

**OFFICE OF CITY CONTROLLER**

**CITY OF HOUSTON**  
**INTER OFFICE CORRESPONDENCE**

**To** Mayor Lee P. Brown  
City Council Members

**From** Judy Gray Johnson  
City Controller

**Date** December 26, 2003

**Subject** **November 2003**  
**Financial Report**

Attached is the Monthly Financial and Operations Report for the period ending November 30, 2003.

**GENERAL FUND – FY 2003**

Our estimate of the fiscal year 2003 ending Fund Balance has decreased from last month's projection by \$700 thousand to \$85.6 million. This decrease is due to the recording of \$49 thousand of adjustments to revenues, \$2.9 million of adjustments to accrued payroll expenditures, and a \$2.5 million reduction in miscellaneous other expenditures. We will continue to report any significant changes to that estimate until the annual audit process is completed.

**GENERAL FUND – FY 2004**

General Fund revenue and expenditure projections remain unchanged from last month when we recognized more than \$11 million of spending controls put in place by the administration. The most recent sales tax receipt in December was 2% more than last year. We will revise our projections again if there is continued improvement in sales tax receipts or additional changes in spending during the fiscal year.

We are still projecting a budget shortfall of approximately \$7.8 million.

Mayor Lee P. Brown  
City Council Members  
November 2003 Monthly Financial and Operations  
Report

**HIGHLIGHTS OF THE BOND STATUS  
REPORT**


<u>COMMERCIAL PAPER</u>	<u>Drawdowns FY04 (in millions)</u>	<u>Drawdowns in Nov. (in millions)</u>	<u>Increased Authorization/ (Refunded) (in millions)</u>	<u>Amount Available to be Drawn (in millions)</u>	<u>Amount Outstanding (in millions)</u>
<b>General Obligation</b>					
<i>(Series A &amp; B)</i>					
<i>Public Improvement Bond</i>	\$ 22.00	\$ 6.00	\$ (69.00)	\$ 85.00	\$ 293.30
<i>(Series C)</i>					
<i>Equipment</i>	\$ 2.40	\$ 0.00	\$ (45.90)	\$ 0.00	\$ 0.00
<i>Storm &amp; Overlay</i>	\$ 3.10	\$ 0.00	\$ (19.10)	\$ 0.00	\$ 0.00
<i>(Series D)</i>	\$ 20.00	\$ 0.00	\$ 110.00	\$ 242.00	\$ 33.00
<i>(Series E)</i>					
<i>Downtown Streetscape</i>	\$ (0.50)	\$ 2.00	\$ 0.00	\$ 0.50	\$ 5.00
<i>Equipment</i>	\$ 8.50	\$ 1.00	\$ 17.00	\$ 78.00	\$ 8.50
<i>Metro Street Projects</i>	\$ 0.00	\$ 0.00	\$ 63.00	\$ 63.00	\$ 0.00
<b>Water and Sewer</b>	\$ 190.00	\$ 0.00	\$ 0.00	\$ 294.75	\$ 605.25
<i>(Series A &amp; B)</i>					
<b>Aviation</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00
<i>(Series A, B, &amp; C)</i>					
<b>Convention &amp; Entertainment</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 52.50	\$ 22.50
<i>(Series A)</i>					

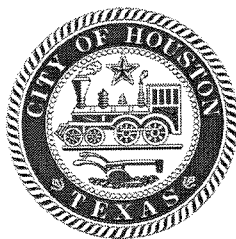
The City's practice has been to maintain no more than 20% to 25% of the total outstanding debt for each type of debt in a variable rate structure.

As of November 30, 2003 the ratio for each type of outstanding debt was

General Obligation	16.5%
Water and Sewer	15.0%
Aviation	16.0%
Convention & Entertainment	27.1%

Respectfully submitted,

  
Judy Gray Johnson  
City Controller



# CITY OF HOUSTON

Finance and Administration  
Department

## Interoffice

Correspondence

To: Lee P. Brown, Mayor  
Bill White, Mayor-elect  
Members of City Council

From: Philip B. Scheps  
Director

A handwritten signature in black ink, appearing to read "PBS".

Date: December 30, 2003

cc: Sara Culbreth, Acting CAO

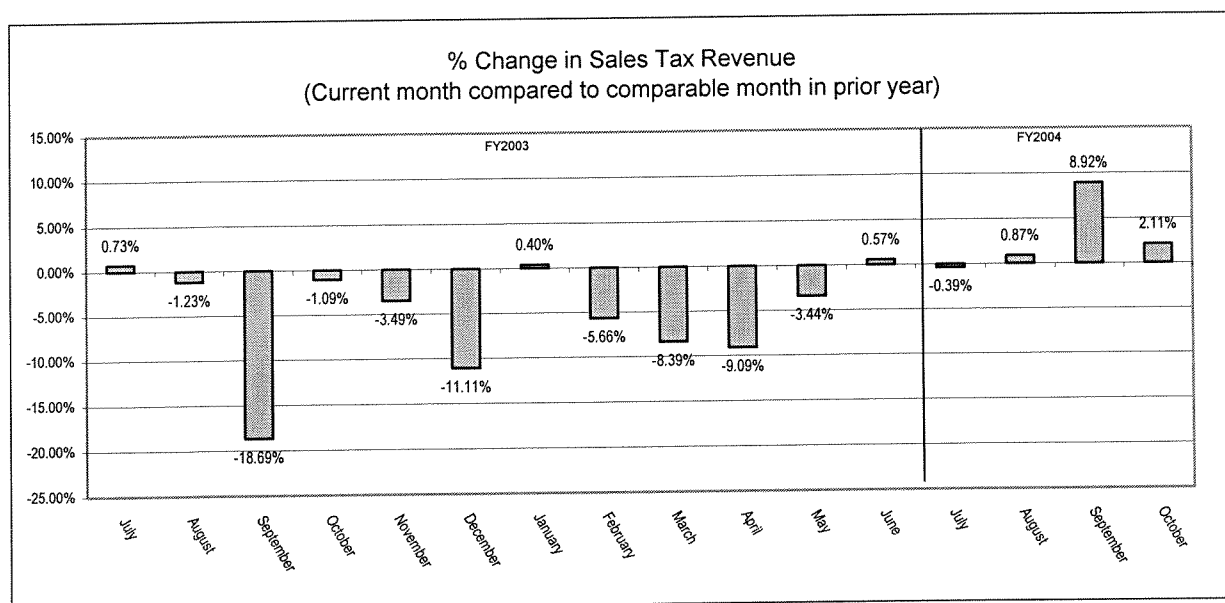
Subject: **NOVEMBER MONTHLY FINANCIAL  
AND OPERATIONS REPORT**

The purpose of this document is to provide the monthly financial report for the period ending November 30, 2003. This represents the fifth monthly report for the 2004 fiscal year. The Comprehensive Annual Financial Report (CAFR) had not been completed at the time of this report, so the FY03 column is labeled "FY2003 Preliminary CAFR".

### Revenues

Total revenues for the fiscal year are being projected by F and A to be \$1.393 billion, which is approximately \$8 million below the estimate included in the adopted budget annual projection. There are no changes in projections from the October monthly report.

Sales Tax - The following chart shows City sales tax checks expressed as a year-over-year increase. As shown, the most recent three monthly checks are the largest year-over-year increase since the drop began in early FY2003. The Finance and Administration Department has not raised revenue estimates for FY2004.

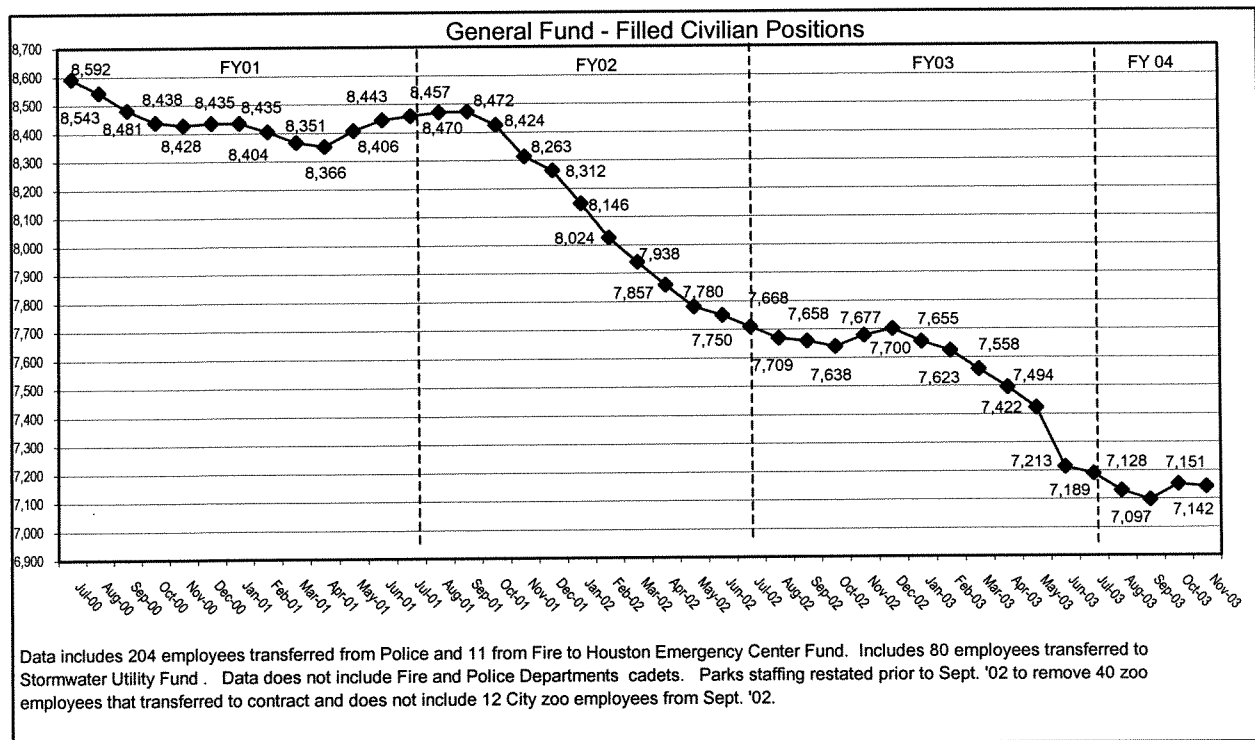


Telephone Franchise Revenue – The largest percentage variance from budget continues to be in the area of telephone franchise revenues. The current report reflects the lower revenue estimate based on deteriorating trend data which may be due to systematic movement from land lines (for which the City receives franchise revenue) to cellular lines (which are unregulated by the City and result in no revenue). A recent Federal Communications Commission (FCC) ruling allows consumers to take their landline telephone number and move it to a cellular phone. It is projected that this change will increase the current decline in the number of landlines in use, and have a negative impact on future franchise fee revenues.

### Expenditures

As indicated on page three, the “Current Budget” column now reflects Mayor Brown’s reductions to achieve a balanced budget. These savings total approximately \$9.4 million. The projected reduction of \$1.3 million in the Public Works Department is for salary-recovery positions (“pass-through expenses”) that were not included in the Mayor’s budget reductions because they are exactly offset by revenue reductions.

General Fund civilian staffing decreased slightly in November as shown on the following graph. Filled civilian positions at the end of November is at 7,142, a decrease of 1,450 (approximately 17%) from the peak count in July, 2000. This decrease has been fairly presented by adjusting for staff that has simply moved to other funds or (in the case of the zoo employees) replaced with contractual payments.





Fund Balance

The projected fund balance at the end of FY2004 is projected to be \$107.4 million, which includes the Rainy Day Fund balance of \$20 million. This amount is approximately \$4.6 million higher than the budgeted ending balance, of which \$2.9 million is due to the beginning balance for the year being higher than was budgeted. The projected ending balance is 8.7% of expenditures less debt service.

Enterprise Funds

Due to the change in direction relative to the assessment of a new drainage fee, the Finance and Administration Department has added a footnote to the Fund 227 (Storm-water Utility Fund) statement on Page 24 which acknowledges that approximately \$12 million will be required from some other source to balance the fund for FY 2004. A plan to deal with this problem is currently being developed for discussion with the City Council early in 2004.

Please call me if you have any questions.



---

Philip B. Scheps

General Fund  
Comparative Projections  
Controller's Office and Finance and Administration  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 % of Budget	Controller's Projection	F & A Projection	Variance between Controller and F&A
<b>Revenues</b>							
General Property Taxes	\$ 636,028	\$ 662,741	\$ 662,741	47%	\$ 657,000	\$ 658,535	1,535
Industrial Assessments	15,014	16,350	16,350	1%	16,000	16,000	0
Sales Tax	322,538	329,657	329,657	24%	328,000	332,589	4,589
Electric Franchise	76,605	79,764	79,764	6%	78,850	79,000	150
Telephone Franchise	56,435	60,944	60,944	4%	57,000	56,444	(556)
Gas Franchise	14,693	17,000	17,000	1%	16,500	17,000	500
Other Franchise	12,941	15,897	15,897	1%	16,000	15,400	(600)
Licenses and Permits	15,335	15,334	15,334	1%	16,000	15,334	(666)
Intergovernmental	23,202	21,168	21,168	2%	22,000	21,168	(832)
Charges for Services	37,422	39,865	39,865	3%	38,000	41,264	3,264
Direct Interfund Services	62,099	62,616	62,616	4%	64,571	61,993	(2,578)
Indirect Interfund Services	15,859	14,393	14,393	1%	14,600	14,393	(207)
Municipal Courts Fines and Forfeits	42,433	46,255	46,255	3%	43,000	43,530	530
Other Fines and Forfeits	2,185	2,815	2,815	0%	2,800	2,815	15
Interest	6,893	6,750	6,750	0%	6,000	6,750	750
Miscellaneous/Other	11,057	9,009	9,009	1%	9,000	10,337	1,337
Total Revenues	<u>1,350,739</u>	<u>1,400,558</u>	<u>1,400,558</u>	<u>100%</u>	<u>1,385,321</u>	<u>1,392,552</u>	<u>7,231</u>
<b>Expenditures</b>							
Affirmative Action	1,808	1,661	1,641	0%	1,641	1,641	0
Building Services	28,265	25,684	25,424	2%	25,424	25,406	18
City Council	3,960	4,135	4,135	0%	4,112	4,112	0
City Secretary	686	742	735	0%	735	735	0
Controller	5,836	6,010	5,907	0%	5,907	5,907	0
Finance and Administration	17,469	17,382	19,300	1%	19,300	19,295	5
Fire	279,584	283,850	282,526	20%	282,526	282,526	0
Health and Human Services	51,413	51,921	51,156	4%	51,156	51,156	0
Human Resources	2,582	2,435	2,399	0%	2,399	2,399	0
Information Technology	11,059	13,197	13,045	1%	13,045	13,045	0
Legal	10,710	10,915	10,799	1%	10,799	10,799	0
Library	33,484	33,225	32,433	2%	32,433	32,410	23
Mayor's Office	1,859	1,788	1,748	0%	1,748	1,748	0
Municipal Courts - Administration	15,776	16,803	16,409	1%	16,409	16,409	0
Municipal Courts - Justice	3,925	3,972	3,972	0%	3,972	3,972	0
Parks and Recreation	54,200	48,562	45,986	3%	45,986	45,986	0
Planning and Development	15,210	14,275	14,105	1%	14,105	14,086	19
Police	449,625	468,434	465,542	33%	465,542	465,542	0
Public Works and Engineering	85,724	88,541	87,030	6%	85,766	85,762	4
Solid Waste Management	61,535	62,181	61,997	4%	61,997	61,979	18
Total Departmental Expenditures	<u>1,134,710</u>	<u>1,155,711</u>	<u>1,146,288</u>	<u>81%</u>	<u>1,145,002</u>	<u>1,144,915</u>	<u>87</u>
<b>Non-Departmental Expenditures and Other Uses</b>							
General Government	65,056	85,947	95,370	7%	87,239	87,040	199
Debt Service Transfer	178,000	165,000	165,000	12%	165,000	165,000	0
Total Non-Dept. Exp. and Other Uses	<u>243,056</u>	<u>250,947</u>	<u>260,370</u>	<u>19%</u>	<u>252,239</u>	<u>252,040</u>	<u>199</u>
Total Expenditures and Other Uses	<u>1,377,766</u>	<u>1,406,658</u>	<u>1,406,658</u>	<u>100%</u>	<u>1,397,241</u>	<u>1,396,955</u>	<u>286</u>
Net Current Activity	(27,027)	(6,100)	(6,100)		(11,920)	(4,403)	<u>7,517</u>
Amount Needed to Balance the Budget	-	-	-		7,820	-	
Transfers from other funds	34,440	4,100	4,100		4,100	4,100	
Disaster Recovery Fund Transfer	15,000	-	-		-	-	
Fund Balance, Beginning of Year	85,282	104,772	104,772		107,695	107,695	
Fund Balance, End of Year	<u>\$ 107,695</u>	<u>\$ 102,772</u>	<u>\$ 102,772</u>		<u>\$ 107,695</u>	<u>\$ 107,392</u>	
Designated for Sign Abatement	(2,074)	(2,074)	(2,074)		(2,074)	(2,074)	
Designated for Rainy Day Fund	(20,000)	(20,000)	(20,000)		(20,000)	(20,000)	
Undesignated Fund Balance, End of Year	<u>\$ 85,621</u>	<u>\$ 80,698</u>	<u>\$ 80,698</u>		<u>\$ 85,621</u>	<u>\$ 85,318</u>	

General Fund  
Controller's Office  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	Current Month	FY2004 YTD	Controller's Projection	Variance from Current Budget	% Variance
<b>Revenues</b>								
General Property Taxes	\$ 636,028	\$ 662,741	\$ 662,741	\$ 19,590	\$ 37,786	\$ 657,000	\$ (5,741)	-0.9%
Industrial Assessments	15,014	16,350	16,350	1,362	6,835	16,000	(350)	-2.1%
Sales Tax	322,538	329,657	329,657	26,063	133,430	328,000	(1,657)	-0.5%
Electric Franchise	76,605	79,764	79,764	5,864	37,594	78,850	(914)	-1.1%
Telephone Franchise	56,435	60,944	60,944	2,162	22,383	57,000	(3,944)	-6.5%
Gas Franchise	14,693	17,000	17,000	1,260	5,157	16,500	(500)	-2.9%
Other Franchise	12,941	15,897	15,897	911	6,246	16,000	103	0.6%
Licenses and Permits	15,335	15,334	15,334	904	5,483	16,000	666	4.3%
Intergovernmental	23,202	21,168	21,168	856	2,368	22,000	832	3.9%
Charges for Services	37,422	39,865	39,865	1,927	15,086	38,000	(1,865)	-4.7%
Direct Interfund Services	62,099	62,616	62,616	4,018	21,729	64,571	1,955	3.1%
Indirect Interfund Services	15,859	14,393	14,393	663	4,696	14,600	207	1.4%
Municipal Courts Fines and Forfeits	42,433	46,255	46,255	2,932	17,388	43,000	(3,255)	-7.0%
Other Fines and Forfeits	2,185	2,815	2,815	184	831	2,800	(15)	-0.5%
Interest	6,893	6,750	6,750	158	1,565	6,000	(750)	-11.1%
Miscellaneous/Other	11,057	9,009	9,009	511	5,003	9,000	(9)	-0.1%
Total Revenues	1,350,739	1,400,558	1,400,558	69,365	323,580	1,385,321	(15,237)	-1.1%
<b>Expenditures</b>								
<b>Departmental</b>								
Affirmative Action	1,808	1,661	1,641	137	706	1,641	0	0.0%
Building Services	28,265	25,684	25,424	2,000	9,433	25,424	0	0.0%
City Council	3,960	4,135	4,135	327	1,624	4,112	23	0.6%
City Secretary	686	742	735	63	295	735	0	0.0%
Controller	5,836	6,010	5,907	460	2,161	5,907	0	0.0%
Finance and Administration	17,469	17,382	19,300	1,407	7,129	19,300	0	0.0%
Fire	279,584	283,850	282,526	22,319	115,468	282,526	0	0.0%
Health and Human Services	51,413	51,921	51,156	3,607	20,418	51,156	0	0.0%
Human Resources	2,582	2,435	2,399	206	982	2,399	0	0.0%
Information Technology	11,059	13,197	13,045	944	5,044	13,045	0	0.0%
Legal	10,710	10,915	10,799	920	4,555	10,799	0	0.0%
Library	33,484	33,225	32,433	2,281	13,592	32,433	0	0.0%
Mayor's Office	1,859	1,788	1,748	185	752	1,748	0	0.0%
Municipal Courts - Administration	15,776	16,803	16,409	1,369	6,692	16,409	0	0.0%
Municipal Courts - Justice	3,925	3,972	3,972	318	1,650	3,972	0	0.0%
Parks and Recreation	54,200	48,562	45,986	3,110	17,509	45,986	0	0.0%
Planning and Development	15,210	14,275	14,105	1,653	5,990	14,105	0	0.0%
Police	449,625	468,434	465,542	37,123	192,190	465,542	0	0.0%
Public Works and Engineering	85,724	88,541	87,030	6,583	32,422	85,766	1,264	1.4%
Solid Waste Management	61,535	62,181	61,997	4,694	25,045	61,997	0	0.0%
Total Departmental Expenditures	1,134,710	1,155,711	1,146,288	89,706	463,657	1,145,002	1,287	0.1%
<b>Non-Departmental Expenditures and Other Uses</b>								
General Government	65,056	85,947	95,370	6,801	27,352	87,239	8,131	9.5%
Debt Service Transfer	178,000	165,000	165,000	0	0	165,000	0	0.0%
Total Non-Dept. Exp. And Other Uses	243,056	250,947	260,370	6,801	27,352	252,239	8,131	3.2%
Total Expenditures and Other Uses	1,377,766	1,406,658	1,406,658	96,507	491,009	1,397,241	9,418	0.7%
Net Current Activity	(27,027)	(6,100)	(6,100)	(27,142)	(167,429)	(11,920)	5,820	
Amount Needed to Balance the Budget						7,820		
Transfers from other funds	34,440	4,100	4,100	-	-	4,100	0	
Disaster Recovery Fund Transfer	15,000	-	-	-	-	-		
Fund Balance, Beginning of Year	85,282	104,772	104,772	107,695	107,695	107,695	2,923	
Fund Balance, End of Year	107,695	102,772	102,772	80,553	(59,734)	107,695	8,743	
Designated for Sign Abatement	(2,074)	(2,074)	(2,074)	-	-	(2,074)	0	
Designated for Rainy Day Fund	(20,000)	(20,000)	(20,000)	-	-	(20,000)	0	
Undesignated Fund Balance, End of Year	\$ 85,621	\$ 80,698	\$ 80,698	\$ 80,553	\$ (59,734)	\$ 85,621	\$ 4,923	

General Fund  
Finance and Administration  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	Current Month	FY2004 YTD	F & A Projection	Variance from Current Budget	% Variance
<b>Revenues</b>								
General Property Taxes	\$ 636,028	\$ 662,741	662,741	\$ 19,590	\$ 37,786	\$ 658,535	(4,206)	-0.6%
Industrial Assessments	15,014	16,350	16,350	1,362	6,835	16,000	(350)	-2.1%
Sales Tax	322,538	329,657	329,657	26,063	133,430	332,589	2,932	0.9%
Electric Franchise	76,605	79,764	79,764	5,864	37,594	79,000	(764)	-1.0%
Telephone Franchise	56,435	60,944	60,944	2,162	22,383	56,444	(4,500)	-7.4%
Gas Franchise	14,693	17,000	17,000	1,260	5,157	17,000	0	0.0%
Other Franchise	12,941	15,897	15,897	911	6,246	15,400	(497)	-3.1%
Licenses and Permits	15,335	15,334	15,334	904	5,483	15,334	0	0.0%
Intergovernmental	23,202	21,168	21,168	856	2,368	21,168	0	0.0%
Charges for Services	37,422	39,865	39,865	1,927	15,086	41,264	1,399	3.5%
Direct Interfund Services	62,099	62,616	62,616	4,018	21,729	61,993	(623)	-1.0%
Indirect Interfund Services	15,859	14,393	14,393	663	4,696	14,393	0	0.0%
Municipal Courts Fines and Forfeits	42,433	46,255	46,255	2,932	17,388	43,530	(2,725)	-5.9%
Other Fines and Forfeits	2,185	2,815	2,815	184	831	2,815	0	0.0%
Interest	6,893	6,750	6,750	158	1,565	6,750	0	0.0%
Miscellaneous/Other	11,057	9,009	9,009	511	5,003	10,337	1,328	14.7%
Total Revenues	1,350,739	1,400,558	1,400,558	69,365	323,580	1,392,552	(8,006)	-0.6%
<b>Expenditures</b>								
<b>Departmental</b>								
Affirmative Action	1,808	1,661	1,641	137	706	1,641	0	0.0%
Building Services	28,265	25,684	25,424	2,000	9,433	25,406	18	0.1%
City Council	3,960	4,135	4,135	327	1,624	4,112	23	0.6%
City Secretary	686	742	735	63	295	735	0	0.0%
Controller	5,836	6,010	5,907	460	2,161	5,907	0	0.0%
Finance and Administration	17,469	17,382	19,300	1,407	7,129	19,295	5	0.0%
Fire	279,584	283,850	282,526	22,319	115,468	282,526	0	0.0%
Health and Human Services	51,413	51,921	51,156	3,607	20,418	51,156	0	0.0%
Human Resources	2,582	2,435	2,399	206	982	2,399	0	0.0%
Information Technology	11,059	13,197	13,045	944	5,044	13,045	0	0.0%
Legal	10,710	10,915	10,799	920	4,555	10,799	0	0.0%
Library	33,484	33,225	32,433	2,281	13,592	32,410	23	0.1%
Mayor's Office	1,859	1,788	1,748	185	752	1,748	0	0.0%
Municipal Courts - Administration	15,776	16,803	16,409	1,369	6,692	16,409	0	0.0%
Municipal Courts - Justice	3,925	3,972	3,972	318	1,650	3,972	0	0.0%
Parks and Recreation	54,200	48,562	45,986	3,110	17,509	45,986	0	0.0%
Planning and Development	15,210	14,275	14,105	1,653	5,990	14,086	19	0.1%
Police	449,625	468,434	465,542	37,123	192,190	465,542	0	0.0%
Public Works and Engineering	85,724	88,541	87,030	6,583	32,422	85,762	1,268	1.4%
Solid Waste Management	61,535	62,181	61,997	4,694	25,045	61,979	18	0.0%
Total Departmental Expenditures	1,134,710	1,155,711	1,146,288	89,706	463,657	1,144,915	1,374	0.1%
<b>Non-Departmental Expenditures and Other Uses</b>								
General Government	65,056	85,947	95,370	6,801	27,352	87,040	8,330	9.7%
Debt Service Transfer	178,000	165,000	165,000	0	0	165,000	0	0.0%
Total Non-Dept. Exp. and Other Uses	243,056	250,947	260,370	6,801	27,352	252,040	8,330	3.3%
Total Expenditures and Other Uses	1,377,766	1,406,658	1,406,658	96,507	491,009	1,396,955	9,704	0.7%
<b>Net Current Activity</b>	(27,027)	(6,100)	(6,100)	(27,142)	(167,429)	(4,403)	1,697	
Transfers from other funds	34,440	4,100	4,100	-	-	4,100	-	
Disaster Recovery Fund Transfer	15,000	-	-	-	-	-	-	
Fund Balance, Beginning of Year	85,282	104,772	104,772	107,695	107,695	107,695	2,923	
Fund Balance, End of Year	107,695	102,772	102,772	80,553	(59,734)	107,392	4,620	
Designated for Sign Abatement	(2,074)	(2,074)	(2,074)	-	-	(2,074)	-	
Designated for Rainy Day Fund	(20,000)	(20,000)	(20,000)	-	-	(20,000)	-	
Undesignated Fund Balance, End of Year	\$ 85,621	\$ 80,698	\$ 80,698	\$ 80,553	\$ (59,734)	\$ 85,318	\$ 4,620	

General Fund  
General Government  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004						
	Preliminary CAFR	Adopted Budget	Current Budget	Current Month	YTD	YTD as % of Current Budget	Controller's Projection	F&A Projection
Non-Dept. Exp. and Other Uses								
General Government								
Insurance-Civilian (Active)	0	0	0	0	0	0.0%	0	0
Insurance-Civilian (Retirees)	9,592	12,895	12,895	1,019	4,981	38.6%	12,895	12,895
Insurance-Classified (Retirees)	11,827	14,961	14,961	1,250	6,185	41.3%	14,961	14,961
Long Term Disability	10	0	0	0	0	0.0%	0	0
Total Personnel Services	21,429	27,856	27,856	2,269	11,166	40.1%	27,856	27,856
Insurance Fees	1,455	1,630	1,630	5	42	2.6%	1,630	1,630
Accounting and Auditing Svcs	693	650	650	527	527	81.1%	650	608
Advertising Svcs	219	200	200	22	68	34.0%	200	200
Legal Services	1,102	1,155	1,155	45	199	17.2%	1,155	1,155
Management Consulting Svcs.	1,340	311	311	47	498	160.1%	510	510
Misc Support Svcs	226	280	280	6	18	6.4%	280	280
Real Estate Lease	5,183	9,228	9,228	2,195	2,195	23.8%	9,228	9,228
Parking Space Rental	0	0	0	(54)	31	0.0%	0	0
METRO Commuter Passes	646	645	645	6	353	54.7%	645	645
Limited Purpose Annexation Pmts.	3,541	7,750	7,750	757	1,386	17.9%	7,750	7,750
Print Shop Services	0	0	0	0	0	0.0%	0	0
Printing and Reproduction Svcs.	13	0	0	0	1	0.0%	0	1
Tax Appraisal Fees	4,983	5,411	5,411	0	1,286	23.8%	5,411	5,411
Tax Refunds	0	0	0	0	0	0.0%	0	0
Billing and Collection Svcs	750	750	750	0	741	98.8%	750	750
Elections	34	2,000	2,000	20	449	22.5%	2,000	2,000
Claims and Judgments	4,634	6,000	6,000	275	2,189	36.5%	6,000	6,000
Contingency/Reserve	0	0	9,830	0	0	0.0%	0	0
Zoo Contract	500	7,372	7,372	615	3,072	41.7%	7,372	7,372
Misc Other Services and Charges	414	2,268	2,268	36	53	2.3%	2,268	2,588
Membership and Professional Fees	718	774	774	30	199	25.7%	774	780
Mgmt Initiative Savings	0	(1,500)	(1,500)	0	0	0.0%	0	0
Total Other Services and Charges	26,452	44,924	54,754	4,532	13,307	24.3%	46,623	46,908
Other Financing Uses								
Debt Service-Interest	3,216	2,404	1,997	0	215	10.8%	1,997	1,513
Transfers to General Fund	100	100	100	0	0	0.0%	100	100
Transfers to Special Revenues	13,859	10,663	10,663	0	2,664	25.0%	10,663	10,663
Total Other Financing Uses	17,175	13,167	12,760	0	2,879	22.6%	12,760	12,276
Total General Government	65,056	85,947	95,370	6,801	27,352	28.7%	87,239	87,040
Debt Service Transfers								
Transfers to PIB Debt Svc	160,850	147,850	147,850	0	0	0.0%	147,850	147,850
Transfers to CO Debt Svc	17,150	17,150	17,150	0	0	0.0%	17,150	17,150
Total Debt Service Transfers	178,000	165,000	165,000	0	0	0.0%	165,000	165,000
Total Non-Dept. Exp and Other Uses	\$ 243,056	\$ 250,947	\$ 260,370	\$ 6,801	\$ 27,352	10.5%	\$ 252,239	\$ 252,040

Disaster Recovery Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	Inception To Date	F & A Projection
<b>Revenues</b>		
Recoveries and Refund		
Insurance	\$ 27,500 (1)	\$ 38,492 (2)
FEMA	15,146	22,391
Miscellaneous	8	8
Interest Income	2,075	2,156
Total Revenues	<u>44,729</u>	<u>63,047</u>
<b>Expenditures</b>		
Personnel	1,986	1,986
Supplies	1,112	1,250
Contracts	50,303	67,061
Equipment	1,560	1,750
Total Expenditures	<u>54,961</u>	<u>72,047 (3)</u>
Net Current Activity	<u>(10,232)</u>	<u>(9,000)</u>
<b>Other financing sources</b>		
Advances:		
ALP Fund	25,000	25,000
Convention and Entertainment	17,165	17,165
Other Funds	-	49
Total other financing sources	<u>42,165</u>	<u>42,214</u>
<b>Other uses</b>		
Transfers out:		
Rainy Day Fund	15,000	15,000
Convention and Entertainment	8,094	14,165
Business Interruption (1)	-	1,249
Future Available	-	2,800 (4)
Total other uses	<u>23,094</u>	<u>33,214</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other (uses)	<u>\$ 8,839 (5)</u>	<u>\$ -</u>

- (1) Includes \$1.249 million insurance reimbursement for Business Interruption claims for Convention and Entertainment.
- (2) Assumes that the City of Houston wins lawsuit brought by Zurich and Royal over flood-zone designation for Tranquility Parking Garage.
- (3) Assumes current damage estimates are correct when final repairs completed.
- (4) Assumed available when lawsuit, insurance claims, and FEMA claims are final.
- (5) Majority of current excess funds is assumed payable to Convention and Entertainment when all issues above are finalized.

**About the Fund:**

The Disaster Recovery Fund was established to separately account for all cost associated with flood damage and recovery resulting from Tropical Storm Allison.

General Fund  
Statement of Cash Transactions  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	Month Ended	YTD
Cash Balance, Beginning of Month	\$ 7,258	\$ 8,070
RECEIPTS:		
Balance Sheet Transactions	11,655	41,351
TRANS Proceeds	0	175,000
Short-Term Borrowing	0	15,000
Ad Valorem Tax	17,349	35,027
Sales Tax	32,171	139,062
Mix Beverage Tax	0	3,776
Intergovernmental	3	636
Franchise Fees	35,221	75,422
Industrial Assessments	0	421
Licenses and Permits	963	5,259
Municipal Courts Fines	3,260	14,159
Interfund - Any Lawful Purpose	0	0
Interfund - Disaster Recovery Fund	0	0
Interfund - all other funds	20,941	43,056
Interest Appointment	203	1,984
Other	3,858	32,905
Total Receipts	125,624	583,060
DISBURSEMENTS:		
Balance Sheet Transactions	(992)	(21,297)
Payroll	(73,632)	(412,069)
Workers Compensation	3	(6,821)
Operating Transfer Out	0	(2,799)
Supplies	(2,461)	(13,456)
Contract Services	(4,235)	(33,747)
Rental & Leasings	(2,998)	(4,584)
Utilities	(3,706)	(20,515)
TRANS Repayment	0	0
TIRZ Payment	0	0
Interfund - Transfer to Rainy Day Fund	0	0
Interfund - Transfer to Debt Service	0	0
Interfund - all other funds	(17,420)	(28,929)
Capital Outlay	(241)	(2,191)
Other	(2,911)	(20,434)
Total Disbursements	(108,593)	(566,842)
Net Increase (Decrease) in Cash	17,030	16,218
Cash Balance, End of Month	\$ 24,289	\$ 24,289

Note: Totals may not add up due to rounding.

**General Fund**  
**Five Year History and Current Year Projection**  
(amounts expressed in thousands)

	FY1999		FY2000		FY2001	
	Actual	% of Total	Actual	% of Total	Actual	% of Total
<b>Revenues</b>	<b>\$</b>		<b>\$</b>		<b>\$</b>	
General Property Taxes	503,925	43.6%	542,777	45.3%	572,432	45.0%
Industrial Assessments	18,317	1.6%	17,614	1.5%	16,906	1.3%
Sales Tax	305,472	26.4%	313,864	26.2%	329,705	25.9%
Electric Franchise	73,077	6.3%	73,734	6.2%	87,324	6.9%
Telephone Franchise	46,480	4.0%	53,393	4.5%	58,290	4.6%
Gas Franchise	9,282	0.8%	9,481	0.8%	17,672	1.4%
Other Franchise	10,636	0.9%	10,742	0.9%	12,473	1.0%
License and Permits	12,851	1.1%	13,122	1.1%	12,580	1.0%
Intergovernmental	14,404	1.2%	14,702	1.2%	8,074	0.6%
Charges for Services	27,034	2.3%	26,353	2.2%	31,020	2.4%
Direct Interfund Services	46,143	4.0%	44,559	3.7%	46,015	3.6%
Indirect Interfund Services	16,903	1.5%	16,631	1.4%	16,961	1.3%
Muni Courts Fines and Forfeits	50,716	4.4%	41,708	3.5%	40,236	3.2%
Other Fines and Forfeits	2,604	0.2%	2,269	0.2%	2,800	0.2%
Interest	8,057	0.7%	7,636	0.6%	11,108	0.9%
Miscellaneous/Other	9,365	0.8%	8,794	0.7%	9,053	0.7%
<b>Total Revenues</b>	<b>1,155,266</b>	<b>100.0%</b>	<b>1,197,379</b>	<b>100.0%</b>	<b>1,272,649</b>	<b>100.0%</b>
<b>Expenditures</b>						
Affirmative Action	1,652	0.1%	1,795	0.1%	1,806	0.1%
Building Services	0	0.0%	9,815	0.8%	25,562	2.0%
City Council	4,083	0.3%	4,357	0.4%	4,101	0.3%
City Secretary	806	0.1%	761	0.1%	808	0.1%
Controller	6,025	0.5%	6,255	0.5%	6,243	0.5%
Finance and Administration	27,727	2.4%	30,409	2.5%	29,358	2.3%
Fire	220,400	18.8%	229,366	18.9%	235,392	18.6%
Health and Human Services	55,814	4.8%	56,548	4.6%	55,793	4.4%
Housing and Community Dev.	214	0.0%	238	0.0%	232	0.0%
Human Resources	3,362	0.3%	3,180	0.3%	3,380	0.3%
Information Technology					-	0.0%
Legal	9,784	0.8%	10,632	0.9%	11,121	0.9%
Library	33,877	2.9%	35,758	2.9%	36,240	2.9%
Mayor's Office	1,895	0.2%	1,920	0.2%	2,299	0.2%
Municipal Courts - Admin	15,984	1.4%	15,756	1.3%	15,257	1.2%
Municipal Courts - Justice	3,518	0.3%	3,768	0.3%	3,866	0.3%
Parks and Recreation	50,370	4.3%	53,418	4.4%	55,196	4.4%
Planning and Development	8,209	0.7%	9,114	0.7%	9,059	0.7%
Police	408,163	34.8%	422,049	34.7%	416,470	32.9%
Public Works and Engineering	61,015	5.2%	53,114	4.4%	55,288	4.4%
Solid Waste Management	52,533	4.5%	52,966	4.4%	60,123	4.7%
<b>Total Departmental</b>	<b>965,431</b>	<b>82.4%</b>	<b>1,001,219</b>	<b>82.3%</b>	<b>1,027,594</b>	<b>81.1%</b>
General Government	40,312	3.4%	46,741	3.8%	51,271	4.0%
Debt Service Transfer	142,000	12.1%	152,000	12.5%	162,000	12.8%
Operating Transfer	24,492	2.1%	16,200	1.3%	26,543	2.1%
<b>Total Expenditures</b>	<b>1,172,235</b>	<b>100.0%</b>	<b>1,216,160</b>	<b>100.0%</b>	<b>1,267,408</b>	<b>100.0%</b>
<b>Net Current Activity</b>	<b>(16,969)</b>		<b>(18,781)</b>		<b>5,241</b>	
<b>Change in Reserve for Working Capital</b>	<b>(400)</b>		<b>(40)</b>		<b>0</b>	
<b>Residual Equity Transfers</b>	<b>0</b>		<b>0</b>		<b>5,598</b>	
<b>Miscellaneous Reserves</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Fund Balance, Beginning of Year</b>	<b>106,856</b>		<b>89,487</b>		<b>70,666</b>	
<b>Fund Balance, End of Year</b>	<b>89,487</b>		<b>70,666</b>		<b>81,482</b>	
<b>Available for Non-Recurring Items</b>	<b>0</b>		<b>0</b>		<b>(2,073)</b>	
<b>Designated for Capital Projects</b>	<b>(4,079)</b>		<b>0</b>		<b>0</b>	
<b>Designated for PIP</b>	<b>(5,000)</b>		<b>0</b>		<b>0</b>	
<b>Undesignated Fund Balance, End of Year</b>	<b>\$80,408</b>		<b>\$70,666</b>		<b>\$79,409</b>	



**General Fund**  
**Five Year History and Current Year Projection (cont'd)**  
(amounts expressed in thousands)

	FY2002		FY2003		FY2004	
	Actual	% of Total	Preliminary CAFR	% of Total	Projection	% of Total
<b>Revenues</b>	<b>\$</b>		<b>\$</b>		<b>\$</b>	
General Property Taxes	623,100	46.0%	636,028	47.1%	658,535	47.3%
Industrial Assessments	15,642	1.2%	15,014	1.1%	16,000	1.1%
Sales Tax	341,952	25.2%	322,538	23.9%	332,589	23.9%
Electric Franchise	91,455	6.8%	76,605	5.7%	79,000	5.7%
Telephone Franchise	58,695	4.3%	56,435	4.2%	56,444	4.1%
Gas Franchise	13,740	1.0%	14,693	1.1%	17,000	1.2%
Other Franchise	11,469	0.8%	12,941	1.0%	15,400	1.1%
License and Permits	12,559	0.9%	15,335	1.1%	15,334	1.1%
Intergovernmental	20,028	1.5%	23,202	1.7%	21,168	1.5%
Charges for Services	31,560	2.3%	37,422	2.8%	41,264	3.0%
Direct Interfund Services	62,590	4.6%	62,099	4.6%	61,993	4.5%
Indirect Interfund Services	15,095	1.1%	15,859	1.2%	14,393	1.0%
Muni Courts Fines and Forfeits	35,208	2.6%	42,433	3.1%	43,530	3.1%
Other Fines and Forfeits	2,379	0.2%	2,185	0.2%	2,815	0.2%
Interest	8,394	0.6%	6,893	0.5%	6,750	0.5%
Miscellaneous/Other	10,994	0.8%	11,057	0.8%	10,337	0.7%
<b>Total Revenues</b>	<b>1,354,860</b>	<b>100.0%</b>	<b>1,350,739</b>	<b>100.0%</b>	<b>1,392,552</b>	<b>100.0%</b>
<b>Expenditures</b>						
Affirmative Action	1,712	0.1%	1,808	0.1%	1,641	0.1%
Building Services	31,273	2.3%	28,265	2.1%	25,406	1.8%
City Council	4,220	0.3%	3,960	0.3%	4,112	0.3%
City Secretary	695	0.1%	686	0.0%	735	0.1%
Controller	6,214	0.5%	5,836	0.4%	5,907	0.4%
Finance and Administration	31,221	2.3%	17,469	1.3%	19,295	1.4%
Fire	271,598	19.8%	279,584	20.3%	282,526	20.2%
Health and Human Services	55,076	4.0%	51,413	3.7%	51,156	3.7%
Housing and Community Dev.	206	0.0%	-	0.0%	-	0.0%
Human Resources	2,872	0.2%	2,582	0.2%	2,399	0.2%
Information Technology	-	0.0%	11,059	0.8%	13,045	0.9%
Legal	10,911	0.8%	10,710	0.8%	10,799	0.8%
Library	35,263	2.6%	33,484	2.4%	32,410	2.3%
Mayor's Office	1,924	0.1%	1,859	0.1%	1,748	0.1%
Municipal Courts - Admin	16,099	1.2%	15,776	1.1%	16,409	1.2%
Municipal Courts - Justice	3,743	0.3%	3,925	0.3%	3,972	0.3%
Parks and Recreation	55,999	4.1%	54,200	3.9%	45,986	3.3%
Planning and Development	8,319	0.6%	15,210	1.1%	14,086	1.0%
Police	443,750	32.3%	449,625	32.6%	465,542	33.3%
Public Works and Engineering	102,570	7.5%	85,724	6.2%	85,762	6.1%
Solid Waste Management	60,812	4.4%	61,535	4.5%	61,979	4.4%
<b>Total Departmental</b>	<b>1,144,477</b>	<b>83.2%</b>	<b>1,134,710</b>	<b>82.4%</b>	<b>1,144,915</b>	<b>82.0%</b>
General Government	61,683	4.5%	65,056	4.7%	87,040	6.2%
Debt Service Transfer	169,000	12.3%	178,000	12.9%	165,000	11.8%
Operating Transfer	0	0.0%	0	0.0%	0	0.0%
<b>Total Expenditures</b>	<b>1,375,160</b>	<b>100.0%</b>	<b>1,377,766</b>	<b>100.0%</b>	<b>1,396,955</b>	<b>100.0%</b>
<b>Net Current Activity</b>	<b>(20,300)</b>		<b>(27,027)</b>		<b>(4,403)</b>	
<b>Change in Reserve for Working Capital</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Transfers from other funds</b>	<b>24,100</b>		<b>34,440</b>		<b>4,100</b>	
<b>Residual Equity Transfer</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Disaster Recovery Fund Transfer</b>	<b>0</b>		<b>15,000</b>		<b>0</b>	
<b>Fund Balance, Beginning of Year</b>	<b>81,482</b>		<b>85,282</b>		<b>107,695</b>	
<b>Fund Balance, End of Year</b>	<b>85,282</b>		<b>107,695</b>		<b>107,392</b>	
<b>Designated for Sign Abatement</b>	<b>(2,073)</b>		<b>(2,074)</b>		<b>(2,074)</b>	
<b>Designated for Rainy Day Fund</b>	<b>(5,000)</b>		<b>(20,000)</b>		<b>(20,000)</b>	
<b>Designated for Capital Projects</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Designated for PIP</b>	<b>0</b>		<b>0</b>		<b>0</b>	
<b>Undesignated Fund Balance, End of Year</b>	<b>\$78,209</b>		<b>\$85,621</b>		<b>\$85,318</b>	

Aviation Operating Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	Preliminary FY2003 CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Operating Revenues</b>						
Landing Area	\$ 51,162	\$ 65,025	\$ 65,025	23,949	\$ 65,025	\$ 65,025
Bldg and Ground Area	91,801	95,319	95,319	39,872	95,319	95,319
Parking and Concession	95,270	94,619	94,619	38,960	94,619	94,619
Other	2,534	1,612	1,612	1,029	1,611	1,611
Total Operating Revenues	<u>240,767</u>	<u>256,575</u>	<u>256,575</u>	<u>103,811</u>	<u>256,574</u>	<u>256,574</u>
<b>Operating Expenses</b>						
Personnel	54,901	54,769	54,769	22,517	54,769	54,769
Supplies	4,773	4,714	4,714	1,760	4,714	4,714
Services	93,009	100,304	100,304	37,940	100,304	100,304
Non-Capital Outlay	1,858	821	821	85	821	821
Total Operating Expenses	<u>154,541</u>	<u>160,608</u>	<u>160,608</u>	<u>62,302</u>	<u>160,608</u>	<u>160,608</u>
Operating Income (Loss)	<u>86,226</u>	<u>95,967</u>	<u>95,967</u>	<u>41,509</u>	<u>95,966</u>	<u>95,966</u>
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	10,650	12,000	12,000	3,618	9,000	9,000
Other	504	3	3	4	4	4
Total Nonoperating Rev (Exp)	<u>11,154</u>	<u>12,003</u>	<u>12,003</u>	<u>3,622</u>	<u>9,004</u>	<u>9,004</u>
Income (Loss) Before Operating Transfers	<u>97,380</u>	<u>107,970</u>	<u>107,970</u>	<u>45,131</u>	<u>104,970</u>	<u>104,970</u>
<b>Operating Transfers</b>						
Debt Service Principal	17,985	27,059	27,059	7,494	27,059	27,059
Debt Service Interest	12,381	54,116	54,116	8,180	54,116	54,116
Renewal and Replacement	0	5,000	5,000	0	5,000	5,000
Capital Improvement	71,245	21,795	21,795	8,102	18,795	18,795
Total Operating Transfers	<u>101,611</u>	<u>107,970</u>	<u>107,970</u>	<u>23,776</u>	<u>104,970</u>	<u>104,970</u>
Net Income (Loss)						
Operating Fund Only	<u>\$ (4,231)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>21,355</u>	<u>\$ 0</u>	<u>\$ 0</u>

**About the Fund:**

The Aviation Operating Fund is an enterprise fund which accounts for operation of the City's airport system. The airport system is comprised of the George Bush Intercontinental Airport/Houston, William P. Hobby Airport, the Central Business District Heliport, and Ellington Field. Activities of the department include: operations, maintenance, planning and construction, public service and administration. The Department coordinates its activities with the Federal Aviation Administration (FAA), other federal and state agencies, the airlines, and tenants of the airport facilities.

Convention and Entertainment Facilities Operating Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controllers Projection	F & A Projection
<b>Operating Revenues</b>						
Facility Rentals	\$ 4,605	\$ 4,810	\$ 4,810	\$ 1,437	\$ 4,810	\$ 4,810
Parking	10,052	10,485	10,485	2,612	10,485	10,485
Food and Beverage Concessions	2,177	2,417	2,417	546	2,417	2,417
Contract Cleaning	176	153	153	34	153	153
Total Operating Revenues	<u>17,010</u>	<u>17,865</u>	<u>17,865</u>	<u>4,629</u>	<u>17,865</u>	<u>17,865</u>
<b>Operating Expenses</b>						
Personnel	5,189	5,543	5,685	2,568	5,685	5,685
Supplies	481	465	477	157	477	477
Services	16,873	26,027	25,654	5,919	25,654	25,654
Total Operating Expenses	<u>22,543</u>	<u>32,035</u>	<u>31,816</u>	<u>8,644</u>	<u>31,816</u>	<u>31,816</u>
Operating Income (Loss)	<u>(5,533)</u>	<u>(14,170)</u>	<u>(13,951)</u>	<u>(4,015)</u>	<u>(13,951)</u>	<u>(13,951)</u>
<b>Nonoperating Revenues (Expenses)</b>						
Hotel Occupancy Tax						
Current	41,578	41,500	41,500	20,141	41,500	41,500
Delinquent	820	750	750	481	750	750
Advertising Services	(9,563)	(9,545)	(9,545)	(2,396)	(9,545)	(9,545)
Promotion Contracts	(7,900)	(7,885)	(7,885)	(1,979)	(7,885)	(7,885)
Contracts/Sponsorships	(1,694)	(3,660)	(3,660)	(811)	(3,660)	(3,660)
Net Hotel Occupancy Tax	<u>23,241</u>	<u>21,160</u>	<u>21,160</u>	<u>15,436</u>	<u>21,160</u>	<u>21,160</u>
Interest Income	1,419	1,450	1,450	441	1,450	1,450
Capital Outlay	(271)	(1,389)	(1,597)	(202)	(1,597)	(1,597)
Non-Capital Outlay	(56)	(34)	(45)	(18)	(45)	(45)
Other	1,824	1,481	1,481	119	1,481	1,481
Total Nonoperating Rev (Exp)	<u>26,157</u>	<u>22,668</u>	<u>22,449</u>	<u>15,776</u>	<u>22,449</u>	<u>22,449</u>
Income (Loss) Before Operating Transfers	<u>20,624</u>	<u>8,498</u>	<u>8,498</u>	<u>11,761</u>	<u>8,498</u>	<u>8,498</u>
<b>Operating Transfers</b>						
Transfers for Interest	5,671	6,800	6,800	2,409	6,800	6,800
Transfers for Principal	5,536	6,600	6,600	2,692	6,600	6,600
Interfund Transfers	12,284	0	0	0	0	0
Transfers to Special	(6,768)	(2,500)	(2,500)	0	(2,500)	(2,500)
Total Operating Transfers	<u>16,723</u>	<u>10,900</u>	<u>10,900</u>	<u>5,101</u>	<u>10,900</u>	<u>10,900</u>
Net Income (Loss)						
Operating Fund Only	\$ <u>3,901</u>	\$ <u>(2,402)</u>	\$ <u>(2,402)</u>	\$ <u>6,660</u>	\$ <u>(2,402)</u>	\$ <u>(2,402)</u>

**About the Fund:**

The Convention and Entertainment Facilities operating fund is an enterprise fund that accounts for the operation of the City's six major entertainment centers and City-owned parking garages. These centers include the following: Jesse H. Jones Hall; Bayou Place; Houston Center for The Arts; Gus S. Wortham Center; George R. Brown Convention Center and the Tranquility Park and Civic Center garages.

Water and Sewer Operating Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2004					
	FY2003 CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Operating Revenues</b>						
Water Sales	\$ 267,125	\$ 275,057	\$ 275,057	\$ 117,633	\$ 269,057	\$ 269,057
Sewer Sales	264,159	272,618	272,618	111,334	266,618	266,618
Penalties	4,036	3,741	3,741	1,852	3,741	3,741
Other	3,997	2,758	2,758	1,891	2,758	2,758
Total Operating Revenues	<u>539,317</u>	<u>554,174</u>	<u>554,174</u>	<u>232,710</u>	<u>542,174</u>	<u>542,174</u>
<b>Operating Expenses</b>						
Personnel	105,272	116,360	116,360	47,206	116,360	116,360
Supplies	21,838	24,508	24,508	9,205	24,508	24,508
Service Contracts & Utilities	113,117	124,091	124,091	35,215	124,091	124,091
Uncollectibles	0	1,000	1,000	0	1,000	1,000
Total Operating Expenses	<u>240,227</u>	<u>265,959</u>	<u>265,959</u>	<u>91,626</u>	<u>265,959</u>	<u>265,959</u>
Operating Income (Loss)	<u>299,090</u>	<u>288,215</u>	<u>288,215</u>	<u>141,084</u>	<u>276,215</u>	<u>276,215</u>
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	19,297	14,653	14,653	6,474	14,653	14,653
Sale of Property, Mains and Scrap	1,219	1,464	1,464	224	1,464	1,464
Other	8,501	20,118	20,118	61,211	80,118	80,118
CWA & TRA Contracts (P & I)	(32,701)	(32,701)	(32,701)	(20,195)	(32,701)	(32,701)
Total Nonoperating Rev (Exp)	<u>(3,684)</u>	<u>3,534</u>	<u>3,534</u>	<u>47,714</u>	<u>63,534</u>	<u>63,534</u>
Income (Loss) Before Operating Transfers	<u>295,406</u>	<u>291,749</u>	<u>291,749</u>	<u>188,798</u>	<u>339,749</u>	<u>339,749</u>
<b>Operating Transfers</b>						
Debt Service Principal	50,335	67,488	67,488	22,641	67,488	67,488
Debt Service Interest	155,344	150,854	150,854	77,581	150,854	150,854
Discretionary Debt	23,811	30,021	30,021	8,042	30,021	30,021
Equipment Acquisition	14,976	16,688	16,688	6,953	16,688	16,688
Renewal and Replacement*	14,636	26,698	26,698	0	74,698	74,698
Accumulated Unexpended (ALP)	10,000	0	0	0	0	0
Transfer for Street and Drainage	25,462	0	0	0	0	0
Total Operating Transfers	<u>294,564</u>	<u>291,749</u>	<u>291,749</u>	<u>115,217</u>	<u>339,749</u>	<u>339,749</u>
Net Current Activity						
Operating Fund Only	\$ <u>842</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>73,581</u>	\$ <u>0</u>	\$ <u>0</u>

\*Please refer to Page 29 for the current status of the Renewal and Replacement Fund No. 751.

**About the Fund:**

Public Utilities - Water and Sewer is an enterprise fund which accounts for operation of the City's water and wastewater facilities. The fund provides for the operation of the City's treated and untreated water, as well as, receive and process wastewater generated in a service area that includes the City, certain municipalities and unincorporated communities in the Houston metropolitan area. Some of the City's largest customers are other cities and water authorities which supply water to their own customers.



**NOVEMBER 2003**

Health Benefits Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F & A Projection
<b>Operating Revenues</b>						
City Medical Plans	\$ 145,046	\$ 174,384	\$ 174,384	\$ 71,428	\$ 174,384	\$ 174,384
City Dental Plans	7,350	8,119	8,119	3,194	8,119	8,119
City Life Insurance Plans	5,789	6,091	6,091	2,400	6,091	6,091
Dependent Care Reimbursement	144	160	160	57	160	160
<b>Operating Revenues</b>	<u>158,329</u>	<u>188,754</u>	<u>188,754</u>	<u>77,079</u>	<u>188,754</u>	<u>188,754</u>
<b>Operating Expenses</b>						
City Medical Plan Claims	143,314	171,575	171,575	68,001	171,575	171,575
City Dental Plan Claims	7,346	8,119	8,119	3,194	8,119	8,119
City Life Insurance Plans	5,788	6,091	6,091	2,319	6,091	6,091
Administrative Costs	2,604	3,206	3,206	1,007	3,206	3,206
Dependent Care	144	160	160	57	160	160
<b>Operating Expenses</b>	<u>159,196</u>	<u>189,151</u>	<u>189,151</u>	<u>74,578</u>	<u>189,151</u>	<u>189,151</u>
Operating Income (Loss)	(867)	(397)	(397)	2,501	(397)	(397)
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	663	350	350	136	350	350
Prior Year Expense Recovery	268	47	47	3	47	47
<b>Nonoperating Revenues (Expenses)</b>	<u>931</u>	<u>397</u>	<u>397</u>	<u>139</u>	<u>397</u>	<u>397</u>
Net Income (Loss)	64	0	0	2,640	0	0
Net Assets, Beginning of Year	971	1,596	1,596	1,035	1,035	1,035
Net Assets, End of Year	<u>\$ 1,035</u>	<u>\$ 1,596</u>	<u>\$ 1,596</u>	<u>\$ 3,675</u>	<u>\$ 1,035</u>	<u>\$ 1,035</u>

**About the Fund:**

The Health Benefits Fund is an Internal Service Fund administered by the Human Resources Department. The Fund was established in 1984 to centralize the financial transactions for the City's benefit plans. In May 1994, the entire health benefits delivery system was revamped with a new system that employs aggressive managed care features. HMOBlueTexas (HMOBTX) provides Health Maintenance Organization (HMO) and Point of Service (POS) plan, with limits on annual increases. These plans are supported by contributions from the City and participants. The Fund also includes two dental plans, a dental/health maintenance organization (DHMO) and a dental indemnity plan. Both plans are supported exclusively by participants.

Long-Term Disability Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003			FY2004		
	Preliminary	Adopted	Current		Controller's	F & A
	CAFR	Budget	Budget	YTD	Projection	Projection
<b>Operating Revenues</b>						
Contributions	\$ 1,346	\$ 1,051	\$ 1,051	\$ 446	\$ 1,051	\$ 1,051
GASB 10 Operating Transfer	0	0	0	0	0	0
<b>Operating Revenues</b>	<u>1,346</u>	<u>1,051</u>	<u>1,051</u>	<u>446</u>	<u>1,051</u>	<u>1,051</u>
<b>Operating Expenses</b>						
Management Consulting Services	11	10	10	0	10	10
Claims Payment Services	114	130	130	26	130	130
Employee Medical Claims	<u>1,444</u>	<u>1,085</u>	<u>1,085</u>	<u>452</u>	<u>1,085</u>	<u>1,085</u>
<b>Operating Expenses</b>	<u>1,569</u>	<u>1,225</u>	<u>1,225</u>	<u>478</u>	<u>1,225</u>	<u>1,225</u>
Operating Income (Loss)	(223)	(174)	(174)	(32)	(174)	(174)
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	247	159	159	58	159	159
Prior Year Expense Recovery	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Nonoperating Revenues (Expenses)</b>	<u>247</u>	<u>159</u>	<u>159</u>	<u>58</u>	<u>159</u>	<u>159</u>
Net Income (Loss)	24	(15)	(15)	26	(15)	(15)
Net Assets, Beginning of Year	<u>22</u>	<u>20</u>	<u>20</u>	<u>46</u>	<u>46</u>	<u>46</u>
Net Assets, End of Year	<u>\$ 46</u>	<u>\$ 5</u>	<u>\$ 5</u>	<u>\$ 72</u>	<u>\$ 31</u>	<u>\$ 31</u>

**About the Fund:**

The Long Term Disability (LTD) Plan is a self-insured program accounted for as an internal service fund. Established in 1985 and revised in 1996 as part of the Income Protection Plan (IPP) (renamed the Compensable Sick Leave Plan (CSL) in October 1996), the plan provides paid long-term sick leave for City employees.

Property and Casualty Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F & A Projection
<b>Operating Revenues</b>						
Interfund Legal Services	\$ 13,017	\$ 24,984	\$ 24,984	\$ 2,523	\$ 24,970	\$ 24,970
Recoveries, Prior and Misc.	4	0	0	14	14	14
<b>Operating Revenues</b>	<u>13,021</u>	<u>24,984</u>	<u>24,984</u>	<u>2,537</u>	<u>24,984</u>	<u>24,984</u>
<b>Operating Expenses</b>						
Personnel	2,120	2,343	2,343	866	2,343	2,343
Supplies	41	43	43	6	43	43
Services:						
Insurance Fees/Adm.	7,123	8,753	8,753	(3)	8,753	8,753
Claims and Judgments	2,107	11,622	11,622	1,493	11,622	11,622
Other Services	1,627	2,223	2,223	457	2,223	2,223
Capital Outlay	0	0	0	0	0	0
<b>Operating Expenses</b>	<u>13,018</u>	<u>24,984</u>	<u>24,984</u>	<u>2,819</u>	<u>24,984</u>	<u>24,984</u>
Operating Income (Loss)	3	0	0	(282)	0	0
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	0	0	0	0	0	0
<b>Nonoperating Revenues (Expenses)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Income (Loss)	3	0	0	(282)	0	0
Net Assets, Beginning of Year	<u>62</u>	<u>62</u>	<u>62</u>	<u>65</u>	<u>65</u>	<u>65</u>
Net Assets, End of Year	\$ <u>65</u>	\$ <u>62</u>	\$ <u>62</u>	\$ <u>(217)</u>	\$ <u>65</u>	\$ <u>65</u>

**About the Fund:**

The Property and Casualty Fund was established to monitor the financial requirements of the Property and Risk Management Programs. This activity is primarily self-funded. The revenue is generated from assessed premiums to the other funds. These premiums are based upon projected expenditures. All risk to the City's assets (except Workers Compensation, Life, Health Benefits, and Long Term Disability) fall within the scope of this fund.



Workers' Compensation Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F & A Projection
<b>Operating Revenues</b>						
Contributions	\$ 24,650	\$ 31,625	\$ 31,625	\$ 9,466	\$ 31,625	\$ 31,625
<b>Operating Revenues</b>	<u>24,650</u>	<u>31,625</u>	<u>31,625</u>	<u>9,466</u>	<u>31,625</u>	<u>31,625</u>
<b>Operating Expenses</b>						
Personnel	1,781	1,985	1,985	845	1,985	1,985
Supplies	40	46	46	8	46	46
Current Year Claims	22,541	29,096	29,096	8,365	29,096	29,096
Services	418	559	559	34	559	559
Capital Outlay	0	0	0	0	0	0
Non-Capital Outlay	0	13	13	0	13	13
<b>Operating Expenses</b>	<u>24,780</u>	<u>31,699</u>	<u>31,699</u>	<u>9,252</u>	<u>31,699</u>	<u>31,699</u>
Operating Income (Loss)	(130)	(74)	(74)	214	(74)	(74)
<b>Nonoperating Revenues (Expenses)</b>						
Interest Income	68	70	70	32	56	56
Prior Year Recoveries	0	0	0	0	0	0
Other	62	4	4	18	18	18
<b>Nonoperating Revenues (Expenses)</b>	<u>130</u>	<u>74</u>	<u>74</u>	<u>50</u>	<u>74</u>	<u>74</u>
Net Income (Loss)	0	0	0	264	0	0
Net Assets, Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Assets, End of Year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 264</u>	<u>\$ 0</u>	<u>\$ 0</u>

**About the Fund:**

The Workers' Compensation Fund is a revolving fund administered by the Human Resources Department. The Fund was established to centralize the financial transactions in the areas of Accident Prevention, Loss Control and Unemployment Compensation.

### **Asset Forfeiture (Fund 212)**

The Houston Police Department receives asset forfeiture proceeds under guidelines set forth by the U.S. Department of Justice, the U.S. Treasury Department, and the State of Texas. These forfeiture proceeds are generated as a result of law enforcement efforts against illegal and criminal activity. Proceeds received under the various guidelines must be used for law enforcement purposes.

---

### **Auto Dealers (Fund 204)**

The Auto Dealers Division of the Houston Police Department issues licenses to automotive businesses and vehicle/used parts salesmen. The Auto Dealers Division also monitors private storage facilities/salvage yards, auctions abandoned motor vehicles, and investigates complaints against automotive businesses/salesmen. The revenues generated from the fees are placed in the Auto Dealers Fund.

---

### **Building Inspection (Fund 214)**

The Planning and Development Department administers the Building Inspection Special Revenue Fund, which ensures that buildings and structures constructed and maintained within the City adhere to the standards set by the City of Houston's Building Code. Permits and Licenses revenue make up approximately 75% of the revenue in this fund. This revenue is derived from the issuance of electrical, plumbing, AC and Boiler and construction permits.

---

### **Building Security (Fund 219)**

The Building Security Fund began in FY1997 generating revenue from a \$3.00 fee charged to defendants convicted of a misdemeanor offense. The purpose of the fund is to aid in ensuring the safety of civilians and civil service employees while conducting business in Municipal Courts buildings.

---

### **Cable TV (Fund 208)**

Operation of the Municipal Access Channel and its facilities is the responsibility of the Cable Communications Division of the Finance and Administration Department. The mission of the division is to effectively communicate to the public relevant information concerning municipal and related governmental and community services. The Cable Television Fund is supported through contributions of the cable television companies in Houston. The contributions are based upon a rate per subscriber and support public, educational, and municipal programming in Houston.

---

### **Child Safety Fund (Fund 948)**

The Child Safety Fund was established to account for monies collected for public, parochial, and private school crossing guard programs. Revenues to the fund come from an assessment of a Municipal Court fee of \$5.00 on non-criminal municipal violations and an additional \$1.50 fee for each vehicle registration authorized by Harris County. If there is a surplus of funds, the City is allowed to keep 10% of the funds received for administrative fees. If a surplus exists after the payment of all covered contract expenses, the excess can be used to pay for programs designed to enhance child safety, health, or nutrition and administration costs of these programs.

---

### **Houston Emergency Center (Fund 218)**

The City of Houston's Neutral Public Safety Answering Point is one of the thirty-seven answering stations in the Greater Harris County Houston Emergency Center. Emergency calls from Houston citizens are referred to the appropriate emergency agency, such as police, fire, and ambulance services. Calls are also referred to Harris county agencies such as Juvenile Crisis Hotline, Poison Control and Emergency Management Operations. The City of Houston is reimbursed from the special district for salaries, fringe benefits and other operating expenses for the answering station.

### **Houston Transtar Center (Fund 221)**

Houston TranStar Center formerly known as the Greater Houston Transportation & Emergency Management Center. The Houston TranStar Center was built through a cooperative effort among the City of Houston, Harris County, Metropolitan Transit Authority (METRO) and the Texas Department of Transportation (TxDOT). The center houses personnel responsible for and/or involved with transportation and emergency management planning and operations in the Houston/Harris County area. Funding for the center is received from each member agency and is prorated based on occupancy and use of center facilities.

---

### **Parks Special Revenue Fund (Fund 206)**

The Parks and Recreation Department administers the Parks Special Revenue Fund. The Fund receives revenue from the following activities: Seven municipal golf courses, rental of park facilities, and three tennis centers.

---

### **Police Special Services Fund (Fund 205)**

The Police Special Services Fund was created to properly account for funds received from other agencies or organizations to reimburse HPD for cost of services for specific law enforcement purposes. These special services include HPD participation in joint police operations, security, traffic control for activities such as "fun runs", parade and festivals.

---

### **Sign Administration (Fund 210)**

The Planning and Development Department administers the Sign Administration Special Revenue Fund. The Fund oversees sign codes within both the Houston city limits and the City's extra-territorial jurisdiction (ETJ). The code requires the licensing of sign contractors, construction permits for new signs including examination/plan approval, operating permits for new and existing signs, and the impoundment and confiscation of signs found located on the public rights-of-way.

---

### **Stormwater Utility Special Revenue Fund (Fund 227)**

The Stormwater Utility Special Revenue Fund provides for the maintenance and repair of streets, rights-of-way and drainage infrastructure, such as storm sewers and roadside ditches. The source of funding for these activities is a Street/Drainage Maintenance charge. This service charge is 4 percent of the net water and sewer revenues generated annually by the Public Utilities-Water and Sewer Fund. The purpose of the charge is to compensate for the "wear and tear" on the City's street and drainage systems as a result of the construction and maintenance of the water and wastewater systems.

---

### **Technology Fee Fund (Fund 261)**

The Technology Fee Fund was established in FY2001 to account for revenue generated from a \$4.00 technology fee for convictions on all traffic and non-traffic misdemeanor offenses occurring on or after June 26, 2000. The purpose of the fund is to finance technological enhancements for the Municipal Courts including computer systems, networks, hardware, software, imaging systems, electronic ticket-writers and docket management systems.

---

### **TxDOT Signal Maintenance Fund (Fund 234)**

In FY1996, the City entered into an agreement with the Texas Department of Transportation (TxDOT) to operate and maintain TxDOT traffic signals on selected state owned roadways located within the City. Funding is electrical power costs and emergency replacement costs of traffic signals covered under the agreement. The fund is administered by the Maintenance and Right-of-Way group of the Public Works and Engineering Department.

Asset Forfeiture Special Revenue Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Confiscations	\$ 5,375	\$ 5,896	\$ 5,896	\$ 1,883	\$ 5,896	\$ 5,896
Interest Income	118	97	97	17	97	97
Other	0	7	7	0	7	7
Total Revenues	<u>5,493</u>	<u>6,000</u>	<u>6,000</u>	<u>1,900</u>	<u>6,000</u>	<u>6,000</u>
<b>Expenditures</b>						
Personnel	4,335	3,632	3,632	1,372	3,632	3,632
Supplies	1,356	1,262	1,262	151	1,262	1,262
Other Services	959	969	969	393	969	969
Capital Outlay	318	105	105	3	105	105
Non-Capital Outlay	0	132	132	0	132	132
Total Expenditures	<u>6,968</u>	<u>6,100</u>	<u>6,100</u>	<u>1,919</u>	<u>6,100</u>	<u>6,100</u>
Net Current Activity	(1,475)	(100)	(100)	(19)	(100)	(100)
Fund Balance, Beginning of Year	<u>2,230</u>	<u>100</u>	<u>100</u>	<u>755</u>	<u>755</u>	<u>755</u>
Fund Balance, End of Year	<u>\$ 755</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 736</u>	<u>\$ 655</u>	<u>\$ 655</u>

Auto Dealers  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Auto Dealers Licenses	\$ 845	\$ 900	\$ 900	516	\$ 900	\$ 900
Vehicle Storage Notification	201	365	365	78	365	365
Vehicle Auction Fees	376	233	233	180	233	233
Interest Income	62	0	0	0	0	0
Other	895	770	770	154	770	770
Total Revenues	<u>2,379</u>	<u>2,268</u>	<u>2,268</u>	<u>928</u>	<u>2,268</u>	<u>2,268</u>
<b>Expenditures</b>						
Personnel	2,219	1,803	1,803	474	1,803	1,803
Supplies	206	175	175	131	175	175
Other Services	429	636	636	316	636	636
Capital Outlay	82	110	110	0	110	110
Total Expenditures	<u>2,936</u>	<u>2,724</u>	<u>2,724</u>	<u>921</u>	<u>2,724</u>	<u>2,724</u>
Net Current Activity	(557)	(456)	(456)	7	(456)	(456)
Fund Balance, Beginning of Year	<u>1,560</u>	<u>495</u>	<u>495</u>	<u>1,003</u>	<u>1,003</u>	<u>1,003</u>
Fund Balance, End of Year	<u>\$ 1,003</u>	<u>\$ 39</u>	<u>\$ 39</u>	<u>1,010</u>	<u>\$ 547</u>	<u>\$ 547</u>

Building Inspection Special Revenue Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Permits and Licenses	\$ 16,899	\$ 15,739	\$ 15,739	\$ 7,301	\$ 17,044	\$ 17,044
Charges for Services	3,002	2,781	2,781	1,105	2,781	2,781
Other	563	330	330	164	337	337
Interest Income	222	259	259	90	259	259
Total Revenues	<u>20,686</u>	<u>19,109</u>	<u>19,109</u>	<u>8,660</u>	<u>20,421</u>	<u>20,421</u>
<b>Expenditures</b>						
Personnel	15,290	16,504	16,504	6,821	17,923	17,823
Supplies	314	377	377	119	414	377
Other Services	3,678	6,978	6,245	1,098	6,734	6,740
Capital Outlay	205	493	1,133	59	1,095	1,133
Non-Capital Outlay	0	105	198	0	105	198
Total Expenditures	<u>19,487</u>	<u>24,457</u>	<u>24,457</u>	<u>8,097</u>	<u>26,271</u>	<u>26,271</u>
Net Current Activity	<u>1,199</u>	<u>(5,348)</u>	<u>(5,348)</u>	<u>563</u>	<u>(5,850)</u>	<u>(5,850)</u>
<b>Other financing sources (uses)</b>						
Operating Transfers Out	0	0	0	0	0	0
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	1,199	(5,348)	(5,348)	563	(5,850)	(5,850)
Fund Balance, Beginning of Year	<u>6,105</u>	<u>6,146</u>	<u>6,146</u>	<u>7,304</u>	<u>7,304</u>	<u>7,304</u>
Fund Balance, End of Year	<u>\$ 7,304</u>	<u>\$ 798</u>	<u>\$ 798</u>	<u>\$ 7,867</u>	<u>\$ 1,454</u>	<u>\$ 1,454</u>

Building Security Fund  
For the period ending November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Current Revenues	\$ 186	\$ 515	\$ 515	\$ 83	\$ 515	\$ 515
Total Revenues	<u>186</u>	<u>515</u>	<u>515</u>	<u>83</u>	<u>515</u>	<u>515</u>
<b>Expenditures</b>						
Other Services	50	300	300	39	300	300
Equipment	0	950	950	3	950	950
Total Expenditures	<u>50</u>	<u>1,250</u>	<u>1,250</u>	<u>42</u>	<u>1,250</u>	<u>1,250</u>
Net Current Activity	136	(735)	(735)	41	(735)	(735)
Fund Balance, Beginning of Year	<u>680</u>	<u>766</u>	<u>766</u>	<u>816</u>	<u>816</u>	<u>816</u>
Fund Balance, End of Year	<u>\$ 816</u>	<u>\$ 31</u>	<u>\$ 31</u>	<u>\$ 857</u>	<u>\$ 81</u>	<u>\$ 81</u>

Cable TV  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	Preliminary FY2003 CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Current Revenues	\$ 1,648	\$ 1,651	\$ 1,651	\$ 636	\$ 1,651	\$ 1,651
Total Revenues	<u>1,648</u>	<u>1,651</u>	<u>1,651</u>	<u>636</u>	<u>1,651</u>	<u>1,651</u>
<b>Expenditures</b>						
Maintenance and Operations	1,857	1,635	1,635	364	1,635	1,635
Total Expenditures	<u>1,857</u>	<u>1,635</u>	<u>1,635</u>	<u>364</u>	<u>1,635</u>	<u>1,635</u>
Net Current Activity	(209)	16	16	272	16	16
Fund Balance, Beginning of Year	<u>609</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>
Fund Balance, End of Year	<u>\$ 400</u>	<u>\$ 416</u>	<u>\$ 416</u>	<u>\$ 672</u>	<u>\$ 416</u>	<u>\$ 416</u>

Child Safety Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003 Preliminary CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Interest on Investments	\$ 55	\$ 110	\$ 110	19	\$ 110	\$ 110
Municipal Courts Collections	1,211	1,200	1,200	430	1,200	1,200
Harris County Collections	2,065	2,000	2,000	873	2,000	2,000
Total Revenues	<u>3,331</u>	<u>3,310</u>	<u>3,310</u>	<u>1,322</u>	<u>3,310</u>	<u>3,310</u>
<b>Expenditures</b>						
School Crossing Guard Program	3,192	3,307	3,307	619	3,307	3,307
Miscellaneous Parts and Supplies	3	3	3	0	3	3
Total Expenditures	<u>3,195</u>	<u>3,310</u>	<u>3,310</u>	<u>619</u>	<u>3,310</u>	<u>3,310</u>
Net Current Activity	136	0	0	703	0	0
Fund Balance, Beginning of Year	<u>414</u>	<u>405</u>	<u>405</u>	<u>550</u>	<u>550</u>	<u>550</u>
Fund Balance, End of Year	<u>\$ 550</u>	<u>\$ 405</u>	<u>\$ 405</u>	<u>1,253</u>	<u>\$ 550</u>	<u>\$ 550</u>

Houston Emergency Center  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Current Revenues	\$ 14,007	\$ 19,620	\$ 19,620	\$ 3,143	\$ 19,620	\$ 19,620
Total Revenues	<u>14,007</u>	<u>19,620</u>	<u>19,620</u>	<u>3,143</u>	<u>19,620</u>	<u>19,620</u>
<b>Expenditures</b>						
Maintenance and Operations	14,320	19,620	19,620	6,623	19,620	19,620
Total Expenditures	<u>14,320</u>	<u>19,620</u>	<u>19,620</u>	<u>6,623</u>	<u>19,620</u>	<u>19,620</u>
Net Current Activity	(313)	0	0	(3,480)	0	0
Fund Balance, Beginning of Year	<u>313</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balance, End of Year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (3,480)</u>	<u>\$ 0</u>	<u>\$ 0</u>

Houston Transtar Center  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Other Grant Awards	\$ 1,035	\$ 1,215	\$ 1,215	\$ 607	\$ 1,215	\$ 1,215
Other Service Charges	630	477	477	215	477	477
Misc. Revenue	8	0	0	0	0	0
Interest Income	15	13	13	2	13	13
Total Revenues	<u>1,688</u>	<u>1,705</u>	<u>1,705</u>	<u>824</u>	<u>1,705</u>	<u>1,705</u>
<b>Expenditures</b>						
Maintenance and Operations	1,662	1,731	1,731	594	1,731	1,725
Total Expenditures	<u>1,662</u>	<u>1,731</u>	<u>1,731</u>	<u>594</u>	<u>1,731</u>	<u>1,725</u>
Net Current Activity	27	(26)	(26)	230	(26)	(20)
Fund Balance, Beginning of Year	<u>(3)</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>
Fund Balance, End of Year	<u>\$ 24</u>	<u>\$ (2)</u>	<u>\$ (2)</u>	<u>\$ 255</u>	<u>\$ (2)</u>	<u>\$ 4</u>

Parks Special Revenue Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Concessions	\$ 1,411	\$ 1,623	\$ 1,623	\$ 568	\$ 1,623	\$ 1,623
Zoo/Facility Admissions	80	33	33	10	33	33
Program Fees	257	462	462	110	462	462
Rental of Property	966	1,261	1,261	448	1,261	1,261
Licenses and Permits	83	113	113	32	113	113
Interest Income	101	105	105	26	105	105
Golf and Tennis	2,344	2,719	2,719	1,067	2,719	2,719
Other	246	90	90	38	90	90
Total Revenues	<u>5,488</u>	<u>6,406</u>	<u>6,406</u>	<u>2,299</u>	<u>6,406</u>	<u>6,406</u>
<b>Expenditures</b>						
Personnel	3,319	3,639	3,639	1,589	3,639	3,639
Supplies	716	1,022	1,022	248	1,022	1,022
Other Services	1,464	1,639	1,639	466	1,639	1,639
Capital Outlay	107	181	181	96	181	181
Non-Capital Outlay	0	0	0	0	0	0
Total Expenditures	<u>5,606</u>	<u>6,481</u>	<u>6,481</u>	<u>2,399</u>	<u>6,481</u>	<u>6,481</u>
<b>Operating Transfers</b>						
Operating Transfers Out	21	0	0	0	0	0
Total Operating Transfers Out	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Current Activity	(139)	(75)	(75)	(100)	(75)	(75)
Fund Balance, Beginning of Year	<u>2,404</u>	<u>2,557</u>	<u>2,557</u>	<u>2,265</u>	<u>2,265</u>	<u>2,265</u>
Fund Balance, End of Year	<u>\$ 2,265</u>	<u>\$ 2,482</u>	<u>\$ 2,482</u>	<u>\$ 2,165</u>	<u>\$ 2,190</u>	<u>\$ 2,190</u>

Police Special Services Fund  
For the period ended November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Police Fees	\$ 3,127	\$ 11,268	\$ 11,268	\$ 513	\$ 11,268	\$ 11,268
Interest Income	211	230	230	53	230	230
Other	636	330	330	55	330	330
Total Revenues	<u>3,974</u>	<u>11,828</u>	<u>11,828</u>	<u>621</u>	<u>11,828</u>	<u>11,828</u>
<b>Expenditures</b>						
Personnel	3,381	11,595	11,595	1,503	11,595	11,595
Supplies	108	1,098	1,098	38	1,098	1,098
Other Services	454	930	930	328	930	930
Equipment	362	1,175	1,175	606	1,175	1,175
Interfund Transfers	458	400	400	0	400	400
Total Expenditures	<u>4,763</u>	<u>15,198</u>	<u>15,198</u>	<u>2,475</u>	<u>15,198</u>	<u>15,198</u>
Net Current Activity	(789)	(3,370)	(3,370)	(1,854)	(3,370)	(3,370)
Fund Balance, Beginning of Year	<u>5,096</u>	<u>4,622</u>	<u>4,622</u>	<u>4,307</u>	<u>4,307</u>	<u>4,307</u>
Fund Balance, End of Year	<u>\$ 4,307</u>	<u>\$ 1,252</u>	<u>\$ 1,252</u>	<u>\$ 2,453</u>	<u>\$ 937</u>	<u>\$ 937</u>



Sign Administration  
For the period ending November 30, 2003  
(amounts expressed in thousands)

	FY2003	FY2004				
	Preliminary CAFR	Adopted Budget	Current Budget	YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Sign and Permit Fees	\$ 1,891	\$ 1,596	\$ 1,596	\$ 782	\$ 1,596	\$ 1,596
Interest Income	51	54	54	16	54	54
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>1,943</u>	<u>1,650</u>	<u>1,650</u>	<u>798</u>	<u>1,650</u>	<u>1,650</u>
<b>Expenditures</b>						
Maintenance and Operations	<u>1,788</u>	<u>2,367</u>	<u>2,367</u>	<u>760</u>	<u>2,367</u>	<u>2,367</u>
Total Expenditures	<u>1,788</u>	<u>2,367</u>	<u>2,367</u>	<u>760</u>	<u>2,367</u>	<u>2,367</u>
Net Current Activity	<u>155</u>	<u>(717)</u>	<u>(717)</u>	<u>38</u>	<u>(717)</u>	<u>(717)</u>
<b>Other financing sources (uses)</b>						
Operating Transfers Out	<u>0</u>	<u>12</u>	<u>12</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	<u>155</u>	<u>(717)</u>	<u>(717)</u>	<u>38</u>	<u>(717)</u>	<u>(717)</u>
Fund Balance, Beginning of Year	<u>1,063</u>	<u>912</u>	<u>912</u>	<u>1,218</u>	<u>1,218</u>	<u>1,218</u>
Fund Balance, End of Year	<u>\$ 1,218</u>	<u>\$ 195</u>	<u>\$ 195</u>	<u>\$ 1,256</u>	<u>\$ 501</u>	<u>\$ 501</u>

Stormwater Utility Special Revenue Fund  
For the period ending November 30, 2003  
(amounts expressed in thousands)

	Preliminary FY2003 CAFR	Adopted Budget	Current Budget	FY2004 YTD	Controller's Projection	F&A Projection
<b>Revenues</b>						
Miscellaneous	\$ 439	\$ 145	\$ 145	\$ 101	\$ 145	\$ 145
Total Revenues	<u>439</u>	<u>145</u>	<u>145</u>	<u>101</u>	<u>145</u>	<u>145</u>
<b>Expenditures</b>						
Personnel	14,510	16,239	16,239	6,166	16,239	16,239
Supplies	1,421	1,387	1,387	375	1,387	1,387
Other Services	13,299	11,177	11,177	2,381	11,177	11,177
Capital Outlay	2,282	1,530	1,530	35	1,530	1,530
Total Expenditures	<u>31,512</u>	<u>30,333</u>	<u>30,333</u>	<u>8,957</u>	<u>30,333</u>	<u>30,333</u>
Net Current Activity	(31,073)	(30,188)	(30,188)	(8,856)	(30,188)	(30,188)
<b>Other Financing Sources (Uses)</b>						
Interest Income	448	200	200	166	200	400
Operating Transfers In	40,439	12,384	12,384	0	0	12,384 *
Operating Transfers Out	(1,100)	(400)	(400)	0	(400)	(400)
Total Other Financing Sources (Uses)	<u>39,787</u>	<u>12,184</u>	<u>12,184</u>	<u>166</u>	<u>(200)</u>	<u>12,384</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing (Uses)	8,714	(18,004)	(18,004)	(8,690)	(30,388)	(17,804)
Fund Balance, Beginning of Year	<u>10,064</u>	<u>18,004</u>	<u>18,004</u>	<u>18,778</u>	<u>18,778</u>	<u>18,778</u>
Fund Balance, End of Year	\$ 18,778	\$ 0	\$ 0	\$ 10,088	\$ (11,610)	\$ 974

\* The source of this transfer has not been identified.

Technology Fee Fund  
For the period ending November 30, 2003  
(amounts expressed in thousands)

	FY2003			FY2004		
	Preliminary	Adopted	Current		Controller's	F&A
	CAFR	Budget	Budget	YTD	Projection	Projection
<b>Revenues</b>						
Current Revenues	\$ 1,521	\$ 1,474	\$ 1,474	\$ 594	\$ 1,474	\$ 1,474
Total Revenues	<u>1,521</u>	<u>1,474</u>	<u>1,474</u>	<u>594</u>	<u>1,474</u>	<u>1,474</u>
<b>Expenditures</b>						
Other Services	823	1,358	1,358	196	1,358	1,358
Equipment	0	1,182	1,182	0	1,182	1,182
Debt Service	0	150	150	0	150	150
Total Expenditures	<u>823</u>	<u>2,690</u>	<u>2,690</u>	<u>196</u>	<u>2,690</u>	<u>2,690</u>
Net Current Activity	698	(1,216)	(1,216)	398	(1,216)	(1,216)
Fund Balance, Beginning of Year	<u>2,268</u>	<u>2,898</u>	<u>2,898</u>	<u>2,966</u>	<u>2,966</u>	<u>2,966</u>
Fund Balance, End of Year	<u>\$ 2,966</u>	<u>\$ 1,682</u>	<u>\$ 1,682</u>	<u>\$ 3,364</u>	<u>\$ 1,750</u>	<u>\$ 1,750</u>

TxDOT Signal Maintenance Fund  
For the period ending November 30, 2003  
(amounts expressed in thousands)

	FY2003			FY2004		
	Preliminary	Adopted	Current		Controller's	F&A
	CAFR	Budget	Budget	YTD	Projection	Projection
<b>Revenues</b>						
Current Revenues	\$ 623	\$ 748	\$ 748	\$ 271	\$ 748	\$ 748
Total Revenues	<u>623</u>	<u>748</u>	<u>748</u>	<u>271</u>	<u>748</u>	<u>748</u>
<b>Expenditures</b>						
Maintenance and Operations	540	743	743	272	743	743
Interfund Transfers	84	5	5	1	5	5
Total Expenditures	<u>623</u>	<u>748</u>	<u>748</u>	<u>273</u>	<u>748</u>	<u>748</u>
Net Current Activity	0	0	0	(2)	0	0
Fund Balance, Beginning of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balance, End of Year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (2)</u>	<u>\$ 0</u>	<u>\$ 0</u>



**NOVEMBER 2003**

City of Houston, Texas  
Construction/Bond Fund Status Report  
For the period ended November 30, 2003  
(amounts expressed in thousands)

Fund No.	Fund Name	Original Amount	Cash/ Investments	Draw down Available	Net Resources Available	Unexpended (a) Appropriation	Available for Appropriation
<b>Equipment and Miscellaneous</b>							
12G	Dangerous Building Demolition Series 1999B	3,500	2	0	1	0	1
12T	Dangerous Building Demolition Series 2001C	4,000	2,523	0	0	0	0
12Y	Dangerous Building Demolition Series 2003B	2,210	2,210	0	0	0	0
12A	Dangerous Bldg. Consolidations	n/a	0	n/a	4,647	2,276	2,371
	<b>Total Dangerous Building Funds</b>	<b>13,686</b>	<b>4,735</b>	<b>0</b>	<b>4,648</b>	<b>2,276</b>	<b>2,372</b>
109	Equipment Acquisition-1995B	28,600	34	0	6	0	6
123	Equipment Acquisition Series 1993A	41,000	8	0	2	0	2
115	Equipment Acquisition Series C	45,900	114	0	114	0	114
12H	Fire Special Acquisition Fund	3,000	24	0	24	24	0
12X	Equipment Acquisition Series E	86,500	34	78,000	0	0	0
113	Equipment Acquisition Consolidated Fund	n/a	0	n/a	76,261	59,507	16,754
	<b>Total Equipment Acquisition Funds</b>	<b>205,000</b>	<b>214</b>	<b>78,000</b>	<b>76,407</b>	<b>59,531</b>	<b>16,876</b>
404	Certificates of Obligation Lamar Terrace 2000A	5,298	535	0	442	164	278
	<b>Total Equipment and Miscellaneous</b>	<b>223,984</b>	<b>5,484</b>	<b>78,000</b>	<b>81,497</b>	<b>61,971</b>	<b>19,526</b>
<b>Public Improvement</b>							
48A	Fire Dept. Capital Projects	755	5,170	0	5,168	1,861	3,307
46C	Fire Dept CP Series A (99)	7,000	0	0	0	0	0
47C	Fire Dept CP Series A (00)	6,000	0	0	0	0	0
4AC	Fire Dept CP Series B (01)	7,710	0	7,180	0	0	0
4BC	Fire Dept CP Series D (02)	6,500	0	6,500	0	0	0
4CC	Fire Dept CP Series D (03)	9,000	0	9,000	0	0	0
413	Fire Bond Consolidated	n/a	63	n/a	22,584	15,742	6,842
	<b>Total Fire Department</b>	<b>36,965</b>	<b>5,233</b>	<b>22,680</b>	<b>27,752</b>	<b>17,603</b>	<b>10,149</b>
46K	Housing CP Series A (99)	3,000	0	2,832	0	0	0
47K	Housing CP Series A (00)	2,000	0	2,000	0	0	0
4BK	Housing CP Series D (02)	5,000	0	5,000	0	0	0
4CK	Housing CP Series D (03)	2,600	0	2,600	0	0	0
415	Housing Consolidated Fund	n/a	0	n/a	12,373	9,772	2,601
	<b>Total Housing</b>	<b>12,600</b>	<b>0</b>	<b>12,432</b>	<b>12,373</b>	<b>9,772</b>	<b>2,601</b>
45F	Perm. & Gen. Imprv. CP Series A (99)	10,000	0	0	0	0	0
46F	Perm. & Gen. Imprv. CP Series A (99)	3,000	0	0	0	0	0
47F	Perm. & Gen. Imprv. CP Series A (00)	10,000	0	6,622	0	0	0
4AF	Perm. & Gen. Imprv. CP Series B (01)	2,840	0	2,840	0	0	0
4BF	Perm. & Gen. Imprv. CP Series D (02)	6,000	0	6,000	0	0	0
4CF	Perm. & Gen. Imprv. CP Series D (03)	3,000	0	3,000	0	0	0
441	General Improvement Consolidated Fund	n/a	3	n/a	18,148	11,311	6,837
49F	Certificates of Obligation Series 2001A (Cotswold)	12,200	2,059	0	2,059	1,309	750
49H	Southeast Downtown Streetscape CP Series E	5,500	181	500	680	588	92
49J	MUD Series 2001A	9,235	4,433	0	4,433	3,888	545
49K	Certificates of Obligation Series 2002A (Cotswold)	12,400	8,215	0	8,215	7,745	470
49N	MUD PIBS Series 2003A-1	2,100	2,104	0	2,104	2,100	4
	<b>Total General Improvement</b>	<b>76,275</b>	<b>16,995</b>	<b>18,962</b>	<b>35,639</b>	<b>26,941</b>	<b>8,698</b>
44H	Public Health CP Series A (98)	4,000	0	915	0	0	0
46H	Public Health CP Series A (98)	1,000	0	1,000	0	0	0
47H	Public Health CP Series A (00)	6,600	0	6,600	0	0	0
4AH	Public Health CP Series B (01)	3,100	0	3,100	0	0	0
440	Public Health Consolidated Fund	n/a	0	n/a	11,520	6,884	4,636
	<b>Total Public Health &amp; Welfare</b>	<b>14,700</b>	<b>0</b>	<b>11,615</b>	<b>11,520</b>	<b>6,884</b>	<b>4,636</b>
49A	Library Capital Projects Fund	3,256	1,629	0	1,629	434	1,195
46E	Public Library CP Series A (99)	4,000	0	503	0	0	0
47E	Public Library CP Series A (00)	3,000	0	3,000	0	0	0
4AE	Public Library CP Series B (01)	12,600	0	12,600	0	0	0
4CE	Public Library CP Series D (03)	5,000	0	5,000	0	0	0
439	Public Library Consolidated Fund	n/a	0	n/a	21,004	6,020	14,984
	<b>Total Public Library</b>	<b>27,856</b>	<b>1,629</b>	<b>21,103</b>	<b>22,633</b>	<b>6,454</b>	<b>16,179</b>
465	Parks Capital Project Fund	n/a	764	0	753	333	420
491	Parks Special Fund	n/a	1,405	0	1,384	933	451
47B	Parks & Recreation CP Series A (00)	10,200	0	0	0	0	0
4BB	Parks & Recreation CP Series D (02)	21,500	0	12,181	0	0	0
4CB	Parks & Recreation CP Series D (03)	15,000	0	15,000	0	0	0
421	Parks Consolidated Fund	n/a	0	n/a	27,080	12,696	14,384
	<b>Total Parks and Recreation</b>	<b>46,700</b>	<b>2,169</b>	<b>27,181</b>	<b>29,217</b>	<b>13,962</b>	<b>15,255</b>

City of Houston, Texas  
Construction/Bond Fund Status Report  
For the period ended November 30, 2003  
(amounts expressed in thousands)

Fund No.	Fund Name	Original Amount	Cash/ Investments	Draw down Available	Net Resources Available	Unexpended (a) Appropriation	Available for Appropriation
42A	Police & Law CP Series B	6,000	0	2,464	0	0	0
44A	Police & Law CP Series A (98)	5,000	0	5,000	0	0	0
47A	Police CP Series A (00)	9,700	0	9,700	0	0	0
4AA	Police CP Series B (01)	8,750	0	8,750	0	0	0
435	Police Consolidated Fund	n/a	0	n/a	25,869	6,313	19,556
	Total Police Department	75,510	0	25,914	25,869	6,313	19,556
233	Solid Waste Special Revenue Fund	n/a	308	0	308	19	289
45D	Solid Waste Mgt. CP Series A (99)	8,000	0	58	0	0	0
46D	Solid Waste Mgt. CP Series A (99)	2,000	0	2,000	0	0	0
47D	Solid Waste Mgt. CP Series A (00)	200	0	200	0	0	0
4BD	Solid Waste Mgt. CP Series D (02)	2,000	0	2,000	0	0	0
427	Solid Waste Consolidated Fund	n/a	0	n/a	4,249	1,366	2,883
	Total Solid Waste	12,200	308	4,258	4,557	1,385	3,172
45J	Storm Sewer CP Series A (99)	10,000	0	0	0	0	0
46J	Storm Sewer CP Series A (99)	22,000	0	0	0	0	0
47J	Storm Sewer CP Series A (00)	15,000	0	0	0	0	0
4AJ	Storm Sewer CP Series B (01)	7,500	0	0	0	0	0
4BJ	Storm Sewer CP Series D (02)	41,000	0	22,485	0	0	0
4CJ	Storm Sewer CP Series D (03)	22,400	0	22,400	0	0	0
436	Storm Sewer Consolidated Fund	n/a	0	n/a	43,850	20,499	23,351
49G	Series C Commercial Paper Storm & Overlay Fund	19,100	3,258	0	2,873	2,510	363
	Total Storm Sewer	137,000	3,258	44,885	46,723	23,009	23,714
45G	St., Bridges & Traf. CP Series A (99)	20,300	0	0	0	0	0
46G	St., Bridges & Traf. CP Series A (99)	66,700	0	0	0	0	0
47G	St., Bridges & Traf. CP Series A (00)	70,300	0	0	0	0	0
4AG	St., Bridges & Traf. CP Series B (01)	50,800	0	11,363	0	0	0
4BG	St., Bridges & Traf. CP Series D (02)	83,000	0	83,000	0	0	0
4CG	St., Bridges & Traf. CP Series D (03)	53,000	0	53,000	0	0	0
405	Street & Bridge Construction Fund	62,695	5,234	0	5,153	4,580	573
437	Street & Bridge Consolidated Fund	n/a	0	n/a	138,205	87,563	50,642
49M	Metro Street Fund Series E (04)	63,000	0	63,000	63,000	3,183	59,817
	Total Street & Bridge	469,795	5,234	210,363	206,358	95,326	111,032
	Total Public Improvement	909,601	34,826	399,393	422,641	207,649	214,992
<b>Airport</b>							
54E	Airport System 2002C - D2 (AMT) Const.	239,216	143,428	0	2,847	0	2,847
54A	Airport System Commercial Paper 2001 (AMT)	n/a	5,342	0	11	0	11
54C	Airport System Construction 2002A (AMT)	129,120	131,853	0	163	0	163
548	Airport System Consolidated 2001 (AMT)	200,000	(1,238)	n/a	286,284	277,844	8,440
	Sub-Total	568,336	279,385	0	289,305	277,844	11,461
54D	Airport System 2002B (Non-AMT) Const.	213,347	70,926	0	90	0	90
54B	Airport System Commercial Paper 2001 (Non-AMT)	n/a	2,183	0	4	0	4
549	Airport System Consolidated 2001 (Non-AMT)	100,000	2,132	n/a	77,802	75,981	1,821
	Sub-Total	313,347	75,241	0	77,896	75,981	1,915
539	Airport System PARS 2000 (AMT)	100,000	0	0	0	0	0
540	Airport System RevBd 2000A (AMT)	327,225	45,234	0	93	0	93
530	Airport System Consolidated Const 2000 (AMT)	n/a	156	n/a	40,603	38,899	1,704
	Sub-Total	427,225	45,390	0	40,696	38,899	1,797
54F	Airport System Construction 2004 (AMT)	200,000	0	200,000	0	0	0
550	Airport System Consolidated Const. 2004 (AMT)	n/a	0	0	200,000	0	200,000
	Sub-Total	200,000	0	200,000	200,000	0	200,000
54G	Airport System Commercial Paper 2004 (Non-AMT)	100,000	0	100,000	0	0	0
552	Airport System Consolidated Const. 2004 (Non-AMT)	n/a	0	0	100,000	19,552	80,448
	Sub-Total	100,000	0	100,000	100,000	19,552	80,448
	Total Airport Consolidated Funds	1,608,908	400,016	300,000	707,897	412,276	295,621
542	Airport System Rev Bd Fd - 1988	85,210	0	0	0	25	(25) (c)
535	Airport System Rev Bd fund - 1998B (AMT)	395,643	58,726	0	53,069	49,366	3,703
536	Airport System Rev Bd fund - 1998C (Non-AMT)	99,028	6,260	0	5,562	5,174	388
553	Airport System R & R Fund	n/a	13,278	0	13,264	1,070	12,194
561	Airport System Improvement Fund	n/a	218,764	0	210,371	69,928	140,443
538	Airport System RevBd 2000B (Non-AMT) Const.	269,240	40,362	0	38,720	37,268	1,452
	Total Other Funds	849,121	337,390	0	320,986	162,831	158,155
	Total Airport	2,458,029	737,406	300,000	1,028,883	575,107	453,776

City of Houston, Texas  
Construction/Bond Fund Status Report  
For the period ended November 30, 2003  
(amounts expressed in thousands)

Fund No.	Fund Name	Original Amount	Cash/ Investments	Draw down Available	Net Resources Available	Unexpended (a) Appropriation	Available for Appropriation
<b>Convention &amp; Entertainment Fac.</b>							
652	GRB Construction Fund Ser. 2001C ARCS	28,451	0	0	0	0	0
651	GRB Construction Fund Ser. 2001A&B	137,516	19,767	0	137	0	137
650	GRB Consolidated Construction Fund	n/a	0	n/a	12,970	12,125	845
	Total GRB Construction Funds	<u>165,967</u>	<u>19,767</u>	<u>0</u>	<u>13,107</u>	<u>12,125</u>	<u>982</u>
604	Convention & Ent. Commercial Paper-Ser B	37,500	0	0	0	79	(79) (c)
662	Hotel Construction Fund 2001C ARCS	93,490	0	0	0	2	(2) (c)
661	Hotel Construction Fund 2001C A&B	150,112	51,556	0	15,327	0	15,327
660	Hotel Consolidated Construction Fund	n/a	n/a	n/a	36,228	0	36,228
	Total Hotel Construction Funds	<u>281,102</u>	<u>51,556</u>	<u>0</u>	<u>51,555</u>	<u>81</u>	<u>51,474</u>
602	Convention & Ent. Commercial Paper-Ser E	22,000	420	0	420	408	12
626	Convention & Ent. Comm. Paper-Ser A - 2003	75,000	(9) (c)	52,500	52,491	277	52,214
605	Theater District R&R	n/a	170	0	170	113	57
607	C&E Commercial Paper Series B	n/a	19	0	19	16	3
614	Civic Center Construction Fund - 1995	5,738	341	0	269	266	3
616	George R. Brown Construction Fund - 1995	n/a	178	0	178	176	2
618	C & E Construction Fund	n/a	12,372	0	11,801	7,865	3,936
620	Convention & Entertainment Expansion	n/a	0	0	0	0	0
	Total Civic Center	<u>549,807</u>	<u>84,814</u>	<u>52,500</u>	<u>130,010</u>	<u>21,327</u>	<u>108,683</u>
<b>Water and Sewer</b>							
75A	W&S CP Ser A Constr. Fund	700,000	84,159	94,750	398	0	398
75B	W&S CP Ser B Constr. Fund	200,000	0	200,000	0	0	0
751	W&S R & R Fund	n/a	349,445	0	13,809	32	13,777
755	W&S Consolidated Construction	n/a	0	n/a	697,908	378,839	319,069
	Total Water & Sewer Consolidated Funds	<u>900,000</u>	<u>433,604</u>	<u>294,750</u>	<u>712,115</u>	<u>378,871</u>	<u>333,244</u>
757	Harris County MUD #254	4,100	876	0	1,037	835	202 (b)
758	Harris County MUD #159	1,100	335	0	332	0	332
76A	Harris County MUD #107	n/a	66	0	61	42	19
76C	Harris County MUD #48	n/a	377	0	399	0	399
76D	Harris County MUD #58	n/a	255	0	255	0	255
	Total MUDs	<u>5,200</u>	<u>1,909</u>	<u>0</u>	<u>2,084</u>	<u>877</u>	<u>1,207</u>
726	Water & Sewer Revenue Bonds, Series 1992A	998	103	0	103	0	103
733	Water Contributed Capital Fund	n/a	67,736	0	67,547	52,485	15,062
742	Sewer Reg Cap Recovery Fd	n/a	4,553	0	4,553	0	4,553
744	Impact Fees	n/a	7,984	0	7,984	0	7,984
754	Accumulated Unexpended Funds	n/a	1,597	0	1,597	1,597	0
	Total Water And Sewer	<u>906,198</u>	<u>517,486</u>	<u>294,750</u>	<u>795,983</u>	<u>433,830</u>	<u>362,153</u>
419	MTA Construction Fund	n/a	2,014	0	1,555	617	938
	Total All Funds	<u>\$ 5,047,619</u>	<u>\$ 1,382,030</u>	<u>\$ 1,124,643</u>	<u>\$ 2,460,569</u>	<u>\$ 1,300,501</u>	<u>\$ 1,160,068</u>

(a) Net Resources Available is equal to Current Assets less Current Liabilities.

(b) These construction funds have been added as a result of the FY95 annexation program.

(c) This balance is being researched by the Financial Reporting division of the Controllers Office.

City of Houston, Texas  
Commercial Paper (CP) Notes Status Report  
For the period ended November 30, 2003  
(amounts expressed in thousands)

Fund No.	Fund Name	Authorized Amount	CP Notes Issued	Authorized But Unissued	Available For Appropriation	Combined Available For Appropriation
<b>General Obligation</b>						
42A	Police & Law CP Series B	6,000	3,536	2,464	0	
44A	Police & Law CP Series A (98)	5,000	0	5,000	3,536	
47A	Police & Law CP Series A (00)	9,700	0	9,700	9,700	
4AA	Police & Law CP Series B (01)	8,750	0	8,750	8,750	19,556
47B	Parks & Recreation CP Series A(00)	10,200	10,200	0	0	
4BB	Parks & Recreation CP Series D (02)	21,500	9,319	12,181	0	
4CB	Parks & Recreation CP Series D (03)	15,000	0	15,000	14,384	14,384
46C	Fire Dept CP Series A (99)	7,000	7,000	0	0	
47C	Fire Dept CP Series A (00)	6,000	6,000	0	0	
4AC	Fire Dept CP Series B (01)	7,710	530	7,180	0	
4BC	Fire Dept CP Series D (02)	6,500	0	6,500	0	
4CC	Fire Dept CP Series D (03)	9,000	0	9,000	6,842	6,842
45D	Solid Waste Mgt. CP Series A (99)	8,000	7,942	58	0	
46D	Solid Waste Mgt. CP Series A (99)	2,000	0	2,000	683	
47D	Solid Waste Mgt. CP Series A (00)	200	0	200	200	
4BD	Solid Waste Mgt. CP Series D (02)	2,000	0	2,000	2,000	2,883
46E	Public Library CP Series A (99)	4,000	3,497	503	0	
47E	Public Library CP Series A (00)	3,000	0	3,000	0	
4AE	Public Library CP Series B (01)	12,600	0	12,600	0	
4CE	Public Library CP Series D (03)	5,000	0	5,000	14,984	14,984
46F	Perm. & Gen. Imprv. CP Series A (99)	3,000	3,000	0	0	
47F	Perm. & Gen. Imprv. CP Series A (00)	10,000	3,378	6,622	0	
4AF	Perm. & Gen. Imprv. CP Series B (01)	2,840	0	2,840	0	
4BF	Perm. & Gen. Imprv. CP Series D (02)	6,000	0	6,000	0	
4CF	Perm. & Gen. Imprv. CP Series D (03)	3,000	0	3,000	6,837	6,837
45G	St., Bridges & Traf. CP Series A (99)	20,300	20,300	0	0	
46G	St., Bridges & Traf. CP Series A (99)	66,700	66,700	0	0	
47G	St., Bridges & Traf. CP Series A (00)	70,300	70,300	0	0	
4AG	St., Bridges & Traf. CP Series B (01)	50,800	39,437	11,363	0	
4BG	St., Bridges & Traf. CP Series D (02)	83,000	0	83,000	0	
4CG	St., Bridges & Traf. CP Series D (03)	53,000	0	53,000	50,642	50,642
44H	Public Health CP Series A (98)	4,000	3,085	915	0	
46H	Public Health CP Series A (99)	1,000	0	1,000	0	
47H	Public Health CP Series A (00)	6,600	0	6,600	0	
4AH	Public Health CP Series B (01)	3,100	0	3,100	3,100	4,636
46J	Storm Sewer CP Series A (99)	22,000	22,000	0	0	
47J	Storm Sewer CP Series A (00)	15,000	15,000	0	0	
4AJ	Storm Sewer CP Series B (01)	7,500	7,500	0	0	
4BJ	Storm Sewer CP Series D (02)	41,000	18,515	22,485	0	
4CJ	Storm Sewer CP Series D (03)	22,400	0	22,400	23,351	23,351
46K	Homeless & Housing CP Series A (99)	3,000	168	2,832	0	
47K	Homeless & Housing CP Series A (00)	2,000	0	2,000	0	
4BK	Homeless & Housing CP Series D (02)	5,000	0	5,000	0	
4CK	Homeless & Housing CP Series D (03)	2,600	0	2,600	2,601	2,601
42L	G.O.C.P. Rounding Fund Series B	n/a	963 (a)	(963)	n/a	n/a
44L	G.O.C.P. Rounding Fund Series A (98)	n/a	376 (a)	(376)	n/a	n/a
45L	G.O.C.P. Rounding Fund Series A (99)	n/a	58 (a)	(58)	n/a	n/a
46L	G.O.C.P. Rounding Fund Series A (99)	n/a	187 (a)	(187)	n/a	n/a
47L	G.O.C.P. Rounding Fund Series A (00)	n/a	100 (a)	(100)	n/a	n/a
4AL	G.O.C.P. Rounding Fund Series B (01)	n/a	2,042 (a)	(2,042)	n/a	n/a
4BL	G.O.C.P. Rounding Fund Series D (02)	n/a	5,167 (a)	(5,167)	n/a	n/a
4CL	G.O.C.P. Rounding Fund Series D (03)	n/a	0	0	n/a	n/a
49H	Southeast Downtown Streetscape Series E	5,500	5,000	500	92	92
12X	Equipment Acquisition, Series E	86,500	8,500	78,000	16,754	16,754
49M	Metro Street Projects	63,000	0	63,000	59,817	59,817
	<b>Total General Obligation CP Notes</b>	<b>808,300</b>	<b>339,800 (b,c)</b>	<b>468,500</b>	<b>224,273</b>	<b>223,379</b>
<b>Airport</b>						
54F	Airport System 2004 (AMT)	200,000	0	200,000	200,000	200,000
54G	Airport System 2004 (Non-AMT)	100,000	0	100,000	80,448	80,448
		<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>280,448</b>	<b>280,448</b>
<b>Convention and Entertainment</b>						
626	Equipment Acquisition, Convention & Entertainment	75,000	22,500	52,500	52,214	52,214
<b>Water and Sewer</b>						
75A	Water & Sewer CP Series A Constr. Fund (Series A)	700,000	605,250	94,750	319,069	319,069
75B	Water & Sewer CP Series A Constr. Fund (Series B)	200,000	0	200,000	0	0
		<b>900,000</b>	<b>605,250</b>	<b>294,750</b>	<b>319,069</b>	<b>319,069</b>
	<b>Total All Commercial Paper</b>	<b>\$ 2,083,300</b>	<b>\$ 967,550</b>	<b>\$ 1,115,750</b>	<b>\$ 876,004</b>	<b>\$ 875,110</b>

(a) Amounts in the Rounding Funds will be reallocated to one of the voter authorized categories within its series on an as-needed basis.

(b) May not foot due to rounding.

(c) As of the date above, the General Obligation Commercial Paper Program Series A had issued \$749 million, of which \$509.7 million had been refunded leaving \$239.3 million outstanding. Series B had issued \$258 million of which \$204 million had been refunded leaving \$54 million outstanding, Series C had issued \$265.0 million of which \$265 million had been refunded leaving \$0 million outstanding, Series D had issued \$33 million with \$33 million outstanding, and Series E had issued \$35.5 million of which \$22 million had been refunded with \$13.5 million outstanding.

City of Houston, Texas  
Total Outstanding Debt  
November 30, 2003 and November 30, 2002  
(amounts expressed in thousands)

	November 30, 2003	November 30, 2002
<b>Payable from Ad Valorem Taxes</b>		
Tax Bonds (a)		
PIB	\$ 1,653,675	\$ 1,467,340
GO Commercial Paper Notes (b)	339,800	401,300
Judgment Bonds	1,365	2,365
Certificates of Obligations	41,738	46,928
Assumed Bonds	17,112	94,881
	<u>2,053,690</u>	<u>2,012,814</u>
Subtotal	\$ 2,053,690	\$ 2,012,814
<b>Payable from Sources Other Than Ad Valorem Taxes</b>		
Water and Sewer System Bonds		
Water and Sewer System Revenue Bonds	\$ 3,427,569	\$ 3,483,599
Water and Sewer System Commercial Paper Notes (c)	605,250	240,000
Airport System Bonds		
Airport System Revenue Bonds	2,191,380	2,209,365
Airport System Commercial Paper Notes (d)	0	0
Airport Special Facilities Revenue Bonds	680,250	683,365
Sports Arena Revenue Bonds	0	2,640
Hotel Occupancy Tax and Civic Parking		
Facilities Revenue Bonds	614,319	620,584
Hotel Occupancy Tax Commercial Paper	22,500	0
Contract Revenue Obligations - CWA, HAWC. TRA	367,450	382,176
	<u>7,908,718</u>	<u>7,621,729</u>
Subtotal	\$ 7,908,718	\$ 7,621,729
Total Debt Payable by the City	\$ <u>9,962,408</u>	\$ <u>9,634,543</u>

- (a) As of the date above, the amount of tax bonds authorized by voters in 1991 and 1997 but unissued totals \$85 million of which \$85 million is authorized commercial paper that has not been drawn (Series A&B). In November 2001 the voters authorized \$776 million in tax bonds of which \$242 million is authorized commercial paper that has not been drawn (Series D).
- (b) The City has authorized a maximum issuance of General Obligation Commercial Paper Programs Series A \$279 million, Series B \$99.3 million, Series D \$275 million, and Series E \$155 million. As of the date above, Commercial Paper Programs Series A had \$239.3 million outstanding, Series B had \$54 million outstanding, Series D had \$33 million outstanding, and Series E had \$13.5 million outstanding.
- (c) The City authorized issuance of a \$500 million Water and Sewer Commercial Paper Program on September 22, 1993 (\$300 million Series A) and on March 1, 1995 (\$200 million Series B). In July 2001 an additional \$200 million Series A was authorized, and on June 4, 2003 \$200 million more Series A was authorized. As of the date above, \$2,708.65 million had been issued, with \$2,103.4 million converted to long term debt, leaving \$605.25 million outstanding for Series A. As of the date above, Series B had no notes outstanding.
- (d) The City authorized issuance of a \$100 million Airport System Commercial Paper Program, Series A & B on October 21, 1993. On October 1, 1998, the City authorized issuance of a \$50 million Airport System Inferior Line Commercial Paper, Series C. On December 28, 1999 the City authorized an additional \$100 million of the Airport System Inferior Lien Commercial Paper, Series C. On January 19, 2000 the City authorized an additional \$50 million of the Airport System Senior Lien Commercial Paper, Series A & B. As of this date, of the total \$300 million authorized, the Airport System had no Commercial Paper outstanding.
- (e) The City authorized issuance of \$75 million Subordinate Lien Hotel Occupancy Tax and Parking Revenue Commercial Paper, Series A. As of the date above, there was \$22.5 million outstanding.





**NOVEMBER 2003**

# FY2004 FULL TIME EQUIVALENT (FTE) REPORT (1 FTE equals 2,088 Hours per year)

DEPARTMENT / FUND	FY2003 Actual	FY2004 Budget	FY2004 (1) Current Month	FY2004 (1) YTD Avg.	Overtime FY2003 Actual	Overtime FY2004 Budget	Overtime(1) FY2004 YTD	Temp Svcs (1) FY2004 YTD
<b>ENTERPRISE FUNDS</b>								
Aviation	1,087.0	1,203.1	1,150.6	1,116.8	39.9	38.0	46.8	12.3
Convention and Entertainment Facilities	83.9	89.3	88.1	86.9	1.0	2.0	1.2	1.0
Public Works and Engineering	2,029.0	2,407.7	2,078.4	2,032.0	249.3	204.7	245.3	10.7
<b>TOTAL ENTERPRISE FUNDS</b>	<b>3,199.9</b>	<b>3,700.1</b>	<b>3,317.1</b>	<b>3,235.6</b>	<b>290.2</b>	<b>244.7</b>	<b>293.3</b>	<b>24.0</b>
<b>GENERAL FUND MUNICIPAL</b>								
Building Services	301.8	247.9	239.9	245.9	9.9	6.0	9.1	0.0
City Secretary	13.9	15.0	13.6	13.5	0.3	0.5	0.7	0.0
Controller's Office	79.7	81.1	76.6	76.2	0.0	0.0	0.0	0.6
Council Office	74.0	78.3	69.5	69.0	0.0	0.0	0.0	0.0
Finance & Administration	301.9	290.7	315.0	296.2	0.9	1.4	1.6	1.1
Fire Department	306.2	278.5	270.1	267.5	38.6	34.8	54.8	0.1
Health & Human Services	814.6	808.4	772.5	769.0	20.1	11.8	20.3	9.2
Human Resources	45.9	42.3	41.7	42.9	0.0	0.0	0.0	1.8
Information Technology	130.1	158.6	150.3	151.0	0.3	0.2	0.9	2.1
Legal	158.7	153.6	158.4	158.6	0.2	0.0	0.2	0.1
Library	546.8	515.6	531.6	528.9	2.8	0.0	1.9	0.7
Mayor's Affirmative Action	29.6	27.7	24.8	26.1	0.0	0.0	0.0	0.0
Mayor's Office	24.7	23.2	22.1	23.3	0.0	0.0	0.0	0.7
Municipal Courts - Administration	378.0	365.5	365.0	364.0	2.1	3.7	0.5	0.0
Municipal Courts - Justice	46.8	45.8	44.2	45.6	0.0	0.0	0.0	0.0
Parks & Recreation	910.6	928.6	757.1	787.3	11.2	10.0	9.3	0.3
Planning & Development	218.3	203.6	192.4	195.7	0.5	0.0	0.3	0.0
Police Department	1,429.7	1,379.5	1,336.5	1,339.1	41.9	41.9	33.8	0.8
Public Works and Engineering	808.0	883.3	801.0	798.2	52.4	40.3	56.3	7.6
Solid Waste Management	531.4	502.7	497.8	492.0	49.6	42.7	50.2	7.5
<b>SUBTOTAL MUNICIPAL</b>	<b>7,150.7</b>	<b>7,029.9</b>	<b>6,680.2</b>	<b>6,690.2</b>	<b>230.8</b>	<b>193.3</b>	<b>239.9</b>	<b>32.5</b>
<b>GENERAL FUND CADETS</b>								
Fire Department	268.2	368.4	461.8	406.9	0.0	0.0	0.0	0.0
Police Department	74.1	87.8	71.7	73.0	0.0	0.0	0.0	0.0
<b>SUBTOTAL CADETS</b>	<b>342.3</b>	<b>456.2</b>	<b>533.5</b>	<b>479.9</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

# FY2004 FULL TIME EQUIVALENT (FTE) REPORT

## (1 FTE equals 2,088 Hours per year)

DEPARTMENT / FUND	FY2003 Actual	FY2004 Budget	FY2004 (1) Current Month	FY2004 (1) YTD Avg.	Overtime FY2003 Actual	Overtime FY2004 Budget	Overtime(1) Temp Svcs (1) FY2004 YTD	FY2004 YTD
<b>GENERAL FUND CLASSIFIED</b>								
Fire Department	3,340.4	3,573.1	3,425.4	3,388.2	376.6	207.1	271.5	0.0
Police Department	5,277.0	5,298.2	5,303.3	5,304.3	359.1(2)	100.6	300.4(2)	0.0
<b>SUBTOTAL CLASSIFIED</b>	<b>8,617.4</b>	<b>8,871.3</b>	<b>8,728.7</b>	<b>8,692.5</b>	<b>735.7</b>	<b>307.7</b>	<b>572.0</b>	<b>0.0</b>
<b>TOTAL GENERAL FUND</b>	<b>16,110.4</b>	<b>16,357.4</b>	<b>15,942.3</b>	<b>15,862.6</b>	<b>966.5</b>	<b>501.0</b>	<b>811.9</b>	<b>32.5</b>
<b>GRANTS &amp; SPECIAL FUNDS</b>								
Building Services	19.4	22.9	19.9	20.0	0.8	0.7	0.8	0.0
Finance & Administration	27.5	14.0	11.8	13.1	0.3	0.0	0.1	0.1
Health & Human Services	301.0	459.8	503.6	504.8	11.2	0.0	16.7	17.4
Housing & Community Development	104.4	117.0	107.9	106.7	0.2	0.0	0.6	1.5
Houston Emergency Center	269.9	334.0	294.1	293.0	17.1	17.2	21.5	0.0
Human Resources	74.3	78.2	73.2	74.1	0.3	0.2	0.0	0.0
Information Technology	0.0	2.0	2.0	2.0	0.0	0.0	0.0	0.0
Legal	47.8	56.3	48.7	48.5	0.0	0.0	0.0	0.0
Library	12.6	17.0	12.3	13.3	0.1	0.0	0.1	0.0
Mayor's Office	15.5	38.7	44.2	47.7	0.0	0.3	0.1	3.3
Parks & Recreation	104.0	104.7	98.1	93.3	3.8	3.2	7.4	0.0
Planning & Development	294.8	387.8	372.3	322.8	10.8	9.7	13.5	0.6
Police Department - Classified	12.0	19.0	12.0	12.0	1.4	2.1	1.3	0.0
Police Department - Municipal	4.5	8.0	4.0	4.0	0.3	0.3	0.1	0.0
Public Works and Engineering	454.5	494.4	433.9	481.2	84.3	53.4	62.5	0.6
<b>TOTAL SPECIAL FUNDS</b>	<b>1,742.2</b>	<b>2,153.8</b>	<b>2,038.1</b>	<b>2,036.4</b>	<b>130.6</b>	<b>87.1</b>	<b>124.7</b>	<b>23.5</b>
<b>CITY-WIDE TOTAL</b>	<b>21,052.5</b>	<b>22,211.3</b>	<b>21,297.5</b>	<b>21,134.7</b>	<b>1,387.3</b>	<b>832.8</b>	<b>1,229.8</b>	<b>80.0</b>

- (1) FY2004 Current Month begins 11/1/2003. YTD begins 6/28/2003 and both end 11/28/2003.  
 (2) Includes overtime hours from the Asset Forfeiture and Police Special Funds.

**DEPARTMENTAL PERFORMANCE MEASURES  
FOR THE MONTH ENDING NOVEMBER 30, 2003 (41.67% OF FISCAL YEAR)**

Department Performance Measure	FY2003			FY2004		
	Actual	YTD	% Actual	Objective	YTD	% Objective
<b>AFFIRMATIVE ACTION</b>						
Applications Processed	1,988	770	38.7%	1,900	801	42.2%
Days to Process New Applicants	21	20	95.2%	21	38	N/A
Field Audits	2,416	972	40.2%	1,950	862	44.2%
Payrolls Audited	26,484	9,237	34.9%	12,000	9,955	83.0%
SBE/MWDBE Owners Trained	4,813	1,030	21.4%	3,000	1,468	48.9%
City Employees Trained	2,772	1,179	42.5%	1,200	1,249	104.1%
MOPD Citizens Assistance Request	3,610	1,677	46.5%	2,100	1,474	70.2%
OSBC Getting Started Packets Distributed	11,258	4,867	43.2%	10,500	3,595	34.2%
<b>AVIATION</b>						
Passenger Enplanements	20,563,784	8,904,843	43.3%	21,567,000	9,203,137	42.7%
Cargo Tonnage	734,705,825	311,823,090	42.4%	778,913,000	311,514,734	40.0%
Cost per Enplanement	\$7.40	\$6.71	NA	\$7.24	\$7.18	N/A
Complaints per 100,000 Enplanements	0.34	0.38	NA	0.80	0.60	N/A
<b>BUILDING SERVICES</b>						
<b>Design &amp; Construction</b>						
Days to issue Notice to Proceed (NTP)	14.9	15.9	93.7%	20	13.1	65.5%
<b>Property Mgmt. (Work Orders Compl.)</b>						
Downtown Facilities	1,359	508	37.4%	1,500	531	35.4%
Police Facilities	8,202	1,802	22.0%	9,500	4,843	51.0%
Health Facilities	1,481	773	52.2%	1,500	531	35.4%
Fire Facilities	2,272	1,042	45.9%	2,400	914	38.1%
<b>Security Management</b>						
Number of Reported Incidents						
Investigated upon Receipt	330	104	31.5%	350	113	32.3%
<b>CONVENTION &amp; ENTERTAINMENT FACILITIES</b>						
Days Booked-GRB Convention Center	1,448	316	21.8%	1,800	592	32.9%
Days Booked-Wortham Theatre Center	497	241	48.5%	485	201	41.4%
Days Booked-Jones Hall	271	136	50.2%	275	158	57.5%
Occupancy Days-GRB Convention Center	1,352	669	49.5%	1,500	688	45.9%
Occupancy Days-Wortham Theatre Center	396	150	37.9%	410	162	39.5%
Occupancy Days-Jones Hall	290	145	50.0%	243	82	33.7%
Occupancy Days-Theatre District Parks Hall	156	69	44.2%	125	68	54.4%
Customer Satisfaction (Periodic)-GRB Convention Center	93.4%	91.7%	NA	94.0%	94.5%	N/A
Customer Satisfaction (Periodic)-Wortham Theatre Center	93.0%	92.9%	NA	94.0%	95.1%	N/A
Customer Satisfaction (Periodic)-Jones Hall	95.2%	100.0%	NA	95.3%	91.5%	N/A
Customer Satisfaction (Periodic)-Houston Center	99.1%	97.8%	NA	97.0%	93.5%	N/A
Customer Satisfaction (Periodic)- Fannin Garage	0.0%	0.0%	NA	80.0%	N/A	N/A
Customer Satisfaction (Periodic)-Theater District Parking	0.0%	0.0%	NA	80.0%	N/A	N/A

**DEPARTMENTAL PERFORMANCE MEASURES  
FOR THE MONTH ENDING NOVEMBER 30, 2003 (41.67% OF FISCAL YEAR)**

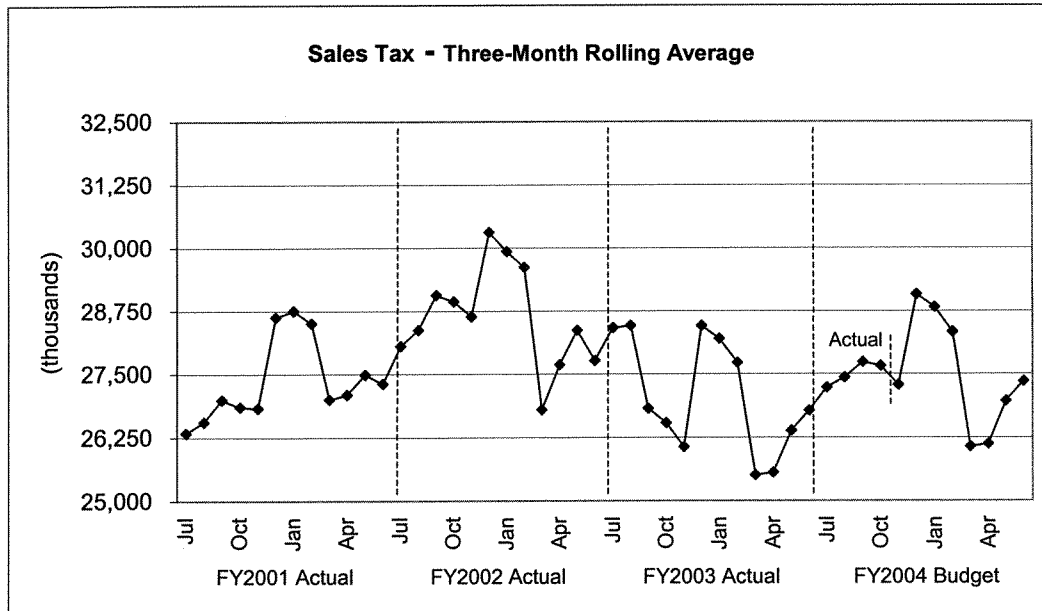
Department Performance Measure	FY2003			FY2004		
	Actual	YTD	% Actual	Objective	YTD	% Objective
<b>FINANCE &amp; ADMINISTRATION</b>						
Avg Days to Award Procurement Contracts	157	147	NA	158	151	NA
3-1-1 Avg Time Customer in Queue (seconds)	53.38	29.92	NA	70.00	77.40	NA
Liens Collections	\$2,607,933	\$1,244,504	47.7%	\$2,548,000	\$1,152,153	45.2%
Ambulance Collection (Self Pay%)	6.3%	5.9%	NA	8.6%	5.9%	NA
Cable Company Complaints	628	234	37.3%	612	232	37.9%
Deferred Compensation Participation	60.94%	59.47%	NA	66.00%	61.26%	NA
Audits Completed	15	1	6.7%	15	8	53.3%
<b>FIRE DEPARTMENT *</b>						
Fire Response Time (Minutes)	8.3	8.2	N/A	7.6	8.2	N/A
First Response Time-EMS (Minutes)	8.7	8.7	N/A	8.5	8.6	N/A
Ambulance Response Time (Minutes)	11.3	11.3	N/A	11.0	11.3	N/A
<b>HEALTH &amp; HUMAN SERVICES</b>						
Environmental Inspections	80,582	32,552	40.4%	77,640	31,487	40.6%
First Trimester Prenatal Enrollment	34.0%	N/A	N/A	50.0%	39.7%	N/A
WIC Client Satisfaction	92.9%	92.9%	N/A	95.0%	92.9%	N/A
Immunization Compliance (2 Yr. Olds)	71.0%	71.0%	N/A	85.0%	85.0%	N/A
TB Therapy Completed	86.7%	86.7%	N/A	90.0%	91.4%	N/A
<b>HOUSING</b>						
Housing Units Assisted	5,559	1,031	18.5%	5,000	3,512	70.2%
Council Actions on HUD Projects	76	26	34.2%	75	48	64.0%
Annual Spending (Millions)	\$56	\$24	42.9%	\$55	\$21	38.2%
<b>HUMAN RESOURCES</b>						
Total Jobs Filled-(As Vacancies Occur)	3,766	1,587	42.1%	4,000	1,652	41.3%
Days to Fill Jobs	60	60	100.0%	60	60	100.0%
Training Courses Conducted	153	70	45.8%	150	56	37.3%
Lost Time Injuries (As They Occur)	391	90	23.0%	425	94	22.1%
<b>LEGAL</b>						
Deed Restriction Complaints Received	667	197	29.5%	534	296	55.4%
Deed Restriction Lawsuits Filed	37	18	48.6%	24	12	50.0%
Deed Restriction Warning Letters Sent	140	73	52.1%	176	97	55.1%
<b>LIBRARY</b>						
Total Circulation	5,824,663	2,501,120	42.9%	5,608,474	2,584,841	46.1%
Juvenile Circulation	2,885,251	1,243,939	43.1%	2,871,453	1,310,238	45.6%
Customer Satisfaction (Three/Year)	81%	81%	100.0%	81%	81%	100.0%
Reference Questions Answered	2,849,096	1,238,268	43.5%	2,731,072	1,196,235	43.8%
In-house Computer Users	1,230,476	520,586	42.3%	1,247,538	519,810	41.7%
Public Computer Training Classes Held	575	237	41.2%	500	267	53.4%
Public Computer Training Attendance	5,735	2,073	36.1%	4,000	2,653	66.3%
<b>MUNICIPAL COURTS</b>						
Total Case Filings	1,350,145	579,994	43.0%	1,593,719	520,496	32.7%
Total Dispositions	1,080,155	440,806	40.8%	1,105,536	428,259	38.7%
Cost per Disposition	\$14.56	\$14.91	N/A	\$16.36	\$15.63	N/A
Incomplete Docket Reduction (Cases/Day)	10.52	9.61	N/A	11	10.06	N/A

\* = FY04 YTD is as of 8/31/03. November data is unavailable at this time.

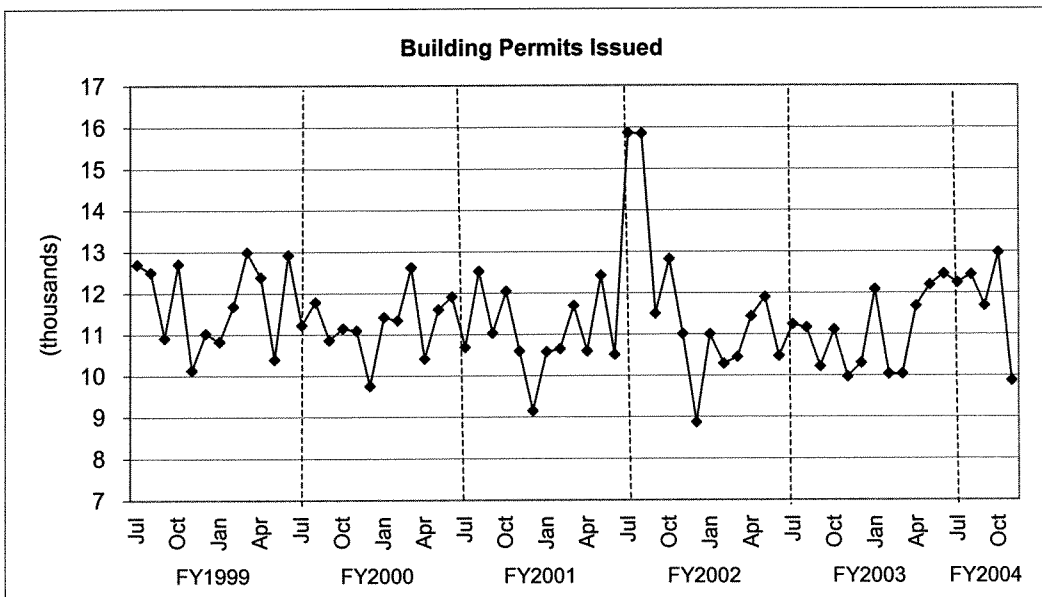
**DEPARTMENTAL PERFORMANCE MEASURES  
FOR THE MONTH ENDING NOVEMBER 30, 2003 (41.67% OF FISCAL YEAR)**

Department Performance Measure	FY2003			FY2004		
	Actual	YTD	% Actual	Objective	YTD	% Objective
<b>PARKS &amp; RECREATION</b>						
Attendance in Department-Sponsored Youth Programs	650,611	374,642	57.6%	641,200	268,129	41.8%
Grounds Maintenance Site Visits Monthly	47,125	20,761	93.3%	50,000	22,195	44.4%
Vehicle Downtime-Days out of Service (avg)	21	22	N/A	30	20	N/A
Sponsorship and Grants Revenue	\$475,490	\$271,072	57.0%	\$500,000	\$1,243,533	248.7%
Golf Rounds Played	261,940	22	0.0%	281,400	109,654	39.0%
Work Orders Completed-Parks and Community Ctr Facilities	19,398	8,026	41.4%	19,400	8,520	43.9%
<b>PLANNING &amp; DEVELOPMENT</b>						
Subdivision Plats Reviewed	3,778	1,590	42.1%	2,448	1,581	64.6%
Super Neighborhood Plans Updated	40	0	0.0%	45	2	0.0%
DB's Corrected (by Owner/City)	449	318	70.8%	300	262	87.3%
Lots Cut	8,005	4,246	53.0%	5,000	1,587	31.7%
Number of Permits Sold	132,392	53,655	40.5%	130,000	59,192	45.5%
No. of Inspections Per Day Per Inspector	20	20	100.0%	18	21	116.7%
Violation Investigations	15,090	5,472	36.3%	14,000	4,512	32.2%
<b>HOUSTON POLICE</b>						
Response Time (Code 1)-Minutes	4.3	4.4	102.3%	4.9	N/A	0.0%
Violent Crime Clearance Rate	32.0%	32.9%	102.8%	38.8%	30.1%	77.6%
Crime Lab Cases Completed	89.8%	84.7%	94.3%	90.0%	79.0%	87.8%
Call Queue Delay Time-Seconds	65.5	63.9	97.6%	65.0	64.5	99.2%
Fleet Availability	95.7%	94.5%	98.7%	90.0%	95.9%	106.6%
Complaints - total cases	762	369	48.4%	861	401	46.6%
Tot. Cases Reviewed by Citizens Rev. Com.	311	183	58.8%	248	214	86.3%
Records Processed	776,700	723,796	93.2%	663,276	726,787	109.6%
<b>PUBLIC WORKS AND ENGINEERING</b>						
<b>Maintenance and Right-of-Way</b>						
In-House Overlay (Lane Miles)	292	128	43.9%	280	112	39.9%
Potholes/Skin Patches (Tonnage)	18,778	10,163	54.1%	18,000	9,729	54.1%
Roadside Ditch Regraded/Cleaned (Miles)	310	120	38.8%	195	143	73.5%
Storm Sewers Cleaned (Miles)	359	167	46.6%	350	154	43.9%
Storm Sewer Inlets/Manholes Cleaned/Inspected	132,786	57,169	43.1%	130,900	56,929	43.5%
<b>ECRE</b>						
PIB Appropriations as % of CIP	110.2%	45.4%	41.2%	100.0%	11.6%	11.6%
W/S Appropriations as % of CIP	97.7%	50.8%	52.0%	100.0%	13.1%	13.1%
Awarded Overlay Under Contract (Lane Miles)	0	0	0.0%	200	30	15.0%
Sidewalk Program (Miles Awarded - Design & Construction)	10	6	54.9%	63	14	22.5%
Street Light Installations Authorized	1,846	1,009	54.7%	1,700	962	56.6%
<b>Water and Sewer</b>						
No. of Water Repairs Completed	9,390	3,574	38.1%	9,600	4,808	50.1%
No. of Sewer Repairs Completed	3,635	1,520	41.8%	4,000	1,279	32.0%
<b>SOLID WASTE MANAGEMENT</b>						
Cost per Unit Served-Excludes Recycling and Special Collections Programs	\$13.25	\$13.61	102.7%	13.48	13.48	100.0%
Units with Recycling	152,080	152,080	100.0%	152,080	152,080	100.0%
Tires Disposed	129,207	63,791	49.4%	133,500	87,387	65.5%

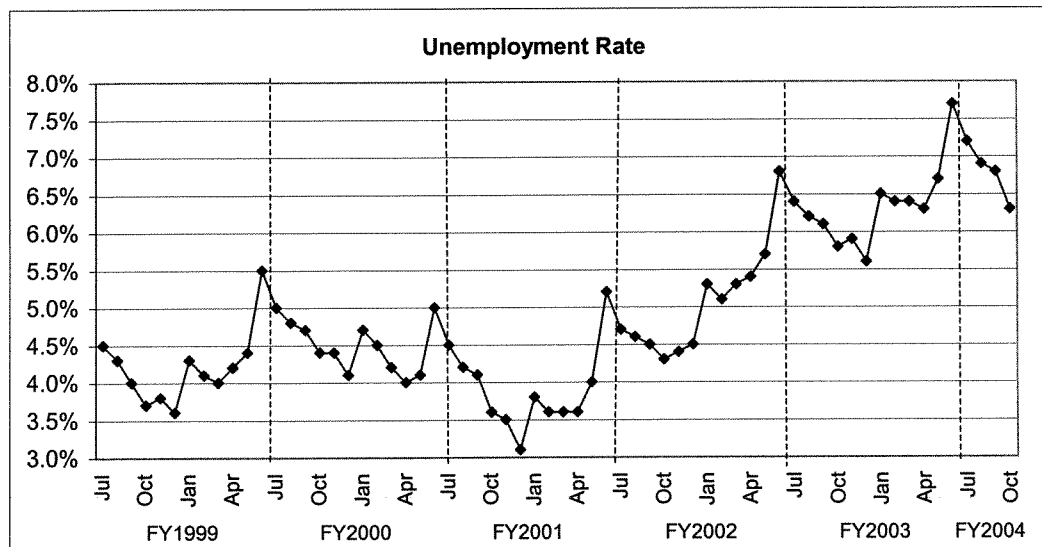
## TREND INDICATORS - LOCAL ECONOMY



Source: Office of State Comptroller

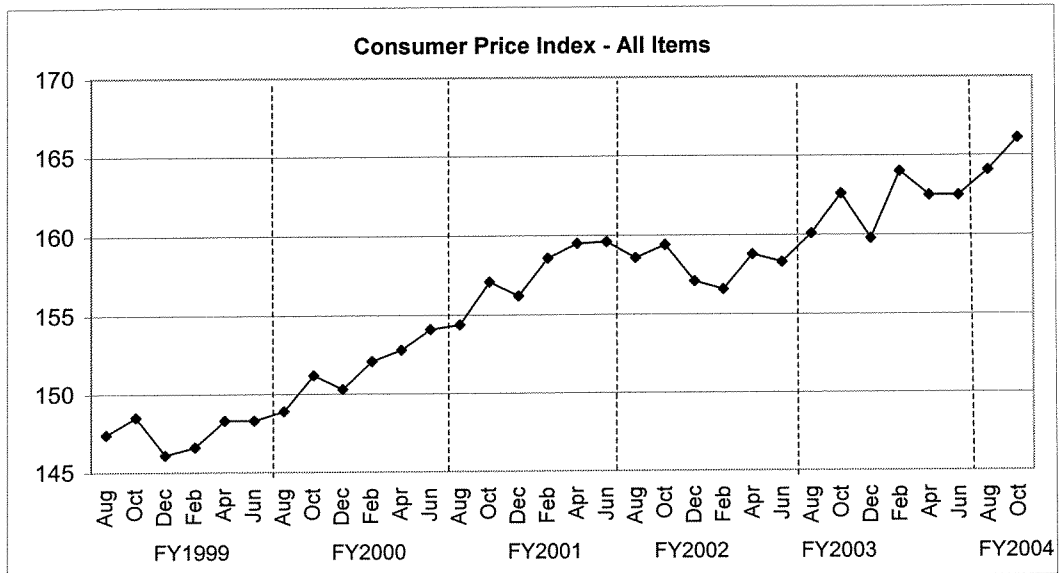


Source: City of Houston Planning and Development Department

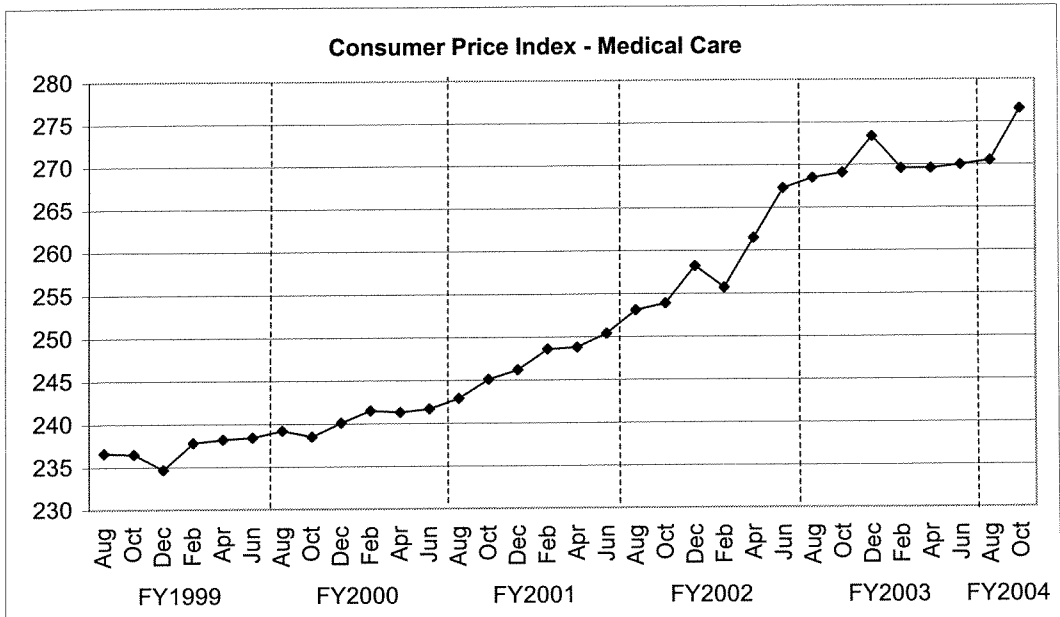


Source: Databook Houston; University of Houston Center for Public Policy; not seasonally adjusted

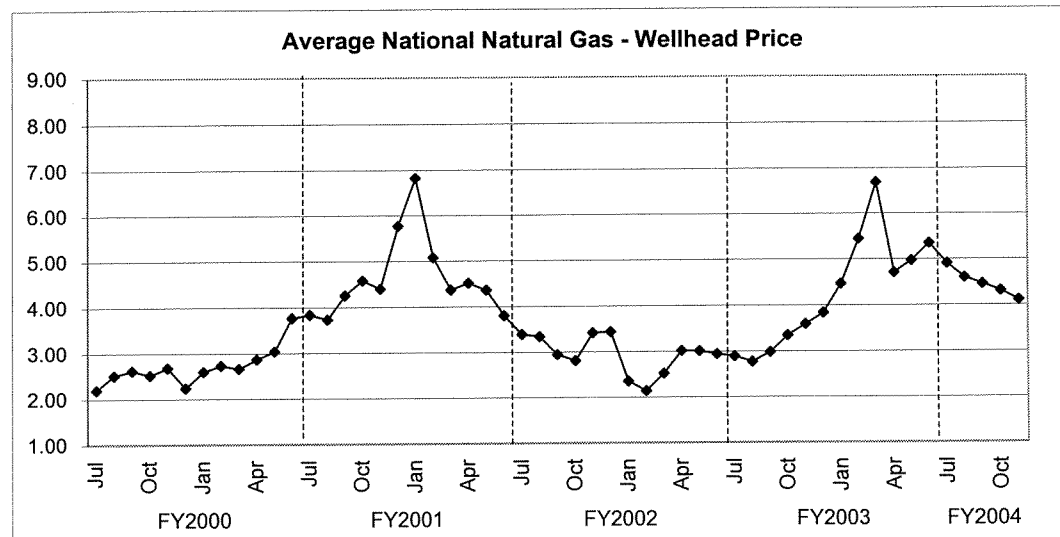
## TREND INDICATORS - LOCAL ECONOMY



Source: Bureau of Labor Statistics - Houston, Galveston, Brazoria TX



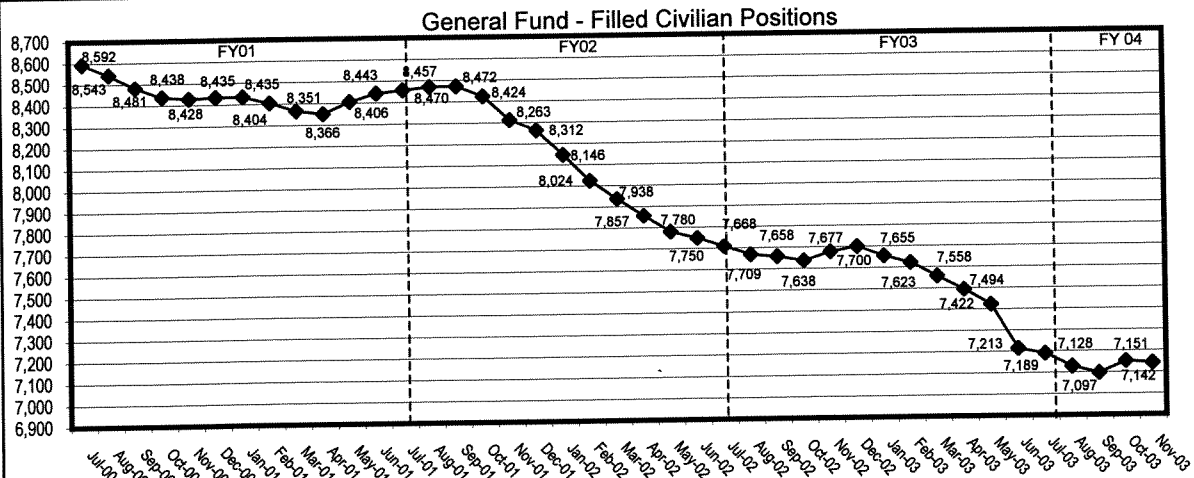
Source: Bureau of Labor Statistics - Houston, Galveston, Brazoria TX



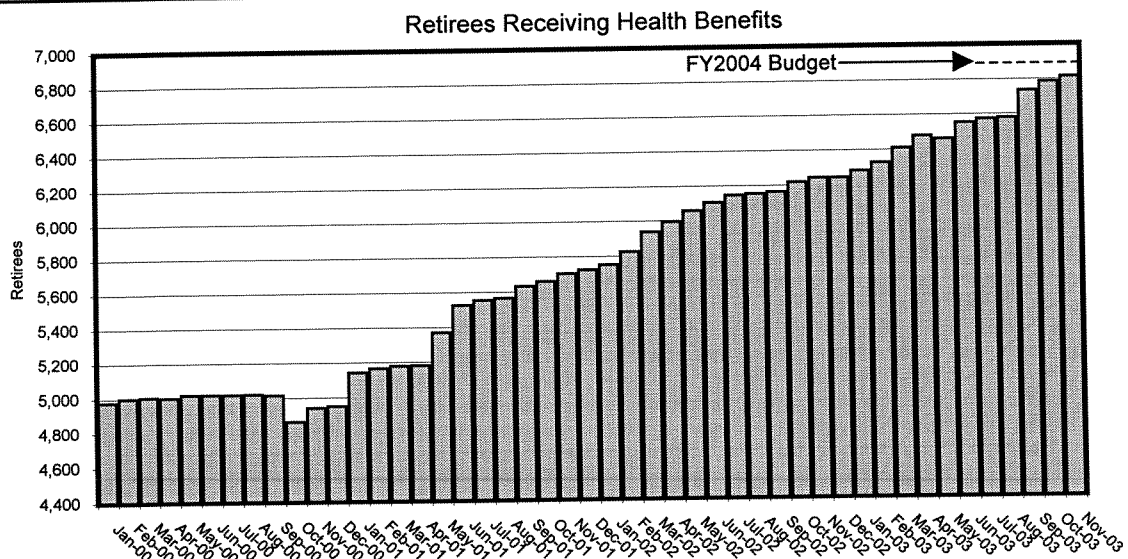
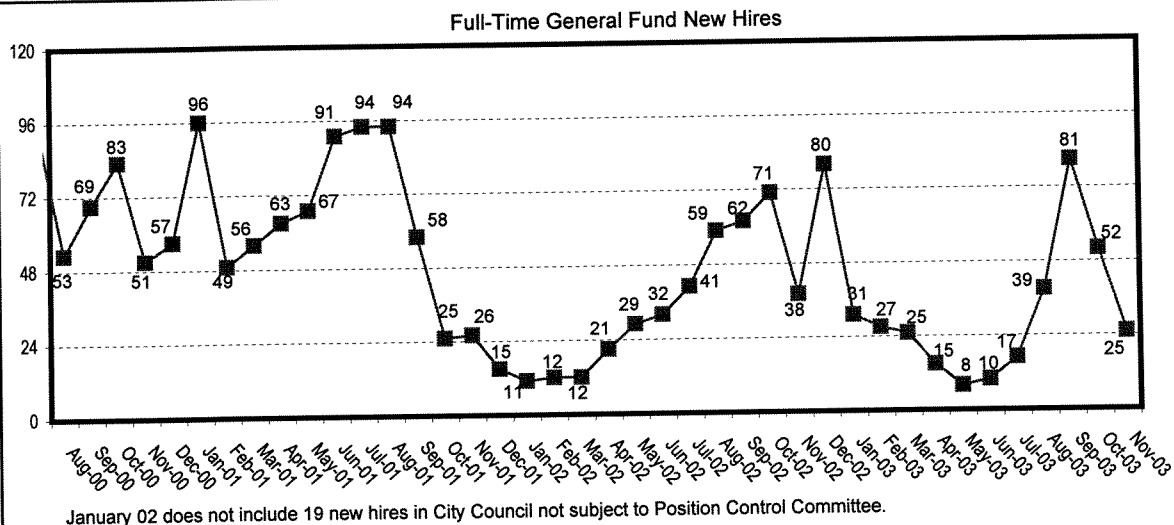
Source: Energy Information Administration/Natural Gas Monthly



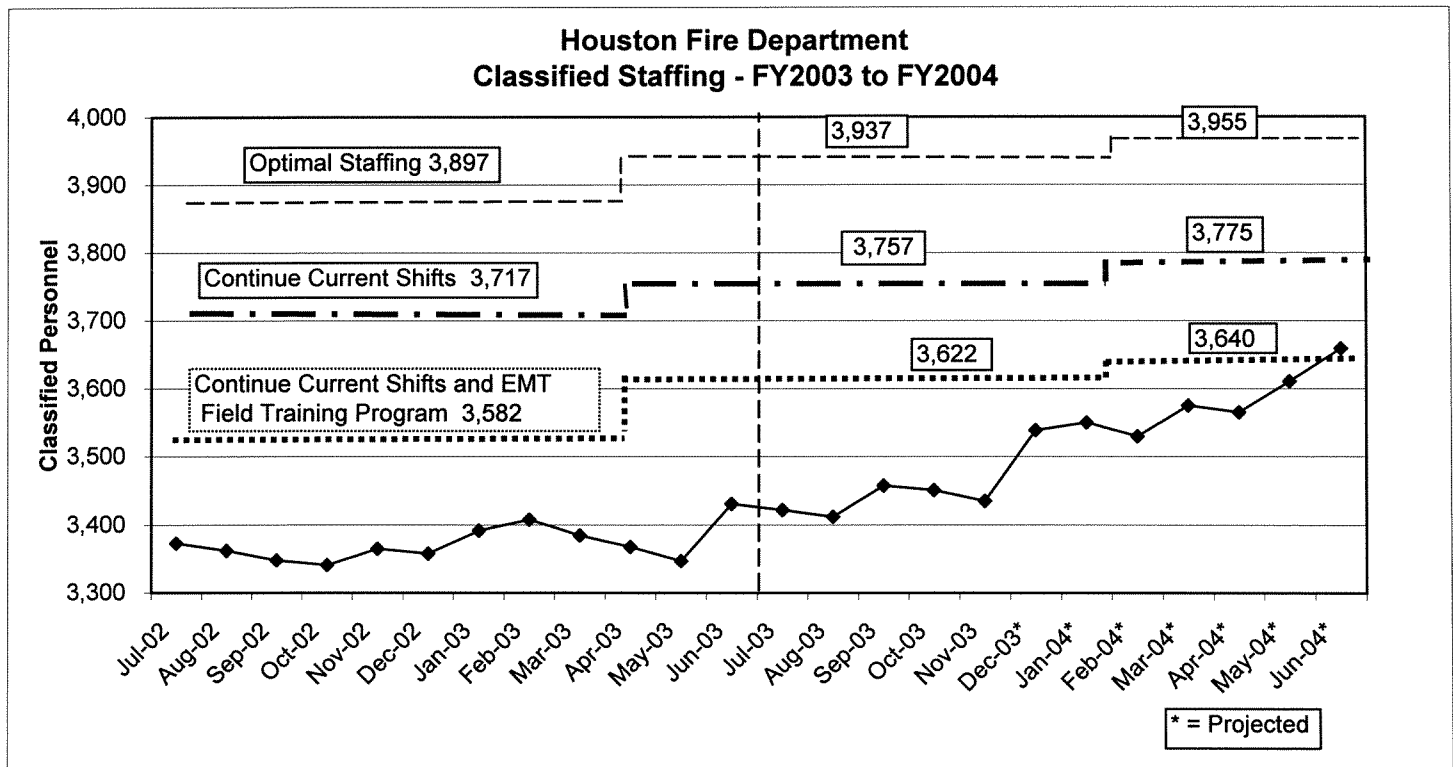
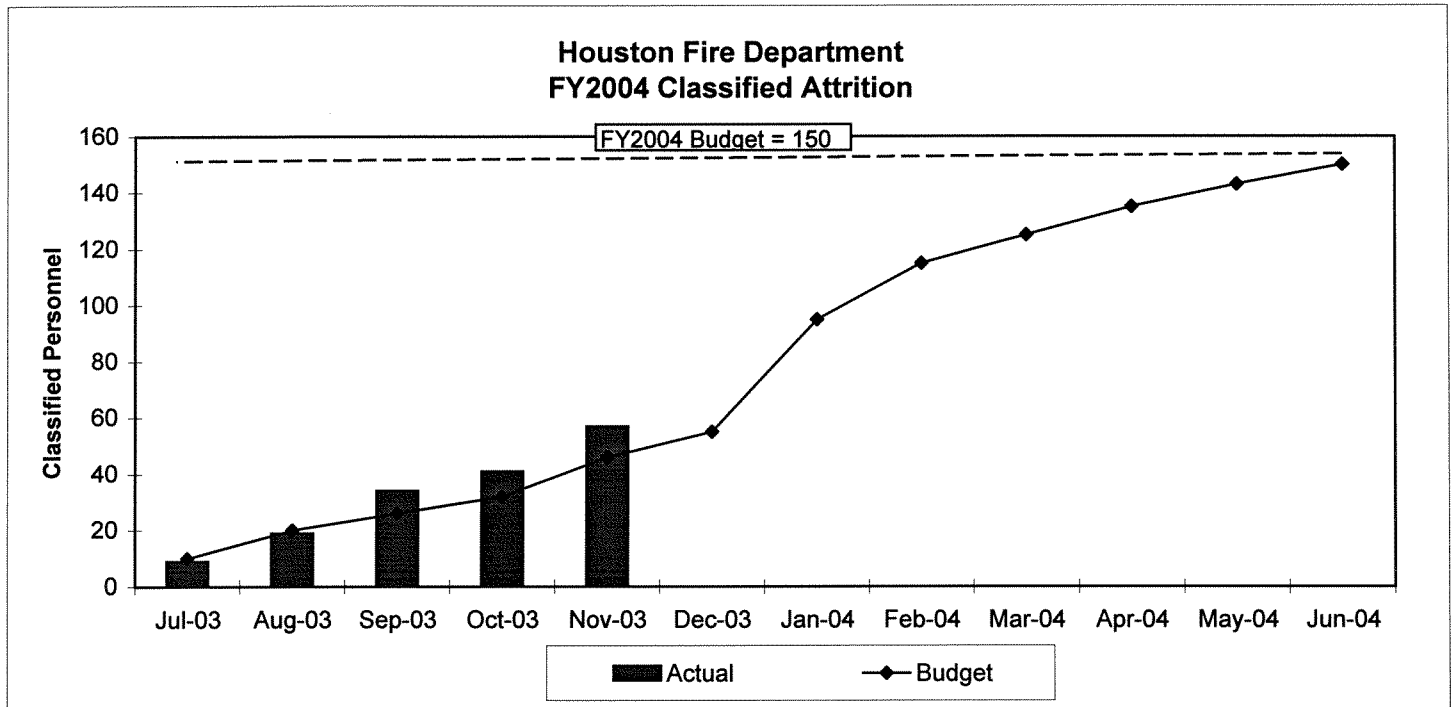
# TREND INDICATORS - HIRING AND RETIREMENTS



Data includes 204 employees transferred from Police and 11 from Fire to Houston Emergency Center Fund. Includes 80 employees transferred to Stormwater Utility Fund. Data does not include Fire and Police Departments cadets. Parks staffing restated prior to Sept. '02 to remove 40 zoo employees that transferred to contract and does not include 12 City zoo employees from Sept. '02.



## TREND INDICATORS - HIRING AND RETIREMENTS

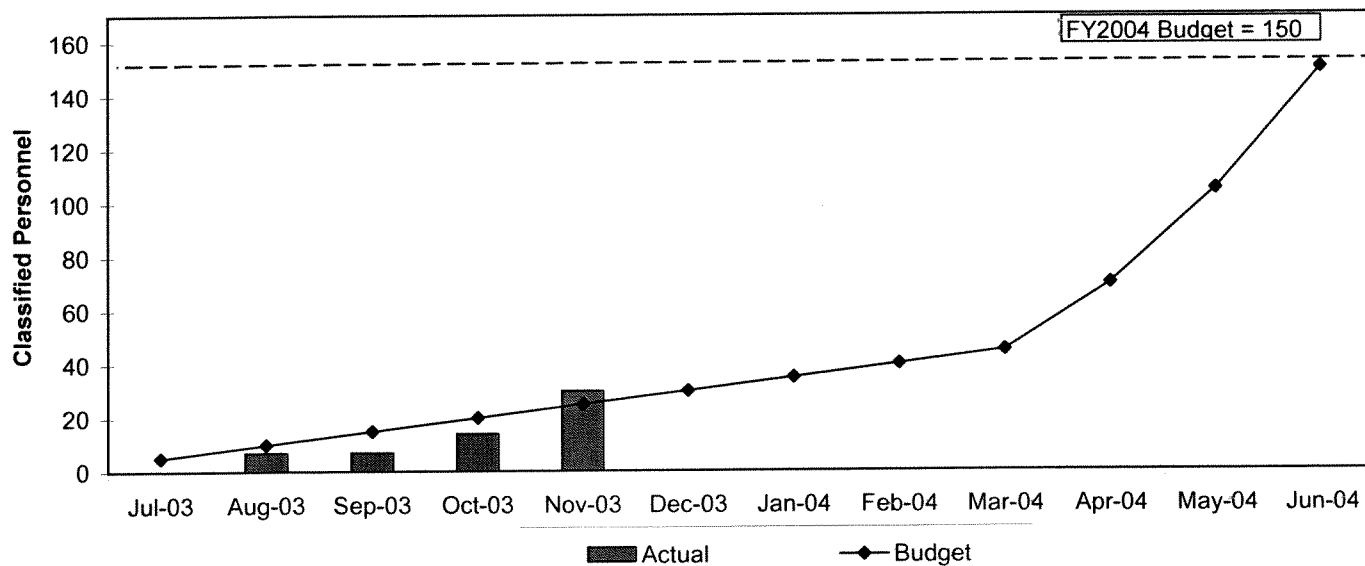


Notes : New Fire Station #99 opened in April, 2003.

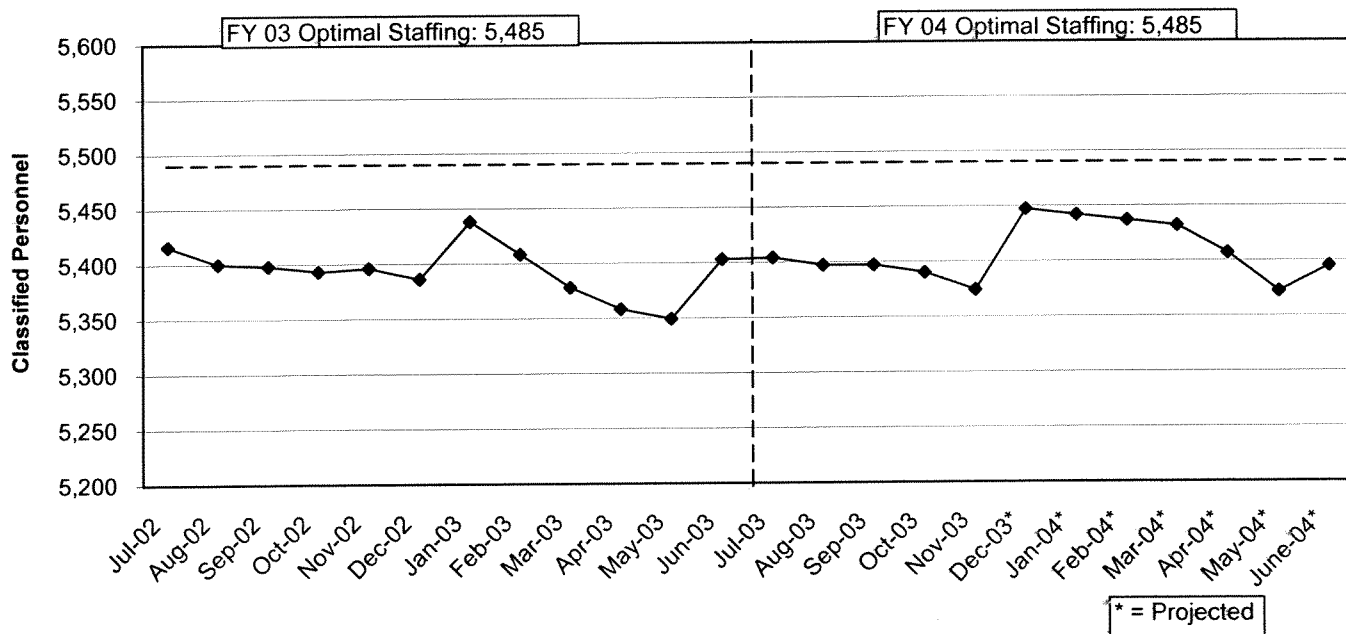
Fire Station #27 with extended services is projected to open January, 2004.

## TREND INDICATORS - HIRING AND RETIREMENTS

**Houston Police Department  
FY2004 Classified Attrition**

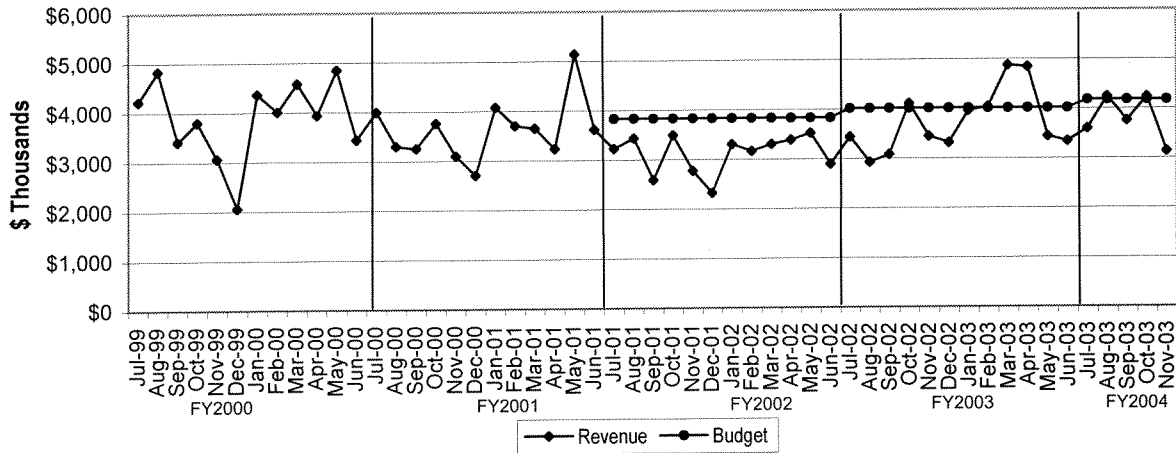


**Houston Police Department  
Classified Staffing - FY2003 to FY2004**

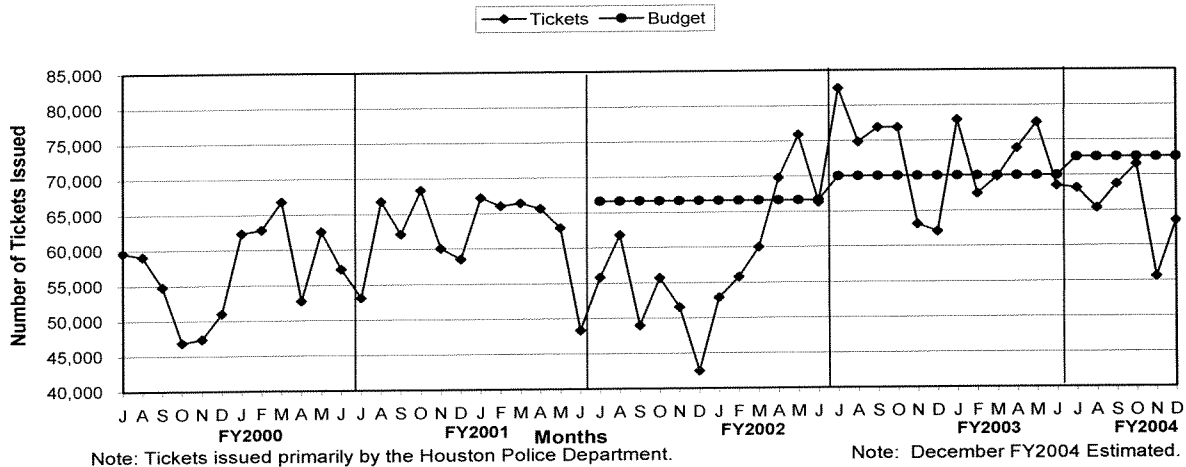


## TREND INDICATORS - MUNICIPAL COURTS

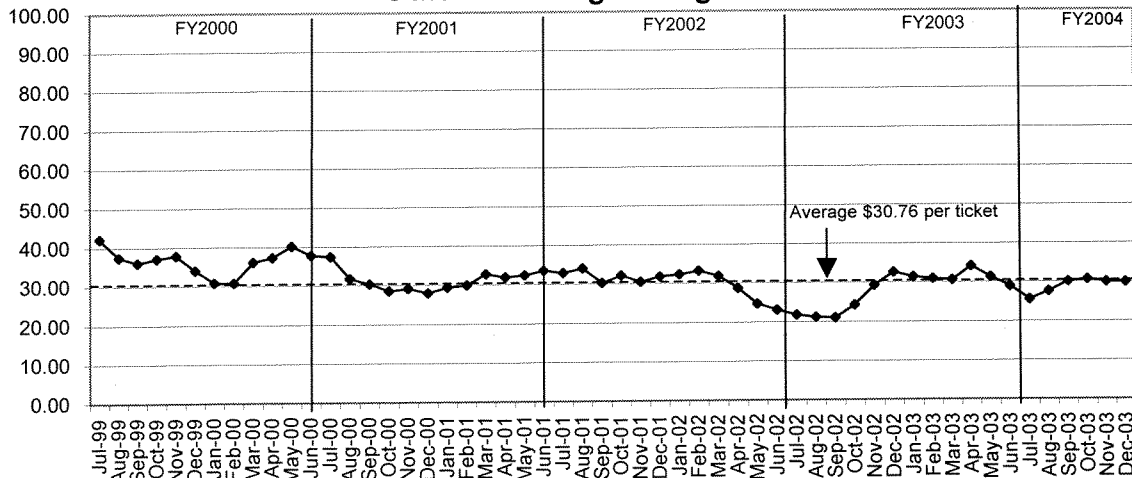
### Total Municipal Courts Revenue



### Number of Traffic Citations Issued

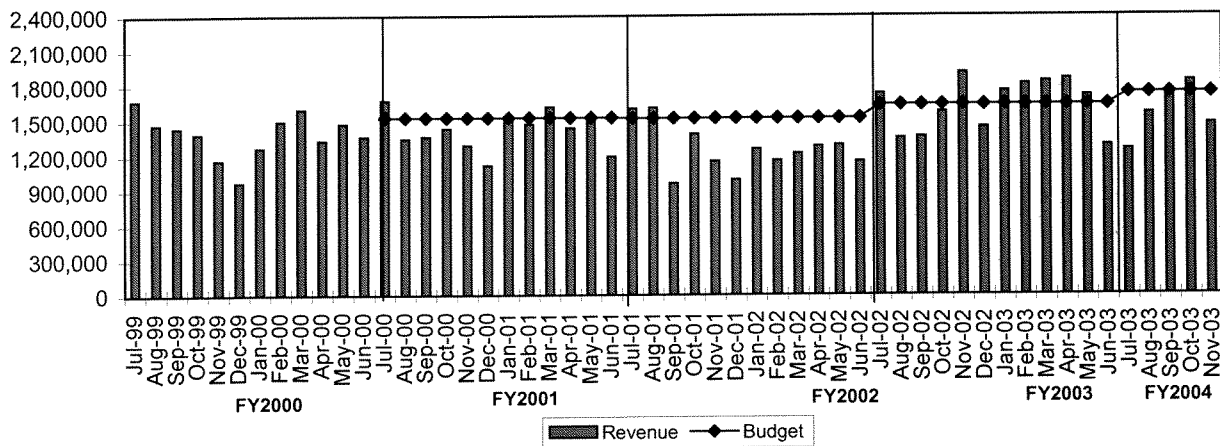


### Moving Violations Revenue Per Ticket Issued (8100) 3 Month Rolling Average

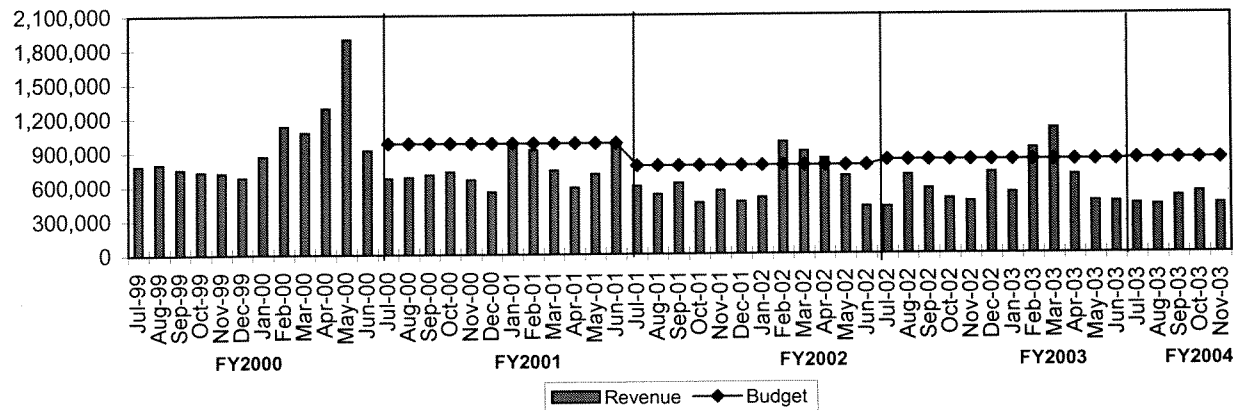


## TREND INDICATORS - MUNICIPAL COURTS

### Moving Violations Collections vs Budget

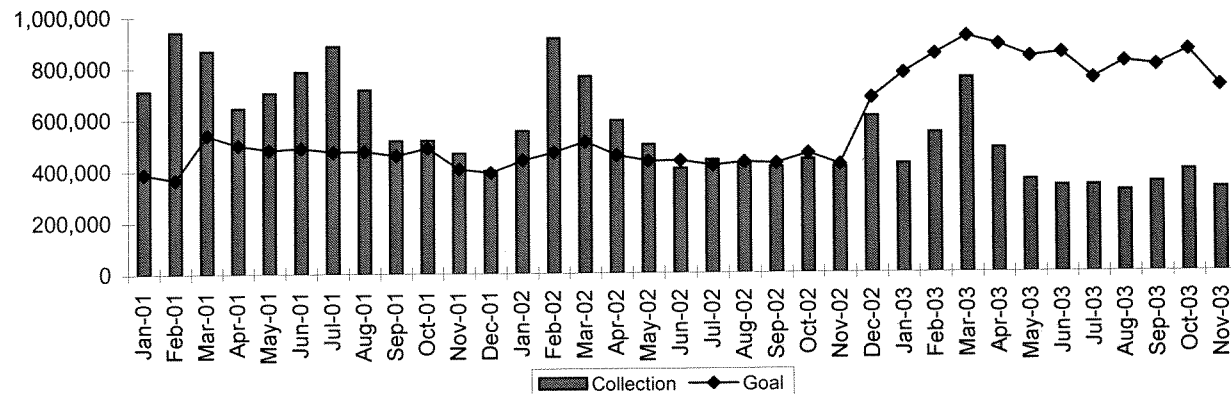


### Total Delinquent Collections vs Budget\*



\*Net of fees and expenses paid to Linebarger

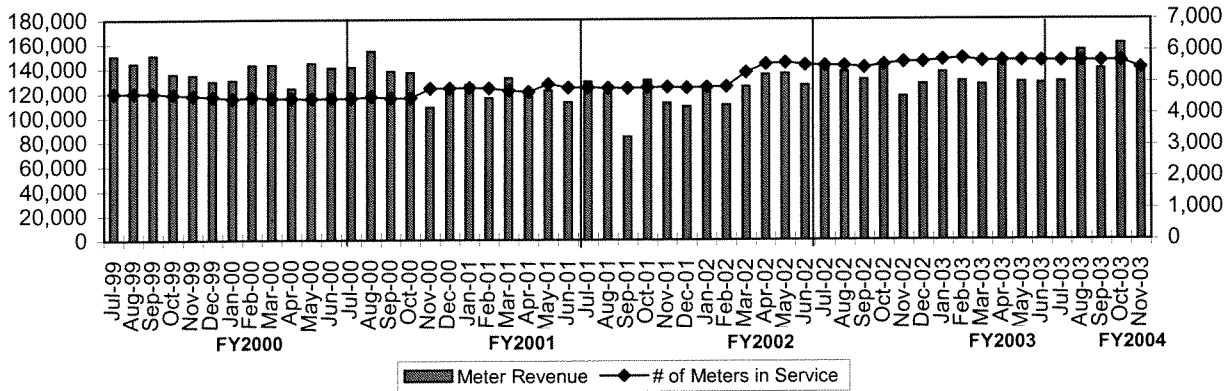
### Delinquent Traffic/Non-Traffic Collections\* vs Delinquent Goal Amount



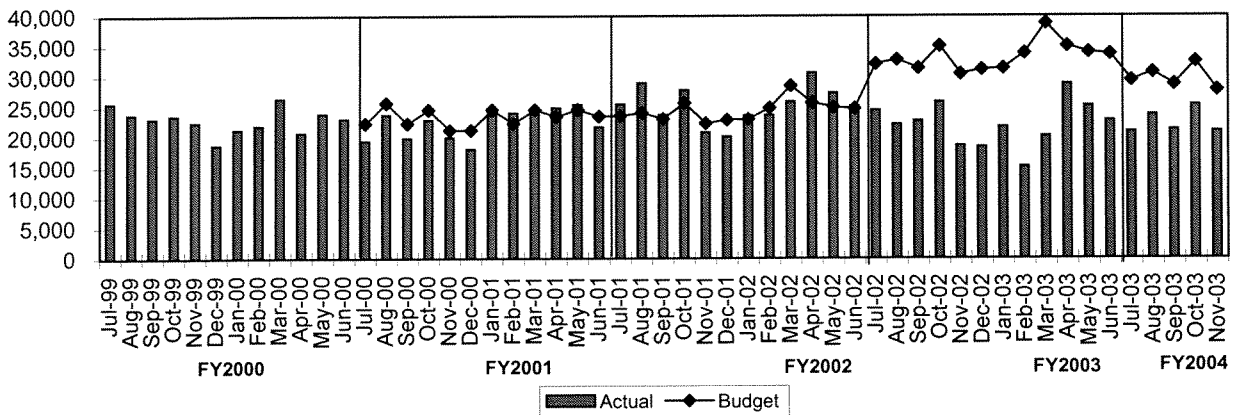
\*Excludes Delinquent Parking Collections

## TREND INDICATORS - MUNICIPAL COURTS

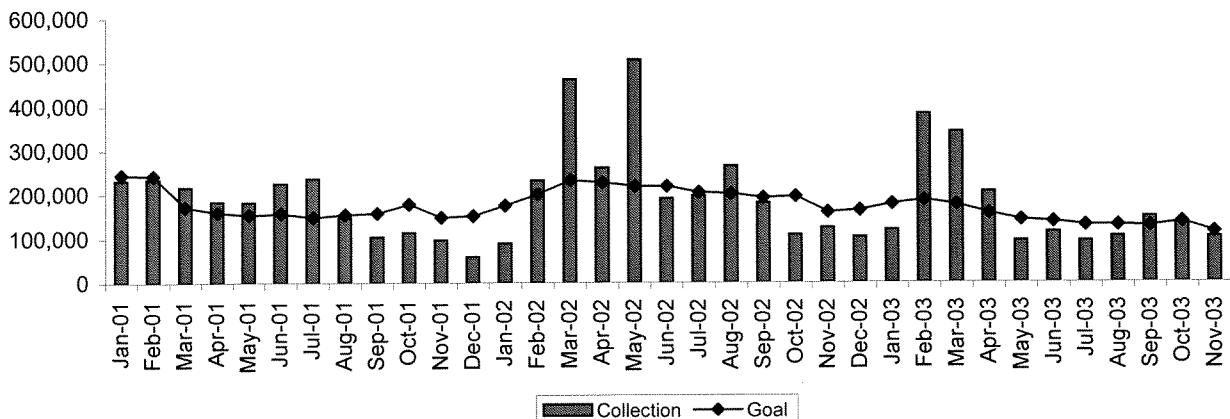
### Meter Revenue vs # Meters in Service



### Parking Violations vs Budget

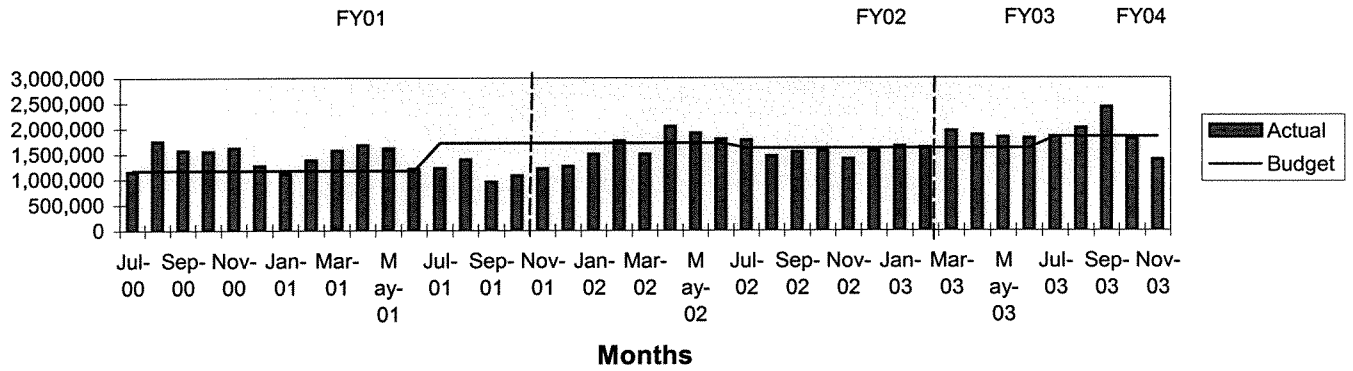


### Delinquent Parking Collections vs Delinquent Goal Amount

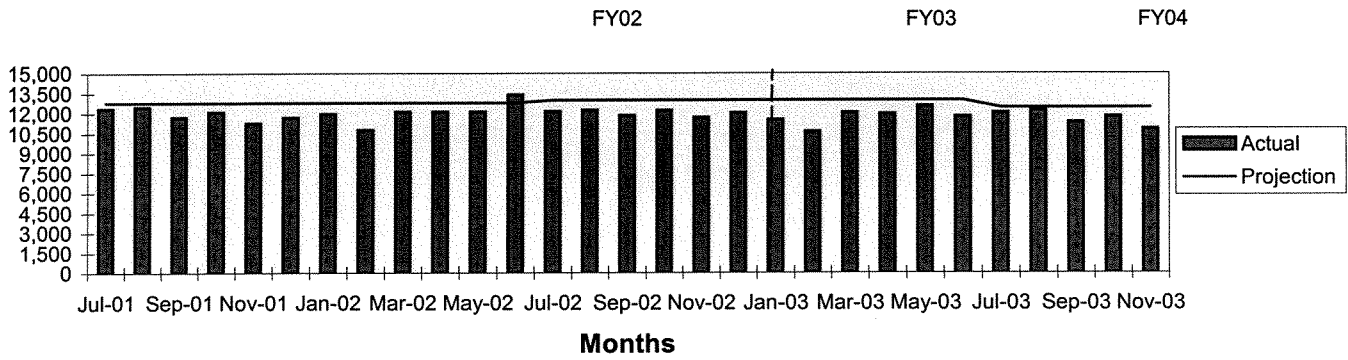


## TREND INDICATORS - AMBULANCE SERVICES

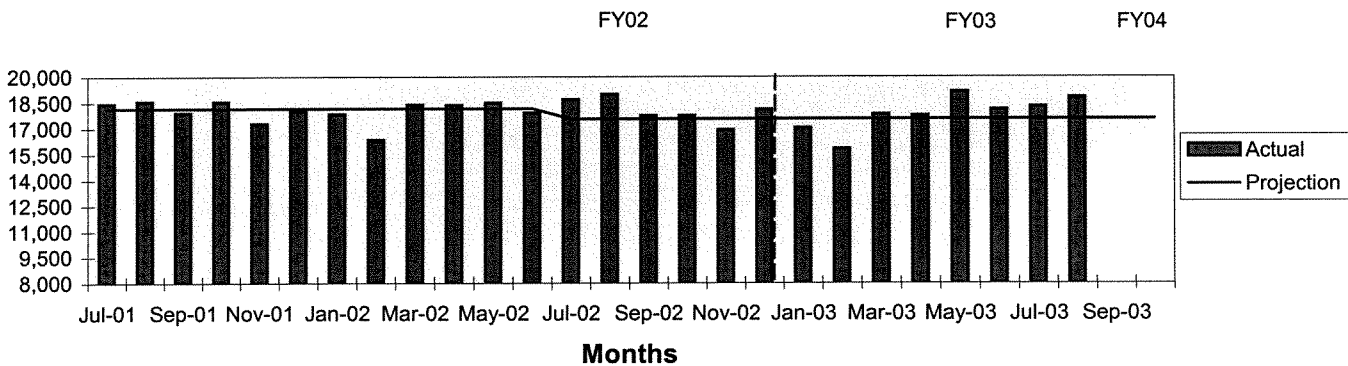
### EMS Revenue (Net Collections)



### EMS Transports

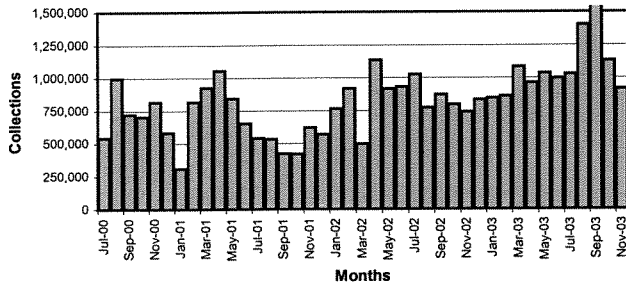


### EMS Incidents

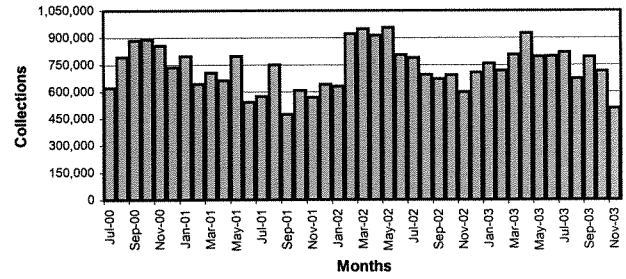


## TREND INDICATORS - AMBULANCE SERVICES

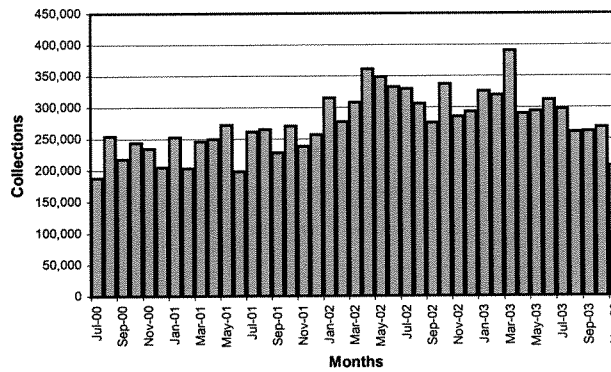
**EMS - Gross Medicare/Caid Revenue**



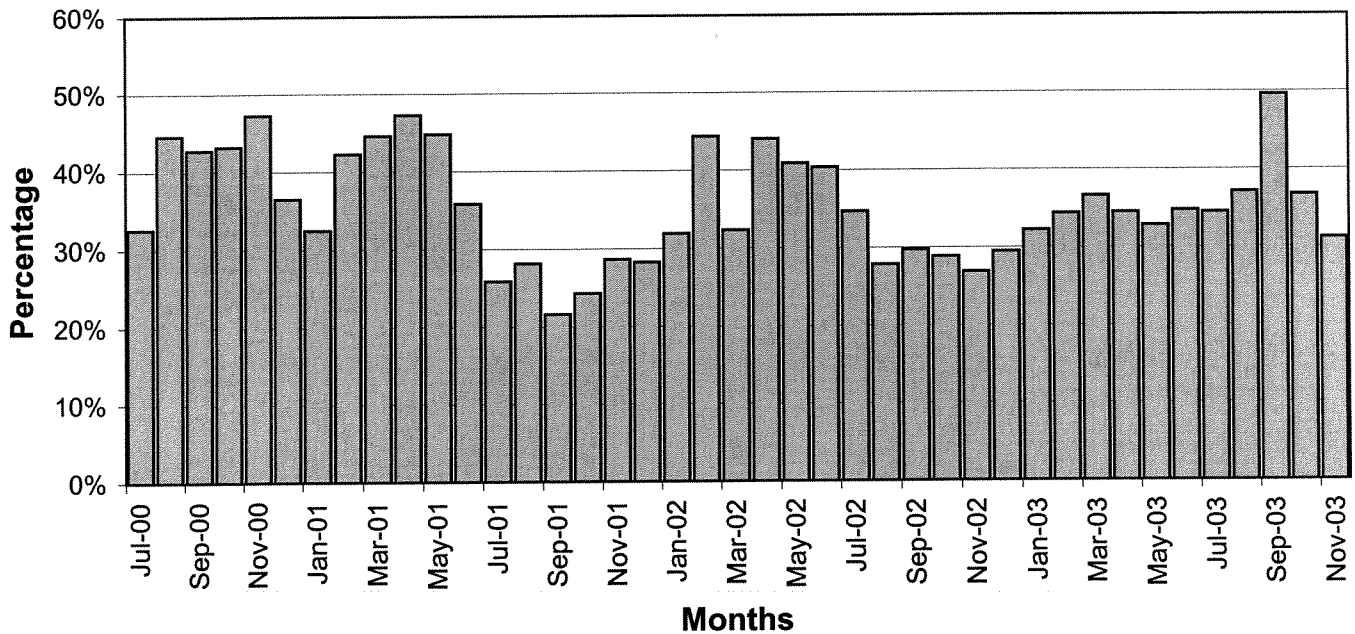
**EMS - Gross Private Insurance Revenue**



**EMS - Gross Self-Pay Revenue**



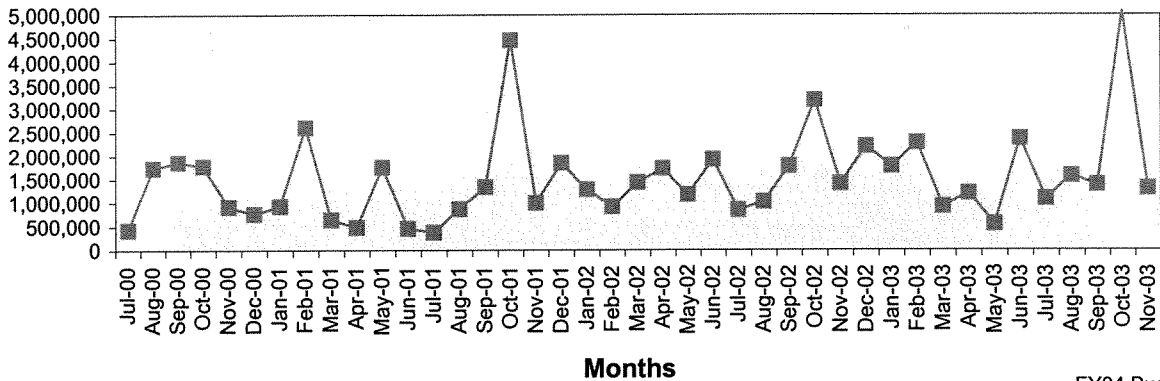
**EMS - Gross Collection Percentage**





## TREND INDICATORS - MISCELLANEOUS

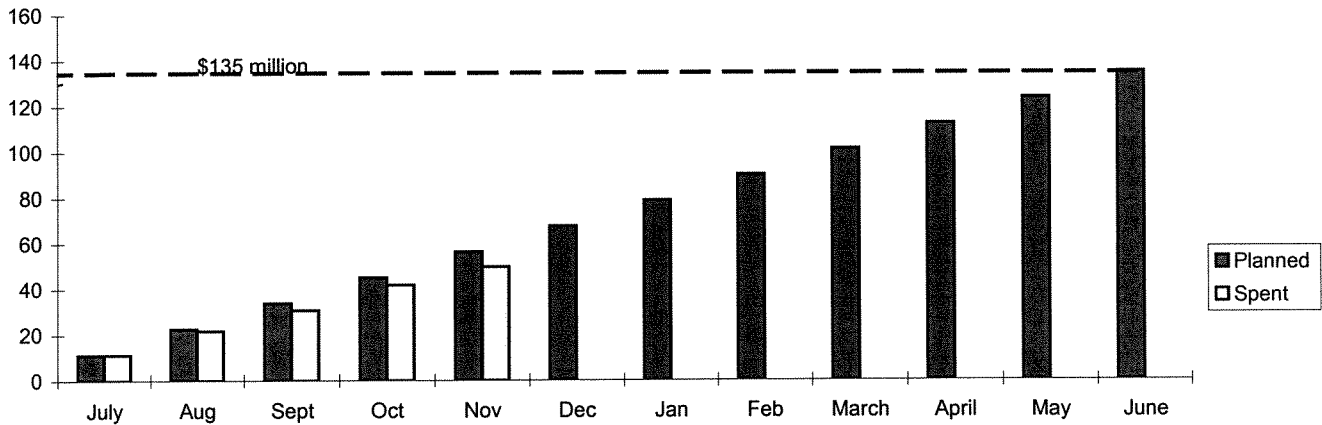
### Delinquent Property Tax



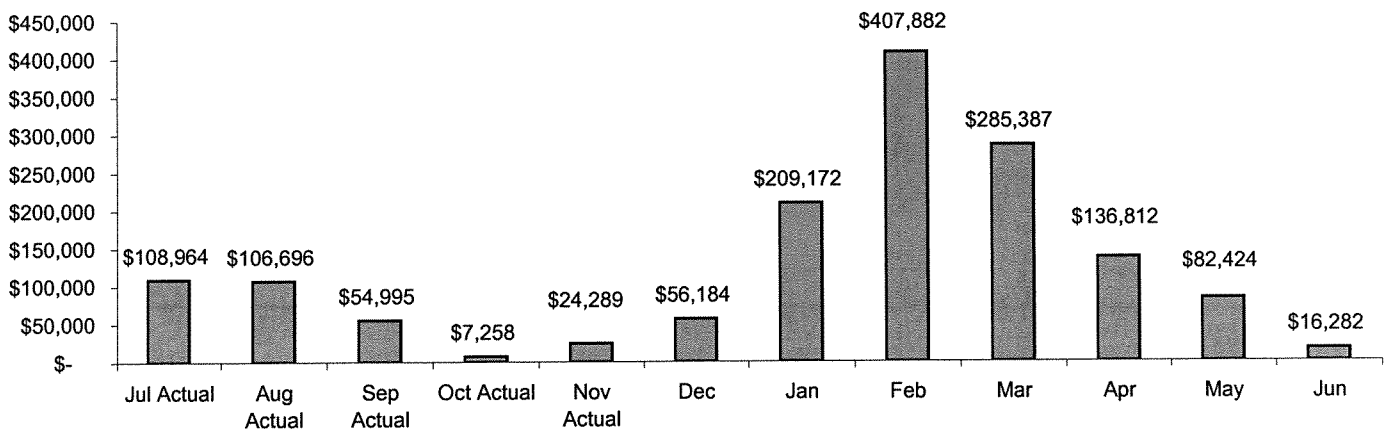
Months

FY04 Budget is \$21,508,971

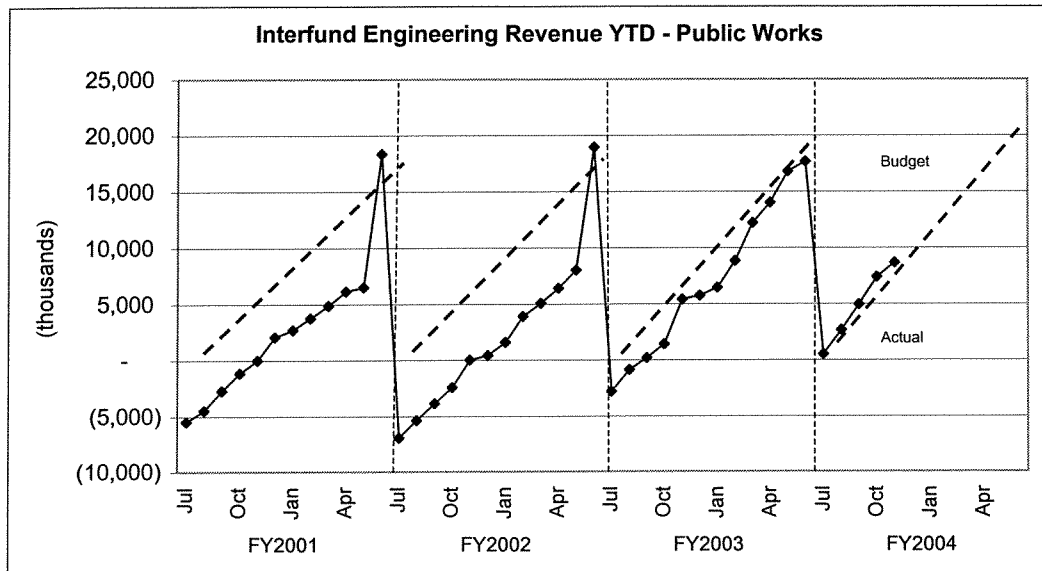
### FY2004 Public Improvement Bonds Commercial Paper Planned vs Spent (\$Millions)



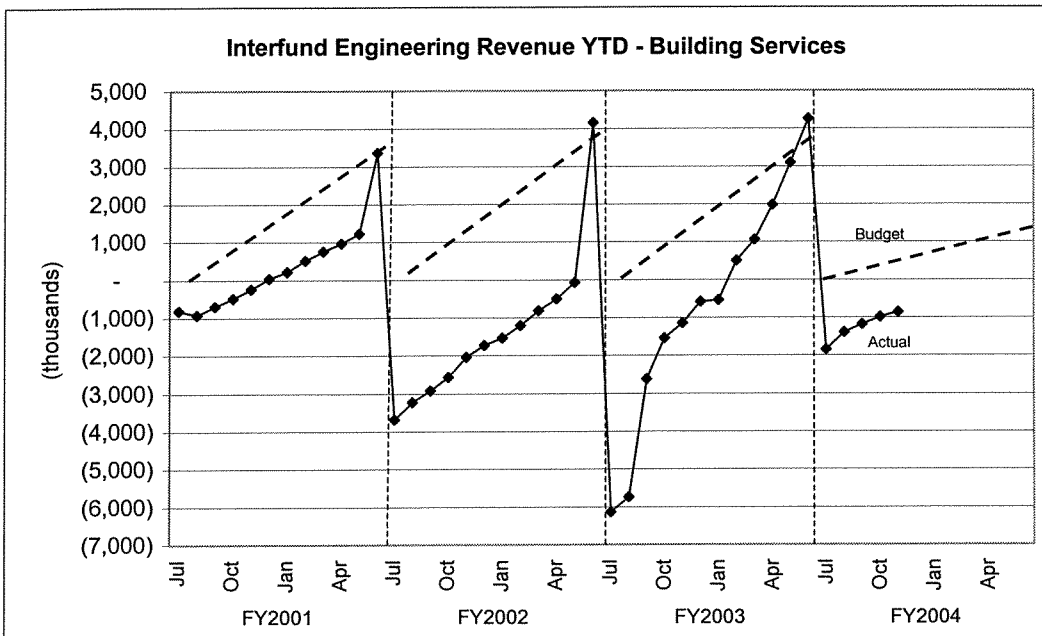
### FY2004 Projected City of Houston General Fund Ending Cash Balances (In \$000)



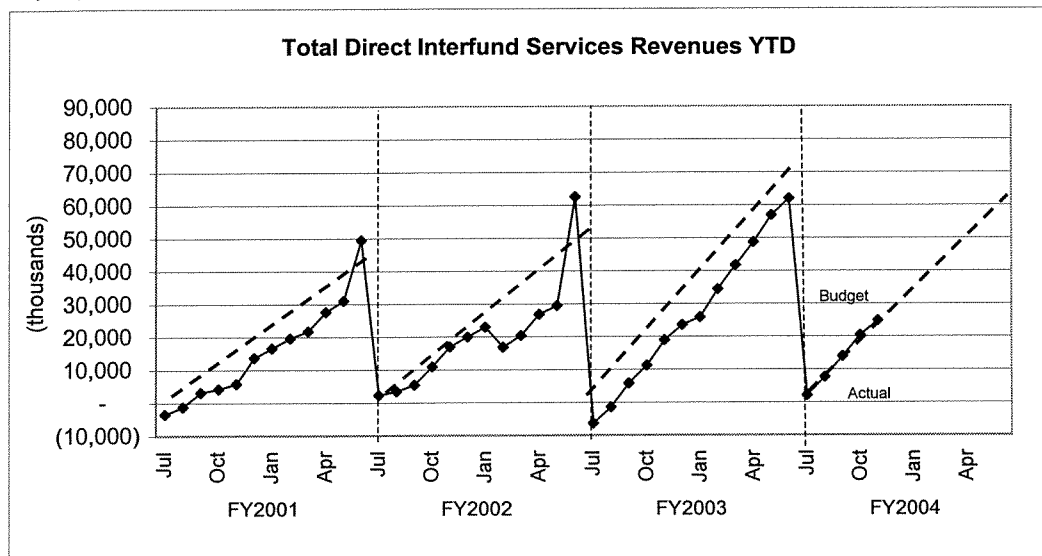
## TREND INDICATORS - MISCELLANEOUS



July/Aug activity shows as a negative due to the reversal of the June accrual.

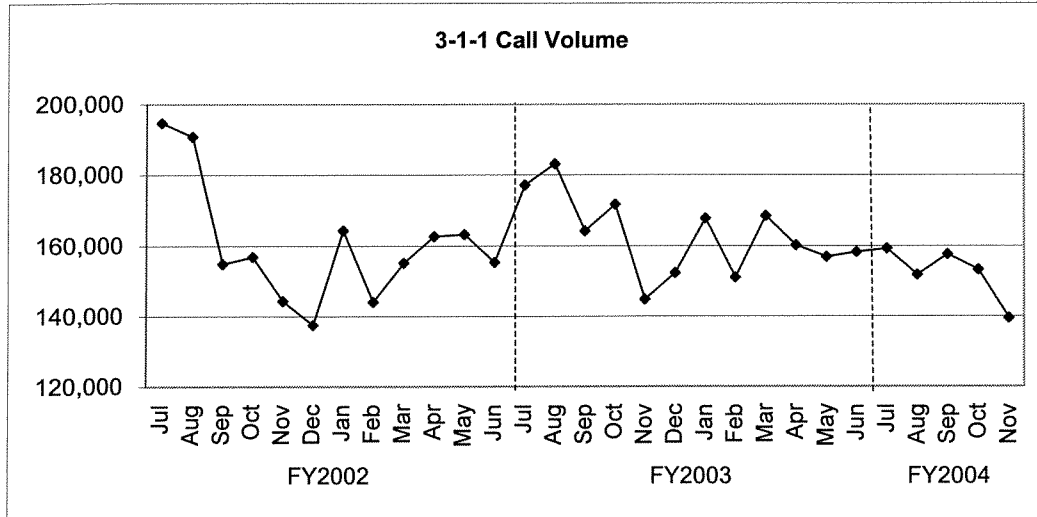


July/Aug activity shows as a negative due to the reversal of the June accrual.

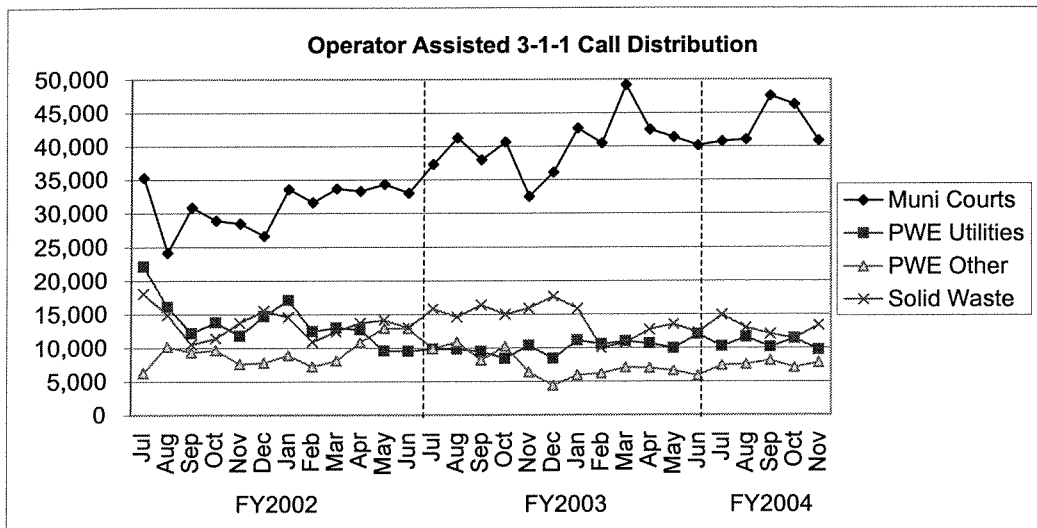


July/Aug activity shows as a negative due to the reversal of the June accrual.

## TREND INDICATORS - MISCELLANEOUS



3-1-1 became fully operational in August 2001



4 largest users of operator assisted 3-1-1 calls.