

FISCAL YEAR 2022 BUDGET

Fund Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 2424 / 5100

	<u>FY2021 Current Budget</u>	<u>FY2021 Estimate</u>	<u>FY2022 Budget</u>
Beginning Fund Balance	2,295,667	2,295,667	1,659,688
Current Revenues	494,500	494,500	653,365
Total Available Resources	<u>2,790,167</u>	<u>2,790,167</u>	<u>2,313,053</u>
Maintenance and Operations	500,479	500,479	624,235
Other Interfund Transfers	630,000	630,000	630,000
Total Expenditures	<u>1,130,479</u>	<u>1,130,479</u>	<u>1,254,235</u>
Planned Ending Fund Balance	<u>1,659,688</u>	<u>1,659,688</u>	<u>1,058,818</u>
Total Budget	<u><u>2,790,167</u></u>	<u><u>2,790,167</u></u>	<u><u>2,313,053</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	1,659,688	1,659,688	1,058,818
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2021 Budget, the FY2021 Estimate and the FY2022 Budget for the Contractor Responsibility Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Contractor Responsibility Fund was established with Ordinance 2007-534 in July 2007. Through the implementation of Executive Order 1-7, the City of Houston created the Pay or Play Program (POP), which is administered by the Office of Business Opportunity.

The POP Program is designed to create a level playing field for contractors bidding on City of Houston projects, and defray the costs of the local uninsured workforce. City contractors subject to POP are required to offer employees health benefits or contribute \$1 per hour of work for each covered employee towards the Contractor Responsibility Fund. The revenue is used to support health programs such as the Client Access Program, Crisis Call Diversion Program, and Emergency Tele-Health and Navigation (ETHAN) Program as well as the costs associated with administering the program.

The Client Access Program (CAP) is a collaboration with the Houston Health Department (HHD). HHD works in partnership with the community to promote and protect the health and social well-being of Houstonians and the environment in which they live. OBO's POP program exists to enhance fairness in completion for contracts between bidders that choose to offer a health benefit to their workforce and those that do not. The CAP is intended to impact the lives of individuals and families that do not have access to health coverage by providing linkage to health services through Harris Health, Title V, Children's Health Insurance Program, etc. CAP provides access to Federally Qualified Health Centers and Community Health Centers to participants that meet eligibility requirements.

The Crisis Call Diversion (CCD) program is an innovative program that co-locates Crisis Phone Counselors from the Harris Center for Mental Health and Intellectual and Developmental Disabilities inside the Houston Emergency Center (HEC) to work alongside Houston Police Department (HPD) and Houston Fire Department (HFD) Dispatchers with the intention of diverting non-imminent risk mental health related calls away from first responders and toward a more appropriate mental health response. The goals of the program include providing an opportunity to be more effective and efficient with City of Houston first responder resources as well as linking Houstonians with mental health concerns to an appropriate and meaningful experience with a Crisis Phone Counselor and possible long term mental health resources.

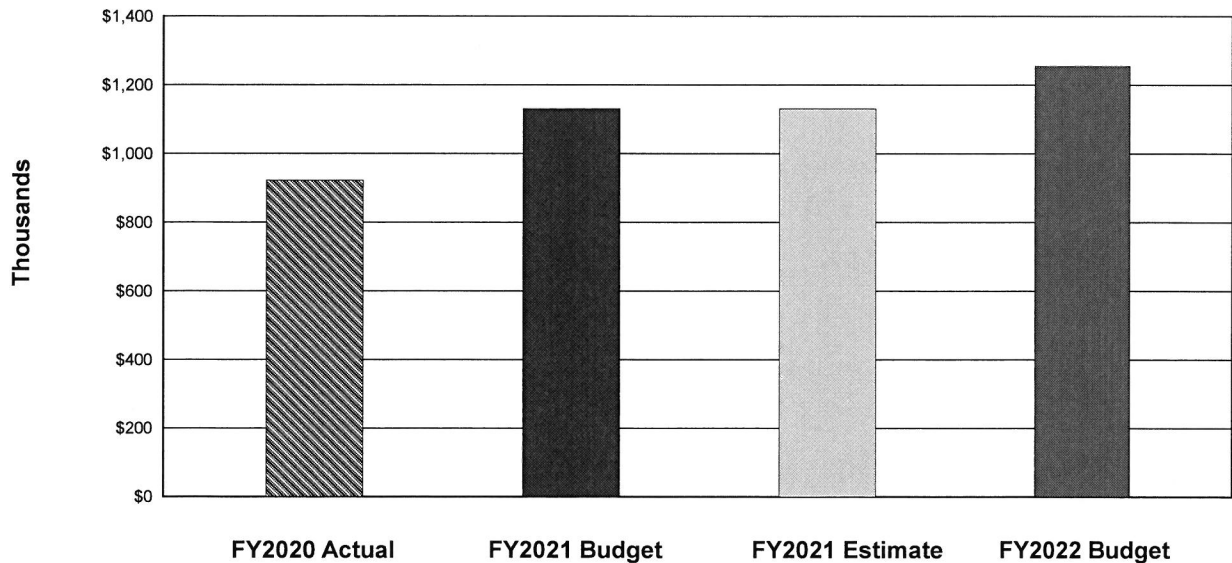
The ETHAN Program is a collaboration among Harris County Healthcare Alliance, HFD, Harris County RIDES, and Community Health Centers. ETHAN provides non-emergency 9-1-1 callers with the option of a no-cost cab ride to an emergency department or a community health center. ETHAN also provides the option of scheduling an appointment at a community health center at no charge. The program has provided the ability for physicians to communicate with patients to determine if they are non-emergent and provide advice on the outcome. This helps divert from the emergency medical system those patients who do not need emergency care and can benefit more from primary care services.

FISCAL YEAR 2022 BUDGET

Business Area Budget Summary

Fund Name : Contractor Responsibility Fund					
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		FY2020 Actual	FY2021 Current Budget	FY2021 Estimate	FY2022 Budget
Expenditures	Personnel Services	128,591	150,012	150,315	154,365
	Supplies	30	1,000	697	500
	Other Services and Charges	164,293	349,467	349,467	469,370
	Total M & O Expenditures	<u>292,914</u>	<u>500,479</u>	<u>500,479</u>	<u>624,235</u>
	Debt Service & Other Uses	<u>630,000</u>	<u>630,000</u>	<u>630,000</u>	<u>630,000</u>
	Total Expenditure	<u>922,914</u>	<u>1,130,479</u>	<u>1,130,479</u>	<u>1,254,235</u>
Revenues		683,591	494,500	494,500	653,365
Staffing	Full-Time Equivalents - Civilian	1.8	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1.8</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2022 Budget provides funding for health benefits and pension contribution. o The FY2022 Budget includes funding to maintain an electronic management system to effectively track all Pay or Play (POP) activities. o The FY2022 Budget continues to support the Contractor Responsibility Fund initiatives such as the Client Access Program, the Crisis Call Diversion Program, and the Emergency Tele-Health and Navigation (ETHAN) Program. 				

**Contractor Responsibility Fund
Office of Business Opportunity
Expenditure Summary**



FISCAL YEAR 2022 BUDGET

Business Area Performance Measures				
Fund Name : Contractor Responsibility Fund Business Area : Office of Business Opportunity Fund No. /Bus. Area No. : 2424 / 5100				
Performance Measures	FY2020 Actual	FY2021 Target	FY2021 Estimate	FY2022 Target
Ratio of Play Option Contracts	65%	46%	46%	40%
Expenditures Adopted Budget vs Actual Utilization	49%	98%	120%	98%
Revenues Adopted Budget vs Actual Utilization	138%	100%	100%	100%

FISCAL YEAR 2022 BUDGET

Division Summary							
Fund Name : Contractor Responsibility Fund							
Business Area : Office of Business Opportunity							
Fund No. /Bus Area No. : 2424 / 5100							
Division Description		FY2020 Actual		FY2021 Estimate		FY2022 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Pay or Play Program	510004						
This section provides oversight of the Pay or Play Program and is responsible for program revenue collections, administrative operations, financial oversight, and monitoring of funds.		1.8	922,914	2.0	1,130,479	2.0	1,254,235
Total		1.8	922,914	2.0	1,130,479	2.0	1,254,235

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Business Area Revenues Summary

Fund Name : Contractor Responsibility Fund
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Category	FY2020 Actual	FY2021 Current Budget	FY2021 Estimate	FY2022 Budget
Interest	54,991	42,500	42,500	52,625
Miscellaneous/Other	628,600	452,000	452,000	600,740
Grand Total Revenues	<u><u>683,591</u></u>	<u><u>494,500</u></u>	<u><u>494,500</u></u>	<u><u>653,365</u></u>