Fund Summary

Fund Name	:	**Parks Special Revenue Fund**
Business Area	:	**Parks and Recreation**
Fund No./Bus. Area No.	:	**2100 / 3600**

	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Beginning Fund Balance	3,149,172	3,149,172	**2,435,222**
Current Revenues	2,214,100	2,214,100	**2,292,300**
Total Available Resources	5,363,272	5,363,272	**4,727,522**
Maintenance and Operations	3,001,812	2,928,050	**3,615,888**
Debt Services	0	0	**0**
Total Expenditures	3,001,812	2,928,050	**3,615,888**
Planned Ending Fund Balance	2,361,460	2,435,222	**1,111,634**
Total Budget	5,363,272	5,363,272	**4,727,522**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	871,243	871,243	**871,243**
Committed	2,819,319	2,744,887	**1,957,175**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2020 Budget, the FY2020 Estimate and the FY2021 Budget for the Parks Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1981, City Council directed that revenues from revenue-generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, equipment replacement, and renovation of parks revenue producing facilities.

Presently, revenue-generating activities include, but are not limited to:

- Adult sports league registrations and ballfield rentals,
- Park Concessions,
- Tennis and Fitness Centers,
- Youth Summer Enrichment Programs,
- Lake Houston Wilderness Park entrance fees, cabin rentals and campsite reservations,
- Tree Ordinance revenue derived from litigation of replacement/replanting trees.

Business Area Budget Summary

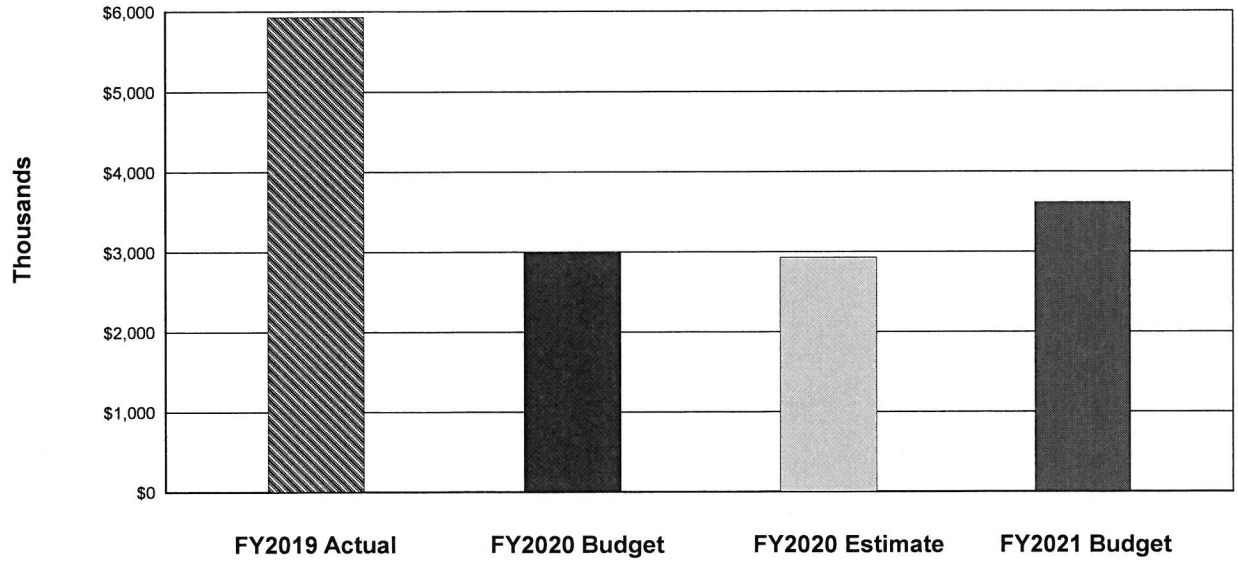
Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

		FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Expenditures	Personnel Services	770,059	873,999	889,090	**978,688**
	Supplies	326,115	718,200	728,300	**809,958**
	Other Services and Charges	901,768	1,377,613	1,272,860	**1,782,242**
	Equipment	0	32,000	32,000	**45,000**
	Non-Capital Equipment	37,614	0	5,800	**0**
	Total M & O Expenditures	2,035,556	3,001,812	2,928,050	**3,615,888**
	Debt Service & Other Uses	3,895,095	0	0	**0**
	Total Expenditure	5,930,651	3,001,812	2,928,050	**3,615,888**
Revenues		2,164,787	2,214,100	2,214,100	**2,292,300**
Staffing	Full-Time Equivalents - Civilian	14.0	15.5	15.9	**17.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	14.0	15.5	15.9	**17.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2021 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- Promotes tennis programs through the website, media, town hall meetings and citizens community base.
- Continues to provide well maintained, attractive ballfields and safe tennis facilities.
- Supplements operational maintenance at Lake Houston Wilderness Park and Sports Fields.
- Supports summer recreational programs by purchasing t-shirts and day camping nature trips.
- Tree Ordinance revenue derived from litigation of replacement/replanting trees.
- FY2019 Actual Expenditure included transfer to General Fund based on the Claw Back Ordinance 2019-447.

Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

Performance Measures	FY2019 Actual	FY2020 Target	FY2020 Estimate	FY2021 Target
Adaptive Recreation Rental	37	50	30	35
Adaptive Recreation Rentals Revenue	$6,010	$16,000	$4,000	$6,000
Adult, Youth & Private Leagues Rentals	2,039	1,675	3,067	3,086
Adult, Youth & Private Leagues Revenue	$265,525	$300,000	$342,800	$345,900
Cabin Lodge/Lakeside Cabin/Dining Hall Reservations	1,747	3,200	1,759	1,759
Cabin Lodge/Lakeside Cabin/Dining Hall Revenue	$171,084	$171,700	$172,200	$172,200
Temporary Park/Vendor Concessions Permits	356	330	308	308
Temporary Park/Vendor Concessions Permits Revenue	$62,078	$41,300	$53,700	$53,800
Tennis Center Rentals	41,483	34,500	44,156	44,259
Tennis Center Revenue	$201,002	$188,000	$205,500	$205,900
Expenditures Adopted Budget vs Actual Utilization	107%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	93%	100%	100%	100%

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2100 / 3600

Division Description	FY2019 Actual FTEs	FY2019 Actual Costs $	FY2020 Estimate FTEs	FY2020 Estimate Costs $	FY2021 Budget FTEs	FY2021 Budget Costs $
PRD - Management & Finance 360002						
FY2019 expenditures included transfer to Parks & Recreation General Fund for contract instructors, Case for Kids projects and Greenspace supplies to offset General Fund reduction.	0.0	3,820,397	0.0	0	**0.0**	**0**
PRD - Facilities Mgmt/Development 360007						
Responsible for the administration of the Parks Master Plan and individual park Master Plans, implements the Capital Improvement Plan (in coordination with the General Services Department), oversees and coordinates park system improvements and expansion. The funds are used to offset minor facility projects.	0.0	181,712	0.0	205,000	**0.0**	**355,000**
Recreation and Wellness 360009						
Oversees the operation and programming of the department's Adaptive Recreation Center, N. Wayside Sports Facility, and Lee and Joe Jamail Skatepark. Operates 37 swimming pools, 3 tennis centers, 143 tennis courts, 5-disc golf courses, and a citywide soccer program. Program operations are year-round for youth, adults, and seniors. The funds are used to offset programs offered at these locations.	0.0	442,029	0.0	417,020	**0.5**	**575,415**
PRD - Golf & Tennis Centers 360011						
Oversees the operations of three tennis centers to achieve the utmost performance and customer service.	10.6	731,704	11.4	768,261	**10.5**	**794,171**
Greenspace Management 360013						
Provides ground maintenance to COH parks, sports fields, trails, trees, libraries, multi-service centers, Lake Houston Wilderness Park (LHWP) and other natural resources. Responsible for City Urban Forestry Services such as tree planting, trimming, and citywide 311. Provides emergency services during disasters. These funds are used to supplement staff, supplies and services at LHWP; and Ballfield maintenance.	3.4	510,838	4.5	1,006,889	**6.5**	**1,332,194**

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2100 / 3600

Division Description	FY2019 Actual FTEs	FY2019 Actual Costs $	FY2020 Estimate FTEs	FY2020 Estimate Costs $	FY2021 Budget FTEs	FY2021 Budget Costs $
PRD - Community Center Operations 360015						
Includes Memorial Park Fitness Center and Summer Enrichment Program expenses; which is a day camp style program conducted by the HPARD to provide youth, ages 6-13, with a fun-filled summer of activities. Develops and implements partnership and grants to leverage existing resources, grow programs and provide service outreach offerings that impact the community.	0.0	243,971	0.0	530,880	**0.0**	**559,108**
Total	**14.0**	**5,930,651**	**15.9**	**2,928,050**	**17.5**	**3,615,888**

Business Area Revenues Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Category	FY2019 Actual	FY2020 Current Budget	FY2020 Estimate	FY2021 Budget
Licenses and Permits	167,844	184,100	180,000	**182,500**
Charges for Services	1,800,501	1,895,500	1,887,600	**1,961,100**
Other Fines and Forfeits	0	100	100	**100**
Interest	126,518	81,000	93,000	**95,000**
Miscellaneous/Other	69,924	53,400	53,400	**53,600**
Grand Total Revenues	**2,164,787**	**2,214,100**	**2,214,100**	**2,292,300**