



City of Houston
MUNICIPAL COURTS DEPARTMENT

Herbert W. Gee
Municipal Courthouse
1400 Lubbock
Houston, TX 77002
T. (713)837-0311
www.houstontx.gov/courts

MUNICIPAL COURTS CREDIT CARD BY MAIL FORM

I, _____, waive my right to a jury trial, discovery, and plea: Guilty No Contest

I also, agree to pay the additional \$244.00 for Failure to Appear (FTA), charged to my credit card, if this form is not mailed or postmarked on/or before my scheduled court date.

Citation/Case Number(s): _____, _____, _____

Defendant Name: _____
(Print) First MI Last Name

_____ () _____
Defendant's Signature Phone Number Date

Select One:	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> American Express	<input type="checkbox"/> Discover
Credit Card #:	_____			
Name on Credit Card: (Print)	_____	_____	_____	Expiration Date: _____ (MM/YY)
Cardholder's Address:	_____ City/State/Zip: _____			
Cardholder's Phone:	() _____	() _____	Home/Mobile Work	

*I authorize the balance due be charged to my account for the above listed citations and/or case numbers.

Cardholder's Signature Date

Complete and mail to: **City of Houston**
Municipal Courts Department
P.O. Box 4996
Houston, TX 77210-4996

Disputed credit card charges can result in a warrant for your arrest for non-payment of the judgment. A collection vendor will be notified, and an additional 30% collection fee will be added per case.