

**NOTICE OF JOINT MEETING
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY
AND
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY
TELEPHONE/VIDEOCONFERENCE**

TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, at 10:00 a.m. on September 24, 2020.

To Participate by Telephone: dial [832-856-3756](tel:832-856-3756) and enter Conference ID: 431 112 370#

To Participate by Videoconference (note, link not compatible with Safari browser): [Join Microsoft Teams Meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at Demiany@SKLaw.us. At the meeting the following items will be considered and acted on:

1. **Minutes of previous meetings:**
 - a. Approve Authority minutes of June 25, 2020;
 - b. Approve Zone minutes of June 25, 2020;
2. **Receive comments and questions from the public;**
3. **Chair Report** (*Authority only*);
4. **President Report** (*Authority only*):
 - a. Receive quarterly Hanover update;
 - b. Receive quarterly GID update;
 - c. Receive MWBE report;
 - d. Consider approval to include Yale and Center Street project in City HSIP submission of projects, and authorize commitment letter;
 - e. Authorize other appropriate action;
5. **Projects and Engineering** (*Authority only*):
 - a. **Receive Projects Committee Report:**
 - i) Approve funding proposal for Bike Share Station [Houston Bike Share];
 - b. **Houston Avenue/White Oak Drive Intersection** [CIP Project T-0520]:
 - i) Update on construction matters [RAC Industries, LLC];
 - c. **Little Thicket** [CIP Project T-0521]:
 - i) Update on construction matters [Mills Equipment, LLC];
 - ii) Authorize President to prepare and file with the City of Houston an accounting of use of City's contribution to project;
 - d. **Shepherd/Durham and Selected Cross Streets Reconstruction** [CIP Project T-0523A]:
 - i) Update on project development;
 - ii) Approve JJC Work Authorization T-0523A No. 4;
 - iii) Approve TGC Work Authorization T-0523A No. 4;
 - e. **Heights Boulevard Bicycle and Pedestrian Safety Improvements** [CIP Project T-0527]:
 - i) Update on project development;
 - f. **North Canal Project** [CIP Project T-0525]:
 - i) Update on project development;

- g. **West Dallas Restriping Project** [CIP Project T-0528];
 - i) Update on project development;
- h. **Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0530];
 - i) Update on project development;
- i. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;
- 6. **Approve audit for fiscal year ended June 30, 2020, and authorize filing with the City of Houston;**
- 7. **Approve Committee Appointments;**
- 8. **Financial matters** (*Authority only*):
 - a. Receive Finance Committee Report;
 - b. Approve authorized signatories for Authority accounts;
 - c. Approve Resolution Authorizing President to execute Public Funds Depository Agreement with Frost Bank; Public Funds Security Agreement with Frost Bank; and Third Party Custodian Agreement and Exhibit A (Authorized Persons) with BNYM; and to take all actions necessary to transition Authority account to Frost Bank;
 - d. Approve amended budget for fiscal year ending June 30, 2021, and authorize submission to the City of Houston;
 - e. Review and approve reimbursement to Regent Square [GID];
 - f. Receive Financial Report Summary, including account and fund activity statements;
 - g. Authorize payment of invoices;
 - h. Investment Report;
 - i. Approve Order Evidencing Review of Amended and Restated Order Designating Investment Officer and Establishing Rules, Policies, and Code of Ethics for the Investment of Authority Funds;
 - j. Approve Order Adopting List of Qualified Brokers;
 - k. Authorize other appropriate action;
- 9. **Attorney Report;**
- 10. **Executive Session** (*Authority only, the Zone will recess for duration of closed session*):
 - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
 - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
- 11. **Consider, confirm, or ratify actions of the Authority, as necessary** (*Zone only*);
- 12. **Adjourn.**

Pursuant to actions by the Governor of the State of Texas on March 16, 2020, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 pandemic. This action allows governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.



 SKLaw, Attorneys for the Authority and the Zone