

**CITY COUNCIL CHAMBER - CITY HALL 2<sup>nd</sup> FLOOR - TUESDAY  
FEBRUARY 12, 2013 – 2:00 PM**

**AGENDA**

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3MIN

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**NON-AGENDA**

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MR. KEVIN SMITH – 4118 Mainer St. -77021 – 832-758-7303 – Decrease City’s diesel spending

MR. CHARLES HARRISON – 3542 Griggs Rd. – 77021 – 832-352-2837 – Commentary of City facilities

MR. /COACH R. J. BOBBY TAYLOR - 3107 Sumpter - 77026 - FA34511 – Behavior Coward Conspiracy  
my born little girl from birth

MR. WILLIAM BEAL - 4718 Boicewood – 77016 – no phone – President Ronald Wilson Reagan  
Reaganomics

**PREVIOUS**

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1MIN

1MIN

1MIN

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PRESIDENT JOSEPH CHARLES - Post Office Box 524373 - 77052-4373 – Black American History Month  
- Victory re-election I/w 5 US Impeachments w/Capital Punishment

1  
FEB 13 2013

MOTION NO. 2013 0045

MOTION by Council Member Gonzalez that the recommendation of the Parks and Recreation Department, to set a hearing date in regards to decommissioning of a portion of 2.1748 acres of Levy Park to allow for redesign and future expansion of the park, be adopted, and a Public Hearing be set for 9:00 a.m., Wednesday, February 13, 2013 in the City Council Chamber, Second Floor, City Hall.

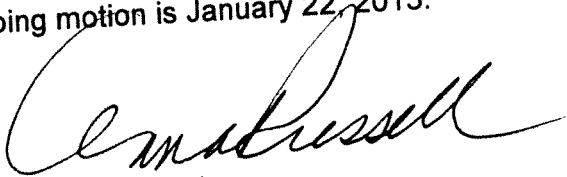
Seconded by Council Member Pennington and carried.

Mayor Parker, Council Members Brown, Davis, Cohen,  
Adams, Martin, Pennington, Gonzalez, Laster, Green,  
Costello, Burks, Noriega, Bradford and Christie voting aye  
Nays none  
Council Member Rodriguez absent

Council Member Hoang absent on City business

PASSED AND ADOPTED this 16th day of January 2013.

Pursuant to Article VI, Section 6 of the City Charter, the  
effective date of the foregoing motion is January 22, 2013.

  
City Secretary



ANNISE D. PARKER  
MAYOR

OFFICE OF THE MAYOR  
CITY OF HOUSTON  
TEXAS

2  
FEB 13 2013

COPY TO EACH MEMBER OF COUNCIL:

CITY SECRETARY: 1-29-13  
date

COUNCIL MEMBER: \_\_\_\_\_

January 29, 2013

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Chapter 26, of the City of Houston Code of Ordinances, I appoint the following individuals to the Washington Avenue Corridor Advisory Committee, for a period of 180 days, subject to City Council confirmation;

- Jane Cahill West, appointment to Position One;
- Keith Edgar, appointment to Position Two;
- Phyllis K. Wehring Thomason, appointment to Position Three, and to serve as Chair;
- Jon D. Deal, appointment to Position Four;
- Bryan White, appointment to Position Five;
- Ricardo Molina, appointment to Position Six; and
- Saleem George Fernandez, appointment to Position Seven.

The résumés are attached for your review.

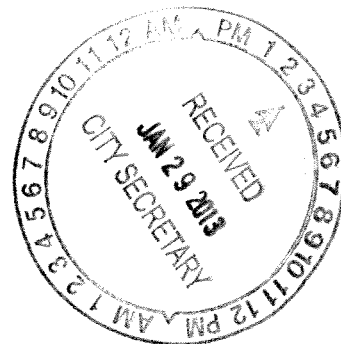
Sincerely,

Annise D. Parker  
Mayor

AP:JC:jsk

Attachments

cc: Don Pagel, Deputy Director, Parking Management and Payroll Services, ARA



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Approval of the 2013 Operations and Maintenance Budget for the Lake Houston Facility project operated by the Coastal Water Authority.	<b>Category #</b>	<b>Page 1 of 2</b>	<b>Agenda Item #</b>  3
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<b>FROM (Department or other point of origin):</b> <i>DW</i> Department of Public Works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE</b> Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> All
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<b>For additional information contact:</b> Yvonne Forrest Sr. Assistant Director Phone: 832-395-2847	<b>Date and identification of prior authorizing Council action:</b> C.M. #2011-0933 – Passed December 21, 2011
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**RECOMMENDATION: (Summary)**  
Approve by Council Motion the 2013 Lake Houston Facilities Operations and Maintenance Budget.

<b>Amount of Funding: \$2,502,982</b> \$1,251,491.00 Allocation - FY13 (Jan. 2013 - Jun. 2013) \$1,251,491.00 Allocation - FY14 (Jul. 2013 - Dec. 2013) CWA-Lake Houston Fiscal Year 2013: January 1, 2013 – December 30, 2013	<b>Finance Department</b> 1/24/13 <i>[Signature]</i>
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**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund  
 Other (Specify)      Water & Sewer System Operating Fund #8300

**SPECIFIC EXPLANATION:**  
The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates and maintains 36 miles of canals as part of the CWA raw water conveyance system. CWA also owns, operates and maintains the Trinity River intake pumping facility, the Lynchburg pumping facility and the Bayport booster pumping facility.

City Council approved Ordinance #95-1141 on October 25, 1995 contracting with CWA to operate and maintain the Lake Houston canal and pump station and to perform grounds maintenance along and below the dam. A first amendment to this contract was approved by City Ordinance #2003-1137 on November 25, 2003 which allowed the Director to add Lake Houston, Lake Houston Dam and the assignment of certain activities associated with these facilities which include increased security of the dam and area below the dam, aquatic weed control on Lake Houston, and operation and maintenance of the Lake Houston Dam and appurtenances. This five year contract is automatically renewed for an additional five years unless terminated by either party.

The City of Houston shall continue to own these facilities and will have control over all facility decisions except those of a routine operation and maintenance nature.

REQUIRED AUTHORIZATION 20PUD24

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b> <i>Jun Chang</i> Jun Chang, P.E., D. WRE, Deputy Director Public Utilities Division
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<b>Date:</b>	<b>Subject::</b> Approval of the 2013 Operations and Maintenance Budget for the Lake Houston Facilities operated by Coastal Water Authority	<b>Originator's Initials</b>	<b>Page</b> 2 of 2
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The proposed 2013 budget is \$2,502,982. This budget reflects a funding decrease of \$251,302.00 (9%) compared to the 2012 budget. The decrease is a result of lower electricity rate and cost reduction in pre-treatment chemicals, medical insurance and legal services.

Payments made to the Coastal Water Authority for the Lake Houston facility are based on actual monthly O&M expenditures.

It is recommended that City Council approve the 2013 Operations & Maintenance Budget for the Lake Houston Facility operated by the Coastal Water Authority in the amount of \$2,502,982.

**MWBE Participation:** N/A

cc: Yvonne Forrest  
Susan Bandy  
Jim McCoy  
Maria Olmeda  
Alice Guidry

**20PUD24**

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**COASTAL WATER AUTHORITY**  
**LAKE HOUSTON FACILITIES PROJECT**  
**2013 ANNUAL BUDGET**

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
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2013 ANNUAL BUDGET

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## COASTAL WATER AUTHORITY

1801 Main Street, Suite 800  
Houston, Texas 77002

Phone: 713-658-9020  
Fax: 713-658-9429

November 14, 2012

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
City of Houston  
P. O. Box 1562  
Houston, Texas 77251-1562

**RE: 2013 ANNUAL BUDGET  
LAKE HOUSTON FACILITIES PROJECT**

Mayor Parker and Members of the City Council:

In compliance with provisions of the Operating Contract between the City of Houston (the City) and the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2013 Calendar Year Budget for the Lake Houston Facilities Project for your consideration and approval.

The CWA 2013 Proposed Budget is \$2,502,982, a decrease of about \$251,000 from the Adopted 2012 Budget. This budget incorporates the activities and assignments requested by the City's Public Works & Engineering Department and authorized in the Authority's contract with the City as amended by the Mayor and City Council on November 25, 2003. At the direction of the City, CWA will provide maintenance and operational activities to include Lake Houston, the Lake Houston Dam and certain structures and property downstream of the Dam. CWA will also continue to provide the maintenance and operation of the Lake Houston Pump Station and the West Canal Facilities as it has since the original contract was executed in 1995. CWA expects to deliver 14.8 billion gallons of surface water as requested by the City in an operationally cost-effective environment. This is a slight increase in the water demand compared to the budgeted amount in 2012.

The Authority's Board of Directors instructed its management team to continue to identify activities where costs could be reduced and still allow CWA to meet its obligations to the City. That review resulted in the Board of Directors, over the past few months, approving several new contracts that will provide savings for Fiscal Year 2012 and beyond. These recent Board actions resulted in:

- The Authority's new three year electricity procurement contract that began July 1, 2012 will achieve an energy rate reduction of about 25% for all of 2013.
- A new employee medical and dental insurance contract that achieved a lower annual cost with a change in the terms of the coverage.
- An agreement with the City of Houston's Legal Department that will utilize the Department's staff expertise on issues unique to the Authority's Trinity River System Facilities and will reduce the amount of services required by the Authority's contracted Legal Counsel.



The Honorable Annise D. Parker, Mayor  
Members of the City Council  
2013 Annual Budget, Lake Houston  
November 14, 2012  
Page 2

CWA's staffing for electrical and equipment maintenance will be on a job order basis and will be charged to the Lake Houston Facilities Project as they are incurred. Personnel for the mowing season will be provided by CWA from our existing work force and with available mowing equipment. Costs for the mowing operations and other canal maintenance activities will also be charged to the Lake Houston Facilities Project as they are incurred.

The proposed budget is reflective of the City of Houston's desire to maintain acceptable normal service levels while remaining in a position to respond favorably to requests for changes in water volume demands during peak periods. CWA will strive to continue to provide optimum service to our customers and keep maintenance and operating costs within the budget amounts.

It must be pointed out that there are minimal contingencies provided within the budget. In the event of unanticipated occurrences such as water deliveries in excess of 14.8 billion gallons, the failure of high-cost equipment or severe weather conditions that damage the system, a supplemental funding request may be necessary during the 2013 budget year. In the event of an additional funding request, it will be documented as to need and coordinated with the Department of Public Works and Engineering.

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the Lake Houston Facilities Project as a major contributory resource for the Houston Combined Utility System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,



D. Wayne Klotz, P.E.  
President, Board of Directors

Attachment

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
BUDGET SUMMARY  
2013 ANNUAL BUDGET

APPLICATION OF FUNDS	2012 BUDGET	2012 PROJECTED	2013 BUDGET
Expenditures (1)	\$2,754,284	\$2,599,000	\$2,502,982
Capital Outlay	0	0	0
Total Expenditures	<u>2,754,284</u>	<u>2,599,000</u>	<u>2,502,982</u>
Ending Fund Balances (2)	<u>688,571</u>	<u>688,571</u>	<u>625,746</u>
Total Applications	<u>3,442,855</u>	<u>3,287,571</u>	<u>3,128,728</u>
SOURCE OF FUNDS			
Beginning Fund Balances (2)	604,494	604,494	688,571
Investment Income	2,270	3,000	3,405
Subtotal Sources	<u>606,764</u>	<u>607,494</u>	<u>691,976</u>
Capital Funding - Construction	0	0	0
Subtotal	<u>606,764</u>	<u>607,494</u>	<u>691,976</u>
System Revenue - Project	<u>\$2,836,091</u>	<u>\$2,680,077</u>	<u>\$2,436,752</u>
Total Sources	<u>3,442,855</u>	<u>3,287,571</u>	<u>3,128,728</u>

- (1) Includes assets purchased  
(2) Operating Fund only.

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COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES  
FACTS AND ASSUMPTIONS  
2013 ANNUAL BUDGET

FACTS

1. The 2013 budget is prepared on a cash basis.
2. Lake Houston Facilities books and records consist of two funds, which are the Operating Fund and the Contingency Fund.
3. The required fund balances have been reflected at the minimum balances per the operating contract.
4. Lake Houston Facilities is charged with direct salary and costs as well as an allocation of certain general items based upon an overall payroll allocation of 13%.

ASSUMPTIONS

1. Salaries anticipate funding the employee benefits of one field retiree and includes a provision for compensation contingencies equal to 3% to be administered consistent with the Coastal Water Authority Salary Administration Plan.
2. The 2013 budget staffing level supports ongoing activity levels as requested in the operating and maintenance contract.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
RECONCILIATION OF 2012  
BUDGET TO 2013 BUDGET

	2012 Budget to 2013 Budget
2012 Budget	<u>\$2,754,284</u>
Field Salaries Allocation	21,433
Materials and Supplies - (Valve replacement Last Year)	(14,730)
Contract Labor and Equipment (Rebuild Pump & Equipment Purchase)	208,100
Electricity (Lower cost electricity contract)	(10,439)
Administrative Expense	22,650
General Operating Expenses (Insurance)	(19,826)
Engineering, Legal and Professional (Phase 1- Dam Improvements Completed)	<u>(458,490)</u>
	Subtotal <u>(251,302)</u>
2013 Budget	<u><u>\$2,502,982</u></u>

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
STATEMENT OF REVENUES AND EXPENDITURES  
2013 ANNUAL BUDGET

	<u>2012</u> <u>BUDGET</u>	<u>2012</u> <u>PROJECTED</u>	<u>2013</u> <u>BUDGET</u>
<b>REVENUES</b>			
Funds provided by City of Houston	\$2,836,091	\$2,680,077	\$2,436,752
Interest on Investments	<u>2,270</u>	<u>3,000</u>	<u>3,405</u>
Total Revenue	<u>2,838,361</u>	<u>2,683,077</u>	<u>2,440,157</u>
 <b>EXPENDITURES</b>			
Field Salaries	856,479	825,000	877,912
Materials & Supplies	191,800	175,000	177,070
Contract Labor & Equipment (1)	423,700	323,000	631,800
Utilities	136,100	136,000	125,661
Administrative Expenses	331,693	330,000	354,343
General Operating Expenses	267,552	265,000	247,726
Engineering, Legal & Professional	<u>546,960</u>	<u>545,000</u>	<u>88,470</u>
Subtotal	<u>2,754,284</u>	<u>2,599,000</u>	<u>2,502,982</u>
Total Expenditures	<u>2,754,284</u>	<u>2,599,000</u>	<u>2,502,982</u>
Net Increase (Decrease) in	(2) <u>\$84,077</u>	<u>\$84,077</u>	(3) <u>(\$62,825)</u>
Operating/Construction Fund Balances			

(1) Includes assets purchased.

(2) Net of \$84,077 increase in required operating reserve.

(3) Net of \$62,825 decrease in required operating reserve.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
RECONCILIATION OF FUND ACTIVITY  
2013 ANNUAL BUDGET

	OPERATING FUND	CONTINGENCY FUND	TOTAL LAKE HOUSTON FACILITIES PROJECT FUND
Beginning Balance	\$688,571	\$2,000,000	\$2,688,571
Service Revenue	2,436,752	0	2,436,752
Interest Earnings	405	3,000	3,405
Transfer - Interest	3,000	(3,000)	0
Expenses	(2,502,982)	0	(2,502,982)
Net Activity	<u>(62,825)</u>	<u>0</u>	<u>(62,825)</u>
Ending Balance	<u>\$625,746</u>	<u>\$2,000,000</u>	<u>\$2,625,746</u>

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
WATER DEMAND FORECAST  
2013 ANNUAL BUDGET

	<u>2012</u> <u>BUDGET</u>	<u>2012</u> <u>PROJECTED</u>	<u>2013</u> <u>BUDGET</u>
Gallons (in thousands)	<u>14,755,700</u>	<u>14,026,800</u>	<u>14,815,300</u>

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COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
INVESTMENT AND OTHER INCOME  
2013 ANNUAL BUDGET

INVESTMENT INCOME

Average Cash and Investments	\$2,270,000
Average Effective Interest Rate	0.15%
Total	<u>\$ 3,405</u>

OTHER INCOME

Lake Houston Facilities does not anticipate any miscellaneous income.



COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES  
 2013 ANNUAL BUDGET

<u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED</u>	<u>2013 BUDGET</u>
ADMINISTRATIVE	\$331,693	\$330,000	\$354,343
GENERAL OPERATING (Insurance)	267,552	265,000	247,726
ENGINEERING, LEGAL & PROFESSIONAL	<u>546,960</u>	<u>545,000</u>	<u>88,470</u>
Total	<u>\$1,146,205</u>	<u>\$1,140,000</u>	<u>\$690,539</u>

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ADMINISTRATIVE EXPENSES  
2013 ANNUAL BUDGET

Administrative Salaries	\$121,372 (1)
Pension Plan Contribution (11.8% of total compensation)	117,916
Payroll Taxes (7.65% of total compensation)	76,445
Furniture and Equipment: Maintenance	390 (2)
Office Lease and Utilities	24,960 (2)
Office Supplies	1,950 (2)
Travel, Meetings and Parking	1,040 (2)
Directors Compensation	2,600 (2)
Printing and Reproduction	390 (2)
Telephone	3,250 (2)
Vehicle: Gas & Maintenance	780 (2)
Miscellaneous	3,250 (2) (3)
	<u>\$354,343</u>

- (1) Allocated based upon payroll estimate of 13%.  
(2) Allocation based upon total payroll estimate of 13%.  
(3) Includes payroll and courier services.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 OFFICE SALARY ALLOCATION  
 2013 ANNUAL BUDGET

Executive Director

Chief Engineer

Chief Financial Officer

Accountant

Accountant

Accountant

Accountant

Accountant

Secretary

	Base Office Salaries	906,440
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3% Compensation Contingency (1)

27,193

	Total Office Salaries	933,633
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Office Allocation Factor (2)

	Lake Houston Office Salaries	13%
	\$121,372	

- (1) Provides for compensation contingency to include performance review in 2013.
- (2) Based upon payroll estimate allocation

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
GENERAL OPERATING EXPENSES  
2013 ANNUAL BUDGET

INSURANCE PREMIUM DESCRIPTION

Texas Commercial Policy (General Liability)	17,589	(3)	(5)	(7)
Public Official & Employees Liability	7,280	(3)	(4)	(7)
Pension - Fidelity Bond	22	(3)	(4)	
Pension - Fiduciary Responsibility	594	(3)	(4)	
Medical Insurance	176,366	(3)	(6)	(7)
Contract Equipment/Difference in Conditions	3,079	(3)	(5)	
Public Official Position (Director Fidelity)	150	(3)	(4)	
Automobile Insurance	9,274	(3)	(5)	
Workers Compensation	17,745	(3)	(5)	(7)
Dental Insurance	8,310	(3)	(5)	(7)
Combined Group Life/Short & Long Term Disability	7,317	(3)	(5)	(7)
	<u>\$247,726</u>			

- (1) Allocated based upon total insurable value of 0%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 13%.
- (4) Assumes no rate increase.
- (5) Assumes 2% annualized rate increase.
- (6) Assumes 5% annualized rate increase.
- (7) Assumes full employment.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES  
2013 ANNUAL BUDGET

Engineering Services	\$40,000 (1)
Legal Services	20,000 (3)
Accounting & Auditing	8,580 (2)
Computer Maintenance	11,440 (2)
Website Update & Maintenance	3,250 (2)
Miscellaneous Bank Fees	5,200 (3)
	<u>\$88,470</u>

(1) Based upon specific services.

(2) Allocated based upon total payroll estimate of 13%.

(3) Based upon specific and allocated services.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
SUMMARY OF FIELD EXPENDITURES  
2013 ANNUAL BUDGET

<u>FIELD EXPENDITURES</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED</u>	<u>2013 BUDGET</u>
SALARIES	\$856,479	\$825,000	\$877,912
MATERIALS & SUPPLIES	191,800	175,000	177,070
CONTRACT LABOR AND EQUIPMENT			
Contracted	\$423,700	323,000	558,700
Purchased	\$0	0	73,100
Subtotal	<u>423,700</u>	<u>323,000</u>	<u>631,800</u>
UTILITIES	136,100	136,000	125,661
Total	<u><u>\$1,608,079</u></u>	<u><u>\$1,459,000</u></u>	<u><u>\$1,812,443</u></u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 FIELD EXPENDITURES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATIONS	FIELD SALARIES	MATERIALS AND SUPPLIES	CONTRACT LABOR AND EQUIPMENT	UTILITIES	LOCATION TOTAL
Lake Houston & Pump Station	\$424,881	\$24,900	\$279,400	\$125,661	\$854,842
West Canal	136,399	73,870	94,000	0	304,269
Dam & Downstream	316,632	78,300	258,400	0	653,332
	<u>\$877,912</u>	<u>\$177,070</u>	<u>\$631,800</u>	<u>\$125,661</u>	<u>\$1,812,443</u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 SUMMARY OF FIELD SALARIES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION	BASE COMPENSATION	RETIREE PAY (1)	3% COMPENSATION CONTINGENCY (2)	3% OVERTIME (3)	TOTAL
Lake Houston & Pump Station	\$372,529	\$30,000	\$11,176	\$11,176	\$424,881
West Canal	128,679	0	3,860	3,860	136,399
Dam & Downstream	298,710	0	8,961	8,961	316,632
	<u>\$799,918</u>	<u>\$30,000</u>	<u>\$23,997</u>	<u>\$23,997</u>	<u>\$877,912</u>

- (1) Allows for termination payment to retirees.  
 (2) Provides for compensation contingency to include performance review in 2013  
 (2) Provides for minimum overtime.



COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION  
2013 ANNUAL BUDGET

<u>LOCATION AND FUNCTION</u>	<u># OF EMPLOYEES</u>	<u>MAN HOURS (4)</u>	<u>AVG. RATE PER HOUR</u>	<u>BASE SALARIES</u>
<u>MANAGEMENT (1)</u>				
Lake Houston Pump Station	0.10	208	\$65.70	\$13,666
West Canal	0.05	104	65.70	6,833
Dam & Downstream	0.10	208	65.70	13,666
Subtotal	<u>0.25</u>	<u>520</u>	<u>65.70</u>	<u>34,165</u>
<u>SUPERVISORY PERSONNEL (2)</u>				
Lake Houston Pump Station	0.35	728	51.60	37,565
West Canal	0.40	832	51.60	42,931
Dam & Downstream	0.45	936	51.60	48,298
Subtotal	<u>1.20</u>	<u>2,496</u>	<u>51.60</u>	<u>128,794</u>
<u>ALL OTHER PERSONNEL (3)</u>				
Lake Houston Pump Station	5.70	11,856	27.10	321,298
West Canal	1.40	2,912	27.10	78,915
Dam & Downstream	4.20	8,736	27.10	236,746
Subtotal	<u>11.30</u>	<u>23,504</u>	<u>27.10</u>	<u>636,959</u>
Total Base Salaries	<u>12.75</u>	<u>26,520</u>	<u>\$30.16</u>	<u>\$799,918</u>

- (1) Includes Manager of Operations and Production, as well as Manager of Security.  
(2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.  
(3) Includes Foremen, Electricians and Operators for construction, electrical, maintenance, and all routine operating functions.  
(4) Estimated number of employees at 2,080 hours per year.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LAKE HOUSTON AND PUMP STATION

Air Conditioning Repair Parts	\$2,000
Building / Grounds Maintenance	4,000
Electrical / Instrument	5,000
Herbicides / Insecticides	2,000
Miscellaneous Supplies	6,000
Office / Administrative	1,300
Oils and Lubricants	3,600
Power Tools, Hand Tools & Equip.	1,000
	<u>24,900</u>

WEST CANAL

Air Conditioning Repair Parts	800
Automotive / Equipment Repair Parts	9,000
Diesel Fuel 8160 gallons @ \$3.75	30,600
Electrical / Instrument	3,000
Gasoline 3420 gallons @ \$3.50	11,970
Herbicides / Insecticides	8,000
Mechanical, Plumbing, Valves, etc	1,000
Power Tools, Hand Tools & Equip.	2,000
Road Base, Sand, Rock, Rip Rap, etc.	2,000
Security, Fencing, Signs, etc.	3,000
Tires & Batteries	2,500
	<u>73,870</u>

DAM & DOWNSTREAM

Air Conditioning Repair Parts	400
Building / Grounds Maintenance	2,000
Electrical / Instrument	5,000
Herbicides / Insecticides	10,000
Miscellaneous Supplies	1,000
Office / Administrative	1,900
Oils and Lubricants	1,000
Power Tools, Hand Tools & Equip.	3,000
Road Base, Sand, Rock, Rip Rap, etc.	50,000
Security, Fencing, Signs, etc.	3,000
Welding Equipment & Supplies	1,000
	<u>78,300</u>

Total	<u><u>\$177,070</u></u>
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COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LAKE HOUSTON AND PUMP STATION

Contract Labor (Welders, Divers, Tech Spt, etc)	\$300
Security: Contract Guards	120,000
Rebuild Pump # 1	150,000
Annual Service Contracts:	
-- Crane Test/Certification	500
-- Pest Control Service	600
-- Substation, Relay Testing	3,500
-- Uniform Service	3,300
-- Generator Load Testing	1,200
	<u>279,400</u>

WEST CANAL

Equipment Rental Services	5,000
Security: Fencing - Repair Existing Chain Link	50,000
Purchase Equipment (allocated):	
-- Tractor 4x4	14,000
-- Hydraulic Track Excavator	25,000
	<u>94,000</u>

DAM & DOWNSTREAM

Aquatic Vegetation Control (Per ATKINS Contract)	90,000
Buoy Maintenance/Replacement	10,000
Contract Labor (Welders, Divers, Tech Spt, etc)	5,000
Dam: Debris Removal	100,000
Equipment Rental Services	10,000
Training: Dam Safety USACE	9,000
Crane Test Certification	300
Purchase Equipment (allocated):	
-- Tractor 4x4	9,100
-- Hydraulic Track Excavator	25,000
	<u>258,400</u>

Total	<u>\$631,800</u>
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COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ANALYSIS OF UTILITIES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION	ELECTRICITY				TOTAL
	KW HOURS	AVG. RATE PER HOUR (1)	AMOUNT	ALL OTHER (2)	
Lake Houston & Pump Station	1,482,000	\$0.0827	\$122,561	\$3,100	\$125,661
	<u>1,482,000</u>	<u>\$0.0827</u>	<u>\$122,561</u>	<u>\$3,100</u>	<u>\$125,661</u>

- (1) Reflects rate reduction accomplished through contract for electricity beginning July, 2012.  
 (2) Includes telephone, water and waste disposal services.

**TO: Mayor via City Secretary      REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Approval of the 2013 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the Coastal Water Authority.	<b>Category #</b>	<b>Page</b> 1 of 2	<b>Agenda Item #</b>  4
	<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013

<b>DIRECTOR'S SIGNATURE</b> Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> All
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For additional information contact: Yvonne Forrest Sr. Assistant Director Phone: 832-395-2847	<b>Date and identification of prior authorizing Council action:</b> C.M. #2011-0934 – Passed December 21, 2011
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**RECOMMENDATION: (Summary)**

Approve by Council Motion the 2013 Trinity River Water Conveyance Project Operations, Maintenance and Consolidated Construction Budgets operated by the Coastal Water Authority.

<b>Amount of Funding: \$20,964,773.00</b> \$\$10,482,386.50 Allocation FY13 (January – June ) \$\$10,482,386.50 Allocation FY14 (July - December) CWA - Trinity River Fiscal Year 2013: January 1, 2013 –December 30, 2013)	<b>Finance Department:</b> 1/24/13
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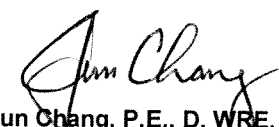
**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund

Other (Specify)      Water & Sewer System Operating Fund #8300

**SPECIFIC EXPLANATION:**

The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates and maintains 36 miles of canals as part of the CWA raw water conveyance system. CWA also owns, operates and maintains the Trinity River intake pumping facility, the Lynchburg pumping facility and the Bayport booster pumping facility. Under terms of a contract dated May 2, 1968 (amended, restated, and superseded in its entirety by City Ordinance #95-676) the City agreed to fund the operation and maintenance budget of the Trinity River Conveyance Project. The provisions of the contract shall remain in effect until the earlier of June 26, 2042 or the termination of both the initial contract and the project contract.

**REQUIRED AUTHORIZATION      20PUD25**

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>  Jun Chang, P.E., D. WRE, Deputy Director Public Utilities Division
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<b>Date:</b>	<b>Subject::</b> Approval of the 2013 Operations and Maintenance Budget for the Trinity River Conveyance Project operated by Coastal Water Authority	<b>Originator's Initials</b>	<b>Page</b> 2 of 2
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The proposed 2013 budget is \$20,964,773.00. It reflects a funding decrease of \$641,899.00 (3%) compared to the 2012 budget. The decrease is a result of lower electricity rate, and cost reduction in pre-treatment chemicals, medical insurance, and legal services.

Payments made to the Coastal Water Authority for the Trinity River Conveyance Project are based on actual monthly O&M expenditures.

It is recommended that City Council approve the 2013 Operations & Maintenance Budget for the Coastal Water Authority Trinity River Conveyance Project in the amount of \$20,964,773.00.

**MWBE Participation:** N/A

cc: Yvonne Forrest  
Susan Bandy  
Jim McCoy  
Maria Olmeda  
Alice Guidry

20PUD25

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**COASTAL WATER AUTHORITY**  
**TRINITY RIVER WATER CONVEYANCE PROJECT**  
**2013 ANNUAL BUDGET**

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
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## COASTAL WATER AUTHORITY

1801 Main Street, Suite 800  
Houston, Texas 77002

Phone: 713-658-9020  
Fax: 713-658-9429

November 14, 2012

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
City of Houston  
P. O. Box 1562  
Houston, Texas 77251-1562

**RE: 2013 ANNUAL BUDGET  
TRINITY RIVER WATER CONVEYANCE PROJECT**

Mayor Parker and Members of the City Council:

In compliance with provisions of the Operating Contract between the City of Houston (the City) and the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2013 Calendar Year Budget for the Trinity River Water Conveyance Project for your consideration and approval.

The CWA 2013 Proposed Budget of \$20,964,773, a decrease of about \$642,000 from the 2012 Budget. The 2013 Budget supports CWA's expected delivery of 205.5 billion gallons of water for the City's water system and its customers.

The Authority's Board of Directors instructed its management team to continue to identify activities where costs could be reduced and still allow CWA to meet its obligations to the City.

- The Authority's new three year electricity procurement contract that began July 1, 2012 will achieve an energy rate reduction of about 25% for all of 2013.
- A new employee medical and dental insurance contract that achieved a lower annual cost with a change in the terms of the coverage.
- A new employee medical insurance contract that achieved a lower annual cost with a change in the terms of the coverage.
- The pre-treatment chemical costs are lower in 2013 due to a new procurement contract awarded in 2012.


The proposed 2013 Budget is the product of several meetings and discussions between representatives of the City's Department of Public Works and Engineering and the Authority's operational and management staff members.

The proposed budget provides minimal contingencies in the event of unanticipated occurrences. The failure of high-cost equipment or severe weather conditions that damage the system may result in a supplemental funding request. In such an event, the request would be documented as to need and coordinated with the Department of Public Works and Engineering.

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
2013 Annual Budget, Trinity River  
November 14, 2012  
Page 2

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the CWA Project as a major contributory resource for the Houston Combined Utility System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Wayne Klotz". The signature is fluid and cursive, with a large loop at the end.

D. Wayne Klotz, P.E.  
President, Board of Directors

Attachment

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 BUDGET SUMMARY  
 2013 ANNUAL BUDGET

<u>APPLICATION OF FUNDS</u>	2012 BUDGET	2012 PROJECTED	2013 BUDGET
Field Expenditures (1)	\$21,606,672	\$21,175,000	\$20,964,773
Capital Outlay	400,000	0	415,000
Debt Service	5,148,885	5,148,885	5,148,925
Total Expenditures	<u>27,155,557</u>	<u>26,323,885</u>	<u>26,528,698</u>
Ending Fund Balances (2)	5,401,668	5,401,668	5,241,193
Total Applications	<u>32,557,225</u>	<u>31,725,553</u>	<u>31,769,891</u>
 <u>SOURCE OF FUNDS</u>			
Beginning Fund Balances (2)	5,135,451	5,135,451	5,401,668
Investment Income - Operations	2,400	3,000	3,000
Other Income	120,000	940,000	250,000
Subtotal Sources	<u>5,257,851</u>	<u>6,078,451</u>	<u>5,654,668</u>
Capital Funding - Construction	400,000	0	415,000
Debt Service Revenue - City	5,148,885	5,148,885	5,148,925
Subtotal	<u>10,806,736</u>	<u>11,227,336</u>	<u>11,218,593</u>
System Revenue - Project	<u>\$21,750,489</u>	<u>\$20,498,217</u>	<u>\$20,551,298</u>

(1) Includes assets purchased

(2) Project Fund only.

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COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
FACTS AND ASSUMPTIONS  
2013 ANNUAL BUDGET

FACTS

1. The 2013 budget is prepared on a cash basis.
2. Trinity River books and records consist of four funds, which are the Conveyance System Development Fund, the Special Contingency Fund, the Debt Service Fund, and the Project Fund.
3. The required fund balances have been reflected at the minimum balances per the various bond resolutions and applicable contract terms.
4. Trinity River is charged with direct salary and costs as well as an allocation of certain general items based upon an overall budgeted payroll allocation of 62%.
5. The 2013 budget reflects the impact of complying with SB361 as it relates to emergency electrical reliability at the two pump stations.

ASSUMPTIONS

1. Salaries anticipate funding the employee benefits of two field retirees and includes a provision for compensation contingencies equal to 3% to be administered consistent with the Coastal Water Authority Salary Administration Plan.
2. The 2013 budget anticipates staffing to support continuation of previous activities along with the additional requirements requested in the contract amendments.
3. Utility expense anticipates a net decrease in electrical costs after a decrease in the contract rate for electricity effective July 2012, is coupled with a slightly lower water demand forecast.
4. Capital Outlay for 2013 includes funding of the land purchase and design of expanding a portion of the Authorities lateral canals.

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
RECONCILIATION OF 2012 BUDGET TO 2013 BUDGET

	2012 Budget to 2013 Budget
2012 Budget	<u>\$21,606,672</u>
Field Salaries	118,733
Electricity Contract (Lower Electricity Rate )	(815,440)
Materials & Supplies (Chemicals)	(164,092)
Contract Labor & Equipment (Equipment Purchase)	164,900
Administrative Expense	111,235
General Operating Expenses (Medical Insurance)	(128,375)
Engineering, Legal & Professional (Engineering/Design Project)	<u>71,140</u>
Subtotal	<u>(641,899)</u>
2013 Budget	<u><u>\$20,964,773</u></u>

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
STATEMENT OF REVENUES AND EXPENDITURES  
2013 ANNUAL BUDGET

	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<b>REVENUES</b>			
Funds provided by City of Houston	\$26,899,374	\$25,647,102	\$25,700,223
Interest on Investments	2,400	3,000	3,000
Service Revenues(SJRA)	100,000	80,000	100,000
Other	20,000	860,000	150,000
Total Revenue	27,021,774	26,590,102	25,953,223
<b>EXPENDITURES</b>			
Field Salaries	2,936,786	2,930,000	3,055,519
Materials & Supplies	2,374,620	2,300,000	2,210,528
Contract Labor & Equipment (1)	3,759,100	3,710,000	3,924,000
Utilities	8,955,797	8,780,000	8,140,357
Administrative Expenses	1,358,642	1,330,000	1,469,877
General Operating Expenses	1,708,337	1,650,000	1,579,962
Engineering, Legal & Professional	513,390	475,000	584,530
Subtotal	21,606,672	21,175,000	20,964,773
Bond Interest Expense	3,568,885	3,568,885	3,533,925
Bond Principal Retirement	1,580,000	1,580,000	1,615,000
Debt Service	5,148,885	5,148,885	5,148,925
Construction Program	400,000	0	415,000
Capital Outlay	400,000	0	415,000
Total Expenditures	27,155,557	26,323,885	26,528,698
Net Increase (Decrease) in Operating Fund Balances	(2) (\$133,783)	\$266,217	(3) (\$575,475)

(1) Includes assets purchased.

(2) Net of \$400,000 equity in fixed assets and \$266,217 increased equity in fund balances.

(3) Net of \$415,000 equity in fixed assets and \$160,475 decreased equity in fund balances.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 RECONCILIATION OF FUND ACTIVITY  
 2013 ANNUAL BUDGET

	CONVEYANCE SYSTEM DEVELOPMENT FUND	* SPECIAL CONTINGENCY FUND
Beginning Balance	\$417,000	\$3,000,000
Service Revenue	0	0
Interest Earnings	300	0
Transfer - Interest	(300)	0
Other Revenue	0	0
Expenses	0	0
Debt Service	0	0
Capital Outlay	(415,000)	0
Net Activity	(415,000)	0
Ending Balance	\$2,000	\$3,000,000

\* Interest Earnings are transferred to Special Projects Equity Fund per Contract requirements.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 RECONCILIATION OF FUND ACTIVITY  
 2013 ANNUAL BUDGET

	<u>DEBT SERVICE</u>	<u>PROJECT FUND</u>	<u>TOTAL TRINITY RIVER CONVEYANCE PROJECT FUND</u>
Beginning Balance	\$0	\$5,401,668	\$8,818,668
Service Revenue	5,148,925	20,551,298	25,700,223
Interest Earnings	0	2,700	3,000
Transfer - Interest	0	300	0
Other Revenue	0	250,000	250,000
Expenses	0	(20,964,773)	(20,964,773)
Debt Service	(5,148,925)	0	(5,148,925)
Capital Outlay	0	0	(415,000)
Net Activity	<u>0</u>	<u>(160,475)</u>	<u>(575,475)</u>
Ending Balance	<u>\$0</u>	<u>\$5,241,193</u>	<u>\$8,243,193</u>



COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
WATER DEMAND FORECAST  
2013 ANNUAL BUDGET

	<u>2012</u> <u>BUDGET</u>	<u>2012</u> <u>PROJECTED</u>	<u>2013</u> <u>BUDGET</u>
Gallons (in thousands)	<u>207,514,000</u>	<u>211,159,300</u>	<u>205,526,600</u>

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
INVESTMENT AND OTHER INCOME  
2013 ANNUAL BUDGET

INVESTMENT INCOME

Average Cash and Investments	\$2,000,000
Average Effective Interest Rate	0.15%
Total	<u>\$3,000</u>

OTHER INCOME

Project Fund - Miscellaneous	50,000
Reimbursable Costs of Engineering/ Design on Bayer Industries Service Canal.	100,000
Total	<u>\$150,000</u>

Service Revenue (SJRA)

Other-San Jacinto River Authority	100,000
Total	<u>\$100,000</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES  
 2013 ANNUAL BUDGET

<u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED</u>	<u>2013 BUDGET</u>
ADMINISTRATIVE	\$1,358,642	\$1,330,000	\$1,469,877
GENERAL OPERATING (Insurance)	1,708,337	1,650,000	1,579,962
ENGINEERING, LEGAL & PROFESSIONAL	<u>513,390</u>	<u>475,000</u>	<u>584,530</u>
Total	<u>\$3,580,369</u>	<u>\$3,455,000</u>	<u>\$3,634,369</u>

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
ADMINISTRATIVE EXPENSES  
2013 ANNUAL BUDGET

Administrative Salaries	\$578,852 (1)
Pension Plan Contribution (11.8% of total compensation)	428,856
Payroll Taxes (7.65% of total compensation)	278,029
Furniture and Equipment: Maintenance	1,860 (2)
Office Lease and Utilities	119,040 (2)
Office Supplies	9,300 (2)
Travel, Meetings and Parking	4,960 (2)
Directors Compensation	12,400 (2)
Printing and Reproduction	1,860 (2)
Telephone	15,500 (2)
Vehicle: Gas & Maintenance	3,720 (2)
Miscellaneous	15,500 (2) (3)
	<u>\$1,469,877</u>

- (1) Allocated based upon office payroll estimate of 62%.
- (2) Allocation based upon total payroll estimate of 62%.
- (3) Includes payroll and courier services.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 OFFICE SALARY ALLOCATION  
 2013 ANNUAL BUDGET

Executive Director

Chief Engineer

Chief Financial Officer

Accountant

Accountant

Accountant

Accountant

Accountant

Secretary

	Base Office Salaries	\$906,440
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	3% Compensation Contingency (1)	27,193
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	Total Office Salaries	933,633
--	-----------------------	---------

	Office Allocation Factor (2)	62%
--	------------------------------	-----

	Trinity River Office Salaries	\$578,852
--	-------------------------------	-----------

(1) Provides for compensation contingency to include performance review in 2013.

(2) Based upon payroll estimate allocation

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 GENERAL OPERATING EXPENSES  
 2013 ANNUAL BUDGET

INSURANCE PREMIUM DESCRIPTION

Property Insurance	\$373,321	(1)	(5)
Property - Primary Flood	7,239	(2)	(5)
Texas Commercial Policy (General Liability)	83,887	(3)	(5) (7)
Watercraft Policy	17,590	(2)	(4)
Public Official & Employees Liability	34,721	(3)	(4) (7)
Notary Public Omissions	33	(2)	(4)
Public Employee Fidelity Bond	319	(2)	(4)
Pension - Fidelity Bond	103	(3)	(4)
Pension - Fiduciary Responsibility	2,832	(3)	(4)
Medical Insurance	841,129	(3)	(6) (7)
Contract Equipment/Difference in Conditions	14,682	(3)	(5)
Boiler and Machinery	-	(3)	(5)
Public Official Position (Director Fidelity)	714	(3)	(4)
Automobile Insurance	44,230	(3)	(5)
Workers Compensation	84,631	(3)	(5) (7)
Dental Insurance	39,634	(3)	(5) (7)
Combined Group Life/Short & Long Term Disability	34,897	(3)	(5) (7)
	<u>\$1,579,962</u>		

- (1) Allocated based upon total insurable value of 89%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 62%.
- (4) Assumes no rate increase.
- (5) Assumes 2% annualized rate increase.
- (6) Assumes 5% annualized rate increase.
- (7) Assumes full employment.

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES  
2013 ANNUAL BUDGET

Engineering Services	\$250,000 (1)
Engineering/Design - Bayer Project	\$100,000 (4)
Legal Services	100,000 (3)
Accounting & Auditing	40,920 (2)
U.S. Geological Fee	15,550 (1)
Computer Maintenance	54,560 (2)
Website Update & Maintenance	15,500 (2)
Miscellaneous Bank Fees	8,000 (3)
	<u>\$584,530</u>

(1) Based upon specific services.

(2) Allocated based upon total payroll estimate of 62%.

(3) Based upon specific and allocated services.

(4) Includes \$100,000 for Engineering/Design of Bayer Industries Service Canal Repair, Contingent upon Reimbursement Agreement.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF FIELD EXPENDITURES  
 2013 ANNUAL BUDGET

<u>FIELD EXPENDITURES</u>	<u>2012 BUDGET</u>	<u>2012 PROJECTED</u>	<u>2013 BUDGET</u>
SALARIES	\$2,936,786	\$2,930,000	\$3,055,519
MATERIALS & SUPPLIES	2,374,620	2,300,000	2,210,528
CONTRACT LABOR AND EQUIPMENT			
Contracted	3,759,100	3,710,000	3,768,000
Purchased	0	0	156,000
Subtotal	<u>3,759,100</u>	<u>3,710,000</u>	<u>3,924,000</u>
UTILITIES	8,955,797	8,780,000	8,140,357
Total	<u>\$18,026,303</u>	<u>\$17,720,000</u>	<u>\$17,330,404</u>



COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 FIELD EXPENDITURES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATIONS	FIELD SALARIES	MATERIALS AND SUPPLIES	CONTRACT LABOR AND EQUIPMENT	UTILITIES	LOCATION TOTAL
Trinity River Pump Station	\$577,826	\$209,400	\$1,260,500	\$2,775,825	\$4,823,551
Maintenance Station	209,141	319,040	25,600	28,700	582,481
Main Canal	394,141	24,000	50,000	0	468,141
Cedar Point Lateral	300,547	21,500	50,000	1,750	373,797
Lynchburg Reservoir	82,625	10,000	0	0	92,625
Lynchburg Pump Station	1,121,282	1,598,788	2,341,700	5,326,882	10,388,652
Distribution System	338,072	27,800	192,700	7,200	565,772
Bayport Reservoir	31,885	0	3,500	0	35,385
	<u>\$3,055,519</u>	<u>\$2,210,528</u>	<u>\$3,924,000</u>	<u>\$8,140,357</u>	<u>\$17,330,404</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF FIELD SALARIES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION	BASE COMPENSATION	RETIREE PAY (1)	3% COMPENSATION CONTINGENCY (2)	3% OVERTIME (3)	TOTAL
Trinity River Pump Station	\$521,534	\$25,000	\$15,646	\$15,646	\$577,826
Maintenance Station	197,303	0	5,919	5,919	209,141
Main Canal	371,831	0	11,155	11,155	394,141
Cedar Point Lateral	283,535	0	8,506	8,506	300,547
Lynchburg Reservoir	77,949	0	2,338	2,338	82,625
Lynchburg Pump Station	1,034,228	25,000	31,027	31,027	1,121,282
Distribution System	318,936	0	9,568	9,568	338,072
Bayport Reservoir	30,081	0	902	902	31,885
	<u>\$2,835,397</u>	<u>\$50,000</u>	<u>\$85,061</u>	<u>\$85,061</u>	<u>\$3,055,519</u>

- (1) Allows for employee benefit payments to retirees.  
 (2) Provides for compenstion contingency to include performance review in 2013.  
 (3) Provides for minimum overtime.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND FUNCTION	# OF EMPLOYEES	MAN HOURS (4)	AVG. RATE PER HOUR	BASE SALARIES
<u>MANAGEMENT (1)</u>				
Trinity River Pump Station	0.200	416	\$65.70	\$27,331
Maintenance Station	0.150	312	65.70	20,498
Main Canal	0.200	416	65.70	27,331
Cedar Point Lateral	0.150	312	65.70	20,498
Lynchburg Reservoir	0.100	208	65.70	13,666
Lynchburg Pump Station	0.300	624	65.70	40,997
Distribution System	0.200	416	65.70	27,331
Bayport Reservoir	0.000	0	65.70	0
Subtotal	<u>1.300</u>	<u>2,704</u>	<u>65.70</u>	<u>177,652</u>
<u>SUPERVISORY PERSONNEL (2)</u>				
Trinity River Pump Station	0.600	1,248	51.60	64,397
Maintenance Station	0.400	832	51.60	42,931
Main Canal	0.400	832	51.60	42,931
Cedar Point Lateral	0.350	728	51.60	37,565
Lynchburg Reservoir	0.100	208	51.60	10,733
Lynchburg Pump Station	1.350	2,808	51.60	144,893
Distribution System	0.800	1,664	51.60	85,862
Bayport Reservoir	0.070	146	51.60	7,534
Subtotal	<u>4.070</u>	<u>8,466</u>	<u>51.60</u>	<u>436,846</u>
<u>ALL OTHER PERSONNEL (3)</u>				
Trinity River Pump Station	7.625	15,860	27.10	429,806
Maintenance Station	2.375	4,940	27.10	133,874
Main Canal	5.350	11,128	27.10	301,569
Cedar Point Lateral	4.000	8,320	27.10	225,472
Lynchburg Reservoir	0.950	1,976	27.10	53,550
Lynchburg Pump Station	15.050	31,304	27.10	848,338
Distribution System	3.650	7,592	27.10	205,743
Bayport Reservoir	0.400	832	27.10	22,547
Subtotal	<u>39.400</u>	<u>81,952</u>	<u>27.10</u>	<u>2,220,899</u>
Total Base Salaries	<u>44.770</u>	<u>93,122</u>	<u>\$30.45</u>	<u>\$2,835,397</u>

- (1) Includes Manager of Operations and Production, as well as Manager of Security.
- (2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.
- (3) Includes Foremen, Electricians and Operators for construction, electrical, maintenance, and all routine operating functions.
- (4) Estimated number of employees at 2,080 hours per year.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION	\$149,100
Reliability Contract (NRG - Fuel)	1,000
Air Conditioning Repair Parts	2,000
Building / Grounds Maintenance	8,000
Electrical / Instrument	2,000
Herbicides / Insecticides	7,000
Mechanical, Plumbing, Valves, etc.	2,000
Miscellaneous Supplies	1,300
Office / Administrative	4,000
Oils and Lubricants	1,000
Power Tools, Hand Tools & Equip.	1,000
Security, Fencing, Signs, etc.	31,000
Replace Flap Gates	<u>209,400</u>
MAINTENANCE STATION	1,000
Air Conditioning Repair Parts	90,000
Automotive / Equipment Repair Parts	2,000
Building / Grounds Maintenance	122,400
Diesel Fuel 32640 gal @ \$3.75	6,000
Electrical / Instrument	50,540
Gasoline 14440 gal @ \$3.50	2,000
Herbicides / Insecticides	1,000
Mechanical, Plumbing, Valves, etc.	4,700
Miscellaneous Supplies	2,400
Office / Administrative	5,000
Oils and Lubricants	5,000
Power Tools, Hand Tools & Equip.	15,000
Tires & Batteries	12,000
Welding Equipment & Supplies	<u>319,040</u>
MAIN CANAL	2,000
Canal Check & Gate Maint.	1,000
Electrical / Instrument	10,000
Herbicides / Insecticides	3,000
Power Tools, Hand Tools & Equip.	5,000
Road Base, Sand, Rock, Rip Rap, etc.	3,000
Security, Fencing, Signs, etc.	<u>24,000</u>
CEDAR POINT LATERAL	500
Electrical / Instrument	10,000
Herbicides / Insecticides	2,000
Miscellaneous Supplies	2,000
Power Tools, Hand Tools & Equip.	5,000
Road Base, Sand, Rock, Rip Rap, etc.	2,000
Security, Fencing, Signs, etc.	<u>21,500</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LYNCHBURG RESERVOIR

Building / Grounds Maintenance	2,000
Herbicides / Insecticides	3,000
Road Base, Sand, Rock, Rip Rap, etc.	5,000
	<u>10,000</u>

LYNCHBURG PUMP STATION

Reliability Contract (NRG - Fuel)	279,500
Air Conditioning Repair Parts	10,000
Building / Grounds Maintenance	8,000
CHEMICALS:	
-- Chlorine	586,701
-- Aqua Ammonia	346,688
-- Quantity Variance	95,054
-- Associated Costs - Pigtailes, Adapters, etc	17,155
Sub-total - Chemicals:	<u>1,045,598</u>

Diesel Fuel 4080 gal @ \$3.75	15,300
Electrical / Instrument	16,000
Gasoline 16340 gal @ \$3.50	57,190
Herbicides / Insecticides	3,000
Lab Test Equip & Supplies	2,000
Mechanical, Plumbing, Valves, etc.	10,000
Miscellaneous Supplies	29,200
Office / Administrative	24,000
Oils and Lubricants	8,000
Power Tools, Hand Tools & Equip.	18,000
Variable Frequency Drive Repair Parts	70,000
Welding Equip & Supplies	3,000
	<u>1,598,788</u>

DISTRIBUTION SYSTEM

Air Conditioning Repair Parts	1,000
Channel Light System	3,000
Electrical / Instrument	2,000
Herbicides / Insecticides	10,000
Mechanical, Plumbing, Valves, etc.	3,000
Miscellaneous Supplies	1,000
Oils and Lubricants	800
Power Tools, Hand Tools & Equip.	4,000
Road Base, Sand, Rock, Rip Rap, etc.	2,000
Security, Fencing, Signs, etc.	1,000
	<u>27,800</u>

Total \$2,210,528

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION

Reliability Contract (NRG - Service Fee)	\$ 912,000
Contract Labor (Welders, Divers, Tech Spt, etc)	500
Major Motor Repair, 1 each	80,000
Major Pump Repair, 1 each	250,000
Annual Service Contracts:	
-- Crane Test/Certification	200
-- Pest Control Service	400
-- Substation, Relay Testing	4,400
-- Uniform Service	2,400
-- Generator load testing	600
Purchase Equipment (allocated):	
-- Hydraulic Track Excavator	10,000
	1,260,500

MAINTENANCE STATION

Contract Labor (Welders, Divers, Tech Spt, etc)	10,000
Equipment Rental Services	5,000
Annual Service Contracts:	
-- Janitorial Service	3,200
-- Pest Control Service	400
-- Uniform Service	6,000
-- Generator load testing	1,000
	25,600

MAIN CANAL

Purchase Equipment (allocated):	
-- Hydraulic Track Excavator	50,000
	50,000

CEDAR POINT LATERAL

Purchase Equipment (allocated):	
-- Hydraulic Track Excavator	50,000
	50,000

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2013 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LYNCHBURG PUMP STATION

Reliability Contract (NRG - Service Fee)	1,710,000
Contract Labor (Welders, Divers, Tech Spt, etc)	1,000
Major Motor Repair, 1 each	80,000
Major Pump Repair, 1 each	190,000
Security: (Contract Guards)	120,000
Training: Safety, RMP, Hazwop, AirPk, etc	10,000
Training: Dam Safety, USACE	6,000
Replace Intake Screens (P203 & 204)	60,000
Annual Service Contracts:	
-- Crane Test/Certification	1,000
-- SCADA: HSQ Svc/Tech Support	6,200
-- Janitorial Service	8,400
-- Pager Service	2,000
-- Pest Control Service	1,100
-- Security System	1,000
-- Substation, Relay Testing (Centerpoint Requirement)	33,000
-- Uniform Service	11,000
-- VFD Component Repair	70,000
-- VFD /Control System Maint	30,000
-- Generator load testing	1,000
	<u>2,341,700</u>

DISTRIBUTION SYSTEM

Annual Service Contracts:	
-- Cathodic Protection Contract	150,000
-- Crane Test/Certification	200
Purchase Equipment (allocated):	
-- Tractor 4x4	17,500
-- Hydraulic Track Excavator	25,000
	<u>192,700</u>

BAYPORT RESERVOIR

Purchase Equipment (allocated):	
-- Tractor 4x4	3,500
	<u>3,500</u>

Total	<u>\$3,924,000</u>
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COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF UTILITIES BY LOCATION  
 2013 ANNUAL BUDGET

ELECTRICITY					
LOCATION	KW HOURS	AVG. RATE HOUR (1)	AMOUNT	ALL OTHER (2)	TOTAL
Trinity River Pump Station	36,995,000	\$0.0750	\$2,774,625	\$1,200	\$2,775,825
Maintenance Station	250,000	0.0828	20,700	8,000	28,700
Cedar Point Lateral	5,000	0.1500 (3)	750	1,000	1,750
Lynchburg Pump Station	85,111,000	0.0620	5,276,882	50,000	5,326,882
Distribution System	60,000	0.1200 (3)	7,200	0	7,200
	<u>122,421,000</u>	<u>\$0.0660</u>	<u>\$8,080,157</u>	<u>\$60,200</u>	<u>\$8,140,357</u>

(1) Includes deregulated contract rates in all facilities except Entergy service area at Trinity River Pump Station.

(2) Includes telephone, water and waste disposal services.

(3) Includes the effect of minimum charges.



COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 DEBT SERVICE  
 2013 ANNUAL BUDGET

	(1)	(2)	TOTAL
Bond Interest Expense	\$1,712,350	\$1,821,575	\$3,533,925
Bond Principal Retirement	1,325,000	290,000	1,615,000
Total Debt Service	\$3,037,350	\$2,111,575	\$5,148,925

- (1) In 2010, CWA issued \$38,900,000 of Contract Revenue Refunding Bonds, Series 2010.
- (2) In October 2004, CWA issued \$40,385,000 of Contract Revenue Bonds, Series 2004 to finance the expansion of the Trinity River Pump Station and the Lynchburg Pump Station to enable CWA to deliver the additional surface water the City of Houston requested.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 CAPITAL OUTLAYS  
 2013 ANNUAL BUDGET

	CONVEYANCE SYSTEM DEVELOPMENT FUND (1)
Northwest Laterals D & E Expansion Program	\$ 415,000
Total Capital Outlays	\$415,000

(1) Anticipated to be completed during 2013 Fiscal Year

Land Purchase:	\$ 165,000
Engineering & Design:	250,000
	\$ 415,000

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Approval of the 2013 Operations and Maintenance Budget for the Trinity River Authority	<b>Category #</b>	<b>Page</b> 1 of 2	<b>Agenda Item #</b> 5
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<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE</b> <i>[Signature]</i> Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> All
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<b>For additional information contact:</b> Yvonne Forrest Sr. Assistant Director Phone: 832-395-2847	<b>Date and identification of prior authorizing Council action:</b> January 4, 2012 C.M. # 2012-0006
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**RECOMMENDATION: (Summary)**  
Approve by Council Motion the 2013 Trinity River Authority Operations and Maintenance Budget and allocate funds.

<b>Amount of Funding: \$3,662,010</b> \$2,136,172.50 Allocation for FY13 (December – June) \$1,525,837.50 Allocation for FY14 (July – November) (TRA Fiscal Year 2013: December 1, 2012 – November 30, 2013)	<b>Finance Department:</b> 1/17/13 <i>[Signature]</i>
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**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund  
 Other (Specify)      Water & Sewer System Operating Fund #8300

**SPECIFIC EXPLANATION:**

The Trinity River Authority (TRA) is a conservation and reclamation district created by the 54<sup>th</sup> Legislature in 1955. The Board of the TRA consists of 24 members with staggered six year terms. Eight members are appointed every two years by the Governor and confirmed by the Texas Senate.

In September 1964, the City of Houston entered into a contract with the TRA for the construction, operation and maintenance of Lake Livingston. Under the terms of the contract, Lake Livingston is managed for the benefit of City of Houston and Trinity River Authority with Houston having surface water rights to 806 million gallons per day (mgd) and the Trinity River Authority having surface water rights to 314 mgd. The Lake Livingston surface water rights are about 73% of Houston's total water rights of approximately 1.1 billion gallons per day. The 1964 contract provides that operation and maintenance costs along with the debt service on construction bonds will be paid by the City of Houston.

The proposed 2013 budget is \$3,662,010.00. The budget reflects a funding increase of \$413,180.00 (11%) compared with the 2012 budget. The increase reflects U. S. Army Corps of engineers expenditures related to continued projected work from Hurricane Ike damages and proposed salary increases.

REQUIRED AUTHORIZATION		20PUD23
<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b> <i>[Signature]</i> Jun Chang, P.E., D. WRE, Deputy Director Public Utilities Division

<b>Date:</b>	<b>Subject::</b> Approval of the 2013 Operations and Maintenance Budget for the Trinity River Authority	<b>Originator's Initials</b>	<b>Page 2 of 2</b>
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Payments made to the Trinity River Authority are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2013 Trinity River Authority Operations and Maintenance Budget in the amount of \$3,662,010.00.

**MWBE Participation:** N/A

cc: Yvonne Forrest  
Susan Bandy  
Jim McCoy  
Maria Olmeda  
Alice Guidry

**TRINITY RIVER AUTHORITY OF TEXAS  
PROPOSED O&M BUDGET - FISCAL YEAR 2013  
LIVINGSTON - WALLISVILLE PROJECTS  
ENTERPRISE FUND**

**DESCRIPTION OF THE PROJECT**

Lake Livingston is the largest single-purpose water supply lake in Texas. It has approximately 83,000 surface acres, 450 miles of shoreline, and is located in parts of Trinity, Polk, Walker, and San Jacinto counties. It has the capacity to store 1.75 million acre feet of water. The Wallisville Saltwater Barrier Project is a Corps of Engineers multi-purpose project located in Chambers County. The Project's dependable water supply was purchased by TRA and the City of Houston as local sponsors. Houston owns 70 percent of the dependable water supply yield of the Livingston-Wallisville Projects and the Authority owns the remaining 30 percent. The Authority's Huntsville, Livingston, and Trinity County Regional Water Supply Systems draw raw water from Lake Livingston.

**WORK PROGRAM**

There will be thirty-one (31) personnel employed at this project for FY 2013. The project is managed by one (1) Project Manager who is responsible for all aspects of the operation of the system. The activities of the project are carried out by a staff of twenty-six (26) full time employees and four (4) part-time/seasonal employees. Operation, maintenance and administrative responsibilities are as follows:

**Operations**

Operations responsibilities include:

- A. Maintain a complete record of all expenditures and receipts in accordance with the Authority's fiscal control policies.
- B. Utilize current information technology to maintain a close liaison with the U. S. Army Corps of Engineers, the National Weather Service, and the U. S. Geological Survey to be aware continually of upstream discharges, adverse weather conditions, and stream flow in the basin and provide discharges in accordance with stream requirements and standard operating procedures.
- C. Utilize an automated system of rain gauges in strategic locations around the reservoir to support operations and make this data available to the National Weather Service.
- D. Maintain surveillance of Project properties, including approximately 83,000 surface acres of the Lake and its 450 miles of shoreline.
- E. Complete daily visual inspections of the 2.25 mile earthen embankment, the outlet works, gated spillway, and weir structure to determine any changes occurring.
- F. Monitor the piezometers contained within the earthen embankment monthly to be aware of underground conditions beneath the embankment. Transmit monthly piezometric data to Independent Consulting Engineer for evaluation. Maintain yearly collections of operational, inspection, and measurement data for analysis by consulting engineer during comprehensive evaluations.
- G. Perform a routine sampling program to closely monitor the water quality of the reservoir, its tributaries, and the Lower Trinity Basin, in coordination with Texas Commission on Environmental Quality's Clean Rivers program.
- H. Closely monitor sewage treatment plant discharges into the reservoir and its tributaries in accordance with Texas Commission on Environmental Quality guidelines.
- I. Maintain laboratory facilities in order to perform the necessary chemical and biological analysis as required by the Texas Department of State Health Services, Texas Commission on Environmental Quality and routine monitoring program.
- J. Coordinate all aquatic vegetation control measures in conjunction with the Maintenance Work Program.
- K. Continue assisting Texas Parks and Wildlife Department in Striped Bass procurement.

**TRINITY RIVER AUTHORITY OF TEXAS  
PROPOSED O&M BUDGET - FISCAL YEAR 2013  
LIVINGSTON - WALLISVILLE PROJECTS  
ENTERPRISE FUND**

**Maintenance**

Maintenance responsibilities include:

- A. Maintain a continual painting program on all painted surfaces of the gates, spillway and associated control works, the outlet tower, and the buildings of the Projects.
- B. Maintain all vehicles and equipment in first-class working order in accordance with preventative maintenance schedules.
- C. Maintain riprap along the 2.25 mile embankment as well as below the gated spillway and outlet works.
- D. Maintain downstream embankment by routine mowing, irrigation and slide repair.
- E. Coordinate aquatic vegetation control, particularly water lettuce and water hyacinth where necessary to assist navigation.
- F. Monitor horizontal and vertical control monuments along the embankment and structures to determine any changes occurring.
- G. Maintain approximately 260 acres of grounds, 2.25 miles of paving and 1 mile of shoreline.
- H. Monitor upstream rip rap cover for slippage or exposure of earthen embankment.

**Administration**

Administration responsibilities include:

- 1. Administration of Permit and Licensing Program.
  - A. Administer Texas Commission on Environmental Quality regulations for approximately 9,000 on-site sewage disposal systems to ensure the health and well being of the general public.
  - B. Perform site inspections for private on-site wastewater disposal systems in the designated Water Quality Zone and make inspections of all private facilities.
  - C. Maintain local enforcement of Texas Commission on Environmental Quality regulations and TRA ordinances. Assist the Texas Commission on Environmental Quality in any enforcement activities related to the Texas Water Quality Act and Chapter 341 of the Health and Safety Code.
  - D. Provide information and guidance to the public that will make it aware of the possible sources of pollution and strive to obtain cooperation and support of pollution control programs.
- 2. Security

Increase security of the Project and protection of the public in the vicinity of the dam, utilizing barriers, surveillance equipment, and security personnel.
- 3. Wallisville

Make annual payments to the U.S. Government for the TRA/Houston share of principal and interest, and for a portion of the Corps operation and maintenance expense at Wallisville.

**TRINITY RIVER AUTHORITY OF TEXAS**  
**PROPOSED O&M BUDGET - FISCAL YEAR 2013**  
**LIVINGSTON - WALLISVILLE PROJECTS**  
**TOTAL FUND SUMMARY**

**FUNDS AVAILABLE**

Projected December 1, 2012

\$ -

**ESTIMATED SOURCES OF FUNDS**

Contract Revenue - Houston	\$	4,077,360	
Onsite Wastewater Systems		99,260	
Operating Transfers		2,260	
Professional Fees		137,170	
Transfer From Debt Service Reserve Fund		-	
Interest Income		1,000	4,317,050
Miscellaneous Income		1,000	4,317,050

**TOTAL FUNDS AVAILABLE**

\$ 4,317,050

**ESTIMATED APPLICATION OF FUNDS**

**Appropriation Expenditures:**

Personal Services	\$	1,793,220	
Supplies		191,260	
Other Services and Charges		1,791,520	
Capital Outlays		125,700	
Debt Service and Miscellaneous		415,350	\$ 4,317,050

**TOTAL FUNDS APPLIED**

\$ 4,317,050

**FUNDS AVAILABLE**

Projected November 30, 2013

\$ -

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 REVENUE SUMMARY

<u>DESCRIPTION OF REVENUE</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>	<u>2011 ACTUAL</u>
<b><u>CONTRACT AND OPERATING OVERHEAD REVENUE</u></b>			
(301) Contract Revenue - Houston	\$ 4,077,360	\$ 3,694,180	\$ 3,677,199
<b>TOTAL CONTRACT AND OPERATING OVERHEAD REVENUE</b>	<u>4,077,360</u>	<u>3,694,180</u>	<u>3,677,199</u>
<b><u>ONSITE WASTEWATER SYSTEMS</u></b>			
(360) Onsite Wastewater Systems	99,260	114,500	92,555
<b>TOTAL ONSITE WASTEWATER SYSTEMS</b>	<u>99,260</u>	<u>114,500</u>	<u>92,555</u>
<b><u>OPERATING TRANSFERS</u></b>			
(373) Operating Transfer - Risk Retention	2,260	2,350	5,240
<b>TOTAL OPERATING TRANSFERS</b>	<u>2,260</u>	<u>2,350</u>	<u>5,240</u>
<b><u>PROFESSIONAL FEES</u></b>			
(398) Professional Fees	137,170	133,850	145,494
<b>TOTAL PROFESSIONAL FEES</b>	<u>137,170</u>	<u>133,850</u>	<u>145,494</u>
<b><u>INTEREST INCOME</u></b>			
(380) Interest Income - Revenue Fund	-	-	5,737
<b>TOTAL INTEREST INCOME</b>	<u>-</u>	<u>-</u>	<u>5,737</u>
<b><u>MISCELLANEOUS INCOME</u></b>			
(399) Miscellaneous Income	1,000	1,000	12,084
<b>TOTAL MISCELLANEOUS</b>	<u>1,000</u>	<u>1,000</u>	<u>12,084</u>
<b>GRAND TOTAL</b>	<u>\$ 4,317,050</u>	<u>\$ 3,945,880</u>	<u>\$ 3,938,309</u>



**TRINITY RIVER AUTHORITY OF TEXAS  
PROPOSED O&M BUDGET - FISCAL YEAR 2013  
LIVINGSTON - WALLISVILLE PROJECTS  
EXPENDITURE SUMMARY**

DESCRIPTION OF EXPENDITURE	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>	<u>2011 ACTUAL</u>
<b><u>PERSONAL SERVICES</u></b>			
(400) Salaries - Regular	\$ 1,227,490	\$ 1,189,850	\$ 1,246,035
(401) Salaries - Part-Time	47,520	46,910	-
(402) Payroll Taxes - Fica	97,540	94,610	92,026
(403) Emp. Ben - Health/Life Ins.	249,030	252,230	203,238
(404) Employee Benefit - Pension	145,740	137,720	140,671
(406) Unemployment Compensation	1,000	1,000	-
(407) Emp. Recognition Program	24,900	21,290	20,916
<b>TOTAL PERSONAL SERVICES</b>	<u>1,793,220</u>	<u>1,743,610</u>	<u>1,702,886</u>
<b><u>SUPPLIES</u></b>			
(410) Office Supplies	6,900	5,000	4,254
(411) Dues & Subscriptions	4,300	4,290	3,919
(412) Fees Other Than Dues & Subscript.	4,710	5,260	2,667
(413) Maintenance & Operating Supplies	14,000	14,850	11,570
(414) Lab Supplies	46,300	46,150	49,598
(416) Fuel, Oil, Lubricants	107,950	105,140	82,878
(417) Instrumentation Maintenance & Supplies	1,800	1,800	1,671
(419) Computer Maintenance & Supplies	5,300	3,600	10,311
<b>TOTAL SUPPLIES</b>	<u>191,260</u>	<u>186,090</u>	<u>166,868</u>
<b><u>OTHER SERVICES AND CHARGES</u></b>			
(420) Auditing	8,970	14,180	15,918
(421) Engineering	38,000	38,000	16,882
(422) Legal	80,000	75,000	31,837
(423) Outside Services	405,350	405,330	368,027
(424) Other Professional Services	2,500	3,500	2,153
(426) Public Information	1,500	1,500	-
(427) Information Technology Support	113,870	82,540	93,240
(430) Telephone & Telemetry	16,200	16,920	14,240
(431) Postage	8,500	9,900	8,005
(432) Printing & Binding	5,000	6,000	4,518
(433) Insurance Payments	30,820	46,500	46,600
(436) Travel	5,500	6,000	3,483
(437) Laundry, Uniform, & Ind. Equipment	13,800	13,800	11,846
(438) Training	3,300	3,570	1,396
(440) Utilities	23,100	23,100	21,278
(442) Power	17,900	17,900	18,455
(444) R & M - Equipment	28,450	25,850	25,579
(445) R & M - Plant & Buildings	42,770	37,200	58,719
(4451) R & M - COE/Wallisville	475,960	250,300	433,627
(446) R & M - Vehicles	13,000	10,000	9,589
(451) Rent - Machinery & Equipment	19,690	18,860	12,373
(466) Administrative Overhead	437,340	388,880	392,150
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<u>1,791,520</u>	<u>1,494,830</u>	<u>1,589,915</u>

**TRINITY RIVER AUTHORITY OF TEXAS**  
**PROPOSED O&M BUDGET - FISCAL YEAR 2013**  
**LIVINGSTON - WALLISVILLE PROJECTS**  
**EXPENDITURE SUMMARY**

<u>DESCRIPTION OF EXPENDITURE</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>	<u>2011 ACTUAL</u>
<b><u>CAPITAL OUTLAYS</u></b>			
(474) Imp. O/T Buildings	\$ 24,000	\$ -	\$ -
(476) Machinery & Equipment	<u>101,700</u>	<u>76,000</u>	<u>50,655</u>
<b>TOTAL CAPITAL OUTLAYS</b>	<u>125,700</u>	<u>76,000</u>	<u>50,655</u>
<b><u>DEBT SERVICE AND MISCELLANEOUS</u></b>			
(484) Contract Principal Payments	113,180	109,640	106,218
(485) Interest on Contract Liabilities	302,170	305,710	305,987
(494) Transfer To Other TRA Funds	<u>-</u>	<u>30,000</u>	<u>-</u>
<b>TOTAL DEBT SERVICE AND MISCELLANEOUS</b>	<u>415,350</u>	<u>445,350</u>	<u>412,205</u>
<b>GRAND TOTAL</b>	<u>\$ 4,317,050</u>	<u>\$ 3,945,880</u>	<u>\$ 3,922,529</u>

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED REVENUE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.301430) CONTRACT REVENUE - HOUSTON</u></b>			
(3516.301430) Operation & Maintenance	\$ 3,901,700.00		
Less:			
Onsite Wastewater Systems	(99,260.00)		
Professional Fees	(137,170.00)		
Operating Transfer	(2,260.00)		
Miscellaneous Income	<u>(1,000.00)</u>		
Total Operations and Maintenance	3,662,010.00		
(3517.301430) Debt Service	<u>415,350.00</u>		
Total Annual Requirement		\$ 4,077,360	\$ 3,694,180
<b><u>(3516.360) ONSITE WASTEWATER SYSTEMS</u></b>			
Septic Renewal Fees	83,260.00		
Add-on Applications	4,000.00		
New Applications	<u>12,000.00</u>		
Total Onsite Wastewater Systems		99,260	114,500
<b><u>(3516.373) OPERATING TRANSFER - RISK RETENTION</u></b>			
		2,260	2,350
<b><u>(3516.398) PROFESSIONAL FEES</u></b>			
Wastewater Treatment Plant Operations	66,000.00		
Wastewater Treatment Plant Analyses	21,630.00		
Water Plant Analyses	4,535.00		
Bacteriological	24,480.00		
Annual Well Survey	1,620.00		
Misc. Lab analysis	1,200.00		
Clean Rivers Programs	<u>17,700.00</u>		
Total Annual Requirement		137,170	133,850
<b><u>(3516.399) MISCELLANEOUS INCOME</u></b>			
		1,000	1,000

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED REGULAR SALARIES

<u>DESCRIPTION</u>	<u>EMPLOYEES</u>	<u>AMOUNT</u>
A. Salaries under the Salary Administration Plan for the following:		
Management:		
Manager, Lake Livingston	1	
Assistant Manager	1	
Land & Emergency Mgmt. Coordinator	1	
Supervisory and General Employees		
Water Quality Supervisor	1	
Area Administrator	1	
Maintenance Supervisor I - Water	1	
Office Coordinator	1	
Senior Biologist	1	
Biologist - Water	1	
Operator II - Water	1	
Laboratory Technician I - Water	1	
Laboratory Technician II - Water	1	
Senior Maintenance Mechanic - Water	2	
Maintenance Mechanic II - Water	4	
Field Inspector	3	
Security Officer	2	
Accounting Clerk - Water	1	
Permit Administrator/Receptionist	2	
Custodian	<u>1</u>	
Total Positions/Regular Salaries	27	\$ 1,213,714
Part-time/Seasonal Employees		
Maintenance Helper	<u>4</u>	
Total Positions/Part-Time/Seasonal Salaries	4	46,902
Total Positions: Regular and Part-time/Seasonal	31	
B. Holiday and Overtime Pay		13,587
C. Provisions for Shift Differential		<u>805</u>
TOTAL		<u>\$ 1,275,008</u>

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.400) SALARIES - REGULAR</u></b>		\$ 1,227,490	\$ 1,189,850
<b><u>(3516.401) SALARIES - PART-TIME</u></b>		47,520	46,910
<b><u>(3516.402) PAYROLL TAXES - FICA</u></b>			
\$1,275,010.00 x 7.65%	\$ 97,538.27		
TOTAL PAYROLL TAXES - FICA		97,540	94,610
<b><u>(3516.403) EMPLOYEE BENEFIT - HEALTH/LIFE INSURANCE</u></b>			
Health:			
\$ 624.78 x 16 x 12	119,957.76		
\$ 924.63 x 4 x 12	44,382.24		
\$ 811.33 x 4 x 12	38,943.84		
\$ 1,050.70 x 3 x 12	37,825.20		
	241,109.04		
Total Health Premiums	241,109.04		
Life Insurance			
\$1,214,519.00 x 1.5 x 0.000187 x 12	4,088.07		
Provision for Increase: 10%	408.81		
Total Life Insurance	4,496.88		
Long-Term Disability			
\$ 250,074.00 x .315/100	787.73		
\$ 964,445.00 x .156/100	1,504.53		
	2,292.27		
Provision for Increase: 15%	343.84		
Total Long-Term Disability	2,636.11		
Employee Assistance Program			
27 x \$ 2.42 x 12	784.08		
TOTAL EMPLOYEE BENEFIT - HEALTH/LIFE INSURANCE		249,030	252,230
<b><u>(3516.404) EMPLOYEE BENEFIT - PENSION</u></b>			
\$1,214,519.00 x 12.00%	145,742.28		
TOTAL EMPLOYEE BENEFIT - PENSION		145,740	137,720
<b><u>(3516.406) UNEMPLOYMENT COMPENSATION</u></b>		1,000	1,000
<b><u>(3516.407) EMPLOYEE RECOGNITION PROGRAM</u></b>		24,900	21,290

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.410) OFFICE SUPPLIES</u></b>			
Expendable Supplies	\$ 4,500.00		
(476) Controllable Office Supplies			
(12) Conference Room Chairs	<u>\$ 2,400.00</u>		
		\$ 6,900	\$ 5,000
<b><u>(3516.411) DUES &amp; SUBSCRIPTIONS</u></b>			
Professional/Trade Associations			
TWUA Green Forest/Lab Analyst Section	265.00		
Water Environment Federation	200.00		
National Safety Council	325.00		
Texas Onsite Wastewater Association	95.00		
United States Society on Dams	90.00		
Texas Environment Health Association	140.00		
Assoc of State Dam Safety Officials	50.00		
Auto Compliance Labor Law Program	80.00		
Newspapers			
Polk County Enterprise	30.00		
The Houston Chronicle	330.00		
Memberships			
Polk County Chamber of Commerce	425.00		
Goodrich Volunteer Fire Department	100.00		
Livingston Volunteer Fire Department	100.00		
Scenic Loop Volunteer Fire Department	100.00		
Camilla Volunteer Fire Department	100.00		
Riverside Volunteer Fire Department	100.00		
Onalaska Volunteer Fire Department	100.00		
WaterReuse Research Foundation	1,100.00		
Sam's Club	70.00		
Deep E. Texas Council of Governments	<u>500.00</u>		
		4,300	4,290
<b><u>(3516.412) FEES OTHER THAN DUES &amp; SUBSCRIPTIONS</u></b>			
TCEQ Onsite Wastewater			
\$ 10.00 x 150 =	1,500.00		
TCEQ - Water Supply System			
Annual Fee	100.00		
TCEQ - Vacuum Truck License	100.00		
TCEQ - Registration of Petroleum			
Storage Tanks			
\$ 25.00 x 1 =	25.00		
TCEQ Designated Representative			
Certification	440.00		
TCEQ NELAP Certification	2,000.00		

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.412) FEES OTHER THAN DUES &amp; SUBSCRIPTIONS (Continued)</u></b>			
Registered Sanitarian Renewals (2)	\$ 320.00		
Current TCEQ Water & Wastewater (2) License Renewals	<u>225.00</u>		
 TOTAL FEES OTHER THAN DUES & SUBSCRIPTIONS		\$ 4,710	\$ 5,260
<b><u>(3516.413) MAINTENANCE AND OPERATING SUPPLIES</u></b>			
Parts - Small Hardware	6,500.00		
Small Tools & Tool Replacement	2,000.00		
Miscellaneous Expendable Supplies - Paint, Lumber, Janitorial Supplies	4,000.00		
Insecticides & Herbicides	1,000.00		
(476) Controllable Maintenance & Operating Supplies			
(1) Chop Saw	250.00		
(1) Oil Drain Basin	<u>250.00</u>		
 TOTAL MAINTENANCE AND OPERATING SUPPLIES		14,000	14,850
<b><u>(3516.414) LAB SUPPLIES</u></b>			
Expendable Supplies - Distilled Water, Cubetainers, Tubing, Filter Papers, PH Probes, Nitrogen, Acetylene	8,630.00		
Disposable Testing Containers (NELAP)	4,850.00		
Reagents	10,250.00		
Bacteriological Supplies	15,000.00		
Atomic Absorption Unit	2,320.00		
Gas Chromatograph/Ion Analyzer	2,900.00		
Small Equipment	<u>2,350.00</u>		
 TOTAL LAB SUPPLIES		46,300	46,150

**TRINITY RIVER AUTHORITY OF TEXAS  
PROPOSED O&M BUDGET - FISCAL YEAR 2013  
LIVINGSTON - WALLISVILLE PROJECTS  
DETAILED EXPENDITURE WORKSHEET**

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.416) FUEL, OIL, AND LUBRICANTS</u></b>			
Estimated Fuels, Oils, and Lubricants			
Off Road Diesel Equipment	\$ 8,000.00		
4 Pickups - Area Personnel			
\$ 500.00 x 4 x 12 =	24,000.00		
10 Vehicles			
\$ 445.00 x 10 x 12 =	53,400.00		
2 Trucks			
\$ 45.00 x 2 x 12 =	1,080.00		
1 Sheriff Office Vehicle ( Security )	12,050.00		
3 Boats	1,000.00		
2 Airboats	5,050.00		
Weed Eaters and Mowers	1,370.00		
Antifreeze, Oil and Lubricants	<u>2,000.00</u>		
TOTAL FUEL, OIL, AND LUBRICANTS		\$ 107,950	\$ 105,140
<b><u>(3516.417) INSTRUMENTATION MAINTENANCE &amp; SUPPLIES</u></b>			
SCADA, PLC Modules	<u>1,800.00</u>		
TOTAL INSTRUMENTATION MAINTENANCE & SUPPLIES		1,800	1,800
<b><u>(3516.419) COMPUTER MAINTENANCE &amp; SUPPLIES</u></b>			
Computer/ Printer, Toner, Cartridges, etc.	<u>2,100.00</u>		
TOTAL COMPUTER MAINTENANCE & SUPPLIES		5,300	3,600
<b><u>(3516.420) AUDITING</u></b>			
		8,970	14,180
<b><u>(351.6.421) ENGINEERING</u></b>			
Special Studies (Including Hydropower, Erosion, etc.)	30,000.00		
Embankment Settlement Survey	<u>8,000.00</u>		
TOTAL ENGINEERING		38,000	38,000
<b><u>(3516.422) LEGAL</u></b>			
Regulatory Issues, Land Rights Matters, Hydropower Issues and FERC Permitting, Etc.	75000.00		
Construction Contract Review/Modify	<u>5000.00</u>		
TOTAL LEGAL		80,000	75,000
<b><u>(3516.423) OUTSIDE SERVICES</u></b>			
Ads, Cable, Miscellaneous Service	2,600.00		
Solid Waste Service	2,000.00		
Contracts with USGS	88,650.00		
Polk County Interlocal Contract for Security	295,000.00		
SCADA Software Support	1,350.00		
GDS Software Support	5,900.00		
DTN Enhanced Weather Radar	1,850.00		
Gate Ops, Storm Watch & Web Software Support	7,250.00		
Disposal of Lab Chemicals	<u>750.00</u>		
TOTAL OUTSIDE SERVICES		405,350	405,330



TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.424) OTHER PROFESSIONAL SERVICES</u></b>			
Retainer or Contract Fees and Expenses of Financial Consultants, Architects, and other Professional Consultants and Advisers	\$ 1,500.00		
Drug Screens and DPS Drivers License Checks	<u>1,000.00</u>		
		\$ 2,500	\$ 3,500
<b><u>(3516.426) PUBLIC INFORMATION</u></b>			
		1,500	1,500
<b><u>(3516.427) INFORMATION TECHNOLOGY SERVICES</u></b>			
		113,870	82,540
<b><u>(3516.430) TELEPHONE &amp; TELEMETERING</u></b>			
Local Service			
\$ 700.00 x 12	8,400.00		
Long Distance			
200.00 x 12	2,400.00		
Management/Supervisory Cellular Phones			
50.00 x 12 x 6	3,600.00		
Field Personnel Cellular Phones			
25.00 x 12 x 6	<u>1,800.00</u>		
TOTAL TELEPHONE & TELEMETERING		16,200	16,920
<b><u>(3516.431) POSTAGE</u></b>			
Postage Meter, Postal Insurance, Mailing of Packages	8,370.00		
Post Office Box Rent	<u>130.00</u>		
TOTAL POSTAGE		8,500	9,900
<b><u>(3516.432) PRINTING AND BINDING</u></b>			
Miscellaneous Forms and Letterhead	<u>5,000.00</u>		
TOTAL PRINTING & BINDING		5,000	6,000

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.433) INSURANCE PAYMENTS</u></b>			
Worker's Compensation	\$ 11,047.00		
Property	1,530.00		
General Liability	5,930.00		
Auto Fleet	7,740.00		
Blanket Bond/Crime	40.00		
Marine Policy	1,000.00		
Equipment Floater	3,040.00		
Public Officials Liability	490.00		
TOTAL INSURANCE PAYMENTS		\$ 30,820	\$ 46,500
 <b><u>(3516.436) TRAVEL</u></b>			
Expense for Authority Personnel	4,000.00		
Lodging/Meals	1,500.00		
Catering/Project Meetings			
TOTAL TRAVEL		5,500	6,000
 <b><u>(3516.437) LAUNDRY, UNIFORM &amp; IND. EQUIP.</u></b>			
Uniforms	10,800.00		
\$ 900.00 x 12	1,800.00		
Safety Equipment	1,200.00		
Protective Clothing			
TOTAL LAUNDRY, UNIFORM, & IND. EQUIP.		13,800	13,800
 <b><u>(3516.438) TRAINING</u></b>			
TWUA, TNI or TDH Seminar	100.00		
Operator Certification Training			
\$ 250.00 x 4	1,000.00		
Continuing Education - Registered Sanitarians			
\$ 150.00 x 4	600.00		
Onsite Wastewater Conference			
\$ 100.00 x 6	600.00		
Aquatic Vegetation Conference	300.00		
Assoc. of State Dam Safety Officials Conference	700.00		
TOTAL TRAINING		3,300	3,570
 <b><u>(3516.440) UTILITIES</u></b>			
Electricity		23,100	23,100

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.442) POWER</u></b>			
Power for Overflow Spillway System, Outlet Works, Irrigation System	\$ 17,900.00		
TOTAL POWER		\$ 17,900	\$ 17,900
<b><u>(3516.444) R &amp; M - EQUIPMENT</u></b>			
Repairs to Tractors, Boats, Small Pumps Generators, Mowers	12,500.00		
Repairs to Security Equipment	2,000.00		
Repairs to Lab Equipment	3,800.00		
Atomic Absorption Service Contract	4,500.00		
Video Conference Maintenance Contract	1,150.00		
Repairs to Rainfall Alert System	4,500.00		
TOTAL R & M - EQUIPMENT		28,450	25,850
<b><u>(3516.445) R &amp; M - PLANT</u></b>			
Repairs and Maintenance to Spillway Erosion Control Downstream Berm Slide Repair	20,000.00		
Ditch Control of Drifts, Fence and Sign Repair & Replacement, Outlet Works, Reseeding of Eroded Areas, Upstream Riprap, Roadway Repair and Maintenance, Building Maintenance	9,000.00		
Replacement of Buoys for Restricted Areas	5,000.00		
(20) Irrigation Sprinklers	4,000.00		
Emergency Generator Service Contracts	4,770.00		
TOTAL R & M - PLANT AND BUILDINGS		42,770	37,200
<b><u>(3516.4451) R &amp; M - COE/WALLISVILLE</u></b>			
Estimated Wallisville operation and maintenance expense as established by the Corps of Engineers		475,960	250,300
<b><u>(3516.446) R &amp; M - VEHICLES</u></b>			
16 Vehicles	13,000.00		
TOTAL R & M - VEHICLES		13,000	10,000

TRINITY RIVER AUTHORITY OF TEXAS  
 PROPOSED O&M BUDGET - FISCAL YEAR 2013  
 LIVINGSTON - WALLISVILLE PROJECTS  
 DETAILED EXPENDITURE WORKSHEET

<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.451) RENT - MACHINERY &amp; EQUIPMENT</u></b>			
Rental on Bulldozer, Pumps, Spreader, Tractors, Mowers, Sprayers and Other Small Machinery	\$ 3,800.00		
Rental on Copy Machines			
\$ 460.00 x 12	5,520.00		
Deionization Tanks			
\$ 210.00 x 12	2,520.00		
Cylinder Rental	850.00		
Spillway Tainter Gate Exercise/Crane & Trucking	4,000.00		
Rental of Postage Scales, Meter and Mailing Machine			
\$ 250.00 x 12	3,000.00		
TOTAL RENT - MACHINERY & EQUIPMENT		\$ 19,690	\$ 18,860
<b><u>(3516.466) ADMINISTRATIVE OVERHEAD</u></b>			
		437,340	388,880
<b><u>(3516.472) BUILDINGS</u></b>			
TOTAL BUILDINGS		-	-
<b><u>(3516.474) IMP. O/T BUILDINGS</u></b>			
Replace (6) Piezometer Wells	24,000.00		
TOTAL IMP. O/T BUILDINGS		24,000	-
<b><u>(3516.476) MACHINERY &amp; EQUIPMENT</u></b>			
<b>Replacement Equipment</b>			
80 PTO HP 4WD Utility Tractor	61,500.00		
Block Digester	4,200.00		
(2) 1/2 Ton Pickups	36,000.00		
TOTAL MACHINERY & EQUIPMENT		101,700	76,000

**TRINITY RIVER AUTHORITY OF TEXAS**  
**PROPOSED O&M BUDGET - FISCAL YEAR 2013**  
**LIVINGSTON - WALLISVILLE PROJECTS**  
**DETAILED EXPENDITURE WORKSHEET**

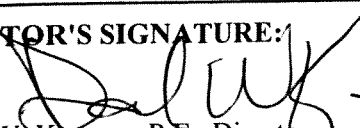
<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>PROPOSED DETAIL</u>	<u>PROPOSED 2013 BUDGET</u>	<u>CURRENT 2012 BUDGET</u>
<b><u>(3516.484) CONTRACT PRINCIPAL PAYMENTS</u></b>			
Due 1/1/13 COE/Wallisville		\$ 113,180	\$ 109,640
<b><u>(3516.485) INTEREST ON CONTRACT LIABILITIES</u></b>			
Due 1/1/13 COE/Wallisville		302,170	305,710
<b><u>(3516.494) TRANSFERS TO OTHER TRA FUNDS</u></b>			
(3516.494007) Transfer To Water Sales Spec. Rev. Fd. Water Availability Study/Inflows Studies			30,000
	TOTAL EXPEND DETAIL	4,317,050.00	3,945,880.00
	TOTAL EXPEND SUMMARY	<u>4,317,050.00</u>	<u>3,945,880.00</u>
	DIFFERENCE MUST = \$-0- ->	-	-


TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Accept Work for Cambridge Paving from Holly Hall to IH 610; WBS No. N-000808-0001-4, R-000500-0101-4, and S-000500-0101-4.	Page 1 of 1	Agenda Item # 6
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<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b>  Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> D (D) 27-1
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<b>For additional information contact:</b>  Daniel R. Menendez, P.E. Deputy Director Phone: (832) 395-2201	<b>Date and identification of prior authorizing Council action:</b> Ord. # 2011-0382 dated 05/18/2011
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**RECOMMENDATION:** (Summary) Pass a motion to approve the final Contract Amount of \$971,543.38 or 2.81% under the original Contract Amount, accept the Work and authorize final payment.

**Amount and Source of Funding:** No additional funding required. Total (original) appropriation of \$1,159,600.00 with \$966,815.00 from the Woodland Regional Participation Fund No. 2425, and \$192,785.00 from the Water and Sewer System Consolidated Construction Fund No. 8500.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Street and Traffic Capital Improvement project (CIP) and was necessary to meet City of Houston standards and improve traffic.

**DESCRIPTION/SCOPE:** This project consisted of the reconstruction of approximately 800 linear feet of roadway to collector street per Major Thoroughfare Freeway Plan (MTFP) standards. The proposed project improvements included a 44 foot wide four-lane undivided concrete roadway with curbs, an underground storm sewer system, sidewalks, street lights and necessary utilities. URS Corporation designed the project with 168 calendar days allowed for construction. The Contract was awarded to Conrad Construction Co., Ltd. with an original Contract Amount of \$999,571.10.

**LOCATION:** This section of Cambridge Road is generally located between Holly Hall on the north and IH 610 on the south. The project is located in Key Map Grids 533N, S.

**CONTRACT COMPLETION AND COST:** The Contractor, Conrad Construction Co., Ltd., has completed the work under the subject Contract. The project was completed with an additional 51 days approved by the Change Orders No. 1, 2 and 3. The final cost of the project, including overrun and underrun of estimated bid quantities and previously approved Change Orders No.1, 2 and 3 is \$971,543.38, a decrease of \$28,027.72 or 2.81% under the original Contract Amount.


The decreased cost is a result of the difference between planned and measured quantities. This decrease is primarily the result of an underrun in Bid Item No. 4 – Install low profile concrete barriers, Bid Item No. 6 – Remove low profile concrete barriers, Bid Item No. 19 – Chain Link Fence, and Extra Unit Price Items, which were not necessary to complete the project.

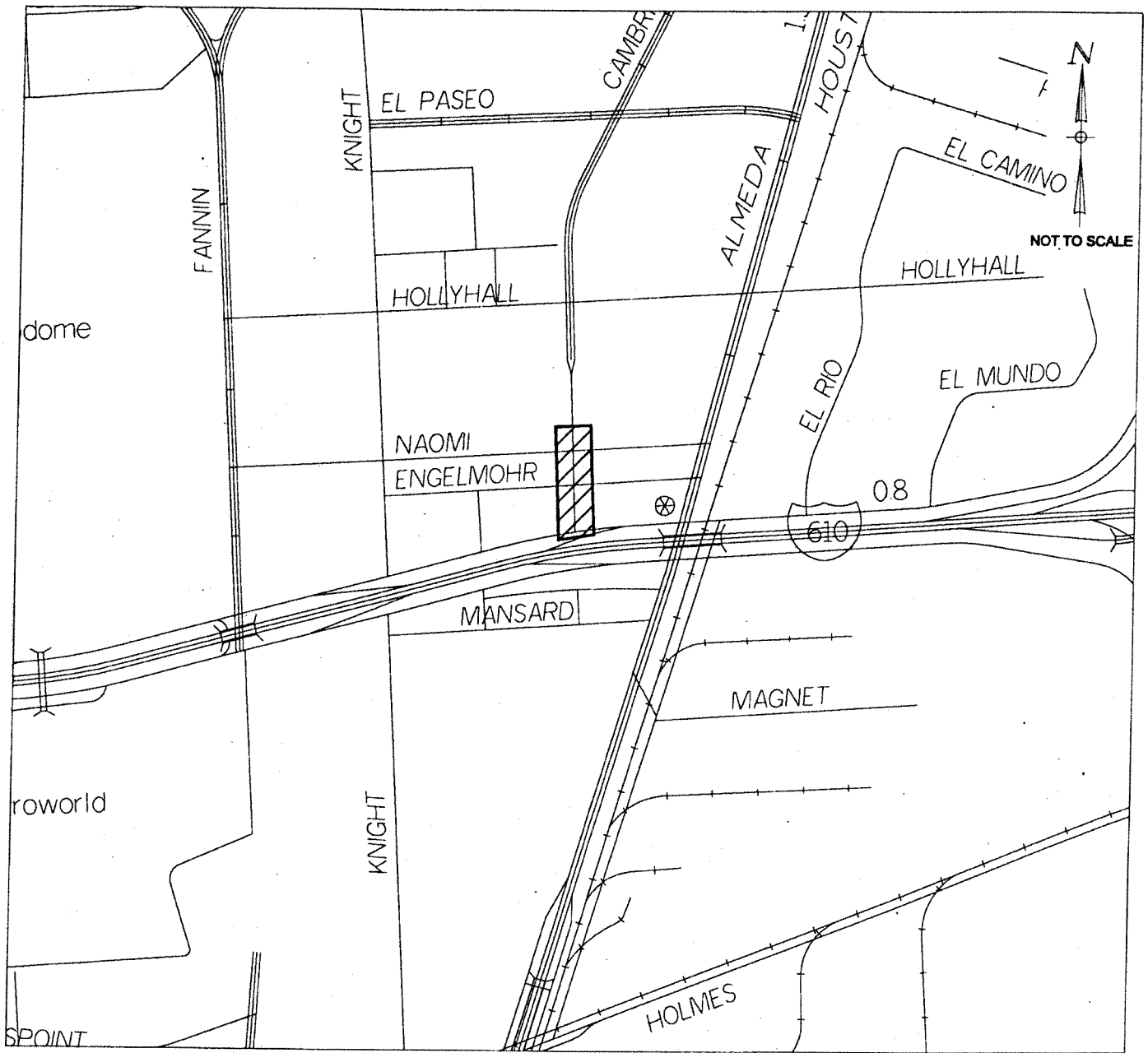
**MBE/SBE PARTICIPATION:** The MBE/SBE goal established for this project was 11.34%. According to Office of Business Opportunity, the participation was 10.98%. Contractor's MBE/SBE performance evaluation was rated Satisfactory.

DWK:DRM:JAK:AHH:ha  
H:\E&C Construction\South Sector\PROJECT FOLDER\N-000808-0001-4 (Cambridge Paving Project)\21.0 Close-Out Documentation\RCA\RCA - Closeout.doc

REQUIRED AUTHORIZATION

20HA207

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>  Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division
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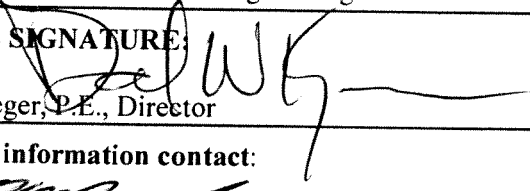
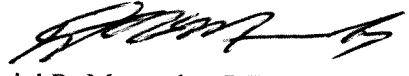


**VICINITY MAP**

**RECONSTRUCTION OF CAMBRIDGE ROAD  
WBS No. N-000808-0001-4**

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Accept Work for City Wide Overlay/ Rehabilitation Project Package #16 (Work Order Contract); WBS No. N-001037-0061-4.	Page 1 of 2	Agenda Item # <b>7</b>
<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	Origination Date <b>2/7/13</b>	Agenda Date <b>FEB 13 2013</b>
<b>DIRECTOR'S SIGNATURE:</b>  Daniel W. Krueger, P.E., Director	Council District affected: (All) C, D, H, I <b>Jm</b>	
<b>For additional information contact:</b>  Daniel R. Menendez, P.E. Deputy Director Phone: (832) 395-2201	<b>Date and identification of prior authorizing Council action:</b> Ord. # 2011-0526 dated: 06/22/2011	

**RECOMMENDATION:** (Summary) Pass a motion to approve the final Contract Amount of \$5,280,885.68 or 4.60% over the original Contract Amount and under the 5% contingency amount, accept the work, and authorize final payment.

**Amount and Source of Funding:** No additional funding required. Total (original) appropriation of \$5,839,291.00 from Metro Projects Construction Fund 4040.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City Wide Overlay Program and was required to improve and maintain a safe road surface and accessibility.

**DESCRIPTION/SCOPE:** This project package provided construction to address the needed improvements of the arterial and major thoroughfare streets by asphalt overlay resurfacing and repair and replacement of the curbs and ramps. This was a work order contract where projects were assigned as they were designed. The project was designed in-house by the Engineering Branch staff with 365 calendar days allowed for construction. The project was awarded to Durwood Greene Construction Co. with an original Contract Amount of \$5,048,474.00.

**LOCATION:** The project locations are listed below:


S. No.	Street	Limit	Key Map Grid	Council District
1.	Calumet	SH 288 to San Jacinto St.	493W,533A,533B	D
2.	Carolina	Hermann Drive to Alabama	493W, 493X,493T,533A	D
3.	Crawford St.	Binz St. to Rosedale St.	493X,533B	D
4.	Sampson Street	Polk Street to Capitol Street	494S	I, H
5.	Southmore	SH 288 to Main St.	493W,493X,533B	D
6.	University Blvd.	Morningside to Main Street	532G, 532L	C, D

**CONTRACT COMPLETION AND COST:** The Contractor, Durwood Greene Construction Co., has completed the work under the subject Contract. The project was completed within the Contract Time. The final cost of the project, including overrun and underrun of estimated bid quantities, and previously approved Change Order No. 1, is \$5,280,885.68, an increase of \$232,411.68 or 4.60% over the original Contract Amount.

The increased cost is a result of the difference between planned and measured quantities. This increase is primarily the result of an overrun in Bid Item No. 17 - Full depth base repair and spot repair of concrete pavement including saw-cutting pavement, which was necessary to complete the project.

REQUIRED AUTHORIZATION

20HA210

Finance Department:	Other Authorization:	Other Authorization:  Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division
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<b>Date</b>	<b>SUBJECT:</b> Accept Work for City Wide Overlay/ Rehabilitation Project Package #16 (Work Order Contract); WBS No. N-001037-0061-4.	<b>Originator's Initials</b> JM	<b>Page</b> 2 of 2
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**MBE/SBE PARTICIPATION:** The MBE/SBE goal established for this project was 18%. According to Mayor's Office of Business Opportunity, the participation was 19.46%. Contractor's MBE/SBE performance evaluation was rated Outstanding.

*[Handwritten Signature]*  
DWK:DRM:RJM:JM:ha  
H:\E&C Construction\North Sector\PROJECT FOLDER\N-001037-0061-4 City Wide Overlay Package 16 (work order contract)\close out\RCA\RCA - Closeout.doc



**CITY OF HOUSTON**  
 Department of Public Works & Engineering  
 Street and Bridge/Stormwater Engineering and Construction Branch





**PROJECT STREET LIST**

Project Name : Durwood Greene Construction, L.P.  
 Contractor :  
 Project No. : N-001037-0061-4  
 Contract No. : 4600011021

Street	From Street	To Street	KEY MAP	Council District	Start Date	Comp. Date	Status	Comments
Calumet	SH 288	San Jacinto St.	493W,533A,533B	D	11/9/11	3/8/12	Complete	
Caroline	Hermann Drive	Alabama	493W,493X,493T,533A	D	11/9/11	3/8/12	Complete	
Crawford St.	Binz St.	Rosedale St.	493X,533B	D	11/9/11	3/8/12	Complete	
Sampson Street	Polk Street	Capitol Street	494S	I, H	8/24/11	10/10/11	Complete	
Southmore Blvd.	SH 288	Main St.	493W,493X,533B	D	11/9/11	3/8/12	Complete	
University Blvd.	Morningside	Main Street	532G,532L	C, D	5/14/12	8/13/12	Complete	

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Accept Work for Texas Avenue Lift Station Upgrade and Force Main Replacement; WBS No. R-000267-00C2-4.	Page 1 of 1	Agenda Item # 8
<b>FROM (Department or other point of origin):</b>  Department of Public Works and Engineering	<b>Origination Date</b>  2/7/13	<b>Agenda Date</b>  FEB 13 2013
<b>DIRECTOR'S SIGNATURE:</b>  Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> (H) B, H 	
<b>For additional information contact:</b>  Daniel R. Menendez, P.E. Deputy Director Phone: (832) 395-2201	<b>Date and identification of prior authorizing Council action:</b>  Ord. # 2011-0871 dated: 10/12/2011	

**RECOMMENDATION:** (Summary) Pass a motion to approve the final Contract Amount of \$2,596,263.16 or 1.38% under the original Contract Amount, accept the Work, and authorize final payment.

**Amount and Source of Funding:** No additional funding required. Total (original) appropriation of \$3,128,000.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of City's ongoing program to improve and upgrade its force main and lift station facilities.

**DESCRIPTION/SCOPE:** This project consisted of replacement of discharge piping in lift station and replacement of approximately 2,818 linear feet of force main. Demopulos and Ferguson Associates, Inc. designed the project with 270 calendar days allowed for construction. The project was awarded to Reytec Construction Resources, Inc., with an original Contract Amount of \$2,632,549.00.

**LOCATION:** The lift station is located at 3502 Texas Avenue. The force main replacement is along Hirsch from North York to Clinton Drive. The project is located in Key Map Grids 494S, N, P, K.

**CONTRACT COMPLETION AND COST:** The Contractor, Reytec Construction Resources, Inc., has completed the work under the subject Contract. The project was completed within the Contract Time. The final cost of the project, including overrun and underrun of estimated bid quantities and previously approved Change Orders No. 1 and 2, is \$2,596,263.16, a decrease of \$36,285.84 or 1.38% under the original Contract Amount.

The decreased cost is a result of the difference between planned and measured quantities. This decrease is primarily the result of an underrun in Bid Item No. 56 – Auger Pit (30" Force Main Bayou), Bid Item No. 72 – Pavement Repair and Resurfacing (asphaltic concrete pavement), Bid Item No. – 74 Chain Link Fence, Extra Unit Price Items and Cash Allowance, which were not necessary to complete the project.

**M/W/SBE PARTICIPATION:** The M/W/SBE goal established for this project was 18%. According to Mayor's Office of Business Opportunity, the participation was 25.11%. Contractor's M/W/SBE performance evaluation was rated Outstanding.

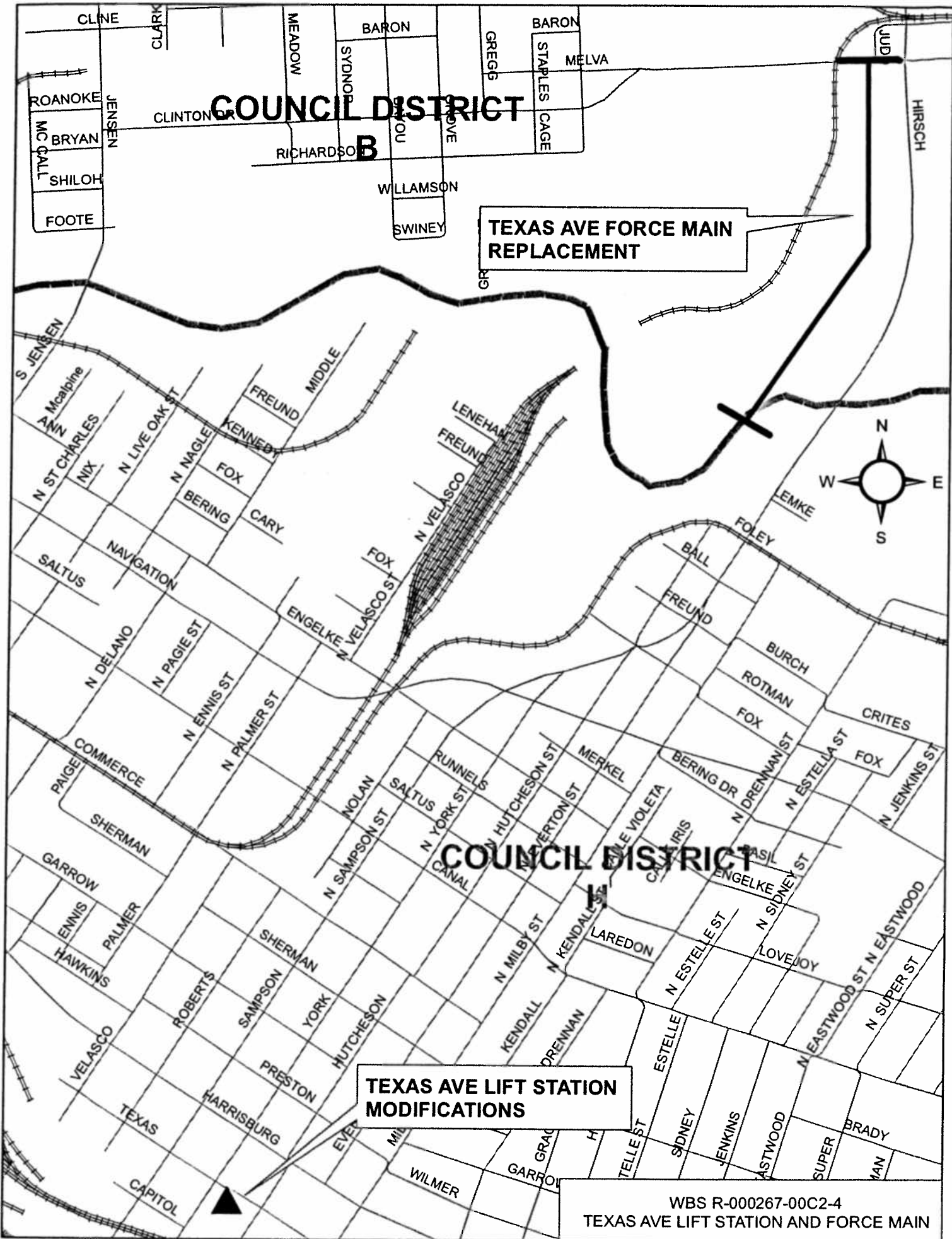
  
DWK:DRM:SKF:NI:ha

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REQUIRED AUTHORIZATION

20HA205

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>  Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division
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**COUNCIL DISTRICT B**

**TEXAS AVE FORCE MAIN REPLACEMENT**

**COUNCIL DISTRICT B**

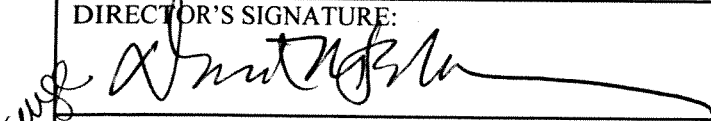
**TEXAS AVE LIFT STATION MODIFICATIONS**

WBS R-000267-00C2-4  
 TEXAS AVE LIFT STATION AND FORCE MAIN

REQUEST FOR COUNCIL ACTION

SUBJECT: Parcel AY10-068; City of Houston v. Perzetta Hurd, et al., Cause No. 992,498; Ella Boulevard (Wheatley) Paving Project (Little York - W. Gulf Bank) WBS/CIP No. N-000533-0002-2-01; Legal Department File No. 052-1000010-047.	Page 1 of 2	Agenda Item #  9
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FROM (Department or other point of origin): Legal Department - Real Estate Section David Feldman, City Attorney	Origination Date 12/14/12	Agenda Date FEB 13 2013
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DIRECTOR'S SIGNATURE: 	Council District affected: "B" Jerry Davis; Key Map#412T
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For additional information contact: Joseph N. Quintal Phone: 832.393.6286 (alternatively Ondrea U. Taylor 832.393.6280)	Date and identification of prior authorizing Council action: Ord. Nos. 2012-0521, psd. 5/30/12; 2011-1088, psd. 12/7/11; 2009-720, psd 8/5/09; 2010-253, psd. 4/7/10; Motion #2012-0164, psd. 3/7/12;
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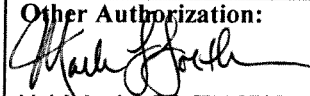
**RECOMMENDATION:** (Summary)  
 Authorize the City Attorney, by Motion, to settle this eminent domain proceeding for the total consideration of \$104,000.00 and pay the appraisal costs incurred by the City during trial preparation. Funding will be provided by previously approved blanket Appropriation Ordinance.

**Amount and Source of Funding:**  
 \$6,450.00; No additional funding required. (Funds previously appropriated under Ordinance No. 2012-0521).

**SPECIFIC EXPLANATION:**  
 The Ella Boulevard (Wheatley) Paving Project (Little York - W. Gulf Bank) provides for the right-of-way acquisition, design and construction of a four lane divided concrete roadway with storm drainage, curbs, sidewalks, driveways, street lighting, traffic control and the necessary underground utilities. The project includes crossings over Harris County Flood Control ditches. The project will replace and widen a street that has deteriorated beyond economic repair and normal maintenance. It will improve traffic circulation, mobility and drainage in the service area. The improvements will upgrade the existing roadway to Major Thoroughfare Standards.

This eminent domain proceeding involves the acquisition of a permanent easement in and to 1,314 square feet (0.0302 acre) of land out of a parent tract containing 4,378 square feet (0.1005 acre) of land. The property is located at 8010 Wheatley Street and is owned by Perzetta Hurd. The property is improved with a 1,210 square-foot modular home constructed in 2006. The City's taking is a rectangularly shaped tract of land 18.77 feet in width by 70.00 feet in length along Wheatley Street and will bisect a corner of the home. The new right-of-way line will abut the entire side of the residence.

The Special Commissioners returned an Award of \$98,000.00 and the City deposited the amount of the Award of Special Commissioners into the registry of the Court on April 23, 2012 in order to gain physical possession of the land for construction purposes. Both the City and the landowner filed Objections to the Award of Special Commissioners and the matter was placed on the Court's trial docket.

h:\mark\hurdrca2.wpd <span style="float: right;">90 AH 272</span>		
Other Authorization:	Other Authorization:	Other Authorization:  Mark L. Loethen, P.E. CFM, PTOE, Deputy Director Planning and Development Services Division, PWE

Date 12/14/12	SUBJECT: Parcel AY10-068; City v. Perzetta Hurd, et al; Cause No. 992,498; Ella Blvd. (Wheatley) Paving Project; L.D. File No. 052-1000010-047;	Originator's Initials JNQ/OUT	Page 2 of 2
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During the course of trial preparation, the parties were able to reconcile their respective differences and arrive at a proposed settlement that disposes of all issues and matter in controversy. The proposed settlement, subject to City Council's approval, provides that the City will pay the sum of \$104,000.00 as total just compensation for the City's taking. The proposed settlement further stipulates that the parties herein will accept the amount of the Award of Special Commissioners (\$98,000.00) as the amount of compensation for the property being acquired herein and City will pay the landowner an additional \$6,000.00 as moving expenses. The City's incurred appraisal costs of \$450.00 during trial preparation

We recommend that the City Attorney be authorized, by Motion, to settle this eminent domain proceeding for the total consideration of \$104,000.00 and pay the appraisal costs incurred by the City during trial preparation. Funding will be provided by previously approved blanket Appropriation Ordinances.

1080 SOUTH LN

REGINAL CHARLES R  
H.C.C.F. NO. 2008011  
O.P.R.R.P.H.C.  
DATE: 01-28-20

GOTTAGEDITDID, LLC  
H.C.C.F. NO. 20070424304,  
O.P.R.R.P.H.C.  
DATE: 07-09-2007

HARRIS COUNTY  
F. NO. 20080506645  
O.P.R.R.P.H.C.  
ATE: 09-02-2008

BLOCK 6  
LINCOLN CITY  
SECTION 5

CURLEY RANDLE  
VELMA RANDLE  
H.C.C.F. NO. H987401,  
O.P.R.R.P.H.C.  
DATE: 06-28-1983

CITY OF HOUSTON  
H.C.C.F. NO. V183829,  
O.P.R.R.P.H.C.  
ATE: 08-30-2000

LOT 248B  
8004 WHEATLEY

LOT 248C  
8006 WHEATLEY

KATY YORK KING  
H.C.C.F. NO. E048158,  
O.P.R.R.P.H.C.  
DATE: 12-17-1973

PERZETTA HURD  
H.C.C.F. NO. 20080501880,  
O.P.R.R.P.H.C.  
DATE: 09-22-2008

GEORGA LEE EASON  
H.C.C.F. NO. E917307 & Z104828,  
O.P.R.R.P.H.C.  
DATE: 08-30-1976

PARCEL-A110-086  
638 Sq.Ft.  
0.0148 Ac.

PARCEL-A110-088  
1,314 Sq.Ft.  
0.0302 Ac.

PARCEL-A110-087  
1,410 Sq.Ft.  
0.0324 Ac.

P.O.B.: PARCEL AY10-069

SET 5/8" LR

E=3,098,883.21  
N=13,882,775.60

P.O.C.: PARCEL AY10-067 & 068  
P.O.B.: PARCEL AY10-068

FND 5/8" LR

E=3,098,881.08  
N=13,882,826.52

P.O.B.: PARCEL  
AY10-067

SET 5/8" LR

E=3,098,858.15  
N=13,888,896.45

ESTHER S  
(CALLED 80' WIDE)  
VOL. 3, PG 45, H.C.I

VOL. 22, PG. 88, H.C.M.R.

MATCHLINE STA. 155+75  
SEE SHEET 8

**SUBJECT:** Abandonment and sale of Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel for the realignment of Tierwester Street, a ±585-square-foot fee-owned parcel for the realignment of Tierwester Street, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304. **Parcels SY13-012A, SY13-012B, SY13-012C, AY13-089A, and AY13-089B**

Page  
1 of 2

Agenda Item #

10

**FROM (Department or other point of origin):**

Origination Date

Agenda Date

Department of Public Works and Engineering

2/7/13

FEB 13 2013

**DIRECTOR'S SIGNATURE:**

Council District affected: D

Key Map: 533Q

Daniel W. Krueger, P.E., Director

**For additional information contact:**

Date and identification of prior authorizing Council Action:

Nancy P. Collins Phone: (832) 395-3130  
Senior Assistant Director-Real Estate

**RECOMMENDATION: (Summary)** It is recommended City Council approve a Motion authorizing the abandonment and sale of Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel for the realignment of Tierwester Street, a ±585-square-foot fee-owned parcel for the realignment of Tierwester Street, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304. **Parcels SY13-012A, SY13-012B, SY13-012C, AY13-089A, and AY13-089B**

**Amount and Source of Funding:** Not Applicable

**SPECIFIC EXPLANATION:**

John English, Rekha Engineering, Inc., 5301 Hollister, Suite 190, Houston, Texas, 77040, on behalf of Lilly Grove Missionary Baptist Church (Reginald Mack, Trustee), requested the abandonment and sale of Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel for the realignment of Tierwester Street, a ±585-square-foot fee-owned parcel for the realignment of Tierwester Street, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304. Signs notifying the public of the pending street abandonment application were posted for at least thirty days. The property owner, Lilly Grove Missionary Baptist Church, plans to construct a multi-purpose religious facility and a parking lot in the location of the subject streets and reroute Tierwester Street to improve vehicular and pedestrian traffic circulation in the area.

This is Part One of a two-step process in which the applicant will first receive a City Council authorized Motion acknowledging the concept of the subject request. Upon the applicant satisfactorily completing all transaction requirements including those enumerated below, the Department of Public Works and Engineering will forward a subsequent recommendation to City Council requesting passage of an Ordinance effecting the sale. The Joint Referral Committee reviewed and approved this request. Therefore, it is recommended:

1. The City abandon and sell Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel, a ±585-square-foot fee-owned parcel, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304;
2. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;

s:\dob\sy13-012.rcl.doc

CUIC #20DOB9311

**REQUIRED AUTHORIZATION**


**Finance Department:**

**Other Authorization:**

**Other Authorization:**

Mark L. Loethen, P.E., CFM, PTOE  
Deputy Director  
Planning and Development Services Division

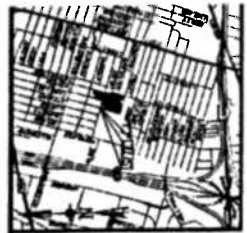


<b>Date:</b>	<b>SUBJECT:</b> Abandonment and sale of Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel for the realignment of Tierwester Street, a ±585-square-foot fee-owned parcel for the realignment of Tierwester Street, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304. <b>Parcels SY13-012A, SY13-012B, SY13-012C, AY13-089A, and AY13-089B</b>	<b>Originator's Initials</b>  	<b>Page</b> <u>2</u> of <u>2</u>
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3. The applicant be required to: (a) cut, plug, and abandon the 12-inch water line and fire hydrants within the sections of Tierwester Street and Alice Street being abandoned; (b) construct a 12-inch water line and fire hydrants in the proposed realigned portion of Tierwester Street; (c) relocate any existing service connections to the 12-inch water line to be cut, plugged, and abandoned in Tierwester Street to the 12-inch water line to be constructed in the proposed realigned portion of Tierwester Street; (d) cut, plug, and abandon the 24-inch storm sewer line and inlets within the section of Tierwester Street to be abandoned, from its terminus at manhole 2339955 to manhole 2339961 in the intersection of Tierwester Street and South Lawn Avenue; (e) construct a 24-inch storm sewer line, storm sewer connections, and inlets in the proposed realigned portion of Tierwester Street; and (f) design and construct the portion of Tierwester Street to be realigned, from Alice Street to Southlawn Avenue, within a 60-foot-wide right-of-way per City standards. All of the foregoing items must be completed under the proper permits;
4. The applicant be required to prepare drawings that show all public utilities (water and storm sewer) that are to be abandoned, relocated, and/or constructed as part of this project and submit drawings to the Office of the City Engineer for plan review and approval. A copy of the Motion shall be attached to the plan set when it is submitted for plan review;
5. The Legal Department be authorized to prepare the necessary transaction documents; and,
6. Inasmuch as the value of the City's property interest is not expected to exceed \$1,000,000.00, that the value be established by an independent appraiser appointed by the Director of Public Works and Engineering.

DWK:NPC:dob

- c:
- Jun Chang, P.E., D.WRE
  - Marta Crinejo
  - David Feldman
  - Marlene Gafrick
  - Terry A. Garrison
  - Daniel Menendez, P.E.
  - Jeffrey Weatherford, P.E., PTOE



VICINITY MAP  
N.T.S.



SCALE 1"=60'  
0 30 60

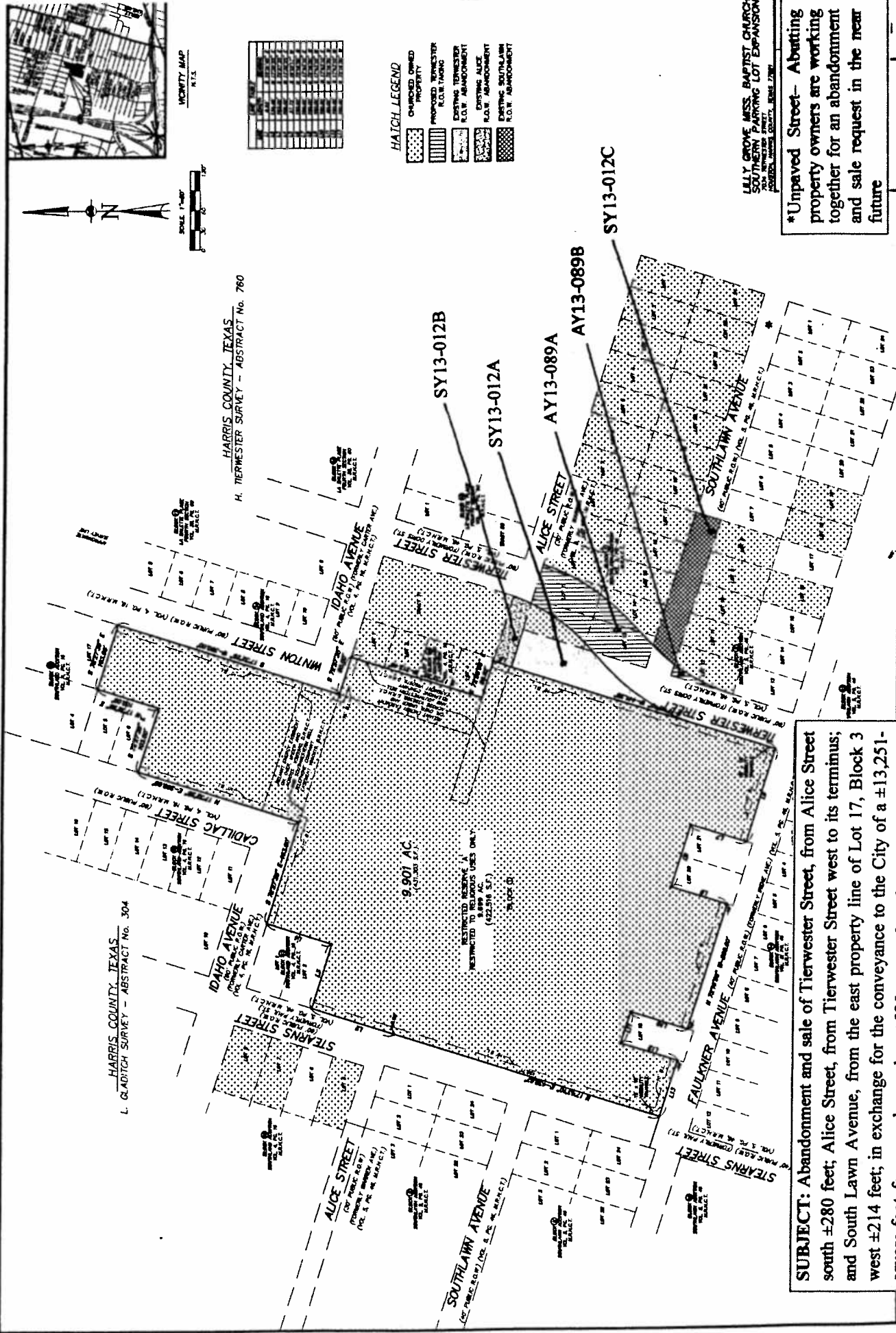
[Pattern]	CHURCHED OWNED PROPERTY
[Pattern]	PROPOSED TIERWESTER R.O.W. TAKING
[Pattern]	EXISTING TIERWESTER R.O.W. ABANDONMENT
[Pattern]	EXISTING ALICE R.O.W. ABANDONMENT
[Pattern]	EXISTING SOUTHLAWN R.O.W. ABANDONMENT

HATCH LEGEND

[Pattern]	CHURCHED OWNED PROPERTY
[Pattern]	PROPOSED TIERWESTER R.O.W. TAKING
[Pattern]	EXISTING TIERWESTER R.O.W. ABANDONMENT
[Pattern]	EXISTING ALICE R.O.W. ABANDONMENT
[Pattern]	EXISTING SOUTHLAWN R.O.W. ABANDONMENT

LILLY GROVE MISS. BAPTIST CHURCH  
SOUTH LAWN PARKING LOT EXPANSION  
304 TIERWESTER STREET  
HARRIS COUNTY, TEXAS 77061

\*Unpaved Street— Abutting property owners are working together for an abandonment and sale request in the near future



HARRIS COUNTY, TEXAS  
L. GLADITCH SURVEY - ABSTRACT NO. 304

HARRIS COUNTY, TEXAS  
H. TIERWESTER SURVEY - ABSTRACT NO. 780

9.901 AC  
RESTRICTED RESERVE 'A'  
RESTRICTED TO RELIGIOUS USES ONLY  
(422,516 S.F.)  
BLOCK 01

**SUBJECT:** Abandonment and sale of Tierwester Street, from Alice Street south ±280 feet; Alice Street, from Tierwester Street west to its terminus; and South Lawn Avenue, from the east property line of Lot 17, Block 3 west ±214 feet; in exchange for the conveyance to the City of a ±13,251-square-foot fee-owned parcel, a ±585-square-foot fee-owned parcel, and construction of the realignment of Tierwester Street, all within the South Lawn Addition, out of the Louis Gladitch Survey, A-304. Parcels SY13-012A, SY13-012B, SY13-012C, AY13-089A, and AY13-089B

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**RCA# 9601**

**Subject:** Purchase of Firefighting Trucks through the Houston-Galveston Area Council for the Houston Fire Department  
S27-E24502-H

Category #  
1 & 4

Page 1 of 2

Agenda Item

11/11A

**FROM (Department or other point of origin):**

Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

**Origination Date**

January 23, 2013

**Agenda Date**

**FEB 13 2013**

**DIRECTOR'S SIGNATURE**

*Calvin D. Wells*

**Council District(s) affected**  
All

**For additional information contact:**

Kenneth Hoglund Phone: (832) 393-6901  
Ray DuRousseau Phone: (832) 393-8726

**Date and Identification of prior authorizing Council Action:**

**RECOMMENDATION: (Summary)**

Approve an ordinance authorizing the appropriation of \$3,508,106.00 out of the Equipment Acquisition Consolidated Fund (Fund 1800) and approve the purchase of firefighting trucks through the Houston-Galveston Area Council (H-GAC) in the amount of \$3,508,106.00 for the Houston Fire Department.

Award Amount: \$3,508,106.00

**Finance Budget**

\$3,508,106.00 - Equipment Acquisition Consolidated Fund (Fund 1800)

**SPECIFIC EXPLANATION:**

The Director of the Fleet Management Department and the City Purchasing Agent recommend that City Council approve an ordinance authorizing the appropriation of \$3,508,106.00 out of the Equipment Acquisition Consolidated Fund (Fund 1800). It is further recommended that City Council approve the purchase of four pumper and two aerial ladder trucks through the Interlocal Agreement for Cooperative Purchasing with H-GAC in the amount of \$3,508,106.00 for the Houston Fire Department and that authorization be given to issue purchase orders to the H-GAC contractor, Metro Fire Apparatus Specialists, Inc. These firefighting trucks will be used citywide by the Department twenty-four hours a day, seven days a week for high-rise rescue and elevated firefighting operations, fire suppression and response to EMS incidents. The funding for these firefighting trucks is included in the adopted FY13 Equipment Acquisition Plan.

The pumper trucks will come with a full bumper-to-bumper warranty of one year and additional warranties of four years on the apparatus' electrical system, five years on the engine and transmission, five years parts and two years labor on the pump, ten years on the cab and aluminum structural integrity, and lifetime on the frame and cross members and water tank. The life expectancy of the pumper trucks is twelve years.

The aerial ladder trucks will come with a full bumper to bumper warranty of one year and additional warranties of five years on the engine and transmission, five years on the aerial device swivel, ten years on the chassis and the apparatus body for structural integrity, ten years on the aerial waterway, ten years on the cab and apparatus body paint for surface perforation and corrosion and twenty years on the aerial device structural integrity. The life expectancy of the aerial ladder trucks is fifteen years.

The new firefighting trucks will meet the EPA's current emission standards for trucks with diesel engines. These new pumper and ladder trucks will replace existing front-line units at the fire stations. The existing front line units will either be reassigned directly to the reserve fleet, or be refurbished and assigned to another fire station that has lesser call volume in order to allow for additional front-line service. This decision will depend on the condition of each individual unit, which has not yet been assessed. Currently, the Department has in its fleet 87 front-line pumper trucks and 20 units in reserve and 37 front-line ladder trucks and 10 units

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

*COF*

*[Signature]*

Date: 1/23/2013	Subject: Purchase of Firefighting Trucks through the Houston-Galveston Area Council for the Houston Fire Department S27-E24502-H	Originator's Initials LR	Page 2 of 2
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in reserve. The number of pumper and ladder trucks in reserve will be expanded to ensure that there are adequate reserve units available for front-line units that are out-of-service for maintenance and/or repairs.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Buyer: Louis Reznicek  
PR Nos. 10157979 and 10158000

REQUEST FOR COUNCIL ACTION

RCA# 9583

TO: Mayor via City Secretary

Subject: Purchase of Two Gas Chromatograph/Mass Spectrometer Systems from the State of Texas Procurement and Support Services Contract for the Houston Police Department S38-E24494-ILA

Category # 4

Page 1 of 1

Agenda Item 12

FROM (Department or other point of origin):

Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

Origination Date

January 25, 2013

Agenda Date

FEB 13 2013

DIRECTOR'S SIGNATURE

*Calvin D. Wells*  
For additional information contact:  
Joseph A. Fenninger Phone: (713) 308-1708  
Ray DuRousseau Phone: (832) 393-8726

Council District(s) affected  
All

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve the purchase of two gas chromatograph/mass spectrometer systems in the amount of \$228,702.22 from the State of Texas Procurement and Support Services Contract for the Houston Police Department.

Finance Budget

Award Amount: \$228,702.22

\$228,702.22 - Federal Government - Grant Funded (Fund 5000)

SPECIFIC EXPLANATION:

The Chief of the Houston Police Department and the City Purchasing Agent recommend that City Council approve the purchase of two gas chromatograph/mass spectrometer systems from the State of Texas Procurement and Support Services Contract through the State of Texas Cooperative Purchasing Program in the amount of \$228,702.22 for the Houston Police Department and that authorization be given to issue a purchase order to the State contract supplier, All Business Machines, Inc. These two new systems will be used to analyze controlled substances such as clandestine drugs/narcotics (liquids, tablets and capsules). The analysis will then be used in criminal prosecutions.

The scope of work requires the contractor to furnish all labor, equipment, materials, tools, supervision, training and transportation necessary to furnish and install two gas chromatograph/mass spectrometer systems in the Department's Crime Laboratory, located at 1200 Travis. Each system consists of a gas chromatograph (GC), mass spectrometer (MS), and an auto injector module for the GC, an ion gauge controller for the MS, an auto sampler tray module and a reference library. The systems will come with a full five-year warranty and the life expectancy is ten years.

Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the State of Texas Purchasing Program.

Buyer: Lena Farris  
Purchase Requisition No: 10160671

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

*Calvin D. Wells* 2/1/13

Other Authorization:

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**RCA# 9544**

**Subject:** Purchase of Light-, Medium- and Heavy-Duty Cabs & Chassis and Truck Bodies Through the Houston-Galveston Area Council and the Texas Local Government Purchasing Cooperative for Various Departments S38-E24403-B & H

Category #  
1 & 4

Page 1 of 2

Agenda Item

*13-13A*

**FROM (Department or other point of origin):**

Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

**Origination Date**

January 15, 2013

**Agenda Date**

FEB 13 2013

**DIRECTOR'S SIGNATURE**

*Calvin D. Wells*

**Council District(s) affected**  
All

**For additional information contact:**

Kenneth Hoglund Phone: (832) 393-6901  
Ray DuRousseau Phone: (832) 393-8726

**Date and Identification of prior authorizing Council Action:**

**RECOMMENDATION: (Summary)**

Approve an ordinance authorizing the appropriation of \$335,579.11 out of the Equipment Acquisition Consolidated Fund (Fund 1800) and approve the purchase of light-, medium- and heavy-duty cabs & chassis and truck bodies through the Houston-Galveston Area Council (H-GAC) and the Texas Local Government Purchasing Cooperative (Buyboard) in the total amount of \$5,355,318.31 for various departments.

Award Amount: \$5,355,318.31

**Finance Budget**

- \$ 72,579.17 - Fleet Management Fund (Fund 1005)
- \$ 335,579.11 - Equipment Acquisition Consolidated Fund (Fund 1800)
- \$ 876,968.63 - Stormwater Fund (Fund 2302)
- \$1,168,621.26 - Dedicated Drainage & Street Renewal Fund (Fund 2310)
- \$2,901,570.14 - PWE- Combined Utility System Fund (Fund 8305)
- \$5,355,318.31 - Total Funding

**SPECIFIC EXPLANATION:**

The Director of the Fleet Management Department and the City Purchasing Agent recommend that City Council approve an ordinance authorizing the appropriation of \$335,579.11 out of the Equipment Acquisition Consolidated Fund (Fund 1800). It is further recommended that City Council approve the purchase of light-, medium- and heavy-duty cabs & chassis and truck bodies through the Interlocal Agreements for Cooperative Purchasing with H-GAC and Buyboard in the total amount of \$5,355,318.31 for various departments, and that authorization be given to issue purchase orders to the cooperative purchasing agencies contractors as shown below. These cabs & chassis and truck bodies will be used citywide by Department personnel to provide City services to the citizens of Houston. The funding for these vehicles is included in the adopted FY13 Equipment Acquisition Plan.

**H-GAC Contractors:**

**Rush Truck Centers of Texas, L.P.:** Approve the purchase of two 19,500-lb GVWR diesel-powered cabs & chassis; two 26,000-lb GVWR diesel-powered cabs & chassis; nine 35,000-lb GVWR diesel-powered cabs & chassis mounted with service bodies; one 39,000-lb GVWR diesel-powered cab & chassis mounted with a 60-ft. aerial manlift truck body; one 42,000-lb GVWR diesel-powered cab & chassis mounted with a 7/10 cubic yard dump truck body; two 50,000-lb GVWR diesel-powered cabs & chassis; one 56,000-lb GVWR diesel-powered cab & chassis mounted with a stakebed body; two 66,000-lb GVWR diesel-powered cabs & chassis mounted with 10/12 cubic yard dump truck bodies; one 66,000-lb GVWR diesel-powered cab & chassis mounted with a 12/14 cubic yard dump truck body; one 66,000-lb GVWR diesel-powered cab & chassis

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

*Calvin D. Wells*

*12/12/12*

Date: 1/15/2013	Subject: Purchase of Light-, Medium- and Heavy-Duty Cabs & Chassis and Truck Bodies Through the Houston-Galveston Area Council and the Texas Local Government Purchasing Cooperative for Various Departments S38-E24403-B & H	Originator's Initials LF	Page 2 of 2
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mounted with a concrete mixer truck body and three 66,000-lb GVWR diesel-powered cabs & chassis mounted with 20 cubic yard dump truck bodies in the amount of \$3,724,482.68.

**Houston Freightliner, Inc.:** Approve the purchase of one 52,000-lb GVWR diesel-powered cab & chassis mounted with a fuel tanker body in the amount of \$157,070.00.

**Texas Underground, Inc.:** Approve the purchase of two 700-gallon sewer jet rodder truck bodies, including their mounting to two new 19,500-lb GVWR diesel-powered cabs & chassis; and two 1,000-gallon sewer jet rodder truck bodies, including their mounting to two new 26,000-lb GVWR diesel-powered cabs & chassis that are being purchased from Rush Truck Centers of Texas, L.P., in the amount of \$441,288.00.

**Gap Vax, Inc.:** Approve the purchase of two sewer jet/vacuum combination truck bodies, including their mounting to two new 50,000-lb GVWR diesel-powered cabs & chassis that are being purchased from Rush Truck Centers of Texas, L.P., in the amount of \$471,875.00.

**BuyBoard Contractors:**

**Chastang Enterprises, Inc d/b/a Chastang Bayou City Ford:** Approve the purchase of one 19,500-lb GVWR diesel-powered cab & chassis mounted with a step van truck body in the amount of \$84,101.85.

**Philpott Motors Ltd., d/b/a Philpott Ford:** Approve the purchase of six 15,500-lb GVWR diesel-powered cabs & chassis mounted with goose-neck service bodies; a 17,500-lb GVWR diesel-powered cab & chassis mounted with a wrecker/wheel lift body and a 19,500-lb GVWR diesel-powered cab & chassis mounted with an herbicide body in the amount of \$476,500.78.

These new trucks will meet the EPA's current emission standards for trucks equipped with diesel engines. The trucks will come with full warranties that range from three years/36,000 miles to five years/100,000 miles on the cabs & chassis and one to three years on the truck bodies. The life expectancy of these trucks is seven years or 100,000 miles. See the attached Equipment Usage Summary for truck usage and replacement details. The trucks that are being purchased will replace units that have reached their life expectancy and will be sent to auction for disposition.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal Agreement for this purchase.

Attachment: Equipment Usage Summary

Buyer: Lena Farris

**RCA 9544  
EQUIPMENT USAGE SUMMARY  
LIGHT-, MEDIUM- AND HEAVY-DUTY TRUCKS S38-E24403- B & H**

Requisition Number/Item Description	Qty	Department/Division Fleet Usage	Equipment Replacement		
			Shop No.	Age/Yrs	Mileage
PR 10152669 19,500-lb. GVWR, Diesel-Powered Cab & Chassis mounted with a Step Van Truck Body	1	Public Works & Engineering/ Public Utilities  This truck will be used citywide by the Division's Wastewater Operations Branch to transport maintenance personnel and tools for maintenance and/or repairs of equipment located in restricted or confined space areas in wastewater treatment plants.	29352	14	102,330
PR 10152760 19,500-lb. GVWR, Diesel-Powered Cab & Chassis mounted with a 700-gallon Sewer Jet Rodder Truck Body	2	Public Works & Engineering/ Public Utilities  These trucks will be used citywide by the Division's Utility Maintenance Branch personnel to pressure wash sediment and other debris from wastewater lines located in restricted or confined-space areas locations.	Additions to the Fleet  Currently, the Utility Maintenance Branch has ten similar trucks in its Fleet. Several of these trucks are old and require constant maintenance and repairs. These additional trucks are required to increase the productivity and efficiency of the Utility Maintenance Branch personnel and to enable them to meet their production goals.		
PR 10152739 26,000-lb. GVWR, Diesel-Powered Cab & Chassis mounted with a 1000-gallon Sewer Jet Rodder Truck Body	2	Public Works & Engineering/Public Utilities  These trucks will be used citywide by the Division's Utility Maintenance Branch personnel to pressure wash sediment and other debris from the City's sewer system located in restricted or confined-space locations.	Addition to the Fleet  Currently, Utility Maintenance Branch has fifteen similar trucks in its Fleet. Several of trucks are old and require constant maintenance and repairs. These additional trucks are required to increase the productivity and efficiency of the Utility Maintenance Branch personnel and to enable them to meet their production goals.		
PR 10152805 35,000-lb GVWR Diesel-Powered Cab & Chassis mounted with a Utility Service Truck Body	5	Public Works & Engineering/Public Utilities  These trucks will be used citywide by the Division's Utility Maintenance Branch personnel to transport tools and equipment to repair water distribution mains and wastewater lines.	<u>Shop No.</u> 23787 25912 26208 30640 30736	<u>Age/Yrs</u> 17 15 15 14 14	<u>Mileage</u> 84,234 94,408 103,424 91,117 96,581
PR 10154225 35,000-lb GVWR Diesel-Powered Cab & Chassis mounted with a Utility Service Truck Body	4	Public Works & Engineering/Street & Drainage Division  These trucks will be used citywide by the Division's Concrete Repair Section personnel to transport tools and equipment to concrete repair and construction sites.	<u>Shop No.</u> 23682 23683 23684 23685	<u>Age/Yrs</u> 15 15 15 16	<u>Mileage</u> 94,248 97,730 111,647 150,000



**RCA 9544  
EQUIPMENT USAGE SUMMARY  
LIGHT-, MEDIUM- AND HEAVY-DUTY TRUCKS S38-E24403- B & H**

Requisition Number/Item Description	Qty	Department/Division Fleet Usage	Equipment Replacement						
PR 10152767/ 39,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 60-Ft. Lift Capacity Aerial Manlift Body	1	Public Works & Engineering/Public Utilities  This truck will be used citywide by the Division's Wastewater Operations Branch/Electrical Section to transport personnel, equipment and tools required to perform maintenance on electrical equipment mounted on utility poles in excess of 50 ft. at the City's 40 wastewater treatment plants.	Addition to the Fleet  This additional truck is required by the Department to increase the productivity and efficiency of the Wastewater Operations Branch for repairing electrical equipment. Currently, the Branch does not have a manlift truck with the lift capacity to reach electrical equipment at heights greater than 50 feet. The Branch has to either borrow a truck from another Branch or Division, or lease a truck to perform the necessary maintenance.						
PR 10152803/ 42,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 7/10 cubic yard Dump Truck Body	1	Public Works & Engineering/Public Utilities  This truck will be used at the Southeast Water Purification Plant by the Division's Drinking Water Branch personnel to transport sludge from the centrifuge processor to the onsite landfill.	Addition to the Fleet  Currently, the Southeast Water Purification Plant has four similar dump trucks in its Fleet. Several of these trucks are old and require constant maintenance and repairs. This additional truck is required to increase the productivity and efficiency of the Drinking Water Branch personnel and to enable them to meet their production goals.						
PR 10154385/10154162/ 50,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Sewer Jet Vacuum Combination Body	1	Public Works & Engineering/Street and Drainage  This truck will be used citywide by the Division's Storm Water Maintenance Branch personnel to remove and dispose of sediment and other debris from the City's storm water system.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Shop No.</u></th> <th style="text-align: left;"><u>Age/Yrs</u></th> <th style="text-align: left;"><u>Mileage</u></th> </tr> </thead> <tbody> <tr> <td>28085</td> <td>14</td> <td>148,408</td> </tr> </tbody> </table>	<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>	28085	14	148,408
<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>							
28085	14	148,408							
PR 10154386/10154166/ 50,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Sewer Jet Vacuum Combination Body	1	Public Works & Engineering/Street and Drainage  This truck will be used citywide by the Division's Storm Water Maintenance Branch personnel to remove and dispose of sediment and other debris from the City's storm water system.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Shop No.</u></th> <th style="text-align: left;"><u>Age/Yrs</u></th> <th style="text-align: left;"><u>Mileage</u></th> </tr> </thead> <tbody> <tr> <td>28084</td> <td>14</td> <td>154,571</td> </tr> </tbody> </table>	<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>	28084	14	154,571
<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>							
28084	14	154,571							
PR 10152802 56,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Stakebed Body	1	Public Works & Engineering/Public Utilities  This truck will be used citywide by the Division's Drinking Water Operations Branch personnel to transport chlorine cylinders to water treatment plant sites.	Addition to the Fleet  Currently, Drinking Water Operations has one similar truck in its Fleet. When this truck is out of service for maintenance or repairs, the branch has to borrow a similar truck if one is available.						

**RCA 9544  
EQUIPMENT USAGE SUMMARY  
LIGHT-, MEDIUM- AND HEAVY-DUTY TRUCKS S38-E24403- B & H**

Requisition Number/Item Description	Qty	Department/Division Fleet Usage	Equipment Replacement		
			Shop No.	Age/Yrs	Mileage
PR 10152804/ 66,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 10/12-cubic yard Dump Truck Body	2	Public Works & Engineering/Public Utilities  These trucks will be used by the Division's Drinking Water Operations Branch personnel to transport aggregate material and debris to and from jobsites.	24756 29378	15 14	153,469 76,711
PR 10154164 66,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 12/14-cubic yard Dump Truck Body	1	Public Works & Engineering/Street and Drainage  This truck will be used citywide by the Division's Roadside Ditch Maintenance personnel to transport tools and equipment to jobsites for the removal of debris from roadside ditches.	21828	18	173,834
PR 10153018 66,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Concrete Mixer Truck Body	1	Public Works & Engineering/Public Utilities  This truck will be used by the Division's Utility Maintenance Customer Support Section personnel to restore job sites after completing the repairs to water and wastewater utility lines.	29487	13	74,136
PR 10154222 66,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 20-cubic yard Dump Truck Body	2	Public Works & Engineering/Street and Drainage  These trucks will be used citywide by the Division's Street Resurfacing Section personnel to remove debris and liter from street repair and construction sites.	35657 21018	28 19	101,536 150,799
PR 10154223 66,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a 20 cubic yard Dump Truck Body	1	Public Works & Engineering/Street and Drainage  This truck will be used citywide by the Division's Bridge Maintenance Section personnel to remove debris and liter from bridge repair and construction sites.	20990	19	78,603
PR 10161361 52,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Fuel Tanker Body	1	Fleet Management/Operations  This truck will be used citywide by the Division's Operations personnel to distribute fuel to multiple City facilities.	Addition to the Fleet  The Fleet Management Department has consolidated most of the fleet maintenance facilities throughout the City and is required to monitor and provide fuel to Departments through a third party contractor. This truck will be used to transport fuel to departments during emergencies situations such as hurricanes and other natural disasters.		

**RCA 9544  
EQUIPMENT USAGE SUMMARY  
LIGHT-, MEDIUM- AND HEAVY-DUTY TRUCKS S38-E24403- B & H**

Requisition Number/Item Description	Qty	Department/Division Fleet Usage	Equipment Replacement						
PR 10153944 15,000-lb. GVWR, diesel-powered Cab & Chassis mounted with a Gooseneck Service Body	6	Public Works & Engineering/Public Utilities  These trucks will be used citywide by the Division's Utility Maintenance personnel to carry tools, supplies and to pull gooseneck trailers to and from repair sites.	Additions to the Fleet  Currently, the Utility Maintenance Branch has four service trucks designed to pull gooseneck trailers. These additional units are required because of the expanded coverage area recently assigned to the Utility Maintenance Branch.						
PR 10154206 17,500-lb. GVWR, diesel-powered Cab & Chassis mounted with a Wrecker/Lift Body	1	Public Works & Engineering/Street and Drainage  This truck will be used citywide by the Division's Fleet Maintenance Section personnel to tow inoperable vehicles to maintenance facilities.	<table border="0"> <thead> <tr> <th><u>Shop No.</u></th> <th><u>Age/Yrs</u></th> <th><u>Mileage</u></th> </tr> </thead> <tbody> <tr> <td>16408</td> <td>25</td> <td>138,251</td> </tr> </tbody> </table>	<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>	16408	25	138,251
<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>							
16408	25	138,251							
PR No. 10158290 19,500-lb. GVWR, diesel-powered Truck Cab & Chassis mounted with a Herbicide Sprayer Body	1	Parks & Recreation/Greenspace Management  This truck will be used citywide by the Division's Chemical Application Section personnel to spray herbicide on City's esplanades, right-of-ways, ditches and other park areas to control weed growth.	<table border="0"> <thead> <tr> <th><u>Shop No.</u></th> <th><u>Age/Yrs</u></th> <th><u>Mileage</u></th> </tr> </thead> <tbody> <tr> <td>33447</td> <td>9</td> <td>61,091</td> </tr> </tbody> </table>	<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>	33447	9	61,091
<u>Shop No.</u>	<u>Age/Yrs</u>	<u>Mileage</u>							
33447	9	61,091							

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

**SUBJECT:** Resolution supporting the Texas Department of Transportation's delivery of the SH 288 Toll Lanes and Direct Connectors for access to the Texas Medical Center.

**Category**

**Page**  
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**Agenda Item**  
#

14

**FROM (Department or other point of origin):**

**Origination Date**

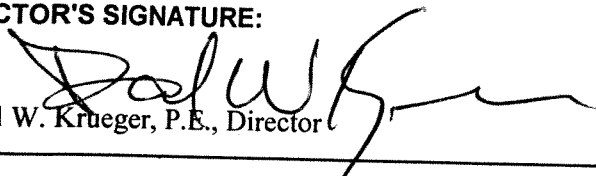
**Agenda Date**

Department of Public Works and Engineering

2/7/13

FEB 13 2013

**DIRECTOR'S SIGNATURE:**



**Council District affected:**

D

Daniel W. Krueger, P.E., Director

**For additional information contact:**

Jeffrey Weatherford P.E., PTOE Phone: (832) 395-2461  
Deputy Director

**Date and identification of prior authorizing Council action:**

N/A

**RECOMMENDATION: (Summary)** Adopt a Resolution supporting the Texas Department of Transportation's (TxDOT) delivery of the SH 288 Toll Lanes and Direct Connectors for access to the Texas Medical Center (TMC)

**Amount and Source of Funding:** N/A

**PROJECT NOTICE/JUSTIFICATION:**

TxDOT, on behalf of the Harris County Toll Road Authority and in cooperation with Harris County and the City of Houston, desires to add toll lanes to the SH 288 right-of-way and provide reversible direct connecting routes from SH 288 to the Texas Medical Center. On September 11, 2012, Harris County Commissioners Court formally waived the County's primacy in rights for development of the toll lanes for intended development by TxDOT under a prior memorandum of understanding. These toll lanes and connectors, which will all be located within the City's corporate limits, will improve access and egress from the Texas Medical Center, decrease traffic congestion in the area of the Center, and overall improve mobility, public safety, and environmental conditions in this area of the City.

TxDOT has solicited the City's interest in and intention for participation on the committee required under Texas Transportation Code for determination of financial terms for certain toll projects (SB 1420 Committee). The Department of Public Works and Engineering supports TxDOT's project and recommends that City Council adopt a Resolution supporting (1) TxDOT's use of City of Houston right-of-way for the Direct Connectors, and support in acquiring additional ROW if required, (2) waiver of permit fees for the project, and (3) PWE participation as a City representative on the SB 1420 Committee. The SB 1420 Committee will determine the distribution of the project's financial risk between TxDOT and a prospective developer/builder, the method of financing for the project, and the tolling structure and methodology for the project.

**LOCATION:**

This project is generally bound by Almeda Road, US-59/IH-69, SH288 and Beltway 8. And located in Key Map Grids: 493 X and Y, 533 B, F, J, K, N, P, S, T, W and X, 572 D, G, H, L, M, Q, R, T, U, V, X, Y, AND Z, and 573 A, E, J, N, S and W.


LTS No.: 4770

REQUIRED AUTHORIZATION

CUIC ID #20JSW80

**Finance Department:**


**Other Authorization:**



Jeffrey S. Weatherford, P.E., PTOE  
Deputy Director  
Traffic Operations Division

TO: Mayor via City Secretary

### REQUEST FOR COUNCIL ACTION

SUBJECT: AN ORDINANCE AMENDING ARTICLE III, CHAPTER 39 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS; RELATING TO THE COMPOSITION OF THE HOUSTON CLEAN CITY COMMISSION		Agenda Item #  15
FROM (Department or other point of origin): Mayor's Office	Origination Date February 7, 2013	Agenda Date <b>FEB 13 2013</b>
DIRECTOR'S SIGNATURE: 	Council District affected:  All	
<i>WJH</i> Jenn Char, Director of External Affairs For additional information contact:  Jenn Char (832-393-0814)	Date and identification of prior authorizing Council action:	
RECOMMENDATION: AN ORDINANCE AMENDING ARTICLE III, CHAPTER 39 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS; RELATING TO THE COMPOSITION OF THE HOUSTON CLEAN CITY COMMISSION		
Amount and Source of Funding: N/A		
<u>SPECIFIC EXPLANATION:</u> <p>The Houston Clean City Commission (HCCC) was created to direct and oversee a comprehensive program for the purpose of beautification, litter reduction and recycling education in the City and to bring about a long-term improvement in the attitudes and trash handling habits of Houston's citizens. Commission reports are presented at Commission meetings in February, May and August and to the Mayor and City Council at the Mayor's Proud Partners Luncheon in October of each year. Additionally, HCCC is authorized to solicit funds and donations to carry out its purpose.</p> <p>In its current form, HCCC has a maximum of 50 positions, all nominated by the Mayor and confirmed by City Council, and it must include at least one member from council districts A-I. With redistricting, it is now necessary to amend the ordinance to include members from districts J and K.</p> <p>Additionally, the Administration would like to amend the ordinance to transfer the nominating responsibility of these 11 appointees from the Administration to the district council members, and transfer one mayoral appointee to each at-large council member.</p> <p>All these changes are included in the proposed ordinance amendment.</p> <p>Council approval is recommended.</p>		
<b>REQUIRED AUTHORIZATION</b>		
Other Authorization:	Other Authorization:	Other Authorization:

## CHAPTER 39

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### ARTICLE III. - HOUSTON CLEAN CITY COMMISSION

#### Sec. 39-30. - Created; purpose.

There is hereby established the Houston Clean City Commission to direct and oversee a comprehensive litter control program for the purpose of reducing and controlling to an acceptable level the concentration of litter in the city and to bring about a long-term improvement in the attitudes and trash handling habits of citizens.

#### Sec. 39-31. - Litter defined.

As used in this article, the term "litter" shall mean uncontrolled and improperly containerized garbage or trash on public or private property.

#### Sec. 39-32. - Composition; appointment of members.

The Houston Clean City Commission shall consist of not more than 50 members to be appointed by the mayor and confirmed by city council. Members shall be community leaders representing the civic, business, and governmental segments of the city. ~~Eleven~~Nine members shall be designated as district members for positions lettered A through ~~K~~ and shall be residents of the city single-member council district which bears the letter corresponding to the position to which the district member is appointed. Each district member for positions lettered A through K shall be nominated by the council member representing the city single-member council district. In the event a district member's place of residence is redistricted from one council district to another during the term of the member's office, that member shall not be disqualified but shall serve the remainder of the term and until a successor is appointed and confirmed. Five members shall be designated as at-large ("AL") members for positions titled AL1 through AL5 and shall be residents of the city. Each at-large member for positions AL1 through AL5 shall be nominated by the council member representing the corresponding city council at-large position. Up to ~~344~~44 members may be designated as members-~~at-large~~ for positions numbered 1 through ~~344~~44, as required. One ~~at-large~~-member shall be the director of the solid waste management department or his designee; one shall be the director of the health and human services department or his designee; and one shall be the director of the public works and engineering department or his designee. Among the remaining members-~~at-large~~, the mayor may appoint and city council may confirm up to 11 persons who do not reside within the city to serve as nonresident members-~~at-large~~.

**Sec. 39-33. - Terms of members.**

The members of the Houston Clean City Commission shall serve the following terms:

- (1) The terms of office for members-at-large who hold even-numbered positions shall expire on February first of even-numbered years.
- (2) The terms of office for members-at-large who hold odd-numbered positions shall expire on February first of odd-numbered years.
- (3) The terms of office for district members shall expire on February first of the second year following the year of their appointment.
- (4) The terms of office for at-large members shall expire on February first of the second year following the year of their appointment.
- (5) Members whose terms have expired shall continue to serve until their successors are appointed and confirmed or their positions are eliminated due to a reduction in the size of the Commission.
- (6) The terms of office for the three department directors shall coincide with the tenure of their appointments as director of the solid waste management department, as director of the health and human services department and as director of the public works and engineering department, respectively.

**Sec. 39-34. - Compensation.**

Members of the Houston Clean City Commission shall serve without compensation from the city or any firm, trust, donation or legacy to or on behalf of the city; provided, however, that a member of the commission, or the firm, company or corporation with whom the commissioner is associated, shall not be precluded from receiving compensation from the city under any contract for services rendered which have no relation to the commissioner's duties as a commissioner of the Houston Clean City Commission and, provided further the commission may hire or secure the services of a full-time program director to administer the clean city program.

**Sec. 39-35. - Chairman.**

The Houston Clean City Commission shall organize by electing one of its members as chairman; ~~The~~ such chairman shall hold office for one year or until his successor has been elected and qualified.

**Sec. 39-36. - Adoption of administrative procedures.**

The Houston Clean City Commission may adopt such administrative procedures as are necessary to accomplish the purposes set out in this article.

**Sec. 39-37. - Reports.**

The Houston Clean City Commission shall, each quarter, during the months of January, April, July and October submit a written report to the mayor and city council summarizing the status of the clean city program.

**Sec. 39-38. - Consultation with city officers and departments.**

The director and other city officers and staffs of city departments may consult with and advise the Houston Clean City Commission from time to time on matters coming within the scope of this article and the commission may consult with and advise such city officers and personnel of such departments.

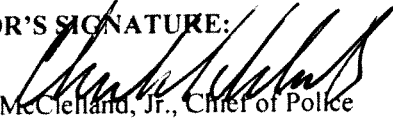
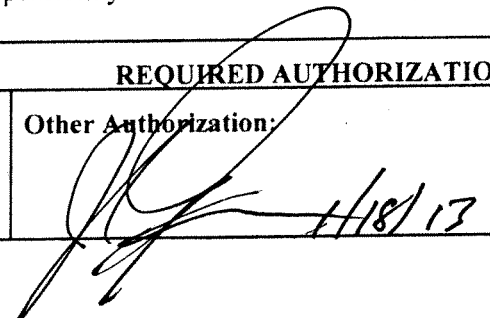
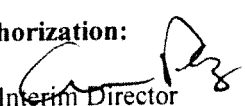
**Sec. 39-39. - Solicitation of funds.**

The Houston Clean City Commission shall have the authority to solicit funds and donations to carry out the purposes for which it is established.

**Secs. 39-40—39-47. - Reserved.**



**TO: Mayor via City Secretary      REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Adopt an Ordinance amending sections of Chapters 1, 5, 7 and 8 of the City of Houston, Code of Ordinances regarding criminal background checks pursuant to federal Criminal Justice Information System requirements and the results of those background checks.		<b>Page</b> 1 of 2	<b>Agenda Item #</b> 16
<b>FROM: (Department or other point of origin):</b> Houston Police Department		<b>Origination Date:</b> 2/7/13	<b>Agenda Date:</b> FEB 13 2013
<b>DIRECTOR'S SIGNATURE:</b>  Charles A. McClelland, Jr., Chief of Police		<b>Council District affected:</b> All	
<b>For additional information contact:</b> J. A. Fenninger, CFO and Deputy Director-HPD 713-308-1708 Christopher Newport - ARA <i>JM 1/18/13</i> 713-837-9533		<b>Date and identification of prior authorizing Council Action:</b> Ordinance Numbers 2011-0395, 6/1/11 and 2011-0489, 6/22/11	
<b>RECOMMENDATION: (Summary)</b> Adopt an Ordinance amending sections of Chapters 1, 5, 7 and 8 of the City of Houston Code of Ordinances regarding criminal background checks to comply with federal Criminal Justice Information System requirements			
<b>Amount and Source of Funding:</b> N/A			
<b>SPECIFIC EXPLANATION:</b> In order to comply with federal Criminal Justice Information System (CJIS) requirements, be consistent with current City practices, and allow City departments to use certain criminal databases to conduct criminal background investigations, the Houston Police Department (HPD) is requesting updates to the Code of Ordinances (the Code) related to criminal background checks. These changes will affect both the HPD Auto Dealers Detail and the Administration & Regulatory Affairs Department (ARA).  Pursuant to Section 1-15 of the Code and applicable federal laws, the fingerprints of an individual whose criminal history is being sought must be submitted to the Texas Department of Public Safety (DPS) or Federal Bureau of Investigation database to obtain criminal history information. Fingerprints are not required for local and certain state criminal history checks. In some instances, a federal criminal history check is necessary and in other cases a local or state criminal history check may be sufficient and more expedient. According to DPS, to maintain compliance with CJIS policy HPD can no longer conduct state and national criminal history checks that require licensing for non-criminal justice purposes.  The sections will be updated as follows:  <b>Sec. 1-10 (a) (1) – (HPD)</b> This section is being updated to remove Retail Supply Dealers (RSDs) from the criminal background check requirement. RSDs are typically retailers (e.g. Wal-Mart, Kroger, and convenience stores) that sell automotive related retail items such as oil, but the main purpose of their business is not related to the automotive industry. RSDs will continue to be licensed, but the requirements for a criminal background check will be reduced to a local check for wants and warrants.  <b>Sec. 1-10 (a) (5) – (ARA)</b> Metal Recyclers and Secondhand Metal Dealers have been added to this section to enable the city to suspend, revoke or deny a license based on an applicant's criminal history.  <b>Sec. 1-15 (a) (1) – (HPD)</b> This section is being updated to give HPD the authority to run the necessary national background check on all licenses that fall under the responsibility of the Auto Dealers Detail, with the exception of the Retail Supply Dealer license.			
<b>REQUIRED AUTHORIZATION</b>			
<b>Finance Budget:</b>	<b>Other Authorization:</b>  1/18/13	<b>Other Authorization:</b>  Tina Paez, Interim Director Administration & Regulatory Affairs	

<b>Date</b>	Adopt an Ordinance amending Chapters 1, 5, 7 and 8 of the City of Houston Code of Ordinances regarding criminal background checks to comply with federal Criminal Justice Information System requirements	<b>Originator's Initials</b>	<b>Page 2 of 2</b>
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**Sec. 7-56 (b) (3), (c) and (d)** – (ARA) Language has been added to outline the denial, revocation or suspension criteria related to metal recycling and secondhand metal dealers.

**Sec. 8-52 (a) (11)** – (HPD) In order to comply with CJIS policy and conduct criminal background checks pursuant to Sec. 1-10 and Sec. 1-15, language was added to notify all applicants (except RSDs as noted above) of the requirement for fingerprinting.

**Sec. 1-10. – Same – Specific permits and licenses.**

(a) Except as provided in the succeeding sentence applicable to the license enumerated in subsection (2) of this section, the licenses and permits enumerated in this subsection shall be denied if the applicant (i) has been convicted of any of the designated offenses within the seven-year period immediately preceding the date of the filing of the application or has spent time in jail or prison during the seven-year period immediately preceding the date of filing of the application for such a conviction, or (ii) is subject to deferred adjudication in connection with any of the above offenses. As to the license listed in subsection (2) of this section, the seven-year limitation shall not apply to any felony conviction for any sexual offense or offense involving violence, including, but not limited to, murder. Additionally, the following licenses and permits shall be subject to denial, revocation, or refusal for renewal, as applicable, if the licensee or permittee has been convicted of any of the designated offenses since the application was filed. Provided, however, no such license or permit shall be denied, revoked, or refused for renewal if the conviction was set aside as invalid or if it is found that the license or permit should not be denied, revoked or refused for renewal under chapter 53 of the Texas Occupations Code:

(1) Except retail supply dealer licenses, All licenses issued pursuant to article II of chapter 8 of this Code:

- a. Any violation of the ordinances or statutes regulating the sale, trade, servicing, storage, handling, dismantling, or destruction of any motor vehicle or motor vehicle parts, accessories, or supplies.
- b. Any violation of the ordinances or statutes regulating the business of selling, trading, storing, dismantling or destruction of motor vehicles or motor vehicle parts, accessories, or supplies.
- c. Any offense involving fraud or misrepresentation.
- d. Any offense involving theft, robbery, or burglary.
- e. Any offense involving bribery or perjury.
- f. Any offense involving violence to any person except for conduct that is classified as no greater than a Class C misdemeanor under the laws of Texas.
- g. Any felony conviction for any violation of any state or federal laws regulating firearms.

The above listed offenses shall be grounds for denial, revocation, or refusal for renewal of the licenses issued pursuant to article II of chapter 8 as all licenses issued under that article allow persons to engage in businesses connected with the sale, trade, servicing, storage, handling, dismantling, or destruction of motor vehicles or motor vehicle parts, accessories or supplies and city council finds that persons engaged in such businesses have special opportunities to engage in the offenses listed above due to the nature of the

businesses and the lack of relevant technical knowledge on the part of many of those persons who deal with such businesses.

(2) Wrecker driver licenses issued pursuant to subdivision B of division 2 of article III of chapter 8 of this Code:

- a. Any violation of the ordinances or statutes regulating the sale, trade, servicing, storage, handling, dismantling, or destruction of any motor vehicle or motor vehicle parts, accessories, or supplies.
- b. Any offense involving fraud or misrepresentation.
- c. Any offense involving felony theft, robbery, or burglary.
- d. Any offense involving bribery or perjury.
- e. Any offense involving violence to any person except for conduct that is classified as no greater than a Class C misdemeanor under the laws of Texas.
- f. Any felony conviction for any violation of any state or federal laws regulating firearms.
- g. Any offense involving forgery.
- h. Any offense involving the theft or unauthorized use of a motor vehicle.
- i. Any offense involving prostitution or the promotion of prostitution.
- j. Any offense involving rape, sexual abuse, sexual assault, enticing of a child, rape of a child, sexual abuse of a child or indecency with a child.
- k. Any offense involving the felony possession or delivery of drugs.
- l. Four or more moving violations of the traffic laws of this state or any other state, each of which arises from a separate incident, occurring within any 12 month period during the three years immediately preceding the application for a license or of the notice of a hearing for revocation of a license.
- m. Any offense involving driving a motor vehicle while intoxicated, whether under the influence of alcohol or drugs, or both.

The above listed offenses shall be grounds for denial, revocation, or refusal for renewal of a wrecker driver license issued pursuant to subdivision B of division 2 of article III of chapter 8 as that license allows persons to engage in an occupation in which there is a high degree of danger to the public through the involuntary towing and storage of automobiles, and city council finds that such activities involve substantial contact with the public including contact with persons whose vehicles may have become disabled at all hours of day and night and in remote locations. This occupation also affords special opportunities for theft and fraud. Therefore, there is a serious

need to protect the public from the types of criminal conduct represented by such offenses.

Provided, however, no such license or permit shall be denied, revoked or refused for renewal if any conviction was set aside as invalid or if it is found that the license should not be revoked, denied or refused for renewal under chapter 53 of the Texas Occupations Code.

Additional provisions relating to the revocation, suspension, and refusal to renew wrecker driver licenses are established in article III of chapter 8 of this Code. The applicable provisions of chapter 8 are cumulative of the provisions of this section and shall also constitute grounds for the revocation, suspension or refusal to renew a wrecker driver license.

- (3) Licenses issued pursuant to section 5-171 of this Code authorizing a person to operate, use or maintain any room or place where persons are permitted to play at any game of dominoes, cards or other games:

Any offense involving gambling or possession of gambling paraphernalia.

Offenses involving gambling and the possession of gambling paraphernalia shall be grounds for denial, revocation or refusal for renewal of such licenses because these businesses offer special opportunities for gambling activities.

- (4) Licenses issued pursuant to the Fire Code of the city:

- a. All permits relating to explosives as required under the Fire Code: any offense involving arson or intoxication.
- b. All permits relating to flammable liquids as required the Fire Code: any offense involving arson or intoxication.
- c. All permits for a public fireworks display as required under the Fire Code: any offense involving arson or intoxication.
- d. All permits for open burning as required under the Fire Code: all offenses involving arson.

The above listed offenses shall be grounds for denial, revocation, or refusal for renewal of the above listed Fire Code permits as city council finds that these permits authorize persons to handle substances that can cause substantial injury to persons or destruction of property through the willful or careless action of the permittee.

- (5) Licenses issued to crafted precious metals dealers pursuant to Chapter 7 of this Code:

- a. Any violation of the ordinances or statutes regulating the purchase or sale of crafted precious metals.

- b. Any offense involving fraud or misrepresentation.
- c. Any offense involving theft, robbery, or burglary.
- d. Any offense involving forgery.
- e. Any offense involving a false report to a peace officer, federal special investigator or law enforcement employee as described in Chapter 37 of the Texas Penal Code.
- f. Any offense involving tampering with or fabricating physical evidence as described in Chapter 37 of the Texas Penal Code.
- g. Any offense involving tampering with a governmental record as described in Chapter 37 of the Texas Penal Code.

The above listed offenses shall be grounds for denial or revocation of, or refusal to renew a precious metals dealer's license issued pursuant to Chapter 7, Article IV, because the license allows persons to engage in a business in which there is a high degree of opportunity for unlawful practices relating to the crafted precious metals trade. The precious metals business also affords special opportunities for theft, fraud, and false reporting. Therefore, there is a serious need to protect the public from the types of criminal conduct represented by these offenses.

(6) Licenses issued to metal recyclers or secondhand metal dealers pursuant to section 7-56 of this Code:

- a. Any offense involving state felony, Class A, or Class B criminal mischief
- b. Any offense involving Interference with Railroad Property that is greater than Class C misdemeanor under the laws of Texas
- c. Any offense involving theft, robbery, or burglary
- d. Any offense involving state criminal trespass that is greater than a Class C misdemeanor under the laws of Texas
- e. Any offense involving tampering with identification numbers under the laws of Texas

### **Sec. 1-15. – Conducting national criminal background checks.**

- “(a) This section applies to the following licenses, permits or authorizations or renewals thereof:
- (1) All salesman's licenses issued pursuant to article II of Chapter 8 of this Code; except retail supply dealer licenses;
  - (2) Wrecker licenses issued pursuant to subdivision B of division 2 of article III of Chapter 8 of this Code;

- (3) Licenses issued pursuant to section 5-171 of this Code authorizing a person to operate, use or maintain any room or place where persons are permitted to play at any game of dominoes, cards or other games;
- (4) Authorizations for Private storage lots issued pursuant to Chapter 8, article III, division 2 3 of this Code.
- (5) Permits for sexually oriented business enterprise entertainers and managers issued pursuant to Article ~~VII~~ VIII of Chapter 28."
- (6) Permits for valet parking services, issued pursuant to Chapter 26, article VII, division 2:
- (7) Permits for vehicle immobilization services issued pursuant to Chapter 26, article X, division 2 of this Code; or
- (8) SGT licenses issued pursuant to section 9-58 of this Code and licenses issued pursuant to chapter 46 for school vehicle operators, pedicab operators and drivers, low-speed shuttle operators and drivers, charter or sightseeing service operators and drivers, chauffeured limousine service operators and drivers, taxicab drivers, and jitney drivers, and permits issued for taxicab, pedicabs, low-speed shuttles, jitneys, and franchises issued pursuant to uncodified ordinances for school bus operators."
- (9) Licenses for crafted precious metals dealers issued pursuant to Article IV of Chapter 7 of this Code.

**5-173. – Grounds for denial, revocation or suspension.**

~~"(a) The director of administration and regulatory affairs shall forward~~ There shall be an investigation of each application received under this division to the chief of police for an investigation as to determine whether the applicant has been convicted of an applicable offense as specified in section 1-10 of this Code. If it appears that the applicant has been convicted of such an offense, the director of administration and regulatory affairs shall follow the procedures set forth in section 1-9 of this Code.

**Sec. 7-56. - Application for and issuance or refusal, revocation, or suspension of license.**

- (a) Any person desiring a license required by this article shall make application therefore in writing to the director on an application form provided for that purpose. On the application the applicant shall set forth:
  - (1) The full name and residential address of the applicant;
  - (2) A statement indicating whether the applicant is a citizen of the United States or an alien legally residing in the United States;
  - (3) The applicant(s) social security number or business(es) federal tax identification number;

- (4) The full name and address of each partner if the applicant is a partnership;
  - (5) The full name and address of each officer and director if the applicant is a corporation;
  - (6) The fixed location where the business is to be conducted and proof of his ownership of the private property or a written statement including the name, address and telephone number of the property owner or authorized agent, granting permission for operation of the business at the proposed location where his business will be in operation. If the property owner is a partnership or corporation, the statement shall include the name, address, and telephone number of one of the partners or one of the principals prior to issuance of any license;
  - (7) A copy of the certificate of occupancy for the business location;
  - (8) The regular days and hours of operation;
  - (9) The applicant's date of birth, place of birth, and each address where he has resided in the five years immediately preceding his application;
  - (10) A statement of whether the individual applicant, any partner in a partnership, or any officer or director of a corporation, has been arrested, charged, or convicted for any criminal offense in this state or any other state or country. If he has been arrested or jailed for any such offense, he shall set out the offense for which he was arrested, jailed, or imprisoned, the date of the arrest or confinement, and the place, court and case number of the case.
  - (11) A statement that neither he nor any business partner, nor, in the case of a corporation, any corporate officer or director, has had a license under this chapter or any preceding city ordinance governing the businesses described herein revoked;
  - (12) The signature of the applicant;
  - (13) A sworn and notarized statement that all matters stated in the application are true and correct;
  - (14) Evidence that he is at least 18 years of age by presentation of valid identification, including a photograph showing the face of the applicant, in the form of:
    - a. A current driver's license from Texas or another state within the United States;
    - b. An identification card issued by the Texas Department of Public Safety; or
    - c. A United States military identification card;
  - (15) Such other information as the director finds relevant.
- (b) The director shall review and approve the application and issue a license unless he finds:
- (1) The information provided in the application is incomplete, materially false or incorrect or the applicant has failed in any material way to comply with this article and applicable rules and regulations; and



- (2) The applicant has had a license revoked during the preceding one year period\_or
- (3) The applicant, the applicant's partner(s), or officers have been convicted of an applicable criminal offense specified in section 1-10 of this Code.
- (c) In the event that the director rejects or refuses to issue an application for reasons other than conviction of a criminal offense, the provisions of section 7-75 shall apply.
- (d) A license may be denied, revoked, or suspended pursuant to section 1-9 of this Code if the applicant, the applicant's business partners, or corporate officers have been convicted of an applicable criminal offense specified in section 1-10 of this Code.

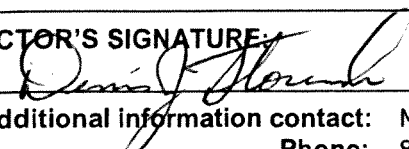
**Sec. 8-52. – Application generally.**

“(a) Every applicant for a license to engage in, conduct or carry on within city limits any of the businesses described in section 8-16 of this Code shall make application therefor on an application form furnished by the chief of police and prescribed by the automotive board, which application shall be signed and sworn to as herein provided and shall include, among other things, the following information respecting applicant:

- (1) Trade name of each business that the applicant has engaged in during the five-year period next preceding the filing of such application.
- (2) Address of the applicant's principal office or establishment in the city. If the applicant is a mobile automotive repair business it must provide a mailing address, a physical address if different from the mailing address, and the VIN and license plate number of each mobile repair unit used for the business.
- (3) Number and location of branch establishments, if any, maintained and operated in the city.
- (4) Whether the applicant is the owner or lessee of the real property occupied and, if the lessee, the name of the landlord.
- (5) Type of service to be provided by the business.
- (6) If application is for a dealer(s) license, applicant must provide a state issued general distinguishing number, if required to have one.
- (7) Whether the applicant has ever been convicted of a felony or of a crime involving moral turpitude, and if a partnership, the answer shall be as to all members of the partnership, and if a corporation, shall be as to all officers of the corporation.
- (8) The name and mailing address of each owner or principal of the applicant and copies of the assumed-name registration if the business will be operated under an assumed name.
- (9) If the applicant is a corporation, a certificate of good standing from the Texas Secretary of State for a Texas domestic corporation or a certificate

of authority to do business in Texas if a foreign corporation, along with the names and addresses of all officers and the corporation(s) registered agent in Texas.

- (10) If the applicant is a partnership, the partnership registration, if any, and the names and addresses of all the general partners.
- (11) Except for applicants for retail supply dealer licenses, each applicant shall submit himself to be fingerprinted at the police department or at the police department of any other city or town if such department will forward the fingerprints to the police department. The application shall be signed by and have fingerprints of: a) the owner if the applicant is a sole proprietorship or b) an authorized person if the applicant is a corporation or a general partnership.

<b>SUBJECT: Science Applications International Corporation (SAIC) Contract for Regional Catastrophic Preparedness Planning, Training, and Exercise Services</b>		<b>Category</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> 17
<b>FROM (Department or other point of origin):</b> Dennis J. Storemski, Mayor's Office of Public Safety and Homeland Security		<b>Origination Date:</b> 2/1/2013	<b>Agenda Date</b> FEB 13 2013	
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District affected:</b> All		
<b>For additional information contact:</b> Melanie Bartis Phone: 832-393-0917		<b>Date and Identification of prior authorizing Council action:</b> 12/8/2010: Ord# 2010-1004		
<b>RECOMMENDATION: (Summary)</b> Approval of an ordinance authorizing execution of a contract with Science Applications International Corporation (SAIC) for regional catastrophic preparedness planning, training, and exercise services.				
<b>Amount of Funding:</b> \$983,115		<b>F &amp; A Budget:</b>		
<b>SOURCE OF FUNDING:</b> [X] <b>Grant Funds:</b> \$983,115 Texas Division of Emergency Management (pass-through from DHS)				
<b>SPECIFIC EXPLANATION:</b>				
<p>In 2008, the U.S. Department of Homeland Security awarded grants to ten high risk urban areas to engage in regional catastrophic preparedness planning. While a great deal of emergency planning has already occurred across the region, this process is intended to ensure that plans are in place for truly catastrophic incidents. The region has selected three specific National Planning Scenarios to use as the basis for this planning effort. These three scenarios are a coordinated explosives attack using IEDs at multiple targets, a Category 5 hurricane, and a pandemic influenza outbreak.</p> <p>The City of Houston is the <b>fiscal agent</b> for this \$12 million grant program. A <b>Regional Catastrophic Planning Team (RCPT)</b> of public and private sector representatives was convened to lead the initiative. The RCPT has developed numerous plans, models, and tools to assist the region in being more prepared to respond to and recover from a catastrophic disaster. Organizations involved with the RCPT include:</p> <ul style="list-style-type: none"> <li>▪ Cities: Houston (multiple departments), Galveston, Pasadena, Deer Park, La Porte, Baytown</li> <li>▪ Counties: each of the 13 counties in the H-GAC region</li> <li>▪ Regional partners, non-profits, and private sector, including: H-GAC, METRO, CenterPoint Energy, the East Harris County Manufacturers Association, the Downtown Management District</li> <li>▪ Other "advisory" members: US Coast Guard, FEMA, the Department of State Health Services, the Texas Division of Emergency Management, the Harris County Department of Education</li> <li>▪ Other Subject Matter Experts: law enforcement, fire service, health and medical, and other related fields</li> </ul> <p><b>SCOPE OF WORK</b></p> <p>In the first phase of the program, our site completed a comprehensive planning baseline and the development of regional Concepts of Operations for response to catastrophic disasters. In the second phase, Science Applications International Corporation (SAIC) supported the development of a Training and Evaluation Plan for the Regional Catastrophic Preparedness Initiative. This scope of work is the third phase, which involves the design and implementation of trainings and exercises of all plans developed under the initiative. SAIC will be responsible for the design and delivery of training modules for ten plans; and the design, execution, and evaluation of six exercises (some to include multiple plans), meeting our grant program requirements.</p> <p><b>VENDOR SELECTION</b></p> <p>Following the publication of a Request for Qualifications, a review team of regional subject matter experts convened to review the proposals received from vendors. The team recommended SAIC to support this effort, and the recommendation was approved by the RCPT's Executive Committee. SAIC is also an approved vendor through the Interlocal Agreement for Cooperative Purchasing with Houston-Galveston Area Council (H-GAC), and will be charging the City rates that are consistent with their H-GAC agreement.</p>				
<b>REQUIRED AUTHORIZATION</b>				
<b>F &amp; A Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>

TO: Mayor via City Secretary

<b>SUBJECT: Rice University Storm Risk Calculator</b>		<b>Category</b>	<b>Page</b> 1 of 1	<b>Agenda Item #</b> 18
<b>FROM (Department or other point of origin):</b> Dennis J. Storemski, Mayor's Office of Public Safety and Homeland Security		<b>Origination Date:</b> 2/1/2013	<b>Agenda Date</b> FEB 13 2013	
<b>DIRECTOR'S SIGNATURE:</b> <i>[Signature]</i>		<b>Council District affected:</b> All		
<b>For additional information contact:</b> Melanie Bartis Phone: 832-393-0917		<b>Date and Identification of prior authorizing Council action:</b> 1/12/2011: Ord# 2011-040		
<b>RECOMMENDATION: (Summary)</b>		Approval of an agreement with William Marsh <b>Rice University</b> for research and training services associated with the enhancement of a Storm Risk Calculator		
<b>Amount of Funding:</b>		\$ 194,077	<b>F &amp; A Budget:</b>	
<b>SOURCE OF FUNDING:</b> <input checked="" type="checkbox"/> <b>Grant Funds:</b> \$194,077 Texas Division of Emergency Management (pass-through from DHS)				
<b>SPECIFIC EXPLANATION:</b>				
<b>BACKGROUND</b>				
<p>Beginning in 2008, the U.S. Department of Homeland Security awarded ten major urban areas around the country grants to engage in regional preparedness planning for specific catastrophic-level events. Funds must be used to: 1) fix shortcomings in existing plans, 2) Build regional planning processes and planning communities, and 3) Link operational and capabilities-based planning for resource allocation. One of the catastrophic scenarios on which our region has focused this planning effort is a category 5 hurricane. Gaps in community preparedness are of critical concern. Residents cannot be expected to make informed decisions about sheltering in place or evacuating if they are not equipped with the tools needed to understand the specific risks to their properties when a storm is approaching.</p> <p>The Storm Risk Calculator was originally proposed in April 2010, and development began in January 2011. The Storm Risk Calculator was developed with the goal of informing the public about the potential risks from several hazards associated with hurricanes and tropical storms (wind, power outage, flooding and flood surge). It was expected that with this information residents of Harris County would be more likely to make appropriate preparations (e.g., the purchase of non-perishable food and water) for approaching severe weather, and respond appropriately to severe storm advisories (e.g., evacuation and timing of evacuations). Towards this end the Rice Hurricane Research Group has built analytical and simulation models that provide risk estimates using the latest engineering and statistical methods applicable to risk assessment while using publicly available data. The initial Storm Risk Calculator product was presented to City Council on June 6, 2012. Pilot studies and initial use of the system identified enhancements to improve the Storm Risk Calculator, which are presented in the Scope of Work.</p>				
<b>SCOPE OF WORK</b>				
This phase of the Storm Risk Calculator has four tasks:				
<ol style="list-style-type: none"> <li>1) To train City of Houston staff and establishing procedures for using the Storm Risk Calculator.</li> <li>2) To operate and maintain the Storm Risk Calculator until November 2013.</li> <li>3) To expand at-risk built environment inventory and refine associated risk estimation models.</li> <li>4) To provide a parallel Spanish-language version of the Storm Risk Calculator.</li> </ol>				
These tasks will increase the information used to drive the analysis in the calculator and improve the City's capability to run the system on our own. Further, we will reach a broader audience with the provision of the parallel Spanish language site.				
<b>REQUIRED AUTHORIZATION</b>				
<b>F &amp; A Director:</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>

*copy*

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**Subject:** Approval of an Ordinance allowing the Parks and Recreation Department to receive a subgrant award from Harris County - on behalf of Harris County Judge's Office for Willow Waterhole Greenspace Project

Category #

Page  
1 of 1

Agenda Item:

19

**FROM (Department or other point of origin):**

Houston Parks and Recreation Department

**Origination Date:**

February 6, 2013

**Agenda Date:**

FEB 13 2013

**DIRECTOR'S SIGNATURE:**

*Joe Turner*

Joe Turner, Director

**Council Districts Affected:**  
K

**For additional information contact:**

Luci Correa (832) 395-7057  
Rose Esteves (832) 395-7058

**Date and identification of prior authorizing Council Action:** N/A

**RECOMMENDATION (summary):**

The Houston Parks and Recreation Department (HPARD) recommends City Council approve an Ordinance authorizing a Subgrant Contract with Harris County for the City of Houston Parks and Recreation Department to receive a grant from Harris County - on behalf of Harris County Judge's Office to support the Coastal Impact Assistance Program grant #F12AF01247 for Willow Waterhole Greenspace Project.

**Amount and Source of Funding:** No City funds

**Finance Budget:**

**SPECIFIC EXPLANATION:**

The Parks and Recreation Department (HPARD) recommends City Council approve an Ordinance authorizing a Subgrant Contract with Harris County for the Parks and Recreation Department to receive a reimbursable grant in the amount of \$387,999 from Harris County - on behalf of Harris County Judge's Office to support the Coastal Impact Assistance Program (CIAP) GRANT #F12AF01247 for Willow Waterhole Greenspace Project. CIAP is administered through the U.S. Department of Interior U.S. Fish & Wildlife Service's Wildlife and Sport Fish Restoration Program, CIAP Branch (WSFR). The Grant agreement makes funds available for a term beginning 8/1/2012 and ending on 7/31/2015.

The goal of the Willow Waterhole Greenspace Project is to restore natural resources and educate the public about the coastal prairie region by providing trails, on-site parking, an outdoor educational space, interpretative signs and designed program activities. This project will add native grasses in linear forest layered planting zones subject to erosion while conducting periodic volunteer clean-up sweeps and removing invasive species.

Willow Waterhole is 279 acre storm water detention basin developed by Harris County Flood Control District (HCFCD). An interlocal agreement between HPARD and HCFCD allows for the development and maintenance of recreational facilities in the basin. HPARD and HCFCD work with the non-profit, community-based Willow Waterhole Greenspace Conservancy to prepare and execute the grant project.

**REQUIRED AUTHORIZATION**

Finance Director:

Other Authorization:

Other Authorization:

19

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Amendment No. 1 to the Construction Management-at-Risk Agreement with Manhattan Construction Company for Advanced Surveillance Program at George Bush Intercontinental Airport/Houston and William P. Hobby Airport, Project No. 612V (WBS Nos. A-000486-0020-3-01-01, A-000486-0020-3-02-01); Contract No. 4600011577.	<b>Category #</b>	<b>Page</b> 1 of 2	<b>Agenda Item #</b> 20
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<b>FROM (Department or other point of origin):</b> Houston Airport System	<b>Origination Date</b> January 9, 2013	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b> <i>MAE</i>	<b>Council District affected:</b> B
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*copy*

<b>For additional information contact:</b> Lisa Kent <i>LK</i> 281/233-1971 Jeff Bream <i>JB</i> 281/233-1627 Samar Mukhopadhyay <i>SM</i> 281/233-1840	<b>Date and identification of prior authorizing Council action:</b> 5/1/2012 (O) 2012-0362
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<b>AMOUNT &amp; SOURCE OF FUNDING:</b> CIP No. A-0486.43 \$11,829,092.52 TSA OTA Funds (8000) <i>KL</i> <i>df</i>	<b>Prior appropriations:</b> \$ 44,082.00 – TSA OTA Funds (8000) \$132,245.00 – TSA OTA Funds (8000) \$ 58,776.00 – AIF (8011) \$235,103.00
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**RECOMMENDATION: (Summary)** Enact an Ordinance to approve Amendment No. 1 to the Construction Management-at-Risk (CMAR) Agreement with Manhattan Construction Company and appropriate necessary funds to finance the cost of the IAH Construction Phase of this project.

**PROJECT LOCATION:** George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU).

**PROJECT EXPLANATION:** On May 1, 2012, Council approved a Construction Management-at-Risk (CMAR) Agreement with Manhattan Construction Company for Advanced Surveillance Program (ASP) at IAH and HOU. The initial appropriation was for pre-construction services including construction document review, budget and project schedules and preparation of Guaranteed Maximum Prices (GMPs).

The project includes procurement and installation of cameras to improve surveillance coverage at both airports. Scope items include supporting cable and network infrastructure, camera servers and storage arrays for recorded video. This project will significantly enhance surveillance capabilities in both real time and recorded video for the passenger screening checkpoints, baggage handling systems (BHS), concourse walkways and intersections, gate hold-rooms, and Airport Operations Area (AOA) portals.

It is now requested that Council approve Amendment No. 1 to the CMAR agreement for Project 612V to approve the GMP for construction of IAH ASP enhancements and appropriate the necessary funds to finance the cost of these improvements. It is anticipated that Council approval of a second amendment to the agreement will be requested in the future to approve the GMP for construction of HOU ASP enhancements and appropriate funds for those improvements.

REQUIRED AUTHORIZATION

190-CW-RCA-612V-IAH

*MS*

<b>Finance Department:</b>	<b>Other Authorization:</b> <i>[Signature]</i>	<b>Other Authorization:</b>
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*FOR CALL MEMORANDUM*

20

<b>Date:</b> January 9, 2013	<b>Subject:</b> Amendment No. 1 to the Construction Management-at-Risk Agreement with Manhattan Construction Company for Advanced Surveillance Program at George Bush Intercontinental Airport/Houston and William P. Hobby Airport, Project No. 612V (WBS Nos. A-000486-0020-3-01-01, A-000486-0020-3-02-01); Contract No. 4600011577.	<b>Originator's Initials</b> JAB	<b>Page</b> 2 of 2
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**PROJECT COST:** The total amount for Amendment No. 1 is as follows:

\$10,173,324.00	Construction (GMP)
<u>1,655,768.52</u>	Contingency 16.2755%
\$11,829,092.52	Total

The CMAR contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in accordance with City policy.

**MWBE PARTICIPATION:** The overall MWBE participation goal for this CMAR contract is twenty-eight percent (28%). Participation for this appropriation will be met by the following firms:

Firm Name	Type of Work	Amount	%
Ideal Finishes, Inc.	Sheetrock & painting work	\$ 19,744.00	0.19%
Preferred Technologies, Inc.	CCTV & Video Management Systems	\$ 2,971,907.00	29.21%
Tag Electric Company, L.P.	Electrical Infrastructure and Communication Pathways	\$ 338,075.00	3.32%
Veritas Supply Inc.	Cabling and network equipment	\$ 117,488.00	1.15%
Total:		\$ 3,447,214.00	33.682%

The initial appropriation for pre-construction services had a ten percent (10%) MWBE participation goal, which will apply to the overall 28% goal set for this project. Manhattan is currently achieving 9.72% toward the 10% M/WBE pre-construction services goal.

The HAS Office of Business Opportunity has reviewed and approved the construction phase M/WBE participation plan.

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Lease between the City of Houston and Central Helicopter Service, Inc. – William P. Hobby Airport (HOU).	<b>Category #</b>	<b>Page 1 of 2</b>	<b>Agenda Item #</b> 21
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**FROM (Department or other point of origin):**  
Houston Airport System

**Origination Date**  
January 24, 2013

**Agenda Date**

FEB 13 2013

**DIRECTOR'S SIGNATURE:** *Mario D.*

**Council District affected:**  
I

**For additional information contact:**

Janet Schafer Phone: 281/233-1796  
Roxane Bustos 281/233-1820

**Date and identification of prior authorizing Council action:**  
N/A

**AMOUNT & SOURCE OF FUNDING:**

**REVENUE:** \$55,500.00 per year (\$4,624.99\* monthly)

**Prior appropriations:**

N/A

**RECOMMENDATION: (Summary)**

Enact an ordinance approving and authorizing the execution of a Lease between the City of Houston and Central Helicopter Service, Inc. at William P. Hobby Airport (HOU).

**SPECIFIC EXPLANATION:**

Central Helicopter Service, Inc., (Lessee) has requested to lease a hangar and land located at 8913 Paul B. Koonce Road at William P. Hobby Airport (HOU).

The pertinent terms and condition of the Lease are as follows:

- 1. Leased Premises:** Approximately 51,549 square feet (approximately 1.183 acres) of land and improvements which includes approximately 7,730 square feet of space in hangar S352/SR-5 located at 8913 Paul B. Koonce Road at HOU.
- 2. Term:** The term is for three (3) years from the date of countersignature, unless sooner terminated in accordance with the terms of the Lease. Lessee or the Director shall have the right to terminate upon 90 days' prior written notice. The Lease may be mutually terminated by written agreement of Lessee and the Director.
- 3. Use:** To be used by Lessee for the operation of an air-taxi/charter service consistent with Federal Aviation Regulation Part 135 for the purpose of chartering aircraft to individuals and corporations.
- 4. Rent:** Based on appraisal, rent will be \$55,500.00 annually (\$4,624.99\* monthly, which shall be adjusted at year end to reconcile with the annual rate).
- 5. Performance Security:** Lessee will provide a performance bond or an irrevocable Letter of Credit in the amount of \$27,750.00, which represents the sum of six months' rent.

**REQUIRED AUTHORIZATION**

**Finance Department:**

**Other Authorization:**

**Other Authorization:**



<b>Date</b> January 24, 2013	<b>Subject:</b> Lease between the City of Houston and Central Helicopter Service, Inc. – William P. Hobby Airport (HOU).	<b>Originator's Initials</b>	<b>Page</b> 2 of 2
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- 6. **Maintenance and Utilities:** Lessee shall assume the entire responsibility, cost and expense for all repair and maintenance of the leased premises and shall be responsible for all utilities furnished to the leased premises.
- 7. **Indemnification and Insurance:** Lessee shall indemnify and hold the City harmless and shall provide the required insurance in the limits as stated in the Lease.
- 8. **Environmental Matters and Airport Rules:** Lessee shall comply with all federal, state and local environmental laws and all airport policies and procedures.
- 9. **Other:** Lessee agrees to comply with all rules and regulations adopted by the airport and/or TSA and/or the FAA, and to comply with all federal, state and local statutes, ordinances, regulations and policies.

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Amendment No. 1 to Second Amended & Restated Special Facilities Lease - Terminal B with Continental Airlines, Inc. - George Bush Intercontinental Airport/Houston (IAH)	<b>Category #</b>	<b>Page</b> 1	<b>Agenda Item #</b> 22
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<b>FROM (Department or other point of origin):</b> Houston Airport System	<b>Origination Date</b> January 31, 2013	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b> <i>Kae</i> 	<b>Council District affected:</b> B
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<b>For additional information contact:</b> Ian Wadsworth Phone: 281/233-1682 Janet Schafer 281/233-1796	<b>Date and identification of prior authorizing Council action:</b> 3/12/97 (O) 97-271; 12/9/98 (O) 98-1143 4/23/08 (O) 08-0357; 10/19 /11 (O) 11-0899
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<b>AMOUNT &amp; SOURCE OF FUNDING:</b> N/A	<b>Prior appropriations:</b>
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**RECOMMENDATION: (Summary)**  
Enact an ordinance authorizing and approving the execution of Amendment No. 1 to the Second Amended & Restated Special Facilities Lease for Terminal B at George Bush Intercontinental Airport/Houston (IAH) with Continental Airlines, Inc.

**SPECIFIC EXPLANATION:**

The Terminal B Expansion Program was approved in connection with the Second Amended & Restated Special Facilities Lease ("Agreement") between the City and Continental Airlines, Inc. ("Continental"), on October 19, 2011. Subsequently a Houston Airport System Competition Plan Update ("Plan") was filed with the Federal Aviation Administration ("FAA") for approval. The FAA has required certain modifications to the Agreement and has conditionally approved the Plan subject to an amendment to the Agreement being approved by City Council. The amended terms are summarized below:


**Terms & Conditions:**

Passenger Facility Charge: Restrictive covenants have been deleted and the City represents that it will confer with Continental and other airlines at IAH, upon sixty days' prior written notice, regarding any future PFC level and additional PFC projects to be considered.

Terminal B Apron Area: Continental shall have preferential use of the Terminal B Apron Area. When such Apron Area is not in use by Continental or its affiliates, the City shall have the right to allow other airlines to use the Apron Area. The City shall first make available common use gates, and upon the unavailability of the common use gates, it shall then look to preferential use gates not in use during the time period of a requesting airline, limiting the duration to that which is standard and customary. If a requesting airline uses Continental's preferential use Apron Area, Continental shall be compensated for such use by the requesting airline in accordance with current rates and charges methodology.

All other terms and conditions of the Agreement remain unchanged.

REQUIRED AUTHORIZATION

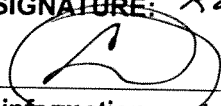
<b>Finance Department:</b>	<b>Other Authorization:</b> 	<b>Other Authorization:</b>
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TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Airport Use and Lease Agreement with Southwest Airlines Co. at William P. Hobby Airport (HOU) Project No. 720		<b>Category #</b>	<b>Page</b> 1 of 3	<b>Agenda Item #</b> <i>23</i>
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<b>FROM (Department or other point of origin):</b> Houston Airport System	<b>Origination Date</b> February 6, 2013	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b> <i>Kae</i> 	<b>Council District affected:</b> I
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<b>For additional information contact:</b> Ian Wadsworth <i>INW</i> Phone: 281-233-1682 Janet Schafer 281-233-1796	<b>Date and identification of prior authorizing Council action:</b> 5/30/12 (O) 12-0477
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<b>AMOUNT &amp; SOURCE OF FUNDING:</b> N/A	<b>Prior appropriations:</b> N/A
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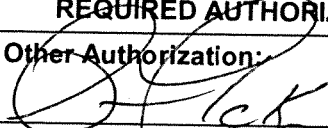
**RECOMMENDATION: (Summary)**  
Enact an ordinance approving and authorizing the execution of the Airport Use and Lease Agreement at William P. Hobby Airport (HOU) with Southwest Airlines Co.

**SPECIFIC EXPLANATION:**  
On May 30, 2012, City Council approved a Memorandum of Agreement (MOA) between the City of Houston (City) and Southwest Airlines Co. (Southwest) which provided for the development of gates and support facilities at William P. Hobby Airport (Hobby) to permit international operations. Pursuant to that MOA, the City and Southwest have proceeded to negotiate a Use and Lease Agreement (Agreement) that supports this effort prior to Southwest's commencement of construction of the project. The parties now wish to have the Agreement approved by City Council. Pertinent terms and conditions of the Agreement are as follows:

**Required Improvements -** Southwest will construct the Hobby International Expansion Project (Project). The reconciled estimate for Southwest's cost of the Project is approximately \$150 million. The following will be constructed by Southwest, with an estimated completion date of September 2015:

- International Concourse (two levels, approximately 280,000 square feet)
- Ticketing and queuing area
  - Expanding ticket counter from 100 linear feet to 120 linear feet
- 5 new arrival/departure gates for Boeing 737 and A318-320 aircraft
  - New passenger loading bridges
  - New apron with hydrant fueling
- Security check point expansion and relocation
  - Six additional security lanes (from 8 to 14)

REQUIRED AUTHORIZATION

<b>Finance Department:</b>	<b>Other Authorization:</b> 	<b>Other Authorization:</b>
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<b>Date</b> 2/6/13	<b>Subject:</b> Airport Use and Lease Agreement with Southwest Airlines Co. at William P. Hobby Airport (HOU) Project No. 720	<b>Originator's Initials</b>	<b>Page</b> 2 of 3
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- Federal Inspections Services (FIS) facility to accommodate 400 to 800 peak hour passengers, designed to current CBP standards
  - Primary/passport inspection stations - 16
  - International baggage claim - 3 devices, 600 total linear feet

Southwest has selected Corgan Associates, Inc. as the designer of the project with a 25% MWBE goal on professional services. They have selected a CM@Risk method for delivery of the project.

Southwest will follow all City programs including Hire Houston First, Pay or Play, Drug Free Workplace, Civic Art Program, and Prevailing Wages. There is a 25% MWBE goal on construction and 3% SBE goal on construction.

**Leased Premises -**

Southwest will lease four gates in the International Concourse and 18 gates in the Central Concourse. All gates are inclusive of holdrooms, passenger loading bridges and aircraft parking apron and are leased on a preferential use basis. Other airlines may be assigned use of particular aircraft gates during periods when Southwest has no scheduled use of the gate(s) and no other common use gates are available.

Southwest will additionally lease ticketing counters, on a preferential use basis, to support its operations. It will also lease ticketing offices, baggage claim offices and operations offices on an exclusive use basis.

Southwest's use of baggage make-up areas, baggage claim areas and airline circulation areas will be on a joint use basis with other airlines.

Final exhibits showing actual square footage of leased space will be included in the Agreement prior to the effective date.

**Term -**

The Agreement with Southwest will be for twenty-five (25) years. The effective date of the Agreement is July 1, 2015 and it will expire on June 30, 2040. The provisions governing Southwest's obligations on the Project will commence upon the countersignature date of this Agreement.

**Gate Utilization -**

For any preceding six-month period, if Southwest has not maintained an average of four flights per day on its designated gate, the Director, in order to accommodate the needs of other airline users at the Airport, may require Southwest to relinquish its gate for the remainder of the lease term and also give back a proportionate amount of holdroom, ticket counter, ticket office and other such airline space. If there are no common use gates available, in order to accommodate new or additional service, the Director may request Southwest to consolidate its operation to occupy fewer gates so as to maximize utilization of the terminal facilities.

**Rentals and Fees -**

The City will operate and maintain all terminal facilities. In the Terminal and Central Concourse, Southwest shall pay for the space they use under the current rates and charges methodology. In the International Concourse, Southwest, along with other user airlines, shall pay all costs of the International Concourse, excluding costs for

<b>Date</b> 2/6/13	<b>Subject:</b> Airport Use and Lease Agreement with Southwest Airlines Co. at William P. Hobby Airport (HOU) Project No. 720	<b>Originator's Initials</b>	<b>Page</b> 3 of 3
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concession space.

**Inside Concession Revenue Credit -**

Southwest shall receive an inside concession revenue credit per the MOA for growth in passenger enplanements beyond enplanement levels in the twelve months prior to the opening of the International Concourse.

**Project Credits to Southwest -**

After the opening of the International Concourse, Southwest will receive a credit, through rates and charges, for improvements in the existing Terminal per the MOA, such as security checkpoint expansion and relocation, and a credit for the cost of building concession shell space in the International Concourse. At such time that bids are received, an additional item will be brought to Council to appropriate funds to cover these credits to Southwest, which are currently estimated to be approximately \$20,000,000. This cost will be added to the rate base of the existing Terminal to be recovered from all users of the existing Terminal through rates and charges.

**Cost Control Measures -**

The City will limit future increases in airline costs for current facilities to that of inflationary and enplanement growth.

<b>SUBJECT:</b> Sealed bid sale of the former North Water Lab facility at 1822 Rankin Road, <b>Parcel SY10-028</b> .	<b>Page</b> 1 of 1	<b>Agenda Item</b> 24
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<b>FROM (Department or other point of origin):</b> General Services Department	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b> Scott Minnix <i>Scott Minnix 2/6/13</i>	<b>Council District affected:</b> B
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<b>For additional information contact:</b> Jacquelyn L. Nisby Phone: 832-393-8023	<b>Date and identification of prior authorizing Council action:</b>  Motion 2011-0079; dated February 2, 2011
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**RECOMMENDATION:** Accept the highest bid for the sealed bid sale of the former North Water Lab facility at 1822 Rankin Road, **Parcel SY10-028**, and approve and authorize a Special Warranty Deed conveying the property to the highest bidder.

<b>Amount and Source Of Funding:</b> Revenue - \$706,500.00	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** On February 2, 2011, Motion 2011-0079, City Council declared **Parcel SY10-028** surplus and authorized the sealed bid sale to the highest bidder over the established minimum amount. Trelleborg Offshore US, Inc., a Texas corporation, submitted the highest bid in the amount of \$706,500.00.

Therefore, the General Services Department recommends that City Council accept the highest bid in the amount of \$706,500.00 and authorize the Mayor to execute and the City Secretary to attest a Special Warranty Deed conveying **Parcel SY10-028** to Trelleborg Offshore US, Inc. The sale is subject to the City's billboard restrictions; all easements and public utilities; and the applicable covenants, conditions and restrictions.

The net proceeds of this sale will be deposited in the General Fund.

SM:HB:JLN:FA:fa

xc: Marta Crinejo, Anna Russell, Jacquelyn L. Nisby

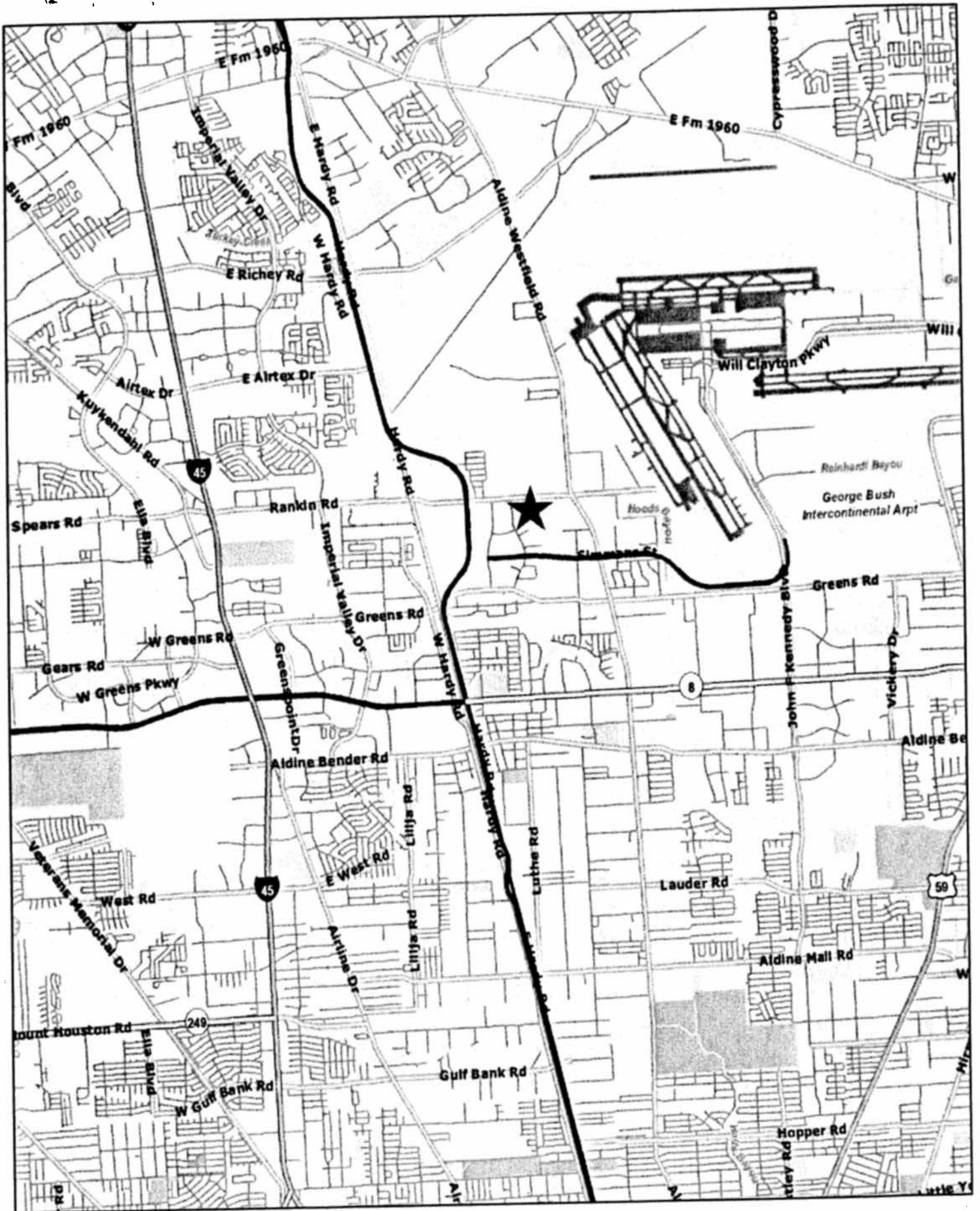
**REQUIRED AUTHORIZATION**

CUIC ID# 25 FA 34

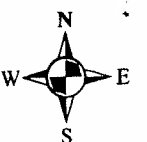
**General Services Department:**

*Humberto Bautista*

Humberto Bautista, P.E.  
Assistant Director



**1822 Rankin Road (Parcel SY10-028)  
Former North Water Lab Facility**



REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

SUBJECT: Sealed bid sale of the former child care center at 3611 Drew Street, Parcel SY11-056

Page 1 of 1

Agenda Item 25

FROM (Department or other point of origin): General Services Department

Origination Date 2/7/13

Agenda Date FEB 13 2013

DIRECTOR'S SIGNATURE: Scott Minnix 1/29/13

Council District affected: D

For additional information contact: Jacquelyn L. Nisby Phone: 832-393-8023

Date and identification of prior authorizing Council action: Motion 2012-0285; dated April 11, 2012

RECOMMENDATION: Accept the highest bid for the sealed bid sale of the former child care center at 3611 Drew Street Parcel SY11-056, and approve and authorize a Special Warranty Deed conveying the property to the highest bidder.

Amount and Source Of Funding: Revenue - \$10,000.00

Finance Budget:

SPECIFIC EXPLANATION: On April 11, 2012, Motion 2012-0285, City Council declared Parcel SY11-056 surplus and authorized the sealed bid sale to the highest bidder over the established minimum amount. Luis Amador and Michael Ta, submitted the highest bid in the amount of \$10,000.00.

Therefore, the General Services Department recommends that City Council accept the highest bid in the amount of \$10,000.00 and authorize the Mayor to execute and the City Secretary to attest a Special Warranty Deed conveying Parcel SY11-056 to Luis Amador and Michael Ta. The sale is subject to the City's billboard restrictions; all easements and public utilities; and the applicable covenants, conditions and restrictions.

The net proceeds of this sale will be deposited in the General Fund.

SM:HB:JLN:FA:fa xc: Marta Crinejo, Anna Russell, Jacquelyn L. Nisby

CUIC ID# 25 FA 33

REQUIRED AUTHORIZATION

General Services Department:

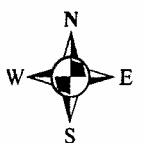
Humberto Bautista

Humberto Bautista, P.E. Assistant Director





3611 Drew Street (Parcel SY11-056)  
Former Child Care Center



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Appropriate Funds to the In-House Renovation Revolving Fund for Renovation and Office Build-out projects for City Facilities during Fiscal Year 2013 WBS No: C-000122-0012-4-01-01, G-0000EQ-0005-4-01-01 and H-000069-0004-4-01-01	Page 1 of 2	Agenda Item 26
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<b>FROM (Department or other point of origin):</b> General Services Department	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b> Scott Minnix <i>Scott Minnix</i> 1/10/13	<b>Council District(s) affected:</b> All
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<b>For additional information contact:</b> Jacquelyn L. Nisby phone: 832 393-8023	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION:** Appropriate bond funds to the In-House Revolving Fund (Fund 1003) for renovation and build-out projects for various City facilities during Fiscal Year 2013.

<b>Amount and Source of Funding:</b> \$3,450,000.00—Fire Consolidated Construction Fund (4500) \$2,100,000.00—Police Consolidated Construction Fund (4504) \$ 100,000.00—Public Health Consolidated Construction Fund (4508)	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate \$3,450,000.00 out of the Fire Consolidated Construction Fund; \$2,100,000.00 out of the Police Consolidated Construction Fund; and \$100,000.00 out of the Public Health Consolidated Construction Fund to the In-House Renovation Revolving Fund for renovations and office build-outs during FY-2013 of the City facilities listed below.

GSD's In-House Renovation Group provides labor and expertise required to address serious maintenance deficiencies by performing capital improvements to City facilities and emergency repairs affecting life safety issues.

**PROJECT DESCRIPTION AND SCOPE:** The renovations and office build-outs include Fire, Police and Health Department facilities. A typical renovation and office build-out will involve multiple trades and may include demolition and replacement of walls and doors, painting, installation of electrical wiring and lighting, new plumbing, new flooring, new ceiling, new millwork and replacement of related equipment.

SDM:SG:JLN:RV:ps  
c: Marta Crinejo; Jacquelyn L. Nisby; Rey Vargas, Christopher Gonzales, Calvin Curtis

REQUIRED AUTHORIZATION

CUIC ID# 25RV02

<b>General Services Department:</b> <i>[Signature]</i> FOR STEVE GIRARDI Steve Girardi Assistant Director	<b>Houston Fire Department:</b> <i>[Signature]</i> Terry A. Garrison Fire Chief	<b>Houston Police Department:</b> <i>[Signature]</i> Charles A. McClelland, Jr. Chief of Police
<b>Department of Health and Human Services:</b> <i>[Signature]</i> Steven L. Williams, M.Ed., M.P.A Director		

**PROJECT LOCATIONS:** The FY 2013 renovations and build-out projects are as follows:

**FIRE DEPARTMENT**

1.	Fire Station No. 42	6702 Clinton Dr.	495T	Dist. B	Major renovation
2.	Fire Station No. 29	4821 Galveston Rd.	535R	Dist. I	Structural repairs
3.	Fire Station No. 29	4821 Galveston Rd.	535R	Dist. I	Major renovation
4.	Fire Station No. 29 (enlargement)	4821 Galveston Rd.	535R	Dist. I	Overhead door
5.	HFD BRAC, (Army Reserve Fac.)	6903 Perimeter Park Dr.	409V	Dist. A	Interior build-out
6.	Fire Station No. 22	7825 Harrisburg	495W	Dist. I	Office addition
7.	Fire Station No. 55	11212 Cullen Blvd.	573M	Dist. D	Fac. improvements
8.	Val Jahnke Training Facility	8030 Branniff	575B	Dist. D	Stairs addition

**POLICE DEPARTMENT**

1.	Emergency generator relocation	62 Riesner	493L	Dist. I	Gen. relocation (2)
2.	Training Academy shooting range	17000 Aldine Westfield	373H	Dist. B	Structural repairs
3.	Training Academy shooting range	17000 Aldine Westfield	373H	Dist. B	Major renovation
4.	Training Academy Academic bldg.	17000 Aldine Westfield	373H	Dist. B	Structural repairs
5.	NW Police Station	6000 Teague	410W	Dist. A	Structural repairs
6.	HPD BRAC, (Army Reserve Fac.)	7077 Perimeter Park Dr.	409V	Dist. A	Fac. Improvements
7.	Midwest Police Station	7277 Regency Sq. Blvd.	530C	Dist. J	AC replacement (18)
8.	Latent Lab.	1200 Travis	493Q	Dist. I	Office build-out
9.	Chief's suite	1200 Travis	493Q	Dist. I	Office build-out
10.	Forensics	1200 Travis	493Q	Dist. I	Office build-out
11.	Narcotics	1200 Travis	493Q	Dist. I	Office build-out
12.	Employee Services	1200 Travis	493Q	Dist. I	Office build-out
13.	Staff Services	1200 Travis	493Q	Dist. I	Office build-out
14.	Strategic Operations	1200 Travis	493Q	Dist. I	Office build-out
15.	Crime Lab.	1200 Travis	493Q	Dist. I	Office build-out
16.	Auto Theft	1200 Travis	493Q	Dist. I	Office build-out
17.	Polygraph Services	1200 Travis	493Q	Dist. I	Office build-out
18.	Riesner Lobby	61 Riesner	493L	Dist. I	Office build-out
19.	Artesian generator	33 Artesian	493L	Dist. I	Generator upgrade
20.	Riesner Jail	61 Riesner	493L	Dist. I	Intox room
21.	Northeast Police Station	8301 Ley Rd.	455K	Dist. B	Intox room
22.	Midwest Police Station	7277 Regency Sq. Blvd.	530C	Dist. J	Intox room
23.	Southeast Police Station	8300 Mykawa Rd.	574C	Dist. D	Intox room
24.	Westside Police Station	3203 So. Dairy Ashford	488Z	Dist. G	Intox/ gym/ windows

**HEALTH DEPARTMENT**

1.	DHHS Warehouse	3301Commerce	494N	Dist. H	Exhaust system
2.	Acres Homes MSC.	6719 W. Montgomery Rd.	412Y	Dist. B	Fac. improvements

<b>SUBJECT:</b> Professional Weatherization Home Inspection Contract The Gaia Group, Incorporated Residential Energy Efficiency Program (REEP)	<b>Page</b> 1 of 2	<b>Agenda Item</b> 27
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<b>FROM (Department or other point of origin):</b> General Services Department	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE</b> Scott Minnix <i>Scott Minnix 2/6/13</i>	<b>Council District(s) affected:</b> All
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<b>For additional information contact:</b> Jacquelyn L. Nisby <i>JLN</i> Phone: 832-393-8023	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION:** Approving and authorizing a Professional Weatherization Home Inspection Contract with The Gaia Group, Incorporated for the REEP, and setting a maximum contract amount of \$75,000.

<b>Amount and Source of Funding:</b> Maximum Contract Amount: \$75,000.00 – 1 year REEP Fund (2007)	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** In early 2008, the City partnered with CenterPoint Energy, through CenterPoint's Agencies in Action (AIA) Program, to assist in the City's REEP. The REEP assists low-income residents in lowering their energy consumption and utility bills by installing energy efficiency improvements in their homes; thereby making their housing more affordable. The AIA Program targets households with an annual household income at or below 200% of the federal poverty line. CenterPoint has continued to fund the REEP on an annual basis. Recently, CenterPoint allocated \$2.3MM to the City to continue the REEP through the 2013 calendar year, and will reimburse the City up to \$6,500 per home.


The proposed contractor will perform initial and post-weatherization inspections through work orders issued under the contract and will be paid on a per unit basis. The scope of services consists of an initial assessment process known as NEAT (National Energy Audit Tool). The NEAT process will include a comprehensive assessment of each unit, including but not limited to the existing building envelope, insulation, HVAC and lighting to evaluate the units for weatherization, and post-inspection of the installed energy efficiency improvements prior to payment of a REEP contractor.

Therefore, the General Services Department recommends that City Council approve a Professional Weatherization Home Inspection Contract with The Gaia Group, Incorporated for the REEP to perform initial and post-inspection weatherization services in accordance with the CenterPoint AIA Program. The contract term is one-year with a one-year renewal option.

**PROJECT LOCATIONS:** Citywide

**REQUIRED AUTHORIZATION**

CUIC ID 25MSCL109

<b>General Services Department:</b>   Humberto Bautista, P.E. Assistant Director		
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<b>Date:</b>	<b>SUBJECT:</b> Professional Weatherization Home Inspection Contract The Gaia Group, Incorporated Residential Energy Efficiency Program (REEP)	<b>Originator's Initials</b> HB	<b>Page</b> 2 of 2
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**M/WBE PARTICIPATION:** A 24% M/WBE goal has been established for the contract. The contractor has submitted the following certified firms to achieve the goal:

<b>Subcontractor</b>	<b>Work Description</b>	<b>DBE/SBE</b>	<b>% of Contract</b>
First Class Inspections	Inspection / Weatherization	D/M/SBE	14%
Lane Staffing Inc.	Administrative	D/M/SBE	10%

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

SM:JLN:HB:jw

c: Scott Minnix, Marta Crinejo, Jacquelyn L. Nisby, File

**REQUEST FOR COUNCIL ACTION**

RCA#

**TO:** Mayor via City Secretary

**SUBJECT:**  
Ordinance approving and authorizing an Agreement for Professional Services between the City of Houston and ComPsych Corporation to provide Employee Assistance Program (EAP) services.

**Category #**

**Page**  
1 of 3

**Agenda Item #**

28

**FROM**  
Human Resources

**Origination Date**  
February 5, 2013

**Agenda Date**  
FEB 13 2013

**DIRECTOR'S SIGNATURE:**  
*Eric Reid*

**Council District affected:**  
All

**For additional information contact:**  
Gerri Walker Telephone: 832-393-6058

**Date and identification of prior authorizing Council action :** No prior Council Action

**RECOMMENDATION: (Summary)**

Approve an ordinance authorizing an Agreement for Professional Services between the City of Houston and ComPsych Corporation to provide Employee Assistance Program services to City employees and their eligible dependents.

**AMOUNT OF FUNDING:** Total: \$1,256,832 for 5 years (initial 3-year contract + two 1-year options)  
FY13: \$41,280 (May and June 2013); FY14: \$247,680; FY15: \$249,984; FY16: \$252,288;  
FY17 \$253,440; FY18 253,440

**Finance Budget**

**SOURCE OF FUNDING:**  General Fund  Grant Fund  Enterprise Fund

Other (Specify) Health Benefits Fund, Fund 9000,  
Funding Amount: FY13 = \$41,280 (for the months of May and June 2013); FY14 = \$247,680

**SPECIFIC EXPLANATION :**

Human Resources recommends that City Council approve a contract with ComPsych Corporation to administer Employee Assistance Program services to the City's 21,000+ active employees and their dependents. Currently, the program is staffed by two (2) licensed counselors and one administrative assistant. The City wants to expand and enhance the program by engaging the services of ComPsych Corporation to supplement short-term counseling, assessment and referrals, as well as crisis intervention to eligible members. The contract will begin May 1, 2013.

**BACKGROUND:**

Many factors necessitate the development of this recommendation to expand the EAP services offered to City employees and their dependents:

**Key Facts**

1. Stress and depression are among the COH's top healthcare issues.
2. There are only two City locations where EAP services are provided. Normal hours of operation are 8:00 am to 5:00 pm. Limited appointments, outside normal operation hours, are available.
3. Mental health claims incurred May 2011 through August 2012 totaled over \$1.7 million.
4. Emergency situations that arise cannot always be adequately handled by two counselors.
5. ComPsych will provide a network of more than 2,000 providers.
6. Mental health prescription drugs filled May 2011 through October 2012 totaled \$7.9 million or 11.86% of the total prescription drugs cost incurred in the medical plan.
7. Expanded EAP services could help reduce mental health claims and prescription costs.
8. Counseling needs of employees and their dependents will be enhanced.
9. Employee morale and productivity will be increased; absenteeism will be reduced.
10. ComPsych Corporation can provide the best value for the dollars that the City will expend.

**REQUIRED AUTHORIZATION**

**Finance Director:**

*Kelly D...*

**Other authorization:**

**Other authorization:**

**Subject:**

Ordinance authorizing a contract between the City and ComPsych Corporation to provide Employee Assistance Program (EAP) services.

**Originator's  
Initials****Page  
2 of 3****THE PROCESS:**

Human Resources released a Request for Proposal (RFP) for EAP services in October 2012. The primary goals of the RFP were to:

- Bolster the City's employee assistance program by allowing employees and their dependents to seek help from providers near their residences 24 hours a day, 7 days a week.
- Maintain confidentiality of the program.
- Provide a network of highly trained critical incident response experts who are available around the clock to intervene when violence issues, natural disasters, and deaths occur.
- Offer a wide variety of other resources including wellness education and prevention strategies that are critical to sound behavioral healthcare.
- Provide avenues that will have a positive impact on the City's medical plan by steering ailments, which are behavioral—and not medical—to the appropriate counseling experts for timely intervention.
- Save money, for employees and the medical plan, on drugs prescribed by physicians for conditions that are behavioral and could have been addressed via counseling.
- Provide online resources and interactive tools that can be accessed around the clock by employees and their dependents.
- Provide easy access to network providers in the Houston area and throughout the United States.

In November 2012, six companies submitted proposals in response to the RFP. Human Resources personnel and an external consultant, Chapman Schewe Benefits Consulting, evaluated the proposals and requested "Best and Final" offers from two finalists. ComPsych Corporation offered the best rate, guaranteed for three years. In addition, ComPsych Corporation has guaranteed the same rate for two optional one-year terms, if the City elects to exercise the optional terms.

**Key Considerations**

- ComPsych offered the most competitive per employee per month rate and guaranteed it for the entire term of the contract.
- The rate is \$0.96 per employee per month for approximately \$247,680 for Plan Year 1.
- Large network of more than 2,000 providers in and outside the Houston area
- Highly skilled and well-trained providers available 24-hours a day, 7 days a week

**MWDBE Participation for ComPsych Corporation**

Pursuant to Section 15, Article V of the City Code of Ordinances, ComPsych Corporation will make Good Faith Efforts to award subcontracts or purchase agreements of at least 15% of the value of the contract to City-certified M/WBE firms. The participation certified firms are:

<b>Company Name</b>	<b>Service Provided</b>	<b>Participation</b>
Bayside Printing Company	Printing and communications fulfillment	10%
Foundation Strategies	<ul style="list-style-type: none"> <li>• Onsite open enrollment facilitation</li> <li>• Wellness Fair presentations</li> <li>• Facilitation of EAP orientations</li> </ul>	5%

	<b>Subject:</b> Ordinance authorizing a contract between the City and ComPsych Corporation to provide Employee Assistance Program (EAP) services.	<b>Originator's Initials</b>	<b>Page 3 of 3</b>
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**PAY OR PLAY**

ComPsych Corporation has agreed to comply with the Pay or Play program by offering employee health benefits to each covered employee, including covered subcontractors' employees that meet or exceed the criteria indicated in the City's Pay or Play Program Certificate of Agreement.

**RECOMMENDATIONS:**

Human Resources requests Council to approve a 3-year contract, with two 1-year options, for ComPsych Corporation to provide expanded EAP services to City employees and their dependents, effective May 1, 2013.





Date: 9/29/2012	Subject: Approve an Ordinance Awarding a Master Service Agreement for City-Wide Collection Contracts for Various Departments / S46 – T23830, T24314, T24329	Originator's Initials EA	Page 2 of 3
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- MWBE participation

Each Evaluation team reviewed, scored and made their recommendation based on the strengths of the Offeror's solution as well as a collection model that the team felt would realize the best collection recovery rate.

In order to allow maximum flexibility for the city, each contract includes multiple vendors. The structure is that vendors for each department/revenue stream will sign a master agreement setting out the scope of services, maximum fees, term and other provisions such as the City's right to reassign accounts from one vendor to another. The affected Department Director is authorized to issue specific "Letters of Engagement" to vendors assigning particular accounts, establishing fees and setting out metrics for achieving acceptable collection rates or reassignment of accounts to another vendor. The Letter of Engagement will provide details of the work the contractor will do, which may include all or a portion of the tasks set out in the Master Agreement, but it must comply with the material terms of the Master Agreement.

The Master Agreements also permit the addition of other vendors who meet the minimum standard set out in the ordinance on an as-needed basis. This "Letter of Engagement" process is one that the City has used fairly often in the past for auditing contracts for the Controller, consultant contracts for HR, HAS, Finance and engineering contracts for Public Works.

The initial term of the Master Agreement is five years with a renewal of up to five years if City Council authorizes the renewal. Letter of Engagement may have a term of up to three years with two 1 year renewal options.

RFP #	Description of Services	Recommended Collection Model	Recommended Pool of Vendors	Dept
T23830	Delinquent Utility Bill Collections	Multiple Vendor	GC Service, Inc MSB	PWE

RFP #	Description of Services	Recommended Collection Model	Recommended Pool of Vendors	Dept
T24314	Delinquent Parking Citation	Competitive Challenge	Duncan Solutions, Inc MSB GC Service, Inc	ARA

RFP #	Description of Services	Recommended Collection Model	Recommended Pool of Vendors	Dept
T24329	Delinquent Account Collections	Competitive Challenge	MSB GC Service, Inc Linebarger Duncan Solutions, Inc	FIN

This ordinance will also authorize the City to add a collection fee of up to 30% on each collection account as provided in Code of Criminal Procedure Article 103.0031(c).

**M/WBE Subcontracting:**

Each RFP was issued with a 15% MWBE participation level. The following table indicates prime and MWBE subcontractors.

Revenue Stream	Prime	Sub-Contractor	Type of Work
T23830 - Delinquent Utility Bill Collections	GC Service, Inc.	Lane Staffing, Inc.	Staffing Services
	Gila dba Municipal Service Bureau (MSB)	Questmark Information Management, Inc.	Mailing Services
T24314 - Delinquent Parking Citation	Duncan Solution, Inc.	Edgardo E. Colon, P.C. and The Chevalier Law Firm	Litigation and Collections
	Gila dba Municipal Service Bureau (MSB)	Questmark Information Management, Inc.	Mailing Services
	GC Service, Inc.	Law Office of Victor	Litigation and

Date: 9/29/2012	Subject: Approve an Ordinance Awarding a Master Service Agreement for City-Wide Collection Contracts for Various Departments / S46 – T23830, T24314, T24329	Originator's Initials EA	Page 3 of 3
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		Walker, PC	Collections
T23429 - Delinquent Account Collections	Duncan Solution, Inc.	Edgardo E. Colon, P.C.	Litigation and Collections
	Gila dba Municipal Service Bureau (MSB)	Questmark Information Management, Inc.	Mailing Services
	GC Service, Inc.	Law Office of Victor Walker, PC	Litigation and Collections

T23429	Linebarger	Law Office of Darryl B. Carter	Legal Services
		B & E Reprographic	Reprographic & Mailing Services
		Barnes & Turner Attorneys at Law	Legal Services
		Law Office of senfronia Thompson	Legal Services
		Rita Tape Media, LLC dab CompuPro Global	Office Supplies

These contractors were presented to the Budget and Finance committee on January 29, 2013.

The Mayor's Office of Business Opportunity will monitor this award.

Buyer: Eric Alexander

**REQUEST FOR COUNCIL ACTION**

RCA#

**TO:** Mayor via City Secretary

**Subject:** (1). Authorize a Third Amendment to Contract no. 4600009918 (Sogeti USA, LLC); (2) Approve Amending Ordinance to Ord.2009-863 to Increase the Maximum Contract amount and (3) Approve an Ordinance to Appropriate Funds for the Municipal Court Department's Case Management System

Category #

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Agenda Item

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**FROM (Department or other point of origin):**  
Barbara E. Hartle –Director and Presiding Judge, MCD  
Charles T. Thompson – Chief Information Officer, HITS

**Origination Date**  
January 24, 2013

**Agenda Date**  
FEB 13 2013

**DIRECTOR'S SIGNATURE**

*Barbara E. Hartle*  
*Charles T. Thompson*

**Council District(s) affected**  
All

**For additional information contact:**  
Somayya Scott Phone: (832) 393-0082

**Date and Identification of prior authorizing Council Action:**  
Ord: 2009-863; 2011-176: 03/02/11; 2011-530: 06/22/11; 2011-824: 09/21/11; 2012-466: 05/16/12; 2012-887:10/10/12; 2013-11: 01/02/13

**RECOMMENDATION: (Summary)**

1) Authorize a third amendment to the contract between the City of Houston and Sogeti USA, LLC, to modify the scope of work to include a fixed price agreement; (2) Approve an amending ordinance to increase the maximum contract not to exceed \$40,800, 000; and (3) Approve an ordinance to appropriate \$3,200,000 from the FY13 EAF (Fund 1800) for the Municipal Court Department's Case Management System.

**Amount and source of funding:**

\$25,800,000 – Equipment Acquisition Consolidated Fund (1800)  
(New Maximum contract amount: \$40,800,000)

Current Appropriation: \$ 3,200,000 Equipment Acquisition Consolidated Fund (1800)

**Finance Budget**

**SPECIFIC EXPLANATION:**

The Director and Presiding Judge of the Municipal Courts Department and the Chief Information Officer recommend that City Council authorize the third amendment to the contract, between the City of Houston and Sogeti USA, LLC, to modify the scope of work securing a fixed price agreement; approve amending ordinance 2009-863, to increase the maximum contract in an amount not to exceed \$40,800,000; and approve an ordinance to appropriate \$3,200,000 from the Equipment Acquisition Fund (Fund 1800) for the Municipal Court's Case Management System.

(1) Based on concerns expressed by City Council, the Presiding Judge and the CIO initiated dialogue with the vendor to amend the current scope of work to provide an agreement that moves the City from "time and materials" to a fixed price, deliverables based agreement. The amended scope of work requires the vendor to complete two development phases. Phase I, will provide the Courts with the same functionality that is experienced with the current application; and the ability to go-live with CSMART. While Phase II, will provide added functionality not available with the current software. The work to be completed as we move forward will include but is not limited to: image and data migration, application based security, data model design, internal and external application interfaces, organizational change management, training materials, and quality assurance testing.

(2) Contract 4600009918 was awarded to Sogeti on September 17, 2009 by Ordinance No. 2009-863 in an amount not to exceed \$15,000,000 (expenditures as of January 28, 2013 totaled \$13,109,605.99). The requested increase of \$25,800,000 must be added to the current contract maximum of

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

Date:  
01/24/2013

Subject: Ordinance Appropriating Funds for the Municipal  
Courts Case Management System (CSMART)

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Page 2 of 2

\$15,000,000 and will result in a new maximum contract not to exceed amount is \$40,800,000. The necessary increase to the maximum contract amount is required to complete development, implementation and go-live of Court System Management and Resource Technology (CSMART). Additionally, the contract will allow payment for on-going annual maintenance and support of the project. The increase to the maximum contract of \$25,800,000 will encompass the final contract development and implementation costs, as well as on-going maintenance costs at approximately \$14,000,000 (\$2,000,000 annually for 7 years).

- (3) The requested appropriation of \$3,200,000 will also fund annual City of Houston staffing costs (professional & temporary services and salary recovery), 3<sup>rd</sup> party products & services (hardware & software and associated services), and other project costs (HCC office space & software maintenance), as well as some contingency. At current staffing levels, this appropriation should carry CSMART through development, implementation, stabilization, and transition to a permanent support team.

**BACKGROUND:**

Since late 2008, the Municipal Courts Department and Houston IT Services have been developing a new case management system. The system, CSMART, will automate many of the manual activities required by judges, clerks & prosecutors to process approximately 1million cases annually. A conceptual design was completed during July 2010 with software development beginning shortly thereafter.

During June 2012, several changes were made in the way the project was managed. A new governance structure consisting of a Project Sponsor Team and an Executive Steering Committee was implemented to provide tactical guidance and strategic oversight. Since then a new baseline was established, a Release Map that defines the priority & timing of all remaining work was developed, and a new comprehensive management reporting method was implemented.

Since May 2012, the Project Team has completed development of releases 17-23, has accepted releases 17-21, and is currently accepting R22 and 23 while developing R24. As of January 23, 2013, 60% of all go-live functionality had been developed and 51% had been accepted. Currently the CSMART Team is working on Interfaces (especially RMS interfaces), Court Clerk Checkout Procedures, Document & Image Management, Payment Adjustments, and Accounting Entries.

The CSMART project's initial award was on September 17, 2009 by Ordinance No. 2009-863. Since then, the maximum amount appropriated for the project has been \$27,274,583. Expenditures as of January, 28, 2013 totaled \$24,051,145.72.

This item was previously discussed before the Transportation Technology Infrastructure (TTI) Committee on January 9, 2013 and a specially called TTI meeting on January 13, 2013.

**MWBE PARTICIPATION:**

The professional services contract was awarded as a goal-oriented contract with a 15% MWBE participation level. While current MWBE participation is 12.73%, Sogeti continues to aggressively manage progress towards meeting their MWBE compliance goal. Sogeti's current monthly performance will bring their overall compliance to 15% by spring 2013, and they expect to exceed their 15% compliance goal before the project is completed. Sogeti will continue to work with its MWBE partners, Precision Task Group and Jefferson Associates, and other MWBE companies as required to meet the full project compliance goals. The Mayor's Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

**REQUEST FOR COUNCIL ACTION**

RCA# 9560

TO: Mayor via City Secretary

**Subject:** Approve an Amending Ordinance to Increase the Maximum Contract Amount for Contract No. 4600011514 for Mobile Data Strategy for the Houston Police Department\S17-T23954-A2

Category #  
4

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Agenda Item

31

**FROM (Department or other point of origin):**  
Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

**Origination Date**  
January 08, 2013

**Agenda Date**  
FEB 13 2013

**DIRECTOR'S SIGNATURE**

*Calvin D. Wells*  
For additional information contact:  
Joseph A. Fenninger *JAF* Phone: (713) 308-1708  
Douglas Moore *DM* Phone: (832) 393-8724  
*1/8/13*

**Council District(s) affected**  
All

**Date and Identification of prior authorizing Council Action:**  
Ord. 2012-259, 3-28-12; Ord. 2012-837, 9-19-12

**RECOMMENDATION: (Summary)**

Approve an amending ordinance to increase the maximum contract amount from \$10,190,799.99 to \$10,482,400.38 for the contract between the City of Houston and Portable Computer Systems, Inc. d/b/a PCS Mobile for mobile data strategy for the Houston Police Department.

Maximum Contract Amount Increased by: \$291,600.39

**Finance Budget**

\$291,600.39 - Equipment Acquisition Consolidated Fund (1800) - (Appropriated on 9/19/12 - Ord. 2012-0837)

**SPECIFIC EXPLANATION:**

The Chief of the Houston Police Department and the City Purchasing Agent recommend that City Council approve an amending ordinance to increase the maximum contract by \$291,600.39 from \$10,190,799.99 to \$10,482,400.38 for the contract between the City of Houston and Portable Computer Systems, Inc. d/b/a PCS Mobile for HPD's mobile data strategy. These funds have already been appropriated by Council from the Equipment Acquisition Fund (EAF) and no additional EAF funds are requested or required.

The increase to the maximum contract amount is necessary to allow the contractor to install mobile data terminals (MDT's) into new incoming police vehicles, and to assign security tokens to all officers. The security tokens are used as a secondary level of authentication for officers to meet the Criminal Justice Information Systems security requirements.

The contract was originally awarded on March 28, 2012 by Ordinance No. 2012-0259 for a three-year term, with two one-year options in the amount of \$10,190,799.99. More than half of the contract (\$5,204,500.38) was grant funded with the remainder (\$4,986,299.61) funded from the Equipment Acquisition Fund. On September 19, 2012, Council appropriated \$4,380,000.00 from EAF for planned FY13 expenditures. This appropriation included the \$291,600.39 requested herein. Expenditures as of December 4, 2012 totaled \$9,964,545.42.

The scope of work requires the contractor to provide all labor, supervision, and materials for a comprehensive mobile data solution that includes the removal of the current mobile data terminals and mounting platforms that are installed in the HPD patrol vehicles and the installation of new mobile computing devices (ruggedized laptops) and mounting platforms. The contractor will be responsible for all work required to make the solution operational, including mobile data client and dispatching solutions. The City Purchasing Agent may terminate this contract at any time upon 30-day written notice to the contractor.

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

*[Signature]*  
*1/8/13*

ND

31

Date: 1/8/2013	Subject: Approve an Amending Ordinance to Increase the Maximum Contract Amount for Contract No. 4600011514 for Mobile Data Strategy for the Houston Police Department\S17-T23954-A2	Originator's Initials MS	Page 2 of 2
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This contract was awarded with a 12% M/WBE participation goal; Portable Computer Systems, Inc. d/b/a PCS Mobile is currently achieving 15.79% of the required M/WBE goal. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

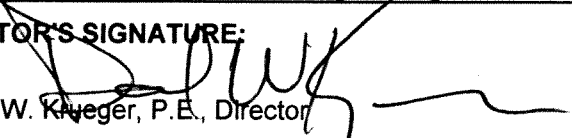
Buyer: Murdock Smith III

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> An ordinance to adopt a Municipal Setting Designation prohibiting the use of designated groundwater for JLB Realty, LLC for the site located at 2606 West Dallas, Houston, TX 77003. (MSD # 2012-048-WDS)	Page 1 of 1	Agenda Item # 32
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<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	<b>Origination Date</b>	<b>Agenda Date</b> FEB 13 2013
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<b>DIRECTOR'S SIGNATURE:</b>  Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> C 36
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<b>For additional information contact:</b> Jedediah Greenfield, Administration Manager (832) 394-9005	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION: (Summary)**  
It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the JLB Realty, LLC site located at 2606 West Dallas, Houston, TX 77003, and support issuance of an MSD by the Texas Commission on Environmental Quality (TCEQ). (MSD # 2012-048-WDS)

**Amount and Source of Funding:** N/A

**BACKGROUND:** In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designates an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010).

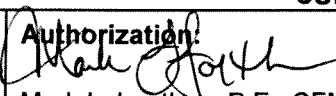
**JLB REALTY, LLC APPLICATION:** JLB Realty, LLC is seeking a Municipal Setting Designation (MSD) for approximately 0.25-acres of land located at 2606 West Dallas, Houston, TX 77003. The contamination consists of arsenic. The site has been vacant since the 1970's and is located by light industrial operations. A very small arsenic plume was discovered beneath the property. The source is unknown and most likely from historic exposure. A licensed Professional Geologist has certified that the area of contamination is fully defined and is stable.

JLB Realty, LLC is seeking an MSD for this property to restrict access to groundwater to protect the public against possible exposure to the contaminant. There is a public drinking water supply system that meets state requirements that supplies or is capable of supplying drinking water to the MSD property and all properties within one-half mile of the MSD property. A public meeting was held on December 6, 2012 at the Houston Permit Center, and a public hearing was held on January 9, 2013 during the Transportation, Technology, and Infrastructure Council Committee. Both meetings are necessary steps prior to City Council's consideration of support.

**RECOMMENDATIONS:** It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the JLB Realty, LLC site located at 2606 West Dallas, Houston, TX 77003, and support issuance of an MSD by the Texas Commission on Environmental Quality.




MLL:TJH:RM:jbg  
P:\UTILITY ANALYSIS-DEVELOPER SERVICES\MSDIGENERIC INFO, LETTERS, MEMOS, ETC\GENERIC RCA - ORDINANCE SUPPORT.DOC  
C: Marta Crinejo, Ceil Price

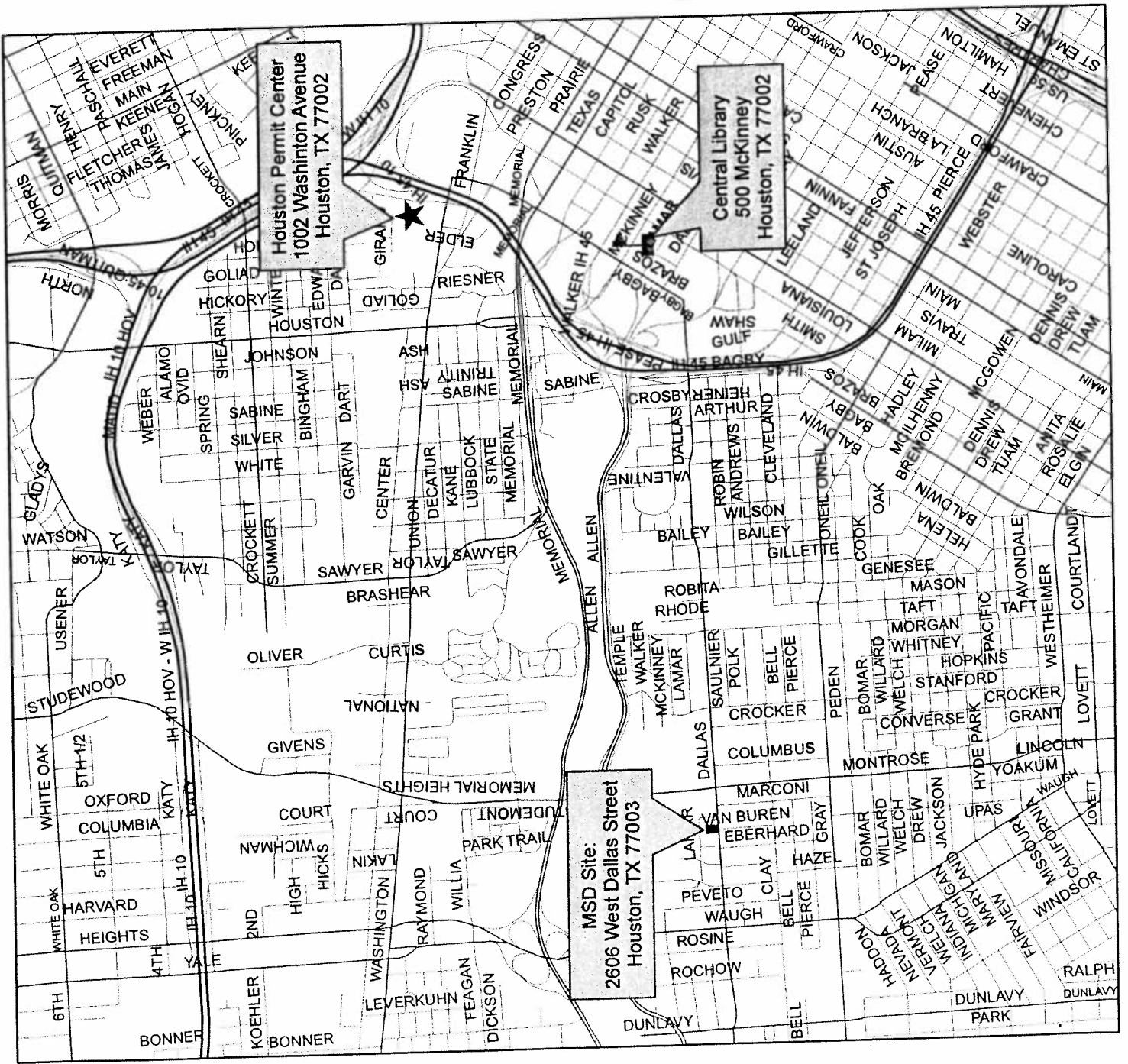
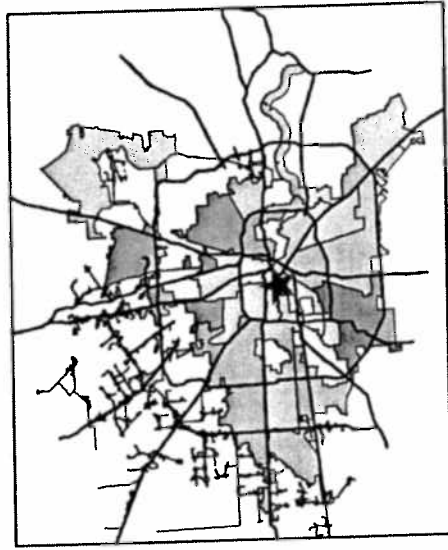
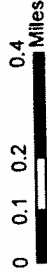
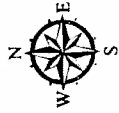
**REQUIRED AUTHORIZATION** **CUIC ID #20UPA203**

<b>Other Authorization:</b>	<b>Authorization:</b>  Mark L. Loethen, P.E., CFM, PTOE Deputy Director Planning & Development Services Division	<b>Other Authorization:</b>
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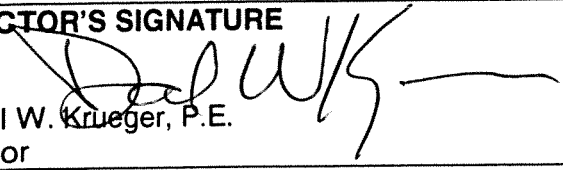

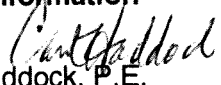

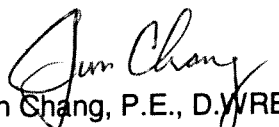


# Municipal Setting Designation 2012-048-WDS Vicinity Map

- Legend**
-  MSD Site
  -  Community Center
  -  Library

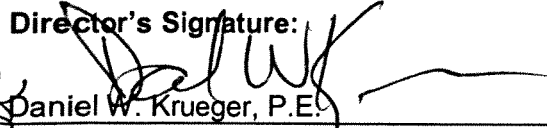



This map represents the best information available to the City. The City does not warrant its accuracy or completeness. Field verification should be performed as necessary.

<b>SUBJECT:</b> Ordinance Approving an Agreement with the Co-Participants of the Chelford City MUD Regional Wastewater Treatment Plant to Expand the Plant's Service Area.		<b>Page</b> 1 of 1	<b>Agenda Item</b>  33
<b>FROM (Department or other point of origin):</b>  Department of Public Works and Engineering		<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
<b>DIRECTOR'S SIGNATURE</b>  Daniel W. Krueger, P.E. Director		<b>Council District affected:</b>  F. G 	
<i>Case</i>	<b>For additional information</b> <b>Contact:</b>  Carol Ellinger Haddock, P.E. Senior Assistant Director (832) 395-2686		<b>Date and identification of prior authorizing Council action:</b> Ordinance No. 84-1588; November 13, 1984 Ordinance No. 86-1972; December 30, 1986
	<b>RECOMMENDATION:</b> Adopt an Ordinance Approving an Agreement with the Co-Participants of the Chelford City MUD Regional Wastewater Treatment Plant to Expand the Plant's Service Area.		
<b>Amount and Source of Funding:</b> No funding required			
<b>SPECIFIC EXPLANATION:</b>  The City of Houston is a co-participant in the Chelford City MUD Regional Wastewater Treatment Plant ("Plant") as a result of annexing West Houston Municipal Utility District and Harris County Municipal Utility District No. 98 in 1984 and 1986, respectively. Chelford City Municipal Utility District ("Chelford") manages the regional treatment plant for eight (8) participants. By contract, Chelford is prohibited to provide wastewater service to any person with respect to any land or territory not included within the Plant's service area, unless approved by all participants in the Plant.  Mission Bend Municipal Utility District No. 1 ("Mission Bend"), a co-participant, has requested that the Plant service area be adjusted to add a 10.53 acre tract land that was recently annexed into their District boundary. Subsequently, Chelford is requesting approval from all participants for the expansion of the service area. The agreement does not provide Mission Bend any right, title, or interest in treatment capacity or any other interest pursuant to existing contracts.			
		<b>REQUIRED AUTHORIZATION</b>	
<b>Finance Department:</b>	<b>Other Authorization:</b>  Mark L. Loethen, P.E., CFM, PTOE Deputy Director Planning and Development Services Division	<b>CUIC 20IPB038</b>	
		<b>Other Authorization:</b>  Jun Chang, P.E., D.WRE Deputy Director Public Utilities Division	

<b>SUBJECT:</b> Professional Engineering Services Contract between the City and Midtown Engineers, LLC for Silber Paving and Drainage IH-10 to Hartland. WBS. No. N-000812-0001-3.	Page 1 of 2	Agenda Item #  34
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<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>Director's Signature:</b>  Daniel W. Krueger, P.E.	<b>Council District affected:</b> A JK
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<b>For additional information contact:</b>  Ravi Kaleyatodi, P.E., CPM Senior Assistant Director Phone: (832) 395-2326	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION: (Summary)**  
An ordinance approving a Professional Engineering Services Contract with Midtown Engineers, LLC and appropriate funds.

**Amount and Source of Funding:** \$110,485.00 from Fund 4040 – METRO Projects Construction DDSRF.  
*M.P. 12/17/2012*

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street & Traffic Capital Improvement project (CIP) and is necessary to meet City of Houston design and safety standards and improve traffic mobility.

**DESCRIPTION/SCOPE:** This project consists of the design of approximately 1,400 linear feet of roadway reconstruction to major thoroughfare or collector street standards. The proposed project improvements include a four-lane concrete roadway with curbs, an underground storm sewer system, sidewalks, street lights and necessary utilities.


**LOCATION:** The project area is generally bound by Harland Street on the north, IH-10 on the south, Post Oak Road on the east and Antoine Drive on the west. The project is located in Key Map Grids 491 C.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II - Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III will be negotiated on a lump sum amount or reimbursable basis after the completion of Phase I. The negotiated maximum for Phase I Basic Services is \$77,510.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The Additional Services include Technical Review Committee Presentation, Environmental Site Assessment Phase I, Limited Survey and Inspection of Existing Storm Sewer. The total Additional Services appropriation is \$18,565.00.

The total cost of this project is \$110,485.00 to be appropriated as follows: \$96,075.00 for Contract Services and \$14,410.00 for CIP Cost Recovery.

LTS No. 4141 CUIC ID# 20HW01

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>  Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division
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**PAY OR PLAY PROGRAM:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.


**M/WBE INFORMATION:** The M/WBE goal for the project is set at 24%. The consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. CivilTech Engineering Inc.	Engineering Services	\$28,024.00	29.17%
2. GeoSurv, Inc., DBA TSC Surveying	Limited Surveying	\$5,000.00	5.20%
3. DAE & Associates Ltd., DBA Geotech Engineering and Testing	Environmental Site Assessment Phase I	<u>\$4,320.00</u>	<u>4.50%</u>
<b>TOTAL</b>		<b>\$37,344.00</b>	<b>38.87%</b>

*[Handwritten Signature]*  
 DWK:DRM:RK:JHK:IW  
 H:\design\A-SB-DIM\PROJECTS\N-000812-0001-3 Silber\RCA-Phase I1.RCA-PH I.docx

ec: WBS No. N-000812-0001-3 (1.2 DSGN RCA Contract)




**Midtown**  
 Engineers, LLC  
 5225 KATY FREEWAY, SUITE 400 HOUSTON, TX 77007  
 (713) 862-8848 WWW.MIDTOWNEENGINEERS.COM  
 TBPE NO. F-8934


KEY MAP: 491 C  
 GIMS GRID: 5158 B  
 CITY OF HOUSTON COUNCIL DISTRICT: A  
 COUNCIL MEMBER: HELENA BROWN

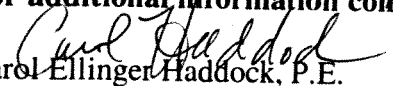


SILBER PAVING AND DRAINAGE FROM IH-10 TO  
 HARTLAND  
 LOCATION MAP  
 WBS No. N-000812-0001-3

<b>SUBJECT:</b> Additional Appropriation to Professional Engineering Services Contract between the City and ADS Environmental Services for Citywide Wastewater Hydraulic Modeling Support, WBS No. R-001000-0028-3	Page 1 of 2	Agenda Item # 35
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<b>From: (Department or other point of origin):</b> Department of Public works and Engineering	<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013
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<b>Director's Signature:</b>  Daniel W. Krueger, P.E., Director	<b>Council District affected:</b> ALL <i>CD</i>
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<b>For additional information contact:</b>  Carol Ellinger Haddock, P.E. Senior Assistant Director (832) 395-2686	<b>Date and identification of prior authorizing Council action:</b> Ordinance #: 2012-595 06/27/2012
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**Recommendation: (Summary)**  
City Council adopt an ordinance approving an additional appropriation of funds to the contract with ADS Environmental for Citywide Wastewater Hydraulic Modeling Support.

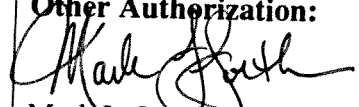
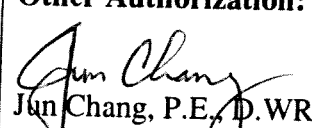
**Amount and Source of Funding:**  
\$ 2,150,000.00 from Water and Sewer System Consolidated Construction Fund No. 8500 *U.P. 1/31/2013*  
Original (previous) appropriation of \$1,842,000.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**PROJECT DESCRIPTION AND JUSTIFICATION:** This contract provides the support necessary for the identification of hydraulic deficiencies in the wastewater treatment plants and collection system. The information helps identify expansion and improvement needs to accommodate projected growth and ensure regulatory compliance. The Contractor will perform work as authorized by specific work orders to do city-wide flow and rain monitoring, pump station testing, hydraulic model building and analysis to be used by the city.

**PREVIOUS HISTORY:** The original contract amount of \$1,842,000.00 was approved on 06/27/2012 via Ordinance Number 2012-595. The consultant has been authorized \$ 1,408,799.60 (76.48%) out of the original contract appropriation to date.

**SCOPE OF THIS SUPPLEMENT AND FEE:** The requested additional appropriation of \$ 2,150,000.00 will be utilized to accomplish the completion of hydraulic models, any model analysis needed for system evaluation and for providing field services necessary to support the identification of hydraulic deficiencies in the treatment plants and the collection system.

LTS NO. 4487 CUIC ID # 20IPB051

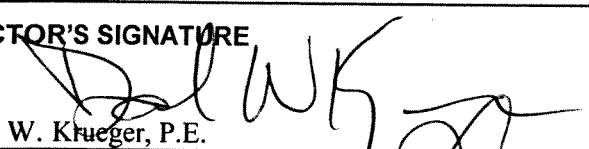

<b>Finance Department:</b>	<b>Other Authorization:</b>  Mark L. Loethen, P.E., CFM, PTOE Deputy Director Planning and Development Services Division	<b>Other Authorization:</b>  Jun Chang, P.E., D.WRE Deputy Director Public Utilities Division
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**PAY OR PLAY PROGRAM:** The proposed additional appropriation requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for the employees of City contractors. In this case the consultant provides the health benefits to the eligible employees in compliance with City policy.

**M/WBE INFORMATION:** The M/WBE goal established for this project is 18%. The original Contract amount was \$1,842,000.00. The consultant has been paid \$123,631.50, (6.71 %) to date. Of this amount \$54,098.00, (43.75%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$3,992,000.00.

	<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1:	Prior M/WBE Work	GPS Coordinates Manhole Inspection Flow and lift station Monitoring Support	\$54,098.00	1.36%
✓2:	Amani Engineering	GPS Coordinates	\$24,870.00	0.62%
✓3:	LPC Personnel	Manhole Inspection Flow and lift station Monitoring Support	\$339,792.00	8.51%
✓4:	C & C Traffic Control	Traffic Control	\$5,800.00	0.15%
✓5:	Gunda Corporation	Engineering Support	\$244,000.00	6.11%
✓6:	AK Consulting Services	Flow Monitoring Manhole Inspection Support	\$50,000.00	1.25%
		<b>TOTAL:</b>	<b>\$718,560.00</b>	<b>18.00%</b>

DWK:MLL

<b>SUBJECT:</b> Contract Award for Wastewater Collection System Rehabilitation and Renewal WBS# R-000266-0189-4		<b>Page</b> 1 of 2	<b>Agenda Item #</b>  36						
<b>FROM (Department or other point of origin):</b> Department of Public Works and Engineering		<b>Origination Date</b> 2/7/13	<b>Agenda Date</b> FEB 13 2013						
<b>DIRECTOR'S SIGNATURE</b>  Daniel W. Khueger, P.E.		<b>Council District affected:</b> All							
<b>For additional information contact:</b> Jason Iken, P.E. Senior Assistant Director Phone: (832) 395-4989		<b>Date and identification of prior authorizing Council action:</b>  N/A							
<b>RECOMMENDATION: (Summary)</b> Accept low bid, award construction contract, and appropriate funds.									
<b>Amount and Source of Funding:</b> \$2,895,846.00 from Water and Sewer System Consolidated Construction Fund No. 8500. This project is eligible for low interest funding through the State Revolving Fund (SRF), Tier III. <i>M.P. 1/23/2013</i>									
<b>SPECIFIC EXPLANATION:</b> This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City.									
<b>DESCRIPTION/SCOPE:</b> This project consists of sanitary sewer rehabilitation by point repair method. The contract duration for this project is 540 calendar days.									
<b>LOCATION:</b> The project area is generally bounded by the City Limits.									
<b>BIDS:</b> Two (2) bids were received on October 18, 2012 for this project as follows:									
<table border="0"> <thead> <tr> <th><u>Bidder</u></th> <th><u>Bid Amount</u></th> </tr> </thead> <tbody> <tr> <td>1. PM Construction &amp; Rehab, LLC</td> <td>\$2,729,377.19</td> </tr> <tr> <td>2. Huff &amp; Mitchell, Inc.</td> <td>\$4,138,298.48</td> </tr> </tbody> </table>		<u>Bidder</u>	<u>Bid Amount</u>	1. PM Construction & Rehab, LLC	\$2,729,377.19	2. Huff & Mitchell, Inc.	\$4,138,298.48		
<u>Bidder</u>	<u>Bid Amount</u>								
1. PM Construction & Rehab, LLC	\$2,729,377.19								
2. Huff & Mitchell, Inc.	\$4,138,298.48								
<b>LTS No. 4568</b> <b>File/Project No. WW 4235-62</b>		<b>REQUIRED AUTHORIZATION</b>  <b>CUIC# 20JAI447</b>							
Finance Department	<b>Other Authorization:</b>	<b>Other Authorization:</b>  Jun Chang P.E., D.WRE, Deputy Director Public Utilities Division <i>NOT</i>							



**AWARD:** It is recommended that this construction contract be awarded to PM Construction & Rehab, LLC, with a low bid of \$2,729,377.19.

**PROJECT COST:** The total cost of this project is \$2,895,846.00 to be appropriated as follows:

- Bid Amount \$2,729,377.19
- Contingencies \$136,468.81
- Engineering Testing Services \$30,000.00

Engineering Testing Services will be provided by Gorrondona & Associates, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**MWSBE PARTICIPATION:** The bidder has proposed an MBE participation of 19.00% and WBE participation of 5.00%, which fulfills the goal published in the solicitation.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
✓ Standard Cement Materials, Inc.	Manhole Rehabilitation	\$68,234.43	2.50%
✓ Chief Solutions, Inc.	Clean & Televiser Sewer Lines	\$68,234.43	2.50%
✓ MMG Contractors	Point Repairs	\$136,468.86	5.00%
✓ J. A. Gamez, Trucking Services	Dump Truck Services	\$54,587.54	2.00%
✓ 5M Rope & Supply, LLC	Supplies	\$191,056.40	7.00%
	<b>TOTAL</b>	<b>\$518,581.66</b>	<b>19.00%</b>

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
✓ CBL Industries, LLC	Asphalt/Concrete Paving	\$68,234.43	2.50%
✓ Deanie Hayes, Inc.	Supplies	\$68,234.43	2.50%
	<b>TOTAL</b>	<b>\$136,468.86</b>	<b>5.00%</b>

All known rights-of-way and easements required for this project have been acquired.

DWJ:JC:JI:DR:MB:lt

File No. WW 4235-62