



Houston Municipal Courts CSMART Project Update for Budget & Fiscal Affairs Committee

August 3, 2010

1

Background

- **In September 2008:**
 - After two years of operations, Houston Municipal Courts determined that CourtView could not meet the City's Contract requirements
 - City negotiated a settlement and the right to use CourtView through September 2012
- **In October 2008, City determined that no commercial software can satisfy the Courts requirements**
- **Between October 2008 and March 2009, Houston Municipal Courts and ITD developed a conceptual design for a Custom Developed Courts System**

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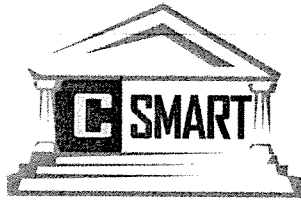
2



Project Branding

In the past, this Project has been referred to as the
Houston Municipal Courts Case Management System

The Project is now branded as “CSMART:
Court System Management and Resource Technology



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3

CSMART Mission Statement

The goal of the CSMART project is to expedite the Courts' ability to provide defendants with timely and accurate disposition of their cases by:

- Automating labor intensive work performed by the City's enforcement, judicial, chief clerk, and legal functions to improve efficiency
- Improving services provided to both the attorney of record and bondsmen

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4

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Key Points from July 2009 Update

- ▣ **Conceptual Design completed**
- ▣ **Estimated cost - \$9.2 to \$17.8 million**
- ▣ **Detail Design would define budget for Development**
- ▣ **Ready to proceed with Detail Design**
- ▣ **Sogeti U.S.A. selected to assist with Detail Design**
- ▣ **Goals were to:**
 - ▣ Obtain Council approval in August and begin Detail Design
 - ▣ Lease space for project team
 - ▣ Assign 14 – 18 COH Staff to Project



Key Accomplishments

- ▣ **Project kicked off mid-September 2009**
- ▣ **Detail Design work completed in mid-June**
- ▣ **Design that provides:**
 - ▣ Working prototypes for key screens
 - ▣ Detail process maps for new Court Processes
 - ▣ Automated violation coding for ~80% of citations
 - ▣ Automated workflows and business rules
- ▣ **Steering Committee sign-off on Design**
- ▣ **Project Space occupied and fully operational**
- ▣ **Core Development team performing transition work to validate:**
 - ▣ Automated violation coding
 - ▣ Development tools & methodologies
- ▣ **Development Phase targets March 2012 for Go-Live**
- ▣ **Ready for first round of funding for Development Phase**



Project Funding

- **Two Options for Development**
 - Fixed Fee with Sogeti as the Prime Contractor
 - Time & Materials Approach
- **Time & Materials Approach**
 - Potential saving of \$4 million
 - City Assumes Risk
- **Development Budget = \$13.2 million**
- **Data Cleansing = 1.0 million**
- **Acceptance Testing / Training = 1.8 million**
- **Funds will be appropriated via four Council Actions**
- **First RCA will Appropriate \$3 million**

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Next Steps

- **Complete Transition Work**
- **Obtain Council Approval**
- **Fill remaining positions on Development Team**
- **Fill Quality Assurance Lead Role**
- **Organize and recruit Training Team**
- **Position Project to handle the following challenges:**
 - Control Project Scope
 - Attract, Retain, and Motivate Staff
 - Coordinate development of Interfaces with HPD – RMS Team
 - Benchmark CSMART against performance standards
 - Ensure infrastructure can support performance requirements
- **Maintain Support of Key Stakeholders**

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8

