CITY OF HOUSTON, TEXAS

FY 2019 FULL COST ALLOCATION PLAN

Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

CITY OF HOUSTON
Sylvester Turner, Mayor

FINANCE DEPARTMENT
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City of Houston, Texas
FY 2019 Full Cost Allocation Plan
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

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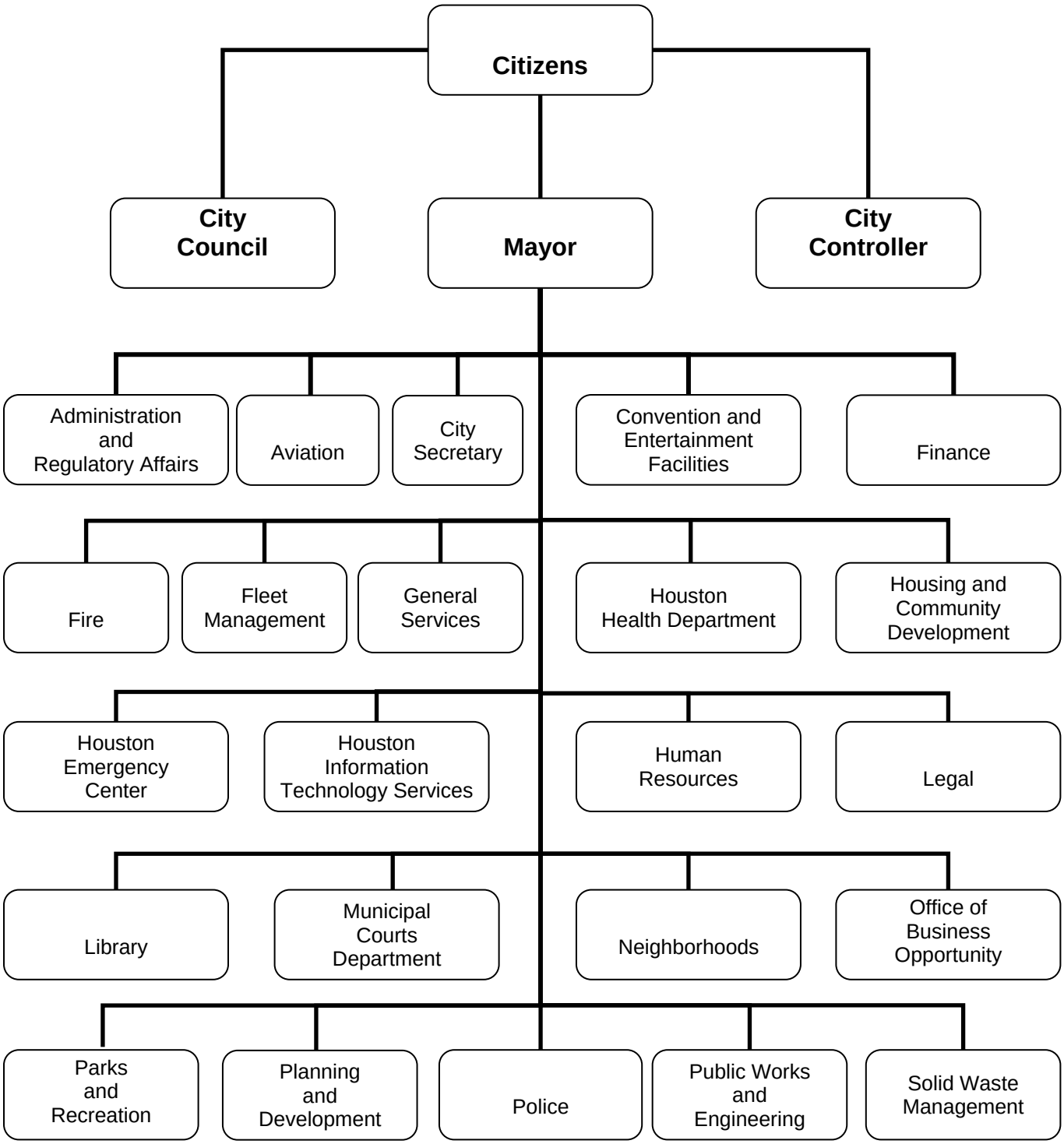
SECTION I – ORGANIZATION CHART

Organization Chart



SECTION II – OVERVIEW

City of Houston, Texas
FY2019 Full Cost Allocation Plan
and Indirect Cost Rate Proposal
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

OVERVIEW

A cost allocation plan is an accounting report that documents the value of indirect costs provided by central service agencies to other government agencies. Indirect costs are costs:

(a) "incurred for a common or joint purpose benefiting more than one cost objective, and

(b) "not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved."[1]

A central service agency is a unit of government that provides centralized services to other government agencies. For example, generally it would not be cost effective for each government agency to have its own payroll and accounting services. Usually, there are centralized payroll and accounting offices that assist agencies within the government.

[1] 2 CFR Part 200.56

USING A COST ALLOCATION PLAN

A cost allocation plan is primarily used for the recovery of indirect costs expended on behalf of programs of the U.S. Government. Additionally, a cost allocation plan is an important management information tool because it goes beyond budget and year-end accounting documents to describe the actual cost of providing services to the public. When the value of all central services are accumulated and added to the departmental expenditures as per the financial reports, the actual cost of providing the service is the result.[2]

A cost allocation plan is composed of five primary components:

- Central service agencies,
- Benefiting agencies,
- Expenditures of central service agencies,
- Functions or activities carried out by central service agencies, and
- Means of allocating the functions or activities of central service agencies.

For purposes of cost allocation, agencies (departments, divisions, sections, bureaus, etc.) of a governmental entity are separated into two groups, central service agencies and benefiting agencies. As previously stated, a central service agency is a unit of government that provides centralized services to other government agencies. These agencies carry out services that benefit other government agencies. They may also perform services for the general public but it is the functions they perform that help other agencies provide their services that are to be allocated in the cost allocation plan. Benefiting agencies are those units of government that do not provide central services but rather deliver services to the public.

[2] There could be additional costs of providing the service that are not allocated in the cost allocation plan because the costs do not meet federal standards. These additional costs can only be identified if a cost allocation plan is prepared according to Generally Accepted Accounting Principles (GAAP), not principles identified in the 2 CFR Part 200.

The costs of providing central services are identified from the government's financial records. Expenditures of the central service agencies are analyzed to ensure the expenditures are allowable according to federal standards and to identify expenditures that may benefit another agency or agencies disproportionately to others. After analyzing, the expenditures are distributed into cost pools called functions or activities.

One or more function or activity is identified for each central service agency. Examples of functions are payroll services, administrative coordination, building operations, and legal services. The purpose of identifying the various activities within a unit of government is to allow for different allocation bases to be used to distribute the costs of providing the function.

An allocation basis is a reasonable and measurable means of distributing costs to those units of government that benefit from the service. Different allocation bases are required to recognize the value of providing a service proportionate to the service received. It is reasonable to allocate payroll services based upon the number of payroll checks issued. It is most likely not reasonable to allocate payroll based upon square footage of occupied space. The chosen allocation basis reflects the service being provided and reflects those who benefit from the service.

After this is accomplished, the information is entered into the City's financial system. This system performs the mathematical operations of allocating costs from central service providers to benefiting agencies. The system performs two allocations. The first allocation distributes the central service agency's direct expenses to all agencies within the government that benefit from the services provided by that central service agency. Those benefiting agencies may include other central service agencies. The second allocation takes the result of the first allocation to central services agencies, the incoming indirect costs, and reallocates those indirect costs. Using a multiple allocation methodology more equitably distributes central service costs to all agencies, including the indirect costs that come from other central service agencies.

Result of the mathematical operations through the cost allocation plan documents indirect costs. Some of the benefiting agencies may participate in programs that are eligible for recovery from the federal or state government. The sum calculated by benefiting agency is the maximum amount the government should have recovered during the fiscal year in question. In addition, the cost allocation plan provides management information by helping to more closely identify the total costs of providing services to the public.

READING THE COST ALLOCATION PLAN

The cost allocation plan is produced in schedules. Except for the summary schedule, each schedule represents one central service agency. The summary is at the front of the document after the Table of Contents and it accumulates data from each of the subsequent schedules.

The Table of Contents serves to assist the reader in navigating the document but also describes the allocation basis for each function that is allocated.

Each schedule is composed of the following sections:

- Department Costs
- Incoming Costs
- Total Allocated
- Allocations
- Allocation Summary

Department Costs identifies the amount of costs incurred by the agency as reported in the financial records. Costs are categorized as salaries, benefits, and various operating costs, as appropriate. This section also documents the distribution of expenditures between the identified functions. Between the costs categories and the functions, the reader will find the letters “S,” S1”, “P,” or “D.” These are codes that instruct the cost allocation system how to distribute expenditures between functions. “S” stands for salaries as documented in the Personnel Service Analysis, “S1” means based on reported salaries and wages by function, “P” indicates that a percentage has been used, and “D” means that the expenditure has been disallowed from allocation.

Incoming Costs details the indirect costs that are allocated to the agency by other central service agencies. As noted on the previous page, the system uses a multiple allocation approach. This section documents the amount of the first and second allocation and its origin. If the reader is interested in knowing where a cost is derived, the reader can go to the referenced schedule and verify the amount of the allocation and the basis for the allocation.

Total Allocated is the sum of Department Costs plus Incoming Costs. This is the total amount by function that is allocated to benefiting agencies of the services rendered by this central service agency. The Allocation section, documents the distribution of the Total Allocated by each separate function. Benefiting departments are identified as the allocation basis and units. First and second allocations are calculated and any billings made by the central service agency to those agencies that benefit from the services are identified to provide a credit to the allocated amounts. There will be as many allocations as there are different functions that are allocated.

The last page of each schedule will be the Allocation Summary; this section shows the total amount allocated by function to each benefiting agency.

Each schedule of the cost allocation plan is described in the narrative section called Function and Allocation Basis. The purpose of the narrative is to explain what costs are being allocated in the cost allocation plan. The narrative describes any unusual circumstances that may have occurred during the fiscal year, describes the functions or activities that have been identified, and discusses the allocation basis and source for each function. If agencies are billed for the service, that will also be noted.

Note: FY2017 data has been used as the allocation basis in most functions, unless otherwise not available, in which case most recent available data was used.

INDIRECT COST RATE PROPOSAL

An indirect cost rate proposal is required to substantiate the establishment of an indirect cost rate. A cost allocation plan may be used to determine a specific dollar amount that can be recovered from a particular program or grant. An indirect cost rate proposal is used to calculate a specific percentage rate that can be applied against a particular rate base to determine how many dollars can be recovered from the particular program or grant. The City of Houston's indirect cost rate is calculated as the total indirect cost pool divided by the total personnel costs. The resulting equation is the indirect cost rate for that particular program or grant.

ABBREVIATIONS

In the accounting documents in Section III the reader will find abbreviations, such as "svcs" for "services" and "blds" for "buildings" The reader may also find some words that appear to be misspellings, such as "adventre" instead of "adventure" or "assessrs" for "assessors." These abbreviations are necessitated by the formatting limitations that are required to present a complicated accounting document in a consistent manner. Where possible, we have spelled the name of an agency as completely as possible. Where necessary, we have taken liberties to abbreviate words to fit most recognizably into the available space.

ROUNDING METHODOLOGY

The reader may discover that in some of the cost plan schedules the software rounds decimal numbers. However, the software actually calculates using many more decimal places than shown on the printed page. These rounding conventions allow complex, multiple calculations and iterations to be presented in a consistent, simplified manner.

For example, when the software processes allocation calculations for each allocated function, the allocation basis for each individual department is divided by the total number of allocation units for that function. The resulting percentage is displayed with only 4 decimals (e.g. 10.2311%); however, the program uses the entire quotient to multiply against the entire functional cost and fully allocates the cost of the function. This means that the truncated percentages, when added on a calculator, may not always add exactly to 100%. This occurs because the percentages have been rounded to the nearest 10,000th of a percent.

It also means that when the truncated allocation percentage is multiplied by the total function cost, the dollar allocation may be slightly different. The allocation may be slightly different because the program uses a percentage with an extended number of decimal places to make the calculation, instead of the truncated number on the printed page. Hence, the allocations are made with increased accuracy, even though the printed page only shows the truncated amounts. Likewise, the allocations resulting from this calculation are rounded to the nearest dollar for presentation purposes and, when added with a calculator, may or may not add exactly to the allocated amount.

SECTION III – SUMMARY OF ALLOCATED COSTS AND CAFR RECONCILATION

City of Houston, Texas
FY 2019 Full Cost Allocation Plan
Summary of Allocated Costs and CAFR Reconciliation
Based on Actual Expenditures for the Fiscal Year Ended
June 30, 2017

Department	Final GL	Personnel	Other Operating	Transfer	Adjusted GL	CAFR	Direct Costs	Allocated Indirect	Unallocated/DB
	A = B + C + D	B	C	D	E = A - D	F	G	H	I
Houston Police Department-HPD	812,431,848	767,044,596	45,387,252	-	812,431,848	812,431,848	806,337,117	6,094,731	-
Dept of Neighborhoods (DON)	11,143,083	8,387,207	2,755,876	-	11,143,083	11,143,083	11,143,083	-	
Houston Fire Department (HFD)	504,467,759	459,980,045	44,487,713	-	504,467,759	504,629,194	504,467,759	-	
Houston Emergency Center (HEC)	10,248,045	658	-	10,247,387	658	658	658	-	
Municipal Courts Department	27,492,094	22,922,814	4,438,815	130,465	27,361,629	27,361,629	27,361,629	-	
Public Works & Engineering-PWE	30,865,117	1,309,691	28,030,926	1,524,500	29,340,617	29,093,696	29,340,617	-	
Solid Waste Management	84,111,430	36,392,335	42,490,584	5,228,511	78,882,919	78,882,919	78,882,919	-	
General Services Department	39,714,534	10,761,987	25,810,327	3,142,221	36,572,313	36,572,313	3,708	33,788,806	2,779,799
Housing and Community Devp.	519,857	128,368	391,489	-	519,857	519,857	519,857		
Library	41,532,238	30,306,573	9,505,366	1,720,299	39,811,939	39,811,939	39,811,939		
Parks & Recreation	72,462,029	42,747,407	28,649,347	1,065,275	71,396,754	71,396,754	71,396,754		
Health & Human Services	65,630,984	39,092,394	26,538,590	-	65,630,984	65,630,984	36,660,663	11,095,293	17,875,028
Mayor's Office	7,647,576	5,353,153	582,829	1,711,594	5,935,982	5,935,982	1,518,479	4,122,916	294,587
Business Opportunity	2,915,203	2,533,511	381,692	-	2,915,203	2,915,203	31	2,770,403	144,769
City Council	10,728,090	7,494,511	1,708,411	1,525,168	9,202,922	9,152,922	212,602	7,242,037	1,748,283
City Controller's Office	8,175,149	7,241,125	934,025	-	8,175,149	8,175,149	(1)	8,175,150	-
Finance	17,281,456	12,465,732	4,815,724	-	17,281,456	17,281,456	521,725	15,573,789	1,185,942
Admn. & Regulatory Affairs	29,369,257	16,361,929	3,820,819	9,186,510	20,182,748	20,182,748	5,530,957	13,986,393	665,398
Fleet Management Department			-				-	-	-
Houston Information Tech Svcs	21,390,586	16,388,748	5,001,838	-	21,390,586	21,390,586	126,544	21,264,042	-
Planning & Development	3,988,733	3,406,650	582,083	-	3,988,733	3,988,733	2,397,944	500,982	1,089,807
City Secretary	708,114	628,442	79,672	-	708,114	708,114	(0)	708,114	-
Human Resources Dept.	2,980,887	2,595,428	385,460	-	2,980,887	2,980,887	2,543	2,677,671	300,673
Legal Department	15,077,774	14,190,313	887,461	-	15,077,774	15,077,774	6,526	13,918,858	1,152,390
Citywide General Government	191,216,855	11,520,776	94,033,773	85,662,305	105,554,549	110,757,854	67,988,849	37,565,700	
GRAND TOTAL	**2,012,098,698**	**1,519,254,392**	**371,700,071**	**121,144,235**	**1,890,954,463**	**1,896,022,282**	**1,684,232,902**	**179,484,885**	**27,236,676**
Cost Adjustment	Building Use							623,017.00	
Cost Adjustment	Equipment use							2,173,634.00	
Cost Adjustment	PWE General Fund Credit							(79,372.00)	
Unallocated Indirect fr disallow functions	Non-Dept							(854,309.00)	
Unallocated Indirect fr disallow functions	OBO							(33,192.00)	
Unallocated Indirect fr disallow functions	HR							(2,311,520.00)	
Unallocated Indirect fr disallow functions	Gen Svcs							(1,821,537.00)	
Summary Schedule Total								**177,181,606.00**	

SECTION IV – FY 2019 FULL COST ALLOCATION PLAN
BASED ON ACTUAL EXPENDITURES
FOR THE FISCAL YEAR ENDED
JUNE 30, 2017

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	Department	Police	Dept of Neighborhood	Fire	Municipal Court	Solid Waste	Houston Airport System (HAS)	Housing & Community Development	Library	Parks & Recreation	Health Department
1	Building Depreciation	$ 5,207	$ 8,133	$ 0	$ 89,629	$ 0	$ 0	$ 0	$ 4,606	$ 0	$ 0
2	Equipment Depreciation	611,139	5,728	1,060,836	4,607	177,188	0	0	69,601	39,907	0
3	Non-Departmental-Gen Gov	12,586,851	293,758	3,464,352	888,233	4,453,409	240,694	46,784	1,341,223	2,234,330	1,420,201
4	Finance Dir Office	0	0	0	0	0	0	0	0	0	0
5	Finance FP&A	221,753	11,737	199,006	32,154	44,041	116,210	37,077	35,951	138,782	159,153
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	100,757	0	30,389	0	89,745	140,637	88,563	89,036	135,542	8,035
8	Finance Reporting & Ops	420,714	35,018	451,214	50,720	93,511	357,764	51,596	58,775	320,237	203,649
9	Finance Internal Controls	216,683	2,978	131,509	7,311	20,944	0	137	9,382	19,081	9,790
10	Finance Grants	205,236	11,427	107,574	5,784	31,858	141,745	223,983	7,665	44,503	238,465
11	Finance Perform Mgmt	118,283	2,008	68,415	4,135	11,554	42,859	8,243	5,342	12,360	17,617
12	Finance Treasury	254,051	3,492	154,188	8,572	24,555	0	161	10,999	22,371	11,479
13	Finance Strat Purchasing	393,770	48,818	71,846	301,660	222,446	570,161	257,448	120,203	293,370	430,615
14	ARA Director Office	0	0	0	0	0	0	0	0	0	0
15	ARA Financial Svcs	0	127,870	0	0	0	0	0	0	0	0
16	ARA Operations	851,085	214,219	249,642	2,029,830	1,619,121	62,814	20,763	27,840	98,763	317,946
17	ARA Payroll Services	1,498,045	33,205	990,762	70,039	103,220	55,308-	34,089	110,294	184,685	249,627
18	ARA Regulatory	387,564	5,328	235,218	13,077	37,459	0	245	16,780	34,128	17,512
19	HITS CIO	0	0	0	0	0	0	0	0	0	0
20	HITS EAS	1,225,054	23,600	849,975	1,250,520	128,619	194,742	60,488	143,230	196,395	287,881
21	HITS EIS	518,034	60,346	1,257,507	73,211	172,750	411,328	129,574	223,218	479,821	371,797
22	HITS Radio	4,089,472	0	1,242,388	0	262,684	0	0	0	126,874	0
23	Office Business Opport	609,711	20,876	395,629	33,886	59,515	202,624	14,151	46,259	97,553	131,515
24	Mayor	1,456,465	32,284	963,263	68,096	100,355	260,775	33,142	107,232	179,559	242,699
25	Human Resources	900,725	20,222	567,457	37,228	68,154	165,962	19,987	75,552	199,473	160,141
26	Legal	817,991	446,506	351,715	6,325,401	146,952	161,538	53,920	40,501	405,299	113,178
27	City Secretary	195,122	3,312	112,858	6,821	19,061	70,701	13,598	8,812	20,389	29,062
28	City Council	2,137,015	36,279	1,236,046	74,705	208,758	774,323	148,929	96,517	223,304	318,288
29	City Controller's Office	1,056,246	41,941	824,003	110,419	170,581	490,724	138,736	125,819	458,570	537,186
30	Health Administration	0	0	0	0	0	0	0	0	0	13,103,347
31	Planning & Dev Admin	0	0	0	0	0	0	0	0	0	0
32	PWE Admin Indirect	0	0	0	0	0	0	0	0	0	0
33	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0	0
34	HPD Police Records	18,592	0	1,328	0	0	0	0	0	7,083	0
35	General Services	13,985,679	68,919	6,295,226	308,384	23,628	0	0	5,572,711	311,411	5,422,497
36	HEC	0	0	0	0	0	0	0	0	0	0
37	PWE General Fund Credit	0	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$44,881,244	$1,558,004	$21,312,346	$11,794,422	$8,290,108	$4,350,293	$1,381,614	$8,347,548	$6,283,790	$23,801,680

	Department	Convention & Entertainmen	Fleet Management	Planning & Development Other	Planning & Development Spec Rev	General Debt	Finance Other	ARA Insurance	ARA BARC	ARA Parking	ARA Other
1	Building Depreciation	$ 0	$ 7,156	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	8,045	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	2,473	188,337	69,130	9,199	5,678	19,731	1,347	26,499	25,206	258,440
4	Finance Dir Office	0	0	0	0	0	1,401,414	0	0	0	0
5	Finance FP&A	4,008	218,028	2,895	5,502	9,201	12,258	996	17,357	25,406	26,535
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	23,631	0	0	0	0	0	0	0	0	0
8	Finance Reporting & Ops	74,639	271,619	3,925	7,127	10,774	15,012	2,668	21,889	30,871	32,597
9	Finance Internal Controls	0	0	641	0	0	138	0	0	0	1,475
10	Finance Grants	47	15,214	2,197	972	0	936	2,134	2,222	1,592	2,349
11	Finance Perform Mgmt	33	10,994	546	697	0	672	1,530	1,595	1,143	1,556
12	Finance Treasury	0	0	751	0	0	161	0	0	0	1,731
13	Finance Strat Purchasing	461	420,022	5,987	7,369	0	2,302	3,684	25,791	26,712	8,750
14	ARA Director Office	0	0	0	0	0	0	57,319	1,234,658	581,418	576,632
15	ARA Financial Svcs	0	0	0	0	0	0	9,649	207,830	125,432	97,065
16	ARA Operations	0	56,623	1,395	1,596	0	1,745	201	4,340	224,030	2,027
17	ARA Payroll Services	0	85,396	8,051	9,214	0	10,075	1,163	25,061	15,125	11,705
18	ARA Regulatory	0	0	1,147	0	0	246	0	0	0	2,640
19	HITS CIO	0	0	0	0	0	0	0	0	0	0
20	HITS EAS	480	64,674	43,286	6,568	0	7,760	867	18,517	11,305	120,596
21	HITS EIS	9,364	582,709	6,761	12,852	21,495	28,636	2,327	40,548	59,351	61,987
22	HITS Radio	0	17,870	0	0	0	0	0	0	24,124	0
23	Office Business Opport	0	167,849	3,814	3,341	0	3,652	422	9,086	5,484	4,243
24	Mayor	0	83,026	7,828	8,959	0	9,797	1,131	24,364	14,704	11,380
25	Human Resources	868	51,195	4,015	5,050	0	3,939	455	9,797	5,913	4,575
26	Legal	0	7,818	0	0	0	0	0	0	0	0
27	City Secretary	55	18,135	901	1,150	0	1,108	2,525	2,631	1,886	2,567
28	City Council	599	198,625	9,866	12,602	0	12,132	27,653	28,807	20,649	28,114
29	City Controller's Office	12,181	692,756	10,511	18,860	27,713	39,124	8,026	57,511	80,270	85,027
30	Health Administration	0	0	0	0	0	0	0	0	0	0
31	Planning & Dev Admin	0	0	1,371,423	568,090	0	0	0	0	0	0
32	PWE Admin Indirect	0	0	0	0	0	0	0	0	0	0
33	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0	0
34	HPD Police Records	0	0	0	0	0	0	0	885	0	0
35	General Services	0	183,902	0	0	0	0	0	19,273	5,544	0
36	HEC	0	0	0	0	0	0	0	0	0	0
37	PWE General Fund Credit	0	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$128,839	$3,349,993	$1,555,070	$679,148	$74,861	$1,570,838	$124,097	$1,778,661	$1,286,165	$1,341,991

	Department	IT Public Services	Legal Insurance	Legal Wkr Comp	Mayor Cable TV	Mayor Other	TIRZ	HR Health Benefits	HR Long Term Disabilty	PWE Bldg Insp	PWE Stormwater
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	3	12,376	660	4,294	13,333	30,023	99,914	61	105,453	62,517
4	Finance Dir Office	0	0	0	0	0	0	0	0	0	0
5	Finance FP&A	4	7,798	593	2,469	14,312	1,214	150,111	99	45,479	22,509
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	0	0	0	0	0	0	0	0	0	0
8	Finance Reporting & Ops	5	10,900	726	3,421	20,603	1,421	225,349	259	61,242	31,368
9	Finance Internal Controls	0	0	0	0	0	0	0	0	0	0
10	Finance Grants	0	2,512	45	752	38,454	0	70,398	205	11,342	7,115
11	Finance Perform Mgmt	0	1,802	32	540	3,916	0	50,515	147	8,140	5,106
12	Finance Treasury	0	0	0	0	0	0	0	0	0	0
13	Finance Strat Purchasing	0	23,027	0	11,053	103,624	461	64,477	1,842	75,069	76,451
14	ARA Director Office	0	0	0	0	0	0	0	0	0	0
15	ARA Financial Svcs	0	0	0	36,472	59,242	21,998	0	0	0	0
16	ARA Operations	0	2,079	80	3,020	1,237	460	2,003	0	86,988	21,045
17	ARA Payroll Services	0	12,007	466	4,398	7,143	2,653	11,565	0	71,036	47,482
18	ARA Regulatory	0	0	0	0	0	0	0	0	0	0
19	HITS CIO	0	0	0	0	0	0	0	0	0	0
20	HITS EAS	0	7,990	354	3,044	3,364	0	7,377	0	97,958	50,309
21	HITS EIS	11	18,217	1,387	5,768	33,435	2,835	350,672	231	106,243	52,584
22	HITS Radio	0	0	0	0	0	0	0	0	0	0
23	Office Business Opport	0	4,353	168	1,594	2,590	961	4,192	0	44,533	27,981
24	Mayor	0	11,674	453	4,276	94,821	2,579	11,244	0	119,427	75,040
25	Human Resources	0	4,694	182	1,720	2,793	1,037	4,522	0	67,280	44,364
26	Legal	0	0	0	0	0	82,945	0	0	17,081	3,963
27	City Secretary	0	2,973	53	890	6,460	0	83,331	242	13,428	8,422
28	City Council	0	32,563	582	9,744	70,755	0	912,661	2,651	147,058	92,241
29	City Controller's Office	13	29,404	1,893	9,207	55,965	3,656	617,967	779	163,700	84,558
30	Health Administration	0	0	0	0	0	0	0	0	0	0
31	Planning & Dev Admin	0	0	0	0	0	0	0	0	0	0
32	PWE Admin Indirect	0	0	0	0	0	0	0	0	556,620	349,508
33	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0	0
34	HPD Police Records	0	0	0	0	0	0	0	0	0	0
35	General Services	0	0	0	11,867	0	0	0	0	0	0
36	HEC	0	0	0	0	0	0	0	0	0	0
37	PWE General Fund Credit	0	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$36	$184,369	$7,674	$114,529	$532,047	$152,243	$2,666,298	$6,516	$1,798,077	$1,062,563

	Department	PWE DDSR	PWE Water & Sewer	PWE Houston Transtar	PWE Other	Houston Permit Center	CIP S/R Planning	CIP Sal Rec RE	CIP S/R Engrg	CIP S/R Constr	CIP S/R Eng/Const
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	104,055	472,616	3,183	111,229	11,542	2,345	7,327	26,772	23,142	2,985
4	Finance Dir Office	0	0	0	0	0	0	0	0	0	0
5	Finance FP&A	56,590	266,767	3,233	55,592	6,897	925	3,416	19,605	12,867	1,417
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	0	231,583	0	0	0	0	0	0	0	0
8	Finance Reporting & Ops	76,037	350,205	4,149	71,495	9,105	1,283	4,623	24,606	16,512	2,127
9	Finance Internal Controls	0	0	0	7,843	0	0	0	0	0	0
10	Finance Grants	13,881	76,976	517	69,374	1,462	284	886	2,342	2,052	664
11	Finance Perform Mgmt	9,961	55,234	371	6,521	1,049	204	635	1,680	1,472	477
12	Finance Treasury	0	0	0	9,195	0	0	0	0	0	0
13	Finance Strat Purchasing	673,325	695,430	20,264	14,738	23,488	921	1,382	3,224	10,132	921
14	ARA Director Office	0	0	0	0	0	0	0	0	0	0
15	ARA Financial Svcs	0	0	0	0	0	0	0	0	0	0
16	ARA Operations	31,990	132,881	327	548	2,003	487	1,434	4,034	4,179	581
17	ARA Payroll Services	66,635	297,677	1,885	3,165	11,565	2,816	8,284	23,292	24,130	3,351
18	ARA Regulatory	0	0	0	14,028	0	0	0	0	0	0
19	HITS CIO	0	0	0	0	0	0	0	0	0	0
20	HITS EAS	90,330	396,906	1,281	3,525	6,889	1,442	4,806	13,937	12,976	3,684
21	HITS EIS	132,198	623,190	7,553	129,868	16,112	2,162	7,980	45,799	30,060	3,310
22	HITS Radio	74,606	92,922	0	0	0	0	0	0	0	0
23	Office Business Opport	39,783	177,236	683	1,146	4,192	1,021	3,003	8,445	8,749	1,215
24	Mayor	106,690	475,308	1,832	3,077	11,244	2,737	8,053	22,646	23,461	3,257
25	Human Resources	62,303	272,789	737	2,252	4,522	1,101	3,238	9,106	9,434	1,310
26	Legal	49,193	492,868	0	817,011	0	0	125,590	0	0	0
27	City Secretary	16,431	91,115	612	10,757	1,730	336	1,048	2,772	2,428	787
28	City Council	179,954	997,918	6,694	117,809	18,946	3,685	11,477	30,362	26,596	8,624
29	City Controller's Office	203,142	984,807	10,953	188,843	24,215	3,457	12,374	64,564	43,588	5,835
30	Health Administration	0	0	0	0	0	0	0	0	0	0
31	Planning & Dev Admin	0	0	0	0	0	0	0	0	0	0
32	PWE Admin Indirect	569,050	2,825,125	15,099	182,846	59,943	13,222	39,842	109,205	105,956	22,000
33	CIP Sal Rec PWE	0	0	0	0	0	5,030	14,798	41,610	43,107	5,986
34	HPD Police Records	0	0	0	0	0	0	0	0	0	0
35	General Services	0	102,508	41,620	139	106,891	0	0	0	0	0
36	HEC	0	0	0	0	0	0	0	0	0	0
37	PWE General Fund Credit	0	79,372-	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$2,556,154	$10,032,689	$120,993	$1,821,001	$321,795	$43,458	$260,196	$454,001	$400,841	$68,531

	Department	CIP S/R Geo/Env	CIP S/R Other	CIP S/R GSD	HEC-Director	HEC-IT	HEC-911 Network	HEC-Police Call Takers	HEC-HFD	HEC-Harris County	HEC-Gen Svcs Dept
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	3,229	6,021	11,591	0	0	0	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0	0
5	Finance FP&A	2,597	4,434	11,443	0	0	0	0	0	0	0
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	0	0	0	0	0	0	0	0	0	0
8	Finance Reporting & Ops	3,229	5,666	13,916	0	0	0	0	0	0	0
9	Finance Internal Controls	0	0	0	0	0	0	0	0	0	0
10	Finance Grants	267	674	735	0	0	0	0	0	0	0
11	Finance Perform Mgmt	191	484	527	0	0	0	0	0	0	0
12	Finance Treasury	0	0	0	0	0	0	0	0	0	0
13	Finance Strat Purchasing	1,382	1,382	0	0	0	0	0	0	0	0
14	ARA Director Office	0	0	0	0	0	0	0	0	0	0
15	ARA Financial Svcs	0	0	0	0	0	0	0	0	0	0
16	ARA Operations	448	903	1,246	0	0	0	0	0	0	0
17	ARA Payroll Services	2,583	5,212	7,190	0	0	0	0	0	0	0
18	ARA Regulatory	0	0	0	0	0	0	0	0	0	0
19	HITS CIO	0	0	0	0	0	0	0	0	0	0
20	HITS EAS	1,923	3,845	5,127	0	0	0	0	0	0	0
21	HITS EIS	6,067	10,360	26,731	0	0	0	0	0	0	0
22	HITS Radio	0	0	0	0	0	0	0	0	0	0
23	Office Business Opport	937	1,890	2,607	0	0	0	0	0	0	0
24	Mayor	2,511	5,067	6,990	0	0	0	0	0	0	0
25	Human Resources	1,010	2,038	2,811	0	0	0	0	0	0	0
26	Legal	0	0	0	0	0	0	0	0	0	0
27	City Secretary	316	797	870	0	0	0	0	0	0	0
28	City Council	3,461	8,731	9,530	0	0	0	0	0	0	0
29	City Controller's Office	8,450	14,943	36,195	0	0	0	0	0	0	0
30	Health Administration	0	0	0	0	0	0	0	0	0	0
31	Planning & Dev Admin	0	0	0	0	0	0	0	0	0	0
32	PWE Admin Indirect	12,250	27,299	0	0	0	0	0	0	0	0
33	CIP Sal Rec PWE	4,614	9,311	0	0	0	0	0	0	0	0
34	HPD Police Records	0	0	0	0	0	0	0	0	0	0
35	General Services	0	0	0	0	0	0	0	0	0	0
36	HEC	0	0	0	24,039	81,643	325,010	206,368	0	26,606	11,580
37	PWE General Fund Credit	0	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$55,465	$109,057	$137,509	$24,039	$81,643	$325,010	$206,368	$0	$26,606	$11,580

	Department	HEC-Homeland Security	HEC-Off of Emg Mgt	HEC-HPD	Hurricane Ike Aid & Recovery	ARRA Reimbursement Fund	HR-W.C.	HITS Other	Legal Other	Other	2nd Allocation Orphans
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 62,181	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	43	459	16,812	33,795	99	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0	0
5	Finance FP&A	0	0	0	71	743	20,047	32,908	160	0	0
6	Finance City Council	0	0	0	0	0	0	0	0	0	0
7	Finance Public Fin	0	0	0	0	0	0	0	0	0	0
8	Finance Reporting & Ops	0	0	0	82	870	26,391	44,360	188	0	0
9	Finance Internal Controls	0	0	0	0	0	0	0	0	0	0
10	Finance Grants	0	0	0	10	0	4,141	8,276	0	0	0
11	Finance Perform Mgmt	0	0	0	0	0	2,972	5,938	0	0	0
12	Finance Treasury	0	0	0	0	0	0	0	0	0	0
13	Finance Strat Purchasing	0	0	0	0	0	21,646	160,732	0	0	0
14	ARA Director Office	0	0	0	0	0	0	0	0	0	0
15	ARA Financial Svcs	0	0	0	0	0	0	0	0	0	0
16	ARA Operations	0	0	0	0	0	1,221	2,111	0	646,976	0
17	ARA Payroll Services	0	0	0	0	0	7,051	12,192	0	0	0
18	ARA Regulatory	0	0	0	0	0	0	1-	0	0	0
19	HITS CIO	0	0	0	0	0	0	1,589,813	0	0	0
20	HITS EAS	0	0	0	0	0	5,485	17,901	641	9,612	0
21	HITS EIS	0	0	0	0	0	46,832	76,875	375	0	0
22	HITS Radio	0	0	0	0	0	0	0	0	9,828	0
23	Office Business Opport	0	0	0	0	0	2,556	4,420	0	1,668	0
24	Mayor	0	0	0	0	0	6,854	11,854	0	0	0
25	Human Resources	0	0	0	0	0	2,757	4,767	0	0	0
26	Legal	0	0	0	0	0	0	0	0	280,589	0
27	City Secretary	0	0	0	1	0	4,902	9,795	0	0	0
28	City Council	0	0	0	6	0	53,692	107,284	0	0	0
29	City Controller's Office	0	0	0	214	2,237	70,136	118,609	483	0	0
30	Health Administration	0	0	0	0	0	0	0	0	0	0
31	Planning & Dev Admin	0	0	0	0	0	0	0	0	0	0
32	PWE Admin Indirect	0	0	0	0	0	0	0	0	0	0
33	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0	0
34	HPD Police Records	0	0	0	0	0	0	0	0	6,018,889	0
35	General Services	0	0	0	0	0	0	0	0	23,247	0
36	HEC	25,431	41,973	20,128	27,278	0	0	0	0	0	0
37	PWE General Fund Credit	0	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$25,431	$41,973	$20,128	$27,705	$4,309	$293,495	$2,241,629	$1,946	$7,052,990	$0

Summary Schedule

	Department	Total
1	Building Depreciation	$ 176,912
2	Equipment Depreciation	1,977,051
3	Non-Departmental-Gen Gov	28,741,754
4	Finance Dir Office	1,401,414
5	Finance FP&A	2,062,350
6	Finance City Council	0
7	Finance Public Fin	937,918
8	Finance Reporting & Ops	3,524,457
9	Finance Internal Controls	427,912
10	Finance Grants	1,359,267
11	Finance Perform Mgmt	467,496
12	Finance Treasury	501,706
13	Finance Strat Purchasing	5,196,386
14	ARA Director Office	2,450,027
15	ARA Financial Svcs	685,558
16	ARA Operations	6,732,261
17	ARA Payroll Services	4,018,226
18	ARA Regulatory	765,371
19	HITS CIO	1,589,813
20	HITS EAS	5,385,263
21	HITS EIS	6,260,471
22	HITS Radio	5,940,768
23	Office Business Opport	2,155,533
24	Mayor	4,616,154
25	Human Resources	2,807,475
26	Legal	10,740,059
27	City Secretary	771,190
28	City Council	8,446,235
29	City Controller's Office	7,746,391
30	Health Administration	13,103,347
31	Planning & Dev Admin	1,939,513
32	PWE Admin Indirect	4,887,965
33	CIP Sal Rec PWE	124,456
34	HPD Police Records	6,046,777
35	General Services	32,483,446
36	HEC	790,056
37	PWE General Fund Credit	79,372-
	Tot.Current Allocations	$177,181,606
		==========

BUILDING DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Building Depreciation schedule provides for the allocation of General Fund building depreciation expense for FY 2017. Costs are allocated to user departments occupying City Hall, City Hall Annex, and Municipal Courts buildings. The allocation basis is the total usable square footage occupied by each department.

Description		Amount	General Admin	City Hall	City Hall Annex	Muni Court Bldg
Personnel Costs						
Salaries	S	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0
Services & Supplies Cost						
Building Depreciation	P	623,017	0	271,077	230,385	121,555
Subtotal - Services & Supplies		623,017	0	271,077	230,385	121,555
Department Cost Total		623,017	0	271,077	230,385	121,555
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		623,017	0	271,077	230,385	121,555
General Admin Distribution		0	0	0	0	0
Grand Total		$ 623,017		$ 271,077	$ 230,385	$ 121,555

No Indirect Costs

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	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	16,035	17.1893	$ 46,596	$ 0	$ 46,596	$ 0	$ 46,596
19	HITS CIO	1,595	1.7098	4,635	0	4,635	0	4,635
24	Mayor	27,300	29.2652	79,331	0	79,331	0	79,331
29	City Controller's Office	23,567	25.2634	68,483	0	68,483	0	68,483
35	General Services	1,570	1.6830	4,562	0	4,562	0	4,562
38	Police	440	0.4717	1,279	0	1,279	0	1,279
45	Library	1,585	1.6991	4,606	0	4,606	0	4,606
96	Other	21,193	22.7186	61,585	0	61,585	0	61,585
	Subtotal	93,285	100.0000	271,077	0	271,077	0	271,077
	Direct Bills					0		0
	Total					$271,077		$271,077

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	965	0.7676	$ 1,768	$ 0	$ 1,768	$ 0	$ 1,768
24	Mayor	8,889	7.0704	16,289	0	16,289	0	16,289
26	Legal	63,910	50.8344	117,115	0	117,115	0	117,115
27	City Secretary	5,540	4.4065	10,152	0	10,152	0	10,152
28	City Council	19,707	15.6751	36,113	0	36,113	0	36,113
35	General Services	18,043	14.3515	33,064	0	33,064	0	33,064
39	Dept of Neighborhoods	4,438	3.5300	8,133	0	8,133	0	8,133
49	Fleet Management	3,905	3.1061	7,156	0	7,156	0	7,156
96	Other	325	0.2585	596	0	596	0	596
	Subtotal	125,722	100.0000	230,386	0	230,386	0	230,386
	Direct Bills					0		0
	Total					$230,386		$230,386

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19	HITS CIO	13,160	17.7845	$ 21,618	$ 0	$ 21,618	$ 0	$ 21,618
26	Legal	3,884	5.2489	6,380	0	6,380	0	6,380
38	Police	2,391	3.2312	3,928	0	3,928	0	3,928
41	Municipal Court	54,562	73.7354	89,629	0	89,629	0	89,629
	Subtotal	73,997	100.0000	121,555	0	121,555	0	121,555
	Direct Bills					0		0
	Total					$121,555		$121,555

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	City Hall	City Hall Annex	Muni Court Bldg	Total
0	Direct Billed	$0	$0	$0	$0
04	Finance Dir Office	46,596	1,768	0	48,364
19	HITS CIO	4,635	0	21,618	26,253
24	Mayor	79,331	16,289	0	95,620
26	Legal	0	117,115	6,380	123,495
27	City Secretary	0	10,152	0	10,152
28	City Council	0	36,113	0	36,113
29	City Controller's Office	68,483	0	0	68,483
35	General Services	4,562	33,064	0	37,626
38	Police	1,279	0	3,928	5,207
39	Dept of Neighborhoods	0	8,133	0	8,133
41	Municipal Court	0	0	89,629	89,629
45	Library	4,606	0	0	4,606
49	Fleet Management	0	7,156	0	7,156
96	Other	61,585	596	0	62,181
	Total	$ 271,077	$ 230,386	$ 121,555	$ 623,018

EQUIPMENT DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Equipment Depreciation schedule provides the allocation of General Fund equipment fixed asset depreciation expense for FY 2017. The equipment usage charge is allocated to user departments based upon the equipment usage allowance (current year depreciation) per department.

Description		Amount	General Admin	Equip Deprec
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Equip Use	P	2,173,634	0	2,173,634
Subtotal - Services & Supplies		2,173,634	0	2,173,634
Department Cost Total		2,173,634	0	2,173,634
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		2,173,634	0	2,173,634
General Admin Distribution			0	0
Grand Total		$ 2,173,634		$ 2,173,634

No Indirect Costs

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	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14	ARA Director Office	3,488	0.1605	$ 3,488	$ 0	$ 3,488	$ 0	$ 3,488
25	Human Resources	1,906	0.0877	1,906	0	1,906	0	1,906
28	City Council	9,297	0.4277	9,297	0	9,297	0	9,297
29	City Controller's Office	4,573	0.2104	4,573	0	4,573	0	4,573
30	Health Administration	98,853	4.5478	98,853	0	98,853	0	98,853
33	CIP Sal Rec PWE	50,927	2.3429	50,927	0	50,927	0	50,927
35	General Services	27,539	1.2670	27,539	0	27,539	0	27,539
38	Police	611,139	28.1160	611,139	0	611,139	0	611,139
39	Depart of Neighborhoods	5,728	0.2635	5,728	0	5,728	0	5,728
40	Fire	1,060,836	48.8047	1,060,836	0	1,060,836	0	1,060,836
41	Municipal court	4,607	0.2119	4,607	0	4,607	0	4,607
42	Solid Waste	177,188	8.1517	177,188	0	177,188	0	177,188
45	Library	69,601	3.2021	69,601	0	69,601	0	69,601
46	Parks & Recreation	39,907	1.8360	39,907	0	39,907	0	39,907
49	Fleet Management	8,045	0.3701	8,045	0	8,045	0	8,045
	Subtotal	2,173,634	100.0000	2,173,634	0	2,173,634	0	2,173,634
	Direct Bills					0		0
	Total					$2,173,634		$2,173,634

Basis Units: Current year depreciation by department
Source: Asset Report

	Department	Equip Deprec	Total
0	Direct Billed	$0	$0
14	ARA Director Office	3,488	3,488
25	Human Resources	1,906	1,906
28	City Council	9,297	9,297
29	City Controller's Office	4,573	4,573
30	Health Administration	98,853	98,853
33	CIP Sal Rec PWE	50,927	50,927
35	General Services	27,539	27,539
38	Police	611,139	611,139
39	Depart of Neighborhoods	5,728	5,728
40	Fire	1,060,836	1,060,836
41	Municipal court	4,607	4,607
42	Solid Waste	177,188	177,188
45	Library	69,601	69,601
46	Parks & Recreation	39,907	39,907
49	Fleet Management	8,045	8,045
	Total	$ 2,173,634	$ 2,173,634

GENERAL CITYWIDE SERVICES (NONDEPARTMENTAL) FUNCTION AND ALLOCATION BASIS

The General Citywide Services account includes citywide costs that are not attributable to any specific department. The cost allocation bases are as follows:

- **Insurance, Civilian Retirement** – City contribution for health insurance for civilian retirees for all General Fund departments are allocated based upon the number of General Fund civilian FTE positions.

- **Membership** – Membership fees to organizations that benefit the entire city are allocated based upon the number of FTE positions in General Fund departments.

- **Consulting Services** – Consulting services that benefit the entire city, e.g. annual audit and special studies performed are allocated based on the total number of revenue, expenditure, and purchasing transactions by department.

- **Interest Charges** – Interest expense for tax and revenue anticipation notes are allocated based on departmental General Fund operating expenditures.

- **Other Miscellaneous** – Other general expenditures (i.e. Metro commuter pass, and miscellaneous other services) are allocated based on General Fund operating expenditures.

- **Claims and Judgments** – Claims and settlements for General Fund departments are allocated based on the dollar amount related to litigation and payment of claims for General Fund departments.

- **Elections** – Cost of all city elections are allocated based on the number of elected City officials.

- **Legal Services Contracts/Lobby** – The cost of outside legal services including lobbying are allocated based on the number of FTE positions by department.

- **611 Walker Rent** – Real estate rental costs for General Fund departments located in 611 Walker are allocated to those departments based on their occupied square footage.

- **Department Specific** – The cost of specific services are allocated based on the dollars expended by department.

- **General Government** – Costs such as fund transfers, appraisal fees, and other expenses deemed as general government in nature are not allocated in this plan.

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Personnel Costs			0	0	0	0	0
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	156,894	0	0	0	0	0
Other Interest	P	1,877,923	0	0	0	0	1,877,923
Hlth Ins Retire	P	11,520,777	0	11,520,777	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Health Ins-Act	P	0	0	0	0	0	0
Mgt Consultant	P	2,660,750	0	0	0	1,457,035	0
Banking Services	P	60,139	0	0	0	0	0
Real Estate	P	4,367,272	0	0	0	0	0
Application Services	P	0	0	0	0	0	0
Ltd purpose	P	53,531,724	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	9,323,536	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	0	0	0	0
Elections	P	15,643	0	0	0	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	730,737	0	0	730,737	0	0
Food Supplies	P	245	0	0	0	0	0
AudioVisual Supplies	P	12	0	0	0	0	0
Early Pymt Discount	P	3,238-	0	0	0	0	0

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Voice Svcs	P	711	0	0	0	0	0
Legal Svcs	P	3,138,319	0	0	0	0	0
Metro Commut	P	669,378	0	0	0	0	0
Misc Other Svcs	P	4,526,011	0	0	0	0	0
Claims & Judgements	P	12,271,997	0	0	0	0	0
Other IntfdSvcs	P	1,436,420	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	40,442,992	0	0	0	0	0
Transfer to Component	P	26,617,614	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	0	0	0	0
Subtotal - Services & Supplies		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
Department Cost Total		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
General Admin Distribution			0	0	0	0	0
Grand Total		$ 191,216,856	0	$ 11,520,777	$ 730,737	$ 1,457,035	$ 1,877,923

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Personnel Costs			0	0	0	0	0
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	156,894	0	0	0	0	0
Other Interest	P	1,877,923	0	0	0	0	0
Hlth Ins Retire	P	11,520,777	0	0	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Health Ins-Act	P	0	0	0	0	0	0
Mgt Consultant	P	2,660,750	0	0	0	0	0
Banking Services	P	60,139	60,139	0	0	0	0
Real Estate	P	4,367,272	0	0	0	0	4,367,272
Application Services	P	0	0	0	0	0	0
Ltd purpose	P	53,531,724	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	9,323,536	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	0	0	0	0
Elections	P	15,643	0	0	15,643	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	730,737	0	0	0	0	0
Food Supplies	P	245	0	0	0	0	0
AudioVisual Supplies	P	12	0	0	0	0	0
Early Pymt Discount	P	3,238-	0	0	0	0	0

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Voice Svcs	P	711	0	0	0	0	0
Legal Svcs	P	3,138,319	0	0	0	3,138,319	0
Metro Commut	P	669,378	669,378	0	0	0	0
Misc Other Svcs	P	4,526,011	0	0	0	0	0
Claims & Judgements	P	12,271,997	0	12,271,997	0	0	0
Other IntfdSvcs	P	1,436,420	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	40,442,992	0	0	0	0	0
Transfer to Component	P	26,617,614	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	0	0	0	0
Subtotal - Services & Supplies		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
Department Cost Total		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
General Admin Distribution			0	0	0	0	0
Grand Total		$ 191,216,856	$ 729,517	$ 12,271,997	$ 15,643	$ 3,138,319	$ 4,367,272

Description		Amount	Dept Specific	Gen Govt
Personnel Costs			0	0
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	P	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost			0	0
Advertising	P	156,894	0	156,894
Other Interest	P	1,877,923	0	0
Hlth Ins Retire	P	11,520,777	0	0
Pension-Civilian	P	0	0	0
Health Ins-Act	P	0	0	0
Mgt Consultant	P	2,660,750	1,203,715	0
Banking Services	P	60,139	0	0
Real Estate	P	4,367,272	0	0
Application Services	P	0	0	0
Ltd purpose	P	53,531,724	0	53,531,724
Criminal Intell	P	0	0	0
Tax Appraisal	P	9,323,536	0	9,323,536
Tax Refunds	P	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	730,700-
Elections	P	15,643	0	0
Contributions	P	0	0	0
Membership	P	730,737	0	0
Food Supplies	P	245	0	245
AudioVisual Supplies	P	12	0	12
Early Pymt Discount	P	3,238-	0	3,238-

Description		Amount	Dept Specific	Gen Govt
Voice Svcs	P	711	0	711
Legal Svcs	P	3,138,319	0	0
Metro Commut	P	669,378	0	0
Misc Other Svcs	P	4,526,011	252,765	4,273,246
Claims & Judgements	P	12,271,997	0	0
Other IntfdSvcs	P	1,436,420	0	1,436,420
Intfd Engr Services	P	0	0	0
Transfer to Spec Rev	P	40,442,992	0	40,442,992
Transfer to Component	P	26,617,614	0	26,617,614
Transfer to Ike Fund	P	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	18,601,700
Subtotal - Services & Supplies		191,216,856	1,456,480	153,651,156
Department Cost Total		191,216,856	1,456,480	153,651,156
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		191,216,856	1,456,480	153,651,156
General Admin Distribution			0	0
Grand Total		$ 191,216,856	$ 1,456,480	$ 153,651,156
				not allocated

	Department	First Incoming	Second Incoming	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc
3	Consulting Services	$ 0	$ 34,883	$ 2,102	$ 133	$ 266	$ 343	$ 133
3	Interest Costs	0	81,882	4,933	313	624	804	312
3	Other Misc	0	31,809	1,916	122	242	312	121
	Subtotal - Non-Dept-Gen Gov	0	148,574	8,951	568	1,132	1,459	566
5	Financial Plg & Analysis	0	53,953	3,251	206	411	530	206
	Subtotal - Fin Plg & Analysis	0	53,953	3,251	206	411	530	206
8	Gen Acctng	0	29,068	1,751	111	221	285	111
8	Fixed Assets	0	345	21	1	3	3	1
8	Auditing Svcs	0	35,754	2,154	137	272	351	136
8	Fin Operations	0	10,186	614	39	78	100	39
	Subtotal - Fin Reporting & Ops	0	75,353	4,540	288	574	739	287
9	Internal Controls	0	20,334	1,225	78	155	200	78
	Subtotal - Fin Int Controls	0	20,334	1,225	78	155	200	78
10	Grants Mgmt	0	4-	0	0	0	0	0
10	Cost Accounting	0	6,301	380	24	48	62	24
10	Trust Funds Mgmt (TFM)	0	8,164	492	31	62	80	31
	Subtotal - Fin Grants	0	14,461	872	55	110	142	55
11	Perf Mgmt Svcs	0	10,452	630	40	80	103	40
	Subtotal - Fin Perform Mgmt	0	10,452	630	40	80	103	40
12	Treasury	0	23,029	1,387	88	175	226	88
	Subtotal - Fin Treasury	0	23,029	1,387	88	175	226	88
13	Purchasing	0	37,055	2,233	142	282	364	141
	Subtotal - Fin SPD	0	37,055	2,233	142	282	364	141
18	Franchise	0	36,067	2,173	138	275	354	138
	Subtotal - ARA Regulatory	0	36,067	2,173	138	275	354	138
21	Enterprise Optns	0	126,153	7,601	482	961	1,239	481
	Subtotal - HITS EIS	0	126,153	7,601	482	961	1,239	481
27	City Sec Svcs	0	17,209	1,037	66	131	169	66
	Subtotal - City Secretary	0	17,209	1,037	66	131	169	66
28	City Council Svcs	0	191,989	11,567	734	1,463	1,886	732
	Subtotal - City Council	0	191,989	11,567	734	1,463	1,886	732
29	Controller Fin Svcs	0	167,588	10,097	640	1,277	1,646	639
29	Controller Treasury	0	35,546	2,142	136	271	349	136
	Subtotal - City Controller's	0	203,134	12,239	776	1,548	1,995	775
35	Design & Const	0	105,414	6,351	403	803	1,035	402
	Subtotal - General Services	0	105,414	6,351	403	803	1,035	402
	Total Incoming	0	1,063,177	64,057	4,064	8,100	10,441	4,055
C.	Total Allocated		$ 192,280,033	$ 11,584,834	$ 734,801	$ 1,465,135	$ 1,888,364	$ 733,572
				6.02%	0.38%	0.76%	0.98%	0.38%

	Department	First Incoming	Second Incoming	Claims & Judge	Elections	Non-Dpt Legal	Walker Rent	Dept Specific
3	Consulting Services	$ 0	$ 34,883	$2,239	$3	$573	$797	$266
3	Interest Costs	0	81,882	5,255	7	1,344	1,870	624
3	Other Misc	0	31,809	2,041	3	522	726	242
	Subtotal - Non-Dept-Gen Gov	0	148,574	9,535	13	2,439	3,393	1,132
5	Financial Plg & Analysis	0	53,953	3,463	4	885	1,232	411
	Subtotal - Fin Plg & Analysis	0	53,953	3,463	4	885	1,232	411
8	Gen Acctng	0	29,068	1,866	2	477	664	221
8	Fixed Assets	0	345	22	0	6	8	3
8	Auditing Svcs	0	35,754	2,295	3	587	817	272
8	Fin Operations	0	10,186	654	1	167	233	78
	Subtotal - Fin Reporting & Ops	0	75,353	4,837	6	1,237	1,722	574
9	Internal Controls	0	20,334	1,305	2	334	464	155
	Subtotal - Fin Int Controls	0	20,334	1,305	2	334	464	155
10	Grants Mgmt	0	4-	0	0	0	0	0
10	Cost Accounting	0	6,301	404	1	103	144	48
10	Trust Funds Mgmt (TFM)	0	8,164	524	1	134	186	62
	Subtotal - Fin Grants	0	14,461	928	2	237	330	110
11	Perf Mgmt Svcs	0	10,452	671	1	172	239	80
	Subtotal - Fin Perform Mgmt	0	10,452	671	1	172	239	80
12	Treasury	0	23,029	1,478	2	378	526	175
	Subtotal - Fin Treasury	0	23,029	1,478	2	378	526	175
13	Purchasing	0	37,055	2,378	3	608	846	282
	Subtotal - Fin SPD	0	37,055	2,378	3	608	846	282
18	Franchise	0	36,067	2,315	3	592	824	275
	Subtotal - ARA Regulatory	0	36,067	2,315	3	592	824	275
21	Enterprise Optns	0	126,153	8,096	10	2,070	2,881	961
	Subtotal - HITS EIS	0	126,153	8,096	10	2,070	2,881	961
27	City Sec Svcs	0	17,209	1,104	1	282	393	131
	Subtotal - City Secretary	0	17,209	1,104	1	282	393	131
28	City Council Svcs	0	191,989	12,322	16	3,151	4,385	1,462
	Subtotal - City Council	0	191,989	12,322	16	3,151	4,385	1,462
29	Controller Fin Svcs	0	167,588	10,756	14	2,751	3,828	1,277
29	Controller Treasury	0	35,546	2,281	3	583	812	271
	Subtotal - City Controller's	0	203,134	13,037	17	3,334	4,640	1,548
35	Design & Const	0	105,414	6,765	9	1,730	2,408	803
	Subtotal - General Services	0	105,414	6,765	9	1,730	2,408	803
	Total Incoming	0	1,063,177	68,234	89	17,449	24,283	8,099
C.	Total Allocated		$ 192,280,033	$ 12,340,231	$ 15,732	$ 3,155,768	$ 4,391,555	$ 1,464,579
				6.42%	0.01%	1.64%	2.28%	0.76%

	Department	First Incoming	Second Incoming	Gen Govt
3	Consulting Services	$ 0	$ 34,883	$28,030
3	Interest Costs	0	81,882	65,796
3	Other Misc	0	31,809	25,560
	Subtotal - Non-Dept-Gen Gov	0	148,574	119,386
5	Financial Plg & Analysis	0	53,953	43,354
	Subtotal - Fin Plg & Analysis	0	53,953	43,354
8	Gen Acctng	0	29,068	23,357
8	Fixed Assets	0	345	277
8	Auditing Svcs	0	35,754	28,730
8	Fin Operations	0	10,186	8,185
	Subtotal - Fin Reporting & Ops	0	75,353	60,549
9	Internal Controls	0	20,334	16,339
	Subtotal - Fin Int Controls	0	20,334	16,339
10	Grants Mgmt	0	4-	3-
10	Cost Accounting	0	6,301	5,063
10	Trust Funds Mgmt (TFM)	0	8,164	6,560
	Subtotal - Fin Grants	0	14,461	11,620
11	Perf Mgmt Svcs	0	10,452	8,399
	Subtotal - Fin Perform Mgmt	0	10,452	8,399
12	Treasury	0	23,029	18,505
	Subtotal - Fin Treasury	0	23,029	18,505
13	Purchasing	0	37,055	29,775
	Subtotal - Fin SPD	0	37,055	29,775
18	Franchise	0	36,067	28,981
	Subtotal - ARA Regulatory	0	36,067	28,981
21	Enterprise Optns	0	126,153	101,369
	Subtotal - HITS EIS	0	126,153	101,369
27	City Sec Svcs	0	17,209	13,828
	Subtotal - City Secretary	0	17,209	13,828
28	City Council Svcs	0	191,989	154,272
	Subtotal - City Council	0	191,989	154,272
29	Controller Fin Svcs	0	167,588	134,664
29	Controller Treasury	0	35,546	28,563
	Subtotal - City Controller's	0	203,134	163,227
35	Design & Const	0	105,414	84,705
	Subtotal - General Services	0	105,414	84,705
	Total Incoming	0	1,063,177	854,309
C.	Total Allocated		$ 192,280,033	$ 154,505,465
				80.35%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.1697	$ 19,554	$ 0	$ 19,554	$ 109	$ 19,663
05	Finance Financial Plg & Analys	13.30	0.2720	31,333	0	31,333	174	31,507
06	Finance City Council	4.90	0.1002	11,544	0	11,544	64	11,608
07	Finance Public Fin	6.10	0.1247	14,371	0	14,371	80	14,451
08	Finance Reporting & Ops	13.00	0.2658	30,627	0	30,627	170	30,797
09	Finance Internal Controls	2.30	0.0470	5,419	0	5,419	30	5,449
10	Finance Grants	9.30	0.1902	21,910	0	21,910	122	22,032
11	Finance Rev Perform Mgmnt	2.90	0.0593	6,832	0	6,832	38	6,870
12	Finance Treasury	3.50	0.0716	8,246	0	8,246	46	8,292
13	Finance Strat Purchasing	36.50	0.7464	85,990	0	85,990	478	86,468
14	ARA Director Office	5.00	0.1022	11,779	0	11,779	66	11,845
15	ARA Financial Services	6.00	0.1227	14,135	0	14,135	79	14,214
16	ARA Operations	96.20	1.9672	226,637	0	226,637	1,260	227,897
17	ARA Payroll Services	44.00	0.8998	103,659	0	103,659	576	104,235
18	ARA Regulatory	6.00	0.1227	14,135	0	14,135	79	14,214
19	HITS CIO	12.00	0.2454	28,271	0	28,271	157	28,428
20	HITS EAS	42.10	0.8609	99,183	0	99,183	551	99,734
21	HITS EIS	57.20	1.1697	134,757	0	134,757	749	135,506
22	HITS Radio	29.40	0.6012	69,263	0	69,263	385	69,648
23	Office Business Opportunity	27.70	0.5664	65,258	0	65,258	363	65,621
24	Mayor	37.30	0.7627	87,875	0	87,875	489	88,364
25	Human Resources	28.20	0.5767	66,436	0	66,436	369	66,805
26	Legal	114.00	2.3312	268,572	0	268,572	1,493	270,065
27	City Secretary	8.90	0.1820	20,967	0	20,967	117	21,084
28	City Council	76.20	1.5582	179,519	0	179,519	998	180,517
29	City Controller's Office	57.80	1.1820	136,171	0	136,171	757	136,928
30	Health Administration	50.50	1.0327	118,973	0	118,973	662	119,635
31	Planning & Dev Admin	8.00	0.1636	18,847	0	18,847	105	18,952
34	HPD Police Records	91.50	1.8711	215,564	0	215,564	1,199	216,763
35	General Services	129.70	2.6522	305,559	0	305,559	1,699	307,258
38	Police	1,192.00	24.3753	2,808,222	0	2,808,222	15,614	2,823,836
39	Dept of Neighborhoods	103.10	2.1083	242,892	0	242,892	1,351	244,243
40	Fire	203.70	4.1655	479,895	0	479,895	2,668	482,563
41	Municipal Court	280.00	5.7257	659,649	0	659,649	3,668	663,317
42	Solid Waste	439.60	8.9894	1,035,650	0	1,035,650	5,758	1,041,408
44	Housing & Community Dev	0.70	0.0143	1,649	0	1,649	9	1,658
45	Library	466.10	9.5313	1,098,081	0	1,098,081	6,105	1,104,186
46	Parks & Recreation	680.30	13.9115	1,602,712	0	1,602,712	8,911	1,611,623
47	Health Department	392.80	8.0324	925,394	0	925,394	5,145	930,539
50	Planning & Dev Other	24.30	0.4969	57,248	0	57,248	318	57,566
53	Finance Other	2.10	0.0429	4,947	0	4,947	28	4,975
57	ARA Other	50.30	1.0286	118,501	0	118,501	659	119,160
58	IT Public Services	0.00	0.0000	0	0	0	0	0
62	Mayor Other	0.00	0.0000	0	0	0	0	0
63	TIRZ	11.40	0.2331	26,857	0	26,857	149	27,006
71	PWE Other	13.60	0.2781	32,040	0	32,040	178	32,218
94	HITS Other	2.40	0.0491	5,654	0	5,654	31	5,685
	Subtotal	4,890.2	100.0000	11,520,777	0	11,520,777	64,057	11,584,834
	Direct Bills					0		0
	Total					$11,520,777		$ 11,584,834

Basis Units: Number of General Fund civilian full time equivalents (FTE)
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0592	$ 432	$ 0	$ 432	$ 2	$ 434
05	Finance Financial Plg & Analys	13.30	0.0948	693	0	693	4	697
06	Finance City Council	4.90	0.0349	255	0	255	1	256
07	Finance Public Fin	6.10	0.0435	318	0	318	2	320
08	Finance Reporting & Ops	13.00	0.0927	677	0	677	4	681
09	Finance Internal Controls	2.30	0.0164	120	0	120	1	121
10	Finance Grants	9.30	0.0663	485	0	485	3	488
11	Finance Rev Perform Mgmnt	2.90	0.0207	151	0	151	1	152
12	Finance Treasury	3.50	0.0250	182	0	182	1	183
13	Finance Strat Purchasing	36.50	0.2602	1,902	0	1,902	11	1,913
14	ARA Director Office	5.00	0.0356	261	0	261	1	262
15	ARA Financial Services	6.00	0.0428	313	0	313	2	315
16	ARA Operations	96.20	0.6859	5,012	0	5,012	28	5,040
17	ARA Payroll Services	44.00	0.3137	2,292	0	2,292	13	2,305
18	ARA Regulatory	6.00	0.0428	313	0	313	2	315
19	HITS CIO	12.00	0.0856	625	0	625	3	628
20	HITS EAS	42.10	0.3002	2,193	0	2,193	12	2,205
21	HITS EIS	57.20	0.4078	2,980	0	2,980	17	2,997
22	HITS Radio	29.40	0.2096	1,532	0	1,532	9	1,541
23	Office Business Opportunity	27.70	0.1975	1,443	0	1,443	8	1,451
24	Mayor	37.30	0.2659	1,943	0	1,943	11	1,954
25	Human Resources	28.20	0.2011	1,469	0	1,469	8	1,477
26	Legal	114.00	0.8128	5,940	0	5,940	33	5,973
27	City Secretary	8.90	0.0635	464	0	464	3	467
28	City Council	76.20	0.5433	3,970	0	3,970	22	3,992
29	City Controller's Office	57.80	0.4121	3,011	0	3,011	17	3,028
30	Health Administration	50.50	0.3601	2,631	0	2,631	15	2,646
31	Planning & Dev Admin	8.00	0.0570	417	0	417	2	419
34	HPD Police Records	92.20	0.6574	4,804	0	4,804	27	4,831
35	General Services	129.70	0.9248	6,757	0	6,757	38	6,795
38	Police	6,272.30	44.7210	326,793	0	326,793	1,817	328,610
39	Dept of Neighborhoods	103.10	0.7351	5,372	0	5,372	30	5,402
40	Fire	4,257.90	30.3585	221,841	0	221,841	1,234	223,075
41	Municipal Court	280.00	1.9964	14,588	0	14,588	81	14,669
42	Solid Waste	439.60	3.1343	22,904	0	22,904	127	23,031
44	Housing & Community Dev	0.70	0.0050	36	0	36	0	36
45	Library	466.10	3.3233	24,284	0	24,284	135	24,419
46	Parks & Recreation	680.30	4.8505	35,444	0	35,444	197	35,641
47	Health Department	392.80	2.8006	20,465	0	20,465	114	20,579
50	Planning & Dev Other	24.30	0.1733	1,266	0	1,266	7	1,273
53	Finance Other	2.10	0.0150	109	0	109	1	110
57	ARA Other	50.30	0.3586	2,621	0	2,621	15	2,636
58	IT Public Services	0.00	0.0000	0	0	0	0	0
62	Mayor Other	0.00	0.0000	0	0	0	0	0
63	TIRZ	11.40	0.0813	594	0	594	3	597
71	PWE Other	13.60	0.0970	709	0	709	4	713
94	HITS Other	2.40	0.0171	125	0	125	1	126
	Subtotal	14,025.4	100.0000	730,736	0	730,736	4,064	734,800
	Direct Bills					0		0
	Total					$730,736		$ 734,800

Basis Units: Number of General Fund FTE positions
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 34,883	$ 0	$ 34,883	$ 0	$ 34,883
04	Finance Dir Office	1,933	0.0913	1,331	0	1,331	8	1,339
05	Finance Financial Plg & Analys	546	0.0258	376	0	376	2	378
06	Finance City Council	555	0.0262	382	0	382	2	384
07	Finance Public Fin	317	0.0150	218	0	218	1	219
08	Finance Reporting & Ops	1,325	0.0626	912	0	912	5	917
09	Finance Internal Controls	304	0.0144	209	0	209	1	210
10	Finance Grants	742	0.0351	511	0	511	3	514
11	Finance Rev Perform Mgmnt	448	0.0212	308	0	308	2	310
12	Finance Treasury	1,335	0.0631	919	0	919	5	924
13	Finance Strat Purchasing	849	0.0401	584	0	584	3	587
14	ARA Director Office	3,034	0.1433	2,088	0	2,088	12	2,100
15	ARA Financial Services	488	0.0231	336	0	336	2	338
16	ARA Operations	4,767	0.2252	3,281	0	3,281	19	3,300
17	ARA Payroll Services	658	0.0311	453	0	453	3	456
18	ARA Regulatory	2,117	0.1000	1,457	0	1,457	8	1,465
19	HITS CIO	2,092	0.0988	1,440	0	1,440	8	1,448
20	HITS EAS	1,528	0.0722	1,052	0	1,052	6	1,058
21	HITS EIS	1,536	0.0726	1,057	0	1,057	6	1,063
22	HITS Radio	2,263	0.1069	1,558	0	1,558	9	1,567
23	Office Business Opportunity	2,634	0.1244	1,813	0	1,813	10	1,823
24	Mayor	5,080	0.2400	3,497	0	3,497	20	3,517
25	Human Resources	104,471	4.9353	71,909	0	71,909	410	72,319
26	Legal	5,591	0.2641	3,848	0	3,848	22	3,870
27	City Secretary	958	0.0453	659	0	659	4	663
28	City Council	17,517	0.8275	12,057	0	12,057	69	12,126
29	City Controller's Office	4,709	0.2225	3,241	0	3,241	18	3,259
30	Health Administration	7,127	0.3367	4,906	0	4,906	28	4,934
31	Planning & Dev Admin	2,031	0.0959	1,398	0	1,398	8	1,406
33	CIP Sal Rec PWE	1,286	0.0608	885	0	885	5	890
34	HPD Police Records	1,851	0.0874	1,274	0	1,274	7	1,281
35	General Services	39,824	1.8813	27,411	0	27,411	156	27,567
36	HEC	7,835	0.3701	5,393	0	5,393	31	5,424
38	Police	197,671	9.3381	136,060	0	136,060	775	136,835
39	Dept of Neighborhoods	10,462	0.4942	7,201	0	7,201	41	7,242
40	Fire	177,395	8.3803	122,104	0	122,104	695	122,799
41	Municipal Court	28,662	1.3540	19,728	0	19,728	112	19,840
42	Solid Waste	39,258	1.8546	27,022	0	27,022	154	27,176
43	Houston Airport System (HAS)	103,590	4.8937	71,303	0	71,303	406	71,709
44	Housing & Community Dev	33,051	1.5614	22,750	0	22,750	130	22,880
45	Library	32,047	1.5139	22,058	0	22,058	126	22,184
46	Parks & Recreation	123,711	5.8442	85,152	0	85,152	485	85,637
47	Health Department	141,870	6.7021	97,651	0	97,651	556	98,207
48	Convention & Entertainment	3,573	0.1688	2,459	0	2,459	14	2,473
49	Fleet Management	194,350	9.1813	133,774	0	133,774	762	134,536
50	Planning & Dev Other	2,580	0.1219	1,776	0	1,776	10	1,786
51	Planning & Dev Spec Rev	4,904	0.2317	3,375	0	3,375	19	3,394
52	General Debt	8,202	0.3875	5,646	0	5,646	32	5,678
53	Finance Other	10,927	0.5162	7,521	0	7,521	43	7,564
54	ARA Insurance	888	0.0419	611	0	611	3	614
55	ARA BARC	15,472	0.7309	10,650	0	10,650	61	10,711
56	ARA Parking	22,647	1.0699	15,588	0	15,588	89	15,677
57	ARA Other	23,653	1.1174	16,281	0	16,281	93	16,374
58	IT Public Services	4	0.0002	3	0	3	0	3
59	Legal Insurance	6,951	0.3284	4,784	0	4,784	27	4,811
60	Legal Wkr Comp	529	0.0250	364	0	364	2	366

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	1,515	0	1,515	9	1,524
62	Mayor Other	12,758	0.6027	8,782	0	8,782	50	8,832
63	TIRZ	1,082	0.0511	745	0	745	4	749
64	HR Health Benefits	133,809	6.3212	92,103	0	92,103	525	92,628
65	HR Long Term Disability	88	0.0042	61	0	61	0	61
66	PWE Bldg Insp	40,540	1.9151	27,904	0	27,904	159	28,063
67	PWE Stormwater	20,065	0.9479	13,811	0	13,811	79	13,890
68	PWE DDSR	50,444	2.3830	34,721	0	34,721	198	34,919
69	PWE Water & Sewer	237,796	11.2337	163,679	0	163,679	932	164,611
70	PWE Houston Transtar	2,882	0.1361	1,984	0	1,984	11	1,995
71	PWE Other	49,555	2.3410	34,109	0	34,109	194	34,303
72	Houston Permit Center	6,148	0.2904	4,232	0	4,232	24	4,256
73	CIP S/R Planning	825	0.0390	568	0	568	3	571
74	CIP Sal Rec RE	3,045	0.1438	2,096	0	2,096	12	2,108
75	CIP S/R Engrg	17,476	0.8256	12,029	0	12,029	69	12,098
76	CIP S/R Constr	11,470	0.5419	7,895	0	7,895	45	7,940
77	CIP S/R Eng/Const	1,263	0.0597	869	0	869	5	874
78	CIP S/R Geo/Env	2,315	0.1094	1,593	0	1,593	9	1,602
79	CIP S/R Other	3,953	0.1867	2,721	0	2,721	16	2,737
80	CIP S/R GSD	10,200	0.4819	7,021	0	7,021	40	7,061
91	Hurricane Ike Aid & Recovery	63	0.0030	43	0	43	0	43
92	ARRA Reimbursement Fund	662	0.0313	456	0	456	3	459
93	HR-W.C.	17,870	0.8442	12,300	0	12,300	70	12,370
94	HITS Other	29,334	1.3858	20,191	0	20,191	115	20,306
95	Legal Other	143	0.0068	98	0	98	1	99
	Subtotal	2,116,814	100.0000	1,457,033	0	1,457,033	8,100	1,465,133
	Direct Bills					0		0
	Total					$1,457,033		$ 1,465,133

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

Interest Costs Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 81,882	$ 0	$ 81,882	$ 0	$ 81,882
04	Finance Dir Office	1,958,344	0.1069	2,007	0	2,007	12	2,019
05	Finance Financial Plg & Analys	1,880,468	0.1026	1,928	0	1,928	11	1,939
06	Finance City Council	565,638	0.0309	580	0	580	3	583
07	Finance Public Fin	892,563	0.0487	915	0	915	5	920
08	Finance Reporting & Ops	3,563,067	0.1945	3,652	0	3,652	21	3,673
09	Finance Internal Controls	400,824	0.0219	411	0	411	2	413
10	Finance Grants	1,092,648	0.0596	1,120	0	1,120	7	1,127
11	Finance Rev Perform Mgmnt	412,892	0.0225	423	0	423	2	425
12	Finance Treasury	1,602,088	0.0874	1,642	0	1,642	10	1,652
13	Finance Strat Purchasing	4,391,194	0.2397	4,501	0	4,501	26	4,527
14	ARA Director Office	1,742,618	0.0951	1,786	0	1,786	10	1,796
15	ARA Financial Services	949,779	0.0518	974	0	974	6	980
16	ARA Operations	6,971,755	0.3805	7,146	0	7,146	42	7,188
17	ARA Payroll Services	4,238,719	0.2314	4,345	0	4,345	25	4,370
18	ARA Regulatory	748,910	0.0409	768	0	768	4	772
19	HITS CIO	3,343,550	0.1825	3,427	0	3,427	20	3,447
20	HITS EAS	5,933,408	0.3239	6,082	0	6,082	35	6,117
21	HITS EIS	6,707,392	0.3661	6,875	0	6,875	40	6,915
22	HITS Radio	5,279,693	0.2882	5,412	0	5,412	31	5,443
23	Office Business Opportunity	2,915,203	0.1591	2,988	0	2,988	17	3,005
24	Mayor	4,417,498	0.2411	4,528	0	4,528	26	4,554
25	Human Resources	2,978,346	0.1626	3,053	0	3,053	18	3,071
26	Legal	15,071,249	0.8226	15,448	0	15,448	90	15,538
27	City Secretary	708,114	0.0387	726	0	726	4	730
28	City Council	8,990,320	0.4907	9,215	0	9,215	54	9,269
29	City Controller's Office	8,175,149	0.4462	8,380	0	8,380	49	8,429
30	Health Administration	11,208,473	0.6118	11,489	0	11,489	67	11,556
31	Planning & Dev Admin	1,590,787	0.0868	1,631	0	1,631	9	1,640
34	HPD Police Records	6,094,733	0.3327	6,247	0	6,247	36	6,283
35	General Services	36,568,606	1.9960	37,483	0	37,483	218	37,701
38	Police	810,613,520	44.2452	830,890	0	830,890	4,830	835,720
39	Dept of Neighborhoods	11,142,846	0.6082	11,422	0	11,422	66	11,488
40	Fire	491,975,087	26.8531	504,281	0	504,281	2,932	507,213
41	Municipal Court	27,351,133	1.4929	28,035	0	28,035	163	28,198
42	Solid Waste	78,348,737	4.2765	80,309	0	80,309	467	80,776
44	Housing & Community Dev	511,832	0.0279	525	0	525	3	528
45	Library	35,095,543	1.9156	35,973	0	35,973	209	36,182
46	Parks & Recreation	71,380,973	3.8961	73,166	0	73,166	425	73,591
47	Health Department	36,626,529	1.9992	37,543	0	37,543	218	37,761
50	Planning & Dev Other	2,397,939	0.1309	2,458	0	2,458	14	2,472
53	Finance Other	513,499	0.0280	526	0	526	3	529
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	5,659	0	5,659	33	5,692
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	30,075	0	30,075	175	30,250
94	HITS Other	1,678-	0.0001-	2-	0	2-	0.01-	2-
	Subtotal	1,832,095,464	100.0000	1,877,924	0	1,877,924	10,441	1,888,365
	Direct Bills					0		0
	Total					$1,877,924		$ 1,888,365

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 31,809	$ 0	$ 31,809	$ 0	$ 31,809
04	Finance Dir Office	1,958,344	0.1069	780	0	780	5	785
05	Finance Financial Plg & Analys	1,880,468	0.1026	749	0	749	4	753
06	Finance City Council	565,638	0.0309	225	0	225	1	226
07	Finance Public Fin	892,563	0.0487	355	0	355	2	357
08	Finance Reporting & Ops	3,563,067	0.1945	1,419	0	1,419	8	1,427
09	Finance Internal Controls	400,824	0.0219	160	0	160	1	161
10	Finance Grants	1,092,648	0.0596	435	0	435	3	438
11	Finance Rev Perform Mgmnt	412,892	0.0225	164	0	164	1	165
12	Finance Treasury	1,602,088	0.0874	638	0	638	4	642
13	Finance Strat Purchasing	4,391,194	0.2397	1,749	0	1,749	10	1,759
14	ARA Director Office	1,742,618	0.0951	694	0	694	4	698
15	ARA Financial Services	949,779	0.0518	378	0	378	2	380
16	ARA Operations	6,971,755	0.3805	2,776	0	2,776	16	2,792
17	ARA Payroll Services	4,238,719	0.2314	1,688	0	1,688	10	1,698
18	ARA Regulatory	748,910	0.0409	298	0	298	2	300
19	HITS CIO	3,343,550	0.1825	1,331	0	1,331	8	1,339
20	HITS EAS	5,933,408	0.3239	2,363	0	2,363	14	2,377
21	HITS EIS	6,707,392	0.3661	2,671	0	2,671	16	2,687
22	HITS Radio	5,279,693	0.2882	2,102	0	2,102	12	2,114
23	Office Business Opportunity	2,915,203	0.1591	1,161	0	1,161	7	1,168
24	Mayor	4,417,498	0.2411	1,759	0	1,759	10	1,769
25	Human Resources	2,978,346	0.1626	1,186	0	1,186	7	1,193
26	Legal	15,071,249	0.8226	6,001	0	6,001	35	6,036
27	City Secretary	708,114	0.0387	282	0	282	2	284
28	City Council	8,990,320	0.4907	3,580	0	3,580	21	3,601
29	City Controller's Office	8,175,149	0.4462	3,255	0	3,255	19	3,274
30	Health Administration	11,208,473	0.6118	4,463	0	4,463	26	4,489
31	Planning & Dev Admin	1,590,787	0.0868	633	0	633	4	637
34	HPD Police Records	6,094,733	0.3327	2,427	0	2,427	14	2,441
35	General Services	36,568,606	1.9960	14,561	0	14,561	85	14,646
38	Police	810,613,520	44.2452	322,776	0	322,776	1,876	324,652
39	Dept of Neighborhoods	11,142,846	0.6082	4,437	0	4,437	26	4,463
40	Fire	491,975,087	26.8531	195,898	0	195,898	1,139	197,037
41	Municipal Court	27,351,133	1.4929	10,891	0	10,891	63	10,954
42	Solid Waste	78,348,737	4.2765	31,197	0	31,197	181	31,378
44	Housing & Community Dev	511,832	0.0279	204	0	204	1	205
45	Library	35,095,543	1.9156	13,975	0	13,975	81	14,056
46	Parks & Recreation	71,380,973	3.8961	28,423	0	28,423	165	28,588
47	Health Department	36,626,529	1.9992	14,584	0	14,584	85	14,669
50	Planning & Dev Other	2,397,939	0.1309	955	0	955	6	961
53	Finance Other	513,499	0.0280	204	0	204	1	205
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	2,198	0	2,198	13	2,211
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	11,683	0	11,683	68	11,751
94	HITS Other	1,678-	0.0001-	1-	0	1-	0	1-
	Subtotal	1,832,095,464	100.0000	729,516	0	729,516	4,055	733,571
	Direct Bills					0		0
	Total					$729,516		$ 733,571

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

Claims & Judge Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14	ARA Director Office	33,843	1.8959	$ 232,670	$ 0	$ 232,670	$ 1,294	$ 233,964
19	HITS CIO	2,638	0.1478	18,136	0	18,136	101	18,237
35	General Services	26,132	1.4640	179,657	0	179,657	999	180,656
38	Police	1,040,528	58.2922	7,153,617	0	7,153,617	39,775	7,193,392
40	Fire	189,125	10.5951	1,300,232	0	1,300,232	7,229	1,307,461
42	Solid Waste	418,292	23.4334	2,875,752	0	2,875,752	15,990	2,891,742
45	Library	10,228	0.5730	70,317	0	70,317	391	70,708
46	Parks & Recreation	40,921	2.2925	281,331	0	281,331	1,564	282,895
47	Health Department	23,314	1.3061	160,283	0	160,283	891	161,174
	Subtotal	1,785,021	100.0000	12,271,995	0	12,271,995	68,234	12,340,229
	Direct Bills					0		0
	Total					$12,271,995		$ 12,340,229

Basis Units: Dollar amount of claims & judgments for GF depts
Source: Legal Report

Elections Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
24	Mayor	1	5.5556	$ 869	$ 0	$ 869	$ 5	$ 874
28	City Council	16	88.8889	13,905	0	13,905	79	13,984
29	City Controller's Office	1	5.5556	869	0	869	5	874
	Subtotal	18	100.0000	15,643	0	15,643	89	15,732
	Direct Bills					0		0
	Total					$15,643		$ 15,732

Basis Units: Number of elected officials
Source: City Charter

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 1,210	$ 0	$ 1,210	$ 7	$ 1,217
05	Finance Financial Plg & Analys	13.30	0.0618	1,939	0	1,939	11	1,950
06	Finance City Council	4.90	0.0228	714	0	714	4	718
07	Finance Public Fin	6.10	0.0283	889	0	889	5	894
08	Finance Reporting & Ops	13.00	0.0604	1,895	0	1,895	11	1,906
09	Finance Internal Controls	2.30	0.0107	335	0	335	2	337
10	Finance Grants	9.30	0.0432	1,356	0	1,356	8	1,364
11	Finance Rev Perform Mgmnt	2.90	0.0135	423	0	423	2	425
12	Finance Treasury	3.50	0.0163	510	0	510	3	513
13	Finance Strat Purchasing	36.50	0.1696	5,321	0	5,321	30	5,351
14	ARA Director Office	5.00	0.0232	729	0	729	4	733
15	ARA Financial Services	6.00	0.0279	875	0	875	5	880
16	ARA Operations	96.20	0.4469	14,025	0	14,025	78	14,103
17	ARA Payroll Services	44.00	0.2044	6,415	0	6,415	36	6,451
18	ARA Regulatory	6.00	0.0279	875	0	875	5	880
19	HITS CIO	12.00	0.0557	1,749	0	1,749	10	1,759
20	HITS EAS	42.10	0.1956	6,138	0	6,138	34	6,172
21	HITS EIS	57.20	0.2657	8,339	0	8,339	46	8,385
22	HITS Radio	29.40	0.1366	4,286	0	4,286	24	4,310
23	Office Business Opportunity	29.70	0.1380	4,330	0	4,330	24	4,354
24	Mayor	37.30	0.1733	5,438	0	5,438	30	5,468
25	Human Resources	177.00	0.8222	25,805	0	25,805	143	25,948
26	Legal	114.00	0.5296	16,620	0	16,620	92	16,712
27	City Secretary	8.90	0.0413	1,298	0	1,298	7	1,305
28	City Council	76.20	0.3540	11,109	0	11,109	62	11,171
29	City Controller's Office	58.70	0.2727	8,558	0	8,558	48	8,606
30	Health Administration	50.50	0.2346	7,362	0	7,362	41	7,403
31	Planning & Dev Admin	8.00	0.0372	1,166	0	1,166	6	1,172
33	CIP Sal Rec PWE	7.60	0.0353	1,108	0	1,108	6	1,114
34	HPD Police Records	92.20	0.4283	13,442	0	13,442	75	13,517
35	General Services	221.60	1.0294	32,307	0	32,307	180	32,487
36	HEC	230.50	1.0708	33,604	0	33,604	187	33,791
38	Police	6,438.00	29.9073	938,587	0	938,587	5,219	943,806
39	Dept of Neighborhoods	142.70	0.6629	20,804	0	20,804	116	20,920
40	Fire	4,257.90	19.7798	620,753	0	620,753	3,451	624,204
41	Municipal Court	301.00	1.3983	43,882	0	43,882	244	44,126
42	Solid Waste	443.60	2.0607	64,672	0	64,672	360	65,032
43	Houston Airport System (HAS)	1,152.70	5.3548	168,051	0	168,051	934	168,985
44	Housing & Community Dev	146.50	0.6806	21,358	0	21,358	119	21,477
45	Library	474.00	2.2019	69,104	0	69,104	384	69,488
46	Parks & Recreation	793.70	3.6871	115,712	0	115,712	643	116,355
47	Health Department	1,072.80	4.9836	156,402	0	156,402	870	157,272
49	Fleet Management	367.00	1.7049	53,504	0	53,504	297	53,801
50	Planning & Dev Other	34.60	0.1607	5,044	0	5,044	28	5,072
51	Planning & Dev Spec Rev	39.60	0.1840	5,773	0	5,773	32	5,805
53	Finance Other	43.30	0.2011	6,313	0	6,313	35	6,348
54	ARA Insurance	5.00	0.0232	729	0	729	4	733
55	ARA BARC	107.70	0.5003	15,701	0	15,701	87	15,788
56	ARA Parking	65.00	0.3020	9,476	0	9,476	53	9,529
57	ARA Other	50.30	0.2337	7,333	0	7,333	41	7,374
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	7,523	0	7,523	42	7,565
60	Legal Wkr Comp	2.00	0.0093	292	0	292	2	294
61	Mayor Cable TV	18.90	0.0878	2,755	0	2,755	15	2,770
62	Mayor Other	30.70	0.1426	4,476	0	4,476	25	4,501
63	TIRZ	11.40	0.0530	1,662	0	1,662	9	1,671

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	7,246	0	7,246	40	7,286
66	PWE Bldg Insp	527.90	2.4523	76,962	0	76,962	428	77,390
67	PWE Stormwater	331.70	1.5409	48,358	0	48,358	269	48,627
68	PWE DDSR	471.60	2.1908	68,754	0	68,754	382	69,136
69	PWE Water & Sewer	2,101.00	9.7601	306,302	0	306,302	1,703	308,005
70	PWE Houston Transtar	8.10	0.0376	1,181	0	1,181	7	1,188
71	PWE Other	13.60	0.0632	1,983	0	1,983	11	1,994
72	Houston Permit Center	49.70	0.2309	7,246	0	7,246	40	7,286
73	CIP S/R Planning	12.10	0.0562	1,764	0	1,764	10	1,774
74	CIP Sal Rec RE	35.60	0.1654	5,190	0	5,190	29	5,219
75	CIP S/R Engrg	100.10	0.4650	14,593	0	14,593	81	14,674
76	CIP S/R Constr	103.70	0.4817	15,118	0	15,118	84	15,202
77	CIP S/R Eng/Const	14.40	0.0669	2,099	0	2,099	12	2,111
78	CIP S/R Geo/Env	11.10	0.0516	1,618	0	1,618	9	1,627
79	CIP S/R Other	22.40	0.1041	3,266	0	3,266	18	3,284
80	CIP S/R GSD	30.90	0.1435	4,505	0	4,505	25	4,530
93	HR-W.C.	30.30	0.1408	4,417	0	4,417	25	4,442
94	HITS Other	52.40	0.2434	7,639	0	7,639	42	7,681
	Subtotal	21,526.5	100.0000	3,138,317	0	3,138,317	17,449	3,155,766
	Direct Bills					0		0
	Total					$3,138,317		$ 3,155,766

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	25,650	13.3273	$ 582,040	$ 0	$ 582,040	$ 3,236	$ 585,276
14	ARA Director Office	22,950	11.9244	520,772	0	520,772	2,896	523,668
16	ARA Operations	10,820	5.6219	245,523	0	245,523	1,365	246,888
19	HITS CIO	35,725	18.5621	810,658	0	810,658	4,507	815,165
23	Office Business Opportunity	11,675	6.0661	264,925	0	264,925	1,473	266,398
25	Human Resources	31,605	16.4214	717,168	0	717,168	3,988	721,156
31	Planning & Dev Admin	30,542	15.8691	693,047	0	693,047	3,854	696,901
35	General Services	5,965	3.0993	135,355	0	135,355	753	136,108
41	Municipal Court	4,695	2.4394	106,537	0	106,537	592	107,129
42	Solid Waste	12,835	6.6688	291,247	0	291,247	1,619	292,866
	Subtotal	192,462	100.0000	4,367,272	0	4,367,272	24,283	4,391,555
	Direct Bills					0		0
	Total					$4,367,272		$ 4,391,555

Basis Units: Square footage per dept General Fund departments
Source: GSD Space Allocation

Dept Specific Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance	799,834	54.9155	$ 799,834	$ 0	$ 799,834	$ 4,448	$ 804,282
14	ARA Director Office	126,223	8.6663	126,223	0	126,223	702	126,925
23	Office Business Opportunity	277,658	19.0636	277,658	0	277,658	1,544	279,202
24	Mayor	55,322	3.7983	55,322	0	55,322	308	55,630
28	City Council	93,031	6.3874	93,031	0	93,031	517	93,548
57	ARA Other	104,412	7.1688	104,412	0	104,412	581	104,993
	Subtotal	1,456,480	100.0000	1,456,480	0	1,456,480	8,099	1,464,579
	Direct Bills					0		0
	Total					$1,456,480		$ 1,464,579

Basis Units: Dollars expended per department
Source: Expenses

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	34,883	81,882	31,809	0	0
04	Finance	19,663	434	1,339	2,019	785	0	0
05	Finance Financial Plg & Analys	31,507	697	378	1,939	753	0	0
06	Finance City Council	11,608	256	384	583	226	0	0
07	Finance Public Fin	14,451	320	219	920	357	0	0
08	Finance Reporting & Ops	30,797	681	917	3,673	1,427	0	0
09	Finance Internal Controls	5,449	121	210	413	161	0	0
10	Finance Grants	22,032	488	514	1,127	438	0	0
11	Finance Rev Perform Mgmnt	6,870	152	310	425	165	0	0
12	Finance Treasury	8,292	183	924	1,652	642	0	0
13	Finance Strat Purchasing	86,468	1,913	587	4,527	1,759	0	0
14	ARA Director Office	11,845	262	2,100	1,796	698	233,964	0
15	ARA Financial Services	14,214	315	338	980	380	0	0
16	ARA Operations	227,897	5,040	3,300	7,188	2,792	0	0
17	ARA Payroll Services	104,235	2,305	456	4,370	1,698	0	0
18	ARA Regulatory	14,214	315	1,465	772	300	0	0
19	HITS CIO	28,428	628	1,448	3,447	1,339	18,237	0
20	HITS EAS	99,734	2,205	1,058	6,117	2,377	0	0
21	HITS EIS	135,506	2,997	1,063	6,915	2,687	0	0
22	HITS Radio	69,648	1,541	1,567	5,443	2,114	0	0
23	Office Business Opportunity	65,621	1,451	1,823	3,005	1,168	0	0
24	Mayor	88,364	1,954	3,517	4,554	1,769	0	874
25	Human Resources	66,805	1,477	72,319	3,071	1,193	0	0
26	Legal	270,065	5,973	3,870	15,538	6,036	0	0
27	City Secretary	21,084	467	663	730	284	0	0
28	City Council	180,517	3,992	12,126	9,269	3,601	0	13,984
29	City Controller's Office	136,928	3,028	3,259	8,429	3,274	0	874
30	Health Administration	119,635	2,646	4,934	11,556	4,489	0	0
31	Planning & Dev Admin	18,952	419	1,406	1,640	637	0	0
33	CIP Sal Rec PWE	0	0	890	0	0	0	0
34	HPD Police Records	216,763	4,831	1,281	6,283	2,441	0	0
35	General Services	307,258	6,795	27,567	37,701	14,646	180,656	0
36	HEC	0	0	5,424	0	0	0	0
38	Police	2,823,836	328,610	136,835	835,720	324,652	7,193,392	0
39	Dept of Neighborhoods	244,243	5,402	7,242	11,488	4,463	0	0
40	Fire	482,563	223,075	122,799	507,213	197,037	1,307,461	0
41	Municipal Court	663,317	14,669	19,840	28,198	10,954	0	0
42	Solid Waste	1,041,408	23,031	27,176	80,776	31,378	2,891,742	0
43	Houston Airport System (HAS)	0	0	71,709	0	0	0	0
44	Housing & Community Dev	1,658	36	22,880	528	205	0	0
45	Library	1,104,186	24,419	22,184	36,182	14,056	70,708	0
46	Parks & Recreation	1,611,623	35,641	85,637	73,591	28,588	282,895	0
47	Health Department	930,539	20,579	98,207	37,761	14,669	161,174	0
48	Convention & Entertainment	0	0	2,473	0	0	0	0
49	Fleet Management	0	0	134,536	0	0	0	0
50	Planning & Dev Other	57,566	1,273	1,786	2,472	961	0	0
51	Planning & Dev Spec Rev	0	0	3,394	0	0	0	0
52	General Debt	0	0	5,678	0	0	0	0
53	Finance Other	4,975	110	7,564	529	205	0	0
54	ARA Insurance	0	0	614	0	0	0	0
55	ARA BARC	0	0	10,711	0	0	0	0
56	ARA Parking	0	0	15,677	0	0	0	0
57	ARA Other	119,160	2,636	16,374	5,692	2,211	0	0
58	IT Public Services	0	0	3	0	0	0	0
59	Legal Insurance	0	0	4,811	0	0	0	0

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
60	Legal Wkr Comp	0	0	366	0	0	0	0
61	Mayor Cable TV	0	0	1,524	0	0	0	0
62	Mayor Other	0	0	8,832	0	0	0	0
63	TIRZ	27,006	597	749	0	0	0	0
64	HR Health Benefits	0	0	92,628	0	0	0	0
65	HR Long Term Disability	0	0	61	0	0	0	0
66	PWE Bldg Insp	0	0	28,063	0	0	0	0
67	PWE Stormwater	0	0	13,890	0	0	0	0
68	PWE DDSR	0	0	34,919	0	0	0	0
69	PWE Water & Sewer	0	0	164,611	0	0	0	0
70	PWE Houston Transtar	0	0	1,995	0	0	0	0
71	PWE Other	32,218	713	34,303	30,250	11,751	0	0
72	Houston Permit Center	0	0	4,256	0	0	0	0
73	CIP S/R Planning	0	0	571	0	0	0	0
74	CIP Sal Rec RE	0	0	2,108	0	0	0	0
75	CIP S/R Engrg	0	0	12,098	0	0	0	0
76	CIP S/R Constr	0	0	7,940	0	0	0	0
77	CIP S/R Eng/Const	0	0	874	0	0	0	0
78	CIP S/R Geo/Env	0	0	1,602	0	0	0	0
79	CIP S/R Other	0	0	2,737	0	0	0	0
80	CIP S/R GSD	0	0	7,061	0	0	0	0
91	Hurricane Ike Aid & Recovery	0	0	43	0	0	0	0
92	ARRA Reimbursement Fund	0	0	459	0	0	0	0
93	HR-W.C.	0	0	12,370	0	0	0	0
94	HITS Other	5,685	126	20,306	2-	1-	0	0
95	Legal Other	0	0	99	0	0	0	0
	Total	$ 11,584,833	$ 734,803	$ 1,465,134	$ 1,888,362	$ 733,574	$ 12,340,229	$ 15,732

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
0	Direct Billed	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	0	148,574
04	Finance	1,217	585,276	804,282	0	1,415,015
05	Finance Financial Plg & Analys	1,950	0	0	0	37,224
06	Finance City Council	718	0	0	0	13,775
07	Finance Public Fin	894	0	0	0	17,161
08	Finance Reporting & Ops	1,906	0	0	0	39,401
09	Finance Internal Controls	337	0	0	0	6,691
10	Finance Grants	1,364	0	0	0	25,963
11	Finance Rev Perform Mgmnt	425	0	0	0	8,347
12	Finance Treasury	513	0	0	0	12,206
13	Finance Strat Purchasing	5,351	0	0	0	100,605
14	ARA Director Office	733	523,668	126,925	0	901,991
15	ARA Financial Services	880	0	0	0	17,107
16	ARA Operations	14,103	246,888	0	0	507,208
17	ARA Payroll Services	6,451	0	0	0	119,515
18	ARA Regulatory	880	0	0	0	17,946
19	HITS CIO	1,759	815,165	0	0	870,451
20	HITS EAS	6,172	0	0	0	117,663
21	HITS EIS	8,385	0	0	0	157,553
22	HITS Radio	4,310	0	0	0	84,623
23	Office Business Opportunity	4,354	266,398	279,202	0	623,022
24	Mayor	5,468	0	55,630	0	162,130
25	Human Resources	25,948	721,156	0	0	891,969
26	Legal	16,712	0	0	0	318,194
27	City Secretary	1,305	0	0	0	24,533
28	City Council	11,171	0	93,548	0	328,208
29	City Controller's Office	8,606	0	0	0	164,398
30	Health Administration	7,403	0	0	0	150,663
31	Planning & Dev Admin	1,172	696,901	0	0	721,127
33	CIP Sal Rec PWE	1,114	0	0	0	2,004
34	HPD Police Records	13,517	0	0	0	245,116
35	General Services	32,487	136,108	0	0	743,218
36	HEC	33,791	0	0	0	39,215
38	Police	943,806	0	0	0	12,586,851
39	Dept of Neighborhoods	20,920	0	0	0	293,758
40	Fire	624,204	0	0	0	3,464,352
41	Municipal Court	44,126	107,129	0	0	888,233
42	Solid Waste	65,032	292,866	0	0	4,453,409
43	Houston Airport System (HAS)	168,985	0	0	0	240,694
44	Housing & Community Dev	21,477	0	0	0	46,784
45	Library	69,488	0	0	0	1,341,223
46	Parks & Recreation	116,355	0	0	0	2,234,330
47	Health Department	157,272	0	0	0	1,420,201
48	Convention & Entertainment	0	0	0	0	2,473
49	Fleet Management	53,801	0	0	0	188,337
50	Planning & Dev Other	5,072	0	0	0	69,130
51	Planning & Dev Spec Rev	5,805	0	0	0	9,199
52	General Debt	0	0	0	0	5,678
53	Finance Other	6,348	0	0	0	19,731
54	ARA Insurance	733	0	0	0	1,347
55	ARA BARC	15,788	0	0	0	26,499
56	ARA Parking	9,529	0	0	0	25,206
57	ARA Other	7,374	0	104,993	0	258,440
58	IT Public Services	0	0	0	0	3
59	Legal Insurance	7,565	0	0	0	12,376

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
60	Legal Wkr Comp	294	0	0	0	660
61	Mayor Cable TV	2,770	0	0	0	4,294
62	Mayor Other	4,501	0	0	0	13,333
63	TIRZ	1,671	0	0	0	30,023
64	HR Health Benefits	7,286	0	0	0	99,914
65	HR Long Term Disability	0	0	0	0	61
66	PWE Bldg Insp	77,390	0	0	0	105,453
67	PWE Stormwater	48,627	0	0	0	62,517
68	PWE DDSR	69,136	0	0	0	104,055
69	PWE Water & Sewer	308,005	0	0	0	472,616
70	PWE Houston Transtar	1,188	0	0	0	3,183
71	PWE Other	1,994	0	0	0	111,229
72	Houston Permit Center	7,286	0	0	0	11,542
73	CIP S/R Planning	1,774	0	0	0	2,345
74	CIP Sal Rec RE	5,219	0	0	0	7,327
75	CIP S/R Engrg	14,674	0	0	0	26,772
76	CIP S/R Constr	15,202	0	0	0	23,142
77	CIP S/R Eng/Const	2,111	0	0	0	2,985
78	CIP S/R Geo/Env	1,627	0	0	0	3,229
79	CIP S/R Other	3,284	0	0	0	6,021
80	CIP S/R GSD	4,530	0	0	0	11,591
91	Hurricane Ike Aid & Recovery	0	0	0	0	43
92	ARRA Reimbursement Fund	0	0	0	0	459
93	HR-W.C.	4,442	0	0	0	16,812
94	HITS Other	7,681	0	0	0	33,795
95	Legal Other	0	0	0	0	99
	Total	$ 3,155,768	$ 4,391,555	$ 1,464,580	$ 0	$ 37,774,570

FINANCE – DIRECTOR'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Director's Office of the Finance Department implements and monitors policies, procedures, and other controls regarding the financial affairs for the city. This office also ensures the financial integrity of the city by promoting responsible resource allocations, providing oversight of resource usage and improving financial accounting and management processes. Further, this office coordinates City Council agenda activities including request for council action reviews by all financial reviewing divisions. The costs of the Director's Office are allocated based on the number of FTE positions supported.

Description		Amount	General Admin	Finance Dept Admin
Personnel Costs				
Salaries	S1	787,602	0	787,602
Salary % Split			.00%	100.00%
Benefits	S	362,580	0	362,580
Subtotal - Personnel Costs		1,150,182	0	1,150,182
Services & Supplies Cost				
Supplies	S	36,225	0	36,225
Temp Personnel Svcs	S	79,709	0	79,709
Application Svcs	S	183,911	0	183,911
Intfd HR Client Svcs	S	152,051	0	152,051
Other Svcs	S	356,269	0	356,269
Subtotal - Services & Supplies		808,165	0	808,165
Department Cost Total		1,958,347	0	1,958,347
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		1,958,347	0	1,958,347
General Admin Distribution			0	0
Grand Total		$ 1,958,347		$ 1,958,347

	Department	First Incoming	Second Incoming	Finance Dept Admin
1	City Hall	$ 46,596	$ 0	$ 46,596
1	City Hall Annex	1,768	0	1,768
	Subtotal - Building Depn	48,364	0	48,364
3	Insurance Retirees	19,554	109	19,663
3	Memberships	432	2	434
3	Consulting Services	1,331	8	1,339
3	Interest Costs	2,007	12	2,019
3	Other Misc	780	5	785
3	Non-Dept. Legal Svcs/Lobby	1,210	7	1,217
3	Walker Rent	582,040	3,236	585,276
3	Dept Specific	799,834	4,448	804,282
	Subtotal - Non-Dept-Gen Gov	1,407,188	7,826	1,415,014
5	Financial Plg & Analysis	0	2,058	2,058
	Subtotal - Fin Plg & Analysis	0	2,058	2,058
8	Gen Acctng	0	1,109	1,109
8	Fixed Assets	0	11,393	11,393
8	Auditing Svcs	0	1,364	1,364
8	Fin Operations	0	249	249
	Subtotal - Fin Reporting & Ops	0	14,115	14,115
9	Internal Controls	0	498	498
	Subtotal - Fin Int Controls	0	498	498
10	Cost Accounting	0	154	154
10	Trust Funds Mgmt (TFM)	0	200	200
	Subtotal - Fin Grants	0	354	354
11	Perf Mgmt Svcs	0	256	256
	Subtotal - Fin Perform Mgmt	0	256	256
12	Treasury	0	565	565
	Subtotal - Fin Treasury	0	565	565
13	Purchasing	0	2,585	2,585
	Subtotal - Fin SPD	0	2,585	2,585
16	Mailroom	0	15,022	15,022
16	Records	0	312	312
16	3-1-1 Svcs	0	2,399	2,399
	Subtotal - ARA Operations	0	17,733	17,733
17	Payroll Svcs	0	1,833	1,833
	Subtotal - ARA Payroll Svcs	0	1,833	1,833
18	Franchise	0	884	884
	Subtotal - ARA Regulatory	0	884	884
20	Enterprise Appl	0	152,453	152,453
20	IT ERP	0	923	923
20	EGIS	0	595	595
	Subtotal - HITS EAS	0	153,971	153,971

	Department	First Incoming	Second Incoming	Finance Dept Admin
21	Client Svcs	$ 0	$ 0	$ 0
21	NW Data	0	17,771	17,771
21	NW Voice	0	19,308	19,308
21	Enterprise Optns	0	4,812	4,812
	Subtotal - HITS EIS	0	41,891	41,891
23	Certification	0	486	486
23	Contract Compliance	0	14,767	14,767
23	Reporting & Analytics	0	1,591	1,591
23	Dept Services	0	18,786	18,786
23	External Affairs & Outreach	0	201	201
	Subtotal - OBO	0	35,831	35,831
24	City Mayor Admin	0	1,393	1,393
24	Inter Gov Rel	0	248	248
	Subtotal - Mayor	0	1,641	1,641
25	Selection	0	9,780	9,780
25	Personnel Svcs	0	730	730
	Subtotal - Human Resources	0	10,510	10,510
26	Legal Svcs	0	562,289	562,289
26	Inspector General	0	7,192	7,192
	Subtotal - Legal	0	569,481	569,481
27	City Sec Svcs	0	421	421
	Subtotal - City Secretary	0	421	421
28	City Council Svcs	0	4,701	4,701
	Subtotal - City Council	0	4,701	4,701
29	Controller Fin Svcs	0	6,392	6,392
29	Controller Treasury	0	870	870
	Subtotal - City Controller's	0	7,262	7,262
35	Design & Const	0	0	0
35	Building Svcs	0	26,462	26,462
35	Utilities	0	25,014	25,014
35	Real Estate	0	32,752	32,752
	Subtotal - General Services	0	84,228	84,228
	Total Incoming	1,455,552	958,644	2,414,196
C.	Total Allocated		$ 4,372,543	$ 4,372,543
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
05	Finance Financial Plg & Analys	13.30	9.8446	$ 336,083	$ 0	$ 336,083	$ 94,374	$ 430,457
06	Finance City Council	4.90	3.6269	123,820	0	123,820	34,769	158,589
07	Finance Public Fin	6.10	4.5152	154,143	0	154,143	43,284	197,427
08	Finance Reporting & Ops	13.00	9.6225	328,502	0	328,502	92,245	420,747
09	Finance Internal Controls	2.30	1.7024	58,120	0	58,120	16,320	74,440
10	Finance Grants	9.30	6.8838	235,006	0	235,006	65,991	300,997
11	Finance Rev Perform Mgmnt	2.90	2.1466	73,281	0	73,281	20,578	93,859
12	Finance Treasury	3.50	2.5907	88,443	0	88,443	24,835	113,278
13	Finance Strat Purchasing	36.50	27.0170	922,334	0	922,334	258,997	1,181,331
53	Finance Other	43.30	32.0503	1,094,166	0	1,094,166	307,248	1,401,414
	Subtotal	135.10	100.0000	3,413,898	0	3,413,898	958,644	4,372,542
	Direct Bills					0		0
	Total					$3,413,898		$ 4,372,542

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Finance Dept Admin	Total
0	Direct Billed	$0	$0
05	Finance Financial Plg & Analys	430,457	430,457
06	Finance City Council	158,589	158,589
07	Finance Public Fin	197,427	197,427
08	Finance Reporting & Ops	420,747	420,747
09	Finance Internal Controls	74,440	74,440
10	Finance Grants	300,997	300,997
11	Finance Rev Perform Mgmnt	93,859	93,859
12	Finance Treasury	113,278	113,278
13	Finance Strat Purchasing	1,181,331	1,181,331
53	Finance Other	1,401,414	1,401,414
	Total	$ 4,372,539	$ 4,372,539

FINANCE – FINANCIAL PLANNING AND ANALYSIS FUNCTION AND ALLOCATION BASIS

The Financial Planning and Analysis (FP&A) division of the Finance Department coordinates, develops and manages the citywide annual budget and the 5-year plan. It also monitors the financial activities of city departments against the budget and prepares financial reporting on a monthly basis. The costs of administering and monitoring budgetary city activities are allocated based on the number of revenue, expenditure, and purchasing transactions by department.

Description		Amount	General Admin	Financial Plg & Analysis
Personnel Costs				
Salaries	S1	1,227,941	0	1,227,941
Salary % Split			.00%	100.00%
Benefits	S	585,737	0	585,737
Subtotal - Personnel Costs		1,813,677	0	1,813,677
Services & Supplies Cost				
Supplies	S	4,383	0	4,383
Services	S	62,408	0	62,408
Subtotal - Services & Supplies		66,791	0	66,791
Department Cost Total		1,880,468	0	1,880,468
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		1,880,468	0	1,880,468
General Admin Distribution			0	0
Grand Total		$ 1,880,468		$ 1,880,468

	Department	First Incoming	Second Incoming	Financial Plg & Analysis
3	Insurance Retirees	$ 31,333	$ 174	$ 31,507
3	Memberships	693	4	697
3	Consulting Services	376	2	378
3	Interest Costs	1,928	11	1,939
3	Other Misc	749	4	753
3	Non-Dept. Legal Svcs/Lobby	1,939	11	1,950
	Subtotal - Non-Dept-Gen Gov	37,018	207	37,225
4	Finance Dept Admin	336,083	94,374	430,457
	Subtotal - Fin Dir Office	336,083	94,374	430,457
5	Financial Plg & Analysis	0	581	581
	Subtotal - Fin Plg & Analysis	0	581	581
8	Gen Acctng	0	313	313
8	Auditing Svcs	0	385	385
8	Fin Operations	0	239	239
	Subtotal - Fin Reporting & Ops	0	937	937
9	Internal Controls	0	479	479
	Subtotal - Fin Int Controls	0	479	479
10	Cost Accounting	0	148	148
10	Trust Funds Mgmt (TFM)	0	192	192
	Subtotal - Fin Grants	0	340	340
11	Perf Mgmt Svcs	0	246	246
	Subtotal - Fin Perform Mgmt	0	246	246
12	Treasury	0	542	542
	Subtotal - Fin Treasury	0	542	542
13	Purchasing	0	431	431
	Subtotal - Fin SPD	0	431	431
16	Records	0	500	500
	Subtotal - ARA Operations	0	500	500
17	Payroll Svcs	0	2,938	2,938
	Subtotal - ARA Payroll Svcs	0	2,938	2,938
18	Franchise	0	849	849
	Subtotal - ARA Regulatory	0	849	849
20	IT ERP	0	1,846	1,846
	Subtotal - HITS EIS	0	1,846	1,846
21	Enterprise Optns	0	1,359	1,359
	Subtotal - HITS EIS	0	1,359	1,359
23	Certification	0	778	778
23	External Affairs & Outreach	0	322	322
	Subtotal - OBO	0	1,100	1,100
24	City Mayor Admin	0	2,233	2,233

	Department	First Incoming	Second Incoming	Financial Plg & Analysis
24	Inter Gov Rel	$ 0	$ 398	$ 398
	Subtotal - Mayor	0	2,631	2,631
25	Personnel Svcs	0	1,170	1,170
	Subtotal - Human Resources	0	1,170	1,170
27	City Sec Svcs	0	405	405
	Subtotal - City Secretary	0	405	405
28	City Council Svcs	0	4,514	4,514
	Subtotal - City Council	0	4,514	4,514
29	Controller Fin Svcs	0	1,806	1,806
29	Controller Treasury	0	836	836
	Subtotal - City Controller's	0	2,642	2,642
	Total Incoming	373,101	118,091	491,192
C.	Total Allocated		$ 2,371,660	$ 2,371,660
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 53,953	$ 0	$ 53,953	$ 0	$ 53,953
04	Finance Dir Office	1,933	0.0913	2,058	0	2,058	0	2,058
05	Finance Financial Plg & Analys	546	0.0258	581	0	581	0	581
06	Finance City Council	555	0.0262	591	0	591	32	623
07	Finance Public Fin	317	0.0150	337	0	337	18	355
08	Finance Reporting & Ops	1,325	0.0626	1,411	0	1,411	76	1,487
09	Finance Internal Controls	304	0.0144	324	0	324	17	341
10	Finance Grants	742	0.0351	790	0	790	42	832
11	Finance Rev Perform Mgmnt	448	0.0212	477	0	477	26	503
12	Finance Treasury	1,335	0.0631	1,421	0	1,421	76	1,497
13	Finance Strat Purchasing	849	0.0401	904	0	904	49	953
14	ARA Director Office	3,034	0.1433	3,230	0	3,230	174	3,404
15	ARA Financial Services	488	0.0231	520	0	520	28	548
16	ARA Operations	4,767	0.2252	5,075	0	5,075	273	5,348
17	ARA Payroll Services	658	0.0311	700	0	700	38	738
18	ARA Regulatory	2,117	0.1000	2,254	0	2,254	121	2,375
19	HITS CIO	2,092	0.0988	2,227	0	2,227	120	2,347
20	HITS EAS	1,528	0.0722	1,627	0	1,627	87	1,714
21	HITS EIS	1,536	0.0726	1,635	0	1,635	88	1,723
22	HITS Radio	2,263	0.1069	2,409	0	2,409	130	2,539
23	Office Business Opportunity	2,634	0.1244	2,804	0	2,804	151	2,955
24	Mayor	5,080	0.2400	5,408	0	5,408	291	5,699
25	Human Resources	104,471	4.9353	111,220	0	111,220	5,978	117,198
26	Legal	5,591	0.2641	5,952	0	5,952	320	6,272
27	City Secretary	958	0.0453	1,020	0	1,020	55	1,075
28	City Council	17,517	0.8275	18,649	0	18,649	1,002	19,651
29	City Controller's Office	4,709	0.2225	5,013	0	5,013	269	5,282
30	Health Administration	7,127	0.3367	7,587	0	7,587	408	7,995
31	Planning & Dev Admin	2,031	0.0959	2,162	0	2,162	116	2,278
33	CIP Sal Rec PWE	1,286	0.0608	1,369	0	1,369	74	1,443
34	HPD Police Records	1,851	0.0874	1,971	0	1,971	106	2,077
35	General Services	39,824	1.8813	42,397	0	42,397	2,279	44,676
36	HEC	7,835	0.3701	8,341	0	8,341	448	8,789
38	Police	197,671	9.3381	210,441	0	210,441	11,312	221,753
39	Dept of Neighborhoods	10,462	0.4942	11,138	0	11,138	599	11,737
40	Fire	177,395	8.3803	188,855	0	188,855	10,151	199,006
41	Municipal Court	28,662	1.3540	30,514	0	30,514	1,640	32,154
42	Solid Waste	39,258	1.8546	41,794	0	41,794	2,247	44,041
43	Houston Airport System (HAS)	103,590	4.8937	110,282	0	110,282	5,928	116,210
44	Housing & Community Dev	33,051	1.5614	35,186	0	35,186	1,891	37,077
45	Library	32,047	1.5139	34,117	0	34,117	1,834	35,951
46	Parks & Recreation	123,711	5.8442	131,703	0	131,703	7,079	138,782
47	Health Department	141,870	6.7021	151,035	0	151,035	8,118	159,153
48	Convention & Entertainment	3,573	0.1688	3,804	0	3,804	204	4,008
49	Fleet Management	194,350	9.1813	206,906	0	206,906	11,122	218,028
50	Planning & Dev Other	2,580	0.1219	2,747	0	2,747	148	2,895
51	Planning & Dev Spec Rev	4,904	0.2317	5,221	0	5,221	281	5,502
52	General Debt	8,202	0.3875	8,732	0	8,732	469	9,201
53	Finance Other	10,927	0.5162	11,633	0	11,633	625	12,258
54	ARA Insurance	888	0.0419	945	0	945	51	996
55	ARA BARC	15,472	0.7309	16,472	0	16,472	885	17,357
56	ARA Parking	22,647	1.0699	24,110	0	24,110	1,296	25,406
57	ARA Other	23,653	1.1174	25,181	0	25,181	1,354	26,535
58	IT Public Services	4	0.0002	4	0	4	0	4
59	Legal Insurance	6,951	0.3284	7,400	0	7,400	398	7,798
60	Legal Wkr Comp	529	0.0250	563	0	563	30	593

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	2,343	0	2,343	126	2,469
62	Mayor Other	12,758	0.6027	13,582	0	13,582	730	14,312
63	TIRZ	1,082	0.0511	1,152	0	1,152	62	1,214
64	HR Health Benefits	133,809	6.3212	142,454	0	142,454	7,657	150,111
65	HR Long Term Disability	88	0.0042	94	0	94	5	99
66	PWE Bldg Insp	40,540	1.9151	43,159	0	43,159	2,320	45,479
67	PWE Stormwater	20,065	0.9479	21,361	0	21,361	1,148	22,509
68	PWE DDSR	50,444	2.3830	53,703	0	53,703	2,887	56,590
69	PWE Water & Sewer	237,796	11.2337	253,159	0	253,159	13,608	266,767
70	PWE Houston Transtar	2,882	0.1361	3,068	0	3,068	165	3,233
71	PWE Other	49,555	2.3410	52,756	0	52,756	2,836	55,592
72	Houston Permit Center	6,148	0.2904	6,545	0	6,545	352	6,897
73	CIP S/R Planning	825	0.0390	878	0	878	47	925
74	CIP Sal Rec RE	3,045	0.1438	3,242	0	3,242	174	3,416
75	CIP S/R Engrg	17,476	0.8256	18,605	0	18,605	1,000	19,605
76	CIP S/R Constr	11,470	0.5419	12,211	0	12,211	656	12,867
77	CIP S/R Eng/Const	1,263	0.0597	1,345	0	1,345	72	1,417
78	CIP S/R Geo/Env	2,315	0.1094	2,465	0	2,465	132	2,597
79	CIP S/R Other	3,953	0.1867	4,208	0	4,208	226	4,434
80	CIP S/R GSD	10,200	0.4819	10,859	0	10,859	584	11,443
91	Hurricane Ike Aid & Recovery	63	0.0030	67	0	67	4	71
92	ARRA Reimbursement Fund	662	0.0313	705	0	705	38	743
93	HR-W.C.	17,870	0.8442	19,024	0	19,024	1,023	20,047
94	HITS Other	29,334	1.3858	31,229	0	31,229	1,679	32,908
95	Legal Other	143	0.0068	152	0	152	8	160
	Subtotal	2,116,814	100.0000	2,253,566	0	2,253,566	118,091	2,371,657
	Direct Bills					0		0
	Total					$2,253,566		$ 2,371,657

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Financial Plg & Analysis	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	53,953	53,953
04	Finance Dir Office	2,058	2,058
05	Finance Financial Plg & Analys	581	581
06	Finance City Council	623	623
07	Finance Public Fin	355	355
08	Finance Reporting & Ops	1,487	1,487
09	Finance Internal Controls	341	341
10	Finance Grants	832	832
11	Finance Rev Perform Mgmnt	503	503
12	Finance Treasury	1,497	1,497
13	Finance Strat Purchasing	953	953
14	ARA Director Office	3,404	3,404
15	ARA Financial Services	548	548
16	ARA Operations	5,348	5,348
17	ARA Payroll Services	738	738
18	ARA Regulatory	2,375	2,375
19	HITS CIO	2,347	2,347
20	HITS EAS	1,714	1,714
21	HITS EIS	1,723	1,723
22	HITS Radio	2,539	2,539
23	Office Business Opportunity	2,955	2,955
24	Mayor	5,699	5,699
25	Human Resources	117,198	117,198
26	Legal	6,272	6,272
27	City Secretary	1,075	1,075
28	City Council	19,651	19,651
29	City Controller's Office	5,282	5,282
30	Health Administration	7,995	7,995
31	Planning & Dev Admin	2,278	2,278
33	CIP Sal Rec PWE	1,443	1,443
34	HPD Police Records	2,077	2,077
35	General Services	44,676	44,676
36	HEC	8,789	8,789
38	Police	221,753	221,753
39	Dept of Neighborhoods	11,737	11,737
40	Fire	199,006	199,006
41	Municipal Court	32,154	32,154
42	Solid Waste	44,041	44,041
43	Houston Airport System (HAS)	116,210	116,210
44	Housing & Community Dev	37,077	37,077
45	Library	35,951	35,951
46	Parks & Recreation	138,782	138,782
47	Health Department	159,153	159,153
48	Convention & Entertainment	4,008	4,008
49	Fleet Management	218,028	218,028
50	Planning & Dev Other	2,895	2,895
51	Planning & Dev Spec Rev	5,502	5,502
52	General Debt	9,201	9,201
53	Finance Other	12,258	12,258
54	ARA Insurance	996	996
55	ARA BARC	17,357	17,357
56	ARA Parking	25,406	25,406
57	ARA Other	26,535	26,535
58	IT Public Services	4	4
59	Legal Insurance	7,798	7,798
60	Legal Wkr Comp	593	593
61	Mayor Cable TV	2,469	2,469

	Department	Financial Plg & Analysis	Total
62	Mayor Other	14,312	14,312
63	TIRZ	1,214	1,214
64	HR Health Benefits	150,111	150,111
65	HR Long Term Disability	99	99
66	PWE Bldg Insp	45,479	45,479
67	PWE Stormwater	22,509	22,509
68	PWE DDSR	56,590	56,590
69	PWE Water & Sewer	266,767	266,767
70	PWE Houston Transtar	3,233	3,233
71	PWE Other	55,592	55,592
72	Houston Permit Center	6,897	6,897
73	CIP S/R Planning	925	925
74	CIP Sal Rec RE	3,416	3,416
75	CIP S/R Engrg	19,605	19,605
76	CIP S/R Constr	12,867	12,867
77	CIP S/R Eng/Const	1,417	1,417
78	CIP S/R Geo/Env	2,597	2,597
79	CIP S/R Other	4,434	4,434
80	CIP S/R GSD	11,443	11,443
91	Hurricane Ike Aid & Recovery	71	71
92	ARRA Reimbursement Fund	743	743
93	HR-W.C.	20,047	20,047
94	HITS Other	32,908	32,908
95	Legal Other	160	160
	Total	$ 2,371,659	$ 2,371,659

FINANCE – CITY COUNCIL ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The City Council Administration division within the Finance Department manages all of the administrative functions of the City Council such as payroll, accounts payable, and human resources. The costs are directly allocated to City Council.

Description		Amount	General Admin	Fin City Council Support
Personnel Costs				
Salaries	S1	337,964	0	337,964
Salary % Split			.00%	100.00%
Benefits	S	160,833	0	160,833
Subtotal - Personnel Costs		498,797	0	498,797
Services & Supplies Cost				
Supplies	S	1,404	0	1,404
Services	S	8,483	0	8,483
Intfd HR Client Svcs	S	56,954	0	56,954
Subtotal - Services & Supplies		66,841	0	66,841
Department Cost Total		565,638	0	565,638
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		565,638	0	565,638
General Admin Distribution			0	0
Grand Total		$ 565,638		$ 565,638

	Department	First Incoming	Second Incoming	Fin City Council Support
3	Insurance Retirees	$ 11,544	$ 64	$ 11,608
3	Memberships	255	1	256
3	Consulting Services	382	2	384
3	Interest Costs	580	3	583
3	Other Misc	225	1	226
3	Non-Dept. Legal Svcs/Lobby	714	4	718
	Subtotal - Non-Dept-Gen Gov	13,700	76	13,776
4	Finance Dept Admin	123,820	34,769	158,589
	Subtotal - Fin Dir Office	123,820	34,769	158,589
5	Financial Plg & Analysis	591	32	623
	Subtotal - Fin Plg & Analysis	591	32	623
8	Gen Acctng	0	318	318
8	Auditing Svcs	0	392	392
8	Fin Operations	0	72	72
	Subtotal - Fin Reporting & Ops	0	782	782
9	Internal Controls	0	144	144
	Subtotal - Fin Int Controls	0	144	144
10	Cost Accounting	0	45	45
10	Trust Funds Mgmt (TFM)	0	58	58
	Subtotal - Fin Grants	0	103	103
11	Perf Mgmt Svcs	0	74	74
	Subtotal - Fin Perform Mgmt	0	74	74
12	Treasury	0	163	163
	Subtotal - Fin Treasury	0	163	163
13	Purchasing	0	1,293	1,293
	Subtotal - Fin SPD	0	1,293	1,293
16	Records	0	184	184
	Subtotal - ARA Operations	0	184	184
17	Payroll Svcs	0	1,082	1,082
	Subtotal - ARA Payroll Svcs	0	1,082	1,082
18	Franchise	0	255	255
	Subtotal - ARA Regulatory	0	255	255
20	IT ERP	0	769	769
	Subtotal - HITS EAS	0	769	769
21	Enterprise Optns	0	1,382	1,382
	Subtotal - HITS EIS	0	1,382	1,382
23	Certification	0	287	287
23	External Affairs & Outreach	0	119	119
	Subtotal - OBO	0	406	406
24	City Mayor Admin	0	823	823

Department	First Incoming	Second Incoming	Fin City Council Support
24 Inter Gov Rel	$ 0	$ 147	$ 147
Subtotal - Mayor	0	970	970
25 Personnel Svcs	0	431	431
Subtotal - Human Resources	0	431	431
27 City Sec Svcs	0	122	122
Subtotal - City Secretary	0	122	122
28 City Council Svcs	0	1,358	1,358
Subtotal - City Council	0	1,358	1,358
29 Controller Fin Svcs	0	1,835	1,835
29 Controller Treasury	0	251	251
Subtotal - City Controller's	0	2,086	2,086
Total Incoming	138,111	46,482	184,593
C. Total Allocated		$ 750,231	$ 750,231
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28	City Council	100	100.0000	$ 703,749	$ 0	$ 703,749	$ 46,482	$ 750,231
	Subtotal	100	100.0000	703,749	0	703,749	46,482	750,231
	Direct Bills					0		0
	Total					$703,749		$ 750,231

Basis Units: Direct allocation to City Council
Source: Direct Allocation

	Department	Fin City Council Support	Total
0	Direct Billed	$0	$0
28	City Council	750,231	750,231
	Total	$ 750,231	$ 750,231

FINANCE – PUBLIC FINANCE
FUNCTION AND ALLOCATION BASIS

Public Finance falls under the Treasury & Capital Management (TCM) division and is responsible for monitoring and administering all debt instruments for the city as well as the Capital Improvement Plan (CIP). It manages all existing and prospective city debt by assessing the need to borrow, monitoring the credit markets and briefing the Finance Director. It also manages the city's CIP process as well as capital budget approvals, reporting, and analysis. Costs are identified and allocated as follows:

- **Debt Services** – Costs associated with administering and monitoring all debt instruments are allocated based on percentage of staff effort.
- **Capital Projects** – Costs associated with assisting in the initial process of the capital projects are allocated based on percentage of staff effort.

Description		Amount	General Admin	Debt Svc	Capital Projects
Personnel Costs					
Salaries	S1	602,334	0	258,372	343,962
Salary % Split			.00%	42.90%	57.10%
Benefits	S	269,527	0	115,627	153,900
Subtotal - Personnel Costs		871,861	0	373,999	497,862
Services & Supplies Cost					
Supplies	S	1,063	0	456	607
Services	S	19,640	0	8,426	11,215
Deduct Direct Bill(Personnel)	P	7,182-		7,182-	0
Subtotal - Services & Supplies		13,521	0	1,700	11,822
Department Cost Total		885,382	0	375,699	509,684
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		885,382	0	375,699	509,684
Subtotal - Adjustments		0	0	0	0
Grand Total		$ 885,382	0	$ 375,699	$ 509,684

	Department	First Incoming	Second Incoming	Debt Svc	Capital Projects
3	Insurance Retirees	$ 14,371	$ 80	$ 6,199	$ 8,252
3	Memberships	318	2	137	183
3	Consulting Services	218	1	94	125
3	Interest Costs	915	5	395	526
3	Other Misc	355	2	153	204
3	Non-Dept. Legal Svcs/Lobby	889	5	383	510
	Subtotal - Non-Dept-Gen Gov	17,066	95	7,361	9,800
4	Finance Dept Admin	154,143	43,284	84,687	112,741
	Subtotal - Fin Dir Office	154,143	43,284	84,687	112,741
5	Financial Plg & Analysis	337	18	152	203
	Subtotal - Fin Plg & Analysis	337	18	152	203
8	Gen Acctng	0	182	78	104
8	Auditing Svcs	0	224	96	128
8	Fin Operations	0	114	49	65
	Subtotal - Fin Reporting & Ops	0	520	223	297
9	Internal Controls	0	227	97	130
	Subtotal - Fin Int Controls	0	227	97	130
10	Cost Accounting	0	70	30	40
10	Trust Funds Mgmt (TFM)	0	91	39	52
	Subtotal - Fin Grants	0	161	69	92
11	Perf Mgmt Svcs	0	117	50	67
	Subtotal - Fin Perform Mgmt	0	117	50	67
12	Treasury	0	257	110	147
	Subtotal - Fin Treasury	0	257	110	147
13	Purchasing	0	0	0	0
	Subtotal - Fin SPD	0	0	0	0
16	Records	0	229	98	131
	Subtotal - ARA Operations	0	229	98	131
17	Payroll Svcs	0	1,347	578	769
	Subtotal - ARA Payroll Svcs	0	1,347	578	769
18	Franchise	0	403	173	230
	Subtotal - ARA Regulatory	0	403	173	230
20	IT ERP	0	923	396	527
	Subtotal - HITS EAS	0	923	396	527
21	Enterprise Optns	0	789	338	451
	Subtotal - HITS EIS	0	789	338	451
23	Certification	0	357	153	204
23	External Affairs & Outreach	0	148	63	85
	Subtotal - OBO	0	505	217	288
24	City Mayor Admin	0	1,024	439	585

	Department	First Incoming	Second Incoming	Debt Svc	Capital Projects
24	Inter Gov Rel	$ 0	$ 182	$ 78	$ 104
	Subtotal - Mayor	0	1,206	517	689
25	Personnel Svcs	0	537	230	307
	Subtotal - Human Resources	0	537	230	307
27	City Sec Svcs	0	192	82	110
	Subtotal - City Secretary	0	192	82	110
28	City Council Svcs	0	2,143	919	1,224
	Subtotal - City Council	0	2,143	919	1,224
29	Controller Fin Svcs	0	1,048	450	598
29	Controller Treasury	0	397	170	227
	Subtotal - City Controller's	0	1,445	620	825
	Total Incoming	171,546	54,399	96,919	129,026
C.	Total Allocated		$ 1,111,327	$ 472,618	$ 638,710
				42.53%	57.47%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
38	Police	2.98	2.9800	$ 13,389	$ 0	$ 13,389	$ 695	$ 14,084
40	Fire	6.43	6.4300	28,889	0	28,889	1,500	30,389
42	Solid Waste	0.65	0.6500	2,920	0	2,920	152	3,072
43	Houston Airport System (HAS)	23	23.0000	103,335	0	103,335	5,367	108,702
44	Housing & Community Dev	0.4	0.4000	1,797	0	1,797	93	1,890
45	Library	0.5	0.5000	2,246	0	2,246	117	2,363
46	Parks & Recreation	10.34	10.3400	46,456	0	46,456	2,413	48,869
47	Health Department	1.7	1.7000	7,638	0	7,638	397	8,035
48	Covention & Entertainment	5	5.0000	22,464	0	22,464	1,167	23,631
69	PWE Water & Sewer	49	49.0000	220,149	0	220,149	11,434	231,583
	Subtotal	100	100.0000	449,283	0	449,283	23,335	472,618
	Direct Bills					0		0
	Total					$449,283		$ 472,618

Basis Units: Percentage of effort
Source: Finance Department

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
30	Health Administration	13.57	13.5700	$ 82,457	$ 0	$ 82,457	$ 4,216	$ 86,673
32	PWE Admin Indirect	13.58	13.5800	82,518	0	82,518	4,219	86,737
38	Police	13.57	13.5700	82,457	0	82,457	4,216	86,673
42	Solid Waste	13.57	13.5700	82,457	0	82,457	4,216	86,673
43	Houston Airport System (HAS)	5.00	5.0000	30,382	0	30,382	1,553	31,935
44	Housing & Community Dev	13.57	13.5700	82,457	0	82,457	4,216	86,673
45	Library	13.57	13.5700	82,457	0	82,457	4,216	86,673
46	Parks & Recreation	13.57	13.5700	82,457	0	82,457	4,216	86,673
	Subtotal	100	100.0000	607,642	0	607,642	31,068	638,710
	Direct Bills					0		0
	Total					$607,642		$ 638,710

Basis Units: Percentage of effort
Source: Finance Department

	Department	Debt Svc	Capital Projects	Total
0	Direct Billed	$0	$0	$0
30	Health Administration	0	86,673	86,673
32	PWE Admin Indirect	0	86,737	86,737
38	Police	14,084	86,673	100,757
40	Fire	30,389	0	30,389
42	Solid Waste	3,072	86,673	89,745
43	Houston Airport System (HAS)	108,702	31,935	140,637
44	Housing & Community Dev	1,890	86,673	88,563
45	Library	2,363	86,673	89,036
46	Parks & Recreation	48,869	86,673	135,542
47	Health Department	8,035	0	8,035
48	Covention & Entertainment	23,631	0	23,631
69	PWE Water & Sewer	231,583	0	231,583
	Total	$ 472,618	$ 638,710	$ 1,111,328

FINANCE – FINANCIAL REPORTING AND OPERATIONS FUNCTION AND ALLOCATION BASIS

The Financial Reporting and Operations division within the Finance Department is responsible for the oversight of accounting, operations and fixed assets. This includes establishing and updating accounting policies, fixed assets, operations and coordinating the annual audit. Costs are identified and allocated as follows:

- **General Accounting** – Costs of the General Accounting division are allocated based upon number of revenue, expenditure, and purchasing transactions.

- **Fixed Assets** – Costs associated with fixed assets are allocated based upon the number of fixed and controlled assets.

- **Auditing Services** – Costs associated with the annual audit for all funds excluding enterprise are allocated based upon number of revenue, expenditure, and purchasing transactions.

- **Auditing Services - Enterprise Funds** – Costs associated with the annual audit for enterprise funds are allocated based upon the percentage of audit hours.

- **Financial Operations (Accounts Receivable)** – Costs associated with the financial operations are allocated based upon operating expenditures.

Description		Amount	General Admin	Gen Acctng	Fixed Assets	Auditing Svcs
Personnel Costs						
Salaries	S1	1,113,932	0	605,027	253,283	0
Salary % Split			.00%	54.31%	22.74%	.00%
Benefits	S	560,295	0	303,844	127,202	0
Subtotal - Personnel Costs		1,674,227	0	908,871	380,485	0
Services & Supplies Cost						
Supplies	P	3,487	0	979	410	0
Services	P	158,764	0	103,831	43,468	0
Audit	P	1,726,589	0	0	0	1,250,050
Subtotal - Services & Supplies		1,888,840	0	104,810	43,878	1,250,050
Department Cost Total		3,563,067	0	1,013,681	424,363	1,250,050
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		3,563,067	0	1,013,681	424,363	1,250,050
General Admin Distribution			0	0	0	0
Grand Total		$ 3,563,067		$ 1,013,681	$ 424,363	$ 1,250,050

Description		Amount	Auditing Svcs - Enterprise	Fin Operations
Personnel Costs				
Salaries	S1	1,113,932	0	255,622
Salary % Split			.00%	22.95%
Benefits	S	560,295	0	129,249
Subtotal - Personnel Costs		1,674,227	0	384,871
Services & Supplies Cost				
Supplies	P	3,487	0	2,097
Services	P	158,764	0	11,466
Audit	P	1,726,589	476,539	0
Subtotal - Services & Supplies		1,888,840	476,539	13,564
Department Cost Total		3,563,067	476,539	398,435
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		3,563,067	476,539	398,435
General Admin Distribution			0	0
Grand Total		$ 3,563,067	$ 476,539	$ 398,435

	Department	First Incoming	Second Incoming	Gen Acctng	Fixed Assets	Auditing Svcs
3	Insurance Retirees	$ 30,627	$ 170	$ 16,727	$ 7,003	$ 0
3	Memberships	677	4	370	155	0
3	Consulting Services	912	5	498	209	0
3	Interest Costs	3,652	21	1,995	835	0
3	Other Misc	1,419	8	775	325	0
3	Non-Dept. Legal Svcs/Lobby	1,895	11	1,035	433	0
	Subtotal - Non-Dept-Gen Gov	39,182	219	21,401	8,959	0
4	Finance Dept Admin	328,502	92,245	228,527	95,668	0
	Subtotal - Fin Dir Office	328,502	92,245	228,527	95,668	0
5	Financial Plg & Analysis	1,411	76	808	338	0
	Subtotal - Fin Plg & Analysis	1,411	76	808	338	0
8	Gen Acctng	0	760	413	173	0
8	Auditing Svcs	0	935	508	213	0
8	Fin Operations	0	454	247	103	0
	Subtotal - Fin Reporting & Ops	0	2,149	1,167	489	0
9	Internal Controls	0	907	493	206	0
	Subtotal - Fin Int Controls	0	907	493	206	0
10	Cost Accounting	0	281	153	64	0
10	Trust Funds Mgmt (TFM)	0	364	198	83	0
	Subtotal - Fin Grants	0	645	350	147	0
11	Perf Mgmt Svcs	0	466	253	106	0
	Subtotal - Fin Perform Mgmt	0	466	253	106	0
12	Treasury	0	1,027	558	234	0
	Subtotal - Fin Treasury	0	1,027	558	234	0
13	Purchasing	0	3,016	1,638	686	0
	Subtotal - Fin SPD	0	3,016	1,638	686	0
16	Records	0	489	266	111	0
	Subtotal - ARA Operations	0	489	266	111	0
17	Payroll Svcs	0	2,872	1,560	653	0
	Subtotal - ARA Payroll Svcs	0	2,872	1,560	653	0
18	Franchise	0	1,609	874	366	0
	Subtotal - ARA Regulatory	0	1,609	874	366	0
20	IT ERP	0	1,846	1,003	420	0
	Subtotal - HITS EAS	0	1,846	1,003	420	0
21	Enterprise Optns	0	3,298	1,791	750	0
	Subtotal - HITS EIS	0	3,298	1,791	750	0
23	Certification	0	761	413	173	0
23	External Affairs & Outreach	0	315	171	72	0
	Subtotal - OBO	0	1,076	584	245	0
24	City Mayor Admin	0	2,182	1,185	496	0

	Department	First Incoming	Second Incoming	Gen Acctng	Fixed Assets	Auditing Svcs
24	Inter Gov Rel	$ 0	$ 389	$ 211	$ 88	$ 0
	Subtotal - Mayor	0	2,571	1,396	585	0
25	Personnel Svcs	0	1,144	621	260	0
	Subtotal - Human Resources	0	1,144	621	260	0
27	City Sec Svcs	0	767	417	174	0
	Subtotal - City Secretary	0	767	417	174	0
28	City Council Svcs	0	8,553	4,646	1,945	0
	Subtotal - City Council	0	8,553	4,646	1,945	0
29	Controller Fin Svcs	0	4,382	2,380	996	0
29	Controller Treasury	0	1,584	860	360	0
	Subtotal - City Controller's	0	5,966	3,240	1,357	0
	Total Incoming	369,095	130,942	271,592	113,697	0
C.	Total Allocated		$ 4,063,104	$ 1,285,273	$ 538,060	$ 1,250,050
				31.63%	13.24%	30.77%

	Department	First Incoming	Second Incoming	Auditing Svcs - Enterprise	Fin Operations
3	Insurance Retirees	$ 30,627	$ 170	$ 0	$ 7,067
3	Memberships	677	4	0	156
3	Consulting Services	912	5	0	210
3	Interest Costs	3,652	21	0	843
3	Other Misc	1,419	8	0	328
3	Non-Dept. Legal Svcs/Lobby	1,895	11	0	437
	Subtotal - Non-Dept-Gen Gov	39,182	219	0	9,042
4	Finance Dept Admin	328,502	92,245	0	96,552
	Subtotal - Fin Dir Office	328,502	92,245	0	96,552
5	Financial Plg & Analysis	1,411	76	0	341
	Subtotal - Fin Plg & Analysis	1,411	76	0	341
8	Gen Acctng	0	760	0	174
8	Auditing Svcs	0	935	0	215
8	Fin Operations	0	454	0	104
	Subtotal - Fin Reporting & Ops	0	2,149	0	493
9	Internal Controls	0	907	0	208
	Subtotal - Fin Int Controls	0	907	0	208
10	Cost Accounting	0	281	0	64
10	Trust Funds Mgmt (TFM)	0	364	0	84
	Subtotal - Fin Grants	0	645	0	148
11	Perf Mgmt Svcs	0	466	0	107
	Subtotal - Fin Perform Mgmt	0	466	0	107
12	Treasury	0	1,027	0	236
	Subtotal - Fin Treasury	0	1,027	0	236
13	Purchasing	0	3,016	0	692
	Subtotal - Fin SPD	0	3,016	0	692
16	Records	0	489	0	112
	Subtotal - ARA Operations	0	489	0	112
17	Payroll Svcs	0	2,872	0	659
	Subtotal - ARA Payroll Svcs	0	2,872	0	659
18	Franchise	0	1,609	0	369
	Subtotal - ARA Regulatory	0	1,609	0	369
20	IT ERP	0	1,846	0	424
	Subtotal - HITS EAS	0	1,846	0	424
21	Enterprise Optns	0	3,298	0	757
	Subtotal - HITS EIS	0	3,298	0	757
23	Certification	0	761	0	175
23	External Affairs & Outreach	0	315	0	72
	Subtotal - OBO	0	1,076	0	247
24	City Mayor Admin	0	2,182	0	501

Department	First Incoming	Second Incoming	Auditing Svcs - Enterprise	Fin Operations
24 Inter Gov Rel	$ 0	$ 389	$ 0	$ 89
Subtotal - Mayor	0	2,571	0	590
25 Personnel Svcs	0	1,144	0	263
Subtotal - Human Resources	0	1,144	0	263
27 City Sec Svcs	0	767	0	176
Subtotal - City Secretary	0	767	0	176
28 City Council Svcs	0	8,553	0	1,963
Subtotal - City Council	0	8,553	0	1,963
29 Controller Fin Svcs	0	4,382	0	1,006
29 Controller Treasury	0	1,584	0	363
Subtotal - City Controller's	0	5,966	0	1,369
Total Incoming	369,095	130,942	0	114,747
C. Total Allocated		$ 4,063,104	$ 476,539	$ 513,182
			11.73%	12.63%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 29,068	$ 0	$ 29,068	$ 0	$ 29,068
04	Finance Dir Office	1,933	0.0913	1,109	0	1,109	0	1,109
05	Finance Financial Plg & Analys	546	0.0258	313	0	313	0	313
06	Finance City Council	555	0.0262	318	0	318	0	318
07	Finance Public Fin	317	0.0150	182	0	182	0	182
08	Finance Reporting & Ops	1,325	0.0626	760	0	760	0	760
09	Finance Internal Controls	304	0.0144	174	0	174	10	184
10	Finance Grants	742	0.0351	426	0	426	26	452
11	Finance Rev Perform Mgmnt	448	0.0212	257	0	257	15	272
12	Finance Treasury	1,335	0.0631	766	0	766	46	812
13	Finance Strat Purchasing	849	0.0401	487	0	487	29	516
14	ARA Director Office	3,034	0.1433	1,740	0	1,740	105	1,845
15	ARA Financial Services	488	0.0231	280	0	280	17	297
16	ARA Operations	4,767	0.2252	2,734	0	2,734	164	2,898
17	ARA Payroll Services	658	0.0311	377	0	377	23	400
18	ARA Regulatory	2,117	0.1000	1,214	0	1,214	73	1,287
19	HITS CIO	2,092	0.0988	1,200	0	1,200	72	1,272
20	HITS EAS	1,528	0.0722	876	0	876	53	929
21	HITS EIS	1,536	0.0726	881	0	881	53	934
22	HITS Radio	2,263	0.1069	1,298	0	1,298	78	1,376
23	Office Business Opportunity	2,634	0.1244	1,511	0	1,511	91	1,602
24	Mayor	5,080	0.2400	2,914	0	2,914	175	3,089
25	Human Resources	104,471	4.9353	59,922	0	59,922	3,604	63,526
26	Legal	5,591	0.2641	3,207	0	3,207	193	3,400
27	City Secretary	958	0.0453	549	0	549	33	582
28	City Council	17,517	0.8275	10,047	0	10,047	604	10,651
29	City Controller's Office	4,709	0.2225	2,701	0	2,701	162	2,863
30	Health Administration	7,127	0.3367	4,088	0	4,088	246	4,334
31	Planning & Dev Admin	2,031	0.0959	1,165	0	1,165	70	1,235
33	CIP Sal Rec PWE	1,286	0.0608	738	0	738	44	782
34	HPD Police Records	1,851	0.0874	1,062	0	1,062	64	1,126
35	General Services	39,824	1.8813	22,842	0	22,842	1,374	24,216
36	HEC	7,835	0.3701	4,494	0	4,494	270	4,764
38	Police	197,671	9.3381	113,379	0	113,379	6,820	120,199
39	Dept of Neighborhoods	10,462	0.4942	6,001	0	6,001	361	6,362
40	Fire	177,395	8.3803	101,749	0	101,749	6,120	107,869
41	Municipal Court	28,662	1.3540	16,440	0	16,440	989	17,429
42	Solid Waste	39,258	1.8546	22,517	0	22,517	1,354	23,871
43	Houston Airport System (HAS)	103,590	4.8937	59,417	0	59,417	3,574	62,991
44	Housing & Community Dev	33,051	1.5614	18,957	0	18,957	1,140	20,097
45	Library	32,047	1.5139	18,381	0	18,381	1,106	19,487
46	Parks & Recreation	123,711	5.8442	70,958	0	70,958	4,268	75,226
47	Health Department	141,870	6.7021	81,373	0	81,373	4,895	86,268
48	Convention & Entertainment	3,573	0.1688	2,049	0	2,049	123	2,172
49	Fleet Management	194,350	9.1813	111,474	0	111,474	6,705	118,179
50	Planning & Dev Other	2,580	0.1219	1,480	0	1,480	89	1,569
51	Planning & Dev Spec Rev	4,904	0.2317	2,813	0	2,813	169	2,982
52	General Debt	8,202	0.3875	4,704	0	4,704	283	4,987
53	Finance Other	10,927	0.5162	6,267	0	6,267	377	6,644
54	ARA Insurance	888	0.0419	509	0	509	31	540
55	ARA BARC	15,472	0.7309	8,874	0	8,874	534	9,408
56	ARA Parking	22,647	1.0699	12,990	0	12,990	781	13,771
57	ARA Other	23,653	1.1174	13,567	0	13,567	816	14,383
58	IT Public Services	4	0.0002	2	0	2	0	2
59	Legal Insurance	6,951	0.3284	3,987	0	3,987	240	4,227
60	Legal Wkr Comp	529	0.0250	303	0	303	18	321

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	1,262	0	1,262	76	1,338
62	Mayor Other	12,758	0.6027	7,318	0	7,318	440	7,758
63	TIRZ	1,082	0.0511	621	0	621	37	658
64	HR Health Benefits	133,809	6.3212	76,750	0	76,750	4,617	81,367
65	HR Long Term Disability	88	0.0042	50	0	50	3	53
66	PWE Bldg Insp	40,540	1.9151	23,253	0	23,253	1,399	24,652
67	PWE Stormwater	20,065	0.9479	11,509	0	11,509	692	12,201
68	PWE DDSR	50,444	2.3830	28,933	0	28,933	1,740	30,673
69	PWE Water & Sewer	237,796	11.2337	136,394	0	136,394	8,204	144,598
70	PWE Houston Transtar	2,882	0.1361	1,653	0	1,653	99	1,752
71	PWE Other	49,555	2.3410	28,424	0	28,424	1,710	30,134
72	Houston Permit Center	6,148	0.2904	3,526	0	3,526	212	3,738
73	CIP S/R Planning	825	0.0390	473	0	473	28	501
74	CIP Sal Rec RE	3,045	0.1438	1,747	0	1,747	105	1,852
75	CIP S/R Engrg	17,476	0.8256	10,024	0	10,024	603	10,627
76	CIP S/R Constr	11,470	0.5419	6,579	0	6,579	396	6,975
77	CIP S/R Eng/Const	1,263	0.0597	724	0	724	44	768
78	CIP S/R Geo/Env	2,315	0.1094	1,328	0	1,328	80	1,408
79	CIP S/R Other	3,953	0.1867	2,267	0	2,267	136	2,403
80	CIP S/R GSD	10,200	0.4819	5,850	0	5,850	352	6,202
91	Hurricane Ike Aid & Recovery	63	0.0030	36	0	36	2	38
92	ARRA Reimbursement Fund	662	0.0313	380	0	380	23	403
93	HR-W.C.	17,870	0.8442	10,250	0	10,250	617	10,867
94	HITS Other	29,334	1.3858	16,825	0	16,825	1,012	17,837
95	Legal Other	143	0.0068	82	0	82	5	87
	Subtotal	2,116,814	100.0000	1,214,149	0	1,214,149	71,124	1,285,273
	Direct Bills					0		0
	Total					$1,214,149		$ 1,285,273

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental- Gen Gov	8	0.0679	$ 345	$ 0	$ 345	$ 0	$ 345
04	Finance Dir Office	264	2.2415	11,393	0	11,393	0	11,393
14	ARA Director Office	415	3.5235	17,910	0	17,910	1,074	18,984
19	HITS CIO	834	7.0810	35,992	0	35,992	2,158	38,150
23	Office Business Opportunity	14	0.1189	604	0	604	36	640
24	Mayor	36	0.3057	1,554	0	1,554	93	1,647
25	Human Resources	7	0.0594	302	0	302	18	320
26	Legal	21	0.1783	906	0	906	54	960
27	City Secretary	1	0.0085	43	0	43	3	46
28	City Council	180	1.5283	7,768	0	7,768	466	8,234
29	City Controller's Office	78	0.6623	3,366	0	3,366	202	3,568
30	Health Administration	386	3.2773	16,658	0	16,658	999	17,657
31	Planning & Dev Admin	60	0.5094	2,589	0	2,589	155	2,744
35	General Services	342	2.9037	14,759	0	14,759	885	15,644
36	HEC	3	0.0255	129	0	129	8	137
38	Police	983	8.3461	42,422	0	42,422	2,544	44,966
39	Dept of Neighborhoods	422	3.5830	18,212	0	18,212	1,092	19,304
40	Fire	3,302	28.0353	142,500	0	142,500	8,545	151,045
41	Municipal Court	197	1.6726	8,502	0	8,502	510	9,012
42	Solid Waste	669	5.6801	28,871	0	28,871	1,731	30,602
44	Housing & Community Dev	2	0.0170	86	0	86	5	91
45	Library	250	2.1226	10,789	0	10,789	647	11,436
46	Parks & Recreation	3,183	27.0250	137,364	0	137,364	8,237	145,601
49	Fleet Management	121	1.0273	5,222	0	5,222	313	5,535
	Subtotal	11,778	100.0000	508,286	0	508,286	29,774	538,060
	Direct Bills					0		0
	Total					$508,286		$ 538,060

Basis Units: Number of fixed & controlled assets excl PWE & Airport
Source: Asset Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.8602	$ 35,754	$ 0	$ 35,754	$ 0	$ 35,754
04	Finance Dir Office	1,933	0.1091	1,364	0	1,364	0	1,364
05	Finance Financial Plg & Analys	546	0.0308	385	0	385	0	385
06	Finance City Council	555	0.0313	392	0	392	0	392
07	Finance Public Fin	317	0.0179	224	0	224	0	224
08	Finance Reporting & Ops	1,325	0.0748	935	0	935	0	935
09	Finance Internal Controls	304	0.0172	214	0	214	0	214
10	Finance Grants	742	0.0419	523	0	523	0	523
11	Finance Rev Perform Mgmnt	448	0.0253	316	0	316	0	316
12	Finance Treasury	1,335	0.0753	942	0	942	0	942
13	Finance Strat Purchasing	849	0.0479	599	0	599	0	599
14	ARA Director Office	3,034	0.1712	2,140	0	2,140	0	2,140
15	ARA Financial Services	488	0.0275	344	0	344	0	344
16	ARA Operations	4,767	0.2690	3,363	0	3,363	0	3,363
17	ARA Payroll Services	658	0.0371	464	0	464	0	464
18	ARA Regulatory	2,117	0.1195	1,494	0	1,494	0	1,494
19	HITS CIO	2,092	0.1181	1,476	0	1,476	0	1,476
20	HITS EAS	1,528	0.0862	1,078	0	1,078	0	1,078
21	HITS EIS	1,536	0.0867	1,084	0	1,084	0	1,084
22	HITS Radio	2,263	0.1277	1,597	0	1,597	0	1,597
23	Office Business Opportunity	2,634	0.1487	1,858	0	1,858	0	1,858
24	Mayor	5,080	0.2867	3,584	0	3,584	0	3,584
25	Human Resources	104,471	5.8961	73,705	0	73,705	0	73,705
26	Legal	5,591	0.3155	3,944	0	3,944	0	3,944
27	City Secretary	958	0.0541	676	0	676	0	676
28	City Council	17,517	0.9886	12,358	0	12,358	0	12,358
29	City Controller's Office	4,709	0.2658	3,322	0	3,322	0	3,322
30	Health Administration	7,127	0.4022	5,028	0	5,028	0	5,028
31	Planning & Dev Admin	2,031	0.1146	1,433	0	1,433	0	1,433
33	CIP Sal Rec PWE	1,286	0.0726	907	0	907	0	907
34	HPD Police Records	1,851	0.1045	1,306	0	1,306	0	1,306
35	General Services	39,824	2.2476	28,096	0	28,096	0	28,096
36	HEC	7,835	0.4422	5,528	0	5,528	0	5,528
38	Police	197,671	11.1562	139,458	0	139,458	0	139,458
39	Dept of Neighborhoods	10,462	0.5905	7,381	0	7,381	0	7,381
40	Fire	177,395	10.0118	125,153	0	125,153	0	125,153
41	Municipal Court	28,662	1.6176	20,221	0	20,221	0	20,221
42	Solid Waste	39,258	2.2156	27,697	0	27,697	0	27,697
44	Housing & Community Dev	33,051	1.8653	23,318	0	23,318	0	23,318
45	Library	32,047	1.8087	22,609	0	22,609	0	22,609
46	Parks & Recreation	123,711	6.9820	87,279	0	87,279	0	87,279
47	Health Department	141,870	8.0069	100,090	0	100,090	0	100,090
49	Fleet Management	194,350	10.9687	137,115	0	137,115	0	137,115
50	Planning & Dev Other	2,580	0.1456	1,820	0	1,820	0	1,820
51	Planning & Dev Spec Rev	4,904	0.2768	3,460	0	3,460	0	3,460
52	General Debt	8,202	0.4629	5,787	0	5,787	0	5,787
53	Finance Other	10,927	0.6167	7,709	0	7,709	0	7,709
54	ARA Insurance	888	0.0501	626	0	626	0	626
55	ARA BARC	15,472	0.8732	10,916	0	10,916	0	10,916
56	ARA Parking	22,647	1.2782	15,978	0	15,978	0	15,978
57	ARA Other	23,653	1.3349	16,687	0	16,687	0	16,687
58	IT Public Services	4	0.0002	3	0	3	0	3
59	Legal Insurance	6,951	0.3923	4,904	0	4,904	0	4,904
60	Legal Wkr Comp	529	0.0299	373	0	373	0	373
61	Mayor Cable TV	2,201	0.1242	1,553	0	1,553	0	1,553
62	Mayor Other	12,758	0.7200	9,001	0	9,001	0	9,001

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	TIRZ	1,082	0.0611	763	0	763	0	763
64	HR Health Benefits	133,809	7.5519	94,403	0	94,403	0	94,403
65	HR Long Term Disability	88	0.0050	62	0	62	0	62
66	PWE Bldg Insp	40,540	2.2880	28,601	0	28,601	0	28,601
67	PWE Stormwater	20,065	1.1324	14,156	0	14,156	0	14,156
68	PWE DDSR	50,444	2.8470	35,588	0	35,588	0	35,588
70	PWE Houston Transtar	2,882	0.1627	2,033	0	2,033	0	2,033
71	PWE Other	49,555	2.7968	34,961	0	34,961	0	34,961
72	Houston Permit Center	6,148	0.3470	4,337	0	4,337	0	4,337
73	CIP S/R Planning	825	0.0466	582	0	582	0	582
74	CIP Sal Rec RE	3,045	0.1719	2,148	0	2,148	0	2,148
75	CIP S/R Engrg	17,476	0.9863	12,329	0	12,329	0	12,329
76	CIP S/R Constr	11,470	0.6473	8,092	0	8,092	0	8,092
77	CIP S/R Eng/Const	1,263	0.0713	891	0	891	0	891
78	CIP S/R Geo/Env	2,315	0.1307	1,633	0	1,633	0	1,633
79	CIP S/R Other	3,953	0.2231	2,789	0	2,789	0	2,789
80	CIP S/R GSD	10,200	0.5757	7,196	0	7,196	0	7,196
91	Hurricane Ike Aid & Recovery	63	0.0036	44	0	44	0	44
92	ARRA Reimbursement Fund	662	0.0374	467	0	467	0	467
93	HR-W.C.	17,870	1.0085	12,607	0	12,607	0	12,607
94	HITS Other	29,334	1.6556	20,695	0	20,695	0	20,695
95	Legal Other	143	0.0081	101	0	101	0	101
	Subtotal	1,771,855	100.0000	1,250,049	0	1,250,049	0	1,250,049
	Direct Bills					0		0
	Total					$1,250,049		$ 1,250,049

Basis Units: Number of rev, exp, & purch transactions
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43	Houston Airport System (HAS)	53.03	53.0300	$ 252,709	$ 0	$ 252,709	$ 0	$ 252,709
48	Convention & Entertainment	15.20	15.2000	72,434	0	72,434	0	72,434
69	PWE Water & Sewer	31.77	31.7700	151,396	0	151,396	0	151,396
	Subtotal	100	100.0000	476,539	0	476,539	0	476,539
	Direct Bills					0		0
	Total					$476,539		$ 476,539

Basis Units: Percentage of enterprise audit hours
Source: Finance Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 10,186	$ 0	$ 10,186	$ 0	$ 10,186
04	Finance Dir Office	1,958,344	0.0516	249	0	249	0	249
05	Finance Financial Plg & Analys	1,880,468	0.0496	239	0	239	0	239
06	Finance City Council	565,638	0.0149	72	0	72	0	72
07	Finance Public Fin	892,563	0.0235	114	0	114	0	114
08	Finance Reporting & Ops	3,563,067	0.0939	454	0	454	0	454
09	Finance Internal Controls	400,824	0.0106	51	0	51	3	54
10	Finance Grants	1,092,648	0.0288	139	0	139	9	148
11	Finance Rev Perform Mgmnt	412,892	0.0109	53	0	53	3	56
12	Finance Treasury	1,602,088	0.0422	204	0	204	13	217
13	Finance Strat Purchasing	4,391,194	0.1158	559	0	559	36	595
14	ARA Director Office	1,742,618	0.0459	222	0	222	14	236
15	ARA Financial Services	949,779	0.0250	121	0	121	8	129
16	ARA Operations	6,971,755	0.1838	888	0	888	57	945
17	ARA Payroll Services	4,238,719	0.1117	540	0	540	34	574
18	ARA Regulatory	748,910	0.0197	95	0	95	6	101
19	HITS CIO	3,343,550	0.0881	426	0	426	27	453
20	HITS EAS	5,933,408	0.1564	756	0	756	48	804
21	HITS EIS	6,707,392	0.1768	854	0	854	54	908
22	HITS Radio	5,279,693	0.1392	672	0	672	43	715
23	Office Business Opportunity	3,066,704	0.0808	391	0	391	25	416
24	Mayor	4,417,498	0.1164	563	0	563	36	599
25	Human Resources	38,087,027	1.0040	4,851	0	4,851	309	5,160
26	Legal	15,071,249	0.3973	1,919	0	1,919	122	2,041
27	City Secretary	708,114	0.0187	90	0	90	6	96
28	City Council	8,990,320	0.2370	1,145	0	1,145	73	1,218
29	City Controller's Office	8,175,149	0.2155	1,041	0	1,041	66	1,107
30	Health Administration	11,208,473	0.2955	1,427	0	1,427	91	1,518
31	Planning & Dev Admin	1,590,787	0.0419	203	0	203	13	216
33	CIP Sal Rec PWE	1,469,540	0.0387	187	0	187	12	199
34	HPD Police Records	6,094,733	0.1607	776	0	776	49	825
35	General Services	149,724,415	3.9468	19,069	0	19,069	1,214	20,283
36	HEC	25,225,778	0.6650	3,213	0	3,213	205	3,418
38	Police	856,968,941	22.5903	109,141	0	109,141	6,950	116,091
39	Dept of Neighborhoods	14,548,216	0.3835	1,853	0	1,853	118	1,971
40	Fire	495,669,602	13.0662	63,127	0	63,127	4,020	67,147
41	Municipal Court	29,957,998	0.7897	3,815	0	3,815	243	4,058
42	Solid Waste	83,714,555	2.2068	10,662	0	10,662	679	11,341
43	Houston Airport System (HAS)	310,513,077	8.1853	39,546	0	39,546	2,518	42,064
44	Housing & Community Dev	59,722,448	1.5743	7,606	0	7,606	484	8,090
45	Library	38,704,552	1.0203	4,929	0	4,929	314	5,243
46	Parks & Recreation	89,547,763	2.3605	11,405	0	11,405	726	12,131
47	Health Department	127,637,032	3.3646	16,256	0	16,256	1,035	17,291
48	Convention & Entertainment	240,174	0.0063	31	0	31	2	33
49	Fleet Management	79,650,724	2.0996	10,144	0	10,144	646	10,790
50	Planning & Dev Other	3,956,494	0.1043	504	0	504	32	536
51	Planning & Dev Spec Rev	5,053,438	0.1332	644	0	644	41	685
53	Finance Other	4,865,036	0.1282	620	0	620	39	659
54	ARA Insurance	11,089,164	0.2923	1,412	0	1,412	90	1,502
55	ARA BARC	11,551,713	0.3045	1,471	0	1,471	94	1,565
56	ARA Parking	8,280,436	0.2183	1,055	0	1,055	67	1,122
57	ARA Other	11,274,168	0.2972	1,436	0	1,436	91	1,527
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,663	0	1,663	106	1,769
60	Legal Wkr Comp	233,352	0.0062	30	0	30	2	32
61	Mayor Cable TV	3,907,510	0.1030	498	0	498	32	530

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	3,614	0	3,614	230	3,844
64	HR Health Benefits	365,988,352	9.6477	46,611	0	46,611	2,968	49,579
65	HR Long Term Disability	1,063,177	0.0280	135	0	135	9	144
66	PWE Bldg Insp	58,972,153	1.5545	7,511	0	7,511	478	7,989
67	PWE Stormwater	36,989,809	0.9751	4,711	0	4,711	300	5,011
68	PWE DDSR	72,163,859	1.9023	9,191	0	9,191	585	9,776
69	PWE Water & Sewer	400,177,118	10.5490	50,966	0	50,966	3,245	54,211
70	PWE Houston Transtar	2,684,468	0.0708	342	0	342	22	364
71	PWE Other	47,242,897	1.2454	6,017	0	6,017	383	6,400
72	Houston Permit Center	7,597,818	0.2003	968	0	968	62	1,030
73	CIP S/R Planning	1,477,470	0.0389	188	0	188	12	200
74	CIP Sal Rec RE	4,602,338	0.1213	586	0	586	37	623
75	CIP S/R Engrg	12,175,347	0.3210	1,551	0	1,551	99	1,650
76	CIP S/R Constr	10,665,467	0.2811	1,358	0	1,358	87	1,445
77	CIP S/R Eng/Const	3,458,354	0.0912	440	0	440	28	468
78	CIP S/R Geo/Env	1,388,152	0.0366	177	0	177	11	188
79	CIP S/R Other	3,501,043	0.0923	446	0	446	28	474
80	CIP S/R GSD	3,821,668	0.1007	487	0	487	31	518
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,742	0	2,742	175	2,917
94	HITS Other	43,022,224	1.1341	5,479	0	5,479	349	5,828
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	483,137	0	483,137	30,045	513,182
	Direct Bills					0		0
	Total					$483,137		$ 513,182

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Gen Acctng	Fixed Assets	Auditing Svcs	Auditing Svcs Enterprise	Fin Operations	Total
0	Direct Billed	$0	$0	$0	$0	$0	
03	Non-Departmental-Gen Gov	29,068	345	35,754	0	10,186	75,353
04	Finance Dir Office	1,109	11,393	1,364	0	249	14,115
05	Finance Financial Plg & Analys	313	0	385	0	239	937
06	Finance City Council	318	0	392	0	72	782
07	Finance Public Fin	182	0	224	0	114	520
08	Finance Reporting & Ops	760	0	935	0	454	2,149
09	Finance Internal Controls	184	0	214	0	54	452
10	Finance Grants	452	0	523	0	148	1,123
11	Finance Rev Perform Mgmnt	272	0	316	0	56	644
12	Finance Treasury	812	0	942	0	217	1,971
13	Finance Strat Purchasing	516	0	599	0	595	1,710
14	ARA Director Office	1,845	18,984	2,140	0	236	23,205
15	ARA Financial Services	297	0	344	0	129	770
16	ARA Operations	2,898	0	3,363	0	945	7,206
17	ARA Payroll Services	400	0	464	0	574	1,438
18	ARA Regulatory	1,287	0	1,494	0	101	2,882
19	HITS CIO	1,272	38,150	1,476	0	453	41,351
20	HITS EAS	929	0	1,078	0	804	2,811
21	HITS EIS	934	0	1,084	0	908	2,926
22	HITS Radio	1,376	0	1,597	0	715	3,688
23	Office Business Opportunity	1,602	640	1,858	0	416	4,516
24	Mayor	3,089	1,647	3,584	0	599	8,919
25	Human Resources	63,526	320	73,705	0	5,160	142,711
26	Legal	3,400	960	3,944	0	2,041	10,345
27	City Secretary	582	46	676	0	96	1,400
28	City Council	10,651	8,234	12,358	0	1,218	32,461
29	City Controller's Office	2,863	3,568	3,322	0	1,107	10,860
30	Health Administration	4,334	17,657	5,028	0	1,518	28,537
31	Planning & Dev Admin	1,235	2,744	1,433	0	216	5,628
33	CIP Sal Rec PWE	782	0	907	0	199	1,888
34	HPD Police Records	1,126	0	1,306	0	825	3,257
35	General Services	24,216	15,644	28,096	0	20,283	88,239
36	HEC	4,764	137	5,528	0	3,418	13,847
38	Police	120,199	44,966	139,458	0	116,091	420,714
39	Dept of Neighborhoods	6,362	19,304	7,381	0	1,971	35,018
40	Fire	107,869	151,045	125,153	0	67,147	451,214
41	Municipal Court	17,429	9,012	20,221	0	4,058	50,720
42	Solid Waste	23,871	30,602	27,697	0	11,341	93,511
43	Houston Airport System (HAS)	62,991	0	0	252,709	42,064	357,764
44	Housing & Community Dev	20,097	91	23,318	0	8,090	51,596
45	Library	19,487	11,436	22,609	0	5,243	58,775
46	Parks & Recreation	75,226	145,601	87,279	0	12,131	320,237
47	Health Department	86,268	0	100,090	0	17,291	203,649
48	Convention & Entertainment	2,172	0	0	72,434	33	74,639
49	Fleet Management	118,179	5,535	137,115	0	10,790	271,619
50	Planning & Dev Other	1,569	0	1,820	0	536	3,925
51	Planning & Dev Spec Rev	2,982	0	3,460	0	685	7,127
52	General Debt	4,987	0	5,787	0	0	10,774
53	Finance Other	6,644	0	7,709	0	659	15,012
54	ARA Insurance	540	0	626	0	1,502	2,668
55	ARA BARC	9,408	0	10,916	0	1,565	21,889
56	ARA Parking	13,771	0	15,978	0	1,122	30,871
57	ARA Other	14,383	0	16,687	0	1,527	32,597
58	IT Public Services	2	0	3	0	0	5
59	Legal Insurance	4,227	0	4,904	0	1,769	10,900

	Department	Gen Acctng	Fixed Assets	Auditing Svcs	Auditing Svcs Enterprise	Fin Operations	Total
60	Legal Wkr Comp	321	0	373	0	32	726
61	Mayor Cable TV	1,338	0	1,553	0	530	3,421
62	Mayor Other	7,758	0	9,001	0	3,844	20,603
63	TIRZ	658	0	763	0	0	1,421
64	HR Health Benefits	81,367	0	94,403	0	49,579	225,349
65	HR Long Term Disability	53	0	62	0	144	259
66	PWE Bldg Insp	24,652	0	28,601	0	7,989	61,242
67	PWE Stormwater	12,201	0	14,156	0	5,011	31,368
68	PWE DDSR	30,673	0	35,588	0	9,776	76,037
69	PWE Water & Sewer	144,598	0	0	151,396	54,211	350,205
70	PWE Houston Transtar	1,752	0	2,033	0	364	4,149
71	PWE Other	30,134	0	34,961	0	6,400	71,495
72	Houston Permit Center	3,738	0	4,337	0	1,030	9,105
73	CIP S/R Planning	501	0	582	0	200	1,283
74	CIP Sal Rec RE	1,852	0	2,148	0	623	4,623
75	CIP S/R Engrg	10,627	0	12,329	0	1,650	24,606
76	CIP S/R Constr	6,975	0	8,092	0	1,445	16,512
77	CIP S/R Eng/Const	768	0	891	0	468	2,127
78	CIP S/R Geo/Env	1,408	0	1,633	0	188	3,229
79	CIP S/R Other	2,403	0	2,789	0	474	5,666
80	CIP S/R GSD	6,202	0	7,196	0	518	13,916
91	Hurricane Ike Aid & Recovery	38	0	44	0	0	82
92	ARRA Reimbursement Fund	403	0	467	0	0	870
93	HR-W.C.	10,867	0	12,607	0	2,917	26,391
94	HITS Other	17,837	0	20,695	0	5,828	44,360
95	Legal Other	87	0	101	0	0	188
	Total	$ 1,285,268	$ 538,061	$ 1,250,049	$ 476,539	$ 513,181	$ 4,063,098

FINANCE – INTERNAL CONTROLS
FUNCTION AND ALLOCATION BASIS

The Internal Controls section within the Financial Reporting and Operations division of the Finance Department provides internal control reviews for programs within various city departments and monitors the implementation of the Enterprise Risk Management project. Costs are allocated based on General Fund operating expenditures.

Description		Amount	General Admin	Internal Controls
Personnel Costs				
Salaries	S1	153,344	0	153,344
Salary % Split			.00%	100.00%
Benefits	S	88,103	0	88,103
Subtotal - Personnel Costs		241,446	0	241,446
Services & Supplies Cost				
Supplies	S	0	0	0
Services	S	2,478	0	2,478
Mgmt Consulting Svcs	S	156,900	0	156,900
Subtotal - Services & Supplies		159,378	0	159,378
Department Cost Total		400,824	0	400,824
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		400,824	0	400,824
General Admin Distribution			0	0
Grand Total		$ 400,824		$ 400,824

	Department	First Incoming	Second Incoming	Internal Controls
3	Insurance Retirees	$ 5,419	$ 30	$ 5,449
3	Memberships	120	1	121
3	Consulting Services	209	1	210
3	Interest Costs	411	2	413
3	Other Misc	160	1	161
3	Non-Dept. Legal Svcs/Lobby	335	2	337
	Subtotal - Non-Dept-Gen Gov	6,654	37	6,691
4	Finance Dept Admin	58,120	16,320	74,440
	Subtotal - Fin Dir Office	58,120	16,320	74,440
5	Financial Plg & Analysis	324	17	341
	Subtotal - Fin Plg & Analysis	324	17	341
8	Gen Acctng	174	10	184
8	Auditing Svcs	214	0	214
8	Fin Operations	51	3	54
	Subtotal - Fin Reporting & Ops	439	14	453
9	Internal Controls	0	102	102
	Subtotal - Fin Int Controls	0	102	102
10	Cost Accounting	0	32	32
10	Trust Funds Mgmt (TFM)	0	41	41
	Subtotal - Fin Grants	0	73	73
11	Perf Mgmt Svcs	0	52	52
	Subtotal - Fin Perform Mgmt	0	52	52
12	Treasury	0	116	116
	Subtotal - Fin Treasury	0	116	116
13	Purchasing	0	431	431
	Subtotal - Fin SPD	0	431	431
16	Records	0	87	87
	Subtotal - ARA Operations	0	87	87
17	Payroll Svcs	0	508	508
	Subtotal - ARA Payroll Svcs	0	508	508
18	Franchise	0	181	181
	Subtotal - ARA Regulatory	0	181	181
20	IT ERP	0	461	461
	Subtotal - HITS EAS	0	461	461
21	Enterprise Optns	0	757	757
	Subtotal - HITS EIS	0	757	757
23	Certification	0	135	135
23	External Affairs & Outreach	0	56	56
	Subtotal - OBO	0	191	191
24	City Mayor Admin	0	386	386

	Department	First Incoming	Second Incoming	Internal Controls
24	Inter Gov Rel	$ 0	$ 69	$ 69
	Subtotal - Mayor	0	455	455
25	Personnel Svcs	0	202	202
	Subtotal - Human Resources	0	202	202
27	City Sec Svcs	0	86	86
	Subtotal - City Secretary	0	86	86
28	City Council Svcs	0	962	962
	Subtotal - City Council	0	962	962
29	Controller Fin Svcs	0	1,005	1,005
29	Controller Treasury	0	178	178
	Subtotal - City Controller's	0	1,183	1,183
	Total Incoming	65,537	22,236	87,773
C.	Total Allocated		$ 488,597	$ 488,597
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 20,334	$ 0	$ 20,334	$ 0	$ 20,334
04	Finance Dir Office	1,958,344	0.1069	498	0	498	0	498
05	Finance Financial Plg & Analys	1,880,468	0.1026	479	0	479	0	479
06	Finance City Council	565,638	0.0309	144	0	144	0	144
07	Finance Public Fin	892,563	0.0487	227	0	227	0	227
08	Finance Reporting & Ops	3,563,067	0.1945	907	0	907	0	907
09	Finance Internal Controls	400,824	0.0219	102	0	102	0	102
10	Finance Grants	1,092,648	0.0596	278	0	278	14	292
11	Finance Rev Perform Mgmnt	412,892	0.0225	105	0	105	5	110
12	Finance Treasury	1,602,088	0.0874	408	0	408	20	428
13	Finance Strat Purchasing	4,391,194	0.2397	1,118	0	1,118	56	1,174
14	ARA Director Office	1,742,618	0.0951	444	0	444	22	466
15	ARA Financial Services	949,779	0.0518	242	0	242	12	254
16	ARA Operations	6,971,755	0.3805	1,775	0	1,775	89	1,864
17	ARA Payroll Services	4,238,719	0.2314	1,079	0	1,079	54	1,133
18	ARA Regulatory	748,910	0.0409	191	0	191	10	201
19	HITS CIO	3,343,550	0.1825	851	0	851	43	894
20	HITS EAS	5,933,408	0.3239	1,510	0	1,510	76	1,586
21	HITS EIS	6,707,392	0.3661	1,707	0	1,707	86	1,793
22	HITS Radio	5,279,693	0.2882	1,344	0	1,344	67	1,411
23	Office Business Opportunity	2,915,203	0.1591	742	0	742	37	779
24	Mayor	4,417,498	0.2411	1,124	0	1,124	56	1,180
25	Human Resources	2,978,346	0.1626	758	0	758	38	796
26	Legal	15,071,249	0.8226	3,836	0	3,836	192	4,028
27	City Secretary	708,114	0.0387	180	0	180	9	189
28	City Council	8,990,320	0.4907	2,288	0	2,288	115	2,403
29	City Controller's Office	8,175,149	0.4462	2,081	0	2,081	104	2,185
30	Health Administration	11,208,473	0.6118	2,853	0	2,853	143	2,996
31	Planning & Dev Admin	1,590,787	0.0868	405	0	405	20	425
34	HPD Police Records	6,094,733	0.3327	1,551	0	1,551	78	1,629
35	General Services	36,568,606	1.9960	9,309	0	9,309	467	9,776
38	Police	810,613,520	44.2452	206,342	0	206,342	10,341	216,683
39	Dept of Neighborhoods	11,142,846	0.6082	2,836	0	2,836	142	2,978
40	Fire	491,975,087	26.8531	125,233	0	125,233	6,276	131,509
41	Municipal Court	27,351,133	1.4929	6,962	0	6,962	349	7,311
42	Solid Waste	78,348,737	4.2765	19,944	0	19,944	1,000	20,944
44	Housing & Community Dev	511,832	0.0279	130	0	130	7	137
45	Library	35,095,543	1.9156	8,934	0	8,934	448	9,382
46	Parks & Recreation	71,380,973	3.8961	18,170	0	18,170	911	19,081
47	Health Department	36,626,529	1.9992	9,323	0	9,323	467	9,790
50	Planning & Dev Other	2,397,939	0.1309	610	0	610	31	641
53	Finance Other	513,499	0.0280	131	0	131	7	138
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	1,405	0	1,405	70	1,475
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	7,469	0	7,469	374	7,843
94	HITS Other	1,678-	0.0001-	0	0	0	0.02-	0.02-
	Subtotal	1,832,095,464	100.0000	466,359	0	466,359	22,236	488,595
	Direct Bills					0		0
	Total					$466,359		$ 488,595

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Internal Controls	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	20,334	20,334
04	Finance Dir Office	498	498
05	Finance Financial Plg & Analys	479	479
06	Finance City Council	144	144
07	Finance Public Fin	227	227
08	Finance Reporting & Ops	907	907
09	Finance Internal Controls	102	102
10	Finance Grants	292	292
11	Finance Rev Perform Mgmnt	110	110
12	Finance Treasury	428	428
13	Finance Strat Purchasing	1,174	1,174
14	ARA Director Office	466	466
15	ARA Financial Services	254	254
16	ARA Operations	1,864	1,864
17	ARA Payroll Services	1,133	1,133
18	ARA Regulatory	201	201
19	HITS CIO	894	894
20	HITS EAS	1,586	1,586
21	HITS EIS	1,793	1,793
22	HITS Radio	1,411	1,411
23	Office Business Opportunity	779	779
24	Mayor	1,180	1,180
25	Human Resources	796	796
26	Legal	4,028	4,028
27	City Secretary	189	189
28	City Council	2,403	2,403
29	City Controller's Office	2,185	2,185
30	Health Administration	2,996	2,996
31	Planning & Dev Admin	425	425
34	HPD Police Records	1,629	1,629
35	General Services	9,776	9,776
38	Police	216,683	216,683
39	Dept of Neighborhoods	2,978	2,978
40	Fire	131,509	131,509
41	Municipal Court	7,311	7,311
42	Solid Waste	20,944	20,944
44	Housing & Community Dev	137	137
45	Library	9,382	9,382
46	Parks & Recreation	19,081	19,081
47	Health Department	9,790	9,790
50	Planning & Dev Other	641	641
53	Finance Other	138	138
55	ARA BARC	0	0
57	ARA Other	1,475	1,475
58	IT Public Services	0	0
71	PWE Other	7,843	7,843
94	HITS Other	0	0
	Total	$ 488,595	$ 488,595

FINANCE – GRANTS AND TRUST FUNDS MANAGEMENT FUNCTION AND ALLOCATION BASIS

Grants Management – Grants Management section within the Financial Reporting and Operations division of the Finance Department, is responsible for monitoring the activity of all federal, state and private grants the city receives. Costs are allocated based upon grant funds expenditures by department.

- **Cost Accounting** – The Cost Accounting section within Grants Management is responsible for the Cost Allocation Plan, the cost of service study and maintaining the city fee schedule. Costs are allocated based on the operating expenditures by department.

- **Trust Funds Management (TFM)** – Provides education and services to more than 23,000 employees, retirees, and their families on retirement security with the administration of the defined contribution plan. In addition TFM is responsible for the fiscal monitoring and financial reporting of Local Government Corporations. Costs are allocated based on the operating expenditures by department.

Description		Amount	General Admin	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
Personnel Costs						
Salaries	S1	708,831	0	341,155	152,312	215,364
Salary % Split			.00%	48.13%	21.49%	30.38%
Benefits	P	337,967	0	170,144	75,964	91,859
Subtotal - Personnel Costs		1,046,798	0	511,299	228,276	307,223
Services & Supplies Cost						
Supplies	P	1,441	0	963	430	49
Services	P	44,409	0	30,636	13,678	95
Subtotal - Services & Supplies		45,850	0	31,599	14,108	144
Department Cost Total		1,092,648	0	542,898	242,384	307,367
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		1,092,648	0	542,898	242,384	307,367
General Admin Distribution			0	0	0	0
Grand Total		$ 1,092,648		$ 542,898	$ 242,384	$ 307,367

	Department	First Incoming	Second Incoming	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
3	Insurance Retirees	$ 21,910	$ 122	$ 10,604	$ 4,734	$ 6,694
3	Memberships	485	3	235	105	148
3	Consulting Services	511	3	247	110	156
3	Interest Costs	1,120	7	542	242	342
3	Other Misc	435	3	211	94	133
3	Non-Dept. Legal Svcs/Lobby	1,356	8	656	293	414
	Subtotal - Non-Dept-Gen Gov	25,817	144	12,495	5,578	7,888
4	Finance Dept Admin	235,006	65,991	144,867	64,678	91,452
	Subtotal - Fin Dir Office	235,006	65,991	144,867	64,678	91,452
5	Financial Plg & Analysis	790	42	401	179	253
	Subtotal - Fin Plg & Analysis	790	42	401	179	253
8	Gen Acctng	426	26	217	97	137
8	Auditing Svcs	523	0	252	112	159
8	Fin Operations	139	9	71	32	45
	Subtotal - Fin Reporting & Ops	1,088	34	540	241	341
9	Internal Controls	278	14	141	63	89
	Subtotal - Fin Int Controls	278	14	141	63	89
10	Cost Accounting	0	86	41	18	26
10	Trust Funds Mgmt (TFM)	0	112	54	24	34
	Subtotal - Fin Grants	0	198	95	43	60
11	Perf Mgmt Svcs	0	143	69	31	43
	Subtotal - Fin Perform Mgmt	0	143	69	31	43
12	Treasury	0	315	152	68	96
	Subtotal - Fin Treasury	0	315	152	68	96
13	Purchasing	0	0	0	0	0
	Subtotal - Fin SPD	0	0	0	0	0
16	Records	0	350	168	75	106
	Subtotal - ARA Operations	0	350	168	75	106
17	Payroll Svcs	0	2,054	989	441	624
	Subtotal - ARA Payroll Svcs	0	2,054	989	441	624
18	Franchise	0	493	237	106	150
	Subtotal - ARA Regulatory	0	493	237	106	150
20	IT ERP	0	1,077	518	231	327
	Subtotal - HITS EAS	0	1,077	518	231	327
21	Enterprise Optns	0	1,847	889	397	561
	Subtotal - HITS EIS	0	1,847	889	397	561
23	Certification	0	544	262	117	165
23	External Affairs & Outreach	0	225	108	48	68
	Subtotal - OBO	0	769	370	165	234
24	City Mayor Admin	0	1,561	751	335	474

	Department	First Incoming	Second Incoming	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
24	Inter Gov Rel	$ 0	$ 278	$ 134	$ 60	$ 84
	Subtotal - Mayor	0	1,839	885	395	559
25	Personnel Svcs	0	818	394	176	249
	Subtotal - Human Resources	0	818	394	176	249
27	City Sec Svcs	0	235	113	51	71
	Subtotal - City Secretary	0	235	113	51	71
28	City Council Svcs	0	2,623	1,262	564	797
	Subtotal - City Council	0	2,623	1,262	564	797
29	Controller Fin Svcs	0	2,454	1,181	527	746
29	Controller Treasury	0	486	234	104	148
	Subtotal - City Controller's	0	2,940	1,415	632	893
	Total Incoming	262,979	81,927	166,000	74,113	104,793
C.	Total Allocated		$ 1,437,554	$ 708,898	$ 316,497	$ 412,160
				49.31%	22.02%	28.67%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	1,030-	0.0005-	4-	$ 0	4-	$ 0	4-
35	General Services	37,033	0.0188	126	0	126	7	133
36	HEC	280,850	0.1429	957	0	957	56	1,013
38	Police	11,196,323	5.6982	38,148	0	38,148	2,247	40,395
39	Dept of Neighborhoods	2,391,712	1.2172	8,149	0	8,149	480	8,629
40	Fire	3,389,903	1.7252	11,550	0	11,550	680	12,230
41	Municipal Court	6,514	0.0033	22	0	22	1	23
42	Solid Waste	4,367,075	2.2226	14,879	0	14,879	876	15,755
43	Houston Airport System (HAS)	22,733,155	11.5697	77,456	0	77,456	4,562	82,018
44	Housing & Community Dev	58,898,120	29.9754	200,675	0	200,675	11,820	212,495
45	Library	61,092	0.0311	208	0	208	12	220
46	Parks & Recreation	7,560,847	3.8480	25,761	0	25,761	1,517	27,278
47	Health Department	59,291,090	30.1754	202,014	0	202,014	11,899	213,913
49	Fleet Management	29,563-	0.0150-	101-	0	101-	5.93-	107-
50	Planning & Dev Other	397,675	0.2024	1,355	0	1,355	80	1,435
53	Finance Other	0	0.0000	0	0	0	0	0
57	ARA Other	49,938	0.0254	170	0	170	10	180
62	Mayor Other	9,145,309	4.6544	31,160	0	31,160	1,835	32,995
71	PWE Other	16,709,702	8.5042	56,933	0	56,933	3,353	60,286
91	Hurricane Ike Aid & Recovery	2,633	0.0013	9	0	9	1	10
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
94	HITS Other	0	0.0000	0	0	0	0	0
	Subtotal	196,488,378	100.0000	669,467	0	669,467	39,431	708,898
	Direct Bills					0		0
	Total					$669,467		$ 708,898

Basis Units: FY2017 Grant Funds expenditures
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 6,301	$ 0	$ 6,301	$ 0	$ 6,301
04	Finance Dir Office	1,958,344	0.0516	154	0	154	0	154
05	Finance Financial Plg & Analys	1,880,468	0.0496	148	0	148	0	148
06	Finance City Council	565,638	0.0149	45	0	45	0	45
07	Finance Public Fin	892,563	0.0235	70	0	70	0	70
08	Finance Reporting & Ops	3,563,067	0.0939	281	0	281	0	281
09	Finance Internal Controls	400,824	0.0106	32	0	32	0	32
10	Finance Grants	1,092,648	0.0288	86	0	86	0	86
11	Finance Rev Perform Mgmnt	412,892	0.0109	33	0	33	2	35
12	Finance Treasury	1,602,088	0.0422	126	0	126	8	134
13	Finance Strat Purchasing	4,391,194	0.1158	346	0	346	21	367
14	ARA Director Office	1,742,618	0.0459	137	0	137	8	145
15	ARA Financial Services	949,779	0.0250	75	0	75	5	80
16	ARA Operations	6,971,755	0.1838	549	0	549	33	582
17	ARA Payroll Services	4,238,719	0.1117	334	0	334	20	354
18	ARA Regulatory	748,910	0.0197	59	0	59	4	63
19	HITS CIO	3,343,550	0.0881	263	0	263	16	279
20	HITS EAS	5,933,408	0.1564	467	0	467	28	495
21	HITS EIS	6,707,392	0.1768	528	0	528	32	560
22	HITS Radio	5,279,693	0.1392	416	0	416	25	441
23	Office Business Opportunity	3,066,704	0.0808	242	0	242	15	257
24	Mayor	4,417,498	0.1164	348	0	348	21	369
25	Human Resources	38,087,027	1.0040	3,001	0	3,001	181	3,182
26	Legal	15,071,249	0.3973	1,187	0	1,187	72	1,259
27	City Secretary	708,114	0.0187	56	0	56	3	59
28	City Council	8,990,320	0.2370	708	0	708	43	751
29	City Controller's Office	8,175,149	0.2155	644	0	644	39	683
30	Health Administration	11,208,473	0.2955	883	0	883	53	936
31	Planning & Dev Admin	1,590,787	0.0419	125	0	125	8	133
33	CIP Sal Rec PWE	1,469,540	0.0387	116	0	116	7	123
34	HPD Police Records	6,094,733	0.1607	480	0	480	29	509
35	General Services	149,724,415	3.9468	11,797	0	11,797	712	12,509
36	HEC	25,225,778	0.6650	1,988	0	1,988	120	2,108
38	Police	856,968,941	22.5903	67,521	0	67,521	4,075	71,596
39	Dept of Neighborhoods	14,548,216	0.3835	1,146	0	1,146	69	1,215
40	Fire	495,669,602	13.0662	39,054	0	39,054	2,357	41,411
41	Municipal Court	29,957,998	0.7897	2,360	0	2,360	142	2,502
42	Solid Waste	83,714,555	2.2068	6,596	0	6,596	398	6,994
43	Houston Airport System (HAS)	310,513,077	8.1853	24,465	0	24,465	1,476	25,941
44	Housing & Community Dev	59,722,448	1.5743	4,706	0	4,706	284	4,990
45	Library	38,704,552	1.0203	3,050	0	3,050	184	3,234
46	Parks & Recreation	89,547,763	2.3605	7,055	0	7,055	426	7,481
47	Health Department	127,637,032	3.3646	10,057	0	10,057	607	10,664
48	Convention & Entertainment	240,174	0.0063	19	0	19	1	20
49	Fleet Management	79,650,724	2.0996	6,276	0	6,276	379	6,655
50	Planning & Dev Other	3,956,494	0.1043	312	0	312	19	331
51	Planning & Dev Spec Rev	5,053,438	0.1332	398	0	398	24	422
53	Finance Other	4,865,036	0.1282	383	0	383	23	406
54	ARA Insurance	11,089,164	0.2923	874	0	874	53	927
55	ARA BARC	11,551,713	0.3045	910	0	910	55	965
56	ARA Parking	8,280,436	0.2183	652	0	652	39	691
57	ARA Other	11,274,168	0.2972	888	0	888	54	942
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,029	0	1,029	62	1,091
60	Legal Wkr Comp	233,352	0.0062	18	0	18	1	19
61	Mayor Cable TV	3,907,510	0.1030	308	0	308	19	327

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	2,236	0	2,236	135	2,371
64	HR Health Benefits	365,988,352	9.6477	28,836	0	28,836	1,740	30,576
65	HR Long Term Disability	1,063,177	0.0280	84	0	84	5	89
66	PWE Bldg Insp	58,972,153	1.5545	4,646	0	4,646	280	4,926
67	PWE Stormwater	36,989,809	0.9751	2,914	0	2,914	176	3,090
68	PWE DDSR	72,163,859	1.9023	5,686	0	5,686	343	6,029
69	PWE Water & Sewer	400,177,118	10.5490	31,530	0	31,530	1,903	33,433
70	PWE Houston Transtar	2,684,468	0.0708	212	0	212	13	225
71	PWE Other	47,242,897	1.2454	3,722	0	3,722	225	3,947
72	Houston Permit Center	7,597,818	0.2003	599	0	599	36	635
73	CIP S/R Planning	1,477,470	0.0389	116	0	116	7	123
74	CIP Sal Rec RE	4,602,338	0.1213	363	0	363	22	385
75	CIP S/R Engrg	12,175,347	0.3210	959	0	959	58	1,017
76	CIP S/R Constr	10,665,467	0.2811	840	0	840	51	891
77	CIP S/R Eng/Const	3,458,354	0.0912	272	0	272	16	288
78	CIP S/R Geo/Env	1,388,152	0.0366	109	0	109	7	116
79	CIP S/R Other	3,501,043	0.0923	276	0	276	17	293
80	CIP S/R GSD	3,821,668	0.1007	301	0	301	18	319
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	1,696	0	1,696	102	1,798
94	HITS Other	43,022,224	1.1341	3,390	0	3,390	205	3,595
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	298,889	0	298,889	17,608	316,497
	Direct Bills					0		0
	Total					$298,889		$ 316,497

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 8,164	$ 0	$ 8,164	$ 0	$ 8,164
04	Finance Dir Office	1,958,344	0.0516	200	0	200	0	200
05	Finance Financial Plg & Analys	1,880,468	0.0496	192	0	192	0	192
06	Finance City Council	565,638	0.0149	58	0	58	0	58
07	Finance Public Fin	892,563	0.0235	91	0	91	0	91
08	Finance Reporting & Ops	3,563,067	0.0939	364	0	364	0	364
09	Finance Internal Controls	400,824	0.0106	41	0	41	0	41
10	Finance Grants	1,092,648	0.0288	112	0	112	0	112
11	Finance Rev Perform Mgmnt	412,892	0.0109	42	0	42	3	45
12	Finance Treasury	1,602,088	0.0422	164	0	164	11	175
13	Finance Strat Purchasing	4,391,194	0.1158	448	0	448	30	478
14	ARA Director Office	1,742,618	0.0459	178	0	178	12	190
15	ARA Financial Services	949,779	0.0250	97	0	97	6	103
16	ARA Operations	6,971,755	0.1838	712	0	712	47	759
17	ARA Payroll Services	4,238,719	0.1117	433	0	433	28	461
18	ARA Regulatory	748,910	0.0197	76	0	76	5	81
19	HITS CIO	3,343,550	0.0881	341	0	341	22	363
20	HITS EAS	5,933,408	0.1564	606	0	606	40	646
21	HITS EIS	6,707,392	0.1768	685	0	685	45	730
22	HITS Radio	5,279,693	0.1392	539	0	539	35	574
23	Office Business Opportunity	3,066,704	0.0808	313	0	313	21	334
24	Mayor	4,417,498	0.1164	451	0	451	30	481
25	Human Resources	38,087,027	1.0040	3,888	0	3,888	256	4,144
26	Legal	15,071,249	0.3973	1,539	0	1,539	101	1,640
27	City Secretary	708,114	0.0187	72	0	72	5	77
28	City Council	8,990,320	0.2370	918	0	918	60	978
29	City Controller's Office	8,175,149	0.2155	835	0	835	55	890
30	Health Administration	11,208,473	0.2955	1,144	0	1,144	75	1,219
31	Planning & Dev Admin	1,590,787	0.0419	162	0	162	11	173
33	CIP Sal Rec PWE	1,469,540	0.0387	150	0	150	10	160
34	HPD Police Records	6,094,733	0.1607	622	0	622	41	663
35	General Services	149,724,415	3.9468	15,285	0	15,285	1,006	16,291
36	HEC	25,225,778	0.6650	2,575	0	2,575	170	2,745
38	Police	856,968,941	22.5903	87,485	0	87,485	5,760	93,245
39	Dept of Neighborhoods	14,548,216	0.3835	1,485	0	1,485	98	1,583
40	Fire	495,669,602	13.0662	50,601	0	50,601	3,332	53,933
41	Municipal Court	29,957,998	0.7897	3,058	0	3,058	201	3,259
42	Solid Waste	83,714,555	2.2068	8,546	0	8,546	563	9,109
43	Houston Airport System (HAS)	310,513,077	8.1853	31,699	0	31,699	2,087	33,786
44	Housing & Community Dev	59,722,448	1.5743	6,097	0	6,097	401	6,498
45	Library	38,704,552	1.0203	3,951	0	3,951	260	4,211
46	Parks & Recreation	89,547,763	2.3605	9,142	0	9,142	602	9,744
47	Health Department	127,637,032	3.3646	13,030	0	13,030	858	13,888
48	Convention & Entertainment	240,174	0.0063	25	0	25	2	27
49	Fleet Management	79,650,724	2.0996	8,131	0	8,131	535	8,666
50	Planning & Dev Other	3,956,494	0.1043	404	0	404	27	431
51	Planning & Dev Spec Rev	5,053,438	0.1332	516	0	516	34	550
53	Finance Other	4,865,036	0.1282	497	0	497	33	530
54	ARA Insurance	11,089,164	0.2923	1,132	0	1,132	75	1,207
55	ARA BARC	11,551,713	0.3045	1,179	0	1,179	78	1,257
56	ARA Parking	8,280,436	0.2183	845	0	845	56	901
57	ARA Other	11,274,168	0.2972	1,151	0	1,151	76	1,227
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,333	0	1,333	88	1,421
60	Legal Wkr Comp	233,352	0.0062	24	0	24	2	26
61	Mayor Cable TV	3,907,510	0.1030	399	0	399	26	425

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	2,897	0	2,897	191	3,088
64	HR Health Benefits	365,988,352	9.6477	37,362	0	37,362	2,460	39,822
65	HR Long Term Disability	1,063,177	0.0280	109	0	109	7	116
66	PWE Bldg Insp	58,972,153	1.5545	6,020	0	6,020	396	6,416
67	PWE Stormwater	36,989,809	0.9751	3,776	0	3,776	249	4,025
68	PWE DDSR	72,163,859	1.9023	7,367	0	7,367	485	7,852
69	PWE Water & Sewer	400,177,118	10.5490	40,853	0	40,853	2,690	43,543
70	PWE Houston Transtar	2,684,468	0.0708	274	0	274	18	292
71	PWE Other	47,242,897	1.2454	4,823	0	4,823	318	5,141
72	Houston Permit Center	7,597,818	0.2003	776	0	776	51	827
73	CIP S/R Planning	1,477,470	0.0389	151	0	151	10	161
74	CIP Sal Rec RE	4,602,338	0.1213	470	0	470	31	501
75	CIP S/R Engrg	12,175,347	0.3210	1,243	0	1,243	82	1,325
76	CIP S/R Constr	10,665,467	0.2811	1,089	0	1,089	72	1,161
77	CIP S/R Eng/Const	3,458,354	0.0912	353	0	353	23	376
78	CIP S/R Geo/Env	1,388,152	0.0366	142	0	142	9	151
79	CIP S/R Other	3,501,043	0.0923	357	0	357	24	381
80	CIP S/R GSD	3,821,668	0.1007	390	0	390	26	416
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,198	0	2,198	145	2,343
94	HITS Other	43,022,224	1.1341	4,392	0	4,392	289	4,681
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	387,269	0	387,269	24,891	412,160
	Direct Bills					0		0
	Total					$387,269		$ 412,160

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
0	Direct Billed	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	4-	6,301	8,164	14,461
04	Finance Dir Office	0	154	200	354
05	Finance Financial Plg & Analys	0	148	192	340
06	Finance City Council	0	45	58	103
07	Finance Public Fin	0	70	91	161
08	Finance Reporting & Ops	0	281	364	645
09	Finance Internal Controls	0	32	41	73
10	Finance Grants	0	86	112	198
11	Finance Rev Perform Mgmnt	0	35	45	80
12	Finance Treasury	0	134	175	309
13	Finance Strat Purchasing	0	367	478	845
14	ARA Director Office	0	145	190	335
15	ARA Financial Services	0	80	103	183
16	ARA Operations	0	582	759	1,341
17	ARA Payroll Services	0	354	461	815
18	ARA Regulatory	0	63	81	144
19	HITS CIO	0	279	363	642
20	HITS EAS	0	495	646	1,141
21	HITS EIS	0	560	730	1,290
22	HITS Radio	0	441	574	1,015
23	Office Business Opportunity	0	257	334	591
24	Mayor	0	369	481	850
25	Human Resources	0	3,182	4,144	7,326
26	Legal	0	1,259	1,640	2,899
27	City Secretary	0	59	77	136
28	City Council	0	751	978	1,729
29	City Controller's Office	0	683	890	1,573
30	Health Administration	0	936	1,219	2,155
31	Planning & Dev Admin	0	133	173	306
33	CIP Sal Rec PWE	0	123	160	283
34	HPD Police Records	0	509	663	1,172
35	General Services	133	12,509	16,291	28,933
36	HEC	1,013	2,108	2,745	5,866
38	Police	40,395	71,596	93,245	205,236
39	Dept of Neighborhoods	8,629	1,215	1,583	11,427
40	Fire	12,230	41,411	53,933	107,574
41	Municipal Court	23	2,502	3,259	5,784
42	Solid Waste	15,755	6,994	9,109	31,858
43	Houston Airport System (HAS)	82,018	25,941	33,786	141,745
44	Housing & Community Dev	212,495	4,990	6,498	223,983
45	Library	220	3,234	4,211	7,665
46	Parks & Recreation	27,278	7,481	9,744	44,503
47	Health Department	213,913	10,664	13,888	238,465
48	Convention & Entertainment	0	20	27	47
49	Fleet Management	107-	6,655	8,666	15,214
50	Planning & Dev Other	1,435	331	431	2,197
51	Planning & Dev Spec Rev	0	422	550	972
53	Finance Other	0	406	530	936
54	ARA Insurance	0	927	1,207	2,134
55	ARA BARC	0	965	1,257	2,222
56	ARA Parking	0	691	901	1,592
57	ARA Other	180	942	1,227	2,349
58	IT Public Services	0	0	0	0
59	Legal Insurance	0	1,091	1,421	2,512
60	Legal Wkr Comp	0	19	26	45

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
61	Mayor Cable TV	0	327	425	752
62	Mayor Other	32,995	2,371	3,088	38,454
64	HR Health Benefits	0	30,576	39,822	70,398
65	HR Long Term Disability	0	89	116	205
66	PWE Bldg Insp	0	4,926	6,416	11,342
67	PWE Stormwater	0	3,090	4,025	7,115
68	PWE DDSR	0	6,029	7,852	13,881
69	PWE Water & Sewer	0	33,433	43,543	76,976
70	PWE Houston Transtar	0	225	292	517
71	PWE Other	60,286	3,947	5,141	69,374
72	Houston Permit Center	0	635	827	1,462
73	CIP S/R Planning	0	123	161	284
74	CIP Sal Rec RE	0	385	501	886
75	CIP S/R Engrg	0	1,017	1,325	2,342
76	CIP S/R Constr	0	891	1,161	2,052
77	CIP S/R Eng/Const	0	288	376	664
78	CIP S/R Geo/Env	0	116	151	267
79	CIP S/R Other	0	293	381	674
80	CIP S/R GSD	0	319	416	735
91	Hurricane Ike Aid & Recovery	10	0	0	10
92	ARRA Reimbursement Fund	0	0	0	0
93	HR-W.C.	0	1,798	2,343	4,141
94	HITS Other	0	3,595	4,681	8,276
95	Legal Other	0	0	0	0
	Total	$ 708,897	$ 316,500	$ 412,164	$ 1,437,561

FINANCE – PERFORMANCE MANAGEMENT
FUNCTION AND ALLOCATION BASIS

The Performance Management division works with departments to identify and implement innovative solutions that improve customer service and modernize government operations. This division also implements performance management processes and systems to ensure continued process excellence. Costs are allocated based upon operating expenditures.

Description		Amount	General Admin	Perf Mgmt Svcs
Personnel Costs				
Salaries	S1	242,900	0	242,900
Salary % Split			.00%	100.00%
Benefits	S	126,235	0	126,235
Subtotal - Personnel Costs		369,135	0	369,135
Services & Supplies Cost				
Supplies	S	522	0	522
Services	S	14,442	0	14,442
Other Intfd Services	S	28,794	0	28,794
Subtotal - Services & Supplies		43,758	0	43,758
Department Cost Total		412,893	0	412,893
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		412,893	0	412,893
General Admin Distribution			0	0
Grand Total		$ 412,893		$ 412,893

	Department	First Incoming	Second Incoming	Perf Mgmt Svcs
3	Insurance Retirees	$ 6,832	$ 38	$ 6,870
3	Memberships	151	1	152
3	Consulting Services	308	2	310
3	Interest Costs	423	2	425
3	Other Misc	164	1	165
3	Non-Dept. Legal Svcs/Lobby	423	2	425
	Subtotal - Non-Dept-Gen Gov	8,301	46	8,347
4	Finance Dept Admin	73,281	20,578	93,859
	Subtotal - Fin Dir Office	73,281	20,578	93,859
5	Financial Plg & Analysis	477	26	503
	Subtotal - Fin Plg & Analysis	477	26	503
8	Gen Acctng	257	15	272
8	Auditing Svcs	316	0	316
8	Fin Operations	53	3	56
	Subtotal - Fin Reporting & Ops	626	19	645
9	Internal Controls	105	5	110
	Subtotal - Fin Int Controls	105	5	110
10	Cost Accounting	33	2	35
10	Trust Funds Mgmt (TFM)	42	3	45
	Subtotal - Fin Grants	75	5	80
11	Perf Mgmt Svcs	0	54	54
	Subtotal - Fin Perform Mgmt	0	54	54
12	Treasury	0	119	119
	Subtotal - Fin Treasury	0	119	119
16	Records	0	109	109
	Subtotal - ARA Operations	0	109	109
17	Payroll Svcs	0	641	641
	Subtotal - ARA Payroll Svcs	0	641	641
18	Franchise	0	186	186
	Subtotal - ARA Regulatory	0	186	186
20	IT ERP	0	461	461
	Subtotal - HITS EAS	0	461	461
21	Enterprise Optns	0	1,115	1,115
	Subtotal - HITS EIS	0	1,115	1,115
23	Certification	0	170	170
23	External Affairs & Outreach	0	70	70
	Subtotal - OBO	0	240	240
24	City Mayor Admin	0	487	487
24	Inter Gov Rel	0	87	87
	Subtotal - Mayor	0	574	574

	Department	First Incoming	Second Incoming	Perf Mgmt Svcs
25	Personnel Svcs	$ 0	$ 255	$ 255
	Subtotal - Human Resources	0	255	255
27	City Sec Svcs	0	89	89
	Subtotal - City Secretary	0	89	89
28	City Council Svcs	0	991	991
	Subtotal - City Council	0	991	991
29	Controller Fin Svcs	0	1,481	1,481
29	Controller Treasury	0	184	184
	Subtotal - City Controller's	0	1,665	1,665
	Total Incoming	82,865	27,178	110,043
C.	Total Allocated		$ 522,936	$ 522,936
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 10,452	$ 0	$ 10,452	$ 0	$ 10,452
04	Finance Dir Office	1,958,344	0.0516	256	0	256	0	256
05	Finance Financial Plg & Analys	1,880,468	0.0496	246	0	246	0	246
06	Finance City Council	565,638	0.0149	74	0	74	0	74
07	Finance Public Fin	892,563	0.0235	117	0	117	0	117
08	Finance Reporting & Ops	3,563,067	0.0939	466	0	466	0	466
09	Finance Internal Controls	400,824	0.0106	52	0	52	0	52
10	Finance Grants	1,092,648	0.0288	143	0	143	0	143
11	Finance Rev Perform Mgmnt	412,892	0.0109	54	0	54	0	54
12	Finance Treasury	1,602,088	0.0422	209	0	209	12	221
13	Finance Strat Purchasing	4,391,194	0.1158	574	0	574	32	606
14	ARA Director Office	1,742,618	0.0459	228	0	228	13	241
15	ARA Financial Services	949,779	0.0250	124	0	124	7	131
16	ARA Operations	6,971,755	0.1838	911	0	911	51	962
17	ARA Payroll Services	4,238,719	0.1117	554	0	554	31	585
18	ARA Regulatory	748,910	0.0197	98	0	98	6	104
19	HITS CIO	3,343,550	0.0881	437	0	437	25	462
20	HITS EAS	5,933,408	0.1564	775	0	775	44	819
21	HITS EIS	6,707,392	0.1768	877	0	877	49	926
22	HITS Radio	5,279,693	0.1392	690	0	690	39	729
23	Office Business Opportunity	3,066,704	0.0808	401	0	401	23	424
24	Mayor	4,417,498	0.1164	577	0	577	32	609
25	Human Resources	38,087,027	1.0040	4,977	0	4,977	280	5,257
26	Legal	15,071,249	0.3973	1,970	0	1,970	111	2,081
27	City Secretary	708,114	0.0187	93	0	93	5	98
28	City Council	8,990,320	0.2370	1,175	0	1,175	66	1,241
29	City Controller's Office	8,175,149	0.2155	1,068	0	1,068	60	1,128
30	Health Administration	11,208,473	0.2955	1,465	0	1,465	82	1,547
31	Planning & Dev Admin	1,590,787	0.0419	208	0	208	12	220
33	CIP Sal Rec PWE	1,469,540	0.0387	192	0	192	11	203
34	HPD Police Records	6,094,733	0.1607	796	0	796	45	841
35	General Services	149,724,415	3.9468	19,567	0	19,567	1,099	20,666
36	HEC	25,225,778	0.6650	3,297	0	3,297	185	3,482
38	Police	856,968,941	22.5903	111,993	0	111,993	6,290	118,283
39	Dept of Neighborhoods	14,548,216	0.3835	1,901	0	1,901	107	2,008
40	Fire	495,669,602	13.0662	64,777	0	64,777	3,638	68,415
41	Municipal Court	29,957,998	0.7897	3,915	0	3,915	220	4,135
42	Solid Waste	83,714,555	2.2068	10,940	0	10,940	614	11,554
43	Houston Airport System (HAS)	310,513,077	8.1853	40,580	0	40,580	2,279	42,859
44	Housing & Community Dev	59,722,448	1.5743	7,805	0	7,805	438	8,243
45	Library	38,704,552	1.0203	5,058	0	5,058	284	5,342
46	Parks & Recreation	89,547,763	2.3605	11,703	0	11,703	657	12,360
47	Health Department	127,637,032	3.3646	16,680	0	16,680	937	17,617
48	Convention & Entertainment	240,174	0.0063	31	0	31	2	33
49	Fleet Management	79,650,724	2.0996	10,409	0	10,409	585	10,994
50	Planning & Dev Other	3,956,494	0.1043	517	0	517	29	546
51	Planning & Dev Spec Rev	5,053,438	0.1332	660	0	660	37	697
53	Finance Other	4,865,036	0.1282	636	0	636	36	672
54	ARA Insurance	11,089,164	0.2923	1,449	0	1,449	81	1,530
55	ARA BARC	11,551,713	0.3045	1,510	0	1,510	85	1,595
56	ARA Parking	8,280,436	0.2183	1,082	0	1,082	61	1,143
57	ARA Other	11,274,168	0.2972	1,473	0	1,473	83	1,556
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,706	0	1,706	96	1,802
60	Legal Wkr Comp	233,352	0.0062	30	0	30	2	32
61	Mayor Cable TV	3,907,510	0.1030	511	0	511	29	540

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	3,708	0	3,708	208	3,916
64	HR Health Benefits	365,988,352	9.6477	47,829	0	47,829	2,686	50,515
65	HR Long Term Disability	1,063,177	0.0280	139	0	139	8	147
66	PWE Bldg Insp	58,972,153	1.5545	7,707	0	7,707	433	8,140
67	PWE Stormwater	36,989,809	0.9751	4,834	0	4,834	272	5,106
68	PWE DDSR	72,163,859	1.9023	9,431	0	9,431	530	9,961
69	PWE Water & Sewer	400,177,118	10.5490	52,297	0	52,297	2,937	55,234
70	PWE Houston Transtar	2,684,468	0.0708	351	0	351	20	371
71	PWE Other	47,242,897	1.2454	6,174	0	6,174	347	6,521
72	Houston Permit Center	7,597,818	0.2003	993	0	993	56	1,049
73	CIP S/R Planning	1,477,470	0.0389	193	0	193	11	204
74	CIP Sal Rec RE	4,602,338	0.1213	601	0	601	34	635
75	CIP S/R Engrg	12,175,347	0.3210	1,591	0	1,591	89	1,680
76	CIP S/R Constr	10,665,467	0.2811	1,394	0	1,394	78	1,472
77	CIP S/R Eng/Const	3,458,354	0.0912	452	0	452	25	477
78	CIP S/R Geo/Env	1,388,152	0.0366	181	0	181	10	191
79	CIP S/R Other	3,501,043	0.0923	458	0	458	26	484
80	CIP S/R GSD	3,821,668	0.1007	499	0	499	28	527
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,814	0	2,814	158	2,972
94	HITS Other	43,022,224	1.1341	5,622	0	5,622	316	5,938
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	495,757	0	495,757	27,179	522,936
	Direct Bills					0		0
	Total					$495,757		$ 522,936

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Perf Mgmt Svcs	Total
61	Mayor Cable TV	540	540
62	Mayor Other	3,916	3,916
64	HR Health Benefits	50,515	50,515
65	HR Long Term Disability	147	147
66	PWE Bldg Insp	8,140	8,140
67	PWE Stormwater	5,106	5,106
68	PWE DDSR	9,961	9,961
69	PWE Water & Sewer	55,234	55,234
70	PWE Houston Transtar	371	371
71	PWE Other	6,521	6,521
72	Houston Permit Center	1,049	1,049
73	CIP S/R Planning	204	204
74	CIP Sal Rec RE	635	635
75	CIP S/R Engrg	1,680	1,680
76	CIP S/R Constr	1,472	1,472
77	CIP S/R Eng/Const	477	477
78	CIP S/R Geo/Env	191	191
79	CIP S/R Other	484	484
80	CIP S/R GSD	527	527
91	Hurricane Ike Aid & Recovery	0	0
92	ARRA Reimbursement Fund	0	0
93	HR-W.C.	2,972	2,972
94	HITS Other	5,938	5,938
95	Legal Other	0	0
	Total	$ 522,939	$ 522,939

	Department	Perf Mgmt Svcs	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	10,452	10,452
04	Finance Dir Office	256	256
05	Finance Financial Plg & Analys	246	246
06	Finance City Council	74	74
07	Finance Public Fin	117	117
08	Finance Reporting & Ops	466	466
09	Finance Internal Controls	52	52
10	Finance Grants	143	143
11	Finance Rev Perform Mgmnt	54	54
12	Finance Treasury	221	221
13	Finance Strat Purchasing	606	606
14	ARA Director Office	241	241
15	ARA Financial Services	131	131
16	ARA Operations	962	962
17	ARA Payroll Services	585	585
18	ARA Regulatory	104	104
19	HITS CIO	462	462
20	HITS EAS	819	819
21	HITS EIS	926	926
22	HITS Radio	729	729
23	Office Business Opportunity	424	424
24	Mayor	609	609
25	Human Resources	5,257	5,257
26	Legal	2,081	2,081
27	City Secretary	98	98
28	City Council	1,241	1,241
29	City Controller's Office	1,128	1,128
30	Health Administration	1,547	1,547
31	Planning & Dev Admin	220	220
33	CIP Sal Rec PWE	203	203
34	HPD Police Records	841	841
35	General Services	20,666	20,666
36	HEC	3,482	3,482
38	Police	118,283	118,283
39	Dept of Neighborhoods	2,008	2,008
40	Fire	68,415	68,415
41	Municipal Court	4,135	4,135
42	Solid Waste	11,554	11,554
43	Houston Airport System (HAS)	42,859	42,859
44	Housing & Community Dev	8,243	8,243
45	Library	5,342	5,342
46	Parks & Recreation	12,360	12,360
47	Health Department	17,617	17,617
48	Convention & Entertainment	33	33
49	Fleet Management	10,994	10,994
50	Planning & Dev Other	546	546
51	Planning & Dev Spec Rev	697	697
53	Finance Other	672	672
54	ARA Insurance	1,530	1,530
55	ARA BARC	1,595	1,595
56	ARA Parking	1,143	1,143
57	ARA Other	1,556	1,556
58	IT Public Services	0	0
59	Legal Insurance	1,802	1,802
60	Legal Wkr Comp	32	32

FINANCE – TREASURY
FUNCTION AND ALLOCATION BASIS

The Treasury section of the Treasury and Capital Management division in the Finance Department implements the treasury functions including revenue generation, maintenance and retention. Further this division is responsible for fiduciary accountability of funds, accounts for the collection of city's taxes and oversight of merchant service accounts related to performance, compliance and optimal finance functionality. Costs are identified and allocated as follows:

- **Treasury** – Costs are allocated on General Fund operating expenditures by department.
- **Collections** – Costs associated with Harris County Tax Office billing and collections are not allocated.

Description		Amount	General Admin	Treasury	Collections
Personnel Costs					
Salaries	S1	269,464	0	269,464	0
Salary % Split			.00%	100.00%	.00%
Benefits	P	118,001	0	118,001	0
Subtotal - Personnel Costs		387,465	0	387,465	0
Services & Supplies Cost					
Supplies	P	298	0	298	0
Services	P	35,565	0	35,565	0
Billing & Collection	P	1,178,760	0	0	1,178,760
Subtotal - Services & Supplies		1,214,623	0	35,863	1,178,760
Department Cost Total		1,602,088	0	423,328	1,178,760
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		1,602,088	0	423,328	1,178,760
General Admin Distribution		0	0	0	0
Grand Total		$ 1,602,088	0	$ 423,328	$ 1,178,760
					not allocated

	Department	First Incoming	Second Incoming	Treasury	Collections
3	Insurance Retirees	$ 8,246	$ 46	$ 8,292	$ 0
3	Memberships	182	1	183	0
3	Consulting Services	919	5	924	0
3	Interest Costs	1,642	10	1,652	0
3	Other Misc	638	4	642	0
3	Non-Dept. Legal Svcs/Lobby	510	3	513	0
	Subtotal - Non-Dept-Gen Gov	12,137	68	12,205	0
4	Finance Dept Admin	88,443	24,835	113,278	0
	Subtotal - Fin Dir Office	88,443	24,835	113,278	0
5	Financial Plg & Analysis	1,421	76	1,497	0
	Subtotal - Fin Plg & Analysis	1,421	76	1,497	0
8	Gen Acctng	766	46	812	0
8	Auditing Svcs	942	0	942	0
8	Fin Operations	204	13	217	0
	Subtotal - Fin Reporting & Ops	1,912	59	1,971	0
9	Internal Controls	408	20	428	0
	Subtotal - Fin Int Controls	408	20	428	0
10	Cost Accounting	126	8	134	0
10	Trust Funds Mgmt (TFM)	164	11	175	0
	Subtotal - Fin Grants	290	18	308	0
11	Perf Mgmt Svcs	209	12	221	0
	Subtotal - Fin Perform Mgmt	209	12	221	0
12	Treasury	0	462	462	0
	Subtotal - Fin Treasury	0	462	462	0
13	Purchasing	0	2,154	2,154	0
	Subtotal - Fin SPD	0	2,154	2,154	0
16	Records	0	132	132	0
	Subtotal - ARA Operations	0	132	132	0
17	Payroll Svcs	0	773	773	0
	Subtotal - ARA Payroll Svcs	0	773	773	0
18	Franchise	0	723	723	0
	Subtotal - ARA Regulatory	0	723	723	0
20	IT ERP	0	461	461	0
	Subtotal - HITS EAS	0	461	461	0
21	Enterprise Optns	0	3,323	3,323	0
	Subtotal - HITS EIS	0	3,323	3,323	0
23	Certification	0	205	205	0
23	External Affairs & Outreach	0	85	85	0
	Subtotal - OBO	0	290	290	0
24	City Mayor Admin	0	588	588	0

	Department	First Incoming	Second Incoming	Treasury	Collections
24	Inter Gov Rel	$ 0	$ 105	$ 105	$ 0
	Subtotal - Mayor	0	693	693	0
25	Personnel Svcs	0	308	308	0
	Subtotal - Human Resources	0	308	308	0
27	City Sec Svcs	0	345	345	0
	Subtotal - City Secretary	0	345	345	0
28	City Council Svcs	0	3,846	3,846	0
	Subtotal - City Council	0	3,846	3,846	0
29	Controller Fin Svcs	0	4,415	4,415	0
29	Controller Treasury	0	712	712	0
	Subtotal - City Controller's	0	5,127	5,127	0
	Total Incoming	104,820	43,727	148,547	0
C.	Total Allocated		$ 1,750,635	$ 571,875	$ 1,178,760
				32.67%	67.33%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 23,029	$ 0	$ 23,029	$ 0	$ 23,029
04	Finance Dir Office	1,958,344	0.1069	565	0	565	0	565
05	Finance Financial Plg & Analys	1,880,468	0.1026	542	0	542	0	542
06	Finance City Council	565,638	0.0309	163	0	163	0	163
07	Finance Public Fin	892,563	0.0487	257	0	257	0	257
08	Finance Reporting & Ops	3,563,067	0.1945	1,027	0	1,027	0	1,027
09	Finance Internal Controls	400,824	0.0219	116	0	116	0	116
10	Finance Grants	1,092,648	0.0596	315	0	315	0	315
11	Finance Rev Perform Mgmnt	412,892	0.0225	119	0	119	0	119
12	Finance Treasury	1,602,088	0.0874	462	0	462	0	462
13	Finance Strat Purchasing	4,391,194	0.2397	1,266	0	1,266	110	1,376
14	ARA Director Office	1,742,618	0.0951	502	0	502	44	546
15	ARA Financial Services	949,779	0.0518	274	0	274	24	298
16	ARA Operations	6,971,755	0.3805	2,010	0	2,010	175	2,185
17	ARA Payroll Services	4,238,719	0.2314	1,222	0	1,222	107	1,329
18	ARA Regulatory	748,910	0.0409	216	0	216	19	235
19	HITS CIO	3,343,550	0.1825	964	0	964	84	1,048
20	HITS EAS	5,933,408	0.3239	1,710	0	1,710	149	1,859
21	HITS EIS	6,707,392	0.3661	1,934	0	1,934	169	2,103
22	HITS Radio	5,279,693	0.2882	1,522	0	1,522	133	1,655
23	Office Business Opportunity	2,915,203	0.1591	840	0	840	73	913
24	Mayor	4,417,498	0.2411	1,273	0	1,273	111	1,384
25	Human Resources	2,978,346	0.1626	859	0	859	75	934
26	Legal	15,071,249	0.8226	4,345	0	4,345	379	4,724
27	City Secretary	708,114	0.0387	204	0	204	18	222
28	City Council	8,990,320	0.4907	2,592	0	2,592	226	2,818
29	City Controller's Office	8,175,149	0.4462	2,357	0	2,357	205	2,562
30	Health Administration	11,208,473	0.6118	3,231	0	3,231	282	3,513
31	Planning & Dev Admin	1,590,787	0.0868	459	0	459	40	499
34	HPD Police Records	6,094,733	0.3327	1,757	0	1,757	153	1,910
35	General Services	36,568,606	1.9960	10,542	0	10,542	919	11,461
38	Police	810,613,520	44.2452	233,680	0	233,680	20,371	254,051
39	Dept of Neighborhoods	11,142,846	0.6082	3,212	0	3,212	280	3,492
40	Fire	491,975,087	26.8531	141,824	0	141,824	12,364	154,188
41	Municipal Court	27,351,133	1.4929	7,885	0	7,885	687	8,572
42	Solid Waste	78,348,737	4.2765	22,586	0	22,586	1,969	24,555
44	Housing & Community Dev	511,832	0.0279	148	0	148	13	161
45	Library	35,095,543	1.9156	10,117	0	10,117	882	10,999
46	Parks & Recreation	71,380,973	3.8961	20,577	0	20,577	1,794	22,371
47	Health Department	36,626,529	1.9992	10,559	0	10,559	920	11,479
50	Planning & Dev Other	2,397,939	0.1309	691	0	691	60	751
53	Finance Other	513,499	0.0280	148	0	148	13	161
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	1,592	0	1,592	139	1,731
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	8,458	0	8,458	737	9,195
94	HITS Other	1,678-	0.0001-	0	0	0	0.04-	0.04-
	Subtotal	1,832,095,464	100.0000	528,151	0	528,151	43,724	571,875
	Direct Bills					0		0
	Total					$528,151		$ 571,875

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Treasury	Collections	Total
0	Direct Billed	$0	$0	$0
03	Non-Departmental-Gen Gov	23,029	0	23,029
04	Finance Dir Office	565	0	565
05	Finance Financial Plg & Analys	542	0	542
06	Finance City Council	163	0	163
07	Finance Public Fin	257	0	257
08	Finance Reporting & Ops	1,027	0	1,027
09	Finance Internal Controls	116	0	116
10	Finance Grants	315	0	315
11	Finance Rev Perform Mgmnt	119	0	119
12	Finance Treasury	462	0	462
13	Finance Strat Purchasing	1,376	0	1,376
14	ARA Director Office	546	0	546
15	ARA Financial Services	298	0	298
16	ARA Operations	2,185	0	2,185
17	ARA Payroll Services	1,329	0	1,329
18	ARA Regulatory	235	0	235
19	HITS CIO	1,048	0	1,048
20	HITS EAS	1,859	0	1,859
21	HITS EIS	2,103	0	2,103
22	HITS Radio	1,655	0	1,655
23	Office Business Opportunity	913	0	913
24	Mayor	1,384	0	1,384
25	Human Resources	934	0	934
26	Legal	4,724	0	4,724
27	City Secretary	222	0	222
28	City Council	2,818	0	2,818
29	City Controller's Office	2,562	0	2,562
30	Health Administration	3,513	0	3,513
31	Planning & Dev Admin	499	0	499
34	HPD Police Records	1,910	0	1,910
35	General Services	11,461	0	11,461
38	Police	254,051	0	254,051
39	Dept of Neighborhoods	3,492	0	3,492
40	Fire	154,188	0	154,188
41	Municipal Court	8,572	0	8,572
42	Solid Waste	24,555	0	24,555
44	Housing & Community Dev	161	0	161
45	Library	10,999	0	10,999
46	Parks & Recreation	22,371	0	22,371
47	Health Department	11,479	0	11,479
50	Planning & Dev Other	751	0	751
53	Finance Other	161	0	161
55	ARA BARC	0	0	0
57	ARA Other	1,731	0	1,731
58	IT Public Services	0	0	0
71	PWE Other	9,195	0	9,195
94	HITS Other	0	0	0
	Total	$ 571,875	$ 0	$ 571,875

FINANCE DEPARTMENT – STRATEGIC PROCUREMENT DIVISION
FUNCTION AND ALLOCATION BASIS

The General Fund functions of the Strategic Procurement division (SPD) are to:

- Develop procurement strategy in alignment with the city's strategic vision; promote continuous improvement and provide guidance in the implementation of best practices, State of Texas Bid Laws, the city's and other applicable procurement laws, policies and procedures.

- Manage citywide procurement of goods, work services, and equipment in accordance with applicable laws, city policies and procedures through procurement contracts and P-Card program.

- Minimize costs to the city by leveraging spending authority and improve efficiencies by aggregating similar requirements across city departments.

Costs of procurement division activities are allocated based on the number of purchasing transactions by department.

Description		Amount	General Admin	Purchasing
Personnel Costs				
Salaries	S1	2,771,679	0	2,771,679
Salary % Split			.00%	100.00%
Benefits	S	1,381,542	0	1,381,542
Subtotal - Personnel Costs		4,153,221	0	4,153,221
Services & Supplies Cost				
Supplies	S	43,316	0	43,316
Services	S	194,658	0	194,658
Subtotal - Services & Supplies		237,974	0	237,974
Department Cost Total		4,391,195	0	4,391,195
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		4,391,195	0	4,391,195
General Admin Distribution			0	0
Grand Total		$ 4,391,195		$ 4,391,195

	Department	First Incoming	Second Incoming	Purchasing
3	Insurance Retirees	$ 85,990	$ 478	$ 86,468
3	Memberships	1,902	11	1,913
3	Consulting Services	584	3	587
3	Interest Costs	4,501	26	4,527
3	Other Misc	1,749	10	1,759
3	Non-Dept. Legal Svcs/Lobby	5,321	30	5,351
	Subtotal - Non-Dept-Gen Gov	100,047	558	100,605
4	Finance Dept Admin	922,334	258,997	1,181,331
	Subtotal - Fin Dir Office	922,334	258,997	1,181,331
5	Financial Plg & Analysis	904	49	953
	Subtotal - Fin Plg & Analysis	904	49	953
8	Gen Acctng	487	29	516
8	Auditing Svcs	599	0	599
8	Fin Operations	559	36	595
	Subtotal - Fin Reporting & Ops	1,645	65	1,710
9	Internal Controls	1,118	56	1,174
	Subtotal - Fin Int Controls	1,118	56	1,174
10	Cost Accounting	346	21	367
10	Trust Funds Mgmt (TFM)	448	30	478
	Subtotal - Fin Grants	794	50	844
11	Perf Mgmt Svcs	574	32	606
	Subtotal - Fin Perform Mgmt	574	32	606
12	Treasury	1,266	110	1,376
	Subtotal - Fin Treasury	1,266	110	1,376
13	Purchasing	0	5,170	5,170
	Subtotal - Fin SPD	0	5,170	5,170
16	Records	0	1,373	1,373
	Subtotal - ARA Operations	0	1,373	1,373
17	Payroll Svcs	0	8,062	8,062
	Subtotal - ARA Payroll Svcs	0	8,062	8,062
18	Franchise	0	1,983	1,983
	Subtotal - ARA Regulatory	0	1,983	1,983
20	IT ERP	0	6,306	6,306
	Subtotal - HITS EAS	0	6,306	6,306
21	Enterprise Optns	0	2,113	2,113
	Subtotal - HITS EIS	0	2,113	2,113
23	Certification	0	2,136	2,136
23	Contract Compliance	0	54,693	54,693
23	Reporting & Analytics	0	478	478
23	External Affairs & Outreach	0	884	884
	Subtotal - OBO	0	58,191	58,191

	Department	First Incoming	Second Incoming	Purchasing
24	City Mayor Admin	0	6,127	6,127
24	Inter Gov Rel	0	1,091	1,091
	Subtotal - Mayor	0	7,218	7,218
25	Personnel Svcs	0	3,211	3,211
	Subtotal - Human Resources	0	3,211	3,211
27	City Sec Svcs	0	945	945
	Subtotal - City Secretary	0	945	945
28	City Council Svcs	0	10,541	10,541
	Subtotal - City Council	0	10,541	10,541
29	Controller Fin Svcs	0	2,807	2,807
29	Controller Treasury	0	1,952	1,952
	Subtotal - City Controller's	0	4,759	4,759
	Total Incoming	1,028,682	369,789	1,398,471
C.	Total Allocated		$ 5,789,666	$ 5,789,666
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	86	0.6837	$ 37,055	$ 0	$ 37,055	$ 0	$ 37,055
04	Finance Dir Office	6	0.0477	2,585	0	2,585	0	2,585
05	Finance Financial Plg & Analys	1	0.0079	431	0	431	0	431
06	Finance City Council	3	0.0238	1,293	0	1,293	0	1,293
07	Finance Public Fin	0	0.0000	0	0	0	0	0
08	Finance Reporting & Ops	7	0.0556	3,016	0	3,016	0	3,016
09	Finance Internal Controls	1	0.0079	431	0	431	0	431
10	Finance Grants	0	0.0000	0	0	0	0	0
12	Finance Treasury	5	0.0397	2,154	0	2,154	0	2,154
13	Finance Strat Purchasing	12	0.0954	5,170	0	5,170	0	5,170
14	ARA Director Office	2	0.0159	862	0	862	59	921
16	ARA Operations	12	0.0954	5,170	0	5,170	356	5,526
17	ARA Payroll Services	0	0.0000	0	0	0	0	0
19	HITS CIO	10	0.0795	4,309	0	4,309	297	4,606
20	HITS EAS	11	0.0874	4,740	0	4,740	327	5,067
22	HITS Radio	72	0.5724	31,022	0	31,022	2,137	33,159
23	Office Business Opportunity	5	0.0397	2,154	0	2,154	148	2,302
24	Mayor	14	0.1113	6,032	0	6,032	416	6,448
25	Human Resources	78	0.6201	33,608	0	33,608	2,315	35,923
26	Legal	15	0.1192	6,463	0	6,463	445	6,908
28	City Council	17	0.1351	7,325	0	7,325	505	7,830
29	City Controller's Office	42	0.3339	18,096	0	18,096	1,247	19,343
30	Health Administration	27	0.2146	11,633	0	11,633	801	12,434
31	Planning & Dev Admin	6	0.0477	2,585	0	2,585	178	2,763
33	CIP Sal Rec PWE	6	0.0477	2,585	0	2,585	178	2,763
35	General Services	851	6.7652	366,668	0	366,668	25,260	391,928
36	HEC	7	0.0556	3,016	0	3,016	208	3,224
38	Police	855	6.7970	368,391	0	368,391	25,379	393,770
39	Dept of Neighborhoods	106	0.8427	45,672	0	45,672	3,146	48,818
40	Fire	156	1.2402	67,215	0	67,215	4,631	71,846
41	Municipal Court	655	5.2071	282,218	0	282,218	19,442	301,660
42	Solid Waste	483	3.8397	208,109	0	208,109	14,337	222,446
43	Houston Airport System (HAS)	1,238	9.8418	533,413	0	533,413	36,748	570,161
44	Housing & Community Dev	559	4.4439	240,855	0	240,855	16,593	257,448
45	Library	261	2.0749	112,456	0	112,456	7,747	120,203
46	Parks & Recreation	637	5.0640	274,462	0	274,462	18,908	293,370
47	Health Department	935	7.4330	402,861	0	402,861	27,754	430,615
48	Convention & Entertainment	1	0.0079	431	0	431	30	461
49	Fleet Management	912	7.2502	392,951	0	392,951	27,071	420,022
50	Planning & Dev Other	13	0.1033	5,601	0	5,601	386	5,987
51	Planning & Dev Spec Rev	16	0.1272	6,894	0	6,894	475	7,369
52	General Debt	0	0.0000	0	0	0	0	0
53	Finance Other	5	0.0397	2,154	0	2,154	148	2,302
54	ARA Insurance	8	0.0636	3,447	0	3,447	237	3,684
55	ARA BARC	56	0.4452	24,129	0	24,129	1,662	25,791
56	ARA Parking	58	0.4611	24,990	0	24,990	1,722	26,712
57	ARA Other	19	0.1510	8,186	0	8,186	564	8,750
59	Legal Insurance	50	0.3975	21,543	0	21,543	1,484	23,027
61	Mayor Cable TV	24	0.1908	10,341	0	10,341	712	11,053
62	Mayor Other	225	1.7887	96,945	0	96,945	6,679	103,624
63	TIRZ	1	0.0079	431	0	431	30	461
64	HR Health Benefits	140	1.1130	60,321	0	60,321	4,156	64,477
65	HR Long Term Disability	4	0.0318	1,723	0	1,723	119	1,842
66	PWE Bldg Insp	163	1.2958	70,231	0	70,231	4,838	75,069
67	PWE Stormwater	166	1.3197	71,524	0	71,524	4,927	76,451
68	PWE DDSR	1,462	11.6225	629,928	0	629,928	43,397	673,325

Purchasing Allocations

Dept:13 Finance Strategic Purchasing

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69	PWE Water & Sewer	1,510	12.0041	650,609	0	650,609	44,821	695,430
70	PWE Houston Transtar	44	0.3498	18,958	0	18,958	1,306	20,264
71	PWE Other	32	0.2544	13,788	0	13,788	950	14,738
72	Houston Permit Center	51	0.4054	21,974	0	21,974	1,514	23,488
73	CIP S/R Planning	2	0.0159	862	0	862	59	921
74	CIP Sal Rec RE	3	0.0238	1,293	0	1,293	89	1,382
75	CIP S/R Engrg	7	0.0556	3,016	0	3,016	208	3,224
76	CIP S/R Constr	22	0.1749	9,479	0	9,479	653	10,132
77	CIP S/R Eng/Const	2	0.0159	862	0	862	59	921
78	CIP S/R Geo/Env	3	0.0238	1,293	0	1,293	89	1,382
79	CIP S/R Other	3	0.0238	1,293	0	1,293	89	1,382
93	HR-W.C.	47	0.3736	20,251	0	20,251	1,395	21,646
94	HITS Other	349	2.7745	150,373	0	150,373	10,359	160,732
95	Legal Other	0	0.0000	0	0	0	0	0
	Subtotal	12,579	100.0000	5,419,876	0	5,419,876	369,790	5,789,666
	Direct Bills					0		0
	Total					$5,419,876		$ 5,789,666

Basis Units: Number of purchasing transactions
Source: COH Transaction Report

	Department	Purchasing	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	37,055	37,055
04	Finance Dir Office	2,585	2,585
05	Finance Financial Plg & Analys	431	431
06	Finance City Council	1,293	1,293
07	Finance Public Fin	0	0
08	Finance Reporting & Ops	3,016	3,016
09	Finance Internal Controls	431	431
10	Finance Grants	0	0
12	Finance Treasury	2,154	2,154
13	Finance Strat Purchasing	5,170	5,170
14	ARA Director Office	921	921
16	ARA Operations	5,526	5,526
17	ARA Payroll Services	0	0
19	HITS CIO	4,606	4,606
20	HITS EAS	5,067	5,067
22	HITS Radio	33,159	33,159
23	Office Business Opportunity	2,302	2,302
24	Mayor	6,448	6,448
25	Human Resources	35,923	35,923
26	Legal	6,908	6,908
28	City Council	7,830	7,830
29	City Controller's Office	19,343	19,343
30	Health Administration	12,434	12,434
31	Planning & Dev Admin	2,763	2,763
33	CIP Sal Rec PWE	2,763	2,763
35	General Services	391,928	391,928
36	HEC	3,224	3,224
38	Police	393,770	393,770
39	Dept of Neighborhoods	48,818	48,818
40	Fire	71,846	71,846
41	Municipal Court	301,660	301,660
42	Solid Waste	222,446	222,446
43	Houston Airport System (HAS)	570,161	570,161
44	Housing & Community Dev	257,448	257,448
45	Library	120,203	120,203
46	Parks & Recreation	293,370	293,370
47	Health Department	430,615	430,615
48	Convention & Entertainment	461	461
49	Fleet Management	420,022	420,022
50	Planning & Dev Other	5,987	5,987
51	Planning & Dev Spec Rev	7,369	7,369
52	General Debt	0	0
53	Finance Other	2,302	2,302
54	ARA Insurance	3,684	3,684
55	ARA BARC	25,791	25,791
56	ARA Parking	26,712	26,712
57	ARA Other	8,750	8,750
59	Legal Insurance	23,027	23,027
61	Mayor Cable TV	11,053	11,053
62	Mayor Other	103,624	103,624
63	TIRZ	461	461
64	HR Health Benefits	64,477	64,477
65	HR Long Term Disability	1,842	1,842
66	PWE Bldg Insp	75,069	75,069
67	PWE Stormwater	76,451	76,451

	Department	Purchasing	Total
68	PWE DDSR	673,325	673,325
69	PWE Water & Sewer	695,430	695,430
70	PWE Houston Transtar	20,264	20,264
71	PWE Other	14,738	14,738
72	Houston Permit Center	23,488	23,488
73	CIP S/R Planning	921	921
74	CIP Sal Rec RE	1,382	1,382
75	CIP S/R Engrg	3,224	3,224
76	CIP S/R Constr	10,132	10,132
77	CIP S/R Eng/Const	921	921
78	CIP S/R Geo/Env	1,382	1,382
79	CIP S/R Other	1,382	1,382
93	HR-W.C.	21,646	21,646
94	HITS Other	160,732	160,732
95	Legal Other	0	0
	Total	$ 5,789,666	$ 5,789,666

ADMINISTRATION AND REGULATORY AFFAIRS – DIRECTOR'S OFFICE FUNCTION AND ALLOCATION BASIS

The Director's Office of the Administration and Regulatory Affairs Department (ARA) implements and monitors policies, procedures, and other controls regarding administrative and regulatory affairs of the city.

- **Department Administration** – Costs are allocated based on the number of FTE positions supported.
- **ARA Administration Non-Parking** – Costs are allocated based upon the number of FTE positions supported.

Description		Amount	General Admin	ARA Dept Admin	ARA Non Parking
Personnel Costs					
Salaries	S1	498,951	0	498,951	0
Salary % Split			.00%	100.00%	.00%
Benefits	S	219,365	0	219,365	0
Subtotal - Personnel Costs		718,316	0	718,316	
Services & Supplies Cost					
Supplies	S	44,323	0	44,323	0
Services	S	979,980	0	979,980	0
Subtotal - Services & Supplies		1,024,303	0	1,024,303	
Department Cost Total		1,742,619	0	1,742,619	
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,742,619	0	1,742,619	
General Admin Distribution			0	0	0
Grand Total		$ 1,742,619		$ 1,742,619	

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
2	Equip Deprec	$ 3,488	$ 0	$ 3,488	$ 0
	Subtotal - Equipment Depn	3,488	0	3,488	0
3	Insurance Retirees	11,779	66	11,845	0
3	Memberships	261	1	262	0
3	Consulting Services	2,088	12	2,100	0
3	Interest Costs	1,786	10	1,796	0
3	Other Misc	694	4	698	0
3	Claims & Judge	232,670	1,294	233,964	0
3	Non-Dept. Legal Svcs/Lobby	729	4	733	0
3	Walker Rent	520,772	2,896	523,668	0
3	Dept Specific	126,223	702	126,925	0
	Subtotal - Non-Dept-Gen Gov	897,002	4,988	901,990	0
5	Financial Plg & Analysis	3,230	174	3,404	0
	Subtotal - Fin Plg & Analysis	3,230	174	3,404	0
8	Gen Acctng	1,740	105	1,845	0
8	Fixed Assets	17,910	1,074	18,984	0
8	Auditing Svcs	2,140	0	2,140	0
8	Fin Operations	222	14	236	0
	Subtotal - Fin Reporting & Ops	22,012	1,193	23,205	0
9	Internal Controls	444	22	466	0
	Subtotal - Fin Int Controls	444	22	466	0
10	Cost Accounting	137	8	145	0
10	Trust Funds Mgmt (TFM)	178	12	190	0
	Subtotal - Fin Grants	315	20	335	0
11	Perf Mgmt Svcs	228	13	241	0
	Subtotal - Fin Perform Mgmt	228	13	241	0
12	Treasury	502	44	546	0
	Subtotal - Fin Treasury	502	44	546	0
13	Purchasing	862	59	921	0
	Subtotal - Fin SPD	862	59	921	0
15	Budgeting & Accounting Support	0	4,925	4,925	0
15	Accounts Payable	0	4,270	4,270	0
	Subtotal - ARA Financial Svcs	0	9,195	9,195	0
16	Mailroom	0	43,255	43,255	0
16	Property	0	3,095	3,095	0
16	Records	0	188	188	0
16	3-1-1 Svcs *	0	278,007	0	278,007
	Subtotal - ARA Operations	0	324,545	46,538	278,007
17	Payroll Svcs	0	1,104	1,104	0
	Subtotal - ARA Payroll Svcs	0	1,104	1,104	0
18	Franchise	0	787	787	0
	Subtotal - ARA Regulatory	0	787	787	0

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
20	Enterprise Appl	$ 0	$ 112,134	$ 112,134	$ 0
20	IT ERP	0	923	923	0
20	EGIS	0	3,100	3,100	0
	Subtotal - HITS EAS	0	116,157	116,157	0
21	Client Svcs	0	0	0	0
21	NW Data	0	38,808	38,808	0
21	NW Voice	0	42,164	42,164	0
21	Enterprise Optns	0	7,552	7,552	0
	Subtotal - HITS EIS	0	88,524	88,524	0
23	Certification	0	293	293	0
23	Contract Compliance	0	9,298	9,298	0
23	Reporting & Analytics	0	6,442	6,442	0
23	Dept Services	0	12,524	12,524	0
23	External Affairs & Outreach	0	121	121	0
	Subtotal - OBO	0	28,678	28,678	0
24	City Mayor Admin	0	839	839	0
24	Inter Gov Rel	0	149	149	0
	Subtotal - Mayor	0	988	988	0
25	Selection	0	17,325	17,325	0
25	Personnel Svcs	0	440	440	0
	Subtotal - Human Resources	0	17,765	17,765	0
26	Legal Svcs *	0	515,971	0	515,971
26	Inspector General	0	35,850	35,850	0
	Subtotal - Legal	0	551,821	35,850	515,971
27	City Sec Svcs	0	375	375	0
	Subtotal - City Secretary	0	375	375	0
28	City Council Svcs	0	4,183	4,183	0
	Subtotal - City Council	0	4,183	4,183	0
29	Controller Fin Svcs	0	10,033	10,033	0
29	Controller Treasury	0	775	775	0
	Subtotal - City Controller's	0	10,808	10,808	0
35	Building Svcs	0	237,290	237,290	0
35	Utilities	0	106,409	106,409	0
35	Real Estate	0	18,981	18,981	0
	Subtotal - General Services	0	362,680	362,680	0
	Total Incoming	928,083	1,524,123	1,658,228	793,978
C.	Total Allocated		$ 4,194,825	$ 3,400,847	$ 793,978
				81.07%	18.93%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
15	ARA Financial Services	6.00	1.5781	$ 42,147	$ 0	$ 42,147	$ 11,523	$ 53,670
16	ARA Operations	96.20	25.3025	675,754	0	675,754	184,745	860,499
17	ARA Payroll Services	44.00	11.5729	309,076	0	309,076	84,499	393,575
18	ARA Regulatory	6.00	1.5781	42,147	0	42,147	11,523	53,670
54	ARA Insurance	5.00	1.3151	35,122	0	35,122	9,602	44,724
55	ARA BARC	107.70	28.3272	756,535	0	756,535	206,830	963,365
56	ARA Parking	65.00	17.0963	456,590	0	456,590	124,828	581,418
57	ARA Other	50.30	13.2299	353,331	0	353,331	96,597	449,928
	Subtotal	380.20	100.0000	2,670,702	0	2,670,702	730,145	3,400,847
	Direct Bills					0		0
	Total					$2,670,702		$ 3,400,847

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
15	ARA Financial Services	6.00	1.9036	$ 0	$ 0	$ 0	$ 15,114	$ 15,114
16	ARA Operations	96.20	30.5203	0	0	0	242,325	242,325
17	ARA Payroll Services	44.00	13.9594	0	0	0	110,834	110,834
18	ARA Regulatory	6.00	1.9036	0	0	0	15,114	15,114
54	ARA Insurance	5.00	1.5863	0	0	0	12,595	12,595
55	ARA BARC	107.70	34.1688	0	0	0	271,293	271,293
57	ARA Other	50.30	15.9581	0	0	0	126,704	126,704
	Subtotal	315.20	100.0000	0	0	0	793,978	793,978
	Direct Bills					0		0
	Total					$0		$ 793,978

Basis Units: Number of FTE positions supported excl Parking
Source: COH FTE Report

	Department	ARA Dept Admin	ARA Non Parking	Total
0	Direct Billed	$0	$0	$0
15	ARA Financial Services	53,670	15,114	68,784
16	ARA Operations	860,499	242,325	1,102,824
17	ARA Payroll Services	393,575	110,834	504,409
18	ARA Regulatory	53,670	15,114	68,784
54	ARA Insurance	44,724	12,595	57,319
55	ARA BARC	963,365	271,293	1,234,658
56	ARA Parking	581,418	0	581,418
57	ARA Other	449,928	126,704	576,632
	Total	$ 3,400,849	$ 793,979	$ 4,194,828

ADMINISTRATION AND REGULATORY AFFAIRS - FINANCIAL SERVICES FUNCTION AND ALLOCATION BASIS

The Financial Services division provides services for the following departments:

- **Budgeting and Accounting** – Support for Administration and Regulatory Affairs (ARA) and Mayor's Office.
- **Accounts Payable Processing** – Invoice and payments for ARA, Mayor's Office and Department of Neighborhoods.

Costs are allocated based on the number of FTE positions in departments served.

Description		Amount	General Admin	Budgeting & Accounting Support	Accounts Payable
Personnel Costs					
Salaries	S1	471,875	0	222,263	249,612
Salary % Split			.00%	47.10%	52.90%
Salaries	S	215,450	0	101,481	113,969
Subtotal - Personnel Costs		687,325	0	323,744	363,581
Services & Supplies Cost					
Supplies	S	778	0	366	412
Services	S	261,676	0	123,255	138,422
Subtotal - Services & Supplies		262,454	0	123,621	138,833
Department Cost Total		949,779	0	447,366	502,414
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		949,779	0	447,366	502,414
General Admin Distribution			0	0	0
Grand Total		$ 949,779		$ 447,366	$ 502,414

	Department	First Incoming	Second Incoming	Budgeting & Accounting Support	Accounts Payable
3	Insurance Retirees	$ 14,135	$ 79	$ 6,695	$ 7,519
3	Memberships	313	2	148	166
3	Consulting Services	336	2	159	179
3	Interest Costs	974	6	461	518
3	Other Misc	378	2	179	201
3	Non-Dept. Legal Svcs/Lobby	875	5	414	465
	Subtotal - Non-Dept-Gen Gov	17,011	95	8,057	9,049
5	Financial Plg & Analysis	520	28	258	290
	Subtotal - Fin Plg & Analysis	520	28	258	290
8	Gen Acctng	280	17	140	157
8	Auditing Svcs	344	0	162	182
8	Fin Operations	121	8	61	68
	Subtotal - Fin Reporting & Ops	745	25	362	407
9	Internal Controls	242	12	120	134
	Subtotal - Fin Int Controls	242	12	120	134
10	Cost Accounting	75	5	37	42
10	Trust Funds Mgmt (TFM)	0	103	49	55
	Subtotal - Fin Grants	75	108	86	97
11	Perf Mgmt Svcs	124	7	62	69
	Subtotal - Fin Perform Mgmt	124	7	62	69
12	Treasury	274	24	140	158
	Subtotal - Fin Treasury	274	24	140	158
14	ARA Dept Admin	42,147	11,523	25,279	28,390
14	ARA Non - Parking	0	15,114	7,119	7,995
	Subtotal - ARA Dir Office	42,147	26,636	32,398	36,385
15	Budgeting & Accounting Support	0	5,910	2,784	3,126
15	Accounts Payable	0	5,124	2,414	2,710
	Subtotal - ARA Financial Svcs	0	11,034	5,197	5,837
16	Records	0	226	106	120
	Subtotal - ARA Operations	0	226	106	120
17	Payroll Svcs	0	1,325	624	701
	Subtotal - ARA Payroll Svcs	0	1,325	624	701
18	Franchise	0	429	202	227
	Subtotal - ARA Regulatory	0	429	202	227
20	IT ERP	0	1,077	507	570
	Subtotal - HITS EAS	0	1,077	507	570
21	Enterprise Optns	0	1,215	572	643
	Subtotal - HITS EIS	0	1,215	572	643
23	Certification	0	351	165	186
23	External Affairs & Outreach	0	145	68	77
	Subtotal - OBO	0	496	234	262

	Department	First Incoming	Second Incoming	Budgeting & Accounting Support	Accounts Payable
24	City Mayor Admin	0	1,007	474	533
24	Inter Gov Rel	0	179	84	95
	Subtotal - Mayor	0	1,186	559	627
25	Personnel Svcs	0	528	249	279
	Subtotal - Human Resources	0	528	249	279
27	City Sec Svcs	0	204	96	108
	Subtotal - City Secretary	0	204	96	108
28	City Council Svcs	0	2,280	1,074	1,206
	Subtotal - City Council	0	2,280	1,074	1,206
29	Controller Fin Svcs	0	1,614	760	854
29	Controller Treasury	0	422	199	223
	Subtotal - City Controller's	0	2,036	959	1,077
	Total Incoming	61,138	48,971	51,863	58,245
C.	Total Allocated		$ 1,059,888	$ 499,229	$ 560,659
				47.10%	52.90%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14	ARA Director Office	5.00	1.0341	$ 4,925	$ 0	$ 4,925	$ 0	$ 4,925
15	ARA Financial Services	6.00	1.2410	5,910	0	5,910	0	5,910
16	ARA Operations	96.20	19.8966	94,749	0	94,749	4,687	99,436
17	ARA Payroll Services	44.00	9.1003	43,336	0	43,336	2,144	45,480
18	ARA Regulatory	6.00	1.2410	5,910	0	5,910	292	6,202
24	Mayor	37.30	7.7146	36,737	0	36,737	1,817	38,554
54	ARA Insurance	5.00	1.0341	4,925	0	4,925	244	5,169
55	ARA BARC	107.70	22.2751	106,076	0	106,076	5,247	111,323
56	ARA Parking	65.00	13.4436	64,020	0	64,020	3,167	67,187
57	ARA Other	50.30	10.4033	49,541	0	49,541	2,451	51,992
61	Mayor Cable TV	18.90	3.9090	18,615	0	18,615	921	19,536
62	Mayor Other	30.70	6.3495	30,237	0	30,237	1,496	31,733
63	TIRZ	11.40	2.3578	11,228	0	11,228	555	11,783
	Subtotal	483.50	100.0000	476,209	0	476,209	23,020	499,229
	Direct Bills					0		0
	Total					$476,209		$ 499,229

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14	ARA Director Office	5.00	0.7985	$ 4,270	$ 0	$ 4,270	$ 0	$ 4,270
15	ARA Financial Services	6.00	0.9582	5,124	0	5,124	0	5,124
16	ARA Operations	96.20	15.3625	82,160	0	82,160	4,043	86,203
17	ARA Payroll Services	44.00	7.0265	37,578	0	37,578	1,849	39,427
18	ARA Regulatory	6.00	0.9582	5,124	0	5,124	252	5,376
24	Mayor	37.30	5.9566	31,856	0	31,856	1,568	33,424
39	Dept of Neighborhoods	142.70	22.7882	121,873	0	121,873	5,997	127,870
54	ARA Insurance	5.00	0.7985	4,270	0	4,270	210	4,480
55	ARA BARC	107.70	17.1990	91,981	0	91,981	4,526	96,507
56	ARA Parking	65.00	10.3801	55,513	0	55,513	2,732	58,245
57	ARA Other	50.30	8.0326	42,959	0	42,959	2,114	45,073
61	Mayor Cable TV	18.90	3.0182	16,142	0	16,142	794	16,936
62	Mayor Other	30.70	4.9026	26,219	0	26,219	1,290	27,509
63	TIRZ	11.40	1.8205	9,736	0	9,736	479	10,215
	Subtotal	626.20	100.0000	534,805	0	534,805	25,854	560,659
	Direct Bills					0		0
	Total					$534,805		$ 560,659

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Budgeting & Accounting Support	Accounts Payable	Total
0	Direct Billed	$0	$0	$0
14	ARA Director Office	4,925	4,270	9,195
15	ARA Financial Services	5,910	5,124	11,034
16	ARA Operations	99,436	86,203	185,639
17	ARA Payroll Services	45,480	39,427	84,907
18	ARA Regulatory	6,202	5,376	11,578
24	Mayor	38,554	33,424	71,978
39	Dept of Neighborhoods	0	127,870	127,870
54	ARA Insurance	5,169	4,480	9,649
55	ARA BARC	111,323	96,507	207,830
56	ARA Parking	67,187	58,245	125,432
57	ARA Other	51,992	45,073	97,065
61	Mayor Cable TV	19,536	16,936	36,472
62	Mayor Other	31,733	27,509	59,242
63	TIRZ	11,783	10,215	21,998
	Total	$ 499,230	$ 560,659	$ 1,059,889

ADMINISTRATION AND REGULATORY AFFAIRS - OPERATIONS FUNCTION AND ALLOCATION BASIS

The Operations division provides various support services for many of the city departments. Responsibilities include providing 3-1-1 Call Center support for most city departments, Records Management services, mailroom services, and the disposition of all assets except real estate property. The identified activities and basis used for cost allocation are as follows:

- **Mailroom** – Costs associated with the mailroom are allocated based upon the number of FTE positions in departments served.

- **Property (Asset Disposition)** – Costs associated with the disposal of city property are allocated based on the percentage of net proceeds from sale of assets.

- **Records Management** – Costs of maintaining records per state statute are allocated based on the total FTE in city departments.

- **3-1-1 Call Center** – Costs associated with the 3-1-1 call center are allocated based upon the number of contacts for each department.

Description		Amount	General Admin	Mailroom	Property	Records	3-1-1 Svcs
Personnel Costs							
Salaries	S1	4,341,915	0	151,091	237,164	422,222	3,531,438
Salary % Split			.00%	3.48%	5.46%	9.72%	81.33%
Benefits	P	2,187,704	0	91,006	116,310	217,115	1,763,273
Subtotal - Personnel Costs		6,529,619	0	242,097	353,474	639,337	5,294,711
Services & Supplies Cost							
Supplies	P	11,894	0	2,410	4,040	460	4,983
Services	P	430,249	0	28,183	100,656	35,843	265,564
Subtotal - Services & Supplies		442,143	0	30,592	104,696	36,303	270,547
Department Cost Total		6,971,762	0	272,689	458,170	675,640	5,565,258
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		6,971,762	0	272,689	458,170	675,640	5,565,258
General Admin Distribution			0	0	0	0	0
Grand Total		$ 6,971,762		$ 272,689	$ 458,170	$ 675,640	$ 5,565,258

	Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
3	Insurance Retirees	$ 226,637	$ 1,260	$ 7,930	$ 12,448	$ 22,161	$ 185,357
3	Memberships	5,012	28	175	275	490	4,099
3	Consulting Services	3,281	19	115	180	321	2,684
3	Interest Costs	7,146	42	250	393	699	5,846
3	Other Misc	2,776	16	97	153	272	2,271
3	Non-Dept. Legal Svcs/Lobby	14,025	78	491	770	1,371	11,470
3	Walker Rent *	245,523	1,365	8,591	13,486	24,008	200,803
	Subtotal - Non-Dept-Gen Gov	504,400	2,808	17,650	27,705	49,323	412,531
5	Financial Plg & Analysis	5,075	273	186	292	520	4,350
	Subtotal - Fin Plg & Analysis	5,075	273	186	292	520	4,350
8	Gen Acctng	2,734	164	101	158	282	2,357
8	Auditing Svcs	3,363	0	117	184	327	2,735
8	Fin Operations	888	57	33	52	92	768
	Subtotal - Fin Reporting & Ops	6,985	221	251	394	701	5,861
9	Internal Controls	1,775	89	65	102	181	1,516
	Subtotal - Fin Int Controls	1,775	89	65	102	181	1,516
10	Cost Accounting	549	33	20	32	57	473
10	Trust Funds Mgmt (TFM)	712	47	26	41	74	617
	Subtotal - Fin Grants	1,261	80	47	73	130	1,091
11	Perf Mgmt Svcs	911	51	33	53	94	783
	Subtotal - Fin Perform Mgmt	911	51	33	53	94	783
12	Treasury	2,010	175	76	119	213	1,777
	Subtotal - Fin Treasury	2,010	175	76	119	213	1,777
13	Purchasing	5,170	356	192	302	537	4,495
	Subtotal - Fin SPD	5,170	356	192	302	537	4,495
14	ARA Dept Admin	675,754	184,745	29,944	47,002	83,678	699,875
14	ARA Non - Parking	0	242,325	8,432	13,236	23,564	197,091
	Subtotal - ARA Dir Office	675,754	427,069	38,376	60,238	107,242	896,967
15	Budgeting & Accounting Support	94,749	4,687	3,460	5,431	9,669	80,875
15	Accounts Payable	82,160	4,043	3,000	4,709	8,383	70,112
	Subtotal - ARA Financial Svcs	176,909	8,730	6,460	10,140	18,052	150,987
16	Records	0	3,619	126	198	352	2,943
	Subtotal - ARA Operations	0	3,619	126	198	352	2,943
17	Payroll Svcs	0	21,249	739	1,161	2,066	17,283
	Subtotal - ARA Payroll Svcs	0	21,249	739	1,161	2,066	17,283
18	Franchise	0	3,148	110	172	306	2,560
	Subtotal - ARA Regulatory	0	3,148	110	172	306	2,560
20	Enterprise Appl *	0	355,569	0	0	0	355,569
20	IT ERP	0	15,688	546	857	1,526	12,760
	Subtotal - HITS EAS	0	371,257	546	857	1,526	368,329
21	Client Svcs *	0	0	0	0	0	0

	Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
21	Enterprise Optns	$ 0	$ 11,866	$ 413	$ 648	$ 1,154	$ 9,651
	Subtotal - HITS EIS	0	11,866	413	648	1,154	9,651
23	Certification	0	5,631	196	308	548	4,580
23	External Affairs & Outreach	0	2,330	81	127	227	1,895
	Subtotal - OBO	0	7,961	277	435	774	6,475
24	City Mayor Admin	0	16,149	562	882	1,570	13,135
24	Inter Gov Rel	0	2,876	100	157	280	2,339
	Subtotal - Mayor	0	19,025	662	1,039	1,850	15,474
25	Personnel Svcs	0	8,464	295	462	823	6,884
	Subtotal - Human Resources	0	8,464	295	462	823	6,884
27	City Sec Svcs	0	1,500	52	82	146	1,220
	Subtotal - City Secretary	0	1,500	52	82	146	1,220
28	City Council Svcs	0	16,736	582	914	1,627	13,612
	Subtotal - City Council	0	16,736	582	914	1,627	13,612
29	Controller Fin Svcs	0	15,764	549	861	1,533	12,821
29	Controller Treasury	0	3,099	108	169	301	2,521
	Subtotal - City Controller's	0	18,863	656	1,030	1,834	15,342
35	Real Estate	0	18,993	661	1,037	1,847	15,448
	Subtotal - General Services	0	18,993	661	1,037	1,847	15,448
	Total Incoming	1,380,250	942,533	68,455	107,453	191,298	1,955,577
C.	Total Allocated		$ 9,294,545	$ 341,144	$ 565,623	$ 866,938	$ 7,520,835
				3.67%	6.09%	9.33%	80.92%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	143.40	4.6840	$ 15,022	$ 0	$ 15,022	$ 0	$ 15,022
14	ARA Director Office	412.90	13.4869	43,255	0	43,255	0	43,255
19	HITS CIO	134.00	4.3769	14,038	0	14,038	1,092	15,130
23	Office Business Opportunity	31.00	1.0126	3,248	0	3,248	253	3,501
24	Mayor	68.70	2.2440	7,197	0	7,197	560	7,757
25	Human Resources	181.00	5.9121	18,961	0	18,961	1,476	20,437
26	Legal	153.00	4.9976	16,028	0	16,028	1,247	17,275
27	City Secretary	7.00	0.2286	733	0	733	57	790
28	City Council	74.50	2.4334	7,805	0	7,805	607	8,412
29	City Controller's Office	64.50	2.1068	6,757	0	6,757	526	7,283
31	Planning & Dev Admin	74.50	2.4334	7,805	0	7,805	607	8,412
32	PWE Admin Indirect	8.00	0.2613	838	0	838	65	903
33	CIP Sal Rec PWE	305.00	9.9624	31,951	0	31,951	2,487	34,438
35	General Services	86.00	2.8091	9,009	0	9,009	701	9,710
39	Dept of Neighborhoods	30.00	0.9799	3,143	0	3,143	245	3,388
42	Solid Waste	47.00	1.5352	4,924	0	4,924	383	5,307
49	Fleet Management	29.00	0.9472	3,038	0	3,038	236	3,274
61	Mayor Cable TV	20.00	0.6533	2,095	0	2,095	163	2,258
66	PWE Bldg Insp	582.00	19.0103	60,970	0	60,970	4,745	65,715
67	PWE Stormwater	68.00	2.2211	7,124	0	7,124	554	7,678
68	PWE DDSR	115.00	3.7563	12,047	0	12,047	938	12,985
69	PWE Water & Sewer	427.00	13.9474	44,732	0	44,732	3,481	48,213
	Subtotal	3,061.50	100.0000	320,720	0	320,720	20,424	341,144
	Direct Bills					0		0
	Total					$320,720		$ 341,144

Basis Units: Number of FTE positions
Source: Departmental COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14	ARA Director Office	0.58	0.5800	$ 3,095	$ 0	$ 3,095	$ 0	$ 3,095
19	HITS CIO	0.19	0.1900	1,014	0	1,014	61	1,075
24	Mayor	0.09	0.0900	480	0	480	29	509
32	PWE Admin Indirect	45.00	45.0000	240,103	0	240,103	14,512	254,615
35	General Services	0.62	0.6200	3,308	0	3,308	200	3,508
38	Police	30.77	30.7700	164,177	0	164,177	9,923	174,100
39	Dept of Neighborhoods	0.00	0.0000	0	0	0	0	0
40	Fire	9.16	9.1600	48,874	0	48,874	2,954	51,828
42	Solid Waste	0.67	0.6700	3,575	0	3,575	216	3,791
43	Houston Airport System (HAS)	2.66	2.6600	14,193	0	14,193	858	15,051
45	Library	0.24	0.2400	1,281	0	1,281	77	1,358
46	Parks & Recreation	2.23	2.2300	11,898	0	11,898	719	12,617
47	Health Department	1.02	1.0200	5,442	0	5,442	329	5,771
48	Convention & Entertainment	0.00	0.0000	0	0	0	0	0
49	Fleet Management	6.77	6.7700	36,122	0	36,122	2,183	38,305
	Subtotal	100.00	100.0000	533,562	0	533,562	32,061	565,623
	Direct Bills					0		0
	Total					$533,562		$ 565,623

Basis Units: Percentage of net proceeds from sale of assets
Source: Property Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 312	$ 0	$ 312	$ 0	$ 312
05	Finance Financial Plg & Analys	13.30	0.0618	500	0	500	0	500
06	Finance City Council	4.90	0.0228	184	0	184	0	184
07	Finance Public Fin	6.10	0.0283	229	0	229	0	229
08	Finance Reporting & Ops	13.00	0.0604	489	0	489	0	489
09	Finance Internal Controls	2.30	0.0107	87	0	87	0	87
10	Finance Grants	9.30	0.0432	350	0	350	0	350
11	Finance Rev Perform Mgmnt	2.90	0.0135	109	0	109	0	109
12	Finance Treasury	3.50	0.0163	132	0	132	0	132
13	Finance Strat Purchasing	36.50	0.1696	1,373	0	1,373	0	1,373
14	ARA Director Office	5.00	0.0232	188	0	188	0	188
15	ARA Financial Services	6.00	0.0279	226	0	226	0	226
16	ARA Operations	96.20	0.4469	3,619	0	3,619	0	3,619
17	ARA Payroll Services	44.00	0.2044	1,655	0	1,655	118	1,773
18	ARA Regulatory	6.00	0.0279	226	0	226	16	242
19	HITS CIO	12.00	0.0557	451	0	451	32	483
20	HITS EAS	42.10	0.1956	1,584	0	1,584	113	1,697
21	HITS EIS	57.20	0.2657	2,152	0	2,152	153	2,305
22	HITS Radio	29.40	0.1366	1,106	0	1,106	79	1,185
23	Office Business Opportunity	29.70	0.1380	1,117	0	1,117	80	1,197
24	Mayor	37.30	0.1733	1,403	0	1,403	100	1,503
25	Human Resources	177.00	0.8222	6,659	0	6,659	474	7,133
26	Legal	114.00	0.5296	4,289	0	4,289	305	4,594
27	City Secretary	8.90	0.0413	335	0	335	24	359
28	City Council	76.20	0.3540	2,867	0	2,867	204	3,071
29	City Controller's Office	58.70	0.2727	2,208	0	2,208	157	2,365
30	Health Administration	50.50	0.2346	1,900	0	1,900	135	2,035
31	Planning & Dev Admin	8.00	0.0372	301	0	301	21	322
33	CIP Sal Rec PWE	7.60	0.0353	286	0	286	20	306
34	HPD Police Records	92.20	0.4283	3,469	0	3,469	247	3,716
35	General Services	221.60	1.0294	8,337	0	8,337	593	8,930
36	HEC	230.50	1.0708	8,672	0	8,672	617	9,289
38	Police	6,438.00	29.9073	242,207	0	242,207	17,237	259,444
39	Dept of Neighborhoods	142.70	0.6629	5,369	0	5,369	382	5,751
40	Fire	4,257.90	19.7798	160,189	0	160,189	11,400	171,589
41	Municipal Court	301.00	1.3983	11,324	0	11,324	806	12,130
42	Solid Waste	443.60	2.0607	16,689	0	16,689	1,188	17,877
43	Houston Airport System (HAS)	1,152.70	5.3548	43,366	0	43,366	3,086	46,452
44	Housing & Community Dev	146.50	0.6806	5,512	0	5,512	392	5,904
45	Library	474.00	2.2019	17,833	0	17,833	1,269	19,102
46	Parks & Recreation	793.70	3.6871	29,860	0	29,860	2,125	31,985
47	Health Department	1,072.80	4.9836	40,360	0	40,360	2,872	43,232
49	Fleet Management	367.00	1.7049	13,807	0	13,807	983	14,790
50	Planning & Dev Other	34.60	0.1607	1,302	0	1,302	93	1,395
51	Planning & Dev Spec Rev	39.60	0.1840	1,490	0	1,490	106	1,596
53	Finance Other	43.30	0.2011	1,629	0	1,629	116	1,745
54	ARA Insurance	5.00	0.0232	188	0	188	13	201
55	ARA BARC	107.70	0.5003	4,052	0	4,052	288	4,340
56	ARA Parking	65.00	0.3020	2,445	0	2,445	174	2,619
57	ARA Other	50.30	0.2337	1,892	0	1,892	135	2,027
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	1,941	0	1,941	138	2,079
60	Legal Wkr Comp	2.00	0.0093	75	0	75	5	80
61	Mayor Cable TV	18.90	0.0878	711	0	711	51	762
62	Mayor Other	30.70	0.1426	1,155	0	1,155	82	1,237
63	TIRZ	11.40	0.0530	429	0	429	31	460

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	1,870	0	1,870	133	2,003
66	PWE Bldg Insp	527.90	2.4523	19,860	0	19,860	1,413	21,273
67	PWE Stormwater	331.70	1.5409	12,479	0	12,479	888	13,367
68	PWE DDSR	471.60	2.1908	17,742	0	17,742	1,263	19,005
69	PWE Water & Sewer	2,101.00	9.7601	79,043	0	79,043	5,625	84,668
70	PWE Houston Transtar	8.10	0.0376	305	0	305	22	327
71	PWE Other	13.60	0.0632	512	0	512	36	548
72	Houston Permit Center	49.70	0.2309	1,870	0	1,870	133	2,003
73	CIP S/R Planning	12.10	0.0562	455	0	455	32	487
74	CIP Sal Rec RE	35.60	0.1654	1,339	0	1,339	95	1,434
75	CIP S/R Engrg	100.10	0.4650	3,766	0	3,766	268	4,034
76	CIP S/R Constr	103.70	0.4817	3,901	0	3,901	278	4,179
77	CIP S/R Eng/Const	14.40	0.0669	542	0	542	39	581
78	CIP S/R Geo/Env	11.10	0.0516	418	0	418	30	448
79	CIP S/R Other	22.40	0.1041	843	0	843	60	903
80	CIP S/R GSD	30.90	0.1435	1,163	0	1,163	83	1,246
93	HR-W.C.	30.30	0.1408	1,140	0	1,140	81	1,221
94	HITS Other	52.40	0.2434	1,971	0	1,971	140	2,111
	Subtotal	21,526.5	100.0000	809,859	0	809,859	57,079	866,938
	Direct Bills					0		0
	Total					$809,859		$ 866,938

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	523	0.0359	$ 2,399	$ 0	$ 2,399	$ 0	$ 2,399
14	ARA Director Office	60,613	4.1569	278,007	0	278,007	0	278,007
19	HITS CIO	6,701	0.4596	30,735	0	30,735	3,996	34,731
23	Office Business Opportunity	690	0.0473	3,165	0	3,165	411	3,576
24	Mayor	9,135	0.6265	41,899	0	41,899	5,447	47,346
25	Human Resources	4,368	0.2996	20,034	0	20,034	2,604	22,638
26	Legal	876	0.0601	4,018	0	4,018	522	4,540
27	City Secretary	1,015	0.0696	4,655	0	4,655	605	5,260
28	City Council	3,971	0.2723	18,213	0	18,213	2,368	20,581
29	City Controller's Office	279	0.0191	1,280	0	1,280	166	1,446
31	Planning & Dev Admin	1,100	0.0754	5,045	0	5,045	656	5,701
32	PWE Admin Indirect	311,312	21.3500	1,427,862	0	1,427,862	185,622	1,613,484
35	General Services	1,259	0.0863	5,775	0	5,775	751	6,526
36	HEC	118	0.0081	541	0	541	70	611
38	Police	80,562	5.5250	369,505	0	369,505	48,036	417,541
39	Dept of Neighborhoods	39,569	2.7137	181,487	0	181,487	23,593	205,080
40	Fire	5,060	0.3470	23,208	0	23,208	3,017	26,225
41	Municipal Court	389,303	26.6987	1,785,575	0	1,785,575	232,125	2,017,700
42	Solid Waste	307,195	21.0677	1,408,979	0	1,408,979	183,167	1,592,146
43	Houston Airport System (HAS)	253	0.0174	1,160	0	1,160	151	1,311
44	Housing & Community Dev	2,867	0.1966	13,150	0	13,150	1,709	14,859
45	Library	1,424	0.0977	6,531	0	6,531	849	7,380
46	Parks & Recreation	10,450	0.7167	47,930	0	47,930	6,231	54,161
47	Health Department	51,891	3.5587	238,003	0	238,003	30,940	268,943
49	Fleet Management	49	0.0034	225	0	225	29	254
56	ARA Parking	42,720	2.9298	195,939	0	195,939	25,472	221,411
96	Other	124,830	8.5609	572,545	0	572,545	74,431	646,976
	Subtotal	1,458,133	100.0000	6,687,865	0	6,687,865	832,970	7,520,835
	Direct Bills					0		0
	Total					$6,687,865		$ 7,520,835

Basis Units: Number of contacts per department
Source: Contact Report

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	15,022	0	312	2,399	17,733
05	Finance Financial Plg & Analys	0	0	500	0	500
06	Finance City Council	0	0	184	0	184
07	Finance Public Fin	0	0	229	0	229
08	Finance Reporting & Ops	0	0	489	0	489
09	Finance Internal Controls	0	0	87	0	87
10	Finance Grants	0	0	350	0	350
11	Finance Rev Perform Mgmnt	0	0	109	0	109
12	Finance Treasury	0	0	132	0	132
13	Finance Strat Purchasing	0	0	1,373	0	1,373
14	ARA Director Office	43,255	3,095	188	278,007	324,545
15	ARA Financial Services	0	0	226	0	226
16	ARA Operations	0	0	3,619	0	3,619
17	ARA Payroll Services	0	0	1,773	0	1,773
18	ARA Regulatory	0	0	242	0	242
19	HITS CIO	15,130	1,075	483	34,731	51,419
20	HITS EAS	0	0	1,697	0	1,697
21	HITS EIS	0	0	2,305	0	2,305
22	HITS Radio	0	0	1,185	0	1,185
23	Office Business Opportunity	3,501	0	1,197	3,576	8,274
24	Mayor	7,757	509	1,503	47,346	57,115
25	Human Resources	20,437	0	7,133	22,638	50,208
26	Legal	17,275	0	4,594	4,540	26,409
27	City Secretary	790	0	359	5,260	6,409
28	City Council	8,412	0	3,071	20,581	32,064
29	City Controller's Office	7,283	0	2,365	1,446	11,094
30	Health Administration	0	0	2,035	0	2,035
31	Planning & Dev Admin	8,412	0	322	5,701	14,435
32	PWE Admin Indirect	903	254,615	0	1,613,484	1,869,002
33	CIP Sal Rec PWE	34,438	0	306	0	34,744
34	HPD Police Records	0	0	3,716	0	3,716
35	General Services	9,710	3,508	8,930	6,526	28,674
36	HEC	0	0	9,289	611	9,900
38	Police	0	174,100	259,444	417,541	851,085
39	Dept of Neighborhoods	3,388	0	5,751	205,080	214,219
40	Fire	0	51,828	171,589	26,225	249,642
41	Municipal Court	0	0	12,130	2,017,700	2,029,830
42	Solid Waste	5,307	3,791	17,877	1,592,146	1,619,121
43	Houston Airport System (HAS)	0	15,051	46,452	1,311	62,814
44	Housing & Community Dev	0	0	5,904	14,859	20,763
45	Library	0	1,358	19,102	7,380	27,840
46	Parks & Recreation	0	12,617	31,985	54,161	98,763
47	Health Department	0	5,771	43,232	268,943	317,946
48	Convention & Entertainment	0	0	0	0	0
49	Fleet Management	3,274	38,305	14,790	254	56,623
50	Planning & Dev Other	0	0	1,395	0	1,395
51	Planning & Dev Spec Rev	0	0	1,596	0	1,596
53	Finance Other	0	0	1,745	0	1,745
54	ARA Insurance	0	0	201	0	201
55	ARA BARC	0	0	4,340	0	4,340
56	ARA Parking	0	0	2,619	221,411	224,030
57	ARA Other	0	0	2,027	0	2,027
58	IT Public Services	0	0	0	0	0
59	Legal Insurance	0	0	2,079	0	2,079
60	Legal Wkr Comp	0	0	80	0	80

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
61	Mayor Cable TV	2,258	0	762	0	3,020
62	Mayor Other	0	0	1,237	0	1,237
63	TIRZ	0	0	460	0	460
64	HR Health Benefits	0	0	2,003	0	2,003
66	PWE Bldg Insp	65,715	0	21,273	0	86,988
67	PWE Stormwater	7,678	0	13,367	0	21,045
68	PWE DDSR	12,985	0	19,005	0	31,990
69	PWE Water & Sewer	48,213	0	84,668	0	132,881
70	PWE Houston Transtar	0	0	327	0	327
71	PWE Other	0	0	548	0	548
72	Houston Permit Center	0	0	2,003	0	2,003
73	CIP S/R Planning	0	0	487	0	487
74	CIP Sal Rec RE	0	0	1,434	0	1,434
75	CIP S/R Engrg	0	0	4,034	0	4,034
76	CIP S/R Constr	0	0	4,179	0	4,179
77	CIP S/R Eng/Const	0	0	581	0	581
78	CIP S/R Geo/Env	0	0	448	0	448
79	CIP S/R Other	0	0	903	0	903
80	CIP S/R GSD	0	0	1,246	0	1,246
93	HR-W.C.	0	0	1,221	0	1,221
94	HITS Other	0	0	2,111	0	2,111
96	Other	0	0	0	646,976	646,976
	Total	$ 341,143	$ 565,623	$ 866,938	$ 7,520,833	$ 9,294,537

ADMINISTRATION AND REGULATORY AFFAIRS – PAYROLL SERVICES FUNCTION AND ALLOCATION BASIS

The Payroll Services division delivers accurate, reliable, and timely payroll and financial services for all of the city employees. All costs are allocated based upon the number of FTE positions for all funds. Direct billed services are credited.

Department		Amount	General Admin	Payroll Svcs
Personnel Costs				
Salaries	S1	2,623,293	0	2,623,293
Salary % Split			.00%	100.00%
Benefits	S	1,592,395	0	1,592,395
Subtotal - Personnel Costs		4,215,688	0	4,215,688
Services & Supplies Cost				
Supplies	S	5,369	0	5,369
Services	S	17,663	0	17,663
Subtotal - Services & Supplies		23,032	0	23,032
Department Cost Total		4,238,720	0	4,238,720
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		4,238,720	0	4,238,720
General Admin Distribution			0	0
Grand Total		$ 4,238,720		$ 4,238,720

	Department	First Incoming	Second Incoming	Payroll Svcs
3	Insurance Retirees	$ 103,659	$ 576	$ 104,235
3	Memberships	2,292	13	2,305
3	Consulting Services	453	3	456
3	Interest Costs	4,345	25	4,370
3	Other Misc	1,688	10	1,698
3	Non-Dept. Legal Svcs/Lobby	6,415	36	6,451
	Subtotal - Non-Dept-Gen Gov	118,852	662	119,514
5	Financial Plg & Analysis	700	38	738
	Subtotal - Fin Plg & Analysis	700	38	738
8	Gen Acctng	377	23	400
8	Auditing Svcs	464	0	464
8	Fin Operations	540	34	574
	Subtotal - Fin Reporting & Ops	1,381	57	1,438
9	Internal Controls	1,079	54	1,133
	Subtotal - Fin Int Controls	1,079	54	1,133
10	Cost Accounting	334	20	354
10	Trust Funds Mgmt (TFM)	433	28	461
	Subtotal - Fin Grants	767	49	816
11	Perf Mgmt Svcs	554	31	585
	Subtotal - Fin Perform Mgmt	554	31	585
12	Treasury	1,222	107	1,329
	Subtotal - Fin Treasury	1,222	107	1,329
13	Purchasing	0	0	0
	Subtotal - Fin SPD	0	0	0
14	ARA Dept Admin	309,076	84,499	393,575
14	ARA Non - Parking	0	110,834	110,834
	Subtotal - ARA Dir Office	309,076	195,333	504,409
15	Budgeting & Accounting Support	43,336	2,144	45,480
15	Accounts Payable	37,578	1,849	39,427
	Subtotal - ARA Financial Svcs	80,914	3,993	84,907
16	Records	1,655	118	1,773
	Subtotal - ARA Operations	1,655	118	1,773
17	Payroll Svcs	0	9,719	9,719
	Subtotal - ARA Payroll Svcs	0	9,719	9,719
18	Franchise	0	1,914	1,914
	Subtotal - ARA Regulatory	0	1,914	1,914
20	IT ERP	0	5,998	5,998
	Subtotal - HITS EAS	0	5,998	5,998
21	Enterprise Optns	0	1,638	1,638
	Subtotal - HITS EIS	0	1,638	1,638

	Department	First Incoming	Second Incoming	Payroll Svcs
23	Certification	$ 0	$ 2,575	$ 2,575
23	External Affairs & Outreach	0	1,066	1,066
	Subtotal - OBO	0	3,641	3,641
24	City Mayor Admin	0	7,386	7,386
24	Inter Gov Rel	0	1,316	1,316
	Subtotal - Mayor	0	8,702	8,702
25	Personnel Svcs	0	3,871	3,871
	Subtotal - Human Resources	0	3,871	3,871
27	City Sec Svcs	0	912	912
	Subtotal - City Secretary	0	912	912
28	City Council Svcs	0	10,175	10,175
	Subtotal - City Council	0	10,175	10,175
29	Controller Fin Svcs	0	2,176	2,176
29	Controller Treasury	0	1,884	1,884
	Subtotal - City Controller's	0	4,060	4,060
	Total Incoming	516,200	251,071	767,271
C.	Total Allocated		$ 5,005,991	$ 5,005,991
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 1,833	$ 0	$ 1,833	$ 0	$ 1,833
05	Finance Financial Plg & Analys	13.30	0.0618	2,938	0	2,938	0	2,938
06	Finance City Council	4.90	0.0228	1,082	0	1,082	0	1,082
07	Finance Public Fin	6.10	0.0283	1,347	0	1,347	0	1,347
08	Finance Reporting & Ops	13.00	0.0604	2,872	0	2,872	0	2,872
09	Finance Internal Controls	2.30	0.0107	508	0	508	0	508
10	Finance Grants	9.30	0.0432	2,054	0	2,054	0	2,054
11	Finance Rev Perform Mgmnt	2.90	0.0135	641	0	641	0	641
12	Finance Treasury	3.50	0.0163	773	0	773	0	773
13	Finance Strat Purchasing	36.50	0.1696	8,062	0	8,062	0	8,062
14	ARA Director Office	5.00	0.0232	1,104	0	1,104	0	1,104
15	ARA Financial Services	6.00	0.0279	1,325	0	1,325	0	1,325
16	ARA Operations	96.20	0.4469	21,249	0	21,249	0	21,249
17	ARA Payroll Services	44.00	0.2044	9,719	0	9,719	0	9,719
18	ARA Regulatory	6.00	0.0279	1,325	0	1,325	71	1,396
19	HITS CIO	12.00	0.0557	2,651	0	2,651	142	2,793
20	HITS EAS	42.10	0.1956	9,299	0	9,299	497	9,796
21	HITS EIS	57.20	0.2657	12,635	0	12,635	675	13,310
22	HITS Radio	29.40	0.1366	6,494	0	6,494	347	6,841
23	Office Business Opportunity	29.70	0.1380	6,560	0	6,560	351	6,911
24	Mayor	37.30	0.1733	8,239	0	8,239	440	8,679
25	Human Resources	177.00	0.8222	39,097	0	39,097	2,089	41,186
26	Legal	114.00	0.5296	25,181	0	25,181	1,345	26,526
27	City Secretary	8.90	0.0413	1,966	0	1,966	105	2,071
28	City Council	76.20	0.3540	16,832	0	16,832	899	17,731
29	City Controller's Office	58.70	0.2727	12,966	0	12,966	693	13,659
30	Health Administration	50.50	0.2346	11,155	0	11,155	596	11,751
31	Planning & Dev Admin	8.00	0.0372	1,767	0	1,767	94	1,861
33	CIP Sal Rec PWE	7.60	0.0353	1,679	26,071-	24,392-	90	24,302-
34	HPD Police Records	92.20	0.4283	20,366	0	20,366	1,088	21,454
35	General Services	221.60	1.0294	48,949	0	48,949	2,615	51,564
36	HEC	230.50	1.0708	50,914	0	50,914	2,720	53,634
38	Police	6,438.00	29.9073	1,422,069	0	1,422,069	75,976	1,498,045
39	Dept of Neighborhoods	142.70	0.6629	31,521	0	31,521	1,684	33,205
40	Fire	4,257.90	19.7798	940,514	0	940,514	50,248	990,762
41	Municipal Court	301.00	1.3983	66,487	0	66,487	3,552	70,039
42	Solid Waste	443.60	2.0607	97,985	0	97,985	5,235	103,220
43	Houston Airport System (HAS)	1,152.70	5.3548	254,616	323,527-	68,911-	13,603	55,308-
44	Housing & Community Dev	146.50	0.6806	32,360	0	32,360	1,729	34,089
45	Library	474.00	2.2019	104,700	0	104,700	5,594	110,294
46	Parks & Recreation	793.70	3.6871	175,318	0	175,318	9,367	184,685
47	Health Department	1,072.80	4.9836	236,967	0	236,967	12,660	249,627
49	Fleet Management	367.00	1.7049	81,065	0	81,065	4,331	85,396
50	Planning & Dev Other	34.60	0.1607	7,643	0	7,643	408	8,051
51	Planning & Dev Spec Rev	39.60	0.1840	8,747	0	8,747	467	9,214
53	Finance Other	43.30	0.2011	9,564	0	9,564	511	10,075
54	ARA Insurance	5.00	0.0232	1,104	0	1,104	59	1,163
55	ARA BARC	107.70	0.5003	23,790	0	23,790	1,271	25,061
56	ARA Parking	65.00	0.3020	14,358	0	14,358	767	15,125
57	ARA Other	50.30	0.2337	11,111	0	11,111	594	11,705
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	11,398	0	11,398	609	12,007
60	Legal Wkr Comp	2.00	0.0093	442	0	442	24	466
61	Mayor Cable TV	18.90	0.0878	4,175	0	4,175	223	4,398
62	Mayor Other	30.70	0.1426	6,781	0	6,781	362	7,143
63	TIRZ	11.40	0.0530	2,518	0	2,518	135	2,653

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	10,978	0	10,978	587	11,565
66	PWE Bldg Insp	527.90	2.4523	116,606	51,800-	64,806	6,230	71,036
67	PWE Stormwater	331.70	1.5409	73,268	29,700-	43,568	3,914	47,482
68	PWE DDSR	471.60	2.1908	104,170	43,100-	61,070	5,565	66,635
69	PWE Water & Sewer	2,101.00	9.7601	464,083	191,200-	272,883	24,794	297,677
70	PWE Houston Transtar	8.10	0.0376	1,789	0	1,789	96	1,885
71	PWE Other	13.60	0.0632	3,004	0	3,004	161	3,165
72	Houston Permit Center	49.70	0.2309	10,978	0	10,978	587	11,565
73	CIP S/R Planning	12.10	0.0562	2,673	0	2,673	143	2,816
74	CIP Sal Rec RE	35.60	0.1654	7,864	0	7,864	420	8,284
75	CIP S/R Engrg	100.10	0.4650	22,111	0	22,111	1,181	23,292
76	CIP S/R Constr	103.70	0.4817	22,906	0	22,906	1,224	24,130
77	CIP S/R Eng/Const	14.40	0.0669	3,181	0	3,181	170	3,351
78	CIP S/R Geo/Env	11.10	0.0516	2,452	0	2,452	131	2,583
79	CIP S/R Other	22.40	0.1041	4,948	0	4,948	264	5,212
80	CIP S/R GSD	30.90	0.1435	6,825	0	6,825	365	7,190
93	HR-W.C.	30.30	0.1408	6,693	0	6,693	358	7,051
94	HITS Other	52.40	0.2434	11,574	0	11,574	618	12,192
	Subtotal	21,526.5	100.0000	4,754,918	665,398-	4,089,520	251,073	4,340,593
	Direct Bills					665,398		665,398
	Total					$4,754,918		$ 5,005,991

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Payroll Svcs	Total
0	Direct Billed	$ 665,398	$ 665,398
04	Finance Dir Office	1,833	1,833
05	Finance Financial Plg & Analys	2,938	2,938
06	Finance City Council	1,082	1,082
07	Finance Public Fin	1,347	1,347
08	Finance Reporting & Ops	2,872	2,872
09	Finance Internal Controls	508	508
10	Finance Grants	2,054	2,054
11	Finance Rev Perform Mgmnt	641	641
12	Finance Treasury	773	773
13	Finance Strat Purchasing	8,062	8,062
14	ARA Director Office	1,104	1,104
15	ARA Financial Services	1,325	1,325
16	ARA Operations	21,249	21,249
17	ARA Payroll Services	9,719	9,719
18	ARA Regulatory	1,396	1,396
19	HITS CIO	2,793	2,793
20	HITS EAS	9,796	9,796
21	HITS EIS	13,310	13,310
22	HITS Radio	6,841	6,841
23	Office Business Opportunity	6,911	6,911
24	Mayor	8,679	8,679
25	Human Resources	41,186	41,186
26	Legal	26,526	26,526
27	City Secretary	2,071	2,071
28	City Council	17,731	17,731
29	City Controller's Office	13,659	13,659
30	Health Administration	11,751	11,751
31	Planning & Dev Admin	1,861	1,861
33	CIP Sal Rec PWE	24,302-	24,302-
34	HPD Police Records	21,454	21,454
35	General Services	51,564	51,564
36	HEC	53,634	53,634
38	Police	1,498,045	1,498,045
39	Dept of Neighborhoods	33,205	33,205
40	Fire	990,762	990,762
41	Municipal Court	70,039	70,039
42	Solid Waste	103,220	103,220
43	Houston Airport System (HAS)	55,308-	55,308-
44	Housing & Community Dev	34,089	34,089
45	Library	110,294	110,294
46	Parks & Recreation	184,685	184,685
47	Health Department	249,627	249,627
49	Fleet Management	85,396	85,396
50	Planning & Dev Other	8,051	8,051
51	Planning & Dev Spec Rev	9,214	9,214
53	Finance Other	10,075	10,075
54	ARA Insurance	1,163	1,163
55	ARA BARC	25,061	25,061
56	ARA Parking	15,125	15,125
57	ARA Other	11,705	11,705
58	IT Public Services	0	0
59	Legal Insurance	12,007	12,007
60	Legal Wkr Comp	466	466
61	Mayor Cable TV	4,398	4,398
62	Mayor Other	7,143	7,143

	Department	Payroll Svcs	Total
63	TIRZ	2,653	2,653
64	HR Health Benefits	11,565	11,565
66	PWE Bldg Insp	71,036	71,036
67	PWE Stormwater	47,482	47,482
68	PWE DDSR	66,635	66,635
69	PWE Water & Sewer	297,677	297,677
70	PWE Houston Transtar	1,885	1,885
71	PWE Other	3,165	3,165
72	Houston Permit Center	11,565	11,565
73	CIP S/R Planning	2,816	2,816
74	CIP Sal Rec RE	8,284	8,284
75	CIP S/R Engrg	23,292	23,292
76	CIP S/R Constr	24,130	24,130
77	CIP S/R Eng/Const	3,351	3,351
78	CIP S/R Geo/Env	2,583	2,583
79	CIP S/R Other	5,212	5,212
80	CIP S/R GSD	7,190	7,190
93	HR-W.C.	7,051	7,051
94	HITS Other	12,192	12,192
	Total	$ 5,005,992	$ 5,005,992

ADMINISTRATION AND REGULATORY AFFAIRS – REGULATORY SERVICES FUNCTION AND ALLOCATION BASIS

The Regulatory Services division handles franchise fee collections; utility regulation; commercial permitting; vehicle for hire licensing; and burglar alarm permitting. However, in the City of Houston's Cost Allocation Plan, only the costs for utility regulation and franchise fee collections are allocated. Since all the General Fund departments benefit from the services provided by these fees, the cost is allocated based on General Fund expenditures, excluding TIRZ. The enterprise funds are excluded because they have their own revenue collection services and are not supported by these fees.

Department		Amount	General Admin	Franchise
Personnel Costs				
Salaries	S1	521,759	0	521,759
Salary % Split			.00%	100.00%
Benefits	P	218,179	0	218,179
Subtotal - Personnel Costs		739,938	0	739,938
Services & Supplies Cost				
Supplies	P	2,131	0	2,131
Services	P	6,842	0	6,842
Subtotal - Services & Supplies		8,973	0	8,973
Department Cost Total		748,911	0	748,911
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		748,911	0	748,911
General Admin Distribution		0	0	0
Grand Total		$ 748,911	0	$ 748,911

	Department	First Incoming	Second Incoming	Franchise
3	Insurance Retirees	$ 14,135	$ 79	$ 14,214
3	Memberships	313	2	315
3	Consulting Services	1,457	8	1,465
3	Interest Costs	768	4	772
3	Other Misc	298	2	300
3	Non-Dept. Legal Svcs/Lobby	875	5	880
	Subtotal - Non-Dept-Gen Gov	17,846	100	17,946
5	Financial Plg & Analysis	2,254	121	2,375
	Subtotal - Fin Plg & Analysis	2,254	121	2,375
8	Gen Acctng	1,214	73	1,287
8	Auditing Svcs	1,494	0	1,494
8	Fin Operations	95	6	101
	Subtotal - Fin Reporting & Ops	2,803	79	2,882
9	Internal Controls	191	10	201
	Subtotal - Fin Int Controls	191	10	201
10	Cost Accounting	59	4	63
10	Trust Funds Mgmt (TFM)	76	5	81
	Subtotal - Fin Grants	135	9	144
11	Perf Mgmt Svcs	98	6	104
	Subtotal - Fin Perform Mgmt	98	6	104
12	Treasury	216	19	235
	Subtotal - Fin Treasury	216	19	235
14	ARA Dept Admin	42,147	11,523	53,670
14	ARA Non - Parking	0	15,114	15,114
	Subtotal - ARA Dir Office	42,147	26,636	68,783
15	Budgeting & Accounting Support	5,910	292	6,202
15	Accounts Payable	5,124	252	5,376
	Subtotal - ARA Financial Svcs	11,034	544	11,578
16	Records	226	16	242
	Subtotal - ARA Operations	226	16	242
17	Payroll Svcs	1,325	71	1,396
	Subtotal - ARA Payroll Svcs	1,325	71	1,396
18	Franchise	0	338	338
	Subtotal - ARA Regulatory	0	338	338
20	IT ERP	0	1,077	1,077
	Subtotal - HITS EAS	0	1,077	1,077
21	Enterprise Optns	0	5,270	5,270
	Subtotal - HITS EIS	0	5,270	5,270
23	Certification	0	351	351
23	External Affairs & Outreach	0	145	145
	Subtotal - OBO	0	496	496

	Department	First Incoming	Second Incoming	Franchise
24	City Mayor Admin	0	1,007	1,007
24	Inter Gov Rel	0	179	179
	Subtotal - Mayor	0	1,186	1,186
25	Personnel Svcs	0	528	528
	Subtotal - Human Resources	0	528	528
27	City Sec Svcs	0	161	161
	Subtotal - City Secretary	0	161	161
28	City Council Svcs	0	1,798	1,798
	Subtotal - City Council	0	1,798	1,798
29	Controller Fin Svcs	0	7,001	7,001
29	Controller Treasury	0	333	333
	Subtotal - City Controller's	0	7,334	7,334
	Total Incoming	78,275	45,798	124,073
C.	Total Allocated		$ 872,984	$ 872,984
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 36,067	$ 0	$ 36,067	$ 0	$ 36,067
04	Finance Dir Office	1,958,344	0.1069	884	0	884	0	884
05	Finance Financial Plg & Analys	1,880,468	0.1026	849	0	849	0	849
06	Finance City Council	565,638	0.0309	255	0	255	0	255
07	Finance Public Fin	892,563	0.0487	403	0	403	0	403
08	Finance Reporting & Ops	3,563,067	0.1945	1,609	0	1,609	0	1,609
09	Finance Internal Controls	400,824	0.0219	181	0	181	0	181
10	Finance Grants	1,092,648	0.0596	493	0	493	0	493
11	Finance Rev Perform Mgmnt	412,892	0.0225	186	0	186	0	186
12	Finance Treasury	1,602,088	0.0874	723	0	723	0	723
13	Finance Strat Purchasing	4,391,194	0.2397	1,983	0	1,983	0	1,983
14	ARA Director Office	1,742,618	0.0951	787	0	787	0	787
15	ARA Financial Services	949,779	0.0518	429	0	429	0	429
16	ARA Operations	6,971,755	0.3805	3,148	0	3,148	0	3,148
17	ARA Payroll Services	4,238,719	0.2314	1,914	0	1,914	0	1,914
18	ARA Regulatory	748,910	0.0409	338	0	338	0	338
19	HITS CIO	3,343,550	0.1825	1,510	0	1,510	89	1,599
20	HITS EAS	5,933,408	0.3239	2,679	0	2,679	158	2,837
21	HITS EIS	6,707,392	0.3661	3,028	0	3,028	179	3,207
22	HITS Radio	5,279,693	0.2882	2,384	0	2,384	141	2,525
23	Office Business Opportunity	2,915,203	0.1591	1,316	0	1,316	78	1,394
24	Mayor	4,417,498	0.2411	1,994	0	1,994	118	2,112
25	Human Resources	2,978,346	0.1626	1,345	0	1,345	79	1,424
26	Legal	15,071,249	0.8226	6,805	0	6,805	401	7,206
27	City Secretary	708,114	0.0387	320	0	320	19	339
28	City Council	8,990,320	0.4907	4,059	0	4,059	239	4,298
29	City Controller's Office	8,175,149	0.4462	3,691	0	3,691	218	3,909
30	Health Administration	11,208,473	0.6118	5,061	0	5,061	298	5,359
31	Planning & Dev Admin	1,590,787	0.0868	718	0	718	42	760
34	HPD Police Records	6,094,733	0.3327	2,752	0	2,752	162	2,914
35	General Services	36,568,606	1.9960	16,511	0	16,511	973	17,484
38	Police	810,613,520	44.2452	365,990	0	365,990	21,574	387,564
39	Dept of Neighborhoods	11,142,846	0.6082	5,031	0	5,031	297	5,328
40	Fire	491,975,087	26.8531	222,125	0	222,125	13,093	235,218
41	Municipal Court	27,351,133	1.4929	12,349	0	12,349	728	13,077
42	Solid Waste	78,348,737	4.2765	35,374	0	35,374	2,085	37,459
44	Housing & Community Dev	511,832	0.0279	231	0	231	14	245
45	Library	35,095,543	1.9156	15,846	0	15,846	934	16,780
46	Parks & Recreation	71,380,973	3.8961	32,228	0	32,228	1,900	34,128
47	Health Department	36,626,529	1.9992	16,537	0	16,537	975	17,512
50	Planning & Dev Other	2,397,939	0.1309	1,083	0	1,083	64	1,147
53	Finance Other	513,499	0.0280	232	0	232	14	246
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	2,493	0	2,493	147	2,640
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	13,247	0	13,247	781	14,028
94	HITS Other	1,678-	0.0001-	1-	0	1-	0.04-	1-
	Subtotal	1,832,095,464	100.0000	827,187	0	827,187	45,797	872,984
	Direct Bills					0		0
	Total					$827,187		$ 872,984

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Franchise	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	36,067	36,067
04	Finance Dir Office	884	884
05	Finance Financial Plg & Analys	849	849
06	Finance City Council	255	255
07	Finance Public Fin	403	403
08	Finance Reporting & Ops	1,609	1,609
09	Finance Internal Controls	181	181
10	Finance Grants	493	493
11	Finance Rev Perform Mgmnt	186	186
12	Finance Treasury	723	723
13	Finance Strat Purchasing	1,983	1,983
14	ARA Director Office	787	787
15	ARA Financial Services	429	429
16	ARA Operations	3,148	3,148
17	ARA Payroll Services	1,914	1,914
18	ARA Regulatory	338	338
19	HITS CIO	1,599	1,599
20	HITS EAS	2,837	2,837
21	HITS EIS	3,207	3,207
22	HITS Radio	2,525	2,525
23	Office Business Opportunity	1,394	1,394
24	Mayor	2,112	2,112
25	Human Resources	1,424	1,424
26	Legal	7,206	7,206
27	City Secretary	339	339
28	City Council	4,298	4,298
29	City Controller's Office	3,909	3,909
30	Health Administration	5,359	5,359
31	Planning & Dev Admin	760	760
34	HPD Police Records	2,914	2,914
35	General Services	17,484	17,484
38	Police	387,564	387,564
39	Dept of Neighborhoods	5,328	5,328
40	Fire	235,218	235,218
41	Municipal Court	13,077	13,077
42	Solid Waste	37,459	37,459
44	Housing & Community Dev	245	245
45	Library	16,780	16,780
46	Parks & Recreation	34,128	34,128
47	Health Department	17,512	17,512
50	Planning & Dev Other	1,147	1,147
53	Finance Other	246	246
55	ARA BARC	0	0
57	ARA Other	2,640	2,640
58	IT Public Services	0	0
71	PWE Other	14,028	14,028
94	HITS Other	1-	1-
	Total	$ 872,987	$ 872,987

HOUSTON INFORMATION TECHNOLOGY SERVICES (HITS) – CHIEF INFORMATION OFFICER FUNCTION AND ALLOCATION BASIS

The Chief Information Officer is responsible for citywide Information Technology oversight, departmental administrative support in processing procurement, departmental support of human resources and budgetary processes, and other financial planning and reporting for HITS. The costs to operate HITS are allocated based on the number of FTE positions in the sections managed and supported.

Department		Amount	General Admin	IT Dept Admin	IT Director
Personnel Costs					
Salaries	S1	939,265	0	0	939,265
Salary % Split			.00%	.00%	100.00%
Benefits	P	605,898	0	0	605,898
Subtotal - Personnel Costs		1,545,163	0	0	1,545,163
Services & Supplies Cost					
Supplies	P	47,457	0	42,244	5,212
Services	P	1,750,931	0	1,462,197	288,735
Subtotal - Services & Supplies		1,798,388	0	1,504,441	293,947
Department Cost Total		3,343,551	0	1,504,441	1,839,110
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		3,343,551	0	1,504,441	1,839,110
General Admin Distribution			0	0	0
Grand Total		$ 3,343,551		$ 1,504,441	$ 1,839,110

	Department	First Incoming	Second Incoming	IT Dept Admin	IT Director
1	City Hall	$ 4,635	$ 0	$ 0	$ 4,635
1	Muni Court Bldg	21,618	0	0	21,618
	Subtotal - Building Depn	26,253	0	0	26,253
2	Equip Deprec	0	0	0	0
	Subtotal - Equipment Depn	0	0	0	0
3	Insurance Retirees	28,271	157	0	28,428
3	Memberships	625	3	0	628
3	Consulting Services	1,440	8	0	1,448
3	Interest Costs	3,427	20	0	3,447
3	Other Misc	1,331	8	0	1,339
3	Claims & Judge	18,136	101	0	18,237
3	Non-Dept. Legal Svcs/Lobby	1,749	10	0	1,759
3	Walker Rent	810,658	4,507	0	815,165
	Subtotal - Non-Dept-Gen Gov	865,637	4,815	0	870,452
5	Financial Plg & Analysis	2,227	120	0	2,347
	Subtotal - Fin Plg & Analysis	2,227	120	0	2,347
8	Gen Acctng	1,200	72	0	1,272
8	Fixed Assets	35,992	2,158	0	38,150
8	Auditing Svcs	1,476	0	0	1,476
8	Fin Operations	426	27	0	453
	Subtotal - Fin Reporting & Ops	39,094	2,257	0	41,351
9	Internal Controls	851	43	0	894
	Subtotal - Fin Int Controls	851	43	0	894
10	Cost Accounting	263	16	0	279
10	Trust Funds Mgmt (TFM)	341	22	0	363
	Subtotal - Fin Grants	604	38	0	642
11	Perf Mgmt Svcs	437	25	0	462
	Subtotal - Fin Perform Mgmt	437	25	0	462
12	Treasury	964	84	0	1,048
	Subtotal - Fin Treasury	964	84	0	1,048
13	Purchasing	4,309	297	0	4,606
	Subtotal - Fin SPD	4,309	297	0	4,606
16	Mailroom	14,038	1,092	0	15,130
16	Property	1,014	61	0	1,075
16	Records	451	32	0	483
16	3-1-1 Svcs	30,735	3,996	0	34,731
	Subtotal - ARA Operations	46,238	5,181	0	51,419
17	Payroll Svcs	2,651	142	0	2,793
	Subtotal - ARA Payroll Svcs	2,651	142	0	2,793
18	Franchise	1,510	89	0	1,599
	Subtotal - ARA Regulatory	1,510	89	0	1,599
20	Enterprise Appl	0	251,705	0	251,705

	Department	First Incoming	Second Incoming	IT Dept Admin	IT Director
20	IT ERP	$ 0	$ 1,846	$ 0	$ 1,846
20	EGIS	0	10,253	0	10,253
	Subtotal - HITS EAS	0	263,804	0	263,804
21	Client Svcs	0	0	0	0
21	NW Data	0	52,554	0	52,554
21	NW Voice	0	57,099	0	57,099
21	Enterprise Optns	0	5,208	0	5,208
	Subtotal - HITS EIS	0	114,861	0	114,861
22	IT Radio Svcs	0	341,753	0	341,753
	Subtotal - HITS Radio	0	341,753	0	341,753
23	Certification	0	702	0	702
23	Contract Compliance	0	10,939	0	10,939
23	Reporting & Analytics	0	2,437	0	2,437
23	Dept Services	0	17,533	0	17,533
23	External Affairs & Outreach	0	291	0	291
	Subtotal - OBO	0	31,902	0	31,902
24	City Mayor Admin	0	2,014	0	2,014
24	Inter Gov Rel	0	359	0	359
	Subtotal - Mayor	0	2,373	0	2,373
25	Selection	0	6,567	0	6,567
25	Personnel Svcs	0	1,056	0	1,056
	Subtotal - Human Resources	0	7,623	0	7,623
26	Legal Svcs	0	92,262	0	92,262
26	Inspector General	0	21,575	0	21,575
	Subtotal - Legal	0	113,837	0	113,837
27	City Sec Svcs	0	719	0	719
	Subtotal - City Secretary	0	719	0	719
28	City Council Svcs	0	8,026	0	8,026
	Subtotal - City Council	0	8,026	0	8,026
29	Controller Fin Svcs	0	6,918	0	6,918
29	Controller Treasury	0	1,486	0	1,486
	Subtotal - City Controller's	0	8,404	0	8,404
35	Building Svcs	0	141,169	0	141,169
35	Utilities	0	63,305	0	63,305
35	Real Estate	0	49,371	0	49,371
	Subtotal - General Services	0	253,845	0	253,845
	Total Incoming	990,775	1,160,237	0	2,151,012
C.	Total Allocated		$ 5,494,563	$ 1,504,441	$ 3,990,122
				27.38%	72.62%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
20	HITS EAS	42.10	23.2468	$ 349,735	$ 0	$ 349,735	$ 0	$ 349,735
21	HITS EIS	57.20	31.5848	475,174	0	475,174	0	475,174
22	HITS Radio	29.40	16.2341	244,233	0	244,233	0	244,233
58	IT Public Services	0.00	0.0000	0	0	0	0	0
94	HITS Other	52.40	28.9343	435,299	0	435,299	0	435,299
	Subtotal	181.10	100.0000	1,504,441	0	1,504,441	0	1,504,441
	Direct Bills					0		0
	Total					$1,504,441		$ 1,504,441

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
20	HITS EAS	42.10	23.2468	$ 657,858	$ 0	$ 657,858	$ 269,718	$ 927,576
21	HITS EIS	57.20	31.5848	893,812	0	893,812	366,458	1,260,270
22	HITS Radio	29.40	16.2341	459,407	0	459,407	188,354	647,761
58	IT Public Services	0.00	0.0000	0	0	0	0	0
94	HITS Other	52.40	28.9343	818,807	0	818,807	335,707	1,154,514
	Subtotal	181.10	100.0000	2,829,884	0	2,829,884	1,160,238	3,990,122
	Direct Bills					0		0
	Total					$2,829,884		$ 3,990,122

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	IT Dept Admin	IT Director	Total
0	Direct Billed	$0	$0	$0
20	HITS EAS	349,735	927,576	1,277,311
21	HITS EIS	475,174	1,260,270	1,735,444
22	HITS Radio	244,233	647,761	891,994
58	IT Public Services	0	0	0
94	HITS Other	435,299	1,154,514	1,589,813
	Total	$ 1,504,441	$ 3,990,121	$ 5,494,562

HOUSTON INFORMATION TECHNOLOGY SERVICES – ENTERPRISE APPLICATIONS SERVICES (EAS) FUNCTION AND ALLOCATION BASIS

Houston Information Technology Services (HITS) – the Enterprise Applications division provides application support and management services for the city's core business systems and numerous departmental applications. Examples of such services include: Enterprise Geographical Information Systems (GIS), SharePoint, Municipal Courts systems, Data Management and provides Enterprise Resource Planning (ERP) application support for the city's core business systems and other departmental applications integrated with ERP. The functions and basis used for cost allocation are as follows:

- **Enterprise Applications** – Costs for the support of enterprise applications are allocated based on the number of hours per department served.

- **MCD** – Costs for support of MCD software solutions have been calculated based on resource utilization. These costs are allocated directly to Municipal Court.

- **IT ERP** – Costs of the ERP system support are allocated based on the total number of SAP licenses per department.

- **Enterprise GIS** – Costs of EGIS are allocated based on EGIS expenditures by department.

Department		Amount	General Admin	Enterprise Appl	MCD	IT ERP	EGIS
Personnel Costs							
Salaries	S1	3,555,806	0	1,189,510	590,147	1,605,452	170,697
Salary % Split			.00%	33.45%	16.60%	45.15%	4.80%
Benefits	P	1,746,368	0	605,048	300,184	753,976	87,160
Subtotal - Personnel Costs		5,302,174	0	1,794,558	890,331	2,359,428	257,857
Services & Supplies Cost							
Supplies	P	7,821	0	2,822	1,400	3,599	0
Services	P	623,412	0	17,374	8,620	596,668	750
Subtotal - Services & Supplies		631,233	0	20,196	10,020	600,267	750
Department Cost Total		5,933,407	0	1,814,754	900,351	2,959,695	258,607
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		5,933,407	0	1,814,754	900,351	2,959,695	258,607
General Admin Distribution			0	0	0	0	0
Grand Total		$ 5,933,407		$ 1,814,754	$ 900,351	$ 2,959,695	$ 258,607

	Department	First Incoming	Second Incoming	Enterprise Appl	MCD	IT ERP	EGIS
3	Insurance Retirees	$ 99,183	$ 551	$ 33,364	$ 16,553	$ 45,030	$ 4,788
3	Memberships	2,193	12	738	366	996	106
3	Consulting Services	1,052	6	354	176	478	51
3	Interest Costs	6,082	35	2,046	1,015	2,762	294
3	Other Misc	2,363	14	795	394	1,073	114
3	Non-Dept. Legal Svcs/Lobby	6,138	34	2,065	1,024	2,787	296
	Subtotal - Non-Dept-Gen Gov	117,011	653	39,362	19,528	53,125	5,648
5	Financial Plg & Analysis	1,627	87	574	285	774	82
	Subtotal - Fin Plg & Analysis	1,627	87	574	285	774	82
8	Gen Acctng	876	53	311	154	419	45
8	Auditing Svcs	1,078	0	361	179	487	52
8	Fin Operations	756	48	269	133	363	39
	Subtotal - Fin Reporting & Ops	2,710	101	940	467	1,269	135
9	Internal Controls	1,510	76	530	263	716	76
	Subtotal - Fin Int Controls	1,510	76	530	263	716	76
10	Cost Accounting	467	28	166	82	224	24
10	Trust Funds Mgmt (TFM)	606	40	216	107	292	31
	Subtotal - Fin Grants	1,073	68	382	189	515	55
11	Perf Mgmt Svcs	775	44	274	136	370	39
	Subtotal - Fin Perform Mgmt	775	44	274	136	370	39
12	Treasury	1,710	149	622	309	839	89
	Subtotal - Fin Treasury	1,710	149	622	309	839	89
13	Purchasing	4,740	327	1,695	841	2,288	243
	Subtotal - Fin SPD	4,740	327	1,695	841	2,288	243
16	Records	1,584	113	568	282	766	81
	Subtotal - ARA Operations	1,584	113	568	282	766	81
17	Payroll Svcs	9,299	497	3,277	1,626	4,423	470
	Subtotal - ARA Payroll Svcs	9,299	497	3,277	1,626	4,423	470
18	Franchise	2,679	158	949	471	1,281	136
	Subtotal - ARA Regulatory	2,679	158	949	471	1,281	136
19	IT Dept Admin	349,735	0	116,995	58,044	157,906	16,789
19	IT Director	657,858	269,718	310,298	153,947	418,803	44,528
	Subtotal - HITS CIO	1,007,593	269,719	427,294	211,992	576,709	61,317
20	IT ERP	0	1,999	669	332	903	96
	Subtotal - HITS EAS	0	1,999	669	332	903	96
21	Enterprise Optns	0	3,804	1,273	631	1,718	183
	Subtotal - HITS EIS	0	3,804	1,273	631	1,718	183
23	Certification	0	2,464	824	409	1,113	118
23	External Affairs & Outreach	0	1,020	341	169	461	49
	Subtotal - OBO	0	3,484	1,165	578	1,573	167

	Department	First Incoming	Second Incoming	Enterprise Appl	MCD	IT ERP	EGIS
24	City Mayor Admin	$ 0	$ 7,067	$ 2,364	$ 1,173	$ 3,191	$ 339
24	Inter Gov Rel	0	1,259	421	209	568	60
	Subtotal - Mayor	0	8,326	2,785	1,382	3,759	400
25	Personnel Svcs	0	3,704	1,239	615	1,672	178
	Subtotal - Human Resources	0	3,704	1,239	615	1,672	178
27	City Sec Svcs	0	1,277	427	212	577	61
	Subtotal - City Secretary	0	1,277	427	212	577	61
28	City Council Svcs	0	14,244	4,765	2,364	6,431	684
	Subtotal - City Council	0	14,244	4,765	2,364	6,431	684
29	Controller Fin Svcs	0	5,053	1,690	839	2,281	243
29	Controller Treasury	0	2,637	882	438	1,191	127
	Subtotal - City Controller's	0	7,690	2,573	1,276	3,472	369
	Total Incoming	1,152,311	316,518	491,362	243,777	663,179	70,511
C.	Total Allocated		$ 7,402,236	$ 2,306,116	$ 1,144,128	$ 3,622,874	$ 329,118
				31.15%	15.46%	48.94%	4.45%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	9,124	6.9290	$ 152,453	$ 0	$ 152,453	$ 0	$ 152,453
14	ARA Director Office	6,711	5.0965	112,134	0	112,134	0	112,134
16	ARA Operations	21,280	16.1605	355,569	0	355,569	0	355,569
19	HITS CIO	15,064	11.4399	251,705	0	251,705	0	251,705
21	HITS EIS	1,987	1.5090	33,201	0	33,201	2,646	35,847
23	Office Business Opportunity	72	0.0547	1,203	0	1,203	96	1,299
24	Mayor	6,101	4.6332	101,942	0	101,942	8,126	110,068
25	Human Resources	16,056	12.1933	268,281	0	268,281	21,384	289,665
26	Legal	475	0.3607	7,937	0	7,937	633	8,570
28	City Council	29	0.0220	485	0	485	39	524
29	City Controller's Office	384	0.2916	6,416	0	6,416	511	6,927
31	Planning & Dev Admin	1,645	1.2493	27,486	0	27,486	2,191	29,677
32	PWE Administration Indirect	20,436	15.5196	341,466	0	341,466	27,218	368,684
35	General Services	208	0.1580	3,475	0	3,475	277	3,752
36	HEC	34	0.0258	568	0	568	45	613
39	Dept of Neighborhoods	5	0.0038	84	0	84	7	91
40	Fire	6,276	4.7661	104,866	0	104,866	8,359	113,225
41	Municipal Court	2,758	2.0945	46,084	0	46,084	3,673	49,757
42	Solid Waste	2,880	2.1871	48,122	0	48,122	3,836	51,958
43	Houston Airport System (HAS)	30	0.0228	501	0	501	40	541
44	Housing & Community Dev	1,871	1.4209	31,263	0	31,263	2,492	33,755
45	Library	3,191	2.4233	53,319	0	53,319	4,250	57,569
46	Parks & Recreation	2,989	2.2699	49,943	0	49,943	3,981	53,924
47	Health Department	5,512	4.1859	92,100	0	92,100	7,341	99,441
49	Fleet Management	163	0.1238	2,724	0	2,724	217	2,941
55	ARA BARC	42	0.0319	702	0	702	56	758
57	ARA Other	6,356	4.8269	106,203	0	106,203	8,465	114,668
	Subtotal	131,679	100.0000	2,200,232	0	2,200,232	105,884	2,306,116
	Direct Bills					0		0
	Total					$2,200,232		$ 2,306,116

Basis Units: IT application hours per department
Source: HITS Help Desk Report

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
41 Municipal Court	100	100.0000	$ 1,091,597	$ 0	$ 1,091,597	$ 52,531	$ 1,144,128
Subtotal	100	100.0000	1,091,597	0	1,091,597	52,531	1,144,128
Direct Bills					0		0
Total					$1,091,597		$ 1,144,128

Basis Units: Direct allocation to Municipal Court
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6	0.0265	$ 923	$ 0	$ 923	$ 0	$ 923
05	Finance Financial Plg & Analys	12	0.0530	1,846	0	1,846	0	1,846
06	Finance City Council	5	0.0221	769	0	769	0	769
07	Finance Public Fin	6	0.0265	923	0	923	0	923
08	Finance Reporting & Ops	12	0.0530	1,846	0	1,846	0	1,846
09	Finance Internal Controls	3	0.0133	461	0	461	0	461
10	Finance Grants	7	0.0309	1,077	0	1,077	0	1,077
11	Finance Rev Perform Mgmnt	3	0.0133	461	0	461	0	461
12	Finance Treasury	3	0.0133	461	0	461	0	461
13	Finance Strat Purchasing	41	0.1812	6,306	0	6,306	0	6,306
14	ARA Director Office	6	0.0265	923	0	923	0	923
15	ARA Financial Services	7	0.0309	1,077	0	1,077	0	1,077
16	ARA Operations	102	0.4508	15,688	0	15,688	0	15,688
17	ARA Payroll Services	39	0.1724	5,998	0	5,998	0	5,998
18	ARA Regulatory	7	0.0309	1,077	0	1,077	0	1,077
19	HITS CIO	12	0.0530	1,846	0	1,846	0	1,846
20	HITS EAS	13	0.0575	1,999	0	1,999	0	1,999
21	HITS EIS	49	0.2166	7,536	0	7,536	313	7,849
22	HITS Radio	27	0.1193	4,153	0	4,153	173	4,326
23	Office Business Opportunity	29	0.1282	4,460	0	4,460	186	4,646
24	Mayor	60	0.2652	9,228	0	9,228	384	9,612
25	Human Resources	172	0.7602	26,454	0	26,454	1,100	27,554
26	Legal	119	0.5259	18,303	0	18,303	761	19,064
27	City Secretary	9	0.0398	1,384	0	1,384	58	1,442
28	City Council	85	0.3757	13,073	0	13,073	544	13,617
29	City Controller's Office	66	0.2917	10,151	0	10,151	422	10,573
30	Health Administration	44	0.1945	6,767	0	6,767	281	7,048
31	Planning and Dev Admin	28	0.1238	4,306	0	4,306	179	4,485
34	HPD Police Records	89	0.3934	13,689	0	13,689	569	14,258
35	General Services	268	1.1845	41,219	0	41,219	1,714	42,933
36	HEC	234	1.0342	35,990	0	35,990	1,497	37,487
38	Police	7,151	31.6052	1,099,851	0	1,099,851	45,741	1,145,592
39	Dept of Neighborhoods	141	0.6232	21,686	0	21,686	902	22,588
40	Fire	4,434	19.5969	681,966	0	681,966	28,362	710,328
41	Municipal Court	341	1.5071	52,447	0	52,447	2,181	54,628
42	Solid Waste	443	1.9579	68,135	0	68,135	2,834	70,969
43	Houston Airport System (HAS)	1,127	4.9810	173,337	0	173,337	7,209	180,546
44	Housing & Community Dev	134	0.5922	20,610	0	20,610	857	21,467
45	Library	515	2.2761	79,209	0	79,209	3,294	82,503
46	Parks & Recreation	831	3.6728	127,811	0	127,811	5,315	133,126
47	Health Department	1,097	4.8484	168,723	0	168,723	7,017	175,740
48	Convention & Entertainment	3	0.0133	461	0	461	19	480
49	Fleet Management	372	1.6441	57,215	0	57,215	2,379	59,594
50	Planning & Dev Other	11	0.0486	1,692	0	1,692	70	1,762
51	Planning & Dev Spec Rev	41	0.1812	6,306	0	6,306	262	6,568
53	Finance Other	47	0.2077	7,229	0	7,229	301	7,530
54	ARA Insurance	5	0.0221	769	0	769	32	801
55	ARA BARC	101	0.4464	15,534	0	15,534	646	16,180
56	ARA Parking	64	0.2829	9,843	0	9,843	409	10,252
57	ARA Other	37	0.1635	5,691	0	5,691	237	5,928
59	Legal Insurance	47	0.2077	7,229	0	7,229	301	7,530
60	Legal Wkr Comp	2	0.0088	308	0	308	13	321
61	Mayor Cable TV	19	0.0840	2,922	0	2,922	122	3,044
62	Mayor Other	21	0.0928	3,230	0	3,230	134	3,364
64	HR Health Benefits	44	0.1945	6,767	0	6,767	281	7,048
66	PWE Bldg Insp	573	2.5325	88,130	0	88,130	3,665	91,795

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67	PWE Stormwater	296	1.3082	45,526	0	45,526	1,893	47,419
68	PWE DDSR	484	2.1391	74,441	0	74,441	3,096	77,537
69	PWE Water & Sewer	2,123	9.3830	326,526	0	326,526	13,580	340,106
70	PWE Houston Transtar	8	0.0354	1,230	0	1,230	51	1,281
71	PWE Other	22	0.0972	3,384	0	3,384	141	3,525
72	Houston Permit Center	43	0.1900	6,614	0	6,614	275	6,889
73	CIP S/R Planning	9	0.0398	1,384	0	1,384	58	1,442
74	CIP SAL Rec RE	30	0.1326	4,614	0	4,614	192	4,806
75	CIP S/R Engrg	87	0.3845	13,381	0	13,381	556	13,937
76	CIP S/R Constr	81	0.3580	12,458	0	12,458	518	12,976
77	CIP S/R Eng/Constr	23	0.1017	3,537	0	3,537	147	3,684
78	CIP S/R Geo/Env	12	0.0530	1,846	0	1,846	77	1,923
79	CIP S/R Other	24	0.1061	3,691	0	3,691	154	3,845
80	CIP S/R GSD	32	0.1414	4,922	0	4,922	205	5,127
93	HR-W.C.	33	0.1458	5,076	0	5,076	211	5,287
94	HITS Other	91	0.4022	13,996	0	13,996	582	14,578
95	Legal Other	4	0.0177	615	0	615	26	641
96	Other	60	0.2652	9,228	0	9,228	384	9,612
	Subtotal	22,626	100.0000	3,479,964	0	3,479,964	142,910	3,622,874
	Direct Bills					0		0
	Total					$3,479,964		$ 3,622,874

Basis Units: Number of SAP licenses
Source: HITS Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	4,289	0.1895	$ 595	$ 0	$ 595	$ 0	$ 595
14	ARA Director Office	22,349	0.9876	3,100	0	3,100	0	3,100
19	HITS CIO	73,908	3.2661	10,253	0	10,253	0	10,253
23	Office Business Opportunity	1,354	0.0598	188	0	188	10	198
24	Mayor	6,546	0.2893	908	0	908	46	954
25	Human Resources	7,551	0.3337	1,048	0	1,048	53	1,101
26	Legal	8,352	0.3691	1,159	0	1,159	59	1,218
27	City Secretary	499	0.0221	69	0	69	4	73
28	City Council	3,385	0.1496	470	0	470	24	494
29	City Controller's Office	2,483	0.1097	344	0	344	17	361
33	CIP Sal Rec PWE	133,814	5.9134	18,564	0	18,564	940	19,504
35	General Services	11,060	0.4888	1,534	0	1,534	78	1,612
36	HEC	9,933	0.4390	1,378	0	1,378	70	1,448
38	Police	545,174	24.0921	75,631	0	75,631	3,831	79,462
39	Dept of Neighborhoods	6,321	0.2793	877	0	877	44	921
40	Fire	181,273	8.0107	25,148	0	25,148	1,274	26,422
41	Municipal court	13,770	0.6085	1,910	0	1,910	97	2,007
42	Solid Waste	39,054	1.7259	5,418	0	5,418	274	5,692
43	Houston Airport System (HAS)	93,684	4.1400	12,997	0	12,997	658	13,655
44	Housing & Community Dev	36,129	1.5966	5,012	0	5,012	254	5,266
45	Library	21,671	0.9577	3,006	0	3,006	152	3,158
46	Parks & Recreation	64,112	2.8332	8,894	0	8,894	451	9,345
47	Health Department	87,135	3.8506	12,088	0	12,088	612	12,700
49	Fleet Management	14,673	0.6484	2,036	0	2,036	103	2,139
50	Planning & Dev Other	284,889	12.5897	39,522	0	39,522	2,002	41,524
53	Finance Other	1,580	0.0698	219	0	219	11	230
54	ARA Insurance	451	0.0199	63	0	63	3	66
55	ARA BARC	10,836	0.4789	1,503	0	1,503	76	1,579
56	ARA Parking	7,224	0.3192	1,002	0	1,002	51	1,053
59	Legal Insurance	3,160	0.1396	438	0	438	22	460
60	Legal Wkr Comp	226	0.0100	31	0	31	2	33
64	HR Health Benefits	2,257	0.0997	313	0	313	16	329
66	PWE Bldg Insp	42,287	1.8687	5,866	0	5,866	297	6,163
67	PWE Stormwater	19,828	0.8762	2,751	0	2,751	139	2,890
68	PWE DDSR	87,771	3.8787	12,176	0	12,176	617	12,793
69	PWE Water & Sewer	389,696	17.2213	54,062	0	54,062	2,738	56,800
93	HR Workers Com	1,354	0.0598	188	0	188	10	198
94	HITS Other	22,800	1.0076	3,163	0	3,163	160	3,323
	Subtotal	2,262,878	100.0000	313,924	0	313,924	15,194	329,118
	Direct Bills					0		0
	Total					$313,924		$ 329,118

Basis Units: EGIS expenditures by department
Source: EGIS FY17 Actuals

	Department	Enterprise Appl	MCD	IT ERP	EGIS	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	152,453	0	923	595	153,971
05	Finance Financial Plg & Analys	0	0	1,846	0	1,846
06	Finance City Council	0	0	769	0	769
07	Finance Public Fin	0	0	923	0	923
08	Finance Reporting & Ops	0	0	1,846	0	1,846
09	Finance Internal Controls	0	0	461	0	461
10	Finance Grants	0	0	1,077	0	1,077
11	Finance Rev Perform Mgmnt	0	0	461	0	461
12	Finance Treasury	0	0	461	0	461
13	Finance Strat Purchasing	0	0	6,306	0	6,306
14	ARA Director Office	112,134	0	923	3,100	116,157
15	ARA Financial Services	0	0	1,077	0	1,077
16	ARA Operations	355,569	0	15,688	0	371,257
17	ARA Payroll Services	0	0	5,998	0	5,998
18	ARA Regulatory	0	0	1,077	0	1,077
19	HITS CIO	251,705	0	1,846	10,253	263,804
20	HITS EAS	0	0	1,999	0	1,999
21	HITS EIS	35,847	0	7,849	0	43,696
22	HITS Radio	0	0	4,326	0	4,326
23	Office Business Opportunity	1,299	0	4,646	198	6,143
24	Mayor	110,068	0	9,612	954	120,634
25	Human Resources	289,665	0	27,554	1,101	318,320
26	Legal	8,570	0	19,064	1,218	28,852
27	City Secretary	0	0	1,442	73	1,515
28	City Council	524	0	13,617	494	14,635
29	City Controller's Office	6,927	0	10,573	361	17,861
30	Health Administration	0	0	7,048	0	7,048
31	Planning and Dev Admin	29,677	0	4,485	0	34,162
32	PWE Administration Indirect	368,684	0	0	0	368,684
33	CIP Sal Rec PWE	0	0	0	19,504	19,504
34	HPD Police Records	0	0	14,258	0	14,258
35	General Services	3,752	0	42,933	1,612	48,297
36	HEC	613	0	37,487	1,448	39,548
38	Police	0	0	1,145,592	79,462	1,225,054
39	Dept of Neighborhoods	91	0	22,588	921	23,600
40	Fire	113,225	0	710,328	26,422	849,975
41	Municipal court	49,757	1,144,128	54,628	2,007	1,250,520
42	Solid Waste	51,958	0	70,969	5,692	128,619
43	Houston Airport System (HAS)	541	0	180,546	13,655	194,742
44	Housing & Community Dev	33,755	0	21,467	5,266	60,488
45	Library	57,569	0	82,503	3,158	143,230
46	Parks & Recreation	53,924	0	133,126	9,345	196,395
47	Health Department	99,441	0	175,740	12,700	287,881
48	Convention & Entertainment	0	0	480	0	480
49	Fleet Management	2,941	0	59,594	2,139	64,674
50	Planning & Dev Other	0	0	1,762	41,524	43,286
51	Planning & Dev Spec Rev	0	0	6,568	0	6,568
53	Finance Other	0	0	7,530	230	7,760
54	ARA Insurance	0	0	801	66	867
55	ARA BARC	758	0	16,180	1,579	18,517
56	ARA Parking	0	0	10,252	1,053	11,305
57	ARA Other	114,668	0	5,928	0	120,596
59	Legal Insurance	0	0	7,530	460	7,990
60	Legal Wkr Comp	0	0	321	33	354
61	Mayor Cable TV	0	0	3,044	0	3,044

	Department	Enterprise Appl	MCD	IT ERP	EGIS	Total
62	Mayor Other	0	0	3,364	0	3,364
64	HR Health Benefits	0	0	7,048	329	7,377
66	PWE Bldg Insp	0	0	91,795	6,163	97,958
67	PWE Stormwater	0	0	47,419	2,890	50,309
68	PWE DDSR	0	0	77,537	12,793	90,330
69	PWE Water & Sewer	0	0	340,106	56,800	396,906
70	PWE Houston Transtar	0	0	1,281	0	1,281
71	PWE Other	0	0	3,525	0	3,525
72	Houston Permit Center	0	0	6,889	0	6,889
73	CIP S/R Planning	0	0	1,442	0	1,442
74	CIP SAL Rec RE	0	0	4,806	0	4,806
75	CIP S/R Engrg	0	0	13,937	0	13,937
76	CIP S/R Constr	0	0	12,976	0	12,976
77	CIP S/R Eng/Constr	0	0	3,684	0	3,684
78	CIP S/R Geo/Env	0	0	1,923	0	1,923
79	CIP S/R Other	0	0	3,845	0	3,845
80	CIP S/R GSD	0	0	5,127	0	5,127
93	HR Workers Com	0	0	5,287	198	5,485
94	HITS Other	0	0	14,578	3,323	17,901
95	Legal Other	0	0	641	0	641
96	Other	0	0	9,612	0	9,612
	Total	$ 2,306,115	$ 1,144,128	$ 3,622,874	$ 329,119	$ 7,402,236

HOUSTON INFORMATION TECHNOLOGY SERVICES – ENTERPRISE INFRASTRUCTURE SERVICES (EIS) FUNCTION AND ALLOCATION BASIS

Houston Information Technology Services (HITS) – Enterprise Infrastructure Services division develops, implements, and manages the City of Houston's wide area network, telecommunications infrastructure, provides Intra/Internet security monitoring, and performs client server maintenance and support enterprise applications. The functions and basis used for cost allocation are as follows:

- **Client Services** – Costs for user desktop support and help desk functions are allocated based on the number of Information Technology Service Now (ITSN) requests submitted per department.

- **Network Data** – Costs of the service and maintenance of the citywide network infrastructure are allocated based on the total number of users per department using network services.

- **Network Voice** – Costs of the service and maintenance of the citywide telecommunications systems are allocated based on the total number of users per department using network services, excluding the Airport.

- **Enterprise Operations** – Costs of enterprise management, server operations and storage management are allocated based on the number of revenue, expenditure, and purchasing transactions per department, excluding HEC, Municipal Courts, ARRA, and Hurricane Ike.

Department		Amount	General Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
Personnel Costs							
Salaries	S1	4,317,479	0	0	823,862	800,882	2,692,735
Salary % Split			.00%	.00%	19.08%	18.55%	62.37%
Benefits	P	2,279,807	0	0	435,461	445,098	1,399,248
Subtotal - Personnel Costs		6,597,286	0	0	1,259,323	1,245,980	4,091,983
Services & Supplies Cost							
Supplies	P	22,165	0	0	2,250	11,062	8,852
Services	P	87,941	0	0	1,000	5,532	81,409
Subtotal - Services & Supplies		110,106	0	0	3,250	16,594	90,261
Department Cost Total		6,707,392	0	0	1,262,573	1,262,574	4,182,244
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		6,707,392	0	0	1,262,573	1,262,574	4,182,244
General Admin Distribution			0	0	0	0	0
Grand Total		$ 6,707,392		0	$ 1,262,573	$ 1,262,574	$ 4,182,244

	Department	First	Second Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
3	Insurance Retirees	$ 134,757	$ 749	$ 0	$ 25,857	$ 25,136	$ 84,513
3	Memberships	2,980	17	0	572	556	1,869
3	Consulting Services	1,057	6	0	203	197	663
3	Interest Costs	6,875	40	0	1,320	1,283	4,313
3	Other Misc	2,671	16	0	513	498	1,676
3	Non-Dept. Legal Svcs/Lobby	8,339	46	0	1,600	1,555	5,230
	Subtotal - Non-Dept-Gen Gov	156,679	874	0	30,064	29,226	98,263
5	Financial Plg & Analysis	1,635	88	0	329	320	1,075
	Subtotal - Fin Plg & Analysis	1,635	88	0	329	320	1,075
8	Gen Acctng	881	53	0	178	173	583
8	Auditing Svcs	1,084	0	0	207	201	676
8	Fin Operations	854	54	0	173	169	567
	Subtotal - Fin Reporting & Ops	2,819	107	0	558	543	1,825
9	Internal Controls	1,707	86	0	342	333	1,118
	Subtotal - Fin Int Controls	1,707	86	0	342	333	1,118
10	Cost Accounting	528	32	0	107	104	349
10	Trust Funds Mgmt (TFM)	685	45	0	139	135	455
	Subtotal - Fin Grants	1,213	77	0	246	239	805
11	Perf Mgmt Svcs	877	49	0	177	172	578
	Subtotal - Fin Perform Mgmt	877	49	0	177	172	578
12	Treasury	1,934	169	0	401	390	1,311
	Subtotal - Fin Treasury	1,934	169	0	401	390	1,311
16	Records	2,152	153	0	440	428	1,438
	Subtotal - ARA Operations	2,152	153	0	440	428	1,438
17	Payroll Svcs	12,635	675	0	2,540	2,469	8,301
	Subtotal - ARA Payroll Svcs	12,635	675	0	2,540	2,469	8,301
18	Franchise	3,028	179	0	612	595	2,000
	Subtotal - ARA Regulatory	3,028	179	0	612	595	2,000
19	IT Dept Admin	475,174	0	0	90,673	88,144	296,357
19	IT Director	893,812	366,458	0	240,485	233,778	786,008
	Subtotal - HITS CIO	1,368,986	366,458	0	331,157	321,921	1,082,365
20	Enterprise Appl	33,201	2,646	0	6,840	6,650	22,357
20	IT ERP	7,536	313	0	1,498	1,456	4,896
	Subtotal - HITS EAS	40,737	2,960	0	8,338	8,106	27,253
21	Enterprise Optns	0	3,824	0	730	709	2,385
	Subtotal - HITS EIS	0	3,824	0	730	709	2,385
23	Certification	0	3,348	0	639	621	2,088
23	External Affairs & Outreach	0	1,385	0	264	257	864
	Subtotal - OBO	0	4,733	0	903	878	2,952
24	City Mayor Admin	0	9,602	0	1,832	1,781	5,989
24	Inter Gov Rel	0	1,710	0	326	317	1,067
	Subtotal - Mayor	0	11,312	0	2,159	2,098	7,055

	Department	First	Second Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
25	Personnel Svcs	0	5,032	0	960	933	3,138
	Subtotal - Human Resources	0	5,032	0	960	933	3,138
27	City Sec Svcs	0	1,443	0	275	268	900
	Subtotal - City Secretary	0	1,443	0	275	268	900
28	City Council Svcs	0	16,102	0	3,073	2,987	10,043
	Subtotal - City Council	0	16,102	0	3,073	2,987	10,043
29	Controller Fin Svcs	0	5,079	0	969	942	3,168
29	Controller Treasury	0	2,981	0	569	553	1,859
	Subtotal - City Controller's	0	8,060	0	1,538	1,495	5,027
	Total Incoming	1,594,402	422,380	0	384,842	374,109	1,257,831
C.	Total Allocated		$ 8,724,174		$ 1,647,415	$ 1,636,683	$ 5,440,075
					18.88%	18.76%	62.36%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	1,918	5.9526	$ 0	$ 0	$ 0	$ 0	$ 0
14	ARA Director Office	1,856	5.7602	0	0	0	0	0
16	ARA Operations	145	0.4500	0	0	0	0	0
19	HITS CIO	6,037	18.7362	0	0	0	0	0
23	Office Business Opportunity	376	1.1669	0	0	0	0	0
24	Mayor	1,346	4.1774	0	0	0	0	0
25	Human Resources	3,109	9.6490	0	0	0	0	0
26	Legal	159	0.4935	0	0	0	0	0
27	City Secretary	18	0.0559	0	0	0	0	0
28	City Council	481	1.4928	0	0	0	0	0
29	City Controller's Office	68	0.2110	0	0	0	0	0
30	Health Administration	1,975	6.1295	0	0	0	0	0
31	Planning & Dev Admin	481	1.4928	0	0	0	0	0
32	PWE Admin Indirect	2,670	8.2865	0	0	0	0	0
35	General Services	1,096	3.4015	0	0	0	0	0
36	HEC	46	0.1428	0	0	0	0	0
38	Police	1,411	4.3791	0	0	0	0	0
39	Depart of Neighborhoods	668	2.0732	0	0	0	0	0
40	Fire	1,759	5.4592	0	0	0	0	0
41	Municipal court	1,791	5.5585	0	0	0	0	0
42	Solid Waste	689	2.1384	0	0	0	0	0
43	Houston Airport System (HAS)	106	0.3290	0	0	0	0	0
44	Housing & Community Dev	1,340	4.1588	0	0	0	0	0
45	Library	776	2.4084	0	0	0	0	0
46	Parks & Recreation	555	1.7225	0	0	0	0	0
49	Fleet Management	1,062	3.2960	0	0	0	0	0
55	ARA BARC	282	0.8752	0	0	0	0	0
96	Other	1	0.0031	0	0	0	0	0
	Subtotal	32,221	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: IT Service Now (ITSN) requests submitted per dept
Source: HITS Help Desk Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	234	1.1342	$ 17,771	$ 0	$ 17,771	$ 0	$ 17,771
14	ARA Director Office	511	2.4769	38,808	0	38,808	0	38,808
19	HITS CIO	692	3.3542	52,554	0	52,554	0	52,554
23	Office Business Opportunity	55	0.2666	4,177	0	4,177	231	4,408
24	Mayor	296	1.4347	22,480	0	22,480	1,243	23,723
25	Human Resources	466	2.2587	35,390	0	35,390	1,957	37,347
26	Legal	250	1.2118	18,986	0	18,986	1,050	20,036
27	City Secretary	10	0.0485	759	0	759	42	801
28	City Council	172	0.8337	13,063	0	13,063	722	13,785
29	City Controller's Office	83	0.4023	6,303	0	6,303	349	6,652
30	Health Administration	1,548	7.5033	117,563	0	117,563	6,500	124,063
31	Planning & Dev Admin	198	0.9597	15,037	0	15,037	831	15,868
32	PWE Administration Indirect	5,451	26.4214	413,975	0	413,975	22,889	436,864
35	General Services	320	1.5511	24,302	0	24,302	1,344	25,646
36	HEC	345	1.6722	26,201	0	26,201	1,449	27,650
38	Police	0	0.0000	0	0	0	0	0
39	Dept of Neighborhoods	197	0.9549	14,961	0	14,961	827	15,788
40	Fire	4,742	22.9848	360,130	0	360,130	19,912	380,042
41	Municipal Court	438	2.1230	33,264	0	33,264	1,839	35,103
42	Solid Waste	418	2.0261	31,745	0	31,745	1,755	33,500
43	Houston Airport System (HAS)	1,745	8.4581	132,524	0	132,524	7,327	139,851
44	Housing & Community Dev	257	1.2457	19,518	0	19,518	1,079	20,597
45	Library	833	4.0376	63,262	0	63,262	3,498	66,760
46	Parks & Recreation	931	4.5126	70,705	0	70,705	3,909	74,614
49	Fleet Management	439	2.1279	33,340	0	33,340	1,843	35,183
	Subtotal	20,631	100.0000	1,566,818	0	1,566,818	80,597	1,647,415
	Direct Bills					0		0
	Total					$1,566,818		$ 1,647,415

Basis Units: IT user count for network svcs
Source: HITS User Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	234	1.2390	$ 19,308	$ 0	$ 19,308	$ 0	$ 19,308
14	ARA Director Office	511	2.7057	42,164	0	42,164	0	42,164
19	HITS CIO	692	3.6641	57,099	0	57,099	0	57,099
23	Office Business Opportunity	55	0.2912	4,538	0	4,538	247	4,785
24	Mayor	296	1.5673	24,424	0	24,424	1,329	25,753
25	Human Resources	466	2.4674	38,451	0	38,451	2,092	40,543
26	Legal	250	1.3237	20,628	0	20,628	1,123	21,751
27	City Secretary	10	0.0529	825	0	825	45	870
28	City Council	172	0.9107	14,192	0	14,192	772	14,964
29	City Controller's Office	83	0.4395	6,849	0	6,849	373	7,222
30	Health Administration	1,548	8.1965	127,729	0	127,729	6,951	134,680
31	Planning & Dev Admin	198	1.0484	16,337	0	16,337	889	17,226
32	PWE Administration Indirect	5,451	28.8626	449,776	0	449,776	24,476	474,252
35	General Services	320	1.6944	26,404	0	26,404	1,437	27,841
36	HEC	345	1.8267	28,467	0	28,467	1,549	30,016
38	Police	0	0.0000	0	0	0	0	0
39	Dept of Neighborhoods	197	1.0431	16,255	0	16,255	885	17,140
40	Fire	4,742	25.1085	391,275	0	391,275	21,293	412,568
41	Municipal Court	438	2.3192	36,141	0	36,141	1,967	38,108
42	Solid Waste	418	2.2133	34,490	0	34,490	1,877	36,367
44	Housing & Community Dev	257	1.3608	21,206	0	21,206	1,154	22,360
45	Library	833	4.4107	68,733	0	68,733	3,740	72,473
46	Parks & Recreation	931	4.9296	76,819	0	76,819	4,180	80,999
49	Fleet Management	439	2.3245	36,223	0	36,223	1,971	38,194
	Subtotal	18,886	100.0000	1,558,333	0	1,558,333	78,350	1,636,683
	Direct Bills					0		0
	Total					$1,558,333		$ 1,636,683

Basis Units: IT user count for network svcs excl Airport
Source: HITS User Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.4370	$ 126,153	$ 0	$ 126,153	$ 0	$ 126,153
04	Finance Dir Office	1,933	0.0930	4,812	0	4,812	0	4,812
05	Finance Financial Plg & Analys	546	0.0263	1,359	0	1,359	0	1,359
06	Finance City Council	555	0.0267	1,382	0	1,382	0	1,382
07	Finance Public Fin	317	0.0152	789	0	789	0	789
08	Finance Reporting & Ops	1,325	0.0637	3,298	0	3,298	0	3,298
09	Finance Internal Controls	304	0.0146	757	0	757	0	757
10	Finance Grants	742	0.0357	1,847	0	1,847	0	1,847
11	Finance Rev Perform Mgmnt	448	0.0215	1,115	0	1,115	0	1,115
12	Finance Treasury	1,335	0.0642	3,323	0	3,323	0	3,323
13	Finance Strat Purchasing	849	0.0408	2,113	0	2,113	0	2,113
14	ARA Director Office	3,034	0.1459	7,552	0	7,552	0	7,552
15	ARA Financial Services	488	0.0235	1,215	0	1,215	0	1,215
16	ARA Operations	4,767	0.2292	11,866	0	11,866	0	11,866
17	ARA Payroll Services	658	0.0316	1,638	0	1,638	0	1,638
18	ARA Regulatory	2,117	0.1018	5,270	0	5,270	0	5,270
19	HITS CIO	2,092	0.1006	5,208	0	5,208	0	5,208
20	HITS EAS	1,528	0.0735	3,804	0	3,804	0	3,804
21	HITS EIS	1,536	0.0739	3,824	0	3,824	0	3,824
22	HITS Radio	2,263	0.1088	5,633	0	5,633	297	5,930
23	Office Business Opportunity	2,634	0.1267	6,557	0	6,557	346	6,903
24	Mayor	5,080	0.2443	12,645	0	12,645	668	13,313
25	Human Resources	104,471	5.0236	260,055	0	260,055	13,731	273,786
26	Legal	5,591	0.2689	13,917	0	13,917	735	14,652
27	City Secretary	958	0.0461	2,385	0	2,385	126	2,511
28	City Council	17,517	0.8423	43,604	0	43,604	2,302	45,906
29	City Controller's Office	4,709	0.2264	11,722	0	11,722	619	12,341
30	Health Administration	7,127	0.3427	17,741	0	17,741	937	18,678
31	Planning & Dev Admin	2,031	0.0977	5,056	0	5,056	267	5,323
33	CIP Sal Rec PWE	1,286	0.0618	3,201	0	3,201	169	3,370
34	HPD Police Records	1,851	0.0890	4,608	0	4,608	243	4,851
35	General Services	39,824	1.9150	99,132	0	99,132	5,234	104,366
38	Police	197,671	9.5053	492,054	0	492,054	25,980	518,034
39	Dept of Neighborhoods	10,462	0.5031	26,043	0	26,043	1,375	27,418
40	Fire	177,395	8.5303	441,582	0	441,582	23,315	464,897
42	Solid Waste	39,258	1.8878	97,723	0	97,723	5,160	102,883
43	Houston Airport System (HAS)	103,590	4.9813	257,862	0	257,862	13,615	271,477
44	Housing & Community Dev	33,051	1.5893	82,273	0	82,273	4,344	86,617
45	Library	32,047	1.5410	79,773	0	79,773	4,212	83,985
46	Parks & Recreation	123,711	5.9488	307,949	0	307,949	16,259	324,208
47	Health Department	141,870	6.8220	353,151	0	353,151	18,646	371,797
48	Convention & Entertainment	3,573	0.1718	8,894	0	8,894	470	9,364
49	Fleet Management	194,350	9.3456	483,788	0	483,788	25,544	509,332
50	Planning & Dev Other	2,580	0.1241	6,422	0	6,422	339	6,761
51	Planning & Dev Spec Rev	4,904	0.2358	12,207	0	12,207	645	12,852
52	General Debt	8,202	0.3944	20,417	0	20,417	1,078	21,495
53	Finance Other	10,927	0.5254	27,200	0	27,200	1,436	28,636
54	ARA Insurance	888	0.0427	2,210	0	2,210	117	2,327
55	ARA BARC	15,472	0.7440	38,514	0	38,514	2,034	40,548
56	ARA Parking	22,647	1.0890	56,374	0	56,374	2,977	59,351
57	ARA Other	23,653	1.1374	58,878	0	58,878	3,109	61,987
58	IT Public Services	4	0.0002	10	0	10	1	11
59	Legal Insurance	6,951	0.3342	17,303	0	17,303	914	18,217
60	Legal Wkr Comp	529	0.0254	1,317	0	1,317	70	1,387
61	Mayor Cable TV	2,201	0.1058	5,479	0	5,479	289	5,768
62	Mayor Other	12,758	0.6135	31,758	0	31,758	1,677	33,435

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	TIRZ	1,082	0.0520	2,693	0	2,693	142	2,835
64	HR Health Benefits	133,809	6.4344	333,085	0	333,085	17,587	350,672
65	HR Long Term Disability	88	0.0042	219	0	219	12	231
66	PWE Bldg Insp	40,540	1.9494	100,915	0	100,915	5,328	106,243
67	PWE Stormwater	20,065	0.9649	49,947	0	49,947	2,637	52,584
68	PWE DDSR	50,444	2.4257	125,568	0	125,568	6,630	132,198
69	PWE Water & Sewer	237,796	11.4347	591,936	0	591,936	31,254	623,190
70	PWE Houston Transtar	2,882	0.1386	7,174	0	7,174	379	7,553
71	PWE Other	49,555	2.3829	123,355	0	123,355	6,513	129,868
72	Houston Permit Center	6,148	0.2956	15,304	0	15,304	808	16,112
73	CIP S/R Planning	825	0.0397	2,054	0	2,054	108	2,162
74	CIP Sal Rec RE	3,045	0.1464	7,580	0	7,580	400	7,980
75	CIP S/R Engrg	17,476	0.8404	43,502	0	43,502	2,297	45,799
76	CIP S/R Constr	11,470	0.5516	28,552	0	28,552	1,508	30,060
77	CIP S/R Eng/Const	1,263	0.0607	3,144	0	3,144	166	3,310
78	CIP S/R Geo/Env	2,315	0.1113	5,763	0	5,763	304	6,067
79	CIP S/R Other	3,953	0.1901	9,840	0	9,840	520	10,360
80	CIP S/R GSD	10,200	0.4905	25,390	0	25,390	1,341	26,731
93	HR-W.C.	17,870	0.8593	44,483	0	44,483	2,349	46,832
94	HITS Other	29,334	1.4106	73,020	0	73,020	3,855	76,875
95	Legal Other	143	0.0069	356	0	356	19	375
	Subtotal	2,079,592	100.0000	5,176,642	0	5,176,642	263,433	5,440,075
	Direct Bills					0		0
	Total					$5,176,642		$ 5,440,075

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Client Svcs	NW Data	NW Voice	Enterprise Optns	Total
0	Direct Billed	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	126,153	126,153
04	Finance Dir Office	0	17,771	19,308	4,812	41,891
05	Finance Financial Plg & Analys	0	0	0	1,359	1,359
06	Finance City Council	0	0	0	1,382	1,382
07	Finance Public Fin	0	0	0	789	789
08	Finance Reporting & Ops	0	0	0	3,298	3,298
09	Finance Internal Controls	0	0	0	757	757
10	Finance Grants	0	0	0	1,847	1,847
11	Finance Rev Perform Mgmnt	0	0	0	1,115	1,115
12	Finance Treasury	0	0	0	3,323	3,323
13	Finance Strat Purchasing	0	0	0	2,113	2,113
14	ARA Director Office	0	38,808	42,164	7,552	88,524
15	ARA Financial Services	0	0	0	1,215	1,215
16	ARA Operations	0	0	0	11,866	11,866
17	ARA Payroll Services	0	0	0	1,638	1,638
18	ARA Regulatory	0	0	0	5,270	5,270
19	HITS CIO	0	52,554	57,099	5,208	114,861
20	HITS EAS	0	0	0	3,804	3,804
21	HITS EIS	0	0	0	3,824	3,824
22	HITS Radio	0	0	0	5,930	5,930
23	Office Business Opportunity	0	4,408	4,785	6,903	16,096
24	Mayor	0	23,723	25,753	13,313	62,789
25	Human Resources	0	37,347	40,543	273,786	351,676
26	Legal	0	20,036	21,751	14,652	56,439
27	City Secretary	0	801	870	2,511	4,182
28	City Council	0	13,785	14,964	45,906	74,655
29	City Controller's Office	0	6,652	7,222	12,341	26,215
30	Health Administration	0	124,063	134,680	18,678	277,421
31	Planning & Dev Admin	0	15,868	17,226	5,323	38,417
32	PWE Administration Indirect	0	436,864	474,252	0	911,116
33	CIP Sal Rec PWE	0	0	0	3,370	3,370
34	HPD Police Records	0	0	0	4,851	4,851
35	General Services	0	25,646	27,841	104,366	157,853
36	HEC	0	27,650	30,016	0	57,666
38	Police	0	0	0	518,034	518,034
39	Dept of Neighborhoods	0	15,788	17,140	27,418	60,346
40	Fire	0	380,042	412,568	464,897	1,257,507
41	Municipal Court	0	35,103	38,108	0	73,211
42	Solid Waste	0	33,500	36,367	102,883	172,750
43	Houston Airport System (HAS)	0	139,851	0	271,477	411,328
44	Housing & Community Dev	0	20,597	22,360	86,617	129,574
45	Library	0	66,760	72,473	83,985	223,218
46	Parks & Recreation	0	74,614	80,999	324,208	479,821
47	Health Department	0	0	0	371,797	371,797
48	Convention & Entertainment	0	0	0	9,364	9,364
49	Fleet Management	0	35,183	38,194	509,332	582,709
50	Planning & Dev Other	0	0	0	6,761	6,761
51	Planning & Dev Spec Rev	0	0	0	12,852	12,852
52	General Debt	0	0	0	21,495	21,495
53	Finance Other	0	0	0	28,636	28,636
54	ARA Insurance	0	0	0	2,327	2,327
55	ARA BARC	0	0	0	40,548	40,548
56	ARA Parking	0	0	0	59,351	59,351
57	ARA Other	0	0	0	61,987	61,987
58	IT Public Services	0	0	0	11	11

	Department	Client Svcs	NW Data	NW Voice	Enterprise Optns	Total
59	Legal Insurance	0	0	0	18,217	18,217
60	Legal Wkr Comp	0	0	0	1,387	1,387
61	Mayor Cable TV	0	0	0	5,768	5,768
62	Mayor Other	0	0	0	33,435	33,435
63	TIRZ	0	0	0	2,835	2,835
64	HR Health Benefits	0	0	0	350,672	350,672
65	HR Long Term Disability	0	0	0	231	231
66	PWE Bldg Insp	0	0	0	106,243	106,243
67	PWE Stormwater	0	0	0	52,584	52,584
68	PWE DDSR	0	0	0	132,198	132,198
69	PWE Water & Sewer	0	0	0	623,190	623,190
70	PWE Houston Transtar	0	0	0	7,553	7,553
71	PWE Other	0	0	0	129,868	129,868
72	Houston Permit Center	0	0	0	16,112	16,112
73	CIP S/R Planning	0	0	0	2,162	2,162
74	CIP Sal Rec RE	0	0	0	7,980	7,980
75	CIP S/R Engrg	0	0	0	45,799	45,799
76	CIP S/R Constr	0	0	0	30,060	30,060
77	CIP S/R Eng/Const	0	0	0	3,310	3,310
78	CIP S/R Geo/Env	0	0	0	6,067	6,067
79	CIP S/R Other	0	0	0	10,360	10,360
80	CIP S/R GSD	0	0	0	26,731	26,731
93	HR-W.C.	0	0	0	46,832	46,832
94	HITS Other	0	0	0	76,875	76,875
95	Legal Other	0	0	0	375	375
96	Other	0	0	0	0	0
	Total	$ 0	$ 1,647,414	$ 1,636,683	$ 5,440,079	$ 8,724,176

HOUSTON INFORMATION TECHNOLOGY SERVICES – RADIO COMMUNICATION SERVICES FUNCTION AND ALLOCATION BASIS

The Radio Communication Services division of Houston Information Technology Services is responsible for the operation and maintenance of the radio system and all of the city's radios. The costs are allocated based on the number of radios per department. External agencies, identified as other in the plan operate on the city radio network, are also charged a flat rate per month for each radio they have on the system.

Department		Amount	General Admin	IT Radio Svcs
Personnel Costs				
Salaries	S1	1,974,196	0	1,974,196
Salary % Split			.00%	100.00%
Benefits	S	969,928	0	969,928
Subtotal - Personnel Costs		2,944,124	0	2,944,124
Services & Supplies Cost				
Supplies	S	371,698	0	371,698
Services	S	1,963,870	0	1,963,870
Subtotal - Services & Supplies		2,335,568	0	2,335,568
Department Cost Total		5,279,692	0	5,279,692
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		5,279,692	0	5,279,692
General Admin Distribution			0	0
Grand Total		$ 5,279,692		$ 5,279,692

	Department	First Incoming	Second Incoming	IT Radio Svcs
3	Insurance Retirees	$ 69,263	$ 385	$ 69,648
3	Memberships	1,532	9	1,541
3	Consulting Services	1,558	9	1,567
3	Interest Costs	5,412	31	5,443
3	Other Misc	2,102	12	2,114
3	Non-Dept. Legal Svcs/Lobby	4,286	24	4,310
	Subtotal - Non-Dept-Gen Gov	84,153	470	84,623
5	Financial Plg & Analysis	2,409	130	2,539
	Subtotal - Fin Plg & Analysis	2,409	130	2,539
8	Gen Acctng	1,298	78	1,376
8	Auditing Svcs	1,597	0	1,597
8	Fin Operations	672	43	715
	Subtotal - Fin Reporting & Ops	3,567	121	3,688
9	Internal Controls	1,344	67	1,411
	Subtotal - Fin Int Controls	1,344	67	1,411
10	Cost Accounting	416	25	441
10	Trust Funds Mgmt (TFM)	539	35	574
	Subtotal - Fin Grants	955	61	1,016
11	Perf Mgmt Svcs	690	39	729
	Subtotal - Fin Perform Mgmt	690	39	729
12	Treasury	1,522	133	1,655
	Subtotal - Fin Treasury	1,522	133	1,655
13	Purchasing	31,022	2,137	33,159
	Subtotal - Fin SPD	31,022	2,137	33,159
16	Records	1,106	79	1,185
	Subtotal - ARA Operations	1,106	79	1,185
17	Payroll Svcs	6,494	347	6,841
	Subtotal - ARA Payroll Svcs	6,494	347	6,841
18	Franchise	2,384	141	2,525
	Subtotal - ARA Regulatory	2,384	141	2,525
19	IT Dept Admin	244,233	0	244,233
19	IT Director	459,407	188,354	647,761
	Subtotal - HITS CIO	703,640	188,354	891,994
20	IT ERP	4,153	173	4,326
	Subtotal - HITS EAS	4,153	173	4,326
21	Enterprise Optns	5,633	297	5,930
	Subtotal - HITS EIS	5,633	297	5,930
23	Certification	0	1,721	1,721
23	External Affairs & Outreach	0	712	712
	Subtotal - OBO	0	2,433	2,433
24	City Mayor Admin	0	4,935	4,935

	Department	First Incoming	Second Incoming	IT Radio Svcs
24	Inter Gov Rel	$ 0	$ 879	$ 879
	Subtotal - Mayor	0	5,814	5,814
25	Personnel Svcs	0	2,587	2,587
	Subtotal - Human Resources	0	2,587	2,587
27	City Sec Svcs	0	1,136	1,136
	Subtotal - City Secretary	0	1,136	1,136
28	City Council Svcs	0	12,674	12,674
	Subtotal - City Council	0	12,674	12,674
29	Controller Fin Svcs	0	7,483	7,483
29	Controller Treasury	0	2,347	2,347
	Subtotal - City Controller's	0	9,830	9,830
	Total Incoming	849,072	227,022	1,076,094
C.	Total Allocated		$ 6,355,786	$ 6,355,786
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19	HITS CIO	795	5.5762	$ 341,753	$ 0	$ 341,753	$ 0	$ 341,753
24	Mayor	20	0.1403	8,598	0	8,598	337	8,935
30	Health Administration	78	0.5471	33,530	0	33,530	1,315	34,845
35	General Services	46	0.3226	19,774	0	19,774	776	20,550
36	HEC	20	0.1403	8,598	0	8,598	337	8,935
38	Police	9,154	64.2071	3,935,099	0	3,935,099	154,373	4,089,472
40	Fire	2,781	19.5062	1,195,489	0	1,195,489	46,899	1,242,388
42	Solid Waste	588	4.1243	252,768	0	252,768	9,916	262,684
46	Parks & Recreation	284	1.9920	122,085	0	122,085	4,789	126,874
49	Fleet Management	40	0.2806	17,195	0	17,195	675	17,870
56	ARA Parking	54	0.3788	23,213	0	23,213	911	24,124
68	PWE DDSR	167	1.1714	71,790	0	71,790	2,816	74,606
69	PWE Water & Sewer	208	1.4589	89,414	0	89,414	3,508	92,922
96	Other	22	0.1543	9,457	0	9,457	371	9,828
	Subtotal	14,257	100.0000	6,128,763	0	6,128,763	227,023	6,355,786
	Direct Bills					0		0
	Total					$6,128,763		$ 6,355,786

Basis Units: Number of radios per department
Source: HITS Radio Report

	Department	IT Radio Svcs	Total
19	HITS CIO	341,753	341,753
24	Mayor	8,935	8,935
30	Health Administration	34,845	34,845
35	General Services	20,550	20,550
36	HEC	8,935	8,935
38	Police	4,089,472	4,089,472
40	Fire	1,242,388	1,242,388
42	Solid Waste	262,684	262,684
46	Parks & Recreation	126,874	126,874
49	Fleet Management	17,870	17,870
56	ARA Parking	24,124	24,124
68	PWE DDSR	74,606	74,606
69	PWE Water & Sewer	92,922	92,922
96	Other	9,828	9,828
	Total	$ 6,355,786	$ 6,355,786

OFFICE OF BUSINESS OPPORTUNITY
FUNCTION AND ALLOCATION BASIS

The Office of Business Opportunity (OBO) is committed to creating a competitive and diverse business environment in the City of Houston by promoting the growth and success of small businesses, with special emphasis on historically underutilized businesses, by ensuring their meaningful participation in the government procurement process. OBO provides business assistance to both start-up and mature companies, helps businesses navigate the city permitting and licensing process, provides referrals for educational and financial resources, as well as certifies Minority, Women, Small and Disadvantaged Business Enterprises (MWSDBE) and Persons with Disabilities Business Enterprises. OBO is also charged with ensuring that city departments and prime contractors identify and connect with certified companies for contracting opportunities on MWSDBE goal-oriented contracts. OBO also monitors those contracts to ensure the utilization of MWSDBEs and compliance with applicable labor standards requirements. The costs are allocated as follows:

- **Certification and Designation Division** – Administers the city's MWSDBE certification program and the Hire Houston First designation process. The costs of these functions are allocated based on the number of FTE positions.

- **Contract Compliance** – Enforces labor standards rules, as well as monitors MWSDBE utilization on contracts with goals. The Contract Compliance division also ensures that subcontractors working on City of Houston projects are paid their pro-rata share each month in a timely manner. Costs are allocated based on the number of contracts monitored per department.

- **Reporting, Analytics & Pay or Play Unit** – This area is responsible for reporting citywide MWSDBE participation on contracts, Hire Houston First related contracts and other reports that serve to provide analytics that can be used to strengthen the city's administration of it business development program. This unit works with POP Contract Administrator to develop and implement policies and procedures to ensure adherence to the Pay or Play (POP) Program mandates, ensuring the optimum efficiency and integrity of the Program, train all departments citywide and ensure audits are conducted. The reporting, analytics, and Pay or Play function within OBO is allocated based on the number of contracts awarded with MWSDBE requirements.

- **Department Services** – This area is responsible for assisting departments with setting MWSDBE goals on contracts, reviewing RCAs for compliance with MWSDBE and Hire Houston First requirements and training city departments on best practices for compliance with the programs OBO administers. Costs are allocated based on the number of tasks completed by each Procurement Specialist per department.

OFFICE OF BUSINESS OPPORTUNITY
FUNCTION AND ALLOCATION BASIS
Continued

- **External Affairs and Office of Business Opportunity Solution Center (OBOSC) Unit** – External Affairs and OBOSC's objective is to raise program awareness and increase the number of companies seeking certification. The Business Development Services area of External Affairs & OBOSC provides information on contracting opportunities and facilities the provision of business development resources needed to assist certified firms with increasing their financial and operational readiness. These costs are allocated based on the number of FTE positions.

- **HAS Services** – OBO has the responsibilities of ensuring that contracts are procured, awarded and administered in compliance with Federal regulations for the U.S. Department of Transportation's Disadvantaged Business Enterprise and Airport Concessionaire program. Services are provided by the Department Director and Deputy Director based on a level of effort of 20% and 15% respectively. These costs are directly allocated to HAS.

- **Non-General Fund** – The non-general fund expenses of OBO are not allocated within the plan.

Description		Amount	General Admin	Certification	Contract Compliance	Reporting & Analytics
Personnel Costs						
Salaries	S1	2,607,545	664,712	721,983	426,213	189,716
Salary % Split			25.4,919%	27.6,882%	16.3,454%	0.00%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		2,607,545	664,712	721,983	426,213	189,716
Services & Supplies Cost						
Supplies	P	25,801	6,955	7,555	4,460	1,985
Services	P	345,636	93,177	101,205	59,745	26,594
HAS Costs	P	78,054	0	0	0	0
N-GF Svcs	P	9,637	0	0	0	0
Subtotal - Services & Supplies		459,128	100,132	108,760	64,205	28,579
Department Cost Total		3,066,673	764,844	830,743	490,418	218,295
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		3,066,673	764,844	830,743	490,418	218,295
General Admin Distribution			764,844-	284,227	167,789	74,686
Grand Total		$ 3,066,673		$ 1,114,970	$ 658,207	$ 292,981

Description		Amount	Dept Services	External Affairs & Outreach	HAS Services	Non-GF.
Personnel Costs						
Salaries	S1	2,607,545	164,333	298,759	0	141,829
Salary % Split			6.3,022%	11.4,575%	0.0,000%	5.4,392%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		2,607,545	164,333	298,759	0	141,829
Services & Supplies Cost						
Supplies	P	25,801	1,720	3,126	0	35
Services	P	345,636	23,036	41,879	0	0
HAS Costs	P	78,054	0	0	78,054	0
N-GF Svcs	P	9,637	0	0	0	9,637
Subtotal - Services & Supplies		459,128	24,756	45,005	78,054	9,672
Department Cost Total		3,066,673	189,089	343,764	78,054	151,501
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		3,066,673	189,089	343,764	78,054	151,501
General Admin Distribution			64,694	117,614	0	55,834
Grand Total		$ 3,066,673	$ 253,783	$ 461,378	$ 78,054	$ 207,335
						not allocated

	Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
3	Insurance Retirees	$ 65,258	$ 363	$ 24,386	$ 14,396	$ 6,408	$ 5,550	$ 10,091
3	Memberships	1,443	8	539	318	142	123	223
3	Consulting Services	1,813	10	678	400	178	154	280
3	Interest Costs	2,988	17	1,117	659	293	254	462
3	Other Misc	1,161	7	434	256	114	99	180
3	Non-Dept. Legal Svcs/Lobby	4,330	24	1,618	955	425	368	670
3	Walker Rent	264,925	1,473	98,997	58,442	26,014	22,533	40,965
	Subtotal - Non-Dept-Gen Gov	341,918	1,902	127,768	75,426	33,574	29,082	52,871
5	Financial Plg & Analysis	2,804	151	1,098	648	289	250	454
	Subtotal - Fin Plg & Analysis	2,804	151	1,098	648	289	250	454
8	Gen Acctng	1,511	91	595	351	156	135	246
8	Fixed Assets	604	36	238	140	63	54	98
8	Auditing Svcs	1,858	0	690	408	181	157	286
8	Fin Operations	391	25	155	91	41	35	64
	Subtotal - Fin Reporting & Ops	4,364	152	1,678	991	441	382	694
9	Internal Controls	742	37	290	171	76	66	120
	Subtotal - Fin Int Controls	742	37	290	171	76	66	120
10	Cost Accounting	242	15	95	56	25	22	39
10	Trust Funds Mgmt (TFM)	313	21	124	73	33	28	51
	Subtotal - Fin Grants	555	35	219	129	58	50	91
11	Perf Mgmt Svcs	401	23	157	93	41	36	65
	Subtotal - Fin Perform Mgmt	401	23	157	93	41	36	65
12	Treasury	840	73	339	200	89	77	140
	Subtotal - Fin Treasury	840	73	339	200	89	77	140
13	Purchasing	2,154	148	856	505	225	195	354
	Subtotal - Fin SPD	2,154	148	856	505	225	195	354
16	Mailroom	3,248	253	1,301	768	342	296	538
16	Records	1,117	80	445	262	117	101	184
16	3-1-1 Svcs	3,165	411	1,329	785	349	303	550
	Subtotal - ARA Operations	7,530	744	3,075	1,815	808	700	1,272
17	Payroll Svcs	6,560	351	2,568	1,516	675	585	1,063
	Subtotal - ARA Payroll Svcs	6,560	351	2,568	1,516	675	585	1,063
18	Franchise	1,316	78	518	306	136	118	214
	Subtotal - ARA Regulatory	1,316	78	518	306	136	118	214
20	Enterprise Appl	1,203	96	483	285	127	110	200
20	IT ERP	4,460	186	1,726	1,019	454	393	714
20	EGIS	188	10	73	43	19	17	30
	Subtotal - HITS EAS	5,851	291	2,282	1,347	600	520	944
21	Client Svcs	0	0	0	0	0	0	0
21	NW Data	4,177	231	1,638	967	430	373	678
21	NW Voice	4,538	247	1,778	1,050	467	405	736
21	Enterprise Optns	6,557	346	2,565	1,514	674	584	1,062
	Subtotal - HITS EIS	15,272	824	5,982	3,531	1,572	1,361	2,475

Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
23 Certification	$ 0	$ 1,738	$ 646	$ 381	$ 170	$ 147	$ 267
23 Contract Compliance	0	547	203	120	53	46	84
23 Reporting & Analytics	0	556	207	122	54	47	86
23 External Affairs & Outreach	0	719	267	158	70	61	111
Subtotal - OBO	0	3,560	1,323	781	348	301	547
24 City Mayor Admin	0	4,986	1,853	1,094	487	422	767
24 I Gov Relats	0	888	330	195	87	75	137
Subtotal - Mayor	0	5,874	2,183	1,289	574	497	903
25 Selection	0	1,537	571	337	150	130	236
25 Personnel Svcs	0	2,613	971	573	255	221	402
Subtotal - Human Resources	0	4,150	1,542	910	405	351	638
26 Legal Svcs	0	14,692	5,460	3,223	1,435	1,243	2,259
26 Inspector General	0	3,542	1,316	777	346	300	545
Subtotal - Legal	0	18,234	6,776	4,000	1,781	1,542	2,804
27 City Sec Svcs	0	660	245	145	64	56	101
Subtotal - City Secretary	0	660	245	145	64	56	101
28 City Council Svcs	0	7,362	2,736	1,615	719	623	1,132
Subtotal - City Council	0	7,362	2,736	1,615	719	623	1,132
29 Controller Fin Svcs	0	8,710	3,237	1,911	851	737	1,339
29 Controller Treasury	0	1,363	507	299	133	115	210
Subtotal - City Controller's	0	10,073	3,743	2,210	984	852	1,549
35 Real Estate	0	9,656	3,588	2,118	943	817	1,485
Subtotal - General Services	0	9,656	3,588	2,118	943	817	1,485
Total Incoming	390,307	64,377	168,967	99,747	44,400	38,459	69,919
C. Total Allocated		$ 3,521,357	$ 1,283,937	$ 757,954	$ 337,381	$ 292,242	$ 531,297
			36.46%	21.52%	9.58%	8.30%	15.09%

	Description	First Incoming	Second Incoming	HAS Services	Non-GF.
3	Insurance Retirees	$ 65,258	$ 363	$ 0	$ 4,790
3	Memberships	1,443	8	0	106
3	Consulting Services	1,813	10	0	133
3	Interest Costs	2,988	17	0	219
3	Other Misc	1,161	7	0	85
3	Non-Dept. Legal Svcs/Lobby	4,330	24	0	318
3	Walker Rent	264,925	1,473	0	19,447
	Subtotal - Non-Dept-Gen Gov	341,918	1,902	0	25,099
5	Financial Plg & Analysis	2,804	151	0	216
	Subtotal - Fin Plg & Analysis	2,804	151	0	216
8	Gen Acctng	1,511	91	0	117
8	Fixed Assets	604	36	0	47
8	Auditing Svcs	1,858	0	0	136
8	Fin Operations	391	25	0	30
	Subtotal - Fin Reporting & Ops	4,364	152	0	330
9	Internal Controls	742	37	0	57
	Subtotal - Fin Int Controls	742	37	0	57
10	Cost Accounting	242	15	0	19
10	Trust Funds Mgmt (TFM)	313	21	0	24
	Subtotal - Fin Grants	555	35	0	43
11	Perf Mgmt Svcs	401	23	0	31
	Subtotal - Fin Perform Mgmt	401	23	0	31
12	Treasury	840	73	0	67
	Subtotal - Fin Treasury	840	73	0	67
13	Purchasing	2,154	148	0	168
	Subtotal - Fin SPD	2,154	148	0	168
16	Mailroom	3,248	253	0	256
16	Records	1,117	80	0	87
16	3-1-1 Svcs	3,165	411	0	261
	Subtotal - ARA Operations	7,530	744	0	604
17	Payroll Svcs	6,560	351	0	504
	Subtotal - ARA Payroll Svcs	6,560	351	0	504
18	Franchise	1,316	78	0	102
	Subtotal - ARA Regulatory	1,316	78	0	102
20	Enterprise Appl	1,203	96	0	95
20	IT ERP	4,460	186	0	339
20	EGIS	188	10	0	14
	Subtotal - HITS EAS	5,851	291	0	448
21	Client Svcs	0	0	0	0
21	NW Data	4,177	231	0	322
21	NW Voice	4,538	247	0	349
21	Enterprise Optns	6,557	346	0	504
	Subtotal - HITS EIS	15,272	824	0	1,175

Description	First Incoming	Second Incoming	HAS Services	Non-GF.
23 Certification	$ 0	$ 1,738	$ 0	$ 127
23 Contract Compliance	0	547	0	40
23 Reporting & Analytics	0	556	0	41
23 External Affairs & Outreach	0	719	0	52
Subtotal - OBO	0	3,560	0	260
24 City Mayor Admin	0	4,986	0	364
24 I Gov Relats	0	888	0	65
Subtotal - Mayor	0	5,874	0	429
25 Selection	0	1,537	0	112
25 Personnel Svcs	0	2,613	0	191
Subtotal - Human Resources	0	4,150	0	303
26 Legal Svcs	0	14,692	0	1,073
26 Inspector General	0	3,542	0	259
Subtotal - Legal	0	18,234	0	1,331
27 City Sec Svcs	0	660	0	48
Subtotal - City Secretary	0	660	0	48
28 City Council Svcs	0	7,362	0	537
Subtotal - City Council	0	7,362	0	537
29 Controller Fin Svcs	0	8,710	0	636
29 Controller Treasury	0	1,363	0	100
Subtotal - City Controller's	0	10,073	0	735
35 Real Estate	0	9,656	0	705
Subtotal - General Services	0	9,656	0	705
Total Incoming	390,307	64,377	0	33,192
C. Total Allocated		$ 3,521,357	$ 78,054	$ 240,527
			2.22%	6.83%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 486	$ 0	$ 486	$ 0	$ 486
05	Finance Financial Plg & Analys	13.30	0.0618	778	0	778	0	778
06	Finance City Council	4.90	0.0228	287	0	287	0	287
07	Finance Public Fin	6.10	0.0283	357	0	357	0	357
08	Finance Reporting & Ops	13.00	0.0604	761	0	761	0	761
09	Finance Internal Controls	2.30	0.0107	135	0	135	0	135
10	Finance Grants	9.30	0.0432	544	0	544	0	544
11	Finance Rev Perform Mgmnt	2.90	0.0135	170	0	170	0	170
12	Finance Treasury	3.50	0.0163	205	0	205	0	205
13	Finance Strat Purchasing	36.50	0.1696	2,136	0	2,136	0	2,136
14	ARA Director Office	5.00	0.0232	293	0	293	0	293
15	ARA Financial Services	6.00	0.0279	351	0	351	0	351
16	ARA Operations	96.20	0.4469	5,631	0	5,631	0	5,631
17	ARA Payroll Services	44.00	0.2044	2,575	0	2,575	0	2,575
18	ARA Regulatory	6.00	0.0279	351	0	351	0	351
19	HITS CIO	12.00	0.0557	702	0	702	0	702
20	HITS EAS	42.10	0.1956	2,464	0	2,464	0	2,464
21	HITS EIS	57.20	0.2657	3,348	0	3,348	0	3,348
22	HITS Radio	29.40	0.1366	1,721	0	1,721	0	1,721
23	Office Business Opportunity	29.70	0.1380	1,738	0	1,738	0	1,738
24	Mayor	37.30	0.1733	2,183	0	2,183	42	2,225
25	Human Resources	177.00	0.8222	10,360	0	10,360	201	10,561
26	Legal	114.00	0.5296	6,673	0	6,673	129	6,802
27	City Secretary	8.90	0.0413	521	0	521	10	531
28	City Council	76.20	0.3540	4,460	0	4,460	86	4,546
29	City Controller's Office	58.70	0.2727	3,436	0	3,436	67	3,503
30	Health Administration	50.50	0.2346	2,956	0	2,956	57	3,013
31	Planning & Dev Admin	8.00	0.0372	468	0	468	9	477
33	CIP Sal Rec PWE	7.60	0.0353	445	0	445	9	454
34	HPD Police Records	92.20	0.4283	5,397	0	5,397	105	5,502
35	General Services	221.60	1.0294	12,971	0	12,971	251	13,222
36	HEC	230.50	1.0708	13,492	0	13,492	261	13,753
38	Police	6,438.00	29.9073	376,836	0	376,836	7,301	384,137
39	Dept of Neighborhoods	142.70	0.6629	8,353	0	8,353	162	8,515
40	Fire	4,257.90	19.7798	249,228	0	249,228	4,829	254,057
41	Municipal Court	301.00	1.3983	17,618	0	17,618	341	17,959
42	Solid Waste	443.60	2.0607	25,965	0	25,965	503	26,468
43	Houston Airport System (HAS)	1,152.70	5.3548	67,471	0	67,471	1,307	68,778
44	Housing & Community Dev	146.50	0.6806	8,575	0	8,575	166	8,741
45	Library	474.00	2.2019	27,745	0	27,745	538	28,283
46	Parks & Recreation	793.70	3.6871	46,458	0	46,458	900	47,358
47	Health Department	1,072.80	4.9836	62,794	0	62,794	1,217	64,011
49	Fleet Management	367.00	1.7049	21,482	0	21,482	416	21,898
50	Planning & Dev Other	34.60	0.1607	2,025	0	2,025	39	2,064
51	Planning & Dev Spec Rev	39.60	0.1840	2,318	0	2,318	45	2,363
53	Finance Other	43.30	0.2011	2,534	0	2,534	49	2,583
54	ARA Insurance	5.00	0.0232	293	0	293	6	299
55	ARA BARC	107.70	0.5003	6,304	0	6,304	122	6,426
56	ARA Parking	65.00	0.3020	3,805	0	3,805	74	3,879
57	ARA Other	50.30	0.2337	2,944	0	2,944	57	3,001
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	3,020	0	3,020	59	3,079
60	Legal Wkr Comp	2.00	0.0093	117	0	117	2	119
61	Mayor Cable TV	18.90	0.0878	1,106	0	1,106	21	1,127
62	Mayor Other	30.70	0.1426	1,797	0	1,797	35	1,832
63	TIRZ	11.40	0.0530	667	0	667	13	680

Certification Allocations

Dept:23 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	2,909	0	2,909	56	2,965
66	PWE Bldg Insp	527.90	2.4523	30,900	0	30,900	599	31,499
67	PWE Stormwater	331.70	1.5409	19,415	0	19,415	376	19,791
68	PWE DDSR	471.60	2.1908	27,604	0	27,604	535	28,139
69	PWE Water & Sewer	2,101.00	9.7601	122,978	0	122,978	2,383	125,361
70	PWE Houston Transtar	8.10	0.0376	474	0	474	9	483
71	PWE Other	13.60	0.0632	796	0	796	15	811
72	Houston Permit Center	49.70	0.2309	2,909	0	2,909	56	2,965
73	CIP S/R Planning	12.10	0.0562	708	0	708	14	722
74	CIP Sal Rec RE	35.60	0.1654	2,084	0	2,084	40	2,124
75	CIP S/R Engrg	100.10	0.4650	5,859	0	5,859	114	5,973
76	CIP S/R Constr	103.70	0.4817	6,070	0	6,070	118	6,188
77	CIP S/R Eng/Const	14.40	0.0669	843	0	843	16	859
78	CIP S/R Geo/Env	11.10	0.0516	650	0	650	13	663
79	CIP S/R Other	22.40	0.1041	1,311	0	1,311	25	1,336
80	CIP S/R GSD	30.90	0.1435	1,809	0	1,809	35	1,844
93	HR-W.C.	30.30	0.1408	1,774	0	1,774	34	1,808
94	HITS Other	52.40	0.2434	3,067	0	3,067	59	3,126
	Subtotal	21,526.5	100.0000	1,260,010	0	1,260,010	23,927	1,283,937
	Direct Bills					0		0
	Total					$1,260,010		$ 1,283,937

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	27	1.9853	$ 14,767	$ 0	$ 14,767	$ 0	$ 14,767
13	Finance Strategic Purchasing	100	7.3529	54,693	0	54,693	0	54,693
14	ARA Director Office	17	1.2500	9,298	0	9,298	0	9,298
19	HITS CIO	20	1.4706	10,939	0	10,939	0	10,939
23	OBO	1	0.0735	547	0	547	0	547
24	Mayor	7	0.5147	3,829	0	3,829	83	3,912
25	Human Resources	32	2.3529	17,502	0	17,502	378	17,880
26	Legal	4	0.2941	2,188	0	2,188	47	2,235
29	City Controller's Office	14	1.0294	7,657	0	7,657	165	7,822
31	Planning & Dev Admin	3	0.2206	1,641	0	1,641	35	1,676
32	PWE Administration Indirect	875	64.3382	478,568	0	478,568	10,341	488,909
33	CIP Sal Rec PWE	0	0.0000	0	88,935-	88,935-	0	88,935-
35	General Services	141	10.3676	77,118	0	77,118	1,666	78,784
38	Police	48	3.5294	26,253	0	26,253	567	26,820
39	Dept of Neighborhoods	12	0.8824	6,563	0	6,563	142	6,705
40	Fire	5	0.3676	2,735	0	2,735	59	2,794
41	Municipal Court	7	0.5147	3,829	0	3,829	83	3,912
42	Solid Waste	12	0.8824	6,563	0	6,563	142	6,705
46	Parks & Recreation	13	0.9559	7,110	0	7,110	154	7,264
47	Health Department	9	0.6618	4,922	0	4,922	106	5,028
49	Fleet Management	13	0.9559	7,110	0	7,110	154	7,264
	Subtotal	1,360	100.0000	743,832	88,935-	654,897	14,122	669,019
	Direct Bills					88,935		88,935
	Total					$743,832		$743,832

Basis Units: Number of contracts monitored
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	143	0.4806	$ 1,591	$ 0	$ 1,591	$ 0	$ 1,591
13	Finance Strategic Purchasing	43	0.1445	478	0	478	0	478
14	ARA Director Office	579	1.9458	6,442	0	6,442	0	6,442
19	HITS CIO	219	0.7360	2,437	0	2,437	0	2,437
23	Office Business Opportunity	50	0.1680	556	0	556	0	556
24	Mayor	559	1.8785	6,220	0	6,220	122	6,342
25	Human Resources	232	0.7796	2,581	0	2,581	51	2,632
26	Legal	1,320	4.4359	14,687	0	14,687	289	14,976
27	City Secretary	1	0.0034	11	0	11	0	11
28	City Council	174	0.5847	1,936	0	1,936	38	1,974
29	City Controller's Office	103	0.3461	1,146	0	1,146	23	1,169
32	PWE Admin Indirect	6,764	22.7308	75,260	0	75,260	1,481	76,741
35	General Services	1,853	6.2271	20,618	0	20,618	406	21,024
36	HEC	137	0.4604	1,524	0	1,524	30	1,554
38	Police	1,249	4.1973	13,897	0	13,897	273	14,170
39	Dept of Neighborhoods	188	0.6318	2,092	0	2,092	41	2,133
40	Fire	933	3.1354	10,381	0	10,381	204	10,585
41	Municipal Court	404	1.3577	4,495	0	4,495	88	4,583
42	Solid Waste	340	1.1426	3,783	0	3,783	74	3,857
43	Houston Airport System (HAS)	2,296	7.7158	25,547	0	25,547	503	26,050
44	Housing & Community Dev	158	0.5310	1,758	0	1,758	35	1,793
45	Library	327	1.0989	3,638	0	3,638	72	3,710
46	Parks & Recreation	1,492	5.0139	16,601	0	16,601	327	16,928
47	Health Department	1,591	5.3466	17,702	0	17,702	348	18,050
49	Fleet Management	8,376	28.1480	93,196	0	93,196	1,834	95,030
50	Planning & Dev Other	79	0.2655	879	0	879	17	896
96	Other	147	0.4940	1,636	0	1,636	32	1,668
	Subtotal	29,757	100.0000	331,092	0	331,092	6,289	337,381
	Direct Bills					0		0
	Total					$331,092		$ 337,381

Basis Units: Number of awards with S/MWDBE requirements
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	15	6.5502	$ 18,786	$ 0	$ 18,786	$ 0	$ 18,786
13	Finance Strategic Purchasing	2	0.8734	2,505	0	2,505	0	2,505
14	ARA Director Office	10	4.3668	12,524	0	12,524	0	12,524
19	HITS CIO	14	6.1135	17,533	0	17,533	0	17,533
24	Mayor	4	1.7467	5,010	0	5,010	116	5,126
25	Human Resources	5	2.1834	6,262	0	6,262	145	6,407
26	Legal	7	3.0568	8,767	0	8,767	203	8,970
32	PWE Administration Indirect	65	28.3843	81,405	0	81,405	1,883	83,288
35	General Services	6	2.6201	7,514	0	7,514	174	7,688
36	HEC	5	2.1834	6,262	0	6,262	145	6,407
38	Police	20	8.7336	25,048	0	25,048	579	25,627
40	Fire	18	7.8603	22,543	0	22,543	521	23,064
42	Solid Waste	9	3.9301	11,271	0	11,271	261	11,532
43	Houston Airport System (HAS)	1	0.4367	1,252	0	1,252	29	1,281
45	Library	2	0.8734	2,505	0	2,505	58	2,563
46	Parks & Recreation	5	2.1834	6,262	0	6,262	145	6,407
47	Health Department	14	6.1135	17,533	0	17,533	406	17,939
49	Fleet Management	27	11.7904	33,814	0	33,814	782	34,596
	Subtotal	229	100.0000	286,796	0	286,796	5,446	292,242
	Direct Bills					0		0
	Total					$286,796		$ 292,242

Basis Units: Number of tasks completed by procurement specialists
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 201	$ 0	$ 201	$ 0	$ 201
05	Finance Financial Plg & Analys	13.30	0.0618	322	0	322	0	322
06	Finance City Council	4.90	0.0228	119	0	119	0	119
07	Finance Public Fin	6.10	0.0283	148	0	148	0	148
08	Finance Reporting & Ops	13.00	0.0604	315	0	315	0	315
09	Finance Internal Controls	2.30	0.0107	56	0	56	0	56
10	Finance Grants	9.30	0.0432	225	0	225	0	225
11	Finance Rev Perform Mgmnt	2.90	0.0135	70	0	70	0	70
12	Finance Treasury	3.50	0.0163	85	0	85	0	85
13	Finance Strat Purchasing	36.50	0.1696	884	0	884	0	884
14	ARA Director Office	5.00	0.0232	121	0	121	0	121
15	ARA Financial Services	6.00	0.0279	145	0	145	0	145
16	ARA Operations	96.20	0.4469	2,330	0	2,330	0	2,330
17	ARA Payroll Services	44.00	0.2044	1,066	0	1,066	0	1,066
18	ARA Regulatory	6.00	0.0279	145	0	145	0	145
19	HITS CIO	12.00	0.0557	291	0	291	0	291
20	HITS EAS	42.10	0.1956	1,020	0	1,020	0	1,020
21	HITS EIS	57.20	0.2657	1,385	0	1,385	0	1,385
22	HITS Radio	29.40	0.1366	712	0	712	0	712
23	Office Business Opportunity	29.70	0.1380	719	0	719	0	719
24	Mayor	37.30	0.1733	903	0	903	18	921
25	Human Resources	177.00	0.8222	4,287	0	4,287	83	4,370
26	Legal	114.00	0.5296	2,761	0	2,761	54	2,815
27	City Secretary	8.90	0.0413	216	0	216	4	220
28	City Council	76.20	0.3540	1,846	0	1,846	36	1,882
29	City Controller's Office	58.70	0.2727	1,422	0	1,422	28	1,450
30	Health Administration	50.50	0.2346	1,223	0	1,223	24	1,247
31	Planning & Dev Admin	8.00	0.0372	194	0	194	4	198
33	CIP Sal Rec PWE	7.60	0.0353	184	0	184	4	188
34	HPD Police Records	92.20	0.4283	2,233	0	2,233	43	2,276
35	General Services	221.60	1.0294	5,367	0	5,367	104	5,471
36	HEC	230.50	1.0708	5,583	0	5,583	108	5,691
38	Police	6,438.00	29.9073	155,936	0	155,936	3,021	158,957
39	Dept of Neighborhoods	142.70	0.6629	3,456	0	3,456	67	3,523
40	Fire	4,257.90	19.7798	103,131	0	103,131	1,998	105,129
41	Municipal Court	301.00	1.3983	7,291	0	7,291	141	7,432
42	Solid Waste	443.60	2.0607	10,745	0	10,745	208	10,953
43	Houston Airport System (HAS)	1,152.70	5.3548	27,920	0	27,920	541	28,461
44	Housing & Community Dev	146.50	0.6806	3,548	0	3,548	69	3,617
45	Library	474.00	2.2019	11,481	0	11,481	222	11,703
46	Parks & Recreation	793.70	3.6871	19,224	0	19,224	372	19,596
47	Health Department	1,072.80	4.9836	25,984	0	25,984	503	26,487
49	Fleet Management	367.00	1.7049	8,889	0	8,889	172	9,061
50	Planning & Dev Other	34.60	0.1607	838	0	838	16	854
51	Planning & Dev Spec Rev	39.60	0.1840	959	0	959	19	978
53	Finance Other	43.30	0.2011	1,049	0	1,049	20	1,069
54	ARA Insurance	5.00	0.0232	121	0	121	2	123
55	ARA BARC	107.70	0.5003	2,609	0	2,609	51	2,660
56	ARA Parking	65.00	0.3020	1,574	0	1,574	31	1,605
57	ARA Other	50.30	0.2337	1,218	0	1,218	24	1,242
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	1,250	0	1,250	24	1,274
60	Legal Wkr Comp	2.00	0.0093	48	0	48	1	49
61	Mayor Cable TV	18.90	0.0878	458	0	458	9	467
62	Mayor Other	30.70	0.1426	744	0	744	14	758
63	TIRZ	11.40	0.0530	276	0	276	5	281

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	1,204	0	1,204	23	1,227
66	PWE Bldg Insp	527.90	2.4523	12,786	0	12,786	248	13,034
67	PWE Stormwater	331.70	1.5409	8,034	0	8,034	156	8,190
68	PWE DDSR	471.60	2.1908	11,423	0	11,423	221	11,644
69	PWE Water & Sewer	2,101.00	9.7601	50,889	0	50,889	986	51,875
70	PWE Houston Transtar	8.10	0.0376	196	0	196	4	200
71	PWE Other	13.60	0.0632	329	0	329	6	335
72	Houston Permit Center	49.70	0.2309	1,204	0	1,204	23	1,227
73	CIP S/R Planning	12.10	0.0562	293	0	293	6	299
74	CIP Sal Rec RE	35.60	0.1654	862	0	862	17	879
75	CIP S/R Engrg	100.10	0.4650	2,425	0	2,425	47	2,472
76	CIP S/R Constr	103.70	0.4817	2,512	0	2,512	49	2,561
77	CIP S/R Eng/Const	14.40	0.0669	349	0	349	7	356
78	CIP S/R Geo/Env	11.10	0.0516	269	0	269	5	274
79	CIP S/R Other	22.40	0.1041	543	0	543	11	554
80	CIP S/R GSD	30.90	0.1435	748	0	748	15	763
93	HR-W.C.	30.30	0.1408	734	0	734	14	748
94	HITS Other	52.40	0.2434	1,269	0	1,269	25	1,294
	Subtotal	21,526.5	100.0000	521,396	0	521,396	9,901	531,297
	Direct Bills					0		0
	Total					$521,396		$ 531,297

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43 Houston Airport System (HAS)	100	100.0000	$ 78,054	$ 0	$ 78,054	$ 0	$ 78,054
Subtotal	100	100.0000	78,054	0	78,054	0	78,054
Direct Bills					0		0
Total					$78,054		$ 78,054

Basis Units: Direct allocation to HAS
Source: Direct Allocation

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
0	Direct Billed	$0	$ 88,935	$0	$0	$0	$0	$0
04	Finance Dir Office	486	14,767	1,591	18,786	201	0	0
05	Finance Financial Plg & Analys	778	0	0	0	322	0	0
06	Finance City Council	287	0	0	0	119	0	0
07	Finance Public Fin	357	0	0	0	148	0	0
08	Finance Reporting & Ops	761	0	0	0	315	0	0
09	Finance Internal Controls	135	0	0	0	56	0	0
10	Finance Grants	544	0	0	0	225	0	0
11	Finance Rev Perform Mgmnt	170	0	0	0	70	0	0
12	Finance Treasury	205	0	0	0	85	0	0
13	Finance Strat Purchasing	2,136	54,693	478	2,505	884	0	0
14	ARA Director Office	293	9,298	6,442	12,524	121	0	0
15	ARA Financial Services	351	0	0	0	145	0	0
16	ARA Operations	5,631	0	0	0	2,330	0	0
17	ARA Payroll Services	2,575	0	0	0	1,066	0	0
18	ARA Regulatory	351	0	0	0	145	0	0
19	HITS CIO	702	10,939	2,437	17,533	291	0	0
20	HITS EAS	2,464	0	0	0	1,020	0	0
21	HITS EIS	3,348	0	0	0	1,385	0	0
22	HITS Radio	1,721	0	0	0	712	0	0
23	Office Business Opportunity	1,738	547	556	0	719	0	0
24	Mayor	2,225	3,912	6,342	5,126	921	0	0
25	Human Resources	10,561	17,880	2,632	6,407	4,370	0	0
26	Legal	6,802	2,235	14,976	8,970	2,815	0	0
27	City Secretary	531	0	11	0	220	0	0
28	City Council	4,546	0	1,974	0	1,882	0	0
29	City Controller's Office	3,503	7,822	1,169	0	1,450	0	0
30	Health Administration	3,013	0	0	0	1,247	0	0
31	Planning & Dev Admin	477	1,676	0	0	198	0	0
32	PWE Administration Indirect	0	488,909	76,741	83,288	0	0	0
33	CIP Sal Rec PWE	454	88,935-	0	0	188	0	0
34	HPD Police Records	5,502	0	0	0	2,276	0	0
35	General Services	13,222	78,784	21,024	7,688	5,471	0	0
36	HEC	13,753	0	1,554	6,407	5,691	0	0
38	Police	384,137	26,820	14,170	25,627	158,957	0	0
39	Dept of Neighborhoods	8,515	6,705	2,133	0	3,523	0	0
40	Fire	254,057	2,794	10,585	23,064	105,129	0	0
41	Municipal Court	17,959	3,912	4,583	0	7,432	0	0
42	Solid Waste	26,468	6,705	3,857	11,532	10,953	0	0
43	Houston Airport System (HAS)	68,778	0	26,050	1,281	28,461	78,054	0
44	Housing & Community Dev	8,741	0	1,793	0	3,617	0	0
45	Library	28,283	0	3,710	2,563	11,703	0	0
46	Parks & Recreation	47,358	7,264	16,928	6,407	19,596	0	0
47	Health Department	64,011	5,028	18,050	17,939	26,487	0	0
49	Fleet Management	21,898	7,264	95,030	34,596	9,061	0	0
50	Planning & Dev Other	2,064	0	896	0	854	0	0
51	Planning & Dev Spec Rev	2,363	0	0	0	978	0	0
53	Finance Other	2,583	0	0	0	1,069	0	0
54	ARA Insurance	299	0	0	0	123	0	0
55	ARA BARC	6,426	0	0	0	2,660	0	0
56	ARA Parking	3,879	0	0	0	1,605	0	0
57	ARA Other	3,001	0	0	0	1,242	0	0
58	IT Public Services	0	0	0	0	0	0	0
59	Legal Insurance	3,079	0	0	0	1,274	0	0
60	Legal Wkr Comp	119	0	0	0	49	0	0
61	Mayor Cable TV	1,127	0	0	0	467	0	0

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
62	Mayor Other	1,832	0	0	0	758	0	0
63	TIRZ	680	0	0	0	281	0	0
64	HR Health Benefits	2,965	0	0	0	1,227	0	0
66	PWE Bldg Insp	31,499	0	0	0	13,034	0	0
67	PWE Stormwater	19,791	0	0	0	8,190	0	0
68	PWE DDSR	28,139	0	0	0	11,644	0	0
69	PWE Water & Sewer	125,361	0	0	0	51,875	0	0
70	PWE Houston Transtar	483	0	0	0	200	0	0
71	PWE Other	811	0	0	0	335	0	0
72	Houston Permit Center	2,965	0	0	0	1,227	0	0
73	CIP S/R Planning	722	0	0	0	299	0	0
74	CIP Sal Rec RE	2,124	0	0	0	879	0	0
75	CIP S/R Engrg	5,973	0	0	0	2,472	0	0
76	CIP S/R Constr	6,188	0	0	0	2,561	0	0
77	CIP S/R Eng/Const	859	0	0	0	356	0	0
78	CIP S/R Geo/Env	663	0	0	0	274	0	0
79	CIP S/R Other	1,336	0	0	0	554	0	0
80	CIP S/R GSD	1,844	0	0	0	763	0	0
93	HR-W.C.	1,808	0	0	0	748	0	0
94	HITS Other	3,126	0	0	0	1,294	0	0
96	Other	0	0	1,668	0	0	0	0
	Total	$ 1,283,936	$ 757,954	$ 337,380	$ 292,243	$ 531,299	$ 78,054	$ 0

	Department	Total
0	Direct Billed	$ 88,935
04	Finance Dir Office	35,831
05	Finance Financial Plg & Analys	1,100
06	Finance City Council	406
07	Finance Public Fin	505
08	Finance Reporting & Ops	1,076
09	Finance Internal Controls	191
10	Finance Grants	769
11	Finance Rev Perform Mgmnt	240
12	Finance Treasury	290
13	Finance Strat Purchasing	60,696
14	ARA Director Office	28,678
15	ARA Financial Services	496
16	ARA Operations	7,961
17	ARA Payroll Services	3,641
18	ARA Regulatory	496
19	HITS CIO	31,902
20	HITS EAS	3,484
21	HITS EIS	4,733
22	HITS Radio	2,433
23	Office Business Opportunity	3,560
24	Mayor	18,526
25	Human Resources	41,850
26	Legal	35,798
27	City Secretary	762
28	City Council	8,402
29	City Controller's Office	13,944
30	Health Administration	4,260
31	Planning & Dev Admin	2,351
32	PWE Administration Indirect	648,938
33	CIP Sal Rec PWE	88,293-
34	HPD Police Records	7,778
35	General Services	126,189
36	HEC	27,405
38	Police	609,711
39	Dept of Neighborhoods	20,876
40	Fire	395,629
41	Municipal Court	33,886
42	Solid Waste	59,515
43	Houston Airport System (HAS)	202,624
44	Housing & Community Dev	14,151
45	Library	46,259
46	Parks & Recreation	97,553
47	Health Department	131,515
49	Fleet Management	167,849
50	Planning & Dev Other	3,814
51	Planning & Dev Spec Rev	3,341
53	Finance Other	3,652
54	ARA Insurance	422
55	ARA BARC	9,086
56	ARA Parking	5,484
57	ARA Other	4,243
58	IT Public Services	0
59	Legal Insurance	4,353
60	Legal Wkr Comp	168
61	Mayor Cable TV	1,594

	Department	Total
62	Mayor Other	2,590
63	TIRZ	961
64	HR Health Benefits	4,192
66	PWE Bldg Insp	44,533
67	PWE Stormwater	27,981
68	PWE DDSR	39,783
69	PWE Water & Sewer	177,236
70	PWE Houston Transtar	683
71	PWE Other	1,146
72	Houston Permit Center	4,192
73	CIP S/R Planning	1,021
74	CIP Sal Rec RE	3,003
75	CIP S/R Engrg	8,445
76	CIP S/R Constr	8,749
77	CIP S/R Eng/Const	1,215
78	CIP S/R Geo/Env	937
79	CIP S/R Other	1,890
80	CIP S/R GSD	2,607
93	HR-W.C.	2,556
94	HITS Other	4,420
96	Other	1,668
	Total	$ 3,280,866

MAYOR'S OFFICE - EXECUTIVE
FUNCTION AND ALLOCATION BASIS

The Mayor's Office Executive division provides support to the Mayor as Chief Executive of the city. The staff responds to telephone calls and correspondence from the citizens, provides information and assistance on city service delivery, oversees preparation of the weekly Council agenda, and assists the Mayor in appointments to boards and commissions. The costs are allocated as follows:

- **City Administration** – Provides support functions necessary to fulfill the charter requirements of the Mayor and oversee departmental activity. It also provides timely and effective customer service to the public and City of Houston department. Costs are allocated based on the number of the FTE positions per department.

- **Agenda Office** – Assists with processing contracts, awards, and ordinance amendments through efficient communication with city departments and City Council. Costs are allocated directly to City Council.

- **Intergovernmental Affairs** – These costs are allocated based on FTEs.

- **Other Services** – Costs are allocated to Mayor Other in the plan.

Department		Amount	General Admin	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
Personnel Costs							
Salaries	S1	2,684,520	0	1,947,527	227,525	330,130	179,338
Salary % Split			.00%	72.55%	8.48%	12.30%	6.68%
Benefits	P	1,242,731	0	888,906	124,332	143,152	86,341
Subtotal - Personnel Costs		3,927,251	0	2,836,433	351,857	473,282	265,679
Services & Supplies Cost							
Supplies	P	30,362	0	19,116	573	2,909	7,765
Services	P	459,890	0	316,351	29,840	92,555	21,143
Credit Direct Expense	P	294,587-	0	0	0	0	294,587-
Subtotal - Services & Supplies		195,665	0	335,467	30,413	95,464	265,679-
Department Cost Total		4,122,916	0	3,171,900	382,270	568,746	0
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		4,122,916	0	3,171,900	382,270	568,746	0
General Admin Distribution			0	0	0	0	0
Grand Total		$ 4,122,916		$ 3,171,900	$ 382,270	$ 568,746	0

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
1	City Hall	$ 79,331	$ 0	$ 57,552	$ 6,724	$ 9,756	$ 5,300
1	City Hall Annex	16,289	0	11,817	1,381	2,003	1,088
	Subtotal - Building Depn	95,620	0	69,369	8,104	11,759	6,388
3	Insurance Retirees	87,875	489	64,105	7,489	10,867	5,903
3	Memberships	1,943	11	1,417	166	240	131
3	Consulting Services	3,497	20	2,551	298	432	235
3	Interest Costs	4,528	26	3,304	386	560	304
3	Other Misc	1,759	10	1,284	150	218	118
3	Elections	869	5	634	74	107	58
3	Non-Dept. Legal Svcs/Lobby	5,438	30	3,967	463	672	365
3	Dept Specific	55,322	308	40,357	4,715	6,841	3,716
	Subtotal - Non-Dept-Gen Gov	161,231	899	117,620	13,741	19,938	10,831
5	Financial Plg & Analysis	5,408	291	4,134	483	701	381
	Subtotal - Fin Plg & Analysis	5,408	291	4,134	483	701	381
8	Gen Acctng	2,914	175	2,241	262	380	206
8	Fixed Assets	1,554	93	1,195	140	203	110
8	Auditing Svcs	3,584	0	2,600	304	441	239
8	Fin Operations	563	36	434	51	74	40
	Subtotal - Fin Reporting & Ops	8,615	304	6,471	756	1,097	596
9	Internal Controls	1,124	56	856	100	145	79
	Subtotal - Fin Int Controls	1,124	56	856	100	145	79
10	Cost Accounting	348	21	268	31	45	25
10	Trust Funds Mgmt (TFM)	451	30	349	41	59	32
	Subtotal - Fin Grants	799	51	616	72	104	57
11	Perf Mgmt Svcs	577	32	442	52	75	41
	Subtotal - Fin Perform Mgmt	577	32	442	52	75	41
12	Treasury	1,273	111	1,004	117	170	92
	Subtotal - Fin Treasury	1,273	111	1,004	117	170	92
13	Purchasing	6,032	416	4,677	546	793	431
	Subtotal - Fin SPD	6,032	416	4,677	546	793	431
15	Budgeting & Accounting Support	36,737	1,817	27,970	3,268	4,741	2,576
15	Accounts Payable	31,856	1,568	24,248	2,833	4,110	2,233
	Subtotal - ARA Financial Svcs	68,593	3,385	52,217	6,100	8,851	4,808
16	Mailroom	7,197	560	5,628	657	954	518
16	Property	480	29	369	43	63	34
16	Records	1,403	100	1,090	127	185	100
16	3-1-1 Svcs	41,899	5,447	34,348	4,013	5,822	3,163
	Subtotal - ARA Operations	50,979	6,136	41,435	4,841	7,024	3,816
17	Payroll Svcs	8,239	440	6,296	736	1,067	580
	Subtotal - ARA Payroll Svcs	8,239	440	6,296	736	1,067	580
18	Franchise	1,994	118	1,532	179	260	141
	Subtotal - ARA Regulatory	1,994	118	1,532	179	260	141

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
20	Enterprise Appl	$ 101,942	$ 8,126	$ 79,850	$ 9,329	$ 13,536	$ 7,353
20	IT ERP	9,228	384	6,973	815	1,182	642
20	EGIS	908	46	692	81	117	64
	Subtotal - HITS EAS	112,078	8,556	87,516	10,224	14,835	8,059
21	Client Svcs	0	0	0	0	0	0
21	NW Data	22,480	1,243	17,210	2,011	2,917	1,585
21	NW Voice	24,424	1,329	18,683	2,183	3,167	1,720
21	Enterprise Optns	12,645	668	9,658	1,128	1,637	889
	Subtotal - HITS EIS	59,549	3,240	45,551	5,322	7,721	4,195
22	IT Radio Svcs	8,598	337	6,482	757	1,099	597
	Subtotal - HITS Radio	8,598	337	6,482	757	1,099	597
23	Certification	2,183	42	1,614	189	274	149
23	Contract Compliance	3,829	83	2,838	332	481	261
23	Reporting & Analytics	6,220	122	4,601	538	780	424
23	Dept Services	5,010	116	3,719	434	630	342
23	External Affairs & Outreach	903	18	668	78	113	61
	Subtotal - OBO	18,145	381	13,440	1,570	2,278	1,238
24	City Mayor Admin	0	6,261	4,542	531	770	418
24	Inter Gov Rel	0	1,115	809	95	137	74
	Subtotal - Mayor	0	7,376	5,351	625	907	493
25	Selection	0	2,655	1,926	225	327	177
25	Personnel Svcs	0	3,282	2,381	278	404	219
	Subtotal - Human Resources	0	5,937	4,307	503	730	397
26	Legal Svcs	0	400,675	290,676	33,959	49,273	26,767
26	Inspector General	0	3,542	2,570	300	436	237
	Subtotal - Legal	0	404,217	293,246	34,259	49,709	27,004
27	City Sec Svcs	0	951	690	81	117	64
	Subtotal - City Secretary	0	951	690	81	117	64
28	City Council Svcs	0	10,605	7,694	899	1,304	708
	Subtotal - City Council	0	10,605	7,694	899	1,304	708
29	Controller Fin Svcs	0	16,799	12,187	1,424	2,066	1,122
29	Controller Treasury	0	1,963	1,424	166	241	131
	Subtotal - City Controller's	0	18,762	13,611	1,590	2,307	1,253
35	Building Svcs	0	138,307	100,337	11,722	17,008	9,240
35	Utilities	0	62,022	44,995	5,257	7,627	4,143
35	Real Estate	0	33,629	24,397	2,850	4,136	2,247
	Subtotal - General Services	0	233,958	169,729	19,829	28,771	15,629
	Total Incoming	608,854	706,557	954,286	111,487	161,763	87,875
C.	Total Allocated		$ 5,438,327	$ 4,126,186	$ 493,757	$ 730,509	$ 87,875
				75.87%	9.08%	13.43%	1.62%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 1,393	$ 0	$ 1,393	$ 0	$ 1,393
05	Finance Financial Plg & Analys	13.30	0.0618	2,233	0	2,233	0	2,233
06	Finance City Council	4.90	0.0228	823	0	823	0	823
07	Finance Public Fin	6.10	0.0283	1,024	0	1,024	0	1,024
08	Finance Reporting & Ops	13.00	0.0604	2,182	0	2,182	0	2,182
09	Finance Internal Controls	2.30	0.0107	386	0	386	0	386
10	Finance Grants	9.30	0.0432	1,561	0	1,561	0	1,561
11	Finance Rev Perform Mgmnt	2.90	0.0135	487	0	487	0	487
12	Finance Treasury	3.50	0.0163	588	0	588	0	588
13	Finance Strat Purchasing	36.50	0.1696	6,127	0	6,127	0	6,127
14	ARA Director Office	5.00	0.0232	839	0	839	0	839
15	ARA Financial Services	6.00	0.0279	1,007	0	1,007	0	1,007
16	ARA Operations	96.20	0.4469	16,149	0	16,149	0	16,149
17	ARA Payroll Services	44.00	0.2044	7,386	0	7,386	0	7,386
18	ARA Regulatory	6.00	0.0279	1,007	0	1,007	0	1,007
19	HITS CIO	12.00	0.0557	2,014	0	2,014	0	2,014
20	HITS EAS	42.10	0.1956	7,067	0	7,067	0	7,067
21	HITS EIS	57.20	0.2657	9,602	0	9,602	0	9,602
22	HITS Radio	29.40	0.1366	4,935	0	4,935	0	4,935
23	Office Business Opportunity	29.70	0.1380	4,986	0	4,986	0	4,986
24	Mayor	37.30	0.1733	6,261	0	6,261	0	6,261
25	Human Resources	177.00	0.8222	29,713	0	29,713	4,308	34,021
26	Legal	114.00	0.5296	19,137	0	19,137	2,774	21,911
27	City Secretary	8.90	0.0413	1,494	0	1,494	217	1,711
28	City Council	76.20	0.3540	12,792	0	12,792	1,855	14,647
29	City Controller's Office	58.70	0.2727	9,854	0	9,854	1,429	11,283
30	Health Administration	50.50	0.2346	8,477	0	8,477	1,229	9,706
31	Planning & Dev Admin	8.00	0.0372	1,343	0	1,343	195	1,538
33	CIP Sal Rec PWE	7.60	0.0353	1,276	0	1,276	185	1,461
34	HPD Police Records	92.20	0.4283	15,477	0	15,477	2,244	17,721
35	General Services	221.60	1.0294	37,199	0	37,199	5,393	42,592
36	HEC	230.50	1.0708	38,693	0	38,693	5,610	44,303
38	Police	6,438.00	29.9073	1,080,732	0	1,080,732	156,685	1,237,417
39	Dept of Neighborhoods	142.70	0.6629	23,955	0	23,955	3,473	27,428
40	Fire	4,257.90	19.7798	714,764	0	714,764	103,627	818,391
41	Municipal Court	301.00	1.3983	50,528	0	50,528	7,326	57,854
42	Solid Waste	443.60	2.0607	74,466	0	74,466	10,796	85,262
43	Houston Airport System (HAS)	1,152.70	5.3548	193,501	0	193,501	28,054	221,555
44	Housing & Community Dev	146.50	0.6806	24,593	0	24,593	3,565	28,158
45	Library	474.00	2.2019	79,569	0	79,569	11,536	91,105
46	Parks & Recreation	793.70	3.6871	133,237	0	133,237	19,317	152,554
47	Health Department	1,072.80	4.9836	180,088	0	180,088	26,109	206,197
49	Fleet Management	367.00	1.7049	61,607	0	61,607	8,932	70,539
50	Planning & Dev Other	34.60	0.1607	5,808	0	5,808	842	6,650
51	Planning & Dev Spec Rev	39.60	0.1840	6,648	0	6,648	964	7,612
53	Finance Other	43.30	0.2011	7,269	0	7,269	1,054	8,323
54	ARA Insurance	5.00	0.0232	839	0	839	122	961
55	ARA BARC	107.70	0.5003	18,079	0	18,079	2,621	20,700
56	ARA Parking	65.00	0.3020	10,911	0	10,911	1,582	12,493
57	ARA Other	50.30	0.2337	8,444	0	8,444	1,224	9,668
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	8,662	0	8,662	1,256	9,918
60	Legal Wkr Comp	2.00	0.0093	336	0	336	49	385
61	Mayor Cable TV	18.90	0.0878	3,173	0	3,173	460	3,633
62	Mayor Other	30.70	0.1426	5,154	0	5,154	747	5,901
63	TIRZ	11.40	0.0530	1,914	0	1,914	277	2,191

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	8,343	0	8,343	1,210	9,553
66	PWE Bldg Insp	527.90	2.4523	88,617	0	88,617	12,848	101,465
67	PWE Stormwater	331.70	1.5409	55,682	0	55,682	8,073	63,755
68	PWE DDSR	471.60	2.1908	79,166	0	79,166	11,478	90,644
69	PWE Water & Sewer	2,101.00	9.7601	352,690	0	352,690	51,133	403,823
70	PWE Houston Transtar	8.10	0.0376	1,360	0	1,360	197	1,557
71	PWE Other	13.60	0.0632	2,283	0	2,283	331	2,614
72	Houston Permit Center	49.70	0.2309	8,343	0	8,343	1,210	9,553
73	CIP S/R Planning	12.10	0.0562	2,031	0	2,031	294	2,325
74	CIP Sal Rec RE	35.60	0.1654	5,976	0	5,976	866	6,842
75	CIP S/R Engrg	100.10	0.4650	16,804	0	16,804	2,436	19,240
76	CIP S/R Constr	103.70	0.4817	17,408	0	17,408	2,524	19,932
77	CIP S/R Eng/Const	14.40	0.0669	2,417	0	2,417	350	2,767
78	CIP S/R Geo/Env	11.10	0.0516	1,863	0	1,863	270	2,133
79	CIP S/R Other	22.40	0.1041	3,760	0	3,760	545	4,305
80	CIP S/R GSD	30.90	0.1435	5,187	0	5,187	752	5,939
93	HR-W.C.	30.30	0.1408	5,086	0	5,086	737	5,823
94	HITS Other	52.40	0.2434	8,796	0	8,796	1,275	10,071
	Subtotal	21,526.5	100.0000	3,613,601	0	3,613,601	512,585	4,126,186
	Direct Bills					0		0
	Total					$3,613,601		$ 4,126,186

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28	City Council	100	100.0000	$ 433,873	$ 0	$ 433,873	$ 59,884	$ 493,757
	Subtotal	100	100.0000	433,873	0	433,873	59,884	493,757
	Direct Bills					0		0
	Total					$433,873		$ 493,757

Basis Units: Direct allocation to City Council
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 248	$ 0	$ 248	$ 0	$ 248
05	Finance Financial Plg & Analys	13.30	0.0618	398	0	398	0	398
06	Finance City Council	4.90	0.0228	147	0	147	0	147
07	Finance Public Fin	6.10	0.0283	182	0	182	0	182
08	Finance Reporting & Ops	13.00	0.0604	389	0	389	0	389
09	Finance Internal Controls	2.30	0.0107	69	0	69	0	69
10	Finance Grants	9.30	0.0432	278	0	278	0	278
11	Finance Rev Perform Mgmnt	2.90	0.0135	87	0	87	0	87
12	Finance Treasury	3.50	0.0163	105	0	105	0	105
13	Finance Strat Purchasing	36.50	0.1696	1,091	0	1,091	0	1,091
14	ARA Director Office	5.00	0.0232	149	0	149	0	149
15	ARA Financial Services	6.00	0.0279	179	0	179	0	179
16	ARA Operations	96.20	0.4469	2,876	0	2,876	0	2,876
17	ARA Payroll Services	44.00	0.2044	1,316	0	1,316	0	1,316
18	ARA Regulatory	6.00	0.0279	179	0	179	0	179
19	HITS CIO	12.00	0.0557	359	0	359	0	359
20	HITS EAS	42.10	0.1956	1,259	0	1,259	0	1,259
21	HITS EIS	57.20	0.2657	1,710	0	1,710	0	1,710
22	HITS Radio	29.40	0.1366	879	0	879	0	879
23	Office Business Opportunity	29.70	0.1380	888	0	888	0	888
24	Mayor	37.30	0.1733	1,115	0	1,115	0	1,115
25	Human Resources	177.00	0.8222	5,292	0	5,292	730	6,022
26	Legal	114.00	0.5296	3,408	0	3,408	470	3,878
27	City Secretary	8.90	0.0413	266	0	266	37	303
28	City Council	76.20	0.3540	2,278	0	2,278	314	2,592
29	City Controller's Office	58.70	0.2727	1,755	0	1,755	242	1,997
30	Health Administration	50.50	0.2346	1,510	0	1,510	208	1,718
31	Planning & Dev Admin	8.00	0.0372	239	0	239	33	272
33	CIP Sal Rec PWE	7.60	0.0353	227	0	227	31	258
34	HPD Police Records	92.20	0.4283	2,757	0	2,757	380	3,137
35	General Services	221.60	1.0294	6,626	0	6,626	914	7,540
36	HEC	230.50	1.0708	6,892	0	6,892	951	7,843
38	Police	6,438.00	29.9073	192,489	0	192,489	26,559	219,048
39	Dept of Neighborhoods	142.70	0.6629	4,267	0	4,267	589	4,856
40	Fire	4,257.90	19.7798	127,307	0	127,307	17,565	144,872
41	Municipal Court	301.00	1.3983	9,000	0	9,000	1,242	10,242
42	Solid Waste	443.60	2.0607	13,263	0	13,263	1,830	15,093
43	Houston Airport System (HAS)	1,152.70	5.3548	34,465	0	34,465	4,755	39,220
44	Housing & Community Dev	146.50	0.6806	4,380	0	4,380	604	4,984
45	Library	474.00	2.2019	14,172	0	14,172	1,955	16,127
46	Parks & Recreation	793.70	3.6871	23,731	0	23,731	3,274	27,005
47	Health Department	1,072.80	4.9836	32,076	0	32,076	4,426	36,502
49	Fleet Management	367.00	1.7049	10,973	0	10,973	1,514	12,487
50	Planning & Dev Other	34.60	0.1607	1,035	0	1,035	143	1,178
51	Planning & Dev Spec Rev	39.60	0.1840	1,184	0	1,184	163	1,347
53	Finance Other	43.30	0.2011	1,295	0	1,295	179	1,474
54	ARA Insurance	5.00	0.0232	149	0	149	21	170
55	ARA BARC	107.70	0.5003	3,220	0	3,220	444	3,664
56	ARA Parking	65.00	0.3020	1,943	0	1,943	268	2,211
57	ARA Other	50.30	0.2337	1,504	0	1,504	208	1,712
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	1,543	0	1,543	213	1,756
60	Legal Wkr Comp	2.00	0.0093	60	0	60	8	68
61	Mayor Cable TV	18.90	0.0878	565	0	565	78	643
62	Mayor Other	30.70	0.1426	918	0	918	127	1,045
63	TIRZ	11.40	0.0530	341	0	341	47	388

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	1,486	0	1,486	205	1,691
66	PWE Bldg Insp	527.90	2.4523	15,784	0	15,784	2,178	17,962
67	PWE Stormwater	331.70	1.5409	9,917	0	9,917	1,368	11,285
68	PWE DDSR	471.60	2.1908	14,100	0	14,100	1,946	16,046
69	PWE Water & Sewer	2,101.00	9.7601	62,818	0	62,818	8,667	71,485
70	PWE Houston Transtar	8.10	0.0376	242	0	242	33	275
71	PWE Other	13.60	0.0632	407	0	407	56	463
72	Houston Permit Center	49.70	0.2309	1,486	0	1,486	205	1,691
73	CIP S/R Planning	12.10	0.0562	362	0	362	50	412
74	CIP Sal Rec RE	35.60	0.1654	1,064	0	1,064	147	1,211
75	CIP S/R Engrg	100.10	0.4650	2,993	0	2,993	413	3,406
76	CIP S/R Constr	103.70	0.4817	3,101	0	3,101	428	3,529
77	CIP S/R Eng/Const	14.40	0.0669	431	0	431	59	490
78	CIP S/R Geo/Env	11.10	0.0516	332	0	332	46	378
79	CIP S/R Other	22.40	0.1041	670	0	670	92	762
80	CIP S/R GSD	30.90	0.1435	924	0	924	127	1,051
93	HR-W.C.	30.30	0.1408	906	0	906	125	1,031
94	HITS Other	52.40	0.2434	1,567	0	1,567	216	1,783
	Subtotal	21,526.5	100.0000	643,623	0	643,623	86,886	730,509
	Direct Bills					0		0
	Total					$643,623		$ 730,509

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	100	100.0000	$ 40,674	$ 0	$ 40,674	$ 47,201	$ 87,875
	Subtotal	100	100.0000	40,674	0	40,674	47,201	87,875
	Direct Bills					0		0
	Total					$40,674		$ 87,875

Basis Units: Direct allocation to Mayor other
Source: Direct Allocation

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	1,393	0	248	0	1,641
05	Finance Financial Plg & Analys	2,233	0	398	0	2,631
06	Finance City Council	823	0	147	0	970
07	Finance Public Fin	1,024	0	182	0	1,206
08	Finance Reporting & Ops	2,182	0	389	0	2,571
09	Finance Internal Controls	386	0	69	0	455
10	Finance Grants	1,561	0	278	0	1,839
11	Finance Rev Perform Mgmnt	487	0	87	0	574
12	Finance Treasury	588	0	105	0	693
13	Finance Strat Purchasing	6,127	0	1,091	0	7,218
14	ARA Director Office	839	0	149	0	988
15	ARA Financial Services	1,007	0	179	0	1,186
16	ARA Operations	16,149	0	2,876	0	19,025
17	ARA Payroll Services	7,386	0	1,316	0	8,702
18	ARA Regulatory	1,007	0	179	0	1,186
19	HITS CIO	2,014	0	359	0	2,373
20	HITS EAS	7,067	0	1,259	0	8,326
21	HITS EIS	9,602	0	1,710	0	11,312
22	HITS Radio	4,935	0	879	0	5,814
23	Office Business Opportunity	4,986	0	888	0	5,874
24	Mayor	6,261	0	1,115	0	7,376
25	Human Resources	34,021	0	6,022	0	40,043
26	Legal	21,911	0	3,878	0	25,789
27	City Secretary	1,711	0	303	0	2,014
28	City Council	14,647	493,757	2,592	0	510,996
29	City Controller's Office	11,283	0	1,997	0	13,280
30	Health Administration	9,706	0	1,718	0	11,424
31	Planning & Dev Admin	1,538	0	272	0	1,810
33	CIP Sal Rec PWE	1,461	0	258	0	1,719
34	HPD Police Records	17,721	0	3,137	0	20,858
35	General Services	42,592	0	7,540	0	50,132
36	HEC	44,303	0	7,843	0	52,146
38	Police	1,237,417	0	219,048	0	1,456,465
39	Dept of Neighborhoods	27,428	0	4,856	0	32,284
40	Fire	818,391	0	144,872	0	963,263
41	Municipal Court	57,854	0	10,242	0	68,096
42	Solid Waste	85,262	0	15,093	0	100,355
43	Houston Airport System (HAS)	221,555	0	39,220	0	260,775
44	Housing & Community Dev	28,158	0	4,984	0	33,142
45	Library	91,105	0	16,127	0	107,232
46	Parks & Recreation	152,554	0	27,005	0	179,559
47	Health Department	206,197	0	36,502	0	242,699
49	Fleet Management	70,539	0	12,487	0	83,026
50	Planning & Dev Other	6,650	0	1,178	0	7,828
51	Planning & Dev Spec Rev	7,612	0	1,347	0	8,959
53	Finance Other	8,323	0	1,474	0	9,797
54	ARA Insurance	961	0	170	0	1,131
55	ARA BARC	20,700	0	3,664	0	24,364
56	ARA Parking	12,493	0	2,211	0	14,704
57	ARA Other	9,668	0	1,712	0	11,380
58	IT Public Services	0	0	0	0	0
59	Legal Insurance	9,918	0	1,756	0	11,674
60	Legal Wkr Comp	385	0	68	0	453
61	Mayor Cable TV	3,633	0	643	0	4,276
62	Mayor Other	5,901	0	1,045	87,875	94,821

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
63	TIRZ	2,191	0	388	0	2,579
64	HR Health Benefits	9,553	0	1,691	0	11,244
66	PWE Bldg Insp	101,465	0	17,962	0	119,427
67	PWE Stormwater	63,755	0	11,285	0	75,040
68	PWE DDSR	90,644	0	16,046	0	106,690
69	PWE Water & Sewer	403,823	0	71,485	0	475,308
70	PWE Houston Transtar	1,557	0	275	0	1,832
71	PWE Other	2,614	0	463	0	3,077
72	Houston Permit Center	9,553	0	1,691	0	11,244
73	CIP S/R Planning	2,325	0	412	0	2,737
74	CIP Sal Rec RE	6,842	0	1,211	0	8,053
75	CIP S/R Engrg	19,240	0	3,406	0	22,646
76	CIP S/R Constr	19,932	0	3,529	0	23,461
77	CIP S/R Eng/Const	2,767	0	490	0	3,257
78	CIP S/R Geo/Env	2,133	0	378	0	2,511
79	CIP S/R Other	4,305	0	762	0	5,067
80	CIP S/R GSD	5,939	0	1,051	0	6,990
93	HR-W.C.	5,823	0	1,031	0	6,854
94	HITS Other	10,071	0	1,783	0	11,854
	Total	$ 4,126,187	$ 493,757	$ 730,506	$ 87,875	$ 5,438,325

HUMAN RESOURCES DEPARTMENT
FUNCTION AND ALLOCATION BASIS

The Human Resources Department provides citywide personnel services and support. This includes recruitment/selections, health benefits, workers' compensation, safety, wage and salary administration, employee relations and assistance, learning and development, and records administration. The costs are allocated as follows:

- **Selection** – Costs associated with recruiting and selecting employees for positions are allocated based upon the total number of selections per department.
- **Personnel Services** – Costs associated with the overall policy direction on human resource management issues, personnel classification issues, wage and salary administration, records administration, and employee relations are allocated based upon the number of FTE positions.
- **Testing for Classified Employees** – Costs associated with designing and administering tests for selection and promotion of classified positions are allocated based upon the number of classified employees tested.
- **Non-General Fund** – The non-general fund expenses of Human Resources are not allocated within the plan.

Department		Amount	General Admin	Selection	Personnel Svcs	Non-GF
Personnel Costs						
Salaries	S1	10,898,442	235,227	551,371	938,852	9,172,992
Salary % Split			2.16%	5.06%	8.61%	84.17%
Salaries	P	5,448,831	96,835	271,328	501,818	4,578,850
Subtotal - Personnel Costs		16,347,273	332,062	822,699	1,440,670	13,751,842
Services & Supplies Cost						
Supplies	P	78,772	2,783	3,027	14,143	58,819
Services	P	21,391,717	14,674	14,470	64,537	21,298,029
Restricted Account Services	P	269,272	0	99,631	169,641	0
Subtotal - Services & Supplies		21,739,761	17,458	117,128	248,321	21,356,848
Department Cost Total		38,087,034	349,520	939,827	1,688,991	35,108,690
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		38,087,034	349,520	939,827	1,688,991	35,108,690
General Admin Distribution			349,520-	18,073	30,774	300,673
Grand Total		$ 38,087,034		$ 957,900	$ 1,719,765	$ 35,409,363
						not allocated

	Department	First Incoming	Second Incoming	Selection	Personnel Svcs	Non-GF
2	Equip Deprec	$ 1,906	$ 0	$ 99	$ 168	$ 1,640
	Subtotal - Equipment Depn	1,906	0	99	168	1,640
3	Insurance Retirees	66,436	369	3,454	5,882	57,469
3	Memberships	1,469	8	76	130	1,271
3	Consulting Services	71,909	410	3,739	6,367	62,212
3	Interest Costs	3,053	18	159	270	2,642
3	Other Misc	1,186	7	62	105	1,026
3	Non-Dept. Legal Svcs/Lobby	25,805	143	1,342	2,285	22,322
3	Walker Rent	717,168	3,988	37,289	63,495	620,371
	Subtotal - Non-Dept-Gen Gov	887,026	4,943	46,122	78,534	767,313
5	Financial Plg & Analysis	111,220	5,978	6,060	10,319	100,819
	Subtotal - Fin Plg & Analysis	111,220	5,978	6,060	10,319	100,819
8	Gen Acctng	59,922	3,604	3,285	5,593	54,648
8	Fixed Assets	302	18	17	28	275
8	Auditing Svcs	73,705	0	3,811	6,489	63,404
8	Fin Operations	4,851	309	267	454	4,439
	Subtotal - Fin Reporting & Ops	138,780	3,931	7,379	12,565	122,767
9	Internal Controls	758	38	41	70	685
	Subtotal - Fin Int Controls	758	38	41	70	685
10	Cost Accounting	3,001	181	165	280	2,737
10	Trust Funds Mgmt (TFM)	3,888	256	214	365	3,565
	Subtotal - Fin Grants	6,889	437	379	645	6,302
11	Perf Mgmt Svcs	4,977	280	272	463	4,522
	Subtotal - Fin Perform Mgmt	4,977	280	272	463	4,522
12	Treasury	859	75	48	82	803
	Subtotal - Fin Treasury	859	75	48	82	803
13	Purchasing	33,608	2,315	1,858	3,163	30,903
	Subtotal - Fin SPD	33,608	2,315	1,858	3,163	30,903
16	Mailroom	18,961	1,476	1,057	1,799	17,581
16	Records	6,659	474	369	628	6,136
16	3-1-1 Svcs	20,034	2,604	1,171	1,993	19,475
	Subtotal - ARA Operations	45,654	4,554	2,596	4,421	43,191
17	Payroll Svcs	39,097	2,089	2,130	3,626	35,430
	Subtotal - ARA Payroll Svcs	39,097	2,089	2,130	3,626	35,430
18	Franchise	1,345	79	74	125	1,225
	Subtotal - ARA Regulatory	1,345	79	74	125	1,225
20	Enterprise Appl	268,281	21,384	14,978	25,504	249,184
20	IT ERP	26,454	1,100	1,425	2,426	23,703
20	EGIS*	1,048	53	57	97	947
	Subtotal - HITS EAS	295,783	22,538	16,460	28,027	273,834
21	Client Svcs	0	0	0	0	0
21	NW Data	35,390	1,957	1,931	3,288	32,127

	Department	First Incoming	Second Incoming	Selection	Personnel Svcs	Non-GF
21	NW Voice	$ 38,451	$ 2,092	$ 2,096	$ 3,570	$ 34,877
21	Enterprise Optns	260,055	13,731	14,157	24,106	235,523
	Subtotal - HITS EIS	333,896	17,780	18,184	30,964	302,528
23	Certification	10,360	201	546	930	9,085
23	Contract Compliance	17,502	378	925	1,574	15,381
23	Reporting & Analytics	2,581	51	136	232	2,264
23	Dept Services	6,262	145	331	564	5,511
23	External Affairs & Outreach	4,287	83	226	385	3,759
	Subtotal - OBO	40,992	858	2,164	3,685	36,001
24	City Mayor Admin	29,713	4,308	1,759	2,995	29,266
24	I Gov Relats	5,292	730	311	530	5,181
	Subtotal - Mayor	35,005	5,038	2,071	3,526	34,447
25	Selection	0	12,155	629	1,070	10,456
25	Personnel Svcs	0	15,572	805	1,371	13,396
	Subtotal - Human Resources	0	27,727	1,434	2,441	23,852
26	Legal Svcs	0	100,853	5,215	8,880	86,758
26	Inspector General	0	21,575	1,116	1,900	18,560
	Subtotal - Legal	0	122,428	6,330	10,779	105,318
27	City Sec Svcs	0	8,195	424	722	7,050
	Subtotal - City Secretary	0	8,195	424	722	7,050
28	City Council Svcs	0	91,431	4,728	8,050	78,653
	Subtotal - City Council	0	91,431	4,728	8,050	78,653
29	Controller Fin Svcs	0	345,470	17,863	30,417	297,189
29	Controller Treasury	0	16,928	875	1,490	14,562
	Subtotal - City Controller's	0	362,398	18,739	31,908	311,751
35	In-House Renov	0	0	0	0	0
35	Real Estate	0	26,139	1,352	2,301	22,486
	Subtotal - General Services	0	26,139	1,352	2,301	22,486
	Total Incoming	1,977,795	709,251	138,941	236,583	2,311,520
C.	Total Allocated		$ 40,774,080	$ 1,096,841	$ 1,956,348	$ 37,720,883
				2.69%	4.80%	92.51%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	70	0.9225	$ 9,780	$ 0	$ 9,780	$ 0	$ 9,780
14	ARA Director Office	124	1.6342	17,325	0	17,325	0	17,325
19	HITS CIO	47	0.6194	6,567	0	6,567	0	6,567
23	Office Business Opportunity	11	0.1450	1,537	0	1,537	0	1,537
24	Mayor	19	0.2504	2,655	0	2,655	0	2,655
25	Human Resources	87	1.1465	12,155	0	12,155	0	12,155
26	Legal	56	0.7380	7,824	0	7,824	284	8,108
27	City Secretary	3	0.0395	419	0	419	15	434
28	City Council	76	1.0016	10,618	0	10,618	386	11,004
29	City Controller's Office	17	0.2240	2,375	0	2,375	86	2,461
31	Planning & Dev Admin	7	0.0923	978	0	978	36	1,014
32	PWE Administration Indirect	2	0.0264	279	0	279	10	289
33	CIP Sal Rec PWE	64	0.8434	8,942	0	8,942	325	9,267
35	General Services	79	1.0411	11,038	0	11,038	401	11,439
36	HEC	112	1.4760	15,648	0	15,648	568	16,216
38	Police	2,176	28.6769	304,023	0	304,023	11,038	315,061
39	Dept of Neighborhoods	50	0.6589	6,986	0	6,986	254	7,240
40	Fire	1,244	16.3943	173,807	0	173,807	6,310	180,117
41	Municipal Court	68	0.8962	9,501	0	9,501	345	9,846
42	Solid Waste	192	2.5303	26,826	0	26,826	974	27,800
43	Houston Airport System (HAS)	422	5.5614	58,960	0	58,960	2,141	61,101
44	Housing & Community Dev	46	0.6062	6,427	0	6,427	233	6,660
45	Library	224	2.9520	31,296	0	31,296	1,136	32,432
46	Parks & Recreation	879	11.5841	122,811	0	122,811	4,459	127,270
47	Health Department	432	5.6932	60,357	0	60,357	2,191	62,548
48	Convention & Entertainment	6	0.0791	838	0	838	30	868
49	Fleet Management	123	1.6210	17,185	0	17,185	624	17,809
50	Planning & Dev Other	6	0.0791	838	0	838	30	868
51	Planning & Dev Spec Rev	10	0.1318	1,397	0	1,397	51	1,448
66	PWE Bldg Insp	133	1.7528	18,582	0	18,582	675	19,257
67	PWE Stormwater	98	1.2915	13,692	0	13,692	497	14,189
68	PWE DDSR	134	1.7659	18,722	0	18,722	680	19,402
69	PWE Water & Sewer	564	7.4328	78,800	0	78,800	2,861	81,661
71	PWE Other	7	0.0923	978	0	978	36	1,014
	Subtotal	7,588	100.0000	1,060,166	0	1,060,166	36,675	1,096,841
	Direct Bills					0		0
	Total					$1,060,166		$ 1,096,841

Basis Units: Number of selections per department
Source: Selection Analysis

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 730	$ 0	$ 730	$ 0	$ 730
05	Finance Financial Plg & Analys	13.30	0.0618	1,170	0	1,170	0	1,170
06	Finance City Council	4.90	0.0228	431	0	431	0	431
07	Finance Public Fin	6.10	0.0283	537	0	537	0	537
08	Finance Reporting & Ops	13.00	0.0604	1,144	0	1,144	0	1,144
09	Finance Internal Controls	2.30	0.0107	202	0	202	0	202
10	Finance Grants	9.30	0.0432	818	0	818	0	818
11	Finance Rev Perform Mgmnt	2.90	0.0135	255	0	255	0	255
12	Finance Treasury	3.50	0.0163	308	0	308	0	308
13	Finance Strat Purchasing	36.50	0.1696	3,211	0	3,211	0	3,211
14	ARA Director Office	5.00	0.0232	440	0	440	0	440
15	ARA Financial Services	6.00	0.0279	528	0	528	0	528
16	ARA Operations	96.20	0.4469	8,464	0	8,464	0	8,464
17	ARA Payroll Services	44.00	0.2044	3,871	0	3,871	0	3,871
18	ARA Regulatory	6.00	0.0279	528	0	528	0	528
19	HITS CIO	12.00	0.0557	1,056	0	1,056	0	1,056
20	HITS EAS	42.10	0.1956	3,704	0	3,704	0	3,704
21	HITS EIS	57.20	0.2657	5,032	0	5,032	0	5,032
22	HITS Radio	29.40	0.1366	2,587	0	2,587	0	2,587
23	Office Business Opportunity	29.70	0.1380	2,613	0	2,613	0	2,613
24	Mayor	37.30	0.1733	3,282	0	3,282	0	3,282
25	Human Resources	177.00	0.8222	15,572	0	15,572	0	15,572
26	Legal	114.00	0.5296	10,030	0	10,030	341	10,371
27	City Secretary	8.90	0.0413	783	0	783	27	810
28	City Council	76.20	0.3540	6,704	0	6,704	228	6,932
29	City Controller's Office	58.70	0.2727	5,164	0	5,164	176	5,340
30	Health Administration	50.50	0.2346	4,443	0	4,443	151	4,594
31	Planning & Dev Admin	8.00	0.0372	704	0	704	24	728
33	CIP Sal Rec PWE	7.60	0.0353	669	0	669	23	692
34	HPD Police Records	92.20	0.4283	8,112	0	8,112	276	8,388
35	General Services	221.60	1.0294	19,496	0	19,496	663	20,159
36	HEC	230.50	1.0708	20,279	0	20,279	689	20,968
38	Police	6,438.00	29.9073	566,415	0	566,415	19,249	585,664
39	Dept of Neighborhoods	142.70	0.6629	12,555	0	12,555	427	12,982
40	Fire	4,257.90	19.7798	374,610	0	374,610	12,730	387,340
41	Municipal Court	301.00	1.3983	26,482	0	26,482	900	27,382
42	Solid Waste	443.60	2.0607	39,028	0	39,028	1,326	40,354
43	Houston Airport System (HAS)	1,152.70	5.3548	101,415	0	101,415	3,446	104,861
44	Housing & Community Dev	146.50	0.6806	12,889	0	12,889	438	13,327
45	Library	474.00	2.2019	41,703	0	41,703	1,417	43,120
46	Parks & Recreation	793.70	3.6871	69,830	0	69,830	2,373	72,203
47	Health Department	1,072.80	4.9836	94,385	0	94,385	3,208	97,593
49	Fleet Management	367.00	1.7049	32,289	0	32,289	1,097	33,386
50	Planning & Dev Other	34.60	0.1607	3,044	0	3,044	103	3,147
51	Planning & Dev Spec Rev	39.60	0.1840	3,484	0	3,484	118	3,602
53	Finance Other	43.30	0.2011	3,810	0	3,810	129	3,939
54	ARA Insurance	5.00	0.0232	440	0	440	15	455
55	ARA BARC	107.70	0.5003	9,475	0	9,475	322	9,797
56	ARA Parking	65.00	0.3020	5,719	0	5,719	194	5,913
57	ARA Other	50.30	0.2337	4,425	0	4,425	150	4,575
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	4,540	0	4,540	154	4,694
60	Legal Wkr Comp	2.00	0.0093	176	0	176	6	182
61	Mayor Cable TV	18.90	0.0878	1,663	0	1,663	57	1,720
62	Mayor Other	30.70	0.1426	2,701	0	2,701	92	2,793
63	TIRZ	11.40	0.0530	1,003	0	1,003	34	1,037

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	4,373	0	4,373	149	4,522
66	PWE Bldg Insp	527.90	2.4523	46,445	0	46,445	1,578	48,023
67	PWE Stormwater	331.70	1.5409	29,183	0	29,183	992	30,175
68	PWE DDSR	471.60	2.1908	41,491	0	41,491	1,410	42,901
69	PWE Water & Sewer	2,101.00	9.7601	184,846	0	184,846	6,282	191,128
70	PWE Houston Transtar	8.10	0.0376	713	0	713	24	737
71	PWE Other	13.60	0.0632	1,197	0	1,197	41	1,238
72	Houston Permit Center	49.70	0.2309	4,373	0	4,373	149	4,522
73	CIP S/R Planning	12.10	0.0562	1,065	0	1,065	36	1,101
74	CIP Sal Rec RE	35.60	0.1654	3,132	0	3,132	106	3,238
75	CIP S/R Engrg	100.10	0.4650	8,807	0	8,807	299	9,106
76	CIP S/R Constr	103.70	0.4817	9,124	0	9,124	310	9,434
77	CIP S/R Eng/Const	14.40	0.0669	1,267	0	1,267	43	1,310
78	CIP S/R Geo/Env	11.10	0.0516	977	0	977	33	1,010
79	CIP S/R Other	22.40	0.1041	1,971	0	1,971	67	2,038
80	CIP S/R GSD	30.90	0.1435	2,719	0	2,719	92	2,811
93	HR-W.C.	30.30	0.1408	2,666	0	2,666	91	2,757
94	HITS Other	52.40	0.2434	4,610	0	4,610	157	4,767
	Subtotal	21,526.5	100.0000	1,893,907	0	1,893,907	62,441	1,956,348
	Direct Bills					0		0
	Total					$1,893,907		$ 1,956,348

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Selection	Personnel Svcs	Non-GF	Total	
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	9,780	730	0	0	10,510
05	Finance Financial Plg & Analys	0	1,170	0	0	1,170
06	Finance City Council	0	431	0	0	431
07	Finance Public Fin	0	537	0	0	537
08	Finance Reporting & Ops	0	1,144	0	0	1,144
09	Finance Internal Controls	0	202	0	0	202
10	Finance Grants	0	818	0	0	818
11	Finance Rev Perform Mgmnt	0	255	0	0	255
12	Finance Treasury	0	308	0	0	308
13	Finance Strat Purchasing	0	3,211	0	0	3,211
14	ARA Director Office	17,325	440	0	0	17,765
15	ARA Financial Services	0	528	0	0	528
16	ARA Operations	0	8,464	0	0	8,464
17	ARA Payroll Services	0	3,871	0	0	3,871
18	ARA Regulatory	0	528	0	0	528
19	HITS CIO	6,567	1,056	0	0	7,623
20	HITS EAS	0	3,704	0	0	3,704
21	HITS EIS	0	5,032	0	0	5,032
22	HITS Radio	0	2,587	0	0	2,587
23	Office Business Opportunity	1,537	2,613	0	0	4,150
24	Mayor	2,655	3,282	0	0	5,937
25	Human Resources	12,155	15,572	0	0	27,727
26	Legal	8,108	10,371	0	0	18,479
27	City Secretary	434	810	0	0	1,244
28	City Council	11,004	6,932	0	0	17,936
29	City Controller's Office	2,461	5,340	0	0	7,801
30	Health Administration	0	4,594	0	0	4,594
31	Planning & Dev Admin	1,014	728	0	0	1,742
32	PWE Administration Indirect	289	0	0	0	289
33	CIP Sal Rec PWE	9,267	692	0	0	9,959
34	HPD Police Records	0	8,388	0	0	8,388
35	General Services	11,439	20,159	0	0	31,598
36	HEC	16,216	20,968	0	0	37,184
38	Police	315,061	585,664	0	0	900,725
39	Dept of Neighborhoods	7,240	12,982	0	0	20,222
40	Fire	180,117	387,340	0	0	567,457
41	Municipal Court	9,846	27,382	0	0	37,228
42	Solid Waste	27,800	40,354	0	0	68,154
43	Houston Airport System (HAS)	61,101	104,861	0	0	165,962
44	Housing & Community Dev	6,660	13,327	0	0	19,987
45	Library	32,432	43,120	0	0	75,552
46	Parks & Recreation	127,270	72,203	0	0	199,473
47	Health Department	62,548	97,593	0	0	160,141
48	Convention & Entertainment	868	0	0	0	868
49	Fleet Management	17,809	33,386	0	0	51,195
50	Planning & Dev Other	868	3,147	0	0	4,015
51	Planning & Dev Spec Rev	1,448	3,602	0	0	5,050
53	Finance Other	0	3,939	0	0	3,939
54	ARA Insurance	0	455	0	0	455
55	ARA BARC	0	9,797	0	0	9,797
56	ARA Parking	0	5,913	0	0	5,913
57	ARA Other	0	4,575	0	0	4,575
58	IT Public Services	0	0	0	0	0
59	Legal Insurance	0	4,694	0	0	4,694
60	Legal Wkr Comp	0	182	0	0	182

	Department	Selection	Personnel Svcs	Non-GF	Total	
61	Mayor Cable TV	0	1,720	0	0	1,720
62	Mayor Other	0	2,793	0	0	2,793
63	TIRZ	0	1,037	0	0	1,037
64	HR Health Benefits	0	4,522	0	0	4,522
66	PWE Bldg Insp	19,257	48,023	0	0	67,280
67	PWE Stormwater	14,189	30,175	0	0	44,364
68	PWE DDSR	19,402	42,901	0	0	62,303
69	PWE Water & Sewer	81,661	191,128	0	0	272,789
70	PWE Houston Transtar	0	737	0	0	737
71	PWE Other	1,014	1,238	0	0	2,252
72	Houston Permit Center	0	4,522	0	0	4,522
73	CIP S/R Planning	0	1,101	0	0	1,101
74	CIP Sal Rec RE	0	3,238	0	0	3,238
75	CIP S/R Engrg	0	9,106	0	0	9,106
76	CIP S/R Constr	0	9,434	0	0	9,434
77	CIP S/R Eng/Const	0	1,310	0	0	1,310
78	CIP S/R Geo/Env	0	1,010	0	0	1,010
79	CIP S/R Other	0	2,038	0	0	2,038
80	CIP S/R GSD	0	2,811	0	0	2,811
93	HR-W.C.	0	2,757	0	0	2,757
94	HITS Other	0	4,767	0	0	4,767
	Total	$ 1,096,842	$ 1,956,349	$ 0	$ 0	$ 3,053,191

LEGAL SERVICES
FUNCTION AND ALLOCATION BASIS

The Legal Department provides legal counsel, advice, and representation for the Mayor, City Council, city departments, Council committees, and city boards and commissions. Activities include ordinance and resolution preparation, contract negotiations, utility regulation, civil code drafting and enforcement, personnel damage defense, claims, prosecution of criminal offenses, and real property tax collections and deed restriction enforcement.

- **Legal Services** – The Department identifies time spent by individual attorney and department. The number of total actual hours expended for the city departments is the basis for allocation.

- **PWE Legal** – Public Works and Engineering provides funding for legal representation, and these costs are allocated directly to Public Works and Engineering.

- **Inspector General** – This office is tasked with conducting investigations of alleged misconduct and violations by city employees. Costs are allocated based on the percentage of complaints investigated by department.

Department		Amount	General Admin	Legal Svcs	PWE Legal	Inspector General
Personnel Costs						
Salaries	S1	9,549,452	1,530,966	6,731,740	756,080	530,666
Salary % Split			16.03%	70.49%	7.92%	5.56%
Benefits	P	4,640,859	685,096	3,261,810	394,992	298,961
Subtotal - Personnel Costs		14,190,311	2,216,062	9,993,550	1,151,072	829,627
Services & Supplies Cost						
Supplies	P	253,329	253,253	76	0	0
Services	P	627,608	510,186	116,362	28	1,031
Subtotal - Services & Supplies		880,937	763,439	116,439	28	1,031
Department Cost Total		15,071,248	2,979,501	10,109,989	1,151,100	830,658
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		15,071,248	2,979,501	10,109,989	1,151,100	830,658
General Admin Distribution			2,979,501-	2,501,375	280,943	197,183
Grand Total		$ 15,071,248		$ 12,611,364	$ 1,432,043	$ 1,027,841

	Department	First Incoming	Second Incoming	Legal Svcs	PWE Legal	Inspector General
1	City Hall Annex	$ 117,115	$ 0	$ 98,321	$ 11,043	$ 7,751
1	Muni Court Bldg	6,380	0	5,356	602	422
	Subtotal - Building Depn	123,495	0	103,678	11,645	8,173
3	Insurance Retirees	268,572	1,493	226,727	25,465	17,873
3	Memberships	5,940	33	5,015	563	395
3	Consulting Services	3,848	22	3,249	365	256
3	Interest Costs	15,448	90	13,044	1,465	1,028
3	Other Misc	6,001	35	5,067	569	399
3	Non-Dept. Legal Svcs/Lobby	16,620	92	14,031	1,576	1,106
3	Dept Specific	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	316,429	1,765	267,133	30,003	21,058
5	Financial Plg & Analysis	5,952	320	5,265	591	415
	Subtotal - Fin Plg & Analysis	5,952	320	5,265	591	415
8	Gen Acctng	3,207	193	2,854	321	225
8	Fixed Assets	906	54	806	91	64
8	Auditing Svcs	3,944	0	3,311	372	261
8	Fin Operations	1,919	122	1,714	192	135
	Subtotal - Fin Reporting & Ops	9,976	369	8,685	975	685
9	Internal Controls	3,836	192	3,382	380	267
	Subtotal - Fin Int Controls	3,836	192	3,382	380	267
10	Cost Accounting	1,187	72	1,057	119	83
10	Trust Funds Mgmt (TFM)	1,539	101	1,377	155	109
	Subtotal - Fin Grants	2,726	173	2,434	273	192
11	Perf Mgmt Svcs	1,970	111	1,747	196	138
	Subtotal - Fin Perform Mgmt	1,970	111	1,747	196	138
12	Treasury	4,345	379	3,966	445	313
	Subtotal - Fin Treasury	4,345	379	3,966	445	313
13	Purchasing	6,463	445	5,800	651	457
	Subtotal - Fin SPD	6,463	445	5,800	651	457
16	Mailroom	16,028	1,247	14,503	1,629	1,143
16	Records	4,289	305	3,857	433	304
16	3-1-1 Svcs	4,018	522	3,812	428	300
	Subtotal - ARA Operations	24,335	2,075	22,172	2,490	1,748
17	Payroll Svcs	25,181	1,345	22,270	2,501	1,756
	Subtotal - ARA Payroll Svcs	25,181	1,345	22,270	2,501	1,756
18	Franchise	6,805	401	6,050	679	477
	Subtotal - ARA Regulatory	6,805	401	6,050	679	477
20	Enterprise Appl	7,937	633	7,194	808	567
20	IT ERP	18,303	761	16,005	1,798	1,262
20	EGIS	1,159	59	1,022	115	81
	Subtotal - HITS EAS	27,399	1,453	24,222	2,720	1,909
21	Client Svcs	0	0	0	0	0

	Department	First Incoming	Second Incoming	Legal Svcs	PWE Legal	Inspector General
21	NW Data	$ 18,986	$ 1,050	$ 16,821	$ 1,889	$ 1,326
21	NW Voice	20,628	1,123	18,260	2,051	1,439
21	Enterprise Optns	13,917	735	12,301	1,382	970
	Subtotal - HITS EIS	53,531	2,907	47,381	5,322	3,735
23	Certification	6,673	129	5,711	641	450
23	Contract Compliance	2,188	47	1,877	211	148
23	Reporting & Analytics	14,687	289	12,573	1,412	991
23	Dept Services	8,767	203	7,530	846	594
23	External Affairs & Outreach	2,761	54	2,363	265	186
	Subtotal - OBO	35,076	722	30,053	3,375	2,369
24	City Mayor Admin	19,137	2,774	18,395	2,066	1,450
24	Inter Gov Rel	3,408	470	3,256	366	257
	Subtotal - Mayor	22,545	3,245	21,651	2,432	1,707
25	Selection	7,824	284	6,807	765	537
25	Personnel Svcs	10,030	341	8,707	978	686
	Subtotal - Human Resources	17,854	625	15,514	1,742	1,223
26	Legal Svcs	0	482,478	405,054	45,494	31,931
26	Inspector General	0	7,192	6,038	678	476
	Subtotal - Legal	0	489,670	411,092	46,172	32,407
27	City Sec Svcs	0	3,243	2,723	306	215
	Subtotal - City Secretary	0	3,243	2,723	306	215
28	City Council Svcs	0	36,180	30,374	3,411	2,394
	Subtotal - City Council	0	36,180	30,374	3,411	2,394
29	Controller Fin Svcs	0	18,489	15,522	1,743	1,224
29	Controller Treasury	0	6,698	5,623	632	443
	Subtotal - City Controller's	0	25,187	21,145	2,375	1,667
34	Records Mgmt	0	308,564	259,048	29,095	20,421
	Subtotal - HPD Police Records	0	308,564	259,048	29,095	20,421
35	Building Svcs	0	222,442	186,746	20,975	14,721
35	Utilities	0	99,751	83,744	9,406	6,602
35	In-House Renov	0	878	737	83	58
35	Real Estate	0	76,986	64,632	7,259	5,095
	Subtotal - General Services	0	400,057	335,859	37,722	26,476
	Total Incoming	687,918	1,279,428	1,651,642	185,505	130,200
C.	Total Allocated		$ 17,038,594	$ 14,263,006	$ 1,617,548	$ 1,158,041
				83.71%	9.49%	6.80%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	4,516.00	4.2634	$ 562,289	$ 0	$ 562,289	$ 0	$ 562,289
14	ARA Director Office	4,144.00	3.9122	515,971	0	515,971	0	515,971
19	HITS CIO	741.00	0.6995	92,262	0	92,262	0	92,262
23	Office Business Opportunity	118.00	0.1114	14,692	0	14,692	0	14,692
24	Mayor	3,218.00	3.0380	400,675	0	400,675	0	400,675
25	Human Resources	810.00	0.7647	100,853	0	100,853	0	100,853
26	Legal	3,875.00	3.6582	482,478	0	482,478	0	482,478
27	City Secretary	430.00	0.4059	53,540	0	53,540	5,219	58,759
28	City Council	879.00	0.8298	109,445	0	109,445	10,668	120,113
29	City Controller's Office	891.00	0.8412	110,939	0	110,939	10,813	121,752
30	Health Administration	5,486.00	5.1791	683,064	0	683,064	66,580	749,644
31	Planning & Dev Admin	4,162.00	3.9292	518,212	0	518,212	50,511	568,723
32	PWE Administration Indirect	3,676.00	3.4703	457,700	0	457,700	44,613	502,313
35	General Services	2,704.00	2.5527	336,676	0	336,676	32,817	369,493
36	HEC	481.00	0.4541	59,890	0	59,890	5,838	65,728
38	Police	5,958.00	5.6247	741,833	0	741,833	72,308	814,141
39	Dept of Neighborhoods	3,125.00	2.9502	389,095	0	389,095	37,926	427,021
40	Fire	1,060.00	1.0007	131,981	0	131,981	12,864	144,845
41	Municipal court	46,262.00	43.6739	5,760,101	0	5,760,101	561,450	6,321,551
42	Solid Waste	476.00	0.4494	59,267	0	59,267	5,777	65,044
43	Houston Airport System (HAS)	552.00	0.5211	68,730	0	68,730	6,699	75,429
44	Housing & Community Dev	252.00	0.2379	31,377	0	31,377	3,058	34,435
45	Library	211.00	0.1992	26,272	0	26,272	2,561	28,833
46	Parks & Recreation	2,452.00	2.3148	305,300	0	305,300	29,758	335,058
63	TIRZ	607.00	0.5730	75,578	0	75,578	7,367	82,945
66	PWE Bldg Insp	125.00	0.1180	15,564	0	15,564	1,517	17,081
67	PWE Stormwater	29.00	0.0274	3,611	0	3,611	352	3,963
68	PWE DDSR	360.00	0.3399	44,824	0	44,824	4,369	49,193
69	PWE Water & Sewer	254.00	0.2398	31,626	0	31,626	3,083	34,709
71	PWE Other	5,979.00	5.6445	744,448	0	744,448	72,563	817,011
74	CIP Sal Rec RE	125.00	0.1180	15,564	0	15,564	1,517	17,081
96	Other	1,968.00	1.8579	245,037	0	245,037	23,884	268,921
	Subtotal	105,926.00	100.0000	13,188,894	0	13,188,894	1,074,112	14,263,006
	Direct Bills					0		0
	Total					$13,188,894		$ 14,263,006

Basis Units: Number of Legal staff hours per department
Source: Legal Staffing Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69	PWE Water & Sewer	883,569	76.6727	$ 1,147,721	883,569-	$ 264,152	$ 92,497	$ 356,649
74	CIP Sal Rec RE	268,821	23.3273	349,188	268,821-	80,367	28,142	108,509
	Subtotal	1,152,390.00	100.0000	1,496,909	1,152,390-	344,519	120,639	465,158
	Direct Bills					1,152,390		1,152,390
	Total					$1,496,909		$ 1,617,548

Basis Units: PWE Legal chargebacks by area
Source: Legal Chargeback Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	0.67	0.6700	$ 7,192	$ 0	$ 7,192	$ 0	$ 7,192
14	ARA Director Office	3.34	3.3400	35,850	0	35,850	0	35,850
19	HITS CIO	2.01	2.0100	21,575	0	21,575	0	21,575
23	Office Business Opportunity	0.33	0.3300	3,542	0	3,542	0	3,542
24	Mayor	0.33	0.3300	3,542	0	3,542	0	3,542
25	Human Resources	2.01	2.0100	21,575	0	21,575	0	21,575
26	Legal	0.67	0.6700	7,192	0	7,192	0	7,192
27	City Secretary	0	0.0000	0	0	0	0	0
28	City Council	0.33	0.3300	3,542	0	3,542	308	3,850
29	City Controller's Office	0.67	0.6700	7,192	0	7,192	626	7,818
31	Planning & Development	0.33	0.3300	3,542	0	3,542	308	3,850
32	PWE Administration Indirect	22.41	22.4100	240,542	0	240,542	20,934	261,476
35	General Services	2.34	2.3400	25,117	0	25,117	2,186	27,303
36	HEC	1.34	1.3400	14,383	0	14,383	1,252	15,635
38	Police	0.33	0.3300	3,542	0	3,542	308	3,850
39	Dept of Neighborhoods	1.67	1.6700	17,925	0	17,925	1,560	19,485
40	Fire	17.73	17.7300	190,308	0	190,308	16,562	206,870
41	Municipal court	0.33	0.3300	3,542	0	3,542	308	3,850
42	Solid Waste	7.02	7.0200	75,350	0	75,350	6,558	81,908
43	Houston Airport System (HAS)	7.38	7.3800	79,215	0	79,215	6,894	86,109
44	Housing & Community Dev	1.67	1.6700	17,925	0	17,925	1,560	19,485
45	Library	1	1.0000	10,734	0	10,734	934	11,668
46	Parks & Recreation	6.02	6.0200	64,617	0	64,617	5,624	70,241
47	Health Department	9.7	9.7000	104,117	0	104,117	9,061	113,178
49	Fleet Management	0.67	0.6700	7,192	0	7,192	626	7,818
69	PWE Water & Sewer	8.7	8.7000	93,383	0	93,383	8,127	101,510
96	Other	1	1.0000	10,734	0	10,734	934	11,668
	Subtotal	100.00	100.0000	1,073,370	0	1,073,370	84,671	1,158,041
	Direct Bills					0		0
	Total					$1,073,370		$ 1,158,041

Basis Units: % of complaints investigated
Source: Complaint Report

	Department	Legal Svcs	PWE Legal	Inspector General	Total
0	Direct Billed	$0	$ 1,152,390	$0	$ 1,152,390
04	Finance Dir Office	562,289	0	7,192	569,481
14	ARA Director Office	515,971	0	35,850	551,821
19	HITS CIO	92,262	0	21,575	113,837
23	Office Business Opportunity	14,692	0	3,542	18,234
24	Mayor	400,675	0	3,542	404,217
25	Human Resources	100,853	0	21,575	122,428
26	Legal	482,478	0	7,192	489,670
27	City Secretary	58,759	0	0	58,759
28	City Council	120,113	0	3,850	123,963
29	City Controller's Office	121,752	0	7,818	129,570
30	Health Administration	749,644	0	0	749,644
31	Planning & Development	568,723	0	3,850	572,573
32	PWE Administration Indirect	502,313	0	261,476	763,789
35	General Services	369,493	0	27,303	396,796
36	HEC	65,728	0	15,635	81,363
38	Police	814,141	0	3,850	817,991
39	Dept of Neighborhoods	427,021	0	19,485	446,506
40	Fire	144,845	0	206,870	351,715
41	Municipal court	6,321,551	0	3,850	6,325,401
42	Solid Waste	65,044	0	81,908	146,952
43	Houston Airport System (HAS)	75,429	0	86,109	161,538
44	Housing & Community Dev	34,435	0	19,485	53,920
45	Library	28,833	0	11,668	40,501
46	Parks & Recreation	335,058	0	70,241	405,299
47	Health Department	0	0	113,178	113,178
49	Fleet Management	0	0	7,818	7,818
63	TIRZ	82,945	0	0	82,945
66	PWE Bldg Insp	17,081	0	0	17,081
67	PWE Stormwater	3,963	0	0	3,963
68	PWE DDSR	49,193	0	0	49,193
69	PWE Water & Sewer	34,709	356,649	101,510	492,868
71	PWE Other	817,011	0	0	817,011
74	CIP Sal Rec RE	17,081	108,509	0	125,590
96	Other	268,921	0	11,668	280,589
	Total	$ 14,263,006	$ 1,617,548	$ 1,158,040	$ 17,038,594

CITY SECRETARY'S OFFICE
FUNCTION AND ALLOCATION BASIS

The City Secretary's Office is responsible for recording and keeping records of Council meetings. This office also processes contracts, deeds, easements, and assist the public with providing information. The City Secretary’s Office prepares Council meeting agenda, administers city elections and places advertising and receives vendor bid proposals and Request for Proposals. The costs of these services are allocated based upon total operating expenditures.

Description		Amount	General Admin	City Sec Svcs
Personnel Costs				
Salaries	S1	402,088	0	402,088
Salary % Split			.00%	100.00%
Benefits	S	226,354	0	226,354
Subtotal - Personnel Costs		628,442	0	628,442
Services & Supplies Cost				
Supplies	S	4,554	0	4,554
Services	S	75,118	0	75,118
Subtotal - Services & Supplies		79,672	0	79,672
Department Cost Total		708,114	0	708,114
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		708,114	0	708,114
General Admin Distribution		0	0	0
Grand Total		$ 708,114	0	$ 708,114

	Department	First Incoming	Second Incoming	City Sec Svcs
1	City Hall Annex	$ 10,152	$ 0	$ 10,152
	Subtotal - Building Depn	10,152	0	10,152
3	Insurance Retirees	20,967	117	21,084
3	Memberships	464	3	467
3	Consulting Services	659	4	663
3	Interest Costs	726	4	730
3	Other Misc	282	2	284
3	Non-Dept. Legal Svcs/Lobby	1,298	7	1,305
	Subtotal - Non-Dept-Gen Gov	24,396	136	24,532
5	Financial Plg & Analysis	1,020	55	1,075
	Subtotal - Fin Plg & Analysis	1,020	55	1,075
8	Gen Acctng	549	33	582
8	Auditing Svcs	676	0	676
8	Fin Operations	90	6	96
	Subtotal - Fin Reporting & Ops	1,315	39	1,354
9	Internal Controls	180	9	189
	Subtotal - Fin Int Controls	180	9	189
10	Cost Accounting	56	3	59
10	Trust Funds Mgmt (TFM)	72	5	77
	Subtotal - Fin Grants	128	8	136
11	Perf Mgmt Svcs	93	5	98
	Subtotal - Fin Perform Mgmt	93	5	98
12	Treasury	204	18	222
	Subtotal - Fin Treasury	204	18	222
16	Mailroom	733	57	790
16	Records	335	24	359
16	3-1-1 Svcs	4,655	605	5,260
	Subtotal - ARA Operations	5,723	686	6,409
17	Payroll Svcs	1,966	105	2,071
	Subtotal - ARA Payroll Svcs	1,966	105	2,071
18	Franchise	320	19	339
	Subtotal - ARA Regulatory	320	19	339
20	Enterprise Appl	0	0	0
20	IT ERP	1,384	58	1,442
20	EGIS	69	4	73
	Subtotal - HITS EAS	1,453	61	1,514
21	Client Svcs	0	0	0
21	NW Data	759	42	801
21	NW Voice	825	45	870
21	Enterprise Optns	2,385	126	2,511
	Subtotal - HITS EIS	3,969	213	4,182
23	Certification	521	10	531

	Department	First Incoming	Second Incoming	City Sec Svcs
23	Reporting & Analytics	$ 11	$ 0	$ 11
23	External Affairs & Outreach	216	4	220
	Subtotal - OBO	748	14	762
24	City Mayor Admin	1,494	217	1,711
24	Inter Gov Rel	266	37	303
	Subtotal - Mayor	1,760	253	2,013
25	Selection	419	15	434
25	Personnel Svcs	783	27	810
	Subtotal - Human Resources	1,202	42	1,244
26	Legal Svcs	53,540	5,219	58,759
26	Inspector General	0	0	0
	Subtotal - Legal	53,540	5,219	58,759
27	City Sec Svcs	0	152	152
	Subtotal - City Secretary	0	152	152
28	City Council Svcs	0	1,700	1,700
	Subtotal - City Council	0	1,700	1,700
29	Controller Fin Svcs	0	3,168	3,168
29	Controller Treasury	0	315	315
	Subtotal - City Controller's	0	3,483	3,483
35	Building Svcs	0	18,178	18,178
35	Utilities	0	8,151	8,151
35	Real Estate	0	6,483	6,483
	Subtotal - General Services	0	32,812	32,812
	Total Incoming	108,169	45,029	153,198
C. Total Allocated			$ 861,312	$ 861,312
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 17,209	$ 0	$ 17,209	$ 0	$ 17,209
04	Finance Dir Office	1,958,344	0.0516	421	0	421	0	421
05	Finance Financial Plg & Analys	1,880,468	0.0496	405	0	405	0	405
06	Finance City Council	565,638	0.0149	122	0	122	0	122
07	Finance Public Fin	892,563	0.0235	192	0	192	0	192
08	Finance Reporting & Ops	3,563,067	0.0939	767	0	767	0	767
09	Finance Internal Controls	400,824	0.0106	86	0	86	0	86
10	Finance Grants	1,092,648	0.0288	235	0	235	0	235
11	Finance Rev Perform Mgmnt	412,892	0.0109	89	0	89	0	89
12	Finance Treasury	1,602,088	0.0422	345	0	345	0	345
13	Finance Strat Purchasing	4,391,194	0.1158	945	0	945	0	945
14	ARA Director Office	1,742,618	0.0459	375	0	375	0	375
15	ARA Financial Services	949,779	0.0250	204	0	204	0	204
16	ARA Operations	6,971,755	0.1838	1,500	0	1,500	0	1,500
17	ARA Payroll Services	4,238,719	0.1117	912	0	912	0	912
18	ARA Regulatory	748,910	0.0197	161	0	161	0	161
19	HITS CIO	3,343,550	0.0881	719	0	719	0	719
20	HITS EAS	5,933,408	0.1564	1,277	0	1,277	0	1,277
21	HITS EIS	6,707,392	0.1768	1,443	0	1,443	0	1,443
22	HITS Radio	5,279,693	0.1392	1,136	0	1,136	0	1,136
23	Office Business Opportunity	3,066,704	0.0808	660	0	660	0	660
24	Mayor	4,417,498	0.1164	951	0	951	0	951
25	Human Resources	38,087,027	1.0040	8,195	0	8,195	0	8,195
26	Legal	15,071,249	0.3973	3,243	0	3,243	0	3,243
27	City Secretary	708,114	0.0187	152	0	152	0	152
28	City Council	8,990,320	0.2370	1,935	0	1,935	112	2,047
29	City Controller's Office	8,175,149	0.2155	1,759	0	1,759	102	1,861
30	Health Administration	11,208,473	0.2955	2,412	0	2,412	140	2,552
31	Planning & Dev Admin	1,590,787	0.0419	342	0	342	20	362
33	CIP Sal Rec PWE	1,469,540	0.0387	316	0	316	18	334
34	HPD Police Records	6,094,733	0.1607	1,311	0	1,311	76	1,387
35	General Services	149,724,415	3.9468	32,217	0	32,217	1,873	34,090
36	HEC	25,225,778	0.6650	5,428	0	5,428	316	5,744
38	Police	856,968,941	22.5903	184,401	0	184,401	10,721	195,122
39	Dept of Neighborhoods	14,548,216	0.3835	3,130	0	3,130	182	3,312
40	Fire	495,669,602	13.0662	106,657	0	106,657	6,201	112,858
41	Municipal Court	29,957,998	0.7897	6,446	0	6,446	375	6,821
42	Solid Waste	83,714,555	2.2068	18,014	0	18,014	1,047	19,061
43	Houston Airport System (HAS)	310,513,077	8.1853	66,816	0	66,816	3,885	70,701
44	Housing & Community Dev	59,722,448	1.5743	12,851	0	12,851	747	13,598
45	Library	38,704,552	1.0203	8,328	0	8,328	484	8,812
46	Parks & Recreation	89,547,763	2.3605	19,269	0	19,269	1,120	20,389
47	Health Department	127,637,032	3.3646	27,465	0	27,465	1,597	29,062
48	Convention & Entertainment	240,174	0.0063	52	0	52	3	55
49	Fleet Management	79,650,724	2.0996	17,139	0	17,139	996	18,135
50	Planning & Dev Other	3,956,494	0.1043	851	0	851	50	901
51	Planning & Dev Spec Rev	5,053,438	0.1332	1,087	0	1,087	63	1,150
53	Finance Other	4,865,036	0.1282	1,047	0	1,047	61	1,108
54	ARA Insurance	11,089,164	0.2923	2,386	0	2,386	139	2,525
55	ARA BARC	11,551,713	0.3045	2,486	0	2,486	145	2,631
56	ARA Parking	8,280,436	0.2183	1,782	0	1,782	104	1,886
57	ARA Other	11,274,168	0.2972	2,426	0	2,426	141	2,567
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	2,810	0	2,810	163	2,973
60	Legal Wkr Comp	233,352	0.0062	50	0	50	3	53
61	Mayor Cable TV	3,907,510	0.1030	841	0	841	49	890

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	6,105	0	6,105	355	6,460
64	HR Health Benefits	365,988,352	9.6477	78,753	0	78,753	4,578	83,331
65	HR Long Term Disability	1,063,177	0.0280	229	0	229	13	242
66	PWE Bldg Insp	58,972,153	1.5545	12,690	0	12,690	738	13,428
67	PWE Stormwater	36,989,809	0.9751	7,959	0	7,959	463	8,422
68	PWE DDSR	72,163,859	1.9023	15,528	0	15,528	903	16,431
69	PWE Water & Sewer	400,177,118	10.5490	86,109	0	86,109	5,006	91,115
70	PWE Houston Transtar	2,684,468	0.0708	578	0	578	34	612
71	PWE Other	47,242,897	1.2454	10,166	0	10,166	591	10,757
72	Houston Permit Center	7,597,818	0.2003	1,635	0	1,635	95	1,730
73	CIP S/R Planning	1,477,470	0.0389	318	0	318	18	336
74	CIP Sal Rec RE	4,602,338	0.1213	990	0	990	58	1,048
75	CIP S/R Engrg	12,175,347	0.3210	2,620	0	2,620	152	2,772
76	CIP S/R Constr	10,665,467	0.2811	2,295	0	2,295	133	2,428
77	CIP S/R Eng/Const	3,458,354	0.0912	744	0	744	43	787
78	CIP S/R Geo/Env	1,388,152	0.0366	299	0	299	17	316
79	CIP S/R Other	3,501,043	0.0923	753	0	753	44	797
80	CIP S/R GSD	3,821,668	0.1007	822	0	822	48	870
91	Hurricane Ike Aid & Recovery	2,633	0.0001	1	0	1	0	1
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	4,633	0	4,633	269	4,902
94	HITS Other	43,022,224	1.1341	9,257	0	9,257	538	9,795
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	816,282	0	816,282	45,030	861,312
	Direct Bills					0		0
	Total					$816,282		$ 861,312

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	City Sec Svcs	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	17,209	17,209
04	Finance Dir Office	421	421
05	Finance Financial Plg & Analys	405	405
06	Finance City Council	122	122
07	Finance Public Fin	192	192
08	Finance Reporting & Ops	767	767
09	Finance Internal Controls	86	86
10	Finance Grants	235	235
11	Finance Rev Perform Mgmnt	89	89
12	Finance Treasury	345	345
13	Finance Strat Purchasing	945	945
14	ARA Director Office	375	375
15	ARA Financial Services	204	204
16	ARA Operations	1,500	1,500
17	ARA Payroll Services	912	912
18	ARA Regulatory	161	161
19	HITS CIO	719	719
20	HITS EAS	1,277	1,277
21	HITS EIS	1,443	1,443
22	HITS Radio	1,136	1,136
23	Office Business Opportunity	660	660
24	Mayor	951	951
25	Human Resources	8,195	8,195
26	Legal	3,243	3,243
27	City Secretary	152	152
28	City Council	2,047	2,047
29	City Controller's Office	1,861	1,861
30	Health Administration	2,552	2,552
31	Planning & Dev Admin	362	362
33	CIP Sal Rec PWE	334	334
34	HPD Police Records	1,387	1,387
35	General Services	34,090	34,090
36	HEC	5,744	5,744
38	Police	195,122	195,122
39	Dept of Neighborhoods	3,312	3,312
40	Fire	112,858	112,858
41	Municipal Court	6,821	6,821
42	Solid Waste	19,061	19,061
43	Houston Airport System (HAS)	70,701	70,701
44	Housing & Community Dev	13,598	13,598
45	Library	8,812	8,812
46	Parks & Recreation	20,389	20,389
47	Health Department	29,062	29,062
48	Convention & Entertainment	55	55
49	Fleet Management	18,135	18,135
50	Planning & Dev Other	901	901
51	Planning & Dev Spec Rev	1,150	1,150
53	Finance Other	1,108	1,108
54	ARA Insurance	2,525	2,525
55	ARA BARC	2,631	2,631
56	ARA Parking	1,886	1,886
57	ARA Other	2,567	2,567
58	IT Public Services	0	0
59	Legal Insurance	2,973	2,973
60	Legal Wkr Comp	53	53

	Department	City Sec Svcs	Total
61	Mayor Cable TV	890	890
62	Mayor Other	6,460	6,460
64	HR Health Benefits	83,331	83,331
65	HR Long Term Disability	242	242
66	PWE Bldg Insp	13,428	13,428
67	PWE Stormwater	8,422	8,422
68	PWE DDSR	16,431	16,431
69	PWE Water & Sewer	91,115	91,115
70	PWE Houston Transtar	612	612
71	PWE Other	10,757	10,757
72	Houston Permit Center	1,730	1,730
73	CIP S/R Planning	336	336
74	CIP Sal Rec RE	1,048	1,048
75	CIP S/R Engrg	2,772	2,772
76	CIP S/R Constr	2,428	2,428
77	CIP S/R Eng/Const	787	787
78	CIP S/R Geo/Env	316	316
79	CIP S/R Other	797	797
80	CIP S/R GSD	870	870
91	Hurricane Ike Aid & Recovery	1	1
92	ARRA Reimbursement Fund	0	0
93	HR-W.C.	4,902	4,902
94	HITS Other	9,795	9,795
95	Legal Other	0	0
	Total	$ 861,311	$ 861,311

CITY COUNCIL
FUNCTION AND ALLOCATION BASIS

The City Council serves as the legislative body of the city government with the power to enact all ordinances and resolutions. The costs of City Council are allocated based upon the total operating expenditures. Costs for special projects are not allocated in this plan.

Description		Amount	General Admin	City Council Svcs	Special Projects
Personnel Costs					
Salaries	S1	5,283,785	0	4,614,571	669,214
Salary % Split			.00%	87.33%	12.67%
Benefits	P	2,210,726	0	2,205,391	5,335
Subtotal - Personnel Costs		7,494,511	0	6,819,962	674,549
Services & Supplies Cost					
Supplies	P	222,229	0	91,108	131,121
Services	P	1,273,580	0	330,967	942,613
Subtotal - Services & Supplies		1,495,809	0	422,075	1,073,734
Department Cost Total		8,990,320	0	7,242,037	1,748,283
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		8,990,320	0	7,242,037	1,748,283
General Admin Distribution		0	0	0	0
Grand Total		$ 8,990,320	0	$ 7,242,037	$ 1,748,283
					not allocated

	Department	First Incoming	Second Incoming	City Council Svcs	Special Projects
1	City Hall Annex	$ 36,113	$ 0	$ 36,113	$ 0
	Subtotal - Building Depn	36,113	0	36,113	0
2	Equip Deprec	9,297	0	9,297	0
	Subtotal - Equipment Depn	9,297	0	9,297	0
3	Insurance Retirees	179,519	998	180,517	0
3	Memberships	3,970	22	3,992	0
3	Consulting Services	12,057	69	12,126	0
3	Interest Costs	9,215	54	9,269	0
3	Other Misc	3,580	21	3,601	0
3	Elections	13,905	79	13,984	0
3	Non-Dept. Legal Svcs/Lobby	11,109	62	11,171	0
3	Dept Specific	93,031	517	93,548	0
3	Health Insurance	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	326,386	1,821	328,207	0
5	Financial Plg & Analysis	18,649	1,002	19,651	0
	Subtotal - Fin Plg & Analysis	18,649	1,002	19,651	0
6	Fin City Council Support	703,749	46,482	750,231	0
	Subtotal - Fin City Council	703,749	46,482	750,231	0
8	Gen Acctng	10,047	604	10,651	0
8	Fixed Assets	7,768	466	8,234	0
8	Auditing Svcs	12,358	0	12,358	0
8	Fin Operations	1,145	73	1,218	0
	Subtotal - Fin Reporting & Ops	31,318	1,143	32,461	0
9	Internal Controls	2,288	115	2,403	0
	Subtotal - Fin Int Controls	2,288	115	2,403	0
10	Cost Accounting	708	43	751	0
10	Trust Funds Mgmt (TFM)	918	60	978	0
	Subtotal - Fin Grants	1,626	103	1,729	0
11	Perf Mgmt Svcs	1,175	66	1,241	0
	Subtotal - Fin Perform Mgmt	1,175	66	1,241	0
12	Treasury	2,592	226	2,818	0
	Subtotal - Fin Treasury	2,592	226	2,818	0
13	Purchasing	7,325	505	7,830	0
	Subtotal - Fin SPD	7,325	505	7,830	0
16	Mailroom	7,805	607	8,412	0
16	Records	2,867	204	3,071	0
16	3-1-1 Svcs	18,213	2,368	20,581	0
	Subtotal - ARA Operations	28,885	3,179	32,064	0
17	Payroll Svcs	16,832	899	17,731	0
	Subtotal - ARA Payroll Svcs	16,832	899	17,731	0
18	Franchise	4,059	239	4,298	0
	Subtotal - ARA Regulatory	4,059	239	4,298	0

	Department	First Incoming	Second Incoming	City Council Svcs	Special Projects
20	Enterprise Appl	$ 485	$ 39	$ 524	$ 0
20	IT ERP	13,073	544	13,617	0
20	EGIS	470	24	494	0
	Subtotal - HITS EAS	14,028	606	14,634	0
21	Client Svcs	0	0	0	0
21	NW Data	13,063	722	13,785	0
21	NW Voice	14,192	772	14,964	0
21	Enterprise Optns	43,604	2,302	45,906	0
	Subtotal - HITS EIS	70,859	3,797	74,656	0
23	Certification	4,460	86	4,546	0
23	Reporting & Analytics	1,936	38	1,974	0
23	External Affairs & Outreach	1,846	36	1,882	0
	Subtotal - OBO	8,242	160	8,402	0
24	City Mayor Admin	12,792	1,855	14,647	0
24	Agenda Office	433,873	59,884	493,757	0
24	Inter Gov Rel	2,278	314	2,592	0
	Subtotal - Mayor	448,943	62,053	510,996	0
25	Selection	10,618	386	11,004	0
25	Personnel Svcs	6,704	228	6,932	0
	Subtotal - Human Resources	17,322	613	17,935	0
26	Legal Svcs	109,445	10,668	120,113	0
26	Inspector General	3,542	308	3,850	0
	Subtotal - Legal	112,987	10,976	123,963	0
27	City Sec Svcs	1,935	112	2,047	0
	Subtotal - City Secretary	1,935	112	2,047	0
28	City Council Svcs	0	21,582	21,582	0
	Subtotal - City Council	0	21,582	21,582	0
29	Controller Fin Svcs	0	57,926	57,926	0
29	Controller Treasury	0	3,996	3,996	0
	Subtotal - City Controller's	0	61,922	61,922	0
35	Building Svcs	0	64,662	64,662	0
35	Utilities	0	28,997	28,997	0
35	Real Estate	0	23,063	23,063	0
	Subtotal - General Services	0	116,722	116,722	0
	Total Incoming	1,864,610	334,325	2,198,935	0
C.	Total Allocated		$ 11,189,255	$ 9,440,972	$ 1,748,283
				84.38%	15.62%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 191,989	$ 0	$ 191,989	$ 0	$ 191,989
04	Finance Dir Office	1,958,344	0.0516	4,701	0	4,701	0	4,701
05	Finance Financial Plg & Analys	1,880,468	0.0496	4,514	0	4,514	0	4,514
06	Finance City Council	565,638	0.0149	1,358	0	1,358	0	1,358
07	Finance Public Fin	892,563	0.0235	2,143	0	2,143	0	2,143
08	Finance Reporting & Ops	3,563,067	0.0939	8,553	0	8,553	0	8,553
09	Finance Internal Controls	400,824	0.0106	962	0	962	0	962
10	Finance Grants	1,092,648	0.0288	2,623	0	2,623	0	2,623
11	Finance Rev Perform Mgmnt	412,892	0.0109	991	0	991	0	991
12	Finance Treasury	1,602,088	0.0422	3,846	0	3,846	0	3,846
13	Finance Strat Purchasing	4,391,194	0.1158	10,541	0	10,541	0	10,541
14	ARA Director Office	1,742,618	0.0459	4,183	0	4,183	0	4,183
15	ARA Financial Services	949,779	0.0250	2,280	0	2,280	0	2,280
16	ARA Operations	6,971,755	0.1838	16,736	0	16,736	0	16,736
17	ARA Payroll Services	4,238,719	0.1117	10,175	0	10,175	0	10,175
18	ARA Regulatory	748,910	0.0197	1,798	0	1,798	0	1,798
19	HITS CIO	3,343,550	0.0881	8,026	0	8,026	0	8,026
20	HITS EAS	5,933,408	0.1564	14,244	0	14,244	0	14,244
21	HITS EIS	6,707,392	0.1768	16,102	0	16,102	0	16,102
22	HITS Radio	5,279,693	0.1392	12,674	0	12,674	0	12,674
23	Office Business Opportunity	3,066,704	0.0808	7,362	0	7,362	0	7,362
24	Mayor	4,417,498	0.1164	10,605	0	10,605	0	10,605
25	Human Resources	38,087,027	1.0040	91,431	0	91,431	0	91,431
26	Legal	15,071,249	0.3973	36,180	0	36,180	0	36,180
27	City Secretary	708,114	0.0187	1,700	0	1,700	0	1,700
28	City Council	8,990,320	0.2370	21,582	0	21,582	0	21,582
29	City Controller's Office	8,175,149	0.2155	19,625	0	19,625	761	20,386
30	Health Administration	11,208,473	0.2955	26,907	0	26,907	1,044	27,951
31	Planning & Dev Admin	1,590,787	0.0419	3,819	0	3,819	148	3,967
33	CIP Sal Rec PWE	1,469,540	0.0387	3,528	0	3,528	137	3,665
34	HPD Police Records	6,094,733	0.1607	14,631	0	14,631	568	15,199
35	General Services	149,724,415	3.9468	359,425	0	359,425	13,941	373,366
36	HEC	25,225,778	0.6650	60,556	0	60,556	2,349	62,905
38	Police	856,968,941	22.5903	2,057,220	0	2,057,220	79,795	2,137,015
39	Dept of Neighborhoods	14,548,216	0.3835	34,924	0	34,924	1,355	36,279
40	Fire	495,669,602	13.0662	1,189,893	0	1,189,893	46,153	1,236,046
41	Municipal Court	29,957,998	0.7897	71,916	0	71,916	2,789	74,705
42	Solid Waste	83,714,555	2.2068	200,963	0	200,963	7,795	208,758
43	Houston Airport System (HAS)	310,513,077	8.1853	745,410	0	745,410	28,913	774,323
44	Housing & Community Dev	59,722,448	1.5743	143,368	0	143,368	5,561	148,929
45	Library	38,704,552	1.0203	92,913	0	92,913	3,604	96,517
46	Parks & Recreation	89,547,763	2.3605	214,966	0	214,966	8,338	223,304
47	Health Department	127,637,032	3.3646	306,403	0	306,403	11,885	318,288
48	Convention & Entertainment	240,174	0.0063	577	0	577	22	599
49	Fleet Management	79,650,724	2.0996	191,208	0	191,208	7,417	198,625
50	Planning & Dev Other	3,956,494	0.1043	9,498	0	9,498	368	9,866
51	Planning & Dev Spec Rev	5,053,438	0.1332	12,131	0	12,131	471	12,602
53	Finance Other	4,865,036	0.1282	11,679	0	11,679	453	12,132
54	ARA Insurance	11,089,164	0.2923	26,620	0	26,620	1,033	27,653
55	ARA BARC	11,551,713	0.3045	27,731	0	27,731	1,076	28,807
56	ARA Parking	8,280,436	0.2183	19,878	0	19,878	771	20,649
57	ARA Other	11,274,168	0.2972	27,064	0	27,064	1,050	28,114
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	31,347	0	31,347	1,216	32,563
60	Legal Wkr Comp	233,352	0.0062	560	0	560	22	582
61	Mayor Cable TV	3,907,510	0.1030	9,380	0	9,380	364	9,744

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	68,113	0	68,113	2,642	70,755
64	HR Health Benefits	365,988,352	9.6477	878,583	0	878,583	34,078	912,661
65	HR Long Term Disability	1,063,177	0.0280	2,552	0	2,552	99	2,651
66	PWE Bldg Insp	58,972,153	1.5545	141,567	0	141,567	5,491	147,058
67	PWE Stormwater	36,989,809	0.9751	88,797	0	88,797	3,444	92,241
68	PWE DDSR	72,163,859	1.9023	173,235	0	173,235	6,719	179,954
69	PWE Water & Sewer	400,177,118	10.5490	960,656	0	960,656	37,262	997,918
70	PWE Houston Transtar	2,684,468	0.0708	6,444	0	6,444	250	6,694
71	PWE Other	47,242,897	1.2454	113,410	0	113,410	4,399	117,809
72	Houston Permit Center	7,597,818	0.2003	18,239	0	18,239	707	18,946
73	CIP S/R Planning	1,477,470	0.0389	3,547	0	3,547	138	3,685
74	CIP Sal Rec RE	4,602,338	0.1213	11,048	0	11,048	429	11,477
75	CIP S/R Engrg	12,175,347	0.3210	29,228	0	29,228	1,134	30,362
76	CIP S/R Constr	10,665,467	0.2811	25,603	0	25,603	993	26,596
77	CIP S/R Eng/Const	3,458,354	0.0912	8,302	0	8,302	322	8,624
78	CIP S/R Geo/Env	1,388,152	0.0366	3,332	0	3,332	129	3,461
79	CIP S/R Other	3,501,043	0.0923	8,405	0	8,405	326	8,731
80	CIP S/R GSD	3,821,668	0.1007	9,174	0	9,174	356	9,530
91	Hurricane Ike Aid & Recovery	2,633	0.0001	6	0	6	0	6
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	51,687	0	51,687	2,005	53,692
94	HITS Other	43,022,224	1.1341	103,278	0	103,278	4,006	107,284
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	9,106,645	0	9,106,645	334,327	9,440,972
	Direct Bills					0		0
	Total					$9,106,645		$ 9,440,972

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	City Council Svcs	Special Projects	Total
0	Direct Billed	$0	$0	$0
03	Non-Departmental-Gen Gov	191,989	0	191,989
04	Finance Dir Office	4,701	0	4,701
05	Finance Financial Plg & Analys	4,514	0	4,514
06	Finance City Council	1,358	0	1,358
07	Finance Public Fin	2,143	0	2,143
08	Finance Reporting & Ops	8,553	0	8,553
09	Finance Internal Controls	962	0	962
10	Finance Grants	2,623	0	2,623
11	Finance Rev Perform Mgmnt	991	0	991
12	Finance Treasury	3,846	0	3,846
13	Finance Strat Purchasing	10,541	0	10,541
14	ARA Director Office	4,183	0	4,183
15	ARA Financial Services	2,280	0	2,280
16	ARA Operations	16,736	0	16,736
17	ARA Payroll Services	10,175	0	10,175
18	ARA Regulatory	1,798	0	1,798
19	HITS CIO	8,026	0	8,026
20	HITS EAS	14,244	0	14,244
21	HITS EIS	16,102	0	16,102
22	HITS Radio	12,674	0	12,674
23	Office Business Opportunity	7,362	0	7,362
24	Mayor	10,605	0	10,605
25	Human Resources	91,431	0	91,431
26	Legal	36,180	0	36,180
27	City Secretary	1,700	0	1,700
28	City Council	21,582	0	21,582
29	City Controller's Office	20,386	0	20,386
30	Health Administration	27,951	0	27,951
31	Planning & Dev Admin	3,967	0	3,967
33	CIP Sal Rec PWE	3,665	0	3,665
34	HPD Police Records	15,199	0	15,199
35	General Services	373,366	0	373,366
36	HEC	62,905	0	62,905
38	Police	2,137,015	0	2,137,015
39	Dept of Neighborhoods	36,279	0	36,279
40	Fire	1,236,046	0	1,236,046
41	Municipal Court	74,705	0	74,705
42	Solid Waste	208,758	0	208,758
43	Houston Airport System (HAS)	774,323	0	774,323
44	Housing & Community Dev	148,929	0	148,929
45	Library	96,517	0	96,517
46	Parks & Recreation	223,304	0	223,304
47	Health Department	318,288	0	318,288
48	Convention & Entertainment	599	0	599
49	Fleet Management	198,625	0	198,625
50	Planning & Dev Other	9,866	0	9,866
51	Planning & Dev Spec Rev	12,602	0	12,602
53	Finance Other	12,132	0	12,132
54	ARA Insurance	27,653	0	27,653
55	ARA BARC	28,807	0	28,807
56	ARA Parking	20,649	0	20,649
57	ARA Other	28,114	0	28,114
58	IT Public Services	0	0	0
59	Legal Insurance	32,563	0	32,563
60	Legal Wkr Comp	582	0	582

	Department	City Council Svcs	Special Projects	Total
61	Mayor Cable TV	9,744	0	9,744
62	Mayor Other	70,755	0	70,755
64	HR Health Benefits	912,661	0	912,661
65	HR Long Term Disability	2,651	0	2,651
66	PWE Bldg Insp	147,058	0	147,058
67	PWE Stormwater	92,241	0	92,241
68	PWE DDSR	179,954	0	179,954
69	PWE Water & Sewer	997,918	0	997,918
70	PWE Houston Transtar	6,694	0	6,694
71	PWE Other	117,809	0	117,809
72	Houston Permit Center	18,946	0	18,946
73	CIP S/R Planning	3,685	0	3,685
74	CIP Sal Rec RE	11,477	0	11,477
75	CIP S/R Engrg	30,362	0	30,362
76	CIP S/R Constr	26,596	0	26,596
77	CIP S/R Eng/Const	8,624	0	8,624
78	CIP S/R Geo/Env	3,461	0	3,461
79	CIP S/R Other	8,731	0	8,731
80	CIP S/R GSD	9,530	0	9,530
91	Hurricane Ike Aid & Recovery	6	0	6
92	ARRA Reimbursement Fund	0	0	0
93	HR-W.C.	53,692	0	53,692
94	HITS Other	107,284	0	107,284
95	Legal Other	0	0	0
	Total	$ 9,440,973	$ 0	$ 9,440,973

CONTROLLER'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Office of the City Controller fulfills the fiscal responsibilities through six divisions: Executive, Financial Reporting, Audit, Treasury, Operations and Technical Services, and Administration. The City Controller's Office oversees the debt obligation and disbursement of city funds, provides timely and accurate financial reporting and accounting, manages the city's cash and investments, manages the servicing and retirement of the city's debt and performs audits/reviews of city programs and activities. The transactions used for allocation include all cash receipt, payroll, purchasing, and adjusting journal entry transaction types. The activities of the City Controller's Office are identified and allocated as follows:

- **Controller's Financial Services** – Costs of providing the city with the independent audit and financial reporting services are allocated based on the total number of revenue, expenditure, and purchasing transactions per department.

- **Treasury** – Costs of the City Controller's treasury activities are allocated based on all fund's total operating expenditures.

Department		Amount	General Admin	Controller Fin Svcs	Controller Treasury
Personnel Costs					
Salaries	S1	4,906,663	784,993	3,353,277	768,392
Salary % Split			16.00%	68.34%	15.66%
Benefits	P	2,334,461	331,512	1,640,319	362,632
Subtotal - Personnel Costs		7,241,124	1,116,505	4,993,596	1,131,023
Services & Supplies Cost					
Supplies	P	76,741	42,330	32,222	2,189
Services	P	857,285	378,473	307,812	170,999
Subtotal - Services & Supplies		934,026	420,803	340,034	173,188
Department Cost Total		8,175,150	1,537,308	5,333,630	1,304,211
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		8,175,150	1,537,308	5,333,630	1,304,211
General Admin Distribution			1,537,308-	1,250,711	286,596
Grand Total		$ 8,175,150		$ 6,584,341	$ 1,590,807

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
1	City Hall	$ 68,483	$ 0	$ 55,716	$ 12,767
	Subtotal - Building Depn	68,483	0	55,716	12,767
2	Equip Deprec	4,573	0	3,720	853
	Subtotal - Equipment Depn	4,573	0	3,720	853
3	Insurance Retirees	136,171	757	111,401	25,527
3	Memberships	3,011	17	2,463	564
3	Consulting Services	3,241	18	2,652	608
3	Interest Costs	8,380	49	6,857	1,571
3	Other Misc	3,255	19	2,664	610
3	Elections	869	5	711	163
3	Non-Dept. Legal Svcs/Lobby	8,558	48	7,001	1,604
	Subtotal - Non-Dept-Gen Gov	163,485	912	133,749	30,648
5	Financial Plg & Analysis	5,013	269	4,298	985
	Subtotal - Fin Plg & Analysis	5,013	269	4,298	985
8	Gen Acctng	2,701	162	2,330	534
8	Fixed Assets	3,366	202	2,903	665
8	Auditing Svcs	3,322	0	2,703	619
8	Fin Operations	1,041	66	901	206
	Subtotal - Fin Reporting & Ops	10,430	431	8,836	2,025
9	Internal Controls	2,081	104	1,778	407
	Subtotal - Fin Int Controls	2,081	104	1,778	407
10	Cost Accounting	644	39	556	127
10	Trust Funds Mgmt (TFM)	835	55	724	166
	Subtotal - Fin Grants	1,479	94	1,280	293
11	Perf Mgmt Svcs	1,068	60	918	210
	Subtotal - Fin Perform Mgmt	1,068	60	918	210
12	Treasury	2,357	205	2,085	478
	Subtotal - Fin Treasury	2,357	205	2,085	478
13	Purchasing	18,096	1,247	15,737	3,606
	Subtotal - Fin SPD	18,096	1,247	15,737	3,606
16	Mailroom	6,757	526	5,925	1,358
16	Records	2,208	157	1,924	441
16	3-1-1 Svcs	1,280	166	1,177	270
	Subtotal - ARA Operations	10,245	849	9,026	2,068
17	Payroll Svcs	12,966	693	11,112	2,546
	Subtotal - ARA Payroll Svcs	12,966	693	11,112	2,546
18	Franchise	3,691	218	3,180	729
	Subtotal - ARA Regulatory	3,691	218	3,180	729
20	Enterprise Appl	6,416	511	5,636	1,291
20	IT ERP	10,151	422	8,602	1,971
20	EGIS	344	17	294	67
	Subtotal - HITS EAS	16,911	951	14,532	3,330

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
21	Client Svcs	$ 0	$ 0	$ 0	$ 0
21	NW Data	6,303	349	5,411	1,240
21	NW Voice	6,849	373	5,875	1,346
21	Enterprise Optns	11,722	619	10,040	2,301
	Subtotal - HITS EIS	24,874	1,340	21,327	4,887
23	Certification	3,436	67	2,850	653
23	Contract Compliance	7,657	165	6,364	1,458
23	Reporting & Analytics	1,146	23	951	218
23	External Affairs & Outreach	1,422	28	1,179	270
	Subtotal - OBO	13,661	282	11,344	2,599
24	City Mayor Admin	9,854	1,429	9,179	2,103
24	Inter Gov Rel	1,755	242	1,625	372
	Subtotal - Mayor	11,609	1,671	10,804	2,476
25	Selection	2,375	86	2,002	459
25	Personnel Svcs	5,164	176	4,344	995
	Subtotal - Human Resources	7,539	262	6,346	1,454
26	Legal Svcs	110,939	10,813	99,054	22,698
	Subtotal - Legal	110,939	10,813	99,054	22,698
27	City Sec Svcs	1,759	102	1,514	347
	Subtotal - City Secretary	1,759	102	1,514	347
28	City Council Svcs	19,625	761	16,586	3,801
	Subtotal - City Council	19,625	761	16,586	3,801
29	Controller Fin Svcs	0	15,572	12,669	2,903
29	Controller Treasury	0	3,633	2,956	677
	Subtotal - City Controller's	0	19,205	15,625	3,580
35	Building Svcs	0	77,326	62,910	14,416
35	Utilities	0	34,676	28,211	6,465
35	Real Estate	0	15,298	12,446	2,852
	Subtotal - General Services	0	127,300	103,568	23,732
	Total Incoming	510,884	167,770	552,134	126,519
C.	Total Allocated		$ 8,853,804	$ 7,136,475	$ 1,717,326
				80.60%	19.40%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 167,588	$ 0	$ 167,588	$ 0	$ 167,588
04	Finance Dir Office	1,933	0.0913	6,392	0	6,392	0	6,392
05	Finance Financial Plg & Analys	546	0.0258	1,806	0	1,806	0	1,806
06	Finance City Council	555	0.0262	1,835	0	1,835	0	1,835
07	Finance Public Fin	317	0.0150	1,048	0	1,048	0	1,048
08	Finance Reporting & Ops	1,325	0.0626	4,382	0	4,382	0	4,382
09	Finance Internal Controls	304	0.0144	1,005	0	1,005	0	1,005
10	Finance Grants	742	0.0351	2,454	0	2,454	0	2,454
11	Finance Rev Perform Mgmnt	448	0.0212	1,481	0	1,481	0	1,481
12	Finance Treasury	1,335	0.0631	4,415	0	4,415	0	4,415
13	Finance Strat Purchasing	849	0.0401	2,807	0	2,807	0	2,807
14	ARA Director Office	3,034	0.1433	10,033	0	10,033	0	10,033
15	ARA Financial Services	488	0.0231	1,614	0	1,614	0	1,614
16	ARA Operations	4,767	0.2252	15,764	0	15,764	0	15,764
17	ARA Payroll Services	658	0.0311	2,176	0	2,176	0	2,176
18	ARA Regulatory	2,117	0.1000	7,001	0	7,001	0	7,001
19	HITS CIO	2,092	0.0988	6,918	0	6,918	0	6,918
20	HITS EAS	1,528	0.0722	5,053	0	5,053	0	5,053
21	HITS EIS	1,536	0.0726	5,079	0	5,079	0	5,079
22	HITS Radio	2,263	0.1069	7,483	0	7,483	0	7,483
23	Office Business Opportunity	2,634	0.1244	8,710	0	8,710	0	8,710
24	Mayor	5,080	0.2400	16,799	0	16,799	0	16,799
25	Human Resources	104,471	4.9353	345,470	0	345,470	0	345,470
26	Legal	5,591	0.2641	18,489	0	18,489	0	18,489
27	City Secretary	958	0.0453	3,168	0	3,168	0	3,168
28	City Council	17,517	0.8275	57,926	0	57,926	0	57,926
29	City Controller's Office	4,709	0.2225	15,572	0	15,572	0	15,572
30	Health Administration	7,127	0.3367	23,568	0	23,568	512	24,080
31	Planning & Dev Admin	2,031	0.0959	6,716	0	6,716	146	6,862
33	CIP Sal Rec PWE	1,286	0.0608	4,253	0	4,253	92	4,345
34	HPD Police Records	1,851	0.0874	6,121	0	6,121	133	6,254
35	General Services	39,824	1.8813	131,692	0	131,692	2,863	134,555
36	HEC	7,835	0.3701	25,909	0	25,909	563	26,472
38	Police	197,671	9.3381	653,668	0	653,668	14,213	667,881
39	Dept of Neighborhoods	10,462	0.4942	34,596	0	34,596	752	35,348
40	Fire	177,395	8.3803	586,618	0	586,618	12,755	599,373
41	Municipal Court	28,662	1.3540	94,781	0	94,781	2,061	96,842
42	Solid Waste	39,258	1.8546	129,820	0	129,820	2,823	132,643
43	Houston Airport System (HAS)	103,590	4.8937	342,556	0	342,556	7,448	350,004
44	Housing & Community Dev	33,051	1.5614	109,295	0	109,295	2,376	111,671
45	Library	32,047	1.5139	105,975	0	105,975	2,304	108,279
46	Parks & Recreation	123,711	5.8442	409,093	0	409,093	8,895	417,988
47	Health Department	141,870	6.7021	469,142	0	469,142	10,201	479,343
48	Convention & Entertainment	3,573	0.1688	11,815	0	11,815	257	12,072
49	Fleet Management	194,350	9.1813	642,686	0	642,686	13,974	656,660
50	Planning & Dev Other	2,580	0.1219	8,532	0	8,532	186	8,718
51	Planning & Dev Spec Rev	4,904	0.2317	16,217	0	16,217	353	16,570
52	General Debt	8,202	0.3875	27,123	0	27,123	590	27,713
53	Finance Other	10,927	0.5162	36,134	0	36,134	786	36,920
54	ARA Insurance	888	0.0419	2,936	0	2,936	64	3,000
55	ARA BARC	15,472	0.7309	51,164	0	51,164	1,112	52,276
56	ARA Parking	22,647	1.0699	74,890	0	74,890	1,628	76,518
57	ARA Other	23,653	1.1174	78,217	0	78,217	1,701	79,918
58	IT Public Services	4	0.0002	13	0	13	0	13
59	Legal Insurance	6,951	0.3284	22,986	0	22,986	500	23,486
60	Legal Wkr Comp	529	0.0250	1,749	0	1,749	38	1,787

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	7,278	0	7,278	158	7,436
62	Mayor Other	12,758	0.6027	42,189	0	42,189	917	43,106
63	TIRZ	1,082	0.0511	3,578	0	3,578	78	3,656
64	HR Health Benefits	133,809	6.3212	442,486	0	442,486	9,621	452,107
65	HR Long Term Disability	88	0.0042	291	0	291	6	297
66	PWE Bldg Insp	40,540	1.9151	134,060	0	134,060	2,915	136,975
67	PWE Stormwater	20,065	0.9479	66,352	0	66,352	1,443	67,795
68	PWE DDSR	50,444	2.3830	166,811	0	166,811	3,627	170,438
69	PWE Water & Sewer	237,796	11.2337	786,355	0	786,355	17,098	803,453
70	PWE Houston Transtar	2,882	0.1361	9,530	0	9,530	207	9,737
71	PWE Other	49,555	2.3410	163,871	0	163,871	3,563	167,434
72	Houston Permit Center	6,148	0.2904	20,330	0	20,330	442	20,772
73	CIP S/R Planning	825	0.0390	2,728	0	2,728	59	2,787
74	CIP Sal Rec RE	3,045	0.1438	10,069	0	10,069	219	10,288
75	CIP S/R Engrg	17,476	0.8256	57,790	0	57,790	1,257	59,047
76	CIP S/R Constr	11,470	0.5419	37,930	0	37,930	825	38,755
77	CIP S/R Eng/Const	1,263	0.0597	4,177	0	4,177	91	4,268
78	CIP S/R Geo/Env	2,315	0.1094	7,655	0	7,655	166	7,821
79	CIP S/R Other	3,953	0.1867	13,072	0	13,072	284	13,356
80	CIP S/R GSD	10,200	0.4819	33,730	0	33,730	733	34,463
91	Hurricane Ike Aid & Recovery	63	0.0030	208	0	208	5	213
92	ARRA Reimbursement Fund	662	0.0313	2,189	0	2,189	48	2,237
93	HR-W.C.	17,870	0.8442	59,093	0	59,093	1,285	60,378
94	HITS Other	29,334	1.3858	97,003	0	97,003	2,109	99,112
95	Legal Other	143	0.0068	473	0	473	10	483
	Subtotal	2,116,814	100.0000	6,999,981	0	6,999,981	136,494	7,136,475
	Direct Bills					0		0
	Total					$6,999,981		$ 7,136,475

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 35,546	$ 0	$ 35,546	$ 0	$ 35,546
04	Finance Dir Office	1,958,344	0.0516	870	0	870	0	870
05	Finance Financial Plg & Analys	1,880,468	0.0496	836	0	836	0	836
06	Finance City Council	565,638	0.0149	251	0	251	0	251
07	Finance Public Fin	892,563	0.0235	397	0	397	0	397
08	Finance Reporting & Ops	3,563,067	0.0939	1,584	0	1,584	0	1,584
09	Finance Internal Controls	400,824	0.0106	178	0	178	0	178
10	Finance Grants	1,092,648	0.0288	486	0	486	0	486
11	Finance Rev Perform Mgmnt	412,892	0.0109	184	0	184	0	184
12	Finance Treasury	1,602,088	0.0422	712	0	712	0	712
13	Finance Strat Purchasing	4,391,194	0.1158	1,952	0	1,952	0	1,952
14	ARA Director Office	1,742,618	0.0459	775	0	775	0	775
15	ARA Financial Services	949,779	0.0250	422	0	422	0	422
16	ARA Operations	6,971,755	0.1838	3,099	0	3,099	0	3,099
17	ARA Payroll Services	4,238,719	0.1117	1,884	0	1,884	0	1,884
18	ARA Regulatory	748,910	0.0197	333	0	333	0	333
19	HITS CIO	3,343,550	0.0881	1,486	0	1,486	0	1,486
20	HITS EAS	5,933,408	0.1564	2,637	0	2,637	0	2,637
21	HITS EIS	6,707,392	0.1768	2,981	0	2,981	0	2,981
22	HITS Radio	5,279,693	0.1392	2,347	0	2,347	0	2,347
23	Office Business Opportunity	3,066,704	0.0808	1,363	0	1,363	0	1,363
24	Mayor	4,417,498	0.1164	1,963	0	1,963	0	1,963
25	Human Resources	38,087,027	1.0040	16,928	0	16,928	0	16,928
26	Legal	15,071,249	0.3973	6,698	0	6,698	0	6,698
27	City Secretary	708,114	0.0187	315	0	315	0	315
28	City Council	8,990,320	0.2370	3,996	0	3,996	0	3,996
29	City Controller's Office	8,175,149	0.2155	3,633	0	3,633	0	3,633
30	Health Administration	11,208,473	0.2955	4,982	0	4,982	98	5,080
31	Planning & Dev Admin	1,590,787	0.0419	707	0	707	14	721
33	CIP Sal Rec PWE	1,469,540	0.0387	653	0	653	13	666
34	HPD Police Records	6,094,733	0.1607	2,709	0	2,709	53	2,762
35	General Services	149,724,415	3.9468	66,546	0	66,546	1,307	67,853
36	HEC	25,225,778	0.6650	11,212	0	11,212	220	11,432
38	Police	856,968,941	22.5903	380,884	0	380,884	7,481	388,365
39	Dept of Neighborhoods	14,548,216	0.3835	6,466	0	6,466	127	6,593
40	Fire	495,669,602	13.0662	220,303	0	220,303	4,327	224,630
41	Municipal Court	29,957,998	0.7897	13,315	0	13,315	262	13,577
42	Solid Waste	83,714,555	2.2068	37,207	0	37,207	731	37,938
43	Houston Airport System (HAS)	310,513,077	8.1853	138,009	0	138,009	2,711	140,720
44	Housing & Community Dev	59,722,448	1.5743	26,544	0	26,544	521	27,065
45	Library	38,704,552	1.0203	17,202	0	17,202	338	17,540
46	Parks & Recreation	89,547,763	2.3605	39,800	0	39,800	782	40,582
47	Health Department	127,637,032	3.3646	56,729	0	56,729	1,114	57,843
48	Convention & Entertainment	240,174	0.0063	107	0	107	2	109
49	Fleet Management	79,650,724	2.0996	35,401	0	35,401	695	36,096
50	Planning & Dev Other	3,956,494	0.1043	1,758	0	1,758	35	1,793
51	Planning & Dev Spec Rev	5,053,438	0.1332	2,246	0	2,246	44	2,290
53	Finance Other	4,865,036	0.1282	2,162	0	2,162	42	2,204
54	ARA Insurance	11,089,164	0.2923	4,929	0	4,929	97	5,026
55	ARA BARC	11,551,713	0.3045	5,134	0	5,134	101	5,235
56	ARA Parking	8,280,436	0.2183	3,680	0	3,680	72	3,752
57	ARA Other	11,274,168	0.2972	5,011	0	5,011	98	5,109
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	5,804	0	5,804	114	5,918
60	Legal Wkr Comp	233,352	0.0062	104	0	104	2	106
61	Mayor Cable TV	3,907,510	0.1030	1,737	0	1,737	34	1,771

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	12,611	0	12,611	248	12,859
64	HR Health Benefits	365,988,352	9.6477	162,665	0	162,665	3,195	165,860
65	HR Long Term Disability	1,063,177	0.0280	473	0	473	9	482
66	PWE Bldg Insp	58,972,153	1.5545	26,210	0	26,210	515	26,725
67	PWE Stormwater	36,989,809	0.9751	16,440	0	16,440	323	16,763
68	PWE DDSR	72,163,859	1.9023	32,074	0	32,074	630	32,704
69	PWE Water & Sewer	400,177,118	10.5490	177,861	0	177,861	3,493	181,354
70	PWE Houston Transtar	2,684,468	0.0708	1,193	0	1,193	23	1,216
71	PWE Other	47,242,897	1.2454	20,997	0	20,997	412	21,409
72	Houston Permit Center	7,597,818	0.2003	3,377	0	3,377	66	3,443
73	CIP S/R Planning	1,477,470	0.0389	657	0	657	13	670
74	CIP Sal Rec RE	4,602,338	0.1213	2,046	0	2,046	40	2,086
75	CIP S/R Engrg	12,175,347	0.3210	5,411	0	5,411	106	5,517
76	CIP S/R Constr	10,665,467	0.2811	4,740	0	4,740	93	4,833
77	CIP S/R Eng/Const	3,458,354	0.0912	1,537	0	1,537	30	1,567
78	CIP S/R Geo/Env	1,388,152	0.0366	617	0	617	12	629
79	CIP S/R Other	3,501,043	0.0923	1,556	0	1,556	31	1,587
80	CIP S/R GSD	3,821,668	0.1007	1,699	0	1,699	33	1,732
91	Hurricane Ike Aid & Recovery	2,633	0.0001	1	0	1	0	1
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	9,570	0	9,570	188	9,758
94	HITS Other	43,022,224	1.1341	19,121	0	19,121	376	19,497
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	1,686,053	0	1,686,053	31,273	1,717,326
	Direct Bills					0		0
	Total					$1,686,053		$ 1,717,326

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Controller Fin Svcs	Controller Treasury	Total
0	Direct Billed	$0	$0	$0
03	Non-Departmental-Gen Gov	167,588	35,546	203,134
04	Finance Dir Office	6,392	870	7,262
05	Finance Financial Plg & Analys	1,806	836	2,642
06	Finance City Council	1,835	251	2,086
07	Finance Public Fin	1,048	397	1,445
08	Finance Reporting & Ops	4,382	1,584	5,966
09	Finance Internal Controls	1,005	178	1,183
10	Finance Grants	2,454	486	2,940
11	Finance Rev Perform Mgmnt	1,481	184	1,665
12	Finance Treasury	4,415	712	5,127
13	Finance Strat Purchasing	2,807	1,952	4,759
14	ARA Director Office	10,033	775	10,808
15	ARA Financial Services	1,614	422	2,036
16	ARA Operations	15,764	3,099	18,863
17	ARA Payroll Services	2,176	1,884	4,060
18	ARA Regulatory	7,001	333	7,334
19	HITS CIO	6,918	1,486	8,404
20	HITS EAS	5,053	2,637	7,690
21	HITS EIS	5,079	2,981	8,060
22	HITS Radio	7,483	2,347	9,830
23	Office Business Opportunity	8,710	1,363	10,073
24	Mayor	16,799	1,963	18,762
25	Human Resources	345,470	16,928	362,398
26	Legal	18,489	6,698	25,187
27	City Secretary	3,168	315	3,483
28	City Council	57,926	3,996	61,922
29	City Controller's Office	15,572	3,633	19,205
30	Health Administration	24,080	5,080	29,160
31	Planning & Dev Admin	6,862	721	7,583
33	CIP Sal Rec PWE	4,345	666	5,011
34	HPD Police Records	6,254	2,762	9,016
35	General Services	134,555	67,853	202,408
36	HEC	26,472	11,432	37,904
38	Police	667,881	388,365	1,056,246
39	Dept of Neighborhoods	35,348	6,593	41,941
40	Fire	599,373	224,630	824,003
41	Municipal Court	96,842	13,577	110,419
42	Solid Waste	132,643	37,938	170,581
43	Houston Airport System (HAS)	350,004	140,720	490,724
44	Housing & Community Dev	111,671	27,065	138,736
45	Library	108,279	17,540	125,819
46	Parks & Recreation	417,988	40,582	458,570
47	Health Department	479,343	57,843	537,186
48	Convention & Entertainment	12,072	109	12,181
49	Fleet Management	656,660	36,096	692,756
50	Planning & Dev Other	8,718	1,793	10,511
51	Planning & Dev Spec Rev	16,570	2,290	18,860
52	General Debt	27,713	0	27,713
53	Finance Other	36,920	2,204	39,124
54	ARA Insurance	3,000	5,026	8,026
55	ARA BARC	52,276	5,235	57,511
56	ARA Parking	76,518	3,752	80,270
57	ARA Other	79,918	5,109	85,027
58	IT Public Services	13	0	13
59	Legal Insurance	23,486	5,918	29,404

	Department	Controller Fin Svcs	Controller Treasury	Total
60	Legal Wkr Comp	1,787	106	1,893
61	Mayor Cable TV	7,436	1,771	9,207
62	Mayor Other	43,106	12,859	55,965
63	TIRZ	3,656	0	3,656
64	HR Health Benefits	452,107	165,860	617,967
65	HR Long Term Disability	297	482	779
66	PWE Bldg Insp	136,975	26,725	163,700
67	PWE Stormwater	67,795	16,763	84,558
68	PWE DDSR	170,438	32,704	203,142
69	PWE Water & Sewer	803,453	181,354	984,807
70	PWE Houston Transtar	9,737	1,216	10,953
71	PWE Other	167,434	21,409	188,843
72	Houston Permit Center	20,772	3,443	24,215
73	CIP S/R Planning	2,787	670	3,457
74	CIP Sal Rec RE	10,288	2,086	12,374
75	CIP S/R Engrg	59,047	5,517	64,564
76	CIP S/R Constr	38,755	4,833	43,588
77	CIP S/R Eng/Const	4,268	1,567	5,835
78	CIP S/R Geo/Env	7,821	629	8,450
79	CIP S/R Other	13,356	1,587	14,943
80	CIP S/R GSD	34,463	1,732	36,195
91	Hurricane Ike Aid & Recovery	213	1	214
92	ARRA Reimbursement Fund	2,237	0	2,237
93	HR-W.C.	60,378	9,758	70,136
94	HITS Other	99,112	19,497	118,609
95	Legal Other	483	0	483
	Total	$ 7,136,473	$ 1,717,324	$ 8,853,797

HOUSTON HEALTH DEPARTMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Houston Health Department promotes and protects the general health and well-being of the residents of Houston through the administration of programs and activities in accordance with applicable laws and regulations and best practice of public health. Administration costs are allocated directly through the General Fund.

Department		Amount	General Admin	Health Admin
Personnel Costs				
Salaries	S1	3,207,037	0	3,207,037
Salary % Split			.00%	100.00%
Benefits	S	2,048,918	0	2,048,918
Subtotal - Personnel Costs		5,255,955	0	5,255,955
Services & Supplies Cost				
Supplies	S	256,784	0	256,784
Services	S	5,582,554	0	5,582,554
Drainage Chg	D	88,539	0	0
Pmt Chg	D	24,644	0	0
Intergov Exp-1115	D	17,761,845	0	0
Subtotal - Services & Supplies		23,714,366	0	5,839,338
Department Cost Total		28,970,321	0	11,095,293
Adjustments to Cost				
Drainage Chg	D	88,539-	0	0
Pmt Chg	D	24,644-	0	0
Intergov Exp-1115	D	17,761,845-	0	0
Subtotal - Adjustments		17,875,028-	0	0
Total Costs After Adjustments		11,095,293	0	11,095,293
General Admin Distribution		0		0
Grand Total		$ 11,095,293		$ 11,095,293

	Department	First Incoming	Second Incoming	Health Admin
2	Equip Deprec	$ 98,853	$ 0	$ 98,853
	Subtotal - Equipment Depn	98,853	0	98,853
3	Insurance Retirees	118,973	662	119,635
3	Memberships	2,631	15	2,646
3	Consulting Services	4,906	28	4,934
3	Interest Costs	11,489	67	11,556
3	Other Misc	4,463	26	4,489
3	Non-Dept. Legal Svcs/Lobby	7,362	41	7,403
	Subtotal - Non-Dept-Gen Gov	149,824	838	150,662
5	Financial Plg & Analysis	7,587	408	7,995
	Subtotal - Fin Plg & Analysis	7,587	408	7,995
7	Capital Projects	82,457	4,216	86,673
	Subtotal - Fin Public Fin	82,457	4,216	86,673
8	Gen Acctng	4,088	246	4,334
8	Fixed Assets	16,658	999	17,657
8	Auditing Svcs	5,028	0	5,028
8	Fin Operations	1,427	91	1,518
	Subtotal - Fin Reporting & Ops	27,201	1,336	28,537
9	Internal Controls	2,853	143	2,996
	Subtotal - Fin Int Controls	2,853	143	2,996
10	Cost Accounting	883	53	936
10	Trust Funds Mgmt (TFM)	1,144	75	1,219
	Subtotal - Fin Grants	2,027	129	2,156
11	Perf Mgmt Svcs	1,465	82	1,547
	Subtotal - Fin Perform Mgmt	1,465	82	1,547
12	Treasury	3,231	282	3,513
	Subtotal - Fin Treasury	3,231	282	3,513
13	Purchasing	11,633	801	12,434
	Subtotal - Fin SPD	11,633	801	12,434
16	Records	1,900	135	2,035
	Subtotal - ARA Operations	1,900	135	2,035
17	Payroll Svcs	11,155	596	11,751
	Subtotal - ARA Payroll Svcs	11,155	596	11,751
18	Franchise	5,061	298	5,359
	Subtotal - ARA Regulatory	5,061	298	5,359
20	IT ERP	6,767	281	7,048
	Subtotal - HITS EAS	6,767	281	7,048
21	Client Svcs	0	0	0
21	NW Data	117,563	6,500	124,063
21	NW Voice	127,729	6,951	134,680
21	Enterprise Optns	17,741	937	18,678

	Department	First Incoming	Second Incoming	Health Admin
	Subtotal - HITS EIS	$ 263,033	$ 14,388	$ 277,421
22	IT Radio Svcs	33,530	1,315	34,845
	Subtotal - HITS Radio	33,530	1,315	34,845
23	Certification	2,956	57	3,013
23	External Affairs & Outreach	1,223	24	1,247
	Subtotal - OBO	4,179	81	4,260
24	City Mayor Admin	8,477	1,229	9,706
24	Inter Gov Rel	1,510	208	1,718
	Subtotal - Mayor	9,987	1,437	11,424
25	Personnel Svcs	4,443	151	4,594
	Subtotal - Human Resources	4,443	151	4,594
26	Legal Svcs	683,064	66,580	749,644
	Subtotal - Legal	683,064	66,580	749,644
27	City Sec Svcs	2,412	140	2,552
	Subtotal - City Secretary	2,412	140	2,552
28	City Council Svcs	26,907	1,044	27,951
	Subtotal - City Council	26,907	1,044	27,951
29	Controller Fin Svcs	23,568	512	24,080
29	Controller Treasury	4,982	98	5,080
	Subtotal - City Controller's	28,550	610	29,160
35	Real Estate	0	444,643	444,643
	Subtotal - General Services	0	444,643	444,643
	Total Incoming	1,468,119	539,935	2,008,054
C.	Total Allocated		$ 13,103,347	$ 13,103,347
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47	Health Department	100	100.0000	$ 12,563,412	$ 0	$ 12,563,412	$ 539,935	$ 13,103,347
	Subtotal	100	100.0000	12,563,412	0	12,563,412	539,935	13,103,347
	Direct Bills					0		0
	Total					$12,563,412		$ 13,103,347

Basis Units: Direct allocation to Health Department
Source: Direct Allocation

	Department	Health Admin	Total
0	Direct Billed	$0	$0
47	Health Department	13,103,347	13,103,347
	Total	$ 13,103,347	$ 13,103,347

PLANNING AND DEVELOPMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Planning and Development Department is responsible for comprehensive, strategic and long-range planning, development and maintenance of the citywide Geographic Information System (GIS) and processing subdivision and development plats. Additionally, the department's responsibilities include historic preservation planning. The costs of the Planning and Development Administration are allocated to Planning and Development Other and Planning Special Revenue Fund. In order to calculate and allocate in a more equitable manner, fifty percent of Planning and Development Administration costs are to be allocated based on departmental total expenditures and the remaining fifty percent of costs will be allocated based on the number of FTE positions.

Department		Amount	General Admin	Planning Admin-FTEs	Planning Admin-Expenditures
Personnel Costs					
Salaries	S1	708,440	0	354,220	354,220
Salary % Split			.00%	50.00%	50.00%
Benefits	S	348,100	0	174,050	174,050
Subtotal - Personnel Costs		1,056,540	0	528,270	528,270
Services & Supplies Cost					
Supplies	S	5,331	0	2,666	2,666
Services	S	528,918	0	264,459	264,459
Subtotal - Services & Supplies		534,249	0	267,125	267,125
Department Cost Total		1,590,789	0	795,395	795,395
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,590,789	0	795,395	795,395
General Admin Distribution			0	0	0
Grand Total		$ 1,590,789		$ 795,395	$ 795,395

	Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
3	Insurance Retirees	$ 18,847	$ 105	$ 9,476	$ 9,476
3	Memberships	417	2	210	210
3	Consulting Services	1,398	8	703	703
3	Interest Costs	1,631	9	820	820
3	Other Misc	633	4	318	318
3	Non-Dept. Legal Svcs/Lobby	1,166	6	586	586
3	Walker Rent	693,047	3,854	348,450	348,450
	Subtotal - Non-Dept-Gen Gov	717,139	3,988	360,564	360,564
5	Financial Plg & Analysis	2,162	116	1,139	1,139
	Subtotal - Fin Plg & Analysis	2,162	116	1,139	1,139
8	Gen Acctng	1,165	70	618	618
8	Fixed Assets	2,589	155	1,372	1,372
8	Auditing Svcs	1,433	0	717	717
8	Fin Operations	203	13	108	108
	Subtotal - Fin Reporting & Ops	5,390	238	2,814	2,814
9	Internal Controls	405	20	213	213
	Subtotal - Fin Int Controls	405	20	213	213
10	Cost Accounting	125	8	66	66
10	Trust Funds Mgmt (TFM)	162	11	86	86
	Subtotal - Fin Grants	287	18	153	153
11	Perf Mgmt Svcs	208	12	110	110
	Subtotal - Fin Perform Mgmt	208	12	110	110
12	Treasury	459	40	249	249
	Subtotal - Fin Treasury	459	40	249	249
13	Purchasing	2,585	178	1,382	1,382
	Subtotal - Fin SPD	2,585	178	1,382	1,382
16	Mailroom	7,805	607	4,206	4,206
16	Records	301	21	161	161
16	3-1-1 Svcs	5,045	656	2,850	2,850
	Subtotal - ARA Operations	13,151	1,285	7,218	7,218
17	Payroll Svcs	1,767	94	931	931
	Subtotal - ARA Payroll Svcs	1,767	94	931	931
18	Franchise	718	42	380	380
	Subtotal - ARA Regulatory	718	42	380	380
20	Enterprise Appl	27,486	2,191	14,838	14,838
20	IT ERP	4,306	179	2,243	2,243
	Subtotal - HITS EAS	31,792	2,370	17,081	17,081
21	Client Svcs	0	0	0	0
21	NW Data	15,037	831	7,934	7,934
21	NW Voice	16,337	889	8,613	8,613
21	Enterprise Optns	5,056	267	2,661	2,661
	Subtotal - HITS EIS	36,430	1,987	19,209	19,209

	Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
23	Certification	$ 468	$ 9	$ 239	$ 239
23	Contract Compliance	1,641	35	838	838
23	External Affairs & Outreach	194	4	99	99
	Subtotal - OBO	2,303	48	1,176	1,176
24	City Mayor Admin	1,343	195	769	769
24	Inter Gov Rel	239	33	136	136
	Subtotal - Mayor	1,582	228	905	905
25	Selection	978	36	507	507
25	Personnel Svcs	704	24	364	364
	Subtotal - Human Resources	1,682	59	871	871
26	Legal Svcs	518,212	50,511	284,362	284,362
26	Inspector General	3,542	308	1,925	1,925
	Subtotal - Legal	521,754	50,820	286,287	286,287
27	City Sec Svcs	342	20	181	181
	Subtotal - City Secretary	342	20	181	181
28	City Council Svcs	3,819	148	1,984	1,984
	Subtotal - City Council	3,819	148	1,984	1,984
29	Controller Fin Svcs	6,716	146	3,431	3,431
29	Controller Treasury	707	14	360	360
	Subtotal - City Controller's	7,423	160	3,791	3,791
35	Real Estate	0	25,260	12,630	12,630
	Subtotal - General Services	0	25,260	12,630	12,630
	Total Incoming	1,351,398	87,133	719,265	719,265
C.	Total Allocated		$ 3,029,320	$ 1,514,660	$ 1,514,660
				50.00%	50.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50	Planning & Dev Other	34.60	46.6307	$ 685,982	$ 0	$ 685,982	$ 20,315	$ 706,297
51	Planning & Dev Spec Rev	39.60	53.3693	785,112	0	785,112	23,251	808,363
	Subtotal	74.2	100.0000	1,471,094	0	1,471,094	43,566	1,514,660
	Direct Bills					0		0
	Total					$1,471,094		$ 1,514,660

Basis Units: Planning & Dev FTEs
COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50	Planning & Dev Other	3,956,494	43.9126	$ 645,995	$ 0	$ 645,995	$ 19,131	$ 665,126
51	Planning & Dev Spec Rev	5,053,438	56.0874	825,098	1,089,807-	264,709-	24,436	240,273-
	Subtotal	9,009,932	100.0000	1,471,093	1,089,807-	381,286	43,567	424,853
	Direct Bills					1,089,807		1,089,807
	Total					$1,471,093		$ 1,514,660

Basis Units: Planning & Dev FY2017 Expenditures
Source: COH Expenditure Report

	Department	Planning Admin - FTEs	Planning Admin - Expenditures	Total
0	Direct Billed	$0	$ 1,089,807	$ 1,089,807
50	Planning & Dev Other	706,297	665,126	1,371,423
51	Planning & Dev Spec Rev	808,363	240,273-	568,090
	Total	$ 1,514,660	$ 1,514,660	$ 3,029,320

PUBLIC WORKS AND ENGINEERING - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The responsibilities of the Public Works and Engineering – Administration are distributed among the various PWE divisions and funds it supports. The direct costs of Public Works & Engineering Director are not within the General Fund and are not allocated in this Plan. Only the indirect costs that have been allocated to Public Works & Engineering – Administration are being allocated. In order to calculate and allocate in a more equitable manner, fifty percent of the total departmental costs are to be allocated based on departmental total expenditures and the remaining fifty percent of costs will be allocated based on the number of FTE positions in the PWE divisions and funds administered by the Public Works & Engineering Administration.

Department		Amount	General Admin	Admin Exp	Admin FTE
Personnel Costs					
Salaries	S	0	0	0	0
Salary % Split			.00%	.00%	.00%
Benefits	S	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0
Services & Supplies Cost					
Subtotal - Services & Supplies		0	0	0	0
Department Cost Total		0	0	0	0
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		0	0	0	0
General Admin Distribution			0	0	0
Grand Total		0		0	0

	Department	First Incoming	Second Incoming	Admin Exp	Admin FTE
7	Capital Projects	$ 82,518	$ 4,219	$ 43,368	$ 43,368
	Subtotal - Fin Public Fin	82,518	4,219	43,368	43,368
16	Mailroom	838	65	452	452
16	Property	240,103	14,512	127,307	127,307
16	3-1-1 Svcs	1,427,862	185,622	806,742	806,742
	Subtotal - ARA Operations	1,668,803	200,199	934,501	934,501
20	Enterprise Appl	341,466	27,218	184,342	184,342
	Subtotal - HITS EAS	341,466	27,218	184,342	184,342
21	Client Svcs	0	0	0	0
21	NW Data	413,975	22,889	218,432	218,432
21	NW Voice	449,776	24,476	237,126	237,126
	Subtotal - HITS EIS	863,751	47,366	455,558	455,558
23	Contract Compliance	478,568	10,341	244,454	244,454
23	Reporting & Analytics	75,260	1,481	38,370	38,370
23	Dept Services	81,405	1,883	41,644	41,644
	Subtotal - OBO	635,233	13,704	324,469	324,469
25	Selection	279	10	145	145
	Subtotal - Human Resources	279	10	145	145
26	Legal Svcs	457,700	44,613	251,157	251,157
26	Inspector General	240,542	20,934	130,738	130,738
	Subtotal - Legal	698,242	65,547	381,895	381,895
34	Records Mgmt	0	105,212	52,606	52,606
	Subtotal - HPD Police Records	0	105,212	52,606	52,606
35	In-House Renov	0	1,832	916	916
35	Real Estate	0	142,667	71,334	71,334
	Subtotal - General Services	0	144,499	72,250	72,250
	Total Incoming	4,290,292	607,974	2,449,133	2,449,133
C.	Total Allocated		$ 4,898,266	$ 2,449,133	$ 2,449,133
				50.00%	50.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
33	CIP Sal Rec PWE	1,469,540	0.2211	$ 4,744	$ 0	$ 4,744	$ 672	$ 5,416
66	PWE Bldg Insp	58,972,153	8.8738	190,355	0	190,355	26,975	217,330
67	PWE Stormwater	36,989,809	5.5660	119,399	0	119,399	16,920	136,319
68	PWE DDSR	72,163,859	10.8588	232,937	0	232,937	33,009	265,946
69	PWE Water & Sewer	400,178,036	60.2164	1,291,729	0	1,291,729	183,050	1,474,779
70	PWE Houston Transtar	2,684,468	0.4039	8,665	0	8,665	1,228	9,893
71	PWE Other	47,242,897	7.1088	152,495	0	152,495	21,610	174,105
72	Houston Permit Center	7,597,818	1.1433	24,525	0	24,525	3,475	28,000
73	CIP S/R Planning	1,477,470	0.2223	4,769	0	4,769	676	5,445
74	CIP Sal Rec RE	4,602,338	0.6925	14,856	0	14,856	2,105	16,961
75	CIP S/R Engrg	12,175,347	1.8321	39,301	0	39,301	5,569	44,870
76	CIP S/R Constr	10,665,467	1.6049	34,427	0	34,427	4,879	39,306
77	CIP S/R Eng/Const	3,458,354	0.5204	11,163	0	11,163	1,582	12,745
78	CIP S/R Geo/Env	1,388,152	0.2089	4,481	0	4,481	635	5,116
79	CIP S/R Other	3,501,043	0.5268	11,301	0	11,301	1,601	12,902
	Subtotal	664,566,751	100.0000	2,145,147	0	2,145,147	303,987	2,449,134
	Direct Bills					0		0
	Total					$2,145,147		$ 2,449,134

Basis Units: PWE FY2017 operating expenditures
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
33	CIP Sal Rec PWE	7.60	0.1994	$ 4,278	$ 0	$ 4,278	$ 606	$ 4,884
66	PWE Bldg Insp	527.90	13.8535	297,177	0	297,177	42,113	339,290
67	PWE Stormwater	331.70	8.7047	186,728	0	186,728	26,461	213,189
68	PWE DDSR	471.60	12.3760	265,483	0	265,483	37,621	303,104
69	PWE Water & Sewer	2,101.00	55.1357	1,182,741	0	1,182,741	167,605	1,350,346
70	PWE Houston Transtar	8.10	0.2126	4,560	0	4,560	646	5,206
71	PWE Other	13.60	0.3569	7,656	0	7,656	1,085	8,741
72	Houston Permit Center	49.70	1.3043	27,978	0	27,978	3,965	31,943
73	CIP S/R Planning	12.10	0.3175	6,812	0	6,812	965	7,777
74	CIP Sal Rec RE	35.60	0.9342	20,041	0	20,041	2,840	22,881
75	CIP S/R Engrg	100.10	2.6269	56,350	0	56,350	7,985	64,335
76	CIP S/R Constr	103.70	2.7214	58,377	0	58,377	8,273	66,650
77	CIP S/R Eng/Const	14.40	0.3779	8,106	0	8,106	1,149	9,255
78	CIP S/R Geo/Env	11.10	0.2913	6,249	0	6,249	885	7,134
79	CIP S/R Other	22.40	0.5878	12,610	0	12,610	1,787	14,397
	Subtotal	3,810.60	100.0000	2,145,146	0	2,145,146	303,987	2,449,133
	Direct Bills					0		0
	Total					$2,145,146		$ 2,449,133

Basis Units: PWE FY2017 FTEs
Source: COH FTE Report

	Department	Admin Exp	Admin FTE	Total
0	Direct Billed	$0	$0	$0
33	CIP Sal Rec PWE	5,416	4,884	10,300
66	PWE Bldg Insp	217,330	339,290	556,620
67	PWE Stormwater	136,319	213,189	349,508
68	PWE DDSR	265,946	303,104	569,050
69	PWE Water & Sewer	1,474,779	1,350,346	2,825,125
70	PWE Houston Transtar	9,893	5,206	15,099
71	PWE Other	174,105	8,741	182,846
72	Houston Permit Center	28,000	31,943	59,943
73	CIP S/R Planning	5,445	7,777	13,222
74	CIP Sal Rec RE	16,961	22,881	39,842
75	CIP S/R Engrg	44,870	64,335	109,205
76	CIP S/R Constr	39,306	66,650	105,956
77	CIP S/R Eng/Const	12,745	9,255	22,000
78	CIP S/R Geo/Env	5,116	7,134	12,250
79	CIP S/R Other	12,902	14,397	27,299
	Total	$ 2,449,133	$ 2,449,132	$ 4,898,265

CIP COST RECOVERY – PWE ADMINISTRATION FUNCTION AND ALLOCATION BASIS

The City's Capital Improvement Plan (CIP) Cost Recovery Fund was established to account for consulting-type services performed by city employees related to Capital Improvement Projects. The administration of the Public Works and Engineering Department provides support services to the engineering and construction divisions which implement the city's Capital Improvement Plan (CIP) by providing engineering and construction management services. Divisional costs are not funded within the General Fund. Therefore, the direct departmental administrative costs are not included in the plan for allocation. Only the indirect costs attributable to activities have been allocated based on the number of FTE positions in the PWE cost centers benefiting from the division's services within Fund 1001.

Department		Amount	General Admin	CIP Admin Svcs
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		0		0

	Department	First Incoming	Second Incoming	CIP Admin Svcs
2	Equip Deprec	$ 50,927	$ 0	$ 50,927
	Subtotal - Equipment Depn	50,927	0	50,927
3	Consulting Services	885	5	890
3	Non-Dept. Legal Svcs/Lobby	1,108	6	1,114
	Subtotal - Non-Dept-Gen Gov	1,993	11	2,004
5	Financial Plg & Analysis	1,369	74	1,443
	Subtotal - Fin Plg & Analysis	1,369	74	1,443
8	Gen Acctng	738	44	782
8	Auditing Svcs	907	0	907
8	Fin Operations	187	12	199
	Subtotal - Fin Reporting & Ops	1,832	56	1,888
10	Cost Accounting	116	7	123
10	Trust Funds Mgmt (TFM)	150	10	160
	Subtotal - Finance Grants	266	17	283
11	Perf Mgmt Svcs	192	11	203
	Subtotal - Fin Perform Mgmt	192	11	203
13	Purchasing	2,585	178	2,763
	Subtotal - Finance SPD	2,585	178	2,763
16	Mailroom	31,951	2,487	34,438
16	Records	286	20	306
	Subtotal - ARA Operations	32,237	2,507	34,744
17	Payroll Svcs	24,392-	90	24,302-
	Subtotal - ARA Payroll Svcs	24,392-	90	24,302-
20	EGIS	18,564	940	19,504
	Subtotal - HITS EAS	18,564	940	19,504
21	Enterprise Options	3,201	169	3,370
	Subtotal - HITS EIS	3,201	169	3,370
23	Certification	445	9	454
23	Contract Compliance	0	0	0
23	External Affairs & Outreach	184	4	188
	Subtotal - OBO	629	13	642
24	City Mayor Admin	1,276	185	1,461
24	I Gov Relats	227	31	258
	Subtotal - Mayor	1,503	216	1,719
25	Selection	8,942	325	9,267
25	Personnel Svcs	669	23	692
	Subtotal - Human Resources	9,611	348	9,959
27	City Sec Svcs	316	18	334
	Subtotal - City Secretary	316	18	334
28	City Council Svcs	3,528	137	3,665

	Department	First Incoming	Second Incoming	CIP Admin Svcs
	Subtotal - City Council	$ 3,528	$ 137	$ 3,665
29	Controller Fin Svcs	4,253	92	4,345
29	Controller Treasury	653	13	666
	Subtotal - City Controller's	4,906	105	5,011
32	Admin Exp	4,744	672	5,416
32	Admin FTE	4,278	606	4,884
	Subtotal - PWE Admin Indirect	9,022	1,278	10,300
	Total Incoming	118,289	6,168	124,457
C.	Total Allocated		$ 124,457	$ 124,457
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
73	CIP S/R Planning	12.10	4.0414	$ 4,781	$ 0	$ 4,781	$ 249	$ 5,030
74	CIP Sal Rec RE	35.60	11.8904	14,065	0	14,065	733	14,798
75	CIP S/R Engrg	100.10	33.4335	39,548	0	39,548	2,062	41,610
76	CIP S/R Constr	103.70	34.6359	40,971	0	40,971	2,136	43,107
77	CIP S/R Eng/Const	14.40	4.8096	5,689	0	5,689	297	5,986
78	CIP S/R Geo/Env	11.10	3.7074	4,385	0	4,385	229	4,614
79	CIP S/R Other	22.40	7.4816	8,850	0	8,850	461	9,311
	Subtotal	299.4	100.0000	118,289	0	118,289	6,168	124,457
	Direct Bills					0		0
	Total					$118,289		$ 124,457

Basis Units: Number of FTEs supported in CIP Sal Rec
Source: COH FTE Report

	Department	CIP Admin Svcs	Total
0	Direct Billed	$0	$0
73	CIP S/R Planning	5,030	5,030
74	CIP Sal Rec RE	14,798	14,798
75	CIP S/R Engrg	41,610	41,610
76	CIP S/R Constr	43,107	43,107
77	CIP S/R Eng/Const	5,986	5,986
78	CIP S/R Geo/Env	4,614	4,614
79	CIP S/R Other	9,311	9,311
	Total	$ 124,456	$ 124,456

POLICE - RECORDS
FUNCTION AND ALLOCATION BASIS

The Records Division of the Police Department provides records management services to other city departments as well as the Police Department. The costs of providing records to other city departments are allocated based on the number of reports provided to each department.

Department		Amount	General Admin	Records Mgmt
Personnel Costs				
Salaries	S1	3,931,233	0	3,931,233
Salary % Split			.00%	100.00%
Benefits	S	2,141,168	0	2,141,168
Subtotal - Personnel Costs		6,072,400	0	6,072,400
Services & Supplies Cost				
Supplies	S	14,559	0	14,559
Services	S	7,772	0	7,772
Subtotal - Services & Supplies		22,331	0	22,331
Department Cost Total		6,094,731	0	6,094,731
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		6,094,731	0	6,094,731
General Admin Distribution			0	0
Grand Total		$ 6,094,731		$ 6,094,731

	Department	First Incoming	Second Incoming	Records Mgmt
3	Insurance Retirees	$ 215,564	$ 1,199	$ 216,763
3	Memberships	4,804	27	4,831
3	Consulting Services	1,274	7	1,281
3	Interest Costs	6,247	36	6,283
3	Other Misc	2,427	14	2,441
3	Non-Dept. Legal Svcs/Lobby	13,442	75	13,517
	Subtotal - Non-Dept-Gen Gov	243,758	1,358	245,116
5	Financial Plg & Analysis	1,971	106	2,077
	Subtotal - Fin Plg & Analysis	1,971	106	2,077
8	Gen Acctng	1,062	64	1,126
8	Auditing Svcs	1,306	0	1,306
8	Fin Operations	776	49	825
	Subtotal - Fin Reporting & Ops	3,144	113	3,257
9	Internal Controls	1,551	78	1,629
	Subtotal - Fin Int Controls	1,551	78	1,629
10	Cost Accounting	480	29	509
10	Trust Funds Mgmt (TFM)	622	41	663
	Subtotal - Fin Grants	1,102	70	1,172
11	Perf Mgmt Svcs	796	45	841
	Subtotal - Fin Perform Mgmt	796	45	841
12	Treasury	1,757	153	1,910
	Subtotal - Fin Treasury	1,757	153	1,910
16	Records	3,469	247	3,716
	Subtotal - ARA Operations	3,469	247	3,716
17	Payroll Svcs	20,366	1,088	21,454
	Subtotal - ARA Payroll Svcs	20,366	1,088	21,454
18	Franchise	2,752	162	2,914
	Subtotal - ARA Regulatory	2,752	162	2,914
20	IT ERP	13,689	569	14,258
	Subtotal - HITS EAS	13,689	569	14,258
21	Enterprise Optns	4,608	243	4,851
	Subtotal - HITS EIS	4,608	243	4,851
23	Certification	5,397	105	5,502
23	External Affairs & Outreach	2,233	43	2,276
	Subtotal - OBO	7,630	148	7,778
24	City Mayor Admin	15,477	2,244	17,721
24	Inter Gov Rel	2,757	380	3,137
	Subtotal - Mayor	18,234	2,624	20,858
25	Personnel Svcs	8,112	276	8,388
	Subtotal - Human Resources	8,112	276	8,388

	Department	First Incoming	Second Incoming	Records Mgmt
27	City Sec Svcs	$ 1,311	$ 76	$ 1,387
	Subtotal - City Secretary	1,311	76	1,387
28	City Council Svcs	14,631	568	15,199
	Subtotal - City Council	14,631	568	15,199
29	Controller Fin Svcs	6,121	133	6,254
29	Controller Treasury	2,709	53	2,762
	Subtotal - City Controller's	8,830	186	9,016
	Total Incoming	357,711	8,110	365,821
C.	Total Allocated		$ 6,460,552	$ 6,460,552
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
26	Legal	698	4.7821	$ 308,564	$ 0	$ 308,564	$ 0	$ 308,564
32	PWE Administration Indirect	238	1.6306	105,212	0	105,212	0	105,212
38	Police	42	0.2878	18,567	0	18,567	25	18,592
40	Fire	3	0.0206	1,326	0	1,326	2	1,328
46	Parks & Recreation	16	0.1096	7,073	0	7,073	10	7,083
55	ARA BARC	2	0.0137	884	0	884	1	885
96	Other	13,597	93.1557	6,010,815	0	6,010,815	8,074	6,018,889
	Subtotal	14,596	100.0000	6,452,441	0	6,452,441	8,111	6,460,552
	Direct Bills					0		0
	Total					$6,452,441		$ 6,460,552

Basis Units: Number of reports issued per department
Source: Police Department Report

	Department	Records Mgmt	Total
0	Direct Billed	$0	$0
26	Legal	308,564	308,564
32	PWE Administration Indirect	105,212	105,212
38	Police	18,592	18,592
40	Fire	1,328	1,328
46	Parks & Recreation	7,083	7,083
55	ARA BARC	885	885
96	Other	6,018,889	6,018,889
	Total	$ 6,460,553	$ 6,460,553

GENERAL SERVICES DEPARTMENT
FUNCTION AND ALLOCATION BASIS

The General Services Department is comprised of four divisions: Property Management/Environmental; Design and Construction/ In-House Renovation/Real Estate; Security Management; and Financial and Administrative Services. The Financial and Administrative Services supports the core divisions through administering, managing and monitoring the department's finances and reporting of energy resources. The Property Management/ Environmental division provides comprehensive operations, maintenance and environmental services at city owned facilities. Security Management manages security for city buildings. The Design and Construction Division manages the design, construction and renovation of projects included in the city's adopted five-year Capital Improvement Plan for all city departments, except for Aviation. The In-House Renovation team supports renovation and/or reconstruction of fire station, police substations, and office build-outs and was moved to the Design & Construction division in FY2017. The Real Estate team handles office space lease negotiations citywide and was also moved to the Design & Construction Division.

The identified activities and basis used for cost allocation are as follows:

- **Admin/Design Construction** – Costs related to administration and design construction are allocated based upon Administrative and Design Construction expense per departments served.

- **Building Services** – Costs related to property management and security management are allocated based upon the allocated expenditures to those services to each department served.

- **Utilities** – Utility costs are allocated based upon the amount of utility cost by departments served; which is allocated based on actual usage or consumption at each facility.

- **In-house Renovation** – In-house renovation provides overall management and administrative support for the In-House Renovation Group. Costs are allocated based on total cost by facility per department; expensed in Fund 1003.

- **Real Estate** – Real Estate identifies and implements real estate solutions that meet the City of Houston’s unique requirements while minimizing cost, and maximizing value. Costs are allocated based on total square footage maintained by GSD.

- **Building Services Reimbursement** – Reimbursed costs are allocated based upon the amount of actual costs by departments served. Direct costs have been credited, so that only indirect costs are allocated.

- **Other Non-General Fund** – Non-general fund costs are not allocated.

Description		Amount	General Admin	Design & Const	Building Svcs	Utilities
Personnel Costs						
Salaries	S1	11,368,646	834,635	135,428	5,157,171	0
Salary % Split			7.34%	1.19%	45.36%	0.00%
Benefits	P	6,633,126	416,937	92,131	2,900,170	0
Subtotal - Personnel Costs		18,001,772	1,251,572	227,559	8,057,341	0
Services & Supplies Cost						
Supplies	P	2,692,928	20,998	24,081	621,305	190,881
Services	P	24,928,129	121,100	201,914	10,386,945	9,290,054
N-GF Services	D	104,101,582	0	0	0	0
Credit direct Expenses	P	2,186,118-	0	0	0	0
Subtotal - Services & Supplies		129,536,521	142,098	225,995	11,008,250	9,480,935
Department Cost Total		147,538,293	1,393,670	453,554	19,065,591	9,480,935
Adjustments to Cost						
N-GF Services	D	104,101,582-	0	0	0	0
Subtotal - Adjustments	D	104,101,582-	0	0	0	0
Total Costs After Adjustments		43,436,711	1,393,670	453,554	19,065,591	9,480,935
General Admin Distribution			1,393,670-	17,917	682,303	0
Grand Total		$ 43,436,711		$ 471,471	$ 19,747,894	$ 9,480,935

Description		Amount	In-House Renov	Real Estate Reimb	Building Svcs	Other Non-GF.
Personnel Costs						
Salaries	S1	11,368,646	230,997	350,402	172,696	4,487,317
Salary % Split			2.03%	3.08%	1.52%	39.47%
Benefits	P	6,633,126	214,962	153,818	102,642	2,752,466
Subtotal - Personnel Costs		18,001,772	445,959	504,220	275,338	7,239,783
Services & Supplies Cost						
Supplies	P	2,692,928	0	1,426	19,796	1,814,441
Services	P	24,928,129	340,156	2,696,976	1,890,984	0
N-GF Services	D	104,101,582	0	0	0	0
Credit direct Expenses	P	2,186,118-	0	0	2,186,118-	0
Subtotal - Services & Supplies		129,536,521	340,156	2,698,402	275,338-	1,814,441
Department Cost Total		147,538,293	786,115	3,202,622	0	9,054,224
Adjustments to Cost						
N-GF Services	D	104,101,582-	0	0	0	0
Subtotal - Adjustments	D	104,101,582-	0	0	0	0
Total Costs After Adjustments		43,436,711	786,115	3,202,622	0	9,054,224
General Admin Distribution			30,562	46,359	22,848	593,681
Grand Total		$ 43,436,711	$ 816,677	$ 3,248,981	$ 22,848	$ 9,647,905
						not allocated

	Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
1	City Hall	$ 4,562	$ 0	$ 59	$ 2,233	$ 0	$ 100	$ 152
1	City Hall Annex	33,064	0	425	16,187	0	725	1,100
	Subtotal - Building Depn	37,626	0	484	18,421	0	825	1,252
2	Equip Deprec	27,539	0	354	13,482	0	604	916
	Subtotal - Equipment Depn	27,539	0	354	13,482	0	604	916
3	Insurance Retirees	305,559	1,699	3,950	150,425	0	6,738	10,221
3	Memberships	6,757	38	87	3,326	0	149	226
3	Consulting Services	27,411	156	354	13,496	0	605	917
3	Interest Costs	37,483	218	485	18,457	0	827	1,254
3	Other Misc	14,561	85	188	7,170	0	321	487
3	Claims & Judge	179,657	999	2,323	88,444	0	3,962	6,009
3	Non-Dept. Legal Svcs/Lobby	32,307	180	418	15,905	0	712	1,081
3	Walker Rent	135,355	753	1,750	66,635	0	2,985	4,527
	Subtotal - Non-Dept-Gen Gov	739,090	4,126	9,555	363,859	0	16,298	24,722
5	Financial Plg & Analysis	42,397	2,279	574	21,872	0	980	1,486
	Subtotal - Fin Plg & Analysis	42,397	2,279	574	21,872	0	980	1,486
8	Gen Acctng	22,842	1,374	311	11,856	0	531	806
8	Fixed Assets	14,759	885	201	7,659	0	343	520
8	Auditing Svcs	28,096	0	361	13,755	0	616	935
8	Fin Operations	19,069	1,214	261	9,930	0	445	675
	Subtotal - Fin Reporting & Ops	84,766	3,473	1,134	43,200	0	1,935	2,935
9	Internal Controls	9,309	467	126	4,786	0	214	325
	Subtotal - Fin Int. Controls	9,309	467	126	4,786	0	214	325
10	Grants Mgmt	126	7	2	65	0	3	4
10	Cost Accounting	11,797	712	161	6,124	0	274	416
10	Trust Funds Mgmt (TFM)	15,285	1,006	209	7,976	0	357	542
	Subtotal - Finance Grants	27,208	1,726	372	14,165	0	634	962
11	Perf Mgmt Svcs	19,567	1,099	266	10,118	0	453	687
	Subtotal - Fin Perform Mgmt	19,567	1,099	266	10,118	0	453	687
12	Treasury	10,542	919	147	5,611	0	251	381
	Subtotal - Fin Treasury	10,542	919	147	5,611	0	251	381
13	Purchasing	366,668	25,260	5,039	191,877	0	8,594	13,037
	Subtotal - Finance SPD	366,668	25,260	5,039	191,877	0	8,594	13,037
16	Mailroom	9,009	701	125	4,754	0	213	323
16	Property	3,308	200	45	1,717	0	77	117
16	Records	8,337	593	115	4,372	0	196	297
16	3-1-1 Svcs	5,775	751	84	3,195	0	143	217
	Subtotal - ARA Operations	26,429	2,245	369	14,038	0	629	954
17	Payroll Svcs	48,949	2,615	663	25,244	0	1,131	1,715
	Subtotal - ARA Payroll Svcs	48,949	2,615	663	25,244	0	1,131	1,715
18	Franchise	16,511	973	225	8,560	0	383	582
	Subtotal - ARA Regulatory	16,511	973	225	8,560	0	383	582

	Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
19	IT Dept Admin	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
19	IT Director	0	0	0	0	0	0	0
	Subtotal - HITS CIO	0	0	0	0	0	0	0
20	Enterprise Appl	3,475	277	48	1,837	0	82	125
20	IT ERP	41,219	1,714	552	21,019	0	941	1,428
20	EGIS	1,534	78	21	789	0	35	54
	Subtotal - HITS EAS	46,228	2,069	621	23,645	0	1,059	1,607
21	Client Svcs	0	0	0	0	0	0	0
21	NW Data	24,302	1,344	330	12,555	0	562	853
21	NW Voice	26,404	1,437	358	13,630	0	611	926
21	Enterprise Optns	99,132	5,234	1,342	51,095	0	2,289	3,472
	Subtotal - HITS EIS	149,838	8,015	2,029	77,280	0	3,462	5,251
22	IT Radio Svcs	19,774	776	264	10,061	0	451	684
	Subtotal - HITS Radio	19,774	776	264	10,061	0	451	684
23	Certification	12,971	251	170	6,473	0	290	440
23	Contract Compliance	77,118	1,666	1,013	38,571	0	1,728	2,621
23	Reporting & Analytics	20,618	406	270	10,293	0	461	699
23	Dept Services	7,514	174	99	3,764	0	169	256
23	External Affairs & Outreach	5,367	104	70	2,678	0	120	182
	Subtotal - OBO	123,588	2,601	1,622	61,779	0	2,767	4,198
24	City Mayor Admin	37,199	5,393	548	20,852	0	934	1,417
24	I Gov Relats	6,626	914	97	3,691	0	165	251
	Subtotal - Mayor	43,825	6,307	645	24,543	0	1,099	1,668
25	Selection	11,038	401	147	5,600	0	251	381
25	Personnel Svcs	19,496	663	259	9,869	0	442	671
	Subtotal - Human Resources	30,534	1,063	406	15,469	0	693	1,051
26	Legal Svcs	336,676	32,817	4,750	180,894	0	8,102	12,291
26	Inspector General	25,117	2,186	351	13,367	0	599	908
	Subtotal - Legal	361,793	35,002	5,101	194,260	0	8,701	13,199
27	City Sec Svcs	32,217	1,873	438	16,690	0	748	1,134
	Subtotal - City Secretary	32,217	1,873	438	16,690	0	748	1,134
28	City Council Svcs	359,425	13,941	4,800	182,790	0	8,187	12,420
	Subtotal - City Council	359,425	13,941	4,800	182,790	0	8,187	12,420
29	Controller Fin Svcs	131,692	2,863	1,730	65,875	0	2,951	4,476
29	Controller Treasury	66,546	1,307	872	33,219	0	1,488	2,257
	Subtotal - City Controller's	198,238	4,170	2,602	99,094	0	4,439	6,733
35	Design & Const	0	2,218	29	1,086	0	49	74
35	Building Svcs	0	518,636	6,668	253,910	0	11,373	17,252
35	Utilities	0	232,574	2,990	113,862	0	5,100	7,736
35	In-House Renov	0	10,899	140	5,336	0	239	363
35	Real Estate	0	82,694	1,063	40,485	0	1,813	2,751
	Subtotal - General Services	0	847,021	10,890	414,679	0	18,574	28,175

Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
Total Incoming	$ 2,822,061	$ 968,022	$ 48,726	$ 1,855,522	$ 0	$ 83,112	$ 126,073
C. Total Allocated		$ 47,226,794	$ 520,197	$ 21,603,416	$ 9,480,935	$ 899,789	$ 3,375,054
			1.10%	45.74%	20.08%	1.91%	7.15%

	Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
1	City Hall	$ 4,562	$ 0	$ 75	$ 1,943
1	City Hall Annex	33,064	0	542	14,085
	Subtotal - Building Depn	37,626	0	617	16,028
2	Equip Deprec	27,539	0	451	11,731
	Subtotal - Equipment Depn	27,539	0	451	11,731
3	Insurance Retirees	305,559	1,699	5,037	130,887
3	Memberships	6,757	38	111	2,894
3	Consulting Services	27,411	156	452	11,743
3	Interest Costs	37,483	218	618	16,060
3	Other Misc	14,561	85	240	6,239
3	Claims & Judge	179,657	999	2,962	76,957
3	Non-Dept. Legal Svcs/Lobby	32,307	180	533	13,839
3	Walker Rent	135,355	753	2,231	57,980
	Subtotal - Non-Dept-Gen Gov	739,090	4,126	12,184	316,598
5	Financial Plg & Analysis	42,397	2,279	732	19,031
	Subtotal - Fin Plg & Analysis	42,397	2,279	732	19,031
8	Gen Acctng	22,842	1,374	397	10,316
8	Fixed Assets	14,759	885	256	6,664
8	Auditing Svcs	28,096	0	461	11,968
8	Fin Operations	19,069	1,214	333	8,640
	Subtotal - Fin Reporting & Ops	84,766	3,473	1,447	37,589
9	Internal Controls	9,309	467	160	4,164
	Subtotal - Fin Int. Controls	9,309	467	160	4,164
10	Grants Mgmt	126	7	2	57
10	Cost Accounting	11,797	712	205	5,329
10	Trust Funds Mgmt (TFM)	15,285	1,006	267	6,940
	Subtotal - Finance Grants	27,208	1,726	474	12,325
11	Perf Mgmt Svcs	19,567	1,099	339	8,803
	Subtotal - Fin Perform Mgmt	19,567	1,099	339	8,803
12	Treasury	10,542	919	188	4,882
	Subtotal - Fin Treasury	10,542	919	188	4,882
13	Purchasing	366,668	25,260	6,425	166,955
	Subtotal - Finance SPD	366,668	25,260	6,425	166,955
16	Mailroom	9,009	701	159	4,136
16	Property	3,308	200	58	1,494
16	Records	8,337	593	146	3,804
16	3-1-1 Svcs	5,775	751	107	2,780
	Subtotal - ARA Operations	26,429	2,245	470	12,215
17	Payroll Svcs	48,949	2,615	845	21,966
	Subtotal - ARA Payroll Svcs	48,949	2,615	845	21,966
18	Franchise	16,511	973	287	7,448
	Subtotal - ARA Regulatory	16,511	973	287	7,448

	Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
19	IT Dept Admin	$ 0	$ 0	$ 0	$ 0
19	IT Director	0	0	0	0
	Subtotal - HITS CIO	0	0	0	0
20	Enterprise Appl	3,475	277	62	1,598
20	IT ERP	41,219	1,714	704	18,289
20	EGIS	1,534	78	26	687
	Subtotal - HITS EAS	46,228	2,069	792	20,574
21	Client Svcs	0	0	0	0
21	NW Data	24,302	1,344	420	10,925
21	NW Voice	26,404	1,437	456	11,860
21	Enterprise Optns	99,132	5,234	1,711	44,458
	Subtotal - HITS EIS	149,838	8,015	2,588	67,243
22	IT Radio Svcs	19,774	776	337	8,754
	Subtotal - HITS Radio	19,774	776	337	8,754
23	Certification	12,971	251	217	5,632
23	Contract Compliance	77,118	1,666	1,292	33,561
23	Reporting & Analytics	20,618	406	345	8,956
23	Dept Services	7,514	174	126	3,275
23	External Affairs & Outreach	5,367	104	90	2,331
	Subtotal - OBO	123,588	2,601	2,069	53,755
24	City Mayor Admin	37,199	5,393	698	18,144
24	I Gov Relats	6,626	914	124	3,212
	Subtotal - Mayor	43,825	6,307	822	21,356
25	Selection	11,038	401	188	4,873
25	Personnel Svcs	19,496	663	330	8,587
	Subtotal - Human Resources	30,534	1,063	518	13,460
26	Legal Svcs	336,676	32,817	6,058	157,398
26	Inspector General	25,117	2,186	448	11,631
	Subtotal - Legal	361,793	35,002	6,505	169,029
27	City Sec Svcs	32,217	1,873	559	14,522
	Subtotal - City Secretary	32,217	1,873	559	14,522
28	City Council Svcs	359,425	13,941	6,121	159,048
	Subtotal - City Council	359,425	13,941	6,121	159,048
29	Controller Fin Svcs	131,692	2,863	2,206	57,318
29	Controller Treasury	66,546	1,307	1,112	28,904
	Subtotal - City Controller's	198,238	4,170	3,318	86,223
35	Design & Const	0	2,218	36	945
35	Building Svcs	0	518,636	8,503	220,931
35	Utilities	0	232,574	3,813	99,073
35	In-House Renov	0	10,899	179	4,643
35	Real Estate	0	82,694	1,356	35,226
	Subtotal - General Services	0	847,021	13,886	360,817

Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
Total Incoming	$ 2,822,061	$ 968,022	$ 62,135	$ 1,614,515
C. Total Allocated		$ 47,226,794	$ 84,983	$ 11,262,420
			0.18%	23.85%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	793,471	20.7610	$ 105,414	$ 0	$ 105,414	$ 0	$ 105,414
35	General Services	16,694	0.4368	2,218	0	2,218	0	2,218
38	Police	397,474	10.3998	52,805	0	52,805	1,643	54,448
40	Fire	407,632	10.6656	54,155	0	54,155	1,685	55,840
42	Solid Waste	93,930	2.4577	12,479	0	12,479	388	12,867
45	Library	362,772	9.4919	48,195	0	48,195	1,499	49,694
46	Parks & Recreation	1,032,187	27.0070	137,128	0	137,128	4,266	141,394
47	Health Department	520,137	13.6093	69,101	0	69,101	2,150	71,251
69	PWE Water & Sewer	196,617	5.1444	26,121	0	26,121	813	26,934
71	PWE Other	1,017	0.0266	135	0	135	4	139
	Subtotal	3,821,931	100.0000	507,751	0	507,751	12,446	520,197
	Direct Bills					0		0
	Total					$507,751		$ 520,197

Basis Units: GSD Fund 1001 expense per department served
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	15,744	0.1252	$ 26,462	$ 0	$ 26,462	$ 0	$ 26,462
14	ARA Director Office	141,178	1.1230	237,290	0	237,290	0	237,290
19	HITS CIO	83,990	0.6681	141,169	0	141,169	0	141,169
24	Mayor	82,287	0.6546	138,307	0	138,307	0	138,307
26	Legal	132,344	1.0528	222,442	0	222,442	0	222,442
27	City Secretary	10,815	0.0860	18,178	0	18,178	0	18,178
28	City Council	38,471	0.3060	64,662	0	64,662	0	64,662
29	City Controller's Office	46,006	0.3660	77,326	0	77,326	0	77,326
35	General Services	308,567	2.4546	518,636	0	518,636	0	518,636
36	HEC	93,239	0.7417	156,715	0	156,715	3,773	160,488
38	Police	5,082,226	40.4276	8,542,145	0	8,542,145	205,653	8,747,798
39	Dept of Neighborhoods	33,187	0.2640	55,780	0	55,780	1,343	57,123
40	Fire	2,106,285	16.7549	3,540,219	0	3,540,219	85,231	3,625,450
41	Municipal Court	106,513	0.8473	179,026	0	179,026	4,310	183,336
45	Library	2,057,848	16.3696	3,458,806	0	3,458,806	83,271	3,542,077
46	Parks & Recreation	63,353	0.5040	106,483	0	106,483	2,564	109,047
47	Health Department	2,160,469	17.1859	3,631,290	0	3,631,290	87,424	3,718,714
49	Fleet Management	8,664	0.0689	14,562	0	14,562	351	14,913
	Subtotal	12,571,186	100.0000	21,129,498	0	21,129,498	473,918	21,603,416
	Direct Bills					0		0
	Total					$21,129,498		$ 21,603,416

Basis Units: GSD expenditures per department served
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	33,304	0.2638	$ 25,014	$ 0	$ 25,014	$ 0	$ 25,014
14	ARA Director Office	141,676	1.1224	106,409	0	106,409	0	106,409
19	HITS CIO	84,286	0.6677	63,305	0	63,305	0	63,305
24	Mayor	82,577	0.6542	62,022	0	62,022	0	62,022
26	Legal	132,811	1.0521	99,751	0	99,751	0	99,751
27	City Secretary	10,853	0.0860	8,151	0	8,151	0	8,151
28	City Council	38,607	0.3058	28,997	0	28,997	0	28,997
29	City Controller's Office	46,169	0.3657	34,676	0	34,676	0	34,676
35	General Services	309,655	2.4531	232,574	0	232,574	0	232,574
36	HEC	93,568	0.7412	70,277	0	70,277	0	70,277
38	Police	5,100,142	40.4031	3,830,588	0	3,830,588	0	3,830,588
39	Dept of Neighborhoods	8,694	0.0689	6,530	0	6,530	0	6,530
40	Fire	2,113,710	16.7447	1,587,554	0	1,587,554	0	1,587,554
41	Municipal Court	106,889	0.8468	80,282	0	80,282	0	80,282
45	Library	2,065,103	16.3596	1,551,047	0	1,551,047	0	1,551,047
46	Parks & Recreation	63,577	0.5037	47,751	0	47,751	0	47,751
47	Health Department	2,168,085	17.1755	1,628,394	0	1,628,394	0	1,628,394
49	Fleet Management	7,650	0.0606	5,746	0	5,746	0	5,746
61	Mayor Cable TV	15,800	0.1252	11,867	0	11,867	0	11,867
	Subtotal	12,623,156	100.0000	9,480,935	0	9,480,935	0	9,480,935
	Direct Bills					0		0
	Total					$9,480,935		$ 9,480,935

Basis Units: Dollar amount of utility costs
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
26	Legal	4,083	0.0999	$ 878	$ 0	$ 878	$ 0	$ 878
32	PWE Admin Indirect	8,520	0.2085	1,832	0	1,832	0	1,832
35	General Services	50,691	1.2405	10,899	0	10,899	0	10,899
38	Police	1,325,402	32.4355	284,965	0	284,965	6,994	291,959
40	Fire	2,664,416	65.2040	572,857	0	572,857	14,059	586,916
45	Library	618	0.0151	133	0	133	3	136
47	Health Department	18,786	0.4597	4,039	0	4,039	99	4,138
70	PWE Houston Transtar	13,758	0.3367	2,958	0	2,958	73	3,031
	Subtotal	4,086,274	100.0000	878,561	0	878,561	21,228	899,789
	Direct Bills					0		0
	Total					$878,561		$ 899,789

Basis Units: In-house rennovation costs for Fund 1003
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	81,519	0.9798	$ 32,752	$ 0	$ 32,752	$ 0	$ 32,752
14	ARA Director Office	47,243	0.5678	18,981	0	18,981	0	18,981
16	ARA Operations	47,273	0.5682	18,993	0	18,993	0	18,993
19	HITS CIO	122,883	1.4769	49,371	0	49,371	0	49,371
23	Office Business Opportunity	24,033	0.2888	9,656	0	9,656	0	9,656
24	Mayor	83,703	1.0060	33,629	0	33,629	0	33,629
25	Human Resources	65,060	0.7819	26,139	0	26,139	0	26,139
26	Legal	191,616	2.3030	76,986	0	76,986	0	76,986
27	City Secretary	16,137	0.1939	6,483	0	6,483	0	6,483
28	City Council	57,403	0.6899	23,063	0	23,063	0	23,063
29	City Controller's Office	38,076	0.4576	15,298	0	15,298	0	15,298
30	Health Administration	1,106,710	13.3013	444,643	0	444,643	0	444,643
31	Planning & Dev Admin	62,871	0.7556	25,260	0	25,260	0	25,260
32	PWE Admin Indirect	355,095	4.2678	142,667	0	142,667	0	142,667
35	General Services	205,823	2.4737	82,694	0	82,694	0	82,694
36	HEC	41,591	0.4999	16,710	0	16,710	230	16,940
38	Police	2,604,633	31.3045	1,046,464	0	1,046,464	14,422	1,060,886
39	Dept of Neighborhoods	12,927	0.1554	5,194	0	5,194	72	5,266
40	Fire	1,078,954	12.9677	433,492	0	433,492	5,974	439,466
41	Municipal Court	109,905	1.3209	44,157	0	44,157	609	44,766
42	Solid Waste	26,421	0.3175	10,615	0	10,615	146	10,761
45	Library	1,055,118	12.6812	423,915	0	423,915	5,842	429,757
46	Parks & Recreation	32,453	0.3900	13,039	0	13,039	180	13,219
49	Fleet Management	376,039	4.5195	151,081	0	151,081	2,082	153,163
55	ARA BARC	47,319	0.5687	19,011	0	19,011	262	19,273
56	ARA Parking	11,400	0.1370	4,580	0	4,580	63	4,643
69	PWE Water & Sewer	120,033	1.4427	48,226	0	48,226	665	48,891
70	PWE Houston Transtar	54,000	0.6490	21,696	0	21,696	299	21,995
72	Houston Permit Center	187,000	2.2475	75,131	0	75,131	1,035	76,166
96	Other	57,075	0.6860	22,931	0	22,931	316	23,247
	Subtotal	8,320,313	100.0000	3,342,857	0	3,342,857	32,197	3,375,054
	Direct Bills					0		0
	Total					$3,342,857		$ 3,375,054

Basis Units: Square footage maintained by GSD
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49	Fleet Management	259,144	11.8615	$ 8,198	$ 0	$ 8,198	$ 1,882	$ 10,080
56	ARA Parking	23,177	1.0609	733	0	733	168	901
69	PWE Water & Sewer	685,974	31.3982	21,700	0	21,700	4,983	26,683
70	PWE Houston Transtar	426,584	19.5255	13,495	0	13,495	3,099	16,594
72	Houston Permit Center	789,878	36.1540	24,987	0	24,987	5,738	30,725
	Subtotal	2,184,757	100.0000	69,113	0	69,113	15,870	84,983
	Direct Bills					0		0
	Total					$69,113		$ 84,983

Basis Units: Dollar expenses/revenues
Source: GSD Report

	Department	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate	Building Svcs Reimb	Other Non GF
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	105,414	0	0	0	0	0	0
04	Finance Dir Office	0	26,462	25,014	0	32,752	0	0
14	ARA Director Office	0	237,290	106,409	0	18,981	0	0
16	ARA Operations	0	0	0	0	18,993	0	0
19	HITS CIO	0	141,169	63,305	0	49,371	0	0
23	Office Business Opportunity	0	0	0	0	9,656	0	0
24	Mayor	0	138,307	62,022	0	33,629	0	0
25	Human Resources	0	0	0	0	26,139	0	0
26	Legal	0	222,442	99,751	878	76,986	0	0
27	City Secretary	0	18,178	8,151	0	6,483	0	0
28	City Council	0	64,662	28,997	0	23,063	0	0
29	City Controller's Office	0	77,326	34,676	0	15,298	0	0
30	Health Administration	0	0	0	0	444,643	0	0
31	Planning & Dev Admin	0	0	0	0	25,260	0	0
32	PWE Admin Indirect	0	0	0	1,832	142,667	0	0
35	General Services	2,218	518,636	232,574	10,899	82,694	0	0
36	HEC	0	160,488	70,277	0	16,940	0	0
38	Police	54,448	8,747,798	3,830,588	291,959	1,060,886	0	0
39	Dept of Neighborhoods	0	57,123	6,530	0	5,266	0	0
40	Fire	55,840	3,625,450	1,587,554	586,916	439,466	0	0
41	Municipal Court	0	183,336	80,282	0	44,766	0	0
42	Solid Waste	12,867	0	0	0	10,761	0	0
45	Library	49,694	3,542,077	1,551,047	136	429,757	0	0
46	Parks & Recreation	141,394	109,047	47,751	0	13,219	0	0
47	Health Department	71,251	3,718,714	1,628,394	4,138	0	0	0
49	Fleet Management	0	14,913	5,746	0	153,163	10,080	0
55	ARA BARC	0	0	0	0	19,273	0	0
56	ARA Parking	0	0	0	0	4,643	901	0
61	Mayor Cable TV	0	0	11,867	0	0	0	0
69	PWE Water & Sewer	26,934	0	0	0	48,891	26,683	0
70	PWE Houston Transtar	0	0	0	3,031	21,995	16,594	0
71	PWE Other	139	0	0	0	0	0	0
72	Houston Permit Center	0	0	0	0	76,166	30,725	0
96	Other	0	0	0	0	23,247	0	0
	Total	$ 520,199	$ 21,603,418	$ 9,480,935	$ 899,789	$ 3,375,054	$ 84,983	$ 0

	Department	Total
0	Direct Billed	$0
03	Non-Departmental-Gen Gov	105,414
04	Finance Dir Office	84,228
14	ARA Director Office	362,680
16	ARA Operations	18,993
19	HITS CIO	253,845
23	Office Business Opportunity	9,656
24	Mayor	233,958
25	Human Resources	26,139
26	Legal	400,057
27	City Secretary	32,812
28	City Council	116,722
29	City Controller's Office	127,300
30	Health Administration	444,643
31	Planning & Dev Admin	25,260
32	PWE Admin Indirect	144,499
35	General Services	847,021
36	HEC	247,705
38	Police	13,985,679
39	Dept of Neighborhoods	68,919
40	Fire	6,295,226
41	Municipal Court	308,384
42	Solid Waste	23,628
45	Library	5,572,711
46	Parks & Recreation	311,411
47	Health Department	5,422,497
49	Fleet Management	183,902
55	ARA BARC	19,273
56	ARA Parking	5,544
61	Mayor Cable TV	11,867
69	PWE Water & Sewer	102,508
70	PWE Houston Transtar	41,620
71	PWE Other	139
72	Houston Permit Center	106,891
96	Other	23,247
	Total	$ 35,964,378

HOUSTON EMERGENCY CENTER
FUNCTION AND ALLOCATION BASIS

The Houston Emergency Center provides centralized emergency communication and response services for the Houston Police and Fire departments and Greater Harris Count 9-1-1 Emergency Network. This section of the plan is utilized to allocate incoming costs for the Houston Emergency Center to better cost their services to benefiting departments within the city and for Greater Harris County 9-1-1 Network.

Department		Amount	General Admin	General Sv	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0	0
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0	$0

Department		Amount	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

Department		Amount	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

Department		Amount	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
3	Consulting Services *	$ 5,393	$ 31	$ 0	$ 0	$ 0	$ 5,424	$ 0
3	Non-Dept. Legal Svcs/Lobby *	33,604	187	0	0	0	33,791	0
	Subtotal - Non-Dep-Gen Gov	38,997	218	0	0	0	39,215	0
5	Financial Plg & Analysis	8,341	448	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,341	448	0	0	0	0	0
8	Gen Acctng *	4,494	270	0	0	0	0	0
8	Fixed Assets *	129	8	0	0	0	0	0
8	Auditing Svcs *	5,528	0	0	0	0	0	0
8	Fin Operations *	3,213	205	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,364	483	0	0	0	0	0
10	Grants Mgmt	957	56	0	0	0	0	0
10	Cost Accounting *	1,988	120	0	0	0	0	0
10	Trust Funds Mgmt (TFM)	2,575	170	0	0	0	0	0
	Subtotal - Fin Grants	5,520	346	0	0	0	0	0
11	Perf Mgmt Svcs *	3,297	185	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,297	185	0	0	0	0	0
13	Purchasing *	3,016	208	0	0	0	0	0
	Subtotal - Fin SPD	3,016	208	0	0	0	0	0
16	Records *	8,672	617	0	0	0	0	0
16	3-1-1 Svcs *	541	70	0	0	0	0	611
	Subtotal - ARA Operations	9,213	687	0	0	0	0	611
17	Payroll Svcs *	50,914	2,720	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,914	2,720	0	0	0	0	0
20	Enterprise Appl *	568	45	0	0	0	0	0
20	IT ERP *	35,990	1,497	0	0	0	0	0
20	EGIS	1,378	70	0	0	0	0	0
	Subtotal - HITS EAS	37,936	1,612	0	0	0	0	0
21	Client Svcs *	0	0	0	0	0	0	0
21	NW Data *	26,201	1,449	0	0	0	0	0
21	NW Voice *	28,467	1,549	0	0	0	0	0
	Subtotal - HITS EIS	54,668	2,998	0	0	0	0	0
22	IT Radio Svcs *	8,598	337	0	0	0	0	0
	Subtotal - HITS Radio	8,598	337	0	0	0	0	0
23	Certification *	13,492	261	0	0	0	0	0
23	Reporting & Analytics	1,524	30	0	0	0	0	0
23	External Affairs & Outreach *	5,583	108	0	0	0	0	0
	Subtotal - OBO	20,599	400	0	0	0	0	0
24	City Mayor Admin *	38,693	5,610	0	0	0	0	0
24	Inter Gov Rel *	6,892	951	0	0	0	0	0
	Subtotal - Mayor	45,585	6,561	0	0	0	0	0
25	Selection *	15,648	568	0	0	0	0	0
25	Personnel Svcs *	20,279	689	0	0	0	0	0
	Subtotal - Human Resources	35,927	1,257	0	0	0	0	0

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
26	Legal Svcs *	59,890	5,838	0	65,728	0	0	0
26	Inspector General *	14,383	1,252	0	0	15,635	0	0
	Subtotal - Legal	74,273	7,089	0	65,728	15,635	0	0
27	City Sec Svcs *	5,428	316	0	0	0	0	0
	Subtotal - City Secretary	5,428	316	0	0	0	0	0
28	City Council Svcs *	60,556	2,349	0	0	0	0	0
	Subtotal - City Council	60,556	2,349	0	0	0	0	0
29	Controller Fin Svcs *	25,909	563	0	0	0	0	0
29	Controller Treasury *	11,212	220	0	0	0	0	0
	Subtotal - City Controller's	37,121	784	0	0	0	0	0
35	Design & Const	0	0	0	0	0	0	0
35	Building Svcs *	156,715	3,773	160,488	0	0	0	0
35	Utilities *	70,277	0	70,277	0	0	0	0
35	Real Estate *	16,710	230	16,940	0	0	0	0
	Subtotal - General Services	243,702	4,003	247,705	0	0	0	0
	Total Incoming	757,055	33,000	247,705	65,728	15,635	39,215	611
C.	Total Allocated		$ 790,055	$ 247,705	$ 65,728	$ 15,635	$ 39,215	$ 611
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				31.35%	8.32%	1.98%	4.96%	0.08%

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
3	Consulting Services *	$ 5,393	$ 31	$ 0	$ 0	$ 0	$ 0	$ 0
3	Non-Dept. Legal Svcs/Lobby *	33,604	187	0	0	0	0	0
	Subtotal - Non-Dep-Gen Gov	38,997	218	0	0	0	0	0
5	Financial Plg & Analysis	8,341	448	0	0	0	8,789	0
	Subtotal - Fin Plg & Analysis	8,341	448	0	0	0	8,789	0
8	Gen Acctng *	4,494	270	0	0	4,764	0	0
8	Fixed Assets *	129	8	0	0	137	0	0
8	Auditing Svcs *	5,528	0	0	0	5,528	0	0
8	Fin Operations *	3,213	205	0	0	3,418	0	0
	Subtotal - Fin Reporting & Ops	13,364	483	0	0	13,847	0	0
10	Grants Mgmt	957	56	0	1,013	0	0	0
10	Cost Accounting *	1,988	120	0	0	2,108	0	0
10	Trust Funds Mgmt (TFM)	2,575	170	0	0	2,745	0	0
	Subtotal - Fin Grants	5,520	346	0	1,013	4,852	0	0
11	Perf Mgmt Svcs *	3,297	185	0	0	3,482	0	0
	Subtotal - Fin Perform Mgmt	3,297	185	0	0	3,482	0	0
13	Purchasing *	3,016	208	3,224	0	0	0	0
	Subtotal - Fin SPD	3,016	208	3,224	0	0	0	0
16	Records *	8,672	617	0	0	0	0	0
16	3-1-1 Svcs *	541	70	0	0	0	0	0
	Subtotal - ARA Operations	9,213	687	0	0	0	0	0
17	Payroll Svcs *	50,914	2,720	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,914	2,720	0	0	0	0	0
20	Enterprise Appl *	568	45	0	0	0	0	613
20	IT ERP *	35,990	1,497	0	0	0	0	37,487
20	EGIS	1,378	70	0	0	0	0	1,448
	Subtotal - HITS EAS	37,936	1,612	0	0	0	0	39,548
21	Client Svcs *	0	0	0	0	0	0	0
21	NW Data *	26,201	1,449	0	0	0	0	0
21	NW Voice *	28,467	1,549	0	0	0	0	0
	Subtotal - HITS EIS	54,668	2,998	0	0	0	0	0
22	IT Radio Svcs *	8,598	337	0	0	0	0	0
	Subtotal - HITS Radio	8,598	337	0	0	0	0	0
23	Certification *	13,492	261	0	0	0	0	0
23	Reporting & Analytics	1,524	30	0	0	0	0	0
23	External Affairs & Outreach *	5,583	108	0	0	0	0	0
	Subtotal - OBO	20,599	400	0	0	0	0	0
24	City Mayor Admin *	38,693	5,610	0	0	0	0	0
24	Inter Gov Rel *	6,892	951	0	0	0	0	0
	Subtotal - Mayor	45,585	6,561	0	0	0	0	0
25	Selection *	15,648	568	0	0	0	0	0
25	Personnel Svcs *	20,279	689	0	0	0	0	0
	Subtotal - Human Resources	35,927	1,257	0	0	0	0	0

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
26	Legal Svcs *	59,890	5,838	0	0	0	0	0
26	Inspector General *	14,383	1,252	0	0	0	0	0
	Subtotal - Legal	74,273	7,089	0	0	0	0	0
27	City Sec Svcs *	5,428	316	0	0	0	0	0
	Subtotal - City Secretary	5,428	316	0	0	0	0	0
28	City Council Svcs *	60,556	2,349	0	0	0	0	0
	Subtotal - City Council	60,556	2,349	0	0	0	0	0
29	Controller Fin Svcs *	25,909	563	0	0	0	0	0
29	Controller Treasury *	11,212	220	0	0	0	0	0
	Subtotal - City Controller's	37,121	784	0	0	0	0	0
35	Design & Const	0	0	0	0	0	0	0
35	Building Svcs *	156,715	3,773	0	0	0	0	0
35	Utilities *	70,277	0	0	0	0	0	0
35	Real Estate *	16,710	230	0	0	0	0	0
	Subtotal - General Services	243,702	4,003	0	0	0	0	0
	Total Incoming	757,055	33,000	3,224	1,013	22,181	8,789	39,548
C.	Total Allocated		$ 790,055	$ 3,224	$ 1,013	$ 22,181	$ 8,789	$ 39,548
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				0.41%	0.13%	2.81%	1.11%	5.01%

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
3	Consulting Services *	$ 5,393	$ 31	$ 0	$ 0	$ 0	$ 0	$ 0
3	Non-Dept. Legal Svcs/Lobby *	33,604	187	0	0	0	0	0
	Subtotal - Non-Dep-Gen Gov	38,997	218	0	0	0	0	0
5	Financial Plg & Analysis	8,341	448	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,341	448	0	0	0	0	0
8	Gen Acctng *	4,494	270	0	0	0	0	0
8	Fixed Assets *	129	8	0	0	0	0	0
8	Auditing Svcs *	5,528	0	0	0	0	0	0
8	Fin Operations *	3,213	205	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,364	483	0	0	0	0	0
10	Grants Mgmt	957	56	0	0	0	0	0
10	Cost Accounting *	1,988	120	0	0	0	0	0
10	Trust Funds Mgmt (TFM)	2,575	170	0	0	0	0	0
	Subtotal - Fin Grants	5,520	346	0	0	0	0	0
11	Perf Mgmt Svcs *	3,297	185	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,297	185	0	0	0	0	0
13	Purchasing *	3,016	208	0	0	0	0	0
	Subtotal - Fin SPD	3,016	208	0	0	0	0	0
16	Records *	8,672	617	0	0	0	0	0
16	3-1-1 Svcs *	541	70	0	0	0	0	0
	Subtotal - ARA Operations	9,213	687	0	0	0	0	0
17	Payroll Svcs *	50,914	2,720	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,914	2,720	0	0	0	0	0
20	Enterprise Appl *	568	45	0	0	0	0	0
20	IT ERP *	35,990	1,497	0	0	0	0	0
20	EGIS	1,378	70	0	0	0	0	0
	Subtotal - HITS EAS	37,936	1,612	0	0	0	0	0
21	Client Svcs *	0	0	0	0	0	0	0
21	NW Data *	26,201	1,449	27,650	0	0	0	0
21	NW Voice *	28,467	1,549	30,016	0	0	0	0
	Subtotal - HITS EIS	54,668	2,998	57,666	0	0	0	0
22	IT Radio Svcs *	8,598	337	8,935	0	0	0	0
	Subtotal - HITS Radio	8,598	337	8,935	0	0	0	0
23	Certification *	13,492	261	0	13,753	0	0	0
23	Reporting & Analytics	1,524	30	0	1,554	0	0	0
23	External Affairs & Outreach *	5,583	108	0	5,691	0	0	0
	Subtotal - OBO	20,599	400	0	20,999	0	0	0
24	City Mayor Admin *	38,693	5,610	0	0	44,303	0	0
24	Inter Gov Rel *	6,892	951	0	0	7,843	0	0
	Subtotal - Mayor	45,585	6,561	0	0	52,146	0	0
25	Selection *	15,648	568	0	0	0	16,216	0
25	Personnel Svcs *	20,279	689	0	0	0	20,968	0
	Subtotal - Human Resources	35,927	1,257	0	0	0	37,184	0

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
26	Legal Svcs *	59,890	5,838	0	0	0	0	0
26	Inspector General *	14,383	1,252	0	0	0	0	0
	Subtotal - Legal	74,273	7,089	0	0	0	0	0
27	City Sec Svcs *	5,428	316	0	0	0	0	5,744
	Subtotal - City Secretary	5,428	316	0	0	0	0	5,744
28	City Council Svcs *	60,556	2,349	0	0	0	0	0
	Subtotal - City Council	60,556	2,349	0	0	0	0	0
29	Controller Fin Svcs *	25,909	563	0	0	0	0	0
29	Controller Treasury *	11,212	220	0	0	0	0	0
	Subtotal - City Controller's	37,121	784	0	0	0	0	0
35	Design & Const	0	0	0	0	0	0	0
35	Building Svcs *	156,715	3,773	0	0	0	0	0
35	Utilities *	70,277	0	0	0	0	0	0
35	Real Estate *	16,710	230	0	0	0	0	0
	Subtotal - General Services	243,702	4,003	0	0	0	0	0
	Total Incoming	757,055	33,000	66,601	20,999	52,146	37,184	5,744
C.	Total Allocated		$ 790,055	$ 66,601	$ 20,999	$ 52,146	$ 37,184	$ 5,744
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				8.43%	2.66%	6.60%	4.71%	0.73%

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
3	Consulting Services *	$ 5,393	$ 31	$ 0	$ 0	$ 0	$ 0	$ 0
3	Non-Dept. Legal Svcs/Lobby *	33,604	187	0	0	0	0	0
	Subtotal - Non-Dep-Gen Gov	38,997	218	0	0	0	0	0
5	Financial Plg & Analysis	8,341	448	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,341	448	0	0	0	0	0
8	Gen Acctng *	4,494	270	0	0	0	0	0
8	Fixed Assets *	129	8	0	0	0	0	0
8	Auditing Svcs *	5,528	0	0	0	0	0	0
8	Fin Operations *	3,213	205	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,364	483	0	0	0	0	0
10	Grants Mgmt	957	56	0	0	0	0	0
10	Cost Accounting *	1,988	120	0	0	0	0	0
10	Trust Funds Mgmt (TFM)	2,575	170	0	0	0	0	0
	Subtotal - Fin Grants	5,520	346	0	0	0	0	0
11	Perf Mgmt Svcs *	3,297	185	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,297	185	0	0	0	0	0
13	Purchasing *	3,016	208	0	0	0	0	0
	Subtotal - Fin SPD	3,016	208	0	0	0	0	0
16	Records *	8,672	617	0	0	0	0	9,289
16	3-1-1 Svcs *	541	70	0	0	0	0	0
	Subtotal - ARA Operations	9,213	687	0	0	0	0	9,289
17	Payroll Svcs *	50,914	2,720	0	0	0	53,634	0
	Subtotal - ARA Payroll Svcs	50,914	2,720	0	0	0	53,634	0
20	Enterprise Appl *	568	45	0	0	0	0	0
20	IT ERP *	35,990	1,497	0	0	0	0	0
20	EGIS	1,378	70	0	0	0	0	0
	Subtotal - HITS EAS	37,936	1,612	0	0	0	0	0
21	Client Svcs *	0	0	0	0	0	0	0
21	NW Data *	26,201	1,449	0	0	0	0	0
21	NW Voice *	28,467	1,549	0	0	0	0	0
	Subtotal - HITS EIS	54,668	2,998	0	0	0	0	0
22	IT Radio Svcs *	8,598	337	0	0	0	0	0
	Subtotal - HITS Radio	8,598	337	0	0	0	0	0
23	Certification *	13,492	261	0	0	0	0	0
23	Reporting & Analytics	1,524	30	0	0	0	0	0
23	External Affairs & Outreach *	5,583	108	0	0	0	0	0
	Subtotal - OBO	20,599	400	0	0	0	0	0
24	City Mayor Admin *	38,693	5,610	0	0	0	0	0
24	Inter Gov Rel *	6,892	951	0	0	0	0	0
	Subtotal - Mayor	45,585	6,561	0	0	0	0	0
25	Selection *	15,648	568	0	0	0	0	0
25	Personnel Svcs *	20,279	689	0	0	0	0	0
	Subtotal - Human Resources	35,927	1,257	0	0	0	0	0

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
26	Legal Svcs *	59,890	5,838	0	0	0	0	0
26	Inspector General *	14,383	1,252	0	0	0	0	0
	Subtotal - Legal	74,273	7,089	0	0	0	0	0
27	City Sec Svcs *	5,428	316	0	0	0	0	0
	Subtotal - City Secretary	5,428	316	0	0	0	0	0
28	City Council Svcs *	60,556	2,349	62,905	0	0	0	0
	Subtotal - City Council	60,556	2,349	62,905	0	0	0	0
29	Controller Fin Svcs *	25,909	563	0	26,472	0	0	0
29	Controller Treasury *	11,212	220	0	11,432	0	0	0
	Subtotal - City Controller's	37,121	784	0	37,905	0	0	0
35	Design & Const	0	0	0	0	0	0	0
35	Building Svcs *	156,715	3,773	0	0	0	0	0
35	Utilities *	70,277	0	0	0	0	0	0
35	Real Estate *	16,710	230	0	0	0	0	0
	Subtotal - General Services	243,702	4,003	0	0	0	0	0
	Total Incoming	757,055	33,000	62,905	37,905	0	53,634	9,289
C.	Total Allocated		$ 790,055	$ 62,905	$ 37,905	$ 0	$ 53,634	$ 9,289
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				7.96%	4.80%		6.79%	1.18%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
83	HEC-911 Network	28,269	21.4159	$ 52,191	$ 0	$ 52,191	$ 857	$ 53,048
84	HEC-Police Call Takers	41,591	31.5083	76,786	0	76,786	1,261	78,047
86	HED-Harris County	14,178	10.7409	26,176	0	26,176	430	26,606
87	HEC-Genl Svcs Dept	6,171	4.6750	11,393	0	11,393	187	11,580
88	HEC-Homeland Security	13,552	10.2667	25,020	0	25,020	411	25,431
89	HEC-Off of Emg Mgmt	2,977	2.2553	5,496	0	5,496	90	5,586
90	HEC-HPD	10,726	8.1258	19,803	0	19,803	325	20,128
91	Hurricane Ike Aid & Recovery	14,536	11.0121	26,837	0	26,837	441	27,278
	Subtotal	132,000	100.0000	243,702	0	243,702	4,003	247,705
	Direct Bills					0		0
	Total					$243,702		$ 247,705

Basis Units: Square footage of occupants in HEC building
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
83	HEC-911 Network	100	100.0000	$ 59,890	$ 0	$ 59,890	$ 5,838	$ 65,728
	Subtotal	100	100.0000	59,890	0	59,890	5,838	65,728
	Direct Bills					0		0
	Total					$59,890		$ 65,728

Basis Units: Direct allocation to HEC 911 Network
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 343	$ 0	$ 343	$ 30	$ 373
83	HEC-911 Network	174.40	75.6616	10,882	0	10,882	947	11,829
84	HEC-Police Call Takers	42.40	18.3948	2,646	0	2,646	230	2,876
89	HEC-Off of Emg Mgmt	8.20	3.5575	512	0	512	45	557
	Subtotal	230.50	100.0000	14,383	0	14,383	1,252	15,635
	Direct Bills					0		0
	Total					$14,383		$ 15,635

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 1,390	$ 0	$ 1,390	$ 8	$ 1,398
82	HEC-IT	5,158,669	20.4505	7,975	0	7,975	44	8,019
83	HEC-911 Network	14,460,720	57.3267	22,356	0	22,356	125	22,481
84	HEC-Police Call Takers	3,331,184	13.2058	5,150	0	5,150	29	5,179
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	2,126	0	2,126	12	2,138
	Subtotal	25,225,121	100.0000	38,997	0	38,997	218	39,215
	Direct Bills					0		0
	Total					$38,997		$ 39,215

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 13	$ 0	$ 13	$ 2	$ 15
83	HEC-911 Network	174.40	75.6616	409	0	409	53	462
84	HEC-Police Call Takers	42.40	18.3948	100	0	100	13	113
89	HEC-Off of Emg Mgmt	8.20	3.5575	19	0	19	3	22
	Subtotal	230.50	100.0000	541	0	541	70	611
	Direct Bills					0		0
	Total					$541		$ 611

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 108	$ 0	$ 108	$ 7	$ 115
82	HEC-IT	5,158,669	20.4505	617	0	617	42	659
83	HEC-911 Network	14,460,720	57.3267	1,729	0	1,729	119	1,848
84	HEC-Police Call Takers	3,331,184	13.2058	398	0	398	27	425
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	164	0	164	11	175
	Subtotal	25,225,121	100.0000	3,016	0	3,016	208	3,224
	Direct Bills					0		0
	Total					$3,016		$ 3,224

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 80	$ 0	$ 80	$ 5	$ 85
82	HEC-IT	5,158,669	47.9234	459	0	459	27	486
84	HEC-Police Call Takers	3,331,184	30.9463	296	0	296	17	313
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	122	0	122	7	129
	Subtotal	10,764,401	100.0000	957	0	957	56	1,013
	Direct Bills					0		0
	Total					$957		$ 1,013

Basis Units: Expenditures of HEC depts excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 757	$ 0	$ 757	$ 34	$ 791
82	HEC-IT	5,158,669	20.4505	4,340	0	4,340	196	4,536
83	HEC-911 Network	14,460,720	57.3267	12,167	0	12,167	549	12,716
84	HEC-Police Call Takers	3,331,184	13.2058	2,803	0	2,803	126	2,929
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	1,157	0	1,157	52	1,209
	Subtotal	25,225,121	100.0000	21,224	0	21,224	957	22,181
	Direct Bills					0		0
	Total					$21,224		$ 22,181

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 297	$ 0	$ 297	$ 16	$ 313
82	HEC-IT	5,158,669	20.4505	1,706	0	1,706	92	1,798
83	HEC-911 Network	14,460,720	57.3267	4,782	0	4,782	257	5,039
84	HEC-Police Call Takers	3,331,184	13.2058	1,101	0	1,101	59	1,160
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	455	0	455	24	479
	Subtotal	25,225,121	100.0000	8,341	0	8,341	448	8,789
	Direct Bills					0		0
	Total					$8,341		$ 8,789

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 3,169	$ 0	$ 3,169	$ 135	$ 3,304
82	HEC-IT	5,158,669	47.9234	18,180	0	18,180	772	18,952
84	HEC-Police Call Takers	3,331,184	30.9463	11,740	0	11,740	499	12,239
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	4,847	0	4,847	206	5,053
	Subtotal	10,764,401	100.0000	37,936	0	37,936	1,612	39,548
	Direct Bills					0		0
	Total					$37,936		$ 39,548

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	9.8039	$ 6,203	$ 0	$ 6,203	$ 327	$ 6,530
84	HEC-Police Call Takers	42.40	75.5793	47,816	0	47,816	2,521	50,337
89	HEC-Off of Emg Mgmt	8.20	14.6168	9,247	0	9,247	487	9,734
	Subtotal	56.10	100.0000	63,266	0	63,266	3,335	66,601
	Direct Bills					0		0
	Total					$63,266		$ 66,601

Basis Units: Number of HEC FTEs excl 911 network
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 492	$ 0	$ 492	$ 10	$ 502
83	HEC-911 Network	174.40	75.6616	15,586	0	15,586	302	15,888
84	HEC-Police Call Takers	42.40	18.3948	3,789	0	3,789	73	3,862
89	HEC-Off of Emg Mgmt	8.20	3.5575	733	0	733	14	747
	Subtotal	230.50	100.0000	20,600	0	20,600	399	20,999
	Direct Bills					0		0
	Total					$20,600		$ 20,999

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 1,625	$ 0	$ 1,625	$ 234	$ 1,859
82	HEC-IT	5,158,669	20.4505	9,322	0	9,322	1,342	10,664
83	HEC-911 Network	14,460,720	57.3267	26,132	0	26,132	3,762	29,894
84	HEC-Police Call Takers	3,331,184	13.2058	6,020	0	6,020	867	6,887
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	2,485	0	2,485	358	2,843
	Subtotal	25,225,121	100.0000	45,584	0	45,584	6,562	52,146
	Direct Bills					0		0
	Total					$45,584		$ 52,146

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 857	$ 0	$ 857	$ 30	$ 887
83	HEC-911 Network	174.40	75.6616	27,183	0	27,183	951	28,134
84	HEC-Police Call Takers	42.40	18.3948	6,609	0	6,609	231	6,840
89	HEC-Off of Emg Mgmt	8.20	3.5575	1,278	0	1,278	45	1,323
	Subtotal	230.50	100.0000	35,927	0	35,927	1,257	37,184
	Direct Bills					0		0
	Total					$35,927		$ 37,184

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 193	$ 0	$ 193	$ 11	$ 204
82	HEC-IT	5,158,669	20.4505	1,110	0	1,110	65	1,175
83	HEC-911 Network	14,460,720	57.3267	3,112	0	3,112	181	3,293
84	HEC-Police Call Takers	3,331,184	13.2058	717	0	717	42	759
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	296	0	296	17	313
	Subtotal	25,225,121	100.0000	5,428	0	5,428	316	5,744
	Direct Bills					0		0
	Total					$5,428		$ 5,744

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 1,445	$ 0	$ 1,445	$ 56	$ 1,501
83	HEC-911 Network	174.40	75.6616	45,818	0	45,818	1,777	47,595
84	HEC-Police Call Takers	42.40	18.3948	11,139	0	11,139	432	11,571
89	HEC-Off of Emg Mgmt	8.20	3.5575	2,154	0	2,154	84	2,238
	Subtotal	230.50	100.0000	60,556	0	60,556	2,349	62,905
	Direct Bills					0		0
	Total					$60,556		$ 62,905

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 1,323	$ 0	$ 1,323	$ 28	$ 1,351
82	HEC-IT	5,158,669	20.4505	7,591	0	7,591	160	7,751
83	HEC-911 Network	14,460,720	57.3267	21,280	0	21,280	450	21,730
84	HEC-Police Call Takers	3,331,184	13.2058	4,902	0	4,902	104	5,006
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	2,024	0	2,024	43	2,067
	Subtotal	25,225,121	100.0000	37,120	0	37,120	785	37,905
	Direct Bills					0		0
	Total					$37,120		$ 37,905

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 0	$ 0	$ 0	$ 0	$ 0
82	HEC-IT	5,158,669	20.4505	0	0	0	0	0
83	HEC-911 Network	14,460,720	57.3267	0	0	0	0	0
84	HEC-Police Call Takers	3,331,184	13.2058	0	0	0	0	0
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	0	0	0	0	0
	Subtotal	25,225,121	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 4,253	$ 0	$ 4,253	$ 227	$ 4,480
82	HEC-IT	5,158,669	47.9234	24,400	0	24,400	1,304	25,704
84	HEC-Police Call Takers	3,331,184	30.9463	15,756	0	15,756	842	16,598
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	6,505	0	6,505	348	6,853
	Subtotal	10,764,401	100.0000	50,914	0	50,914	2,720	53,634
	Direct Bills					0		0
	Total					$50,914		$ 53,634

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 309	$ 0	$ 309	$ 22	$ 331
82	HEC-IT	5,158,669	20.4505	1,773	0	1,773	126	1,899
83	HEC-911 Network	14,460,720	57.3267	4,971	0	4,971	354	5,325
84	HEC-Police Call Takers	3,331,184	13.2058	1,145	0	1,145	82	1,227
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	473	0	473	34	507
	Subtotal	25,225,121	100.0000	8,671	0	8,671	618	9,289
	Direct Bills					0		0
	Total					$8,671		$ 9,289

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	General Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311	Fin SPD	Fin Grants Acctg
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
81	HEC-Director	0	0	373	1,398	15	115	85
82	HEC-IT	0	0	0	8,019	0	659	486
83	HEC-911 Network	53,048	65,728	11,829	22,481	462	1,848	0
84	HEC-Police Call Takers	78,047	0	2,876	5,179	113	425	313
86	HED-Harris County	26,606	0	0	0	0	0	0
87	HEC-Genl Svcs Dept	11,580	0	0	0	0	0	0
88	HEC-Homeland Security	25,431	0	0	0	0	0	0
89	HEC-Off of Emg Mgmt	5,586	0	557	2,138	22	175	129
90	HEC-HPD	20,128	0	0	0	0	0	0
91	Hurricane Ike Aid & Recovery	27,278	0	0	0	0	0	0
	Total	$247,705	$65,728	$15,635	$39,215	$611	$3,224	$1,013

	Department	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0	$0
81	HEC-Director	791	313	3,304	6,530	502	1,859	887	204
82	HEC-IT	4,536	1,798	18,952	0	0	10,664	0	1,175
83	HEC-911 Network	12,716	5,039	0	0	15,888	29,894	28,134	3,293
84	HEC-Police Call Takers	2,929	1,160	12,239	50,337	3,862	6,887	6,840	759
86	HED-Harris County	0	0	0	0	0	0	0	0
87	HEC-Genl Svcs Dept	0	0	0	0	0	0	0	0
88	HEC-Homeland Security	0	0	0	0	0	0	0	0
89	HEC-Off of Emg Mgmt	1,209	479	5,053	9,734	747	2,843	1,323	313
90	HEC-HPD	0	0	0	0	0	0	0	0
91	Hurricane Ike Aid & Recovery	0	0	0	0	0	0	0	0
	Total	$22,181	$8,789	$39,548	$66,601	$20,999	$52,146	$37,184	$5,744

	Department	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops	Total
0	Direct Billed	$0	$0	$0	$0	$0	$0
81	HEC-Director	1,501	1,351	0	4,480	331	24,039
82	HEC-IT	0	7,751	0	25,704	1,899	81,643
83	HEC-911 Network	47,595	21,730	0	0	5,325	325,010
84	HEC-Police Call Takers	11,571	5,006	0	16,598	1,227	206,368
86	HED-Harris County	0	0	0	0	0	26,606
87	HEC-Genl Svcs Dept	0	0	0	0	0	11,580
88	HEC-Homeland Security	0	0	0	0	0	25,431
89	HEC-Off of Emg Mgmt	2,238	2,067	0	6,853	507	41,973
90	HEC-HPD	0	0	0	0	0	20,128
91	Hurricane Ike Aid & Recovery	0	0	0	0	0	27,278
	Total	$62,905	$37,905	$0	$53,634	$9,289	$790,056

PWE – GENERAL FUND CREDIT
FUNCTION AND ALLOCATION BASIS

This section has been created within the plan to reflect the services that PWE Water/Sewer Fund provides to the PWE General Fund. This credit reflects the cost of services provided excluding street lighting and is allocated directly to PWE Water and Sewer Fund.

Department		Amount	General Admin	General Fund Credit
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Credit Fund 8300	P	79,372-	0	79,372-
Subtotal - Services & Supplies		79,372-	0	79,372-
Department Cost Total		79,372-	0	79,372-
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		79,372-	0	79,372-
General Admin Distribution			0	0
Grand Total		79,372-		79,372-

No Indirect Costs

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69	PWE Water & Sewer	100	100.0000	79,372-	$ 0	79,372-	$ 0	79,372-
	Subtotal	100	100.0000	79,372-	0	79,372-	0	79,372-
	Direct Bills					0		0
	Total					$79,372-		$79,372-

Basis Units: Direct allocation to PWE Water & Sewer
Source: Direct Allocation

	Department	General Fund Credit	Total
0	Direct Billed	$0	$0
69	PWE Water & Sewer	79,372-	79,372-
	Total	$79,372-	$79,372-