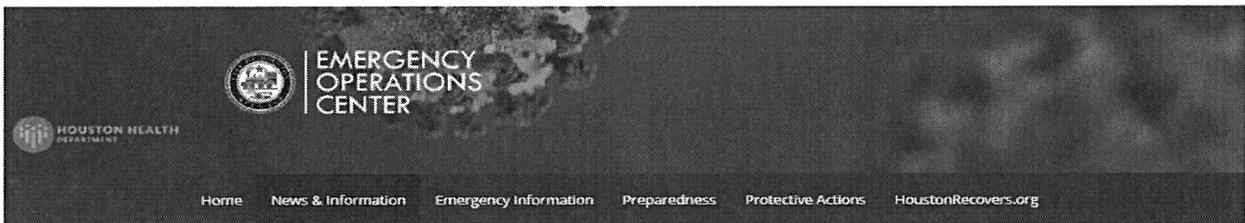


Figure 1 – Office of Emergency Management Homepage

Coronavirus Disease 2019 (COVID-19) Updates

During the pandemic situation of Coronavirus Disease 2019 (COVID-19), Office of Emergency management and Houston Health Department created a webpage www.houstonemergency.org/COVID19/ to update Houstonians about COVID-19. Website includes information on Testing Sites www.houstontx.gov/health/NewsReleases/houston-health-department-expands-COVID-19-test-sites-to-anyone-wanting-to-get-tested.html, contact center details 832-393-4220, number of reported cases with demographic information, vulnerability map by super neighborhood and day by day updates from City/County and Federal Government. Website also includes information about local risk, routine protective actions, frequently asked questions, communication resources, rumor control, and emergency preparedness tips. There is also a link to COVID-19 registry <https://floodregistry.rice.edu/covid19> which has a research study that provides real-time information to Health Departments on the spread of COVID-19, who is being affected, and how.

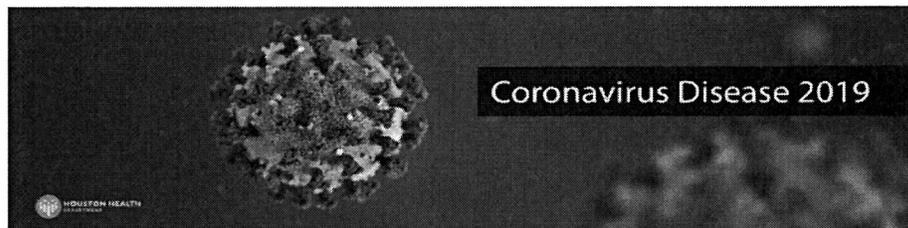
Website Address: houstonemergency.org/COVID19/



News & Alerts

Coronavirus Disease 2019 (COVID-19) Updates

🕒 April 23, 2020 📌 Scott Packard



Communication Flyers | አማርኛ | Español | عربي | 中文 | قزاسی | اری | Français | داس | بڻشو | Kiswahili | ትግርኛ | Tiếng Việt



Community Based Testing Sites

Houston's FREE COVID-19 drive-thru testing sites are available to ANYONE, regardless of symptoms. Call 832-393-4220 to be provided an access code and instructions on where to go. A FEMA contractor calls with test results and they are made available through the LabCorp or Quest Diagnostics website, as

COVID-19 Call Center

832-393-4220

Monday – Friday

9 a.m. – 7 p.m.

Saturday – Sunday

9 a.m. – 3 p.m.

After hours: If you reach our call

Figure 2 – Coronavirus Disease 2019 (COVID-19) Homepage

Houston Recovers

Following the devastation from Hurricane Harvey, the City of Houston created a webpage to help Houstonians affected by flooding. Houston Recovers is a focal point for information on: debris cleanup, repair permits, mold prevention, mosquito control, flood risk reduction, housing assistance, donations, volunteer opportunities, business recovery resources and much more. The City teamed up with local and non-profit entities to give citizens a powerful resource through this difficult time. The *Harvey by the Numbers* section provides interactive maps that illustrate the catastrophic impact of Hurricane Harvey on Greater Houston. Visit Houston Recovers to find out more.

Website Address: HoustonRecovers.org

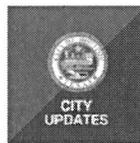
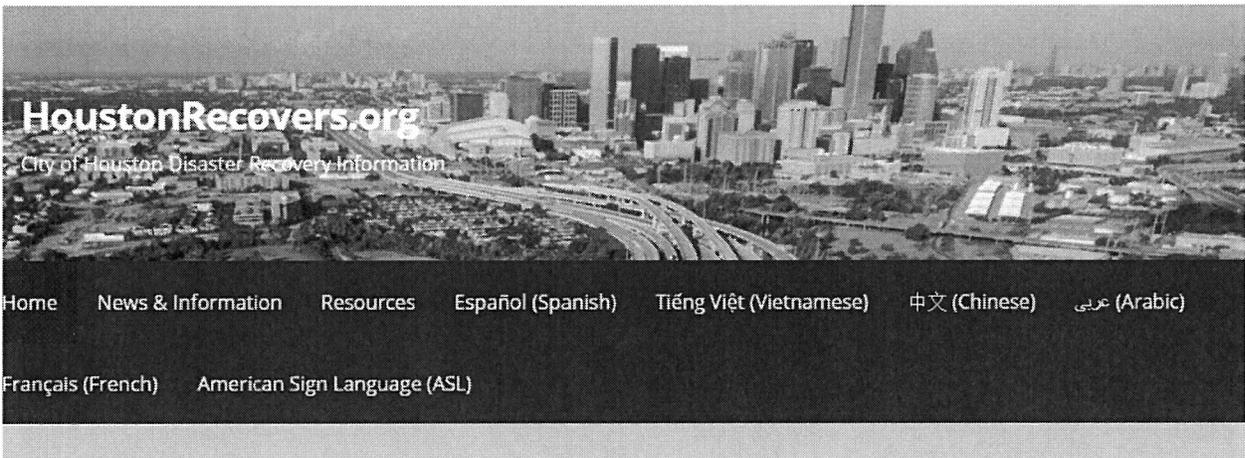


Figure 3- Houston Recovers Homepage

Budget Bootcamp

Budget Bootcamp is a city website application that provides an interactive experience with city budget information through an easy to use dashboard. Budget Bootcamp was created during Houston’s inaugural Houston Hackathon and was the first project to become reality. Budget Bootcamp provides citizens an educational walk-through of the City’s budget data – both for the recently adopted budget, as well as all adopted budgets since Fiscal Year 2010. Check out this data visualization tool and get a better understanding of the City’s finances.

Website Address: innovation.houstontx.gov/budgetbootcamp.html



Welcome to the City of Houston’s **Proposed** Annual Operating Budget Bootcamp.

Budgetary numbers only include the Annual Operating Budget proposed budget numbers for FY18 and adopted budget for prior years (not current budget numbers or actuals contained in the Comprehensive Annual Financial Report) and include all intra- and inter- fund transfers. If there are any problems, you can link directly to the dashboard by visiting this link. *Quick Tip:* If you get lost in the filters, click the reset button at the bottom of the dashboard.

Note: Budget Bootcamp presents the cost center names as they appear in the most recent budget for which the cost center number appears. This allows for easier grouping of cost centers names, but this name may be different for past years if the cost center was recently re-assigned.

< 1. Budgeted Expenditures 2. Budgeted Revenues 3. Budget Trends Graphs 4. Budgeted Revenues Less Ex... 5. Budgeted Revenues Less Ex... 6. Ad Hoc Cl >

Budgeted Expenditures

This dashboard allows you to slice and filter the City’s budgeted expenditures in multiple ways. Take some time to explore the various filter options, and do not worry - you can always click reset at the bottom of the screen to remove all filters.

1. Slice by: Fund Type

2. Filters:

- Fiscal Year: 2018
- Fund Type: (All)
- Fund ID & Name: (All)
- Department Type: (All)
- Department Name: (All)
- Cost Center ID & Name: (All)
- GL Category: (All)
- GL Account ID & Name: (All)

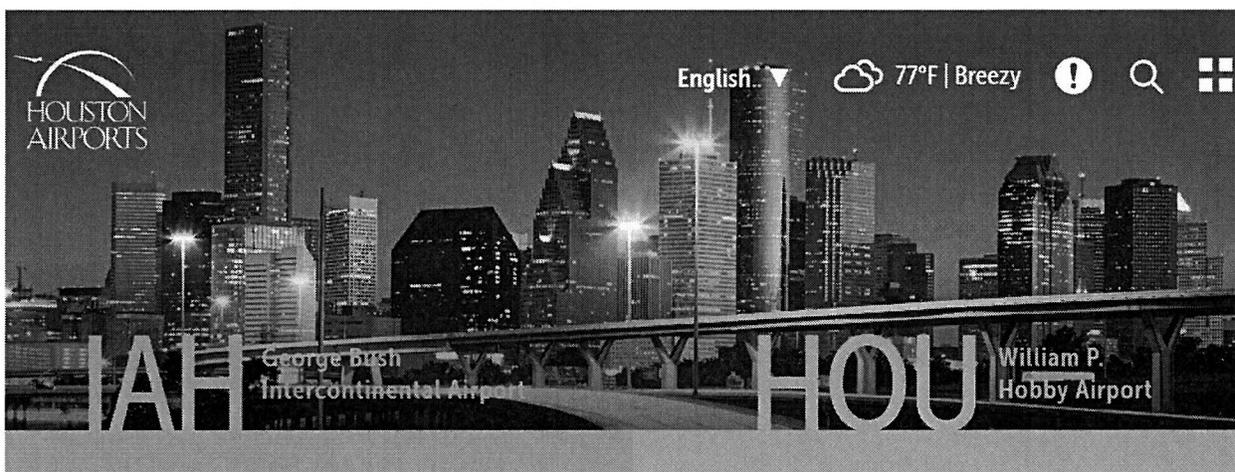
General Funds \$2,372.4M 99.4%	Special Revenue Funds \$691.8M 9.8%
Enterprise Funds \$2,260.4M 97.5%	Service Chargeback Funds \$408.5M 6.7%
	Internal Services Funds \$389.4M 9.5%

Figure 4 - Budget Bootcamp Homepage

Houston Airports Passenger Website

The Houston Airport System's fly2houston.com is the go-to website for IAH and HOU passengers, as well as for friends and family picking them up and dropping them off at the airport. It includes flight search and TSA wait times; available parking, rates and reservations; airport maps and a lounge directory; security and international travel information; airline information and a list of non-stop destinations worldwide; a complete searchable guide to dining (with menus) and shopping; ground transportation; the airport art collection and Harmony in the Air live concert schedules; and a list of nearby hotels with airport shuttles. There also is a link to feedback, for online entry of customer feedback, as well as newsroom for the media.

Website Address: fly2houston.com



[Business and Partnerships](#)

[Spaceport and Ellington](#) | [Careers](#) | [Contact](#) | [Feedback](#) | [Newsroom](#) | [About Us](#) | [Visit HOUSTON](#)

[Privacy Policy](#) | [Legal](#) | Houston Airport System © 2018

Figure 5 - Houston Airports Systems Main Page

IAH & HOU Interactive Maps

The Houston Airport System's IAH & HOU browser-based interactive map (no app download required) provides turn-by-turn wayfinding, including walking time estimates between any two points at the airport for passengers. Find your way from curb to gate and back with ease. Each website provides a handy search tool for: restaurants, cellphone charging stations, or shop listings.

IAH Website Address:

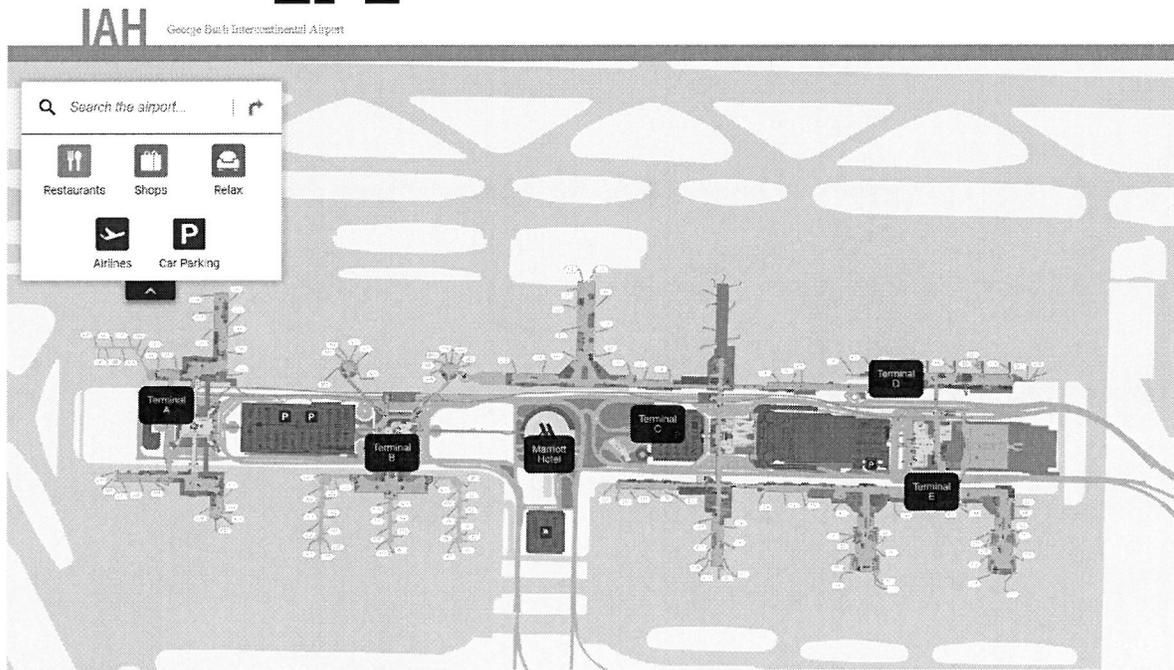


Figure 6 – Bush (IAH) Airport Interactive Map

HOU Website Address:

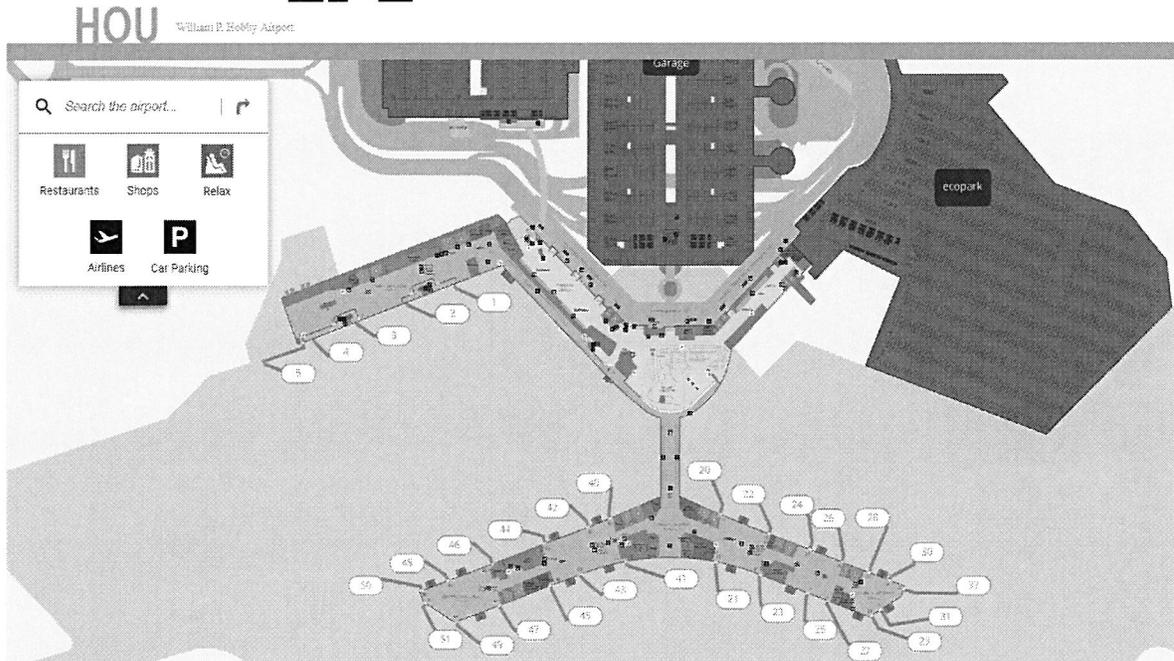


Figure 7 - Hobby (HOU) Airport Interactive Map

Helpful Mobile Applications

311 Help & Info



iOS



Android

The Houston 311 app makes reporting issues easier than ever. The app uses GPS to identify your location and allows you to snap a photo to add to your service request. Reports are automatically sent to the City's 311 system and routed to city departments for resolution.

Houston Public Library



iOS



Android

The Houston Public Library catalog, access to your account, information about library locations, and more is now available through your mobile device. Wherever you go you can now search for books, DVDs, audiobooks, and e-books, and place holds or renew items - all from your phone! You can also check out our latest reading recommendations, ask one of our professional librarians a question, find out about upcoming library events or classes, or follow our blog and tweets.

Park Houston



iOS



Android

The City of Houston has partnered with Parkmobile to provide a convenient way to pay for parking using your mobile phone. The ParkHouston app takes the stress out of parking. No more searching for coins. With ParkHouston, starting your parking session takes just a few seconds. You can extend your session on-the-go (where permitted), as well as save "Favorite" and users can also opt-in to receive notifications prior to your parking session expiring.

Rollout!



iOS



Android

Rollout! is a simple app to make figuring out the City of Houston's trash pickup easy! Forget about peeking outside to see if your neighbor's bins are out, with Rollout! we use your phone to look up your location and instantly let you see your schedule for your neighborhood. You can set up reminders to tell you when to take out your trash and to make sure you don't miss recycling day again.

**Houston
- HDHHS**



iOS

No Android Version

The Houston Department of Health and Human Services app is very easy to use and is a fast way to access information on services offered by the City of Houston Health Department for all Houstonians.

**Ready
Houston**



iOS



Android

The Ready App is the Houston Region's official emergency preparedness iOS application, brought to you by the City of Houston Office of Public Safety and Homeland Security. Its goal is to provide an all-inclusive, singular mobile resource for Houston-area residents to access accurate and timely information before and in the event of an emergency. For more information, visit readyhouston.tx.gov. App features include: receive local weather and public health alerts, make a plan and keep track of your family and emergency contacts, build a kit, track your supplies and receive notices when it's time to restock, stay informed with direct access to emergency radio, news and weather updates, gain more information and watch videos on disaster preparedness, and use the emergency alert to notify your emergency contacts of your location.

COHHR



iOS



Android

The City of Houston's Human Resources Mobile Application provides access to a guidebook for municipal employees, as well as links to employee news and information on training, policy documentation and other useful resources. Real-time COH employee notifications are also featured in this app.

Unsupported Mobile Apps

**Finding
Rover**



iOS



Android

Finding Rover uses its facial recognition technology to make finding dogs as quick and easy as the snap of a photo. See a lost dog? Take a photo, send a text and together we can bring every lost dog home.



GENERAL FUND

General Fund Summary.....	II - 2
General Fund Resources Summary.....	II - 4
General Fund Expenditures/Other Users Summary.....	II - 18

FISCAL YEAR 2021 BUDGET

GENERAL FUND SUMMARY

Fund Name: General Fund

Fund No. : 1000

	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
	Actual	Current Budget	Estimate	Budget
Beginning Fund Balance - Unassigned	\$ 328,345,950	321,435,971	321,435,971	235,341,969
Revenue and Other Sources				
General Property Taxes	1,190,243,066	1,215,686,900	1,215,686,999	1,244,605,999
Industrial Assessment	19,754,538	19,549,677	19,236,636	19,311,409
Sales Taxes	692,271,113	694,567,000	680,000,000	675,000,000
Other Tax	18,025,985	18,792,323	17,333,034	19,528,247
Electric Franchise	100,590,259	100,773,978	100,773,978	99,453,921
Telephone Franchise	37,500,681	25,219,810	28,094,315	24,455,000
Gas Franchise	12,323,639	12,385,564	12,385,564	13,034,232
Other Franchise	29,225,055	20,030,903	22,720,608	20,315,506
Licenses and Permits	35,301,089	33,968,623	34,020,538	33,988,660
Intergovernmental	60,204,959	61,051,460	51,735,523	54,681,577
Charges for Services	63,839,141	58,352,403	63,863,440	82,197,016
Direct Interfund Services	62,213,719	63,249,466	62,665,079	63,174,536
Indirect Interfund Services	26,602,718	27,690,516	27,870,516	24,257,953
Municipal Courts Fines and Forfeits	21,701,912	22,572,450	18,158,100	19,744,100
Other Fines and Forfeits	3,932,817	3,964,935	3,746,872	3,846,444
Interest	11,802,068	9,011,000	9,440,870	9,011,000
Miscellaneous/Other	24,066,115	13,838,135	13,854,356	13,977,529
Total Revenue and Other Sources	<u>2,409,598,874</u>	<u>2,400,705,143</u>	<u>2,381,586,428</u>	<u>2,420,583,129</u>
Other Resources				
Sale of Capital Assets	26,021,653	2,175,986	21,622,257	2,500,000
Transfers From Other Funds	20,659,952	15,099,000	17,955,530	10,199,000
Total Other Resources	<u>46,681,605</u>	<u>17,274,986</u>	<u>39,577,787</u>	<u>12,699,000</u>
Total Available Resources	<u><u>2,784,626,429</u></u>	<u><u>2,739,416,100</u></u>	<u><u>2,742,600,186</u></u>	<u><u>2,668,624,098</u></u>
Expenditures and Other Uses				
Public Safety				
Fire Department	523,616,977	508,121,261	499,809,682	516,913,000
Houston Emergency Center	9,762,341	9,616,670	9,616,670	9,616,670
Municipal Courts Department	28,463,946	29,796,230	29,218,729	30,047,337
Police Department	861,973,989	911,239,485	901,967,395	930,624,400
Public Safety	<u>1,423,817,253</u>	<u>1,458,773,646</u>	<u>1,440,612,476</u>	<u>1,487,201,407</u>
Development & Maintenance Services				
General Services	41,975,532	43,616,465	43,395,044	44,834,271
Houston Public Works	30,914,388	31,670,096	31,550,950	27,156,737
Planning & Development	3,366,005	4,335,440	4,041,862	3,447,839
Solid Waste Management	87,715,698	93,436,892	93,123,467	88,976,159
Development & Maintenance Services	<u>163,971,623</u>	<u>173,058,893</u>	<u>172,111,323</u>	<u>164,415,006</u>

FISCAL YEAR 2021 BUDGET

GENERAL FUND SUMMARY

Fund Name: General Fund
Fund No. : 1000

	<u>FY2019 Actual</u>	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Human & Cultural Services				
Department of Neighborhoods	10,908,687	11,230,181	11,018,575	11,518,505
Housing & Community Development	612,415	515,818	512,228	515,818
Houston Health Department	58,525,437	58,963,543	58,466,202	64,483,018
Library	40,559,720	42,455,980	42,251,294	44,169,932
Parks and Recreation	74,955,546	79,103,741	77,598,229	68,740,975
Human & Cultural Services	<u>185,561,805</u>	<u>192,269,263</u>	<u>189,846,528</u>	<u>189,428,248</u>
Administrative Services				
Administration and Regulatory Affairs	28,377,566	29,616,019	29,079,095	29,666,173
City Controller	7,862,000	8,467,194	8,414,704	8,678,222
City Council (1)	9,901,794	11,945,811	11,848,281	10,842,573
City Secretary	824,384	1,252,517	1,243,781	1,013,001
Finance Department	16,521,800	18,888,362	17,004,825	18,954,735
Houston Information Technology Services	16,114,376	6,713,520	6,646,194	0
Human Resources	2,597,788	2,563,936	2,389,611	2,529,187
Legal	14,492,898	15,540,763	14,761,815	16,059,513
Mayor's Office	7,340,695	7,584,149	7,560,614	7,576,070
Office of Business Opportunity	2,942,431	3,615,838	3,544,813	3,838,389
Administrative Services	<u>106,975,732</u>	<u>106,188,109</u>	<u>102,493,733</u>	<u>99,157,863</u>
General Government				
General Government	192,345,640	223,778,592	202,539,229	192,601,428
Total Expenditures Other than Debt / PAYGO	<u>2,072,672,053</u>	<u>2,154,068,503</u>	<u>2,107,603,289</u>	<u>2,132,803,952</u>
Debt Service and PAYGO Capital				
Other Adjustments (2)	(3,384,000)	(5,200,000)	(5,200,000)	(5,200,000)
Captured Revenue Transfer to DDSRF	47,422,000	45,113,000	45,113,000	86,944,000
Trans to PIB Bonds Debt Service	345,589,000	359,290,000	359,290,000	316,553,000
Debt Service and PAYGO Capital Projects	<u>389,627,000</u>	<u>399,203,000</u>	<u>399,203,000</u>	<u>398,297,000</u>
Total Expenditures and Other Uses	<u>2,462,299,053</u>	<u>2,553,271,503</u>	<u>2,506,806,289</u>	<u>2,531,100,952</u>
Fund Balance - Unassigned	322,327,376	186,144,597	235,793,897	137,523,146
Total Budget	<u>2,784,626,429</u>	<u>2,739,416,100</u>	<u>2,742,600,186</u>	<u>2,668,624,098</u>
Changes to Unassigned Fund Balance	0	(451,928)	(451,928)	15,000,000
Prepaid Items and Imprest Cash	(891,405)	0	0	0
Ending Fund Balance - Unassigned	<u>321,435,971</u>	<u>185,692,669</u>	<u>235,341,969</u>	<u>152,523,146</u>
Amount Assigned for:				
Budget Stabilization Fund Reserve (3)	45,258	866,961	16,318,907	1,328,039
Ending Fund Balance - Unassigned	321,435,971	185,692,669	235,341,969	152,523,146
Total Ending Fund Balance	<u>\$ 321,481,229</u>	<u>186,559,630</u>	<u>251,660,876</u>	<u>153,851,185</u>

(1) City Council budget includes funding for Council District Service Project Program.

(2) Adjustments includes debt prepayment from Building Inspection Fund.

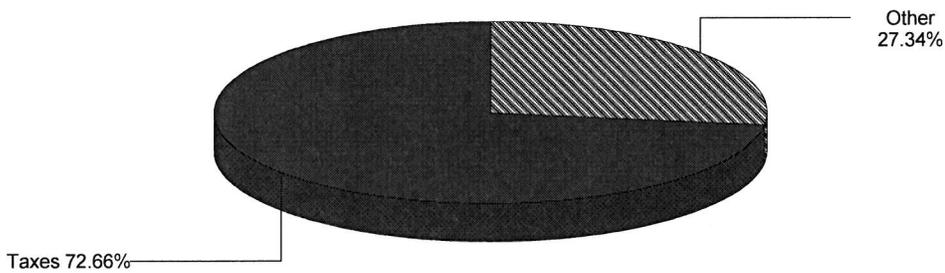
(3) An amount not less than the greater of (a) 1% of expenditures excluding debt service and PAYGO payment or (b) \$20M. In FY2018, \$20M was transferred to the Disaster Recovery Fund (Fund 5303) for Hurricane Harvey. Per the Financial Policies, the Budget Stabilization Fund was replenished during FY2020 and \$5 Million was transferred to the COVID-19 Disaster Fund (Fund 5306). In FY2021, \$15 million will become undesignated.

The General Fund Summary in some cases may not agree with some of the departmental totals due to prior year restatements.

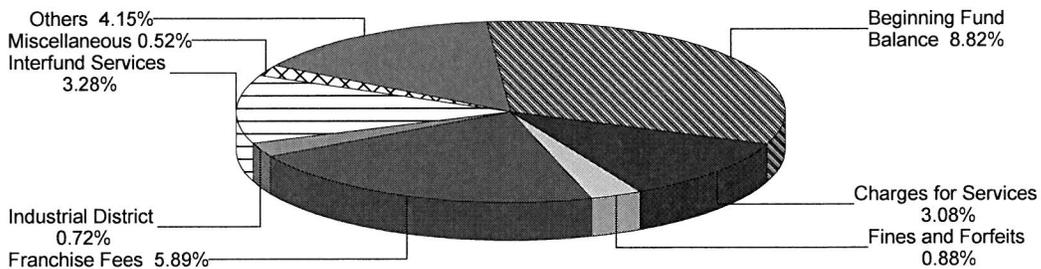
GENERAL FUND RESOURCES SUMMARY

The General Fund is the City of Houston's largest operating fund. With total resources of \$2.7 billion budgeted in FY2021, this fund relies heavily on various forms of revenue to finance its operations. As illustrated below, approximately 73% percent of the total resources in the General Fund are from taxes, mainly property and sales taxes.

GENERAL FUND RESOURCES FY2021 BUDGET



COMPOSITION OF OTHER (ABOVE)



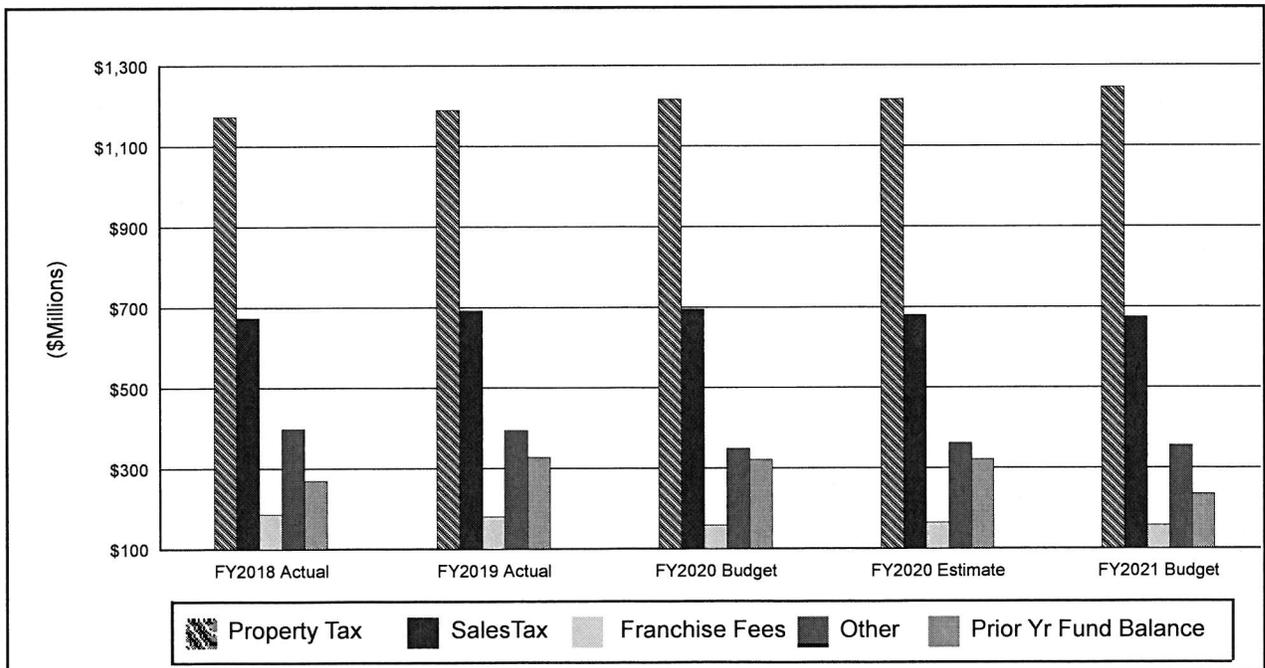
FISCAL YEAR 2021 BUDGET

The composition of the FY2021 General Fund resources is listed below:

<u>RESOURCE CATEGORIES</u>	<u>RESOURCE FY2021 BUDGET*</u>	<u>% OF TOTAL BUDGET</u>
Taxes:		
Property Taxes	1,244,606	46.64%
Sales Taxes	675,000	25.29%
Other Tax	19,528	0.73%
Franchise Fees	157,259	5.89%
Industrial District	19,311	0.72%
Licenses and Permits	33,989	1.28%
Intergovernmental	54,682	2.05%
Charges for Services	82,197	3.08%
Interfund Services	87,432	3.28%
Fines and Forfeits	23,591	0.88%
Interest	9,010	0.35%
Miscellaneous/Other	13,978	0.52%
Total Revenue	2,420,583	90.71%
Sale of Capital Assets	2,500	0.09%
Transfers In	10,199	0.38%
Beginning FY2021 Fund Balance	235,342	8.82%
TOTAL RESOURCES	2,668,624	100.00%
* Dollars in Thousands		
Total may reflect slight variances due to rounding		

The graph below provides a four-year comparison of the City's resources in millions of dollars.

**RELATIONSHIP OF GENERAL FUND RESOURCES
FY2018 THROUGH FY2021**



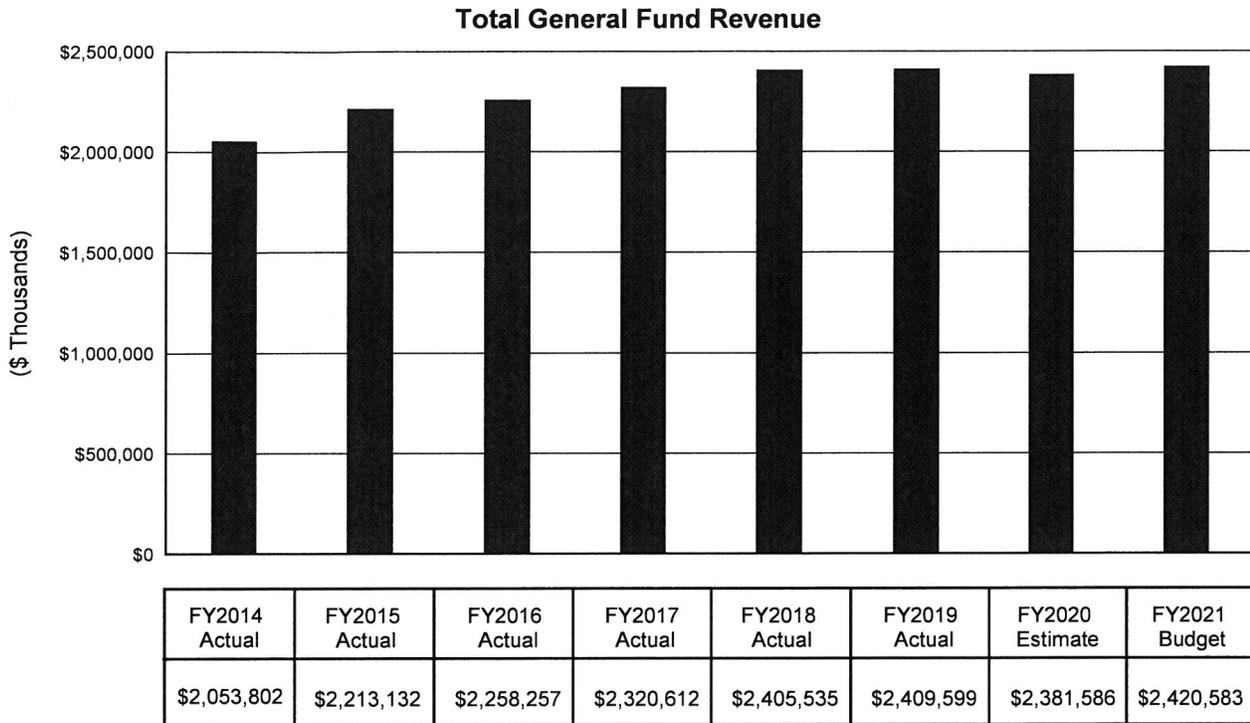


Table I below provides the FY2021 General Fund revenue budget by categories. As shown, the total revenue is expected to be \$2.4 billion or \$39 million higher than the projected FY2020 revenue.

Table I
FY2021 Revenue Budget
Compared with FY2020 Estimate

Category	Projected Revenue (\$ Thousands)		
	FY2020 Estimate	FY2021 Budget	Increase / (Decrease)
General Property Taxes	1,215,687	1,244,606	28,919
Industrial Assessment	19,237	19,311	74
Sales Taxes	680,000	675,000	(5,000)
Other Tax	17,333	19,528	2,195
Electric Franchise	100,774	99,454	(1,320)
Telephone Franchise	28,094	24,455	(3,639)
Gas Franchise	12,386	13,034	648
Other Franchise	22,721	20,316	(2,405)
Licenses and Permits	34,021	33,989	(32)
Intergovernmental	51,736	54,682	2,946
Charges for Services	63,863	82,197	18,334
Direct Interfund Services	62,665	63,175	510
Indirect Interfund Services	27,871	24,258	(3,613)
Municipal Courts Fines and Forfeits	18,158	19,744	1,586
Other Fines and Forfeits	3,746	3,846	100
Interest	9,440	9,010	(430)
Miscellaneous/Other	13,854	13,978	124
Total	2,381,586	2,420,583	38,997

FISCAL YEAR 2021 BUDGET

Table II provides the revenue estimate for each distinct revenue source that is expected to produce at least \$3 million in FY2021. The remainder of this document describes the projection logic that has been used for each of these items.

**Table II
Revenue Estimates for
Revenue Sources Over \$3 Million**

Item	Projected Revenue (\$ Thousands)		
	FY2020 Estimate	FY2021 Budget	Increase / (Decrease)
General Property Taxes	1,215,687	1,244,606	28,919
Sales Taxes	680,000	675,000	(5,000)
Industrial Assessment	19,237	19,311	74
Mixed Beverage Tax	17,333	19,528	2,195
Electric Franchise	99,414	97,693	(1,721)
Telephone Franchise	28,002	24,455	(3,547)
Gas Franchise	12,386	13,034	648
Cable TV Franchise Fees	14,314	11,896	(2,418)
Solid Waste Hauler Franchise Fee	8,300	8,380	80
Licenses and Permits	34,021	33,989	(32)
TIRZ Funding	30,707	29,904	(803)
Intergovernmental Revenue - 1115 Waiver	10,540	14,696	4,156
Ambulance Fees	48,000	51,000	3,000
Ambulance Fee Supplemental Reimbursement	10,406	10,000	(406)
Other Charges for Services	15,863	31,197	15,334
Interfund Police Protection	32,979	33,648	669
Interfund Fire Protection	20,274	20,274	0
Other Direct Interfund	9,412	9,252	(160)
Indirect Cost Recovery	27,871	24,258	(3,613)
Moving Violations	10,255	11,100	845
Other Municipal Courts Fines and Forfeitures	7,903	8,644	741
Miscellaneous/Other	13,854	13,978	124
All Other Revenues	14,828	14,740	(88)
Total	2,381,586	2,420,583	38,997

Taxes

Property Taxes

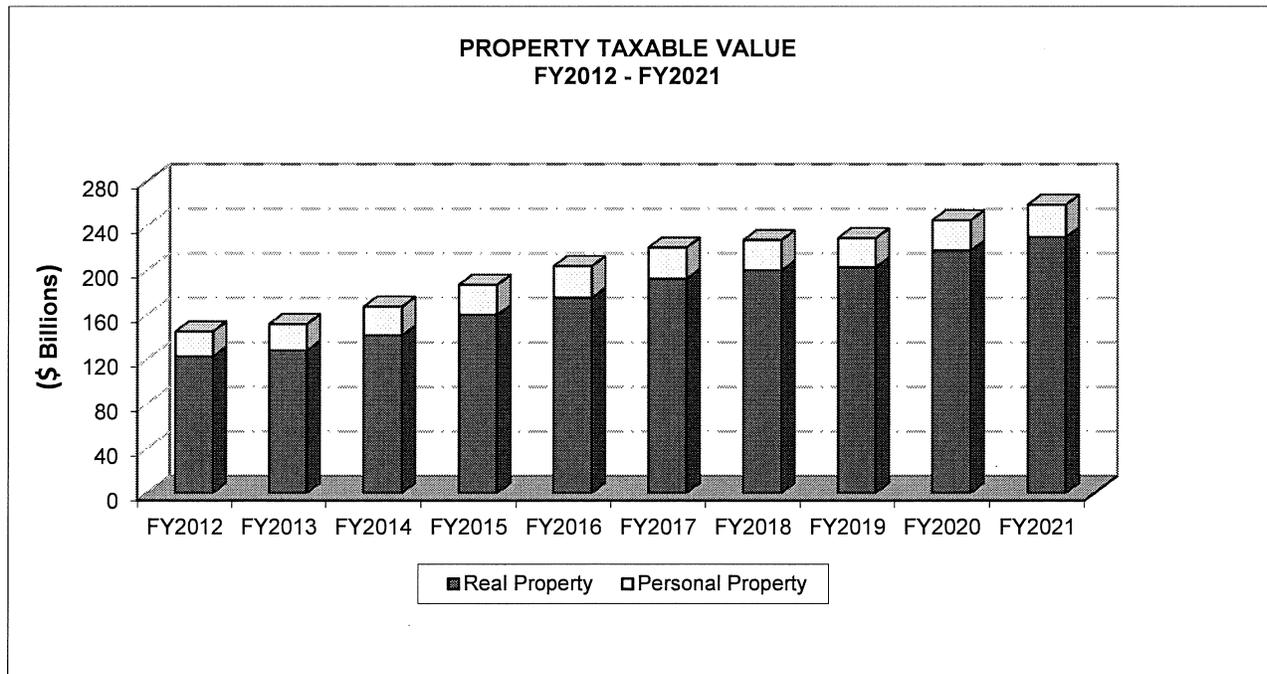
General property taxes are ad valorem taxes levied on the assessed valuation of real and personal property. Taxable values for all real and personal property within the City, depending on their locations, are established by the Harris County Appraisal District (HCAD), Montgomery County Appraisal District (MCAD) or Fort Bend County Appraisal District (FBCAD), collectively County Appraisal Districts (CAD), based upon market values as of January 1st. City Council approves exemptions such as homestead, 65 and over, disabled as well as Freeport exemptions and then sets a tax rate according to the state law. The current tax rate for Tax Year 2019 (FY2020) for the City of Houston is 56.792 cents per \$100 of taxable value.

Based upon the adopted tax rate set by Council and taxable value as assessed by CAD, tax bills are generated and sent to taxpayers by the Harris County Tax Office around mid-November. Payment is due by January 31st of the following year. Taxes not paid by the due date are delinquent and subject to penalties and interest charges. Taxpayers who wish to appeal values set by CAD may do so if taxes on the uncontested value are paid timely.

Occasionally, taxes are overpaid as a result of errors in appraisal or an overpayment by a taxpayer. The Harris County Tax Office refunds such payments based upon the Texas Property Tax Code and documentation supplied by the taxpayers. Fluctuations in collections reflect changes in assessed property values, collection efforts, and tax rate.

The FY2021 property tax value is based on the Certified Estimate provided by CAD to the City on April 30, 2020 is \$259.4 billion, which is net of the current senior/disabled exemption of \$160,000. The estimated taxable value is then reduced by the estimated incremental value of properties within the Tax Increment Reinvestment Zones (TIRZ). The taxable value net of TIRZ is estimated at \$223.6 billion.

Below is a graph showing the ten-year history of property taxable values in Houston, with the \$259.4 billion estimate shown for FY2021.



FISCAL YEAR 2021 BUDGET

**CITY OF HOUSTON APPRAISED VALUE
(\$ Millions)**

<u>Fiscal Year</u>	<u>Tax Year</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Total Value</u>
2005	2004	86,433	19,467	105,900
2006	2005	91,827	19,293	111,120
2007	2006	99,483	20,858	120,341
2008	2007	112,241	23,214	135,455
2009	2008	125,982	23,645	149,628
2010	2009	125,999	24,094	150,093
2011	2010	120,546	22,360	142,905
2012	2011	122,747	22,279	145,026
2013	2012	128,081	23,670	151,752
2014	2013	141,684	25,714	167,398
2015	2014	160,088	26,956	187,043
2016	2015	175,512	28,267	203,779
2017	2016	192,510	28,023	220,533
2018	2017	200,189	27,131	227,319
2019	2018	203,039	26,475	229,515
2020	2019	218,180	27,403	245,583
2021	2020	230,429	28,941	259,370*

*County Appraisal District Certified Estimates, as of April 30, 2020.

Property Tax Collections

In November 2004, Proposition No. 1 was passed amending the City Charter to limit the annual increase in total ad valorem tax revenues. The increase is capped at the lower of the increase in Consumer Price Index (CPI) plus the growth in population or 4.5% over the prior fiscal year. In addition, in November 2006, Proposition H was passed to further increase the applicable revenue limitations by \$90 million.

The FY2021 property tax revenue estimate is derived according to Proposition 1 and Proposition H. The Finance Department applied the 2019 inflation rate of 1.2712% and population estimate as of 7/1/2019 of 0.7681% to arrive at a net revenue estimate of \$1.24 billion. This revenue is approximately 2.4% higher than the estimated FY2020 revenue of \$1.22 billion. The property tax rate will be adjusted accordingly to levy revenues no higher than the Proposition 1 and Proposition H limitation.

The Proposition 1 and Proposition H revenue limitation is calculated with the following assumptions.

<u>Population (1)</u>		<u>CPI (2)</u>	
July 1, 2003	2,009,669	2003	163.7
July 1, 2004	2,012,626 + 0.1471%	2004	169.5 + 3.5431%
July 1, 2005	2,076,189 + 3.1582%	2005	175.6 + 3.5988%
July 1, 2006	2,144,491 + 3.2898%	2006	180.6 + 2.8474%
July 1, 2007	2,208,180 + 2.9699%	2007	183.8 + 1.7929%
July 1, 2008	2,244,615 + 1.6500%	2008	189.967 + 3.3339%
July 1, 2009	2,257,926 + 0.5930%	2009	190.495 + 0.2779%
July 1, 2010	2,099,451 + 0.0000%	2010	194.172 + 1.9302%
July 1, 2011	2,145,146 + 2.1765%	2011	200.495 + 3.2564%
July 1, 2012	2,160,821 + 0.7307%	2012	204.213 + 1.8544%
July 1, 2013	2,195,914 + 1.6241%	2013	207.574 + 1.6458%
July 1, 2014	2,239,558 + 1.9875%	2014	213.365 + 2.7898%
July 1, 2015	2,296,224 + 2.5302%	2015	213.039 - 0.1528%
July 1, 2016	2,303,482 + 0.3161%	2016	216.414 + 1.5842%
July 1, 2017	2,312,717 + 0.4009%	2017	220.657 + 1.9606%
July 1, 2018	2,325,502 + 0.5528%	2018	225.927 + 2.3883%
July 1, 2019 (3)	2,343,365 + 0.7681%	2019	228.799 + 1.2712%

FISCAL YEAR 2021 BUDGET

	(\$ In Thousand)
Proposition 1	
FY2005 Actual	\$671,294
Population Increase 2004	0.1471%
CPI Increase 2004	<u>3.5431%</u>
FY2006 CAP	\$696,066
Population Increase 2005	3.1582%
CPI Increase 2005	<u>3.5988%</u>
FY2007 CAP	\$743,100
Population Increase 2006	3.2898%
CPI Increase 2006	<u>2.8474%</u>
FY2008 CAP	\$788,705
Population Increase 2007	2.9699%
CPI Increase 2007	<u>1.7929%</u>
FY2009 CAP	\$826,269
Population Increase 2008	1.6500%
CPI Increase 2008	<u>3.3339%</u>
FY2010 CAP	\$867,450
Population Increase 2009	0.5930%
CPI Increase 2009	<u>0.2779%</u>
FY2011 CAP	\$875,005
Population Decrease 2010	-7.0186%
CPI Increase 2010	<u>1.9302%</u>
FY2012 CAP	\$875,005
Population Increase 2011	2.1765%
CPI Increase 2011	<u>3.2564%</u>
FY2013 CAP	\$922,543
Population Increase 2012	0.7307%
CPI Increase 2012	<u>1.8544%</u>
FY2014 CAP	\$946,392
Population Increase 2013	1.6241%
CPI Increase 2013	<u>1.6458%</u>
FY2015 CAP	\$977,338
Population Increase 2014	1.9875%
CPI Increase 2014	<u>2.7898%</u>
FY2016 CAP	\$1,024,029
Population Increase 2015	2.5302%
CPI Decrease 2015	<u>-0.1528%</u>
FY2017 CAP	\$1,048,375
Population Increase 2016	0.3161%
CPI Increase 2016	<u>1.5842%</u>
FY2018 CAP	\$1,068,297
Population Increase 2017	0.4009%
CPI Increase 2017	<u>1.9606%</u>
FY2019 CAP	\$1,093,525
Population Increase 2018	0.5528%
CPI Increase 2018	<u>2.3883%</u>
FY2020 CAP	\$ 1,125,687
Population Increase 2019 (3)	0.7681%
CPI Increase 2019	<u>1.2712%</u>
FY2021 CAP (4)	\$ 1,152,200
Proposition H	\$90,000
Disaster Declaration (5)	<u>\$2,406</u>
FY2021 CAP (6a)	\$1,244,606
FY2020 Estimate	\$1,215,687
FY2021 CAP (6b)	\$1,362,799
Final FY2021 CAP (the Lower FY2021 CAP)	\$1,244,606

- (1) Population numbers based upon the US Census Bureau estimate most recently published when deciding limits of each respective year's property tax revenue budget increase.
- (2) CPI increase based on the change in the CPI-U for Houston-The Woodlands-Sugar Land, Texas as published by the Bureau of Labor Statistics, for the preceding calendar year.
- (3) Population numbers based upon Planning Department Population Growth as of July 1, 2019.
- (4) Includes amounts resulting from termination of or reduced participation in Tax Increment Reinvestment Zones.
- (5) Disaster Declaration expenditures for Tropical Storm Imelda.
- (6) The revenue cap is calculated:
 - a. In accordance with Proposition H, to increase the applicable revenue limitation by \$90 million.
 - b. Based on 4.5% Increase from FY2020 Estimate plus the lower of \$90 million or the prior year balance of Prop H supplement less prior year usage of Prop H.

Sales Tax

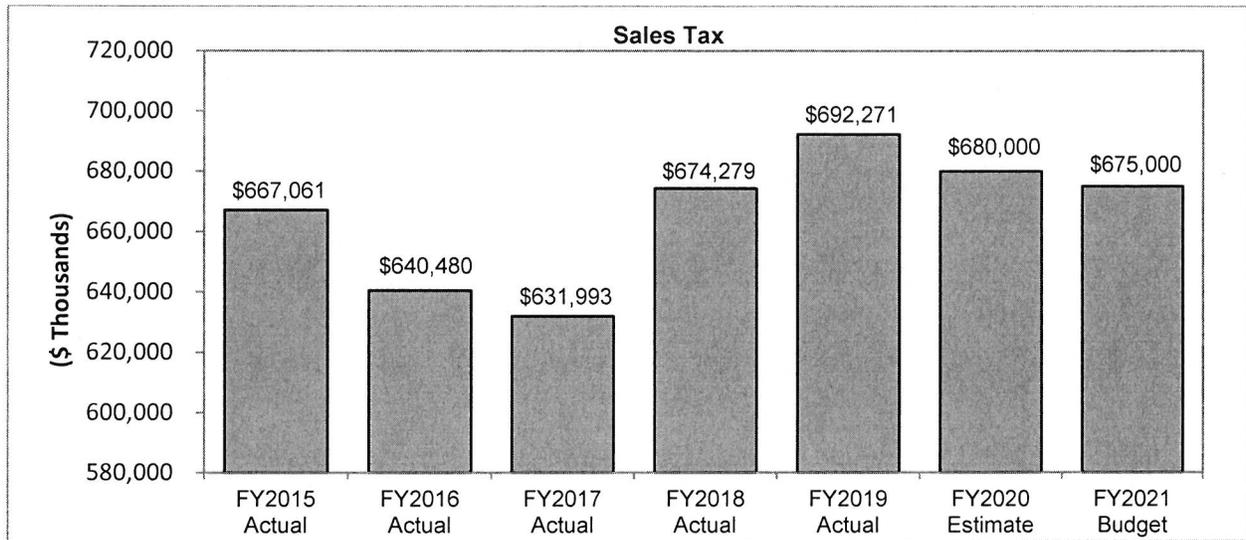
General sales and use taxes are imposed upon the sale or consumption of certain goods and services at the point of sale. In the City of Houston, a \$0.0825 sales and use tax is applied for every dollar of sales. The Metropolitan Transit Authority (METRO) receives \$0.01, and the State of Texas receives \$0.0625. The State Comptroller remits a \$0.01 share to the City, after withholding a 2% service charge.

The sales tax projections are derived from econometric models which take into account the sectors of the Houston economy and estimates of employment, income, oil prices, population, and Primary Metropolitan Statistical Area (PMSA) retail sales.

The FY2021 budget amount of \$675 million is approximately \$5 million, or 0.7% lower than FY2020 estimated amount of \$680 million. This estimate is relatively conservative due to the nature of the Coronavirus 2019 (COVID-19) pandemic that is affecting our national and global economy. This estimate is also supported by the uncertainty of how federal government assistance will impact the economy as well as the path of oil prices. Employment is the key driver of sales tax revenue, including consumer sales and business to business sales. Historically, the sales tax has responded in an immediate manner to changes in our employment growth and/or decline. The energy exploration and drilling boom has come to a halt, and while Houston's economy has diversified, it is still strongly tied to energy. Pre COVID-19, the City had experienced a modest growth in sales tax in FY2020 and anticipated another conservative 2% growth in FY2021. As a result of COVID-19, the City has experienced a cumulative estimated loss in sales tax revenue of almost \$100 million during both FY2020 and FY2021.

Dr. Gilmer and the Greater Houston Partnership have projected Houston's worst-case scenarios based on incomplete information since data on receipts lags by two months. Instead of the usual forecasting methods used, estimates are more illustrative in nature due to the uncertainty around stay-at-home orders and unemployment. Dr. Gilmer's report mentions approximately 250,000 lost jobs, and although this information is meaningful, the projections are hypothetical. The uncertainty about stay-at-home orders also contributes to the illustrative nature of the estimates, especially not knowing how long those orders could last or if they could be re-imposed if another spike in Coronavirus Disease 2019 (COVID-19) cases emerges. Until more information is known about the severity of this pandemic, the report does not provide significantly accurate projections.

The following graph provides a seven-year comparison of the City's Sales Tax revenue.



Industrial District Assessments

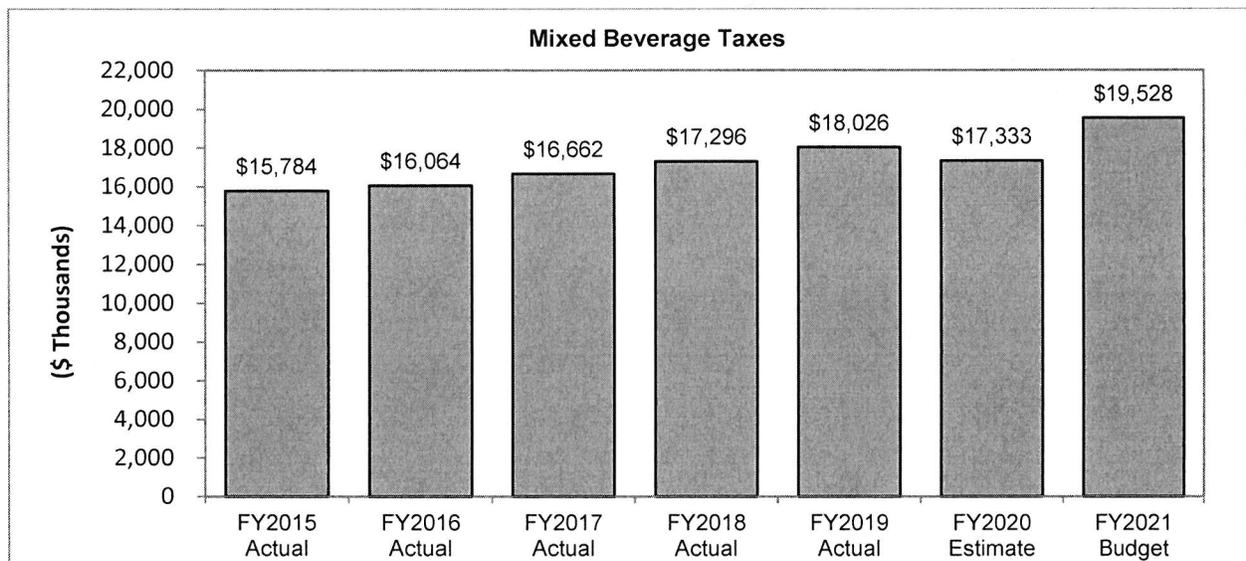
The City of Houston has Industrial District Contract Agreements with more than 100 companies located within the Houston Extra-Territorial Jurisdiction (ETJ), for a period of fifteen years. A contractually reduced ad valorem assessed valuation fee is calculated and billed annually to each company in lieu of the property being annexed and subject to City of Houston property taxes. Industrial District Assessments are based on current year property values provided by HCAD. The City expects to collect \$19.3 million in FY2021.

Mixed Beverage Tax

Following the end of each calendar quarter, the State Comptroller allocates 10.7143% of the mixed beverage tax received to the counties and cities.

Mixed beverage tax allocation amounts are dependent upon the timing and accuracy of taxpayer's returns and payments, but generally represent taxes remitted to the Comptroller's Office during the calendar quarter immediately preceding the month the allocation is distributed.

The FY2020 estimate is lower than FY2019 actuals due to COVID-19. For the FY2021 budget, we are anticipating the revenue estimate of \$19.5 million reflecting the trend in recent years. The following graph shows the seven-year comparison of the City's mixed beverage tax revenue.



Franchise Fees

Franchise fees are paid by companies, entities, or persons for the privilege of using public property for private purposes. Franchise agreements have been granted to numerous utilities and other enterprises, either directly by the City of Houston or by the State of Texas, including CenterPoint Energy, AT&T, several cable television firms, and others.

Changes in franchise revenue depend on many factors including economic fluctuations, rate charges, customer usage, franchise agreement changes and legislative actions. In FY2020, franchise revenue for cable and telephone decreased as a result of Texas Senate Bill 1152. This impacts the amount of compensation the local municipalities receive from companies that are occupying the rights-of-way to provide both cable/video services and telecommunications services by allowing these providers to pay only one fee.

Electric Franchise

Electric franchise fees are paid to the City for the right to conduct an electric light and power business and to use the City's rights-of-way for that business.

There are two companies in Houston that pay electric franchise fees: CenterPoint Energy Houston Electric ("CenterPoint") and Entergy. CenterPoint pays approximately 99.9% of the electric franchise fees paid to the City, which represents approximately \$97.7 million per year.

Prior to electric deregulation, which became effective on January 1, 2002, electricity franchise payments were calculated as a percentage of the electric company's gross revenues from sales to customers located within the City limits. Under this payment formula, electric franchise fees to the City fluctuated from \$80 million to as much as \$90 million per year.

From January 2002 through June 2005, franchise payments were no longer calculated based on a percentage of gross revenues, but instead were based on kilowatt hour consumption by customers within the City limits. During this period, electric franchise revenues dropped significantly, averaging \$75 million each year.

In July 2005, the City and CenterPoint entered into a new franchise agreement for a term of 30 years. The new agreement establishes a base franchise fee to the City of approximately \$96 million per fiscal year, payable monthly, which is adjusted annually based on kilowatt hours delivered in the City.

The FY2020 electric franchise fee estimate is \$99.4 million. The FY2021 electric franchise fee estimate of \$97.7 million is approximately 1.7% lower than the FY2020 estimate. Kilowatt hour consumption for calendar year 2019 was down 1.7% from 2018.

The City of Houston exercises original jurisdiction over the rates, operations and services of these electric utilities for the Houston area.

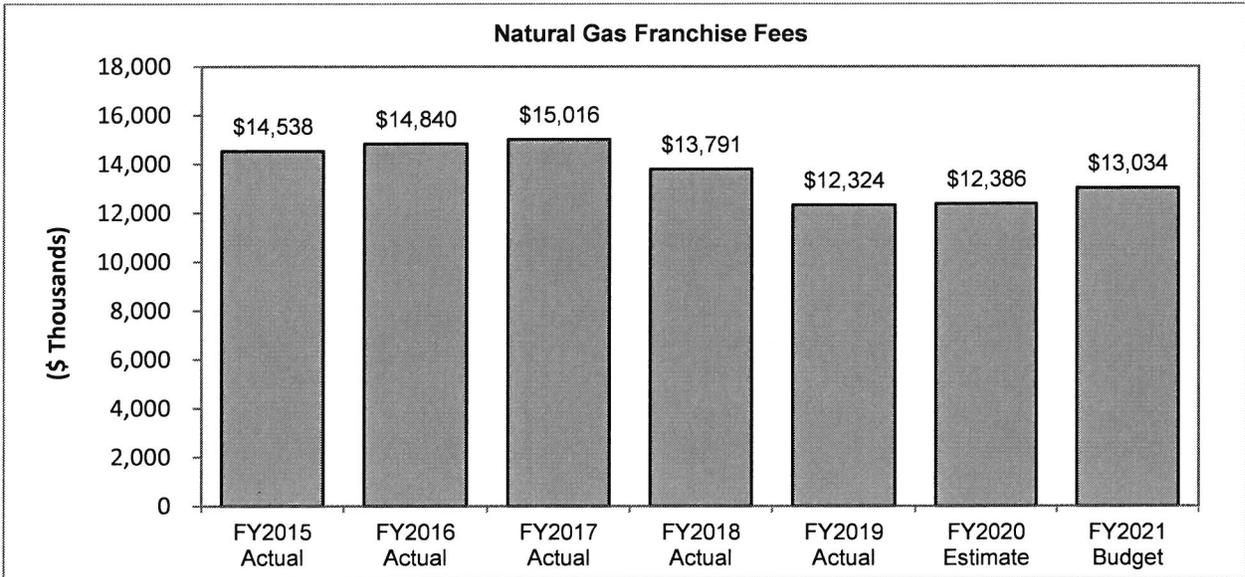
Natural Gas Franchise

Like electric franchise fees, natural gas franchise fees are paid by utilities that use the City's rights-of-way for the transportation, delivery, sale and distribution of natural gas to customers in the City.

There is one company in Houston that pays natural gas franchise fees to the City of Houston: CenterPoint Energy Resources Corporation ("CenterPoint" – formerly Entex). These fees are paid monthly and are based on 5% of gross receipts on a rolling 3-year average. For FY2021, franchise fees are based on CenterPoint's 2017, 2018 and 2019 gross revenues.

The estimate for FY2020 natural gas franchise fees from CenterPoint is approximately \$12.4 million. The FY2021 natural gas franchise fee estimate is \$13 million, an increase of 5.2% from FY2020. CenterPoint's calendar year 2019 revenues were \$271.3 million compared to calendar year 2016's revenues of \$232.4 million, an increase of 16.7%. Residential account revenues and Transportation revenues in 2019 were up 21.2% and 23.6%, respectively, compared to 2016's accounts, which accounts for the majority of the increase in overall revenue.

The graph below provides a seven-year comparison of the City's natural gas franchise fee revenue



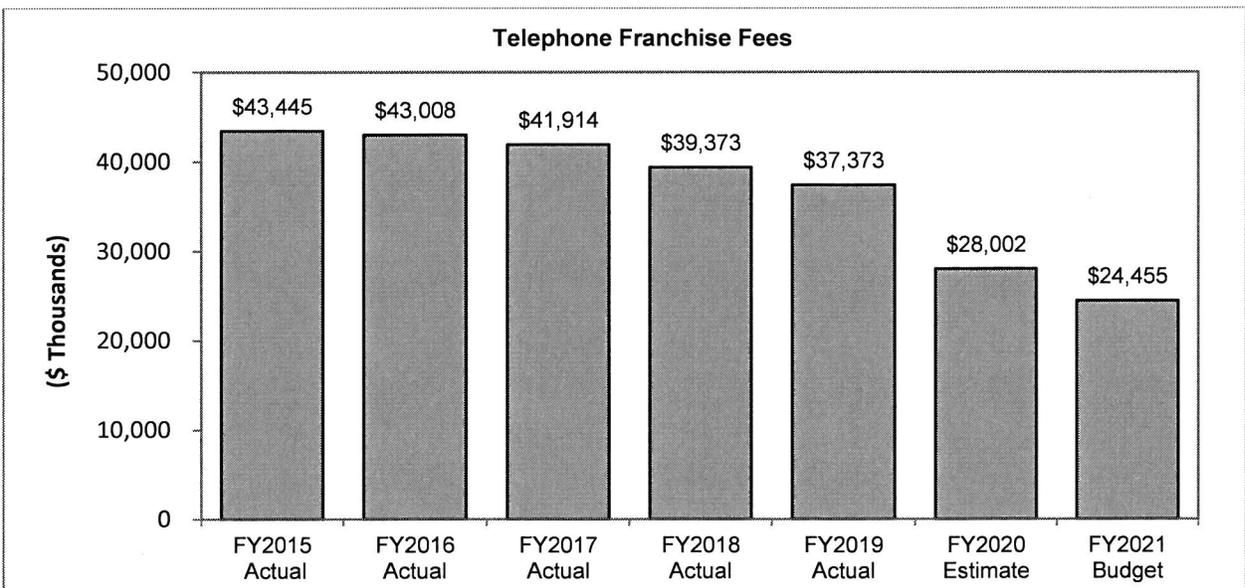
The City of Houston exercises original jurisdiction over the rates, operations and services of these natural gas utilities for the Houston area.

Telephone Franchise

Since deregulation of this industry in 2000, the telephone franchise fee paid to municipalities in Texas is derived by applying an "access line rate," assigned by the Public Utilities Commission of Texas (PUCT) and adjusted annually for inflation. The access line rates that is in effect during FY2021 are as follows: residential (\$1.88); non-residential (\$6.32); and point-to-point (\$17.86).

The FY2020 estimate for telephone franchise fee is \$28 million. The FY2021 projection of \$24.5 million is a 12.7% decrease from FY2020 estimate primarily due to Texas Senate Bill 1152.

The following graph below provides a seven-year comparison of the City's telephone franchise fee revenue.



Cable TV Franchise Fees

Currently, there are four cable television/video service-providers operating in Houston under state-issued certificates of franchise authority: Comcast Cable, AT&T U-Verse, Suddenlink, and En-Touch Systems. Under the terms of the state franchise, these operators also pay the City of Houston 5% of their gross revenues from sales to Houston customers. The largest of these franchises is Comcast, which accounts for approximately 94.1% of the total cable franchise revenue projection for FY2021. The projection for FY2021 is \$11.9 million, which is 16.9% lower than the FY2020 estimate of \$14.3 million primarily due to Texas Senate Bill 1152.

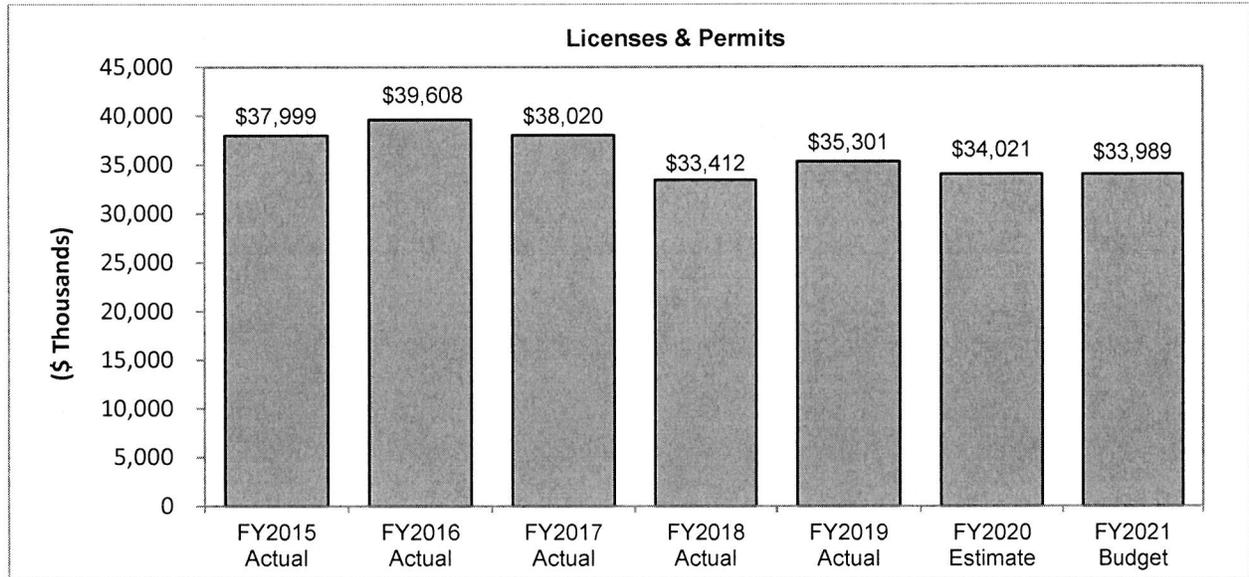
Solid Waste Hauler Franchise Fees

Solid waste haulers pay fees to compensate the City for the use of City streets. Approximately 142 active solid waste hauler franchises pay 4% of gross revenues from transporting commercial solid and industrial wastes that originate within the City limits. The FY2020 estimate for solid waste hauler franchise fees is \$8.3 million, exclusive of audit recoveries. The FY2021 estimate of \$8.4 million assumes an increase in revenues as a result of projected local economic growth.

Other Revenues

Licenses and Permits

The Licenses and Permits category includes such items as special fire, food dealer, burglar alarm, dumpster permits, and many other permits. The FY2021 revenue is estimated at \$34 million, which remains unchanged from the FY2020 estimate.



Ambulance Fees

City of Houston Code of Ordinance Chapter 4 permits the City to provide Emergency Medical Services including ambulance transport to the public and permits the City to partially recover the cost of providing those services. The base and variable fee structure is addressed under Section 4.13.

The City contracts with a third-party vendor for the billing and collection of Emergency Medical Services. The revenue projection for Emergency Medical Services provided by the City of Houston for FY2021, which is impacted by COVID-19, is \$51 million. This is \$3 million higher than the FY2020 estimate of \$48 million.

Other Charges for Services

Other charges for services include miscellaneous copy fees, public safety report fees, vending machine concessions, vehicle storage, hazardous material response, and others. The FY2021 revenues is \$31.2 million, which is \$15.3 million higher than the FY2020 estimate of \$15.9 million.

Interfund Direct Charges

The General Fund charges the Houston Airport System for airport police service, which is the responsibility of Houston Police Department (HPD). The FY2021 projection of \$33.6 million is \$669,000 higher, or approximately 2% higher than the FY2020 estimates of \$33 million.

The Aviation Enterprise Fund also pays for fire protection provided by the Fire Department to the Houston Airport System. The FY2021 projection of \$20.3 million which remains unchanged from the FY20 estimate.

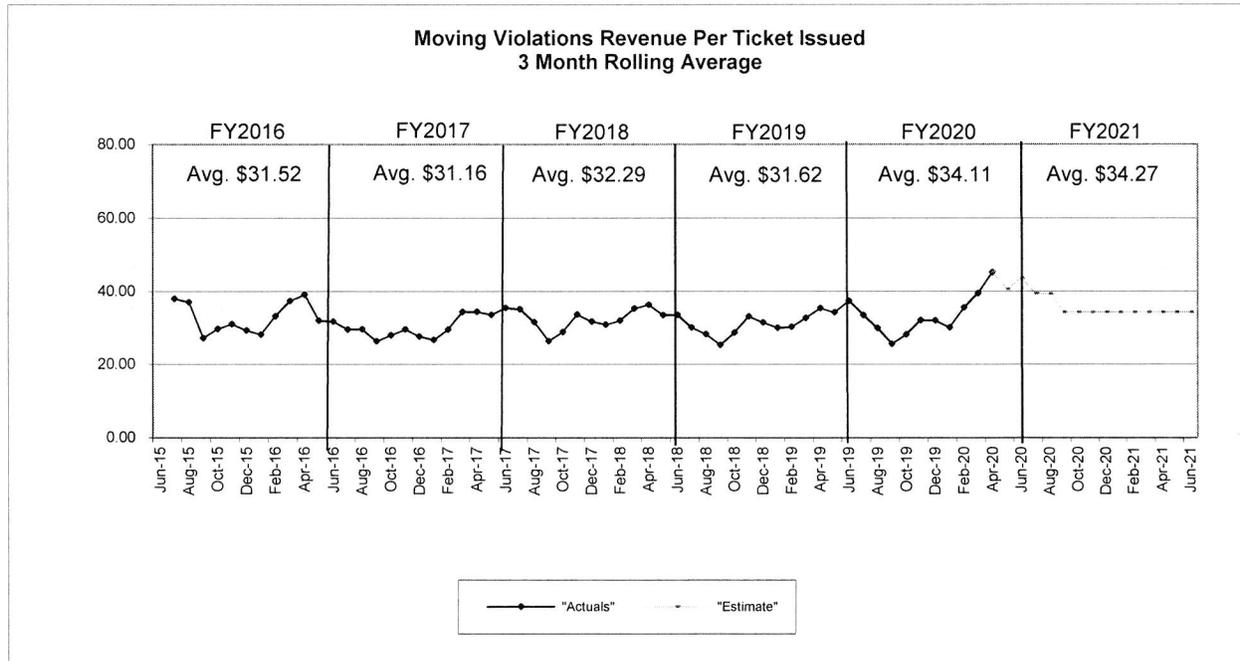
Payments received for other direct services performed by the General Fund are recovered throughout the year. The FY2021 projection of \$9.3 million is \$160,000 lower than the FY2020 estimate of \$9.4 million.

Indirect Cost Recovery

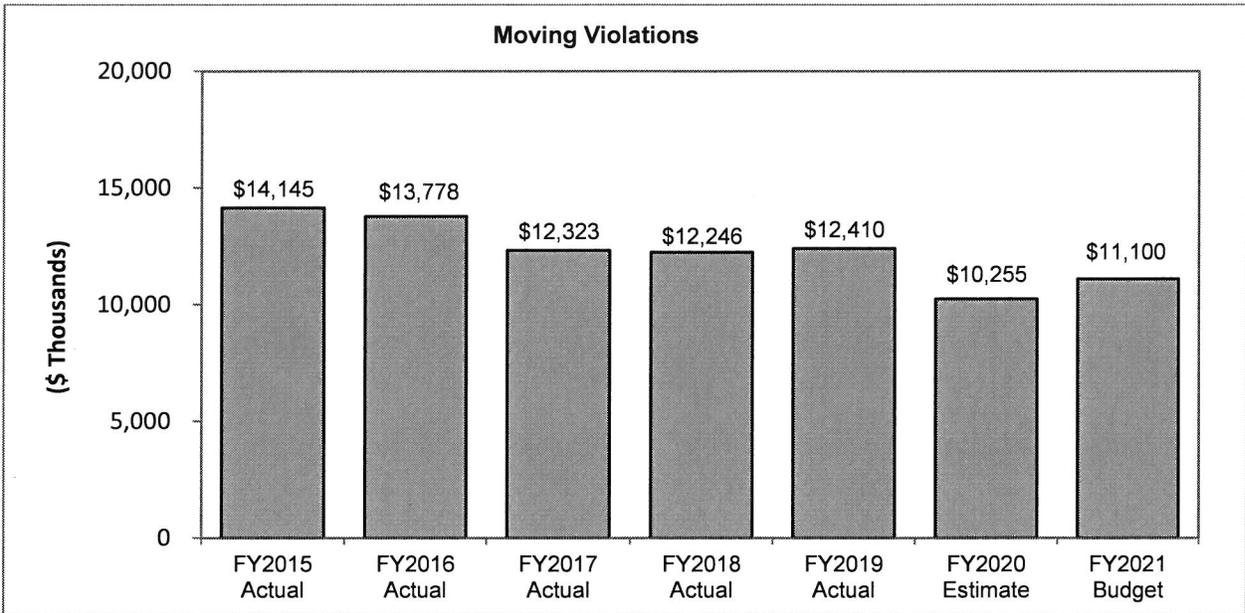
The General Fund provides citywide central support services and recovers the cost of these services through allocation of indirect costs. These amounts are determined through the preparation of an annual cost allocation plan, which distributes administrative overhead costs to General Fund operating departments and to other funds. For FY2021, the proposed plan calls for cost recoveries totaling \$24.3 million, a decrease of \$3.6 million in indirect interfund revenue from the FY2020 estimate of \$27.9 million.

Moving Violations

The FY2020 estimate and FY2021 budget are lower than FY2019 actual due to COVID-19. In FY2021, we project 323,923 tickets to be issued. Total Moving Violations revenue budgeted is \$11.1 million, which results in an average of \$34.27 for tickets issued in FY2021.



The graph below provides a seven-year comparison of the City's Moving Violations revenue.



Other Municipal Courts Fines and Forfeitures

The FY2021 Other Municipal Court Fines and Forfeitures are projected at \$8.6 million.

Miscellaneous/Other

The FY2021 revenue is estimated at \$14 million, which is approximately \$124,000 higher than FY2020 estimate of \$13.9 million. This is mainly due to legal settlement.

All Other Revenues

Estimated revenues in remaining categories have been calculated using simple trend analysis, as well as operational and collections information from the collecting department. These revenues are estimated at \$14.7 million in FY2021, relatively unchanged from FY2020 estimate.

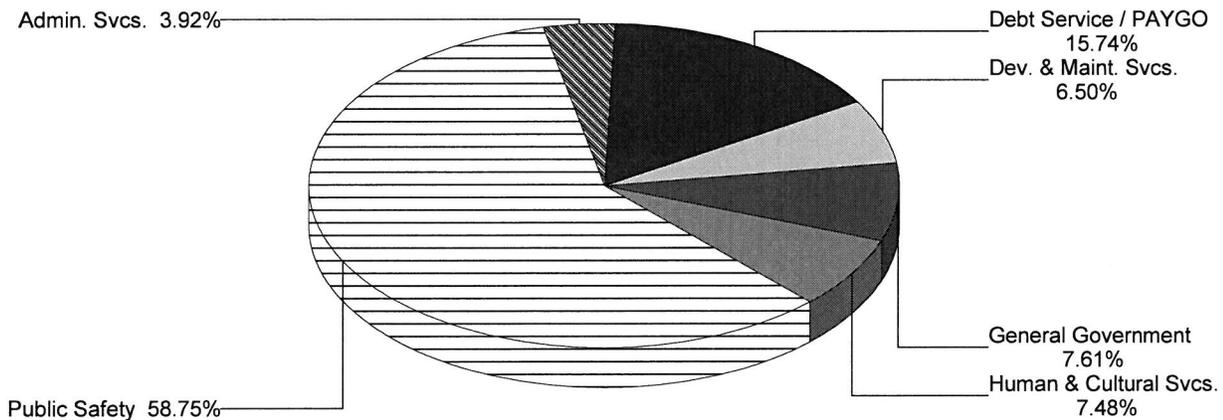
A detailed listing of General Fund revenues by category are presented in the appendices.

GENERAL FUND EXPENDITURES/OTHER USES SUMMARY

General Fund Expenditures and other uses make up the largest portion of the City's FY2021 Budget. These expenditures and other uses are funded by revenues from property and sales taxes, franchise fees, licenses and permits, charges for services, miscellaneous categories, and other sources. (For a detailed explanation, see the General Fund Resources Summary).

FY2021 General Fund expenditures and other uses are allocated among twenty-three (23) departments and five (5) functional areas; the functional areas include: Public Safety, Development and Maintenance Services, Human and Cultural Services, Administrative Services, and General Government. The following graph illustrates the allocation of these expenditures and other uses. Please note that the Public Safety and Human and Cultural Services categories are supported by expenditures in all other categories.

GENERAL FUND EXPENDITURES/OTHER USES FY2021 BUDGET



Total = \$2,531,100,952

OVERVIEW

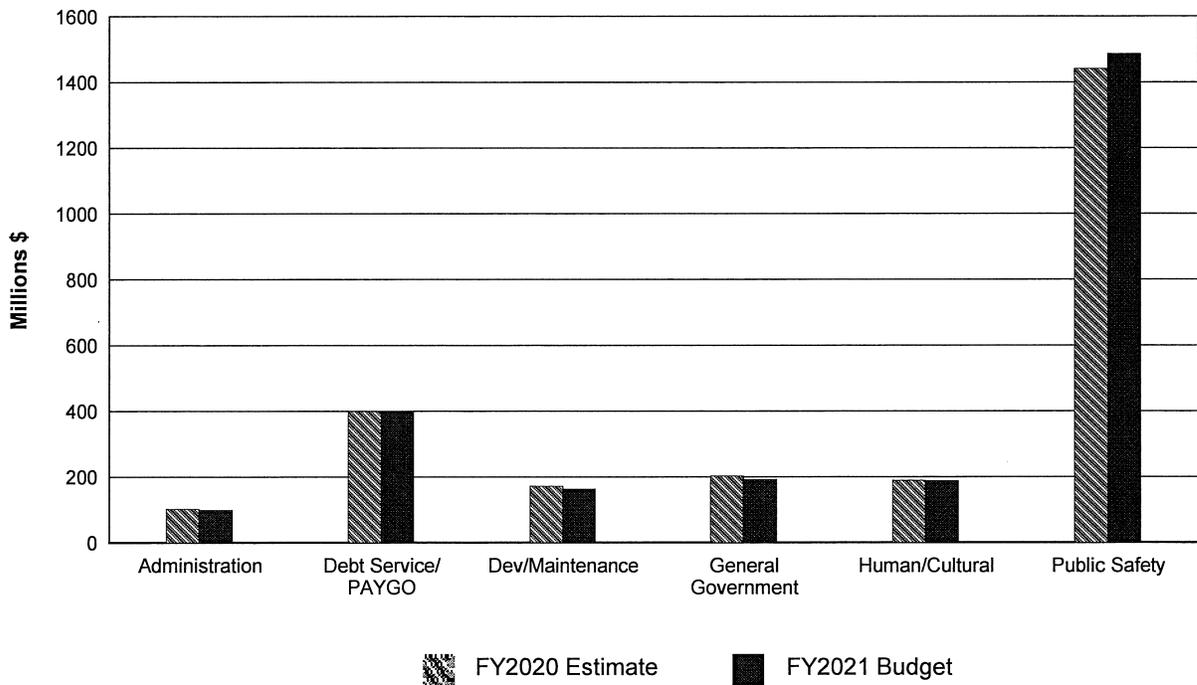
The largest single category of expenditures and other uses in FY2021 is Public Safety (58.75%), followed by Debt Service/PAYGO (15.74%), General Government (7.61%), Human and Cultural Services (7.48%), Development and Maintenance Services (6.50%), and Administrative Services (3.92%).

The General Fund is dominated by public safety costs. While the public safety category makes up a majority of the total costs, it is important to note that other expenditure categories such as debt, general government, maintenance, and administrative services provide support for public safety activities. Those public safety activities could not operate without the support. Further, it is widely recognized that many of the human and cultural services the City provides indirectly reduce crime by actively engaging at-risk groups. In many ways those services are public safety costs as well.

Costs for lobbying contract services are included in the General Fund Budget, which is recorded under legal services account. Lobbying contract services are managed by the Mayor’s Office Intergovernmental Relations. The scope of services for the contract(s) includes but not limited to identify and prepare potential proactive legislation, assist in tracking adverse legislation, advocate and advance the City’s position on legislation. The FY2021 Budget includes an estimated cost of \$900,000, an increase of \$500,000 from FY2020 Estimate of \$400,000 due to cost related to the upcoming legislative session. Additionally, the FY2021 Budget includes \$656,875 for advertising services, a decrease of 3.1% compared to the FY2020 Estimate of \$677,520. Advertising services includes costs such as notices required by law to be published in a newspaper.

The following graph compares the FY2020 Estimate and FY2021 Budget by functional category. Please refer to the tables at the end of this section for comparisons among departments.

General Fund Expenditures/Other Uses FY2020 Estimate vs. FY2021 Budget



The FY2021 Budget for General Fund expenditures/other uses of \$2,531 million is \$24.3 million higher than the FY2020 Estimate of \$2,507 million.

The following section provides highlights of FY2021 General Fund expenditures/other uses by functional category and department.

Public Safety

The Public Safety functional category includes: The departments of Fire, Houston Emergency Center, Municipal Courts, and Police Department.

- The Fire Department's FY2021 Budget includes three new cadet classes, the annualized cost of prior year classes, and funding to maintain four person staffing on engines and ladders. The department's primary mission continues to be to protect the lives and property of the citizens of Houston.
- The Houston Emergency Center will continue its mission of providing the citizens of Houston with the most efficient, accurate, and professional service when processing life-threatening calls.
- The Municipal Courts Department oversees regular and specialized dockets including: Juvenile, Teen Court, Property Disposition, Impact, Prostitution Diversion, Veterans and Homeless Outreach. They also provide magistrate and blood search warrant services for law enforcement. Additionally, the department oversees budgetary and operational functions of four Special Revenue Funds: Courts Building Security Fund, which provides funding for additional security at court facilities; Courts Technology Fund, which provides funding for technology-related maintenance and enhancements at the municipal courts; Local Truancy Prevention and Diversion Fund, which employs juvenile case managers to reduce truancy levels at target middle and high schools, and limit juvenile exposure to the criminal justice system; and the Jury Fund, which funds juror reimbursement and other jury-related costs and services.
- The Police Department's FY2021 Budget includes funding to meet the department's goals of enhancing safety throughout the City, continuing positive relations with the community, ensuring the department's accountability to the public, maintaining and increasing productivity, and increasing professionalism of department employees. The FY2021 Budget does not possess adequate funding to begin / start any cadet classes due to the financial hardships on the City of Houston directly resulting from the COVID-19.

Development and Maintenance Services

The Development and Maintenance Services functional category includes: The departments of General Services, Planning and Development, Houston Public Works, and Solid Waste Management Department.

- The General Services Department continues to provide best practices in managing facilities, design, construction, security, and resource conservation in core civic buildings to optimize the life of City buildings. Funding for preventive and corrective maintenance costs for facilities managed by the department are being reported in Maintenance Renewal and Replacement Fund.
- The Department of Planning and Development provides leadership and support in making Houston a vibrant city in which to live, learn, work, and play by: (1) administering regulatory and other tools affecting development and growth, (2) developing plans to meet future citywide needs, (3) administering tools that enhance and protect neighborhood character and stability, and (4) providing reliable data, mapping, and analysis to decision-makers.
- The Houston Public Works' FY2021 Budget continues to fund traffic signal and street light electricity costs, as well as the Real Estate Services Asset Management section which manages the abandonment, sale, and/or exchange of streets, alleys, easements, and granting of building encroachments into streets and alleys.
- The Solid Waste Management Department provides solid waste services to the citizens of Houston through the collection, disposal, and recycling of discarded material in a manner that is safe, efficient, environmentally sound, and cost-effective. In FY2021, the department will continue to refine its major work program performance measures.

Human and Cultural Services

The Human and Cultural Services functional category includes: the departments of Houston Health Department, Housing and Community Development, Library, Parks and Recreation, and the Department of Neighborhoods.

- The Houston Health Department works with the community to promote and protect the health and social well-being of Houstonians. The FY2021 Budget includes funding for the Texas Medicaid Transformation 1115 Waiver Intergovernmental Transfer.
- The Housing and Community Development Department continues to provide services principally to low - moderate-income persons. The department manages and administers both federal and non-federal funds that are earmarked for the development of viable urban communities.
- The Houston Public Library (HPL) remains committed to its role as a leader in the state and the nation. The FY2021 Budget allows HPL to focus on providing literacy support, community education, programs, and digital access throughout City of Houston.
- The Houston Parks and Recreation Department's FY2021 Budget will allow the department to continue to enhance urban life by providing safe, well-maintained parks and offering affordable programs for the community; as well as offering quality neighborhood parks for the citizens to enjoy. The pursuit of a park system that is equitable and balance and provides engaging recreational programming for people of all abilities, ages and socio-economical levels.
- The Department of Neighborhoods' FY2021 Budget includes funding to continue the department's focus of increasing awareness of the City's blight ordinances, sign code enforcement activities and other activities such as citizens assistance, gang prevention outreach, international communities, and volunteerism in an effort to improve neighborhoods and help make Houston a better place to live.

Administrative Services

The Administrative Services functional category includes: the departments of Administration and Regulatory Affairs, City Controller, City Council, City Secretary, Finance, Houston Information Technology Services, Human Resources, Legal, Mayor's Office, and Office of Business Opportunity.

- The Administration and Regulatory Affairs (ARA) Department applies efficient and logical solutions to administrative and regulatory challenges. Our goal is to provide increasing value to Houston via a customer-driven team that pursues continual improvement in operational efficiency and service excellence. We employ these improvement principles in the administration of our various divisions, from our public-facing functions such as examining vehicle-for-hire licensing requirements, administering the City's 311 information line, expanding animal wellness programs, providing on-street parking management, and business permitting to our administrative and regulatory functions such as centralized City payroll, sustainable and energy renewable initiatives, utility regulation, franchise administration, citywide policy administration, and management of the City's risk and exposure through commercial insurance.
- The City Controller continues to protect the financial integrity of Houston's City government. In FY2021 the department will continue ensuring accurate and timely reporting on the City's current financial condition, assessing the City's future financial condition, and certifying to City Council that funds are available for all appropriations.
- The Finance Department promotes fiscal responsibility, provides high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens and seeks maximum disaster recovery reimbursement from all applicable funding sources. Finance also promotes engaging staff and

providing them with resources needed to get the job done. The continued improvement of the financial process of execution internally and citywide remains a high goal of the department in FY2021.

- Houston Information Technology Services (HITS) continues to provide a wide range of public services in the broad categories of public safety, utilities, transportation, community services, and central service operations. HITS provides 24/7/365 enterprise technology services to all 24 departments, and the department's mission is to enhance the lives of Houstonians -- and the 7 million who reside in our metro region -- with solutions that serve, protect and enlighten our citizens. HITS General Fund is consolidated into the Central Services Revolving Fund in FY2021.
- The Legal Department continues to provide core legal services, bond issue representation, preparation of ordinances and resolutions, utility regulation, and revenue collection. The FY2021 Budget will continue to focus on the citywide debt collection program, assisting civic groups and individuals in the protection of their neighborhoods, handling deed restriction violations, moving to demolish blighted multi-family complexes, closing unlawfully operated sexually oriented businesses, and evolve into a more technology oriented law office environment.
- The Office of Business Opportunity is committed to cultivating a competitive and diverse economic environment in the City of Houston by promoting the success of small businesses and developing Houston's workforce, with a special emphasis on historically underutilized businesses and disenfranchised individuals. The FY2021 Budget includes funding for the department's continued administration of its core services which include the City's Minority, Women, Small, and Persons with Disabilities Business Enterprises Program, U.S. Department of Transportation Disadvantaged Business Enterprises Program, the Hire Houston First Program, and the provision of business development services for small businesses and entrepreneurs through the department's Office of Business Opportunity Solutions Center. In addition, the FY2021 Budget supports the department's implementation of workforce development initiatives and other Mayoral priorities that align with the department's mission.

General Government

General Government includes citywide costs that are not attributable to any single department. The FY2021 Budget includes limited purpose annexation payments which are offset by revenues, claims and judgement payments, health insurance for retired civilians, citywide memberships, and tax appraisal fees.

PUBLIC SAFETY DEPARTMENTS

Fire Department.....	III - 2
Houston Emergency Center.....	III - 8
Municipal Courts Department.....	III - 10
Police Department.....	III - 16

FIRE DEPARTMENT

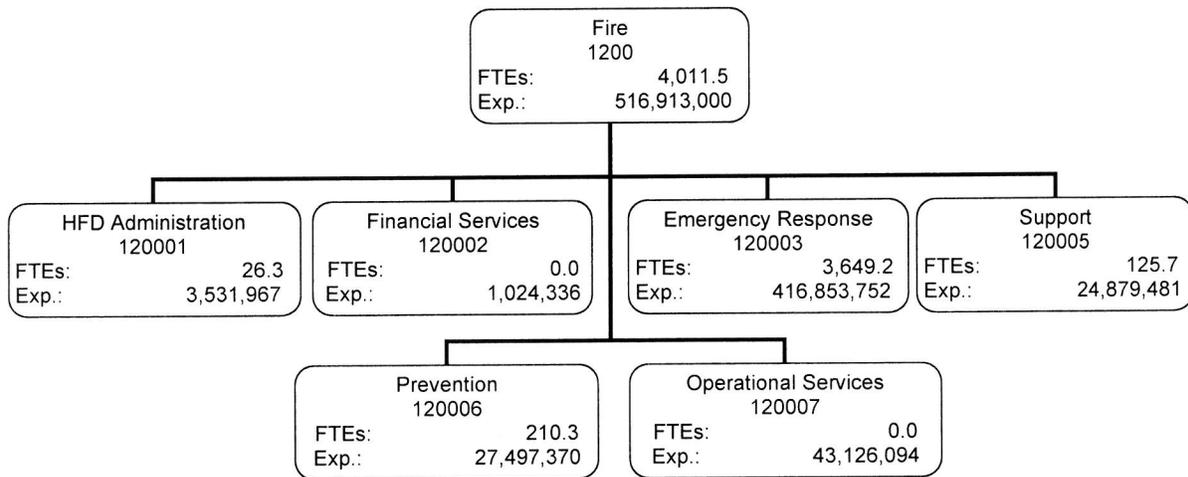
Department Description and Mission

The Fire Department's primary mission is to protect the lives and property of the citizens of Houston. This is accomplished through the delivery of emergency medical services, fire suppression operations, fire investigation services, and fire prevention through inspections and public education. Additionally, through the special operations division, the Fire Department provides emergency response services for hazardous materials, technical rescue and aircraft fire fighting, and rescue incidents at our airports.

The mission of the department is achieved through three operating commands: Emergency Response, Administration and Support, and Prevention and Homeland Security.

The Houston Fire Department (HFD) is the largest fire department in the United States to possess a class 1 rating from the Insurance Service Organization (ISO) and is the world's largest fire department to receive accreditation from the Commission on Fire Service International.

Department Organization



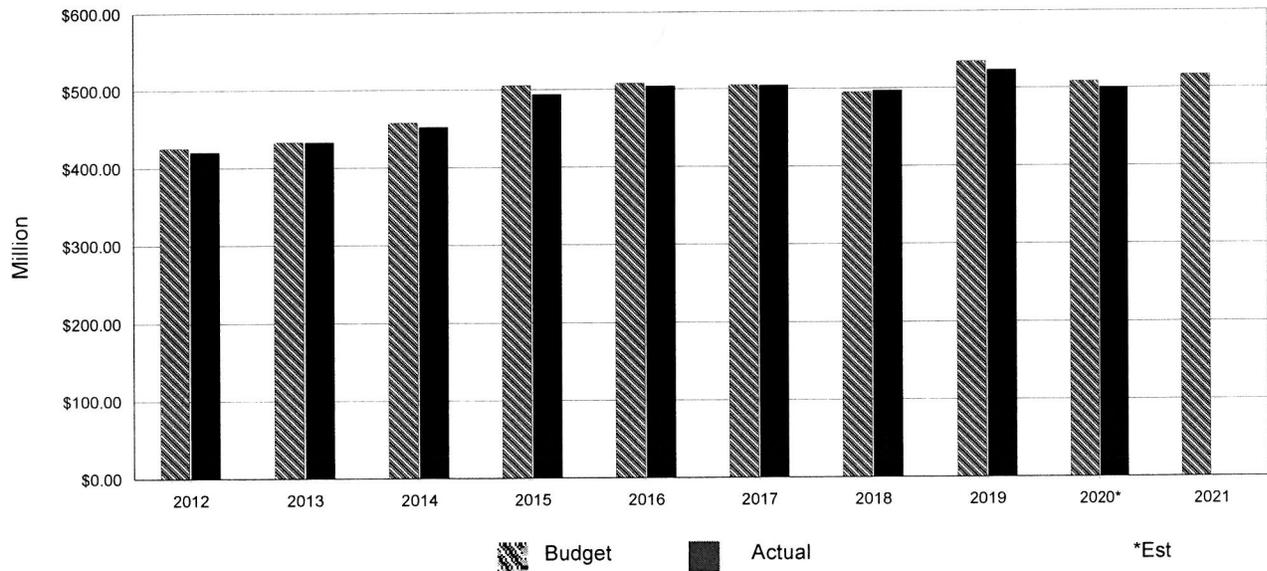
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : Fire Department
 Fund No. /Bus. Area No. : 1000 / 1200

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	472,495,636	453,024,714	444,729,281	457,147,493
	Supplies	12,206,540	11,088,794	11,078,710	11,442,414
	Other Services and Charges	37,346,388	43,882,888	43,876,826	48,323,093
	Equipment	1,165,694	124,865	124,865	0
	Non-Capital Equipment	9,719	0	0	0
	Total M & O Expenditures	523,223,977	508,121,261	499,809,682	516,913,000
	Debt Service & Other Uses	393,000	0	0	0
	Total Expenditure	523,616,977	508,121,261	499,809,682	516,913,000
Revenues		108,171,555	99,527,844	94,143,121	96,449,091
Staffing	Full-Time Equivalents - Civilian	104.4	97.1	94.4	97.2
	Full-Time Equivalents - Classified	3,932.1	3,901.0	3,795.4	3,769.3
	Full-Time Equivalents - Cadets	86.5	0.0	56.5	145.0
	Total	4,123.0	3,998.1	3,946.3	4,011.5
	Full-Time Equivalents - Overtime	200.4	214.2	269.2	330.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Three new cadet classes and the annualized cost of prior year classes. o The continuation of one Paramedic training class for 25 future paramedics. o The continuation of the Blue Card Incident Command Training program. 				

**Fire Department
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund				
Business Area : Fire Department				
Fund No. /Bus. Area No. : 1000 / 1200				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
All Units EMS Call Type Response Time (minutes/seconds)	9:07	8:91	8:98	8:91
All Units Fire Call Type Response Time (minutes/seconds)	9:12	9:95	9:73	9:95
All Units Total HFD Response Time (minutes/seconds)	9:02	9:07	8:95	9:07
Arson Clearance Rate	22%	20%	22%	22%
Cadets In Training	86	0	180	210
Classified Attrition	148	155	224	170
First Unit EMS Call Type Response Time (minutes/seconds)	7:56	7:27	7:31	7:27
First Unit Fire Call Type Response Time (minutes/seconds)	7:53	7:40	7:33	7:40
First Unit Total HFD Response Time (minutes/seconds)	7:54	7:28	7:31	7:28
Total EMS Incidents	292,944	285,788	292,610	295,873
Total EMS Responses	363,097	353,668	345,552	353,668
Total Fire Incidents	43,774	42,537	54,205	44,212
Total Fire Responses	274,802	282,812	285,000	286,389
Total HFD Responses	640,057	636,480	631,052	640,057
Total Inspection Activities	29,942	30,000	28,000	30,000
Expenditures Adopted Budget vs Actual Utilization	104%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	108%	100%	95%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund						
Business Area : Fire Department						
Fund No. /Bus Area No. : 1000 / 1200						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HFD Administration 120001 Provides administration and direction for all aspects of the Houston Fire Department.	27.4	3,657,591	26.2	3,305,112	26.3	3,531,967
Financial Services 120002 Funding budgeted for the Finance Department's Service Chargeback Fund which performs accounting, budget, CIP, and purchasing services for the Houston Fire Department.	0.0	1,178,163	0.0	1,024,336	0.0	1,024,336
Emergency Response 120003 Provides continuous firefighting and first responder emergency medical services, responds to hazardous materials and aircraft rescue incidents, provides immediate treatment to those in need of urgent medical care, prepares new recruits to be entry-level fire fighters, and manages department resources.	3,740.7	425,791,834	3,582.4	403,392,940	3,649.2	416,853,752
HFD - Administration/Support 120005 This command coordinates activities of the HFD Distribution Center and the HFD Member Support group as well as serving as the liason to Classified Recruiting and Testing. HFD's office of Emergency Communication (Dispatch) is also located in this command.	139.1	25,958,862	124.9	25,082,033	125.7	24,879,481
Prevention 120006 The Command will organize, support and coordinate the activities of Life Safety Bureau, Fire Investigation, Strategic Planning, Accreditation, Staff Services, Alternative Dispute Resolution, Grant Management, Legal, and City Council Liaison.	215.8	30,189,468	212.8	27,210,908	210.3	27,497,370
Operational Services 120007 Provides the department with essential supplies and services including fuel, miscellaneous parts and supplies, office equipment rental and leases, and telephone and communication lines.	0.0	36,841,059	0.0	39,794,353	0.0	43,126,094

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name		: General Fund					
Business Area		: Fire Department					
Fund No. /Bus Area No.		: 1000 / 1200					
Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
120001	HFD Administration						
	Civilian	8.0		7.0		7.0	
	Classified	19.4		19.2		19.3	
	Cadets	0.0		0.0		0.0	
	Total	<u>27.4</u>	<u>3,657,591</u>	<u>26.2</u>	<u>3,305,112</u>	<u>26.3</u>	<u>3,531,967</u>
120002	Financial Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>1,178,163</u>	<u>0.0</u>	<u>1,024,336</u>	<u>0.0</u>	<u>1,024,336</u>
120003	Emergency Response						
	Civilian	32.6		30.6		31.2	
	Classified	3,621.6		3,495.3		3,473.0	
	Cadets	86.5		56.5		145.0	
	Total	<u>3,740.7</u>	<u>425,791,834</u>	<u>3,582.4</u>	<u>403,392,940</u>	<u>3,649.2</u>	<u>416,853,752</u>
120005	HFD - Administration/Support						
	Civilian	39.7		34.1		34.6	
	Classified	99.4		90.8		91.1	
	Cadets	0.0		0.0		0.0	
	Total	<u>139.1</u>	<u>25,958,862</u>	<u>124.9</u>	<u>25,082,033</u>	<u>125.7</u>	<u>24,879,481</u>
120006	Prevention						
	Civilian	24.1		22.7		24.4	
	Classified	191.7		190.1		185.9	
	Cadets	0.0		0.0		0.0	
	Total	<u>215.8</u>	<u>30,189,468</u>	<u>212.8</u>	<u>27,210,908</u>	<u>210.3</u>	<u>27,497,370</u>
120007	Operational Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>36,841,059</u>	<u>0.0</u>	<u>39,794,353</u>	<u>0.0</u>	<u>43,126,094</u>
Grand Total							
	Civilian	104.4		94.4		97.2	
	Classified	3,932.1		3,795.4		3,769.3	
	Cadets	86.5		56.5		145.0	
	Grand Total	<u>4,123.0</u>	<u>523,616,977</u>	<u>3,946.3</u>	<u>499,809,682</u>	<u>4,011.5</u>	<u>516,913,000</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Fire Department
Fund No./Bus. Area No. : 1000 / 1200

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	9,804,890	9,170,000	9,115,000	8,820,000
Intergovernmental	23,376,774	20,000,000	10,406,377	10,000,000
Charges for Services	48,607,191	45,444,100	50,653,000	53,690,347
Direct Interfund Services	21,529,457	20,273,744	20,273,744	20,273,744
Other Fines and Forfeits	523,074	525,000	330,000	400,000
Miscellaneous/Other	4,330,169	4,115,000	3,365,000	3,265,000
Grand Total Revenues	<u>108,171,555</u>	<u>99,527,844</u>	<u>94,143,121</u>	<u>96,449,091</u>

HOUSTON EMERGENCY CENTER

Department Description and Mission

The mission of the Houston Emergency Center (HEC) is to provide the citizens of Houston with the most efficient, accurate and professional service when processing their life-threatening calls. HEC in coordination with the Office of Emergency Management (OEM), protects life and property by operating the public safety communications' system and by coordinating and managing emergency situations. The Information Technology division is responsible for the administration, maintenance and operations of the police, Fire/EMS Computer Aided Dispatch system, radio system, and Records Management Systems.

Department Organization

Houston Emergency Center	
1500	
FTEs:	0.0
Exp.:	9,616,670

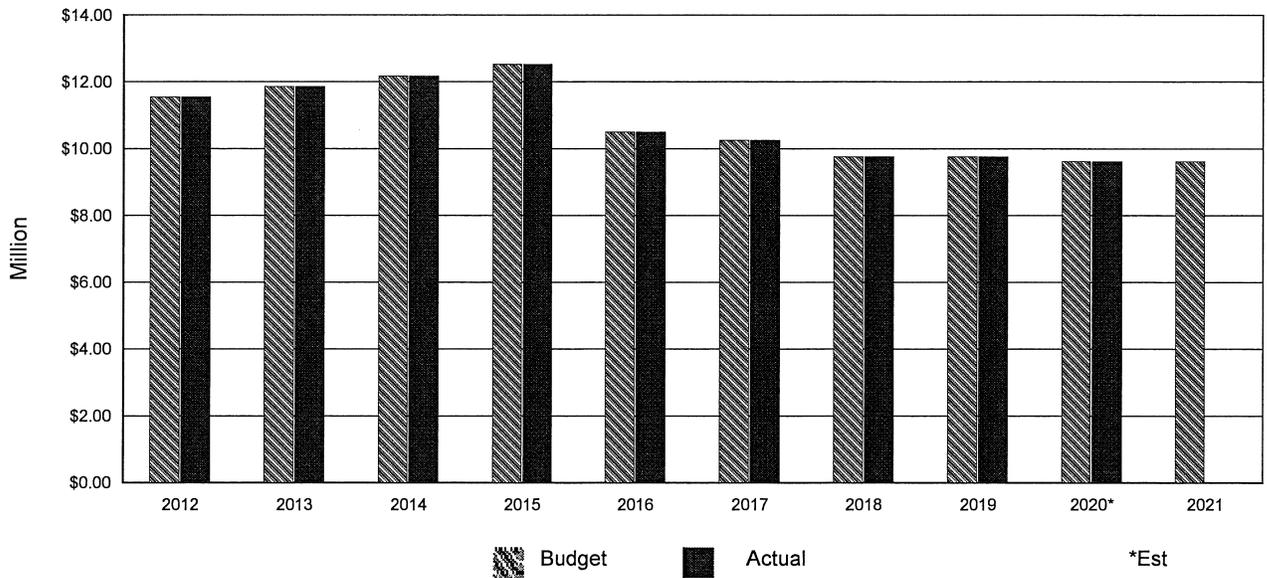
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 1000 / 1500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Debt Service & Other Uses	9,762,341	9,616,670	9,616,670	9,616,670
	Total Expenditure	<u>9,762,341</u>	<u>9,616,670</u>	<u>9,616,670</u>	<u>9,616,670</u>
Revenues		0	0	0	0
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0	0	0	0
Significant Budget Changes and Highlights	o The only expense in the fund is a transfer to support the General Fund portion of Houston Emergency Center Special Fund (Fund 2205).				

**Houston Emergency Center
Current Budget vs Actual Expenditures**



MUNICIPAL COURTS DEPARTMENT Department Description and Mission

The mission of the Municipal Courts Department (MCD) is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner while holding to a high standard of integrity, professionalism and customer service. The Department represents the City of Houston's third branch of government and provides a legal venue for individuals charged with jurisdictional violations of State law and/or City Ordinance. The Houston Municipal Courts is the largest municipal court in Texas with the greatest number of cases filed annually.

There are seven divisions within MCD: Administrative Services, Court Operations, Cash Management, System Support, Collections and Compliance, Public Information, and Judicial Operations that work collectively to provide court services to the public. MCD also provides magistrate and blood search warrant services for law enforcement, and oversees various specialized dockets including Juvenile, Teen Court, Property Disposition, Impact, Prostitution Diversion, Veteran's, and Homeless Outreach. Additionally, the Department oversees budgetary and operational functions of four Special Revenue Funds: Building Court Security (2206), Court Technology (2207), Local Truancy Prevention and Diversion (2211), and the Municipal Jury (2215). Legislative changes in FY20 included the renaming of the Juvenile Case Manager Fund to the Local Truancy and Prevention and Diversion Fund as well as the creation of a Municipal Jury Fund.

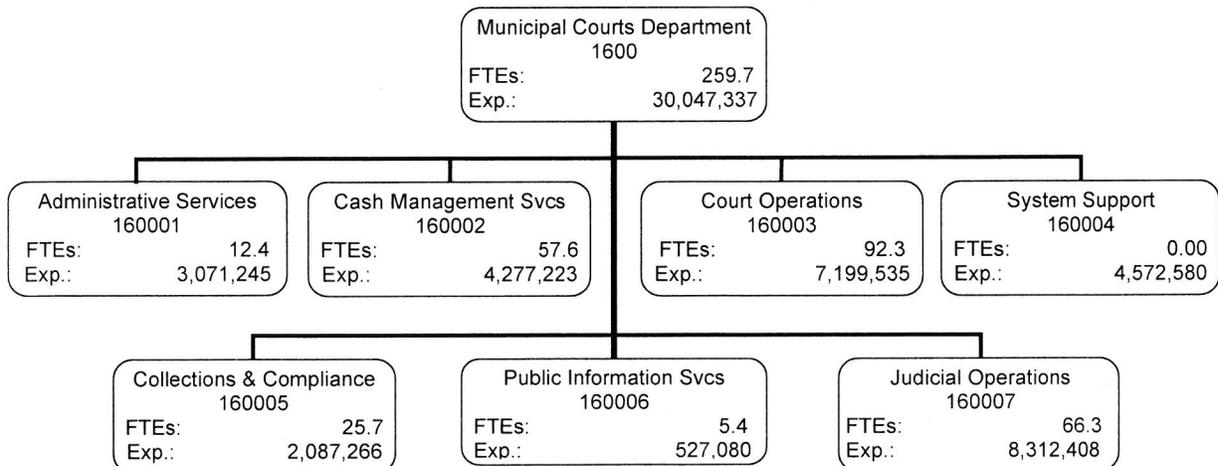
MCD is comprised of full-time Judges, including the Presiding Judge, the Associate Presiding Judge, and the Administrative Judge, Associate Judges (part-time), Adjudication Hearing Officers (full and part time), four Deputy Directors, two Assistant Directors, and supporting court and administrative staff. Our mission is accomplished through the efforts of this dedicated team of professionals.

Full-service courts are located at the Central Herbert W. Gee Courthouse, Southeast Command, Westside Command, and North Command. These Courts handle arraignments, jury and bench trials, and function as Annex courts for off-docket (walk-in) matters. MCD has various fee-based initiatives in place including wedding service, notary service, and driving record printing service. New for FY21 is the establishment of a fee-based satellite Passport Office at two court locations, central and Westside.

The Annex Courts at the Southeast, Westside, and North Command locations operate Monday-Friday, and the Central location, Monday-Saturday. MCD also operates Annex courts one day per week at the Kingwood and Clear Lake satellite locations. All jail dockets are held at the Joint Processing Center, including magistrate services for law enforcement.

MCD partners with the Administrative and Regulatory Affairs Department (ARA) to handle parking citation and boot hearings Monday-Saturday at the central location. MCD also partners with the Department of Neighborhoods to handle the civil adjudication hearing process for ordinance violations related to dangerous buildings, airport, and building code violations.

Department Organization



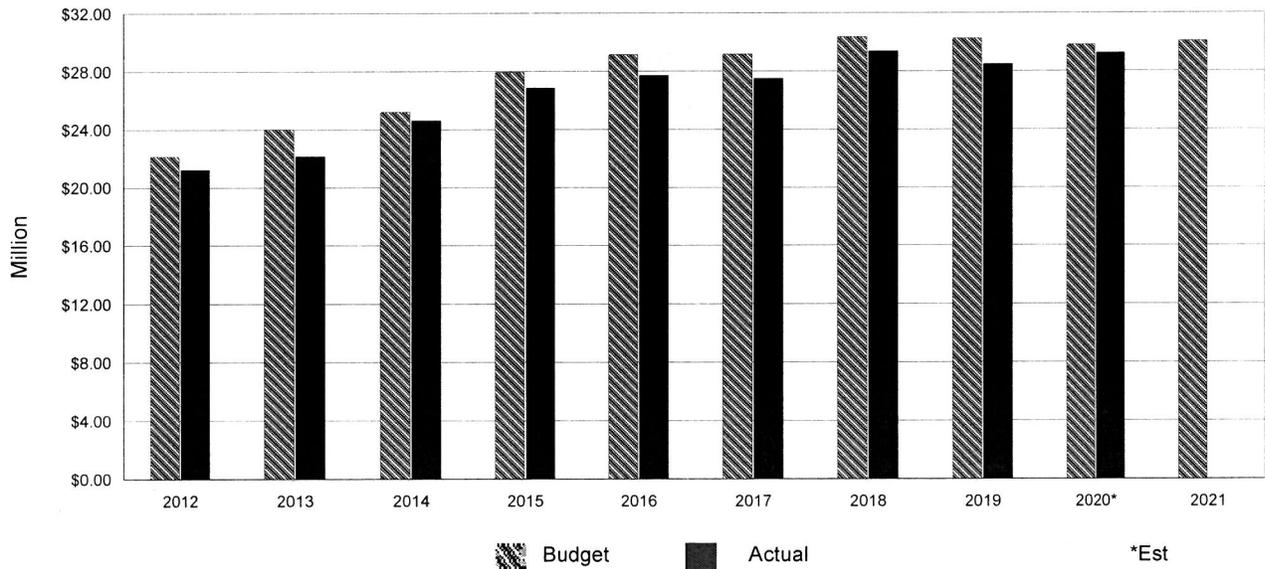
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : Municipal Courts Department
 Fund No. /Bus. Area No. : 1000 / 1600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	22,675,955	23,338,481	22,814,435	23,566,686
	Supplies	131,004	179,118	121,157	129,121
	Other Services and Charges	5,525,222	6,131,560	6,136,066	6,207,227
	Non-Capital Equipment	1,300	16,606	16,606	13,838
	Total M & O Expenditures	28,333,481	29,665,765	29,088,264	29,916,872
	Debt Service & Other Uses	130,465	130,465	130,465	130,465
	Total Expenditure	28,463,946	29,796,230	29,218,729	30,047,337
Revenues		22,547,422	23,426,683	19,085,421	20,708,635
Staffing	Full-Time Equivalents - Civilian	257.8	260.2	253.3	259.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	257.8	260.2	253.3	259.7
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o FY2021 Budget includes the continuation of Amnesty Program(s) to assist the public in resolving delinquent cases and improving compliance with Court Orders. o FY2021 includes a new "Public Information Services" cost center to better align court services. o FY2021 will include implementation of a Passport Service at two Court locations. 				

**Municipal Courts Department
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Municipal Courts Department Fund No. /Bus. Area No. : 1000 / 1600				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Average Defendant Wait Time: Trial by Judge (minutes)	28	30	26	30
Average Defendant Wait Time: Trial by Jury (hours)	1.2	2.0	1.2	2.0
Average Warrant Verification Time (minutes)	2	5	1.65	5
Customer Satisfaction Rating	93%	90%	90%	90%
Deferred Payment Compliance	N/A	60%	60%	57%
Deferred Payment Program Revenue	646,328	\$450,000	\$550,000	\$450,000
In-House Collection Revenue	\$1.8M	\$1.7M	\$1.6M	\$1.5M
Overall Cases Disposed to Cases Filed Ratio	92%	100%	98%	100%
Overall Juror Yield	26%	25%	27%	25%
Quality Control Review of Cases	92%	50%	90%	50%
Quality Control Review of Transactions	80%	50%	80%	50%
Expenditures Adopted Budget vs Actual Utilization	95%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	99%	100%	81%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Municipal Courts Department Fund No. /Bus Area No. : 1000 / 1600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
MCD - Administrative Services 160001 Provides staffing, supplies and services related to facilities maintenance, central mailroom operations, building security, employee safety, staff wellness and training initiatives, budgeting, procurement, financial reporting to internal and external stakeholders, and contract administration. This Cost Center also includes funding for non-IT revolving costs, and is the source for all General Fund revenue activity/reporting.	15.9	3,184,499	15.5	3,204,279	12.4	3,071,245	
MCD - Cash Management Svcs 160002 Provides staffing, supplies and services related to cash management services. Includes cashiers at all court locations who process payments and support the parking adjudication section, central money room operations, reconciliation of daily cash/credit card transactions, jail bonding services, processing of court actions received by mail/email, and the fee-based notary and printing services.	56.9	4,018,445	56.5	4,138,326	57.6	4,277,223	
MCD - Court Operations 160003 Provides staffing, supplies and services related to pre-court services (data entry, scanning, affiant and quality control), courtroom docket support services at all court locations, and post-court services (warrant verification and bond administration). Oversight of criminal record expungement request processing, and ensuring compliance with record retention policies.	92.4	6,905,432	89.8	6,947,174	92.3	7,199,535	
MCD - System Support 160004 Provides a funding source for all IT-related revolving costs, Scofflaw Program related costs, and system maintenance contractual costs for the Court's CSMART case management system.	0.0	3,928,067	0.0	4,533,460	0.0	4,572,580	
MCD - Collections and Compliance 160005 Provides staffing, supplies and services related to collections and compliance. Oversight of internal/external collections and the Collections Master Agreement contract. Oversight of internal/external reporting/audit compliance, policy development/compliance, and the Deferred Payment Program that provides public assistance for compliance of court orders through payment plans or alternative methods.	24.1	1,921,519	26.5	2,071,175	25.7	2,087,266	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Municipal Courts Department							
Fund No. /Bus Area No. : 1000 / 1600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
MCD - Public Information Svcs 160006							
Provides staffing, supplies and services related to public information functions including clearance letters for employment/military purposes, responding to requests for court-related information and media inquiries, coordinating press releases, updating web information, posting information on social media sites, scheduling community outreach initiatives, and serving as Council/legislative liaison.	0.0	0	0.0	0	5.4	527,080	
MCD - Judicial Operations 160007							
Provides staffing, supplies and services related to Judicial Operations. Oversight of dockets including arraignment, trial, jail, specialized (Impact, Homeless, Veteran, Teen Court, Prostitution Diversion), and Annex court services. Oversight of parking and ordinance violation adjudication and jury service operations. Provides magistrate services to law enforcement and mandated court services. Oversight of fee-based wedding service.	68.5	8,505,984	65.0	8,324,315	66.3	8,312,408	
Total	257.8	28,463,946	253.3	29,218,729	259.7	30,047,337	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
 Business Area : Municipal Courts Department
 Fund No./Bus. Area No. : 1000 / 1600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	176	150	150	150
Direct Interfund Services	386,023	386,023	490,111	500,325
Municipal Courts Fines and Forfeits	21,701,912	22,572,450	18,158,100	19,744,100
Other Fines and Forfeits	3,224	3,900	3,900	3,900
Miscellaneous/Other	456,087	464,160	433,160	460,160
Grand Total Revenues	22,547,422	23,426,683	19,085,421	20,708,635

POLICE DEPARTMENT

Department Description and Mission

The mission of the Houston Police Department is to enhance the quality of life in the City of Houston by working cooperatively with the public to prevent crime, enforce the laws, preserve the peace, and provide a safe environment.

The mission is obtained by upholding the following values:

- Preserve and advance democratic values
- Improve the quality of community life
- Improve the quality of work life
- Demonstrate professionalism by embracing the core values: Honor, Integrity, and Respect

DEPARTMENT SHORT TERM GOALS

The major goals and short-term objectives of the department are based on the current staffing of the department. Depending on the final approved budget, these goals may be modified to match the resources available.

1. ENHANCE COMMUNITY SAFETY AND SECURITY

- 1.1 **Less crime:** Attain a Group A NIBRS crime rate at or below that of FY2020.
- 1.2 **Rapid response:** Maintain average response times for Priority Code 1 and 2 calls.
 - a. Priority Code 1 calls in the 4-6 minute range.
 - b. Priority Code 2 calls in the 8-12 minute range.
- 1.3 **Rapid response:** Meet or exceed the percentage of FY2020 calls handled within range.
 - a. Priority Code 1
 - b. Priority Code 2
- 1.4 **Safer Roadways:** Reduce the number of traffic fatalities below the average for the prior five fiscal years.

2. MAINTAIN PUBLIC CONFIDENCE AND SATISFACTION

- 2.1 **Prompt service:** Maintain weighted response time at or below the FY2020 average.
- 2.2 **Satisfied citizens:** Reduce the number of internal and external complaints below that of FY2020.
- 2.3 **Effective outreach:** Increase the effectiveness of the department's outreach efforts.
 - a. Enhance outreach via Social media engagements by optimizing use of platforms for targeted communication.
 - b. Enhance outreach to special needs populations.

3. INCREASE ACCOUNTABILITY TO THE COMMUNITY

- 3.1 Process improvement:** Maintain current International Organization for Standardization (ISO) 9001 certifications and complete certifications for Auto Dealers and Recruiting.
- 3.2 Fiscal stewardship:** Budget utilization rates demonstrate sound management of funds provided by City Council.
- 3.3 Professional standards:** Increase the availability of information both internally and externally regarding the conduct of officers and department initiatives to build more legitimacy and public trust.
- 3.4 Professional standards:** Maintain reporting and public release of *Body Worn Camera Semi-Annual Report*.

4. MAINTAIN OR INCREASE PRODUCTIVITY

- 4.1 Sufficient capacity:** Increase classified staffing versus FY2020 average.
- 4.2 Sufficient capacity:** Improve the quality of the customer experience through the use of alternatives to dispatched calls.
- 4.3 Officer Safety:** Evaluate and procure equipment to improve the safety of classified personnel.
- 4.4 Resource economy:** Maintain a positive disposal-intake ratio in the Property Room for property eligible for disposal.
- 4.5 Officer Wellness:** Increase personnel awareness and knowledge related to wellness issues (i.e. risk factors for suicidal behavior, problem-solving methods, and effective intervention strategies).

5. INCREASE PROFESSIONALISM

- 5.1 Training updates:** Increase the use of Scenario-Based Training (SBT).
- 5.2 Training:** Deliver training that reinforces department's values of Honor, Integrity and Respect.
- 5.3 Training:** Deliver rank-relevant training to all supervisors and managers that includes either technical or leadership components.

DEPARTMENT LONG TERM GOALS

This longer-term plan consists of strategies with a horizon of greater than 12 months. It is more of a plan or to-do list for this year and the subsequent years, but the priorities were not intended to be objectives, with a specific target and timeline. Certainly, there will be indicators of success that can be quantified and presented to the Command and Administration at appropriate intervals.

1. ENHANCE COMMUNITY SAFETY AND SECURITY

Vision: Houston will be the safest major city in the nation.

- 1.1 Improve the transfer and sharing of information and data between criminal justice and law enforcement agencies in the region to reduce crime and expedite the judicial process.
- 1.2 Sustain the department's reputation as an engaged and cooperative law enforcement partner, using modern tools and technology for information sharing with local, state, and federal partners.
- 1.3 Conduct initiatives to reduce traffic injuries and deaths.
- 1.4 Perform priority services.

2. MAINTAIN PUBLIC CONFIDENCE AND SATISFACTION

Vision: HPD remains a trusted public sector organization that serves all Houstonians.

- 2.1 Implement strategies and programs to prevent crime, reduce calls for service, de-escalate potential violent situations, and reach people with special needs.
- 2.2 Improve citizen satisfaction rates, as measured by various community surveys.
- 2.3 Leverage new communications media to communicate with members of the public.

3. INCREASE ACCOUNTABILITY TO THE COMMUNITY

Vision: All HPD employees are held accountable for their actions.

- 3.1 Implement transparent practices to establish a high sense of legitimacy and promote the public's and government officials' confidence in the department.
- 3.2 Maintain a performance and evaluation process that increases credibility with internal and external customers.
- 3.3 Equip all officers in uniformed assignments with body-worn cameras by the end of FY2021.

4. MAINTAIN OR INCREASE PRODUCTIVITY

Vision: HPD is a respected steward of public funds, retaining and wisely investing limited public resources for efficient and effective service.

- 4.1 Continue to effectively and efficiently use resources allocated or acquired by the department.
- 4.2 Acquire technology to improve efficiency and serve as a force multiplier as financial resources allow.

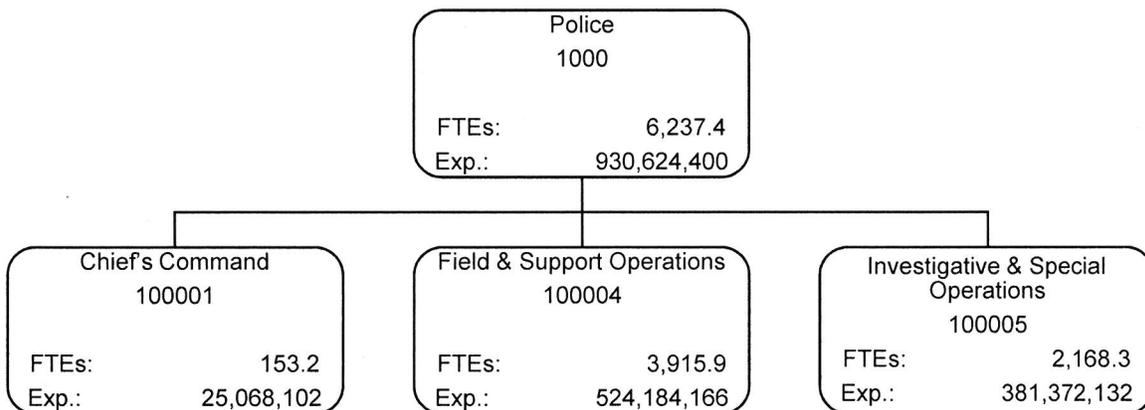
- 4.3 Continue reengineering processes such as the ISO certification, Process Improvement, Lean Six Sigma and civilianization to increase efficiencies and to utilize personnel more effectively as funding allows.
- 4.4 Implement processes to expedite the transfer of case information, video and digital data to the Harris County District Attorney's Office.

5. INCREASE PROFESSIONALISM

Vision: HPD is the most professional law enforcement agency in the country.

- 5.1 Reinforce the department's core values of Honor, Integrity, and Respect.
- 5.2 Develop supervisors and managers through nationally recognized technical and leadership training.
- 5.3 Create opportunities where civilian employees, particularly supervisors and managers, achieve a higher level of recognition for their responsibilities and contributions.
- 5.4 Improve the quality and means of presenting training and expectations to improve leadership, tactics, employee safety, customer service, and discipline.

POLICE DEPARTMENT Department Organization

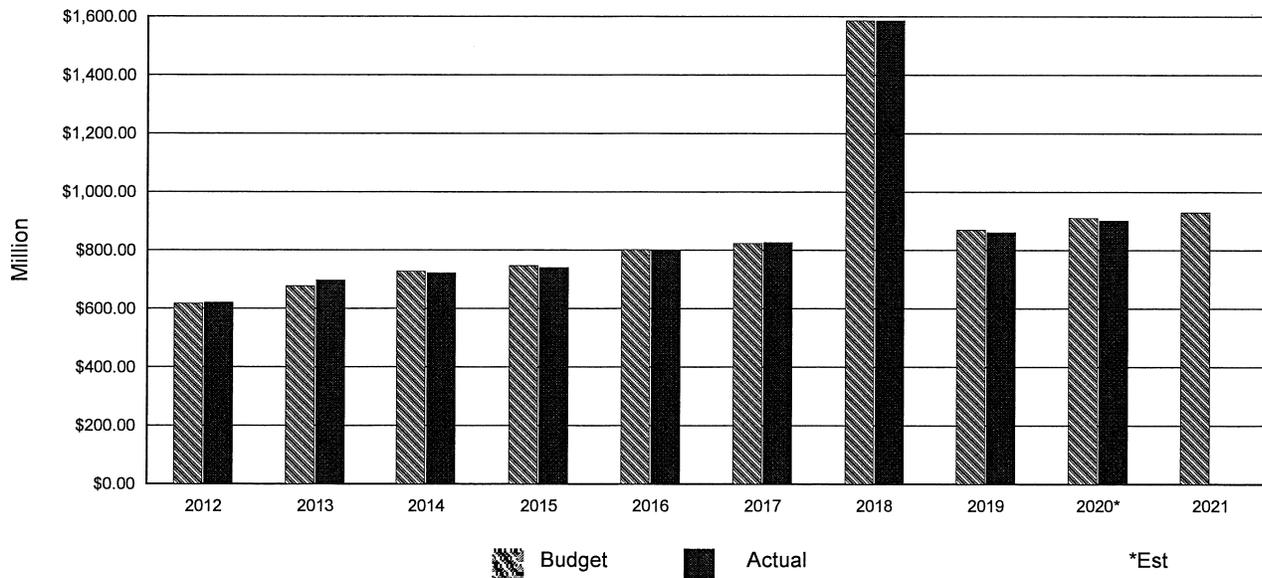




FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name : General Fund					
Business Area : Police Department					
Fund No. /Bus. Area No. : 1000 / 1000					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	809,111,914	844,546,453	831,060,687	853,725,303
	Supplies	10,795,420	11,635,385	12,055,731	12,540,783
	Other Services and Charges	41,241,824	54,129,804	58,464,707	64,058,314
	Equipment	176,430	480,878	86,270	0
	Non-Capital Equipment	648,401	446,965	300,000	300,000
	Total M & O Expenditures	861,973,989	911,239,485	901,967,395	930,624,400
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	861,973,989	911,239,485	901,967,395	930,624,400
Revenues		39,109,086	40,382,565	40,600,499	40,520,253
Staffing	Full-Time Equivalents - Civilian	949.9	975.6	906.8	975.6
	Full-Time Equivalents - Classified	5,128.0	5,256.0	5,268.5	5,240.3
	Full-Time Equivalents - Cadets	139.5	163.1	148.4	21.5
	Total	6,217.4	6,394.7	6,323.7	6,237.4
	Full-Time Equivalents - Overtime	171.5	106.7	132.6	107.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal and classified employees contractual pay increases. o The FY2021 Budget does not possess adequate funding to begin / start any cadet classes due to the financial hardships on the City of Houston directly resulting from the COVID-19. o The FY2021 Budget includes funding that captures continual annualized cost of the prior year cadet classes through their transition to police officers. 				

**Police Department
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 1000 / 1000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Classified Attrition	222	250	240	240
Classified Overtime FTEs	142.0	96.7	110.7	91.6
Priority 1 Average Response Time (minutes)	5.59	4 to 6	5.88	4 to 6
Priority 1 Calls Responded to within 6 Minutes	66.25%	68.3%	63.44%	63.44%
Priority 2 Average Response Time (minutes)	10.22	8 to 12	10.83	8 to 12
Total Dispatched Calls	1,090,844	1,165,000	1,080,912	1,121,553
Traffic Fatalities	216	225	255	236
UCR NIBRS Crime Rate	5,363	5,700	5,840	5,532
Expenditures Adopted Budget vs Actual Utilization	99%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	107%	100%	101%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Police Department							
Fund No. /Bus Area No. : 1000 / 1000							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Chief's Command	100001						
Provides management oversight, and support to Field & Support Operations and Investigative & Special Operations, to include strategic operations in furtherance of the department's mission of enhancing the quality of life in the city. This Command consists of the Office of the Chief of Police, Budget & Finance, Legal Services, and Internal Affairs.		150.0	22,843,402	150.5	24,468,396	153.2	25,068,102
Field & Support Operations	100004						
Responsible for management and oversight of calls-for-service citywide, primary investigations, traffic enforcement, crime analysis, planning & data governance, to include Command Center overwatch to maintain a high degree of police presence and visibility for the prevention and reduction of crime.		3,762.7	484,247,506	3,902.5	515,614,053	3,915.9	524,184,166
Investigative & Special Operations	100005						
Management and oversight of investigations involving auto theft, burglary, financial crimes, homicides, juveniles, major assaults, robberies, special victims/domestic violence, and vice-related matters, to include human trafficking. Also responsible for Houston's airports, air & marine and tactical operations, and recruiting/training, along with public affairs and technology services.		2,304.7	354,883,081	2,270.7	361,884,946	2,168.3	381,372,132

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus Area No. : 1000 / 1000

Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Chief's Command						
	Civilian	73.6		79.6		82.3	
	Classified	76.4		70.9		70.9	
	Cadets	0.0		0.0		0.0	
	Total	<u>150.0</u>	<u>22,843,402</u>	<u>150.5</u>	<u>24,468,396</u>	<u>153.2</u>	<u>25,068,102</u>
100004	Field & Support Operations						
	Civilian	423.9		433.9		487.4	
	Classified	3,338.8		3,468.6		3,428.5	
	Cadets	0.0		0.0		0.0	
	Total	<u>3,762.7</u>	<u>484,247,506</u>	<u>3,902.5</u>	<u>515,614,053</u>	<u>3,915.9</u>	<u>524,184,166</u>
100005	Investigative & Special Operations						
	Civilian	452.4		393.3		405.9	
	Classified	1,712.8		1,729.0		1,740.9	
	Cadets	139.5		148.4		21.5	
	Total	<u>2,304.7</u>	<u>354,883,081</u>	<u>2,270.7</u>	<u>361,884,946</u>	<u>2,168.3</u>	<u>381,372,132</u>
Grand Total							
	Civilian	949.9		906.8		975.6	
	Classified	5,128.0		5,268.5		5,240.3	
	Cadets	139.5		148.4		21.5	
	Grand Total	<u><u>6,217.4</u></u>	<u><u>861,973,989</u></u>	<u><u>6,323.7</u></u>	<u><u>901,967,395</u></u>	<u><u>6,237.4</u></u>	<u><u>930,624,400</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Police Department
Fund No./Bus. Area No. : 1000 / 1000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	1,674,811	1,803,976	1,733,027	1,785,610
Direct Interfund Services	31,954,548	33,151,652	32,979,289	33,648,346
Indirect Interfund Services	1,005,232	1,115,337	1,095,337	1,059,647
Other Fines and Forfeits	28,655	55,300	13,511	15,300
Miscellaneous/Other	2,795,840	2,606,300	3,129,335	2,261,350
Other Resources	1,650,000	1,650,000	1,650,000	1,750,000
Grand Total Revenues	<u>39,109,086</u>	<u>40,382,565</u>	<u>40,600,499</u>	<u>40,520,253</u>



DEVELOPMENT AND MAINTENANCE SERVICES DEPARTMENTS

General Services.....	IV - 2
Houston Public Works.....	IV - 8
Planning and Development.....	IV - 14
Solid Waste Management.....	IV - 20

GENERAL SERVICES

Department Description and Mission

General Services Department's mission is to provide expertise and best practices in real estate, design, construction, property management, security, and resource conservation to City departments and residents in a safe, reliable, and fiscally responsible manner.

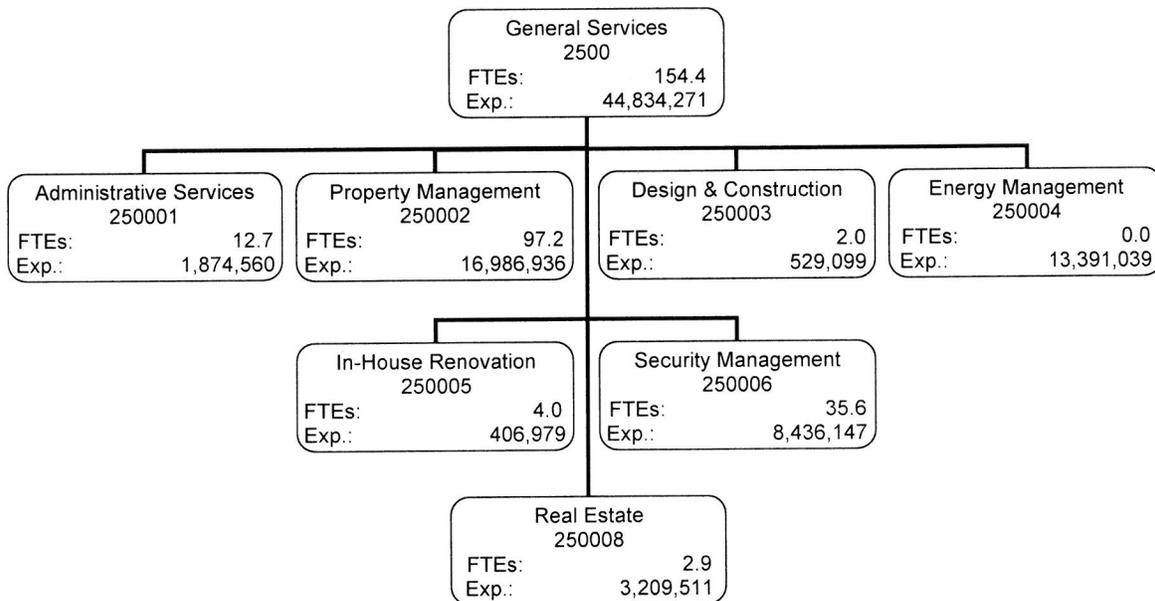
Short Term Goals

- Continue to address Facility Condition Assessments priority 1 and priority 2 deficiencies.
- Continue to expand network remote CCTV capabilities.
- Continue migration of the City access control system to current technology utilizing Open Options to improve customer service, badging efficiencies, and reduce downtime of security identification processing.
- Continue to implement the Project Management Software System to improve project management efficiencies and integrate with other citywide systems.
- Procure Facilities Condition Assessment/Property Management Work order system software.
- Revise space guidelines to integrate current industry standards.
- Develop building standard guidelines and update office furniture standards.

Long Term Goals

- Work with stakeholders in consolidating master plans and sharing resources throughout city facilities.
- Build upon the Western Downtown Facilities Master Plan to develop site specific plans for City Hall Civic Complex.
- Improve facility condition index for all city buildings.
- Develop metrics to track construction related data.
- Implement electronic smart key system at HPD facilities and electronic inventory of equipment.

Department Organization



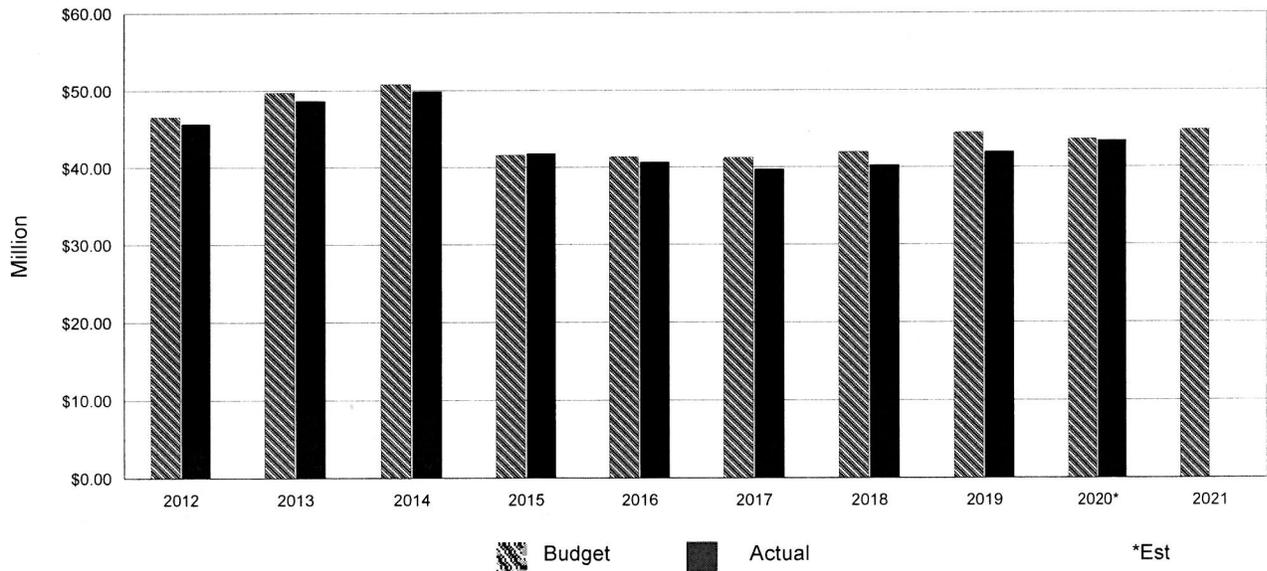
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : General Services
 Fund No. /Bus. Area No. : 1000 / 2500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	11,953,366	13,185,936	12,701,377	13,245,362
	Supplies	797,620	696,498	696,498	714,747
	Other Services and Charges	26,078,409	26,591,810	26,854,948	27,731,941
	Equipment	3,916	0	0	0
	Total M & O Expenditures	<u>38,833,311</u>	<u>40,474,244</u>	<u>40,252,823</u>	41,692,050
	Debt Service & Other Uses	<u>3,142,221</u>	<u>3,142,221</u>	<u>3,142,221</u>	3,142,221
	Total Expenditure	<u>41,975,532</u>	<u>43,616,465</u>	<u>43,395,044</u>	44,834,271
Revenues		6,074,071	6,600,922	6,665,548	6,108,379
Staffing	Full-Time Equivalents - Civilian	142.0	154.4	151.3	154.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	0.0
	Total	142.0	154.4	151.3	154.4
	Full-Time Equivalents - Overtime	2.3	5.1	5.1	4.6
Significant Budget Changes and Highlights	o FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o The FY2021 expenditure budget includes funding to support the new Oil/Water Separator and Grease/Grit Trap programs, the remediation and removal of lead at the HPD shooting ranges and contract escalations.				

**General Services
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : General Services Fund No. /Bus. Area No. : 1000 / 2500				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Building Operations Work Orders Completed	3,066	3,060	3,000	3,060
Card Access Changes Processed	13,167	15,000	17,236	15,000
City Identification Badges Processed	8,212	8,000	10,938	8,000
Environmental Projects Completed	230	200	230	250
Special Events Requiring Security Staffing	84	80	45	80
Expenditures Adopted Budget vs Actual Utilization	97%	98%	96%	98%
Revenues Adopted Budget vs Actual Utilization	98%	100%	101%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund						
Business Area : General Services						
Fund No. /Bus Area No. : 1000 / 2500						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
GSD - Administrative Services 250001 Provides overall direction, management, and leadership to GSD; provides training and professional development to GSD employees; ensures all the department's funds are appropriately allocated and expended.	10.4	1,560,355	13.0	1,919,617	12.7	1,874,560
GSD - Property Management 250002 Provides operational services to Police, Fire, Health, Library, Administrative & Regulatory Affairs, Municipal Courts, Houston Public Works and Houston TranStar properties. Services include, but are not limited to: janitorial, land and ground maintenance, pest control, alarm monitoring, and security of jail.	92.2	14,900,345	91.9	15,029,263	97.2	16,986,936
GSD - Design & Construction 250003 Provides Capital Improvement Project planning; manages the design and construction of City facilities for all departments except HAS. Facilitates tenant improvements; manages construction and coordinates moves. Tracks, monitors, and manages environmental contracts and civic art. Administration, provides in-house planning and design services, and construction project management.	2.0	455,715	2.0	443,808	2.0	529,099
GSD - Energy Management 250004 These accounts represent all communications and data services fees administrated by the Houston Information Technology Services and costs for fuel, electricity, natural gas consumption and all other restricted accounts.	0.0	13,802,138	0.0	13,940,738	0.0	13,391,039
GSD - In-House Renovation 250005 Provides administrative support for staff responsible for the renovation and reconstruction of fire stations, police substations, and other city facilities by providing labor and expertise necessary to address maintenance deficiencies and emergency repairs. The budget for the operations can be found in In-House Renovation Fund 1003.	4.0	387,382	2.4	247,663	4.0	406,979
GSD - Security Management 250006 Manages physical security of all City facilities which include closed circuit TV, access control, and intrusion alarm systems. Manages citywide security contract; investigates City lost and stolen assets and processes over 45,000 access requests annually.	30.4	7,791,624	39.0	8,454,679	35.6	8,436,147

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : General Services							
Fund No. /Bus Area No. : 1000 / 2500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
GSD - Real Estate 250008 Manage the acquisition, disposition and leasing of the City's real estate assets.	3.0	3,077,973	3.0	3,359,276	2.9	3,209,511	
Total	142.0	41,975,532	151.3	43,395,044	154.4	44,834,271	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : General Services
Fund No./Bus. Area No. : 1000 / 2500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	664,393	728,507	728,507	723,785
Direct Interfund Services	4,171,748	5,505,954	5,505,954	5,018,133
Miscellaneous/Other	295,270	366,461	431,087	366,461
Other Resources	942,660	0	0	0
Grand Total Revenues	<u><u>6,074,071</u></u>	<u><u>6,600,922</u></u>	<u><u>6,665,548</u></u>	<u><u>6,108,379</u></u>

HOUSTON PUBLIC WORKS

Department Description and Mission

The Capital Projects Division is responsible for processing the sale of streets, alleys, and easements through the Joint Referral Committee (JRC).

Financial Management Services Division is responsible for monitoring the Traffic Signal and Street Light electricity costs and associated debt.

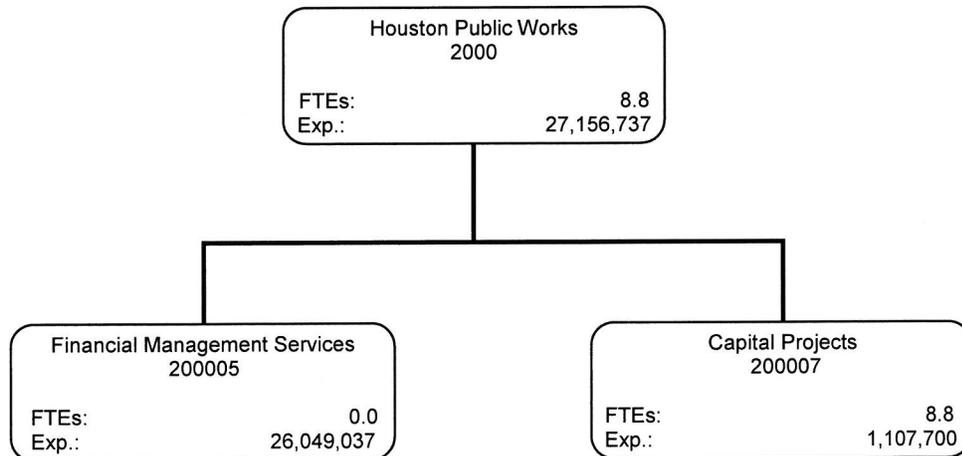
Department Short Term Goals

- Continue to improve the JRC transaction process to streamline and reduce processing times.
- Improve the JRC website to better communicate the JRC process to constituents.
- Continue to facilitate the sale of streets and easements through the JRC.

Department Long Term Goals

- Develop the JRC process to be fully automated from the submission of the applications to completion of the transactions.

Department Organization



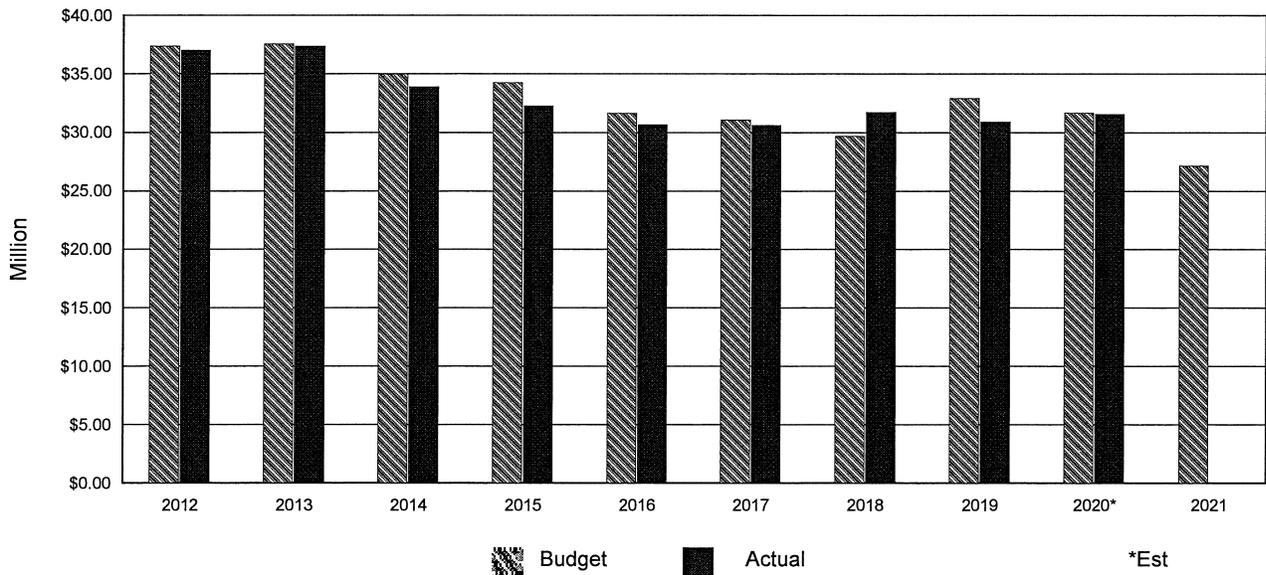
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1000 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	683,750	894,766	862,522	918,800
	Supplies	3,102	8,200	8,200	6,800
	Other Services and Charges	28,702,461	29,242,630	29,155,728	26,231,137
	Non-Capital Equipment	575	0	0	0
	Total M & O Expenditures	29,389,888	30,145,596	30,026,450	27,156,737
	Debt Service & Other Uses	1,524,500	1,524,500	1,524,500	0
	Total Expenditure	30,914,388	31,670,096	31,550,950	27,156,737
Revenues		10,176,347	2,974,986	5,149,000	3,313,300
Staffing	Full-Time Equivalents - Civilian	7.0	8.6	7.1	8.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	7.0	8.6	7.1	8.8
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Capital Projects Division will continue to improve the JRC transaction process to streamline and reduce processing times. o The Financial Management Services Division budget of \$26 million includes electricity costs of \$1.3 million for traffic signals, \$1.2 million for freeway lights and \$23.5 million for streetlights. o FY2020 was the last fiscal year for the traffic signals LED retrofit debt payment. 				

**Houston Public Works
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : General Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1000 / 2000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Value of Real Estate Actions Recorded for the Joint Referral Committee	\$9.1M	\$2.2M	\$4.3M	\$2.5M
Expenditures Adopted Budget vs Actual Utilization	106%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	330%	100%	173%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 1000 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Financial Management Services 200005							
Accounts for electricity costs for traffic signals, freeway and street lights.	0.0	30,113,588	0.0	30,506,167	0.0	26,049,037	
Capital Projects 200007							
Manages matters pertaining to the abandonment, sale, and/or exchange of streets, alleys, or easements. Manages matters pertaining to granting of building encroachments into streets and alleys.	7.0	800,800	7.1	1,044,783	8.8	1,107,700	
Total	7.0	30,914,388	7.1	31,550,950	8.8	27,156,737	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 1000 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	364,000	364,000	364,000	363,300
Miscellaneous/Other	690,684	435,000	435,000	450,000
Other Resources	9,121,663	2,175,986	4,350,000	2,500,000
Grand Total Revenues	<u>10,176,347</u>	<u>2,974,986</u>	<u>5,149,000</u>	<u>3,313,300</u>



PLANNING AND DEVELOPMENT

Department Description and Mission

Mission:

The Planning & Development Department provides leadership to ensure Houston is a vibrant city in which to live, learn, work and play by:

- Managing land-development regulations.
- Enhancing and protecting neighborhood character and stability.
- Providing reliable data, mapping and analysis to decision-makers.

Department Short Term Goals:

- Implement new land-development regulations as called for in the Walkable Places ordinance approved by City Council.
- Improve transportation planning efforts throughout the City that supports the Houston Complete Streets and Transportation Plan.
- Complete the Vision Zero Plan.
- Improve customer service and streamline processes.
- Pursue grant funding opportunities to supplement department activities.

Department Long Term Goals:

- Align land-development rules according to Plan Houston and Resilient Houston recommended actions.
- Implement and maintain the Houston Bike Plan.
- Implement the Vision Zero plan and eliminate all deaths and serious injuries caused by traffic crashes by 2030.
- Actively market the use of Foreign Trade Zones in and around the City in conjunction with the Port of Houston and the Mayor's Office of Economic Development.

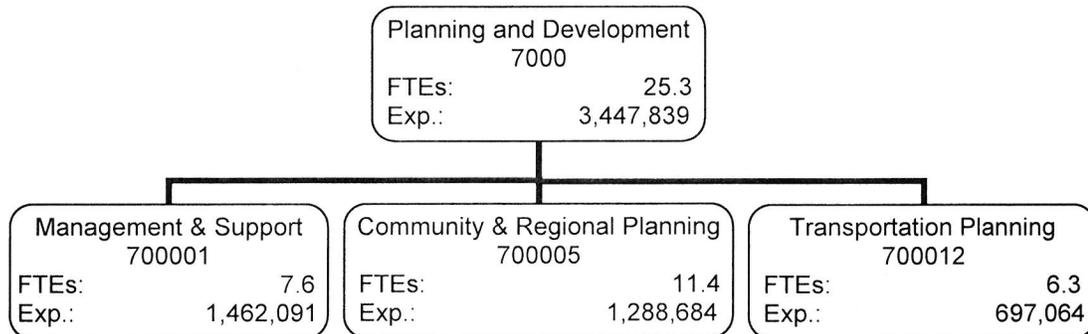
The following briefly describes the function of each section in the Planning & Development Department:

The Community & Regional Planning Division facilitates the long-term stability of Houston through planning efforts and administers ordinances as required by Chapters 28 (Prohibited Yard Parking) & 42 (Minimum Building Line/Lot Size) of the Code of Ordinances and handles boundary changes; compiles and provides demographic information and maps; and conducts community engagement activities.

The Transportation Planning Division supports long-term growth and development by developing and maintaining transportation plans, programs, and coordinating with multi-model transportation agencies.

The Management and Support Services Division supports the core functions of the department by providing internal administrative, financial, and managerial support. The division supports the mission of the department by providing the public with access to resources and information. It also responds to the public on a timely basis while striving to ensure a high level of customer service.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1000 / 7000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,743,748	2,550,895	2,531,756	3,089,104
	Supplies	15,346	15,070	16,338	16,466
	Other Services and Charges	606,911	1,769,475	1,493,768	342,269
	Total M & O Expenditures	<u>3,366,005</u>	<u>4,335,440</u>	<u>4,041,862</u>	<u>3,447,839</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>3,366,005</u>	<u>4,335,440</u>	<u>4,041,862</u>	<u>3,447,839</u>

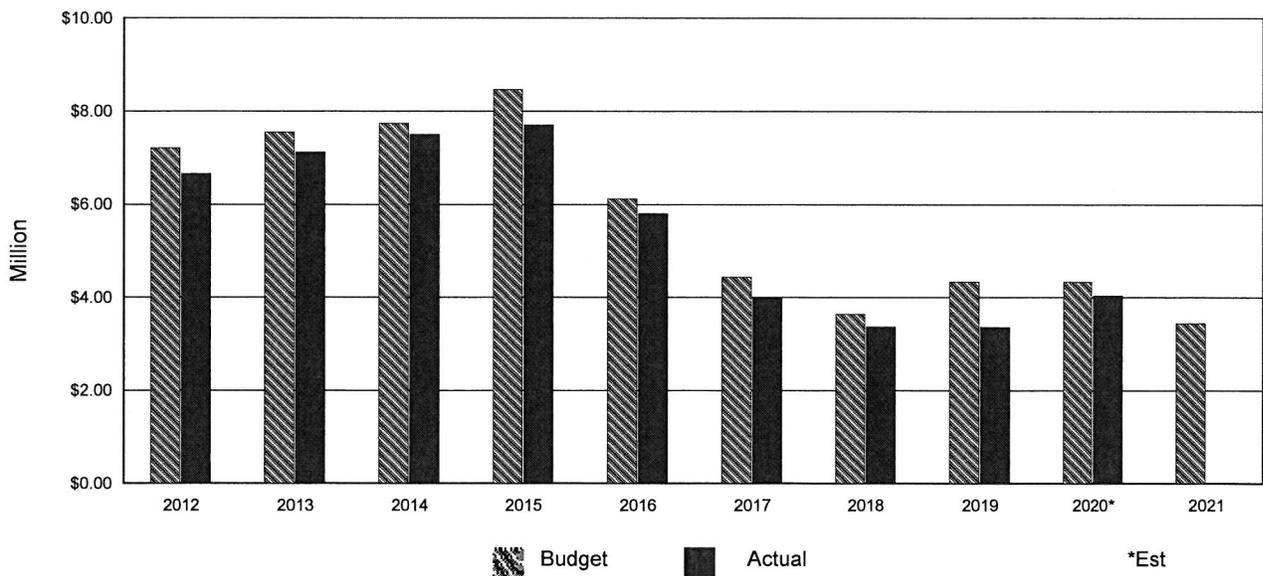
Revenues	850,643	1,017,163	450,746	854,847
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Staffing	Full-Time Equivalents - Civilian	23.8	21.6	21.7	25.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>23.8</u>	<u>21.6</u>	<u>21.7</u>	<u>25.3</u>
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Other Services and Charges in FY2021 Budget has reduced by \$1,151,499 due to the decrease in consulting services related to Census 2020.

**Planning & Development
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Planning & Development Fund No. /Bus. Area No. : 1000 / 7000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Applications Reviewed: Annual Major Thoroughfare and Freeway Plan Amendments	11	40	12	N/A
Applications Reviewed: Special Lot Size/Building Line and Prohibited Yard Parking	144	168	108	95
Lots Protected by Special Minimum Lot Size, Building Line and Prohibited Yard Parking Programs	1,138	3,600	1,687	1,500
Number of public contacts for transportation planning efforts	0	0	0	24
Number of Small Area Plans (Mobility Studies, Livable Center Studies, etc.) Coordinated	1	5	1	0
Expenditures Adopted Budget vs Actual Utilization	80%	98%	93%	98%
Revenues Adopted Budget vs Actual Utilization	99%	100%	44%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Planning & Development							
Fund No. /Bus Area No. : 1000 / 7000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
PD - Management and Support 700001 Supports the core functions of the Planning Department by providing internal administrative, financial, and managerial support. The division supports the mission of the department by providing the public with access to resources and information. It also responds to the public on a timely basis while striving to ensure a high level of customer service.	6.1	1,633,243	8.7	2,689,907	7.6	1,462,091	
PD - Comm & Reg Planning 700005 Facilitates the long-term stability of Houston through planning efforts. Administers ordinances as required by Chapters 28 (Prohibited Yard Parking) & 42 (Minimum Building Line/Lot Size) of the Code of Ordinances. Handles boundary changes; compiles and provides demographic information and maps; and conducts community engagement activities.	9.6	1,099,279	8.0	839,227	11.4	1,288,684	
PD - Historic Preserv 700011 Maintains Houston's architectural history through preservation initiatives. Administers ordinances as required by Chapter 33 of the Code of Ordinances. Reviews applications for Certificates of Appropriateness, Landmark Designations and Protected Landmark Designations. Provides outreach and education opportunities for citizens about how to preserve architecturally significant structures in Houston. Transferred to Fund 2308 in early FY2020.	2.2	182,017	0.0	62,761	0.0	0	
PD - Transp Planning 700012 Supports long-term growth and development by developing and maintaining transportation plans, programs, and coordinating with multi-modal transportation agencies.	5.9	451,466	5.0	449,967	6.3	697,064	
Total	23.8	3,366,005	21.7	4,041,862	25.3	3,447,839	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 1000 / 7000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	12,201	9,541	0	0
Direct Interfund Services	619,332	945,468	600,000	854,107
Miscellaneous/Other	219,110	62,154	(149,254)	740
Grand Total Revenues	850,643	1,017,163	450,746	854,847



SOLID WASTE MANAGEMENT

Department Description and Mission

The mission of the Solid Waste Management Department is to provide the citizens of Houston with cost-effective, environmentally sound, and safe solid waste management services. Inherent within this mission are several major tasks: residential garbage collection, heavy trash collection, dead animal pick-up, opportunities for all citizens to reduce waste through direct or indirect participation in recycling opportunities and performing the disposal functions associated with all of these operations.

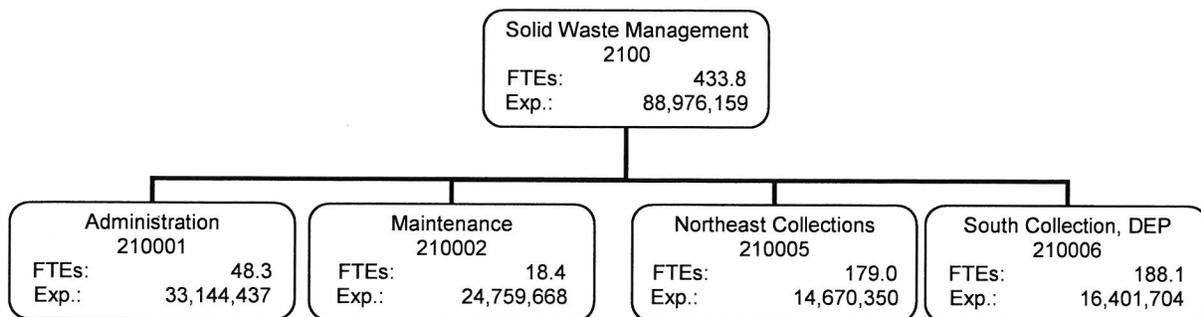
Short-Term Goals

- Propose review of Chapter 39 Code of Ordinances to codify supplemental services to all Houston citizens.
- Continue working with Texas Division of Emergency Management and FEMA for waterways debris & silt removal projects.

Long-Term Goals

- Complete Long- Range Solid Waste Plan and present findings to Administration and City Council.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Solid Waste Management
Fund No. /Bus. Area No. : 1000 / 2100

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	33,148,617	37,722,173	37,429,361	37,677,495
	Supplies	4,597,085	4,155,801	4,135,791	4,816,168
	Other Services and Charges	45,111,670	45,755,687	45,760,344	41,569,862
	Equipment	1,607	39,714	39,714	0
	Non-Capital Equipment	944,085	1,850,883	1,845,623	1,000,000
	Total M & O Expenditures	<u>83,803,064</u>	<u>89,524,258</u>	<u>89,210,833</u>	<u>85,063,525</u>
	Debt Service & Other Uses	3,912,634	3,912,634	3,912,634	3,912,634
Total Expenditure	<u>87,715,698</u>	<u>93,436,892</u>	<u>93,123,467</u>	<u>88,976,159</u>	

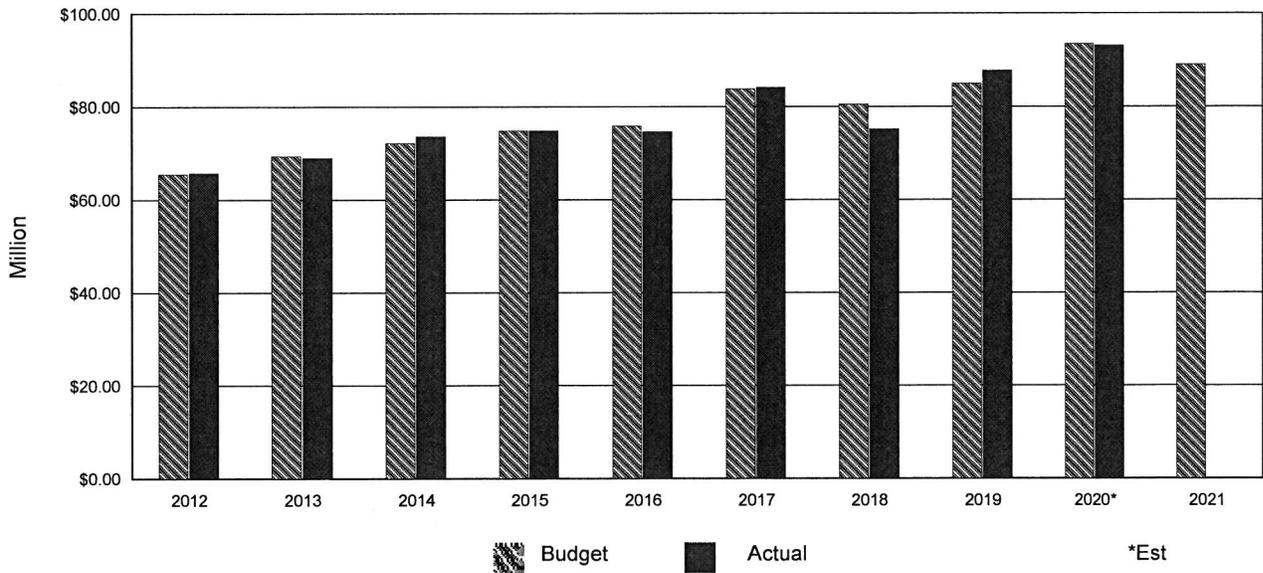
Revenues	5,712,147	5,577,500	6,464,630	10,075,500
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Staffing	Full-Time Equivalents - Civilian	416.1	436.9	424.3	433.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>416.1</u>	<u>436.9</u>	<u>424.3</u>	<u>433.8</u>
	Full-Time Equivalents - Overtime	126.0	49.8	96.9	75.1

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Continues working with Texas Division of Emergency Management and FEMA for waterways debris and silt removal projects.
- o The FY2021 Budget includes new revenue for Container Lease Fees of \$4.5 million.
- o Continues working on Long-range Solid Waste Plan.

**Solid Waste Management
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Solid Waste Management Fund No. /Bus. Area No. : 1000 / 2100				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Residential Units Serviced	389,603	396,730	392,802	396,730
Tons Collected	718,506	630,311	709,266	712,812
Total Diversion Rate	28%	30%	27%	30%
Expenditures Adopted Budget vs Actual Utilization	109%	98%	110%	98%
Revenues Adopted Budget vs Actual Utilization	111%	100%	116%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Solid Waste Management							
Fund No. /Bus Area No. : 1000 / 2100							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
SWM - Administration 210001 Provides the repository for central costs that are direct costs to all of the department's operations and to provide management leadership and administrative support to the entire department.	58.6	38,164,126	49.3	42,040,172	48.3	33,144,437	
Maintenance 210002 Maintains the department's facilities/sites and provides leadership and administrative resources needed for vehicle/equipment maintenance, repair service and fuel for operations.	18.8	24,466,324	16.3	23,082,140	18.4	24,759,668	
SWM - NE Collections 210005 Provides solid waste services to the north side of the City and includes City Council Districts A, B, E, G, H, and I.	161.7	12,179,340	172.1	13,262,345	179.0	14,670,350	
SWM - South Collection, DEP 210006 Provides recycling program management and depository services to the south side of the City and includes Council Districts C, D, E, F, G, and I.	177.0	12,905,908	186.6	14,738,810	188.1	16,401,704	
Total	416.1	87,715,698	424.3	93,123,467	433.8	88,976,159	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Solid Waste Management
Fund No./Bus. Area No. : 1000 / 2100

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	3,357,738	3,322,000	3,183,000	3,182,000
Charges for Services	2,324,757	2,240,000	2,362,000	6,878,000
Other Fines and Forfeits	720	500	500	500
Miscellaneous/Other	28,932	15,000	62,600	15,000
Other Resources	0	0	856,530	0
Grand Total Revenues	<u>5,712,147</u>	<u>5,577,500</u>	<u>6,464,630</u>	<u>10,075,500</u>

HUMAN AND CULTURAL SERVICES DEPARTMENTS

Housing and Community Development.....	V - 2
Houston Health Department.....	V - 6
Library.....	V - 12
Neighborhoods.....	V - 18
Parks and Recreation.....	V - 24

HOUSING AND COMMUNITY DEVELOPMENT

Department Description and Mission

The Housing and Community Development Department's (HCDD) mission is to make investments that serve Houstonians' housing needs and build a more equitable city by creating safe, resilient homes and vibrant, healthy communities. HCDD does this by:

- Investing to build new homes and fix existing homes for renters and homeowners.
- Creating opportunities to realize the dream of homeownership.
- Serving Houstonians who don't have stable housing and those experiencing homelessness.
- Building neighborhood amenities that support strong communities.
- Helping the city recover from natural disasters.
- Preserving affordability for homes and communities, for the long term.

HCDD works with partners who share our objectives and values to achieve its mission.

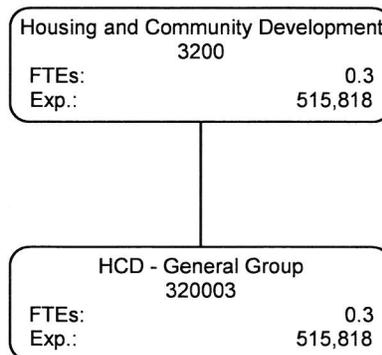
Department Short Term Goals

Launch the City's Build It Forward housing recovery program to help Houstonians recover from Hurricane Harvey; build and repair 250 single family homes for low and moderate income homeowners; increase homeownership assistance to new homebuyers; underwrite at least six multifamily developments across Houston; continue to provide essential social services to Houstonians experiencing homelessness or who are housing insecure.

Department Long Term Goals

Build the size, resiliency, and quality of the City's affordable housing stock through smart implementation of disaster recovery funds, repairing existing single-family homes, building new single-family homes, and financing multifamily developments that provide affordable rental housing for the long term. Invest in innovative new approaches that preserve affordability for individuals and communities over the long-term.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Housing & Community Development
Fund No. /Bus. Area No. : 1000 / 3200

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	102,106	175,255	142,456	92,093
	Supplies	13,706	700	17,186	700
	Other Services and Charges	496,603	339,863	352,586	423,025
	Total M & O Expenditures	<u>612,415</u>	<u>515,818</u>	<u>512,228</u>	<u>515,818</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditure	612,415	515,818	512,228	515,818

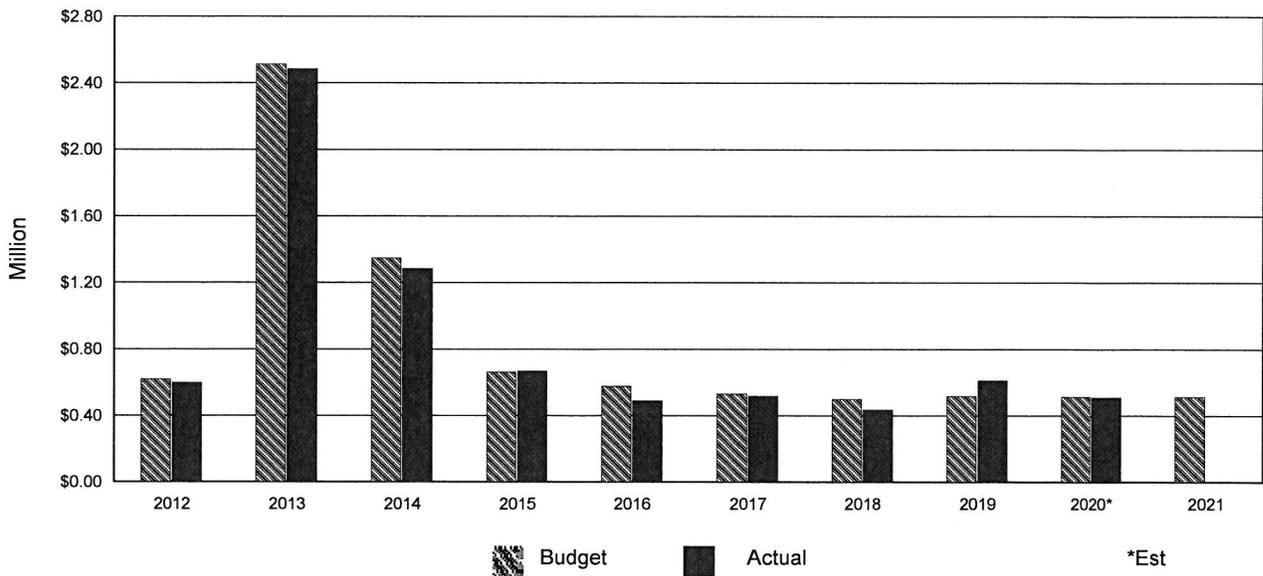
Revenues	0	0	0	0
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Staffing	Full-Time Equivalents - Civilian	0.5	0.7	0.5	0.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	0.5	0.7	0.5	0.3
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits and pension contribution.
- o FY2021 Budget includes funding to support Housing and Community Development Department's mission of serving Houstonians' housing needs and building a more equitable city by creating safe resilient homes and vibrant healthy communities.

**Housing & Community Development
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : General Fund
Business Area : Housing & Community Development
Fund No. /Bus. Area No. : 1000 / 3200

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Number of Chronically Homeless Housed	703	N/A	N/A	N/A
Expenditures Adopted Budget vs Actual Utilization	122%	98%	99%	98%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Housing & Community Development							
Fund No. /Bus Area No. : 1000 / 3200							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HCD - General Group	320003						
Serves the Houstonians by helping them recover from Hurricane Harvey, building and repairing single family homes, increasing homeownership, underwriting multi-family developments and supporting essential social services.		0.5	612,415	0.5	512,228	0.3	515,818
Total		0.5	612,415	0.5	512,228	0.3	515,818

HOUSTON HEALTH DEPARTMENT

Department Description and Mission

Mission: To work in partnership with the community to promote and protect the health and social well-being of Houstonians.

Vision: Healthy families in a healthy community.

Values: Accountability, Integrity, Compassion, Non-Judgmental, Competence, Pro-Action, Diversity, Efficiency, Teamwork/Cooperation, and Innovation.

- Protect the community from communicable diseases.
- Optimize the health of mothers, infants, and children.
- Promote environmental health.
- Promote well-being through human services.
- Reduce the incidence of chronic disease.
- Prepare for a health disaster.
- Provide the community with information.

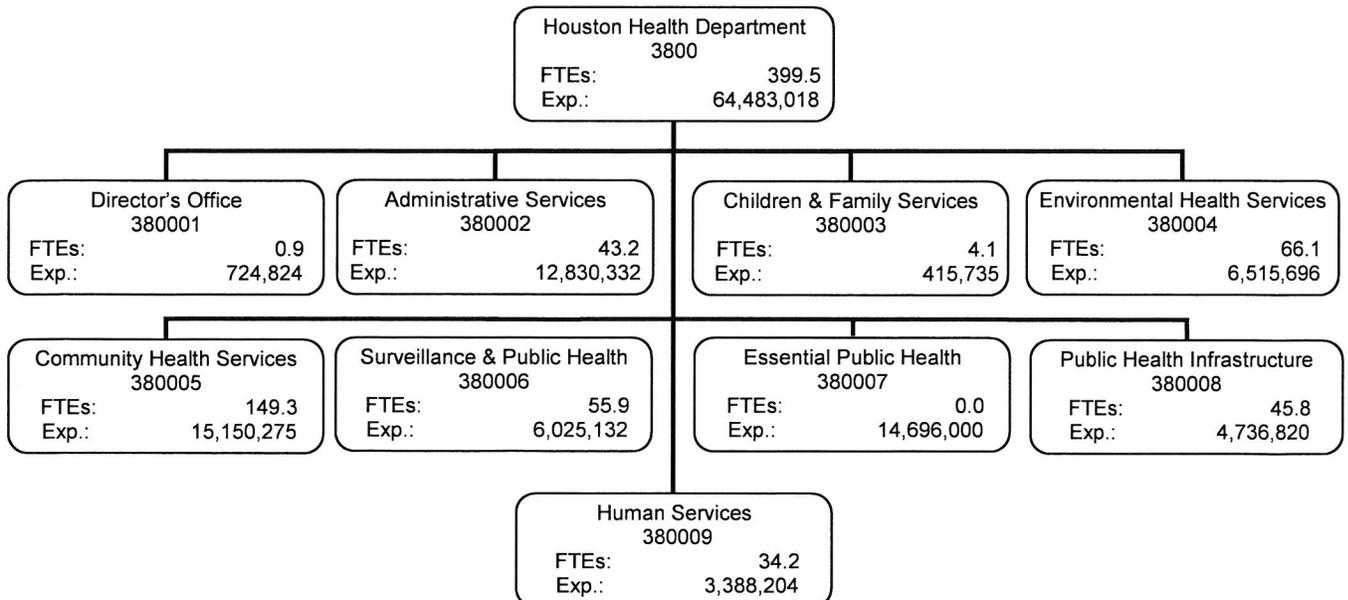
Department Short Term Goals

- To prevent the spread of communicable diseases.
- To assure quality and accessible community-wide health and human services.
- To protect against environmental hazards.
- To educate, promote and encourage healthy behaviors.
- To collect, analyze, and disseminate health data.
- To improve the public health infrastructure.
- To provide leadership, planning and policy development.
- To assure a competent public health workforce.

Department Long Term Goals

- To improve communicable/infectious disease identification and control.
- To improve the environment and environmental outcomes in the City.
- To improve departmental infrastructure to provide effective and efficient service.
- To improve access to health information.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 1000 / 3800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	39,633,819	38,447,701	38,120,396	39,742,387
	Supplies	1,033,681	1,210,875	1,236,355	1,184,402
	Other Services and Charges	17,834,144	19,067,367	18,921,626	23,419,129
	Equipment	0	160,000	110,000	50,000
	Non-Capital Equipment	23,793	77,600	77,825	87,100
	Total M & O Expenditures	<u>58,525,437</u>	<u>58,963,543</u>	<u>58,466,202</u>	<u>64,483,018</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	<u>58,525,437</u>	<u>58,963,543</u>	<u>58,466,202</u>	<u>64,483,018</u>	

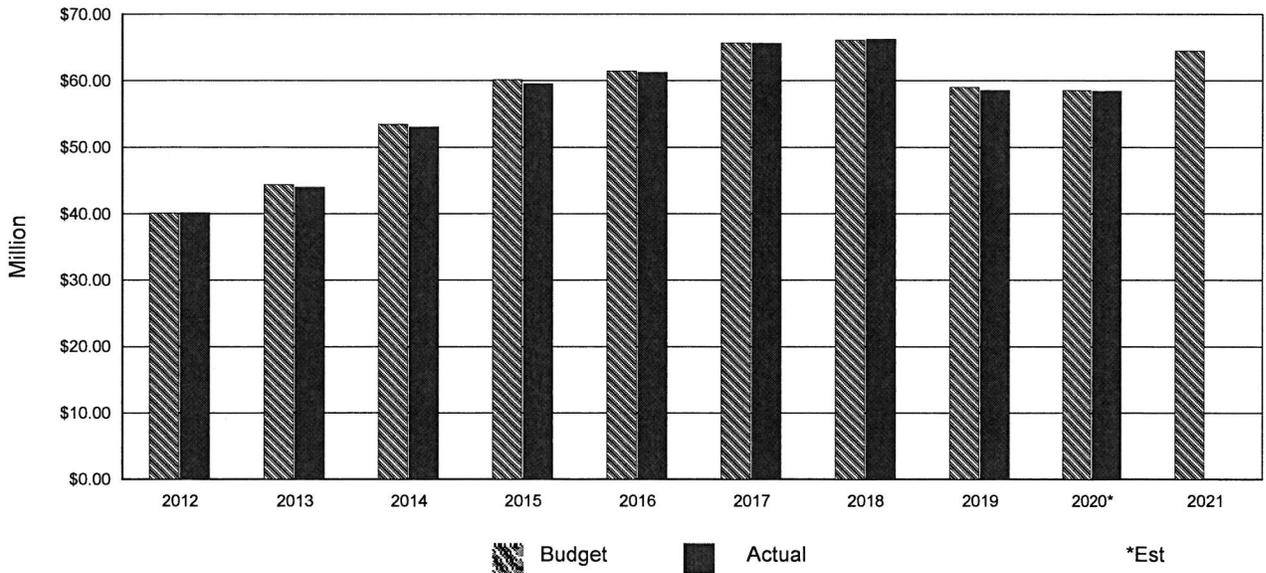
Revenues	23,615,403	22,371,714	23,553,445	27,882,500
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Staffing	Full-Time Equivalents - Civilian	403.7	395.7	387.0	399.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>403.7</u>	<u>395.7</u>	<u>387.0</u>	<u>399.5</u>
	Full-Time Equivalents - Overtime	5.7	2.8	2.8	1.9

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Revenue and Expenditure Budget include \$4.6 million increase in the 1115 Health Waiver Intergovernmental Transfer (IGT) due to a change in the state's reimbursement structure.
- o The FY2021 Budget includes additional funding for Magnolia Dental Clinic and Information Security Officer.

**Houston Health Department
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Houston Health Department Fund No. /Bus. Area No. : 1000 / 3800				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Air Quality Inspections within 24 Hours of Complaint	91%	100%	90%	90%
Air, Water and Waste Investigations	2,990	3,000	2,936	3,000
Clean Rivers Sites Monitored	1,173	1,197	1,197	798
Clients with a Medical Home (Healthy Families)	100%	95%	100%	95%
Emergency Preparedness/BT/BW Tests Performed	123,835	115,000	93,277	115,000
Family Planning Clinic Encounters	9,123	8,500	9,236	8,500
Food Establishment Complaints	2,842	2,610	2,963	3,017
Food Facility Inspections	37,891	37,242	39,336	39,123
Food Facility Inspections Completed On Time	100%	95%	100%	95%
Home Delivery and Congregate Meals Served	1,393,599	1,400,000	1,375,048	1,400,000
Jail Health Encounters	90,503	N/A	N/A	N/A
Laboratory Test Performed	380,864	350,000	406,064	350,000
Priority Disease Investigations Initiated within 24 Hours of Receipt	96%	100%	96%	100%
Safety Net Dental Encounters	8,585	9,200	8,531	9,000
STD Clinic Encounters	20,340	19,000	20,646	17,000
Student Vision Program Participants	13,205	11,000	11,574	10,000
Expenditures Adopted Budget vs Actual Utilization	104%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	105%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Houston Health Department Fund No. /Bus Area No. : 1000 / 3800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HHD - Director's Office 380001 The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning and acts as liaison to community stakeholders, provides direction for administrative support, management and programmatic issues. Coordinates strategic planning, program evaluation, project partnership and policy development support and media relations.	6.7	958,366	6.1	1,045,290	0.9	724,824	
HHD - Administrative Services 380002 Administrative Services consists of general, special revenue funds and grants budget groups, contracts and procurement, business management, birth and death certificates and facility maintenance.	41.5	22,144,387	42.0	23,335,191	43.2	12,830,332	
HHD - Children & Family Services 380003 Children & Family Services promotes good maternal and child health through nutritional support and education with Women, Infants, and Children (WIC). The Healthy Families Healthy Futures program educates families and provides assistance to decrease infant mortality.	6.3	594,118	5.3	507,714	4.1	415,735	
HHD - Environmental Health 380004 The Environmental Health Division consists of the Bureau of Pollution Control and Prevention (BPCP), Bureau of Consumer Health Services (BCHS), and Bureau of Community and Children's Environmental Health (BCCEH).	71.6	5,955,453	60.7	6,329,654	66.1	6,515,696	
HHD - Community Health Services 380005 Community Health Services provides public health, clinical, and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Assists with oral health and preventive dental services for at-risk Houston children. Key components include HIV/STD prevention, TB Control, and Immunizations.	154.0	16,376,676	153.7	14,492,334	149.3	15,150,275	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Houston Health Department							
Fund No. /Bus Area No. : 1000 / 3800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HHD - Surveillance & Pub Hlth Prep 380006							
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services, Jail Health and Public Health Preparedness.	72.4	7,371,213	56.2	6,043,723	55.9	6,025,132	
HHD - Essential Pub Hlth Svce 380007							
Essential Public Health Services is created for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services.	0.0	106,277	0.0	0	0.0	14,696,000	
HHD - Public Health Infrastructure 380008							
Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services. This division includes chronic disease prevention and management, public health education and school based partnerships including My Brother's Keeper.	37.2	3,690,409	37.9	4,258,885	45.8	4,736,820	
HHD - Human Services 380009							
Human Services promotes the well-being and quality of life for seniors and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	14.0	1,328,538	25.1	2,453,411	34.2	3,388,204	
Total	403.7	58,525,437	387.0	58,466,202	399.5	64,483,018	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 1000 / 3800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	7,721,472	7,222,100	7,854,940	8,033,700
Intergovernmental	10,949,738	10,344,714	10,622,400	14,778,000
Charges for Services	2,724,299	2,472,400	2,543,600	2,731,300
Direct Interfund Services	200,881	230,000	230,000	237,000
Indirect Interfund Services	2,007,716	2,100,000	2,300,000	2,100,000
Other Fines and Forfeits	724	1,500	1,500	1,500
Interest	12	0	5	0
Miscellaneous/Other	10,561	1,000	1,000	1,000
Grand Total Revenues	<u>23,615,403</u>	<u>22,371,714</u>	<u>23,553,445</u>	<u>27,882,500</u>

LIBRARY

Department Description and Mission

The Houston Public Library's (HPL) Mission Statement: We link people to the world.

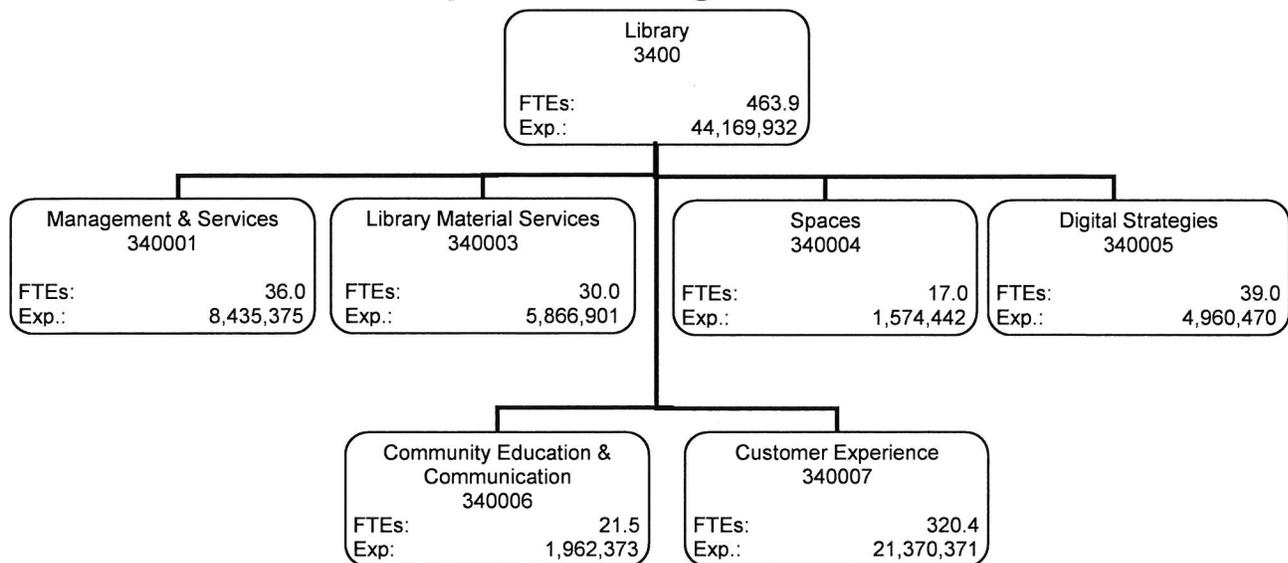
Short-term Goals:

- Access to electronic resources, innovation and technology in library buildings and through mobile technologies:
 - Virtual access to services provided by all City of Houston Departments.
 - Access to the latest technology equipment in print, audio, and art production.
- Connect the community to each other and vital services and resources:
 - Serve as a welcoming space for community gatherings and open conversations for civic, cultural and educational enrichment open conversations.
 - Focus on the needs of local communities.
- Provide vital educational resources through programs and partnerships:
 - Support of learning, both formal and informal for all ages.
 - Support for Student Success.
 - Literacy Advancement.
 - Workforce Development.

Long-term Goals:

- Align resources, services and programs to support learning activities for all ages and stages of life:
 - Lifelong Learning – emphasis on supporting schoolwork and learning across the educational spectrum.
 - Literacy Learning – development of competencies and proficiencies in reading, writing, technology, finances and digital media.
 - Life Skills Learning – new job and workforce skills and retooling of skill sets.
 - Laboratory Learning – fostering innovation and creativity.
 - Lifestyle Learning – enjoyment of reading, listening and viewing for an informed community.
- Continue to develop strategic partnerships with City departments, community organizations and others.
- Continue to implement extraordinary customer service experience through ongoing training of staff and organizational accountability.
- Continue efforts to increase awareness of library services.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

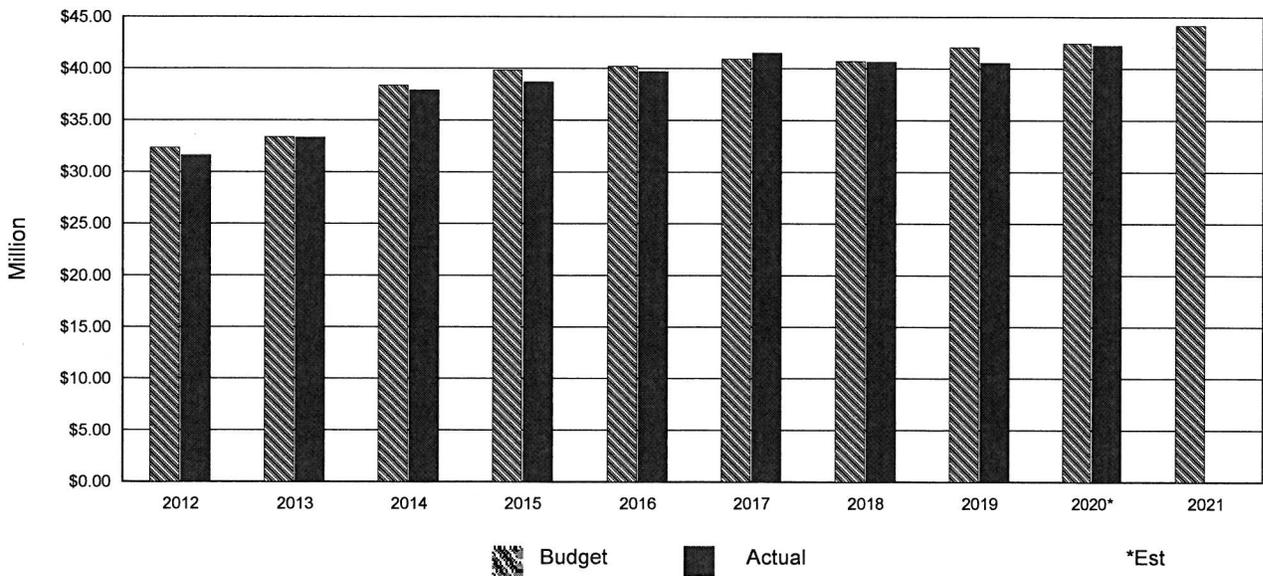
Fund Name : General Fund
Business Area : Library
Fund No. /Bus. Area No. : 1000 / 3400

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	30,967,343	32,074,714	31,870,030	33,489,373
	Supplies	201,887	206,811	206,568	208,112
	Other Services and Charges	4,934,961	5,762,736	5,762,977	6,120,728
	Equipment	15,000	0	0	0
	Non-Capital Equipment	3,690,529	3,661,719	3,661,719	3,601,719
	Total M & O Expenditures	<u>39,809,720</u>	<u>41,705,980</u>	<u>41,501,294</u>	<u>43,419,932</u>
	Debt Service & Other Uses	750,000	750,000	750,000	750,000
Total Expenditure	<u>40,559,720</u>	<u>42,455,980</u>	<u>42,251,294</u>	<u>44,169,932</u>	
Revenues		1,761,265	1,494,450	1,378,916	1,496,550
Staffing	Full-Time Equivalents - Civilian	455.7	449.0	449.0	463.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>455.7</u>	<u>449.0</u>	<u>449.0</u>	<u>463.9</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes a reduction of \$198,469 for department savings initiatives.
- o Houston Public Library (HPL)'s goal is to continue to move towards equitable access to library services contained in the One Houston, One Library transformation plan.
- o The increase in FTE for FY2021 compared with FY2020 Estimate resulted from the restored positions from FY2019 budget reduction exercise and remains the same as the FY2019 adopted budget.

**Library
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Library Fund No. /Bus. Area No. : 1000 / 3400				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Open Job Labs - In-depth Assistance Sessions	5,773	N/A	5,035	5,750
Total Attendance by Outside Meeting Groups	93,899	125,000	52,666	95,000
Total Circulation of Library Materials	4,977,834	8,650,000	9,918,036	9,930,000
Total Computer Users	628,541	675,000	556,141	650,000
Total In-house Library Visits	3,048,845	3,100,000	2,009,372	3,100,000
Total Outside School-Hours Support	230,317	325,000	300,000	325,000
Total Program Attendance	346,029	400,000	450,000	490,000
Total Registered Borrowers	1,388,950	1,500,000	1,438,686	1,580,000
Total WiFi Sessions	52,222,749	48,000,000	60,196,717	61,000,000
Total Workforce Literacy Classes	24,609	35,000	49,248	55,000
Expenditures Adopted Budget vs Actual Utilization	98%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	113%	100%	92%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Library							
Fund No. /Bus Area No. : 1000 / 3400							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HPL-Management & Services 340001 Provides policy direction, financial accounting, and human resources support. Serves as governmental affairs liaison. Collects and provides system-wide data, data analysis, and reports. Provides and coordinates management and support for Library systems. Supports and coordinates library delivery and fleet services.	31.8	4,810,407	26.1	6,514,004	36.0	8,435,375	
HPL- Life Skills Learning 340002 This cost center was combined with Community Education and Communication in FY2019.	6.2	33,398	0.0	0	0.0	0	
HPL-Library Material Services 340003 Acquires and catalogs all new books, journals and other library materials. Processes materials for use by borrowers. Provides inventory control of library materials for all branches. Sorts and distributes mail. Maintains library borrower database.	30.1	5,679,844	30.2	5,864,799	30.0	5,866,901	
HPL- Spaces 340004 The SPACES Division is responsible for all of the elements; from Design, Construction, Branding, Security and Art, to Furniture, Fixtures, and Equipment, necessary to ensure that every Houston Public Library SPACE is optimized and ready to help link people to the world.	17.2	2,685,322	17.0	2,135,393	17.0	1,574,442	
HPL- Digital Strategies 340005 Provides technology access and supports for all library public services. Desktop computers, laptops, tablets, network, wifi, scanners, printers, hotspots, website, mobile app. Online catalog, book and materials check-out system, customer accounts and records, technology makerspace, multi-media, audio and video recording studios, 3D scanning and printing technologies.	30.9	5,249,648	28.9	4,485,635	39.0	4,960,470	
HPL - Community Edu & Com 340006 Community Education & Communication supports and coordinates staff training and organizational development. Develops, implements and manages variety of programs for all ages for all library locations.	14.6	1,277,016	18.8	1,785,506	21.5	1,962,373	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Library Fund No. /Bus Area No. : 1000 / 3400							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HPL- Customer Experience 340007 Provide free access to print/digital materials, information, technology and space for community engagement at 44 locations across the city; technology and computers to underserved communities and schools through outreach mobile units; programs addressing literacy, workforce development, technology instruction and student success; passport services at 5 locations, notary services at 16 locations, and Afterschool Zone programs at 18 locations.	324.9	20,824,085	328.0	21,465,957	320.4	21,370,371	
Total	455.7	40,559,720	449.0	42,251,294	463.9	44,169,932	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Library
Fund No./Bus. Area No. : 1000 / 3400

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	1,274,391	978,150	840,977	980,250
Direct Interfund Services	15,000	15,000	36,639	15,000
Indirect Interfund Services	99,000	99,000	99,000	99,000
Other Fines and Forfeits	371,030	400,000	400,000	400,000
Miscellaneous/Other	1,844	2,300	2,300	2,300
Grand Total Revenues	<u>1,761,265</u>	<u>1,494,450</u>	<u>1,378,916</u>	<u>1,496,550</u>

NEIGHBORHOODS

Department Description and Mission

The Department of Neighborhood's (DON) mission is to continue to improve the quality of life in neighborhoods through expanded outreach, stronger community partnerships, and increased responsiveness. The divisions include the Director's Office, Code Enforcement, Mayor's Assistance Office, Youth & Family Services, Office of New Americans, Restricted Department Accounts.

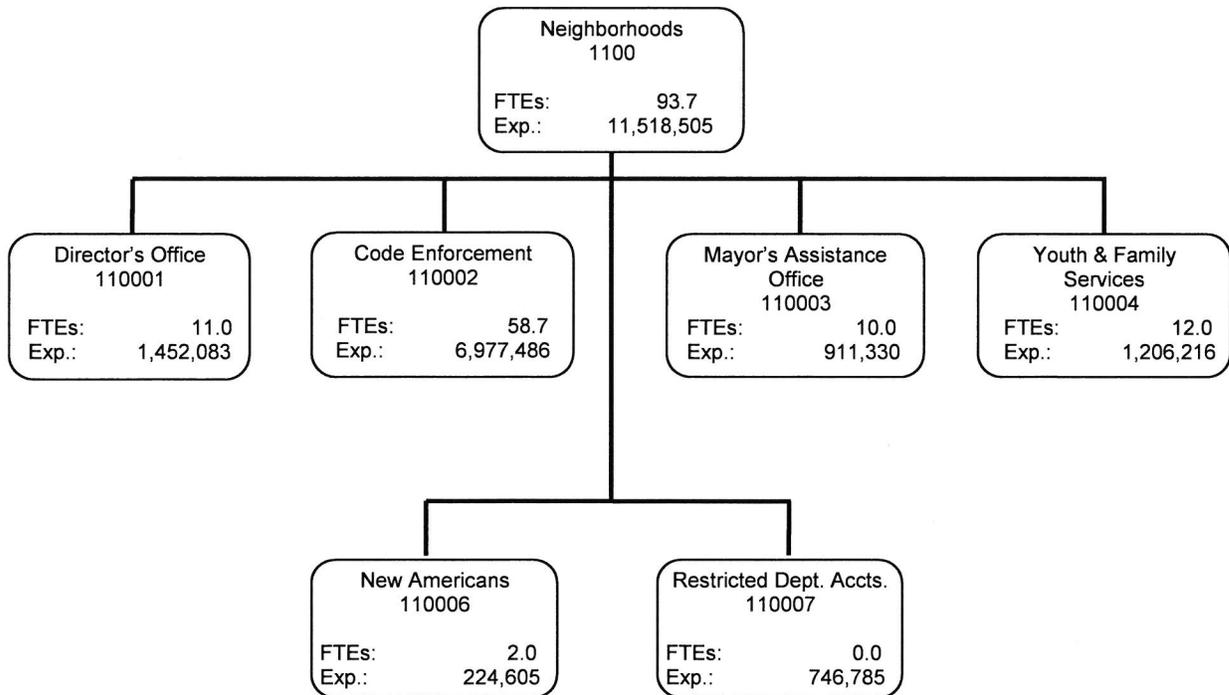
Department Short Term Goals

- Continue to increase public awareness and involvement of citizen organizations and individual residents.
- Implement innovation to improve internal and external customer communication, services and response times.

Department Long Term Goals

- Continue to improve customer satisfaction and advance effectiveness of services by proactively engaging key stakeholders in resolving their neighborhood quality of life issues.
- Increase availability of services that provide citizens with appropriate avenues to resolve community issues and address needs.
- Ensure accurate property updates readily available to customers for tracking.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No. /Bus. Area No. : 1000 / 1100

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	8,112,617	8,394,155	8,199,386	8,334,518
	Supplies	240,757	227,697	227,697	269,508
	Other Services and Charges	2,555,313	2,608,329	2,591,492	2,914,479
	Total M & O Expenditures	<u>10,908,687</u>	<u>11,230,181</u>	<u>11,018,575</u>	<u>11,518,505</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>10,908,687</u>	<u>11,230,181</u>	<u>11,018,575</u>	<u>11,518,505</u>

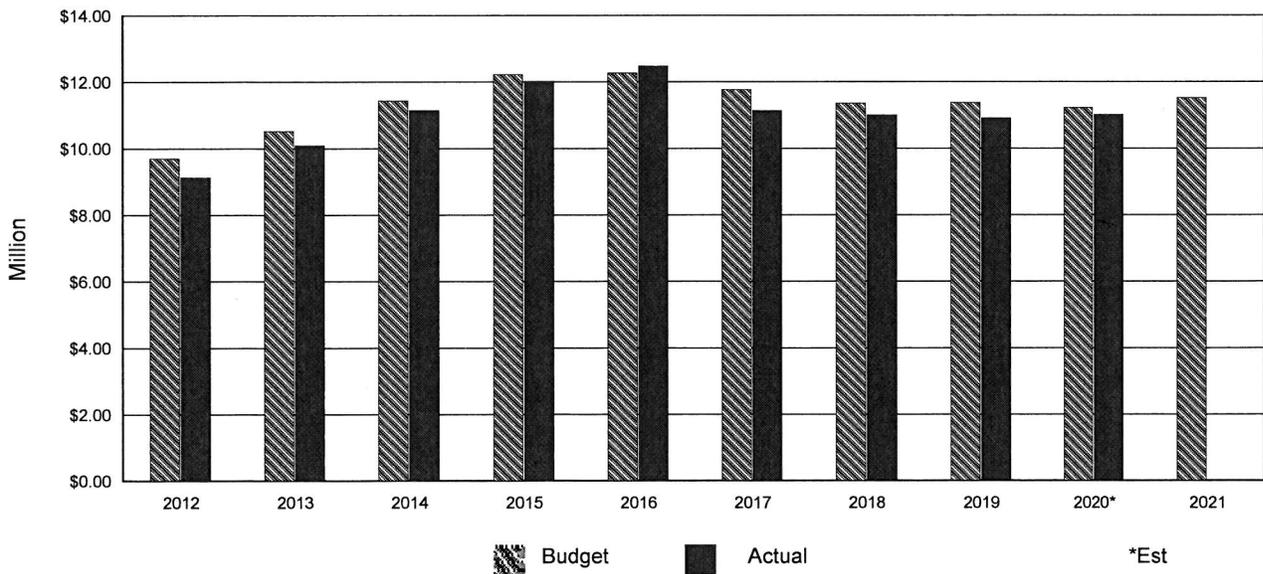
Revenues	2,659,504	2,558,744	2,645,029	2,723,719
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Staffing	Full-Time Equivalents - Civilian	94.9	96.4	95.4	93.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	94.9	96.4	95.4	93.7
	Full-Time Equivalents - Overtime	0.5	0.4	0.9	0.9

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increase.
- o The FY2021 Budget includes a reduction of \$166,825 for department savings initiatives.
- o The FY2021 Budget includes funding of \$501,210 for Code Enforcement Program initiatives.

**Department of Neighborhoods
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund				
Business Area : Department of Neighborhoods				
Fund No. /Bus. Area No. : 1000 / 1100				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Average Daily Inspections	225	350	209	350
Average Days from Request to Initial Inspection	16	7	38	7
Dangerous Buildings Demolished	167	300	164	300
Dangerous Buildings Secured/Make Safe	1,038	950	941	950
Junk Motor Vehicles Resolved	3,025	3,500	1,989	3,500
Percent of Anti-Gang Program Youth Who Completed Program Services	86%	87%	87%	88%
Percent of Anti-Gang Program Youth Who Reoffend	6%	5%	5%	5%
Rate of Voluntary Compliance (as % of closed projects)	84%	75%	86%	75%
Weeded Lots Cut	21,008	10,000	17,773	10,000
Youth Served Through Anti-Gang Programs	6,856	8,000	8,000	8,000
Expenditures Adopted Budget vs Actual Utilization	97%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	110%	100%	103%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Department of Neighborhoods							
Fund No. /Bus Area No. : 1000 / 1100							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
DON - Director's Office	110001						
Provides executive support and leadership to all divisions of the department. Provides all divisions with services in budget, purchasing, receiving grants, receiving funds, and account payables.		9.3	1,321,847	8.0	1,159,229	11.0	1,452,083
DON - Code Enforcement	110002						
Enforces City codes pertaining to dangerous buildings, weeded lots, junked motor vehicles, and unlawfully placed signs upon the City's right-of-way. Responds to emergencies caused by natural disaster. Provides timely and effective customer service to the public.		60.8	6,981,126	62.0	6,517,338	58.7	6,977,486
DON - Mayor's Assistance Office	110003						
Through community liaisons, ensures responses and resolution to Mayoral priorities, community complaints, provides education about city services to the community, and supplements other city departments with project staffing. Primary liaison to Super Neighborhood Association & CIP meetings.		10.4	935,613	10.3	927,690	10.0	911,330
DON - Youth & Family Services	110004						
The division develops and implements programs that serve youth, families, and communities through direct services, volunteer initiatives, collaboration, outreach, education, and policy development.		12.4	1,194,755	13.1	1,263,072	12.0	1,206,216
DON - New Americans	110006						
In partnership with community-based organizations and volunteers reaches out to Houston's diverse community of immigrants, ex-patriates and refugees to facilitate their successful civic, economic, and cultural integration as members of our community. The division oversees the Welcome Houston Committee, the iSpeak Houston Language Access Program, Citizenship Month, World Refugee Day, and Citizenship Forums.		2.0	217,600	2.0	220,631	2.0	224,605

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Department of Neighborhoods							
Fund No. /Bus Area No. : 1000 / 1100							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
DON - Restricted Dept. Accts	110007						
This cost center contains the department-wide utilized restricted accounts and HITS chargeback services.		0.0	257,746	0.0	930,615	0.0	746,785
Total		<u>94.9</u>	<u>10,908,687</u>	<u>95.4</u>	<u>11,018,575</u>	<u>93.7</u>	<u>11,518,505</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No./Bus. Area No. : 1000 / 1100

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	651	1,092	651	1,092
Charges for Services	1,476,136	1,439,317	1,528,953	1,544,953
Other Fines and Forfeits	1,143,315	1,087,967	1,089,425	1,143,291
Miscellaneous/Other	39,402	30,368	26,000	34,383
Grand Total Revenues	<u><u>2,659,504</u></u>	<u><u>2,558,744</u></u>	<u><u>2,645,029</u></u>	<u><u>2,723,719</u></u>

PARKS AND RECREATION

Department Description and Mission

The mission of the Houston Parks and Recreation Department (HPARD) is to enhance the quality of urban life by providing safe, well-maintained parks and offering affordable programming for our community. What began over a century ago with two facilities – Sam Houston Park and Hermann Park – has grown to over 370, showcasing a wide variety of amenities and services. Our vast portfolio includes swimming pools, community centers, tennis and basketball courts, fitness centers, golf courses, walking/jogging trails, skate parks, dog parks, and nature areas, just to name a few. One of HPARD’s crowning achievements is earning an accreditation through the Commission for Accreditation of Park and Recreation Agencies and the National Recreation and Park Association (CAPRA-NRPA). CAPRA-NRPA accredits park and recreation agencies for excellence in operation and service. This benchmark achievement is tangible proof of HPARD’s commitment to first-rate service and community engagement. It is also evidence of our continued effort to remain one of the best parks and recreation operations in the nation.

The vision of HPARD is “The pursuit of a park system that is equitable and balanced and provides engaging programming for people of all abilities and socio-economic levels.”

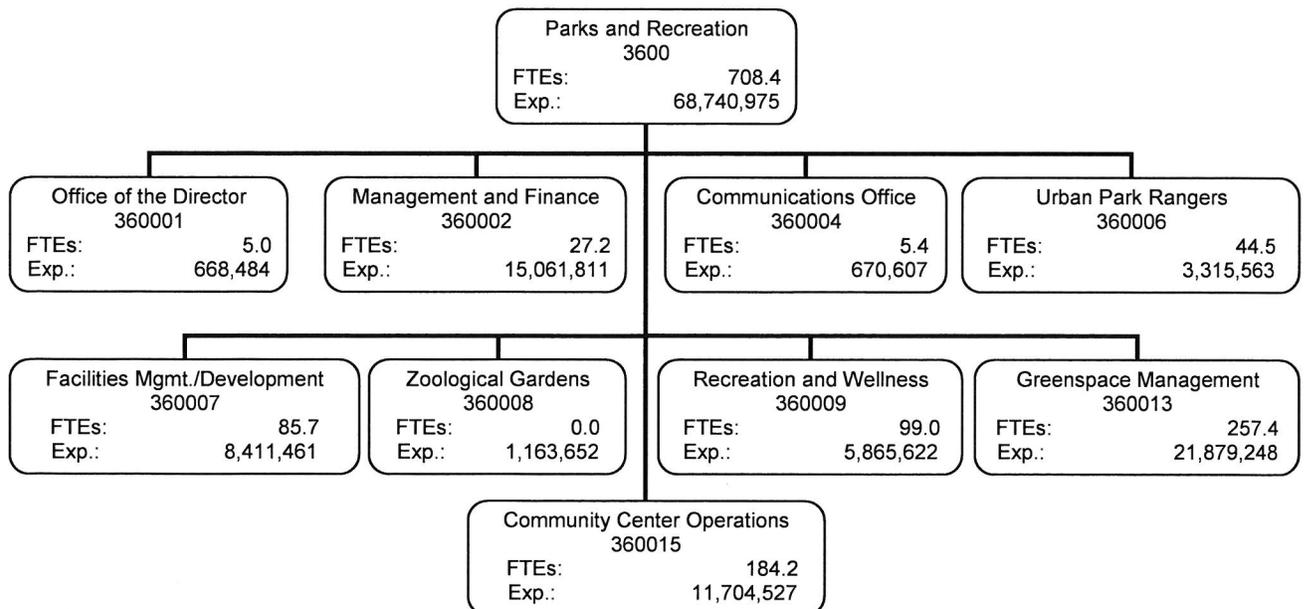
Short-Term Goals

- Maintain and operate facilities and trails within HPARD using existing resources available.
- Continue offering recreational activities and programs in the Community Centers.
- Develop new partnership with City departments and other agencies to offer additional park enhancements and recreational programs to our citizens.
- Continue to develop and offer quality neighborhood parks in every community as part of the Mayor’s Complete Communities Initiative.

Long-Term Goals

- Adhere to the NRPA standards so that the department may stay in compliance with accreditation mandates.
- Acquire and develop new park land and facilities with Capital Improvement Plan (CIP) funding, Houston Parks Board (HPB) and private partners.
- Search and apply for grants to supplement funding for recreational and sports programs offered to the public.
- Pursue opportunities with private partners to adopt esplanades and support enhancement of playgrounds and sports fields.
- Continue to develop and offer quality neighborhood parks in every community as part of the Mayor’s Complete Communities Initiative.

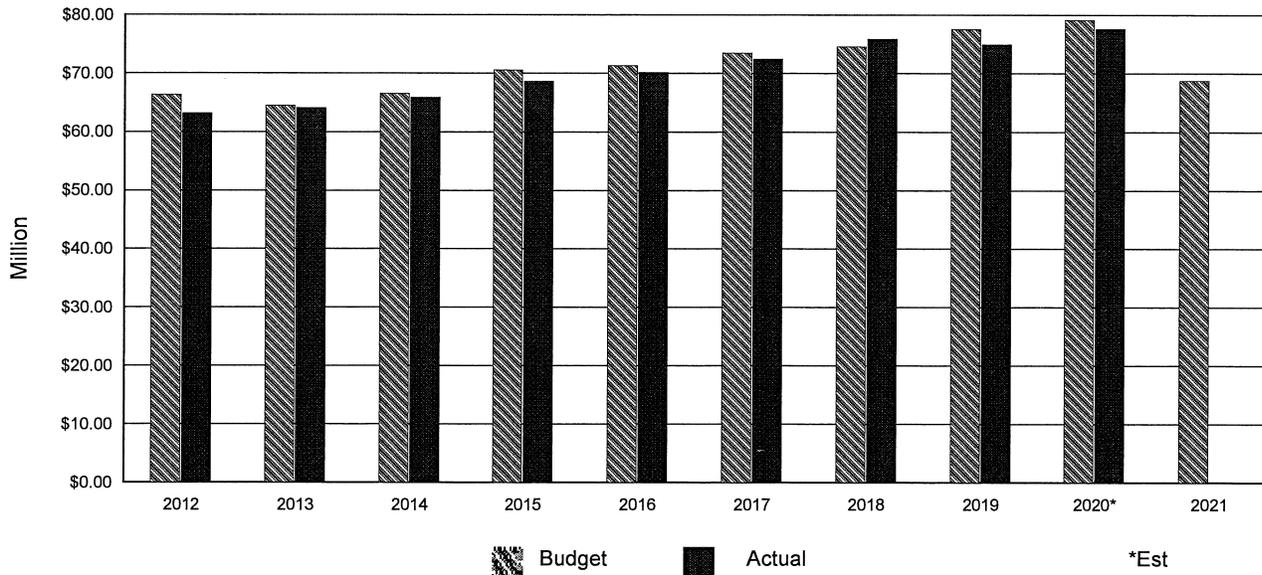
Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name : General Fund					
Business Area : Parks and Recreation					
Fund No. /Bus. Area No. : 1000 / 3600					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	43,241,370	44,310,303	42,811,520	44,517,687
	Supplies	2,800,426	2,783,181	2,786,165	2,875,741
	Other Services and Charges	27,819,965	30,890,927	30,918,349	20,266,352
	Non-Capital Equipment	28,510	54,055	16,920	15,920
	Total M & O Expenditures	73,890,271	78,038,466	76,532,954	67,675,700
	Debt Service & Other Uses	1,065,275	1,065,275	1,065,275	1,065,275
	Total Expenditure	74,955,546	79,103,741	77,598,229	68,740,975
Revenues		4,536,022	1,229,967	1,224,945	1,224,817
Staffing	Full-Time Equivalents - Civilian	640.5	698.2	681.5	708.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	640.5	698.2	681.5	708.4
	Full-Time Equivalents - Overtime	7.5	10.1	10.1	9.7
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o The FY2021 Budget includes a reduction of \$369,583 for department savings initiatives.				
	o The FY2021 Budget includes \$10.4 million Zoo payment reduction/transfer that is permissible under the CARES Act.				
	o Maintains and upkeeps all park grounds, facilities and trails to offer quality recreational experiences to our citizens who will benefit from the programs offered at community centers, aquatic facilities, sports complexes, playgrounds; as well as, Lake Houston Wilderness Park Nature Trails.				

**Parks and Recreation
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Parks and Recreation Fund No. /Bus. Area No. : 1000 / 3600				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Aquatics Participants	233,052	227,000	232,752	230,000
Bike/Hike Mowing Cycle (average number of days)	19.0	21.0	17.4	21.0
Community Service Volunteers (Hours)	50,390	60,000	37,004	55,000
Esplanades Mowing Cycle (average number of days)	21.9	25.0	28.3	25.0
Facility Work Orders Completed	17,907	17,300	19,068	20,000
Park Patrol Miles & Hours	153,799	125,000	475,216	500,000
Park Sites Improved	8	12	10	12
Parks/Plazas Mowing Cycle (average number of days)	21.5	21.0	23.6	21.0
Seniors/Adults-Craft Participants	115,326	142,000	95,990	137,000
Summer Enrichment Program	99,309	132,000	97,758	100,000
Tree and Litter in Park Complaints through 311	585	625	707	625
Volunteer Hours at Community Centers	17,818	32,300	12,191	19,000
Youth Tennis Participants	52,487	56,000	54,882	56,000
Expenditures Adopted Budget vs Actual Utilization	98%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	122%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Parks and Recreation Fund No. /Bus Area No. : 1000 / 3600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Office of the Director 360001 Provides executive direction that enables the department to achieve its stated goals as identified in the department's master plan.	3.2	590,557	2.8	518,510	5.0	668,484	
PRD - Management & Finance 360002 Directs the operations of all aspects of accounting, purchasing, information technology services, safety, volunteer services, and grant writing. Additionally, includes the liaison for HR, Payroll and Workers Compensation. This budget includes utilities, insurance, fuel, and drainage fees for the department.	24.4	13,048,823	25.1	14,428,127	27.2	15,061,811	
Communications Office 360004 Responsible for flow of information between the department, the public, press and the community. Supports the department's core functions through branding, marketing programs and events via press releases, publications, 311 liaison, citizensnet, the web, social media, askparks website responses, and citizens' concerns.	4.2	632,228	4.6	612,780	5.4	670,607	
Urban Park Rangers 360006 Directs the security operations and dispatch services at HPARD city operated pools, community centers, and other Parks' Department facilities and venues 24 hours a day, seven days a week. Since February 2019, bike, car and foot patrol hours have increased to coordinate HPARD's needs with local law enforcement to promote safer parks and facilities for public use.	46.6	3,015,991	44.8	2,542,466	44.5	3,315,563	
PRD - Facilities Mgmt/Development 360007 Coordinates and monitors park planning and expansion; construction and renovation of park facilities. Inspects all park amenities and provides routine maintenance of all HPARD facilities.	83.9	8,230,048	81.9	8,605,968	85.7	8,411,461	
Zoological Gardens 360008 In June 2002, Houston City Council approved an ordinance privatizing the Houston Zoo (Ordinance# 2002-574), which became effective July 8, 2002 in FY2003. This budget includes a CPI increase. Electricity and sewer services are included in this cost center.	0.0	11,010,639	0.0	11,457,340	0.0	1,163,652	

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund						
Business Area : Parks and Recreation						
Fund No. /Bus Area No. : 1000 / 3600						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Recreation and Wellness 360009						
Oversees the operation and programming of the department's Adaptive Recreation Center, N. Wayside Sports Facility, and Lee and Joe Jamail Skatepark; Operates 37 swimming pools, 3 tennis centers, 143 tennis courts, 5-disc golf courses, and a citywide soccer program. Program operations are year-round for youth, adults, and seniors. The funds are used to offset programs offered at these locations.	83.5	5,864,957	78.7	5,658,868	99.0	5,865,622
Greenspace Management 360013						
Provides ground maintenance to COH parks, sports fields, trails, trees, libraries, multi-service centers, Lake Houston Wilderness Park and other natural resources. Responsible for City Urban Forestry Services such as tree planting, trimming, and citywide 311. Provides emergency services during disasters.	216.9	21,592,342	256.5	22,438,653	257.4	21,879,248
PRD - Community Center Operations 360015						
Core Community Center services and programs include fitness, instructional sports, nature and environmental education, cultural awareness, arts and crafts as well as leisure, social and specialty classes for youth, teen, adults and seniors. Our goal is to continue providing safe recreational programs and activities that contribute to the economic and environmental health and well-being of our citizens	177.8	10,969,961	187.1	11,335,517	184.2	11,704,527
Total	640.5	74,955,546	681.5	77,598,229	708.4	68,740,975

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 1000 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Intergovernmental	608,000	608,000	608,000	608,000
Charges for Services	166,667	166,667	166,667	166,667
Miscellaneous/Other	(53,740)	455,300	450,278	450,150
Other Resources	3,815,095	0	0	0
Grand Total Revenues	<u>4,536,022</u>	<u>1,229,967</u>	<u>1,224,945</u>	<u>1,224,817</u>



ADMINISTRATIVE SERVICES DEPARTMENTS

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ADMINISTRATION AND REGULATORY AFFAIRS

Department Description and Mission

The Administration and Regulatory Affairs (ARA) Department provides efficient and logical solutions to administrative and regulatory challenges. Our goal is to provide increasing value to Houstonians via a customer-driven team that pursues continual improvement to operational efficiency and service excellence.

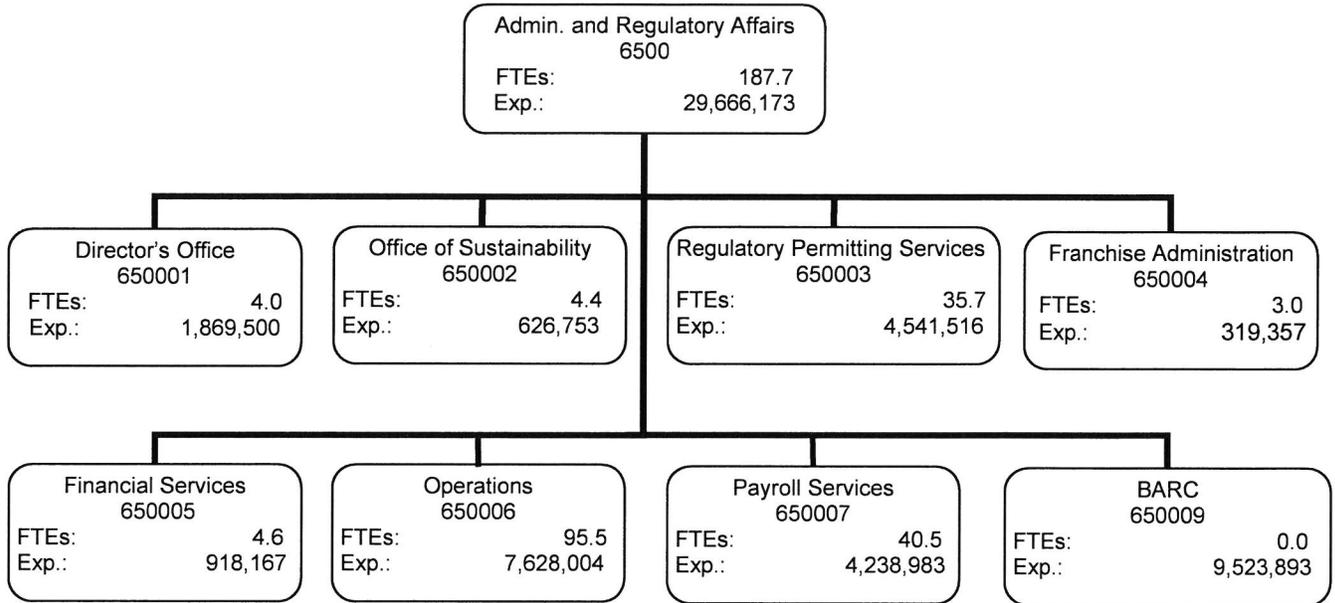
Department Short Term Goals

- **311:** Together with HITS and HPW, replace the 311 Customer Relations Management System to enable proactive and more detailed updates to residents; implement an effective call-back option during periods of high caller volume and high wait time to allow callers to elect whether they would rather remain on hold or receive a call-back; establish an alternate, backup 311 site that will be available during emergencies for continuity of operations.
- **BARC:** Increase low cost spay and neuter services; optimize the number of live releases including adoptions, fosters, rescues, and transfers to ensure positive outcomes for our shelter animals as much as possible. Continue efforts to work with Harris County, Best Friends, and other local animal organizations to find ways to begin to impact the stray animal population in Houston.
- **ParkHouston:** Complete competitive procurement for the Downtown dynamic parking guidance system; recommend changes to Chapter 26 to recognize the need for extended meter hours.
- **Regulatory Permitting:** Together with the Mayor's Office on Human Trafficking, implement hotel employee training certification program. Consider revisions of regulations regarding the Downtown Entertainment Zone to recognize land use changes in downtown and midtown. Continue to monitor changes in the vehicle-for-hire industry to adapt regulations as necessary.
- **Risk Management:** Work with HPW and GSD to manage attritional losses; work with FIN to ensure maximum recovery for Harvey damages. Purchase FEMA-required insurance for vehicles and other FEMA-mandated "obtain and maintain" insurance purchases.
- **Sustainability:** Develop the City of Houston's first ever Climate Action and Adaptation Plan that outlines how Houston as a community can meet the Paris Agreement's greenhouse gas reduction targets; together with GSD, complete energy efficiency upgrades of multiple City facilities with Texas A&M University –to improve the City's overall facility operation to reduce operating costs; automate City building utility data analysis to better scrutinize billing error and usage anomalies; work with CenterPoint to implement an electric vehicle strategy for Houston.
- Continue providing excellent customer services in all ARA Divisions.

Department Long Term Goals

- Continue to work with local, state, and federal government agencies to better serve the needs of the residents of the City of Houston through our regulatory functions.
- Establish a long-term, sustainable funding source for animal spay/neuter, adoption, and transport initiatives; continue to improve partnerships with local non-profit organizations to increase donations and fundraising efforts to go towards the care of the animals in our shelter.
- Transform 311 Help & Information into the top municipal citizen engagement center in the United States.
- Develop "green building" strategy for regular auditing and energy efficiency improvement of the City's building portfolio for long-term cost savings; continue Houston's role as a sustainability leader, growing our renewable energy portfolio to 100%, reducing greenhouse gas emissions, and increasing City-wide efficiency through energy and cost-savings measures.
- Identify and implement cost-effective technology solutions to facilitate ParkHouston's ability to provide wayfinding and parking availability information to customers; leverage Parking Management infrastructure for economic development purposes.

Department Organization





FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1000 / 6500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	15,550,778	15,761,401	15,235,447	16,337,796
	Supplies	71,220	117,792	117,793	143,292
	Other Services and Charges	3,219,134	4,195,108	4,184,137	3,653,580
	Non-Capital Equipment	12,541	17,825	17,825	7,612
	Total M & O Expenditures	<u>18,853,673</u>	<u>20,092,126</u>	<u>19,555,202</u>	<u>20,142,280</u>
	Debt Service & Other Uses	9,523,893	9,523,893	9,523,893	9,523,893
	Total Expenditure	<u>28,377,566</u>	<u>29,616,019</u>	<u>29,079,095</u>	<u>29,666,173</u>

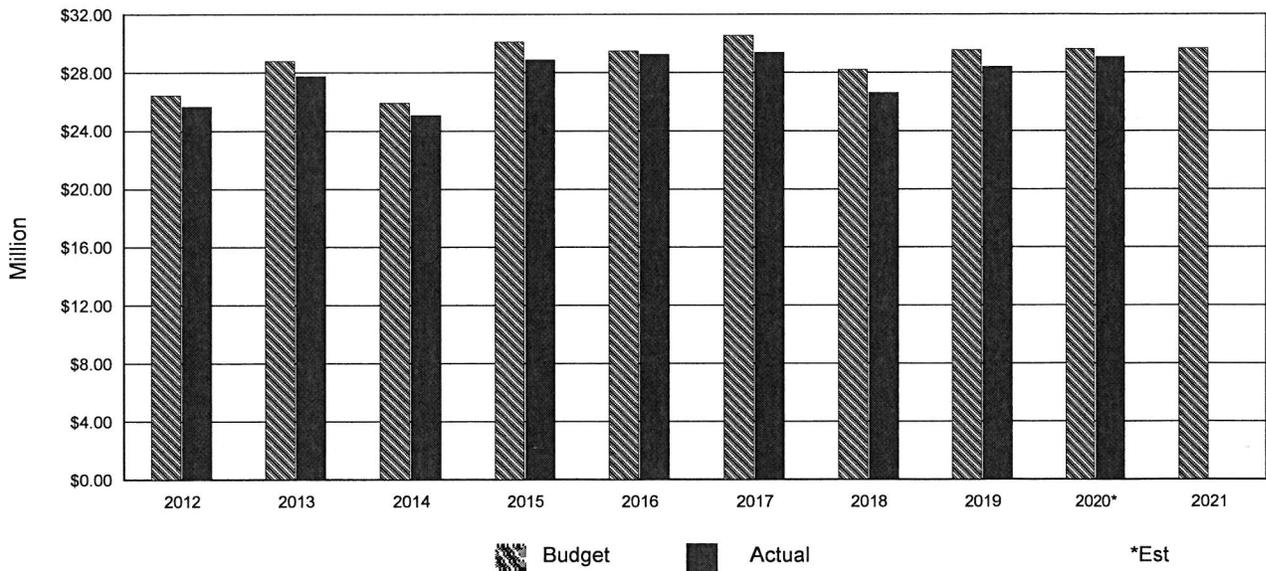
Revenues	198,780,310	175,334,322	181,162,311	174,330,517
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Staffing	Full-Time Equivalents - Civilian	183.2	186.3	183.6	187.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	183.2	186.3	183.6	187.7
	Full-Time Equivalents - Overtime	1.6	1.2	1.9	2.1

Significant Budget Changes and Highlights

o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.

**Administration and Regulatory Affairs
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Administration and Regulatory Affairs Fund No. /Bus. Area No. : 1000 / 6500				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
311 Average Speed of Answer (seconds)	158	90	123	120
Alcohol Site Survey Completion (days)	12	10	12	12
Houston Permitting Center (HPC) Wait Time (minutes)	3.9	25	25	25
HPC Customer Satisfaction Survey Rating	99%	98%	98%	98%
HPC Vehicle-for-Hire Customers Served	15,163	11,900	12,400	11,900
Expenditures Adopted Budget vs Actual Utilization	97%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	103%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Administration and Regulatory Affairs							
Fund No. /Bus Area No. : 1000 / 6500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Director's Office 650001 Executive head of the Administration and Regulatory Affairs Department with authority over all Department policies, procedures, and employees. Defines strategies to pivot operations and identifies opportunities to streamline customer service delivery.	6.0	1,928,691	6.2	1,810,823	4.0	1,869,500	
Office of Sustainability 650002 Provides support for greenhouse gas mitigation initiatives and serves as liaison between the City of Houston and other public and private entities on matters pertaining to greenhouse gas mitigation in the greater Houston metropolitan area. Also provides support on utility regulation and its cost saving efficiencies for the City and Houston residents.	0.0	0	0.0	0	4.4	626,753	
Regulatory Permitting Services 650003 Administers ordinances related to regulation of vehicles for hire, alcohol related businesses, dance halls, game rooms, etc. Issues permits for burglar alarms.	31.7	4,048,482	34.0	4,823,026	35.7	4,541,516	
Franchise Administration 650004 Manages right-of-way user-fee collection for private use of City right-of-ways.	5.9	746,941	5.0	573,302	3.0	319,357	
Financial Services 650005 Develops, manages, and monitors ARA's operating budget. Provides accounting services for ARA and various other departments.	5.0	934,443	4.2	934,015	4.6	918,167	
Operations 650006 Manages 311 Call Center and responds to citizens' questions and requests for service. Organizes and manages the citywide records program and printing services contracts. Sells surplus city property through Asset Disposition. Provides mailroom services to 611 Walker, City Hall and City Hall Annex.	93.1	7,353,348	94.9	7,793,358	95.5	7,628,004	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Administration and Regulatory Affairs							
Fund No. /Bus Area No. : 1000 / 6500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Payroll Services 650007 Provides time & attendance and payroll processing services to all City employees.	41.5	3,841,768	39.3	3,620,678	40.5	4,238,983	
BARC 650009 BARC was moved to Special Revenue Fund 2427 in FY2011. The General Fund provides funding to BARC Special Revenue Fund (2427).	0.0	9,523,893	0.0	9,523,893	0.0	9,523,893	
Total	183.2	28,377,566	183.6	29,079,095	187.7	29,666,173	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1000 / 6500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Electric Franchise	99,205,953	99,414,236	99,414,236	97,692,615
Telephone Franchise	37,500,681	25,219,810	28,094,315	24,455,000
Gas Franchise	12,323,639	12,385,564	12,385,564	13,034,232
Other Franchise	29,225,055	20,030,903	22,720,608	20,315,506
Licenses and Permits	14,401,137	14,217,140	13,785,697	13,948,868
Charges for Services	2,964,191	929,826	1,147,658	1,496,756
Direct Interfund Services	1,368,821	1,112,075	1,102,197	1,134,402
Other Fines and Forfeits	1,821,165	1,839,768	1,857,036	1,836,953
Miscellaneous/Other	(30,332)	185,000	655,000	416,185
Grand Total Revenues	<u>198,780,310</u>	<u>175,334,322</u>	<u>181,162,311</u>	<u>174,330,517</u>

CITY CONTROLLER

Department Description and Mission

The mission of the Office of the City Controller is to protect the financial integrity of Houston's City government by:

- Accurately and timely reporting on the City's current financial condition.
- Assessing the City's future financial condition with accurate forecasts of projected revenues and expenses.
- Certifying to City Council that funds are available for all appropriations and commitments and keeping accurate books of account to reflect these commitments.
- Certifying that vendors with City contracts are not delinquent on City taxes.
- Auditing the financial activities of the City departments.
- Ensuring that every City dollar is fully and wisely invested at all times.
- Serving as the financial voice for City government, and informing the citizens about important financial issues.

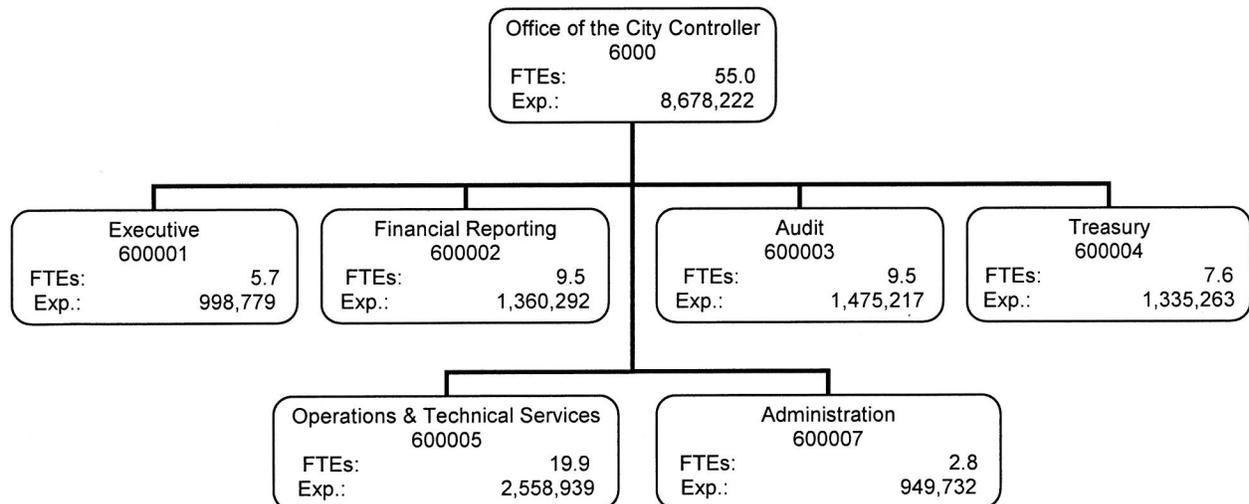
Department Short Term Goals:

- Increase transparency of government spending.
- Automate the City's Comprehensive Annual Financial Report.
- Retain AAA rating from Fitch Rating Agency for the City's Investment Portfolio.
- Work to implement paperless approval of City's invoices.

Department Long Term Goals:

- Resume expansion of the Audit Division.
- Successfully pass a peer review process for the Audit Division.
- Complete paperless workflow system for financial data.

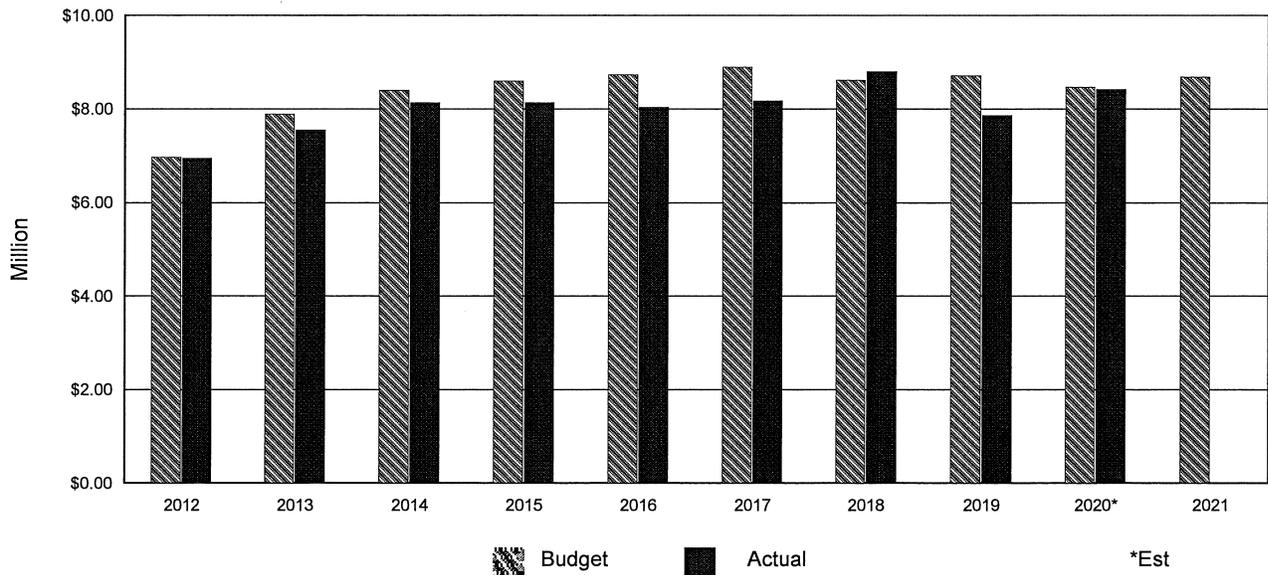
Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name : General Fund					
Business Area : City Controller					
Fund No. /Bus. Area No. : 1000 / 6000					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	6,994,212	7,284,030	7,198,314	7,334,021
	Supplies	44,559	85,062	85,062	84,562
	Other Services and Charges	823,229	1,098,102	1,131,328	1,259,639
	Total M & O Expenditures	<u>7,862,000</u>	<u>8,467,194</u>	<u>8,414,704</u>	<u>8,678,222</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>7,862,000</u>	<u>8,467,194</u>	<u>8,414,704</u>	<u>8,678,222</u>
Revenues		0	0	0	0
Staffing	Full-Time Equivalents - Civilian	51.1	57.7	52.3	55.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	51.1	57.7	52.3	55.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget provides funding for the continuation of current service levels. 				

**City Controller
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : City Controller Fund No. /Bus Area No. : 1000 / 6000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Executive 600001 Sets policy for the City Controller's Office, serves as the independent financial voice for the City of Houston, and provides the communication link between the office and the public.	5.6	1,033,965	5.8	1,045,742	5.7	998,779	
Financial Reporting 600002 Provides timely and accurate monthly financial reports and prepares the Comprehensive Annual Financial Report (CAFR).	9.8	1,387,346	10.0	1,411,905	9.5	1,360,292	
Audit 600003 Provides the Mayor, City Council, and department management with independent analyses and recommendations concerning the adequacy and effectiveness of the City's internal control structure. Responds to Fraud Hotline.	7.7	1,180,725	8.3	1,402,774	9.5	1,475,217	
Treasury 600004 Manages all investments of City funds except pension and trust funds. Oversees all debt operations, revolving credit agreements and letters of credit, new debt issuances, and refinancing of existing debt.	6.3	1,128,968	6.3	1,274,670	7.6	1,335,263	
Operations & Technical Services 600005 Reviews and approves financial transactions relating to disbursements and payroll; maintains archive records of City transactions; performs bank reconciliations; and coordinates tax reviews of City vendors. Certifies funds for Council Action. Processes unclaimed property.	18.8	2,391,436	18.9	2,483,882	19.9	2,558,939	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : City Controller Fund No. /Bus Area No. : 1000 / 6000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Administration 600007 Provides the Office of the City Controller with services in human resources, budget, purchasing, and administrative processes to maximize staff productivity.	2.9	739,560	3.0	795,731	2.8	949,732	
Total	<u>51.1</u>	<u>7,862,000</u>	<u>52.3</u>	<u>8,414,704</u>	<u>55.0</u>	<u>8,678,222</u>	

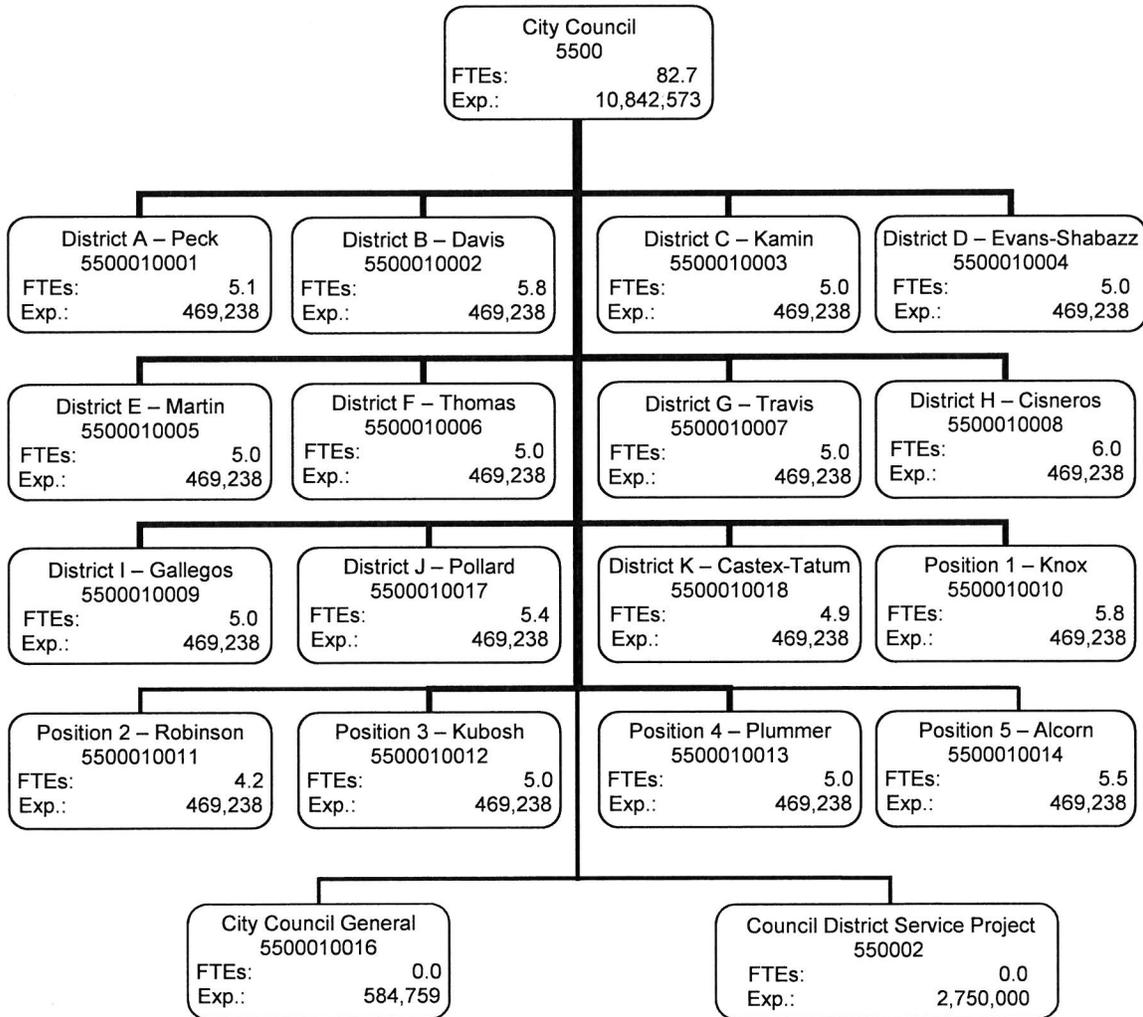
CITY COUNCIL

Department Description and Mission

The Houston City Council serves as the legislative body with power to enact all ordinances and resolutions. The Members of Council jointly determine policy and initiate legislation. The City Council convenes twice weekly to administer duties set forth by the City Charter.

There are sixteen Council Members who represent eleven geographical districts and five at-large positions. The Council Members respond to several thousand constituents' calls and letters weekly, hold community meetings, and attend civic organization meetings.

Department Organization



*Total may reflect slightly variance due to rounding.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : City Council
Fund No. /Bus. Area No. : 1000 / 5500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	7,343,575	7,532,909	7,327,666	7,371,793
	Supplies	187,065	146,961	88,591	114,788
	Other Services and Charges	1,484,265	4,207,724	4,402,422	3,352,992
	Equipment	(1,877)	29,598	7,608	0
	Non-Capital Equipment	131,051	28,619	21,994	3,000
	Total M & O Expenditures	<u>9,144,079</u>	<u>11,945,811</u>	<u>11,848,281</u>	<u>10,842,573</u>
	Debt Service & Other Uses	757,715	0	0	0
	Total Expenditure	<u>9,901,794</u>	<u>11,945,811</u>	<u>11,848,281</u>	<u>10,842,573</u>

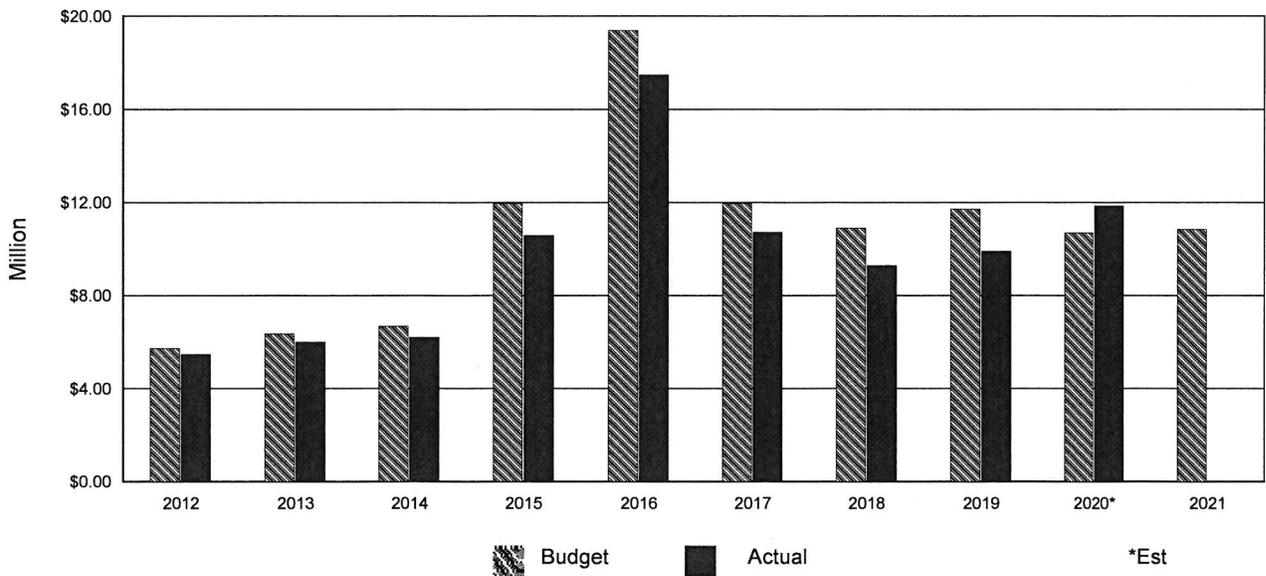
Revenues	0	0	0	0
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Staffing	Full-Time Equivalents - Civilian	71.8	82.7	82.7	82.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>71.8</u>	<u>82.7</u>	<u>82.7</u>	<u>82.7</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes funding of \$2,750,000 for the Council District Service Project Program.

**City Council
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : City Council Fund No. /Bus Area No. : 1000 / 5500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
City Council 550001 Serves as a legislative body with power to enact all ordinances and resolutions. The Council Members determine policy, initiate legislation, and administer duties set forth in the City Charter.	71.8	7,194,569	82.7	7,846,706	82.7	8,092,573	
Council District Service Project 550002 Council District Service Project Program establishes a method to address minor neighborhood issues. Funding for each District Council Member will be allocated; an equal amount to be utilized based on neighborhood needs and constituents' input.	0.0	2,707,225	0.0	4,001,575	0.0	2,750,000	
Total	<u>71.8</u>	<u>9,901,794</u>	<u>82.7</u>	<u>11,848,281</u>	<u>82.7</u>	<u>10,842,573</u>	



CITY SECRETARY

Department Description and Mission

The Office of the City Secretary is responsible for recording the minutes of City Council meetings and maintaining all official City records. The activities of the City Secretary include: preparing the Council meeting agenda, administering City elections, receiving vendor bid proposals, and processing Council motions, resolutions and ordinances.

Department Organization

City Secretary	
750001	
FTEs:	10.9
Exp.:	1,013,001

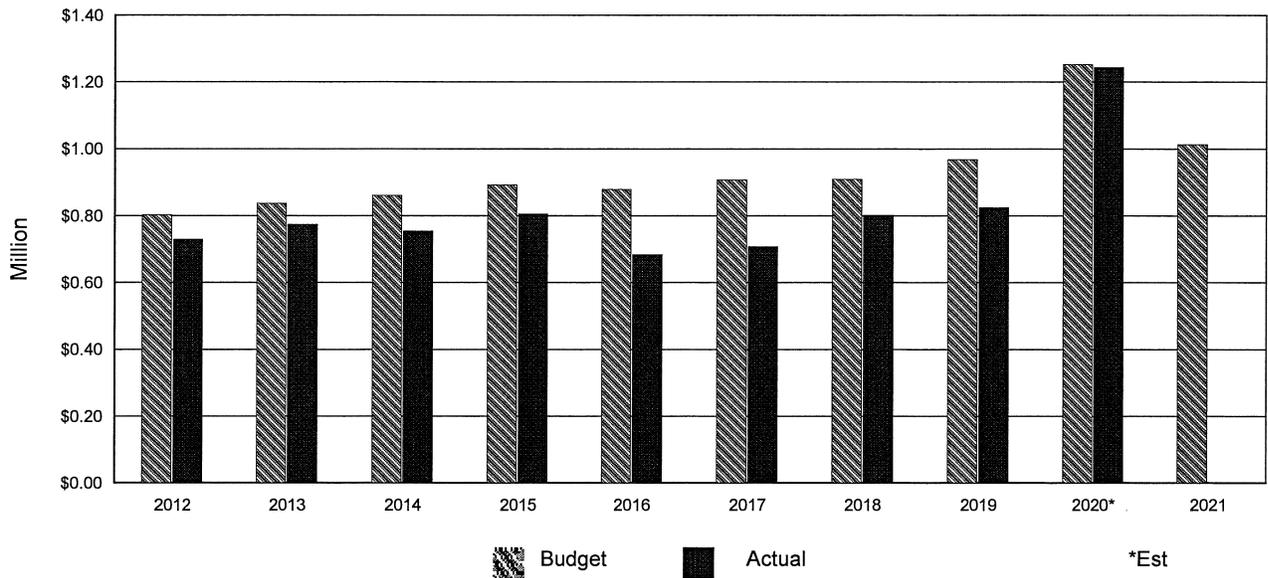
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : City Secretary
 Fund No. /Bus. Area No. : 1000 / 7500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	734,271	1,110,561	1,104,893	891,876
	Supplies	3,327	10,394	15,902	6,200
	Other Services and Charges	86,786	131,562	122,986	114,925
	Total M & O Expenditures	824,384	1,252,517	1,243,781	1,013,001
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	824,384	1,252,517	1,243,781	1,013,001
Revenues		0	0	0	0
Staffing	Full-Time Equivalents - Civilian	9.8	10.0	10.0	10.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	9.8	10.0	10.0	10.9
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				

**City Secretary
 Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : City Secretary							
Fund No. /Bus Area No. : 1000 / 7500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
CSC - City Secretary 750001							
The official custodian of all papers and records of City Council proceedings of the City, with power to make certificates of the proceedings. Prepare minutes and motions in final form, process ordinances, resolutions, and receive vendor bid proposals.	9.8	824,384	10.0	1,243,781	10.9	1,013,001	
Total	9.8	824,384	10.0	1,243,781	10.9	1,013,001	



FINANCE

Department Description and Mission

The Finance Department's mission is to safeguard the fiscal integrity of the City, its component units, and other dependent entities, and enable other City stakeholders to do the same.

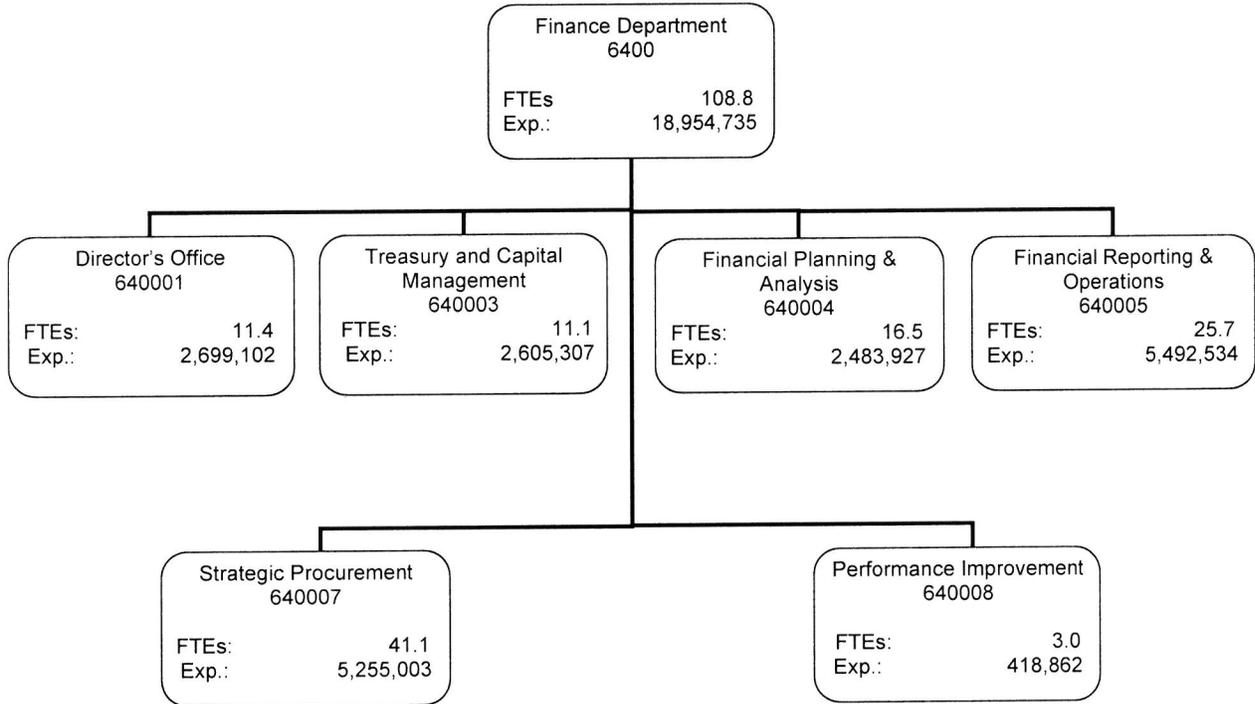
The Finance Department's strategic objectives are to:

- Promote fiscal responsibility.
- Provide high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens.
- Seek maximum disaster recovery reimbursement from all applicable funding sources.
- Improve process execution internally and citywide.
- Engage staff and provide them the resources they need to get the job done.

Department goals include:

- Promote fiscal responsibility
 - Encourage and enable compliance with the City's Financial Policies.
 - Increase collection rates on accounts receivable through improved vendor performance.
 - Implement performance-based budgeting citywide.
 - Complete in-depth budget reviews on all city departments.
- Provide high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens
 - Develop structurally-budgeted operating and capital budget proposals for the Mayor that maximize City resources and promote the Administration's priorities.
 - Work with operating departments to create efficiencies by centralizing financial work functions.
 - Ensure City Council access to high-quality administrative services, and timely and helpful information in support of their role as elected officials.
 - Produce meaningful and useful strategy, planning, budgeting, reporting, and administrative support to council members, staff, and members of the Mayor's administration.
- Seek maximum disaster recovery reimbursement from all applicable sources
 - Continue site inspections in the area of Hazard Mitigation to reduce or eliminate long-term risk to City properties from future disasters.
 - Secure funding opportunities from federal, state and private sources.
 - Ensure compliance with all applicable federal and state requirements.
 - Monitor cash flow forecasting for recovery purposes.
- Improve process execution internally and citywide
 - Document controls, written procedures, instruction manuals, training curriculum, and metrics/goals for all remaining financial management and procurement processes.
 - Create a data warehousing environment for operational and financial data that enables citywide access to useful business intelligence and analytics, and external access to open data.
 - Implement new financial forecasting, budgeting, and reporting software system.
 - Identify and achieve savings through procurement, active cost management and business process improvements.

Department Organization





FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : Finance Department
 Fund No. /Bus. Area No. : 1000 / 6400

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	12,845,257	13,962,734	12,350,680	13,981,408
	Supplies	52,321	117,641	117,079	115,441
	Other Services and Charges	3,618,028	4,807,987	4,537,066	4,857,886
	Equipment	6,194	0	0	0
	Total M & O Expenditures	16,521,800	18,888,362	17,004,825	18,954,735
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	16,521,800	18,888,362	17,004,825	18,954,735

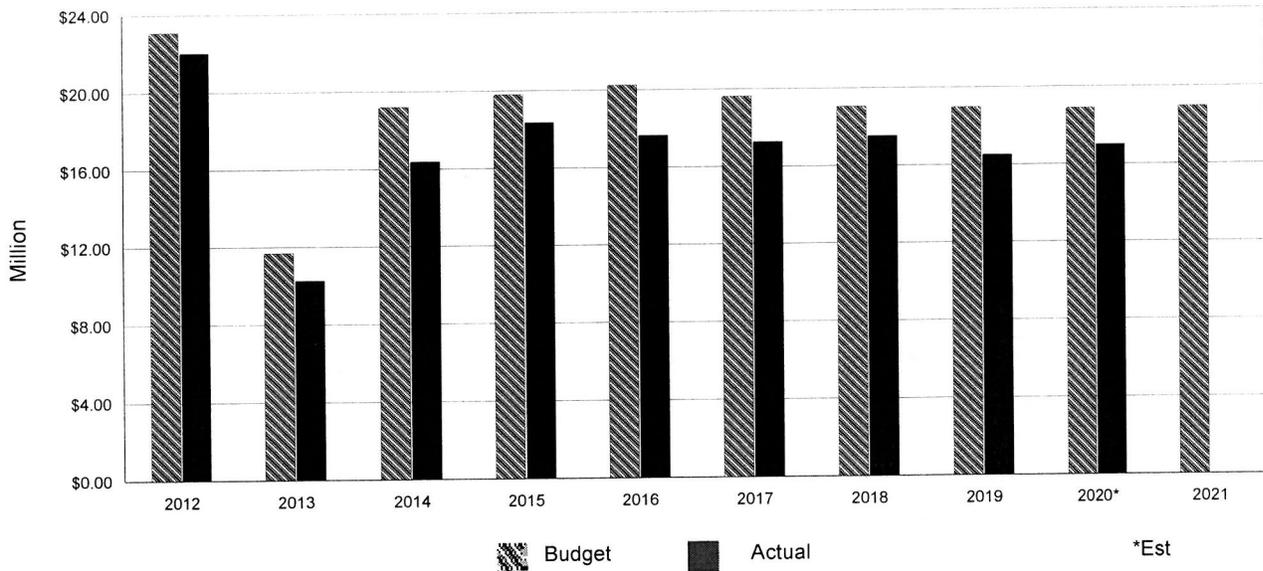
Revenues	1,914,310,514	1,939,918,408	1,924,171,097	1,949,770,246
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Staffing	Full-Time Equivalents - Civilian	101.1	108.7	95.9	108.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	101.1	108.7	95.9	108.8
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o FY2021 includes funding for the implementation of GASB 87.
- o The FY2020 Estimate and FY2021 revenues for Sales Tax have decreased significantly due to Coronavirus Disease (COVID-19).

**Finance Department
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Finance Department Fund No. /Bus. Area No. : 1000 / 6400				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Audit Findings	3	0	0	0
Average Days from Purchase Requisition to Purchase Order	3.2	3.0	3.3	3.0
Average Days to Procurement (MOU to Council Award)	200	120	123	120
City Contracts with Negotiated Early Payment Discounts	1.0%	1.0%	0.0%	1.0%
Citywide General Fund Expenditures Adopted Budget vs Actual Utilization	99%	98%	99%	98%
Citywide General Fund Revenues Adopted Budget vs Actual Utilization	103%	100%	100%	100%
Compliance Rate with City Financial Policies	77%	90%	90%	90%
Debt Service Expenditures as % of General Fund Revenues	16%	17%	16%	16%
Grants Budget Growth	72%	27%	30%	33%
Sales Tax Collection vs. Prior Year Actuals/Estimate	2.67%	1.44%	-1.77%	-.74%
Unassigned Fund Balance as % of General Fund Expenditures less Debt Service and PAYGO	15.5%	8.7%	11.2%	7.2%
Variance of Property Tax Budget to Actual/Estimate	.9%	.3%	0%	.1%
Expenditures Adopted Budget vs Actual Utilization	88%	98%	90%	98%
Revenues Adopted Budget vs Actual Utilization	102%	100%	99%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund Business Area : Finance Department Fund No. /Bus Area No. : 1000 / 6400						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Director's Office 640001 Promotes financial and strategic policies and the financial health of the City of Houston. In alignment with the departmental mission to serve the citizens of Houston and City Council, the Director's Office is committed to providing superior financial services through prudent and efficient management of the City's financial affairs.	11.0	2,303,604	11.0	2,609,911	11.4	2,699,102
Treasury and Capital Management 640003 The division serves the citizens of Houston by providing cost-efficient debt management services, managing the City's Capital Improvement Plan, monitoring the various capital budgets and spending, managing the City's merchant service contract, forecasting and modeling tax revenues, and ensuring compliance with the Truth in Taxation requirements.	8.7	2,447,868	9.9	2,562,037	11.1	2,605,307
Financial Planning & Analysis 640004 The primary responsibility of this division is to develop and manage the City's Operating Budget and long-range financial planning. Provides effective financial planning to promote fiscal responsibility and financial health to the City of Houston. Supports citywide initiative to move toward evidence based decision-making through the use of data and analytical tools.	15.0	2,087,842	14.4	2,114,406	16.5	2,483,927
Financial Reporting & Operations 640005 The division is responsible for directing the financial reporting and operations functions including grants and trust management, internal controls, and disaster recovery resulting in efficient and accurate outcomes and ensuring compliance with standards, laws, and regulations. Coordinates the Comprehensive Annual Financial Report (CAFR) and Single Audit Report (SAR) for the administration.	25.1	4,460,333	19.5	4,521,936	25.7	5,492,534
Strategic Procurement 640007 Manages citywide procurement of goods and services applying best practices that are consistent with applicable City policies and procedures and the State of Texas Bid Laws. Designs, develops, and implements sustainable process improvements in all facets of the procurement process and raises the talent workbench through training and development of all COH procurement personnel.	38.5	4,853,258	39.0	4,917,681	41.1	5,255,003

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund							
Business Area : Finance Department							
Fund No. /Bus Area No. : 1000 / 6400							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Performance Improvement 640008 Leads financial and operational performance improvement projects to increase revenues, optimize expenditures, and improve operational effectiveness.	2.7	368,895	2.1	278,854	3.0	418,862	
Total	101.1	16,521,800	95.9	17,004,825	108.8	18,954,735	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
 Business Area : Finance Department
 Fund No./Bus. Area No. : 1000 / 6400

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
General Property Taxes	1,190,243,066	1,215,686,900	1,215,686,999	1,244,605,999
Sales Taxes	692,271,113	694,567,000	680,000,000	675,000,000
Charges for Services	2,090	0	11,890	0
Direct Interfund Services	14,635	15,000	15,000	15,000
Other Fines and Forfeits	40,910	51,000	51,000	45,000
Interest	11,802,056	9,011,000	9,440,865	9,011,000
Miscellaneous/Other	1,910,659	1,795,185	1,632,309	1,565,000
Other Tax	18,025,985	18,792,323	17,333,034	19,528,247
Grand Total Revenues	<u>1,914,310,514</u>	<u>1,939,918,408</u>	<u>1,924,171,097</u>	<u>1,949,770,246</u>

HOUSTON INFORMATION TECHNOLOGY SERVICES

Department Description and Mission

Houston IT Services (HITS) provides 24/7/365 enterprise technology services to all 24 departments and the nearly 6.5 million people who live in the Houston extended metro region.

Department Mission: Provide solutions that serve, protect, and enlighten our citizens.

Department Vision: HITS will be a catalyst for the transformation of Houston into a digital city for all.

The HITS Strategic Plan identifies the following **strategic priorities**:

 Improve CITIZEN ACCESS to City Services	Engage citizens through connected mobile and digital experiences to increase satisfaction and participation.
 Inspire and Empower EMPLOYEES	Inspire and empower employees to do their best work by aligning their skills to the strategy and leveraging the power of mobility and collaboration.
 Optimize GOVERNMENT OPERATIONS	Optimize government operations to ensure security, reliability, resiliency, cost, and operating efficiencies
 Improve DATA-DRIVEN Decision Making	Improve data-driven decision making through better data access across City departments to produce actionable analysis, better decision making, and transparency to citizens.

Cross-City Departmental Business Priorities	 Improve CITIZEN ACCESS to City Services	 Inspire and Empower EMPLOYEES	 Optimize GOVERNMENT OPERATIONS	 Improve DATA-DRIVEN Decision Making
Enhance Customer Experience	●		●	●
Increase Citizen Access to City Services		●	●	
Enable Flexible and Mobile Workforce		●	●	
Improve Resiliency of Technology Infrastructure/Services	●		●	●
Increase Safety and Security Technology Capabilities	●		●	
Improve Information Access and Data Transparency	●	●	●	●
Optimize and Improve Business Processes	●	●	●	●
Hiring and Managing Talent/Resources		●	●	
Raise Fiduciary Responsibility			●	●
Modernize Legacy Applications and Platforms			●	●

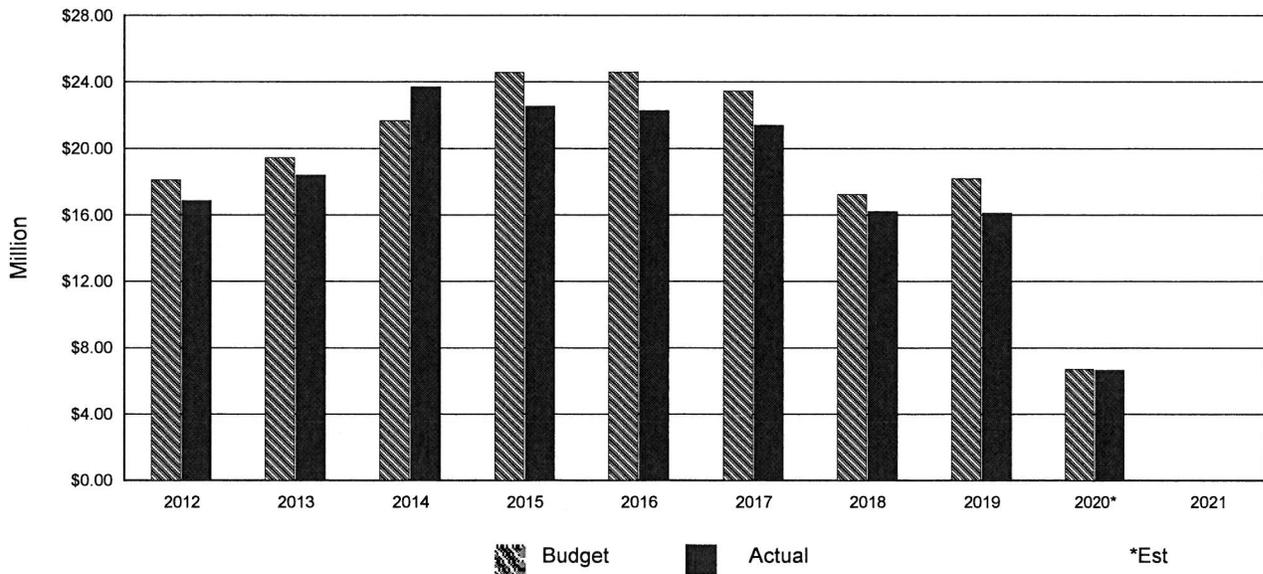
HITS will now be a central service revolving fund only organization. The last HITS General Fund division, Public Safety/Radio Communications Group, was consolidated into the Central Service Revolving Fund for FY2021.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name :		General Fund			
Business Area :		Houston Information Technology Services			
Fund No. /Bus. Area No. :		1000 / 6800			
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	10,885,121	3,329,008	3,266,616	0
	Supplies	458,646	408,377	408,377	0
	Other Services and Charges	4,764,766	2,976,135	2,971,201	0
	Equipment	6,124	0	0	0
	Non-Capital Equipment	(281)	0	0	0
	Total M & O Expenditures	16,114,376	6,713,520	6,646,194	0
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	16,114,376	6,713,520	6,646,194	0	
Revenues		1,781,686	1,821,608	1,821,608	0
Staffing	Full-Time Equivalents - Civilian	91.2	31.3	28.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	91.2	31.3	28.0	0.0
	Full-Time Equivalents - Overtime	2.6	1.7	1.3	0.0
Significant Budget Changes and Highlights	o To improve efficiencies and increase transparency, effective FY2021, HITS General Fund Radio Communications is merged into the Central Services Revolving Fund.				

**Houston Information Technology Services
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund				
Business Area : Houston Information Technology Services				
Fund No. /Bus. Area No. : 1000 / 6800				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Citywide Radio System Availability Management	99.9%	99.9%	99.9%	N/A
Expenditures Adopted Budget vs Actual Utilization	91%	98%	98%	N/A
Revenues Adopted Budget vs Actual Utilization	95%	100%	100%	N/A

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund						
Business Area : Houston Information Technology Services						
Fund No. /Bus Area No. : 1000 / 6800						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HITS - Director's Office Group 680001 Citywide IT oversight, administrative support in financial analysis and reporting, cost accounting, capital planning, project staffing, funds management, asset management, procurement, contract compliance, open records, and accounts payable. This division moved to fund 1002 in FY2020.	11.8	3,849,703	0.0	0	0.0	0
HITS - Applications 680002 Provides application support and IT solutions for business processes for City departments; responsible for implementing and supporting commercial off the shelf applications like 3-1-1, Fleet, Infor Internet Protocol suite (IPS), the Contact Center, etc.; and provides helpdesk/field support for citywide applications. This division moved to fund 1002 in FY2020.	11.8	1,551,849	0.0	0	0.0	0
HITS - Infrastructure Group 680003 Provides foundational support of enterprise systems and end user computing. Manages and supports telecommunications (network voice and data, mobile devices, internet and intranet access, and remote connectivity). Manages and supports physical, virtual and cloud based server platforms for storage systems, data center facilities, e-mail, communication systems, and system management tools. This division moved to fund 1002 in FY2020.	41.2	5,080,208	0.0	0	0.0	0
HITS - Public Safety 680005 Responsible for the operation and maintenance of the City's public safety radio system. These systems must provide uninterrupted communications for our first responders where they need it, when they need it. Also, responsible for maintaining interoperability with other City, County, Region, State, and Federal first responder agencies. This division moved to fund 1002 in FY2021.	26.4	5,632,390	28.0	6,646,194	0.0	0
HITS - Project Group 680007 Responsible for business continuity and the development and implementation of IT policies, procedures and standards. This division was reassigned to other divisions in FY2017.	0.0	226	0.0	0	0.0	0
Total	91.2	16,114,376	28.0	6,646,194	0.0	0

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Houston Information Technology Services
Fund No./Bus. Area No. : 1000 / 6800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	1,570,357	1,689,752	1,689,752	0
Direct Interfund Services	131,856	131,856	131,856	0
Miscellaneous/Other	79,473	0	0	0
Grand Total Revenues	<u><u>1,781,686</u></u>	<u><u>1,821,608</u></u>	<u><u>1,821,608</u></u>	<u><u>0</u></u>



HUMAN RESOURCES

Department Description and Mission

The Human Resources (HR) Department is a customer service driven support branch of the City of Houston that recruits highly qualified employees to serve Houston residents every day. We provide opportunities for transformational public service careers that create a meaningful impact on the job and in the community. HR embraces technology and strives for continual improvement to streamline procedures and enhance efficiency of service delivery. HR values transparency, encourages innovation, and recognizes achievement within our workforce. We support approximately 22,000 employees and retirees by providing comprehensive benefits and top-tier safety, wellness, and career development training.

The Human Resources Department continually reviews its commitment and progress in fulfilling the needs of our customers. We are often the first contact citizens have with municipal government. HR is also one of the first contacts of the administration and departments in initiating and accomplishing change throughout our diverse workforce. Our goal is to make every contact with the public and our employees a positive one. To the HR team, customer service comes first every day.

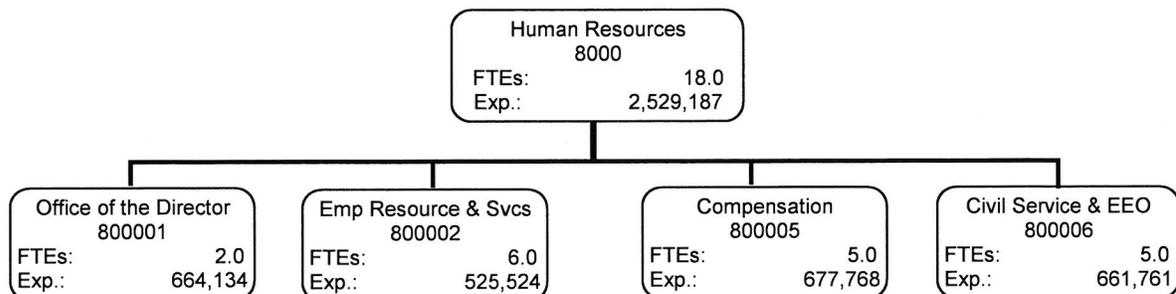
Department Short Term Goals

- To exceed customer service expectations by committing to our shared values, while collaborating with our stakeholders to meet their business needs.
- 80% of New Hire activities completed within 30 days.
- Continuous evaluation of turnover measurement.
- Compile and submit the EEO-4 Report to the Equal Employment Opportunity Commission. This report is collected in odd-numbered years from state and local governments.
- Update the Municipal Employee Guidebook.
- Provide training on Civil Service, Employee/Labor Relations, Equal Employment Opportunity, and Americans with Disabilities Act topics.

Department Long Term Goals

- City of Houston Workforce staffed at a level of 80% at all times.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1000 / 8000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,135,797	2,233,869	2,064,135	2,106,707
	Supplies	15,914	22,858	22,501	25,588
	Other Services and Charges	428,376	296,172	298,056	394,892
	Equipment	14,059	0	0	0
	Non-Capital Equipment	3,642	11,037	4,919	2,000
	Total M & O Expenditures	2,597,788	2,563,936	2,389,611	2,529,187
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	2,597,788	2,563,936	2,389,611	2,529,187

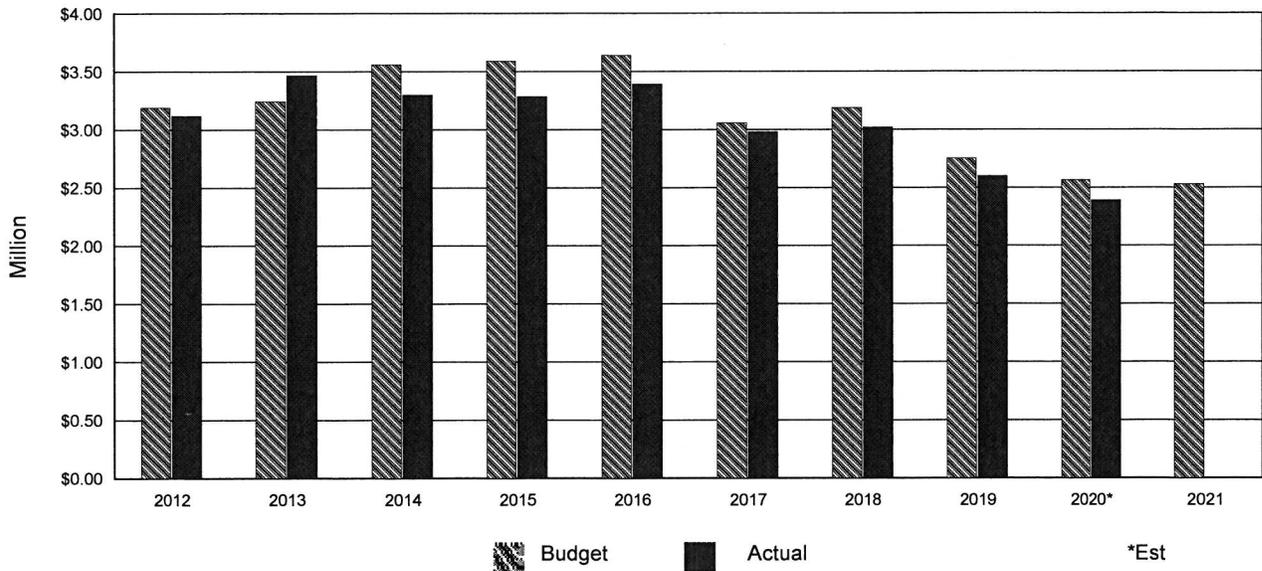
Revenues	907	5,000	0	0
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Staffing	Full-Time Equivalents - Civilian	23.2	20.5	19.3	18.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	23.2	20.5	19.3	18.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes a reduction of \$97,707 for a department savings initiatives.
- o The FY2021 Budget provides funding for the continuation of current service levels.
- o The FY2021 Budget includes funding to support Human Resources Services, Civil Service and Equal Employment Opportunity (EEO), Compensation, and Onboarding & Verification.

**Human Resources
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : General Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1000 / 8000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
1 Year Involuntary Turnover Rate	5%	5%	3%	5%
1 Year Voluntary Turnover Rate	1%	10%	10%	10%
90 Day Involuntary Turnover Rate	1%	3%	1%	3%
90 Day Voluntary Turnover Rate	3%	5%	2%	5%
Involuntary Turnover Rate	0%	2%	2%	2%
Retirement Rate	3%	3%	2%	3%
Time to Fill	45	62	62	62
Voluntary Turnover Rate	1%	5%	4%	5%
Expenditures Adopted Budget vs Actual Utilization	96%	98%	93%	98%
Revenues Adopted Budget vs Actual Utilization	18%	100%	0%	N/A

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund						
Business Area : Human Resources						
Fund No. /Bus Area No. : 1000 / 8000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Office of the Director 800001 Guides and manages the overall provision of Human Resources (HR) services, policies, and programs for the entire city. Responsible for executive support and leadership to all of the divisions of the HR department.	2.0	704,309	2.0	582,990	2.0	664,134
Employment Resource & Services 800002 Manages systems and processes that attract, recruit, and onboard candidates. Serves as the final hiring authority for all City of Houston departments. Ensures all personnel actions meet employment eligibility requirements and comply with federal, state, and city regulations. Tracks applicants and staffing trends, and supports City departments in meeting employment goals.	8.1	672,977	7.3	509,498	6.0	525,524
Compensation 800005 Plans, designs, develops and implements the City's corporate classification and compensation programs to attract, maintain and retain an experienced, competitive workforce. Ensures compliance with all applicable laws, regulations, and codes.	7.5	561,242	5.0	602,714	5.0	677,768
HR - Civil Service & EEO 800006 The division handles the administrative activities of the Civil Service Commissions for municipal employees, fire fighters, and police officers. The division also promotes compliance in areas such as EEO, ADA, TPIA, related laws, policies, and procedures, union contracts, and grievance processes.	5.6	659,260	5.0	694,409	5.0	661,761
Total	23.2	2,597,788	19.3	2,389,611	18.0	2,529,187

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Human Resources
Fund No./Bus. Area No. : 1000 / 8000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	907	5,000	0	0
Grand Total Revenues	<u>907</u>	<u>5,000</u>	<u>0</u>	<u>0</u>



LEGAL

Department Description and Mission

The City of Houston Legal Department provides municipal legal services to the City, and its elected and appointed officials. The department is organized into sections: Staff Administration, General Counsel, Municipal Prosecution, General Litigation, Real Estate, Neighborhood Services, Contracts, Labor and Employment, Civil Rights, Claims & Subrogation, Office of Inspector General and Disaster Recovery. The Disaster Recovery is entirely grant funded and some positions in other sections are funded in whole or in part by enterprise funds. Most of the FTEs in the department are funded by ad valorem tax revenues, whether through Funds 1000, 1004 or 1011.

The ad valorem revenues fund for the preparation of City ordinances and resolutions, research and drafting of legal opinions, preparation of contracts, bond issue representation, deed restriction enforcement, support for the dangerous buildings demolition project, prosecution of violators of City ordinances, utility regulation, the collection of revenue on past due accounts, claims resolution, employment and labor work, and litigation. The Disaster Recovery counsels the Housing and Community Development Department with respect to the preparation of forms, solicitations, and contracts, and interpretation of federal or state laws, regulations, rules, and guidelines, among other things. Enterprise funds pay for contract, litigation and ordinance work relevant to the Houston Airport System or the Combined Utility System, as may be appropriate.

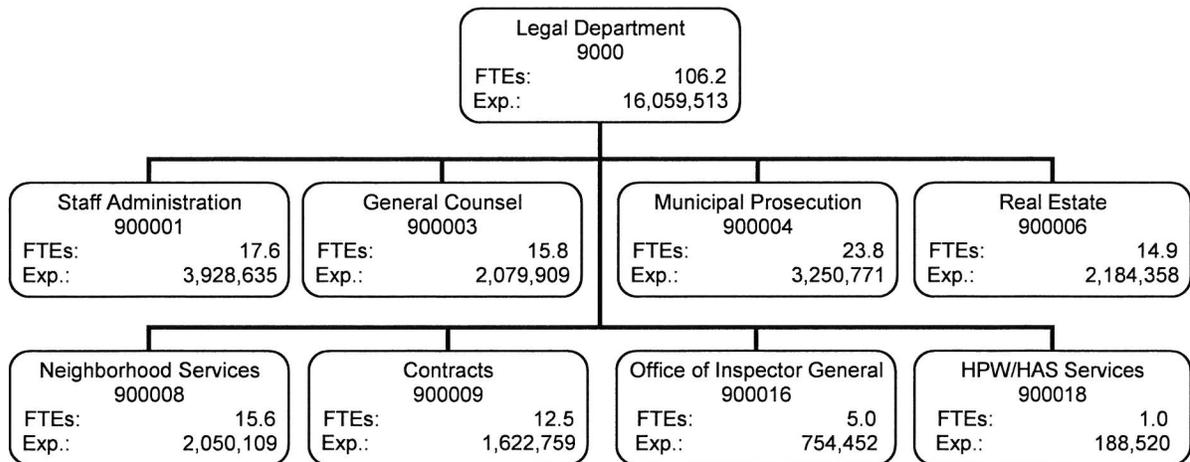
Department Short Term Goals

- Fill open positions.
- Enhance the department’s technology and facilities to create efficiencies.
- Appropriate staff complex transactions and litigation.
- Continue addressing citizens’ quality of life by handling deed restriction violations, moving to demolish dangerous buildings, and eliminating common nuisances where provided by statute.

Department Long Term Goals

- Reduce turnaround time for assignments using technology and strategic handling of workload.
- Recruit and retain high quality professionals.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1000 / 9000

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Personnel Services	13,511,387	14,138,078	13,371,760	14,561,333
Supplies	180,304	229,800	229,800	304,800
Other Services and Charges	801,207	1,172,885	1,160,255	1,193,380
Total M & O Expenditures	<u>14,492,898</u>	<u>15,540,763</u>	<u>14,761,815</u>	<u>16,059,513</u>
Debt Service & Other Uses	0	0	0	0
Total Expenditure	<u>14,492,898</u>	<u>15,540,763</u>	<u>14,761,815</u>	<u>16,059,513</u>

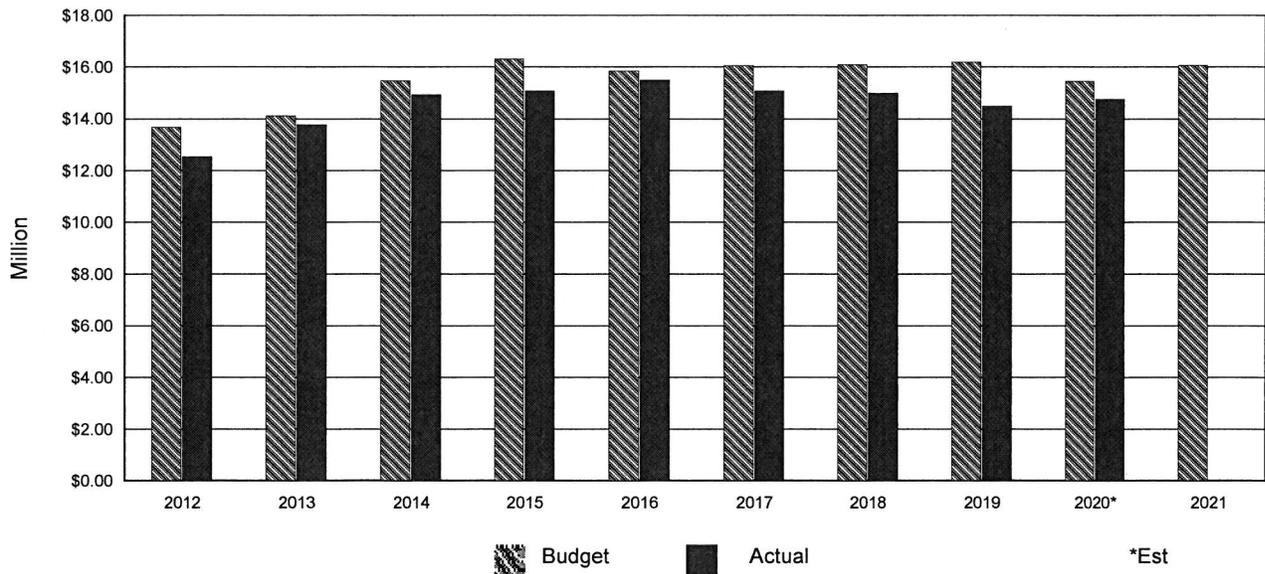
Revenues	1,116,000	547,365	669,160	547,365
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Staffing	106.6	103.7	102.1	106.2
Full-Time Equivalents - Civilian	106.6	103.7	102.1	106.2
Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	106.6	103.7	102.1	106.2
Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.

**Legal
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : General Fund Business Area : Legal Fund No. /Bus. Area No. : 1000 / 9000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Contracts Prepared (Contracts Section)	1,112	1,153	1,170	1,170
Neighborhood Matters handled including deed Restrictions	1,171	1,342	628	1,300
Expenditures Adopted Budget vs Actual Utilization	91%	98%	96%	98%
Revenues Adopted Budget vs Actual Utilization	74%	100%	122%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Legal Fund No. /Bus Area No. : 1000 / 9000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
LGL - Staff Administration Section 900001 Responsible for the Legal department's information technology, payables, receivables, budget management, special projects, and administer citywide personnel policies and programs.	17.7	2,937,077	17.0	3,473,061	17.6	3,928,635	
LGL - General Counsel Section 900003 Counsels client departments and elected officials regarding laws governing open meetings, public information request and ethics, public utility regulatory matter and public finance matters, counsel officials on general public law obligations and draft public law ordinances.	15.7	1,936,957	15.3	1,867,399	15.8	2,079,909	
LGL - Municipal Prosecution Section 900004 Prosecutes class C misdemeanors and ordinance violations, counsel client departments regarding statutory code enforcement and draft ordinances relating to public safety matters.	23.1	3,052,109	22.7	3,004,650	23.8	3,250,771	
LGL - Real Estate Section 900006 Provides legal services/draft ordinances regarding real property transaction, grant loan agreements for state and federal housing and community development programs, counsel administrative bodies on planning and development issues, counsel client departments on state, federal and local statutory, regulatory and contract compliance affecting real property or environmental issues and handle administrative and regulatory compliance proceedings.	9.7	1,291,187	14.2	1,824,125	14.9	2,184,358	
LGL - Neighborhood Services 900008 Enforces laws and deed restrictions affecting the use of property in neighborhoods, counsel client departments regarding legal issues affecting the protection of neighborhoods and draft ordinances relating to neighborhood protection.	14.2	1,947,978	14.7	2,127,346	15.6	2,050,109	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Legal Fund No. /Bus Area No. : 1000 / 9000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
LGL - Contracts Section 900009 Responsible for negotiation and drafting complex City contracts, counsel client departments regarding the administration of contracts, procurement laws, insurance requirements for contractors, handle certain administrative and regulatory compliance proceedings and draft ordinances.	11.7	1,501,245	11.8	1,539,260	12.5	1,622,759	
LGL - HPW Legal Administration Section 900014 Captures the personnel costs in the Real Estate, Contracts and Labor, Employment and Civil Rights Sections; provides services for HPW. This division was transferred to division HPW/HAS Services to align with the service provided in FY2020.	8.5	983,730	0.0	0	0.0	0	
LGL - Office of Inspector General Section 900016 Investigates alleged violations by City employees (excluding employees of HPD), elected officials, Mayoral appointees, vendors and contractors of state or federal laws, City Charter provisions, City Ordinances, City Council Code of Conduct, Executive Orders, Administrative Procedures. Ombudsman for citizens with allegations of police misconduct; consults with Independent Police Oversight Board.	6.0	842,615	6.0	844,224	5.0	754,452	
LGL - HPW/HAS Services 900018 This cost center captures the payroll costs of personnel who perform services exclusively for the benefit of HPW and HAS. Such costs are charged back to those departments based on the percentage of time devoted to each, respectively.	0.0	0	0.4	81,750	1.0	188,520	
Total	106.6	14,492,898	102.1	14,761,815	106.2	16,059,513	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Legal
Fund No./Bus. Area No. : 1000 / 9000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	4,651	1,500	1,500	1,500
Direct Interfund Services	1,062,487	520,565	338,160	520,565
Miscellaneous/Other	48,862	25,300	329,500	25,300
Grand Total Revenues	<u><u>1,116,000</u></u>	<u><u>547,365</u></u>	<u><u>669,160</u></u>	<u><u>547,365</u></u>

MAYOR'S OFFICE

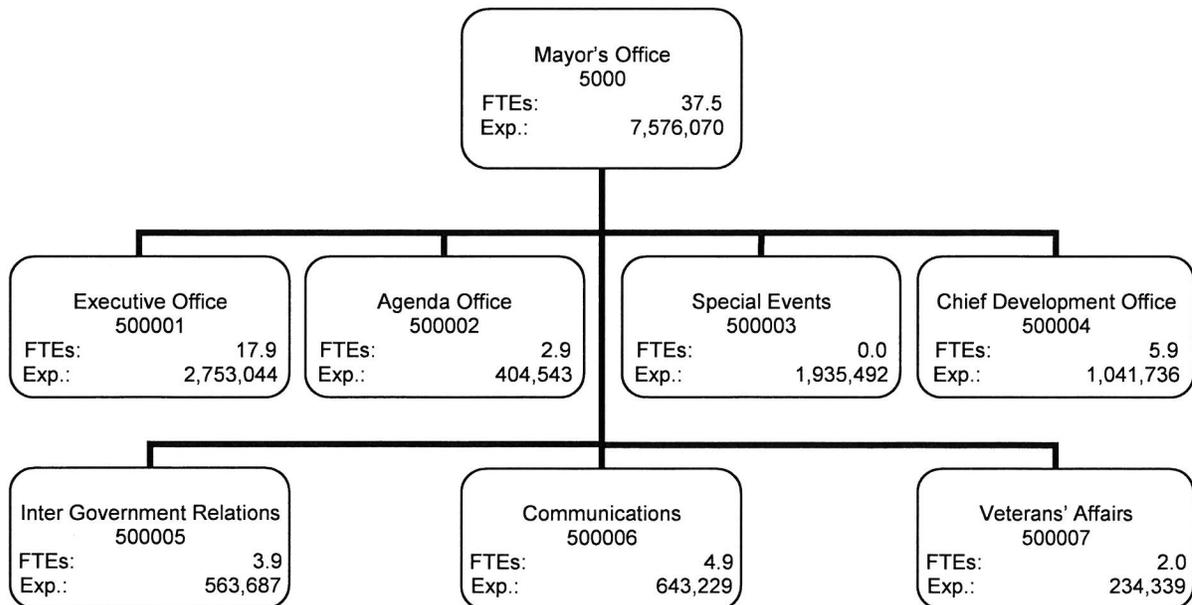
Department Description and Mission

The Mayor of Houston is designated by City Charter as the Chief Executive Officer of the City. The Mayor's Office directs, monitors and coordinates the service delivery and work product of all City departments.

The Mayor's responsibilities include the following:

- Overall City policy development and coordination.
- Directing and monitoring all City services, focusing on efficient and responsive delivery of those services.
- Directing management of the City's fiscal policy.
- Responding to information and service inquiries by the public.
- Responding to information inquiries by the press.
- Analysis of legislative issues that affect City government at the state and federal level.
- Promoting and encouraging economic development as a source of fiscal strength for the community.
- Protecting and bettering Houstonians' quality of life.
- Providing constituency services to the citizens of Houston.
- Representing the City's interests in international trade development.
- Improving mobility by directing regional transportation policies.
- Directing infrastructure and environmental policies.
- Directing the City's boards and commissions.
- Directing supervision of the Homeland Security Department.
- Directing the agenda for council and presiding over City Council meetings.

Department Organization



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 1000 / 5000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	5,046,947	4,906,003	4,875,185	4,891,301
	Supplies	31,122	39,404	39,404	38,468
	Other Services and Charges	551,032	702,156	709,439	710,809
	Total M & O Expenditures	5,629,101	5,647,563	5,624,028	5,640,578
	Debt Service & Other Uses	1,711,594	1,936,586	1,936,586	1,935,492
	Total Expenditure	7,340,695	7,584,149	7,560,614	7,576,070

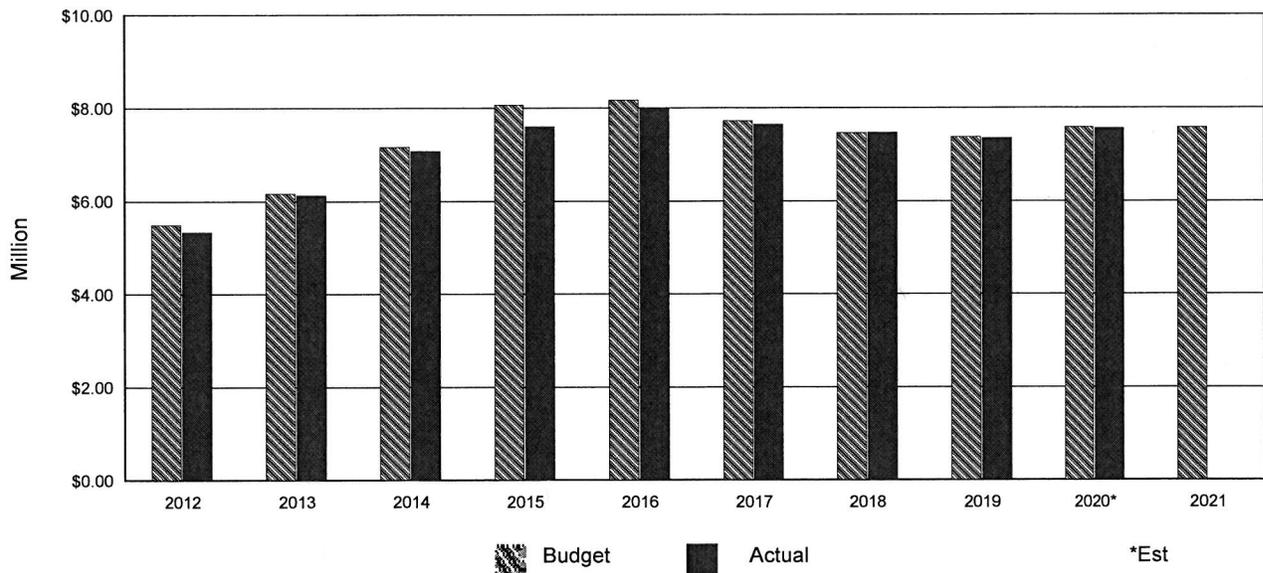
Revenues	20,939,820	20,719,034	20,460,493	30,414,409
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Staffing	Full-Time Equivalents - Civilian	40.8	38.5	38.5	37.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	40.8	38.5	38.5	37.5
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes a reduction of \$50,008 for department savings initiatives.
- o The FY2021 Budget includes new revenue for Digital Network of \$10 million.

**Mayor's Office
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Mayor's Office Fund No. /Bus Area No. : 1000 / 5000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Executive Office 500001 Provides support functions necessary to fulfill the chartered requirements of the Mayor and oversees departmental activity. Provides timely and effective customer service to the public and City of Houston departments.	18.5	2,709,406	17.9	2,701,835	17.9	2,753,044	
Agenda Office 500002 Assists departments with creation and routing of agenda items in the electronic agenda system, reviews agenda items and coordinates their placement on the City Council agenda, assists City Secretary with posting of weekly agendas, manages communication of item details to Council and the public, and staffs the Mayor during Council meetings.	3.0	384,343	2.9	404,458	2.9	404,543	
Special Events 500003 Produces, co-produces, and permits events that enhance the image of the City and highlights Houston's diverse culture.	1.0	1,710,038	0.0	1,936,586	0.0	1,935,492	
Chief Development Office 500004 Promotes economic and community development through the use of a variety of tools. Develops, implements, and manages citywide policies and procedures for economic and community development programs such as Tax Increment Reinvestment Zones (TIRZ), tax abatements, the Land Assemblage Redevelopment Authority (LARA), and other innovative programs. Oversees the Mayor's Office of Trade and International Affairs and the Mayor's Homeless Initiatives.	7.0	1,197,026	6.9	1,093,948	5.9	1,041,736	
Inter Government Relations 500005 Provides effective counsel and advocacy for the Mayor's policies and city operations before the federal and state government. Develops strategies to optimize the City's position, and carry out its agenda to protect the City's and community's interests. Serves as the City's central source of contact with public policy makers and government officials.	4.0	533,433	4.0	561,889	3.9	563,687	

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : General Fund Business Area : Mayor's Office Fund No. /Bus Area No. : 1000 / 5000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Communications 500006 Directs messaging strategy, manages all aspects of Mayor's Office of Communications and communications operations at the departmental level.	5.6	627,110	4.8	633,826	4.9	643,229
Veterans' Affairs 500007 Provides central coordination and support for Veterans service organizations in Houston. Assists Veterans and their families by providing guidance on health & education benefits, housing, employment, and other areas. Represents the Mayor and City of Houston at events. Serves as liaison to the VA Department (federal) and other governmental agencies serving veterans and the military.	1.7	179,339	2.0	228,072	2.0	234,339
Total	40.8	7,340,695	38.5	7,560,614	37.5	7,576,070

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **General Fund**
Business Area : **Mayor's Office**
Fund No./Bus. Area No. : **1000 / 5000**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Industrial Assessment	19,754,538	19,549,677	19,236,636	19,311,409
Licenses and Permits	3,000	26,750	81,250	3,000
Charges for Services	0	0	0	10,000,000
Miscellaneous/Other	1,182,282	1,142,607	1,142,607	1,100,000
Grand Total Revenues	<u><u>20,939,820</u></u>	<u><u>20,719,034</u></u>	<u><u>20,460,493</u></u>	<u><u>30,414,409</u></u>



OFFICE OF BUSINESS OPPORTUNITY

Department Description and Mission

The Office of Business Opportunity is committed to cultivating a competitive and diverse economic environment in the City of Houston by promoting the success of small businesses and developing Houston's workforce, with special emphasis on historically underutilized businesses and disenfranchised individuals. The department creates a culture of efficiency, transparency and cooperation amongst all stakeholders while executing its mission, with an eye towards equity. The ultimate goal of these efforts is to reduce internal and external barriers in contracting and other opportunities.

OBO strives to execute its mission by:

- Attracting a diverse array of Certification applicants in various industries;
- Administering reputable Certification and Hire Houston First Programs, while providing unparalleled service delivery;
- Ensuring that prime contractors consistently meet and exceed MWSDBE Goals on contracts;
- Providing small business development services and capacity building programs;
- Tracking progress towards departmental diversity contracting goals in order to create transparency through metrics and analytics; and
- Facilitating job skills training and job placement.

The primary services offered by OBO comprise of:

Certification and Designation Division: Certifies businesses for participation on City and federally funded projects. The types of Certifications include Minority, Women, and Small Business Enterprises (MWSBE and PDDBE), as well as Disadvantaged Business Enterprises (DBE), and Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) collectively, "certified firms." Additionally, the division facilitates the certification of Historically Underutilized Businesses (HUB) on behalf of the State of Texas. As a result of their Certification, these businesses may be eligible to participate for goal credit on goal-oriented and regulated City contracts. The Division also designates businesses as a part of the Hire Houston First Program so that they may be eligible for a local preference in the awarding of City contracts.

Contract Compliance Division: The Division monitors City contracts to ensure that Good Faith Efforts are made to meet MWBE and DBE Goals, with the exception of Housing and Community Development Department and Houston Airport System contracts. The division also enforces local and federal labor standards, including prevailing wage compliance, and prompt payment requirements on contracts. OBO's Department Services unit also performs contract compliance functions which include evaluating MWBE goal waivers, proposed contract MWDBE goals, and pre-award MWBE participation plans. This unit assists departments with setting contract-specific goals based on market availability of certified firms and divisible work in each project. OBO's Contract Compliance team also facilitates the Department Services Training Institute which provides departments with information about common MWBE compliance issues and best practices and provides periodic training to the contracting community.

External Affairs and OBO Solutions Center: The OBO Solutions Center (OBOSC) raises awareness of OBO's services and City contracting opportunities through regular presentations to the public at targeted events, quarterly newsletters and weekly email notifications. This unit provides one-on-one business development assistance to certified firms. OBOSC administers several capacity-building programs (such as Build Up Houston and Accelerate Latinx) and an annual business plan competition. OBOSC, with the assistance of community partners, provides free assistance including business development counseling, financial advice, legal counseling, business resource guides and business training workshops to businesses in all stages of development that would like to obtain information on how to start, own, operate and/or grow their own businesses. OBO's External Affairs team and Workforce Development efforts are also housed within this program. Turnaround Houston and HBI Acres Homes are two of the workforce development programs that OBO facilitates. As a part of the Turnaround Houston Initiative, OBO coordinates resource fairs, connects individuals to wrap-around services, facilitates legal clinics, and provides entrepreneurial assistance to individuals that are chronically unemployed and/or formerly incarcerated. The Initiative has expanded to include the development of a workforce inclusion plan focused on augmenting the local workforce through targeted employment-ready

training programs for underemployed and hard to employ populations. The Home Builders Institute (HBI) Acres Homes Program is designed to serve young men and women ages 18-24 years in the Acres Homes community who have a strong interest in launching a career in construction, forges community partnerships in the workforce realm. HBI introduces students to construction skills, exposure to the industry and its opportunities, mentorship, financial literacy, and professional skills development. The underlying goal of the Program is to support alternative and vocational training and career paths which can ultimately assist the students in pursuing economic opportunities.

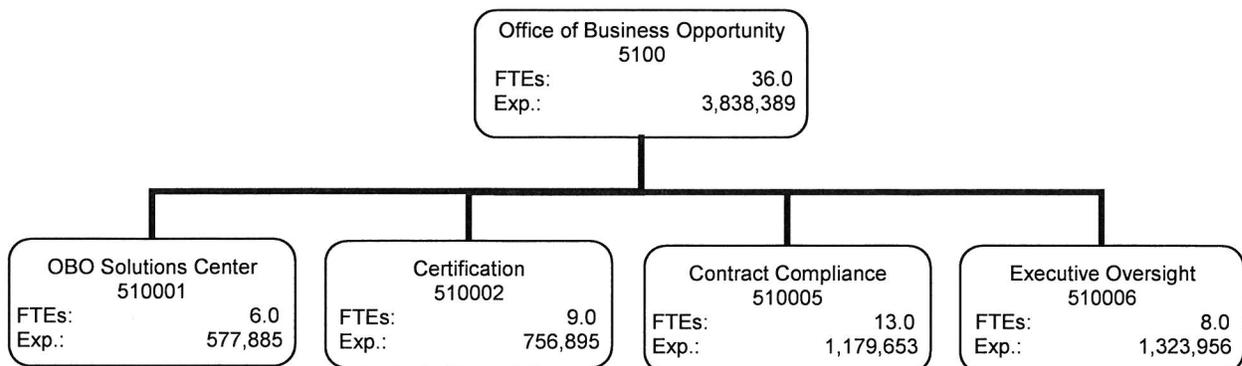
Department Short Term Goals

- Develop a comprehensive workforce development strategy leveraging existing and new resources.
- Enhance existing capacity building initiatives to meet the identified needs of the business community.
- Develop a repository of resources to assist businesses in enhancing their resiliency.
- Develop strategic partnerships with local organizations to increase program visibility and patronage of our services by the business community.
- Encourage the increased use and enhance the user experience of the online certification application process for improved efficiencies.
- Reengineer the process, policies, and procedures for Contract Compliance monitoring to ensure that expectations are clear for all stakeholders, with an eye towards quality and customer service. Leverage technology to create additional efficiencies.
- Engage all necessary internal and external partners/stakeholders to facilitate the implementation of a Disparity Study.

Department Long Term Goals

- Continually update internal policies and procedures to include current and best practices.
- Use current technology to:
 - Significantly reduce our carbon footprint in our Certification and Contract Compliance areas.
 - Create efficiencies in work performance and leverage full reporting capabilities.
- Explore whether fees should be charged to businesses for our services (e.g., local Certification application and/or recertification).

Department Organization





FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 1000 / 5100

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,592,803	3,239,028	3,188,978	3,412,405
	Supplies	25,113	27,795	27,795	31,275
	Other Services and Charges	324,515	349,015	328,040	394,709
	Total M & O Expenditures	<u>2,942,431</u>	<u>3,615,838</u>	<u>3,544,813</u>	<u>3,838,389</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>2,942,431</u>	<u>3,615,838</u>	<u>3,544,813</u>	<u>3,838,389</u>

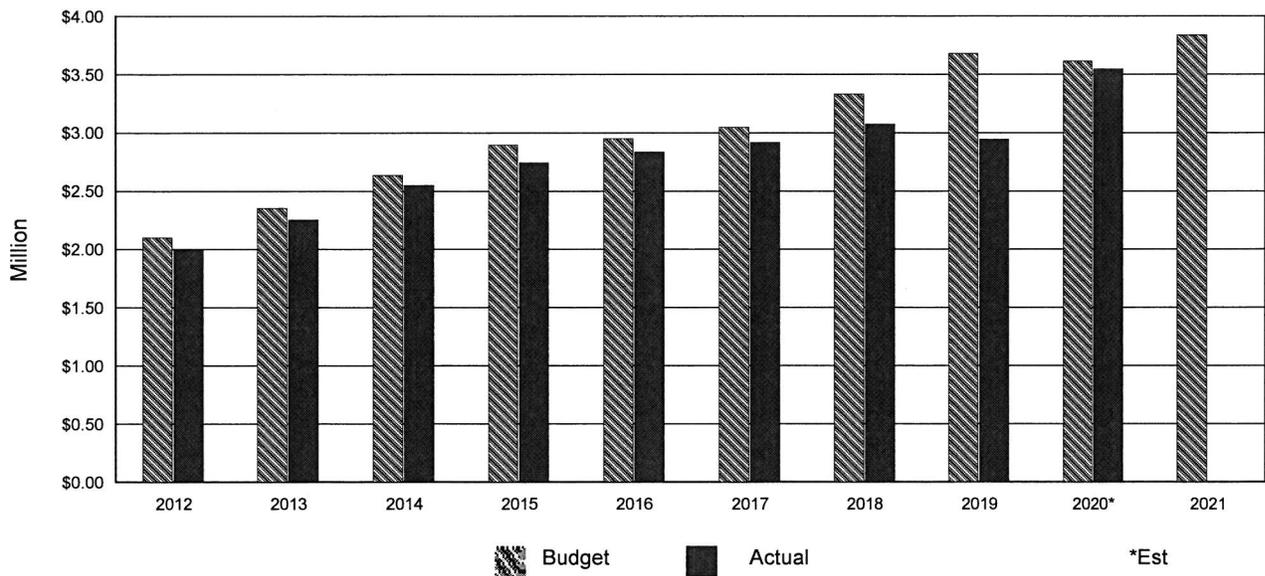
Revenues	414,044	633,629	609,276	615,214
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Staffing	Full-Time Equivalents - Civilian	29.3	33.0	32.6	36.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>29.3</u>	<u>33.0</u>	<u>32.6</u>	<u>36.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes funding for two Business Development Coordinators for the Certification Division to increase capacity, remain current in processing certification application, and to address the backlog of applications.

**Office of Business Opportunity
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 1000 / 5100

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Certification Processing Timeframe (days)	83	90	90	120
MWSBE Contract Participation - Construction	29%	34%	34%	27%
MWSBE Contract Participation - Professional Services	29%	24%	24%	24%
MWSBE Contract Participation - Purchasing	17%	11%	11%	9%
New Certified Firms	280	275	275	300
New Hire Houston First Designations	308	250	250	250
Expenditures Adopted Budget vs Actual Utilization	81%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	70%	100%	96%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : General Fund Business Area : Office of Business Opportunity Fund No. /Bus Area No. : 1000 / 5100							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
OBO Solutions Center 510001 Raises awareness of OBO's services and City contracting opportunities through regular presentations to the public at targeted events, quarterly newsletters and weekly email notifications. Provides one-on-one business development assistance to certified firms. Administers several capacity-building programs and an annual business plan competition.	3.9	381,369	3.6	489,026	6.0	577,885	
Certification 510002 Certifies businesses for participation on City and federally funded projects. The types of Certifications include Minority, Women, and Small Business Enterprises (MWSBE and PDBE), as well as Disadvantaged Business Enterprises (DBE), collectively, "certified firms". Facilitates the certification of Historically Underutilized Businesses (HUB) on behalf of the State of Texas.	21.2	2,131,361	24.0	2,462,108	9.0	756,895	
Contract Compliance 510005 Monitors City contracts to ensure that Good Faith Efforts are made to meet MWBE and DBE Goals, with the exception of HCDD and HAS contracts. Enforces local and federal labor standards, including prevailing wage compliance, and prompt payment requirements on contracts.	4.2	429,701	5.0	593,679	13.0	1,179,653	
Executive Oversight 510006 Includes OBO's Executive Leadership Team, Title VI Coordinator, and department-wide analytics and policy making. Establishes and implements the strategic direction and long-term goals of the department, manages all budget and personnel matters for all department divisions, serves as the face of the department when engaging with the Administration, City Council, contractors, and the general public	0.0	0	0.0	0	8.0	1,323,956	
Total	29.3	2,942,431	32.6	3,544,813	36.0	3,838,389	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 1000 / 5100

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	303	500	1,147	600
Direct Interfund Services	394,931	598,129	598,129	594,614
Miscellaneous/Other	18,810	35,000	10,000	20,000
Grand Total Revenues	414,044	633,629	609,276	615,214

GENERAL GOVERNMENT

Department Description and Mission

The General Government Budget includes citywide costs that are not attributable to any single department.

Major revenue sources in General Government are the citywide reimbursement for indirect cost, Municipal Service Fees - TIRZ, transfer from ParkHouston Special Revenue Fund, and Special Revenue Fund balance transfer.

Major expenditure items in General Government include the following:

- Payments related to Limited Purpose Annexation agreements which are offset by sales tax revenues.
- Payments related to Chapter 380 Agreements to promote economic development and stimulating business and commercial activity within the City.
- Transfer to Component Unit includes funding for the Houston Forensic Science Local Government Corporation (LGC).
- Transfer to Special Revenues includes funding sent to the Police Special Service Fund to support HPD overtime enhancement within Tax Increment Reinvestment Zones (TIRZs) which is offset by revenue from the TIRZs.
- Health benefits costs for retiree civilians.
- Tax Appraisal Fees.
- Interest related payments for Tax Revenue Anticipation Note (TRANS).
- Transfer to the Maintenance Renewal and Replacement (MRR) Special Revenue Fund to improve facility maintenance.
- Claims and Judgment payments related to lawsuits filed against the City.

Department Organization

General Government	
9900	
FTEs:	0
Exp.:	192,601,428



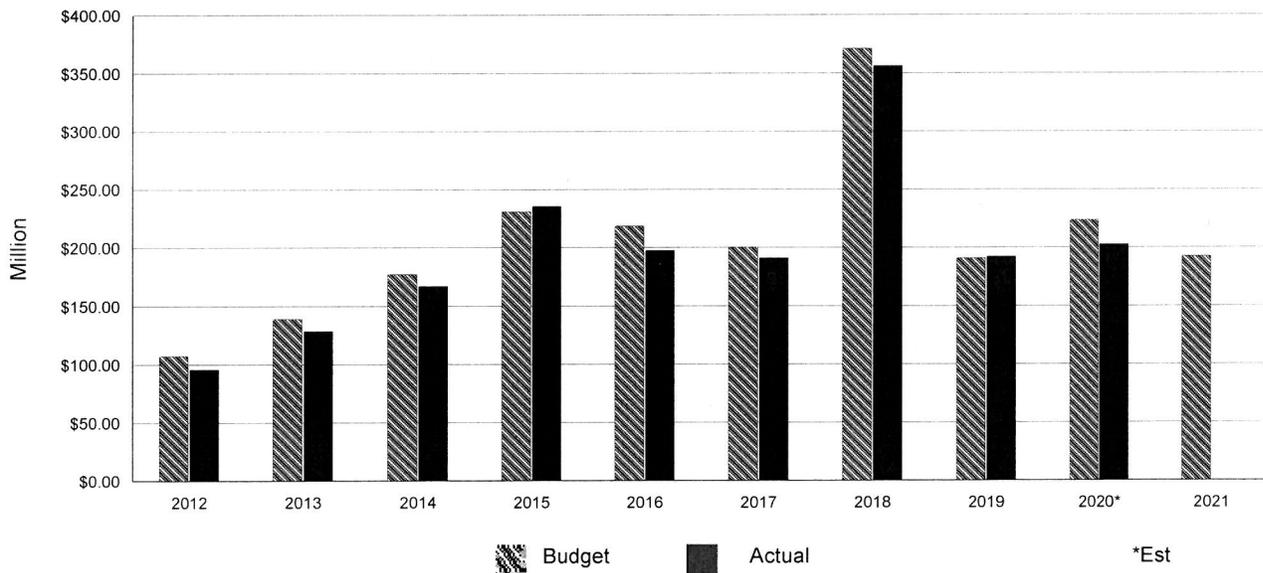
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : General Government
Fund No. /Bus. Area No. : 1000 / 9900

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	11,123,241	31,532,245	15,792,882	17,284,879
	Other Services and Charges	99,871,308	104,393,575	99,893,575	85,263,450
	Non-Capital Equipment	9,373	0	0	0
	Total M & O Expenditures	111,003,922	135,925,820	115,686,457	102,548,329
	Debt Service & Other Uses	81,341,718	87,852,772	86,852,772	90,053,099
	Total Expenditure	192,345,640	223,778,592	202,539,229	192,601,428
Revenues		93,723,733	71,838,225	90,908,970	66,246,787
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<p>The FY2021 Budget includes:</p> <ul style="list-style-type: none"> o Limited Purpose Annexation Sales Tax payments of \$58.3 million. o \$29.9 million for 380 payments (\$10.9 million Bayou Greenways 2020). o Transfer of \$27.2 million to the Houston Forensic Science Local Government Corporation (LGC). o Transfer of \$24.4 million to the Maintenance Renewal and Replacement Special Revenue Fund (Fund 2105). o Transfer of \$1.6 million for Houston Recovery Center. o 611 Walker rent deferral of \$5 million. <p>The FY2021 Budget includes an anticipated furlough savings of \$7.1 million.</p>				

**General Government
Current Budget vs Actual Expenditures**



FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : General Fund
 Business Area : General Government
 Fund No./Bus. Area No. : 1000 / 9900

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Electric Franchise	1,384,306	1,359,742	1,359,742	1,761,306
Intergovernmental	25,270,447	30,098,746	30,098,746	29,295,577
Charges for Services	383,821	452,558	454,612	2,197,098
Indirect Interfund Services	23,490,770	24,376,179	24,376,179	20,999,306
Miscellaneous/Other	12,042,202	2,102,000	1,898,434	3,544,500
Other Resources	31,152,187	13,449,000	32,721,257	8,449,000
Grand Total Revenues	93,723,733	71,838,225	90,908,970	66,246,787

GENERAL FUND DEBT SERVICE AND PAY-AS-YOU-GO CAPITAL TRANSFERS

The largest revenue source for the General Debt Service Fund is the General Fund, which transfers a portion of ad valorem taxes (property tax receipts) required for principal and interest payments on tax supported debt.

The largest revenue source for Pay-As-You-Go (PAYGO) capital transfers is ad valorem taxes, and the largest recipient of funds is the Dedicated Drainage and Street Renewal Fund (DDSRF).



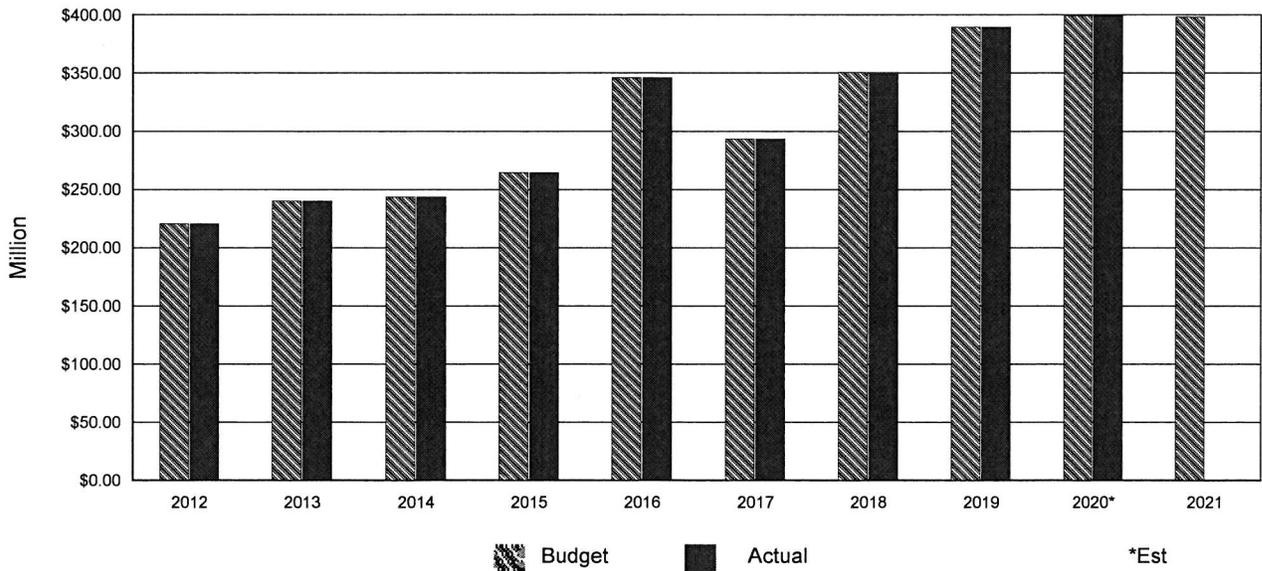
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : General Fund
Business Area : General Debt Service
Fund No. /Bus. Area No. : 1000 / 9700

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Other Adjustments	(3,384,000)	(5,200,000)	(5,200,000)	(5,200,000)
	Captured Revenue Transfer to DDSRF	47,422,000	45,113,000	45,113,000	86,944,000
	Trans to PIB Bonds Debt Service	345,589,000	359,290,000	359,290,000	316,553,000
	Debt Service & Other Uses	389,627,000	399,203,000	399,203,000	398,297,000
	Total Expenditure	389,627,000	399,203,000	399,203,000	398,297,000
Revenues		0	0	0	0
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0	0	0	0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o An estimated \$40 million is included in FY2021 for debt service attributed to the Pension Obligation Bonds, Series 2017. o On April 28, 2020, Moody's Investors Service affirmed the Houston (TX) General Obligation Limited long-term rating at Aa3; with an outlook of stable. o On August 9, 2019, Standard & Poor's affirmed the Houston (TX) General Obligation Limited long-term rating at AA; with an outlook of stable. o On May 5, 2020, Fitch Investors Service affirmed the Houston (TX) General Obligation Limited Tax long-term rating at Aa3; with an outlook of negative. o Other Adjustments in FY2019, FY2020 and FY2021 include debt prepayments from the Building Inspection Fund. 				

**General Debt Service
Current Budget vs Actual Expenditures**





ENTERPRISE FUNDS

Aviation Fund.....	IX - 2
Airport Capital Outlay Fund.....	IX - 10
Convention and Entertainment Facilities.....	IX - 16
Facility Operating Fund.....	IX - 17
Combined Utility System.....	IX - 22
Water and Sewer Operating Fund.....	IX - 24
Combined Utility System Operating Fund.....	IX - 30
Combined Utility System General Purpose Fund.....	IX - 34
Dedicated Drainage & Street Renewal Operating Funds*.....	IX - 39
DDSRF - Drainage Charge Fund.....	IX - 41
DDSRF - Ad Valorem Tax.....	IX - 49
DDSRF - Metro ET AL.....	IX - 55
Stormwater Fund*.....	IX - 62

*The Dedicated Drainage & Street Renewal Operating Funds and the Storm Water Fund are not technically enterprise funds, but are grouped with the Combined Utility System Funds for clarity.

AVIATION FUND

Department Description and Mission

The mission of the Houston Airport System (HAS) is to connect the people, businesses, cultures, and economies of the world to Houston. Our vision is to establish Houston as a five-star global air service gateway where the magic of flight is celebrated. Our strategic priorities are to make our passengers happy, achieve "opening day fresh" condition for our airports, build the platforms for future success and to invest in our partnerships and our employees.

Our core values of HAS are Relationships, Innovation, Service and Excellence (R.I.S.E.).

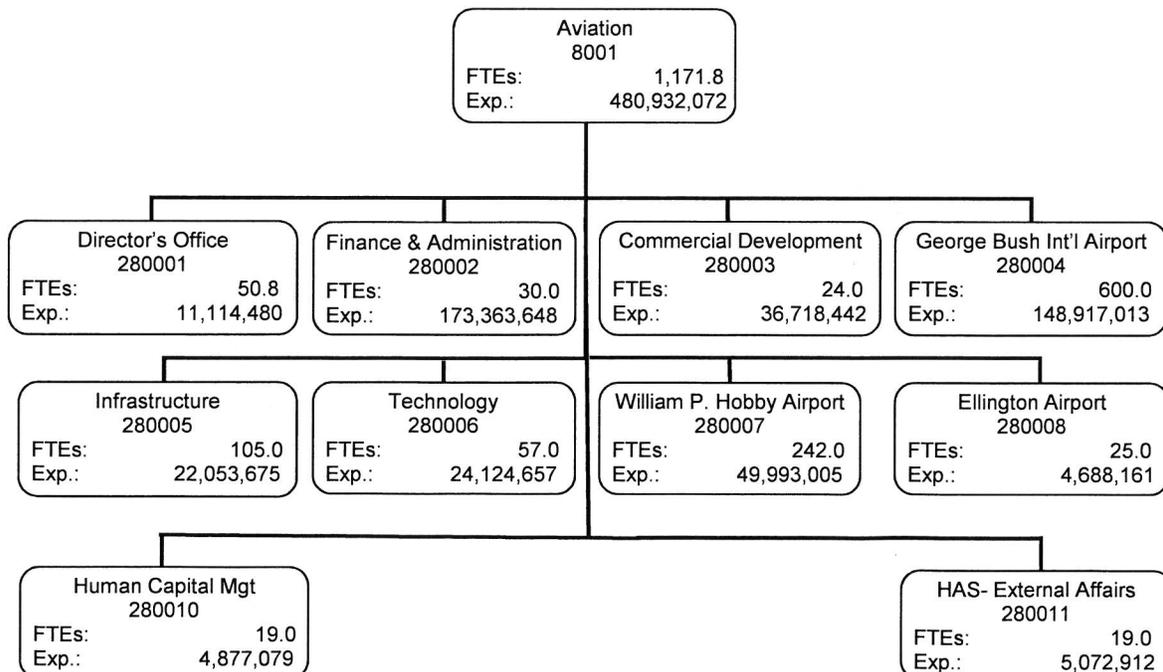
Short-Term Goals

- Partner with the TSA and CBP to implement Facial Recognition at IAH and HOU.
- Implement Parking Access Revenue Control System (PARCS) at IAH and HOU to increase parking revenue.
- Initiate steps to create a culture of passenger-centric airport professionals.
- Implement integrated employee scheduling system.

Long-Term Goals

- Expand services to enhance the passenger experience with the end goal of achieving Skytrax ratings of 5 stars at both IAH and HOU.
- Complete Domestic and International Terminal Programs at IAH to provide additional capacity.
- Enhance passenger experience and decrease environmental footprint by constructing a consolidated rental car facility at HOU.
- Maintain debt service coverage ratio of at least 1.5x while implementing significant capital improvements to our Domestic and International facilities at IAH.
- Maintain airline cost per enplaned passenger (CPE) within level that will keep IAH and HOU competitive with peer airports.
- Invest approximately 1% of the book value of HAS capital assets annually into capital renewal.

Department Organization



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	492,601,390	492,601,390	480,923,072
Total Available Resources	<u>492,601,390</u>	<u>492,601,390</u>	<u>480,923,072</u>
Maintenance and Operations	335,176,708	304,635,210	325,222,075
Debt Services	126,125,543	125,304,882	125,432,387
Renewal / Replacement Cap. Exps.	10,000,000	10,000,000	23,500,000
System Improvements	21,299,139	52,661,298	6,768,610
Other Interest	0	0	0
Total Expenditures	<u>492,601,390</u>	<u>492,601,390</u>	<u>480,923,072</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>492,601,390</u></u>	<u><u>492,601,390</u></u>	<u><u>480,923,072</u></u>



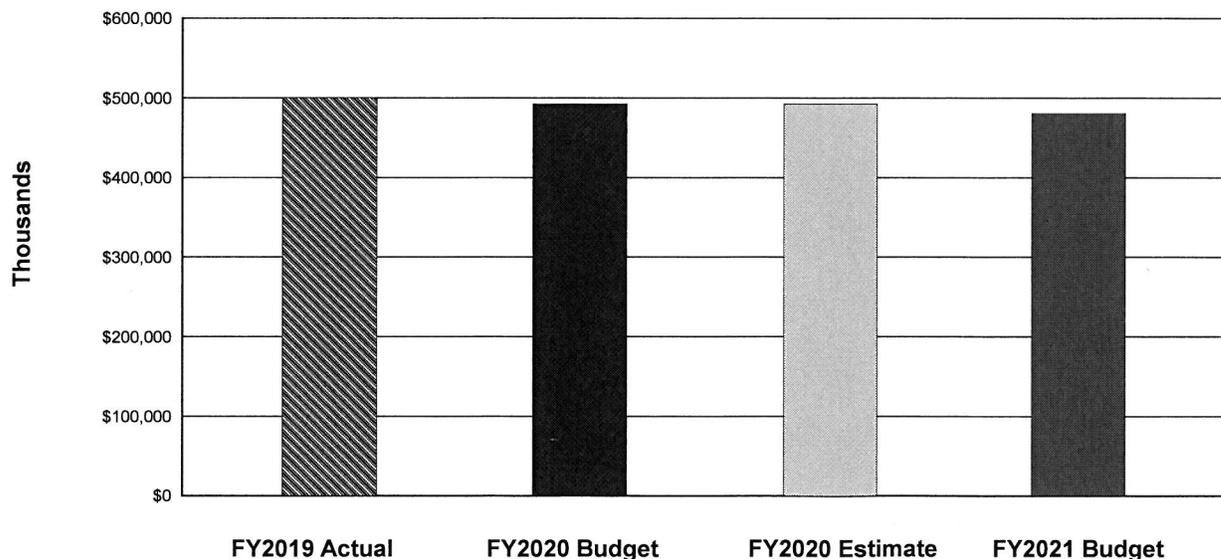
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No. /Bus. Area No. : 8001 / 2800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	103,268,544	110,153,420	104,299,182	114,075,490
	Supplies	8,390,474	9,536,994	8,455,727	6,600,677
	Other Services and Charges	185,713,419	212,745,703	190,553,946	202,559,576
	Non-Capital Equipment	1,097,017	2,634,091	1,219,855	1,879,832
	Total M & O Expenditures	<u>298,469,454</u>	<u>335,070,208</u>	<u>304,528,710</u>	<u>325,115,575</u>
	Debt Service & Other Uses	201,863,713	157,531,182	188,072,680	155,807,497
	Total Expenditure	<u>500,333,167</u>	<u>492,601,390</u>	<u>492,601,390</u>	<u>480,923,072</u>
Revenues		518,710,741	492,601,390	492,601,390	480,923,072
Staffing	Full-Time Equivalents - Civilian	1,086.0	1,144.8	1,098.0	1,171.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1,086.0</u>	<u>1,144.8</u>	<u>1,098.0</u>	<u>1,171.8</u>
	Full-Time Equivalents - Overtime	73.3	50.7	73.0	56.2
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The COVID-19 Pandemic is wreaking havoc with air travel and will likely continue to do so for at least the first few months of FY2021. This is causing severe declines in revenue to HAS related to Concessions and Parking. o HAS has undertaken various efforts to maintain a flat budget in FY2021 versus last year, but will continue to focus on providing world-class facilities and customer service at our airports despite the difficult operating conditions. 				

**HAS-Revenue Fund
Houston Airport System
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : HAS-Revenue Fund Business Area : Houston Airport System Fund No. /Bus. Area No. : 8001 / 2800				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Debt Service Coverage Ratio	1.65	1.64	1.50	1.50
Total M&O per Enplaned Passenger for HAS	\$10.01	\$11.15	\$13.30	\$15.26
Total M&O per Enplaned Passenger for HOU	\$6.78	\$6.80	\$8.47	\$9.32
Total M&O per Enplaned Passenger for IAH	\$6.39	\$7.02	\$8.47	\$9.33
Total Operating Revenue per Enplaned Passenger for HAS	\$16.68	0	\$20.58	\$21.69
Total Operating Revenue per Enplaned Passenger for HOU	\$14.67	0	\$17.40	\$18.00
Total Operating Revenue per Enplaned Passenger for IAH	\$17.79	0	\$21.55	\$22.76
Expenditures Adopted Budget vs Actual Utilization	96%	98%	90%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	90%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : HAS-Revenue Fund							
Business Area : Houston Airport System							
Fund No. /Bus Area No. : 8001 / 2800							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Director's Office	280001						
Under the Department of Aviation, the Director serves as the Chief executive Officer of the George Bush Intercontinental Airport (IAH), the William P. Hobby Airport (HOU), and Ellington Airport (EFD). The Director's Office oversees the following divisions Safety & Emergency Management, the Office of Business Opportunity.		17.2	5,106,769	28.0	4,789,487	50.8	11,114,480
Finance & Administration	280002						
The Finance Division consists of Accounts Payable, Accounts Receivable, Construction & Grant Accounting, General Accounting, Financial Planning & Analysis, Internal Audit and Corporate Strategy. Finance exists to ensure that HAS generates the financial resources necessary to achieve the objectives and goals of the organization.		46.0	216,246,698	44.0	203,122,300	30.0	173,363,648
Commercial Development	280003						
The Commercial Development Division develops and manages use/lease agreements, attracts/expands air carrier service to/from Houston, manages food & beverage, retail and other agreements, provides products to meet parking needs. The core objective for the Division is to augment choices and experiences for passengers while growing non-airline revenue.		23.5	32,731,886	23.0	33,896,423	24.0	36,718,442
George Bush Intercontinental Airport	280004						
The IAH Division ensures the highest level of customer service for all passengers, visitors, tenants, and team members through a safe, secure and efficient operating environment by maintaining strict compliance with federal, state and local government regulations.		561.3	143,696,726	570.0	148,011,661	600.0	148,917,013
Infrastructure	280005						
The Infrastructure Division is responsible for the planning, design and construction of capital projects, the maintenance, and supply chain management functions. The division manages the Houston Airport System capital renewal program and constantly monitors all facilities, which are developed and maintained to an opening day fresh condition, which optimizes sustainability and total cost of ownership.		103.0	18,016,570	97.0	19,663,791	105.0	22,053,675
Technology	280006						
The purpose of the Technology Division is to provide technology systems and information that enhance the passenger experience and empowers the Houston Airports to meet its mission and vision. It aims to ensure passengers and business partners experience easy, pleasant, forward thinking, and efficient technology platforms where information is relevant and accessible.		54.8	20,274,587	56.0	22,893,015	57.0	24,124,657

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : HAS-Revenue Fund							
Business Area : Houston Airport System							
Fund No. /Bus Area No. : 8001 / 2800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
William P. Hobby Airport 280007 The HOU Division provides a safe, secure, and efficient airport that focuses attention on the needs of its customers, the talent of its employees and the vision of the Aviation Department. HOU's objective is to establish the most efficient and cost effective organization possible within the current economic environment.	215.9	49,667,115	226.0	46,005,490	242.0	49,993,005	
Ellington Airport 280008 The EFD Division provides a safe, secure, and efficient airport focusing attention on the needs of its customers, the talent of its employees and the vision of the Aviation Department. Additionally, EFD is responsible for the development of the Houston Spaceport.	24.5	4,754,014	21.0	4,293,652	25.0	4,688,161	
Human Capital Management 280010 The Human Capital Management Division provides services that enable the organization to attract, support, retain, and develop the diverse talent needed to achieve and sustain the airport's mission, vision and strategic objectives.	22.8	5,559,406	16.0	5,560,533	19.0	4,877,079	
HAS - External Affairs 280011 The External Affairs Division promotes HAS as a premier international gateway that provides consistent, high-level customer service and provides vital support for new and expanded air service development to fuel the local economy and increase traffic through our airports.	17.0	4,279,396	17.0	4,365,038	19.0	5,072,912	
Total	1,086.0	500,333,167	1,098.0	492,601,390	1,171.8	480,923,072	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	443,706	400,000	500,000	400,000
Charges for Services	497,122,764	471,467,186	471,194,853	462,431,458
Other Fines and Forfeits	72	0	96	0
Interest	19,680,844	20,000,000	20,000,000	17,275,000
Miscellaneous/Other	944,051	734,204	906,441	816,614
Other Resources	519,304	0	0	0
Grand Total Revenues	<u>518,710,741</u>	<u>492,601,390</u>	<u>492,601,390</u>	<u>480,923,072</u>

AIRPORT CAPITAL OUTLAY FUND

The Airport Capital Outlay Fund (8012) is used to budget the Houston Airport System's (HAS) capital outlay expenditures that support the operations of George Bush Intercontinental Airport (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD). This fund receives funding transfers from the HAS Aviation Fund. This fund is a sub-fund of HAS-Revenue Fund (8011).

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : HAS-AIF Capital Outlay
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	14,294,741	7,108,450	12,473,496
Total Available Resources	<u>14,294,741</u>	<u>7,108,450</u>	<u>12,473,496</u>
Maintenance and Operations	14,294,741	7,108,450	12,473,496
Total Expenditures	<u>14,294,741</u>	<u>7,108,450</u>	<u>12,473,496</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>14,294,741</u></u>	<u><u>7,108,450</u></u>	<u><u>12,473,496</u></u>



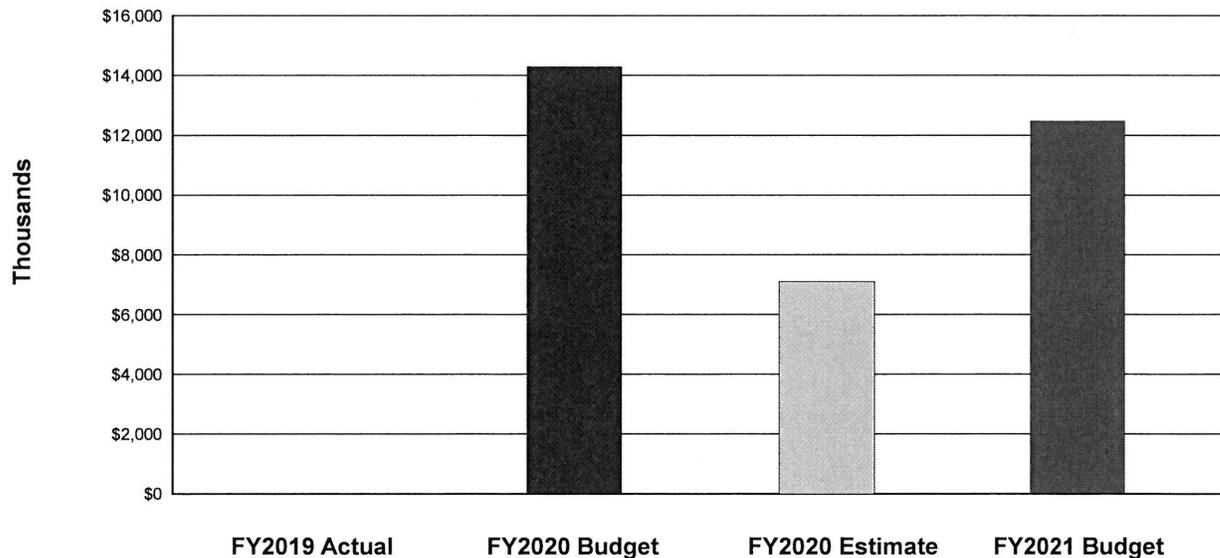
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : HAS-AIF Capital Outlay
Business Area : Houston Airport System
Fund No. /Bus. Area No. : 8012 / 2800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Equipment	0	14,294,741	7,108,450	12,473,496
	Total M & O Expenditures	0	14,294,741	7,108,450	12,473,496
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	0	14,294,741	7,108,450	12,473,496
Revenues		0	14,294,741	7,108,450	12,473,496
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget includes approximately \$2 million for vehicles and equipment from prior years that will not be received before June 30, 2020. o Includes \$1.9 million funding for vehicles to support the Houston Police Department and \$1.7 million for vehicles to support Aircraft Rescue and Fire Fighting. o Includes funding to replace a significant numbers of rolling stock items that have exceeded their useful life and have high maintenance costs and poor reliability. o Includes funding to replace end of life items for Technology such as network core switches and servers. o Includes funding to upgrade and replace Flight Information Displays at HOU as part of the SkyTrax 5-Star program. 				

**HAS-AIF Capital Outlay
Houston Airport System
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : HAS-AIF Capital Outlay
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Other Resources	0	14,294,741	7,108,450	12,473,496
Grand Total Revenues	0	14,294,741	7,108,450	12,473,496



CONVENTION AND ENTERTAINMENT FACILITIES

Description and Mission

The Houston City Council approved the consolidation of the City's Convention & Entertainment Facilities Department into the Houston Convention Center Hotel Corporation, effective July 1, 2011, in order to improve the coordination of the City's convention and entertainment services by bringing various entities responsible for generating and spending City hotel occupancy tax ("HOT") revenues under one governing body. In connection with the Consolidation, the Hotel Corporation reconstituted and renamed itself as the "Houston First Corporation," which assumed the primary roles and responsibilities of the department. To accomplish this, the Hotel Corporation amended its bylaws and articles of incorporation to broaden its authority to accomplish its expanded duties and responsibilities. The Corporation has the authority to exercise all rights and privileges of a Texas nonprofit corporation and, as a governmental unit within the meaning of Chapter 101 of the Texas Civil Practice Remedies Code, its operations are governmental and not proprietary functions. The Corporation is governed by the board of directors appointed and approved by the Mayor and the City Council.

The Corporation (a) leases all previously existing department facilities and department-managed facilities; (b) operates, manages, maintains, develops, and redevelops those existing facilities; (c) has been assigned and now administers all of the department's obligations and responsibilities, as well as, its revenue budgeted as part of the department's budget, including, but not limited to, municipal HOT receipts, license fees, and concession revenues; and (d) as the City's agent, collects, administers, and audits HOT funds in accordance with terms of City ordinances. The City has entered into an Interlocal agreement with the Corporation, whereby the Corporation will lease all existing department facilities and department-managed facilities. The Consolidation Interlocal Agreement's initial term expires on December 31, 2026, but will be extended automatically until June 30, 2041, unless canceled by either party on or before June 30, 2026.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	43,511,915	43,511,915	43,937,084
Current Revenues	100,606,404	91,154,155	76,239,110
Total Available Resources	<u>144,118,319</u>	<u>134,666,070</u>	<u>120,176,194</u>
Maintenance and Operations	294,470	341,318	358,800
Debt Services	103,360,922	88,938,668	73,972,625
Other Interfund Transfers	1,449,000	1,449,000	1,449,000
Total Expenditures	<u>105,104,392</u>	<u>90,728,986</u>	<u>75,780,425</u>
Planned Ending Fund Balance	<u>39,013,927</u>	<u>43,937,084</u>	<u>44,395,769</u>
Total Budget	<u><u>144,118,319</u></u>	<u><u>134,666,070</u></u>	<u><u>120,176,194</u></u>



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

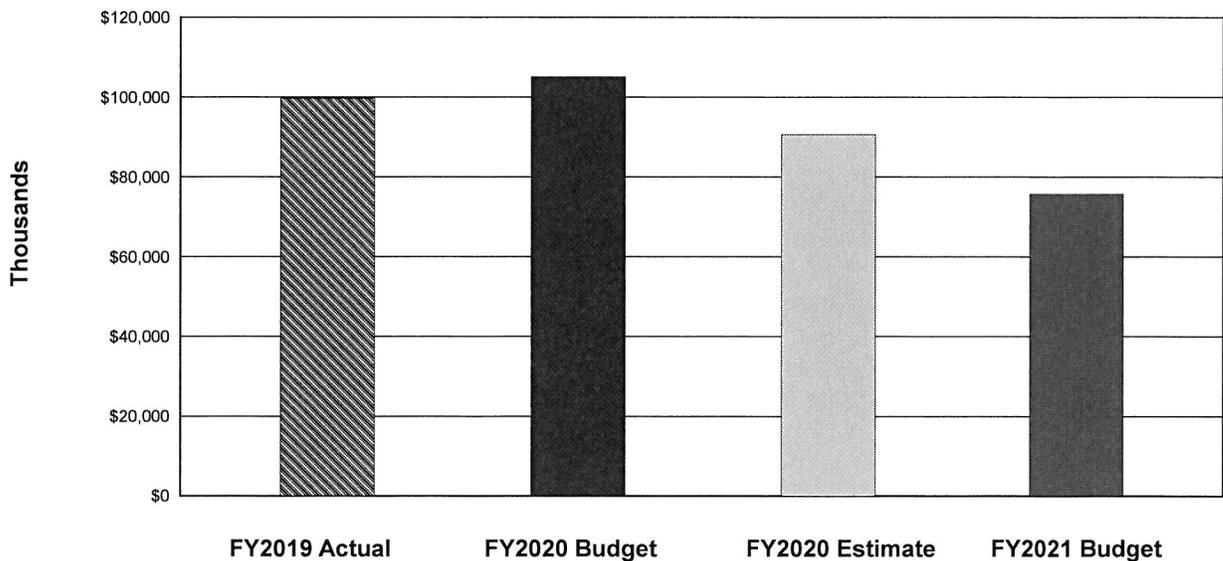
Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No. /Bus. Area No. : 8601 / 4200

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	237,925	194,570	241,418
	Other Services and Charges	98,161	99,900	99,900
	Total M & O Expenditures	<u>336,086</u>	<u>294,470</u>	<u>341,318</u>
	Debt Service & Other Uses	99,338,491	104,809,922	90,387,668
	Total Expenditure	<u>99,674,577</u>	<u>105,104,392</u>	<u>90,728,986</u>
Revenues	97,383,048	100,606,404	91,154,155	76,239,110
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 revenues have decreased significantly due to Coronavirus Disease 2019 (COVID-19) impact to the operations of Houston First for Hotel Occupancy Tax (HOT) and Parking revenues.
- o The FY2021 Budget includes return of inventory of hotel rooms after Hurricane Harvey, as well as remittance of HOT revenue from Airbnb and HomeAway that were not included in previous budgets.
- o FY2021 Budget includes funding for electronic equipment installed at the Parking Garages which will reinstate pricing tiers for contract, daily and event parking.

**C&E - Facility Operating Fund
 Convention & Entertainment
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : C&E - Facility Operating Fund							
Business Area : Convention & Entertainment							
Fund No. /Bus Area No. : 8601 / 4200							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
C&E - Convention Center Group 420001 A multi-pupose facility that hosts national conventions, trade shows, consumer shows, corporate meetings and religious meetings.	0.0	29,551,076	0.0	28,114,007	0.0	28,973,522	
Theater District Facilities 420002 The Theater District is home of the Houston Symphony, Society for the Performing Arts, Houston Grand Opera, Houston Ballet and Miller Outdoor Theatre as well as several downtown parks, the Theater District Parking Garage, and the City surface Lots C and H.	0.0	72,404	0.0	100,167	0.0	98,338	
C&E - Support Services Group 420005 Responsible for the administration of the City's Interlocal Agreement with Houston First Corporation (HFC), primarily the pledged hotel occupancy tax (HOT), parking revenues, and debt-related expenses.	0.0	70,051,097	0.0	62,514,812	0.0	46,708,565	
Total	0.0	99,674,577	0.0	90,728,986	0.0	75,780,425	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	10,655,128	11,409,821	9,087,572	11,872,527
Interest	357,915	405,000	375,000	400,000
Miscellaneous/Other	291,583	291,583	291,583	291,583
Other Tax	86,078,422	88,500,000	81,400,000	63,675,000
Grand Total Revenues	<u>97,383,048</u>	<u>100,606,404</u>	<u>91,154,155</u>	<u>76,239,110</u>

COMBINED UTILITY SYSTEM

Description and Mission

The Combined Utility System (CUS) of the Houston Public Works Department is composed of three separate funds: Water and Sewer System Operating Fund 8300, Combined Utility System Operating Fund 8301 and Combined Utility System General Purpose Fund 8305.

The mission of CUS is to plan, design, construct, operate and maintain Houston's critical public infrastructure systems to provide excellent drinking water and wastewater collection and treatment, as well as, provide superior customer service to our utility customers and do so responsively, efficiently, and in an environmentally responsible fashion.

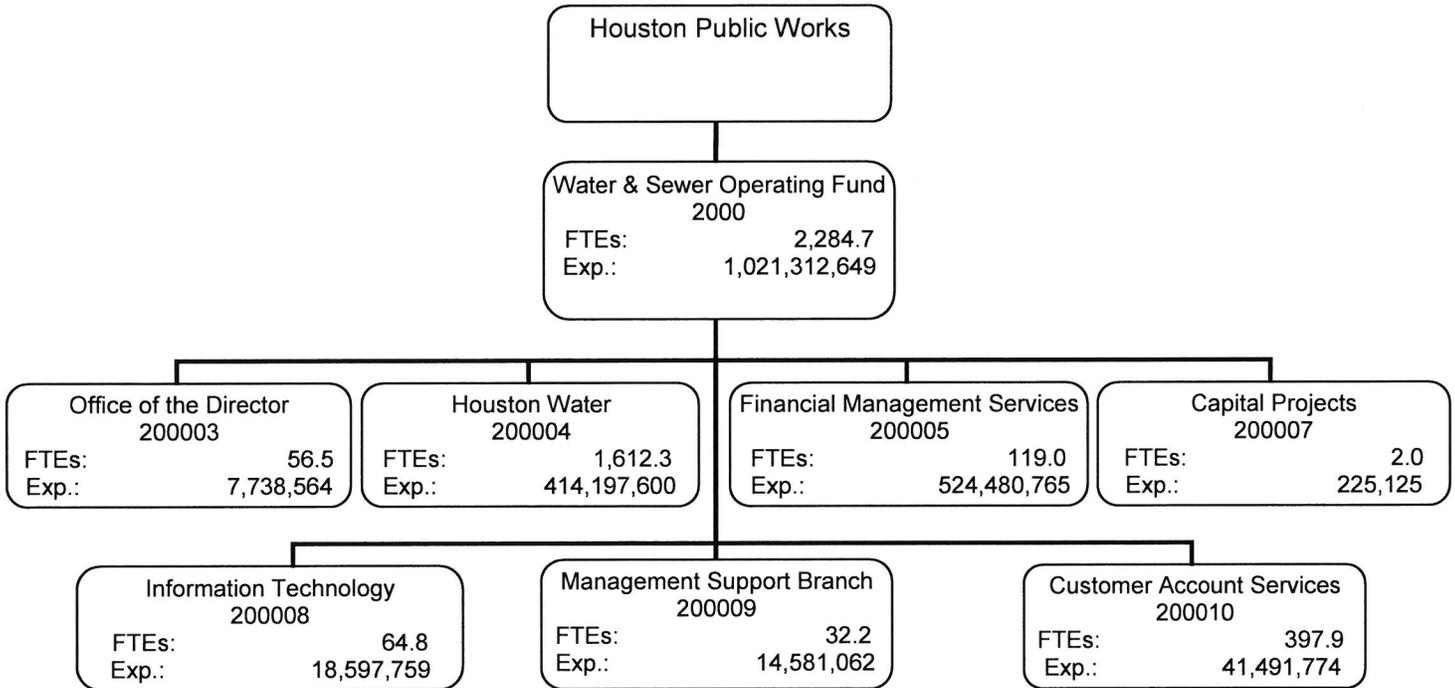
Department Short Term Goals:

- Monitor City's use of groundwater to maintain compliance with mandates of Harris-Galveston Coastal Subsidence District.
- Maintain compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) clean and safe drinking water standards, as well as, American Water Works Association (AWWA) Partnership for Safe Water standards.
- Replace obsolete automated meter reading infrastructure to maintain the continuity of the meter reading process, ensure continued accurate billing of customer water consumption, facilitate the provision of water consumption data collection, and monitor usage patterns for all customers within the City of Houston.
- Implement a new network operations center that ensures a highly secure and reliable application infrastructure, network infrastructure and support services.
- Enhance customer account services through the development and implementation of a robust work management system to enhance the planning, scheduling and prioritization of customer requests.

Department Long Term Goals:

- Continue to train and develop a group of professional water and wastewater managers and operators to ensure continued reliable and efficient operation of the utility in the coming decades.
- Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.
- Continue fire hydrant rehabilitation program. This will provide reliable water access to City firefighters in response to future fire emergency calls that protect citizen lives and property.
- Expand Wireless Broadband Network (WBN) by improving network connectivity used by service lines to access remote sites.
- Expand the water loss and conservation programs through continuous implementation of recommendations from the Black and Veatch water loss report and increased engagement with customers regarding water consumption.

COMBINED UTILITY SYSTEM Department Organization



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8300 / 2000

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	42,500,700	42,500,700	271,949,297
Provision for Bad Debt	0	0	0
Current Revenues	1,165,896,500	1,164,673,805	1,184,193,014
Total Available Resources	<u>1,208,397,200</u>	<u>1,207,174,505</u>	<u>1,456,142,311</u>
Maintenance and Operations	510,008,400	491,676,042	547,171,649
Debt Services	24,132,200	24,132,200	20,313,900
Operating Transfers	438,739,400	419,416,966	453,827,100
Total Expenditures	<u>972,880,000</u>	<u>935,225,208</u>	<u>1,021,312,649</u>
Planned Ending Fund Balance	<u>235,517,200</u>	<u>271,949,297</u>	<u>434,829,662</u>
Total Budget	<u><u>1,208,397,200</u></u>	<u><u>1,207,174,505</u></u>	<u><u>1,456,142,311</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

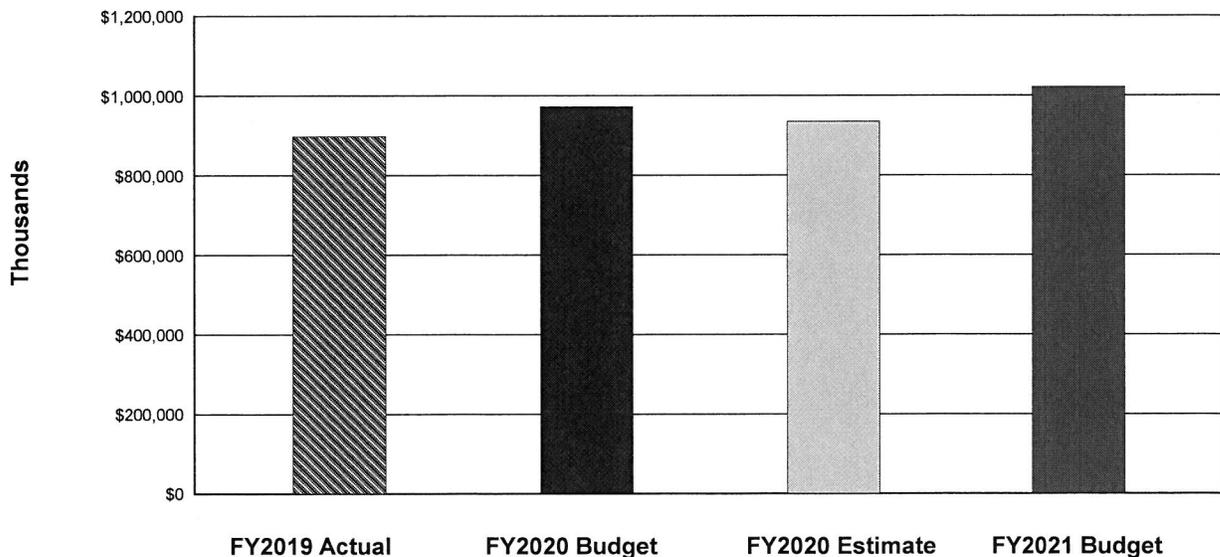
Fund Name : Water and Sewer Operating Fund

Business Area : Houston Public Works

Fund No. /Bus. Area No. : 8300 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	183,810,793	205,223,900	198,123,353	212,507,649
	Supplies	48,602,626	50,474,500	49,453,973	51,019,100
	Other Services and Charges	227,529,013	251,873,600	241,980,116	281,177,500
	Equipment	121,700	379,000	379,000	74,200
	Non-Capital Equipment	1,957,300	2,057,400	1,739,600	2,393,200
	Total M & O Expenditures	462,021,432	510,008,400	491,676,042	547,171,649
	Debt Service & Other Uses	436,559,830	462,871,600	443,549,166	474,141,000
Total Expenditure	898,581,262	972,880,000	935,225,208	1,021,312,649	
Revenues		1,080,119,188	1,165,896,500	1,164,673,805	1,184,193,014
Staffing	Full-Time Equivalents - Civilian	2,061.2	2,265.7	2,129.3	2,284.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2,061.2	2,265.7	2,129.3	2,284.7
	Full-Time Equivalents - Overtime	175.2	143.7	144.1	137.2
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o The FY2021 Budget includes \$34 million for continued wastewater maintenance, regulatory compliance, and assessment activities such as enhanced sewer cleaning, restaurant inspections, system inspections and investigations, Sanitary Sewer Overflow (SSO) response, data modelling support, public outreach and education.				
	o River Authority Contracts increase of \$5.5 million from FY2020 Budget based on negotiated contracts with the different water authorities.				
	o The FY2021 Budget includes a water and sewer rate adjustment of 3.5%.				
	o The FY2021 Budget for facility rental decreases by \$5 million due to the deferred annual payment for 611 Walker Building.				

**Water and Sewer Operating Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Water and Sewer Operating Fund				
Business Area : Houston Public Works				
Fund No. /Bus. Area No. : 8300 / 2000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Accept and Process Complete Water District Consent Applications within 30 Days of Receipt	35.0%	90.0%	80.0%	90.0%
Accounts Billed from Automated Reads	90.0%	93.0%	92.0%	93.0%
Number of Agent Assisted Calls Received	524,678	600,000	509,241	600,000
Percentage of TCEQ/EPA Required Tests Performed	100.0%	100.0%	100.0%	100.0%
Respond to Water Quality/Taste/Color/Odor within 2 Business Days	98.1%	99.0%	100.0%	100.0%
Sanitary Sewer Overflows Confirmed within 4 Hours of Notification	100.0%	100.0%	100.0%	100.0%
Systems Availability - WiMax Networks	99.5%	99.5%	99.5%	99.5%
Treatment Plant Permit Compliance Rate	99.6%	100.0%	99.9%	99.9%
Utility Billing Accuracy Rate	99.0%	99.0%	99.0%	99.0%
Utility Customer Calls Answered within 5 Minutes	53.0%	70.0%	67.0%	70.0%
Wastewater Capacity Reserve Letters Sent within 10 Business Days	90.0%	90.0%	99.9%	99.9%
Wastewater Collected and Treated (millions of gallons per year)	91,228	98,425	98,425	94,509
Wastewater repairs completed within 14 days (excluding restoration)	100.0%	99.9%	100.0%	100.0%
Wastewater-Pipe Cleaning Completed (millions of linear feet)	3.0	4.6	4.6	4.6
Wastewater-Pipe Renewal Completed (linear feet)	400,000	800,000	790,000	880,000
Water Gallons Delivered (millions of gallons per year)	165,712	184,294	172,169	172,203
Water Service Requests Investigated within Next Business Day.	99.9%	95.0%	95.0%	95.0%
Expenditures Adopted Budget vs Actual Utilization	94%	98%	96%	98%
Revenues Adopted Budget vs Actual Utilization	95%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Water and Sewer Operating Fund							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 8300 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Office of the Director 200003 Provides leadership and oversight in the operations of the Houston Public Works Department. Provides information to the media, responds to citizen inquiries and open record requests. Manages the utilization of small and minority businesses. Provides communication, learning and development support services to the Department. Provides funding for water and sewer legal services.	32.2	4,711,336	45.4	6,489,076	56.5	7,738,564	
Houston Water 200004 Produces and supplies potable drinking water throughout Harris County and portions of surrounding counties. Treats domestic and industrial wastewater, meets all regulatory mandates and requirements.	1,509.7	358,311,710	1,525.4	372,661,053	1,612.3	414,197,600	
Financial Management Services 200005 Manages, monitors and controls the department's financial and accounting activities including budgeting, financial analysis and planning, fiscal services, fixed assets, capital projects, disaster recovery and debt service management. Processes and coordinates procurement and contract-related activities, as well as the warehousing and distribution of general inventory items.	34.2	472,570,569	94.9	490,880,856	119.0	524,480,765	
Capital Projects 200007 Initiates and manages the sale of surplus Utility owned properties.	0.0	0	0.0	0	2.0	225,125	
Information Technology 200008 Implements, installs, configures, supports, and maintains HPW computer hardware, software, telecommunication, Supervisory Control and Data Acquisition (SCADA), WiMAX network, and security systems that enable the development, modification and maintenance of core application programs for mission critical systems. Provides data management, business continuity and disaster recovery services.	61.2	12,285,221	60.9	15,480,013	64.8	18,597,759	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Water and Sewer Operating Fund Business Area : Houston Public Works Fund No. /Bus Area No. : 8300 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Management Support Branch 200009 Provides support in the areas of Records Management, Fleet Support and Internal Review. Renders building maintenance support to the Learning and Development Center (LDC) and the 611 Walker building.	77.0	16,337,445	30.0	12,572,875	32.2	14,581,062	
Customer Account Services 200010 Reads and maintains water/sewer meters; produces water/sewer/drainage bills; receives and processes invoice payments, manages credit and collections processes, and responds to billing inquiries for water/wastewater/drainage utility customers within the City of Houston.	346.9	34,364,981	372.7	37,141,335	397.9	41,491,774	
Total	2,061.2	898,581,262	2,129.3	935,225,208	2,284.7	1,021,312,649	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8300 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	825,322	912,200	1,027,592	912,200
Charges for Services	1,053,807,620	1,134,893,200	1,133,524,539	1,132,632,248
Direct Interfund Services	362,403	580,400	540,615	580,400
Indirect Interfund Services	5,800,900	6,139,700	6,139,700	6,139,700
Other Fines and Forfeits	108,339	52,200	101,872	52,200
Interest	5,023,713	3,457,800	3,457,800	5,015,266
Miscellaneous/Other	783,752	2,611,000	2,667,551	2,611,000
Other Resources	13,407,139	17,250,000	17,214,136	36,250,000
Grand Total Revenues	<u>1,080,119,188</u>	<u>1,165,896,500</u>	<u>1,164,673,805</u>	<u>1,184,193,014</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8301 / 2000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	42,500,700	42,500,700	42,500,700
Provision for Bad Debt	0	0	0
Current Revenues	472,739,400	466,101,824	490,827,100
Total Available Resources	<u>515,240,100</u>	<u>508,602,524</u>	<u>533,327,800</u>
Maintenance and Operations	0	0	0
Debt Services	472,739,400	466,101,824	490,827,100
Operating Transfers	0	0	0
Total Expenditures	<u>472,739,400</u>	<u>466,101,824</u>	<u>490,827,100</u>
Planned Ending Fund Balance	<u>42,500,700</u>	<u>42,500,700</u>	<u>42,500,700</u>
Total Budget	<u><u>515,240,100</u></u>	<u><u>508,602,524</u></u>	<u><u>533,327,800</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

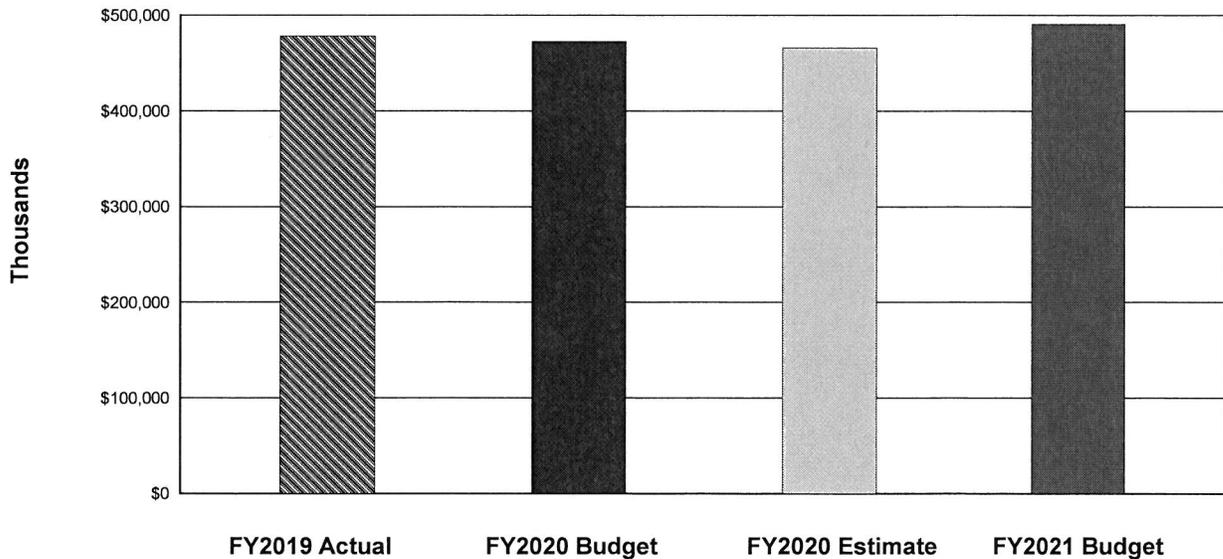
Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8301 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Total M & O Expenditures	0	0	0	0
	Debt Service & Other Uses	478,395,599	472,739,400	466,101,824	490,827,100
	Total Expenditure	478,395,599	472,739,400	466,101,824	490,827,100
Revenues		476,087,266	472,739,400	466,101,824	490,827,100
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

o The FY2021 Budget includes an increase in debt service transfers due to increased debt service payments.

**Combined Utility System Operating Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8301 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	12,581,994	12,000,000	14,612,194	12,000,000
Miscellaneous/Other	26,945,442	22,000,000	32,072,664	25,000,000
Other Resources	436,559,830	438,739,400	419,416,966	453,827,100
Grand Total Revenues	<u><u>476,087,266</u></u>	<u><u>472,739,400</u></u>	<u><u>466,101,824</u></u>	<u><u>490,827,100</u></u>



COMBINED UTILITY SYSTEM GENERAL PURPOSE FUND

Description and Mission

The Combined Utility System (CUS) General Purpose Fund is used to budget the water and sewer capital outlay expenditures and other items such as discretionary debt and transfers to support storm water functions.

The FY2021 CUS General Purpose Fund Budget totals \$257,413,100. The largest transactions and allocations are \$70,000,000 for "Pay-As-You-Go" funding for CUS Capital Projects, \$66,540,300 for the Storm Water Fund, \$42,264,300 for Capital Outlay and \$37,933,000 for Debt Service.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Combined Utility System Gen Pur Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8305 / 2000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	728,761,703	728,761,703	509,826,233
Provision for Bad Debt	0	0	0
Current Revenues	0	0	0
Total Available Resources	<u>728,761,703</u>	<u>728,761,703</u>	<u>509,826,233</u>
Maintenance and Operations	60,118,300	45,481,845	48,939,800
Debt Services	20,846,000	20,846,000	21,759,300
Operating Transfers	159,973,400	152,607,625	186,714,000
Total Expenditures	<u>240,937,700</u>	<u>218,935,470</u>	<u>257,413,100</u>
Planned Ending Fund Balance	<u>487,824,003</u>	<u>509,826,233</u>	<u>252,413,133</u>
Total Budget	<u><u>728,761,703</u></u>	<u><u>728,761,703</u></u>	<u><u>509,826,233</u></u>



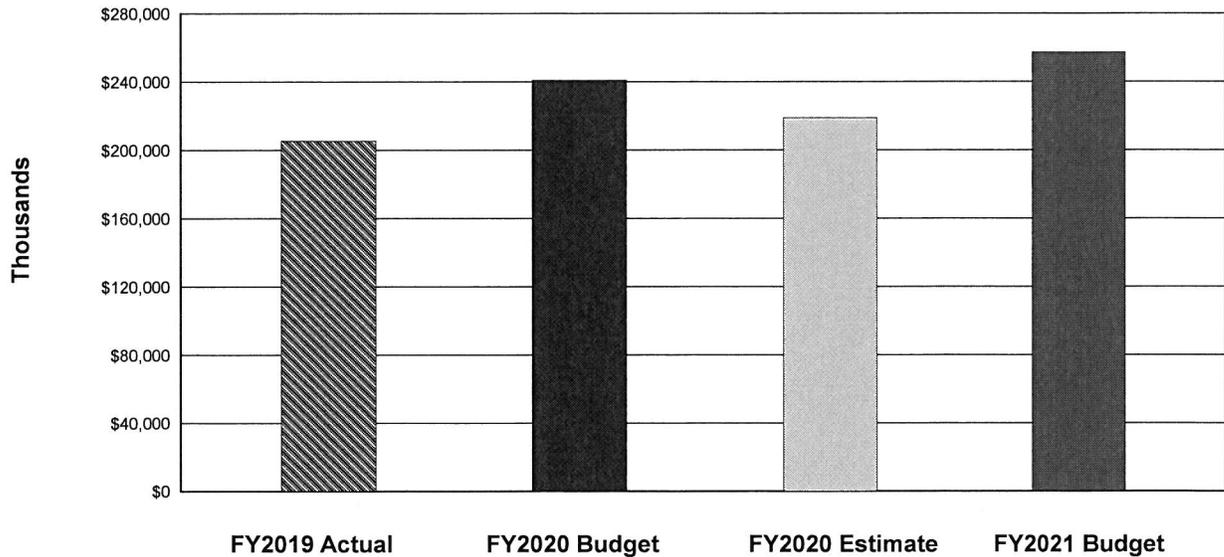
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Combined Utility System Gen Pur Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8305 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	(1,355)	0	0	0
	Other Services and Charges	22,686,392	7,709,191	6,743,145	6,675,500
	Equipment	21,287,657	52,409,109	38,738,700	42,264,300
	Total M & O Expenditures	43,972,694	60,118,300	45,481,845	48,939,800
	Debt Service & Other Uses	161,404,147	180,819,400	173,453,625	208,473,300
	Total Expenditure	205,376,841	240,937,700	218,935,470	257,413,100
Revenues		12,392,394	0	0	0
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Capital Acquisition Budget of \$42.3 million includes \$21.8 million for capital equipment rollovers from prior years.				
	o Transfer to CUS Operating of \$34 million to fund regulatory compliance activities.				
	o Transfer to Stormwater increase of \$7.7 million from FY2020 Budget to cover Stormwater Fund operating and maintenance expenses in FY2021.				
	o Transfer to Capital projects of \$70 million to cover Pay-As-You-Go funding for CUS capital projects in FY2021.				

**Combined Utility System Gen Pur Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Combined Utility System Gen Pur Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8305 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Miscellaneous/Other	12,251,623	0	0	0
Other Resources	140,771	0	0	0
Grand Total Revenues	<u><u>12,392,394</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

DEDICATED DRAINAGE AND STREET RENEWAL OPERATING FUNDS

Description and Mission

Administer the Build Houston Forward initiative in accordance with City of Houston Charter Article IX, Section 22, and Ordinance 2010-879 to enhance quality of life by minimizing flooding and improving mobility, street and bridge infrastructure, public safety and economic vitality. In FY2021, Dedicated Drainage and Street Renewal Fund (DDSRF) splits into three funds based on Ordinance 2020-0284:

- Dedicated Drainage and Street Renewal Fund – Drainage Charge (Fund 2310)
- Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax (Fund 2311)
- Dedicated Drainage and Street Renewal Fund – Metro Et Al (Fund 2312)

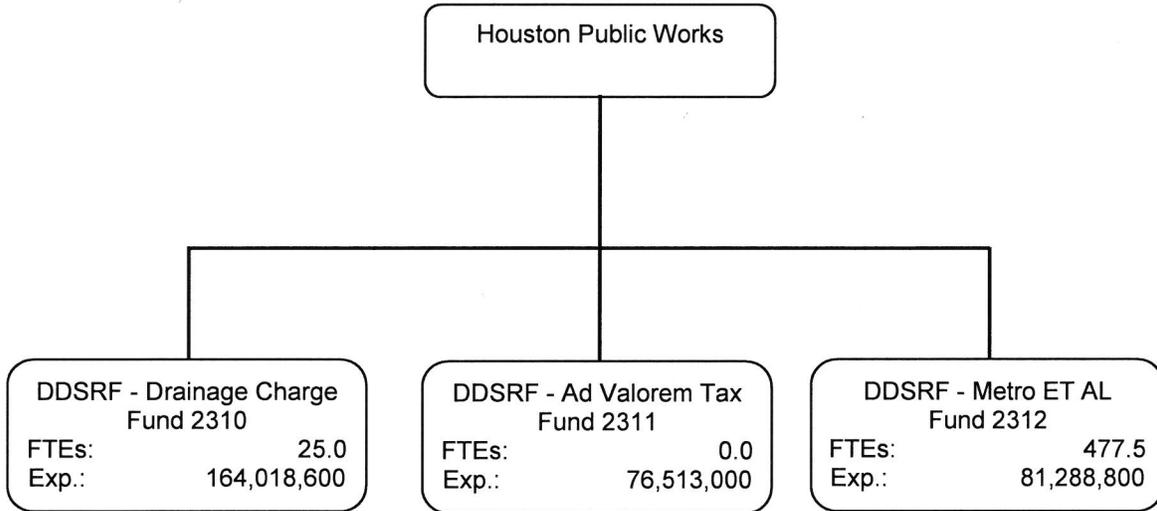
Department Short Term Goals

- Continue to communicate to the public the benefits of the Build Houston Forward initiative through speaking engagements, stakeholder meetings, media and other channels.
- Advocate for increased funding for drainage infrastructure resilience projects.
- Coordinate city efforts to reduce flooding with other governmental agencies, city departments, civic groups, industry and citizens.
- Continue to interface with the Houston Permitting Center to accurately and timely bill for new improvements.
- Continue to increase Community/Stakeholder involvement:
 - Adopt-a-ROW (Right of way)
 - Input on Street and Drainage projects.
- Continue to expand Pavement Management Information System.
- Continue to perform preventive maintenance on Signal and Intersection Optimization per Federal Highway Administration (FHWA) requirements.
- Continue to comply with FHWA's other recommended guidelines.
- Continue to develop recommendations for a Bridge Management Information System.
- Continue to implement a pavement markings maintenance program.
- Continue to implement a pavement preservation treatment on citywide streets.

Department Long Term Goals

- Leverage technology, social networks and grassroots outreach strategies to proactively update the public on improvements to drainage and street infrastructure.
- Provide superior customer service through accurate & on-time billing, collection, and account services.
- Improve efficiency and effectiveness in the daily operations.
- Improve responsiveness to public requests via 311.
- Continue pursuing better streets and better drainage.
- Foster opportunities to improve infrastructure by means of prioritization, standards, and intergovernmental relationships.
- Advance traffic maintenance operations by closely coordinating emerging traffic control solutions including automatic vehicle counting, increasing the existing bluetooth enabled traffic flow monitoring, installing video cameras, and digital signage that communicates over the HPW WIMAX network.
- Implement an advanced intelligent transportation system that enables the Transportation and Drainage Operations Service Line to provide real-time traveler information, optimize signal operations, respond to congestion and improve capacity.

Department Organization



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : DDSRF - Drainage Charge Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2310 / 2000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	68,737,145	68,737,145	61,585,187
Current Revenues	221,109,900	220,455,376	111,796,500
Total Available Resources	<u>289,847,045</u>	<u>289,192,521</u>	173,381,687
Maintenance and Operations	101,260,100	94,678,034	7,866,700
Operating Transfers	157,259,300	132,929,300	156,151,900
Total Expenditures	<u>258,519,400</u>	<u>227,607,334</u>	164,018,600
Planned Ending Fund Balance	<u>31,327,645</u>	<u>61,585,187</u>	9,363,087
Total Budget	<u><u>289,847,045</u></u>	<u><u>289,192,521</u></u>	173,381,687
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	31,327,645	61,585,187	9,363,087
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Dedicated Drainage and Street Renewal Fund-Drainage Charge. Also included are the beginning and ending fund balances, total revenues and total expenditures.

This fund is to administer the Build Houston Forward initiative in accordance with City of Houston Charter Article IX, Section 22, and Ordinance 2010-879 to enhance quality of life by minimizing flooding and improving mobility, street and bridge infrastructure, public safety and economic vitality. Dedicated Drainage and Street Renewal Fund-Drainage Charge was established in FY2020 (Ordinance 2020-0284) to receive revenues from drainage charges for the purpose set out under Ordinance 2011-0254, and establishes the sources and uses of the funds therein for expenditures as set out under Ordinance 2011-0254, and approves the corresponding expenditures for the uses mentioned herein, to be effective beginning FY2021.

Short Term Goals

- Continue to communicate to the public the benefits of the Build Houston Forward initiative through speaking engagements, stakeholder meetings, media and other channels.
- Advocate for increased funding for drainage infrastructure resilience projects.
- Coordinate city efforts to reduce flooding with other governmental agencies, city departments, civic groups, industry and citizens.
- Continue to interface with the Houston Permitting Center to accurately and timely bill for new improvements.

Long Term Goals

- Improve efficiency and effectiveness in the daily operations and responsiveness to public requests via 311.
- Leverage technology, social networks and grassroots outreach strategies to proactively update the public on improvements to drainage and street infrastructure.
- Provide superior customer service through accurate & on-time billing, collection, and account services.



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : DDSRF - Drainage Charge Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2310 / 2000

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget	
Expenditures	Personnel Services	36,311,098	40,973,300	38,537,037	2,126,400
	Supplies	11,354,171	11,836,100	12,171,576	96,900
	Other Services and Charges	24,294,406	33,369,200	33,720,143	5,640,400
	Equipment	32,885,376	14,470,100	9,670,378	0
	Non-Capital Equipment	79,101	611,400	578,900	3,000
	Total M & O Expenditures	104,924,152	101,260,100	94,678,034	7,866,700
	Debt Service & Other Uses	109,840,063	157,259,300	132,929,300	156,151,900
Total Expenditure	214,764,215	258,519,400	227,607,334	164,018,600	

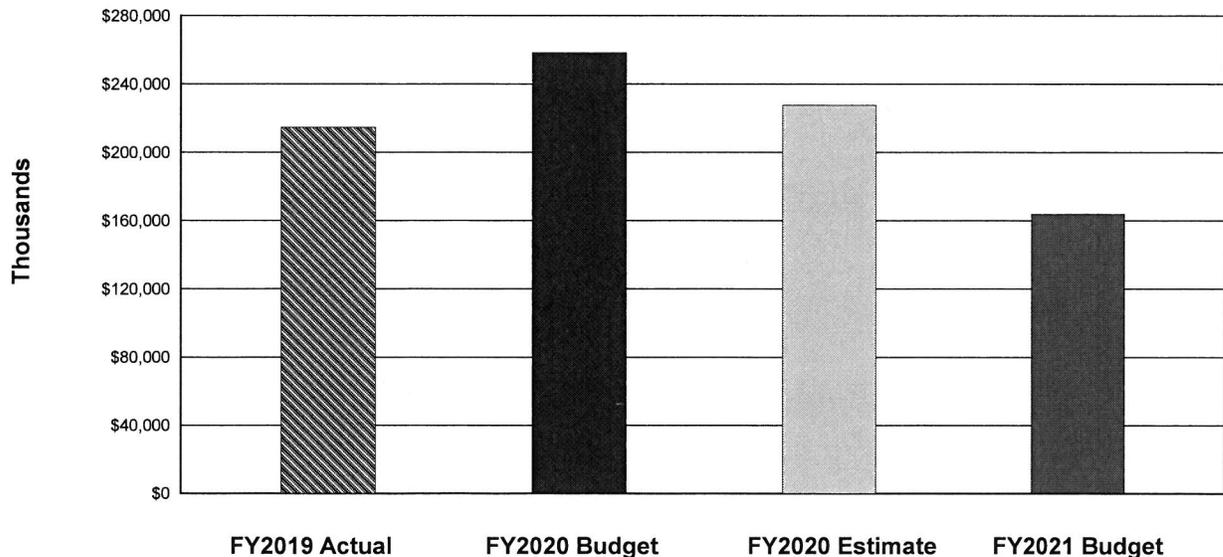
Revenues	218,115,735	221,109,900	220,455,376	111,796,500
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Staffing	Full-Time Equivalents - Civilian	458.9	506.0	471.2	25.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	458.9	506.0	471.2	25.0
	Full-Time Equivalents - Overtime	40.3	26.9	30.5	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o In FY2021, Dedicated Drainage and Street Renewal Fund (DDSRF) splits into three funds based on Ordinance 2020-0284: Dedicated Drainage and Street Renewal Fund - Drainage Charge (Fund 2310), Dedicated Drainage and Street Renewal Fund - Ad Valorem Tax (Fund 2311), and Dedicated Drainage and Street Renewal Fund - Metro Et Al (Fund 2312).
- o Includes a one-time \$48.8 million transfer to the newly created Dedicated Drainage and Street Renewal Fund - Ad Valorem Tax (Fund 2311) to establish fund balance.
- o Transportation and Drainage Operations, Information Technology and Management Support Branch division are moved to the newly created Dedicated Drainage and Street Renewal Fund - Metro Et Al (Fund 2312).
- o Includes \$97.9 million to continue to fund CIP projects related to drainage and streets.
- o Includes \$9 million transfer to the Stormwater Fund to partially cover the Stormwater O&M expenses (\$6.5 million) and to fund the SWAT program initiative (\$2.5 million).

**DDSRF - Drainage Charge Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : DDSRF - Drainage Charge Fund Business Area : Houston Public Works Fund No. /Bus. Area No. : 2310 / 2000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Asphalt Repairs / Skin Patches	13,852	9,300	9,300	N/A
Asphalt Surface Overlaid (lane miles)	157	153	125	N/A
Bridges Inspected	2,800	2,742	2,800	N/A
Bridges Replaced	8	8	8	N/A
Concrete Panel Replacement	1,283	620	1,344	N/A
Drainage Collection Rate	97%	97%	97%	97%
Mobility Permit Investigations Completed	11,003	13,500	13,500	N/A
Percentage of Potholes Repaired within Next Business Day After 311 Request	99.7%	95%	99%	N/A
Percentage of Signals Receiving Two Preventative Maintenance Services per Year	28%	95%	80%	N/A
Signals Maintained	800	800	800	N/A
System Availability - Distributed Server	99.9%	99.9%	99.9%	N/A
System Availability - Virtual Servers	99.9%	99.9%	99.9%	N/A
Total Number of Potholes Repaired	55,066	52,000	82,000	N/A
Traffic Plan Reviews Completed in 10 Business Days	99%	90%	98%	N/A
Traffic Signal Repairs Completed	17,869	15,000	19,000	N/A
Traffic Signs Completed within 10 Business Days	96%	95%	96%	N/A
Expenditures Adopted Budget vs Actual Utilization	94%	98%	88%	98%
Revenues Adopted Budget vs Actual Utilization	98%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : DDSRF - Drainage Charge Fund							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 2310 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Transportation & Drainage Operations 200001 Responsible for maintenance of streets and bridges; installation, operation, and maintenance of the traffic signal system; installation and maintenance of traffic control signs, pavement markings, and flashing school beacons; maintenance of roadway lighting on major highways; conducts studies involving speed zones and traffic counts; reviews of street light installations. Moved to DDSRF - Metro Et Al Fund 2312 in FY2021.	430.7	72,611,547	441.1	88,178,432	0.0	0	
Office of the Director 200003 Advances the Build Houston Forward initiative in accordance with City of Houston Charter and Ordinance to enhance quality of life by leading recovery efforts, minimizing flooding and improving mobility, street and bridge infrastructure, public safety and economic vitality.	2.0	377,219	2.0	401,174	2.0	404,900	
Financial Management Services 200005 Manages fund transfers for CIP projects.	0.0	138,538,023	0.0	134,490,852	0.0	161,151,900	
Capital Projects 200007 Responsible for the implementation of engineering and construction of infrastructure projects per City's adopted 5-year CIP plan. Includes funding for vehicle purchases. Moved to DDSRF - Ad Valorem Tax Fund 2311 in FY2021.	0.0	286,212	0.0	224,200	0.0	0	
Information Technology 200008 Provides helpdesk, desktop, application, and work management system support, along with other systems support. Moved to DDSRF - Metro Et Al Fund 2312 in FY2021.	2.7	496,085	3.6	1,485,944	0.0	0	
Management Support Branch 200009 Provides necessary funding to ensure accurate, reliable, and timely bi-weekly payroll reports.	0.0	275,894	0.0	242,800	0.0	2,400	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : DDSRF - Drainage Charge Fund							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 2310 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Customer Account Services 200010 Provides billing and customer service to drainage utility customers.	23.5	2,179,235	24.5	2,583,932	23.0	2,459,400	
Total	<u>458.9</u>	<u>214,764,215</u>	<u>471.2</u>	<u>227,607,334</u>	<u>25.0</u>	<u>164,018,600</u>	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : DDSRF - Drainage Charge Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2310 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	1,406,275	2,053,100	2,093,100	0
Intergovernmental	55,202,421	58,079,000	58,079,000	0
Charges for Services	111,649,052	112,092,600	112,069,600	111,696,500
Direct Interfund Services	211,005	50,000	618,868	0
Other Fines and Forfeits	0	500	500	0
Interest	1,382,186	800,000	1,548,538	100,000
Miscellaneous/Other	807,100	856,700	857,770	0
Other Resources	47,457,696	47,178,000	45,188,000	0
Grand Total Revenues	<u>218,115,735</u>	<u>221,109,900</u>	<u>220,455,376</u>	<u>111,796,500</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : DDSRF - Ad Valorem Tax Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2311 / 2000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	0	0	135,849,000
Total Available Resources	<u>0</u>	<u>0</u>	<u>135,849,000</u>
Maintenance and Operations	0	0	13,993,000
Debt Services	0	0	3,910,000
Operating Transfers	0	0	58,610,000
Total Expenditures	<u>0</u>	<u>0</u>	<u>76,513,000</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>59,336,000</u>
Total Budget	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>135,849,000</u></u>

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Dedicated Drainage and Street Renewal Fund-Ad Valorem Tax Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

This fund is to administer the Build Houston Forward initiative in accordance with City of Houston Charter Article IX, Section 22, and Ordinance 2010-879 to enhance quality of life by minimizing flooding and improving mobility, street and bridge infrastructure, public safety and economic vitality. Dedicated Drainage and Street Renewal Fund-Ad Valorem Tax Fund was established in FY2020 (Ordinance 2020-0284) to receive revenues in an amount pursuant to Section 22(b)(iii) of Article IX of the City Charter of the City of Houston, and establishes the sources and uses of the funds therein for expenditures related to drainage or streets, beginning with FY2021.



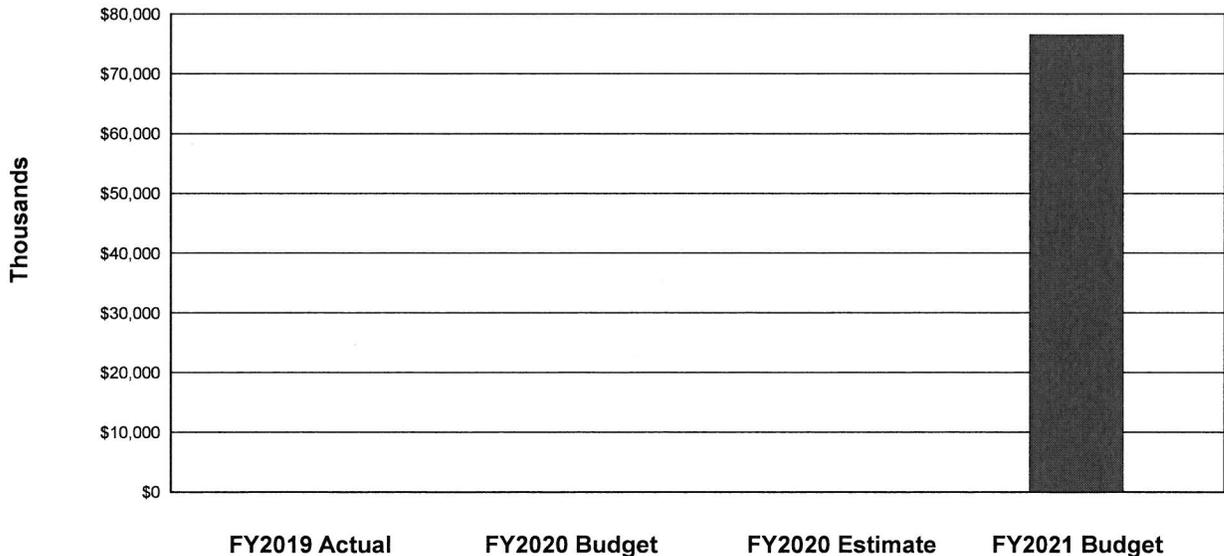
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : DDSRF - Ad Valorem Tax Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2311 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Equipment	0	0	0	13,993,000
	Total M & O Expenditures	0	0	0	13,993,000
	Debt Service & Other Uses	0	0	0	62,520,000
	Total Expenditure	0	0	0	76,513,000
Revenues		0	0	0	135,849,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Newly created fund in FY2021 as a split from Dedicated Drainage and Street Renewal Fund (DDSRF), based on Ordinance 2020-0284.				
	o Includes \$86.9 million transfer from the General Fund, which includes captured tax revenues.				
	o Includes a one-time \$48.8 million transfer from Dedicated Drainage and Street Renewal Fund - Drainage Charge (Fund 2310) to establish fund balance.				
	o Includes \$58.6 million in funding for CIP street and drainage projects.				
	o Includes \$14.0 million in funding for capital equipment, with \$9.8 million of rollovers from Dedicated Drainage and Street Renewal Fund - Drainage Charge (Fund 2310).				
	o Includes \$3.9 million in funding for 380 Agreements.				

**DDSRF - Ad Valorem Tax Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : DDSRF - Ad Valorem Tax Fund						
Business Area : Houston Public Works						
Fund No. /Bus Area No. : 2311 / 2000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Transportation & Drainage Operations 200001 Responsible for maintainance of streets and bridges; installation, operation, and maintenance of the traffic signal system; installation and maintenance of traffic control signs, pavement markings, and flashing school beacons; maintenance of roadway lighting on major highways; conducts studies involving speed zones and traffic counts; reviews of street light installations.	0.0	0	0.0	0	0.0	13,993,000
Financial Management Services 200005 Manages fund transfers for CIP projects and 380 Agreements.	0.0	0	0.0	0	0.0	62,520,000
Total	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>76,513,000</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : DDSRF - Ad Valorem Tax Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2311 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	0	0	0	75,000
Other Resources	0	0	0	135,774,000
Grand Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>135,849,000</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **DDSRF - Metro ET AL**
Business Area : **Houston Public Works**
Fund No./Bus. Area No. : **2312 / 2000**

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	0	0	82,625,100
Total Available Resources	<u>0</u>	<u>0</u>	<u>82,625,100</u>
Maintenance and Operations	0	0	80,219,200
Debt Services	0	0	1,069,600
Total Expenditures	<u>0</u>	<u>0</u>	<u>81,288,800</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>1,336,300</u>
Total Budget	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>82,625,100</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	1,336,300
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Dedicated Drainage and Street Renewal Fund-Metro Et Al. Also included are the beginning and ending fund balances, total revenues and total expenditures.

This fund is to administer the Build Houston Forward initiative in accordance with City of Houston Charter Article IX, Section 22, and Ordinance 2010-879 to enhance quality of life by minimizing flooding and improving mobility, street and bridge infrastructure, public safety and economic vitality. Dedicated Drainage and Street Renewal Fund-Metro Et Al was established in FY2020 (Ordinance 2020-0284) to receive certain revenues from third-party contracts earmarked and dedicated to drainage or streets, including but not limited to, the Metropolitan Transit Authority of Harris County, Texas ("Metro") under its General Mobility Program, and establishes the sources and uses of the funds therein for drainage or streets, beginning with FY2021.

Short Term Goals

- Continue to increase Community/Stakeholder involvement:
 - Adopt-a-ROW (Right of way).
 - Input on Street and Drainage projects.
- Continue to expand Pavement Management Information System.
- Continue to perform preventive maintenance on Signal and Intersection Optimization per Federal Highway Administration (FHWA) requirements.
- Continue to comply with FHWA's other recommended guidelines.
- Continue to develop recommendations for a Bridge Management Information System.
- Continue to implement a pavement markings maintenance program.
- Continue to implement a pavement preservation treatment on citywide streets.

Long Term Goals

- Improve efficiency and effectiveness in the daily operations.
- Improve responsiveness to public requests via 311.
- Continue pursuing better streets and better drainage.
- Foster opportunities to improve infrastructure by means of prioritization, standards, and intergovernmental relationships.
- Advance traffic maintenance operations by closely coordinating emerging traffic control solutions including automatic vehicle counting, increasing the existing bluetooth enabled traffic flow monitoring, installing video cameras, and digital signage that communicates over the HPW WIMAX network.
- Implement an advanced intelligent transportation system that enables the Transportation and Drainage Operations Service Line to provide real-time traveler information, optimize signal operations, respond to congestion and improve capacity.



FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

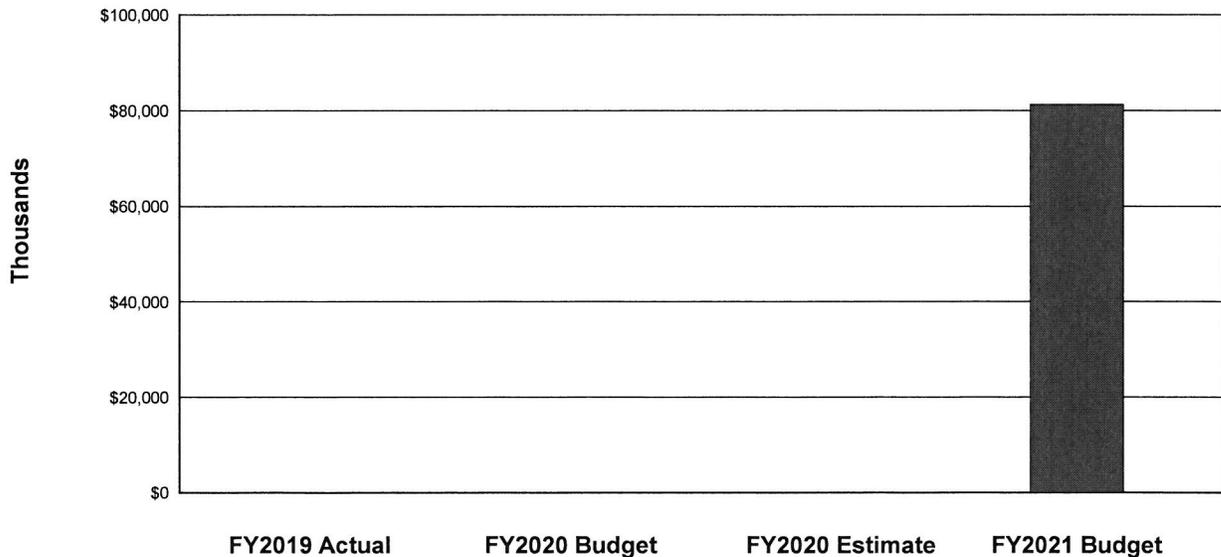
Fund Name : DDSRF - Metro ET AL
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2312 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	0	0	0	39,483,100
	Supplies	0	0	0	13,204,500
	Other Services and Charges	0	0	0	26,728,200
	Equipment	0	0	0	637,200
	Non-Capital Equipment	0	0	0	166,200
	Total M & O Expenditures	0	0	0	80,219,200
	Debt Service & Other Uses	0	0	0	1,069,600
	Total Expenditure	0	0	0	81,288,800
Revenues		0	0	0	82,625,100
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	477.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	477.5
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	28.3

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Newly created fund in FY2021 as a split from Dedicated Drainage and Street Renewal Fund (DDSRF), based on Ordinance 2020-0284.
- o Continuation of 153 lane miles in the overlay program.
- o Continuation of METRO reimbursements to cover the costs of asphalt skin patches, street resurfacing, street maintenance, concrete repair, bridge maintenance, signal maintenance, signal engineering, and traffic operation (\$79.2 million from Metro).

**DDSRF - Metro ET AL
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : DDSRF - Metro ET AL Business Area : Houston Public Works Fund No. /Bus. Area No. : 2312 / 2000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Asphalt Repairs / Skin Patches	N/A	N/A	N/A	9,300
Asphalt Surface Overlaid (lane miles)	N/A	N/A	N/A	153
Bridges Inspected	N/A	N/A	N/A	2,742
Bridges Replaced	N/A	N/A	N/A	8
Concrete Panel Replacement	N/A	N/A	N/A	620
Mobility Permit Investigations Completed	N/A	N/A	N/A	13,500
Percentage of Potholes Repaired within Next Business Day After 311 Request	N/A	N/A	N/A	95%
Percentage of Signals Receiving Two Preventative Maintenance Services per Year	N/A	N/A	N/A	95%
Signals Maintained	N/A	N/A	N/A	800
System Availability - Distributed Server	N/A	N/A	N/A	99.9%
System Availability - Virtual Servers	N/A	N/A	N/A	99.9%
Total Number of Potholes Repaired	N/A	N/A	N/A	52,000
Traffic Plan Reviews Completed in 10 Business Days	N/A	N/A	N/A	90%
Traffic Signal Repairs Completed	N/A	N/A	N/A	15,000
Traffic Signs Completed within 10 Business Days	N/A	N/A	N/A	95%
Expenditures Adopted Budget vs Actual Utilization	N/A	N/A	N/A	98%
Revenues Adopted Budget vs Actual Utilization	N/A	N/A	N/A	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : DDSRF - Metro ET AL Business Area : Houston Public Works Fund No. /Bus Area No. : 2312 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Transportation & Drainage Operations 200001 Responsible for maintenance of streets and bridges; installation, operation, and maintenance of the traffic signal system; installation and maintenance of traffic control signs, pavement markings, and flashing school beacons; maintenance of roadway lighting on major highways; conducts studies involving speed zones and traffic counts; reviews of street light installations. Moved from DDSRF Fund 2310 in FY2021.	0.0	0	0.0	0	473.5	79,336,700	
Information Technology 200008 Provides helpdesk, desktop, application, and work management system support, along with other systems support. Moved from DDSRF Fund 2310 in FY2021.	0.0	0	0.0	0	4.0	1,476,900	
Management Support Branch 200009 Provides necessary funding to ensure effective delivery of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections, as well as, accurate, reliable, and timely bi-weekly payroll reports. Moved from DDSRF Fund 2310 in FY2021.	0.0	0	0.0	0	0.0	475,200	
Total	0.0	0	0.0	0	477.5	81,288,800	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : DDSRF - Metro ET AL
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2312 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	0	0	0	2,053,100
Intergovernmental	0	0	0	79,200,000
Charges for Services	0	0	0	389,800
Direct Interfund Services	0	0	0	50,000
Other Fines and Forfeits	0	0	0	500
Miscellaneous/Other	0	0	0	856,700
Other Resources	0	0	0	75,000
Grand Total Revenues	0	0	0	82,625,100



STORM WATER FUND

Description and Mission

The Storm Water Fund is not technically an enterprise fund; however, it is closely associated with the Combined Utility System Fund, so it is grouped with the enterprise funds for clarity. The Combined Utility System transfers funds to support storm water drainage operation and maintenance activities.

The Department's mission is to inspect, plan and prioritize the City's storm water infrastructure needs as the system is currently configured, to deliver the best possible maintenance in a timely and cost-effective manner, and to maintain the storm water flow free of debris and foreign objects.

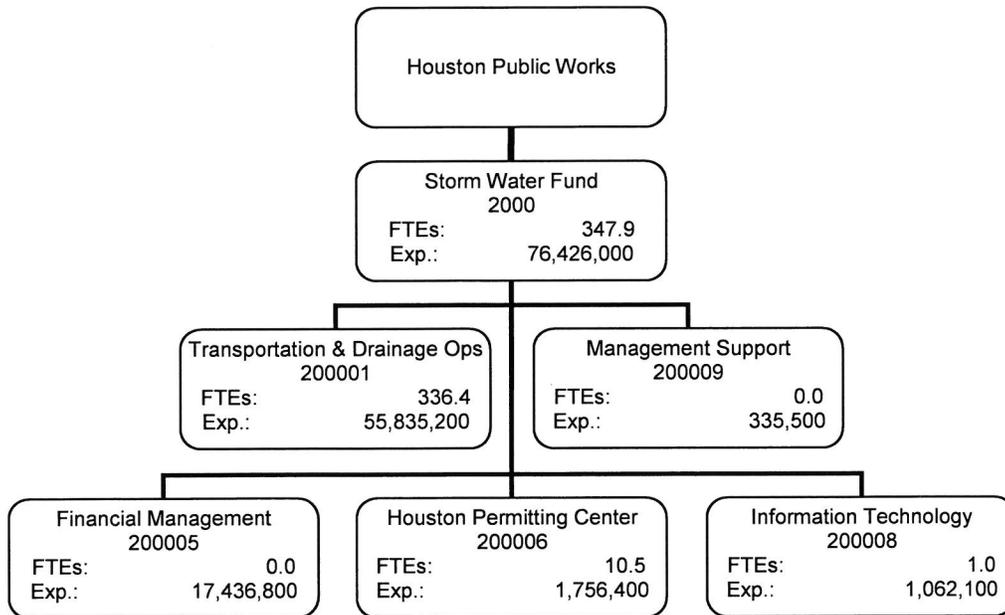
Department Short Term Goals

- Achieve the Transportation & Drainage Operations (Storm Water Maintenance Branch) annual performance targets and be responsive to 311 requests from the citizens.
- Continue transitioning from a reactive approach (fail and fix) to a proactive approach (condition based) by focusing on preventive maintenance to more effectively prevent the risk of flooding.
- Continue to support the Mayor's Storm Water Action Team (SWAT) Initiative.

Department Long Term Goals

- Increase productivity and reduce costs with improved technology, equipment and work procedures.
- Maintain an efficient and effective asset management program to support storm water operations.
- Reduce storm sewer pollution and environmental concerns.

Department Organization



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **Storm Water**
Business Area : **Houston Public Works**
Fund No./Bus. Area No. : **2302 / 2000**

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	6,606,024	6,606,024	1,200,647
Current Revenues	66,019,570	60,748,810	75,725,400
Total Available Resources	<u>72,625,594</u>	<u>67,354,834</u>	76,926,047
Maintenance and Operations	50,195,634	48,994,987	59,086,600
Debt Services	17,159,200	17,159,200	17,339,400
Total Expenditures	<u>67,354,834</u>	<u>66,154,187</u>	76,426,000
Planned Ending Fund Balance	<u>5,270,760</u>	<u>1,200,647</u>	500,047
Total Budget	<u><u>72,625,594</u></u>	<u><u>67,354,834</u></u>	<u>76,926,047</u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	5,270,760	1,200,647	500,047
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Storm Water Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In FY2021, \$59.1 million is expected to be spent for the maintenance of rights-of-way and drainage infrastructure such as storm sewers and roadside ditches (\$52.5 million), the Texas Pollutant Discharge Elimination System (TPDES) permit (\$1.8 million), and the Storm Water Action Team (SWAT) Program Initiative (\$4.8 million). In addition, \$17.3 million is included in debt service, consisting of \$15.2 million in principal and interest on the drainage debt, approximately \$1.1 million in pension obligation bonds, and approximately \$1.0 million for the Texas Water Development Board loan.



FISCAL YEAR 2021 BUDGET

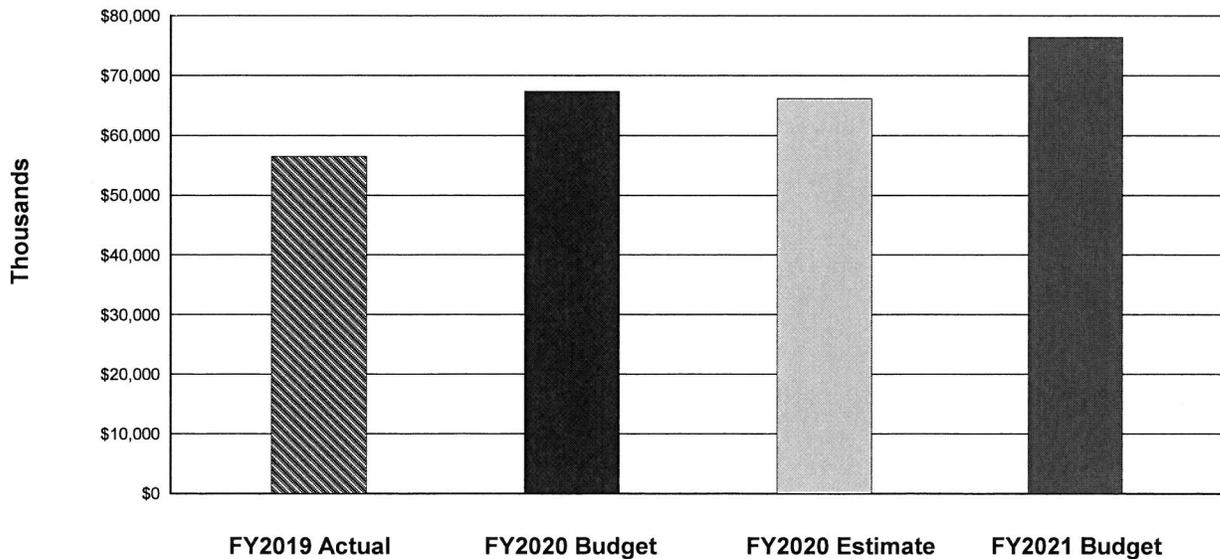
Business Area Budget Summary

Fund Name : Storm Water
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2302 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	21,554,173	25,087,100	23,806,117	25,770,500
	Supplies	1,315,706	1,825,400	1,718,380	1,921,800
	Other Services and Charges	16,386,635	18,857,000	18,462,891	20,414,400
	Equipment	2,290,039	3,847,434	4,487,061	10,826,600
	Non-Capital Equipment	24,925	578,700	520,538	153,300
	Total M & O Expenditures	41,571,478	50,195,634	48,994,987	59,086,600
	Debt Service & Other Uses	14,888,080	17,159,200	17,159,200	17,339,400
	Total Expenditure	56,459,558	67,354,834	66,154,187	76,426,000
Revenues		55,837,083	66,019,570	60,748,810	75,725,400
Staffing	Full-Time Equivalents - Civilian	304.7	343.1	327.2	347.9
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	304.7	343.1	327.2	347.9
	Full-Time Equivalents - Overtime	19.2	16.5	17.1	18.5

- Significant Budget Changes and Highlights**
- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
 - o Includes \$4.8 million funding for continuation of SWAT Program Initiative.
 - o Includes \$7.7 million funding for prior year capital equipment rollovers.
 - o Includes funding to maintain the City's TPDES Storm Water Permit.
 - o Provides for the de-silting, re-grading and establishment of proper elevation in roadside ditches.
 - o Provides for the inspection, repair and maintenance of damaged inlets, manholes and storm sewers.
 - o Provides for the maintenance, mowing and de-silting of off-road and esplanade ditches, drainage easements, mowing and herbicide application in the City's right-of-way.
 - o Provides for the sweeping of the City's downtown streets and major thoroughfares.

**Storm Water
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Storm Water Business Area : Houston Public Works Fund No. /Bus. Area No. : 2302 / 2000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Drainage System Issues Inspected/Maintained within 30 Days of 311 Complaints	99%	90%	100%	90%
Gutters Swept (curb miles)	27,477	20,500	30,000	20,500
Major Off-Road Channel Inspections (miles)	110	140	100	140
Major Off-Road Channel Maintenance (acres)	101	30	74	30
Roadside Ditches De-Silted/Regraded (miles)	142	200	150	200
Roadside Ditches Inspected (miles)	759	500	600	500
Storm Lines Cleaned - Internal and Contract (miles)	94	50	75	50
Storm Sewer Lines/Leads/Inlets/Manholes Inspected (miles)	589	390	500	390
Street Mowing (1 cycle per year)	100%	100%	100%	100%
Systems Availability - Distributed Servers	99.9%	99.9%	99.9%	99.9%
Systems Availability - Virtual Servers	99.9%	99.9%	99.9%	99.9%
TPDES (MS4) Water Quality Inspections	3,003	1,000	1,750	2,000
Expenditures Adopted Budget vs Actual Utilization	83%	98%	92%	98%
Revenues Adopted Budget vs Actual Utilization	91%	100%	92%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Storm Water							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 2302 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Transportation & Drainage Operations 200001 Inspects, cleans, and repairs current storm sewer infrastructure. Inspects, re-grades and desilts roadside ditches, flushes culverts, and replaces culverts not set to the proper flowline in selected preventive maintenance areas. Inspects, re-grades and desilts, repairs minor erosion, and mows off-road ditches and detention ponds. Funding includes \$4.8 million for the SWAT Program Initiative.	303.7	40,959,824	319.7	46,354,441	336.4	55,835,200	
Financial Management Services 200005 Manages payment of the principal and interest on storm water debt and pension obligation bond debt.	0.0	14,888,080	0.0	17,445,400	0.0	17,436,800	
Houston Permitting Center 200006 Maintains and administers the City's Texas Pollution Discharge Elimination System (TPDES) Stormwater Permit related to Industrial activity and Stormwater Quality, and high-risk runoff, sampling and monitoring of stormwater outfalls, illicit discharges, first responders to 311, discarded chemicals and hazardous and non-hazardous spills. In FY2020, Stormwater Quality Enforcement cost center moved from Transportation & Drainage Operations.	0.0	0	6.5	1,071,074	10.5	1,756,400	
Information Technology 200008 Provides the highest quality technology-based services in the most effective and cost-effective manner to facilitate the HPW departmental mission as it applies to planning, operation, maintenance, construction management, and technical engineering of the City's public infrastructure.	1.0	397,654	1.0	898,872	1.0	1,062,100	
Management Support Branch 200009 Provides training related to various safety practices, safety awareness initiatives and acts as a liaison between divisions and certain state and local agencies.	0.0	214,000	0.0	384,400	0.0	335,500	
Total	304.7	56,459,558	327.2	66,154,187	347.9	76,426,000	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Storm Water
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2302 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	0	60,085	60,085	60,100
Interest	120,078	80,000	175,000	80,000
Miscellaneous/Other	17,173	20,000	2,020,000	20,000
Other Resources	55,699,832	65,859,485	58,493,725	75,565,300
Grand Total Revenues	<u>55,837,083</u>	<u>66,019,570</u>	<u>60,748,810</u>	<u>75,725,400</u>

SPECIAL REVENUE FUNDS

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FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **BARC Special Revenue**
Business Area : **Administration and Regulatory Affairs**
Fund No./Bus. Area No. : **2427 / 6500**

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	3,106,922	3,106,922	2,176,988
Current Revenues	11,360,414	11,381,911	11,390,414
Total Available Resources	<u>14,467,336</u>	<u>14,488,833</u>	13,567,402
Maintenance and Operations	13,481,378	12,311,845	13,567,402
Total Expenditures	<u>13,481,378</u>	<u>12,311,845</u>	13,567,402
Planned Ending Fund Balance	<u>985,958</u>	<u>2,176,988</u>	0
Total Budget	<u><u>14,467,336</u></u>	<u><u>14,488,833</u></u>	<u>13,567,402</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	985,958	2,176,988	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Bureau of Animal Regulation and Care (BARC) Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

BARC's mission is to promote animal care and to protect the public health through sheltering, pet placement programs, pet ownership education, and animal law enforcement. The vision is to be the nationally recognized model of excellence in animal care and placement where City governments throughout the United States see BARC as the beacon of best practices dedicated to delivering humane, efficient, and high quality service.

The City Council created the BARC Special Revenue Fund to segregate public donations funding BARC programs from other City revenue, ensuring that donations are used only for the purposes for which they are donated. On November 3, 2010, City Council approved Ordinance 2010-856 creating the BARC Special Revenue Fund transferring a total of \$6.1 million from Administration and Regulatory Affairs' General Fund.

Since its creation, the BARC Special Revenue Fund has continued to improve the level of service available to citizens. On September 3, 2011, BARC established an in-house wellness clinic dedicated to the prevention of various animal related diseases and illnesses. Since being established, this wellness clinic has been successful in providing low cost veterinary services.

Currently, the City of Houston Animal Enforcement team has dedicated two animal cruelty officers to work with the Harris County Animal Cruelty Task Force and is committed to the eradication of animal cruelty within the city, county as well as statewide. It is our mission to aid and assist all agencies involved without regard to jurisdictional boundaries.

FISCAL YEAR 2021 BUDGET

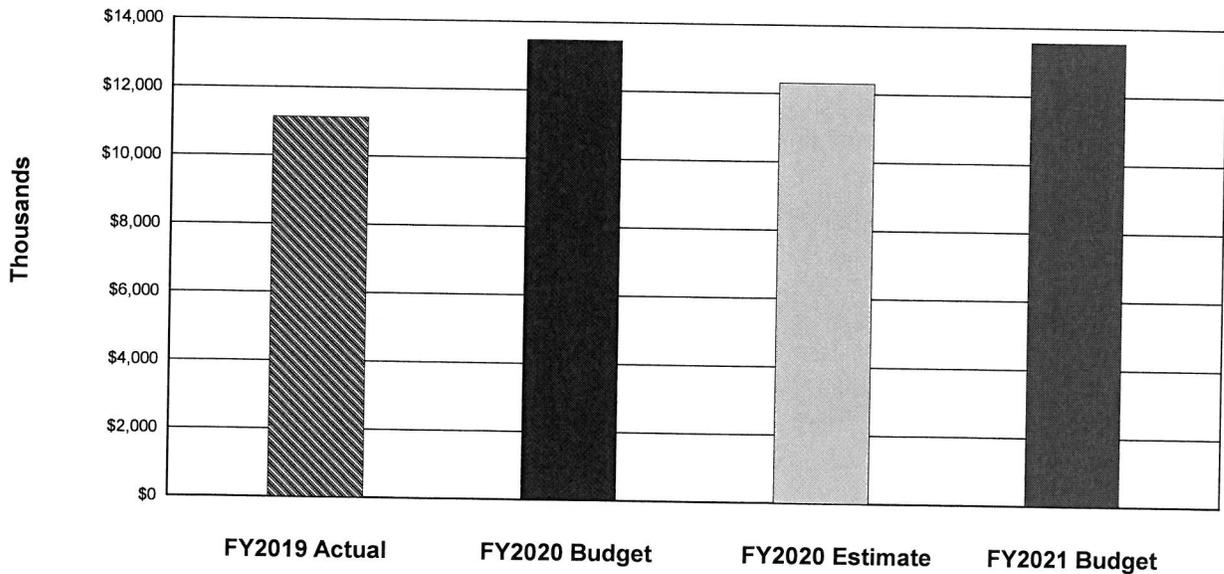
Business Area Budget Summary

Fund Name : **BARC Special Revenue**
 Business Area : **Administration and Regulatory Affairs**
 Fund No. /Bus. Area No. : **2427 / 6500**

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	7,366,631	8,702,479	8,142,991	8,727,100
	Supplies	1,061,402	1,664,372	1,534,348	1,638,359
	Other Services and Charges	2,583,438	3,114,527	2,634,506	3,201,943
	Equipment	37,080	0	0	0
	Non-Capital Equipment	6,618	0	0	0
	Total M & O Expenditures	11,055,169	13,481,378	12,311,845	13,567,402
	Debt Service & Other Uses	79,034	0	0	0
	Total Expenditure	11,134,203	13,481,378	12,311,845	13,567,402
Revenues		11,414,632	11,360,414	11,381,911	11,390,414
Staffing	Full-Time Equivalents - Civilian	102.2	114.7	108.0	114.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	102.2	114.7	108.0	114.0
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	0.1

- Significant Budget Changes and Highlights
- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
 - o BARC will be funded at \$5.79 per capita in FY2021, no change from FY2020.
 - o The FY2021 Budget includes funding from General Fund in the amount of \$9.5 million.

**BARC Special Revenue
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 2427 / 6500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Animal Live Release Rate	86.6%	80%	87%	85%
Animals Trapped, Neutered, and Returned	1,269	1,700	1,800	1,800
Completed Service Calls for Animal Control Officers	31,288	29,000	29,000	30,000
Service Calls for Animal Control Officers	53,697	47,500	47,500	48,000
Spay and Neuter Procedures Completed	8,168	9,000	10,100	9,750
Expenditures Adopted Budget vs Actual Utilization	85%	98%	91%	98%
Revenues Adopted Budget vs Actual Utilization	99%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 2427 / 6500

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
ARA - Special Initiatives 650009 Special Initiatives coordinates and maintains oversight over BARC's programs that target increased live release rate through animal transport, intake prevention through spaying and neutering, and sponsored adoption events.	9.7	1,677,525	10.0	1,796,163	11.0	2,047,705
ARA - Administration 650081 Administration provides support for operations within the BARC division through the facilitation of purchasing, policy, training, budget, warehousing, facility improvements, and other administrative services.	5.8	1,849,648	5.0	1,664,017	6.0	1,976,100
ARA - Medical 650082 Medical maintains a comprehensive management and health care program, ensuring that the well-being of all animals is addressed. Medical ensures that the shelter environment exemplifies disease control and promotes the overall health and welfare of animals.	2.2	1,192,245	2.5	1,631,867	4.0	2,131,044
ARA - Animal Enforcement 650083 Enforcement protects the health and safety of the residents of the City by facilitating investigations, provisioning support for law enforcement agencies, and providing educational services to the community. Investigations performed by the division handle dangerous animals with potential rabies exposure, livestock law violations and other matters of animal law and animal welfare.	28.7	2,275,540	30.0	2,440,637	30.0	2,449,914
ARA - Customer Service 650085 Customer Service assists the citizens of Houston with animal intakes, adoptions, pet licensing, and other customer related activity through providing exemplary service for customers that interact and transact with BARC's front counter.	13.8	1,349,706	13.5	1,450,485	16.0	1,538,234

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 2427 / 6500

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
ARA - Shelter 650087 Shelter ensures the well-being of animals kept on-site by making use of effective cleaning agents, maintaining a regular feeding schedule, monitoring animals, and ensuring that the latest in animal shelter best practices are rigorously followed. Both shelter and medical sections work together to streamline intake and sanitization protocols to prevent and control the spread of disease.	42.0	2,789,539	47.0	3,328,676	47.0	3,424,405
Total	102.2	11,134,203	108.0	12,311,845	114.0	13,567,402

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **BARC Special Revenue**
Business Area : **Administration and Regulatory Affairs**
Fund No./Bus. Area No. : **2427 / 6500**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	849,232	825,000	825,000	825,000
Charges for Services	669,794	700,000	700,000	700,000
Other Fines and Forfeits	250	0	300	0
Interest	34,904	31,521	31,521	31,521
Miscellaneous/Other	336,559	280,000	301,197	310,000
Other Resources	9,523,893	9,523,893	9,523,893	9,523,893
Grand Total Revenues	<u>11,414,632</u>	<u>11,360,414</u>	<u>11,381,911</u>	<u>11,390,414</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : ParkHouston Special Revenue Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	2,111,820	2,111,820	7,126
Current Revenues	20,984,579	17,347,536	21,104,231
Total Available Resources	<u>23,096,399</u>	<u>19,459,356</u>	<u>21,111,357</u>
Maintenance and Operations	11,369,598	11,216,229	13,068,514
Debt Services	1,067,723	1,236,001	1,042,631
Other Interfund Transfers	7,000,000	7,000,000	7,000,000
Total Expenditures	<u>19,437,321</u>	<u>19,452,230</u>	<u>21,111,145</u>
Planned Ending Fund Balance	<u>3,659,078</u>	<u>7,126</u>	<u>212</u>
Total Budget	<u><u>23,096,399</u></u>	<u><u>19,459,356</u></u>	<u><u>21,111,357</u></u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	3,659,078	7,126	212
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and FY2021 Budget for the ParkHouston Special Revenue Fund also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as a Special Revenue Fund in FY2011. The fund is renamed as ParkHouston Special Revenue Fund in FY2020. The ParkHouston Special Revenue Fund is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City. This fund is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area as well as the enforcement of ordinances that govern vehicles parked in the public right-of-way and the management and distribution of a variety of permits.

The ParkHouston Special Revenue Fund also includes the collection of and recording of receipts from parking permits and meters located within the Washington Avenue Parking Benefit District (PBD). In accordance with Ordinance No. 2012-1097 that created the district pilot parking program, net revenue proceeds collected on behalf of the Washington Avenue Parking Benefit District are to be used to fund projects such as streetscape improvements within the district boundaries.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

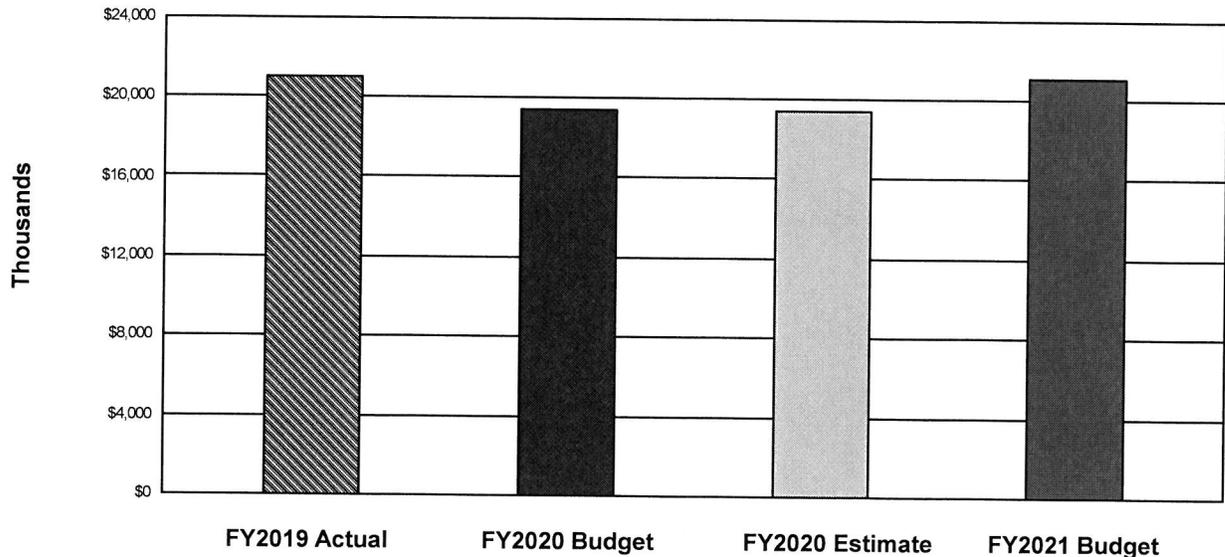
Fund Name : ParkHouston Special Revenue Fund
 Business Area : Administration and Regulatory Affairs
 Fund No. /Bus. Area No. : 8700 / 6500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	5,040,815	5,196,350	5,274,350	6,083,222
	Supplies	314,562	422,485	411,313	499,534
	Other Services and Charges	5,142,038	5,626,688	5,417,480	6,095,758
	Equipment	358,313	119,075	108,086	240,000
	Non-Capital Equipment	1,590	5,000	5,000	150,000
	Total M & O Expenditures	<u>10,857,318</u>	<u>11,369,598</u>	<u>11,216,229</u>	<u>13,068,514</u>
	Debt Service & Other Uses	10,188,941	8,067,723	8,236,001	8,042,631
	Total Expenditure	<u>21,046,259</u>	<u>19,437,321</u>	<u>19,452,230</u>	<u>21,111,145</u>
Revenues		21,048,257	20,984,579	17,347,536	21,104,231
Staffing	Full-Time Equivalents - Civilian	64.9	81.0	75.0	81.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Total	64.9	81.0	75.0	81.0
	Full-Time Equivalents - Overtime	0.7	0.9	0.9	0.9

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Includes ParkHouston's transfer to General Fund of \$7 million.
- o Provides funding for an Automated Parking Guidance System of \$424,117.

**ParkHouston Special Revenue Fund
 Administration and Regulatory Affairs
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : ParkHouston Special Revenue Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Meter Transactions	2,394,237	2,665,233	1,998,924	2,665,233
Parking Citations Issued	186,899	194,653	155,723	196,195
Parking Citations Paid	129,023	139,028	118,795	140,118
Vehicle Boots Applied	1,936	2,330	1,725	2,260
Expenditures Adopted Budget vs Actual Utilization	96%	98%	89%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	83%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : ParkHouston Special Revenue Fund							
Business Area : Administration and Regulatory Affairs							
Fund No./Bus Area No. : 8700 / 6500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Administration & Customer Service 650091							
Responsible for managing and monitoring the City of Houston's parking programs. Duties include: management of citation database, sale of permits, commercial vehicle loading/unloading zones, valet parking operators, meter bagging, news racks, and bank deposits of all meter and permit payments received.	19.4	16,254,590	21.0	14,562,906	23.0	15,068,905	
Compliance 650092							
Parking Compliance staff are responsible for monitoring on-street parking relative to local and State parking regulations. Officers also enforce the paid parking program and search for and boot vehicles for failure to pay parking citations.	29.8	2,459,320	37.0	2,554,515	40.0	3,066,299	
Meter Operation 650093							
Responsible for the collection of coins and bills inserted into the on-street meters and the delivery of the collections to the division's business office. Provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	15.7	2,323,709	17.0	2,334,809	18.0	2,874,808	
Washington Avenue PBD 650094							
The Washington Avenue Parking Benefit District (PBD) comprises 350 metered parking spaces and the City shares revenue with the district for public improvement projects per Chapter 26, Article XI of the City Code. The meter revenue split is 60 percent net of costs. The PBD Advisory Committee is charged with developing the project list for the district per Sec. 26-701 in the Code of Ordinances.	0.0	8,640	0.0	0	0.0	101,133	
Total	64.9	21,046,259	75.0	19,452,230	81.0	21,111,145	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : ParkHouston Special Revenue Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	491,836	507,831	461,492	509,938
Charges for Services	10,699,732	11,025,122	8,300,880	11,016,299
Other Fines and Forfeits	9,750,178	9,364,193	8,435,761	9,490,561
Interest	94,140	68,000	68,000	68,000
Miscellaneous/Other	12,371	19,433	81,403	19,433
Grand Total Revenues	<u>21,048,257</u>	<u>20,984,579</u>	<u>17,347,536</u>	<u>21,104,231</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Maintenance Renewal and Replacement
Fund No./Bus. Area No. : 2105 / 2500 / 3600

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	8,227,701	8,227,701	8,313,144
Current Revenues	24,461,003	24,666,465	24,461,003
Total Available Resources	<u>32,688,704</u>	<u>32,894,166</u>	32,774,147
Maintenance and Operations	24,827,935	24,581,022	26,382,554
Total Expenditures	<u>24,827,935</u>	<u>24,581,022</u>	26,382,554
 Planned Ending Fund Balance	 <u>7,860,769</u>	 <u>8,313,144</u>	 6,391,593
Total Budget	<u><u>32,688,704</u></u>	<u><u>32,894,166</u></u>	<u><u>32,774,147</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	7,860,769	8,313,144	6,391,593
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate, and FY2021 Budget for the Maintenance Renewal and Replacement (MRR) Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Maintenance Renewal and Replacement Fund was created on June 10, 2014 (Ordinance 2014-602). The fund provides funding for the maintenance and replacement of building systems in order to protect and preserve the City of Houston's assets and investments. This fund recognizes the shared responsibility of the City and its departments to maintain, upgrade, or replace building systems as they approach the end of their useful life cycle. The monitoring of equipment regularly is essential to the development and maintenance of the physical infrastructure and security systems.

The General Services Department will utilize the funding to evaluate and promote proactive maintenance renewal and replacement programs for the properties it manages.

The Parks and Recreation Department will utilize the funding to avoid deferred maintenance issues and retain usable condition of its facilities and assets.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

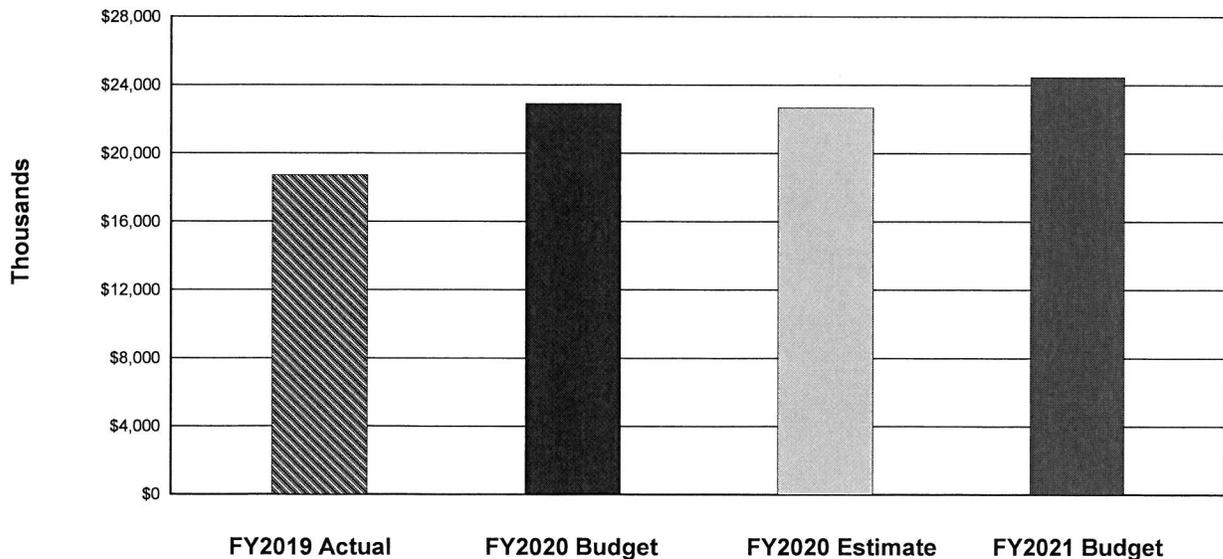
Fund Name : Maintenance Renewal and Replacement
Business Area : General Services
Fund No. /Bus. Area No. : 2105 / 2500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	5,074,011	6,300,831	6,067,434	6,455,100
	Supplies	834,448	2,255,125	2,281,855	2,269,855
	Other Services and Charges	12,819,968	14,265,759	14,252,046	15,730,435
	Equipment	3,300	82,409	67,679	0
	Non-Capital Equipment	2,610	4,606	4,606	4,606
	Total M & O Expenditures	<u>18,734,337</u>	<u>22,908,730</u>	<u>22,673,620</u>	<u>24,459,996</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>18,734,337</u>	<u>22,908,730</u>	<u>22,673,620</u>	<u>24,459,996</u>
Revenues		19,420,094	22,764,803	22,970,265	22,764,803
Staffing	Full-Time Equivalents - Civilian	69.1	77.2	77.2	76.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>69.1</u>	<u>77.2</u>	<u>77.2</u>	<u>76.2</u>
	Full-Time Equivalents - Overtime	1.9	3.7	1.7	3.6

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Includes funding for contract rate escalations on service and maintenance contracts as well as unanticipated maintenance and repair needs.

**Maintenance Renewal and Replacement
General Services
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Maintenance Renewal and Replacement
Business Area : General Services
Fund No. /Bus. Area No. : 2105 / 2500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Facility Conversion Cyber Locks Installed	5	4	4	4
Facility Security Equipment Assessments	36	60	60	60
Maintenance Work Orders Completed	19,970	16,555	15,433	16,555
Expenditures Adopted Budget vs Actual Utilization	97%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	101%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Maintenance Renewal and Replacement							
Business Area : General Services							
Fund No. /Bus Area No. : 2105 / 2500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
GSD - Maintenance Renewal & Replacement 250010							
Provides maintenance repair and replacement of building systems and operational components for mechanical, electrical, plumbing, HVAC, life safety, security monitoring, structural, and energy systems to extend their life and usable condition. Funding limitations include systems and components where useful life is exceeded by 3 years or repair cost exceed 60% of cost for new equipment.	69.1	18,734,337	77.2	22,673,620	76.2	24,459,996	
Total	69.1	18,734,337	77.2	22,673,620	76.2	24,459,996	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Maintenance Renewal and Replacement
Business Area : General Services
Fund No./Bus. Area No. : 2105 / 2500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	123,712	39,000	204,971	39,000
Miscellaneous/Other	70,579	0	39,491	0
Other Resources	19,225,803	22,725,803	22,725,803	22,725,803
Grand Total Revenues	<u>19,420,094</u>	<u>22,764,803</u>	<u>22,970,265</u>	<u>22,764,803</u>

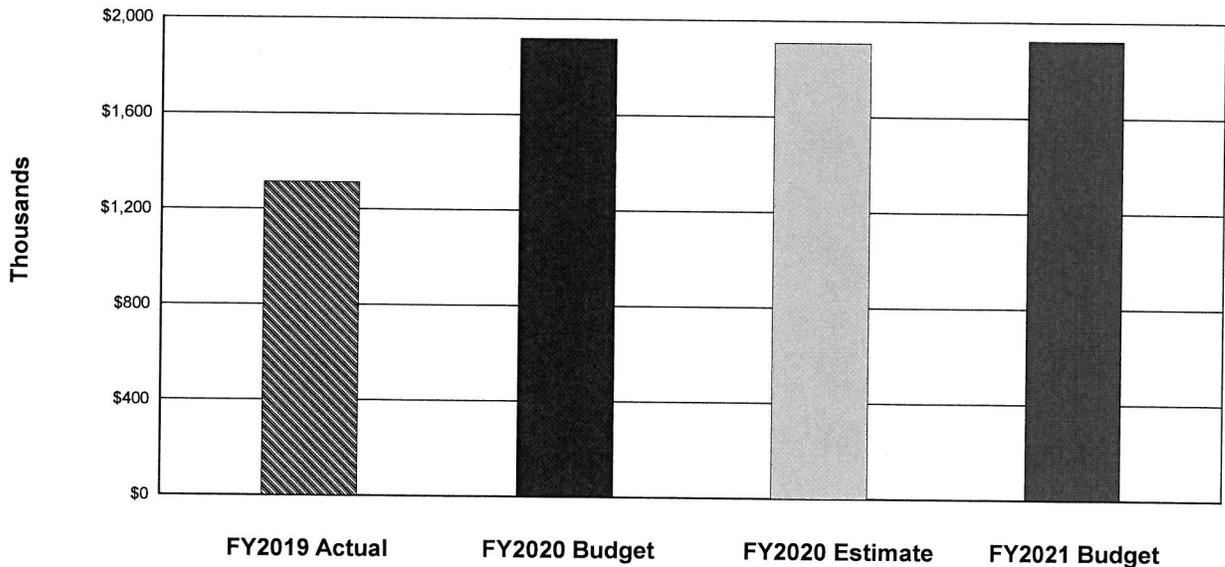
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Maintenance Renewal and Replacement
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2105 / 3600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	924,807	1,093,285	1,083,978	1,096,856
	Supplies	144,852	205,200	217,704	320,300
	Other Services and Charges	243,123	591,834	576,834	505,402
	Non-Capital Equipment	0	28,886	28,886	0
	Total M & O Expenditures	1,312,782	1,919,205	1,907,402	1,922,558
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	1,312,782	1,919,205	1,907,402	1,922,558
Revenues		1,696,200	1,696,200	1,696,200	1,696,200
Staffing	Full-Time Equivalents - Civilian	12.5	17.0	17.0	17.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	12.5	17.0	17.0	17.0
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Establish and/or incorporate industry best practices and preventive maintenance of Parks facilities and amenities. o Maintenance/replacement of irrigation controllers and systems at sports fields and esplanades. 				

**Maintenance Renewal and Replacement
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Maintenance Renewal and Replacement
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2105 / 3600

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Facility Work Orders Completed	3,836	4,000	3,854	4,000
Irrigation Repair Orders Completed	2,214	2,700	1,639	2,700
Playground Inspections	817	900	769	900
Expenditures Adopted Budget vs Actual Utilization	71%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Maintenance Renewal and Replacement
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2105 / 3600

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PRD - Maintenance Renewal & Replacement 360016						
Maintenance of all existing facilities through planning, coordinating, and monitoring of renovations. In addition, perform routine inspection and maintenance of the irrigation systems throughout Parks and Recreation sports fields and esplanades.	12.5	1,312,782	17.0	1,907,402	17.0	1,922,558
Total	<u>12.5</u>	<u>1,312,782</u>	<u>17.0</u>	<u>1,907,402</u>	<u>17.0</u>	<u>1,922,558</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Maintenance Renewal and Replacement
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2105 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Other Resources	1,696,200	1,696,200	1,696,200	1,696,200
Grand Total Revenues	1,696,200	1,696,200	1,696,200	1,696,200



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2010 / 3800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	7,061,163	7,061,163	1,690,593
Current Revenues	13,015,935	14,023,400	23,096,200
Total Available Resources	<u>20,077,098</u>	<u>21,084,563</u>	24,786,793
Maintenance and Operations	20,019,185	19,393,970	16,214,992
Total Expenditures	<u>20,019,185</u>	<u>19,393,970</u>	16,214,992
Planned Ending Fund Balance	<u>57,913</u>	<u>1,690,593</u>	8,571,801
Total Budget	<u><u>20,077,098</u></u>	<u><u>21,084,563</u></u>	<u>24,786,793</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	57,913	1,690,593	8,571,801
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Essential Public Health Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Essential Public Health Services Fund was created in FY2013 for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services as defined in Chapter 121 of the Texas Health and Safety Code. This fund will capture the costs and reimbursement of the expenses for the projects. The expected reimbursements are for costs that are incurred for the expansion of health and human services.

The Centers for Medicare and Medicaid Services (CMS) approved Texas' request for a new Medicaid Demonstration Waiver in accordance with section 1115 of the Social Security Act. The waiver was approved through September 30, 2016. The waiver allows the state to expand Medicaid managed care while preserving hospital funding and provides incentive payments for health care improvements. Participants who implement the projects will earn payments by meeting performance targets.

As a participant, the City of Houston submitted a plan that identifies projects to carry out as well as the performance targets to be met semi-annually for each project. The Houston Health Department (HHD) will proceed with each project, meet the performance targets, report the progress, and simultaneously request payment for reimbursement. CMS will review reports submitted by the City of Houston and reimburse an assigned value for the project based upon achievement of specific objectives. The assigned value includes 100% reimbursement of the program costs and the required 42% local match for the project.

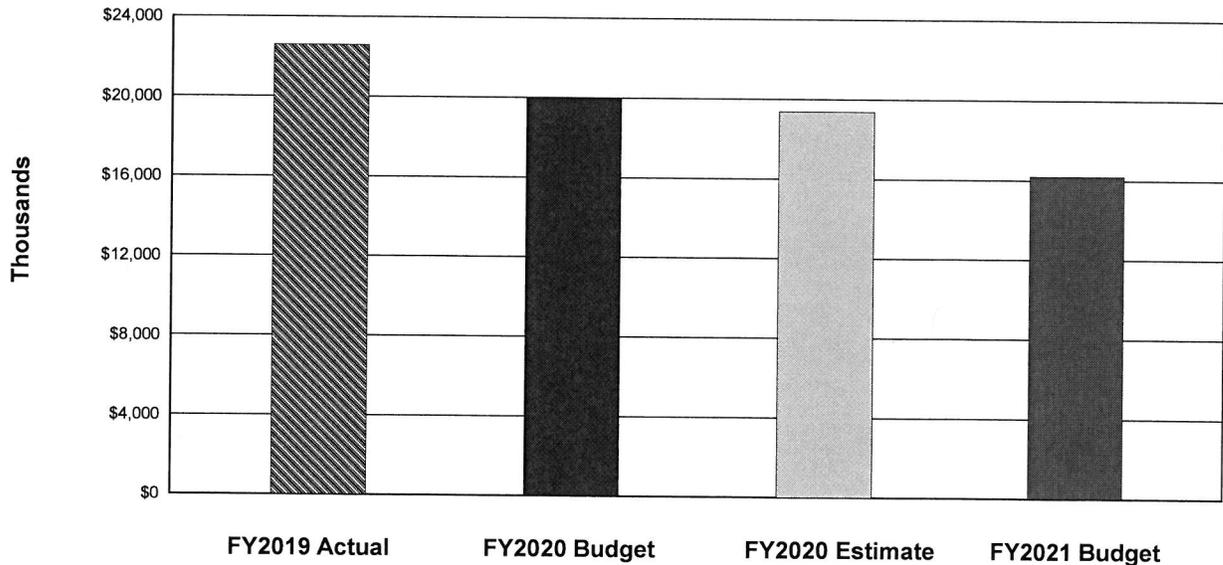
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2010 / 3800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	15,781,147	14,015,585	12,311,706	12,376,796
	Supplies	528,700	708,310	917,255	443,071
	Other Services and Charges	6,282,174	5,168,406	6,040,009	3,370,125
	Non-Capital Equipment	5,667	126,884	125,000	25,000
	Total M & O Expenditures	22,597,688	20,019,185	19,393,970	16,214,992
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	22,597,688	20,019,185	19,393,970	16,214,992
Revenues		13,878,938	13,015,935	14,023,400	23,096,200
Staffing	Full-Time Equivalents - Civilian	179.6	168.9	150.5	148.8
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	179.6	168.9	150.5	148.8
	Full-Time Equivalents - Overtime	9.7	0.0	0.3	0.0
Significant Budget Changes and Highlights	o FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o FY2021 Budget reflects an increase in revenue for 1115 Waiver as a result of a change in the state's reimbursement structure.				
	o FY2021 Budget reflects a decrease in personnel due to phasing out of the 1115 Waiver programs.				

**Essential Public Health Services Fund
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Essential Public Health Services Fund							
Business Area : Houston Health Department							
Fund No. /Bus Area No. : 2010 / 3800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HHD - Director's Office 380001 The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning and acts as liaison to community stakeholders, provides direction for administrative support, management and programmatic issues. Coordinates strategic planning, program evaluation, project partnership and policy development support and media relations.	2.5	1,817,201	9.8	2,180,279	14.5	1,627,967	
HHD - Administrative Services 380002 Administrative Services consists of general, special revenue funds and grants budget groups, contracts and procurement, business management, birth and death certificates and facility maintenance.	1.2	234,048	8.8	1,852,461	7.8	1,090,535	
HHD - Community Health Services 380005 Community Health Services provides public health, clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Assists with oral health and preventive dental services for at-risk Houston children. Key components include HIV/STD prevention, TB Control, and Immunizations.	9.0	484,532	4.0	1,168,500	5.7	507,946	
HHD - Surveillance & Pub Hlth Prep 380006 Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services, Jail Health and Public Health Preparedness.	2.0	336,417	2.0	181,900	2.8	253,720	
HHD - Essential Pub Hlth Svce 380007 Essential Public Health Services is created for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services.	147.3	16,885,709	107.9	11,161,361	96.0	10,062,639	

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2010 / 3800

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HHD - Public Health Infrastructure 380008 Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services. This division includes chronic disease prevention and management, public health education and school based partnerships including My Brother's Keeper.	1.0	102,483	5.0	660,774	6.4	509,785
HHD - Human Services 380009 Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	16.6	2,737,298	13.0	2,188,695	15.6	2,162,400
Total	179.6	22,597,688	150.5	19,393,970	148.8	16,214,992

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2010 / 3800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Intergovernmental	13,610,764	12,847,935	13,734,300	22,807,100
Charges for Services	4,664	18,000	18,000	18,000
Interest	263,510	150,000	271,100	271,100
Grand Total Revenues	<u>13,878,938</u>	<u>13,015,935</u>	<u>14,023,400</u>	<u>23,096,200</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2002 / 3800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	5,302,433	5,302,433	3,730,236
Current Revenues	3,725,550	4,792,000	4,626,740
Total Available Resources	<u>9,027,983</u>	<u>10,094,433</u>	<u>8,356,976</u>
Maintenance and Operations	6,388,829	6,364,197	7,021,340
Total Expenditures	<u>6,388,829</u>	<u>6,364,197</u>	<u>7,021,340</u>
Planned Ending Fund Balance	<u>2,639,154</u>	<u>3,730,236</u>	<u>1,335,636</u>
Total Budget	<u><u>9,027,983</u></u>	<u><u>10,094,433</u></u>	<u><u>8,356,976</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	2,639,154	3,730,236	1,335,636
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

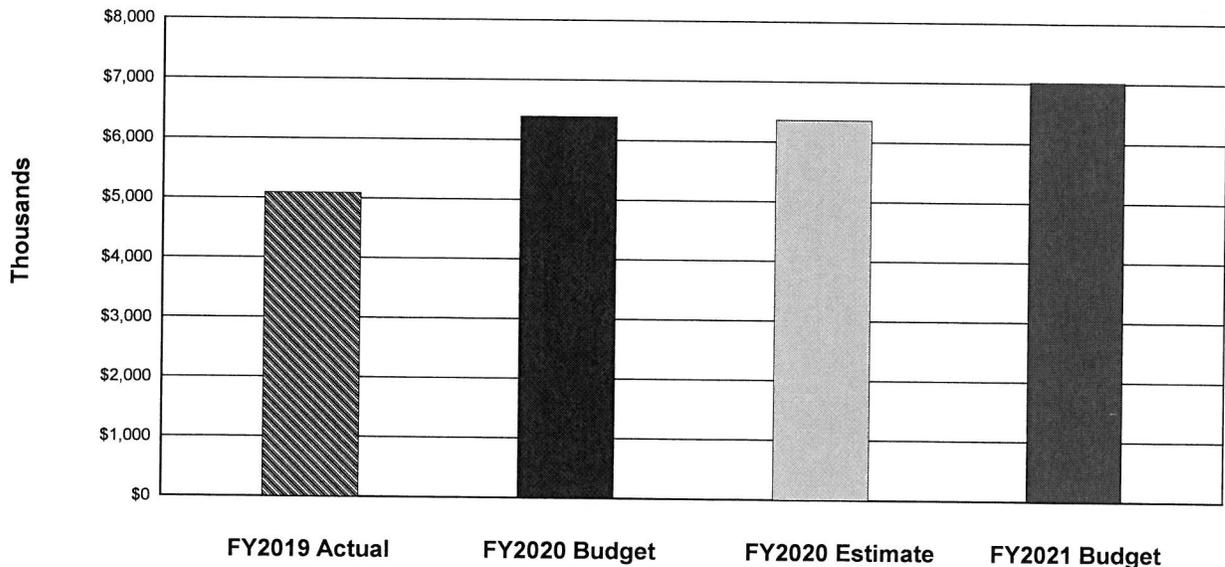
Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,259,284	2,837,090	2,599,951	3,713,969
	Supplies	190,551	412,250	344,703	348,600
	Other Services and Charges	1,580,128	2,330,975	2,910,612	2,767,671
	Equipment	196,104	675,500	483,931	151,500
	Non-Capital Equipment	193,197	133,014	25,000	39,600
	Total M & O Expenditures	4,419,264	6,388,829	6,364,197	7,021,340
	Debt Service & Other Uses	668,370	0	0	0
	Total Expenditure	5,087,634	6,388,829	6,364,197	7,021,340
Revenues		4,122,403	3,725,550	4,792,000	4,626,740
Staffing	Full-Time Equivalents - Civilian	27.8	35.5	30.7	43.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	27.8	35.5	30.7	43.2
	Full-Time Equivalents - Overtime	0.3	0.3	1.3	0.5

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes funding of \$800,000 in service contract with Veteran Affairs.
- o The FY2021 Budget includes funding for increase in FTEs in Environmental Health.

**Health Special Revenue
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Congregate Meals for Senior Citizens	30,142	25,000	25,000	25,000
Consumer Foods Technology Fees	30,519	26,309	31,859	34,066
Private Ambulance Inspections/Permits	1,577	3,240	1,692	1,582
Radio Frequency Identification Device Permits	958	1,008	1,081	1,114
Expenditures Adopted Budget vs Actual Utilization	88%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	116%	100%	129%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HHD - Administrative Services 380002 Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for restricted accounts.	1.9	961,082	0.0	877,864	0.0	177,601
HHD - Environmental Health 380004 The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	14.0	1,965,489	14.6	3,134,900	25.5	3,727,283
HHD - Community Health Services 380005 Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.	6.3	814,052	7.2	962,600	8.8	1,290,432
HHD - Public Health Infrastructure 380008 Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services.	0.0	107,151	0.0	194,600	0.0	203,200
HHD - Human Services 380009 Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	5.6	1,239,860	8.9	1,194,233	8.9	1,622,824
Total	27.8	5,087,634	30.7	6,364,197	43.2	7,021,340

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2002 / 3800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	457,532	479,400	452,600	458,700
Intergovernmental	1,870,281	1,572,100	2,418,500	2,218,400
Charges for Services	1,192,463	1,063,550	1,285,900	1,316,640
Interest	112,102	53,500	122,500	122,500
Miscellaneous/Other	90,025	157,000	112,500	110,500
Other Resources	400,000	400,000	400,000	400,000
Grand Total Revenues	<u>4,122,403</u>	<u>3,725,550</u>	<u>4,792,000</u>	<u>4,626,740</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2008 / 3800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	193,177	193,177	115,877
Current Revenues	524,600	492,100	491,400
Total Available Resources	<u>717,777</u>	<u>685,277</u>	<u>607,277</u>
Maintenance and Operations	569,400	569,400	566,850
Total Expenditures	<u>569,400</u>	<u>569,400</u>	<u>566,850</u>
Planned Ending Fund Balance	<u>148,377</u>	<u>115,877</u>	<u>40,427</u>
Total Budget	<u><u>717,777</u></u>	<u><u>685,277</u></u>	<u><u>607,277</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	148,377	115,877	40,427
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Laboratory Operations and Maintenance Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Laboratory Operations and Maintenance Fund is designated for the retention of revenues from laboratory fees, which pertains to Chapter 21 of the Code of Ordinances as amended. Laboratory fees charged and revenues collected are to defray the costs associated with the purchase, maintenance, operation, and utilization of the City's laboratories, including but not limited to, infrastructure, equipment, supplies, software, and hardware systems and with performing public health surveillance tests.

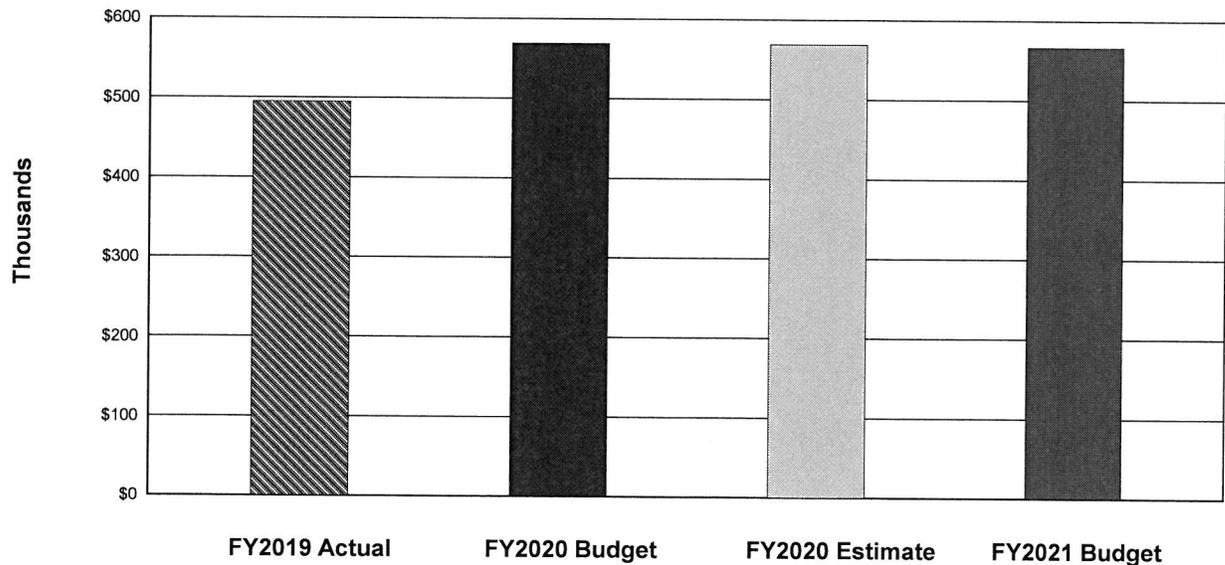
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2008 / 3800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	68,735	56,300	52,000	52,000
	Other Services and Charges	390,107	513,100	517,400	514,850
	Equipment	30,063	0	0	0
	Non-Capital Equipment	6,074	0	0	0
	Total M & O Expenditures	<u>494,979</u>	<u>569,400</u>	<u>569,400</u>	<u>566,850</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>494,979</u>	<u>569,400</u>	<u>569,400</u>	<u>566,850</u>
Revenues		415,889	524,600	492,100	491,400
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o FY2021 Budget includes funding to support operating equipment used in laboratory testing and laboratory testing service.				

**Laboratory Operations and Maintenance
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2008 / 3800

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Laboratory Tests Performed	25,476	31,940	28,900	31,940
Expenditures Adopted Budget vs Actual Utilization	87%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	73%	100%	94%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2008 / 3800

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HHD - Surveillance & Pub Hlth Prep 380006 The mission of the Laboratory Bureau is to support the Houston medical community at large. The Bureau provides environmental and clinical lab testing for hospitals and smaller laboratories.	0.0	494,979	0.0	569,400	0.0	566,850
Total	0.0	494,979	0.0	569,400	0.0	566,850

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2008 / 3800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	360,657	519,200	486,700	486,000
Interest	5,231	5,400	5,400	5,400
Miscellaneous/Other	50,001	0	0	0
Grand Total Revenues	415,889	524,600	492,100	491,400



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Special Waste Transportation and Inspection Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2423 / 3800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	1,957,841	1,957,841	1,582,654
Current Revenues	4,496,300	4,533,310	4,581,900
Total Available Resources	<u>6,454,141</u>	<u>6,491,151</u>	6,164,554
Maintenance and Operations	5,358,893	4,908,497	5,771,958
Total Expenditures	<u>5,358,893</u>	<u>4,908,497</u>	5,771,958
Planned Ending Fund Balance	<u>1,095,248</u>	<u>1,582,654</u>	392,596
Total Budget	<u><u>6,454,141</u></u>	<u><u>6,491,151</u></u>	<u>6,164,554</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	1,095,248	1,582,654	392,596
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Special Waste Transportation and Inspection Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fats, Oil, and Grease (FOG) section is responsible for the permitting of all special waste generators, transporters, and biological pretreaters in the City of Houston. The mentioned entities are regulated by Environmental Investigators who are charged with the responsibility of conducting routine inspections and providing technical knowledge for complaint investigations. Investigators conduct routine inspections to assure that generators are complying with the cleaning requirements and other regulations mandated by the FOG Ordinance. Special waste transporters and biological pretreaters are monitored to assure that waste loads from generators are treated and disposed of properly. The goal of the FOG program is to prevent the infiltration of fats, oils, and grease into the sanitary sewer, and to assure that the City's infrastructure and the health of the citizens are protected. The FOG program is responsible for conducting over 15,000 inspections annually on commercial establishments that includes restaurants, carwashes, laundry mats, and dry cleaners.

Revenue from permitting and collaboration with the Houston Public Works Department is based on inspections and investigations conducted. The revenue is used for numerous reasons to support and provide resources useful to the program, such as personnel cost. Field investigators are supplied with tools such as laptops and network equipment to input daily field activities. In addition, sampling equipment and other supplies are necessary to conduct proper and efficient field investigations. Print shop costs are also pertinent for supplying stakeholders with manifests that are purchased by the section and sold to the stakeholders on an as-needed basis to document the collection, transportation, and disposal of City-regulated waste.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

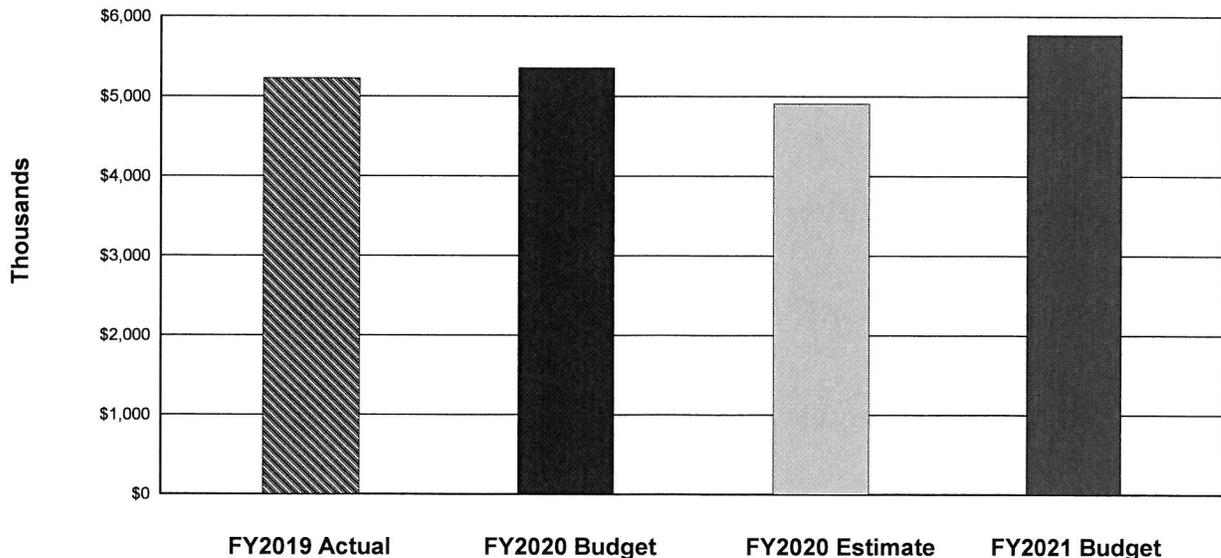
Fund Name : Special Waste Transportation and Inspection Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2423 / 3800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	4,488,754	4,888,640	4,474,833	5,197,682
	Supplies	65,323	95,350	96,400	87,600
	Other Services and Charges	170,710	347,703	303,864	352,676
	Equipment	456,017	0	22,200	108,000
	Non-Capital Equipment	42,650	27,200	11,200	26,000
	Total M & O Expenditures	<u>5,223,454</u>	<u>5,358,893</u>	<u>4,908,497</u>	<u>5,771,958</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	<u>5,223,454</u>	<u>5,358,893</u>	<u>4,908,497</u>	<u>5,771,958</u>	
Revenues		4,474,971	4,496,300	4,533,310	4,581,900
Staffing	Full-Time Equivalents - Civilian	49.6	57.9	50.6	56.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>49.6</u>	<u>57.9</u>	<u>50.6</u>	<u>56.0</u>
	Full-Time Equivalents - Overtime	4.8	1.3	4.5	1.9

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 expenditures includes one-time vehicles purchase.

**Special Waste Transportation and Inspection Fund
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Special Waste Transportation and Inspection Fund				
Business Area : Houston Health Department				
Fund No. /Bus. Area No. : 2423 / 3800				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Fats, Oil, and Grease (FOG) Inspections	32,638	34,800	31,440	40,000
Expenditures Adopted Budget vs Actual Utilization	88%	98%	92%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	101%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Special Waste Transportation and Inspection Fund							
Business Area : Houston Health Department							
Fund No. /Bus Area No. : 2423 / 3800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HHD - Environmental Health 380004							
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	49.6	5,223,454	50.6	4,908,497	56.0	5,771,958	
Total	49.6	5,223,454	50.6	4,908,497	56.0	5,771,958	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Special Waste Transportation and Inspection Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2423 / 3800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	3,231,496	3,256,000	2,942,900	2,991,600
Direct Interfund Services	1,200,000	1,200,000	1,200,000	1,200,000
Interest	43,475	40,300	40,300	40,300
Miscellaneous/Other	0	0	110	0
Other Resources	0	0	350,000	350,000
Grand Total Revenues	<u>4,474,971</u>	<u>4,496,300</u>	<u>4,533,310</u>	<u>4,581,900</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **Swimming Pool Safety**
Business Area : **Houston Health Department**
Fund No./Bus. Area No. : **2009 / 3800**

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	765,307	765,307	769,300
Current Revenues	1,278,900	1,314,900	1,354,500
Total Available Resources	2,044,207	2,080,207	2,123,800
Maintenance and Operations	1,474,837	1,310,907	1,934,332
Total Expenditures	1,474,837	1,310,907	1,934,332
Planned Ending Fund Balance	569,370	769,300	189,468
Total Budget	2,044,207	2,080,207	2,123,800

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	569,370	769,300	189,468
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Swimming Pool Safety Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Swimming Pool Safety Fund was created November 17, 2010, by Ordinance 2010-908. The fund receives proceeds from enforcing municipal, state and federal pool and spa safety standards.

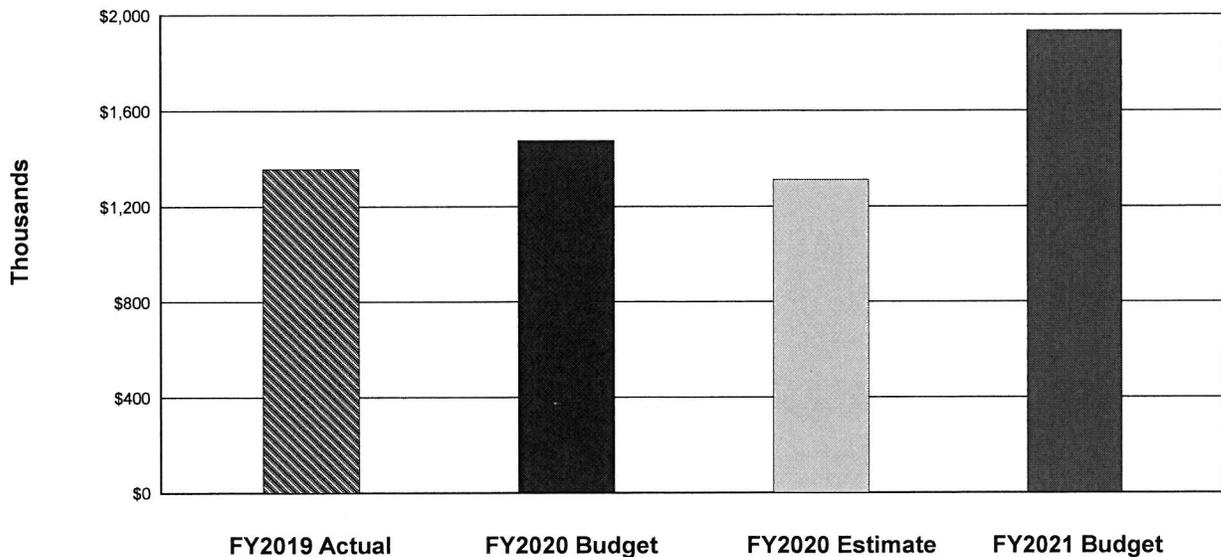
State and federal pool and spa safety standards apply to all pools and spas serving more than two dwellings. In accordance with these requirements, operators of pools and spas at apartment or condominium projects are required to obtain permits and comply with the requisite standards. The fees collected in pursuant of swimming pool and spa safety are used for the purposes of activities related to permitting, inspecting, monitoring, abating, controlling, educating and enforcement of municipal, state and federal standards.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name :		Swimming Pool Safety			
Business Area :		Houston Health Department			
Fund No. /Bus. Area No. :		2009 / 3800			
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	1,171,812	1,320,466	1,167,903	1,420,077
	Supplies	15,403	17,400	18,400	24,400
	Other Services and Charges	69,695	126,971	102,471	333,255
	Equipment	50,459	0	22,133	81,000
	Non-Capital Equipment	0	10,000	0	75,600
	Total M & O Expenditures	<u>1,307,369</u>	<u>1,474,837</u>	<u>1,310,907</u>	<u>1,934,332</u>
	Debt Service & Other Uses	48,677	0	0	0
Total Expenditure	<u>1,356,046</u>	<u>1,474,837</u>	<u>1,310,907</u>	<u>1,934,332</u>	
Revenues		1,325,445	1,278,900	1,314,900	1,354,500
Staffing	Full-Time Equivalents - Civilian	12.6	13.0	12.0	13.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>12.6</u>	<u>13.0</u>	<u>12.0</u>	<u>13.5</u>
	Full-Time Equivalents - Overtime	1.6	1.9	1.1	2.4
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o The FY2021 Budget includes additional funding in overtime to assist with backlog.				
	o The FY2021 Budget includes \$100,000 allocated for pool abatement. These funds will be utilized to mitigate major health issues related to pool safety.				
	o The FY2021 Budget includes vehicles purchase.				

**Swimming Pool Safety
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Swimming Pool Safety
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2009 / 3800

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Pool Permits	6,121	5,837	6,000	6,296
Expenditures Adopted Budget vs Actual Utilization	81%	98%	89%	98%
Revenues Adopted Budget vs Actual Utilization	114%	100%	103%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Swimming Pool Safety Business Area : Houston Health Department Fund No. /Bus Area No. : 2009 / 3800						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HHD - Environmental Health 380004 Prevention of disease and disability resulting from water borne illnesses and drownings through enforcement and education.	12.6	1,356,046	12.0	1,310,907	13.5	1,934,332
Total	12.6	1,356,046	12.0	1,310,907	13.5	1,934,332

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **Swimming Pool Safety**
Business Area : **Houston Health Department**
Fund No./Bus. Area No. : **2009 / 3800**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	1,309,739	1,263,800	1,298,300	1,337,900
Interest	15,706	15,100	16,600	16,600
Grand Total Revenues	<u><u>1,325,445</u></u>	<u><u>1,278,900</u></u>	<u><u>1,314,900</u></u>	<u><u>1,354,500</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2301 / 2000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	34,725,674	34,725,674	28,044,113
Current Revenues	87,717,300	89,467,082	89,547,400
Total Available Resources	<u>122,442,974</u>	<u>124,192,756</u>	117,591,513
Maintenance and Operations	105,509,352	86,261,543	106,916,500
Debt Services	4,097,600	9,329,600	4,371,300
Other Interfund Transfers	557,500	557,500	189,600
Total Expenditures	<u>110,164,452</u>	<u>96,148,643</u>	111,477,400
Planned Ending Fund Balance	<u>12,278,522</u>	<u>28,044,113</u>	6,114,113
Total Budget	<u><u>122,442,974</u></u>	<u><u>124,192,756</u></u>	<u><u>117,591,513</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	17,217,600	17,217,600	14,385,900
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Building Inspection Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Building Inspection Fund of the Houston Public Works Department ensures that buildings and structures constructed and maintained adhere to the standards set by the City of Houston construction code, to issue and enforce permits through examination and approval process for new and existing signs, and to review and approve development plans for the City's infrastructure.

Below are the short and long term goals :

Short-Term Goals

- Continue improved outreach and communication to stakeholder groups.
- Continue cross-training to promote more flexibility in utilization of staff resources.
- Continue technical and administrative training to promote exemplary performance in staff.
- Continue to support the department's Planning and Code Enforcement operations by migrating the existing Houston Permitting Center (HPC) web portal presence to a new web portal system featuring a self-service permitting wizard.

Long-Term Goals

- Implement and refine electronic plan review for both commercial and residential development.
- Advance the department's planning and code enforcement operations for the Houston Permitting Center by migrating operations to a new work order system, mobile inspection system, electronic plan review, and the self-service permitting portal systems.
- Research and acquire processing mapping services and interactive internet software module to provide in-depth detailed information for customers to navigate a wide variety of codes and procedures related to regulation of construction projects.

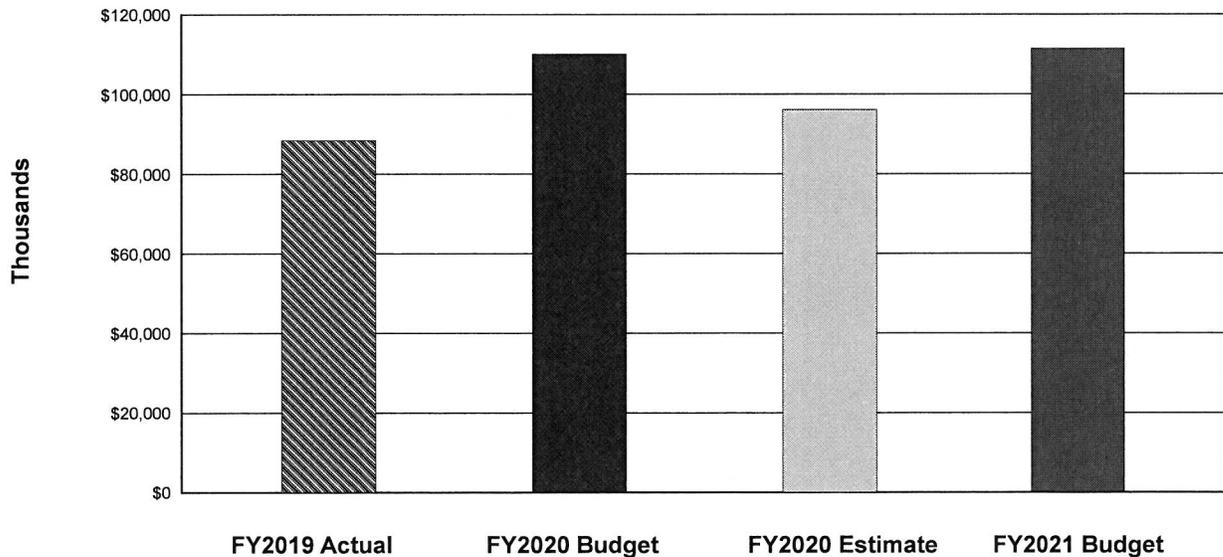
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2301 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	59,485,065	64,939,232	62,144,066	67,419,400
	Supplies	760,063	1,007,400	929,777	1,220,300
	Other Services and Charges	13,668,522	21,596,965	18,310,559	20,675,500
	Equipment	4,766,313	16,863,185	4,307,530	16,800,500
	Non-Capital Equipment	385,027	1,102,570	569,611	800,800
	Total M & O Expenditures	<u>79,064,990</u>	<u>105,509,352</u>	<u>86,261,543</u>	<u>106,916,500</u>
	Debt Service & Other Uses	9,315,306	4,655,100	9,887,100	4,560,900
Total Expenditure	<u>88,380,296</u>	<u>110,164,452</u>	<u>96,148,643</u>	<u>111,477,400</u>	
Revenues		89,378,539	87,717,300	89,467,082	89,547,400
Staffing	Full-Time Equivalents - Civilian	581.4	629.5	599.1	641.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>581.4</u>	<u>629.5</u>	<u>599.1</u>	<u>641.0</u>
	Full-Time Equivalents - Overtime	45.5	43.3	48.8	43.6
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o FY2021 revenues are expected to increase by \$1.8 million from the FY2020 Budget due to an increase in Consumer Price Index (CPI) rates. o Includes funding of \$8.7 million for anticipated purchase of land to accommodate parking needs, and \$2.8 million towards the design cost of building a parking garage. o Includes funding of \$2.7 million to continue the conversion of Integrated Land Management System (ILMS) to a new permitting system. o Includes funding of \$930,000 for prior year capital equipment rollovers. o Includes funding of \$629,600 for Mayor's Office of People with Disability that transferred from the Project Cost Recovery Fund 1001. 				

**Building Inspection Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Building Inspection Fund Business Area : Houston Public Works Fund No. /Bus. Area No. : 2301 / 2000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Building Inspections Completed	597,322	600,000	680,000	680,000
Commercial Building Plan Reviews Completed	19,232	20,000	33,000	33,000
Complex Commercial Plan Reviews Completed - 25 Business Days	N/A	100%	98%	N/A
Floodplain Area Inspections Completed	27,758	20,000	18,500	18,000
Habitability Inspections Completed	1,051	1,200	45,439	N/A
Light Commercial Plan Reviews Completed - 10 Business Days	N/A	90%	49%	N/A
Medium Commercial Plan Reviews Completed - 15 Business Days	N/A	90%	98%	N/A
Public Infrastructure Plan Reviews Completed within 10 Business Days	42%	95%	65%	90%
Residential Building Plan Reviews Completed	12,361	12,000	10,000	10,000
Residential Plan Reviews Completed within 10 Business Days	35%	85%	85%	85%
Resubmitted Complex Commercial Plan Reviews Completed - 15 Business Days	N/A	75%	95%	N/A
Resubmitted Light Commercial Plan Reviews Completed - 7 Business Days	N/A	90%	26%	N/A
Resubmitted Medium Commercial Plan Reviews Completed - 10 Business Days	N/A	90%	53%	N/A
Resubmitted Residential Plan Reviews Completed - 7 Business Days	N/A	80%	85%	N/A
Sign Inspections Completed	61,818	60,000	60,000	60,000
Total Plans Reviewed (including all other plans - remodel, additions, etc.)	57,830	60,000	80,000	80,000
Expenditures Adopted Budget vs Actual Utilization	97%	98%	87%	98%
Revenues Adopted Budget vs Actual Utilization	114%	100%	102%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Building Inspection Fund						
Business Area : Houston Public Works						
Fund No. /Bus Area No. : 2301 / 2000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Office of the Director 200003 The Mayor's Office for People with Disabilities (MOPD) serves as the primary advocate for the rights and needs of citizens with disabilities. The Office also serves as a liaison between the mayor, city council, city departments and other public and private entities on matters pertaining to people with disabilities in Houston. In FY2021, MOPD cost center moved from Fund 1001.	0.0	0	0.0	0	6.0	629,600
Houston Permitting Center 200006 Performs a regulatory role to ensure the safety, usability and sustainability of the private and public built environment. Duties are executed by the practical application of reviews, permit administration, and field inspection under the adopted City of Houston statutes related to Building Codes, Sign Administration, and Public Infrastructure.	566.7	81,345,949	582.2	86,431,278	617.0	100,324,200
Information Technology 200008 Provides the highest quality technology-based services in the most effective and cost-effective manner, to facilitate the HPW departmental mission as it applies to planning, operation, maintenance, construction management, and technical engineering of the city's public infrastructure.	14.7	6,979,407	16.9	9,659,265	18.0	10,461,600
Management Support Branch 200009 Provides funding for the Building Inspection bi-weekly payroll function.	0.0	54,940	0.0	58,100	0.0	62,000
Total	581.4	88,380,296	599.1	96,148,643	641.0	111,477,400

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2301 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Other Franchise	4,814,699	6,606,100	4,588,283	4,285,300
Licenses and Permits	78,108,431	75,007,000	78,292,491	78,255,200
Charges for Services	4,289,205	4,001,100	4,438,977	4,985,400
Direct Interfund Services	645,703	801,600	753,856	764,900
Other Fines and Forfeits	9,936	6,800	7,944	6,800
Interest	791,630	727,200	888,000	727,200
Miscellaneous/Other	631,725	503,500	456,480	460,600
Other Resources	87,210	64,000	41,051	62,000
Grand Total Revenues	<u>89,378,539</u>	<u>87,717,300</u>	<u>89,467,082</u>	<u>89,547,400</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2402 / 2000

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	2,707,089	2,707,089	3,032,970
Current Revenues	3,083,300	3,047,200	3,001,500
Total Available Resources	<u>5,790,389</u>	<u>5,754,289</u>	<u>6,034,470</u>
Maintenance and Operations	3,260,900	2,721,319	3,170,502
Total Expenditures	<u>3,260,900</u>	<u>2,721,319</u>	<u>3,170,502</u>
Planned Ending Fund Balance	<u>2,529,489</u>	<u>3,032,970</u>	<u>2,863,968</u>
Total Budget	<u><u>5,790,389</u></u>	<u><u>5,754,289</u></u>	<u><u>6,034,470</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	2,529,489	3,032,970	2,863,968
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Houston TranStar Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

Houston TranStar is a collaborative program between the City of Houston, Harris County, the Metropolitan Transit Authority of Harris County (METRO) and the Texas Department of Transportation. It is responsible for coordinating the planning, design, operations and maintenance of transportation, homeland security and emergency management functions in the 13 counties surrounding and including the City of Houston.

The four member agencies house operations of twelve different departments at the Center. All member agencies issue payment to the City of Houston for the operation of the Center. The City in turn manages their funding to provide general support services to their employees who are housed at the Center.

The Houston TranStar Center accommodates high-technology components and multi-agency specialists in a regional Transportation Control Center and an Emergency Operations Center. The Consortium also maintains an information website (www.houstontranstar.org) and mobile application that serve an average of 1 million users in a normal month and more than 5 million users during disasters.

Short Term Goals

- o Enhance security measures at the recently expanded TranStar facility.
- o Continue to upgrade the building infrastructure with technological enhancements.
- o Upgrade the mobile application with new features to provide better performance for users.
- o Devise new ways to fund and maintain future building expansion plans.
- o Expand the Incident Management program to transportation incidents in the Southeast Texas region.

Long Term Goals

- o Continue to implement, operate, and maintain optimal Unified Regional Transportation Management and Emergency Operations.
- o Provide dispatch services and traffic incident clearance to the public.
- o Provide incident management services to first responders (Police, Fire, EMS, Maintenance).
- o Maximize service through leveraging resources and inter-agency coordination.
- o Expand opportunities to increase public-private partnerships.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

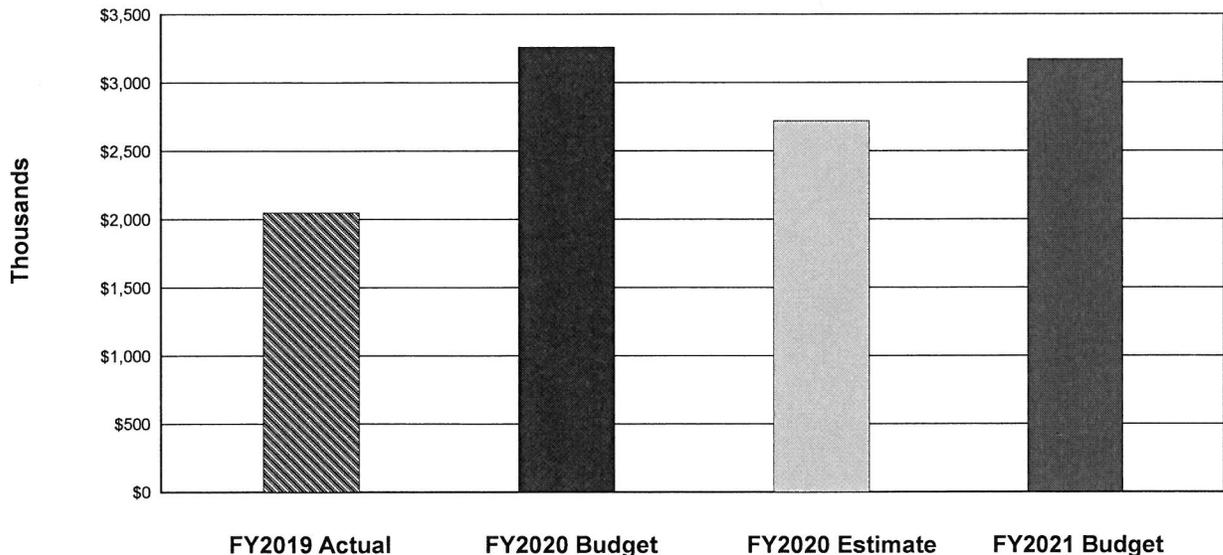
Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2402 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	853,307	1,252,400	1,082,419	1,265,002
	Supplies	69,070	102,100	88,100	91,700
	Other Services and Charges	1,119,702	1,853,700	1,500,870	1,782,500
	Non-Capital Equipment	6,440	52,700	49,930	31,300
	Total M & O Expenditures	<u>2,048,519</u>	<u>3,260,900</u>	<u>2,721,319</u>	<u>3,170,502</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>2,048,519</u>	<u>3,260,900</u>	<u>2,721,319</u>	<u>3,170,502</u>
Revenues		3,180,609	3,083,300	3,047,200	3,001,500
Staffing	Full-Time Equivalents - Civilian	7.3	10.0	9.0	10.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>7.3</u>	<u>10.0</u>	<u>9.0</u>	<u>10.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o Includes funding for roof repair, window leaks and other facility maintenance projects for the Houston TranStar Center.
- o Continues to oversee light rail control operations.
- o Includes funding to continue the public outreach initiative to promote traffic safety programs through social media in FY2021.
- o Oversees the METRO Emergency Operation Center and Harris County Sheriff Office Tactical Operations Center.
- o Maintains readiness for multi -agency, multi -jurisdictional emergency response efforts at the Center.

**Houston TranStar
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Houston TranStar
 Business Area : Houston Public Works
 Fund No. /Bus Area No. : 2402 / 2000

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Traffic Operations Division 200002 Manages, operates and maintains the Houston TranStar Center.	7.3	2,048,519	9.0	2,721,319	10.0	3,170,502
Total	<u>7.3</u>	<u>2,048,519</u>	<u>9.0</u>	<u>2,721,319</u>	<u>10.0</u>	<u>3,170,502</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2402 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Intergovernmental	2,255,084	2,151,400	2,125,400	2,051,400
Charges for Services	884,194	901,900	891,800	925,100
Interest	41,331	30,000	30,000	25,000
Grand Total Revenues	<u><u>3,180,609</u></u>	<u><u>3,083,300</u></u>	<u><u>3,047,200</u></u>	<u><u>3,001,500</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	5,467,183	5,467,183	3,050,176
Current Revenues	26,574,432	26,574,432	27,038,011
Total Available Resources	<u>32,041,615</u>	<u>32,041,615</u>	<u>30,088,187</u>
Maintenance and Operations	29,448,984	28,991,439	30,088,187
Total Expenditures	<u>29,448,984</u>	<u>28,991,439</u>	<u>30,088,187</u>
Planned Ending Fund Balance	<u>2,592,631</u>	<u>3,050,176</u>	<u>0</u>
Total Budget	<u><u>32,041,615</u></u>	<u><u>32,041,615</u></u>	<u><u>30,088,187</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	2,592,631	3,050,176	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Houston Emergency Center (HEC) Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Houston Emergency Center is to provide the citizens of Houston with the most efficient, accurate, and professional service when processing their life-threatening calls. The City of Houston's Houston Emergency Center, in coordination with the Office of Emergency Management, protects life and property by operating the Public Safety Communications System and by coordinating and managing emergency situations. The Houston Information Technology Services Department (HITS) is responsible for the administration, maintenance, and operation of the Police, Fire/EMS Computer Aided Dispatch (CAD) System, Radio System, and Records Management Systems (RMS).

Department Short Term Goals:

- o Answer 90% of 9-1-1 emergency calls within 10 seconds.
- o Answer 80% of non-emergency calls within 10 seconds.
- o Expansion of the Quality Assurance Program.
- o Expansion of the Training Programs to provide ongoing professional growth opportunities of HEC employees, including technical teamwork enhancement and required certification of all employees.
- o Cross-train employees to improve call flow.
- o Conduct a discussion-based exercise and an operational-based exercise.
- o Maintain City's Grant eligibility by submitting Emergency Management Performance Grant (EMPG), National Incident Management System Capability Assessment Support Tool (NIMSCAST), and Texas Regional Response Network (TRRN) Reports.

Department Long Term Goals:

- o Improve efficiency over FY2020 baseline.
- o Maintain accreditations of the Houston Emergency Center:
 - National Academy of Emergency Medical Dispatch (NAEMD).
 - National Emergency Number Association Emergency Number Personnel (NENA ENP).
- o Establish Houston Emergency Communications State-Certified Academy.
- o Civilianization of the Houston Emergency Center.
- o Create a Disaster Recovery site for the CAD.

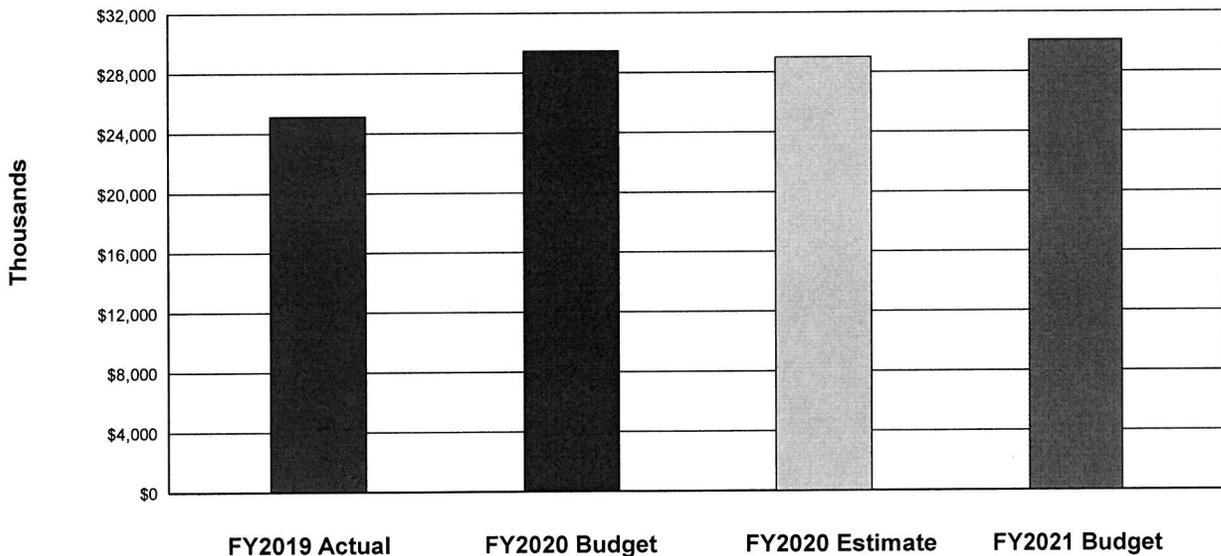
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 2205 / 1500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	19,357,064	21,944,831	21,465,654	22,442,308
	Supplies	88,521	393,755	398,211	390,573
	Other Services and Charges	5,672,405	7,110,398	7,127,574	7,255,306
	Total M & O Expenditures	<u>25,117,990</u>	<u>29,448,984</u>	<u>28,991,439</u>	<u>30,088,187</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>25,117,990</u>	<u>29,448,984</u>	<u>28,991,439</u>	<u>30,088,187</u>
Revenues		25,382,935	26,574,432	26,574,432	27,038,011
Staffing	Full-Time Equivalents - Civilian	234.9	266.3	264.0	267.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>234.9</u>	<u>266.3</u>	<u>264.0</u>	<u>267.4</u>
	Full-Time Equivalents - Overtime	13.1	11.4	11.0	12.6
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget includes \$9,616,670 transfer from General Fund to support Houston Emergency activities. o The FY2021 Budget supports the continuation of current service levels. 				

**Houston Emergency Center
Houston Emergency Center
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 2205 / 1500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Answer 80% of Non-Emergency Calls within 10 Seconds	82%	80%	70%	80%
Answer 90% of Emergency Calls within 10 Seconds	96%	90%	96%	90%
Training Hours per Call Taker	39	42	35	42
Training Hours per FTE - Office of Emergency Management (OEM)	10	45	71	90
Expenditures Adopted Budget vs Actual Utilization	88%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	97%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Houston Emergency Center						
Business Area : Houston Emergency Center						
Fund No. /Bus Area No. : 2205 / 1500						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HEC - Office of the Director Group 150001 Provides management of the Houston Emergency Center and facilitation of public education.	4.4	612,958	6.0	920,812	5.0	721,946
HEC - Information Technology Group 150002 Provides information technology management of the Houston Emergency Center and facilitation of public education.	0.0	5,162,362	0.0	5,921,094	0.0	6,073,330
HEC - Police Call Taking Group 150003 Answers and processes police non-emergency phone calls.	57.2	3,348,508	71.0	4,272,175	69.4	4,935,778
HEC - 9-1-1 Network Group 150004 The City of Houston's Public Safety Answering Point's responsibility is to answer and process 9-1-1 emergency assistance requests from the citizens of Houston. Provides administrative support to HEC, which includes budget and finance, HR, training, and hiring of personnel.	164.9	14,900,990	178.0	16,447,763	183.0	16,843,869
HEC - Office of Emergency Management 150005 Oversees the City's emergency and non-emergency response centers.	8.4	1,093,172	9.0	1,429,595	10.0	1,513,264
Total	234.9	25,117,990	264.0	28,991,439	267.4	30,088,187

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Intergovernmental	245,398	220,000	220,000	227,471
Charges for Services	15,049,431	16,547,762	16,547,762	16,943,870
Direct Interfund Services	273,500	190,000	190,000	250,000
Interest	52,248	0	0	0
Other Resources	9,762,358	9,616,670	9,616,670	9,616,670
Grand Total Revenues	<u>25,382,935</u>	<u>26,574,432</u>	<u>26,574,432</u>	<u>27,038,011</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	3,863,171	3,863,171	4,038,433
Current Revenues	4,833,100	5,014,669	4,832,200
Total Available Resources	<u>8,696,271</u>	<u>8,877,840</u>	8,870,633
Maintenance and Operations	3,207,750	3,095,257	3,397,250
Contract with Non-Profit	1,741,250	1,744,150	1,675,750
Total Expenditures	<u>4,949,000</u>	<u>4,839,407</u>	5,073,000
Planned Ending Fund Balance	<u>3,747,271</u>	<u>4,038,433</u>	3,797,633
Total Budget	<u><u>8,696,271</u></u>	<u><u>8,877,840</u></u>	<u><u>8,870,633</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	3,747,271	4,038,433	3,797,633
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Cable Television Fund (2401 and 2428). Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed-circuit network. Now, HTV provides a variety of informative, educational, and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming is offered as well – HTV channels of programming 24/7, and on demand archive of meetings such as City Council, Planning and Parking Commission, is also available to the public through our website: www.htvhouston.net.

The 82nd legislature passed SB1087, which was signed by the Governor on June 17, 2011, and was effective September 1, 2011. SB1087 requires that fees paid under state franchises be maintained in a separate account and not commingled with revenue from any other source. Any unspent Public, Educational, and Governmental (PEG) fees previously collected from State franchises must be transferred to the separate account. As a result, Ordinance #2011-731 established the Cable TV State Fund (2428).

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

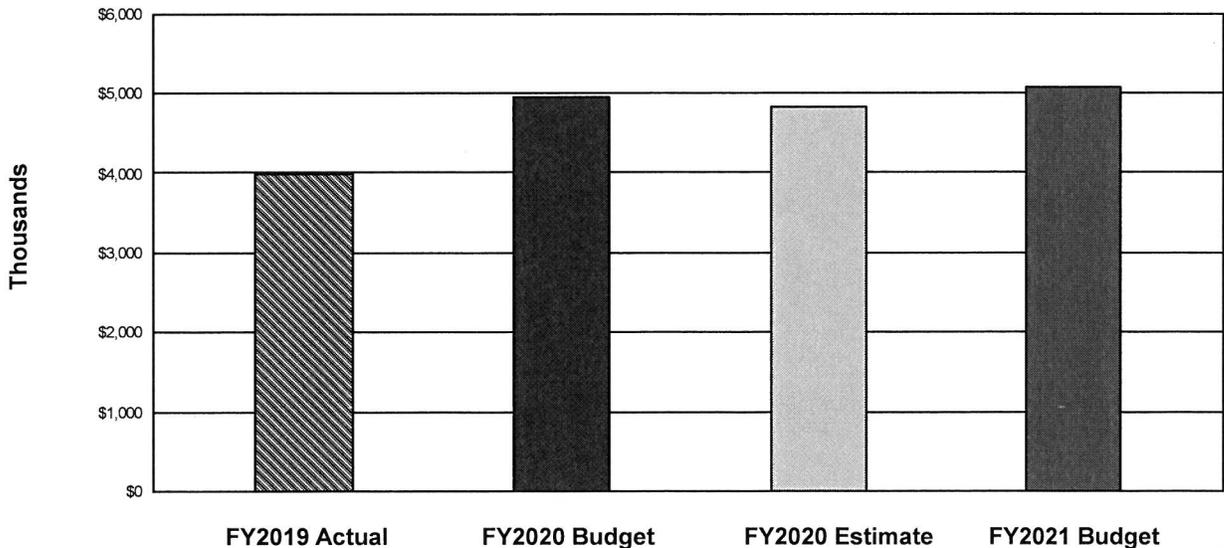
Fund Name : Cable Television
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 2428 / 2401 / 5000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	1,622,173	1,683,201	1,606,671	1,622,907
	Supplies	33,191	32,674	32,063	35,466
	Other Services and Charges	2,222,051	2,233,125	2,412,813	3,414,627
	Equipment	101,833	1,000,000	787,860	0
	Non-Capital Equipment	1,790	0	0	0
	Total M & O Expenditures	3,981,038	4,949,000	4,839,407	5,073,000
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	3,981,038	4,949,000	4,839,407	5,073,000
Revenues		5,020,201	4,833,100	5,014,669	4,832,200
Staffing	Full-Time Equivalents - Civilian	18.8	20.0	19.0	19.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	18.8	20.0	19.0	19.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

**Significant
Budget
Changes
and
Highlights**

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes finalizing the integration of equipment in the HTV terminal control facility, and upgrades to the staff editing bays.

**Cable Television
Mayor's Office
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Cable Television							
Business Area : Mayor's Office							
Fund No./Bus Area No. : 2428 / 2401 / 5000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Agenda Office 500002							
Instrumental in providing quality services to viewers and meeting programming goals. Provide programming copies via links to city departments and viewers as requested.	18.8	3,981,038	19.0	4,839,407	19.0	5,073,000	
Total	18.8	3,981,038	19.0	4,839,407	19.0	5,073,000	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	57,100	12,000	54,169	12,000
Miscellaneous/Other	4,163,101	3,837,100	3,976,500	3,781,200
Other Resources	800,000	984,000	984,000	1,039,000
Grand Total Revenues	<u><u>5,020,201</u></u>	<u><u>4,833,100</u></u>	<u><u>5,014,669</u></u>	<u><u>4,832,200</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Tourism Promotion Special Revenue Fund
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2429 / 5000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	2,393,987	2,393,987	1,668,595
Current Revenues	20,014,357	18,887,836	15,490,767
Total Available Resources	<u>22,408,344</u>	<u>21,281,823</u>	17,159,362
Maintenance and Operations	19,805,888	19,313,228	15,463,237
Debt Services	300,000	300,000	300,000
Total Expenditures	<u>20,105,888</u>	<u>19,613,228</u>	15,763,237
Planned Ending Fund Balance	<u>2,302,456</u>	<u>1,668,595</u>	1,396,125
Total Budget	<u><u>22,408,344</u></u>	<u><u>21,281,823</u></u>	<u><u>17,159,362</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	2,302,456	1,668,595	1,396,125
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Tourism Promotion Special Revenue Fund (2429). Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Tourism Promotion Special Revenue Fund was created to include special events and civic celebrations, activities designed to promote business travel, hotel occupancy, tourism and arts programs in the City of Houston, as well as protocol services.

The City of Houston Mayor's Office of Special Events (MOSE) produces and permits events that enhance the image of the City and highlight Houston's diverse culture. Events coordinated by this office include citywide and neighborhood festivals, dedications, inaugurations, parades, tree plantings, fun runs, galas, ground-breakings, and holiday celebrations. Civic celebration is vital to the spirit of Houston.

The Mayor's Office of Trade and International Affairs (MOTIA) supports the Mayor of the City of Houston in encouraging and receiving international delegations by drawing attention to Houston's civic attributes. The office also supports outbound delegations led by Mayor or with Mayoral approval to promote and market Houston as a destination for business, travel, and investment.

The Mayor's Office of Cultural Affairs (MOCA) facilitates the City's Arts and Cultural Plan. The office develops policies, oversees contracts for grants and cultural services, facilitates Civic Art, temporary art, donations to the City's art collection, community murals and special projects.

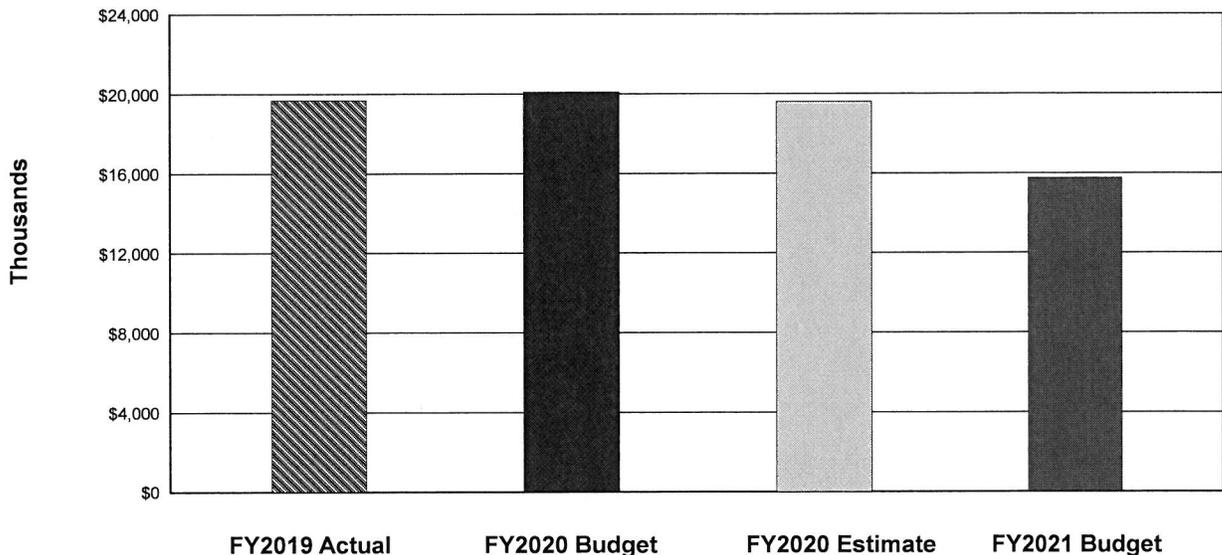
Special Cultural Initiatives reserves Hotel Occupancy Tax funds that will promote, develop, and publicize arts destinations, art activities, and arts exhibitions and displays to enhance Houston's image and reputation as an arts city and a destination for cultural tourism.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name :		Tourism Promotion Special Revenue Fund			
Business Area :		Mayor's Office			
Fund No. /Bus. Area No. :		2429 / 5000			
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,510,029	2,636,447	2,636,446	2,776,484
	Supplies	89,169	151,267	151,193	141,395
	Other Services and Charges	16,785,452	17,018,174	16,525,589	12,545,358
	Total M & O Expenditures	<u>19,384,650</u>	<u>19,805,888</u>	<u>19,313,228</u>	<u>15,463,237</u>
	Debt Service & Other Uses	300,000	300,000	300,000	300,000
	Total Expenditure	<u>19,684,650</u>	<u>20,105,888</u>	<u>19,613,228</u>	<u>15,763,237</u>
Revenues		19,487,533	20,014,357	18,887,836	15,490,767
Staffing	Full-Time Equivalents - Civilian	19.6	24.5	24.5	24.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>19.6</u>	<u>24.5</u>	<u>24.5</u>	<u>24.5</u>
	Full-Time Equivalents - Overtime	1.0	0.7	0.7	0.7
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget reflects a decrease in revenue for Hotel Occupancy Tax (HOT) due to Coronavirus Disease 2019 (COVID-19), resulting in lower payment to Houston Arts Alliance. 				

**Tourism Promotion Special Revenue Fund
Mayor's Office
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Tourism Promotion Special Revenue Fund							
Business Area : Mayor's Office							
Fund No. /Bus Area No. : 2429 / 5000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Special Events 500003 Produces, co-produces, and permits events that enhance the image of the City and highlights Houston's diverse culture. Facilitates activities designed to promote business travel and hotel occupancy, and maintain protocol services in the City of Houston - MOSE and MOTIA.	17.0	3,109,059	21.0	3,603,750	21.0	3,512,694	
Cultural Affairs 500008 Implements the City's Arts and Cultural Plan. Assists the public and City departments to realize cultural projects that advance their goals. Develops policies, oversees contracts for grants and cultural services, facilitates Civic Art, temporary art, donations to the City's art collection, community murals, and special projects.	2.6	342,563	3.5	359,478	3.5	451,007	
Special Cultural Initiatives 500009 Distribution to component units of the Hotel Occupancy Tax funds to promote tourism, civic celebration and city's arts.	0.0	16,233,028	0.0	15,650,000	0.0	11,799,536	
Total	19.6	19,684,650	24.5	19,613,228	24.5	15,763,237	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Tourism Promotion Special Revenue Fund
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2429 / 5000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	41,415	38,000	38,000	38,000
Interest	53,988	6,000	40,000	36,000
Miscellaneous/Other	17,180,536	17,676,000	16,373,250	12,981,275
Other Resources	2,211,594	2,294,357	2,436,586	2,435,492
Grand Total Revenues	<u>19,487,533</u>	<u>20,014,357</u>	<u>18,887,836</u>	<u>15,490,767</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Local Truancy Prevention and Diversion
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2211 / 1600

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	957,397	957,397	1,158,983
Current Revenues	1,180,107	1,027,000	987,000
Total Available Resources	<u>2,137,504</u>	<u>1,984,397</u>	2,145,983
Maintenance and Operations	1,473,022	825,414	1,481,012
Total Expenditures	<u>1,473,022</u>	<u>825,414</u>	1,481,012
Planned Ending Fund Balance	<u>664,482</u>	<u>1,158,983</u>	664,971
Total Budget	<u><u>2,137,504</u></u>	<u><u>1,984,397</u></u>	<u><u>2,145,983</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	664,482	1,158,983	664,971
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Municipal Courts Local Truancy Prevention and Diversion Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

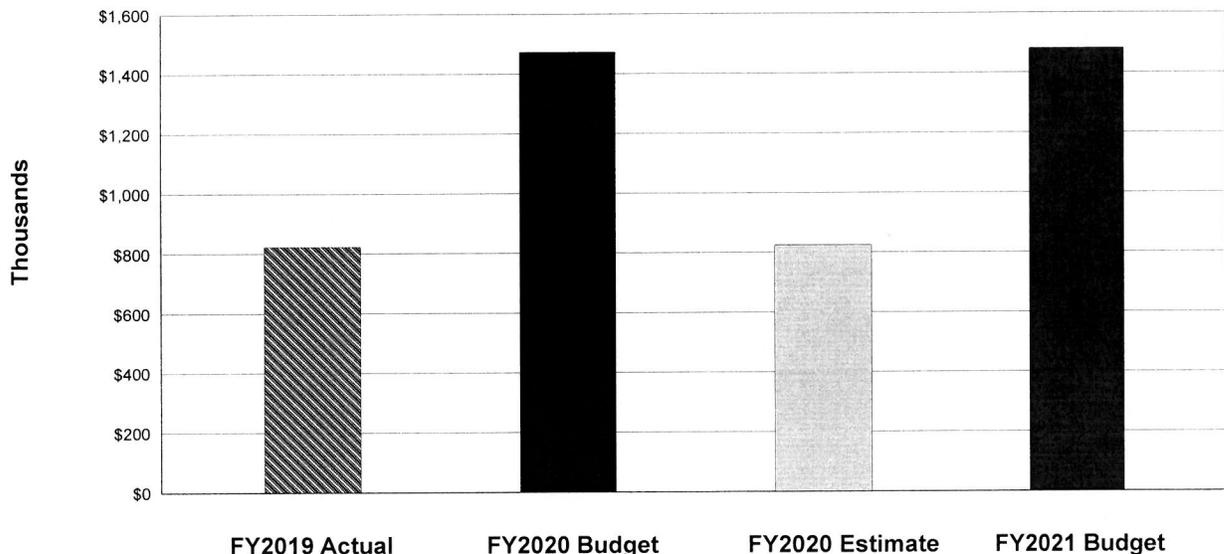
The mission of the Municipal Courts Local Truancy Prevention and Diversion Fund is to provide funding for the salary and operational expenses of Juvenile Case Managers assigned to target campuses of Houston and Spring Branch Independent School Districts. The goal of the Program is to reduce truancy and limit juvenile exposure to the criminal justice system by early identification, assessment and prevention services, referrals to social services, and increased student family accountability.

FY2021 Budget includes changes resulting from recent legislative actions including the change in the fund name from the "Juvenile Case Manager Fund" to the Municipal Courts "Local Truancy Prevention and Diversion Fund," and implementation of the new Local Consolidated Fee that affects revenue for this special fund. Recent legislative changes created a Local Consolidated Fee of \$14 that is collected by the City of Houston for each paid conviction of a Class "C" misdemeanor offense dated on/after Jan. 1, 2020. A specified allocation of the Local Consolidated Fee, \$5.00, is collected as revenue in this fund. The City of Houston will continue to collect both the \$4.00 Juvenile Case Manager Fee, and the \$2 Truancy Prevention and Diversion fee (\$1 retained by the COH/\$1 remitted to the State) on all offenses dated on/before Dec 31, 2019.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name : Local Truancy Prevention and Diversion					
Business Area : Municipal Courts Department					
Fund No. /Bus. Area No. : 2211 / 1600					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	743,973	1,327,283	709,612	1,316,768
	Supplies	2,316	18,000	14,000	19,000
	Other Services and Charges	77,619	108,249	95,802	138,444
	Equipment	0	12,670	0	0
	Non-Capital Equipment	0	6,820	6,000	6,800
	Total M & O Expenditures	823,908	1,473,022	825,414	1,481,012
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	823,908	1,473,022	825,414	1,481,012
Revenues		1,119,234	1,180,107	1,027,000	987,000
Staffing	Full-Time Equivalents - Civilian	9.2	16.0	9.0	16.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	9.2	16.0	9.0	16.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Expenditure Budget provides funding for the various programs and outreach initiatives related to truancy prevention and youth engagement at targeted Houston ISD and Spring Branch ISD campuses. o FY2021 Budget includes changes resulting from recent legislative actions including the title change to this MCD Special Revenue Fund from the "Juvenile Case Manager Fund" to the "Local Truancy Prevention and Diversion Fund." 				

**Local Truancy Prevention and Diversion
Municipal Courts Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Local Truancy Prevention and Diversion Business Area : Municipal Courts Department Fund No. /Bus Area No. : 2211 / 1600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
MCD - Judicial Operations 160007 The Municipal Courts Local Truancy Prevention and Diversion Fund allows for the salary/benefits and operational expenses of Juvenile Case Managers assigned to target Houston ISD and Spring Branch ISD campuses.	9.2	823,908	9.0	825,414	16.0	1,481,012	
Total	9.2	823,908	9.0	825,414	16.0	1,481,012	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Local Truancy Prevention and Diversion
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2211 / 1600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Municipal Courts Fines and Forfeits	1,103,824	1,168,000	1,005,000	965,000
Interest	15,410	12,107	22,000	22,000
Grand Total Revenues	<u><u>1,119,234</u></u>	<u><u>1,180,107</u></u>	<u><u>1,027,000</u></u>	<u><u>987,000</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **Municipal Court Bldg Security Fund**
Business Area : **Municipal Courts Department**
Fund No./Bus. Area No. : **2206 / 1600**

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	93,993	93,993	6,623
Current Revenues	597,100	572,700	682,700
Total Available Resources	<u>691,093</u>	<u>666,693</u>	<u>689,323</u>
Maintenance and Operations	660,070	660,070	614,643
Total Expenditures	<u>660,070</u>	<u>660,070</u>	<u>614,643</u>
Planned Ending Fund Balance	<u>31,023</u>	<u>6,623</u>	<u>74,680</u>
Total Budget	<u><u>691,093</u></u>	<u><u>666,693</u></u>	<u><u>689,323</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	31,023	6,623	74,680
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Municipal Courts Building Security Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Municipal Courts Building Security Fund is to protect the safety and welfare of civilians and employees by ensuring that adequate security equipment, procedures, and personnel are present at all court locations.

FY2021 includes changes resulting from recent legislative actions including implementation of the new Local Consolidated Fee that affects revenue for this special fund, increasing the fee collected for this fund from \$3.00 to \$4.90 for each paid conviction of a Class "C" misdemeanor offense for violations issued on/after January 1, 2020. The City of Houston will continue to collect a \$3.00 Building Security Fee on all offenses dated on/before December 31, 2019.

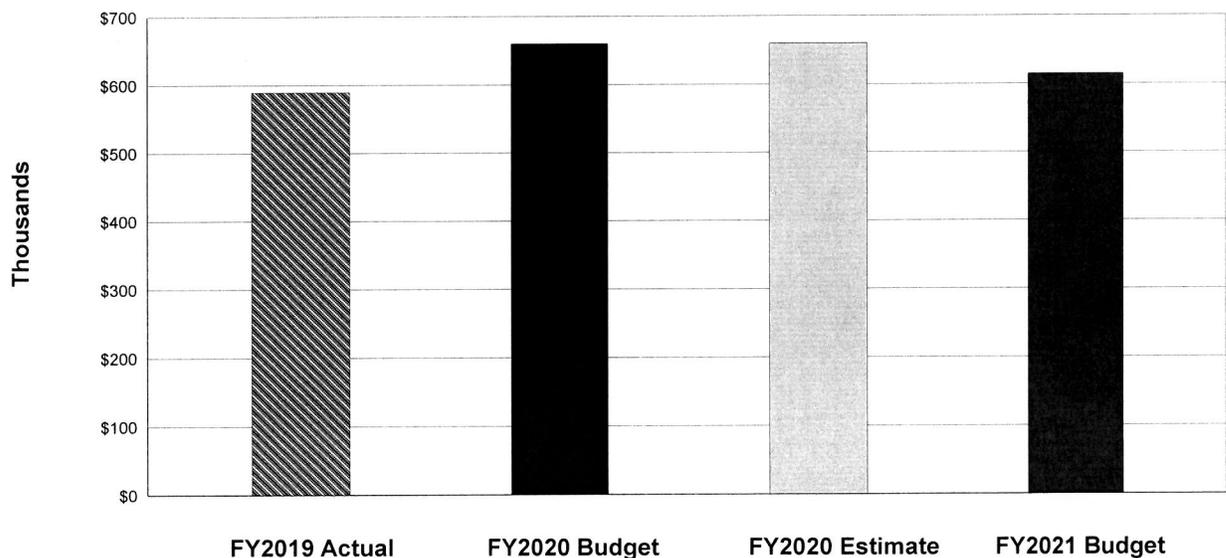
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Municipal Court Bldg Security Fund
 Business Area : Municipal Courts Department
 Fund No. /Bus. Area No. : 2206 / 1600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	331	3,157	3,157	3,200
	Other Services and Charges	589,250	656,913	656,913	611,443
	Total M & O Expenditures	589,581	660,070	660,070	614,643
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	589,581	660,070	660,070	614,643
Revenues		563,693	597,100	572,700	682,700
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o FY2021 Budget includes funding for contract security guard services at all Municipal Court facilities.				
	o FY2021 includes changes resulting from recent legislative actions, increasing the fee collected from \$3.00 to \$4.90 for each paid conviction of a Class "C" misdemeanor offense for violations issued on/after January 1, 2020.				

**Municipal Court Bldg Security Fund
 Municipal Courts Department
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Municipal Court Bldg Security Fund Business Area : Municipal Courts Department Fund No. /Bus Area No. : 2206 / 1600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
MCD - Administrative Services 160001 The Municipal Courts Building Security Fund provides funding for security enhancements and security services to protect the safety and well being of civilians and employees at all court locations.	0.0	589,581	0.0	660,070	0.0	614,643	
Total	<u>0.0</u>	<u>589,581</u>	<u>0.0</u>	<u>660,070</u>	<u>0.0</u>	<u>614,643</u>	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Municipal Court Bldg Security Fund
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2206 / 1600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	2,078	1,200	2,700	2,700
Miscellaneous/Other	561,615	595,900	570,000	680,000
Grand Total Revenues	563,693	597,100	572,700	682,700

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **Municipal Court Technology Fee Fund**
Business Area : **Municipal Courts Department**
Fund No./Bus. Area No. : **2207 / 1600**

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	2,329,254	2,329,254	2,301,630
Current Revenues	1,127,000	1,024,000	1,024,000
Total Available Resources	<u>3,456,254</u>	<u>3,353,254</u>	<u>3,325,630</u>
Maintenance and Operations	1,218,771	1,051,624	1,200,309
Debt Services	0	0	0
Total Expenditures	<u>1,218,771</u>	<u>1,051,624</u>	<u>1,200,309</u>
Planned Ending Fund Balance	<u>2,237,483</u>	<u>2,301,630</u>	<u>2,125,321</u>
Total Budget	<u><u>3,456,254</u></u>	<u><u>3,353,254</u></u>	<u><u>3,325,630</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	2,237,483	2,301,630	2,125,321
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and the FY2021 Proposed Budget for the Municipal Courts Technology Fee Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

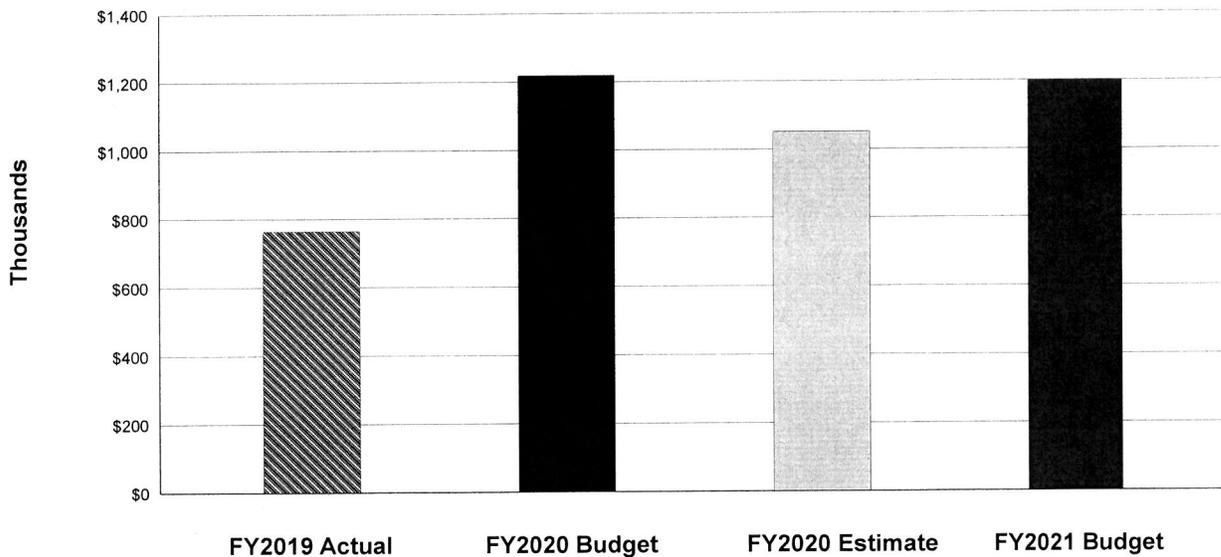
The mission of the Municipal Court Technology Fund is to fund technological enhancements, system maintenance and technical support for the Municipal Courts to ensure effective processes and efficient court operations.

The Municipal Courts Department is responsible for administering the Municipal Court Technology Fee Fund at the direction of City Council as authorized by Article 102.0172 of the Texas Code of Criminal Procedure, and Chapter 16, Section 16-13 of the City of Houston Code of Ordinances. As a result of recent legislative changes, a Local Consolidated Fee of \$14 is collected by the City of Houston for each paid conviction of a Class "C" misdemeanor offense. A specified allocation of the Local Consolidated Fee, \$4.00, is collected as revenue in the Municipal Court Technology Fee Fund.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name : Municipal Court Technology Fee Fund					
Business Area : Municipal Courts Department					
Fund No. /Bus. Area No. : 2207 / 1600					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	210,752	218,794	218,794	220,841
	Supplies	0	10,000	0	10,000
	Other Services and Charges	553,392	874,977	832,830	854,468
	Equipment	0	115,000	0	115,000
	Total M & O Expenditures	<u>764,144</u>	<u>1,218,771</u>	<u>1,051,624</u>	<u>1,200,309</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>764,144</u>	<u>1,218,771</u>	<u>1,051,624</u>	<u>1,200,309</u>
Revenues		1,088,492	1,127,000	1,024,000	1,024,000
Staffing	Full-Time Equivalents - Civilian	1.0	1.0	1.0	1.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Expenditure Budget includes funding for the annual support fee to the software vendor who manages the multi-vendor collection model. This competitive collection model includes external collection vendors who assist the City of Houston Municipal Courts in achieving greater compliance with court orders. o The FY2021 Revenue Budget includes the contractually mandated annual fee payment to the City of Houston by each of the three multi-vendor collection model participants. 				

**Municipal Court Technology Fee Fund
Municipal Courts Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name		: Municipal Court Technology Fee Fund					
Business Area		: Municipal Courts Department					
Fund No. /Bus Area No.		: 2207 / 1600					
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
MCD - Administrative Services 160001							
The Municipal Court Technology Fund allows for technological enhancements and system maintenance/technical support for the Municipal Courts to ensure effective processes and efficient court operations.	1.0	764,144	1.0	1,051,624	1.0	1,200,309	
Total	<u>1.0</u>	<u>764,144</u>	<u>1.0</u>	<u>1,051,624</u>	<u>1.0</u>	<u>1,200,309</u>	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Municipal Court Technology Fee Fund
 Business Area : Municipal Courts Department
 Fund No./Bus. Area No. : 2207 / 1600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Municipal Courts Fines and Forfeits	748,876	794,500	680,000	680,000
Interest	39,616	32,500	44,000	44,000
Miscellaneous/Other	300,000	300,000	300,000	300,000
Grand Total Revenues	<u><u>1,088,492</u></u>	<u><u>1,127,000</u></u>	<u><u>1,024,000</u></u>	<u><u>1,024,000</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Municipal Jury Fund
 Business Area : Municipal Courts Department
 Fund No./Bus. Area No. : 2215 / 1600

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	1,500
Current Revenues	0	1,500	6,000
Total Available Resources	<u>0</u>	<u>1,500</u>	<u>7,500</u>
Maintenance and Operations	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Planned Ending Fund Balance	<u>0</u>	<u>1,500</u>	<u>7,500</u>
Total Budget	<u><u>0</u></u>	<u><u>1,500</u></u>	<u><u>7,500</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	1,500	7,500
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Municipal Jury Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

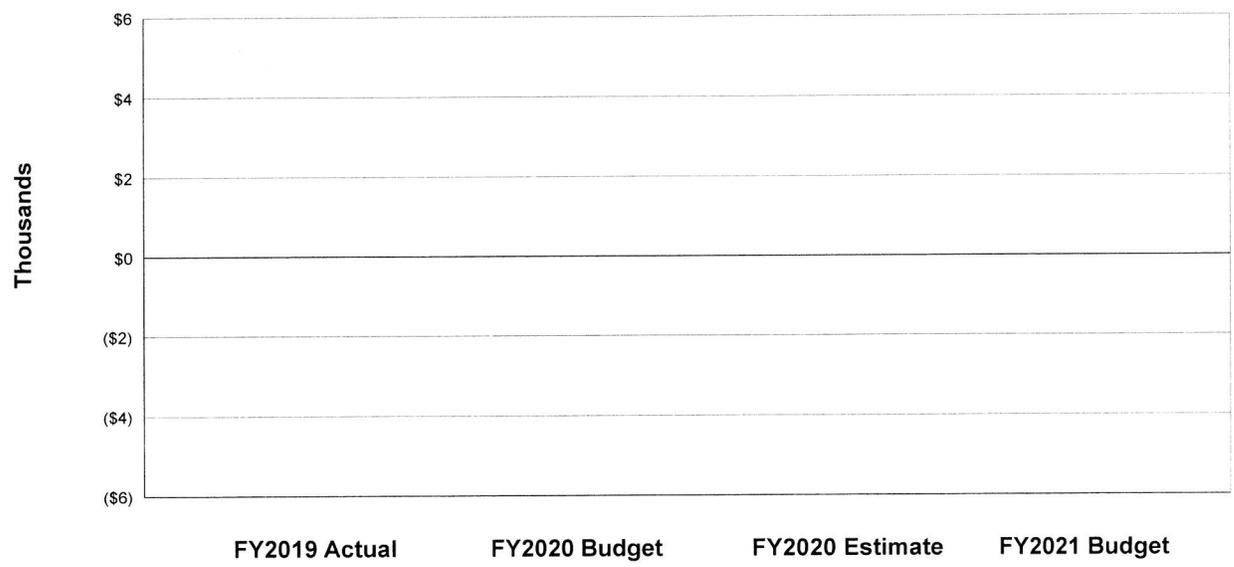
The mission of the Municipal Jury Fund is to fund juror reimbursements and other jury-related costs and services.

The Municipal Courts Department is responsible for administering the Municipal Jury Fund at the direction of City Council as authorized by Section 134.154 of the Local Government Code and Chapter 16, Section 16-14 of the City of Houston Code of Ordinances. As a result of recent legislative changes, a Local Consolidated Fee of \$14 is collected by the City of Houston for each paid conviction of a Class "C" misdemeanor offense dated on/after January 1, 2020. A specified allocation of the Local Consolidated Fee, \$0.10, is collected as revenue in the Municipal Jury Fund.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary					
Fund Name		: Municipal Jury Fund			
Business Area		: Municipal Courts Department			
Fund No. /Bus. Area No.		: 2215 / 1600			
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Total M & O Expenditures	0	0	0	0
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	0	0	0	0
Revenues		0	0	1,500	6,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o This is a new special revenue fund created in FY2020 as a result of legislative changes.				
	o There are no expenditures expected in FY2021 due to the limited fund balance.				

**Municipal Jury Fund
Municipal Courts Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Municipal Jury Fund
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2215 / 1600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Municipal Courts Fines and Forfeits	0	0	1,500	6,000
Grand Total Revenues	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>6,000</u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 2424 / 5100

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	2,534,989	2,534,989	1,246,329
Current Revenues	494,500	581,000	494,500
Total Available Resources	<u>3,029,489</u>	<u>3,115,989</u>	<u>1,740,829</u>
Maintenance and Operations	1,261,706	1,239,660	545,756
Other Interfund Transfers	630,000	630,000	400,000
Total Expenditures	<u>1,891,706</u>	<u>1,869,660</u>	<u>945,756</u>
Planned Ending Fund Balance	<u>1,137,783</u>	<u>1,246,329</u>	<u>795,073</u>
Total Budget	<u><u>3,029,489</u></u>	<u><u>3,115,989</u></u>	<u><u>1,740,829</u></u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	1,137,783	1,246,329	795,073
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Contractor Responsibility Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Contractor Responsibility Fund was established with Ordinance 2007-534 in July 2007. Through the implementation of Executive Order 1-7, the City of Houston created the Pay or Play Program (POP), which is administered by the Office of Business Opportunity.

The POP Program is designed to foster health care options for the citizens of Houston and Harris County area, create a level playing field for contractors bidding on City of Houston projects, and defray the costs of the local uninsured workforce. Pursuant to Executive Order 1-7, contractors subject to POP are required to offer employees the prescribed minimal level of health benefits. Contractors who do not provide health benefits to their employees will contribute \$1 for each regular hour of work performed by covered employees on a covered City contract. The revenue collected from the Contractor Responsibility Fund is used to offset the costs of uninsured citizens in the Houston and Harris County area. Currently, the revenue is used to support health programs such as the Care Houston Program and Emergency Tele-Health and Navigation (ETHAN) Program as well as the costs associated with administering the program.

The Care Houston Program is a collaboration between the Houston Fire Department (HFD) and Houston Health Department (HHD) to decrease the volume of non-emergency calls for Emergency Medical Services (EMS) and reduce the use of HFD personnel for non-emergency responses. The program requires EMS to identify residents who have made more than five emergency calls in a 90 day period and forward the information to HHD. HHD staff contacts the resident and if she/he agrees to participate in the program, a nurse case manager makes a home visit, conducts a needs assessment, assists the resident in devising a service plan, and provides social and medical referrals as needed.

ETHAN is a collaboration among Harris County Healthcare Alliance, HFD, Harris County RIDES, and Community Health Centers. ETHAN provides non-emergency 9-1-1 callers with the option of a no-cost cab ride to an emergency department or a community health center. ETHAN also provides the option of scheduling an appointment at a community health center at no charge. The program has provided the ability for physicians to communicate with patients to determine if they are non-emergent and provide advice on the outcome. This helps divert from the emergency medical system those patients who do not need emergency care and can benefit more from primary care services.

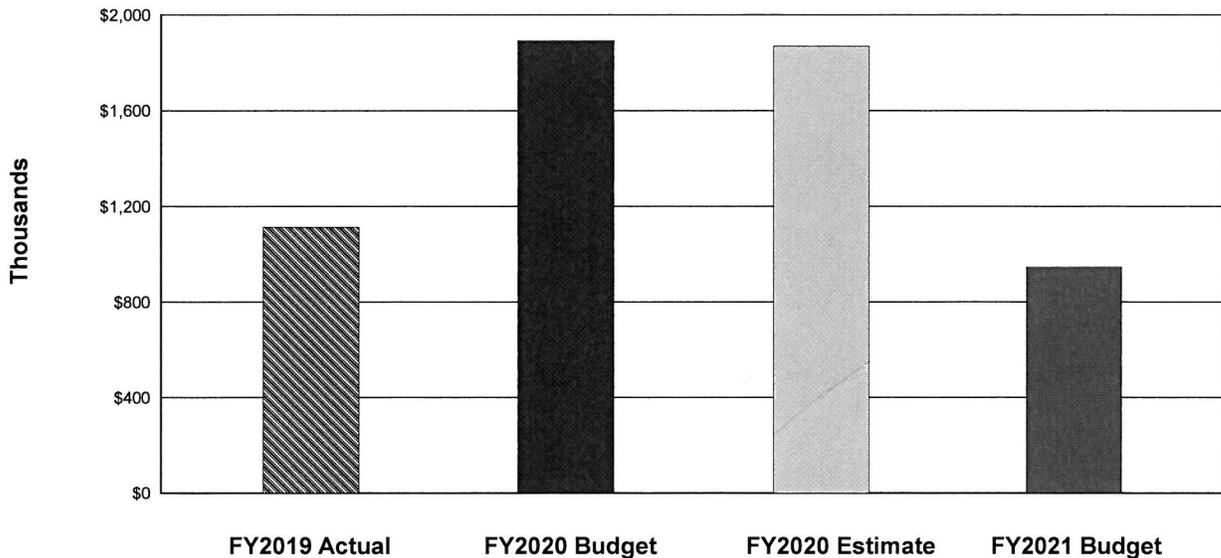
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 2424 / 5100

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	78,178	168,149	146,103	150,860
	Supplies	428	1,000	1,000	1,000
	Other Services and Charges	403,952	1,092,557	1,092,557	393,896
	Total M & O Expenditures	<u>482,558</u>	<u>1,261,706</u>	<u>1,239,660</u>	<u>545,756</u>
	Debt Service & Other Uses	630,000	630,000	630,000	400,000
	Total Expenditure	<u>1,112,558</u>	<u>1,891,706</u>	<u>1,869,660</u>	<u>945,756</u>
Revenues		509,560	494,500	581,000	494,500
Staffing	Full-Time Equivalents - Civilian	1.1	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1.1</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget includes funding to maintain an electronic management system to effectively track all Pay or Play (POP) activities. o Continued commitment to support the Care Houston Program with an estimated cost of \$400,000. 				

**Contractor Responsibility Fund
Office of Business Opportunity
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Contractor Responsibility Fund Business Area : Office of Business Opportunity Fund No. /Bus. Area No. : 2424 / 5100				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Ratio of Play Option Contracts	65%	47%	46%	46%
Expenditures Adopted Budget vs Actual Utilization	84%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	43%	100%	117%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Contractor Responsibility Fund Business Area : Office of Business Opportunity Fund No. /Bus Area No. : 2424 / 5100							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Pay or Play Program 510004 This section provides oversight of the Pay or Play Program and is responsible for program revenue collections, administrative operations, financial oversight, and monitoring of funds.	1.1	1,112,558	2.0	1,869,660	2.0	945,756	
Total	1.1	1,112,558	2.0	1,869,660	2.0	945,756	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 2424 / 5100

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	61,241	42,500	52,000	42,500
Miscellaneous/Other	448,319	452,000	529,000	452,000
Grand Total Revenues	<u><u>509,560</u></u>	<u><u>494,500</u></u>	<u><u>581,000</u></u>	<u><u>494,500</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2106 / 3600

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	1,036,687	1,036,687	1,337,999
Current Revenues	1,381,196	1,411,200	1,411,300
Total Available Resources	<u>2,417,883</u>	<u>2,447,887</u>	<u>2,749,299</u>
Maintenance and Operations	1,423,330	1,109,888	1,472,937
Total Expenditures	<u>1,423,330</u>	<u>1,109,888</u>	<u>1,472,937</u>
Planned Ending Fund Balance	<u>994,553</u>	<u>1,337,999</u>	<u>1,276,362</u>
Total Budget	<u><u>2,417,883</u></u>	<u><u>2,447,887</u></u>	<u><u>2,749,299</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	994,553	1,337,999	1,276,362
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Bayou Greenway 2020 Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Bayou Greenway 2020 Fund was created October 16, 2013, by Ordinance No. 2013-0949. This fund is administered by the Houston Parks and Recreation Department (HPARD) with the intent to manage the maintenance of the Bayou Greenways 2020 project based upon the Bayou Greenways 2020 initiative agreement entered into between the City of Houston and the Houston Parks Board, Inc. (HPB) in December 2013. Revenues are received by HPARD from HPB for the maintenance of trails and parks developed by HPB.

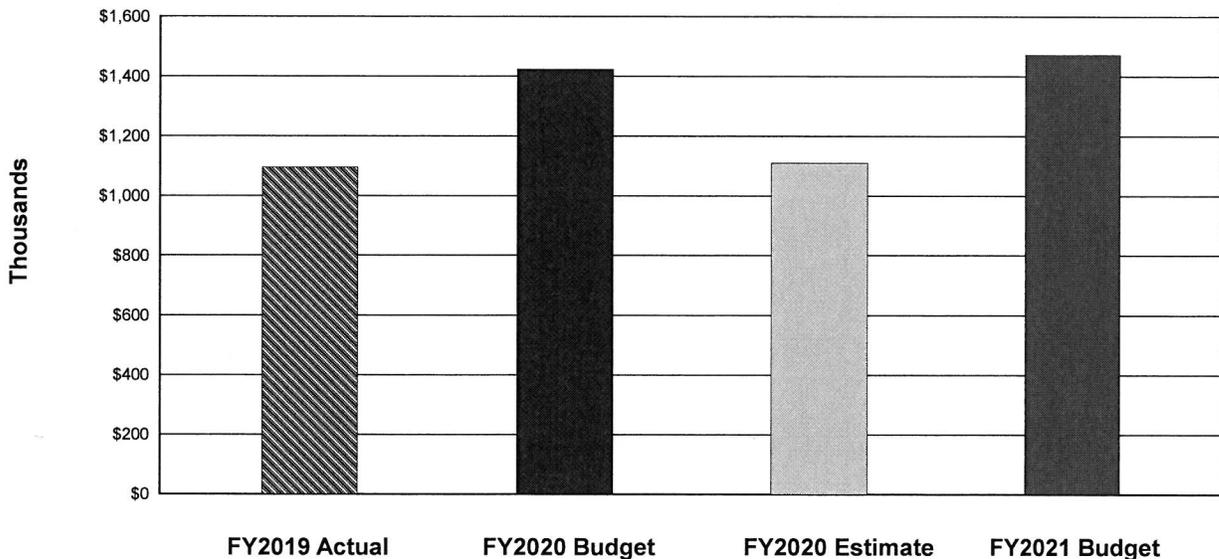
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2106 / 3600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	849,157	1,031,415	1,021,561	1,081,774
	Supplies	12,492	42,100	41,796	47,100
	Other Services and Charges	24,153	48,131	46,531	42,379
	Equipment	0	301,684	0	301,684
	Total M & O Expenditures	<u>885,802</u>	<u>1,423,330</u>	<u>1,109,888</u>	<u>1,472,937</u>
	Debt Service & Other Uses	210,000	0	0	0
	Total Expenditure	<u>1,095,802</u>	<u>1,423,330</u>	<u>1,109,888</u>	<u>1,472,937</u>
Revenues		1,434,262	1,381,196	1,411,200	1,411,300
Staffing	Full-Time Equivalents - Civilian	14.0	18.0	18.0	18.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>14.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>
	Full-Time Equivalents - Overtime	0.2	0.1	0.3	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget includes funding for the upkeep of White Oak Bayou through the Houston Parks Board Inc. (HPB) as part of the Bayou Greenway 2020 (BG2020) Initiative by providing mowing, delimiting, and maintenance of the entire area. o FY2021 Budget includes funding for lawn mowing deck motor vehicles. 				

**Bayou Greenway 2020
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Bayou Greenway 2020 Business Area : Parks and Recreation Fund No. /Bus. Area No. : 2106 / 3600				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Meadow Mowing Occurrences per Year	27	27	27	27
Expenditures Adopted Budget vs Actual Utilization	81%	98%	78%	98%
Revenues Adopted Budget vs Actual Utilization	106%	100%	102%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Bayou Greenway 2020							
Business Area : Parks and Recreation							
Fund No. /Bus Area No. : 2106 / 3600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HPARD - Bayou Greenways 2020 360017 As a part of the Bayou Greenway 2020 initiative the department will be responsible for mowing, delimiting, and maintenance of White Oak Bayou meadow lands.	14.0	1,095,802	18.0	1,109,888	18.0	1,472,937	
Total	14.0	1,095,802	18.0	1,109,888	18.0	1,472,937	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2106 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	1,327,788	1,365,196	1,392,500	1,392,500
Interest	18,645	16,000	18,700	18,800
Miscellaneous/Other	87,829	0	0	0
Grand Total Revenues	<u><u>1,434,262</u></u>	<u><u>1,381,196</u></u>	<u><u>1,411,200</u></u>	<u><u>1,411,300</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	726,581	726,581	94,679
Current Revenues	5,381,800	4,425,175	6,467,250
Total Available Resources	<u>6,108,381</u>	<u>5,151,756</u>	<u>6,561,929</u>
Maintenance and Operations	5,151,756	5,057,077	6,436,194
Total Expenditures	<u>5,151,756</u>	<u>5,057,077</u>	<u>6,436,194</u>
Planned Ending Fund Balance	<u>956,625</u>	<u>94,679</u>	<u>125,735</u>
Total Budget	<u><u>6,108,381</u></u>	<u><u>5,151,756</u></u>	<u><u>6,561,929</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	956,625	94,679	125,735
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Parks Golf Special Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created on June 22, 2011 (Ordinance 2011-547). The fund collects revenues derived from city-owned golf revenue-producing facilities and all related concession fees whether operated by the City or private entities. The monies collected in this fund are to be used exclusively for the maintenance, operation activities and enhancements of all city-owned golf courses.

These funds are also used for repairs, replacement, and renovations of golf revenue-producing facilities as well as purchasing and maintaining equipment and operational activities at golf revenue-producing facilities.

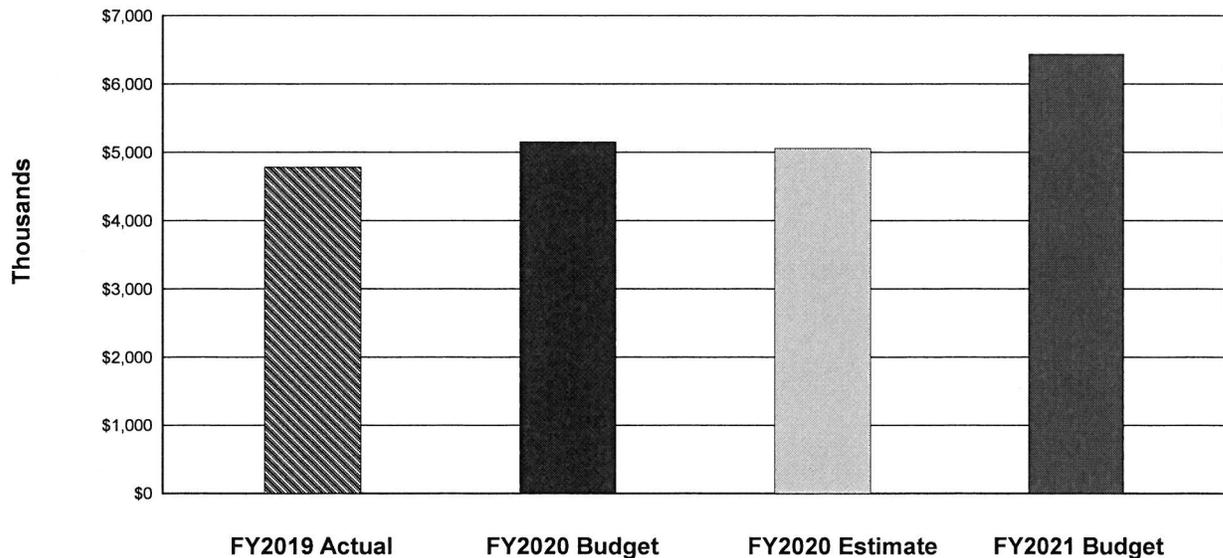
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2104 / 3600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	3,532,013	3,538,851	3,416,959	4,486,816
	Supplies	447,257	671,526	657,046	959,744
	Other Services and Charges	802,402	941,379	983,072	989,634
	Total M & O Expenditures	<u>4,781,672</u>	<u>5,151,756</u>	<u>5,057,077</u>	<u>6,436,194</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditure	<u>4,781,672</u>	<u>5,151,756</u>	<u>5,057,077</u>	<u>6,436,194</u>
Revenues		4,231,698	5,381,800	4,425,175	6,467,250
Staffing	Full-Time Equivalents - Civilian	56.9	58.1	56.7	69.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>56.9</u>	<u>58.1</u>	<u>56.7</u>	<u>69.7</u>
	Full-Time Equivalents - Overtime	1.4	2.1	2.7	3.1
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o Continues to provide well - maintained, attractive and safe golf courses.				
	o Administers the operation and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customers services.				
	o Memorial Park Golf Course has now been renovated by the Astros Golf Foundation (AGF) and will host the PGA Tour event in October of 2020.				

**Parks Golf Special Fund
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Parks Golf Special Fund Business Area : Parks and Recreation Fund No. /Bus. Area No. : 2104 / 3600				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Driving Range Revenue	\$1,189,774	\$1,317,500	\$970,500	\$1,870,600
Driving Range Users	40,319	125,600	31,240	37,384
Golf Rounds	82,085	118,200	98,394	119,267
Golf Rounds Revenue	\$1,722,848	\$2,400,000	\$2,155,300	\$2,775,100
Privatized Golf Course - Annual Inspection	2	2	2	1
Expenditures Adopted Budget vs Actual Utilization	89%	98%	90%	98%
Revenues Adopted Budget vs Actual Utilization	81%	100%	82%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Parks Golf Special Fund							
Business Area : Parks and Recreation							
Fund No. /Bus Area No. : 2104 / 3600							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
PRD - Golf & Tennis Centers 360011							
In FY2020, the budget was merged into Operations Division 360012. Manages City of Houston operated golf course (Sharpstown), and oversees contract compliance for privatized golf courses (Gus Wortham, FM Law First Tee Jr., Melrose and Hermann) to deliver the highest possible quality golfing experience with excellent customer service.	23.0	1,945,818	0.0	0	0.0	0	
PRD - Golf Course Operations 360012							
Manages the operation and maintenance of the busiest and most profitable city course, Memorial Park Golf Course, which includes: Administration, Pro Shop, and Driving Range as well as web based customer services. Memorial Park Golf Course is under renovation in order to host the PGA Tour event in 2020 by the Houston Astros Foundation. All of the FY2020 golf course revenues and expenses are reflected in this division.	33.9	2,835,854	56.7	5,057,077	69.7	6,436,194	
Total	56.9	4,781,672	56.7	5,057,077	69.7	6,436,194	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	4,006,562	5,361,800	4,415,825	6,446,900
Other Fines and Forfeits	0	100	0	0
Interest	23,243	17,000	6,000	17,000
Miscellaneous/Other	201,893	2,900	3,350	3,350
Grand Total Revenues	<u><u>4,231,698</u></u>	<u><u>5,381,800</u></u>	<u><u>4,425,175</u></u>	<u><u>6,467,250</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	3,149,172	3,149,172	2,435,222
Current Revenues	2,214,100	2,214,100	2,292,300
Total Available Resources	<u>5,363,272</u>	<u>5,363,272</u>	4,727,522
Maintenance and Operations	3,001,812	2,928,050	3,615,888
Debt Services	0	0	0
Total Expenditures	<u>3,001,812</u>	<u>2,928,050</u>	3,615,888
Planned Ending Fund Balance	<u>2,361,460</u>	<u>2,435,222</u>	1,111,634
Total Budget	<u><u>5,363,272</u></u>	<u><u>5,363,272</u></u>	<u><u>4,727,522</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	871,243	871,243	871,243
Committed	2,819,319	2,744,887	1,957,175
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Parks Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1981, City Council directed that revenues from revenue-generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, equipment replacement, and renovation of parks revenue producing facilities.

Presently, revenue-generating activities include, but are not limited to:

- . Adult sports league registrations and ballfield rentals,
- . Park Concessions,
- . Tennis and Fitness Centers,
- . Youth Summer Enrichment Programs,
- . Lake Houston Wilderness Park entrance fees, cabin rentals and campsite reservations,
- . Tree Ordinance revenue derived from litigation of replacement/replanting trees.

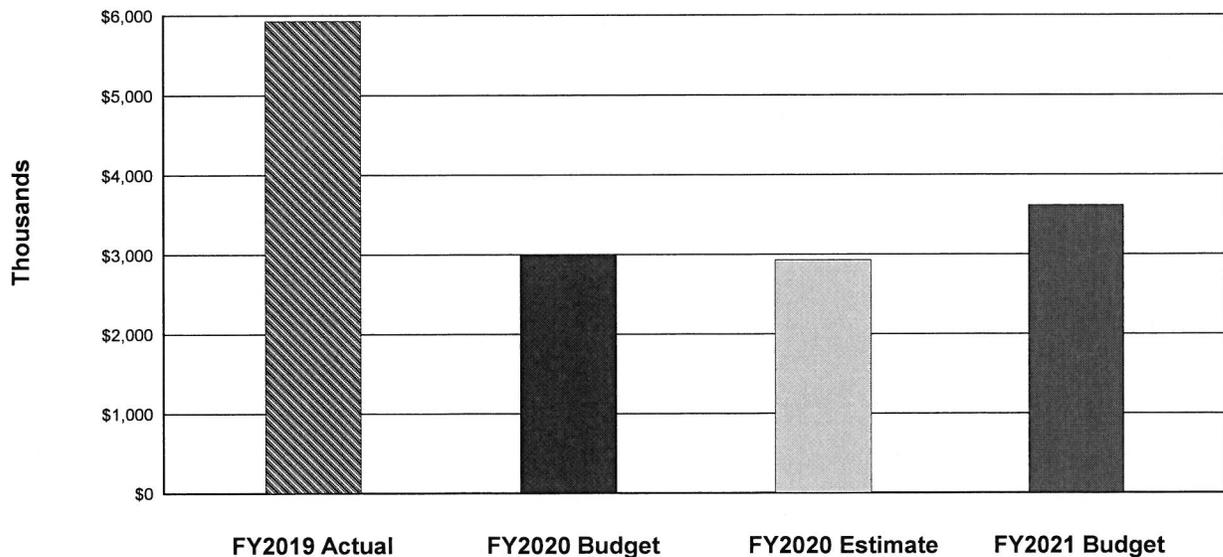
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	770,059	873,999	889,090	978,688
	Supplies	326,115	718,200	728,300	809,958
	Other Services and Charges	901,768	1,377,613	1,272,860	1,782,242
	Equipment	0	32,000	32,000	45,000
	Non-Capital Equipment	37,614	0	5,800	0
	Total M & O Expenditures	<u>2,035,556</u>	<u>3,001,812</u>	<u>2,928,050</u>	<u>3,615,888</u>
	Debt Service & Other Uses	<u>3,895,095</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditure	<u>5,930,651</u>	<u>3,001,812</u>	<u>2,928,050</u>	<u>3,615,888</u>	
Revenues		2,164,787	2,214,100	2,214,100	2,292,300
Staffing	Full-Time Equivalents - Civilian	14.0	15.5	15.9	17.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>14.0</u>	<u>15.5</u>	<u>15.9</u>	<u>17.5</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o Promotes tennis programs through the website, media, town hall meetings and citizens community base.				
	o Continues to provide well maintained, attractive ballfields and safe tennis facilities.				
	o Supplements operational maintenance at Lake Houston Wilderness Park and Sports Fields.				
	o Supports summer recreational programs by purchasing t-shirts and day camping nature trips.				
	o Tree Ordinance revenue derived from litigation of replacement/replanting trees.				
	o FY2019 Actual Expenditure included transfer to General Fund based on the Claw Back Ordinance 2019-447.				

**Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Adaptive Recreation Rental	37	50	30	35
Adaptive Recreation Rentals Revenue	\$6,010	\$16,000	\$4,000	\$6,000
Adult, Youth & Private Leagues Rentals	2,039	1,675	3,067	3,086
Adult, Youth & Private Leagues Revenue	\$265,525	\$300,000	\$342,800	\$345,900
Cabin Lodge/Lakeside Cabin/Dining Hall Reservations	1,747	3,200	1,759	1,759
Cabin Lodge/Lakeside Cabin/Dining Hall Revenue	\$171,084	\$171,700	\$172,200	\$172,200
Temporary Park/Vendor Concessions Permits	356	330	308	308
Temporary Park/Vendor Concessions Permits Revenue	\$62,078	\$41,300	\$53,700	\$53,800
Tennis Center Rentals	41,483	34,500	44,156	44,259
Tennis Center Revenue	\$201,002	\$188,000	\$205,500	\$205,900
Expenditures Adopted Budget vs Actual Utilization	107%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	93%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Parks Special Revenue Fund Business Area : Parks and Recreation Fund No. /Bus Area No. : 2100 / 3600							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PRD - Management & Finance	360002						
FY2019 expenditures included transfer to Parks & Recreation General Fund for contract instructors, Case for Kids projects and Greenspace supplies to offset General Fund reduction.		0.0	3,820,397	0.0	0	0.0	0
PRD - Facilities Mgmt/Development	360007						
Responsible for the administration of the Parks Master Plan and individual park Master Plans, implements the Capital Improvement Plan (in coordination with the General Services Department), oversees and coordinates park system improvements and expansion. The funds are used to offset minor facility projects.		0.0	181,712	0.0	205,000	0.0	355,000
Recreation and Wellness	360009						
Oversees the operation and programming of the department's Adaptive Recreation Center, N. Wayside Sports Facility, and Lee and Joe Jamail Skatepark. Operates 37 swimming pools, 3 tennis centers, 143 tennis courts, 5-disc golf courses, and a citywide soccer program. Program operations are year-round for youth, adults, and seniors. The funds are used to offset programs offered at these locations.		0.0	442,029	0.0	417,020	0.5	575,415
PRD - Golf & Tennis Centers	360011						
Oversees the operations of three tennis centers to achieve the utmost performance and customer service.		10.6	731,704	11.4	768,261	10.5	794,171
Greenspace Management	360013						
Provides ground maintenance to COH parks, sports fields, trails, trees, libraries, multi-service centers, Lake Houston Wilderness Park (LHWP) and other natural resources. Responsible for City Urban Forestry Services such as tree planting, trimming, and citywide 311. Provides emergency services during disasters. These funds are used to supplement staff, supplies and services at LHWP; and Ballfield maintenance.		3.4	510,838	4.5	1,006,889	6.5	1,332,194

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2100 / 3600

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PRD - Community Center Operations 360015 Includes Memorial Park Fitness Center and Summer Enrichment Program expenses; which is a day camp style program conducted by the HPARD to provide youth, ages 6-13, with a fun-filled summer of activities. Develops and implements partnership and grants to leverage existing resources, grow programs and provide service outreach offerings that impact the community.	0.0	243,971	0.0	530,880	0.0	559,108
Total	<u>14.0</u>	<u>5,930,651</u>	<u>15.9</u>	<u>2,928,050</u>	<u>17.5</u>	<u>3,615,888</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	167,844	184,100	180,000	182,500
Charges for Services	1,800,501	1,895,500	1,887,600	1,961,100
Other Fines and Forfeits	0	100	100	100
Interest	126,518	81,000	93,000	95,000
Miscellaneous/Other	69,924	53,400	53,400	53,600
Grand Total Revenues	<u><u>2,164,787</u></u>	<u><u>2,214,100</u></u>	<u><u>2,214,100</u></u>	<u><u>2,292,300</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Historic Preservation Fund
Fund No./Bus. Area No. : 2306 / 3400 / 7000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	1,887,164	1,887,164	1,649,285
Current Revenues	286,000	286,000	236,000
Total Available Resources	<u>2,173,164</u>	<u>2,173,164</u>	1,885,285
Maintenance and Operations	572,100	523,879	719,100
Total Expenditures	<u>572,100</u>	<u>523,879</u>	719,100
Planned Ending Fund Balance	<u>1,601,064</u>	<u>1,649,285</u>	1,166,185
Total Budget	<u><u>2,173,164</u></u>	<u><u>2,173,164</u></u>	<u>1,885,285</u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	1,601,064	1,649,285	1,166,185
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Historic Preservation Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

Programs within the Historic Preservation Fund are administered by the Planning & Development (P&D) Department and the Houston Public Library (HPL).

The program administered by the Planning & Development (P&D) Department, was established to utilize funds set aside from the sale of historic fire stations to promote historic preservation of residential and commercial programs. The program utilizes City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston.

The program administered by Houston Public Library (HPL) provides future funding for the maintenance needs of the historic Julia Ideson Building. The building was re-opened to the public on December 5, 2011 after a four-year expansion and restoration project, made possible by a successful \$32 million capital campaign conducted by the non-profit Julia Ideson Library Preservation Partners. To help ensure a high level of care for investment on restorations made by taxpayers, private contributors and a grant from National Park Service United States Department of the Interior, rental revenues will be deposited into this fund and related expenses paid out of it. The net revenues will be available for the maintenance needs of the building. The Julia Ideson Building rental program was launched in November 2011 with the Julia Ideson Library Preservation as Partners. A special events manager was hired to work closely with the Houston Public Library and the Mayor's Office of Special Events.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

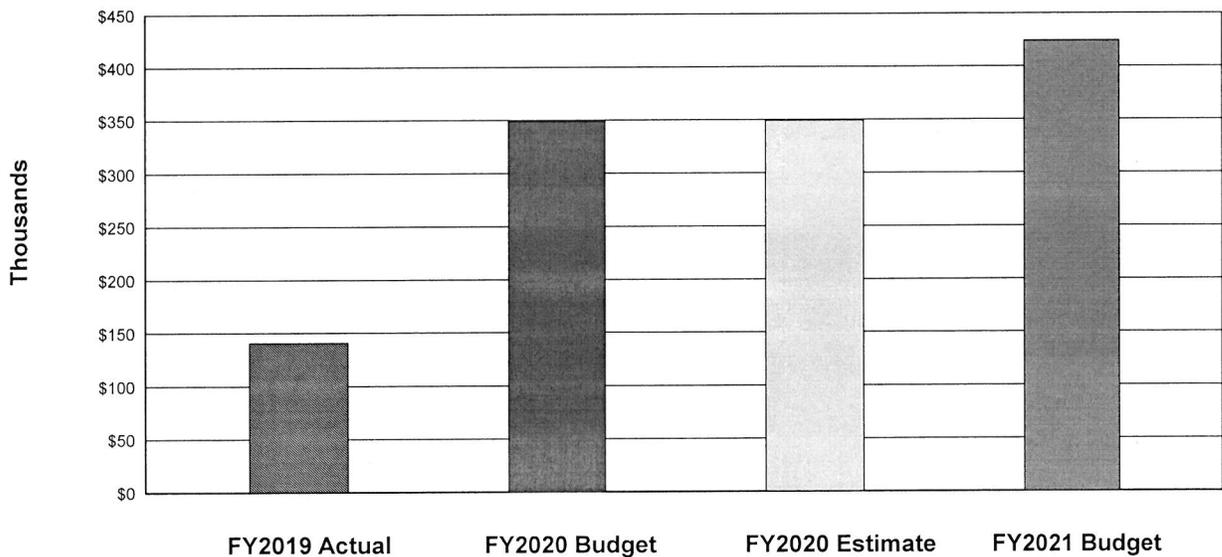
Fund Name : Historic Preservation Fund

Business Area : Library

Fund No. /Bus. Area No. : 2306 / 3400

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	0	2,000	2,000	2,000
	Other Services and Charges	140,713	347,100	347,100	422,100
	Total M & O Expenditures	140,713	349,100	349,100	424,100
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	140,713	349,100	349,100	424,100
Revenues		265,526	250,000	250,000	200,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o Provides a rental program for the Houston Public Library Historic Preservation Buildings (Julia Ideson Building, African American Library at the Gregory School and Clayton Library Center for Genealogical Research). o Generates funds to provide maintenance services for the Houston Public Library Historic Preservation Buildings. o Promotes the preservation of the Houston Public Library Historic Preservation Buildings. 				

**Historic Preservation Fund
Library
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Historic Preservation Fund Business Area : Library Fund No. /Bus Area No. : 2306 / 3400						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HPL - Historic Building 340008 To generate revenue by renting of event spaces at Julia Ideson Building and utilize the funding for maintenance and enhancement of the historic building.	0.0	140,713	0.0	349,100	0.0	424,100
Total	0.0	140,713	0.0	349,100	0.0	424,100

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Historic Preservation Fund
Business Area : Library
Fund No./Bus. Area No. : 2306 / 3400

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	265,526	250,000	250,000	200,000
Grand Total Revenues	<u><u>265,526</u></u>	<u><u>250,000</u></u>	<u><u>250,000</u></u>	<u><u>200,000</u></u>



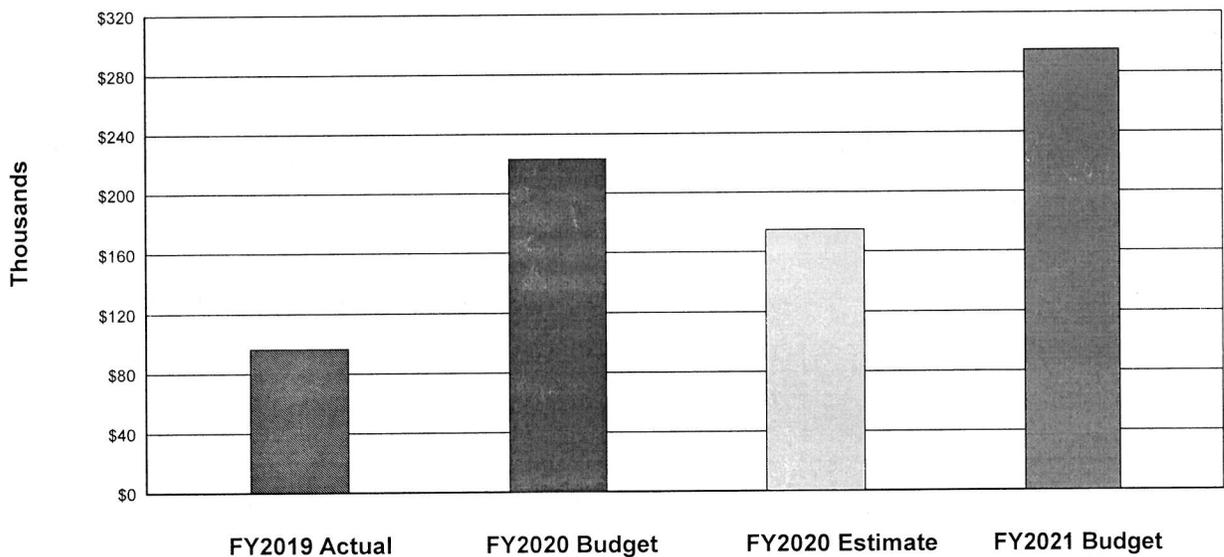
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Historic Preservation Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 2306 / 7000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	(88)	5,500	2,010	0
	Other Services and Charges	96,500	217,500	172,769	295,000
	Total M & O Expenditures	96,412	223,000	174,779	295,000
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	96,412	223,000	174,779	295,000
Revenues		37,372	36,000	36,000	36,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Professional services to design, update and expand the historic preservation manual and design guidelines for historic districts, as called for by Chapter 33 of the Code of Ordinances.				
	o Create a public education program that explains the benefits of preserving historic structures.				

**Historic Preservation Fund
 Planning & Development
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Historic Preservation Fund						
Business Area : Planning & Development						
Fund No. /Bus Area No. : 2306 / 7000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PD - Hist Preserv Svcs 700003 The Historic Preservation Fund receives funding from the sale of City-owned historic fire stations. This fund is used to promote historic preservation in Houston. Examples include: providing seed money to encourage private investment, matching grant funds, and educational programs that will further preservation efforts in Houston. This fund also provides future funding for the maintenance needs of the historic Julia Ideson Building.	0.0	96,412	0.0	174,779	0.0	295,000
Total	<u>0.0</u>	<u>96,412</u>	<u>0.0</u>	<u>174,779</u>	<u>0.0</u>	<u>295,000</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Historic Preservation Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 2306 / 7000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	37,372	36,000	36,000	36,000
Grand Total Revenues	<u>37,372</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Planning & Development Special Revenue Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 2308 / 7000

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	5,516,897	5,516,897	5,371,689
Current Revenues	7,310,914	7,674,505	7,722,157
Total Available Resources	<u>12,827,811</u>	<u>13,191,402</u>	13,093,846
Maintenance and Operations	9,006,302	7,819,713	13,071,247
Total Expenditures	<u>9,006,302</u>	<u>7,819,713</u>	13,071,247
Planned Ending Fund Balance	<u>3,821,509</u>	<u>5,371,689</u>	22,599
Total Budget	<u><u>12,827,811</u></u>	<u><u>13,191,402</u></u>	<u><u>13,093,846</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	3,821,509	5,371,689	22,599
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Planning and Development Department (P&DD) Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Planning and Development Special Revenue Fund was created in December 2015 by Ordinance 2015-1319. Commencing on January 1, 2016, the fund was established to utilize development related fees for the operation, maintenance and support of the department's related programs and functions. The development related services include: subdivision plat review, permit review and one half of the minimum lot size/ minimum building line program.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Planning & Development Special Revenue Fund

Business Area : Planning & Development

Fund No. /Bus. Area No. : 2308 / 7000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	3,992,402	5,591,397	4,793,289	6,233,567
	Supplies	60,032	123,000	103,000	130,000
	Other Services and Charges	2,006,679	3,291,905	2,923,424	6,707,680
	Non-Capital Equipment	8,844	0	0	0
	Total M & O Expenditures	6,067,957	9,006,302	7,819,713	13,071,247
	Debt Service & Other Uses	104,394	0	0	0
	Total Expenditure	6,172,351	9,006,302	7,819,713	13,071,247

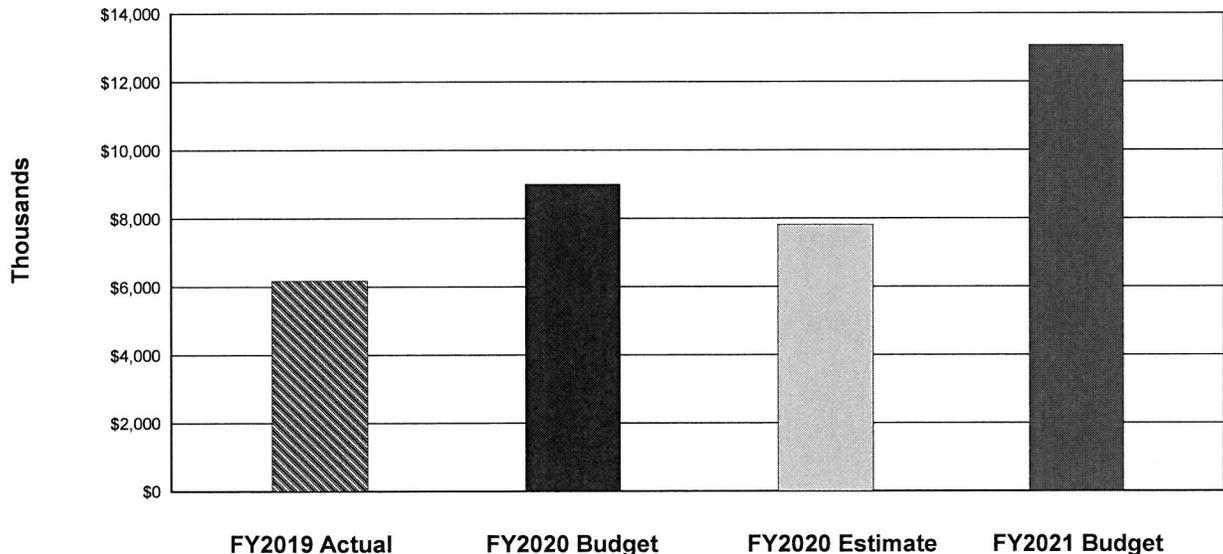
Revenues		7,914,094	7,310,914	7,674,505	7,722,157
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Staffing	Full-Time Equivalents - Civilian	39.4	54.5	47.7	60.1
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	39.4	54.5	47.7	60.1
	Full-Time Equivalents - Overtime	0.7	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes funding for an additional 8 positions.
- o The FY2021 Budget includes funding for Management Consulting Services of \$2.9 million mainly to cover PlatTracker and Preservation Tracker redesign.
- o The FY2021 Budget reflects an increase of \$468,483 in Indirect Cost Recovery Payment.

**Planning & Development Special Revenue Fund
Planning & Development
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Planning & Development Special Revenue Fund Business Area : Planning & Development Fund No. /Bus. Area No. : 2308 / 7000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Applications Reviewed: Commercial	7,416	9,500	7,073	9,500
Applications Reviewed: Historic COA, Landmark & Protected Landmark, and Historic Districts	451	400	491	500
Applications Reviewed: Residential	15,467	19,800	10,789	19,800
Applications Reviewed: Subdivision Plats	2,294	2,450	1,869	2,450
Percentage of Annual Submitted Major Thoroughfare and Freeway Plan Amendments Processed:	N/A	N/A	N/A	90%
Percentage of Commercial Plans Reviewed in 5 Business Days	95%	90%	90%	N/A
Percentage of Commercial Projects Reviewed in 13 Business Days	N/A	N/A	N/A	90%
Percentage of Residential Plans Reviewed in 3 Business Days	96%	90%	90%	N/A
Percentage of Residential Projects Reviewed in 10 Business Days	N/A	N/A	N/A	90%
Walk-in Customers for Planner of the Day Services Seen within 10 Minutes of Check in (611 Walker)	N/A	N/A	N/A	90%
Walk-in Customers for Planner of the Day Services Seen within 10 Minutes of Check in (Permit Center)	90%	90%	85%	90%
Expenditures Adopted Budget vs Actual Utilization	77%	98%	87%	98%
Revenues Adopted Budget vs Actual Utilization	117%	100%	105%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Planning & Development Special Revenue Fund							
Business Area : Planning & Development							
Fund No. /Bus Area No. : 2308 / 7000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
PD - Dev Design Review 700007 Reviews projects at permit stage of the development process for compliance with applicable land development codes (including, but not limited to, Chapter 42 – Subdivision, Development and Platting; Chapter 28 – Regulation of Towers, Location of Hotels, and Hazardous Enterprises; Chapter 26 – Off-Street Parking & Loading; Chapter 33 – Trees, Shrubs, and Screening Fences).	8.5	926,645	14.0	1,253,699	10.6	972,097	
PD - Development Svcs 700008 Reviews subdivision plat proposals, public and private street layouts, and general land plans as part of the initial stage of the development process for compliance with applicable land development codes (including, but not limited to, Chapter 42 – Subdivision, Development and Platting) and state law.	17.6	1,468,555	18.2	1,817,255	20.4	2,026,637	
PD - Dev Support Svcs 700009 Supports the core functions of the department's land development, subdivision platting, and regulatory review responsibilities by providing customer service programs, noncompliance investigation and resolution, property addressing, internal administrative and managerial support, general analysis and forecasting of land development trends.	13.3	3,777,151	15.5	4,748,759	20.8	9,222,839	
PD - Historic Preserv 700011 Maintains Houston's architectural history through preservation initiatives. Administers ordinances as required by Chapter 33 of the Code of Ordinances. Reviews applications for Certificates of Appropriateness, Landmark Designations and Protected Landmark Designations. Provides outreach and education opportunities for citizens about how to preserve architecturally significant structures in Houston.	0.0	0	0.0	0	8.3	849,674	
Total	39.4	6,172,351	47.7	7,819,713	60.1	13,071,247	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **Planning & Development Special Revenue Fund**
Business Area : **Planning & Development**
Fund No./Bus. Area No. : **2308 / 7000**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	412,956	349,681	392,196	398,471
Charges for Services	7,405,280	6,876,233	7,101,415	7,188,686
Interest	95,297	85,000	130,894	90,000
Miscellaneous/Other	561	0	50,000	45,000
Grand Total Revenues	<u><u>7,914,094</u></u>	<u><u>7,310,914</u></u>	<u><u>7,674,505</u></u>	<u><u>7,722,157</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : **Asset Forfeiture**
Business Area : **Police Department**
Fund No./Bus. Area No. : **2202 / 2203 / 2204 / 1000**

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	7,547,348	7,547,348	5,428,005
Current Revenues	4,904,430	6,500,818	4,122,995
Total Available Resources	<u>12,451,778</u>	<u>14,048,166</u>	9,551,000
Maintenance and Operations	8,973,457	8,620,161	9,500,000
Other Interfund Transfers	0	0	0
Total Expenditures	<u>8,973,457</u>	<u>8,620,161</u>	9,500,000
Planned Ending Fund Balance	<u>3,478,321</u>	<u>5,428,005</u>	51,000
Total Budget	<u><u>12,451,778</u></u>	<u><u>14,048,166</u></u>	<u>9,551,000</u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	3,478,321	5,428,005	51,000
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Asset Forfeiture Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Asset Forfeiture Fund was established to account for asset forfeiture proceeds. The Houston Police Department (HPD) receives asset forfeiture proceeds under guidelines set forth by the US Department of Justice, the US Department of the Treasury, and the State of Texas. These forfeiture proceeds are generated as a result of law enforcement efforts against illegal and criminal activity. Proceeds received under the various guidelines must be used for law enforcement purposes.

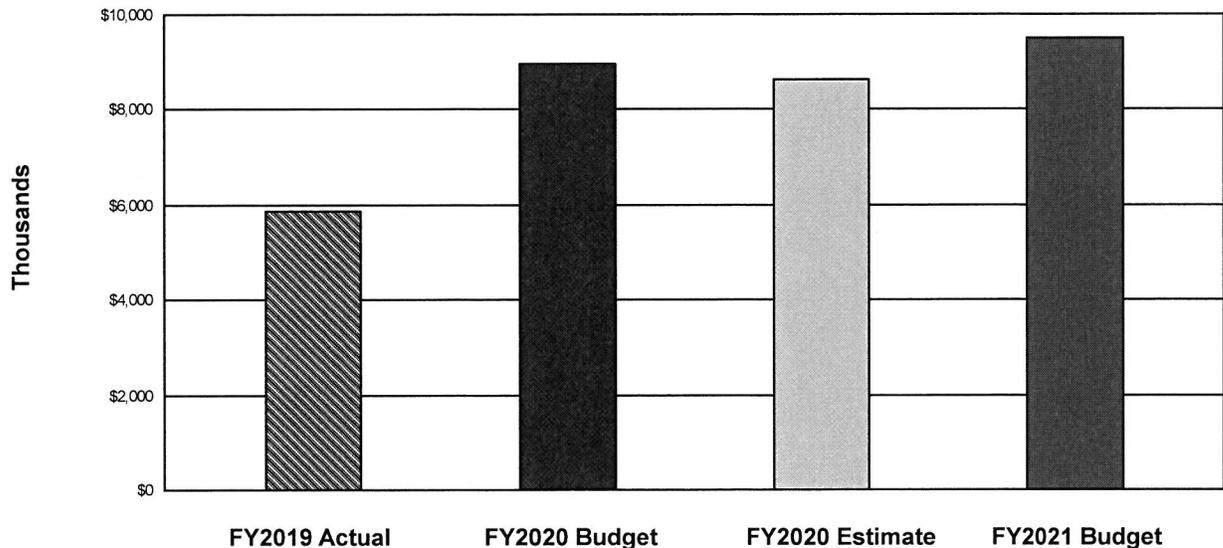
Asset forfeiture funds are used for overtime expenditures for HPD officers budgeted in the General Fund and for purchases of supplies and materials related to law enforcement programs.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name :		Asset Forfeiture			
Business Area :		Police Department			
Fund No. /Bus. Area No. :		2202 / 2203 / 2204 / 1000			
		FY2019	FY2020	FY2020	FY2021
		Actual	Current Budget	Estimate	Budget
Expenditures	Personnel Services	3,266,339	4,400,000	4,400,000	4,450,000
	Supplies	931,419	1,721,666	1,742,971	2,136,020
	Other Services and Charges	1,081,359	1,427,313	1,252,287	1,896,395
	Equipment	413,237	837,191	622,588	312,300
	Non-Capital Equipment	185,482	587,287	602,315	705,285
	Total M & O Expenditures	5,877,836	8,973,457	8,620,161	9,500,000
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	5,877,836	8,973,457	8,620,161	9,500,000
Revenues		7,104,721	4,904,430	6,500,818	4,122,995
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	39.5	39.5	40.0
Significant Budget Changes and Highlights	o Operates programs against drug dealers and money launderers.				
	o Funds overtime for law enforcement activities.				
	o Provides support for investigations and other law enforcement activities.				
	o Includes capital funding for investigative operations, technology updates, uniforms, and body armors for Narcotics.				

**Asset Forfeiture
Police Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Asset Forfeiture Business Area : Police Department Fund No. /Bus. Area No. : 2202 / 2203 / 2204 / 1000				
Performance Measure	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Cash Seizure	\$16.3M	\$20M	\$20M	\$20M
Narcotics Related Arrests	11,779	12,000	12,000	12,000
Overtime Supported (FTEs)	\$3.3M	\$4.4M	\$4.4M	\$4.45M
Street Value of Seized Narcotics	\$697M	\$400M	\$700M	\$800M
Expenditures Adopted Budget vs Actual Utilization	55%	98%	96%	98%
Revenues Adopted Budget vs Actual Utilization	138%	100%	133%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Asset Forfeiture							
Business Area : Police Department							
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Asset Forfeiture Funds	100001						
Provide funding for the enhancement of law enforcement activities.		0.0	5,877,836	0.0	8,620,161	0.0	9,156,704
Investigative & Special Operations	100005						
Provide funding for the enhancement of law enforcement equipment.		0.0	0	0.0	0	0.0	343,296

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name		: Asset Forfeiture					
Business Area		: Police Department					
Fund No./Bus Area No.		: 2202 / 2203 / 2204 / 1000					
Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Asset Forfeiture Funds						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>5,877,836</u>	<u>0.0</u>	<u>8,620,161</u>	<u>0.0</u>	<u>9,156,704</u>
100005	Investigative & Special Operations						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>343,296</u>
Grand Total							
	Civilian	0.0		0.0		0	
	Classified	0.0		0.0		0	
	Cadets	0.0		0.0		0	
	Grand Total	<u><u>0.0</u></u>	<u><u>5,877,836</u></u>	<u><u>0.0</u></u>	<u><u>8,620,161</u></u>	<u><u>0.0</u></u>	<u><u>9,500,000</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **Asset Forfeiture**
Business Area : **Police Department**
Fund No./Bus. Area No. : **2202 / 2203 / 2204 / 1000**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Interest	139,119	14,430	140,807	22,995
Miscellaneous/Other	6,964,198	4,890,000	6,360,011	4,100,000
Other Resources	1,404	0	0	0
Grand Total Revenues	7,104,721	4,904,430	6,500,818	4,122,995

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2200 / 1000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	2,103,096	2,103,096	1,538,805
Current Revenues	7,653,327	7,653,327	7,872,500
Total Available Resources	<u>9,756,423</u>	<u>9,756,423</u>	<u>9,411,305</u>
Maintenance and Operations	6,964,122	6,567,618	7,482,672
Debt Services	1,650,000	1,650,000	1,750,000
Total Expenditures	<u>8,614,122</u>	<u>8,217,618</u>	<u>9,232,672</u>
Planned Ending Fund Balance	<u>1,142,301</u>	<u>1,538,805</u>	<u>178,633</u>
Total Budget	<u><u>9,756,423</u></u>	<u><u>9,756,423</u></u>	<u><u>9,411,305</u></u>
 Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	1,142,301	1,538,805	178,633
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Auto Dealers Fund. Also included are the beginning fund balances, total revenues and total expenditures.

The Auto Dealers Fund was established to account for the funds that the Houston Police Department (HPD) receives during its enforcement of Chapter 8 of the City's Code of Ordinances. This ordinance was passed in compliance with Texas Senate Bill 226 of the 45th Regular Session. This bill gives cities the right to enact laws regulating automotive dealers and to fix penalties for the violation of these laws. The Auto Dealers' Division is also responsible for coordinating the licensing of tow truck drivers and regulating storage lots.

Senate Bill 226 also requires that "all sums collected from such dealers shall be used by the City for the enforcement, hereof, and for the enforcement of all provisions of the law regulating the sale, theft, or exchange of motor vehicles or parts, or accessories thereto and for no other purpose."

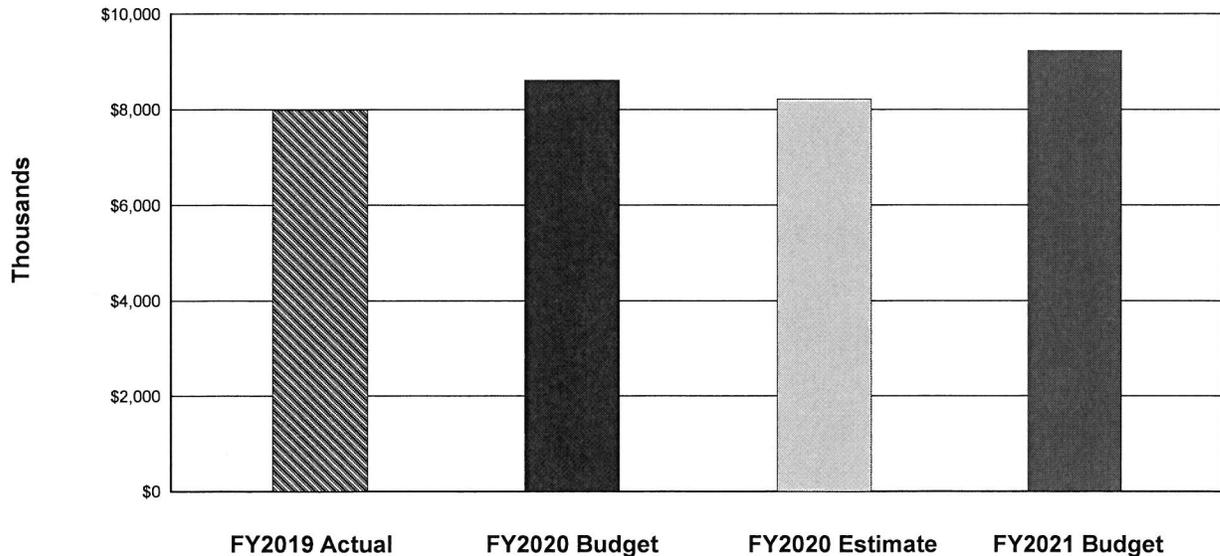
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2200 / 1000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	4,129,375	4,413,731	4,358,102	4,503,290
	Supplies	323,462	420,370	368,919	388,820
	Other Services and Charges	1,882,332	1,885,021	1,840,597	1,845,562
	Equipment	0	245,000	0	745,000
	Total M & O Expenditures	6,335,169	6,964,122	6,567,618	7,482,672
	Debt Service & Other Uses	1,650,000	1,650,000	1,650,000	1,750,000
	Total Expenditure	7,985,169	8,614,122	8,217,618	9,232,672
Revenues		8,016,018	7,653,327	7,653,327	7,872,500
Staffing	Full-Time Equivalents - Civilian	8.7	9.0	8.6	9.0
	Full-Time Equivalents - Classified	23.0	22.0	22.0	22.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	31.7	31.0	30.6	31.0
	Full-Time Equivalents - Overtime	6.4	5.6	5.6	5.6
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for the health benefits, pension contribution, and municipal and classified employees contractual pay increases.				

**Auto Dealers Fund
Police Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Auto Dealers Fund Business Area : Police Department Fund No. /Bus. Area No. : 2200 / 1000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Licenses Issued	8,963	9,000	9,000	9,154
Notification Letters	70,310	72,000	72,000	75,138
Storage Lots Regulated	56	55	55	55
Tow Truck Licenses	915	910	910	904
Vehicles Auctioned	27,338	27,000	27,000	27,388
Expenditures Adopted Budget vs Actual Utilization	84%	98%	95%	98%
Revenues Adopted Budget vs Actual Utilization	110%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2200 / 1000

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Auto Dealers 100001 Issues licenses and regulates automotive businesses, salesmen and wrecker drivers as provided by Chapter 8 of the Code of Ordinances, Houston, Texas, established on July 5, 1945. Auctions abandoned motor vehicles as prescribed by Chapter 683 of the Texas Transportation Code.	31.7	7,985,169	30.6	8,217,618	31.0	9,232,672

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2200 / 1000

Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	Auto Dealers						
	Civilian	8.7		8.6		9.0	
	Classified	23.0		22.0		22.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>31.7</u>	<u>7,985,169</u>	<u>30.6</u>	<u>8,217,618</u>	<u>31.0</u>	<u>9,232,672</u>
Grand Total							
	Civilian	8.7		8.6		9.0	
	Classified	23.0		22.0		22.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>31.7</u>	<u>7,985,169</u>	<u>30.6</u>	<u>8,217,618</u>	<u>31.0</u>	<u>9,232,672</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2200 / 1000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	2,839,167	2,718,327	2,718,327	2,732,500
Charges for Services	716,257	790,000	790,000	790,000
Other Fines and Forfeits	312	0	288	300
Interest	57,001	45,000	44,712	49,700
Miscellaneous/Other	4,403,281	4,100,000	4,100,000	4,300,000
Grand Total Revenues	8,016,018	7,653,327	7,653,327	7,872,500

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2209 / 1000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	85,458	85,458	0
Current Revenues	3,460,000	3,460,000	3,460,000
Total Available Resources	<u>3,545,458</u>	<u>3,545,458</u>	<u>3,460,000</u>
Maintenance and Operations	3,545,458	3,545,458	3,460,000
Total Expenditures	<u>3,545,458</u>	<u>3,545,458</u>	<u>3,460,000</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>3,545,458</u></u>	<u><u>3,545,458</u></u>	<u><u>3,460,000</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Child Safety Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1991, the Texas legislature required each municipality with a population greater than 850,000 to create a Child Safety Fund. The purpose of this fund is to provide funding for public, parochial, and private school crossing guard programs inside the City. Revenues to the fund come from an assessment of a Municipal Court fee of \$5.00 on each parking violation, a \$1.50 fee for each vehicle registration authorized by Harris County, and up to \$25 court costs assessed when an offense occurs within a school crossing zone or a parent contributes to school non-attendance.

Adopted in 1991, City Ordinance No. 91-939 stipulates that the first priority for the Child Safety Fund expenditures should be for elementary school crossing guards. Funding is apportioned based on each school district percentage of the total number of school crossings with paid guards within the City. The ordinance also states that if excess funds are available, funding for secondary school crossing guard services is apportioned in the same manner.

The legislation creating the fund also provides that if a surplus exists after the payment of all covered contract expenses, the excess can be used to pay for programs designed to enhance child safety, health, or nutrition.

The City of Houston pays out 100% of all revenues that come into this fund. The City does not charge administrative expenses for managing this fund, though they are allowable by law. The City has no obligation (or means) for paying out more from the fund than the fund takes in from revenue.

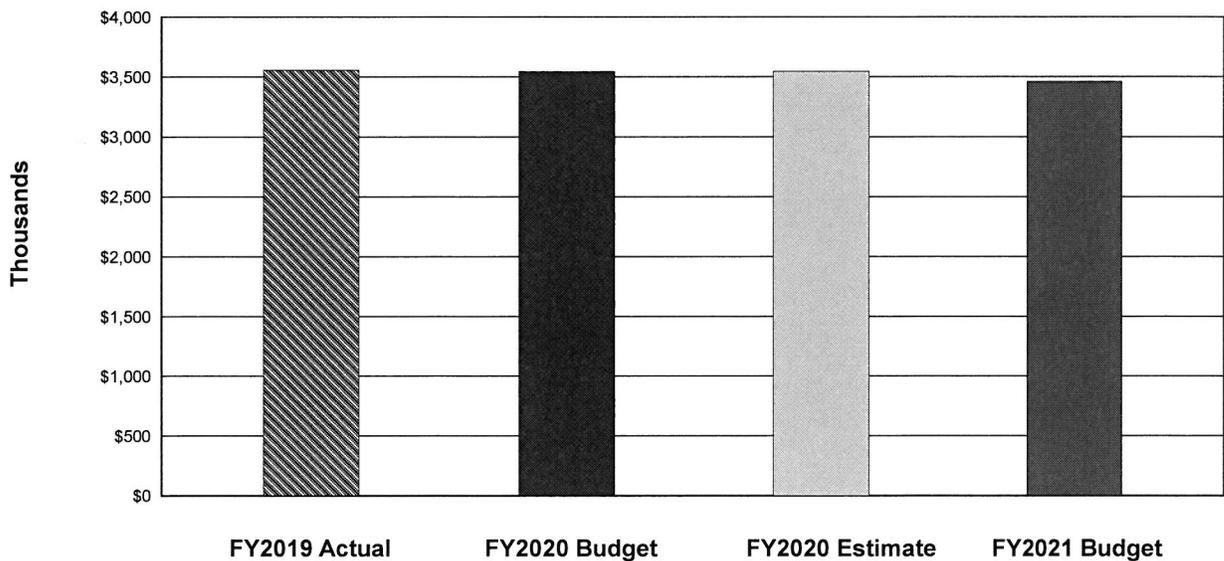
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2209 / 1000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	0	3,000	3,000	3,000
	Other Services and Charges	3,556,245	3,542,458	3,542,458	3,457,000
	Total M & O Expenditures	<u>3,556,245</u>	<u>3,545,458</u>	<u>3,545,458</u>	<u>3,460,000</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>3,556,245</u>	<u>3,545,458</u>	<u>3,545,458</u>	<u>3,460,000</u>
Revenues		3,521,459	3,460,000	3,460,000	3,460,000
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Continue maintaining crossing guards in accordance with City Ordinance No. 91 - 939, which established crossing guard services for elementary schools as priority followed by services for secondary schools.				

**Child Safety Fund
Police Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2209 / 1000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Crossing Guards Funded	772	785	804	804
Schools and School Districts Funded for Crossing Guards	16	16	16	16
Expenditures Adopted Budget vs Actual Utilization	104%	98%	104%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	101%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Child Safety Fund Business Area : Police Department Fund No. /Bus Area No. : 2209 / 1000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HPD - Office of Budget and Finance 100001 Revenues derived from the \$5.00 court fee assessed on each parking violation, \$1.50 fee for each vehicle registration authorized by Harris County, and up to \$25.00 court costs assessed when offenses occur in a school zone or a parent contributes to non-attendance.	0.0	3,556,245	0.0	3,545,458	0.0	3,460,000	

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2209 / 1000

Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100001	HPD - Office of Budget and Finance						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>3,556,245</u>	<u>0.0</u>	<u>3,545,458</u>	<u>0.0</u>	<u>3,460,000</u>
Grand Total							
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u><u>0.0</u></u>	<u><u>3,556,245</u></u>	<u><u>0.0</u></u>	<u><u>3,545,458</u></u>	<u><u>0.0</u></u>	<u><u>3,460,000</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2209 / 1000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Other Fines and Forfeits	837,944	800,000	800,000	800,000
Interest	43,839	20,000	45,000	45,000
Miscellaneous/Other	2,639,676	2,640,000	2,615,000	2,615,000
Grand Total Revenues	<u><u>3,521,459</u></u>	<u><u>3,460,000</u></u>	<u><u>3,460,000</u></u>	<u><u>3,460,000</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2213 / 1000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	27,146	27,146	27,146
Current Revenues	766,455	739,309	726,536
Total Available Resources	<u>793,601</u>	<u>766,455</u>	<u>753,682</u>
Maintenance and Operations	766,455	739,309	726,536
Total Expenditures	<u>766,455</u>	<u>739,309</u>	<u>726,536</u>
Planned Ending Fund Balance	<u>27,146</u>	<u>27,146</u>	<u>27,146</u>
Total Budget	<u><u>793,601</u></u>	<u><u>766,455</u></u>	<u><u>753,682</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	27,146	27,146	27,146
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Forensic Transition Special Fund. Also, included are the beginning and ending fund balances, total revenues and total expenditures.

The Forensic Transition Special Fund was created in FY2014 for the transition of forensic operations from the Houston Police Department to the independent Houston Forensics Science Local Government Corporation. The fund's budget covers City of Houston employees that provide services to the corporation. The corporation reimburses the City for services provided.

The Forensic Transition Special Fund resources will be used to receive, analyze, and preserve physical evidence while adhering to the highest standards of quality, objectivity, and ethics. Expert testimony that is impartial and scientifically reliable will be provided. The Forensic Transition Special Fund consists of the Crime Laboratory and Identification Divisions. Forensic examination covers multiple scientific disciplines, including Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio - Video, and Latent Prints.

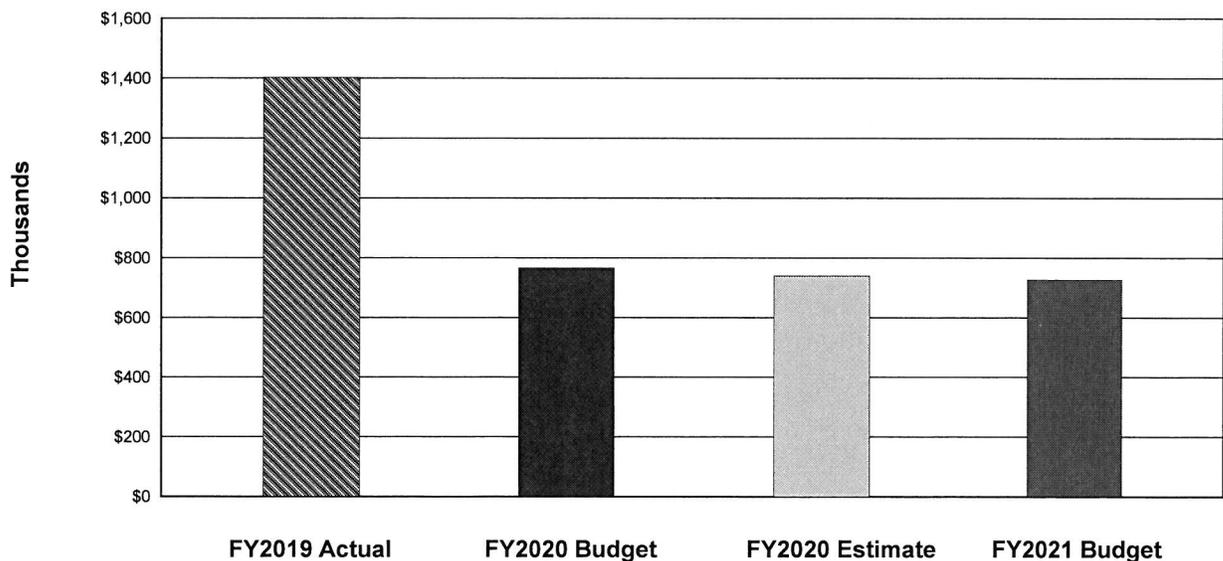
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2213 / 1000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	1,385,381	751,526	725,463	717,899
	Other Services and Charges	17,533	14,929	13,846	8,637
	Total M & O Expenditures	<u>1,402,914</u>	<u>766,455</u>	<u>739,309</u>	<u>726,536</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>1,402,914</u>	<u>766,455</u>	<u>739,309</u>	<u>726,536</u>
Revenues		1,424,409	766,455	739,309	726,536
Staffing	Full-Time Equivalents - Civilian	8.9	9.0	7.6	7.0
	Full-Time Equivalents - Classified	3.1	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>12.0</u>	<u>9.0</u>	<u>7.6</u>	<u>7.0</u>
	Full-Time Equivalents - Overtime	2.0	3.5	1.5	1.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Continues to provide technical and analytical expertise in the identification of controlled substances, analysis of firearms, forensic serology, DNA testing, toxicology, computer forensics, latent prints and crime scene services. o Manages and maintains proficiency testing, audits, certifications, inspections and performance. o Continues to manage caseload in a timely manner while mitigating any backlogs in various forensic disciplines through the proper management of personnel processes and utilization of technology. 				

**Forensic Transition Special Fund
Police Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Forensic Transition Special Fund							
Business Area : Police Department							
Fund No. /Bus Area No. : 2213 / 1000							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Investigative & Special Operations	100005						
Consists of the Crime Laboratory and Identification Divisions. Forensic examination covers multiple scientific disciplines to include: Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio - Video, and Latent Prints.		12.0	1,402,914	7.6	739,309	7.0	726,536

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2213 / 1000

Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100005	Investigative & Special Operations						
	Civilian	8.9		7.6		7.0	
	Classified	3.1		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>12.0</u>	<u>1,402,914</u>	<u>7.6</u>	<u>739,309</u>	<u>7.0</u>	<u>726,536</u>
Grand Total							
	Civilian	8.9		7.6		7.0	
	Classified	3.1		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>12.0</u>	<u>1,402,914</u>	<u>7.6</u>	<u>739,309</u>	<u>7.0</u>	<u>726,536</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2213 / 1000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	1,414,897	766,455	739,309	726,536
Miscellaneous/Other	9,512	0	0	0
Grand Total Revenues	<u><u>1,424,409</u></u>	<u><u>766,455</u></u>	<u><u>739,309</u></u>	<u><u>726,536</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No./Bus. Area No. : 2201 / 1000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	6,431,996	6,431,996	6,730,148
Current Revenues	7,706,131	9,660,195	8,191,803
Total Available Resources	<u>14,138,127</u>	<u>16,092,191</u>	14,921,951
Maintenance and Operations	12,292,670	9,362,043	11,293,875
Other Interfund Transfers	0	0	0
Total Expenditures	<u>12,292,670</u>	<u>9,362,043</u>	11,293,875
Planned Ending Fund Balance	<u>1,845,457</u>	<u>6,730,148</u>	3,628,076
Total Budget	<u><u>14,138,127</u></u>	<u><u>16,092,191</u></u>	<u><u>14,921,951</u></u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	1,845,457	6,730,148	3,628,076
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate, and the FY2021 Budget for the Police Special Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Police Special Services Fund was created to properly account for monies received by the Houston Police Department (HPD) that are not covered by other funds. These funds include monies received from other agencies or organizations to reimburse HPD for cost of supplies and services. As a sub-grantee for monies restricted to a specific law enforcement purpose, HPD uses these funds which are dedicated to specific purposes.

Examples of reimbursable services include: HPD participation in joint police operations; security and traffic control for such activities as fun runs, festivals, and bike rides; staffing for training facilities when used by other agencies; and contracted services as with the Immigration Customs Enforcement. Examples of restricted funds include certain court awards and state training funds. An example of a donation is a contribution from an organization or citizen for the purchase of police equipment or vehicles.

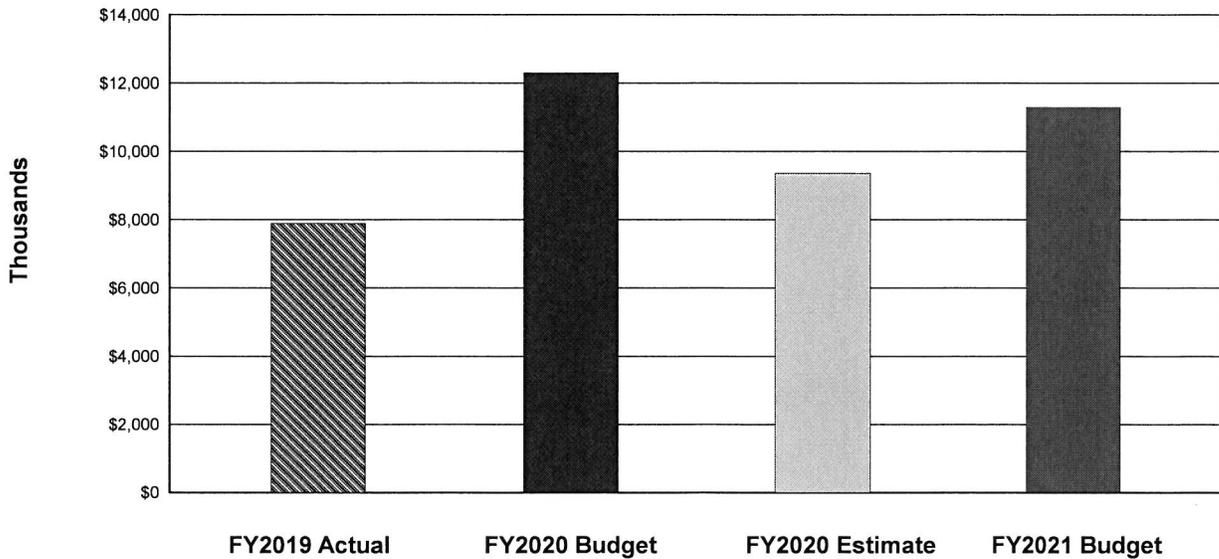
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No. /Bus. Area No. : 2201 / 1000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	5,427,794	6,051,238	6,484,750	6,049,276
	Supplies	45,520	3,666,146	525,020	3,201,060
	Other Services and Charges	1,892,194	2,299,028	2,087,976	1,915,839
	Equipment	495,955	237,026	205,065	0
	Non-Capital Equipment	28,585	39,232	59,232	127,700
	Total M & O Expenditures	7,890,048	12,292,670	9,362,043	11,293,875
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	7,890,048	12,292,670	9,362,043	11,293,875
Revenues		9,538,274	7,706,131	9,660,195	8,191,803
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Overtime	40.1	46.0	47.7	45.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget includes funding for the continuation of the Human Trafficking Unit. o The FY2021 Budget continues FY2020 service levels with associated accounting for: <ul style="list-style-type: none"> - Law Enforcement Officers Standards in Education (LEOSE) – Funds received by the State and designated for training of police personnel. - Donations and contributions from private companies to designated divisions/commands. - Tax Increment Reinvestment Zones (TIRZ) - Main Street/Market Square Redevelopment Authority – Municipal Service Fee per agreement to defray some of the costs incurred for programs specifically in the district. o The FY2021 Budget includes \$3 million in expenditures for body worn cameras not expended in FY2020. 				

**Police Special Services
Police Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Police Special Services Business Area : Police Department Fund No. /Bus. Area No. : 2201 / 1000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Law Enforcement Officers Standards in Education (LEOSE)	6,390	6,442	6,411	6,442
Memorandum of Agreements/Understandings for Police Services	42	43	38	40
Municipal Service Agreements with TIRZ Districts	1	1	1	1
Reimbursable Fun Runs, Festivals and Bike Rides	20	18	20	22
Expenditures Adopted Budget vs Actual Utilization	88%	98%	76%	98%
Revenues Adopted Budget vs Actual Utilization	149%	100%	125%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Police Special Services							
Business Area : Police Department							
Fund No. /Bus Area No. : 2201 / 1000							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Police Services	100002						
Provides services to outside entities, organizations, and other law enforcement activities. Services include: providing security at fun runs, festivals, bike rides, and assignments for other agencies. Accounts for TIRZ funds. Disbursements for law enforcement supplies and equipment.		2.0	6,656,013	2.0	8,481,071	2.0	10,447,319
Field & Support Operations	100004						
Disburses restricted funds for law enforcement training activities.		0.0	363,490	0.0	217,615	0.0	419,000
Investigative & Special Operations	100005						
Supports street closure permits, traffic control permits, Air & Marine Division training and equipment.		0.0	870,545	0.0	663,357	0.0	427,556

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name		: Police Special Services					
Business Area		: Police Department					
Fund No. /Bus Area No.		: 2201 / 1000					
Division	Name	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
100002	Police Services						
	Civilian	2.0		2.0		2.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>2.0</u>	<u>6,656,013</u>	<u>2.0</u>	<u>8,481,071</u>	<u>2.0</u>	<u>10,447,319</u>
100004	Field & Support Operations						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>363,490</u>	<u>0.0</u>	<u>217,615</u>	<u>0.0</u>	<u>419,000</u>
100005	Investigative & Special Operations						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	<u>0.0</u>	<u>870,545</u>	<u>0.0</u>	<u>663,357</u>	<u>0.0</u>	<u>427,556</u>
Grand Total							
	Civilian	2.0		2.0		2.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Grand Total	<u>2.0</u>	<u>7,890,048</u>	<u>2.0</u>	<u>9,362,043</u>	<u>2.0</u>	<u>11,293,875</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No./Bus. Area No. : 2201 / 1000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	214,141	300,000	300,000	304,800
Intergovernmental	349,347	349,347	356,605	356,605
Charges for Services	2,571,134	3,625,870	4,355,909	4,096,398
Interest	126,826	110,000	140,000	130,000
Miscellaneous/Other	5,066,826	2,110,914	3,245,881	2,324,000
Other Resources	1,210,000	1,210,000	1,261,800	980,000
Grand Total Revenues	<u>9,538,274</u>	<u>7,706,131</u>	<u>9,660,195</u>	<u>8,191,803</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	865,629	865,629	729,613
Current Revenues	4,248,133	4,248,133	4,191,133
Total Available Resources	<u>5,113,762</u>	<u>5,113,762</u>	4,920,746
Maintenance and Operations	1,790,916	1,741,171	2,365,900
Other Interfund Transfers	2,642,978	2,642,978	2,321,294
Total Expenditures	<u>4,433,894</u>	<u>4,384,149</u>	4,687,194
Planned Ending Fund Balance	<u>679,868</u>	<u>729,613</u>	233,552
Total Budget	<u><u>5,113,762</u></u>	<u><u>5,113,762</u></u>	<u>4,920,746</u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	679,868	729,613	233,552
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Recycling Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Recycling Expansion Program was created September 9, 2008, by Ordinance No. 2008-792, to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services including but not limited to: equipment and materials acquisition, recycling education, and hiring of staff.

Presently, the revenue generating activity is for the sale of recyclable materials sold by the City, although it is not limited to this activity.

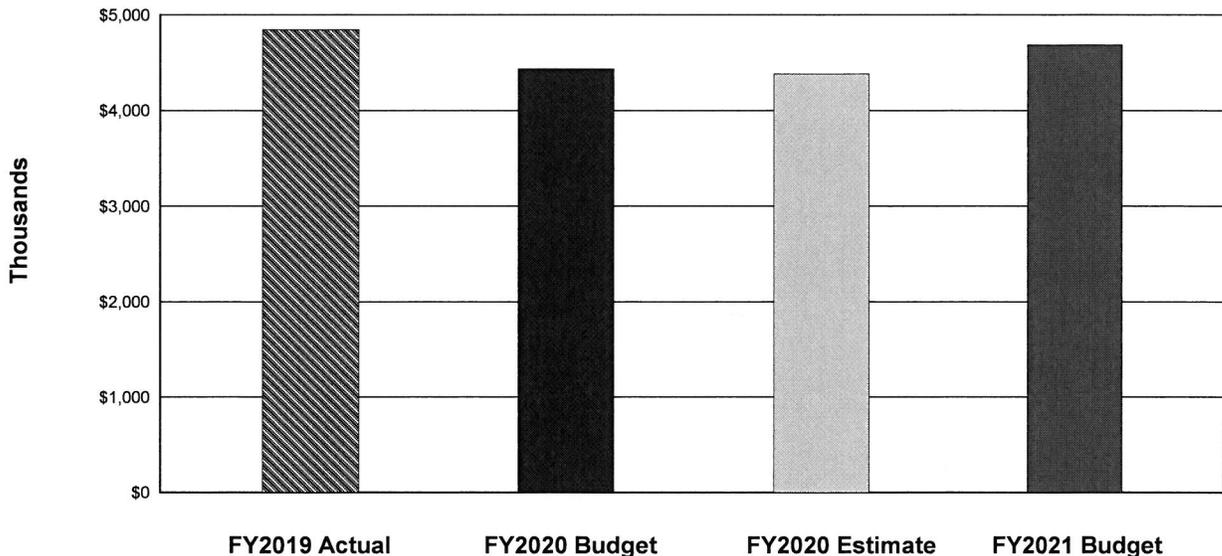
The department's mission for the Recycling Expansion Program is to increase the convenience to the citizens and maximize the diversion of the City's waste stream by expanding the curbside recycling program to all residents using single-stream recycling.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Recycling Revenue Fund					
Business Area : Solid Waste Management					
Fund No. /Bus. Area No. : 2305 / 2100					
		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	263,884	270,236	220,491	366,190
	Supplies	527	5,400	5,400	3,000
	Other Services and Charges	1,940,501	1,515,280	1,515,280	1,996,710
	Total M & O Expenditures	<u>2,204,912</u>	<u>1,790,916</u>	<u>1,741,171</u>	<u>2,365,900</u>
	Debt Service & Other Uses	2,642,978	2,642,978	2,642,978	2,321,294
	Total Expenditure	<u>4,847,890</u>	<u>4,433,894</u>	<u>4,384,149</u>	<u>4,687,194</u>
Revenues		4,186,161	4,248,133	4,248,133	4,191,133
Staffing	Full-Time Equivalents - Civilian	2.6	3.0	1.9	4.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>2.6</u>	<u>3.0</u>	<u>1.9</u>	<u>4.0</u>
	Full-Time Equivalents - Overtime	0.4	0.0	0.1	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Increased focus on educating and promoting the single stream recycling program and compostable bag program to the community to emphasize the importance of diverting valuable resources from the landfill, and promoting "cleaning up" recycling to maximize the value of materials collected. 				

**Recycling Revenue Fund
Solid Waste Management
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Recycling Revenue Fund Business Area : Solid Waste Management Fund No. /Bus. Area No. : 2305 / 2100				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Curbside Recycling Rate (single stream)	12%	17%	13%	17%
Expenditures Adopted Budget vs Actual Utilization	92%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Recycling Revenue Fund							
Business Area : Solid Waste Management							
Fund No. /Bus Area No. : 2305 / 2100							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
SWM - SW Collections	210009						
Educate and promote the recycling program to the community.		2.6	4,847,890	1.9	4,384,149	4.0	4,687,194
Total		<u>2.6</u>	<u>4,847,890</u>	<u>1.9</u>	<u>4,384,149</u>	<u>4.0</u>	<u>4,687,194</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	72,225	132,000	132,000	137,000
Charges for Services	18,198	25,000	25,000	20,000
Interest	33,324	30,000	30,000	30,000
Miscellaneous/Other	268,281	267,000	267,000	210,000
Other Resources	3,794,133	3,794,133	3,794,133	3,794,133
Grand Total Revenues	<u><u>4,186,161</u></u>	<u><u>4,248,133</u></u>	<u><u>4,248,133</u></u>	<u><u>4,191,133</u></u>

INTERNAL SERVICES FUNDS

Health Benefits.....	XI - 2
Long Term Disability.....	XI - 8

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Health Benefits
Business Area : Human Resources
Fund No./Bus. Area No. : 9000 / 8000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	37,106,930	37,106,930	36,429,697
Current Revenues	411,788,652	377,510,491	418,226,515
Total Available Resources	<u>448,895,582</u>	<u>414,617,421</u>	454,656,212
Maintenance and Operations	410,634,964	378,187,724	416,762,117
Total Expenditures	<u>410,634,964</u>	<u>378,187,724</u>	416,762,117
Planned Ending Fund Balance	<u>38,260,618</u>	<u>36,429,697</u>	37,894,095
Total Budget	<u><u>448,895,582</u></u>	<u><u>414,617,421</u></u>	<u>454,656,212</u>

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Health Benefits Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Health Benefits Fund is an Internal Service Fund established in 1984 to centralize the financial transactions of the City's benefit plans. The benefit plans include health, vision, dental, life insurance, dependent care reimbursement and a health flexible reimbursement arrangement plan. The City also provides five Medicare plans for all eligible retirees age 65 and over, who are covered by Medicare. The medical plans are supported by contributions from the City and subscribers.

The City became self-insured effective May 1, 2011, and initially purchased stop-loss insurance. Effective May 1, 2013, the City assumed the financial risk of catastrophic and overall claims liability and discounted the purchase of individual and aggregate stop-loss coverage.

Additionally, the FY2021 Active subscriber rates will increase by 3.83% except for employee only in Limited Plan which will be at \$0.00 effective May 1, 2020. The City departments' contribution rates will increase by 3.83% in aggregate effective July 1, 2020.

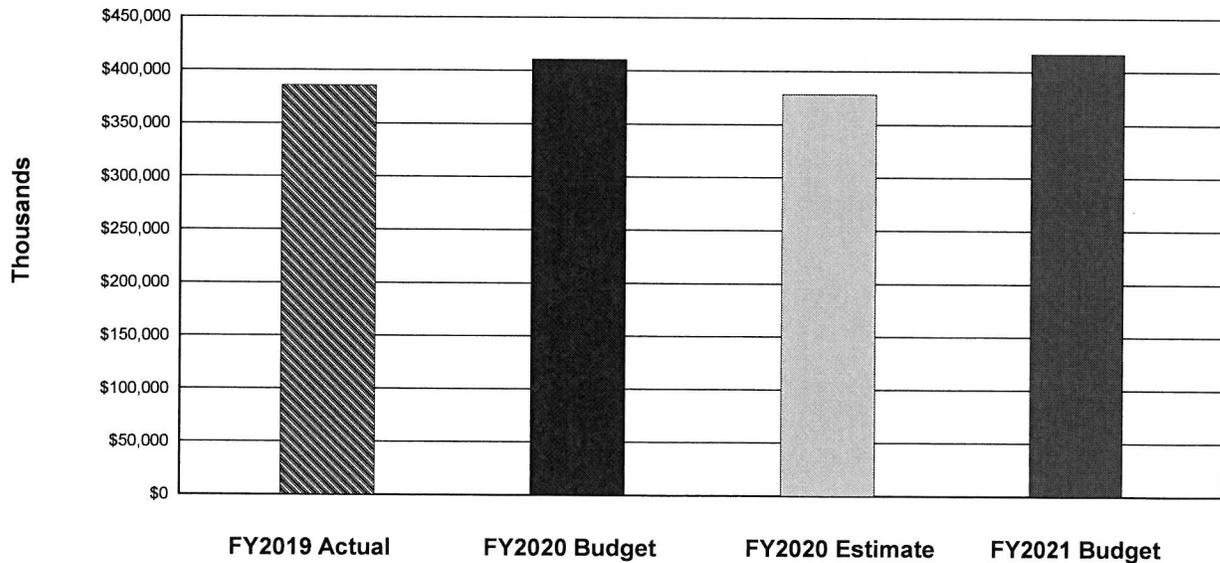
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Health Benefits
Business Area : Human Resources
Fund No. /Bus. Area No. : 9000 / 8000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	4,424,712	5,460,499	5,065,482	5,113,301
	Supplies	64,485	74,979	74,672	185,565
	Other Services and Charges	381,007,152	404,860,660	372,808,789	411,221,491
	Equipment	25,968	210,029	210,029	200,000
	Non-Capital Equipment	7,675	28,797	28,752	41,760
	Total M & O Expenditures	385,529,992	410,634,964	378,187,724	416,762,117
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	385,529,992	410,634,964	378,187,724	416,762,117
Revenues		393,407,884	411,788,652	377,510,491	418,226,515
Staffing	Full-Time Equivalents - Civilian	45.8	52.2	43.8	49.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	45.8	52.2	43.8	49.0
	Full-Time Equivalents - Overtime	0.3	0.0	0.0	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Includes new Wellness Program and Employee Assistance Program (EAP). o Facilitates new Health Benefits consulting contract. o Coordinates Other Post-Employment Benefits (OPEB) review and facilitates the GASB 74/75 valuations. o Implements a Retiree Benefits platform that will allow retirees to enroll and submit payments online. o The FY2021 Budget reflects 49.0 FTEs, which is 3.2 FTEs lower than the FY2020 Budget. 				

**Health Benefits
Human Resources
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Health Benefits Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 9000 / 8000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Annual Physical	63.5%	0%	0%	80%
HIPAA Training for HR new hires	0%	0%	0%	100%
Membership Sustainability	0%	0%	0%	5%
MWBE contractor compliance	0%	0%	0%	75%
Expenditures Adopted Budget vs Actual Utilization	94%	98%	92%	98%
Revenues Adopted Budget vs Actual Utilization	96%	100%	92%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Health Benefits							
Business Area : Human Resources							
Fund No. /Bus Area No. : 9000 / 8000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HR - Benefits Administration 800012 Administers, maintains, and communicates City sponsored benefits by utilizing a customer focused approach for employees, retirees and their dependents to create a healthy culture throughout the City of Houston. Develops and provides strategic direction of the Benefits Program that includes the Healthcare Delivery System and other employee health and welfare plans. Handles the management of all employee data.	26.9	3,613,250	26.4	3,956,340	30.0	5,054,559	
HR - Employee Assistance Program 800013 Provides confidential assessment, referral and short-term counseling to employees with personal concerns that may adversely affect their work performance. Serves as a leader in complying with the Drug Free Workplace Act as well as consultation and education to supervisors and managers.	2.9	645,310	2.0	650,102	4.0	824,217	
HR - Communications 800014 Provides employees and retirees with information regarding city news. Publishes two award-winning newsletters, benefits materials, annual publications, and communications for Wellness Program and Risk Management Program. Fosters employee recognition and engagement via PSRW activities, the City's Annual Giving Drive, and the Combined Municipal Campaign.	7.1	797,650	7.2	857,440	8.0	888,322	
HR - Benefits Financial/Reporting 800015 Assists in the design, maintenance and interpretation of management reports on operational and financial matters. Prepares the budget and monitor the various benefit plans' financial impact.	8.9	380,473,782	8.2	372,723,842	7.0	409,995,019	
Total	45.8	385,529,992	43.8	378,187,724	49.0	416,762,117	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Health Benefits Fund
Business Area : Human Resources
Fund No./Bus. Area No. : 9000 / 8000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	50	0	8	0
Interest	1,507,841	700,000	1,600,000	1,000,000
Miscellaneous/Other	391,899,993	411,088,652	375,910,483	417,226,515
Grand Total Revenues	<u><u>393,407,884</u></u>	<u><u>411,788,652</u></u>	<u><u>377,510,491</u></u>	<u><u>418,226,515</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	2,533,588	2,533,588	2,595,977
Current Revenues	1,448,334	1,452,389	1,447,744
Total Available Resources	<u>3,981,922</u>	<u>3,985,977</u>	4,043,721
Maintenance and Operations	1,390,000	1,390,000	1,492,500
Total Expenditures	<u>1,390,000</u>	<u>1,390,000</u>	1,492,500
Planned Ending Fund Balance	<u>2,591,922</u>	<u>2,595,977</u>	2,551,221
Total Budget	<u><u>3,981,922</u></u>	<u><u>3,985,977</u></u>	<u><u>4,043,721</u></u>

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Long Term Disability (LTD) Internal Service Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The LTD plan is a self-insured program established in 1985 and has been modified several times. In 2001, classified police officers were removed from the plan as a result of Meet and Confer negotiations, which replaced their disability plan with a Paid Time Off (PTO) program. Effective September 1, 2008, each new permanent full-time employee (other than classified police officers) is eligible for LTD coverage after one year of employment (previously two years).

The plan is actuarially funded, which means that each year's expenditures are a combination of current payments to disabled employees and an amount needed to ensure the long-term financial soundness of the fund. An independent actuary makes a determination of the most likely future trends in expenditures and investment return and suggests a proper contribution.

The Human Resources Department administers the plan and coordinates benefits to disabled employees in a way to avoid possible duplication of benefits with other insurance programs. A third-party administrator determines eligibility and pays claims.

Like all internal service funds, the Long Term Disability Fund derives its revenue from other City departments by transfer, through premium charges contained in each department's budget (G/L expense accounts 503060-Long Term Disability Civilian and/or 503061-Long Term Disability Classified). These premium charges cover the actuarially determined contributions as discussed above plus an amount for third-party administrative fees.

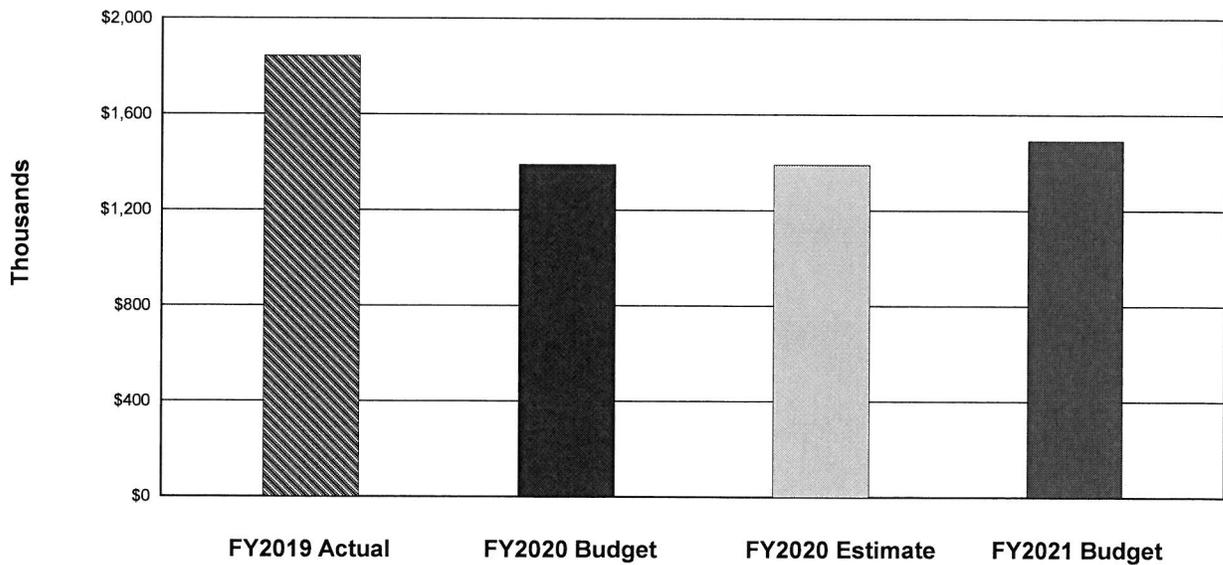
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No. /Bus. Area No. : 9001 / 8000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Other Services and Charges	1,844,325	1,390,000	1,390,000	1,492,500
	Total M & O Expenditures	1,844,325	1,390,000	1,390,000	1,492,500
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	1,844,325	1,390,000	1,390,000	1,492,500
Revenues		288,527	1,448,334	1,452,389	1,447,744
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget continues funding on a full accrual basis supported by actuarial valuation and includes benefits for eligible employees in the LTD program. o The FY2021 contributions from City departments are based on FY2021 contribution rate of \$7.06/month per eligible employee. The FY2021 average eligible employee base is estimated at 15,200 employees. 				

**Long Term Disability
Human Resources
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No. /Bus Area No. : 9001 / 8000

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HR - Benefits Administration 800012 Process long term disability claims for eligible employees. The claim costs are actuarially determined.	0.0	1,844,325	0.0	1,390,000	0.0	1,492,500
Total	<u>0.0</u>	<u>1,844,325</u>	<u>0.0</u>	<u>1,390,000</u>	<u>0.0</u>	<u>1,492,500</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	90,873	1,298,334	1,272,389	1,287,744
Interest	197,654	150,000	180,000	160,000
Grand Total Revenues	<u><u>288,527</u></u>	<u><u>1,448,334</u></u>	<u><u>1,452,389</u></u>	<u><u>1,447,744</u></u>



SERVICE CHARGEBACK FUNDS

In-House Renovation.....	XII - 2
Fleet Management Fund.....	XII - 8
Property & Casualty.....	XII - 14
Workers' Compensation.....	XII - 24
Central Service Revolving.....	XII - 32
Project Cost Recovery.....	XII - 58

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	6,068,547	5,396,142	5,561,777
Total Available Resources	<u>6,068,547</u>	<u>5,396,142</u>	<u>5,561,777</u>
Maintenance and Operations	6,068,547	5,396,142	5,561,777
Total Expenditures	<u>6,068,547</u>	<u>5,396,142</u>	<u>5,561,777</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>6,068,547</u></u>	<u><u>5,396,142</u></u>	<u><u>5,561,777</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate, and the FY2021 Budget for the In-House Renovation Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The In-House Renovation Fund supports renovation and reconstruction of fire stations, police substations, and other facilities. General Services Department's In-House Renovation Group provides labor and expertise required to address maintenance deficiencies by performing capital improvements to various City facilities and emergency repairs affecting life safety issues. Costs are billed to bond funds for those projects that result in permanent improvement to facilities.

The FY2021 Budget includes funding to renovate and/or reconstruct fire stations and office build-outs, and manage construction of various Houston Fire Department (HFD) and Houston Police Department (HPD) Capital Improvement Projects. The City facilities, including HFD buildings, are to be maintained at a quality standard that meets code and provides for operational efficiency.

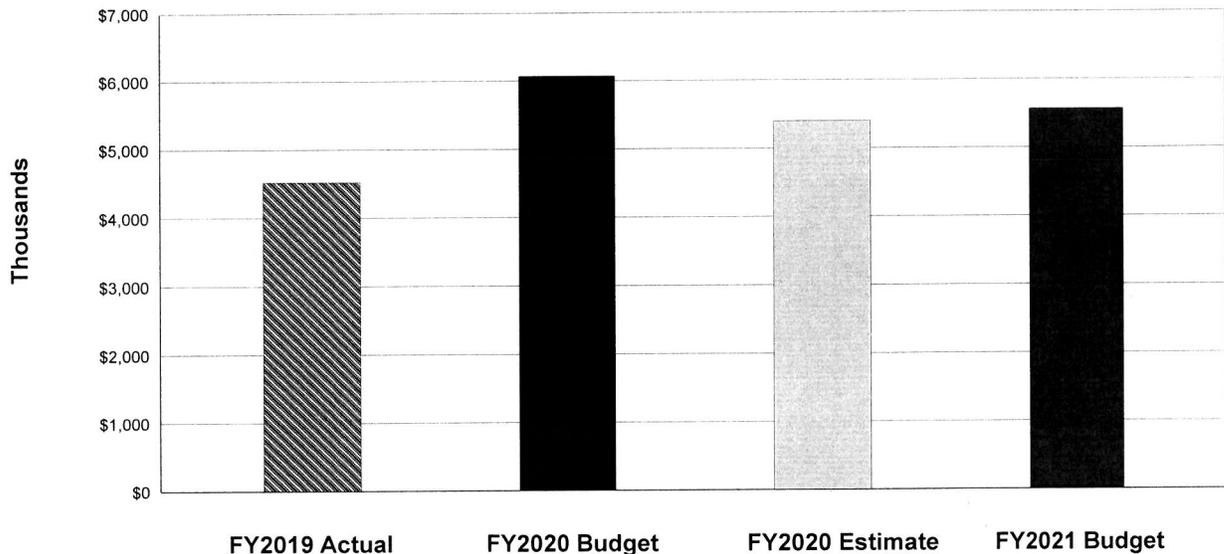
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : In-House Renovation
 Business Area : General Services
 Fund No. /Bus. Area No. : 1003 / 2500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	2,194,290	2,774,183	2,335,465	2,660,420
	Supplies	356,483	869,783	716,853	669,783
	Other Services and Charges	1,941,095	2,424,581	2,343,824	2,231,574
	Equipment	28,008	0	0	0
	Total M & O Expenditures	<u>4,519,876</u>	<u>6,068,547</u>	<u>5,396,142</u>	<u>5,561,777</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>4,519,876</u>	<u>6,068,547</u>	<u>5,396,142</u>	<u>5,561,777</u>
Revenues		4,519,876	6,068,547	5,396,142	5,561,777
Staffing	Full-Time Equivalents - Civilian	25.2	31.0	27.0	29.6
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>25.2</u>	<u>31.0</u>	<u>27.0</u>	<u>29.6</u>
	Full-Time Equivalents - Overtime	0.0	0.3	0.2	0.2
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				

**In-House Renovation
 General Services
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : In-House Renovation
 Business Area : General Services
 Fund No. /Bus. Area No. : 1003 / 2500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Build-Out Projects and Facility Improvements/Repairs	96	25	50	25
Facility Condition Assessment (FCA) Repairs	2	0	1	0
Expenditures Adopted Budget vs Actual Utilization	76%	100%	89%	100%
Revenues Adopted Budget vs Actual Utilization	76%	100%	89%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : In-House Renovation						
Business Area : General Services						
Fund No. /Bus Area No. : 1003 / 2500						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
GSD - In-House Renovation 250005						
In-house staff perform emergency capital improvements that affect life safety for various types of City facilities. These improvements include but are not limited to the renovation and reconstruction of fire stations, police facilities, other work space renovations, build-outs, upgrades, structural issues, and expansion needs requested by client departments.	25.2	4,519,876	27.0	5,396,142	29.6	5,561,777
Total	<u>25.2</u>	<u>4,519,876</u>	<u>27.0</u>	<u>5,396,142</u>	<u>29.6</u>	<u>5,561,777</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Indirect Interfund Services	1,046,921	200,000	200,000	200,000
Miscellaneous/Other	3,472,955	5,868,547	5,196,142	5,361,777
Grand Total Revenues	<u><u>4,519,876</u></u>	<u><u>6,068,547</u></u>	<u><u>5,396,142</u></u>	<u><u>5,561,777</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No./Bus. Area No. : 1005 / 6700

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	89,840,203	89,840,203	92,439,480
Total Available Resources	<u>89,840,203</u>	<u>89,840,203</u>	<u>92,439,480</u>
Maintenance and Operations	89,840,203	89,840,203	92,439,480
Total Expenditures	<u>89,840,203</u>	<u>89,840,203</u>	<u>92,439,480</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>89,840,203</u></u>	<u><u>89,840,203</u></u>	<u><u>92,439,480</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and the FY2021 Budget for the Fleet Management Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Fleet Management Department (FMD) provides repair, maintenance, and administrative support for all city departments' rolling stock equipment. In conjunction with these functions, it also manages and operates the city owned fuel sites. Commencing with its formation in 2011, the FMD has gradually consolidated the various independently controlled maintenance and repair locations into the one umbrella operation concluding with the addition of the Houston Public Works maintenance operation in January 2014.

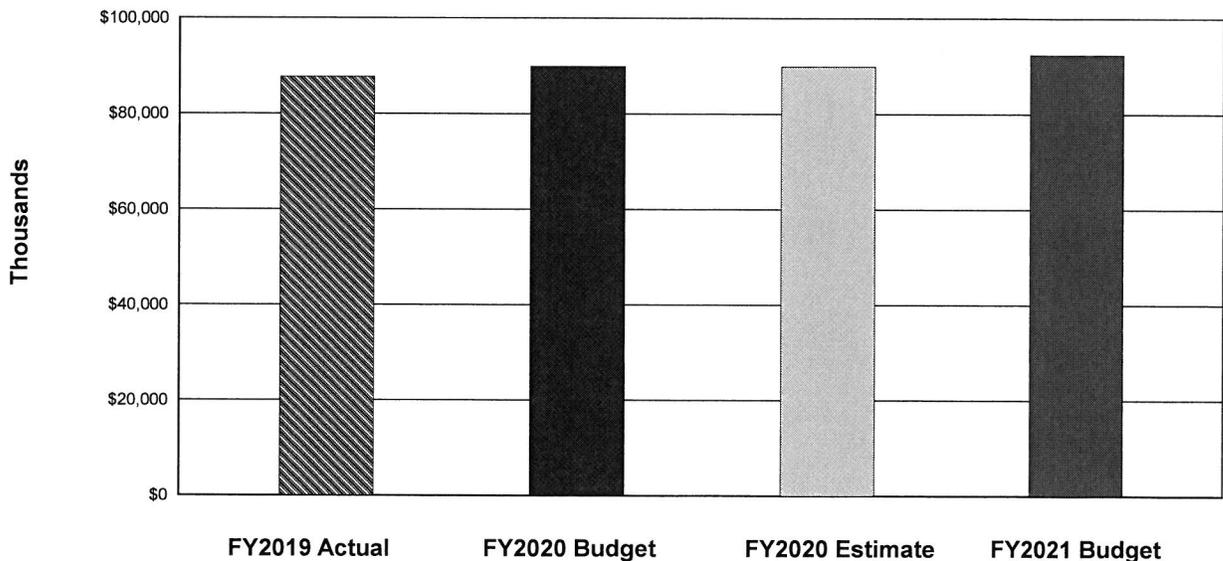
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No. /Bus. Area No. : 1005 / 6700

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	32,346,796	33,429,480	33,429,480	35,214,195
	Supplies	42,198,055	43,056,023	43,056,023	44,172,876
	Other Services and Charges	13,137,354	13,336,704	13,336,704	13,052,409
	Equipment	6,400	17,996	17,996	0
	Total M & O Expenditures	87,688,605	89,840,203	89,840,203	92,439,480
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	87,688,605	89,840,203	89,840,203	92,439,480
Revenues		87,688,605	89,840,203	89,840,203	92,439,480
Staffing	Full-Time Equivalents - Civilian	358.9	369.8	369.8	385.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	358.9	369.8	369.8	385.0
	Full-Time Equivalents - Overtime	41.9	40.9	40.9	38.6
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contributions, and municipal employees contractual pay increases.				
	o The FY2021 Budget provides continued Fleet Management support to departments citywide.				
	o The FY2021 Budget includes additional funding for fuel and material cost increases.				
	o The FY2021 Budget provides funding for the FleetShare program.				

**Fleet Management Fund
Fleet Management Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Fleet Management Fund Business Area : Fleet Management Department Fund No. /Bus. Area No. : 1005 / 6700				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Annual Fuel Consumption (gallons in thousands)	9,998	10,249	9,938	10,117
Annual number of vehicle serviced	11,017	N/A	11,352	11,685
Average Age of Fleet	8.8	7.5	8.8	7.5
Average Repair Cost per vehicle per month	\$433	\$407	\$447	\$479
FleetShare Vehicle Utilization	57%	55%	55%	55%
Maintain Critical Operational Readiness	93%	90%	93%	93%
On-road Preventative Maintenance within 30 Days	100%	90%	100%	90%
Rolling Stock Equipment in the City's Fleet	13,103	11,900	13,491	12,300
Expenditures Adopted Budget vs Actual Utilization	102%	100%	100%	100%
Revenues Adopted Budget vs Actual Utilization	102%	100%	100%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Fleet Management Fund							
Business Area : Fleet Management Department							
Fund No. /Bus Area No. : 1005 / 6700							
Division Description	FY2019 Actual FTEs	FY2019 Actual Costs \$	FY2020 Estimate		FY2021 Budget		
			FTEs	Costs \$	FTEs	Costs \$	
FMD - Director's Office 670001 Provides overall leadership and management of the department. Instrumental in the overall success of the department by providing guidance on administrative, financial, and operational issues including the long-term vision for the City's fleet. Provides department communication to the Mayor's office, Council Members, City Departments, and the public.	4.8	4,375,966	4.9	4,813,403	5.0	4,519,920	
FMD - Fleet Operations 670002 The Fleet Operations Division is responsible for management and leadership of mechanics, shop managers, and other field personnel. The Fleet Maintenance Division works with customer departments to meet vehicle and equipment readiness requirements and performs maintenance/repairs of vehicles and equipment used by City of Houston departments.	3.0	9,626,316	2.9	9,809,188	2.0	9,309,086	
FMD - Fuel Management 670003 The Fuel Division is responsible for acquisition of unleaded, diesel, and jet fuel for citywide use. Manages deliveries of fuel to city sites and conducts daily fuel site inspections to meet local, state, and federal reporting requirements. Repairs, monitors, and maintains fuel sites. Oversees the City of Houston's Fuel Card Program.	10.0	23,189,593	10.8	23,133,431	10.2	23,988,703	
FMD - Asset Management 670004 The Asset Management Division is responsible for allocating, approving and monitoring citywide vehicle budget assignments and processes. Asset Management performs inspections, licensing, and titling of all city vehicles upon receipt. Manages fixed assets for the department including shop equipment, computers, furniture and end of life disposal of vehicle and computer assets.	6.0	810,702	7.0	830,763	7.0	869,962	
FMD - Parts 670005 The Parts Division is responsible for the oversight, management, inventory control, distribution, and auditing of 23 parts warehouse locations. Reviews outside services and purchase requisitions for contract compliance and completes invoice receivers in SAP. Establishes third party vendor contracts, conducts compliance meetings and contract reviews with vendors.	45.8	22,654,187	46.6	24,079,927	49.1	24,692,948	
FMD - FleetShare 670006 The FleetShare Division is responsible for management and oversight of the City's shared motor pool for all City Departments. This includes analyzing vehicle utilization, managing vehicle maintenance and cleaning, parking, training, onboarding new users, and customer service.	2.6	370,446	4.1	623,818	4.6	899,070	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Fleet Management Fund							
Business Area : Fleet Management Department							
Fund No. /Bus Area No. : 1005 / 6700							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
FMD - HPD Maintenance 670021 The Houston Police Department (HPD) Maintenance Division is responsible for maintenance and vehicle repair for HPD vehicles. Complies with equipment readiness requirements and daily visibility of HPD Fleet.	53.7	4,838,204	52.4	4,394,505	55.5	4,748,097	
FMD - SWD Maintenance 670022 The Solid Waste Maintenance Division is responsible for maintenance and vehicle repair for Solid Waste vehicles. Complies with equipment readiness requirements for Solid Waste and daily visibility of Solid Waste Fleet.	72.5	6,545,449	76.4	6,984,508	74.8	6,940,917	
FMD - PRD/Body Maintenance 670023 The Houston Parks & Recreation Department (HPARD) Body Shop and the Houston Airport System (HAS) Maintenance Division are responsible for maintenance and vehicle repair for HPARD and HAS vehicles. Complies with equipment readiness requirements and daily visibility of Fleet. The body shops provide paint and body work repair for all City of Houston departments.	55.5	4,696,542	57.7	4,608,590	64.3	5,317,510	
FMD - HFD Maintenance 670024 The Houston Fire Department (HFD) Maintenance Division is responsible for maintenance and vehicle repair for HFD vehicles. Complies with equipment readiness requirements for HFD and daily visibility of HFD Fleet.	42.3	4,347,461	41.9	4,253,466	41.5	4,541,585	
FMD - HPW Fleet 670025 The Houston Public Works (HPW) Maintenance Division is responsible for maintenance and vehicle repair for HPW vehicles. Complies with equipment readiness requirements for HPW and daily visibility of HPW Fleet.	62.7	6,233,739	65.1	6,308,604	71.0	6,611,682	
Total	358.9	87,688,605	369.8	89,840,203	385.0	92,439,480	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No./Bus. Area No. : 1005 / 6700

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Intergovernmental	0	51,673	51,673	0
Direct Interfund Services	87,626,782	89,788,530	89,788,530	92,439,480
Miscellaneous/Other	61,823	0	0	0
Grand Total Revenues	<u>87,688,605</u>	<u>89,840,203</u>	<u>89,840,203</u>	<u>92,439,480</u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Property & Casualty Fund
Fund No./Bus. Area No. : 1004 / 6500 / 9000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	72,517	72,517	72,517
Current Revenues	49,749,580	46,521,052	49,986,161
Total Available Resources	<u>49,822,097</u>	<u>46,593,569</u>	<u>50,058,678</u>
Maintenance and Operations	49,749,580	46,521,052	49,986,161
Total Expenditures	<u>49,749,580</u>	<u>46,521,052</u>	<u>49,986,161</u>
 Planned Ending Fund Balance	 <u>72,517</u>	 <u>72,517</u>	 <u>72,517</u>
 Total Budget	 <u><u>49,822,097</u></u>	 <u><u>46,593,569</u></u>	 <u><u>50,058,678</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	72,517	72,517	72,517
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and FY2021 Budget of the Property and Casualty Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Property and Casualty Fund was established to monitor the financial requirements of the Property and Risk Management Programs. Revenue in this fund is generated from assessed premiums to the other funds. These premiums are based upon projected expenditures. It has two distinct parts: one managed by the Legal Department to account for claims against the City, and one managed by Administration and Regulatory Affairs to account for property insurance costs.

The mission of the Legal Department's portion of the Property and Casualty Fund (Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections) is to defend against claims and tort lawsuits filed against the City, minimize the City's financial exposure, and file affirmative claims on behalf of the City for property damage and subrogation. The Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections of the Legal Department are responsible for the investigation and defense of claims against the City, case settlement, and payment of claims and judgments.

The Risk Management Division of the Administration and Regulatory Affairs Department is responsible for administering all citywide non-health related insurance services including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, notary, fidelity and surety bond insurance. All risks to the City's assets (except Workers' Compensation, Life, and Long-Term Disability) fall within the scope of this fund.

Goals for the divisions where the activity is accounted for in the Property and Casualty Fund are to:

- Manage risk through identification and analysis of exposure to determine level of risk assumption or transfer of risk through commercial insurance for City departments and related agencies;
- Reduce the average amount paid per liability claim and civil rights lawsuits filed against the City;
- Advise City departments on risk management issues to reduce or eliminate tort claim exposure;
- Aggressively defend the City in all matters filed against it to deter meritless lawsuits with exaggerated claims;
- Reduce tort claims exposure by working with the Human Resources Department to identify safety problems and educate employees on how to perform their jobs safely to avoid incidents that damage City property, injured employees and third parties; and
- Identify delinquent accounts owed to the City and increase recoveries on affirmative claims.

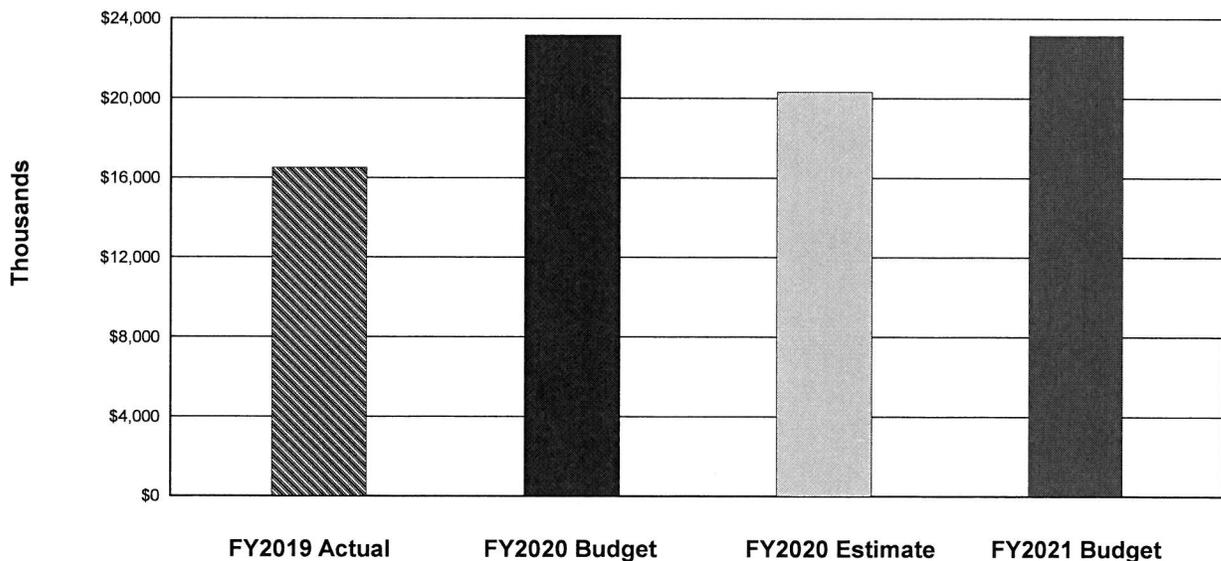
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Property & Casualty Fund
 Business Area : Administration and Regulatory Affairs
 Fund No. /Bus. Area No. : 1004 / 6500

	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget	
Expenditures	Personnel Services	701,157	725,729	725,729	842,141
	Supplies	2,566	2,740	2,740	2,940
	Other Services and Charges	15,799,337	22,441,330	19,585,343	22,302,668
	Non-Capital Equipment	211	0	0	0
	Total M & O Expenditures	16,503,271	23,169,799	20,313,812	23,147,749
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	16,503,271	23,169,799	20,313,812	23,147,749
Revenues	16,503,271	23,169,799	20,313,812	23,147,749	
Staffing	Full-Time Equivalents - Civilian	5.0	5.0	5.0	6.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	5.0	5.0	5.0	6.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				
	o The FY2021 Budget includes \$17.5 million in premium for property insurance coverage. This represents an increase of \$2.3 million from the FY2020 Budget of \$15.2 million.				

**Property & Casualty Fund
 Administration and Regulatory Affairs
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Property & Casualty Fund							
Business Area : Administration and Regulatory Affairs							
Fund No. /Bus Area No. : 1004 / 6500							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Accounting Services Group 650005							
Administers all non-health related insurance to the City and associated groups including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, fidelity, surety, inland marine, cyber and Notary Public program.	5.0	16,503,271	5.0	20,313,812	6.0	23,147,749	
Total	5.0	16,503,271	5.0	20,313,812	6.0	23,147,749	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Property & Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1004 / 6500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	16,503,271	23,169,799	20,313,812	23,147,749
Grand Total Revenues	<u><u>16,503,271</u></u>	<u><u>23,169,799</u></u>	<u><u>20,313,812</u></u>	<u><u>23,147,749</u></u>



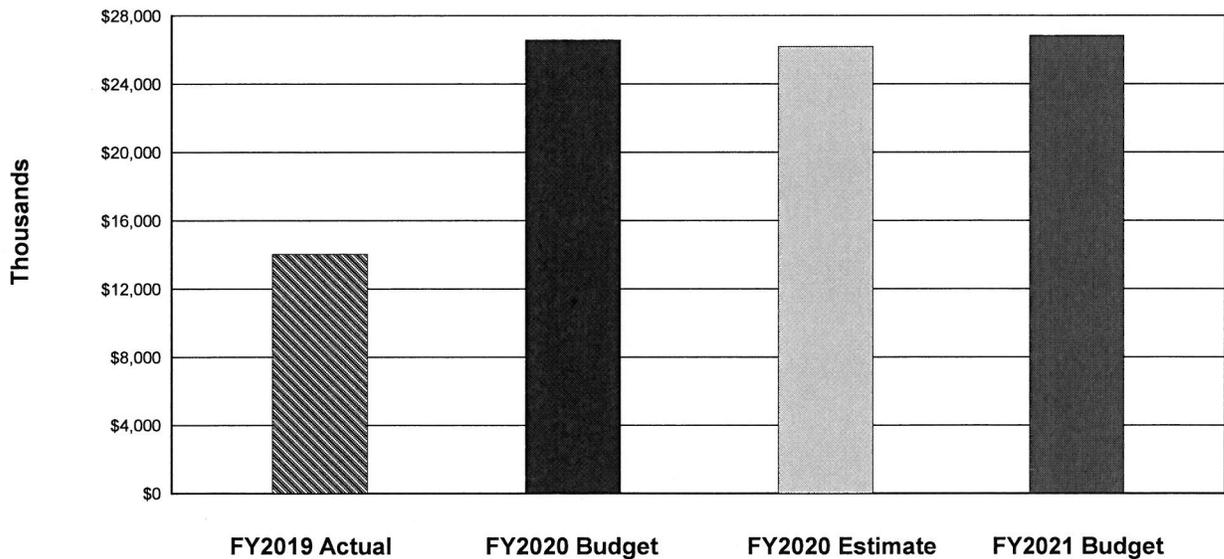
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Property & Casualty
Business Area : Legal
Fund No. /Bus. Area No. : 1004 / 9000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	6,906,277	8,046,321	7,669,973	8,280,592
	Supplies	129,621	177,300	177,300	177,300
	Other Services and Charges	6,917,358	18,356,160	18,359,967	18,380,520
	Total M & O Expenditures	<u>13,953,256</u>	<u>26,579,781</u>	<u>26,207,240</u>	<u>26,838,412</u>
	Debt Service & Other Uses	81,788	0	0	0
	Total Expenditure	<u>14,035,044</u>	<u>26,579,781</u>	<u>26,207,240</u>	<u>26,838,412</u>
Revenues		14,035,044	26,579,781	26,207,240	26,838,412
Staffing	Full-Time Equivalents - Civilian	48.1	52.0	49.2	52.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>48.1</u>	<u>52.0</u>	<u>49.2</u>	<u>52.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The budget for claims, settlements and judgments is approximately \$10.3 million, which represents 38% of the total budget. 				

**Property & Casualty
Legal
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Property & Casualty Fund Business Area : Legal Fund No. /Bus. Area No. : 1004 / 9000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
EEOC and TX Workforce Commission Matters Handled	363	700	200	300
Liability Claims Processed (Claims & Subrogation Section)	1,320	1,200	1,114	1,200
Liability Claims-No Payment (Claims & Subrogation Section)	850	950	827	950
Expenditures Adopted Budget vs Actual Utilization	61%	100%	99%	100%
Revenues Adopted Budget vs Actual Utilization	61%	100%	99%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Property & Casualty Fund							
Business Area : Legal							
Fund No. /Bus Area No. : 1004 / 9000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
LGL - Staff Administration Section 900001 Captures personnel costs associated with broad oversight of all the litigation sections and activities related to those sections as well as special projects as they relate to risk management.	1.1	157,105	1.4	197,446	3.0	472,389	
LGL - General Litigation Section 900002 Responsible for litigation and appeals involving contracts, construction, elections, eminent domain and inverse condemnation, constitutional challenges to ordinances, constitutional violations, auto accidents and premises defects, Texas Public Information Act, mandamus and ultra vires, real estate, probate, bankruptcy, and more.	23.7	3,496,220	23.3	3,812,850	24.0	3,993,795	
LGL - Labor, Empl. & Civil Rights Section 900005 Responsible for representing the City on all labor, employment and civil rights lawsuits, labor/employment matters and contract negotiations with employee associations.	14.3	2,116,798	15.5	2,483,680	16.0	2,549,730	
LGL - Claims & Subrogation Section 900010 Responsible for liability tort claims, subrogation matters and general affirmative claim matters at the claim stage.	9.0	1,176,174	9.0	1,223,787	9.0	1,312,408	
LGL - Litigation Costs Section 900012 Captures costs directly related to the payment of claims and judgments including legal services and other services.	0.0	7,088,747	0.0	18,489,477	0.0	18,510,090	
Total	48.1	14,035,044	49.2	26,207,240	52.0	26,838,412	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Property & Casualty
Business Area : Legal
Fund No./Bus. Area No. : 1004 / 9000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	14,023,887	26,579,781	26,207,240	26,838,412
Interest	9,301	0	0	0
Miscellaneous/Other	1,856	0	0	0
Grand Total Revenues	<u><u>14,035,044</u></u>	<u><u>26,579,781</u></u>	<u><u>26,207,240</u></u>	<u><u>26,838,412</u></u>



FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Workers' Compensation

Fund No./Bus. Area No. : 1011 / 8000 / 9000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	31,646,644	31,426,172	32,681,488
Total Available Resources	<u>31,646,644</u>	<u>31,426,172</u>	<u>32,681,488</u>
Maintenance and Operations	31,646,644	31,426,172	32,681,488
Total Expenditures	<u>31,646,644</u>	<u>31,426,172</u>	<u>32,681,488</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>31,646,644</u></u>	<u><u>31,426,172</u></u>	<u><u>32,681,488</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and FY2021 Budget for the Worker's Compensation Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Workers' Compensation Fund is a service chargeback fund administered by the Human Resources Department. The Fund was established to centralize the financial transactions in the areas of workers' compensation, accident prevention, and loss control.

The City's Workers' Compensation Program is self-insured and has a contract with a third party administrator to manage claims activity. All financial liability for indemnity payments, medical costs, and other claims related payments are processed directly to the departments. Department premium rates are based on projected external Third Party Administrator (TPA) fees and internal administrative costs allocated on staffing levels.

The administrative portion of the budget includes staff for an accident prevention unit in the Human Resources Department and a litigation unit in the Legal Department. A prime objective is the elimination of accidents via the implementation, monitoring and assessment of departments' Accident Prevention Plans. These cooperative efforts have reduced accidents and returned years of productivity and saved millions in workers' compensation payments. Emphasis on the "return to work" program was accomplished by the adoption of the Work Ability Guidelines, effective April 1, 1995, with a comprehensive revision effective December 16, 2006. These guidelines institute a transitional duty program, which focuses on returning injured employees to work as soon as medically possible, while complying with all federal, state, and local laws.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

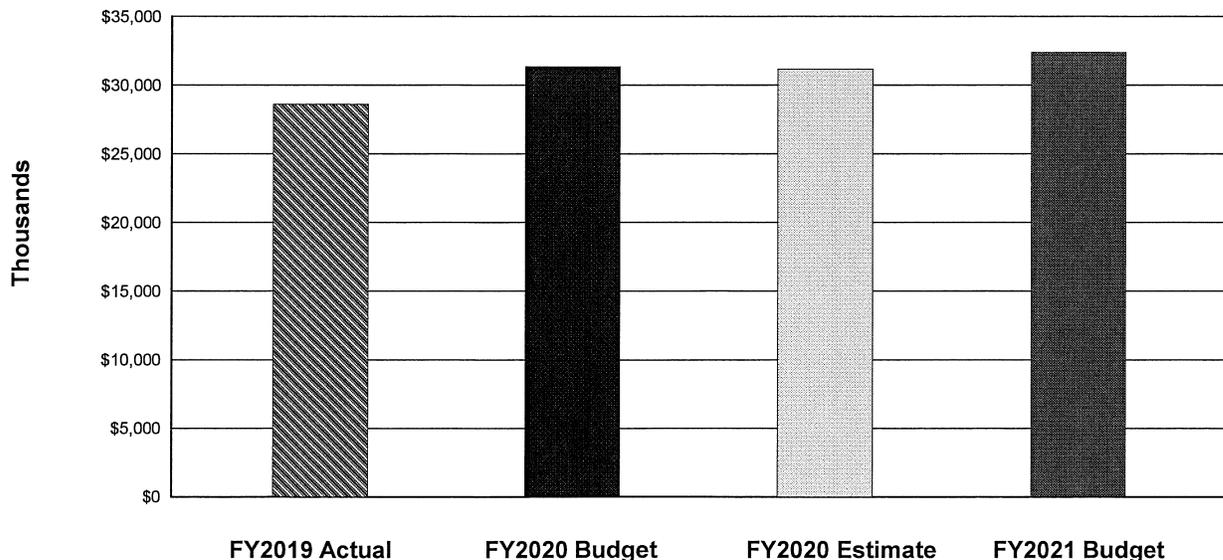
Fund Name : **Workers' Compensation**
Business Area : **Human Resources**
Fund No. /Bus. Area No. : **1011 / 8000**

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	4,995,363	6,427,183	5,209,233	6,359,928
	Supplies	110,688	152,814	148,863	120,773
	Other Services and Charges	23,436,498	24,675,394	25,676,248	25,785,357
	Equipment	76,811	80,000	79,712	131,000
	Non-Capital Equipment	2,644	30,800	31,663	10,424
	Total M & O Expenditures	<u>28,622,004</u>	<u>31,366,191</u>	<u>31,145,719</u>	<u>32,407,482</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>28,622,004</u>	<u>31,366,191</u>	<u>31,145,719</u>	<u>32,407,482</u>
Revenues		28,622,004	31,646,644	31,426,172	32,681,488
Staffing	Full-Time Equivalents - Civilian	52.8	65.0	59.9	62.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>52.8</u>	<u>65.0</u>	<u>59.9</u>	<u>62.0</u>
	Full-Time Equivalents - Overtime	0.2	0.1	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2021 Budget includes an increase of \$1.5 million for catastrophic claims.
- o The Workers' Compensation Fund's administrative rate (per employee per pay period) is based on all projected program administrative costs including third-party administrative fees, startup/maintenance costs, and ancillary service costs. The proposed FY2021 rate will remain at \$12.31 per employee.
- o The FY2021 Budget includes funding for the Zero Is Possible (ZIP) Program to decrease workers compensation incident.
- o The FY2021 Budget includes implementation funding for safety management software.

**Workers' Compensation
Human Resources
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No. /Bus. Area No. : 1011 / 8000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Return to Work within 7 Days of Injury	76%	80%	71%	80%
Return to Work within Maximum Disability Guideline	71%	70%	75%	70%
Safety inspections, audits and investigations	1,698	3,300	3,000	3,300
Expenditures Adopted Budget vs Actual Utilization	106%	100%	99%	100%
Revenues Adopted Budget vs Actual Utilization	105%	100%	99%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Workers' Compensation							
Business Area : Human Resources							
Fund No. /Bus Area No. : 1011 / 8000							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Employee Clinic	800009						
In FY2021, this division is transferred to Central Service Revolving Fund 1002.		3.0	675,745	3.0	655,207	0.0	0
Safety & Worker's Comp	800010						
Provides citywide oversight in the areas of accident prevention, loss control, and workers' compensation. The Safety team investigates accidents and injuries, safety concerns, conducts safety education courses, safety audits, inspections and leads in emergency preparedness.		43.4	27,354,256	51.9	30,130,053	57.0	31,812,660
WC Finance	810007						
Provides statistical data in areas of accident prevention, workers' compensation claims losses, and unemployment compensation. Provides financial reporting and budget management for Human Resources department.		6.4	592,003	5.0	360,459	5.0	594,822
Total		52.8	28,622,004	59.9	31,145,719	62.0	32,407,482

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No./Bus. Area No. : 1011 / 8000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	28,485,584	31,618,644	31,395,156	32,653,488
Interest	59,728	28,000	28,000	28,000
Miscellaneous/Other	76,692	0	3,016	0
Grand Total Revenues	<u><u>28,622,004</u></u>	<u><u>31,646,644</u></u>	<u><u>31,426,172</u></u>	<u><u>32,681,488</u></u>

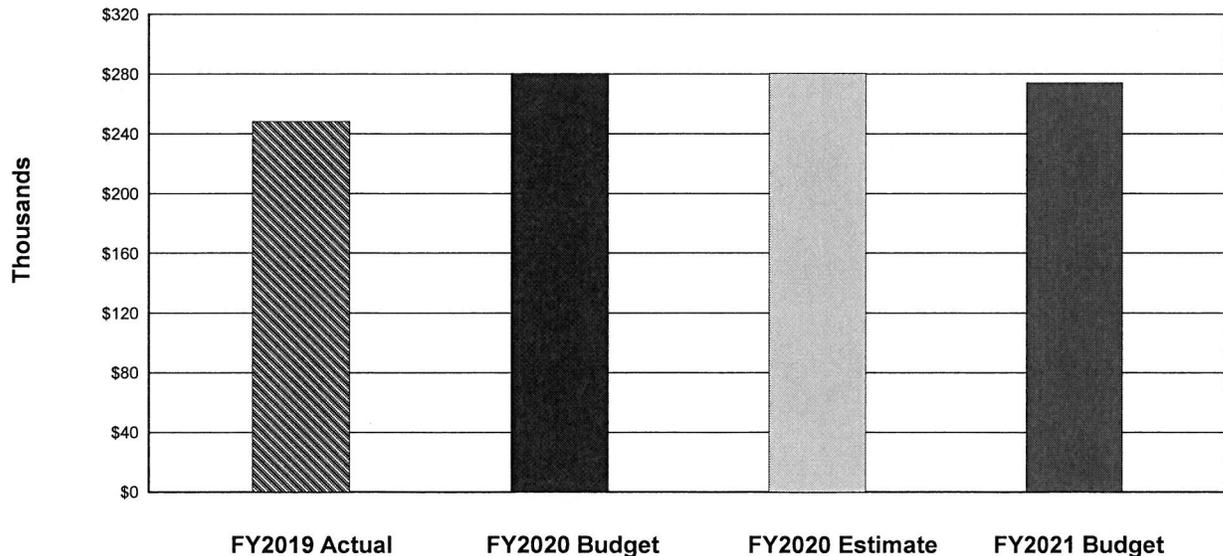
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Workers' Compensation
Business Area : Legal
Fund No. /Bus. Area No. : 1011 / 9000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	225,196	253,446	253,446	247,319
	Supplies	13,400	13,400	13,400	13,400
	Other Services and Charges	9,711	13,607	13,607	13,287
	Total M & O Expenditures	<u>248,307</u>	<u>280,453</u>	<u>280,453</u>	<u>274,006</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>248,307</u>	<u>280,453</u>	<u>280,453</u>	<u>274,006</u>
Revenues		248,307	0	0	0
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				

**Workers' Compensation
Legal
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Workers' Compensation						
Business Area : Legal						
Fund No. /Bus Area No. : 1011 / 9000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
LGL - Workers Compensation Admin. 900013						
This section is responsible for providing comprehensive legal services for the City's Workers' Compensation Benefits Program including defending contested claims, pursuing subrogation matters, and providing general counsel relating to the program.	2.0	248,307	2.0	280,453	2.0	274,006
Total	2.0	248,307	2.0	280,453	2.0	274,006

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : **Workers' Compensation**
Business Area : **Legal**
Fund No./Bus. Area No. : **1011 / 9000**

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	248,307	0	0	0
Grand Total Revenues	<u><u>248,307</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Central Service Revolving Fund
Fund No./Bus. Area No. : 1002 / 2500 / 6400 / 6500 / 6800 / 7000 / 8000

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	229,801,119	216,684,202	223,859,769
Total Available Resources	<u>229,801,119</u>	<u>216,684,202</u>	<u>223,859,769</u>
Maintenance and Operations	229,801,119	216,684,202	223,859,769
Operating Transfers	0	0	0
Total Expenditures	<u>229,801,119</u>	<u>216,684,202</u>	<u>223,859,769</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>229,801,119</u></u>	<u><u>216,684,202</u></u>	<u><u>223,859,769</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Central Service Revolving Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Central Service Revolving Fund provides budgetary accounts for a centralized service function that provides for the purchase of goods and/or services for citywide operating departments. This method allows for the purchase of large quantities of goods and services for a large number of departments in a planned and well-managed manner. In addition, it provides for the efficient and effective audit of billings for such purchases.

Appropriations for these accounts are made from the respective operating departmental budgets as a part of the general appropriations ordinance. Sufficient appropriations are authorized from each department to allow for minimal encumbrance balances in each supply and service account in the Central Service Revolving Fund. After the delivery of goods and services, the actual cost is billed to the operating departments. At the end of each fiscal year, the fund is treated as a sub-fund of the General Fund and is not shown as a separate entity in the Comprehensive Annual Financial Report.

The Finance Department is responsible for administering the electricity and natural gas accounts for the City. They are also responsible for overseeing procurement contracts, forecasting, providing price certainty, and financial reporting. The role of Energy Management is the responsibility of the General Services Department. The Administration and Regulatory Affairs Department manages the reprographics and office services accounts. The communications and data services fees and citywide copier services are administered by the Houston Information Technology Services Department. The Planning and Development Department provides a centralized service for geographic information system purchases. The Human Resources Department administers the accounts for Contingent Workforce Services (formerly known as Temporary Personnel Services), Human Resources Client Relations Division, and Learning and Development Center. The revenue and expenditure summaries include: General Services, Administration and Regulatory Affairs, Houston Information Technology Services, Planning and Development, Human Resources, and Finance.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

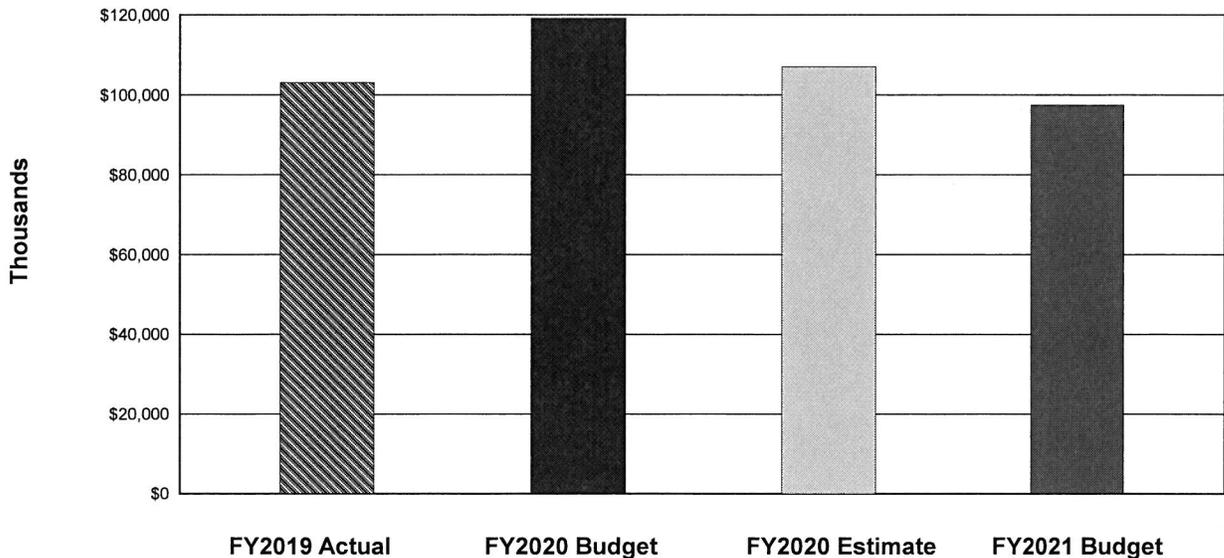
Fund Name : Central Service Revolving Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1002 / 2500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Other Services and Charges	103,030,057	119,150,425	107,045,980	97,466,949
	Total M & O Expenditures	103,030,057	119,150,425	107,045,980	97,466,949
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	103,030,057	119,150,425	107,045,980	97,466,949
Revenues		103,030,057	119,150,425	107,045,980	97,466,949
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The Environmental Protection Agency (EPA) has listed the City of Houston on the EPA's Top 10 Green Power Partners list for using the most renewable electricity in the form of solar and wind. According to the EPA's Green Power Partnership, the City of Houston ranks 1st in the nation among government municipalities for green power. In addition, the City of Houston ranks 10th in the nation among the top 100 EPA green partners.
- o FY2021 Budget is 18% lower than FY2020 Budget mainly due to the new electricity supply agreement.
- o CenterPoint Rate Case was conducted on February 14, 2020 and resulted in new adjusted rates.
- o Streetlight rates will be adjusted by 27.31% for the first 30 months beginning July 1, 2020 causing savings in FY2021 electricity budget.
- o FY2021 Budget includes citywide funding for electricity and natural gas.

**Central Service Revolving Fund
 General Services
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Central Service Revolving Fund							
Business Area : General Services							
Fund No. /Bus Area No. : 1002 / 2500							
Division Description		FY2019 Actual		FY2020 Estimate		FY2021 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
GSD - Energy Management	250004						
Provides support for citywide electricity and natural gas activities.		0.0	103,030,057	0.0	107,045,980	0.0	97,466,949
Total		0.0	103,030,057	0.0	107,045,980	0.0	97,466,949

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : General Services
Fund No./Bus. Area No. : 1002 / 2500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	103,030,057	119,150,425	107,045,980	97,466,949
Grand Total Revenues	<u><u>103,030,057</u></u>	<u><u>119,150,425</u></u>	<u><u>107,045,980</u></u>	<u><u>97,466,949</u></u>



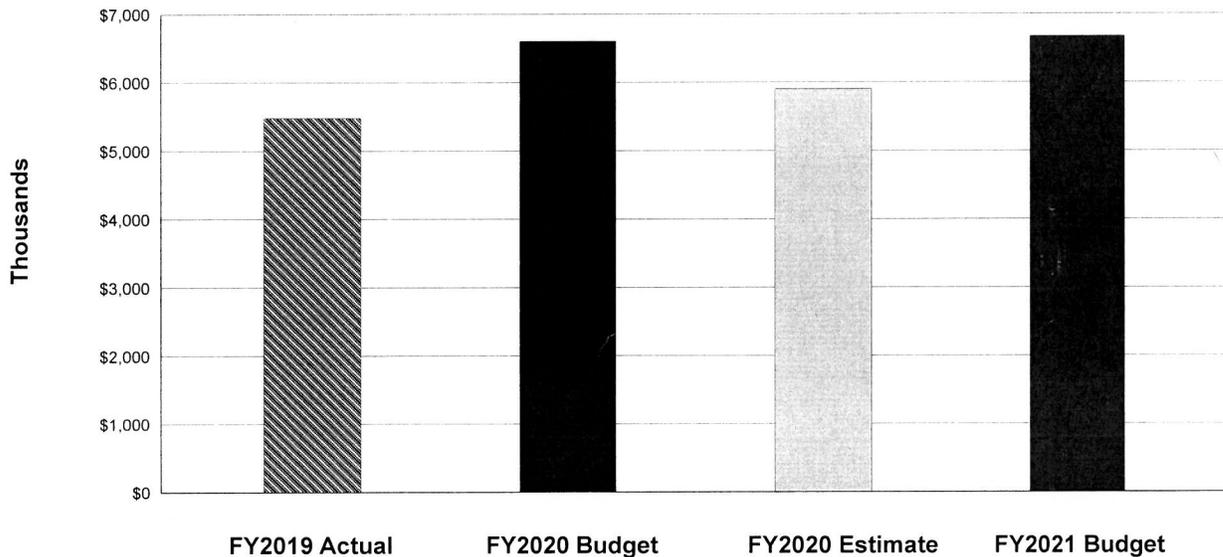
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1002 / 6400

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	5,216,009	6,102,698	5,416,080	6,154,657
	Supplies	5,654	47,777	31,390	30,202
	Other Services and Charges	255,722	450,045	449,662	485,528
	Total M & O Expenditures	<u>5,477,385</u>	<u>6,600,520</u>	<u>5,897,132</u>	<u>6,670,387</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>5,477,385</u>	<u>6,600,520</u>	<u>5,897,132</u>	<u>6,670,387</u>
Revenues		5,477,385	6,600,520	5,897,132	6,670,387
Staffing	Full-Time Equivalents - Civilian	49.4	58.1	52.2	58.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>49.4</u>	<u>58.1</u>	<u>52.2</u>	<u>58.2</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2021 Budget provides funding for financial, procurement, and accounts payable and receivable support to client departments within the City. Client departments include the Houston Fire Department, Fleet Management, Houston Information Technology Services, Houston Public Works, and General Services Department - Energy. 				

**Central Service Revolving Fund
Finance Department
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Central Service Revolving Fund Business Area : Finance Department Fund No. /Bus. Area No. : 1002 / 6400				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Chargebacks Processed for Departments in 45 Days	100%	100%	100%	100%
Client Department Expenditures Adopted Budget vs Actual Utilization	97%	98%	99%	98%
Collection Rate for EMS	37%	42%	35%	35%
Collection Rate of Vendor Managed Revenues	43%	45%	42%	43%
Cost per Invoice Processed	\$34	\$44	\$40	\$44
Invoice Payments Processed within Payment Terms	89%	95%	90%	95%
Expenditures Adopted Budget vs Actual Utilization	85%	100%	89%	100%
Revenues Adopted Budget vs Actual Utilization	85%	100%	89%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Central Service Revolving Fund						
Business Area : Finance Department						
Fund No. /Bus Area No. : 1002 / 6400						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Treasury and Capital Management 640003 The division coordinates and oversees the City's Capital Improvement Plan. There are dedicated specialists that provide customer service, capital planning and appropriation needs for Houston Information Technology Services and Fleet Management Department.	1.9	239,392	1.4	201,124	2.0	258,225
Financial Planning & Analysis 640004 The division is responsible for budget development and monitoring financial activities, revenue and expense analysis, as well as day-to-day departmental support of routine transactions for Houston Information Technology Services, Houston Fire Department, General Services Department - Energy Management and Fleet Management.	9.3	1,278,717	8.5	1,337,213	12.9	1,853,601
Financial Reporting & Operations 640005 The division provides centralized support in accounts payable, management and process review, analysis, and reporting services for Finance, Houston Information Technology, Houston Fire, General Services Department - Energy, Fleet Management and Houston Public Works Departments. Provides centralized support in accounts receivable and collections functions for EMS activity in support of the Houston Fire Department.	28.8	2,969,667	32.5	3,311,990	33.5	3,415,317
Strategic Procurement 640007 The division is responsible for all citywide IT formal and informal procurements as well as all purchases via DIR. The division is also responsible for all purchases on behalf of the Fleet Management Department and the Houston Fire Departments.	9.4	989,609	9.8	1,046,805	9.8	1,143,244
Total	49.4	5,477,385	52.2	5,897,132	58.2	6,670,387

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Finance Department
Fund No./Bus. Area No. : 1002 / 6400

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	5,474,689	6,600,520	5,897,132	6,670,387
Miscellaneous/Other	2,696	0	0	0
Grand Total Revenues	<u><u>5,477,385</u></u>	<u><u>6,600,520</u></u>	<u><u>5,897,132</u></u>	<u><u>6,670,387</u></u>

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

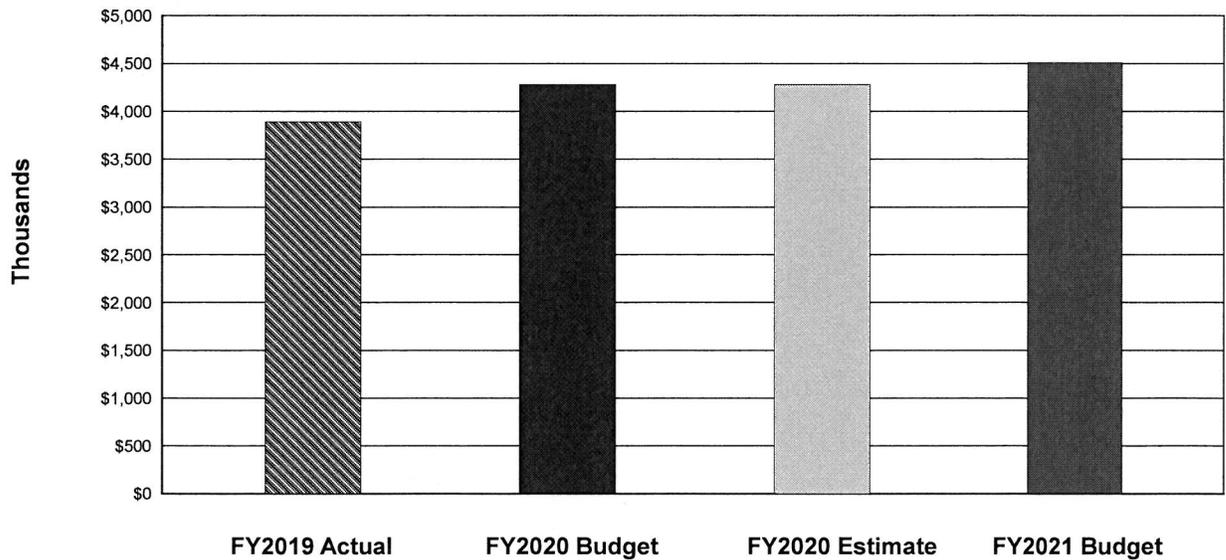
Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1002 / 6500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Supplies	374,000	394,750	394,750	464,750
	Other Services and Charges	3,515,688	3,883,630	3,883,630	4,043,767
	Total M & O Expenditures	<u>3,889,688</u>	<u>4,278,380</u>	<u>4,278,380</u>	<u>4,508,517</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>3,889,688</u>	<u>4,278,380</u>	<u>4,278,380</u>	<u>4,508,517</u>
Revenues		3,889,688	4,278,380	4,278,380	4,508,517
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2021 Budget includes the rate change for Lot C and Lot H from \$54.69 to \$65.05.
- o The FY2021 Budget includes the rate change at Tranquility Garage as follow:
 - City Pays All Access Card from \$91.45 to \$101.40.
 - City Portion Pay Access Card from \$64.39 to \$74.34.

**Central Service Revolving Fund
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 1002 / 6500

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Central Services 650005 Provides a centralized service function for postage for citywide operating departments. Administers service contracts and processes related service billings.	0.0	365,000	0.0	380,000	0.0	450,000
Print Shop 650006 Provides cost effective high volume copying services through interlocal agreement with Bayside Printing Inc. Provides printing services to various departments including: design, artwork, offset printing/copying, layout and a variety of finishing services.	0.0	977,041	0.0	1,000,000	0.0	1,000,000
ARA - Payroll Services 650007 Manages the printing and distribution services of W-2 forms to all City employees.	0.0	9,182	0.0	15,000	0.0	15,000
Employee Transit 650009 Manages the City employees' Metro bus passes and parking program for Hobby Center, HoustonFirst (Tranquility, City Hall Annex, Lot H and Lot C) through chargeback services in the Central Service Revolving Fund.	0.0	2,538,465	0.0	2,883,380	0.0	3,043,517
Total	0.0	3,889,688	0.0	4,278,380	0.0	4,508,517

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1002 / 6500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	2,538,465	2,883,380	2,883,380	3,043,517
Direct Interfund Services	1,336,326	1,380,000	1,380,000	1,450,000
Miscellaneous/Other	14,897	15,000	15,000	15,000
Grand Total Revenues	<u><u>3,889,688</u></u>	<u><u>4,278,380</u></u>	<u><u>4,278,380</u></u>	<u><u>4,508,517</u></u>



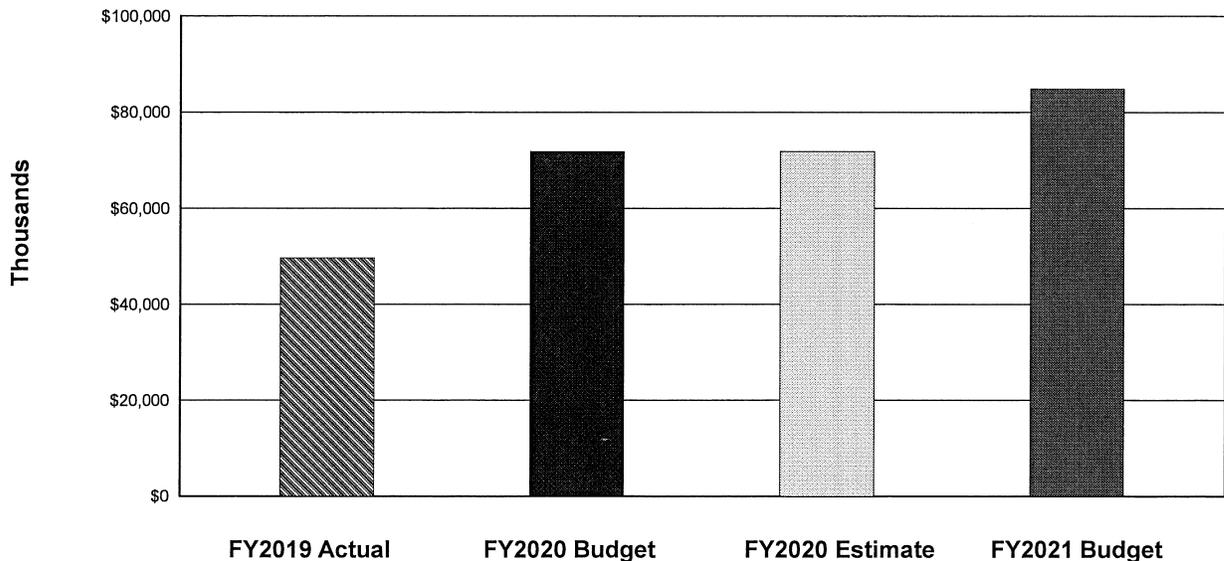
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No. /Bus. Area No. : 1002 / 6800

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	11,082,997	21,620,298	21,801,150	28,653,114
	Supplies	(10,285)	238,894	221,646	880,637
	Other Services and Charges	37,476,223	49,749,788	49,668,605	55,153,330
	Equipment	690,732	240,657	158,236	180,000
	Total M & O Expenditures	<u>49,239,667</u>	<u>71,849,637</u>	<u>71,849,637</u>	<u>84,867,081</u>
	Debt Service & Other Uses	412,000	0	0	0
	Total Expenditure	<u>49,651,667</u>	<u>71,849,637</u>	<u>71,849,637</u>	<u>84,867,081</u>
Revenues		49,651,667	71,849,637	71,849,637	84,867,081
Staffing	Full-Time Equivalents - Civilian	87.4	181.9	143.5	211.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>87.4</u>	<u>181.9</u>	<u>143.5</u>	<u>211.7</u>
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	2.5
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o To improve efficiencies and increase transparency, HITS consolidated their remaining division (Radio Communications) from the General Fund to the Central Services Revolving Fund in FY2021. This resulted in an increase to budgeted expenditures and FTE's in FY2021. o The FY2021 Budget includes transfer of 1 FTE to the Houston Health Department. 				

**Central Service Revolving Fund
Houston Information Technology Services
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Central Service Revolving Fund							
Business Area : Houston Information Technology Services							
Fund No. /Bus Area No. : 1002 / 6800							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HITS - Director's Office Group 680001 Citywide IT oversight, administrative support in financial analysis and reporting, cost accounting, capital planning, project staffing, funds management, asset management, procurement, contract compliance, open records and accounts payable. Management of the Chief Information Security Office (CISO) with the mission of information security operations, governance, architecture, and cyber threat analysis to assist in ensuring citywide compliance.	7.6	5,713,013	18.5	10,145,897	29.0	11,092,231	
HITS - Applications 680002 Provides solutions for business processes to City departments and responsible for implementing and supporting enterprise systems such as ERP, commercial off-the-shelf applications like 3-1-1, Fleet, the Contact Center, EGIS, as well as custom developed solutions. Manages the citywide scorecard project and data warehouse management. Manages the data warehousing and a suite of business intelligence platforms, and tools for the City.	35.1	12,085,156	50.0	15,950,530	52.2	18,073,599	
HITS - Infrastructure Group 680003 Provides help desk and field support for citywide applications. Manages the City's network telecommunications infrastructure, internet access and remote connectivity to ensure reliability. Manages server platforms, storage systems, data center facilities, server rooms, e-mail, communication systems, and system management tools.	5.8	24,483,786	40.5	37,907,664	55.1	39,667,045	
HITS - Public Safety 680005 Provides planning, management, and operations for mission critical IT systems within the Houston Emergency Center and over 30 external agencies. Supports Police, Fire, Emergency Management, Public Works and other departments. Manages infrastructure, applications and radio communications on 24X7 basis. Provides on-scene support during activations of the City's Emergency Operations Center and special events.	18.5	4,204,767	18.0	4,472,708	49.3	11,602,653	
HITS - Client Solutions 680006 Manages operational costs associated with the Court System for Management of Resources and Technology (CSMART). The operational costs include server operation system management, payment and image system management, scanning control and database management.	9.7	1,419,968	9.0	1,513,095	11.6	1,970,403	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name		: Central Service Revolving Fund					
Business Area		: Houston Information Technology Services					
Fund No. /Bus Area No.		: 1002 / 6800					
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HITS - Project Group 680007							
Provide IT project governance, scope development, and performance metrics; while also ensuring IT projects are on schedule and on budget and are in alignment with Plan Houston and the HITS technology strategic plan.	10.7	1,744,977	7.5	1,859,743	14.5	2,461,150	
Total	87.4	49,651,667	143.5	71,849,637	211.7	84,867,081	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No./Bus. Area No. : 1002 / 6800

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	0	0	1,253,370	1,300,000
Direct Interfund Services	46,641,878	68,718,180	67,498,460	79,894,082
Miscellaneous/Other	3,009,789	3,131,457	3,097,807	3,672,999
Grand Total Revenues	<u><u>49,651,667</u></u>	<u><u>71,849,637</u></u>	<u><u>71,849,637</u></u>	<u><u>84,867,081</u></u>

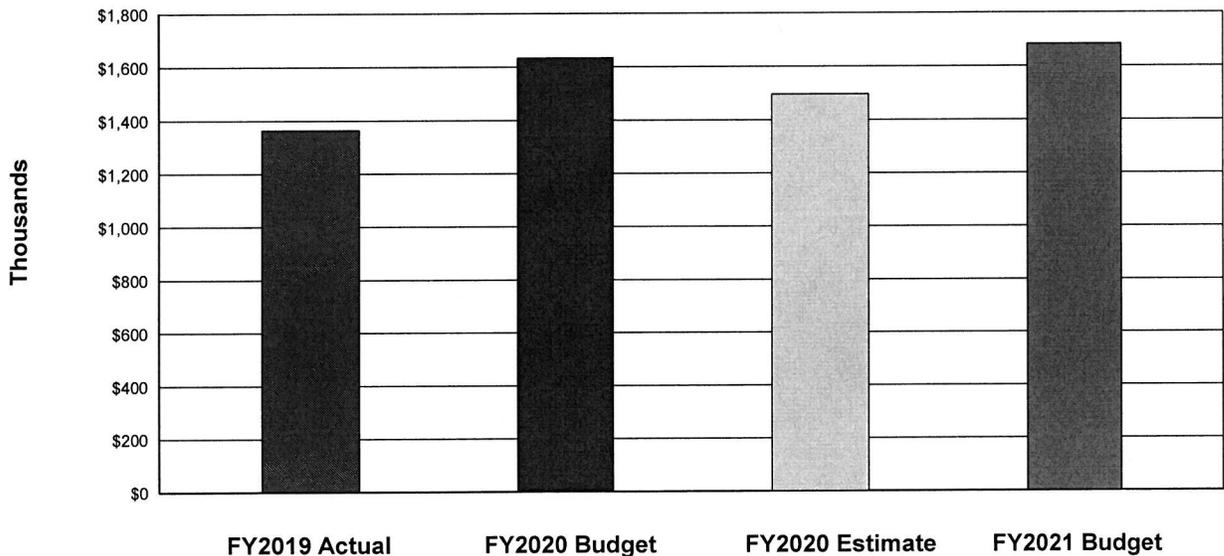
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1002 / 7000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	1,219,634	1,373,268	1,268,269	1,413,862
	Supplies	16,040	25,466	25,466	25,466
	Other Services and Charges	128,076	234,463	201,468	241,887
	Total M & O Expenditures	<u>1,363,750</u>	<u>1,633,197</u>	<u>1,495,203</u>	<u>1,681,215</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>1,363,750</u>	<u>1,633,197</u>	<u>1,495,203</u>	<u>1,681,215</u>
Revenues		1,363,750	1,633,197	1,495,203	1,681,215
Staffing	Full-Time Equivalents - Civilian	11.0	11.5	11.0	11.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>11.0</u>	<u>11.5</u>	<u>11.0</u>	<u>11.5</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.				

**Central Service Revolving Fund
 Planning & Development
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Central Service Revolving Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1002 / 7000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Projects completed within 3 days	N/A	N/A	N/A	100%
Property Addresses Assigned Prior to Planning Commission Approval	58%	58%	58%	58%
Expenditures Adopted Budget vs Actual Utilization	87%	100%	92%	100%
Revenues Adopted Budget vs Actual Utilization	87%	100%	92%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Central Service Revolving Fund						
Business Area : Planning & Development						
Fund No. /Bus Area No. : 1002 / 7000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PD - GIS Services 700002						
This division creates and maintains the City's underlying geospatial data for all departments applications and map requests. The group also assigns official City addresses and coordinates with emergency providers within the City, county, and regional agencies to ensure accurate, effective emergency services; and provides mapping and analysis for data, training, testing and debugging to ensure product quality.	11.0	1,363,750	11.0	1,495,203	11.5	1,681,215
Total	11.0	1,363,750	11.0	1,495,203	11.5	1,681,215

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 1002 / 7000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	409,619	555,846	440,507	573,267
Miscellaneous/Other	954,131	1,077,351	1,054,696	1,107,948
Grand Total Revenues	<u><u>1,363,750</u></u>	<u><u>1,633,197</u></u>	<u><u>1,495,203</u></u>	<u><u>1,681,215</u></u>

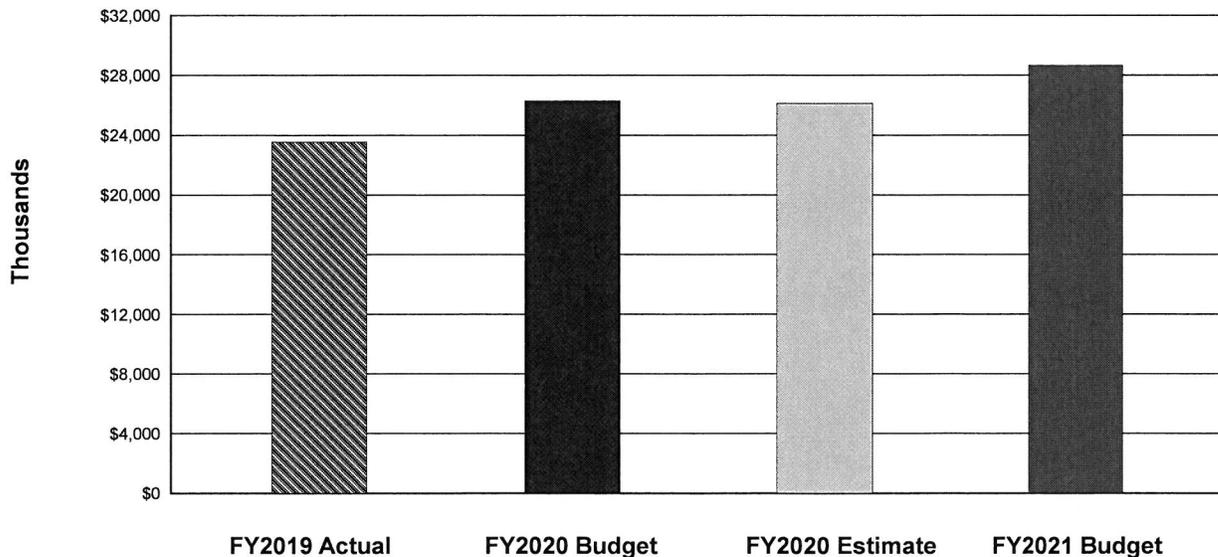
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Central Service Revolving Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1002 / 8000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	15,111,670	16,869,140	16,471,315	18,025,760
	Supplies	103,062	70,806	75,600	114,159
	Other Services and Charges	8,299,330	9,309,618	9,538,095	10,441,161
	Equipment	15,969	0	0	0
	Non-Capital Equipment	7,184	39,396	32,860	84,540
	Total M & O Expenditures	<u>23,537,215</u>	<u>26,288,960</u>	<u>26,117,870</u>	<u>28,665,620</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>23,537,215</u>	<u>26,288,960</u>	<u>26,117,870</u>	<u>28,665,620</u>
Revenues		23,537,215	26,288,960	26,117,870	28,665,620
Staffing	Full-Time Equivalents - Civilian	174.0	170.3	168.0	178.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>174.0</u>	<u>170.3</u>	<u>168.0</u>	<u>178.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Contingent Workforce will continue to manage annual spending of \$6.4 million in FY2021. o FY2021 Budget includes funding for Captain and Sr. Captain bi-annual exams. o Physical Exam and Drug Testing is being realigned to Physical & Drug Testing Division from Workers' Compensation (Fund 1011). o Learning and Development Center was reorganized to become a Corporate University with a new name of Talent and Organizational Development in FY2021. 				

**Central Service Revolving Fund
Human Resources
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures				
Fund Name : Central Service Revolving Fund Business Area : Human Resources Fund No. /Bus. Area No. : 1002 / 8000				
Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Cycle Time to design & develop training	N/A	N/A	N/A	48 hrs
Talent & Organizational Development Activity & Utilization	N/A	N/A	N/A	95%
Talent & Organizational Development Training Effectiveness	N/A	N/A	N/A	95%
Temporary Employee Pay Rate	\$20	\$20	\$20	\$20
Temporary Employee Utilization by Headcount	536	650	678	650
Temporary Employee Utilization by Hours Worked	70,770	80,000	97,514	80,000
Time that it takes to design & develop training	N/A	N/A	N/A	15-30 days
Expenditures Adopted Budget vs Actual Utilization	91%	100%	99%	100%
Revenues Adopted Budget vs Actual Utilization	91%	100%	99%	100%

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Central Service Revolving Fund							
Business Area : Human Resources							
Fund No. /Bus Area No. : 1002 / 8000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HR - Contingent Workforce Services 800011 This program is utilized by all departments as a vital component of the staffing strategy for peak load, pilot programs, grants, citywide events and special needs. The City uses more than 500 temporary employees at any given time in diverse classifications (professional / technical, IT, administrative, and service / maintenance).	1.0	6,317,364	1.0	7,578,330	1.0	6,414,956	
HR - Client Relations Group 800020 A consolidated entity that originates and leads Human Resources practices and objectives. This division fosters an employee-oriented, high performance culture that emphasizes goal attainment, team spirit, superior customer service, quality work, high efficiency, and productivity for the Governmental Division.	70.4	7,177,716	77.0	8,477,709	69.0	7,902,376	
HR - Physical & Drug Testing 800021 The Physical Exam and Drug Testing section provides citywide drug testing for all applicants and employees. Additional services include timely medical screenings for individuals who require adequate vision and hearing to execute job functions.	0.0	0	0.0	0	4.0	889,197	
HR - Client Services HPW Group 800022 A consolidated entity that originates and leads Human Resources practices and objectives. This division fosters an employee-oriented, high performance culture that emphasizes goal attainment, team spirit, superior customer service, quality work, high efficiency, and productivity for the Houston Public Works Division.	34.0	2,991,501	33.5	3,219,580	34.0	3,225,889	
HR - Client Services HAS Group 800023 A consolidated entity that originates and leads Human Resources practices and objectives. This division fosters an employee-oriented, high performance culture that emphasizes goal attainment, team spirit, superior customer service, quality work, high efficiency, and productivity for the Houston Airport System Division.	14.8	985,011	14.0	1,044,543	14.0	1,602,105	
HR - Client Services Classified Group 800024 A consolidated entity that originates and leads Human Resources practices and objectives. This division fosters an employee-oriented, high performance culture that emphasizes goal attainment, team spirit, superior customer service, quality work, high efficiency, and productivity for the Houston Fire & Police Department Division.	35.2	4,365,679	26.0	3,971,114	29.0	4,370,218	

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Central Service Revolving Fund							
Business Area : Human Resources							
Fund No. /Bus Area No. : 1002 / 8000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
HR - Revolving Fund Restricted 800025 The financial support and services for the client services division.	0.0	0	0.0	0	1.0	1,042,168	
HR - Information Management 800026 The HR Information Management Division is the hub and go-to resource for all matters of systems enhancement, data exchange, employee data and project management. The team's key focus is to drive innovation and transform processes that help lead the organization into the future. This division also includes Employee Records.	0.0	0	0.0	0	8.0	815,552	
HR - Talent & Organizational Development 800031 The Office of Talent & Organizational Development promotes and fosters a culture of continuous learning through an array of advanced and diverse programs in support of the organization's commitment to employee development and enrichment that maximizes efficiency linked to professional and organizational goals.	18.6	1,699,944	16.5	1,826,594	18.0	2,403,159	
Total	174.0	23,537,215	168.0	26,117,870	178.0	28,665,620	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Human Resources
Fund No./Bus. Area No. : 1002 / 8000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Charges for Services	15,669,192	17,116,943	16,916,172	20,162,461
Direct Interfund Services	7,692,536	9,172,017	9,201,698	8,503,159
Interest	172,217	0	0	0
Miscellaneous/Other	3,270	0	0	0
Grand Total Revenues	<u><u>23,537,215</u></u>	<u><u>26,288,960</u></u>	<u><u>26,117,870</u></u>	<u><u>28,665,620</u></u>

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Project Cost Recovery Fund
Fund No./Bus. Area No. : 1001 / 2000 / 2500

	<u>FY2020</u> <u>Current Budget</u>	<u>FY2020</u> <u>Estimate</u>	<u>FY2021</u> <u>Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	56,682,968	50,657,563	58,303,401
Total Available Resources	<u>56,682,968</u>	<u>50,657,563</u>	<u>58,303,401</u>
Maintenance and Operations	56,682,968	50,657,563	58,303,401
Total Expenditures	<u>56,682,968</u>	<u>50,657,563</u>	<u>58,303,401</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>56,682,968</u></u>	<u><u>50,657,563</u></u>	<u><u>58,303,401</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Project Cost Recovery Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Project Cost Recovery Fund was established to segregate those activities that are in direct support of the Street, Stormwater, Traffic, Water & Wastewater Capital Improvement Plan (CIP). These activities encompass a variety of service lines within the department, with the majority of the activities in the Capital Projects service line. The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the service lines. Included in the chargeback is overhead that pays for administrative costs provided by the fund's management and support staff as well as Houston Public Works' allocated costs. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department. Lastly, the General Services Department (GSD) expenditures within this fund are also recovered from CIP funds.

The mission and primary areas of focus for the Project Cost Recovery Fund are: To design and construct Houston's public infrastructure so that quality capital projects are delivered timely, within budget and with minimum inconvenience to the public.

Short Term Goals

- o Implement Aurigo Platform for CIP Capital Improvement design and construction projects.
- o Increase resources to decrease the parcel backlog in support of the Capital Improvement Program.
- o Execute current Northeast Water Plant Project expansion design and construction plan to meet or exceed performance measure standards.

Long Term Goals

- o Develop mobile applications for the real estate staff in connection with the Capital Improvement Management System and the Master Data Management project.
- o Utilize manpower analysis as a basis for Capital Projects' level of efforts.
- o Continue to review evaluation reports on consultants and contractors.
- o Develop citywide infrastructure needs based on population growth and regulatory drivers. Based on infrastructure condition and growth, create processes to deliver necessary CIP candidate projects.
- o Develop regional re-use plan for indirect re-use water rights.
- o Develop in-house design capabilities to shorten project delivery term.
- o Implement calming devices to improve neighborhood quality of life by reducing cut-through traffic and excessive vehicular speeds on neighborhood streets and to promote safe bike usage - Neighborhood Traffic Management Program (NTMP).
- o Implement Project Management principles and methodologies across Houston Public Works.

FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

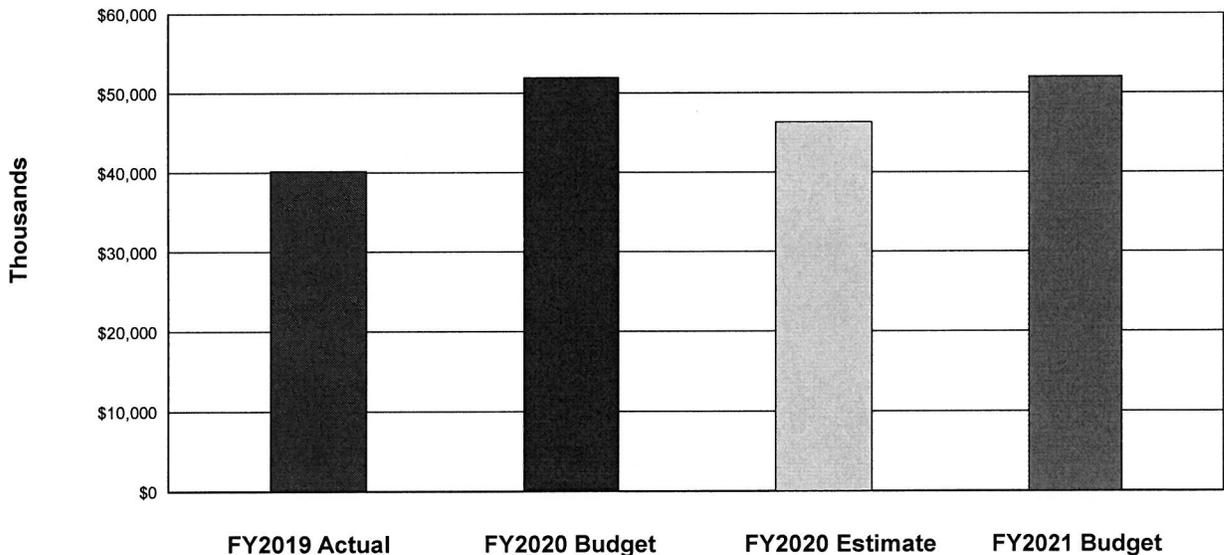
Fund Name : Project Cost Recovery Fund

Business Area : Houston Public Works

Fund No. /Bus. Area No. : 1001 / 2000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	32,233,931	40,703,400	35,356,039	41,863,200
	Supplies	212,181	693,500	595,314	476,400
	Other Services and Charges	7,310,925	9,063,800	8,859,351	8,134,200
	Equipment	351,201	1,331,475	1,318,000	1,356,100
	Non-Capital Equipment	80,609	154,825	176,300	197,100
	Total M & O Expenditures	<u>40,188,847</u>	<u>51,947,000</u>	<u>46,305,004</u>	<u>52,027,000</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditure	<u>40,188,847</u>	<u>51,947,000</u>	<u>46,305,004</u>	<u>52,027,000</u>	
Revenues		40,188,847	51,947,000	46,305,004	52,027,000
Staffing	Full-Time Equivalents - Civilian	286.1	356.2	311.0	362.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>286.1</u>	<u>356.2</u>	<u>311.0</u>	<u>362.2</u>
	Full-Time Equivalents - Overtime	2.3	2.5	1.9	2.6
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Continues to support the Northeast Water Purification Plant Expansion Project. Most of the costs (84%) will be paid for by the four participating water authorities. o Includes additional resources for 3 new positions to increase the capacity on the in-house drainage project development and traffic modeling to develop more refined project proposals and cost estimates. o Includes 19 new positions for increased Asset Management and GIS Support, as well as, Local Drainage Projects and Maintenance Support. o In FY2021, 10 positions are moving to Water and Sewer Operating Fund 8300 to begin training on the operations of the Northeast Water Purification Plant. o In FY2021, Mayor's Office for People with Disability is moving to Building Inspection Fund 2301. o Implementation of 10-year CIP plan for FY2021 - FY2030. 				

**Project Cost Recovery Fund
Houston Public Works
Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1001 / 2000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Accept Work Actions Prepared	61	85	70	80
Construct traffic signal, active transportation, & CDSF projects within 90 days of notice to proceed	N/A	90%	90%	90%
Construction Projects Completed on Schedule	91%	92%	92%	92%
Construction Projects Completed within Budget	91%	92%	90%	91%
Construction Projects Substantially Completed	23	36	35	40
Design Concept Reports in Progress	N/A	N/A	N/A	6
Engineers and Inspectors with License Renewals	100%	100%	100%	100%
Interagency plan review comments returned to customers within 15 days	N/A	90%	90%	90%
Parcels of Land Acquired	325	788	732	788
Partnerships created through ILA's and Grant Agreements	N/A	N/A	N/A	5
Pre-engineering Enhancement and Partnership Identification	N/A	12	N/A	N/A
Professional Services Contracts Awarded	61	64	30	64
Systems Availability - CIPMS	99.5%	99.5%	99.5%	99.5%
Traffic Signal Communications Network Uptime	N/A	90%	90%	90%
Expenditures Adopted Budget vs Actual Utilization	84%	98%	89%	98%
Revenues Adopted Budget vs Actual Utilization	84%	100%	89%	100%

FISCAL YEAR 2021 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund						
Business Area : Houston Public Works						
Fund No. /Bus Area No. : 1001 / 2000						
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Transportation & Drainage Operations 200001 Manages and analyzes traffic calming plans to support the NTMP. Collects data, coordinates with regional partners/stakeholders to develop transportation and drainage projects that address community needs for resilient and sustainable growth in addition to CDSF projects. FY2021 Budget includes new cost centers for Asset Management and GIS Support, as well as Local Drainage Projects and Maintenance Support.	9.1	1,153,925	56.7	6,726,084	90.6	10,048,300
Office of the Director 200003 Administers the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE). FY2021, Mayor's Office for People with Disability moved to Building Inspection Fund 2301.	3.0	1,086,972	9.1	1,931,576	7.0	1,870,000
Houston Water 200004 Manages contractual issues and other required coordination with participating water authorities related to the Northeast Water Plant Expansion.	6.5	1,012,246	10.0	1,447,758	5.0	972,600
Financial Management Services 200005 Processes pay estimates and project reimbursements in a timely manner. Provides financial reports on project and grant related activities. Monitors and accounts for CIP related revenues and expenses.	11.1	2,700,218	11.0	3,170,934	18.1	3,132,100
Capital Projects 200007 Responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five-year CIP plan.	253.4	33,101,967	220.0	31,621,135	236.5	34,455,300

FISCAL YEAR 2021 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : Houston Public Works							
Fund No. /Bus Area No. : 1001 / 2000							
Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Information Technology 200008 Provides and maintains technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department. Technically assists the HPW inspectors to perform work and input data into CIPMS from remote sites.	3.0	1,104,149	4.2	1,378,917	5.0	1,518,300	
Management Support Branch 200009 Provides necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.0	29,370	0.0	28,600	0.0	30,400	
Total	<u>286.1</u>	<u>40,188,847</u>	<u>311.0</u>	<u>46,305,004</u>	<u>362.2</u>	<u>52,027,000</u>	

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 1001 / 2000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	1,000	0	0	0
Intergovernmental	0	71,100	71,100	0
Charges for Services	0	35,000	35,000	35,000
Direct Interfund Services	40,138,666	51,824,900	46,182,904	51,976,000
Miscellaneous/Other	49,181	16,000	16,000	16,000
Grand Total Revenues	<u>40,188,847</u>	<u>51,947,000</u>	<u>46,305,004</u>	<u>52,027,000</u>



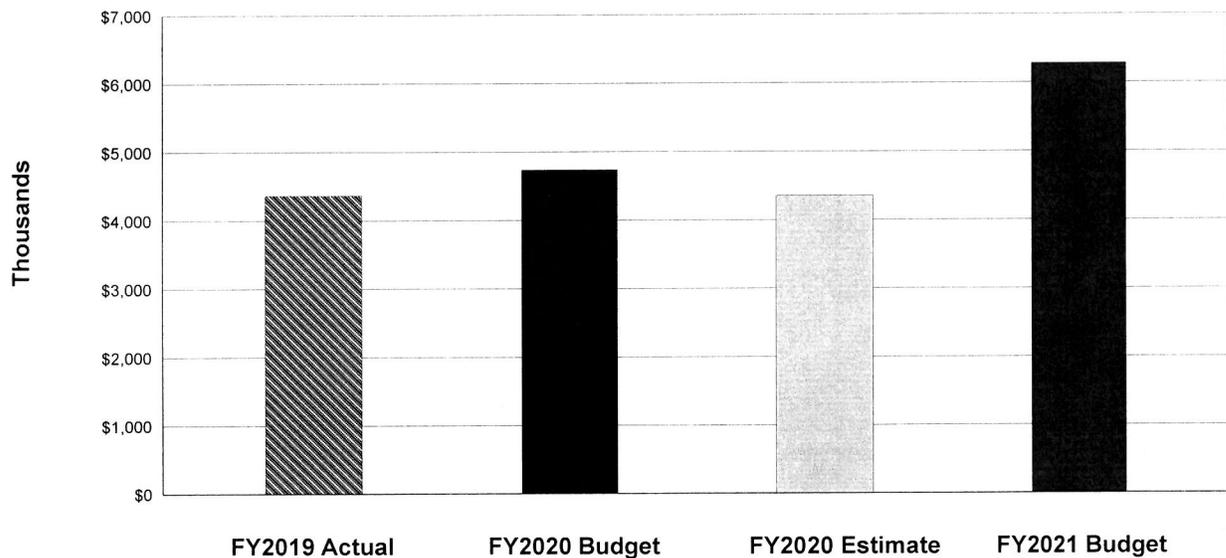
FISCAL YEAR 2021 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No. /Bus. Area No. : 1001 / 2500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	4,364,025	4,652,435	4,269,026	6,160,259
	Other Services and Charges	105	83,533	83,533	116,142
	Total M & O Expenditures	<u>4,364,130</u>	<u>4,735,968</u>	<u>4,352,559</u>	<u>6,276,401</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>4,364,130</u>	<u>4,735,968</u>	<u>4,352,559</u>	<u>6,276,401</u>
Revenues		4,364,130	4,735,968	4,352,559	6,276,401
Staffing	Full-Time Equivalents - Civilian	34.6	36.2	33.2	47.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>34.6</u>	<u>36.2</u>	<u>33.2</u>	<u>47.4</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o Continue executing major and minor facility condition assessments priorities 1 & 2. o FY2021 includes 12 new positions in the Design & Construction program to increase efficiency and reduce outsourcing costs. 				

**Project Cost Recovery Fund
 General Services
 Expenditure Summary**



FISCAL YEAR 2021 BUDGET

Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No. /Bus. Area No. : 1001 / 2500

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Job Order Contract/Task Order Contract Projects	275	300	356	400
Expenditures Adopted Budget vs Actual Utilization	96%	100%	92%	100%
Revenues Adopted Budget vs Actual Utilization	96%	100%	92%	100%

FISCAL YEAR 2021 BUDGET

Division Summary

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No. /Bus Area No. : 1001 / 2500

Division Description	FY2019 Actual		FY2020 Estimate		FY2021 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
GSD-Design & Construction 250003						
Provide CIP planning; manage the design and construction of City facilities for all departments except Aviation; facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and project management.	33.4	4,364,130	33.2	4,352,559	47.4	6,276,401
Total	<u>33.4</u>	<u>4,364,130</u>	<u>33.2</u>	<u>4,352,559</u>	<u>47.4</u>	<u>6,276,401</u>

FISCAL YEAR 2021 BUDGET

Business Area Revenues Summary

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No./Bus. Area No. : 1001 / 2500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	4,364,025	4,735,968	4,352,559	6,276,401
Miscellaneous/Other	105	0	0	0
Grand Total Revenues	<u><u>4,364,130</u></u>	<u><u>4,735,968</u></u>	<u><u>4,352,559</u></u>	<u><u>6,276,401</u></u>

CAPITAL IMPROVEMENT PLAN SUMMARY

The information below reflects last year's FY2020 - FY2024 Adopted CIP. As of May 2020, the CIP for FY2021 - FY2025 is still being developed. This section will be updated with the Adopted FY2021 - FY2025 CIP in the Fiscal Year 2021 Adopted Budget Book.

In November 1983, the City Council established a five-year capital improvement planning process for physical improvements to public facilities and infrastructure. By resolution, it became City policy to engage in a continuous five-year capital improvement planning process that includes annual review, revision, and adoption of a five-year Capital Improvement Plan (CIP). The five-year CIP is revised annually to include new projects, reflect changes in priorities, and extend the plan an additional year. The first year of the plan is the current CIP and it is revised throughout the year as needs dictate or when changes are made to existing approved capital projects.

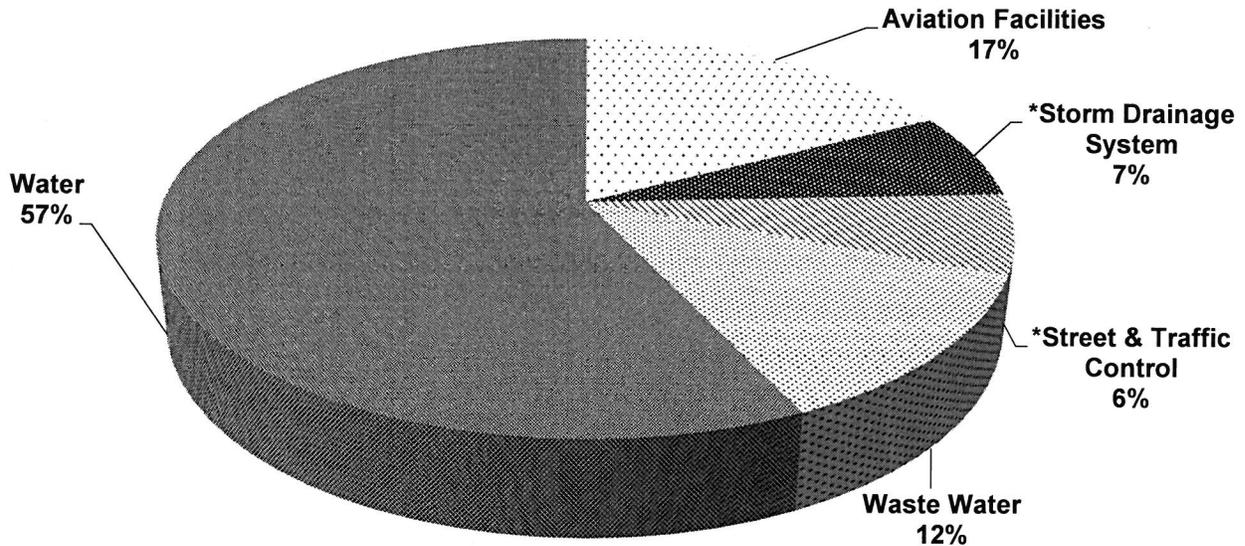
The CIP provides a schedule for appropriation of capital projects. Details on capital projects for public improvement programs include allocations toward Fire, General Government, Homeless & Housing, Library, Parks, Police, Health, and Solid Waste Management projects. Enterprise capital programs include Airport, Storm Drainage System, Street & Traffic Control, Wastewater, and Water projects. Programs implemented citywide include Information Technology and Fleet projects. The City of Houston Fiscal Year 2020 – 2024 Adopted Capital Improvement Plan is available online at <http://www.houstontx.gov/cip/20cipadopt/>.

FY2020 - FY2024 Adopted CIP (\$ Thousands)						
	2020	2021	2022	2023	2024	Total 2020-2024
Public Improvement Programs						
Bayou Greenways	59,503	-	-	-	-	59,503
Fire	6,678	22,141	5,466	6,225	10,697	51,207
General Government	35,040	18,781	20,924	16,633	4,598	95,976
Health	25,598	12,908	5,200	9,934	14,532	68,172
Homeless & Housing	880	880	880	880	880	4,400
Library	16,753	7,081	1,581	830	2,775	29,020
Parks and Recreation	24,298	8,583	20,395	16,743	30,051	100,071
Police	17,403	45,560	6,479	7,570	5,495	82,507
Solid Waste Management	10,788	2,177	1,456	1,609	1,136	17,165
Subtotal	196,939	118,111	62,382	60,425	70,164	508,021
Enterprise Programs						
Aviation Facilities	448,248	1,031,857	457,663	36,237	87,162	2,061,167
Storm Drainage System	180,301	136,721	143,702	141,577	63,281	665,582
Street & Traffic Control	168,598	157,165	145,097	105,487	68,052	644,399
Wastewater	318,975	273,517	193,603	211,372	176,706	1,174,173
Water	1,481,890	472,503	652,765	185,407	183,210	2,975,774
Subtotal	2,598,012	2,071,764	1,592,830	680,081	578,411	7,521,096
Citywide Programs						
Technology	18,497	7,706	7,825	8,530	6,300	48,858
Fleet	54,966	33,547	35,948	36,258	36,932	197,652
Subtotal	73,463	41,253	43,773	44,788	43,232	246,510
City Programs Total	2,868,414	2,231,128	1,698,985	785,294	691,807	8,275,627
Component Units	395,842	305,169	172,072	222,547	24,861	1,120,491
Overlap Between Component Units and Public Improvement Programs	(70,269)	(16,443)	(1,000)	(2,300)	-	(90,012)
Grand Total	3,193,987	2,519,854	1,870,057	1,005,541	716,668	9,306,106

Enterprise Programs

The Adopted Capital Improvement Plan calls for the appropriation of \$3.2 billion in FY2020. Of the total appropriations planned for the current plan year, \$2.6 billion are from Enterprise Programs. Enterprise programs include projects that are primarily funded from user-fee supported funds, which address a full range of capital facility and infrastructure improvements and distributed among the five programs as illustrated in the chart below. Of all enterprise funding the largest program, with 57% of the enterprise allocation, is Water Utility Systems. These improvements are funded from various sources including the Water Authorities Capital Contribution Fund for North and South East Transmission Lines as well as the Water and Sewer System Consolidated Construction Fund.

FY2020 Enterprise Programs



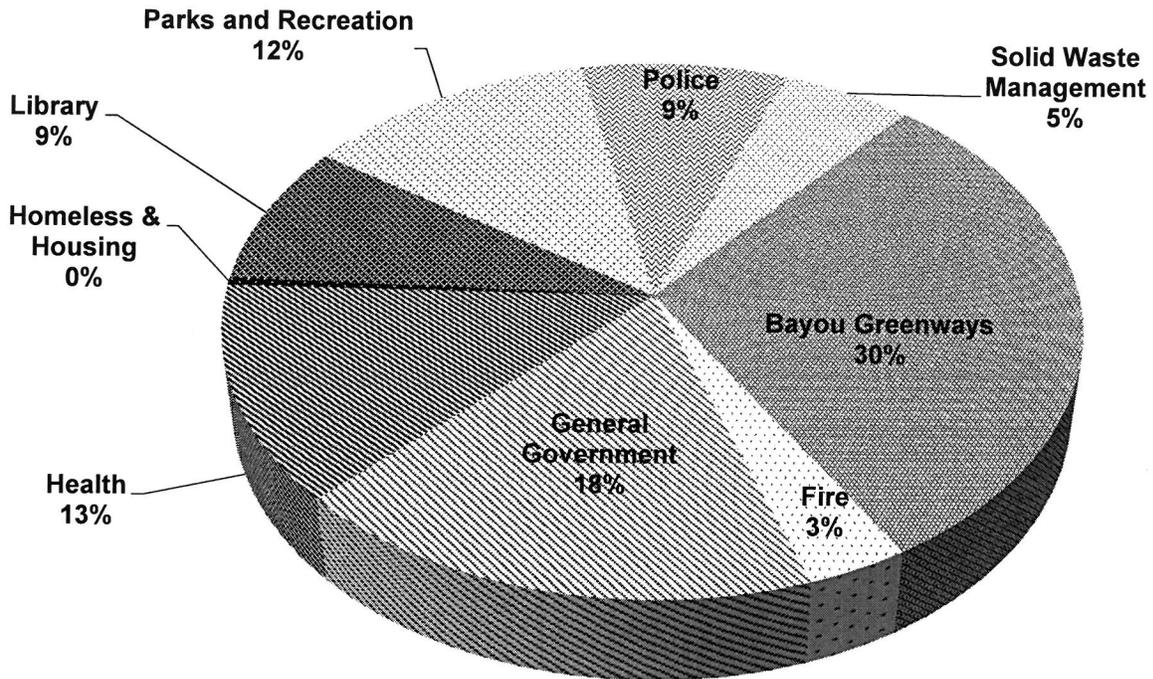
** The Dedicated Drainage and Street Renewal Funds for Street & Traffic Control, Storm Drainage and METRO Projects Construction are not technically enterprise funds, but are grouped with Enterprise Programs for clarity.*

Public Improvement Programs

The citizens of Houston approved a Bond Election for \$625 million in November 2006, \$410 million in November 2012 and \$495 million in November 2017. Public improvement projects include vertical and horizontal construction projects for general public use, services, and safety. Significant projects are the continued construction, rehabilitation and renovation of the library system; continued implementation of the "Parks Master Plan" program; public safety facilities; replacement, rehabilitation and construction of fire stations; and replacement or upgrading of solid waste facilities. However, the focus of the Fiscal Year 2020-2024 Adopted Capital Improvement Plan is Hurricane Harvey Recovery.

Of the \$197 million in the public improvement programs, \$60 million is allocated to the Bayou Greenways initiative utilizing 30% of the total planned appropriations for FY2020. It is followed by General Government with \$35 million at 18% of the total. Both programs are funded with both non-debt and debt funding sources. In FY2020, 28% of Bayou Greenways funding is from general obligation bonds (GO Bonds) and 72% is covered by the Houston Parks Board (HPB). Of FY2020 General Government funding sources, 67% are from GO Bonds with 33% being funded by a combination of grants and private funds.

FY2020 Public Improvement Programs

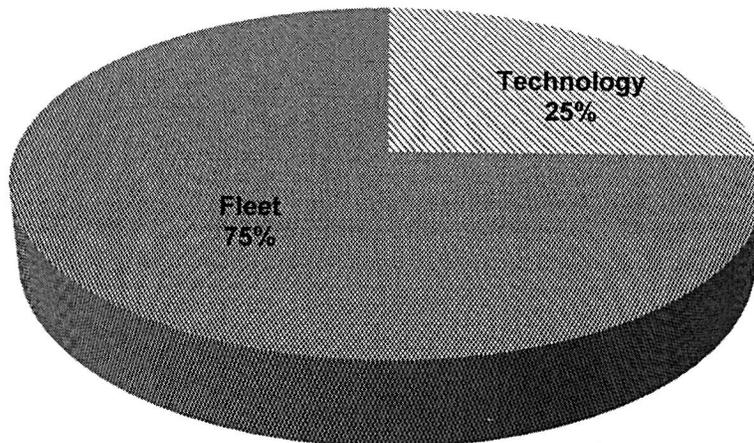


Note: Figures may not add to 100% due to rounding.

Citywide Programs

The Citywide programs include projects that may impact the Houston area citywide or departmental operations. The Citywide programs for FY2020 total about \$73 million. Fleet Management constitutes 75% of the funding allocation with \$55 million. Technology projects make up the remainder with a \$18.5 million allocation. The Fleet and Technology programs provide improvements and equipment necessary for City services and business processes. Fleet will use funding to purchase new vehicles for departments citywide.

FY2020 Citywide Programs



Non-Debt Funding Sources

Funding sources which support the CIP include but are not limited to bond proceeds and commercial paper, Metropolitan Transit Authority funds, Harris County funds, Houston Parks Board funds, Federal Aviation Administration funds, Airport Improvement funds, Texas Department of Transportation funds, and Enterprise system user fees. Both Public Improvement and Citywide programs use non-debt funding sources to supplement department needs.

Presented below is a summary of the planned appropriations for FY2020 - FY2024 with the percentage of non-debt funding sources used by each program:

General Obligation Bond Summary Fiscal Year Planned Appropriations (\$ Thousands)		
	FY2020- FY2024	Leverage of Non-Debt Funding Sources
Public Improvement Programs		
Bayou Greenways	16,882	72%
Fire	51,207	0%
General Government	67,264	30%
Health	68,172	0%
Homeless & Housing	4,400	0%
Library	29,020	0%
Parks and Recreation	73,922	26%
Police	71,707	13%
Solid Waste Management	17,165	0%
Subtotal	399,740	21%
Citywide Programs		
Technology	45,323	7%
Fleet	154,808	22%
Subtotal	200,131	19%

Impact to Operating Budget

Capital improvement costs in the CIP are classified into two categories: direct project costs and associated increases to annual operational costs. Examples of direct project costs include purchases of land or facilities, design and construction of new facilities or renovation of existing facilities, and initial equipment purchases for new or renovated facilities. Operating costs include staffing, maintenance or service (including electrical) costs related to new, renovated or expanded facilities. The impacts of operating costs on capital projects are monitored closely for inclusion in the annual operating budget.

FISCAL YEAR 2021 BUDGET

Presented below is a summary of the projected General, Aviation and Houston Public Works operational costs associated with the Adopted FY2020 - FY2024 CIP:

Fiscal Year Planned Operational Cost (\$Thousands)						
	2020	2021	2022	2023	2024	Total 2020 - 2024
Equipment	-	-	-	-	-	-
Other	2,390	2,390	2,390	23,386	65,958	96,514
Personnel	585	595	600	825	825	3,430
Services	795	1,207	1,519	2,964	3,087	9,571
Supplies	-	4	5	195	201	405
Subtotal	3,770	4,196	4,514	27,370	70,070	109,920
Revenue	148	-	-	20,996	63,568	84,712
Savings	341	350	175	179	183	1,227
*Subtotal	490	350	175	21,175	63,751	85,940
Grand total	3,280	3,846	4,339	6,195	6,320	23,980
<i>Source of Funds</i>						
Aviation	-	440	665	1,963	2,020	5,088
General Fund	3,068	3,398	3,428	3,928	3,928	17,750
Houston Public Works	213	8	246	304	371	1,143
Total funds	3,280	3,846	4,339	6,195	6,320	23,980

*Revenue and savings are shown as offsets to planned operational costs.

Of the \$3.8 million of projected operational costs for FY2020, 15.5% will cover new staffing previously not needed for the issuance of city services with 78% of personnel being related to the Houston Police Departments' Body Cameras project. Additional revenues of \$148,000 are expected to be generated from the Parking Pay Station Replacement project.

Presented below is the project listing of the operational impacts planned for FY2020. A complete list is available within the City of Houston Fiscal Year 2020 - 2024 Adopted Capital Improvement Plan and online at <http://www.houstontx.gov/cip/20cipadopt/>.

OPERATIONAL IMPACT 2020-2024 CAPITAL IMPROVEMENT PLAN (\$ Thousands)					
CIP No.	Project	Operational Costs	Revenue	Savings	Net Impact
D-000226	Facility Condition Reassessments	93	-	-	93
D-200001	HPW- HPC Land Purchase/Garage	-	-	(291)	(291)
D-650005	ARA - Parking Pay Station Replacement	-	(148)	(50)	(198)
F-000849	Restroom Building Upgrades	37	-	-	37
F-000853	Brock Adventure Park (BAP)	100	-	-	100
H-000091	Sunnyside MSC/HC	85	-	-	85
S-000956	Automated Metering System	504	-	-	504
X-100014	HPD - Smartphone App Internal	25	-	-	25
X-100052	HPD - Body Cameras	533	-	-	533
X-250002	GSD - Real Estate Module	15	-	-	15
X-650011	ARA - 311 Upgrade or Replacement	275	-	-	275
X-680015	Network Refresh	64	-	-	64
X-680038	IT Help Desk Software Upgrades	100	-	-	100
X-680042	SAP System to Monitor Interfaces	129	-	-	129
X-680044	Managed Contract Services	1,810	-	-	1,810
	* Total	3,770	(148)	(341)	3,280

*Revenues and savings are shown as offsets to planned operational costs.

Anticipated Appropriations

The following table outlines anticipated appropriations within the Capital Improvement Plan for FY2020 for Public Improvement, Enterprise, and Citywide programs over \$10 million. These projects include all funding sources available to the City of Houston, including partnerships with other governments and private entities. Planned appropriations are correlated to spending. However, due to the nature and length of construction timelines, spending can span multiple fiscal years.

Projects Over \$10 Million		
CIP No.	Project Name	FY2020 Planned Appropriations (\$ Thousands)
S-000065	NE Water Purification Plant Expansion	997,795
S-000900	Surface Water Transmission Program	308,583
A-000581	Terminal A Modernization Program	208,924
R-000536	Wastewater Treatment Plant Consolidation	79,901
A-000622	Reworking Constr Taxiway WAWB	54,854
N-321040	Citywide Street & Traffic Rehabilitation	43,350
S-000956	Automatic Meter Reading Program	40,483
R-000267	Lift Station Renewal & Replacement	34,576
T-101300	Northpark Drive Overpass Project	32,801
R-000035	Wastewater Force Main Renewal	32,199
A-000800	Executive Program Manager Services-ITRP	31,357
R-000265	Wastewater Treatment Plant Improvements	31,315
S-000056	East Water Purification Plant	30,609
A-000494	APM Guide Way Structural Enhancements	29,000
T-173500	Detention Basin A	28,000
R-000500	WW Improvements under M/N	26,246
R-000266	Neighborhood Sewer Rehab Program	26,000
R-002011	Neighborhood Sewer Systems Improvements	25,677
M-420HUD	CDBG Disaster Recovery Program	24,409
H-000091	Sunnyside MSC/HC	22,794
R-000509	69th Street Wastewater Treatment Plant	22,376
M-410017	Garden Oaks and Shepherd Park (West)	22,147
N-000590	Holmes Road Paving & Drainage	21,214
M-410009	Briarmeadow Subdivision Area	19,910
M-410039	Cottage Grove East Area	18,354
M-430006	Storm Water Action Team (SWAT)	17,500
N-100029	Kirkwood Paving and Drainage	16,103
T-032500	Bagby Street Improvements	16,000
N-000751	West Alabama Paving & Drainage	15,612
D-HARVEY	GG HARVEY Restoration Projects	15,604
A-000625	IAH Fleet Maintenance Building	15,486
E-000262	New Westbury Library	14,357
A-000527	Non-Standard FAA Taxiways at HOU	13,930
S-000500	Water Improvements under M/N	13,668
S-000012	Southeast Water Purification Plant	13,520
S-000701	Lg Diameter Water Line Rehab	13,099
N-100003	Shepherd and Durham Paving & Drainage	12,914
N-210004	Cloverland Area	12,695
M-430296	Regional Stormwater Detention	12,355
N-210001	Houston Heights, John Brasher, Memorial	12,312
M-410001	Woodshire Area Drainage and Paving	12,201
R-000298	Almeda Sims Wastewater Treatment Plant	12,126

FISCAL YEAR 2021 BUDGET

Projects Over \$10 Million		
CIP No.	Project Name	FY2020 Planned Appropriations (\$ Thousands)
T-072400	Live Oak St. Improvement Project	12,023
M-420126	Local Drainage Program (LDP)	11,580
D-200001	HPW- HPC Land Purchase/Garage	11,512
S-001000	Pump Station Program	11,495
A-000636	Parking Revenue Control System - HAS	11,405
A-000590	Rehabilitate and Expand ARFF Station-HAS	10,403
M-410036	Spring Shadows Area	10,400
N-320610	Safe Sidewalk Program	10,311
W-28ADSP	HAS - Admin Support / Operations	10,129



DEBT AND DEBT SERVICES

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GENERAL OBLIGATION DEBT SERVICE SUMMARY

General Obligation debt is secured by and payable from the receipts of annual ad valorem taxes within legal limits on taxable property within the City. The City has covenanted to assess, levy and collect an ad valorem tax in each calendar year within applicable limitations sufficient to pay the principal and interest on all outstanding obligations payable in such tax year. Such obligations include (1) Public Improvement Bonds, (2) Certificates of Obligation, (3) Certain obligations to fund a portion of the City's unfunded actuarially accrued liability to the City's pension programs, and (4) General obligation commercial paper notes. The debt service requirements, excluding any bond issuance or refunding for FY2021 are estimated to be \$383 million.

The largest revenue source for the General Debt Service Funds is the General Fund, which transfers a portion of ad valorem taxes (property tax receipts) required for debt service on the obligations. Within the limits prescribed by law, the City is obligated to assess, levy, and collect annual ad valorem taxes sufficient to pay the principal and interest on the obligations. The Constitution of the State of Texas limits the maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for home-rule cities such as the City of Houston. In addition, Proposition 1 limits increases in the City's ad valorem tax revenue by requiring voter approval for increases in ad valorem taxes in future years above a limit equal to the lesser of the actual revenues in the preceding fiscal year plus 4.5%, or a formula that is based upon the actual revenues received in Fiscal Year 2005 adjusted for the cumulative combined rate of inflation and the City's population growth. In addition, in November 2006, Proposition H was passed to further increase the applicable revenue limitations by \$90 million. The City's tax rate for Fiscal Year 2020 (tax year 2019) was \$0.56792 (per \$100 assessed valuation), which consists of \$0.404129 for general purposes and \$0.163791 for debt service. The Fiscal Year 2021 Budget assumes the City will collect the maximum ad valorem tax revenues allowable under Proposition 1 and H. The tax rate will be adjusted accordingly when the City collects the final tax figures and sets the tax rate.

The second largest source of revenue for the Fund is annual charges to the Combined Utility System to compensate the Debt Service Fund for the cost of paying debt service on assumed annexed water district debt. The Combined Utility System, via the Storm Water Fund, is also charged for debt service payments on certain tax bonds issued for storm water purposes.

Other sources include, but are not limited to, debt service reimbursement for special financings that vary from year to year. Examples of special financings include projects managed by the City but funded by Tax Increment Reinvestment Zones (TIRZ). Interest earned on construction funds (as a result of bonds issued) may be used as a revenue source to help fund debt service and may also be used for expenditures incurred for administering bond programs.

The FY2021 Annual Financing Plan outlines the anticipated sale of City bonds, certificates of obligation, pension bonds, tax and revenue anticipation notes, and commercial paper notes for the upcoming fiscal year. It is expected that the City will issue a total ranging from \$50 million to \$2.5 billion depending on needs and market conditions.

Tax Bonds and Certificates of Obligation

The Obligations are issued as fixed rate debt, with interest rates being established at the time of issuance and are based on market conditions. The City issues Tax Bonds to provide for permanent financing through refunding of commercial paper notes or refunding previously issued and outstanding Tax Obligations of the City. The City has also issued Pension Obligation Bonds in FY2005 through FY2010, as well as FY2018. Pension Obligation Bonds are payable from and secured by ad valorem taxes and/or revenues to fund Unfunded Actuarial Accrued Liabilities (UAAL) associated with its pension funds.

The City may also issue Certificates of Obligation payable from ad valorem taxes and, in some cases, a pledge of certain City revenues for the purpose of paying any contractual obligations. Certificates of Obligation are issued for special financings and demolitions of dangerous buildings.

The budget includes a reserve sufficient to fund debt service payments for Tax Bonds and Certificates of Obligation. This reserve covers principal and interest payable the first 180 days of the following fiscal year.

Variable Rate Debt - Commercial Paper Notes

Commercial paper programs provide for the issuance of voter-authorized obligations related to the 2006, 2012 and 2017 bond elections and these series have been implemented to fund various public improvement projects in the Capital Improvement Plan (CIP). These commercial paper programs include:

- Series G with a total authorization of \$200 million.
- Series H with a total authorization of \$100 million.
- Series J with a total authorization of \$125 million.

The City has also authorized two other commercial paper programs under Chapter 1431, Texas Government Code, as amended, which does not require voter authorization. These programs and their uses are:

- Series E with a total authorization of \$200 million is primarily used to fund equipment acquisitions, and
- Series K with a total authorization of \$300 million is used to provide appropriation capacity to fund capital improvements related to drainage and streets.

The commercial paper programs serve as a management tool to access the credit market to meet cash needs while minimizing the rebate liability on unspent proceeds. The commercial paper notes are refunded periodically into fixed rate tax bonds to limit the City's variable rate exposure and to match the average life of bonds to the life of the assets purchased. Interest on the notes varies depending on the market conditions. The notes may be issued for a period not to exceed 270 days and will bear interest based upon the specified terms, but initially not to exceed 10%. The reserves for the notes are based on the amount projected to be outstanding during the fiscal year. The budget includes reserves for interest on commercial paper notes to provide for fluctuations in interest rates at a rate of 3.5% of the estimated amount to be outstanding during the fiscal year. Currently rates typically range from 1-1.25%

Assumed Bonds

Prior to FY1991, the City had an aggressive annexation program. There were no annexations during FY1991 and FY1992. However, from FY1993 to FY1997 the City completed seven new annexations. Although annexations have benefited the City in economic growth, no additional annexations have occurred since FY1997. Beginning in FY1999, the legislation requires the City to adopt a three-year annexation plan with certain exceptions; only those areas identified in such plan would be eligible for annexation. The City does not currently have a plan in place to annex additional districts. Debt assumed by the City from annexations of various districts within the extra-territorial jurisdiction becomes a part of the City's debt service requirements. As of FY2007, all of the debt related to annexation has been refunded.

Build Houston Forward (formerly Rebuild Houston)

On November 2, 2010, voters approved an amendment to the City Charter which requires the City to establish a dedicated pay-as-you-go drainage and street renewal fund to provide for enhancement, improvement and ongoing renewal of the City's drainage and streets. Due to a court ruling, Proposition A was placed on the November 2018 ballot. On November 6, 2018, City of Houston voters approved the proposition, which affirms the pay-as-you-go fund and keeps the dollars dedicated to street and drainage improvements. Among other sources of funding, Proposition 1 (2010) and Proposition A (2018) require the City to capture an amount equal to revenues from \$0.118 equivalent per \$100 of assessed valuation in property taxes. This revenue has two authorized uses under Proposition 1. First, the \$0.118 equivalent of captured property tax revenue must be used to pay debt service on tax supported bonds for drainage and street improvements that were issued prior to December 31, 2011. Second, to the extent that any of the \$0.118 equivalent of captured property tax revenue is left over after the payment of debt service, that remaining captured tax revenue will be deposited into a dedicated drainage and street improvement fund to provide cash funding for pay-as-you-go drainage and street improvements.

Ad Valorem Tax Obligations of the City

State law permits the City to incur total bonded indebtedness through the issuance of ad valorem tax bonds in an amount not to exceed 10% of the total appraised valuation of property in the City. The schedule below shows an estimate for the current fiscal year of outstanding debt applicable to the statutory limitation.

(in thousands of dollars)

Appraised Value ⁽¹⁾		\$ <u>322,904,181</u>
Debt Limit, 10% of Appraised Value		\$ 32,290,418
Debt applicable to limitation ⁽²⁾		
Public Improvement Bonds	\$1,888,435	
Commercial Paper Notes	103,900	
Pension Obligation	1,523,220	
Certificates of Obligation	<u>12,340</u>	
Total Debt Applicable to Limitation	\$3,527,895	
Less:		
Amount available for repayment of general obligation debt ⁽³⁾	<u>(131,833)</u>	
Total debt applicable to limitation		\$ <u>3,396,062</u>

⁽¹⁾ Appraised value for the Fiscal Year 2020 (Tax Year 2019), as of March 6, 2020.

⁽²⁾ Balance as of March 31, 2020.

⁽³⁾ Balance as of June 30, 2019.

Outstanding General Obligation Debt

(in thousands of dollars)

	FY2018 Actual	FY2019 Actual	FY2020 Estimate	FY2021 Budget
OUTSTANDING DEBT:				
Public Improvement Bonds	\$2,151,850	\$1,990,860	\$1,888,435	\$1,753,984
Commercial Paper Notes	\$ 70,000	\$ 165,000	\$ 138,900	\$ 264,084
Pension Obligation	\$1,576,435	\$1,536,930	\$1,523,220	\$1,497,630
Certificates of Obligation	\$ 14,670	\$ 13,535	\$ 12,340	\$ 12,731
TOTAL OUTSTANDING DEBT	<u>\$3,812,955</u>	<u>\$3,706,325</u>	<u>\$3,562,895</u>	<u>\$3,528,429</u>

DEBT SERVICE FUND BUDGET

Tax Bonds Debt Service Fund Budget

(\$ Thousands)	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
RESOURCES				
Transfers In:				
General Fund for Tax Bonds and COs ⁽¹⁾	342,205	352,100	354,090	311,353
Combined Utility System	21,760	20,103	20,826	20,054
Other Sources	20,660	42,071	27,648	25,016
Inv. Pool Adjustment	4,478	3,342	3,548	3,586
Net Bond Proceeds	1,065	-	555,000	-
Other	3,004	-	13,923	455
Total Current Revenues	393,173	417,616	975,035	360,464
Beginning Fund Balance	132,703	131,649	131,833	155,271
Total Resources	525,876	549,265	1,106,868	515,735
EXPENDITURES				
Debt Service Requirements				
Principal Retirement for Tax Bonds and COs ⁽¹⁾	216,600	227,454	228,395	215,674
Principal Retirement for Commercial Paper ⁽²⁾	-	-	-	-
Interest	173,669	164,539	161,483	154,051
Projected Future Debt Service	-	-	-	-
Commercial Paper Fees	2,582	10,750	6,521	12,829
Cost of Issuance Expenses	1,178	-	2,818	-
Escrow Deposit - Bond Refunding	-	-	552,367	-
Other	14	300	13	300
Total Expenditures	394,043	403,043	951,597	382,854
Ending Fund Balance	131,833	146,222	155,271	132,881
Total Expenditures and Ending Fund Balance	525,876	549,265	1,106,868	515,735

(1) "COs" are Certificates of Obligations

(2) Figures are representative of budgeted or actual bond issuances/refundings

Note: Totals may not add due to rounding

Principal and Interest Payable from Ad Valorem Taxes

Existing debt as of April 7, 2020

Fiscal Year	Tax Bonds		Pension Obligations	
	Principal	Interest	Principal	Interest
2021	188,125,000	83,149,498	25,590,000	70,608,873
2022	196,330,000	73,963,229	28,220,000	69,199,202
2023	192,000,000	64,999,168	30,990,000	67,662,956
2024	178,580,000	57,366,417	33,950,000	65,984,772
2025	143,605,000	50,457,399	37,100,000	64,150,714
2026	128,445,000	44,487,757	40,450,000	62,157,216
2027	139,335,000	38,505,422	44,010,000	59,991,132
2028	137,420,000	31,975,647	47,780,000	57,646,207
2029	111,945,000	25,332,777	60,130,000	55,102,047
2030	80,475,000	19,835,777	64,855,000	51,900,090
2031	62,770,000	15,912,277	81,285,000	48,441,814
2032	51,785,000	13,005,327	87,250,000	44,074,920
2033	45,470,000	10,644,781	51,170,000	39,381,979
2034	44,625,000	8,766,440	31,000,000	36,991,967
2035	34,795,000	6,928,440	78,290,000	35,733,057
2036	34,875,000	5,476,242	72,465,000	31,927,373
2037	32,790,000	4,161,242	62,740,000	28,503,023
2038	14,620,000	2,957,067	43,745,000	25,664,249
2039	12,155,000	2,466,542	47,365,000	23,931,510
2040	9,240,000	2,060,342	51,175,000	22,055,382
2041	9,510,000	1,797,286	75,445,000	20,028,340
2042	7,775,000	1,524,436	59,425,000	16,961,596
2043	6,695,000	1,241,591	63,880,000	14,607,772
2044	3,780,000	1,002,800	68,570,000	12,077,485
2045	3,930,000	851,600	73,500,000	9,361,427
2046	4,090,000	694,400	78,690,000	6,450,092
2047	4,250,000	530,800	84,150,000	3,333,182
2048	4,420,000	360,800	-	-
2049	4,600,000	184,000	-	-
	1,888,435,000	570,639,504	1,523,220,000	1,043,928,378

FISCAL YEAR 2021 BUDGET

Fiscal Year	Tax Certificates		TOTAL		Total Debt Service
	Principal	Interest ⁽¹⁾	Principal	Interest	
2021	1,959,228	292,423	215,674,228	154,050,794	369,725,022
2022	2,019,228	229,673	226,569,228	143,392,104	369,961,333
2023	2,084,228	163,923	225,074,228	132,826,047	357,900,275
2024	704,228	47,462	213,234,228	123,398,651	336,632,879
2025	-	-	180,705,000	114,608,114	295,313,114
2026	-	-	168,895,000	106,644,974	275,539,974
2027	-	-	183,345,000	98,496,554	281,841,554
2028	-	-	185,200,000	89,621,854	274,821,854
2029	-	-	172,075,000	80,434,825	252,509,825
2030	-	-	145,330,000	71,735,868	217,065,868
2031	-	-	144,055,000	64,354,091	208,409,091
2032	-	-	139,035,000	57,080,248	196,115,248
2033	-	-	96,640,000	50,026,760	146,666,760
2034	-	-	75,625,000	45,758,407	121,383,407
2035	-	-	113,085,000	42,661,497	155,746,497
2036	-	-	107,340,000	37,403,615	144,743,615
2037	-	-	95,530,000	32,664,264	128,194,264
2038	-	-	58,365,000	28,621,316	86,986,316
2039	-	-	59,520,000	26,398,051	85,918,051
2040	-	-	60,415,000	24,115,724	84,530,724
2041	-	-	84,955,000	21,825,626	106,780,626
2042	-	-	67,200,000	18,486,032	85,686,032
2043	-	-	70,575,000	15,849,363	86,424,363
2044	-	-	72,350,000	13,080,285	85,430,285
2045	-	-	77,430,000	10,213,027	87,643,027
2046	-	-	82,780,000	7,144,492	89,924,492
2047	-	-	88,400,000	3,863,982	92,263,982
2048	-	-	4,420,000	360,800	4,780,800
2049	-	-	4,600,000	184,000	4,784,000
	6,766,914	733,481	3,418,421,914	1,615,301,362	5,033,723,276

(1) Net of QECB Subsidy.

NOTE: U.S. Treasury subsidy receipts adjusted for 5.9% as sequestration reduction.

FY2021 ANNUAL FINANCING PLAN

The FY2021 Annual Financing Plan (AFP) is a projected schedule for the sale of City bonds, notes and other financings expected in FY2021. The AFP lists the projected amount of issuance, the timing of the sale, the security for the issue, the issue type (a new issue, redemption or refunding) and the method of sale.

In FY2021, five transactions are being planned (separate or combined) along with continued issuance under the City's commercial paper programs for a total ranging from \$50 million to \$2.5 billion. The uses for the proceeds from the debt issuances include capital improvements, equipment purchases, and cash flow needs. Included in the range provided above, are two liquidity facilities with expiration dates in FY2021 that will need to be either renewed or replaced after a review of whether such liquidity is still needed.

As the name expresses, the AFP is a plan. The timing and amounts of the sales may vary, but the stated programs will generally be carried out within the parameters cited. The FY2021 AFP is outlined below.

Issue	City Component	Planned Issue Size (\$ millions)	Timing of Sale	Security for Issue	Issue Type	Planned Method of Sale
TRANS	GO	150-300	Summer '20	Tax Revenue	New	Competitive
CP Refunding	CUS	200-600	Summer '20	System Revenues	Refunding	Negotiated
CP Refunding	HAS	115-400	Summer '20	System Revenues	Refunding	Negotiated
CP Refunding	GO	50-400	Fall '20	Tax Revenue	Refunding	Negotiated
TWDB	CUS	50-250	Fall '20 Spring '21	System Revenues	New	Negotiated

FY 2021 Liquidity Needs

Series	City Component	Size (\$ millions)	Expiration Date	Purpose
H-2	GO	100	11/13/2020	CIP – Voter Authorized
2010	HAS	92	12/22/2020	VRDB Liquidity
B-3	CUS	75	1/15/2021	CIP – System Revenue
G-1	GO	75	2/12/2021	CIP – Voter Authorized
2004B-3	CUS	75	4/2/2021	VRDB Liquidity
2004B-6	CUS	78	4/2/2021	VRDB Liquidity
2012B	CUS	100	6/1/2021	VRDB Liquidity

Abbreviations

CP – Commercial Paper
 CUS – Combined Utility System
 GO – General Obligation
 HAS – Houston Airport System
 TRANS – Tax and Revenue Anticipation Notes

TAX INCREMENT REINVESTMENT ZONES

The City of Houston implements capital improvement projects through a financing mechanism called a Tax Increment Reinvestment Zone (TIRZ). TIRZs use tax increment revenue generated by increased value within the zone to promote development and redevelopment. As development occurs within each zone, the taxes generated by the increase in value attributable to those improvements, or “tax increment”, are captured in separate funds set up for each TIRZ. These funds are then used to pay for approved project costs. For a majority of these TIRZs, the City has created a companion redevelopment authority (RDA) to implement the project and financing plan.

The City of Houston has created twenty-seven TIRZs; currently 25 TIRZs are actively led by the City.

- Each TIRZ is created by action of City Council pursuant to a project plan and reinvestment zone financing plan approved by City Council.
- Each TIRZ has a Board of Directors that is appointed by the Mayor and confirmed by City Council; the TIRZ Board is responsible for implementing the project plan approved by City Council.
- Each TIRZ has a termination date incorporated into the ordinance that created it. City Council can extend the term of each TIRZ.
- Each TIRZ Board prepares an annual budget that is submitted to City Council for approval.

The Mayor’s Office of Economic Development coordinates the preparation and presentation of the budgets to City Council. These budgets are approved separately from the City’s budget.

TIRZ/Authority	Created	Termination	Size (acres)
#1 / St. George Place RDA	12/12/1990	12/31/2045	1,054.61
#2 / Midtown RDA	12/14/1994	12/31/2040	914.84
#3 / Main St./Market Sq. RDA	12/13/1995	12/31/2043	1,066.22
#4 / Village Enclaves RDA	09/25/1996	12/31/2013	1,189.86
#5 / Memorial Heights RDA	12/18/1996	12/31/2048	1,455.73
#6 / Eastside RDA	01/15/1997	12/31/2027	769.99
#7 / OST/Almeda Corridors RDA	05/07/1997	12/31/2038	2,157.25
#8 / Gulfgate RDA	12/10/1997	12/31/2044	8,265.74
#9 / South Post Oak RDA	12/17/1997	12/31/2045	1,775.25
#10 / Lake Houston RDA	12/17/1997	12/31/2048	3,668.13
#11 / Greater Greenspoint RDA	08/26/1998	12/31/2050	3,654.52
#12 / City Park RDA	12/02/1998	12/31/2028	91.71
#13 / Old Sixth Ward RDA	12/22/1998	12/31/2028	249.54
#14 / Fourth Ward RDA	06/09/1999	12/31/2029	186.48
#15 / East Downtown RDA	07/07/1999	12/31/2040	387.02
#16 / Uptown RDA	07/07/1999	12/31/2040	2,758.22
#17 / Memorial City RDA	07/21/1999	12/31/2029	983.67
#18 / Fifth Ward RDA	07/21/1999	12/31/2049	1,008.47
#19 / Upper Kirby RDA	07/21/1999	12/31/2040	873.98
#20 / Southwest Houston RDA	12/15/1999	12/31/2040	4,402.93
#21 / Hardy Place RDA	12/17/2003	12/31/2040	1,450.21
#22 / Leland Woods RDA	12/23/2003	12/31/2033	2,616.43
#23 / Harrisburg TIRZ	10/25/2011	12/31/2040	1,707.83
#24 / Greater Houston TIRZ	12/18/2012	12/31/2042	7,742.86
#25 / Hiram Clarke/Fort Bend TIRZ	08/13/2013	12/31/2042	5,735.87
#26 / Sunnyside	11/16/2015	12/31/2045	3,151.84
#27 / Montrose	12/15/2015	12/31/2045	597.74



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GLOSSARY

ACCOUNT: An accounting unit established to record expenditures or revenues by detailed categories.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ACTIVITY: A specific unit of work or service performed (e.g., response to medical emergencies).

ACTIVITY INDICATOR: A quantitative measure of an activity, which assists in analyzing the effectiveness and efficiency of a budget activity unit or program. Indicators may include quality, productivity, or workload measures.

AD VALOREM PROPERTY TAX: General property taxes levied on the assessed valuation of real and personal property.

ADOPT-A-LOT PROGRAM: The Adopt-a-Lot Program provides funding for community groups to purchase tools and equipment to maintain public and privately owned vacant lots in target areas identified by the Neighborhood Protection Program, which have been neglected by the property owners.

ADVANCE REFUNDING: A refunding under the federal tax code in which the refunded obligation is not redeemed for a period of more than 90 days after the issuance of the refunding issue.

AMERICANS WITH DISABILITIES ACT (ADA): Legislation passed in 1990 that prohibits discrimination against people with disabilities. Under this Act, discrimination against a disabled person is illegal in employment, transportation, public accommodations, communications, and government activities.

ANNEXATION: A process by which a city adds land to its jurisdiction. The City then extends its services, laws, and voting privileges to meet the needs of residents living in the annexed area.

APPROPRIATION: An authorization by City Council, which permits officials to incur obligations and expend City resources. Appropriations are usually made for fixed amounts which extend for a fiscal year. Appropriations for capital improvement projects, however, extend until completion which usually extends beyond the current fiscal year.

APPROPRIATION ORDINANCE: The official enactment by City Council establishing the legal authority for City officials to obligate and expend City resources.

ARBITRAGE: Classically, the simultaneous purchase and sale of the same or an equivalent security to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of bond proceeds in an investment that yields a higher interest rate, resulting in interest revenue in excess of interest costs.

ASSESSED VALUATION: The value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSET RENEWAL AND REPLACEMENT: Cyclic repair and replacement of an asset's components [e.g., roofs, electrical systems, heating, ventilation, and air conditioning (HVAC) equipment, paving, replacement vehicles, computer servers, computer networks, and telephony systems] that extends the useful life and/or retains the usable condition of facilities, fleet, and systems not normally contained in the annual operating budget. Included are major building and infrastructure systems and components that have a maintenance cycle in excess of one year.

ASSETS: Property with monetary value owned by the City that can be converted to cash.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to accomplish some or all of the following:

- ascertain whether financial statements fairly represent financial positions and results of operations;
- test whether transactions have been legally performed;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources; and
- identify areas for possible improvements in accounting practices and procedures.

BALANCE SHEET: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET: Budget in which revenues and other resources will be sufficient to support expenditures or uses within the fiscal year.

BASE LAYER: A set of data that other data layers and attributes are referenced to or associated with. Example: A road has three base layers, a right-of-way, a certain type of surface/paving material, and a certain number of lanes.

BASIS: Figure or value that is the starting point in computing gain or loss, depreciation, depletion, and amortization. For example, in an asset sale, gain in proceeds minus basis, where basis is the amount on which depreciation is calculated.

BFA: Budget and Fiscal Affairs Committee of City Council.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

- General Obligation (GO) Bond: This type of bond is secured by the full faith, credit, and taxing power of the municipality.
- Revenue Bond: This type of bond is secured by the revenues from a specific source such as water revenues.

BUDGET: A plan of financial operations including an estimate of proposed expenditures and revenues for a fiscal period. The budget establishes funding levels for continuing service programs, operation and maintenance of public facilities, and principal and interest payments on bonded indebtedness. Recurring replacement of capital outlay and minor new capital outlay items are included.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT: The document used by the authority responsible for preparing the budget to present a comprehensive financial program to City Council or another legislative body.

BUDGET AMENDMENT: Transfer of unencumbered appropriation balance or any portion within a department office or agency to another. Budget Amendments can be made to the annual budget ordinance by the vote of the Mayor and City Council, or through a separate ordinance submitted to City Council.

BUDGET ORDINANCE: An ordinance considered and adopted by City Council to formally enact the annual operating budget for a fiscal year.

BUDGET STABILIZATION FUND formerly called the "Rainy Day Fund": Cash reserves available for any lawful use in the event of an emergency including temporary cash flow shortages, major disasters, economic instability, and other emergencies as determined by the City. A temporary cash flow shortage is a period of time where cash inflows are not sufficient to cover required outflows, even after the normal means for managing cash flow have been exhausted. Major disasters are any natural catastrophe including, but not limited to, hurricanes, tornados, floods, severe drought, explosions, chemical or biological threats, or acts of terrorism. Economic instability is an unforeseen, unbudgeted dire financial situation affecting revenue and/or government spending such as declining property and sales tax revenues over the prior fiscal year and/or a very significant, rapid increase in inflation. Other emergencies are any unusual occasion or instance, unforeseen and/or unanticipated, for which the City expends funds in its efforts to save lives and to protect property, public health and safety or to lessen or avert the threat of catastrophe or major disaster.

BUDGET UNITS: The basic building blocks of the department budget requests; the principal subdivision of a department's activities for budget preparation.

BUDGETED FUNDS: Funds that are planned for certain uses but have not been formally or legally appropriated by City Council. The budget document that is submitted for Council approval is composed of budgeted operating funds.

BUSINESS AREA: An organizational unit of financial accounting that represents a separate area of operations or responsibilities within an organization and to which value changes recorded in Financial Accounting can be allocated.

CAD SYSTEM: Computerized Aided Dispatch System (Police and Fire Department). A Computer Aided Dispatch (CAD) System, which performs the decision-making process which allows the Dispatcher to perform the functions required in a more expedient manner. The Computer Aided Dispatch system records incident details and updates, prioritizes events, and identifies the most appropriate units to respond to each incident.

CAFR: The Comprehensive Annual Financial Report. Official annual report of a government. In addition to a combined, combining (assembling of data for all funds within a type) and individual balance sheet, the following are also presented as appropriate: (1) statement of revenues, expenditures, and changes in fund balance (all funds); (2) statement of revenues, expenditures, changes in fund balance, budget and actual (for general and special revenue funds); (3) statement of revenues, expenses, and changes in retained earnings (for proprietary funds); and (4) statement of changes in financial position (for proprietary funds).

CAPITAL EXPENDITURES: An amount spent to acquire or upgrade productive assets (such as buildings, machinery and equipment, vehicles) in order to increase the capacity or efficiency of a company.

CAPITAL IMPROVEMENT PLAN (CIP): Five-year plan for capital improvement projects detailing the schedule for design, land acquisition, and construction. Funding sources for the projects are also identified.

CAPITAL IMPROVEMENT PROJECT: An investment in the infrastructure or physical plant of the City. Examples include streets and drainage facility construction, fire stations, and major reconstruction or repair of buildings.

CAPITAL OUTLAY: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, and rolling and stationary equipment.

CAPITAL PROGRAM: A group of capital projects classified according to common purpose and common funding sources.

CAPITAL PROJECT: Any substantial nonrecurring physical improvement with a 15-to-20-year life expectancy. This includes land purchases, new facilities, initial equipment purchases to furnish new facilities, and all related planning, engineering, and architectural design.

CAPS: City Accreditation Program for Supervisors.

CARRY-OVER BALANCE: Balances in each fund at the end of the fiscal year that will be the beginning fund balances of the next fiscal year. Generally, this includes savings (total expenditures that are less than appropriations), canceled encumbrances (contracts completed for less than the encumbered amount), and actual revenues which exceed estimates.

CARRY-OVER EXPENDITURES: Expenditures budgeted and encumbered in one fiscal year for materials, equipment, etc., but not spent until the following fiscal year. These expenditures are re-encumbered at the beginning of the new fiscal year. Therefore, these expenditures must be "carried over," i.e., re-budgeted in the new fiscal year to provide funds when the goods are delivered.

CASH BASIS: The method of accounting in which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CASE MANAGEMENT SYSTEM: An integrated computer system that will network with various systems within several departments such as the Police Department, Municipal Courts Department and the Legal Department to bring about a paperless work environment.

CDBG: Community Development Block Grant. The creation of several grants to replace categorical grant programs, reducing the role of the federal government, and reducing administrative costs by consolidating fifty-seven categorical programs into several block grants.

CERTIFICATES OF OBLIGATION: Debt sold for the purchase of major capital outlay, building demolition, and infrastructure improvements. Property tax and mixed beverage tax receipts are pledged for repayment of principal and interest.

CHAPTER 380 AGREEMENTS: An Economic Development Program established pursuant to Chapter 380 of the Texas Local Government Code and City Ordinance 99-674 that allow the City to grant performance based incentives to promote economic development and to stimulate business and commercial development.

CHART OF ACCOUNTS: Standard classifications by which all financial transactions are recorded and summarized for budgetary and reporting purposes. Revenue and expenditures are classified according to responsible department or division, expenditure or revenue type, and asset or liability (or balance sheet) type.

CLAIMS LAG LIABILITY: An estimate of the value of health insurance claims costs that have not been received and reported at a given time. This lag is caused by delays in billings by doctors and hospitals and by payment requests by health plan participants. This is also sometimes called IBNR (Incurred Bt Not Reported).

CLEAN NEIGHBORHOOD PROGRAM: Administered by the Solid Waste Management Department. The goal of this program is to make Houston the cleanest large city in the nation.

CLEARANCE RATE: A comparison of the number of cases solved to the actual number of incidents reported to the police and fire departments.

COHGIS: City of Houston Geographic Information System is a database used to capture, store and update geographic data and attributes related to the data. COHGIS is used to analyze, manipulate, and display the data in map or report form.

COMBINED UTILITY SYSTEM: The Combined Utility System is composed of three separate funds: the Water and Sewer System Operating Fund, the Combined Utility System Operating Fund, and the Combined Utility System General Purpose Fund.

COMMERCIAL PAPER (TAX-EXEMPT): Issued by various municipalities as an interim funding tool for capital expenditures. A promissory note secured by pledged revenues and a revolving credit agreement. Maturities range from 1 to 270 days.

COMMITMENT ITEM: Reflect the functional structure of an organization, individual revenues, and expenditure line items within a financial management area.

COMMITMENT ITEM GROUP: A group of commitment items for the purpose of evaluation, such as Personnel, Supplies, etc.

COMPONENT UNITS: As defined by the Governmental Accounting Standards Board (GASB), component units are legally separate organizations that the City must include as part of its financial reporting entity for fair presentation.

CONTINGENCY: A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

CONTRACTS: Agreements between the City and vendors covering the purchase of supplies or services.

CONTRACTUAL SERVICES: Expenditure items for services the City receives from an internal service fund or an outside company or governmental agency. Utilities and rent are examples of contractual services.

COST ALLOCATION PLAN: Based on cost accounting principles, costs incurred by General Fund central services departments (e.g. Legal, Human Resources, and Finance) are calculated and allocated to funds that benefit from the services. Costs allocated are from audited, actual expenditures. However, allocations may be performed on a budget basis also. There are two types of cost allocation plans: full cost and 2 CFR 200. The 2 CFR 200 plan is implemented according to restrictive federal guidelines. The full cost plan generally recovers additional costs not allowed under the 2 CFR 200 plan.

COST CENTER: An organizational unit within a controlling area that represents a defined location of cost incurrence.

COST CENTER GROUP: Hierarchical grouping of cost centers created to facilitate data entry and reporting.

COST CENTER OBJECTIVE: A responsibility center in which the manager has the authority to incur costs and is evaluated on the basis of how well costs are controlled.

COVID - 19: Coronavirus Disease 2019.

CURRENT REFUNDING: Refunding transaction where the refunded obligation will mature or be redeemed within 90 days from the date of issuance of the refunding issue.

CURRENT REPLACEMENT VALUE: The standard industry cost and/or engineering estimate of materials, supplies, and labor required to replace a facility or item of equipment at its existing size and functional capability, and to meet applicable regulatory codes. When estimating Current Replacement Value, it should be assumed that code-compliant materials and systems will be used to replace the existing asset. Current Replacement Value is to be estimated for reconstructing an asset as it currently exists, without further modifications or improvements.

DEBT SERVICE: Principal and interest payments on outstanding bonds. The series of payments of interest and principal required on a debt over a given period of time to repay an outstanding debt on an obligation resulting from the issuance of bonds, certificates of obligation notes or other debt.

DEBT SERVICE FUND: A governmental fund established to repay principal and interest on outstanding debt.

DEMAND BONDS: Debt issuances with a demand ("put") provision that requires the issuer to repurchase the bonds upon notice from the bondholder at a price equal to the principal plus accrued interest. To ensure their ability to redeem the bonds, issuers of demand bonds frequently enter into standby purchase agreements and purchase and re-marketing agreements.

DEPARTMENT: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEVELOPER ADVANCES: Initial investment provided by developers for tax increment reinvestment zone improvements before "tax increment" is generated.

EFFECTIVE TAX RATE (ETR): The tax rate that produces the same tax levy as the previous year's levy for property taxed both years, excluding new construction. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the effective tax rate that exceed three percent and eight percent require special public notices and City Council action.

E-GOVERNMENT: The Internet has made it possible for government to provide services electronically on a seven-day-a-week, twenty-four-hour basis or non-stop government. Government services like permits, paying water bills, and paying traffic or parking fines can be done over the Internet. In the future, the City may expand these services to include other services like purchasing and courts case management.

ELA: Enterprise License Agreement. A software site license that is issued to a large company. It typically allows unlimited use of the program throughout the organization, although there may be restrictions and limitations. It always foregoes the need to register the software each time it is installed on another computer; however, there may be a master password that is required to activate each copy.

EMS: Emergency Medical Service. The EMS program is integrated into and administered through Houston Fire Department (HFD). As a result, all EMS personnel are also fire fighters experienced in emergency rescue, extrication, and the suppression and confinement of hazardous materials.

ENCUMBRANCES: Obligations in the form of purchase orders, contracts or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is released.

ENTERPRISE FUND: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services, which are entirely or predominantly self-supporting by user charges. This type of fund uses the accrual basis of accounting. The City has three enterprise funds: Aviation, Public Utilities, and Convention and Entertainment Facilities. These funds are also known as proprietary funds.

ENTRY AGE NORMAL ACTUARIAL COST METHOD also called ENTRY AGE ACTUARIAL COST METHOD: A method which actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age(s). The portion of this actuarial present value allocated to a valuation year is called the normal cost. The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is called the actuarial accrued liability. Under this method, the actuarial gains (losses) are reflected as they occur in a decrease (increase) in the unfunded actuarial accrued liability.

EPA: Environmental Protection Agency. An agency of the federal government charged with a variety of responsibilities relating to protection of the quality of the natural environment, including research and monitoring, promulgation of standards for air and water quality, and control of the introduction of pesticides and other hazardous materials into the environment.

EQUAL EMPLOYMENT OPPORTUNITY (EEO): An independent federal agency created under the Civil Rights Act of 1964, as amended, to police a program (Equal Employment Opportunity) to eliminate discrimination in employment based on race, color, age, sex, national origin, religion, or mental or physical disability.

EQUIPMENT ACQUISITION CONSOLIDATED FUND: The Equipment Acquisition Consolidated Fund supports the acquisition of durable capital assets for all General Fund departments and selected Special Revenue Funds. Historically, funding has come from issuing Commercial Paper for the purchase of such capital assets. In FY2008, a transition began where the cost for capital assets were transferred to the respective departments who are now responsible for the respective debt service. Funding will still come from the issuance of Commercial Paper and other sources. This fund is administered by the Finance Department.

EQUIPMENT ACQUISITION PROGRAM: A program used by the City as an alternative to acquiring capital equipment through cash purchase. This program is financed by certificates of obligation/commercial paper to procure major capital outlay items such as automobiles, trucks, tractors, and computer equipment.

EQUITY PAY ADJUSTMENT: Changes in the rate of compensation for similar positions in a class based on the following: evidence of high levels of employee turnover; disparities between similar jobs within or outside the organization; and/or pay differences among individuals with the same job that are not based on experience or education.

ERP: Enterprise Resource Planning. ERP utilizes ERP software applications to improve the performance of organizations' resource planning, management control, and operational control. ERP software is multi-module application software that integrates activities across functional departments, from product planning, parts purchasing, inventory control, and product distribution to order tracking. ERP software may include application modules for the finance, accounting, and human resources aspects of a business.

ESRI: Environmental Systems Research Institute. International supplier of Geographic Information System (GIS) software, web GIS and geodatabase management applications.

ESTIMATE: Annualized projections of either revenues or expenditures.

ETJ: Extra-Territorial Jurisdiction. Extra Territorial Jurisdiction gives a municipality the right to apply its zoning and sub-division ordinances to nearby properties that are not within the municipality and not incorporated in another municipality.

ETL: Extract Transform Load. Technology used to load data into an information technology system.

EXPENDITURES: Costs of goods received or services rendered that are recorded in the accounting system. Accounts are kept on an accrual or modified accrual basis and expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis they are recognized only when cash payments have been made.

EXTRA BOARD ASSIGNMENT: An optional work assignment, which constitutes hours, worked in excess of the fire fighter's regular work hours, but less than 182 hours worked within any 24-day work cycle.

FIDUCIARY FUNDS: This category of funds includes Trust and Agency funds that account for assets held by a government as a trustee or agent. Examples of this fund include pension and benefit funds. These funds, depending on their use, can either be on an accrual or modified accrual basis of accounting.

FINANCE WORKING GROUP: Composed of the Mayor and City Controller (as used in connection with the activities of the Finance Working Group, other than the chairing of Finance Working Group meetings, the term "Mayor" or "City Controller" includes the designee of such office holder who may only be a City employee accountable to the designating office holder) and, upon the request of either the Mayor or City Controller, may also include:

- City Attorney or designees
- Finance Director or designees
- Other appropriate department directors or their designees
- Financial Advisor
- Bond Counsel
- Independent Auditor
- Any member of City Council interested in attending, or designee
- Others deemed necessary for the individual financing

FINANCIAL ADVISOR: With respect to a new issue of municipal securities, commonly refers to an individual or firm that advises the issuer or other obligated person on matters pertinent to the issue, such as structure, timing, and marketing, fairness of pricing, terms and bond ratings. A financial advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters in connection with outstanding municipal securities.

FISCAL NOTE: Brief, high-level written estimate of the budgetary and fiscal impacts that may result from implementation of an ordinance, motion or resolution.

FISCAL YEAR: A twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Houston's fiscal year is from July 1 to June 30.

FIXED RATE OBLIGATION: Debt which bears interest at a fixed rate.

FRANCHISE FEES: A fee levied by the City Council on businesses that use the City's right-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

FULL FAITH AND CREDIT: A pledge of the general taxing power for payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

FULL-TIME EQUIVALENT (FTE): Total estimated annual person-hours for all employees expected to fill positions within an organization for all or a portion of a year divided by 2,088. The annual paid hours for a full-time employee working 26.1 pay periods are 2,088, including holidays, vacation, and sick leave. For example, a seasonal employee who works for eight pay periods (approximately four months) would have an FTE of .31 (8pp x 80 hours/2,088). Other terms synonymous with FTE include worker year, staff year, or man year.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives.

FUND BALANCE: Difference between fund assets and fund liabilities, also known as equity (for enterprise funds, fund balance is referred to as "Net Position" in line with GASB - Governmental Accounting Standards Board rules).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards and guidelines used for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local government is the GASB.

GASB: Governmental Accounting Standards Board.

GFOA: Government Finance Officers Association. It is a professional association of approximately 17,500 states, provincial, and local government finance officers in the United States and Canada that awards the Distinguished Budget Presentation Award.

GENERAL FUND: The largest fund within the City. It was established to finance and account for the general receipts and expenditures and is operated under a modified accrual basis. This fund may be used for any legitimate municipal purpose. The sources of revenues for this fund include property and sales taxes, licenses and permits, fines, fees, and others. This fund is used for most basic operating services such as public safety, human and cultural services, parks and recreation, public works, and general government administration.

GENERAL OBLIGATION BONDS: A municipal bond backed by the credit and "taxing power" of the issuing jurisdiction rather than the revenue from a given project.

GIMS: Geographic Information Management System. A computerized map of the water, wastewater and storm water infrastructure systems, whereby the intelligence of the software provides answers to queries about the various systems.

GOVERNMENTAL FUND: A category of funds that include General, Special Revenue, Capital Projects, and Debt Service funds. Usually under the modified accrual basis of accounting these funds account for the customary governmental activities.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD – STATEMENT 34 (GASB 34): A governmental accounting standard board statement that requires two financial statements of governmental funds: a balance sheet and a statement of revenues, expenditures, and changes in fund balances. In addition, Management's Discussion and Analysis (MD&A) is required. Funds have been redefined and account groups have been eliminated. Major funds will be reported instead of fund types.

GRANT: Contribution by one government unit of funding source to another. The contribution is usually made to aid in the support of a specified function, i.e., library materials, drug enforcement, etc.

GREEN LIGHTS PROGRAM: A program that promotes energy efficiency and reduction of energy consumption, resulting in lower energy costs.

HALAN: Houston Area Library Automated Network. A customer-service computer network that serves seven public libraries and one community college library in the Houston area.

HAWC: Houston Area Water Corporation. The Houston Area Water Corporation was created under Chapter 431 Transportation Code to aid and assist the City of Houston in establishing Houston's regional groundwater reduction plan for Area Three of the Harris-Galveston Coastal Subsidence District.

HAZCOM: Hazardous Communication Act. A communication program that requires information about the hazards of chemicals used in the workplace is communicated to the employees.

HEALTH BENEFITS FUND: A fund established to account for the City's employee health, dental and life insurance programs. Through assessment to other funds based on payroll, this fund receives revenues which defray claims costs of the City's medical plans and life and dental insurance. Employees and retirees also contribute based on the cost of the insurance plan or HMO (Health Management Organization) in which they are enrolled. This fund includes costs for employees who handle the administrative activity and manage the third party administrative contract.

HCAD: Harris County Appraisal District.

HISTORIC PRESERVATION FUND: Provides seed funding, the involvement of the private sector and the local funding agencies in developing historic preservation programs.

HOUSTON CIVIC EVENTS FUND: This fund was created to produce and permit events that enhance the image of the city and highlight Houston's diverse culture.

IBNR: Incurred But Not Reported is a measurement of the value of outstanding claims costs that have not been received and reported.

INCEPTION-TO-DATE: The period during which financial activity has occurred for a multi-year capital project or grant. Such period begins with the initial authorization of funding by City Council which only rarely coincides with the beginning of the City's fiscal year, July 1.

INDUSTRIAL ASSESSMENT: The industrial assessment's end product is a final report that identifies recommendations of potential energy and energy-related cost-saving measures as well as productivity improvements. The report also estimates the conceptual costs to implement the findings. The list of Energy Conservation Measures (ECMs), which include productivity improvements, will be prioritized in an action plan for the site to consider for implementation.

INTERFUND TRANSFERS: Transfers of resources from one fund to another, usually for the reimbursement of services provided or for debt service or capital outlay funds.

INTERGOVERNMENTAL REVENUE: Funds received from federal, state and other local government sources in the form of grants, shared revenues and payment in lieu of taxes.

INTERIM FINANCIAL REPORTING: For the City of Houston, this term means monthly financial reports.

INTERNAL SERVICE FUND: Internal Service Funds are established for the purpose of providing services to City departments on a cost-reimbursement basis. Services provided by personnel in this fund type are charged to the department receiving the services. The Internal Service Funds section includes Health Benefits and Long-Term Disability.

IP TELEPHONY: IP Telephony is an abbreviated form of the phrase Internet Protocol Telephony. IP Telephony is a technology term that refers to the combining of the use of voice and data communication lines into a single communication network. Instead of voice and data communications using two separate mediums, the technology consolidates to use one communications network.

ISO: International Organization for Standardization.

JUDGMENT: An amount to be paid or collected by a government as the result of a court decision, including a condemnation award in payment for private property taken for public use.

JUDGMENT BONDS: Bonds issued to finance legal judgments.

JUDGMENT PAYABLE: The liability incurred as the result of a legal judgment.

LARA: Land Assemblage Redevelopment Authority. The Land Assemblage Redevelopment Authority (LARA) is a 13-member board appointed by the Mayor, City Council, Harris County, and the Houston Independent School District. The LARA Authority is organized for the purpose of aiding, assisting, and acting on behalf of the City in the performance of its governmental functions to promote the common good and general welfare of the City and in undertaking and completing one or more projects, as may be defined or determined by the City Council of the City.

LEPC: The Local Emergency Planning Committee is composed of representatives of various Police, Fire, EMS (Emergency Medical Service), Hospitals, Public Health, Private Industry, Red Cross, Salvation Army, Military, Coast Guard, Colleges, private ambulance services, Offices of Emergency Management, and the Public. They do not function in actual emergency situations, but attempt to identify and catalogue potential hazards, identify available resources, mitigate hazards when feasible, and write emergency plans. The role of the LEPC is to anticipate and plan the initial response for foreseeable disasters in their jurisdiction.

LGC: Local Government Corporation. A corporate entity formed by a municipality or county to act on behalf of the government.

LIABILITY: Debt or other legal obligation arising out of a transaction in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LIMITED PURPOSE ANNEXATION: A Strategic Partnership Agreement with local utility districts. The City may annex properties within the district for "limited purposes". Within these areas, the City levies a 1% sale tax, which is typically split with the utility district. Further, the City collects no ad valium taxes and provides limited services and in most cases the City provides only health inspection services. Another condition of the Agreement is a deferral of "full purpose" annexation for a period of thirty years.

LIP: Leadership Institute Program. A 20-week course for front-line supervisors, middle managers and executive managers designed to provide training, develop effective communication skills, and present issues future leaders could face as managers.

LONG-TERM DEBT: Debt with a maturity date beyond one year after the date of issuance.

M & O: Maintenance and Operation.

MAGNET SCHOOL: A school (public elementary school, public secondary school, public elementary education center, or public secondary education center) of choice that provides the standard required curriculum of general education to students while using special learning themes, such as science and technology. These themes serve to attract students to the magnet schools.

MAINTENANCE RENEWAL AND REPLACEMENT FUND (MRR): This fund is to provide funds needed to maintain and replace systems in buildings and assets as well as to protect the City of Houston's (City) investments.

MAJOR RENOVATION: Projects for the substantial rehabilitation or replacement of more than one building or building systems.

MATURITY: The date on which the principal or stated value of investments or debt obligations is due and may be reclaimed.

MDT: Mobile Data Terminal.

MEET & CONFER AGREEMENT: The statutorily created process and procedure that allows for election of a majority bargaining agent that has sole and exclusive authority to negotiate with a public employer concerning wages, salaries, rates of pay, hours, working conditions, grievance, labor disputes, other terms and conditions of employment, and other administrative matters of interest to police officers and municipal employees at the City of Houston.

METRO: Metropolitan Transit Authority (MTA). A local transit authority in the Houston area that operates bus, light rail, future commuter rail, and METROLIFT (paratransit) service.

MISSION: A specific task or duty assigned to a person or group of people.

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

MOTION: An order or decision of City Council, which is less formal than an ordinance. Motions are used to accept work on construction, issue purchase orders, and appoint members to a board or commission.

MSC: Multi-Service Center.

MUD: Municipal Utility District.

MWDBE: Minority/Women/Disadvantaged Business Enterprise.

NEIGHBORHOOD ORIENTED GOVERNMENT (NOG): A philosophy and/or concept about the delivery of City services. The goal is to make City services more accessible to the people by engaging them in a meaningful way to identify and solve problems in the neighborhoods.

NEIGHBORHOODS-TO-STANDARD: A neighborhood improvement program that brings together a conglomerate of entities, such as local utility companies, local transportation agencies and any other entity that works in conjunction with the City of Houston to revitalize and stabilize older neighborhoods.

NON-RECURRING EXPENDITURES: Expenditures not expected to be funded each year. Examples include one-time transfers and one-time purchases.

NON-RECURRING REVENUES: Revenues that cannot be relied upon in future budget periods. Examples include, but are not limited to, Fund Balance, the sale of land (other than City rights-of-way), infrequent irregular sales of City assets, bond refunding savings, infrequent irregular revenues from development agreements, interlocal agreements, other contracts, short-term grants and one-time transfers, such as litigation settlements or non-routine transfers of fund balance from other funds.

OBJECTIVE: A clear statement of a desirable accomplishment within a short-term time span, which represents an interim step or measured progress toward a goal.

OPEB: Other Post-Employment Benefits.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and services delivery activities of the City are controlled, and is required by state law.

OPERATING EXPENDITURE: An ongoing cost for running a product, business, or system. May also include the cost of workers and facility expenses such as rent and utilities.

OPERATING FUNDS: Resources are derived from recurring revenue sources and used to finance on-going operating expenditures and pay-as-you-go capital projects.

OPERATING MAINTENANCE: Preventive maintenance, where equipment, vehicles, and computer hardware are maintained *before* breakdown occurs in an attempt to avoid failures, and corrective maintenance, where equipment, vehicles, and computer hardware are maintained after breakdown occurs to bring it back to working order.

ORDINANCE: A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council, or equivalent body, and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building, safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

PAID TIME OFF (PTO): A leave program governing police officers' use of sick and vacation time that became effective in September 2001.

PARKS-TO-STANDARD: A parks improvement program that brings currently developed parks up to a uniform condition, including typical amenities, security, safety, and accessibility. The program also develops and implements standards for programming design and construction; commonly used materials and equipment; compliance with state and national mandates, compliance with the American with Disabilities Act (ADA); and hazardous material abatement.

PAY FOR PERFORMANCE: A performance-based program for municipal employees. Under the program, employees are eligible for a performance-based increase.

PAYGO CAPITAL EXPENDITURES: "Pay-As-You-Go" Capital funding is the process of paying for capital expenditures at the time the cost is incurred instead of using credit or debt for the purchase. PAYGO expenditures at the City are those capital expenditures that were historically funded by credit or debt and are now paid for with cash.

PERFORMANCE BASED BUDGETING: A budgeting method focusing on program accomplishments in addition to program costs.

PERFORMANCE MEASURE: A unit of measure for determining a program's effectiveness in achieving its objectives.

PERSONNEL ORDINANCE: A City ordinance that defines the maximum number and type of authorized employee positions.

PERSONNEL ROSTER: A list of positions by type and number, which sets an upper limit on the number of employees that, can be on the current payroll or in the process of being hired. All rostered positions must first appear on the Personnel Ordinance.

PERSONNEL SERVICES: The costs associated with compensating employees for their labor (e.g., salaries, wages, insurance, payroll taxes, and retirement contributions).

PHASE DOWN PROGRAM: A program that provides an option to the current lump sum cash distribution of sick, vacation and compensatory time leave balances by allowing police officers to take leave and extend the payment of their accrued Paid Time Off (PTO) and compensatory accounts over a period of time up to and including their total leave balances.

PRIME ACCOUNTS: Accounts established to record expenditures or revenues by major categories.

PRIORITIES: Established preferences in the allocation of resources and services.

PROGRAM: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROGRAMMATIC BUDGETING: A budgeting method focusing on outputs relating to proposed expenditures grouped into programs, which identify goals and objectives to be accomplished if the program is funded.

PROJECT COST RECOVERY: A revolving fund used to pay the costs of department employees who directly and indirectly work on CIP-related projects. These costs are then recovered from the appropriate CIP project fund.

PROMPT PAYMENT ACT: Act 1993, 73rd Texas State Legislature, ch. 268 effective September 1, 1993 requires that local governments make every effort to pay vendors within 30 days after the receipt of invoice, receipt of goods or performance of service. Any payment made after 30 days is considered overdue and an interest penalty of 1% per month of the payment amount shall be imposed. This penalty is to be paid automatically without the vendor requesting payment.

PROPOSITION 1: Charter Amendment approved by voters in November 2004, which limits the growth of Property Tax revenue to the lower of the increase in population and CPI, or 4.5%.

PROPRIETARY FUNDS: A category of funds that include Houston Public Works - Public Utilities, Aviation, and Convention and Entertainment Facilities activities. These activities have characteristics (i.e., self-supporting through user fees and charges) similar to private sector entities. These funds are accounted for using the full accrual basis of accounting. These funds are also known as enterprise funds.

PUBLIC IMPROVEMENT BONDS (PIBs): Long-term debt issued to finance the capital improvement projects. Also known as general obligation bonds, these bonds are repaid with property tax receipts.

QUINT: A term used to describe a fire vehicle that has the basic capabilities of both an engine and ladder company. It is equipped with a 500-gallon water tank, 1,500 GPM pump, and storage space for supply/attack hose replicating an engine company. It also has a 75-100 foot aerial ladder, hydraulic extrication tools, and an assortment of ladder truck equipment/tools.

QC/QA: Quality Control/Quality Assurance.

RATING: The credit-worthiness of the City as evaluated by independent agencies. The ratings are performed by Standard and Poor's, Fitch, and Moody's Investors Service, usually before the sale of debt.

RECURRING EXPENDITURES: Expenditures expected to be funded each year in order to maintain current/status quo service levels. Recurring Expenditures appear in the budget each year. Examples include salaries, benefits, supplies and services, debt, and recurring pass-through expenditures; long-term contractual obligations should also be considered, including availability payments related to participation in a public-private partnership. Other expenditures including, but not limited to, supplies, services, and transfers are recurring to the extent that expenditure levels in the current year match the expenditure levels in the previous year. For example, if computer supplies to support operations are needed every year and budgeted every year, this expenditure is considered recurring.

RECURRING REVENUES: Revenues expected to continue year to year with a reasonable degree of predictability. Examples include property taxes, sales taxes, licenses and permits, charges for services, fines and forfeits, franchise fees, and recurring pass-through revenues. Small routine right-of-way sales are also considered Recurring Revenues, but all other land sales are Non-Recurring (one-time) Revenues. This does not include Fund Balance.

RECYCLING EXPANSION FUND: Created to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services (i.e., equipment and materials acquisition and recycling education).

RESERVE: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

RESOLUTION: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: An increase in (sources of) fund financial resources other than from interfund transfers and debt issue proceeds. Revenues should be classified by fund and source.

REVENUE BOND: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas, revenue bonds may or may not be authorized by public referenda.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically, a future fiscal year, or an end-of-year estimate.

REVOLVING FUND: A special type of fund established to promote improved financial reporting and administrative convenience. The City has six revolving funds: Central Services, In-House Renovation, Fleet Maintenance, Property and Casualty, and Workers Compensation. For annual comprehensive financial reporting purposes, funds of this type are considered sub-funds of the General Fund.

RISK MANAGEMENT FUND: To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

ROW: Right-of-Way.

SAP: Systems, Applications, and Products in Data Processing. The integrated financial purchasing, human resources and payroll system implemented in fiscal year 2007 as the City's financial system for all expenditures and revenues. SAP accesses and unifies data from a full spectrum of enterprise resources, including document management systems including detailed accounting for operating expenditures and revenues, and inception-to-date accounting and reporting for capital projects and grants.

SCHOOLS-TO-STANDARD PROGRAM: This program focuses on the City's infrastructure, such as crossing signs/lights, sidewalks, streetlights, etc. around schools.

SELF- INSURANCE FUND: All or most costs associated with workers compensation and legal claims are funded by the City without insurance policies issued by outside vendors. The City, in effect, is assuming all associated risks and claims and is operating as its own insurance company. Self-insurance became prevalent after policy coverage became unavailable or prohibitively expensive.

SOURCE OF REVENUES: Classification of revenues according to their source or point of origin.

SPA: Special Purpose Annexation. This type of annexation, authorized in the 1999 Legislature, may be conducted as part of a Strategic Partnership Agreement (SPA) with a utility district. It carries less stringent public notice requirements. The annexation typically includes commercial property only. Property (ad valorem) taxes are not levied on properties included in this type of annexation, but the City may levy a sales tax on retail sales conducted in the area. Properties annexed as part of a SPA do not carry the three-year requirement. The SPA identifies which regulations and services, if any, are imposed in the area annexed. It also identifies the amount of sales tax to be levied and how much, if any, will be shared with the district. Finally, the SPA identifies the length of the agreement and the City's options for when and if the City might make the property subject to general-purpose annexation.

SPECIAL REVENUE FUND: A governmental fund established to account for the proceeds of special revenue sources, which are restricted to expenditures for specific purposes.

STATUE: A type of federal or state law that restricts the time within which legal proceedings may be brought.

STRATEGIC OFFICER STAFFING PROGRAM (SOSP): A program designed to provide temporary staffing throughout the Police Department for positions created by the absence of other officers, or for special assignments established by the department. Police officers volunteering to work SOSP positions are compensated with straight time pay (base salary and longevity) or compensatory time at the department's discretion.

STRUCTURAL BALANCED BUDGET: Budget that balances Recurring Revenues and Recurring Expenditures and the current portion of all known long-term liabilities within the current fiscal year, including but not limited to: Other Post-Employment Benefits (OPEBs); compensated absences; and current annual service cost plus interest on unfunded pension liabilities, which is the difference between the total pension liability and the value of assets set aside in a pension plan to pay benefits, plus amortization of the unfunded liabilities over a program period.

TAX AND REVENUE ANTICIPATION NOTES (TRAN): Notes issued prior to the receipt of taxes or other revenue. These notes are issued to meet temporary cash flow requirements that are repaid with revenue receipts expected later in the year.

TAX INCREMENT REINVESTMENT ZONES (TIRZ): Reinvestment Zones created by the City that use tax increment revenue generated by increased value in the zone to promote development and redevelopment in that zone.

TIRZ REVENUE: Revenue generated by increased value in Tax Increment Reinvestment Zones (TIRZ), created by the City to promote development and redevelopment. As development in each zone occurs, the property taxes generated by the increase in value attributable to those improvements, or "tax increments," are placed in separate funds designated for each zone. In addition to the City of Houston, contributions from Harris County and HISD are collected and deposited to the TIRZ fund.

TAX LEVY: The total amount to be billed for general property taxes for operating and debt service purposes. Revenues will be less than the levy because of delinquencies, tax roll errors, and court cases contesting assessed property value.

TAX RATE: The amount of tax levied for each \$100 of assessed property value. The tax rate is applied to the assessed valuation to derive the tax levy.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

TECHNOLOGY IMPROVEMENT PROGRAM (TIP): The Technology Improvement Program (TIP) provides for the orderly and systematic acquisition of information technology improvements to support the county strategic plan. The TIP is the city's principle tool for communicating and coordinating strategic information technology planning.

TELEMETRY: The science of technology of automatic measurement and transmission of data by wire, radio or other means of remote sources.

TEXAS PUBLIC INFORMATION ACT (TPIA): The Texas Public Information Act is a series of laws incorporated into the Texas Governmental Code that serve to ensure the public has access to information held by the state government.

UNASSIGNED FUND BALANCE: The portion of fund's balance that is not assigned for a specific purpose and is available for general appropriation.

UNIT COST: The cost required to produce a specific product or unit of service.

URBAN FORESTRY PROGRAM: A program in the Parks and Recreation Department's Field Operation Division. Urban Forestry is responsible for a healthy urban forest through tree planting, pruning, and needed tree removal.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

VARIABLE RATE DEBT (VRD): Debt, which bears interest that changes or varies at predetermined intervals (daily, weekly, monthly, etc.) selected by the issuer. The issuer may also have the option to convert the variable rate to a fixed rate. The issue then becomes a fixed-rate obligation and cannot be returned to the variable rate mode.

VISION: Aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.

WHISTLE BLOWER'S HOTLINE: A telephone service that is available 24 hours a day to provide anonymity in reporting allegations of employee misconduct that is criminal and administrative in nature.

WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

YIELD: The rate earned on an investment based on the cost of the investment, the interest earned during the period held, and the sell price or redemption value of the investment.

ZERO-BASED BUDGETING (ZBB): A type of program budget. It is designed to require managers to start at zero budget levels every year and justify all costs as if the programs involved were being initiated for the first time.

DEFINITION OF PERFORMANCE MEASURES

Definitions of Performance Measures appear in the order they are presented in the Executive Summary of the Annual Budget. Measures are ordered by the Mayor's Priorities and grouped by similarity.

PUBLIC SAFETY MEASURES

911 EMERGENCY CALLS ANSWERED WITHIN 10 SECONDS: Measures the average number of 9-1-1 calls answered within 10 seconds.

FIRST UNIT FIRE CALL TYPE RESPONSE TIME (MINUTES): Measures the average response time in minutes from the time an incident address is verified in the CAD system until the first fire unit dispatched arrives on scene.

DANGEROUS BUILDINGS SECURED/MAKE SAFE: Measures the number of dangerous buildings secured thru enforced abatement by the City.

DANGEROUS BUILDINGS DEMOLISHED: Measures the number of dangerous buildings demolitions and cleanups (including collapsed structures) through enforced abatement by the City.

POLICE PRIORITY 1 CALLS RESPONDED TO WITHIN 6 MINUTES: Measures the percent of police Priority 1 (highest priority) calls responded to within the 6 minute target from dispatch received to first police unit on the scene.

POLICE UCR PART 1 CRIME RATE (PER 100,000): Measures the total number of Part 1 crimes as defined by the Uniform Crime Reporting (UCR) system. Crimes include: Aggravated assault, forcible rape, murder, robbery, burglary, larceny-theft, and motor vehicle theft.

TRAFFIC FATALITIES: Measures the number of traffic fatalities that occur within the City of Houston.

SERVICES & INFRASTRUCTURE MEASURES

AVERAGE AGE OF FLEET: Measures the average age of the City's on-road vehicle inventory from time of acquisition. Older vehicles typically require more maintenance and breakdown with greater frequency, which negatively impacts operations.

TRAFFIC SIGNAL REPAIRS COMPLETED (ANNUALLY): Measures the number of traffic signal repairs completed as a result of a 311 originated service request.

FLOOD PLAIN AREA INSPECTIONS COMPLETED (ANNUALLY): Measures the total number of flood plain area inspections completed annually.

311 AVERAGE SPEED OF ANSWER (SECONDS): Measures the average wait time (in seconds) for a caller to reach a 311-service representative from the time the caller is initially placed in queue.

COMMERCIAL PLANS REVIEWED WITHIN 13 DAYS: Measures the percentage of commercial projects reviewed within 13 business days.

TRAFFIC SIGNS COMPLETED WITHIN 10 BUSINESS DAYS: Measures the percent of traffic signage work orders completed within 14 calendar days of receipt/10 business days.

POTHoles REPAIRED WITHIN NEXT BUSINESS DAY AFTER 311 REQUEST: Measures the percentage of potholes identified through customer service requests that were repaired within the next business day.

BRIDGES INSPECTED (ANNUALLY): Measures the total number of bridges inspected annually.

COMPLETE COMMUNITIES MEASURES:

HOUSTON-WOODLANDS-SUGAR LAND UNEMPLOYMENT RATE: Measures the average unemployment rate for the Houston-Woodlands-Sugar Land Metropolitan Statistical Area based on data from the U.S. Bureau of Labor Statistics. FY2020 figures are based on year-to-date estimates. This is a measure of the Houston Metropolitan area's economic condition.

BIKE/HIKE MOWING CYCLE (AVERAGE NUMBER OF DAYS): Measures the average number of days between mowing cycles for City-maintained esplanades.

PERCENT OF ANTI-GANG PROGRAM YOUTH WHO REOFFEND: Measures the percentage of youth who were offenders upon entering the program who were re-arrested and/or referred to juvenile/criminal court for a new offense while active in Mayor's Anti-Gang Office program.

CLEAN RIVERS SITES MONITORED: Measures the number of sites monitored for water quality assurance.

AIR QUALITY INSPECTIONS WITHIN 24 HOURS OF COMPLAINT: Measures the percentage of air quality inspections that were inspected by the Houston Health Department within 24 hours of the initial complaint.

SOUND FINANCIAL MANAGEMENT MEASURES

GENERAL FUND BALANCE % OF EXPENDITURES: Measures the percentage of the General Fund unassigned ending balance relative to the General Fund expenditures less debt service and pay-as-you-go (PAYGO). State law requires municipalities to maintain an adequate fund balance for temporary financing of unforeseen needs. Per the City of Houston Financial Policies, we are to maintain an unassigned fund balance in the General Fund above 7.5% of total expenditures less debt service and PAYGO.

The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters or to provide short-term resources in the event of economic instability or revenue shortfalls related to circumstances beyond the City's control.

GENERAL FUND SURPLUS OR (DEFICIT): Measures the difference between current revenues and current expenditures for the general fund at the end of the fiscal year. A positive number means General Fund revenues exceed expenditures, while a negative number indicates there are more expenditures than revenues at the end of the year. This is a one-year snapshot and does not include previous fiscal years' deficit or surplus.

GENERAL FUND EXPENDITURES BUDGET VS ACTUAL UTILIZATION: Measures the difference between current budgeted expenditures and current actual expenditures in the General Fund, an indication of how accurate the City's budget expenditure forecast was for the fiscal year.

GENERAL FUND REVENUES BUDGET VS ACTUAL UTILIZATION: Measures the difference between current budgeted revenues and current actual revenues in the General Fund, an indication of how accurate the City's budget revenue forecast was for the fiscal year.

GENERAL FUND EXPENDITURES PER CAPITA: Measures changes in expenditures relative to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2019.

GENERAL FUND REVENUES PER CAPITA: Measures changes in revenue relative to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2019.

PENSION PAYMENTS AS % OF EXPENDITURES: Measures the City's total pension payments (including Police & Fire) for the fiscal year in relation to the City's expenditures including debt service, an indication of the portion of the City's spending that goes to pension contributions.

PENSION PAYMENTS PER CAPITA: Measures the City's total pension payments (including Police & Fire) for the fiscal year in relation to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2019, an indication of the dollar amount City taxpayers is paying for City employee pension programs.



FISCAL YEAR 2021 BUDGET

General Fund Revenues by Category

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Taxes					
General Property Taxes					
411020	Current Property Tax	1,119,117,485	1,142,391,450	1,145,984,257	1,171,923,095
411030	Current Year Delinquent Property Tax	62,401,269	66,880,156	66,563,243	69,543,405
411040	Delinquent Property Tax - Prior Years	733,978	434,337	(193,849)	(193,849)
411041	Prior Year Delinquent Property Tax-2014	650,662	346,442	(154,620)	(120,501)
411042	Prior Year Delinquent Property Tax-2015	1,423,175	603,616	(269,399)	(154,620)
411043	Prior Year Delinquent Property Tax-2016	(1,873,218)	422,839	(188,717)	(269,399)
411044	Prior Year Delinquent Property Tax-2017	(5,720,474)	276,626	(123,461)	(188,717)
411045	Prior Year Delinquent Property Tax-2018	0	(829,293)	370,121	(123,461)
411046	Prior Year Delinquent Property Tax-2019	0	0	0	370,121
411174	Prior Year Delinquent Property Tax-2008	124,180	0	0	0
411175	Prior Year Delinquent Property Tax-2009	172,118	81,832	(36,522)	0
411176	Prior Year Delinquent Property Tax-2010	203,697	148,438	(66,249)	(36,522)
411177	Prior Year Delinquent Property Tax-2011	231,515	186,035	(83,029)	(66,249)
411178	Prior Year Delinquent Property Tax-2012	252,190	222,249	(99,192)	(83,029)
411179	Prior Year Delinquent Property Tax-2013	492,873	269,994	(120,501)	(99,192)
411180	Current Delinquent - P & I	5,146,074	1,847,208	1,793,011	1,793,011
411190	Penalty&Interest-Delinq. Property Tax	7,365,178	3,171,971	3,078,906	3,078,906
411210	Property Tax Rebates	(477,636)	(767,000)	(767,000)	(767,000)
	Subtotal General Property Taxes	1,190,243,066	1,215,686,900	1,215,686,999	1,244,605,999
412010	Sales Tax	692,271,113	694,567,000	680,000,000	675,000,000
Other Tax					
413010	Mixed Beverage Tax	18,025,985	18,792,323	17,333,034	19,528,247
	Subtotal Other Tax	18,025,985	18,792,323	17,333,034	19,528,247
Total Taxes					
		1,900,540,164	1,929,046,223	1,913,020,033	1,939,134,246
Industrial District Assessment					
415010	Industrial District Assessment	19,754,538	19,549,677	19,236,636	19,311,409
Total Industrial District Assessment					
		19,754,538	19,549,677	19,236,636	19,311,409
Franchise Fees					
Electric Franchise					
416010	Electricity Franchise Tax	99,205,953	99,414,236	99,414,236	97,692,615
416020	Miscellaneous Franchise Fee	1,384,306	1,359,742	1,359,742	1,761,306
	Subtotal Electric Franchise	100,590,259	100,773,978	100,773,978	99,453,921
Telephone Franchise					
417010	Telephone Franchise Tax	37,372,781	25,219,810	28,001,988	24,455,000
419090	Telecomm Franchise Fees - Prior Year	127,900	0	92,327	0
	Subtotal Telephone Franchise	37,500,681	25,219,810	28,094,315	24,455,000
Gas Franchise					
418010	Natural Gas Franchise Tax	12,323,639	12,385,564	12,385,564	13,034,232
Other Franchise					
419010	Cable TV Franchise Tax	20,581,979	11,963,877	14,313,585	11,896,000
419040	Solid Waste Hauler Franchise Fee	8,155,751	8,000,000	8,300,000	8,380,000
419050	Spur Track Franchise Fee	3,475	20,426	20,426	20,426
419070	Fiber Optics Franchise Fee	18,317	46,600	19,297	19,080
419110	Cable TV Franchise Fees-Prior Year	423,886	0	0	0
419120	Solid Waste Franchise Fees-Prior Year	41,647	0	67,300	0
	Subtotal Other Franchise	29,225,055	20,030,903	22,720,608	20,315,506
Total Franchise Fees					
		179,639,634	158,410,255	163,974,465	157,258,659
Licenses and Permits					
421010	Special Food Permits	1,786,801	1,562,900	1,858,100	1,899,200
421020	Food Dealers Permits	4,491,716	4,432,000	4,529,900	4,620,500
421030	Food Managers Permits	467,825	307,800	448,000	454,200
421040	Mobile Food Vendor Licenses	725,142	722,200	760,900	794,600
421100	Occupation Licenses	153,822	162,746	157,842	152,137

FISCAL YEAR 2021 BUDGET

General Fund Revenues by Category

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
421110	Sexually Oriented Business Permits	21,468	21,307	20,138	21,047
421130	Decals for Coin-Oper. Amusement Machines	184,268	200,614	180,089	181,223
421140	Dance Licenses	28,467	36,292	33,795	33,795
421150	Liquor Licenses	1,349,578	1,384,540	1,384,540	1,392,278
421170	Burglar Alarm Permits	9,066,611	9,169,091	9,169,091	9,220,399
421180	Special Fire Permits	7,965,714	7,400,000	7,400,000	7,200,000
421200	Other Building & Construction Permits	651	1,092	651	1,092
421210	Fire Alarm Permits	551,930	550,000	500,000	400,000
421220	School Bus Licenses & Permits	30,056	27,203	33,432	26,491
421225	Wheelchair Accessible Svc Pvr	2,552	2,707	618	260
421230	Taxicab Licenses & Permits	896,606	636,282	216,377	573,960
421270	City Election Fees	0	23,750	78,250	0
421280	Other Licenses & Permits	176,888	183,638	160,720	170,720
421320	Dumpster Permits	3,026,118	2,975,000	2,845,000	2,855,000
421570	Limousine Permits	994,533	916,029	959,951	756,416
421580	Charter Bus Permits	236,565	213,302	233,558	170,871
421590	Right-of-way Permits	273,544	298,500	298,500	287,200
421600	Jitney Permit & Inspection Fees	642	747	35	723
421610	Low Speed Shuttle Permit/Inspection Fees	9,542	3,269	2,523	3,320
421620	Pedicab Permits & Inspection Fees	38,581	26,945	14,380	27,367
421630	Administrative Fee - Licenses & Permits	2,821,469	2,710,669	2,734,148	2,745,861
Total Licenses and Permits		35,301,089	33,968,623	34,020,538	33,988,660
Intergovernmental					
422010	Medicaid Title XIX	111,599	130,000	82,000	82,000
422122	Municipal Service Fees - TIRZ	18,211,223	22,323,572	22,323,572	21,343,573
422141	Intergovernmental Revenue - TIRZ	7,667,224	8,383,174	8,383,174	8,560,004
422153	Intergovernmental Revenue - 1115 Waiver	10,838,139	10,214,714	10,540,400	14,696,000
422230	Ambulance Services Supplemental Reimburs	23,376,774	20,000,000	10,406,377	10,000,000
Total Intergovernmental		60,204,959	61,051,460	51,735,523	54,681,577
Charges for Services					
Direct Interfund Services					
424040	Interfund 311	373,654	373,376	373,376	373,376
424050	Interfund Fire Protection Services	21,543,503	20,273,744	20,273,744	20,273,744
424060	Interfund Airport Police Services	31,954,548	33,151,652	32,979,289	33,648,346
424070	Interfund Legal Services	1,062,487	520,565	338,160	520,565
424080	Interfund Payroll Services	624,541	641,008	631,130	663,335
424110	Other Interfund Services	5,763,245	7,180,136	6,938,756	6,722,256
424140	Interfund Inventory	(14,046)	0	0	0
424160	Interfund Affirmative Action Services	394,931	598,129	598,129	594,614
424215	Interfund Radio System Access	131,856	131,856	131,856	0
451040	Interfund Postage	15,000	15,000	36,639	15,000
457010	Interfund Land Disposition	364,000	364,000	364,000	363,300
Subtotal Direct Interfund Services		62,213,719	63,249,466	62,665,079	63,174,536
Indirect Interfund Services					
425010	Indirect Cost Recovery-Aviation	3,193,725	3,017,814	3,017,814	3,063,403
425030	Indirect Cost-CUS Fund	10,403,663	11,069,059	11,069,059	9,502,595
425040	Indirect Cost-HALAN	99,000	99,000	99,000	99,000
425050	Indirect Cost Recovery-Auto Dealers	1,005,232	1,095,337	1,095,337	1,059,647
425060	Indirect Cost Recover -Public TV	114,529	113,790	113,790	148,420
425070	Indirect Cost-Building Inspection	2,163,844	2,037,103	2,037,103	1,614,766
425080	Indirect Cost Recovery-Street & Drainage	1,218,654	1,316,070	1,316,070	983,498
425090	Indirect Cost Recovery-911 Emergency	150,000	150,000	150,000	150,000
425100	Indirect Cost Recovery-Other	6,246,355	6,672,343	6,672,343	5,536,624
425110	Indirect Cost Recovery-Grants	2,007,716	2,120,000	2,300,000	2,100,000
Subtotal Indirect Interfund Services		26,602,718	27,690,516	27,870,516	24,257,953
Charges for Services					
419130	Network Nodes	2,777,020	758,848	969,082	1,343,267
421490	Plan Review Fees	1,639,287	1,460,000	1,700,000	1,736,150

FISCAL YEAR 2021 BUDGET

General Fund Revenues by Category

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
426010	Hazardous Materials Response	98,675	100,000	100,000	100,000
426020	Hazardous Materials Permit	19,300	29,000	20,000	20,000
426030	Ambulance Fees	45,904,287	43,000,000	48,000,000	51,000,000
426040	Library Service Charges	10,757	10,000	10,000	10,000
426055	External Radio Parts	30,752	0	42,000	18,000
426057	External Radio Labor	78,806	162,000	120,000	133,000
426059	External Radio Site Rental	30,183	31,088	31,088	28,800
426090	Demolition Fees	645,830	669,993	669,993	669,993
426100	Non-Resident Garbage Fee	654,965	649,000	677,000	683,000
426110	Extra Container Garbage Fee	1,669,792	1,591,000	1,685,000	1,695,000
426115	Container Lease Fees	0	0	0	4,500,000
426120	Weed Cutting Fees	806,761	744,329	828,547	850,295
426130	Dental Fees	11,289	11,000	6,000	6,000
426151	Passport Service Fee	1,196,567	900,000	760,000	900,000
426240	Limousine Inspection Fees	110,127	93,859	104,588	80,087
426260	Police Services	1,004,794	858,000	1,028,000	1,038,000
426280	Legal Fees	6,720	7,500	439	0
426290	Other Service Charges	77,010	77,119	73,960	73,402
426300	Certified Copies Fees	2,097,268	1,890,000	1,890,000	2,078,900
426330	Miscellaneous Copies Fees	27,277	23,094	28,485	18,218
426340	Public Safety Reports Fees	614,875	885,350	638,250	676,750
426350	Fire Fighting Services	903,307	795,000	795,000	795,000
426370	Training Services	9,267	26,000	10,000	12,000
426420	Building Space Rental Fees	855,180	812,050	899,050	883,766
426430	Facility Rental Fees	171,773	206,366	206,417	197,338
426480	Securing/Boarding - Nuisance Abatement	21,412	23,197	23,097	23,097
426485	Visual Blight - Nuisance Abatement	1,311	254	0	0
426520	External Radio System Fees	1,430,616	1,496,664	1,496,664	1,553,244
443120	Photocopier Concessions	63	0	20	0
443160	Vending Machine Concessions	256,353	274,734	274,734	284,458
445050	Cell Tower Revenue	379,012	451,558	451,558	464,251
447020	Garage Parking Revenue	296,377	314,800	324,200	325,000
447040	Contract Parking Revenue	2,128	600	268	0
499999	Digital Network	0	0	0	10,000,000
Subtotal Charges for Services		63,839,141	58,352,403	63,863,440	82,197,016
Total Charges for Services		152,655,578	149,292,385	154,399,035	169,629,505
Fines and Forfeits					
Municipal Courts Fines and Forfeits					
427010	Moving Violations	12,410,279	13,025,529	10,255,000	11,100,000
427030	MCTP Monthly Time Payment	214,451	217,825	178,000	208,000
427040	Non-Traffic Fines	1,890,828	1,766,121	1,548,000	1,761,000
427050	Failure to Appear Fines	1,007,650	1,062,536	966,000	1,050,000
427060	Scire Facias Forfeitures	77,307	106,049	60,000	60,000
427100	Local Court Costs	392,984	431,560	289,000	350,000
427110	Driver Safety Administration Fees	1,246,512	1,296,928	1,036,000	1,150,000
427130	Local Arrest Fees	905,084	961,805	738,000	800,000
427160	Warrant Fees	37,265	37,736	19,000	30,000
427210	Court Costs/Jury Costs	112	150	100	100
427220	Suspended Sentence Fees	2,940,258	3,050,573	2,611,000	2,700,000
427250	Registration Denial Fee	188,307	205,553	180,000	190,000
427260	Dismissal Fees	262,338	271,003	159,000	215,000
427280	In-House Collection Fee	128,537	139,082	119,000	130,000
Subtotal Municipal Courts Fines and Forfeits		21,701,912	22,572,450	18,158,100	19,744,100
Other Fines and Forfeits					
428020	Library Fines	371,030	400,000	400,000	400,000
428030	Release of Liens	197,756	190,771	192,229	192,229
428040	Vehicle Tow-Away Fees	0	100	100	100
428050	False Alarm Penalties	2,332,350	2,364,768	2,169,768	2,236,953
428080	Returned Check Charges	4,908	6,220	6,268	6,220

FISCAL YEAR 2021 BUDGET

General Fund Revenues by Category

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
428090	Miscellaneous Fines & Forfeitures	40,448	55,000	30,431	15,000
428100	Interest on Liens-COH	20,383	36,000	36,000	30,000
428105	Interest on Liens-Contract	965,942	912,076	912,076	965,942
	Subtotal Other Fines and Forfeits	3,932,817	3,964,935	3,746,872	3,846,444
	Total Fines and Forfeits	25,634,729	26,537,385	21,904,972	23,590,544
Interest					
428060	Other Interest Income	623,517	11,000	11,005	11,000
432010	Interest on Pooled Investments	11,178,551	9,000,000	9,429,865	9,000,000
	Total Interest	11,802,068	9,011,000	9,440,870	9,011,000
Miscellaneous/Other					
414010	Bingo Fees	222,267	231,185	457,007	231,185
434150	Streets & Bridges Assessments	10,436	14,000	14,000	15,000
434205	Sale of Scrap Metal	23,072	15,000	15,000	15,000
434225	Sale of Non-Capital Equip. & Merchandise	147,383	200,000	173,000	176,000
434305	Judgments & Claims	41,163	116,000	394,500	116,000
434330	Subrogations	33,744	25,000	15,000	25,000
434340	Cashier Overages	837	1,160	1,160	1,160
434505	Prior Year Expenditure Recovery	(145,359)	50,000	101,460	50,000
434510	Prior Year Revenue	4,495,416	200,000	315,842	50,000
452020	Recoveries & Refunds	10,696,172	6,683,000	6,028,597	6,944,500
452030	Miscellaneous Revenue	5,350,147	4,552,722	4,588,722	4,645,223
452040	Payment in Lieu of Taxes	1,178,132	1,141,607	1,141,607	1,100,000
490120	Transfer from Component Unit	2,012,705	608,461	608,461	608,461
	Total Miscellaneous/Other	24,066,115	13,838,135	13,854,356	13,977,529
Other Resources					
434235	Sale of Capital Assets	57,213	50,000	50,000	50,000
434240	Sale of Capital Assets-Land/Streets	25,964,440	2,125,986	21,572,257	2,450,000
490010	Transfer from General Fund	81,788	0	0	0
490020	Transfer from Special Revenue Fund	10,007,946	6,650,000	6,650,000	1,750,000
490060	Transfer from Civic Center	1,449,000	1,449,000	1,449,000	1,449,000
490110	Transfer from Grant	0	0	2,856,530	0
490140	Transfer from Parking Management	9,121,218	7,000,000	7,000,000	7,000,000
	Total Other Resources	46,681,605	17,274,986	39,577,787	12,699,000
	Grand Total	2,456,280,479	2,417,980,129	2,421,164,215	2,433,282,129

FISCAL YEAR 2021 BUDGET

General Fund Expenditure Summary

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
500010	Salary Base Pay - Civilian	211,909,354	221,837,880	213,083,157	223,756,932
500020	Salary Base Pay - Classified	624,942,843	629,938,081	628,218,586	637,018,940
500030	Salary Part Time - Civilian	5,207,910	5,380,862	5,184,196	5,602,133
500040	Salary Assignment Pay - Classified	8,435,433	8,948,263	8,172,093	8,182,792
500045	Patrol Incentive Pay	2,933,426	2,842,000	2,620,401	2,842,000
500048	Investigator Pay	520,547	820,000	666,468	820,000
500049	Crime Suppression Team Pay	0	183,800	147,976	183,800
500050	Sal-Edu/Incen-Classfd	18,965,257	17,509,060	18,678,027	18,962,125
500060	Overtime - Civilian	10,575,849	6,704,550	8,809,888	6,931,145
500070	Overtime - Classified	34,601,382	30,905,026	37,320,993	40,262,269
500090	Premium Pay - Civilian	598,861	578,469	443,714	466,271
500110	Bilingual Pay - Civilian	458,831	421,589	443,115	426,834
500120	Bilingual Pay - Classified	3,713,291	3,602,739	3,857,492	3,850,100
500130	Equipment Allowance-Classified	11,222,852	10,693,228	10,235,382	10,445,081
500150	Shift Differential Pay-Classified	3,857,400	4,377,073	4,033,196	4,377,073
500160	Training Incent.-Classified	27,025,680	30,526,851	27,700,000	27,873,551
500170	Weekend Prem Pay-Classified	3,573,038	3,760,504	3,589,429	3,760,504
500180	Temporary Employees	1,940,999	1,752,616	1,752,710	2,278,470
500190	Temporary Higher Class Pay	1,956,570	1,500,805	1,592,986	1,533,342
500210	Pay for Performance-Municipal	88,659	221,686	262,488	75,801
500240	HOPE Community Service Usage	230	2,000	2,000	2,000
500250	HOPE Union Business Usage	9,553	23,802	24,288	22,637
501020	Clothing Allowance - Classified	1,425,900	1,431,600	1,444,080	1,431,600
501050	Employee Awards	5,171	11,970	2,970	8,470
501070	Pension - Civilian	17,996,791	18,560,570	17,573,181	18,687,554
501075	Pension Legacy-Civilian	43,643,971	46,649,733	44,504,333	47,263,506
501080	Pension - Fire	89,901,962	83,651,825	81,363,535	79,795,696
501090	Pension - Police	141,096,025	148,554,058	148,405,558	152,857,323
501100	Phase Down Classified	24,661,980	27,112,598	24,400,000	25,864,746
501110	Strategic Staffing-Classified	762,461	725,000	790,000	725,000
501120	Termination Pay - Civilian	3,308,235	2,373,909	2,763,428	2,145,868
501130	Termination Pay - Classified	8,546,044	6,906,554	7,733,385	6,906,554
501140	Third Party Disability B-Classified	3,700,811	3,838,713	3,838,713	3,837,851
501150	Trainees for Classified Service - Cadets	8,268,945	6,511,767	7,977,158	5,880,811
501160	Vehicle Allowance - Civilian	71,400	76,276	76,276	76,276
501170	Vehicle Allowance - Classified	201,875	220,000	209,418	220,000
502010	FICA - Civilian	17,471,047	18,272,467	16,978,719	18,580,808
502020	FICA - Classified	10,524,025	10,250,210	11,130,972	10,592,009
503010	Health Ins-Act Civilian	38,395,273	36,679,481	32,438,517	35,636,911
503015	Basic Life Insurance - Active Civilian	111,319	106,426	106,727	107,790
503020	Health Ins.Act-Classified	120,977,876	115,789,615	103,754,835	114,902,962
503025	Basic Life Insurance - Active Classified	311,911	311,590	310,968	313,945
503040	Health/Life Ins.Ret-Classified	24,949,003	39,442,197	36,883,809	38,954,038
503050	Health/Life Insurance - Retiree Civilian	11,962,291	17,818,047	15,793,521	17,284,879
503060	Long Term Disability-Civilian	16,724	356,136	342,837	353,779
503061	Long Term Disability-Classified	24,192	331,607	324,506	321,719
503070	Municipal Pension-Other Classified	41,357	256,999	49,804	256,999
503080	Workers Compensation-Classified-Admin	2,911,986	2,946,329	3,208,406	2,845,771
503090	Workers Compensation-Civilian-Admin	1,283,281	1,309,533	1,345,396	1,308,817
503100	Workers Compensation-Civilian-Claim	3,808,372	1,745,044	2,596,687	1,682,895
503110	Workers Compensation-Classified-Claim	13,263,699	13,636,024	14,088,703	13,636,024
504020	Compensation Contingency	0	13,714,198	0	0

FISCAL YEAR 2021 BUDGET

General Fund Expenditure Summary

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
504030	Unemployment Claims - Administration	546,474	299,052	499,736	290,419
504040	Res For Police Enhanc.-Classified	638,000	1,275,000	1,275,000	1,275,000
504060	Health Benefits-Fire	267,264	0	0	0
Total	Personnel Services	1,563,633,630	1,603,695,412	1,559,049,763	1,603,719,820
511010	Chemical Gases & Spe	439,122	446,042	407,971	413,701
511015	Cleaning & Sanit. Sp	852,274	850,998	841,419	850,562
511020	Construction Materials	669,288	381,274	405,553	399,239
511025	Electrical Hardware & Parts	521,799	639,188	626,536	319,439
511030	Mechanical Hardware	124,155	120,879	238,935	138,615
511035	Meters Hydrants & Plumbing Supplies	151,844	151,175	149,689	138,902
511040	Audiovisual Supplies	42,262	88,868	88,693	108,817
511045	Computer Supplies	839,679	1,140,564	1,131,107	1,094,730
511050	Paper & Printing Spl	261,316	399,195	369,726	371,760
511055	Publications & Print	213,058	276,638	287,063	307,337
511060	Postage	349,269	467,343	390,682	412,957
511070	Misc Office Supplies	1,181,194	1,447,632	1,452,088	1,558,991
511075	Library Circulation Supplies	28,477	28,500	28,500	28,500
511080	General Laboratory Supplies	341,060	414,303	466,103	342,725
511085	Drugs & Medical Chemicals	1,359,438	1,233,393	1,207,514	1,208,783
511090	Medical & Surgical S	1,796,158	1,528,371	1,679,362	1,583,877
511095	Small Technical & Sc	610,050	365,016	310,332	153,045
511100	Veterinary & Animal Supplies	184,523	125,500	125,500	223,718
511110	Fuel	16,777,323	15,498,903	15,501,407	17,338,547
511115	Vehicle Repair & Maintenance Supplies	48,075	361,432	557,049	403,392
511120	Clothing	2,321,264	2,869,550	2,532,629	3,169,547
511125	Food Supplies	168,221	324,140	285,244	223,179
511130	Weapons Munitions & Supplies	698,559	410,481	805,625	720,545
511135	Recreational Supplies	306,421	426,224	413,363	444,820
511140	Landscaping & Gardening Supplies	107,764	158,700	158,700	89,960
511145	Small Tools & Minor Equipment	782,542	607,593	652,514	570,024
511150	Miscellaneous Parts & Supplies	860,096	1,311,279	1,287,219	983,042
511160	Protective Gear	896,623	582,246	660,000	694,216
511164	Breathing Apparatus Repair Supplies	480,301	337,000	317,092	400,016
511165	Fire Fighting Equipment	494,010	421,787	361,085	376,390
Total	Supplies	33,906,165	33,414,214	33,738,700	35,069,376
520100	Temporary Personnel	3,212,859	3,340,761	3,135,300	1,905,554
520101	Janitorial Services	3,985,677	4,266,252	4,266,702	4,348,204
520102	Security Services	5,177,621	5,279,284	5,299,284	5,474,151
520103	Subrecipient Contract Services	79,696	67,718	52,718	23,133
520105	Accounting & Auditing Services	2,266,172	3,107,807	3,157,807	2,815,059
520106	Architectural Services	(736)	2,000	0	2,000
520107	Computer Info/Contr	6,204,402	6,020,594	7,488,896	6,595,080
520108	Information Resource Services	324,265	232,886	435,925	453,915
520109	Medical Dental & Lab	890,442	977,430	475,055	892,110
520110	Management Consulting Services	2,751,032	4,363,372	3,769,009	2,953,634
520111	Real Estate Services	117,289	100,000	135,390	105,400
520112	Banking Services	49,202	296,338	299,889	262,986
520113	Photographic Services	0	13,300	13,300	20,000
520114	Misc Support Svcs	5,987,936	6,017,997	8,733,084	3,002,389
520115	Real Estate Lease/Office Rental	9,716,411	10,486,169	9,691,765	4,385,742
520116	Parking Services Contract	9,728	19,892	20,392	27,462

FISCAL YEAR 2021 BUDGET

General Fund Expenditure Summary

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
520118	Refuse Disposal	16,152,449	14,815,359	14,799,841	15,166,981
520119	Computer Eq/SW Mnt	1,291,342	1,248,880	1,301,098	744,423
520120	Communications Equipment Services	244,575	156,934	229,921	92,341
520121	Application Services	13,006,796	18,966,413	18,968,283	19,636,637
520122	Office Equipment Services	156,959	202,322	201,500	195,000
520123	Vehicle & Motor Equi	298,649	668,726	482,441	766,994
520124	Other Equipment Services	787,327	723,415	686,965	682,412
520126	Construction Site Work Services	89,967	102,545	82,104	85,139
520127	Structural Construction Work Services	146,969	735,450	435,500	163,720
520128	Other Construction Work Services	2,250	187,307	12,000	15,660
520132	Contracts/Sponsorships	5,511,233	4,932,346	4,932,346	3,599,352
520133	Private Investigative Services	477	0	195	2,057
520136	Billing & Collection Services	6,601,710	6,359,223	5,864,664	6,004,579
520138	Zoo Contract	10,027,566	10,227,411	10,227,410	0
520139	Motor Pool Charges	900	2,600	2,600	375,219
520141	Engineering Services	18,020	88,500	88,500	83,224
520142	Classified C.S. Arbitration Cost	56,603	100,000	100,000	70,333
520144	Limited Purpose Annexation Payment	59,951,100	62,192,070	58,792,070	58,316,952
520145	Criminal Intelligence Services	230,110	900	205,026	307,049
520146	Contract Instructor Sports	190,088	72,500	133,400	109,870
520147	Management Initiative Savings	1,199,035	122,931	47,230	(7,068,791)
520151	Parking EZ Tag Fees	0	200	1,000	0
520152	Telemetry Services	2,028,331	2,006,000	2,003,665	2,056,000
520153	Protective Gear Cleaning Services	939,051	862,800	1,225,000	1,225,600
520157	Computer Software Ma	1,779,745	1,394,610	1,450,962	1,468,535
520158	Computer Equipment Maintenance Services	50	140	140	0
520159	Non-Sub-Recipient Gr	430,797	382,600	382,600	437,700
520170	Generator Equipment Services	45,873	71,000	71,000	0
520250	CIP Expense	0	1,100	0	0
520510	Mail/Delivery Servic	281,614	301,679	294,610	283,667
520515	Print Shop Services	188,476	229,073	219,518	270,254
520520	Printing & Reproduction Services	173,536	236,164	220,786	234,192
520605	Advertising Services	504,286	670,991	677,520	656,875
520705	Insurance Fees	4,086,583	5,341,737	5,342,960	5,441,553
520710	State/Federal Inspection Fees	0	27,410	27,410	11,645
520721	Intergov Exp-JPC	5,033,333	15,500,000	15,500,000	15,500,000
520725	Assessments - Other Governments	327,148	442,140	444,207	560,251
520730	Tax Appraisal Fees	9,895,441	10,429,758	10,429,758	10,429,758
520740	Document Recording/Filing Fees	48,602	83,654	83,711	87,504
520745	Third Party Collection Fees	254,766	165,600	280,569	280,000
520750	Elections	1,302,112	2,500,000	2,500,000	0
520755	Contingency	746,189	626,847	550,000	550,000
520761	Contributions to Joint Projects	0	58,474	0	0
520763	Intergov Contribution-1115 Waiver	10,408,139	10,108,352	10,108,352	14,696,000
520765	Membership & Professional Fees	992,741	725,153	711,936	784,578
520770	Insurance Administration Fees	0	138	138	75
520780	Juror Compensation	63,444	75,000	62,000	65,000
520805	Education & Training	819,971	941,602	857,649	1,133,844
520806	Paramedic/EMT Continuing Edu	42,603	178,000	178,000	32,000
520807	Initial/Recert EMS Training	97,211	145,800	145,800	597,695
520815	Tuition Reimbursement	1,373,947	1,040,000	1,367,107	1,040,000
520900	CIP-Capital Equipment Acquisition	60,000	0	0	0

FISCAL YEAR 2021 BUDGET

General Fund Expenditure Summary

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
520905	Travel - Training Related	810,570	707,114	486,847	915,430
520910	Travel - Non-Trainin	537,250	392,924	290,191	569,082
521205	Short Term Compensated Absence Expense	325	0	0	0
521320	Early Payment Discount	(50,482)	0	(3,854)	0
521404	HVAC Repair and Repl	0	30,863	30,863	30,863
521405	Building Maintenance Services	3,908,062	4,387,799	4,264,807	4,300,098
521407	Elevator Repair and	0	60,312	60,312	60,312
521408	Roll Up Doors Repair and Replacement	0	6,721	6,721	6,721
521409	Fire Alarms and Exti	0	290,968	290,968	299,379
521410	Sewer Services	1,699,747	1,851,581	2,037,179	2,025,012
521415	Land and Grounds Maintenance	2,064,354	2,260,218	2,260,218	2,360,370
521435	Water Services	37,144	55,056	55,056	41,947
521505	Electricity	39,673,412	41,382,965	41,648,301	37,536,092
521510	Natural Gas	576,299	497,837	497,838	641,589
521605	Data Services	4,242,151	8,846,020	8,846,020	9,438,483
521610	Voice Services	5,361,207	6,715,400	6,715,400	6,478,366
521620	Voice Equipment	0	8,479	0	0
521625	Voice Labor	211,291	397,410	397,410	397,410
521630	GIS Revolving Fund Services	1,698,989	1,630,890	1,630,890	2,543,076
521635	Voice Services -Wire	2,147,884	2,110,940	2,181,993	5,424,850
521705	Vehicle/Equipment Re	217,973	498,864	506,678	100,095
521715	Office Equipment Rental	1,140,580	1,153,005	1,213,822	1,225,806
521720	Computer Equipment Rental	26,500	26,000	26,000	26,000
521725	Other Rental	2,612,304	2,714,483	2,804,971	1,288,535
521726	Ice Machine Rental	0	114,597	114,597	154,513
521730	Parking Space Rental	780,987	890,919	906,041	859,495
521735	Hobby Parking Space	214,601	149,809	152,149	152,999
521905	Legal Services	1,349,626	1,731,620	1,731,620	2,216,147
521910	Legal Svcs - Crt Report	(414)	0	0	0
521950	Legal Svcs -Doc Rec	10	0	0	0
522205	Metro Commuter Passes	597,721	731,402	530,552	731,221
522305	Freight Charges	24,228	10,881	11,171	29,565
522410	Cashier Shortages	522	850	850	800
522420	Petty Cash/Change Special Fund	534	500	500	500
522425	Miscellaneous Pool Expense/Expenditures	11,399	3,200	3,200	10,890
522430	Misc Othr Svcs & Chr	7,560,249	9,619,635	10,526,264	8,854,646
522431	EMS Equipment Maint	171,530	165,619	165,619	165,619
522432	Life Safety Equipment Maintenance	396,566	545,909	489,263	688,069
522435	Interest Charges Past Due Accounts	48,523	4,500	3,897	3,400
522440	Discount Lost	48,750	0	0	0
522620	Claims & Judgments	13,049,127	12,609,095	12,409,095	12,609,095
522720	Interfund Payroll Services	(11,173)	0	0	0
522721	Interfund HR Client Services	9,111,682	9,034,528	9,035,647	10,202,927
522722	KRONOS Service Chargeback	797,228	832,409	832,693	853,433
522723	Drainage Fee Service Chargeback	1,509,020	1,504,000	1,504,000	1,504,000
522730	Interfund Engineering	9,495	1,398	1,398	1,398
522735	Interfund Communication Equipment Repair	0	10,000	10,000	0
522740	Interfund Police Service	79,669	53,600	53,600	53,600
522760	Interfund Billing & Collection Service	46,081	43,772	43,772	45,550
522795	Other Interfund Services	4,328,001	4,962,888	5,225,792	6,811,256
522840	Houston Permitting Center Rent Chargeback	950,095	1,002,500	913,200	694,832
522845	Interfund Vehicle Services	47,576,790	49,410,363	49,410,363	49,851,634

FISCAL YEAR 2021 BUDGET

General Fund Expenditure Summary

Commit Item	Description	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
522850	Interfund Radio System Access	0	0	0	6,140,017
Total	Other Services and Charges	354,226,517	390,503,497	390,027,922	368,803,818
560120	Capital Exp-Building & Bldg Improvement	71,846	50,000	0	50,000
560210	Furniture Fixtures and Equipment	19,164	193,660	186,970	0
560220	Vehicles	1,051,578	151,357	56,814	0
560230	Computer HW and Developed SW	157,214	28,400	30,000	0
560240	Communication Equipment	0	316,965	0	0
560810	Cap Exp-Controlled Equipment	72,345	94,673	94,673	0
561140	Depr - Improvements other than Buildings	15,000	0	0	0
Total	Equipment	1,387,147	835,055	368,457	50,000
551010	Non-Capital Office Furniture & Equipment	210,387	325,993	323,708	300,438
551015	Non-Capital Computer Equipment	226,310	189,581	142,158	69,334
551020	Non-Capital Communication Equipment	0	146,965	0	0
551025	Non-Capital Office Furniture & Equipment	0	50,000	50,225	59,700
551030	Non-Capital Machinery & Equipment	9,911	9,000	9,000	9,000
551035	Non-Capital Library books	3,446,660	3,445,447	3,442,717	3,442,717
551040	Non-Capital Other	1,609,970	1,998,323	1,995,623	1,150,000
Total	Non-Capital Equipment	5,503,238	6,165,309	5,963,431	5,031,189
531085	Other Interest	3,818,288	3,942,873	3,942,873	4,442,873
532020	Transfers to Capital Projects	7,881,677	6,730,962	6,730,962	5,206,462
532025	Transfers to Special Revenues	47,693,964	51,673,285	51,673,285	51,672,191
532035	Transf-Spec Nonrecr	2,000,000	0	0	0
532040	Transfers to Component Unit	27,266,970	27,266,968	27,266,968	28,866,968
532050	Trans to PIB Bonds Debt Service	342,205,000	354,090,000	354,090,000	311,353,000
532135	Ch.380 - Transfers to Other Funds	25,354,457	29,840,928	28,840,928	29,941,255
532140	Captured Revenue Transfer to DDSRF	47,422,000	45,113,000	45,113,000	86,944,000
Total	Debt Service and Other Uses	503,642,356	518,658,016	517,658,016	518,426,749
Grand Total Expenditures		2,462,299,053	2,553,271,503	2,506,806,289	2,531,100,952

REVENUE SUPPORTED DEBT SERVICE Combined Utility System

Includes Existing Previous Lien and First Lien Bonds as of April 7, 2020

Fiscal Year	Principal	Interest	Total
2021	228,640,853	252,635,376	481,276,229
2022	241,752,094	238,777,196	480,529,290
2023	250,093,536	230,925,328	481,018,865
2024	258,276,264	222,739,502	481,015,766
2025	268,518,525	211,801,932	480,320,457
2026	279,494,875	200,794,582	480,289,457
2027	281,267,293	199,014,348	480,281,641
2028	292,924,307	187,350,591	480,274,898
2029	294,520,964	185,422,337	479,943,301
2030	342,940,000	138,756,816	481,696,816
2031	353,715,000	126,225,809	479,940,809
2032	366,665,000	113,315,577	479,980,577
2033	381,135,000	99,465,747	480,600,747
2034	396,135,000	84,532,064	480,667,064
2035	238,635,000	68,696,150	307,331,150
2036	246,760,000	57,960,450	304,720,450
2037	237,910,000	47,182,515	285,092,515
2038	169,575,000	38,635,212	208,210,212
2039	170,670,000	32,042,436	202,712,436
2040	114,700,000	26,617,917	141,317,917
2041	118,230,000	22,358,684	140,588,684
2042	86,615,000	18,488,973	105,103,973
2043	90,090,000	15,008,789	105,098,789
2044	85,750,000	11,530,557	97,280,557
2045	75,365,000	8,430,267	83,795,267
2046	60,760,000	5,930,595	66,690,595
2047	45,330,000	4,011,106	49,341,106
2048	44,215,000	2,358,219	46,573,219
2049	27,595,000	993,996	28,588,996
2050	10,695,000	230,798	10,925,798
	6,058,973,710	2,852,233,867	8,911,207,577

Notes:

Debt service for the hedged 2004B, 2012A, and 2012B bonds is calculated at the fixed rate of the associated swap, which is 3.7784%.

Debt service for the hedged 2018C bonds is calculated at 4.1210% until August 2021 and 3.761% thereafter.

Includes the Remarketing of the Series 2012A bonds, scheduled to close on April 21, 2020.

Does not include the impact of the Series 2020A Forward Delivery Bonds, which will close on August 19, 2020.

REVENUE SUPPORTED DEBT SERVICE Combined Utility System

Bonds Payable From Gross System Revenue as of April 7, 2020

Fiscal Year	Principal	Interest	Total
2021	3,960,000	2,437,931	6,397,931
2022	4,125,000	2,251,006	6,376,006
2023	4,300,000	2,055,581	6,355,581
2024	4,515,000	1,835,206	6,350,206
2025	4,735,000	1,603,956	6,338,956
2026	9,535,000	1,247,206	10,782,206
2027	2,430,000	948,081	3,378,081
2028	2,555,000	823,456	3,378,456
2029	2,685,000	719,306	3,404,306
2030	2,765,000	635,828	3,400,828
2031	2,850,000	546,313	3,396,313
2032	2,945,000	441,100	3,386,100
2033	3,060,000	321,000	3,381,000
2034	3,180,000	196,200	3,376,200
2035	3,315,000	66,300	3,381,300
	56,955,000	16,128,472	73,083,472

REVENUE SUPPORTED DEBT SERVICE Combined Utility System

Bonds Payable at Subordinate Level as of April 7, 2020

Fiscal Year	Principal	Interest	Total
2021	12,968,552	13,714,478	26,683,030
2022	13,169,533	14,101,833	27,271,366
2023	13,383,684	14,633,645	28,017,329
2024	13,618,615	15,212,373	28,830,987
2025	13,866,822	16,099,495	29,966,317
2026	14,441,253	17,919,039	32,360,292
2027	14,729,341	18,171,379	32,900,720
2028	15,050,178	18,061,853	33,112,031
2029	15,388,888	19,276,095	34,664,983
2030	13,776,866	21,588,353	35,365,219
2031	13,776,556	22,788,120	36,564,676
2032	14,119,557	22,220,503	36,340,060
2033	15,347,680	21,602,032	36,949,712
2034	15,788,607	21,270,419	37,059,026
2035	16,253,345	20,912,806	37,166,151
2036	18,832,082	18,977,468	37,809,550
2037	23,956,047	15,777,751	39,733,798
2038	27,195,274	13,565,791	40,761,065
2039	28,186,579	12,721,262	40,907,841
2040	29,207,629	11,822,906	41,030,535
2041	30,280,118	10,877,715	41,157,832
2042	31,394,443	9,888,461	41,282,904
2043	32,569,270	8,827,711	41,396,981
2044	33,789,912	7,711,227	41,501,139
2045	35,063,441	6,539,483	41,602,924
2046	36,386,810	5,312,000	41,698,810
2047	36,459,302	4,058,031	40,517,333
2048	32,118,778	2,882,821	35,001,600
2049	23,694,071	1,910,734	25,604,805
2050	15,813,624	1,198,117	17,011,740
2051	12,171,257	608,041	12,779,298
2052	4,359,750	164,363	4,524,112
	667,157,866	410,416,304	1,077,574,170

Notes:

Includes CUS Subordinate Lien Series 2015E Bonds, 2016D Bonds, 2017C Bonds, 2018B Bonds, 2018F Bonds, and certain Bonds related to Coastal Water Authority pursuant to contract. The City receives payments from four regional water authorities which partially support the Coastal Water Authority obligations. Values above are net of expected regional water authority receipts.

REVENUE SUPPORTED DEBT SERVICE Convention and Entertainment Facilities

Hotel Occupancy Tax and Special Revenue Bonds as of April 7, 2020

Fiscal Year	Principal	Interest	Total
2021	24,513,250	27,005,469	51,518,719
2022	23,697,154	30,559,658	54,256,811
2023	26,275,674	30,572,328	56,848,003
2024	26,137,310	30,704,360	56,841,670
2025	26,152,980	30,689,854	56,842,834
2026	26,012,381	30,833,062	56,845,443
2027	26,010,836	30,844,836	56,855,673
2028	26,000,221	30,828,603	56,828,824
2029	25,849,265	30,963,657	56,812,921
2030	25,879,774	30,938,190	56,817,964
2031	25,805,392	31,008,492	56,813,884
2032	25,979,127	30,822,039	56,801,166
2033	26,664,936	30,124,684	56,789,620
2034	27,430,119	29,326,037	56,756,155
2035	10,195,000	2,968,125	13,163,125
2036	10,710,000	2,445,500	13,155,500
2037	9,945,000	1,929,125	11,874,125
2038	5,350,000	1,546,750	6,896,750
2039	5,620,000	1,272,500	6,892,500
2040	5,910,000	984,250	6,894,250
2041	3,670,000	744,750	4,414,750
2042	3,840,000	576,200	4,416,200
2043	3,995,000	419,500	4,414,500
2044	4,160,000	256,400	4,416,400
2045	4,330,000	86,600	4,416,600
	430,133,417	438,450,968	868,584,385

Notes:

2001C Bonds assumed interest at 5.0%

REVENUE SUPPORTED DEBT SERVICE

Houston Airport System

Subordinate Lien debt as of April 7, 2020

Fiscal Year	Principal	Interest	Total
2021	94,085,000	88,759,821	182,844,821
2022	96,375,000	84,034,674	180,409,674
2023	100,730,000	79,185,056	179,915,056
2024	105,970,000	74,086,227	180,056,227
2025	111,150,000	68,698,556	179,848,556
2026	119,280,000	63,147,956	182,427,956
2027	123,115,000	57,142,344	180,257,344
2028	129,325,000	50,948,241	180,273,241
2029	140,945,000	44,429,317	185,374,317
2030	148,330,000	37,338,181	185,668,181
2031	153,535,000	29,872,256	183,407,256
2032	165,180,000	22,195,506	187,375,506
2033	28,625,000	13,911,500	42,536,500
2034	30,055,000	12,480,250	42,535,250
2035	31,555,000	10,977,500	42,532,500
2036	33,140,000	9,399,750	42,539,750
2037	34,790,000	7,742,750	42,532,750
2038	36,530,000	6,003,250	42,533,250
2039	38,365,000	4,176,750	42,541,750
2040	11,245,000	2,258,500	13,503,500
2041	11,805,000	1,696,250	13,501,250
2042	2,715,000	1,106,000	3,821,000
2043	2,850,000	970,250	3,820,250
2044	3,000,000	827,750	3,827,750
2045	3,145,000	677,750	3,822,750
2046	3,305,000	520,500	3,825,500
2047	3,465,000	355,250	3,820,250
2048	3,640,000	182,000	3,822,000
	1,766,250,000	773,124,137	2,539,374,137

Notes:

Series 2010 bonds at 5.25%.

NON-MAJOR SPECIAL REVENUE FUNDS

Description

Non-Major Special Revenue Funds are multi-year funds, which operate year-to-year under separate ordinances. The funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for its stated purposes.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Community Health & Assessment
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2020 / 3800

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Estimate</u>
Beginning Fund Balance	262,238	262,238	642,238
Current Revenues	599,346	600,000	600,000
Total Available Resources	<u>861,584</u>	<u>862,238</u>	1,242,238
Maintenance and Operations	793,155	220,000	600,000
Total Expenditures	<u>793,155</u>	<u>220,000</u>	600,000
Planned Ending Fund Balance	<u>68,429</u>	<u>642,238</u>	642,238
Total Budget	<u><u>861,584</u></u>	<u><u>862,238</u></u>	<u>1,242,238</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	68,429	642,238	642,238
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Community Health & Assessment Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Community Health & Assessment Special Revenue Fund was established to address the Houston Health Department's priority of preventing the spread of communicable diseases and optimizing well being through human services. This fund was carried over from Hurricane Ike donations and the remaining balance will be used to provide health care services to the community.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Fire Training Services Fund
Business Area : Fire Department
Fund No./Bus. Area No. : 2210 / 1200

	FY2020 Current Budget	FY2020 Estimate	FY2021 Estimate
Beginning Fund Balance	908,869	908,869	988,869
Current Revenues	280,000	280,000	220,000
Total Available Resources	1,188,869	1,188,869	1,208,869
Maintenance and Operations	200,000	200,000	565,800
Total Expenditures	200,000	200,000	565,800
Planned Ending Fund Balance	988,869	988,869	643,069
Total Budget	1,188,869	1,188,869	1,208,869

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	0	0	0
Committed	988,869	988,869	643,069
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Estimate for the Fire Training Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fire Department Training Services Fund receives all funds generated by the Houston Fire Department Training Academy from fees charged to non-City of Houston entities for training in various fire protection disciplines including rescue and hazardous materials. Revenue collected will be used to support and provide resources useful to the Val Jahnke Training Facility.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Housing Special Revenue Fund
Business Area : Housing & Community Development
Fund No./Bus. Area No. : 2000 / 3200

	FY2020 Current Budget	FY2020 Estimate	FY2021 Estimate
Beginning Fund Balance	229,123	229,123	101,116
Current Revenues	0	0	0
Total Available Resources	<u>229,123</u>	<u>229,123</u>	<u>101,116</u>
Maintenance and Operations	229,123	128,007	101,116
Total Expenditures	<u>229,123</u>	<u>128,007</u>	<u>101,116</u>
Planned Ending Fund Balance	<u>0</u>	<u>101,116</u>	<u>0</u>
Total Budget	<u><u>229,123</u></u>	<u><u>229,123</u></u>	<u><u>101,116</u></u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	0	101,116	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and the FY2021 Estimate for the Housing Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Housing Special Revenue Fund originated as a result of proceeds from the sale of City owned multi-family properties under what was previously known as the Resolution Trust Corporation. The Housing and Community Development Department uses these funds to support emergent housing needs and promote affordable housing initiatives.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Library Special Revenue
Business Area : Library
Fund No./Bus. Area No. : 2500 / 3400

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Estimate</u>
Beginning Fund Balance	579,082	579,082	564,082
Current Revenues	424,000	410,000	410,000
Total Available Resources	<u>1,003,082</u>	<u>989,082</u>	974,082
Maintenance and Operations	555,000	425,000	500,000
Total Expenditures	<u>555,000</u>	<u>425,000</u>	500,000
Planned Ending Fund Balance	<u>448,082</u>	<u>564,082</u>	474,082
Total Budget	<u><u>1,003,082</u></u>	<u><u>989,082</u></u>	<u>974,082</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	448,082	564,082	474,082
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and FY2021 Estimate for the Library Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

This fund was originally known as the "Slaughter Fund." The Houston Public Library (HPL) was the recipient of Henry Lee Slaughter, Jr. Trust Fund. Funding was received and deposited by the City in FY2007. The original "Slaughter Fund" has been exhausted and used for the intended purpose. The Houston Public Library now uses this fund as a "Special Revenue Fund" to deposit gifts and donations. The deposited gifts and donations will be available for use for the intended purpose of the donor.

The fund is currently used to support the Mayor's Office for Adult Literacy (MOAL). MOAL was established in June of 2018 with a corporate donation from CITGO Petroleum Corporation. MOAL will focus on adult literacy and creating awareness of its impact on Houston's economy, communities, families and individuals. Operations will be managed by HPL, with staff reporting to the HPL Director or the directors' designee. The program will be sustained with funds raised through the Mayor's Annual Literacy Breakfast, other fundraising efforts, and allocated funds from the Houston Center for Literacy. The funds will be used for the sole purpose of administrating adult literacy efforts through MOAL.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : Nuisance Abatement Special Revenue Fund
Business Area : Legal
Fund No./Bus. Area No. : 2214 / 9000

	<u>FY2020 Current Budget</u>	<u>FY2020 Estimate</u>	<u>FY2021 Estimate</u>
Beginning Fund Balance	5,912	5,912	6,112
Current Revenues	0	200	0
Total Available Resources	<u>5,912</u>	<u>6,112</u>	<u>6,112</u>
Maintenance and Operations	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>
Planned Ending Fund Balance	<u>5,912</u>	<u>6,112</u>	<u>6,112</u>
Total Budget	<u><u>5,912</u></u>	<u><u>6,112</u></u>	<u><u>6,112</u></u>
 <u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	5,912	6,112	6,112
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Estimate for the Nuisance Abatement Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Nuisance Abatement Special Revenue Fund was created pursuant to Section 125.047 of Chapter 125 of the Texas Civil Practice and Remedies Code, which requires that all funds collected pursuant to the Chapter be deposited into a special fund to be used only for the purpose of ongoing nuisance abatement including: regular and overtime compensation for nuisance abatement or enforcement personnel, hiring additional personnel for nuisance abatement as needed, and any other purpose authorized by law.

FISCAL YEAR 2021 BUDGET

Fund Summary

Fund Name : TIRZ Affordable Housing Fund
Business Area : Housing & Community Development
Fund No./Bus. Area No. : 2409 / 3200

	FY2020 Current Budget	FY2020 Estimate	FY2021 Estimate
Beginning Fund Balance	85,579,800	85,579,800	70,088,432
Current Revenues	18,790,846	19,879,265	20,750,895
Total Available Resources	<u>104,370,646</u>	<u>105,459,065</u>	90,839,327
Maintenance and Operations	83,680,258	35,370,633	34,531,559
Total Expenditures	<u>83,680,258</u>	<u>35,370,633</u>	34,531,559
Planned Ending Fund Balance	<u>20,690,388</u>	<u>70,088,432</u>	56,307,768
Total Budget	<u><u>104,370,646</u></u>	<u><u>105,459,065</u></u>	<u>90,839,327</u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	20,690,388	70,088,432	56,307,768
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2020 Budget, FY2020 Estimate and the FY2021 Estimate for the TIRZ Affordable Housing Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The TIRZ Affordable Housing Fund originated as a result of proceeds from the property taxes and TIRZ. The Housing and Community Development Department uses these funds to promote affordable housing initiatives.

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>General Fund</u>	<u>Airport System*</u>	<u>Conven. & Entertain. Facilities*</u>	<u>Houston Emergency Center</u>
Beginning Fund Balance - Unassigned	235,342	0	43,937	3,050
Revenues and Other Sources	2,433,282	480,923	76,239	27,038
Total Available Resources	<u>2,668,624</u>	<u>480,923</u>	<u>120,176</u>	<u>30,088</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	1,603,720	114,075	233	22,442
Supplies	35,069	6,601	0	391
Other Services and Charges	368,804	202,560	126	7,255
Equipment	50	0	0	0
Non-Capital Equipment	5,031	1,880	0	0
Total Maintenance & Operating Expenditures/Expenses	<u>2,012,674</u>	<u>325,116</u>	<u>359</u>	<u>30,088</u>
Debt Service & Other Uses	518,427	155,807	75,421	0
Total Expenditures/Expenses & Other Uses	<u>2,531,101</u>	<u>480,923</u>	<u>75,780</u>	<u>30,088</u>
Fund Balance - Unassigned	<u>137,523</u>	<u>0</u>	<u>44,396</u>	<u>0</u>
Total Budget	<u><u>2,668,624</u></u>	<u><u>480,923</u></u>	<u><u>120,176</u></u>	<u><u>30,088</u></u>
Changes to Unassigned Fund Balance	15,000	0	0	0
Ending Fund Balance - Unassigned	<u><u>152,523</u></u>	<u><u>0</u></u>	<u><u>44,396</u></u>	<u><u>0</u></u>

* Denotes Beginning Operating Fund Balance

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>Municipal Building Security</u>	<u>Municipal Technology Fee</u>	<u>Local Truancy Prev. & Div.</u>	<u>Police Auto Dealers</u>
Beginning Fund Balance - Unassigned	7	2,302	1,159	1,539
Revenues and Other Sources	683	1,024	987	7,873
Total Available Resources	<u>690</u>	<u>3,326</u>	<u>2,146</u>	<u>9,412</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	3	221	1,317	4,503
Supplies	0	10	19	389
Other Services and Charges	612	854	138	1,846
Equipment	0	115	0	745
Non-Capital Equipment	0	0	7	0
Total Maintenance & Operating Expenditures/Expenses	<u>615</u>	<u>1,200</u>	<u>1,481</u>	<u>7,483</u>
Debt Service & Other Uses	0	0	0	1,750
Total Expenditures/Expenses & Other Uses	<u>615</u>	<u>1,200</u>	<u>1,481</u>	<u>9,233</u>
Fund Balance - Unassigned	<u>75</u>	<u>2,126</u>	<u>665</u>	<u>179</u>
Total Budget	<u>690</u>	<u>3,326</u>	<u>2,146</u>	<u>9,412</u>
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	<u>75</u>	<u>2,126</u>	<u>665</u>	<u>179</u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>Police Special Services</u>	<u>Police Asset Forfeit</u>	<u>Forensic Transition Special</u>	<u>Police Child Safety</u>
Beginning Fund Balance - Unassigned	6,730	5,428	27	0
Revenues and Other Sources	8,192	4,123	727	3,460
Total Available Resources	<u>14,922</u>	<u>9,551</u>	<u>754</u>	<u>3,460</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	6,049	4,450	718	0
Supplies	3,201	2,137	0	3
Other Services and Charges	1,916	1,896	9	3,457
Equipment	0	312	0	0
Non-Capital Equipment	128	705	0	0
Total Maintenance & Operating Expenditures/Expenses	<u>11,294</u>	<u>9,500</u>	<u>727</u>	<u>3,460</u>
Debt Service & Other Uses	0	0	0	0
Total Expenditures/Expenses & Other Uses	<u>11,294</u>	<u>9,500</u>	<u>727</u>	<u>3,460</u>
Fund Balance - Unassigned	<u>3,628</u>	<u>51</u>	<u>27</u>	<u>0</u>
Total Budget	<u><u>14,922</u></u>	<u><u>9,551</u></u>	<u><u>754</u></u>	<u><u>3,460</u></u>
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	<u><u>3,628</u></u>	<u><u>51</u></u>	<u><u>27</u></u>	<u><u>0</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

BUDGET SUMMARY BY FUND
(\$ Thousands)

	<u>DDSRF Drainage Charge</u>	<u>Houston TranStar Center</u>	<u>HPW Storm Water</u>	<u>HPW Building Inspection</u>	<u>HPW Water & Sewer *</u>
Beginning Fund Balance - Unassigned	61,585	3,033	1,201	28,044	824,276
Revenues and Other Sources	111,797	3,002	75,725	89,547	1,187,193
Total Available Resources	<u>173,382</u>	<u>6,035</u>	<u>76,926</u>	<u>117,591</u>	<u>2,011,469</u>
Maintenance & Operating Expenditures/Expenses					
Personnel Services	2,127	1,265	25,771	67,419	212,508
Supplies	97	92	1,922	1,220	51,019
Other Services and Charges	5,640	1,783	20,414	20,676	287,854
Equipment	0	0	10,827	16,800	42,338
Non-Capital Equipment	3	31	153	801	2,393
Total Maintenance & Operating Expenditures/Expenses	<u>7,867</u>	<u>3,171</u>	<u>59,087</u>	<u>106,916</u>	<u>596,112</u>
Debt Service & Other Uses	156,152	0	17,339	4,561	685,614
Total Expenditures/Expenses & Other Uses	<u>164,019</u>	<u>3,171</u>	<u>76,426</u>	<u>111,477</u>	<u>1,281,726</u>
Fund Balance - Unassigned	<u>9,363</u>	<u>2,864</u>	<u>500</u>	<u>6,114</u>	<u>729,743</u>
Total Budget	<u>173,382</u>	<u>6,035</u>	<u>76,926</u>	<u>117,591</u>	<u>2,011,469</u>
Changes to Unassigned Fund Balance	0	0	0	0	0
Ending Fund Balance - Unassigned	<u>9,363</u>	<u>2,864</u>	<u>500</u>	<u>6,114</u>	<u>729,743</u>

* Denotes Beginning Operating Fund Balance

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>Contractor Responsibility</u>	<u>Recycling Revenue Fund</u>	<u>Maintenance Renewal & Replacement</u>	<u>BARC Special Revenue</u>
Beginning Fund Balance - Unassigned	1,246	730	8,313	2,177
Revenues and Other Sources	495	4,191	24,461	11,390
Total Available Resources	<u>1,741</u>	<u>4,921</u>	<u>32,774</u>	<u>13,567</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	151	366	7,552	8,727
Supplies	1	3	2,590	1,638
Other Services and Charges	394	1,997	16,236	3,202
Equipment	0	0	0	0
Non-Capital Equipment	0	0	5	0
Total Maintenance & Operating Expenditures/Expenses	<u>546</u>	<u>2,366</u>	<u>26,383</u>	<u>13,567</u>
Debt Service & Other Uses	400	2,321	0	0
Total Expenditures/Expenses & Other Uses	<u>946</u>	<u>4,687</u>	<u>26,383</u>	<u>13,567</u>
Fund Balance - Unassigned	<u>795</u>	<u>234</u>	<u>6,391</u>	<u>0</u>
Total Budget	<u><u>1,741</u></u>	<u><u>4,921</u></u>	<u><u>32,774</u></u>	<u><u>13,567</u></u>
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	<u><u>795</u></u>	<u><u>234</u></u>	<u><u>6,391</u></u>	<u><u>0</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

BUDGET SUMMARY BY FUND
(\$ Thousands)

	<u>Health Special Revenue</u>	<u>Laboratory Operations & Maintenance</u>	<u>Essential Public Health Services</u>	<u>Special Waste</u>	<u>Swimming Pool Safety</u>
Beginning Fund Balance - Unassigned	3,730	116	1,691	1,583	769
Revenues and Other Sources	4,627	491	23,096	4,582	1,355
Total Available Resources	<u>8,357</u>	<u>607</u>	<u>24,787</u>	<u>6,165</u>	<u>2,124</u>
Maintenance & Operating Expenditures/Expenses					
Personnel Services	3,714	0	12,377	5,198	1,420
Supplies	348	52	443	88	24
Other Services and Charges	2,768	515	3,370	352	333
Equipment	151	0	0	108	81
Non-Capital Equipment	40	0	25	26	76
Total Maintenance & Operating Expenditures/Expenses	<u>7,021</u>	<u>567</u>	<u>16,215</u>	<u>5,772</u>	<u>1,934</u>
Debt Service & Other Uses	0	0	0	0	0
Total Expenditures/Expenses & Other Uses	<u>7,021</u>	<u>567</u>	<u>16,215</u>	<u>5,772</u>	<u>1,934</u>
Fund Balance - Unassigned	<u>1,336</u>	<u>40</u>	<u>8,572</u>	<u>393</u>	<u>190</u>
Total Budget	<u><u>8,357</u></u>	<u><u>607</u></u>	<u><u>24,787</u></u>	<u><u>6,165</u></u>	<u><u>2,124</u></u>
Changes to Unassigned Fund Balance	0	0	0	0	0
Ending Fund Balance - Unassigned	<u><u>1,336</u></u>	<u><u>40</u></u>	<u><u>8,572</u></u>	<u><u>393</u></u>	<u><u>190</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>Park Golf Special</u>	<u>Bayou Greenway 2020</u>	<u>Park Special</u>	<u>ParkHouston Special Revenue</u>
Beginning Fund Balance - Unassigned	95	1,338	2,435	7
Revenues and Other Sources	6,467	1,411	2,293	21,104
Total Available Resources	<u>6,562</u>	<u>2,749</u>	<u>4,728</u>	<u>21,111</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	4,487	1,082	979	6,083
Supplies	960	47	810	500
Other Services and Charges	989	42	1,782	6,095
Equipment	0	302	45	240
Non-Capital Equipment	0	0	0	150
Total Maintenance & Operating Expenditures/Expenses	<u>6,436</u>	<u>1,473</u>	<u>3,616</u>	<u>13,068</u>
Debt Service & Other Uses	0	0	0	8,043
Total Expenditures/Expenses & Other Uses	<u>6,436</u>	<u>1,473</u>	<u>3,616</u>	<u>21,111</u>
Fund Balance - Unassigned	<u>126</u>	<u>1,276</u>	<u>1,112</u>	<u>0</u>
Total Budget	<u><u>6,562</u></u>	<u><u>2,749</u></u>	<u><u>4,728</u></u>	<u><u>21,111</u></u>
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	<u><u>126</u></u>	<u><u>1,276</u></u>	<u><u>1,112</u></u>	<u><u>0</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

BUDGET SUMMARY BY FUND
(\$ Thousands)

	<u>Historic Preserv.</u>	<u>P&DD Special Revenue</u>	<u>Tourism Promotion Special Rev</u>	<u>Cable TV</u>
Beginning Fund Balance - Unassigned	1,649	5,372	1,669	4,038
Revenues and Other Sources	236	7,722	15,490	4,832
Total Available Resources	<u>1,885</u>	<u>13,094</u>	<u>17,159</u>	<u>8,870</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	0	6,234	2,777	1,623
Supplies	2	130	141	35
Other Services and Charges	717	6,707	12,545	3,415
Equipment	0	0	0	0
Non-Capital Equipment	0	0	0	0
Total Maintenance & Operating Expenditures/Expenses	<u>719</u>	<u>13,071</u>	<u>15,463</u>	<u>5,073</u>
Debt Service & Other Uses	0	0	300	0
Total Expenditures/Expenses & Other Uses	<u>719</u>	<u>13,071</u>	<u>15,763</u>	<u>5,073</u>
Fund Balance - Unassigned	<u>1,166</u>	<u>23</u>	<u>1,396</u>	<u>3,797</u>
Total Budget	<u><u>1,885</u></u>	<u><u>13,094</u></u>	<u><u>17,159</u></u>	<u><u>8,870</u></u>
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	<u><u>1,166</u></u>	<u><u>23</u></u>	<u><u>1,396</u></u>	<u><u>3,797</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

FISCAL YEAR 2021 BUDGET

**BUDGET SUMMARY BY FUND
(\$ Thousands)**

	<u>Municipal Jury Fund</u>	<u>DDSRF Ad Valorem Tax</u>	<u>DDSRF Metro ET AL</u>	<u>Total Gen. Fund Enterprise & Special</u>
Beginning Fund Balance - Unassigned	2	0	0	1,254,620
Revenues and Other Sources	6	135,849	82,625	4,864,538
Total Available Resources	<u>8</u>	<u>135,849</u>	<u>82,625</u>	<u>6,119,158</u>
Maintenance & Operating Expenditures/Expenses				
Personnel Services	0	0	39,483	2,169,074
Supplies	0	0	13,205	123,187
Other Services and Charges	0	0	26,728	1,014,027
Equipment	0	13,993	637	86,744
Non-Capital Equipment	0	0	166	11,620
Total Maintenance & Operating Expenditures/Expenses	<u>0</u>	<u>13,993</u>	<u>80,219</u>	<u>3,404,652</u>
Debt Service & Other Uses	0	62,520	1,070	1,689,725
Total Expenditures/Expenses & Other Uses	<u>0</u>	<u>76,513</u>	<u>81,289</u>	<u>5,094,377</u>
Fund Balance - Unassigned	<u>8</u>	<u>59,336</u>	<u>1,336</u>	<u>1,024,781</u>
Total Budget	<u><u>8</u></u>	<u><u>135,849</u></u>	<u><u>82,625</u></u>	<u><u>6,119,158</u></u>
Changes to Unassigned Fund Balance	0	0	0	15,000
Ending Fund Balance - Unassigned	<u><u>8</u></u>	<u><u>59,336</u></u>	<u><u>1,336</u></u>	<u><u>1,024,781</u></u>

Totals include interfund eliminations and may reflect slight variances due to rounding

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