

**FISCAL YEAR 2023 BUDGET**

**Fund Summary**

**Fund Name** : Health Special Revenue Fund  
**Business Area** : Houston Health Department  
**Fund No./Bus. Area No.** : 2002 / 3800

|                             | <u>FY2022</u><br><u>Current Budget</u> | <u>FY2022</u><br><u>Estimate</u> | <u>FY2023</u><br><u>Budget</u> |
|-----------------------------|--|----------------------------------|--------------------------------|
| Beginning Fund Balance      | 4,772,888                              | 4,772,888                        | 3,010,328                      |
| Current Revenues            | 5,438,650                              | 5,500,810                        | 7,807,096                      |
| Total Available Resources   | <u>10,211,538</u>                      | <u>10,273,698</u>                | <u>10,817,424</u>              |
| Maintenance and Operations  | 8,270,494                              | 7,263,370                        | 9,570,477                      |
| Total Expenditures          | <u>8,270,494</u>                       | <u>7,263,370</u>                 | <u>9,570,477</u>               |
| Planned Ending Fund Balance | <u>1,941,044</u>                       | <u>3,010,328</u>                 | <u>1,246,947</u>               |
| Total Budget                | <u><u>10,211,538</u></u>               | <u><u>10,273,698</u></u>         | <u><u>10,817,424</u></u>       |

Fund Balance Distribution

|               |           |           |           |
|---------------|-----------|-----------|-----------|
| Non-Spendable | 0         | 0         | 0         |
| Restricted    | 1,941,044 | 3,010,328 | 1,246,947 |
| Committed     | 0         | 0         | 0         |
| Assigned      | 0         | 0         | 0         |
| Unassigned    | 0         | 0         | 0         |

The above summarizes the FY2022 Budget, the FY2022 Estimate and the FY2023 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

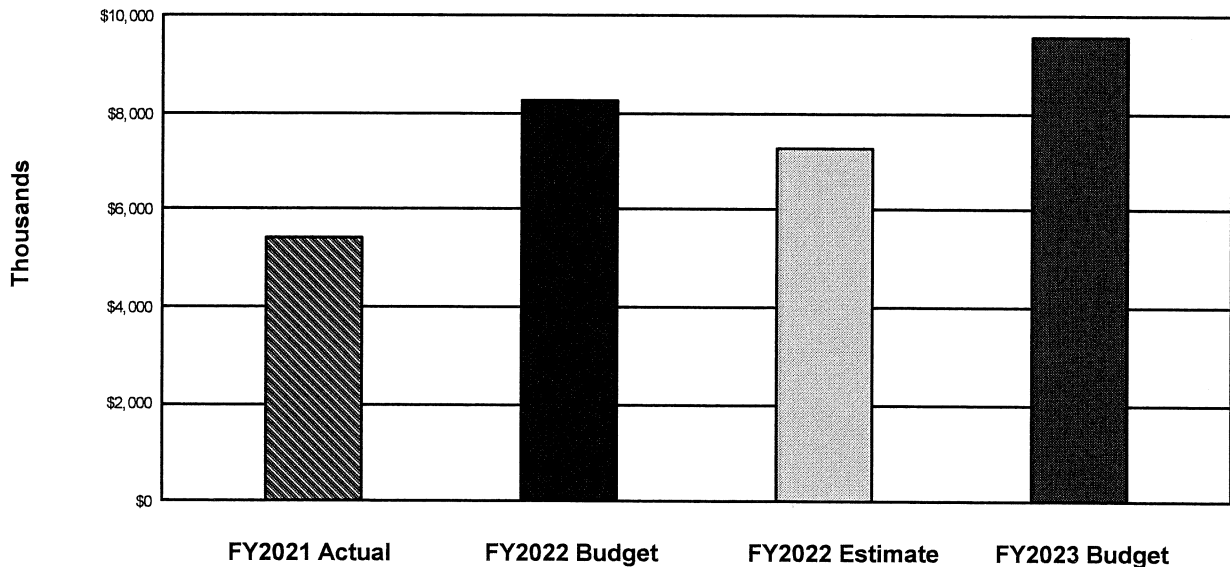
1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

**FISCAL YEAR 2023 BUDGET**

**Business Area Budget Summary**

|   |  |                                    |                                  |                            |                          |
|---|--|------------------------------------|----------------------------------|----------------------------|--------------------------|
| <b>Fund Name</b>                          |  | <b>Health Special Revenue Fund</b> |                                  |                            |                          |
| <b>Business Area</b>                      |  | <b>Houston Health Department</b>   |                                  |                            |                          |
| <b>Fund No. /Bus. Area No. :</b>          |  | <b>2002 / 3800</b>                 |                                  |                            |                          |
|   |  | <b>FY2021<br/>Actual</b>           | <b>FY2022<br/>Current Budget</b> | <b>FY2022<br/>Estimate</b> | <b>FY2023<br/>Budget</b> |
| Expenditures                              | Personnel Services   | 3,029,426                          | 3,909,333                        | 3,617,096                  | <b>5,201,052</b>         |
|   | Supplies   | 105,987                            | 191,300                          | 83,500                     | <b>121,000</b>           |
|   | Other Services and Charges   | 1,881,483                          | 3,968,561                        | 3,472,174                  | <b>4,074,425</b>         |
|   | Equipment  | 388,125                            | 89,500                           | 54,000                     | <b>110,500</b>           |
|   | Non-Capital Equipment  | 0                                  | 111,800                          | 36,600                     | <b>63,500</b>            |
|   | Total M & O Expenditures   | 5,405,021                          | 8,270,494                        | 7,263,370                  | <b>9,570,477</b>         |
|   | Debt Service & Other Uses  | 0                                  | 0                                | 0                          | <b>0</b>                 |
|   | <b>Total Expenditure</b>   | <b>5,405,021</b>                   | <b>8,270,494</b>                 | <b>7,263,370</b>           | <b>9,570,477</b>         |
| Revenues                                  |  | 5,200,758                          | 5,438,650                        | 5,500,810                  | <b>7,807,096</b>         |
| Staffing                                  | Full-Time Equivalents - Civilian   | 32.5                               | 42.6                             | 38.9                       | <b>53.6</b>              |
|   | Full-Time Equivalents - Classified   | 0.0                                | 0.0                              | 0.0                        | <b>0.0</b>               |
|   | Full-Time Equivalents - Cadets   | 0.0                                | 0.0                              | 0.0                        | <b>0.0</b>               |
|   | Total  | 32.5                               | 42.6                             | 38.9                       | <b>53.6</b>              |
|   | Full-Time Equivalents - Overtime   | 2.3                                | 1.0                              | 2.1                        | <b>0.8</b>               |
| Significant Budget Changes and Highlights | <ul style="list-style-type: none"> <li>o The FY2023 Budget includes funding for health benefits, pension contribution, and municipal employees contractual pay increases.</li> <li>o The FY2023 Budget includes additional funding of \$540,000 for the AAA Veterans Affairs Program.</li> <li>o The FY2023 Budget reflects a transfer of 11 FTEs from Special Waste Transportation and Inspection Fund (Fund 2423) as part of the Consumer Health program restructuring.</li> <li>o The FY2023 Budget reflects a transfer from Houston Health Department General Fund of \$2,029,736 for Community Environmental Health and Community Health Programs.</li> </ul> |                                    |                                  |                            |                          |

**Health Special Revenue Fund  
Houston Health Department  
Expenditure Summary**



**FISCAL YEAR 2023 BUDGET**

| <b>Business Area Performance Measures</b>         |                                    |                      |                        |                      |
|---|------------------------------------|----------------------|------------------------|----------------------|
| <b>Fund Name</b>                                  | <b>Health Special Revenue Fund</b> |                      |                        |                      |
| <b>Business Area</b>                              | <b>Houston Health Department</b>   |                      |                        |                      |
| <b>Fund No. /Bus. Area No.</b>                    | <b>2002 / 3800</b>                 |                      |                        |                      |
| <b>Performance Measures</b>                       | <b>FY2021 Actual</b>               | <b>FY2022 Target</b> | <b>FY2022 Estimate</b> | <b>FY2023 Target</b> |
| Consumer Foods Technology Fees                    | 25,824                             | 24,771               | 29,535                 | 27,164               |
| Private Ambulance Inspections/Permits             | 1,698                              | 1,504                | 1,826                  | 1,630                |
| Radio Frequency Identification Device Permits     | 936                                | 993                  | 1,056                  | 1,018                |
| Expenditures Adopted Budget vs Actual Utilization | 77%                                | 98%                  | 88%                    | 98%                  |
| Revenues Adopted Budget vs Actual Utilization     | 112%                               | 100%                 | 101%                   | 100%                 |
|   |                                    |                      |                        |                      |

**FISCAL YEAR 2023 BUDGET**

| <b>Division Summary</b>  |               |                                    |                  |                        |                  |                      |                  |
|--|---------------|------------------------------------|------------------|------------------------|------------------|----------------------|------------------|
| <b>Fund Name</b>   |               | <b>Health Special Revenue Fund</b> |                  |                        |                  |                      |                  |
| <b>Business Area</b>   |               | <b>: Houston Health Department</b> |                  |                        |                  |                      |                  |
| <b>Fund No. /Bus Area No.</b>  |               | <b>: 2002 / 3800</b>               |                  |                        |                  |                      |                  |
| <b>Division Description</b>  |               | <b>FY2021 Actual</b>               |                  | <b>FY2022 Estimate</b> |                  | <b>FY2023 Budget</b> |                  |
|  |               | <b>FTEs</b>                        | <b>Costs \$</b>  | <b>FTEs</b>            | <b>Costs \$</b>  | <b>FTEs</b>          | <b>Costs \$</b>  |
| <b>HHD - Administrative Services</b>   | <b>380002</b> |                                    |                  |                        |                  |                      |                  |
| Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for restricted accounts.  |               | 0.0                                | 136,697          | 0.0                    | 321,274          | 0.0                  | 135,415          |
| <b>HHD - Environmental Health</b>  | <b>380004</b> |                                    |                  |                        |                  |                      |                  |
| The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).  |               | 18.3                               | 2,766,828        | 21.2                   | 3,241,460        | 36.1                 | 4,573,245        |
| <b>HHD - Community Health Services</b>   | <b>380005</b> |                                    |                  |                        |                  |                      |                  |
| Community Health Services provides public health clinical, Family Planning and Immunizations and other social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers.   |               | 9.3                                | 1,053,769        | 8.8                    | 1,028,600        | 8.3                  | 1,430,216        |
| <b>HHD - Human Services</b>  | <b>380009</b> |                                    |                  |                        |                  |                      |                  |
| Promotes the well-being and quality of life for seniors, disabled citizens, veterans, and other citizens that meet the Federal Poverty Level. This division includes aging and injury prevention activities that provide individual and population based services for Houstonians across the age life-span. Activities and services provided include human services navigation and wrap around services. |               | 4.9                                | 1,447,727        | 8.9                    | 2,672,036        | 9.2                  | 3,431,601        |
| <b>Total</b>   |               | <b>32.5</b>                        | <b>5,405,021</b> | <b>38.9</b>            | <b>7,263,370</b> | <b>53.6</b>          | <b>9,570,477</b> |

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**FISCAL YEAR 2023 BUDGET**

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**Business Area Revenues Summary**

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**Fund Name** : Health Special Revenue Fund  
**Business Area** : Houston Health Department  
**Fund No./Bus. Area No.** : 2002 / 3800

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| <b>Category</b>             | <b>FY2021<br/>Actual</b> | <b>FY2022<br/>Current Budget</b> | <b>FY2022<br/>Estimate</b> | <b>FY2023<br/>Budget</b> |
|-----------------------------|--------------------------|----------------------------------|----------------------------|--------------------------|
| Licenses and Permits        | 448,398                  | 458,600                          | 455,250                    | <b>464,400</b>           |
| Intergovernmental           | 3,052,439                | 3,361,050                        | 3,431,600                  | <b>3,681,600</b>         |
| Charges for Services        | 1,183,630                | 1,036,500                        | 1,122,160                  | <b>1,139,860</b>         |
| Interest                    | 57,554                   | 122,500                          | 39,500                     | <b>39,500</b>            |
| Miscellaneous/Other         | 58,737                   | 60,000                           | 52,300                     | <b>52,000</b>            |
| Other Resources             | 400,000                  | 400,000                          | 400,000                    | <b>2,429,736</b>         |
| <b>Grand Total Revenues</b> | <b><u>5,200,758</u></b>  | <b><u>5,438,650</u></b>          | <b><u>5,500,810</u></b>    | <b><u>7,807,096</u></b>  |