



EXPRESS PLAN REVIEW PILOT PROGRAM

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HOUSTON PERMITTING CENTER**



PURPOSE

pilot program to provide express plan review

PLAN REVIEW PROCESS

20 disciplines
5 departments

Houston Public Works

- Building Code Enforcement
- Office of the City Engineer
- Utility Analysis

Other

- Planning
- Houston Fire Department
- Health
- Houston Airport System



TOTAL PLAN REVIEW DAYS*

TYPE	PERMITTING CENTER	CONSULTANT TEAM	TOTAL
COMMERCIAL			
new ground up construction	69	175	244
RESIDENTIAL			
single family ground up construction	31	60	91

*12-month average of multiple review cycles as of Sept 30, 2019

PLAN REVIEW OPTIONS

1 | quick start

2 | customer paid overtime

3 | express plan review pilot program

PLAN REVIEW OPTIONS

TYPE	QUICK START	CUSTOMER PAID OVERTIME	EXPRESS PLAN REVIEW PILOT
PROJECT TYPE	permitting center discretion	all	new commercial
VALUE	\$1M+	all	all
PARTICIPATING GROUPS	structural, mechanical, electrical, plumbing	structural, mechanical, electrical, plumbing, traffic, storm	all*
REVIEW HISTORY	at least one cycle	at least one cycle	none

* fire, health & planning (groups outside of Houston Public Works) may not participate in pilot program

PLAN REVIEW OPTIONS

TYPE	QUICK START	CUSTOMER PAID OVERTIME	EXPRESS PLAN REVIEW PILOT
FEE	additional 65% of building permit fee	\$208.20 per group per review	no additional charge*
REVIEW TIME	one day	overnight	one day
CAPACITY PER WEEK	1	175	1-2*
RESUBMITTAL PROCEDURE	schedule follow up meeting	standard resubmittal process	schedule follow up meeting

*during pilot program

EXPRESS PLAN REVIEW

pilot program

- starts November 18th
- new commercial projects
- 10 volunteers from qualified projects
- workshop setting with all reviewers & design professionals
- no additional charge during pilot program

PILOT PROGRAM SURVEY

DATA WILL BE COLLECTED FROM PILOT PROGRAM SURVEYS	
HOUSTON PERMITTING CENTER	CONSULTANTS
actual cost	value of service
time required	value of time saved
staffing needs	program logistics
capacity of service	suggested improvements
logistics	probability of future use

NEXT STEPS

March 2020 - Houston Permitting Center will provide recommendations based on survey data collected from pilot program

thank you!



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