Fund Summary

Fund Name : Property & Casualty Fund
Fund No./Bus. Area No. : 1004 / 6500 / 9000

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	72,517	72,517	**72,517**
Current Revenues	49,749,580	46,521,052	**49,986,161**
Total Available Resources	49,822,097	46,593,569	**50,058,678**
Maintenance and Operations	49,749,580	46,521,052	**49,986,161**
Total Expenditures	49,749,580	46,521,052	**49,986,161**
Planned Ending Fund Balance	72,517	72,517	**72,517**
Total Budget	49,822,097	46,593,569	**50,058,678**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	72,517	72,517	**72,517**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2020 Budget, FY2020 Estimate and FY2021 Budget of the Property and Casualty Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Property and Casualty Fund was established to monitor the financial requirements of the Property and Risk Management Programs. Revenue in this fund is generated from assessed premiums to the other funds. These premiums are based upon projected expenditures. It has two distinct parts: one managed by the Legal Department to account for claims against the City, and one managed by Administration and Regulatory Affairs to account for property insurance costs.

The mission of the Legal Department's portion of the Property and Casualty Fund (Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections) is to defend against claims and tort lawsuits filed against the City, minimize the City's financial exposure, and file affirmative claims on behalf of the City for property damage and subrogation. The Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections of the Legal Department are responsible for the investigation and defense of claims against the City, case settlement, and payment of claims and judgments.

The Risk Management Division of the Administration and Regulatory Affairs Department is responsible for administering all citywide non-health related insurance services including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, notary, fidelity and surety bond insurance. All risks to the City's assets (except Workers' Compensation, Life, and Long-Term Disability) fall within the scope of this fund.

Goals for the divisions where the activity is accounted for in the Property and Casualty Fund are to:

- Manage risk through identification and analysis of exposure to determine level of risk assumption or transfer of risk through commercial insurance for City departments and related agencies;
- Reduce the average amount paid per liability claim and civil rights lawsuits filed against the City;
- Advise City departments on risk management issues to reduce or eliminate tort claim exposure;
- Aggressively defend the City in all matters filed against it to deter meritless lawsuits with exaggerated claims;
- Reduce tort claims exposure by working with the Human Resources Department to identify safety problems and educate employees on how to perform their jobs safely to avoid incidents that damage City property, injured employees and third parties; and
- Identify delinquent accounts owed to the City and increase recoveries on affirmative claims.

Business Area Budget Summary

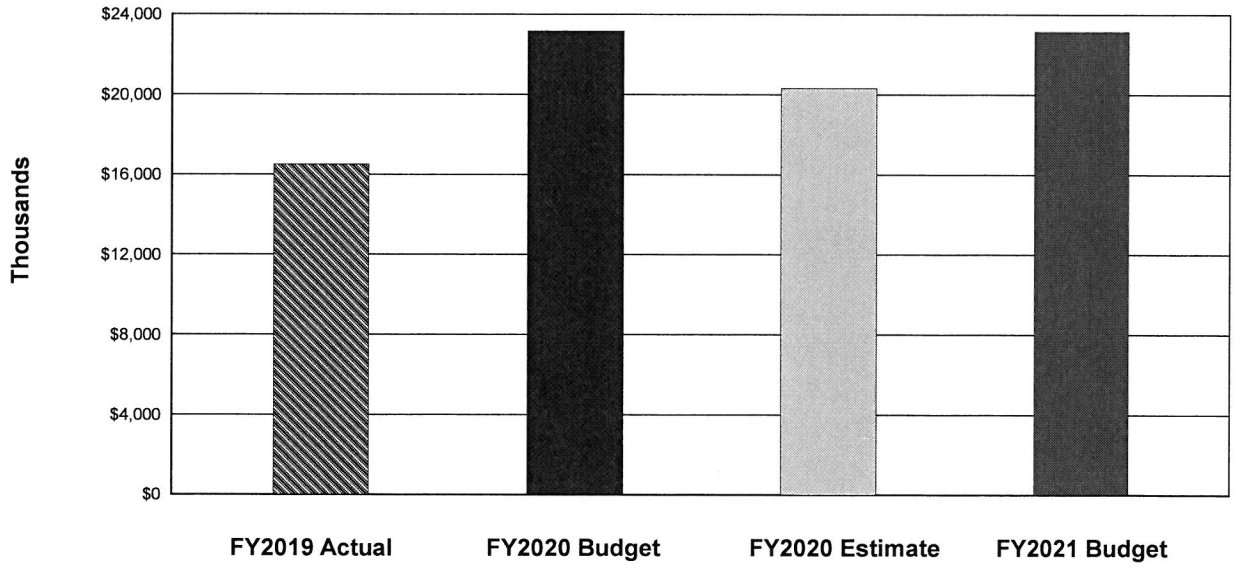
Fund Name : Property & Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1004 / 6500

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	701,157	725,729	725,729	**842,141**
	Supplies	2,566	2,740	2,740	**2,940**
	Other Services and Charges	15,799,337	22,441,330	19,585,343	**22,302,668**
	Non-Capital Equipment	211	0	0	**0**
	Total M & O Expenditures	16,503,271	23,169,799	20,313,812	**23,147,749**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	16,503,271	23,169,799	20,313,812	**23,147,749**
Revenues		16,503,271	23,169,799	20,313,812	**23,147,749**
Staffing	Full-Time Equivalents - Civilian	5.0	5.0	5.0	**6.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	5.0	5.0	5.0	**6.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- The FY2021 Budget includes $17.5 million in premium for property insurance coverage. This represents an increase of $2.3 million from the FY2020 Budget of $15.2 million.

Property & Casualty Fund
Administration and Regulatory Affairs
Expenditure Summary



Division Summary

Fund Name : Property & Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 1004 / 6500

Division Description	FY2019 Actual FTEs	FY2019 Actual Costs $	FY2020 Estimate FTEs	FY2020 Estimate Costs $	FY2021 Budget FTEs	FY2021 Budget Costs $
Accounting Services Group 650005						
Administers all non-health related insurance to the City and associated groups including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, fidelity, surety, inland marine, cyber and Notary Public program.	5.0	16,503,271	5.0	20,313,812	**6.0**	**23,147,749**
Total	**5.0**	**16,503,271**	**5.0**	**20,313,812**	**6.0**	**23,147,749**

Business Area Revenues Summary

Fund Name : Property & Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1004 / 6500

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	16,503,271	23,169,799	20,313,812	**23,147,749**
Grand Total Revenues	**16,503,271**	**23,169,799**	**20,313,812**	**23,147,749**

Business Area Budget Summary

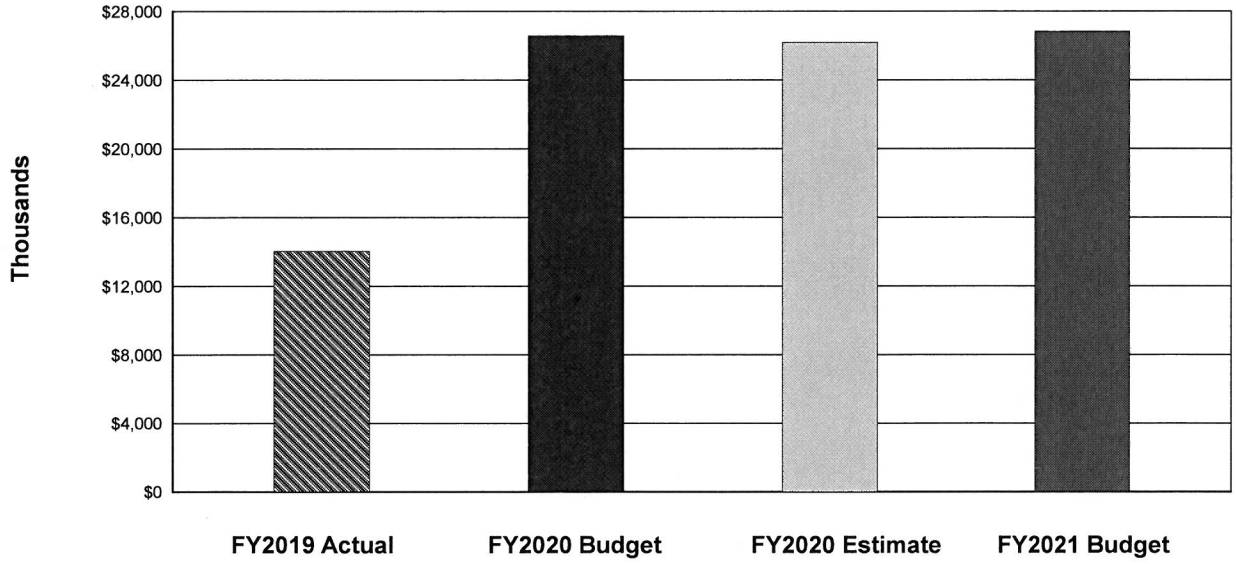
Fund Name : Property & Casualty
Business Area : Legal
Fund No. /Bus. Area No. : 1004 / 9000

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	6,906,277	8,046,321	7,669,973	**8,280,592**
	Supplies	129,621	177,300	177,300	**177,300**
	Other Services and Charges	6,917,358	18,356,160	18,359,967	**18,380,520**
	Total M & O Expenditures	13,953,256	26,579,781	26,207,240	**26,838,412**
	Debt Service & Other Uses	81,788	0	0	**0**
	Total Expenditure	14,035,044	26,579,781	26,207,240	**26,838,412**
Revenues		14,035,044	26,579,781	26,207,240	**26,838,412**
Staffing	Full-Time Equivalents - Civilian	48.1	52.0	49.2	**52.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	48.1	52.0	49.2	**52.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- The budget for claims, settlements and judgments is approximately $10.3 million, which represents 38% of the total budget.

Property & Casualty
Legal
Expenditure Summary



Business Area Performance Measures

Fund Name : Property & Casualty Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1004 / 9000

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
EEOC and TX Workforce Commission Matters Handled	363	700	200	300
Liability Claims Processed (Claims & Subrogation Section)	1,320	1,200	1,114	1,200
Liability Claims-No Payment (Claims & Subrogation Section)	850	950	827	950
Expenditures Adopted Budget vs Actual Utilization	61%	100%	99%	100%
Revenues Adopted Budget vs Actual Utilization	61%	100%	99%	100%

Division Summary

Fund Name : Property & Casualty Fund
Business Area : Legal
Fund No. /Bus Area No. : 1004 / 9000

Division Description	FY2019 Actual FTEs	FY2019 Actual Costs $	FY2020 Estimate FTEs	FY2020 Estimate Costs $	FY2021 Budget FTEs	FY2021 Budget Costs $
LGL - Staff Administration Section 900001						
Captures personnel costs associated with broad oversight of all the litigation sections and activities related to those sections as well as special projects as they relate to risk management.	1.1	157,105	1.4	197,446	**3.0**	**472,389**
LGL - General Litigation Section 900002						
Responsible for litigation and appeals involving contracts, construction, elections, eminent domain and inverse condemnation, constitutional challenges to ordinances, constitutional violations, auto accidents and premises defects, Texas Public Information Act, mandamus and ultra vires, real estate, probate, bankruptcy, and more.	23.7	3,496,220	23.3	3,812,850	**24.0**	**3,993,795**
LGL - Labor, Emply. & Civil Rights Section 900005						
Responsible for representing the City on all labor, employment and civil rights lawsuits, labor/employment matters and contract negotiations with employee associations.	14.3	2,116,798	15.5	2,483,680	**16.0**	**2,549,730**
LGL - Claims & Subrogation Section 900010						
Responsible for liability tort claims, subrogation matters and general affirmative claim matters at the claim stage.	9.0	1,176,174	9.0	1,223,787	**9.0**	**1,312,408**
LGL - Litigation Costs Section 900012						
Captures costs directly related to the payment of claims and judgments including legal services and other services.	0.0	7,088,747	0.0	18,489,477	**0.0**	**18,510,090**
Total	**48.1**	**14,035,044**	**49.2**	**26,207,240**	**52.0**	**26,838,412**

Business Area Revenues Summary

Fund Name : Property & Casualty
Business Area : Legal
Fund No./Bus. Area No. : 1004 / 9000

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Direct Interfund Services	14,023,887	26,579,781	26,207,240	**26,838,412**
Interest	9,301	0	0	**0**
Miscellaneous/Other	1,856	0	0	**0**
Grand Total Revenues	**14,035,044**	**26,579,781**	**26,207,240**	**26,838,412**