

**FISCAL YEAR 2022 BUDGET**

**Fund Summary**

**Fund Name** : Health Special Revenue Fund  
**Business Area** : Houston Health Department  
**Fund No./Bus. Area No.** : 2002 / 3800

	<u>FY2021 Current Budget</u>	<u>FY2021 Estimate</u>	<u>FY2022 Budget</u>
Beginning Fund Balance	4,977,151	4,977,151	<b>4,123,379</b>
Current Revenues	4,626,740	4,796,300	<b>5,438,650</b>
Total Available Resources	<u>9,603,891</u>	<u>9,773,451</u>	<b>9,562,029</b>
Maintenance and Operations	7,021,340	5,650,072	<b>8,270,494</b>
Total Expenditures	<u>7,021,340</u>	<u>5,650,072</u>	<b>8,270,494</b>
Planned Ending Fund Balance	<u>2,582,551</u>	<u>4,123,379</u>	<b>1,291,535</b>
Total Budget	<u><u>9,603,891</u></u>	<u><u>9,773,451</u></u>	<b><u><u>9,562,029</u></u></b>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	2,582,551	4,123,379	<b>1,291,535</b>
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2021 Budget, the FY2021 Estimate and the FY2022 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

**FISCAL YEAR 2022 BUDGET**

**Business Area Budget Summary**

**Fund Name** : Health Special Revenue Fund  
**Business Area** : Houston Health Department  
**Fund No. /Bus. Area No.** : 2002 / 3800

		FY2020 Actual	FY2021 Current Budget	FY2021 Estimate	FY2022 Budget
Expenditures	Personnel Services	2,458,083	3,713,969	3,018,700	3,909,333
	Supplies	157,691	318,316	216,200	269,400
	Other Services and Charges	2,270,001	2,527,555	2,052,922	3,962,661
	Equipment	154,862	432,900	362,250	89,500
	Non-Capital Equipment	0	28,600	0	39,600
	Total M & O Expenditures	5,040,637	7,021,340	5,650,072	8,270,494
	Debt Service & Other Uses	0	0	0	0
	<b>Total Expenditure</b>	<b>5,040,637</b>	<b>7,021,340</b>	<b>5,650,072</b>	<b>8,270,494</b>

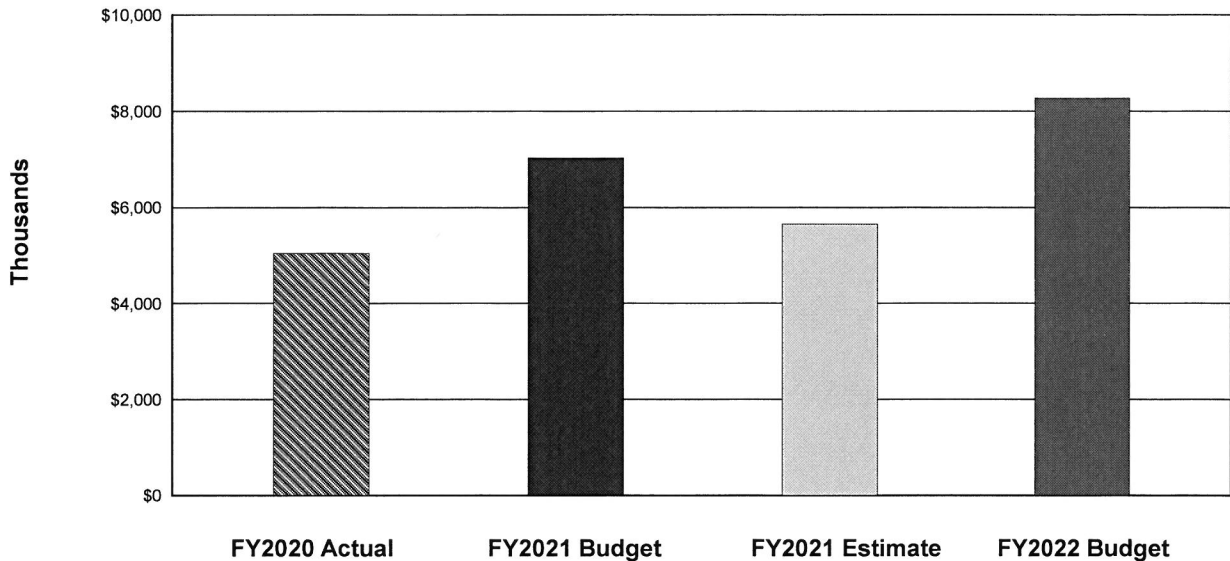
Revenues	4,715,355	4,626,740	4,796,300	5,438,650
----------	-----------	-----------	-----------	-----------

Staffing	Full-Time Equivalents - Civilian	29.3	43.2	33.0	42.6
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	29.3	43.2	33.0	42.6
	Full-Time Equivalents - Overtime	1.2	0.5	2.4	1.0

**Significant Budget Changes and Highlights**

- o The FY2022 Budget provides funding for health benefits and pension contribution.
- o The FY2022 Budget includes additional funding for the replacement of obsolete operational software and the increase in AAA Veterans Affairs Program.

**Health Special Revenue Fund  
Houston Health Department  
Expenditure Summary**



**FISCAL YEAR 2022 BUDGET**

<b>Business Area Performance Measures</b>				
<b>Fund Name : Health Special Revenue Fund</b> <b>Business Area : Houston Health Department</b> <b>Fund No. /Bus. Area No. : 2002 / 3800</b>				
<b>Performance Measures</b>	<b>FY2020 Actual</b>	<b>FY2021 Target</b>	<b>FY2021 Estimate</b>	<b>FY2022 Target</b>
Consumer Foods Technology Fees	27,486	34,066	24,771	24,771
Private Ambulance Inspections/Permits	1,381	1,582	1,504	1,504
Radio Frequency Identification Device Permits	1,045	1,114	993	993
Expenditures Adopted Budget vs Actual Utilization	79%	98%	80%	98%
Revenues Adopted Budget vs Actual Utilization	127%	100%	104%	100%

**FISCAL YEAR 2022 BUDGET**

<b>Division Summary</b>						
<b>Fund Name : Health Special Revenue Fund</b>						
<b>Business Area : Houston Health Department</b>						
<b>Fund No. /Bus Area No. : 2002 / 3800</b>						
<b>Division Description</b>	<b>FY2020 Actual</b>		<b>FY2021 Estimate</b>		<b>FY2022 Budget</b>	
	<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>
<b>HHD - Administrative Services 380002</b> Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for restricted accounts.	0.0	122,452	0.0	197,922	0.0	209,191
<b>HHD - Environmental Health 380004</b> The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	14.6	2,241,498	18.2	2,872,510	24.2	3,648,433
<b>HHD - Community Health Services 380005</b> Community Health Services provides public health clinical, Family Planning and Immunizations and other social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers.	6.5	883,079	7.5	1,031,732	9.5	1,464,041
<b>HHD - Public Health Infrastructure 380008</b> Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services.	0.0	76,296	0.0	86,000	0.0	168,200
<b>HHD - Human Services 380009</b> Promotes the well-being and quality of life for seniors, disabled citizens, veterans, and other citizens that meet the Federal Poverty Level. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include human services navigation and wrap around services.	8.2	1,717,312	7.3	1,461,908	8.9	2,780,629
<b>Total</b>	<b>29.3</b>	<b>5,040,637</b>	<b>33.0</b>	<b>5,650,072</b>	<b>42.6</b>	<b>8,270,494</b>

**FISCAL YEAR 2022 BUDGET**

**Business Area Revenues Summary**

**Fund Name** : Health Special Revenue Fund  
**Business Area** : Houston Health Department  
**Fund No./Bus. Area No.** : 2002 / 3800

<b>Category</b>	<b>FY2020 Actual</b>	<b>FY2021 Current Budget</b>	<b>FY2021 Estimate</b>	<b>FY2022 Budget</b>
Licenses and Permits	447,861	458,700	451,100	<b>458,600</b>
Intergovernmental	2,558,836	2,218,400	2,709,800	<b>3,361,050</b>
Charges for Services	1,132,368	1,316,640	1,023,900	<b>1,036,500</b>
Interest	108,846	122,500	122,500	<b>122,500</b>
Miscellaneous/Other	67,444	110,500	89,000	<b>60,000</b>
Other Resources	400,000	400,000	400,000	<b>400,000</b>
<b>Grand Total Revenues</b>	<b><u>4,715,355</u></b>	<b><u>4,626,740</u></b>	<b><u>4,796,300</u></b>	<b><u>5,438,650</u></b>