

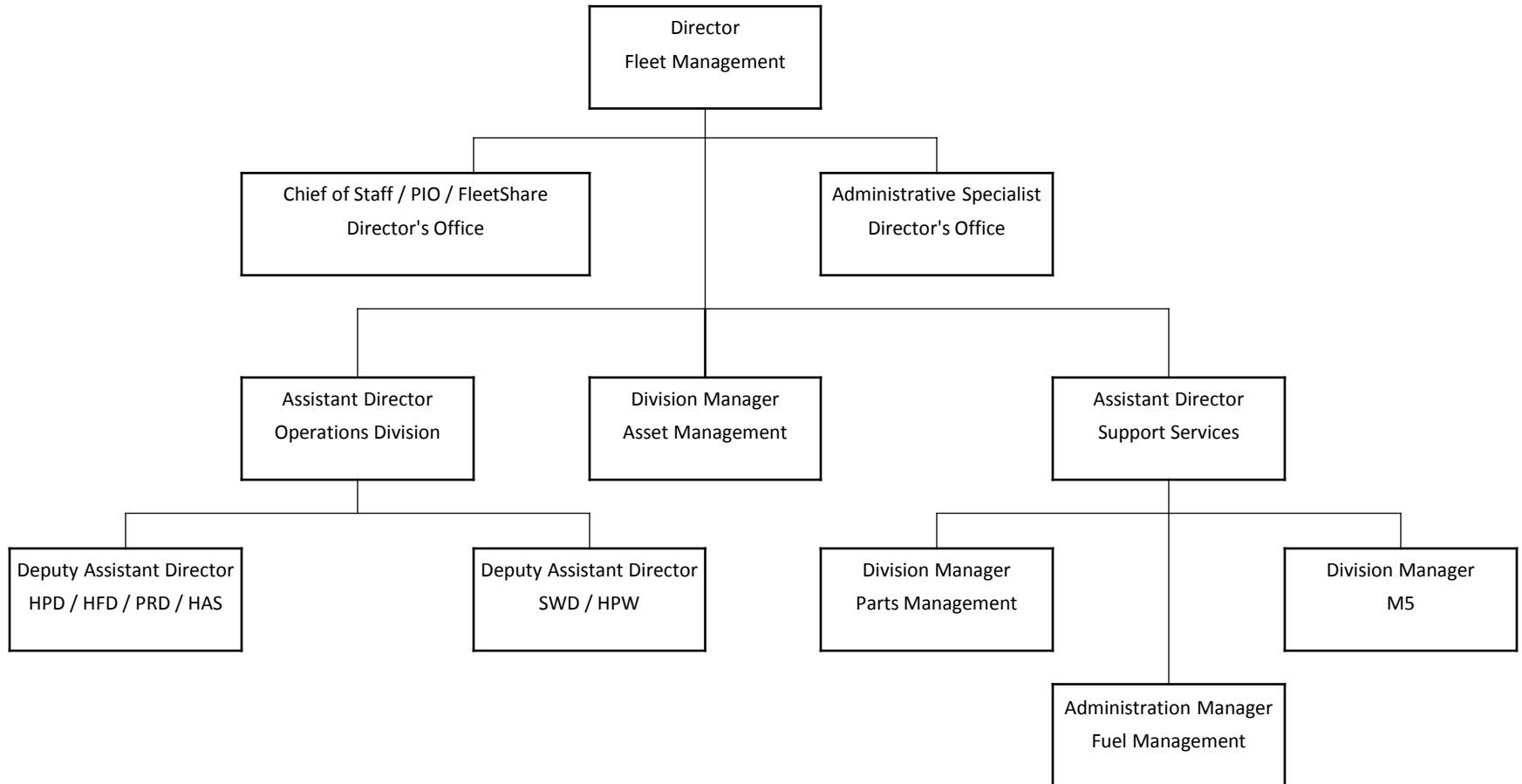


Fleet Management Department FY2020 Proposed Budget Presentation

May 16, 2019



Organization Chart





Department Programming

- **Major Services** – Provide maintenance/repair to all departments' rolling stock; manage citywide fuel deliveries/sites.
- **Any statutory requirements of service delivery** - state/federal registration/operational requirements (e.g. licensing, inspections).
 - **Penalties for failure to comply** – citations and monetary penalties for non compliance.
 - **State, Federal or 3rd party grant/endowment support** – N/A
 - **Mandatory matching to maintain support** – N/A
- **Financial or societal impact of City service delivery** – lack of reliable equipment impacts departments efficiencies/service delivery and emergency response readiness.
- **Anticipated growth or reduction in populations served** – Dependent on departmental programs.

Revenues By Funds (\$ in thousands)



Fund	FY18 Actual	FY19 Budget	FY19 Estimates	FY20 Proposed	Variance FY20 Prop/FY19 Estimates	% Change
Revolving Fund	\$85,932	\$86,625	\$86,625	\$89,840	3,215	3.7%
Total	\$85,932	\$86,625	\$86,625	\$89,840	3,215	3.7%



FY2020 - Revenues Highlights

- Revolving Fund revenues match expenditures as shown on slide 4

Expenditures By Funds (\$ in thousands)

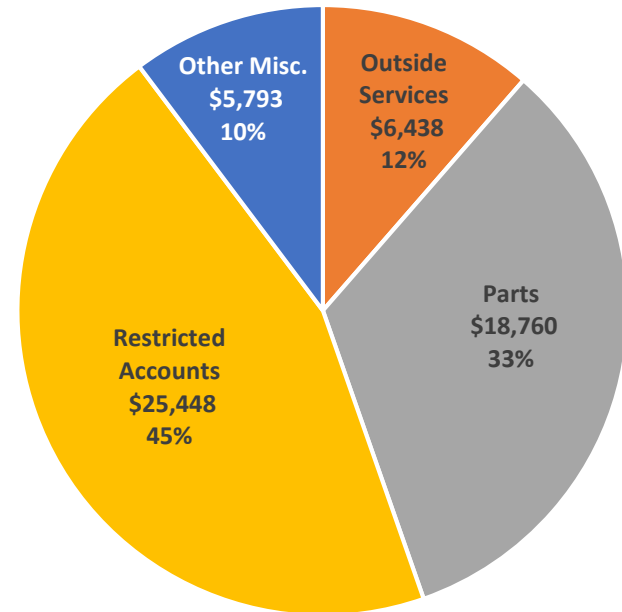
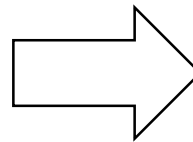
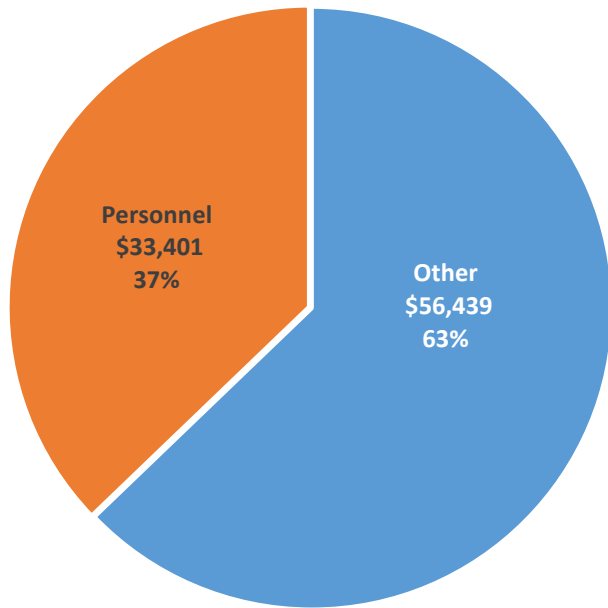


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FY20 Personnel vs Non Personnel (\$in thousands)

FY2020 Proposed Budget
\$89,840



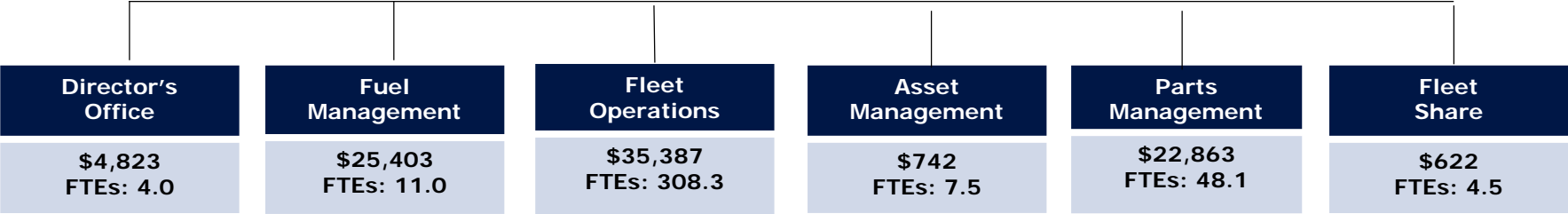
Functional Org Chart (in thousands)



**Fleet Management Department,
Victor W. Ayres**

\$89,840
FTEs 383.4

**Finance Department
Human Resources
HITS**



- Leadership and management of the Fleet Management Department

- Administer citywide fuel program and fuel site maintenance

- Equipment maintenance and repair of all City rolling stock

- Licensing, titling, acquisition, and records for all city vehicles

- Oversight of parts supply contracts, management and distribution, and auditing of parts issued

- Management and oversight of the City's shared motor-pool for all departments



FY2020 - Expenditures Highlights

- Funding for health benefits, pension contributions, and municipal employees contractual pay increases.
- Continued Fleet Management support to departments citywide.
- Increase funding for fuel, parts, and other vehicle related expenses.

FY2019 Budget Expenditures Net Change (in thousands)



FY2020 General Fund Budget Expenditures Net Change to FY2019 Current Budget		
FY2019 Current Budget		Notes
Operating Budget	\$ 64,071	
Restricted Budget	<u>\$ 22,554</u>	1
FY2019 Current Budget	<u>\$ 86,625</u>	
Explanation of FY2020 Incremental Increase/(Decrease)		
Operating Budget Adjustments		
Budget reduction initiatives	-	
Personnel budget utilization (HOPE)	<u>606</u>	2
Subtotal Operating Budget Adjustments	<u>\$ 606</u>	
% Change from FY19 Operating Budget	<u>0.9%</u>	
Contractual or Mandated Adjustments:		
Health Benefits Active Civilian	\$ (90)	
Municipal Pension	\$ 407	
Fuel	<u>\$ 2,871</u>	3
Other Restricted Accounts	\$ 23	
Program Adjustment	<u>\$ (602)</u>	4
Subtotal Contractual/Mandated Increases	<u>\$ 2,609</u>	
FY2020 Proposed Budget		
Operating and Contractual Adjustments	\$ 3,215	
FY2020 Proposed Budget	<u>\$ 89,840</u>	
% Change from FY19 Current Budget	<u>3.7%</u>	
Notes:		
1. Restricted Budget includes service chargeback for items such as fuel, electricity, IT accounts, etc.		
2. 2% HOPE mandated increase		
3. Fuel based on US Energy Information Administration forecast		
4. Various reductions in vehicle related expenses		

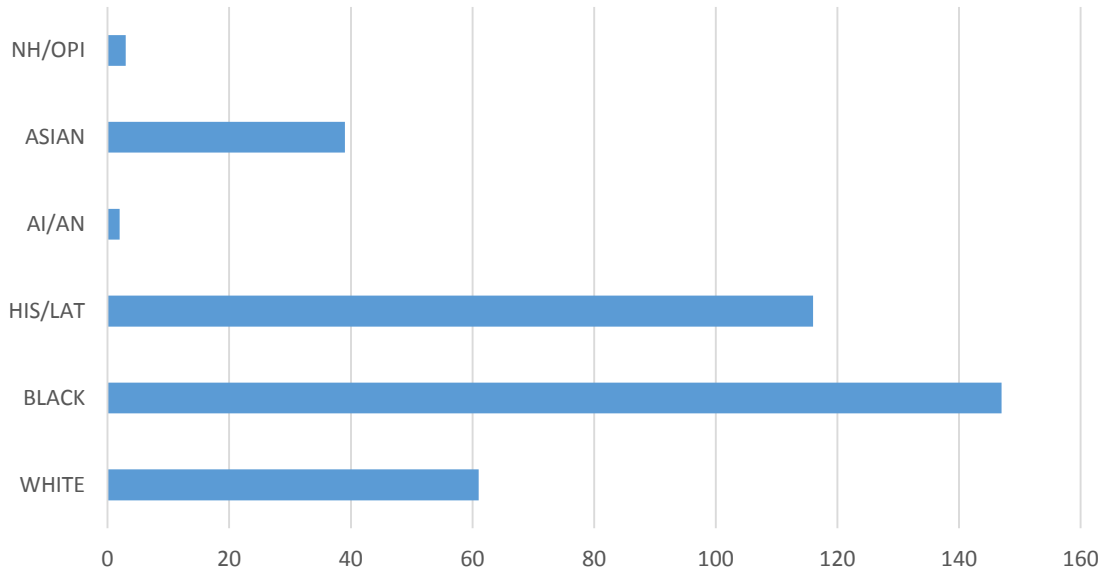


Questions



Appendix A: Ethnicity and Gender

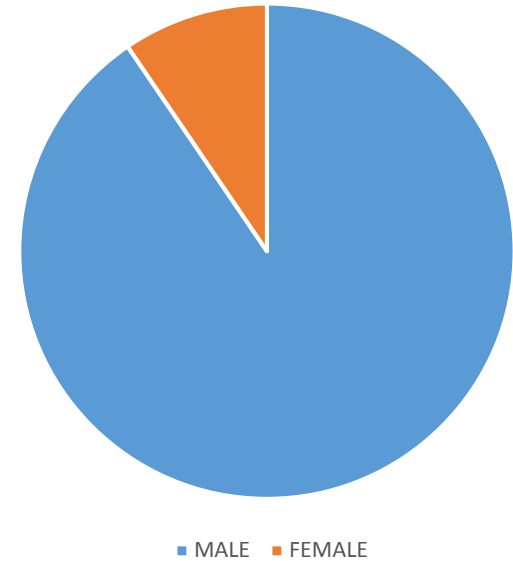
FMD Ethnicity



WHITE	15%
BLACK	39%
HIS/LAT	33%
AI/AN	1%
ASIAN	11%
NH/OPI	1%

HIS/LAT - Hispanic/Latino
AI/AN - American Indian or Alaskan Native
NH/OPI - Native Hawaiian or Other Pacific Islander

FMD Gender



MALE	90%
FEMALE	10%

Budget History (in thousands)



	FY15	FY16	FY17	FY18	FY19	FY20
Current Budget	\$96,818	\$88,503	\$89,177	\$83,963	\$86,625	\$89,840
Actual / Projection	\$87,807	\$80,956	\$80,065	\$85,866	\$86,625	\$89,840
Surplus/(Deficit)	\$9,010	\$7,548	\$9,112	(\$1,902)		

Department Budget Reductions (in thousands)



Fund	FY18	FY19	FY20	3-Year Total
Revolving Fund	\$4,501	\$0	\$0	\$4,501
Total	\$4,501	\$0	\$0	\$4,501

- Discuss 3-year budget reductions
 - In-Sourcing of Parts Management, Parts Distribution and Delivery of Parts
 - In-House Fuel Deliveries
 - Reallocated Key Personnel

FY2020 Performance Measures



Customer Measures	Priorities	FY18 Actual	FY19 Budget	FY19 Estimates	FY20 Proposed
Annual Fuel Consumption (gallons in thousands)	Sound Fiscal Management	10,364	10,239	10,201	10,249
Average Age of Fleet	Sound Fiscal Management	8.7	7	8	7.5
Average Repair Cost per Vehicle per month	Sound Fiscal Management	\$410	\$411	\$396	\$407

Business Process Measures	Priorities	FY18 Actual	FY19 Budget	FY19 Estimates	FY20 Proposed
Expenditures Adopted Budget vs Actual Utilization	Sound Fiscal Management	102%	100%	101%	100%
Revenues Adopted Budget vs Actual Utilization	Sound Fiscal Management	102%	100%	101%	100%



Department FY2019 Accomplishments

- Awards and Recognition
 - Leading Fleet, top 50 ~*Government Fleet Magazine*
 - Recognized in ~*100 Best Fleets/American City and County*
- FleetShare
 - 60% utilization
- Fuel Management
 - 100% regulatory compliance
- Operational Support
 - Support Mayoral initiatives
 - Provide maintenance and repair to all rolling stock to ensure of efficiency and effectiveness for all operating departments.