CITY OF HOUSTON, TEXAS

FY 2019 2 CFR PART 200 COST ALLOCATION PLAN

Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

CITY OF HOUSTON
Sylvester Turner, Mayor

FINANCE DEPARTMENT
Tantri Emo, Interim Director
Arif Rasheed, Deputy Director

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City of Houston, Texas
FY 2019 2 CFR Part 200 Cost Allocation Plan
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

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SECTION I – CERTIFICATION

CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal based on Fiscal Year ended June 30, 2017, to establish cost allocations or billings for use in Fiscal Year 2019, are allowable in accordance with the requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Governmental Unit: City of Houston, Texas

Signature:

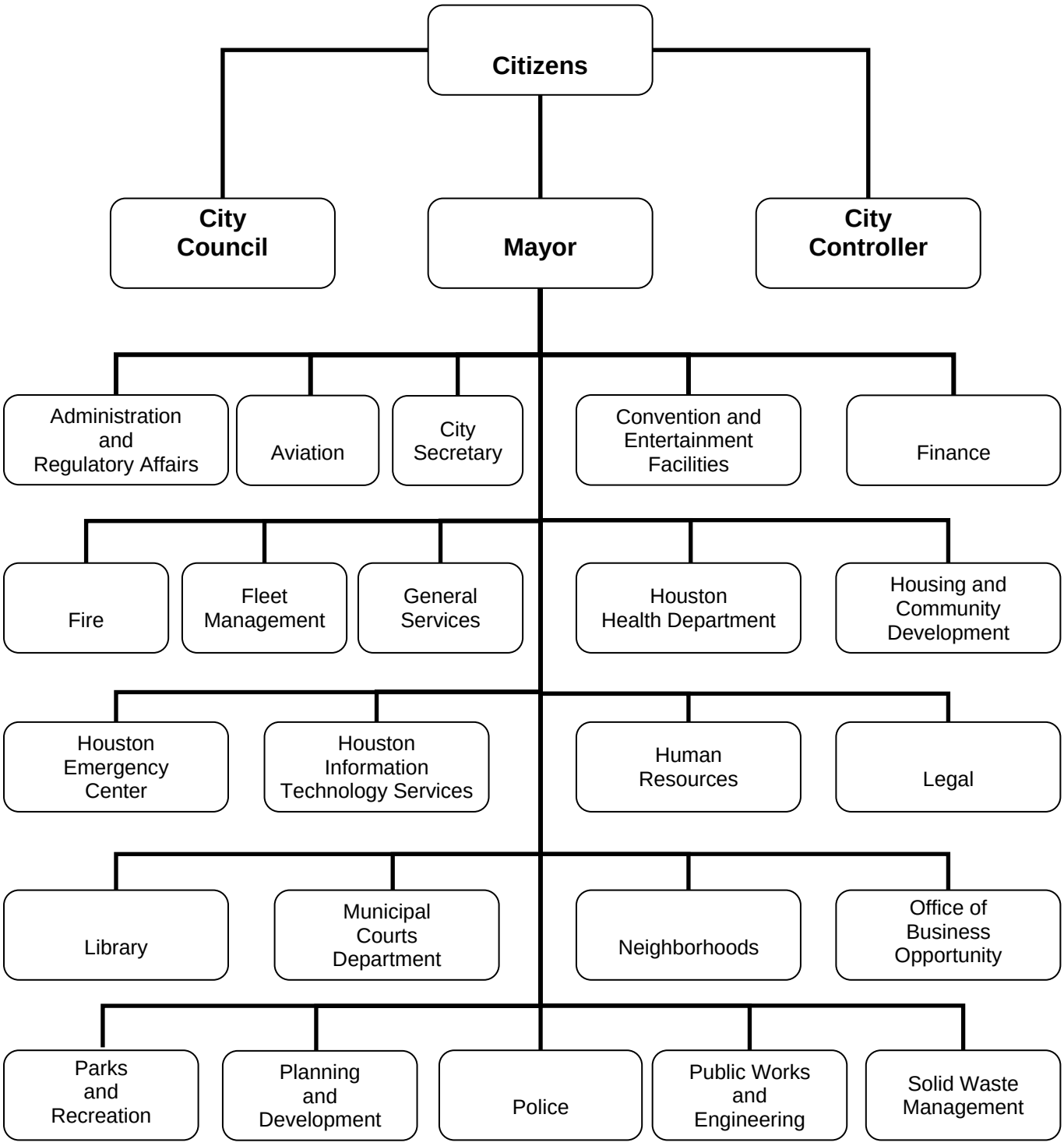
Name of Official: Arif Rasheed

Title: Deputy Director

Date of Execution: 5.21.2018

SECTION II – ORGANIZATION CHART

Organization Chart



SECTION III – OVERVIEW

City of Houston, Texas
FY2019 2 CFR Part 200 Cost Allocation Plan and
Indirect Cost Rate Proposal
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2017

OVERVIEW

A cost allocation plan is an accounting report that documents the value of indirect costs provided by central service agencies to other government agencies. Indirect costs are costs:

(a) "incurred for a common or joint purpose benefiting more than one cost objective, and

(b) "not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved."[1]

A central service agency is a unit of government that provides centralized services to other government agencies. For example, generally it would not be cost effective for each government agency to have its own payroll and accounting services. Usually, there are centralized payroll and accounting offices that assist agencies within the government.

[1] 2 CFR Part 200.56

2 CFR Part 200 establishes the principles and standards for determining both direct and indirect costs applicable to Federal cost-based awards to governmental units. 2 CFR Part 200 is a directive to the heads of Federal executive departments and agencies instructing them concerning the cost principles to be applied in cost-based awards to state, local, and Indian tribal governments. When a state, local, or Indian tribal government prepares a cost allocation plan in conformance with 2 CFR Part 200, Federal executive departments and agencies accept the cost allocation plan as documentation of indirect costs, unless specific federal legislation exists to the contrary. Moreover, state or local agencies that act as a pass-through agent for federal departments and agencies also accept the cost allocation plan as documentation of indirect costs.

USING A COST ALLOCATION PLAN

A cost allocation plan is primarily used for the recovery of indirect costs expended on behalf of programs of the U.S. Government. Additionally, a cost allocation plan is an important management information tool because it goes beyond budget and year-end accounting documents to describe the actual cost of providing services to the public. When the value of all central services are accumulated and added to the departmental expenditures as per the financial reports, the actual cost of providing the service is the result.[2]

[2] There could be additional costs of providing the service that are not allocated in the cost allocation plan because the costs do not meet federal standards. These additional costs can only be identified if a cost allocation plan is prepared according to Generally Accepted Accounting Principles (GAAP), not principles identified in the 2 CFR Part 200.

A cost allocation plan is composed of five primary components:

- Central service agencies,
- Benefiting agencies,
- Expenditures of central service agencies,
- Functions or activities carried out by central service agencies, and
- Means of allocating the functions or activities of central service agencies.

For purposes of cost allocation, agencies (departments, divisions, sections, bureaus, etc.) of a governmental entity are separated into two groups, central service agencies and benefiting agencies. As previously stated, a central service agency is a unit of government that provides centralized services to other government agencies. These agencies carry out services that benefit other government agencies. They may also perform services for the general public but it is the functions they perform that help other agencies provide their services that are to be allocated in the cost allocation plan. Benefiting agencies are those units of government that do not provide central services but rather deliver services to the public.

The costs of providing central services are identified from the government's financial records. Expenditures of the central service agencies are analyzed to ensure the expenditures are allowable according to federal standards and to identify expenditures that may benefit another agency or agencies disproportionately to others. After analyzing, the expenditures are distributed into cost pools called functions or activities.

One or more function or activity is identified for each central service agency. Examples of functions are payroll services, administrative coordination, building operations, and legal services. The purpose of identifying the various activities within a unit of government is to allow for different allocation bases to be used to distribute the costs of providing the function.

An allocation basis is a reasonable and measurable means of distributing costs to those units of government that benefit from the service. Different allocation bases are required to recognize the value of providing a service proportionate to the service received. It is reasonable to allocate payroll services based upon the number of payroll checks issued. It is most likely not reasonable to allocate payroll based upon square footage of occupied space. The chosen allocation basis reflects the service being provided and reflects those who benefit from the service.

After this is accomplished, the information is entered into the City's financial system. This system performs the mathematical operations of allocating costs from central service providers to benefiting agencies. The system performs two allocations. The first allocation distributes the central service agency's direct expenses to all agencies within the government that benefit from the services provided by that central service agency. Those benefiting agencies may include other central service agencies. The second allocation takes the result of the first allocation to central services agencies, the incoming indirect costs, and reallocates those indirect costs. Using a multiple allocation methodology more equitably distributes central service costs to all agencies, including the indirect costs that come from other central service agencies.

Result of the mathematical operations through the cost allocation plan documents indirect costs. Some of the benefiting agencies may participate in programs that are eligible for recovery from the federal or state government. The sum calculated by benefiting agency is the maximum amount the government should have recovered during the fiscal year in question. In addition, the cost allocation plan provides management information by helping to more closely identify the total costs of providing services to the public.

READING THE COST ALLOCATION PLAN

The cost allocation plan is produced in schedules. Except for the summary schedule, each schedule represents one central service agency. The summary is at the front of the document after the Table of Contents and it accumulates data from each of the subsequent schedules.

The Table of Contents serves to assist the reader in navigating the document and describes the allocation basis for each function that is allocated.

Each schedule is composed of the following sections:

- Department Costs
- Incoming Costs
- Total Allocated
- Allocations
- Allocation Summary

Department Costs identifies the amount of costs incurred by the agency as reported in the financial records. Costs are categorized as salaries, benefits, and various operating costs, as appropriate. This section also documents the distribution of expenditures between the identified functions. Between the costs categories and the functions, the reader will find the letters “S,” S1”, “P,” or “D.” These are codes that instruct the cost allocation system how to distribute expenditures between functions. “S” stands for salaries as documented in the Personnel Service Analysis, “S1” means based on reported salaries and wages by function, “P” indicates that a percentage has been used, and “D” means that the expenditure has been disallowed from allocation.

Incoming Costs details the indirect costs that are allocated to the agency by other central service agencies. As noted on the previous page, the system uses a multiple allocation approach. This section documents the amount of the first and second allocation and its origin. If the reader is interested in knowing where a cost is derived, the reader can go to the referenced schedule and verify the amount of the allocation and the basis for the allocation.

Total Allocated is the sum of Department Costs plus Incoming Costs. This is the total amount by function that is allocated to benefiting agencies of the services rendered by this central service agency. The Allocation section, documents the distribution of the Total Allocated by each separate function. Benefiting departments are identified as the allocation basis and units. First and second allocations are calculated and any billings made by the central service agency to those agencies that benefit from the services are identified to provide a credit to the allocated amounts. There will be as many allocations as there are different functions that are allocated.

The last page of each schedule will be the Allocation Summary; this section shows the total amount allocated by function to each benefiting agency.

Each schedule of the cost allocation plan is described in the narrative section called Function and Allocation Basis. The purpose of the narrative is to explain what costs are being allocated in the cost allocation plan. The narrative describes any unusual circumstances that may have occurred during the fiscal year, describes the functions or activities that have been identified, and discusses the allocation basis and source for each function. If agencies are billed for the service, that will also be noted.

Note: FY2017 data has been used as the allocation basis in most functions, unless otherwise not available, in which case most recent available data was used.

INDIRECT COST RATE PROPOSAL

An indirect cost rate proposal is required to substantiate the establishment of an indirect cost rate. A cost allocation plan may be used to determine a specific dollar amount that can be recovered from a particular program or grant. An indirect cost rate proposal is used to calculate a specific percentage rate that can be applied against a particular rate base to determine how many dollars can be recovered from the particular program or grant. The City of Houston's indirect cost rate is calculated as the total indirect cost pool divided by the total personnel costs. The resulting equation is the indirect cost rate for that particular program or grant.

CERTIFICATION STATEMENT

The cost allocation plan and indirect cost rate proposal described above have been prepared in conformance with 2 CFR Part 200. To attest to this conformance a responsible official of the governmental entity must complete a certification statement. This certification statement is of a standard format as reported in 2 CFR Part 200.

ABBREVIATIONS

In the accounting documents in Section III the reader will find abbreviations, such as "svcs" for "services" and "blds" for "buildings" The reader may also find some words that appear to be misspellings, such as "adventre" instead of "adventure" or "assessrs" for "assessors." These abbreviations are necessitated by the formatting limitations that are required to present a complicated accounting document in a consistent manner. Where possible, we have spelled the name of an agency as completely as possible. Where necessary, we have taken liberties to abbreviate words to fit most recognizably into the available space.

ROUNDING METHODOLOGY

The reader may discover that in some of the cost plan schedules the software rounds decimal numbers. However, the software actually calculates using many more decimal places than shown on the printed page. These rounding conventions allow complex, multiple calculations and iterations to be presented in a consistent, simplified manner.

For example, when the software processes allocation calculations for each allocated function, the allocation basis for each individual department is divided by the total number of allocation units for that function. The resulting percentage is displayed with only 4 decimals (e.g. 10.2311%); however, the program uses the entire quotient to multiply against the entire functional cost and fully allocates the cost of the function. This means that the truncated percentages, when added on a calculator, may not always add exactly to 100%. This occurs because the percentages have been rounded to the nearest 10,000th of a percent.

It also means that when the truncated allocation percentage is multiplied by the total function cost, the dollar allocation may be slightly different. The allocation may be slightly different because the program uses a percentage with an extended number of decimal places to make the calculation, instead of the truncated number on the printed page. Hence, the allocations are made with increased accuracy, even though the printed page only shows the truncated amounts. Likewise, the allocations resulting from this calculation are rounded to the nearest dollar for presentation purposes and, when added with a calculator, may or may not add exactly to the allocated amount.

SECTION IV – SUMMARY OF ALLOCATED COSTS AND CAFR RECONCILATION

City of Houston, Texas
FY 2019 2 CFR Part 200 Cost Allocation Plan
Summary of Allocated Costs and CAFR Reconciliation
Based on Actual Expenditures for the Fiscal Year Ended June 30, 2017

Department	Final GL A = B + C + D	Personnel B	Other Operating C	Transfer D	Adjusted GL E = A - D	CAFR F	Direct Costs G	Allocated Indirect H	Unallocated/DB I
Houston Police Department-HPD	812,431,848	767,044,596	45,387,252	-	812,431,848	812,431,848	806,337,117	6,094,731	-
Dept of Neighborhoods (DON)	11,143,083	8,387,207	2,755,876	-	11,143,083	11,143,083	11,143,083	-	-
Houston Fire Department (HFD)	504,467,759	459,980,045	44,487,713	-	504,467,759	503,943,683	504,467,759	-	-
Houston Emergency Center (HEC)	10,248,045	658	-	10,247,387	658	-	658	-	-
Municipal Courts Department	27,492,094	22,922,814	4,438,815	130,465	27,361,629	27,361,629	27,361,629	-	
Public Works & Engineering-PWE	30,865,117	1,309,691	28,030,926	1,524,500	29,340,617	29,300,473	29,340,617	-	
Solid Waste Management	84,111,430	36,392,335	42,490,584	5,228,511	78,882,919	78,882,919	78,882,919	-	-
General Services Department	39,714,534	10,761,987	25,810,327	3,142,221	36,572,313	36,572,313	3,708	33,788,806	2,779,799
Housing and Community Devp.	519,857	128,368	391,489	-	519,857	519,857	519,857		
Library	41,532,238	30,306,573	9,505,366	1,720,299	39,811,939	39,811,939	39,811,939		
Parks & Recreation	72,462,029	42,747,407	28,649,347	1,065,275	71,396,754	71,396,754	71,396,754		
Houston Health Department	65,630,984	39,092,394	26,538,590	-	65,630,984	65,630,984	36,660,663	11,095,293	17,875,028
Mayor's Office	7,647,576	5,353,153	582,829	1,711,594	5,935,982	5,935,982	1,518,479	4,122,916	294,587
Business Opportunity	2,915,203	2,533,511	381,692	-	2,915,203	2,915,203	31	2,770,403	144,769
City Council	10,728,090	7,494,511	1,708,411	1,525,168	9,202,922	9,202,922	9,202,922		
City Controller's Office	8,175,149	7,241,125	934,025	-	8,175,149	8,175,149	(1)	6,584,343	1,590,807
Finance	17,281,456	12,465,732	4,815,724	-	17,281,456	17,281,456	3,016,377	14,265,079	-
Admn. & Regulatory Affairs	29,369,257	16,361,929	3,820,819	9,186,510	20,182,748	20,182,748	6,286,738	13,237,482	658,528
Fleet Management Department	-		-	-	-	-	-	-	-
Houston Information Tech Svcs	21,390,586	16,388,748	5,001,838	-	21,390,586	21,390,586	126,544	21,264,042	-
Planning & Development	3,988,733	3,406,650	582,083	-	3,988,733	3,988,733	2,397,944	500,982	1,089,807
City Secretary	708,114	628,442	79,672	-	708,114	708,114	708,114		-
Human Resources Dept.	2,980,887	2,595,428	385,460	-	2,980,887	2,980,887	2,543	2,677,671	300,673
Legal Department	15,077,774	14,190,313	887,461	-	15,077,774	15,077,774	6,526	8,495,972	6,575,276
Citywide General Government	191,216,855	11,520,776	94,033,773	85,662,305	105,554,549	110,757,853	85,292,731	20,261,818	
GRAND TOTAL	**2,012,098,698**	**1,519,254,392**	**371,700,071**	**121,144,235**	**1,890,954,463**	**1,895,592,889**	**1,714,485,651**	**145,159,538**	**31,309,274**
Cost Adjustment	Building Use							623,017	
Cost Adjustment	Equipment use							2,173,634	
Cost Adjustment	PWE General Fund Credit							(79,372)	
Unallocated Indirect fr disallow functions	Non-Dept							(602,413)	
Unallocated Indirect fr disallow functions	OBO							(52,005)	
Unallocated Indirect fr disallow functions	HR							(2,171,504)	
Unallocated Indirect fr disallow functions	Legal							(671,485)	
Unallocated Indirect fr disallow functions	Controller's Office							(116,746)	
Unallocated Indirect fr disallow functions	Other Non-Gov-GSD							(1,317,410)	
Summary Schedule Total								**142,945,254**	

SECTION V – FY 2019 INDIRECT COST RATE PROPOSAL

City of Houston, TX
FY 2019 Indirect Cost Rate Proposal
2 CFR Part 200 Rates
Based on Actual Expenditures for the Fiscal Year Ended June 30, 2017

	2 CFRP 200 Aviation Department	2 CFRP 200 Library Department	2 CFRP 200 Parks Department	2 CFRP 200 Houston Health Department	2 CFRP 200 Hsg & Com Dev Department	2 CFRP 200 Planning/Dev Department	2 CFRP 200 Police Department	2 CFRP 200 GSD-Non-GF Department
CARRY FORWARD COMPUTATION								
FY 2017 FIXED RATE(BASED ON FY2015)	3.25%	8.86%	9.46%	19.96%	12.51%	89.80%	32.33%	25.45%
FY2017 ACTUAL DIRECT SALS & BENES	102,031,869	31,206,226	49,187,681	91,759,388	12,771,448	6,854,588	673,394,300	7,239,782
FY 2017 ACTUAL RECOVERY	3,311,428	2,765,396	4,651,221	18,312,809	1,598,223	6,155,683	217,693,167	1,842,697
FY 2017 ROLL FORWARD FROM FY 2015	144,211	138,049	(850,735)	(10,216,507)	122,452	1,236,954	(5,367,659)	(293,087)
FY 2017 ACTUAL INDIRECT COSTS	3,005,929	2,336,446	5,291,816	22,738,488	1,071,509	2,179,476	217,507,907	1,881,910
FY 2017 CARRY FORWARD AMOUNT	(161,288)	(290,901)	(210,140)	(5,790,828)	(404,262)	(2,739,253)	(5,552,919)	(253,874)
FY 2017 INDIRECT COST RATE								
ACTUAL FY 2017 INDIRECT COSTS	3,005,929	2,336,446	5,291,816	22,738,488	1,071,509	2,179,476	217,507,907	1,881,910
FY 2015 CARRY FORWARD AMOUNT	(161,288)	(290,901)	(210,140)	(5,790,828)	(404,262)	(2,739,253)	(5,552,919)	(253,874)
TOTAL INDIRECT COST POOL	2,844,641	2,045,545	5,081,676	16,947,660	667,247	(559,777)	211,954,988	1,628,036
FY 2017 DIRECT SALARY BASIS	102,031,869	31,206,226	49,187,681	91,759,388	12,771,448	6,854,588	673,394,300	7,239,782
FY 2019 FIXED RATE	2.79%	6.55%	10.33%	18.47%	5.22%	-8.17%	31.48%	22.49%

SECTION VI – FY2019 2 CFR PART 200 COST ALLOCATION PLAN
BASED ON ACTUAL EXPENDITURES
FOR THE FISCAL YEAR ENDED
JUNE 30, 2017

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	Department	Finance Public Fin	Finance Treasury	ARA Regulatory	City Secretary	City Council	Police	Dept of Neighborhood	Fire	Municipal Court
1	Building Depreciation	$ 0	$ 0	$ 0	$ 10,152	$ 36,113	$ 5,207	$ 8,133	$ 0	$ 89,629
2	Equipment Depreciation	0	0	0	0	9,297	611,139	5,728	1,060,836	4,607
3	Non-Departmental-Gen Gov	15,316	10,020	16,260	22,451	293,189	3,606,579	260,819	1,023,374	814,254
4	Finance Dir Office	196,930	112,993	0	0	0	0	0	0	0
5	Finance FP&A	354	1,490	2,363	1,069	19,545	220,559	11,673	197,935	31,981
6	Finance City Council	0	0	0	0	746,195	0	0	0	0
7	Finance Reporting & Ops	534	1,020	2,871	1,393	32,293	418,260	34,778	448,377	50,461
8	Finance Internal Controls	237	426	199	188	2,391	215,511	2,963	130,797	7,271
9	Finance Grants	171	306	143	135	1,720	204,101	11,366	106,975	5,754
10	Finance Perform Mgmt	122	220	103	97	1,234	117,646	1,997	68,046	4,113
11	Finance Strat Purchasing	0	2,293	0	0	7,794	391,946	48,592	71,513	300,263
12	ARA Director Office	0	0	64,864	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	11,471	0	0	0	126,692	0	0
14	ARA Operations	235	135	232	6,330	31,485	831,579	212,467	240,655	2,015,657
15	ARA Payroll Services	1,403	805	1,380	2,046	17,525	1,480,590	32,818	979,218	69,223
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	956	478	1,114	1,505	14,546	1,217,805	23,460	844,653	1,242,048
18	HITS EIS	825	3,476	5,510	4,153	74,154	514,561	59,940	1,249,059	72,718
19	HITS Radio	0	0	0	0	0	4,064,179	0	1,234,704	0
20	Office Business Opportunity	552	316	544	819	9,028	655,092	22,427	425,078	36,409
21	Mayor	1,166	669	1,146	1,701	505,578	1,230,203	27,268	813,619	57,517
22	Human Resources	551	316	542	1,235	17,795	893,821	20,066	563,117	36,944
23	Legal	0	0	0	59,615	125,690	829,843	452,610	352,495	49,022
24	City Controller's Office	1,065	4,482	7,108	3,217	58,814	663,685	35,126	595,607	96,234
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	0	0	0	0	0	0	0	0	0
28	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	0	18,454	0	1,318	0
30	General Services	0	0	0	32,962	117,256	13,818,007	67,879	6,216,405	304,829
31	HEC	0	0	0	0	0	0	0	0	0
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$220,417	$139,445	$115,850	$149,068	$2,121,642	$32,008,767	$1,466,802	$16,623,781	$5,288,934

Summary Schedule

	Department	Solid Waste	Houston Airport System	Housing & Community Development	Library	Parks & Recreation	Health Department	Convention & Entertainmen	Fleet Management	Planning & Development Other
1	Building Depreciation	$ 0	$ 0	$ 0	$ 4,606	$ 0	$ 0	$ 0	$ 7,156	$ 0
2	Equipment Depreciation	177,188	0	0	69,601	39,907	0	0	8,045	0
3	Non-Departmental-Gen Gov	1,412,989	71,560	24,728	1,162,484	1,757,916	1,061,834	2,468	134,257	61,461
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	43,804	115,585	36,878	35,758	138,035	158,296	3,987	216,853	2,879
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	92,941	356,808	51,359	58,468	318,227	202,793	74,620	270,521	3,907
8	Finance Internal Controls	20,829	0	136	9,330	18,978	9,737	0	0	637
9	Finance Grants	31,685	140,981	222,802	7,624	44,263	237,202	46	15,128	2,184
10	Finance Perform Mgmt	11,492	42,627	8,198	5,314	12,293	17,522	33	10,935	543
11	Finance Strat Purchasing	221,415	567,520	256,255	119,647	292,011	428,619	459	418,076	5,960
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	1,607,267	60,386	20,423	26,963	96,650	314,160	0	54,554	1,337
15	ARA Payroll Services	102,018	58,433-	33,692	109,009	182,532	246,719	0	84,402	7,957
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	127,712	193,587	60,032	142,226	195,083	285,901	478	64,284	42,988
18	HITS EIS	171,590	408,558	128,704	221,718	476,603	369,305	9,301	578,799	6,716
19	HITS Radio	261,059	0	0	0	126,090	0	0	17,759	0
20	Office Business Opportunity	63,935	211,898	15,206	49,702	104,808	141,295	0	180,314	4,099
21	Mayor	84,765	220,263	27,994	90,574	151,664	204,996	0	70,128	6,612
22	Human Resources	67,630	164,687	19,834	74,971	197,917	158,911	862	50,802	3,986
23	Legal	147,372	162,083	54,297	40,846	409,733	112,448	0	7,768	0
24	City Controller's Office	131,810	347,805	110,970	107,598	415,362	476,332	11,997	652,535	8,663
25	Health Administration	0	0	0	0	0	12,956,351	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	1,368,039
27	PWE Admin Indirect	0	0	0	0	0	0	0	0	0
28	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	7,030	0	0	0	0
30	General Services	23,300	0	0	5,506,497	306,710	5,356,069	0	180,956	0
31	HEC	0	0	0	0	0	0	0	0	0
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$4,800,801	$3,005,915	$1,071,508	$7,842,936	$5,291,812	$22,738,490	$104,251	$3,023,272	$1,527,968

	Department	Planning & Development Spec Rev	General Debt	Finance Other	ARA Insurance	ARA BARC	ARA Parking	ARA Other	IT Public Services	Legal Insurance
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	3,387	5,666	12,826	613	10,688	15,644	244,875	3	4,801
4	Finance Dir Office	0	0	1,397,885	0	0	0	0	0	0
5	Finance FP&A	5,472	9,152	12,192	991	17,263	25,269	26,391	4	7,756
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	7,095	10,734	14,953	2,650	21,798	30,751	32,468	5	10,849
8	Finance Internal Controls	0	0	136	0	0	0	1,468	0	0
9	Finance Grants	967	0	932	2,121	2,210	1,584	2,336	0	2,497
10	Finance Perform Mgmt	694	0	668	1,523	1,586	1,137	1,548	0	1,792
11	Finance Strat Purchasing	7,335	0	2,293	3,667	25,671	26,588	8,710	0	22,921
12	ARA Director Office	0	0	0	54,054	1,164,319	538,779	543,782	0	0
13	ARA Financial Svcs	0	0	0	9,560	205,914	124,276	96,170	0	0
14	ARA Operations	1,531	0	1,674	194	4,164	222,423	1,945	0	1,994
15	ARA Payroll Services	9,107	0	9,958	1,150	24,768	14,948	11,568	0	11,866
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	6,530	0	7,713	862	18,405	11,239	119,562	0	7,943
18	HITS EIS	12,766	21,351	28,444	2,312	40,276	58,953	61,571	10	18,095
19	HITS Radio	0	0	0	0	0	23,975	0	0	0
20	Office Business Opportunity	3,590	0	3,925	454	9,763	5,892	4,560	0	4,677
21	Mayor	7,567	0	8,274	955	20,580	12,420	9,612	0	9,860
22	Human Resources	5,012	0	3,909	451	9,724	5,869	4,542	0	4,659
23	Legal	0	0	0	0	0	0	0	0	0
24	City Controller's Office	16,466	27,538	36,688	2,982	51,948	76,038	79,416	13	23,338
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	564,000	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	0	0	0	0	0	0	0	0	0
28	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	879	0	0	0	0
30	General Services	0	0	0	0	19,122	5,375	0	0	0
31	HEC	0	0	0	0	0	0	0	0	0
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$651,519	$74,441	$1,542,470	$84,539	$1,649,078	$1,201,160	$1,250,524	$35	$133,048

	Department	Legal Wkr Comp	Mayor Cable TV	Mayor Other	TIRZ	HR Health Benefits	HR Long Term Disability	PWE Bldg Insp	PWE Stormwater	PWE DDSR
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	365	1,520	8,814	28,296	92,436	61	28,005	13,861	34,846
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	590	2,456	14,235	1,208	149,302	99	45,234	22,389	56,284
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	724	3,404	20,504	1,416	224,230	258	60,969	31,224	75,700
8	Finance Internal Controls	0	0	0	0	0	0	0	0	0
9	Finance Grants	44	747	38,248	0	70,004	204	11,280	7,075	13,803
10	Finance Perform Mgmt	32	537	3,895	0	50,244	146	8,096	5,078	9,906
11	Finance Strat Purchasing	0	11,002	103,144	459	64,178	1,834	74,722	76,097	670,205
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	36,135	58,696	21,796	0	0	0	0	0
14	ARA Operations	77	2,905	1,186	441	1,921	0	83,673	20,214	30,732
15	ARA Payroll Services	460	4,347	7,060	2,622	11,430	0	69,605	46,583	65,357
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	351	3,026	3,344	0	7,334	0	97,379	50,012	89,788
18	HITS EIS	1,377	5,730	33,210	2,817	348,321	229	105,530	52,232	131,312
19	HITS Radio	0	0	0	0	0	0	0	0	74,144
20	Office Business Opportunity	181	1,713	2,782	1,034	4,505	0	47,850	30,066	42,746
21	Mayor	382	3,612	818,116	2,178	9,497	0	100,874	63,382	90,116
22	Human Resources	181	1,706	2,771	1,029	4,487	0	66,766	44,025	61,826
23	Legal	0	0	0	84,154	0	0	17,330	4,021	49,911
24	City Controller's Office	1,776	7,390	42,835	3,633	449,267	295	136,113	67,369	169,367
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	0	0	0	0	0	0	549,333	344,932	561,601
28	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	0	0	0	0	0
30	General Services	0	11,867	0	0	0	0	0	0	0
31	HEC	0	0	0	0	0	0	0	0	0
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$6,540	$98,097	$1,158,840	$151,083	$1,487,156	$3,126	$1,502,759	$878,560	$2,227,644

	Department	PWE Water & Sewer	PWE Houston Transtar	PWE Other	Houston Permit Center	CIP S/R Planning	CIP Sal Rec RE	CIP S/R Engrg	CIP S/R Constr	CIP S/R Eng/Const
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	164,270	1,991	78,823	4,247	570	2,104	12,072	7,924	872
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	265,330	3,215	55,293	6,860	921	3,398	19,499	12,798	1,409
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	348,410	4,132	71,193	9,066	1,278	4,603	24,506	16,443	2,118
8	Finance Internal Controls	0	0	7,801	0	0	0	0	0	0
9	Finance Grants	76,544	513	69,006	1,453	283	881	2,328	2,040	661
10	Finance Perform Mgmt	54,936	368	6,486	1,043	203	631	1,671	1,464	475
11	Finance Strat Purchasing	692,209	20,170	14,669	23,380	917	1,376	3,209	10,085	917
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	127,633	313	525	1,921	468	1,376	3,870	4,009	556
15	ARA Payroll Services	291,981	1,863	3,128	11,430	2,782	8,187	23,021	23,848	3,312
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	394,524	1,274	3,504	6,848	1,433	4,778	13,856	12,900	3,663
18	HITS EIS	619,012	7,502	128,997	16,004	2,147	7,926	45,492	29,857	3,288
19	HITS Radio	92,347	0	0	0	0	0	0	0	0
20	Office Business Opportunity	190,438	735	1,232	4,505	1,097	3,226	9,074	9,399	1,305
21	Mayor	401,469	1,548	2,598	9,497	2,312	6,803	19,127	19,815	2,751
22	Human Resources	270,704	731	2,232	4,487	1,093	3,215	9,038	9,363	1,300
23	Legal	484,965	0	828,929	0	0	123,480	0	0	0
24	City Controller's Office	798,405	9,676	166,382	20,642	2,770	10,223	58,676	38,511	4,240
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	2,788,138	14,901	180,452	59,159	13,048	39,320	107,777	104,568	21,712
28	CIP Sal Rec PWE	0	0	0	0	1,122	3,303	9,287	9,621	1,336
29	HPD Police Records	0	0	0	0	0	0	0	0	0
30	General Services	97,669	38,939	137	101,756	0	0	0	0	0
31	HEC	0	0	0	0	0	0	0	0	0
32	PWE General Fund Credit	79,372-	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$8,079,612	$107,871	$1,621,387	$282,298	$32,444	$224,830	$362,503	$312,645	$49,915

	Department	CIP S/R Geo/Env	CIP S/R Other	CIP S/R GSD	HEC-Director	HEC-IT	HEC-911 Network	HEC-Police Call Takers	HEC-HFD	HEC-Harris County
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	1,599	2,731	7,046	0	0	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	2,583	4,411	11,381	0	0	0	0	0	0
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	3,215	5,643	13,861	0	0	0	0	0	0
8	Finance Internal Controls	0	0	0	0	0	0	0	0	0
9	Finance Grants	265	670	731	0	0	0	0	0	0
10	Finance Perform Mgmt	190	481	525	0	0	0	0	0	0
11	Finance Strat Purchasing	1,376	1,376	0	0	0	0	0	0	0
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	429	866	1,195	0	0	0	0	0	0
15	ARA Payroll Services	2,552	5,151	7,106	0	0	0	0	0	0
16	HITS CIO	0	0	0	0	0	0	0	0	0
17	HITS EAS	1,911	3,822	5,096	0	0	0	0	0	0
18	HITS EIS	6,027	10,290	26,552	0	0	0	0	0	0
19	HITS Radio	0	0	0	0	0	0	0	0	0
20	Office Business Opportunity	1,006	2,030	2,801	0	0	0	0	0	0
21	Mayor	2,121	4,280	5,904	0	0	0	0	0	0
22	Human Resources	1,002	2,022	2,790	0	0	0	0	0	0
23	Legal	0	0	0	0	0	0	0	0	0
24	City Controller's Office	7,772	13,273	34,247	0	0	0	0	0	0
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	12,090	26,941	0	0	0	0	0	0	0
28	CIP Sal Rec PWE	1,030	2,078	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	0	0	0	0	0
30	General Services	0	0	0	0	0	0	0	0	0
31	HEC	0	0	0	20,316	68,999	244,348	185,587	0	26,290
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$45,168	$86,065	$119,235	$20,316	$68,999	$244,348	$185,587	$0	$26,290

	Department	HEC-Genl Svcs Dept	HEC-Homeland Security	HEC-Off of Emg Mgt	HEC-HPD	Hurricane Ike Aid & Recovery	ARRA Reimburse Fund	HR-W.C.	HITS Other	Legal Other
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	0	43	458	12,344	26,062	98
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	0	0	0	0	70	738	19,939	32,730	160
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Finance Reporting & Ops	0	0	0	0	82	866	26,277	44,162	187
8	Finance Internal Controls	0	0	0	0	0	0	0	0	0
9	Finance Grants	0	0	0	0	10	0	4,118	8,229	0
10	Finance Perform Mgmt	0	0	0	0	0	0	2,956	5,906	0
11	Finance Strat Purchasing	0	0	0	0	0	0	21,546	159,988	0
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	0	0	0	0	0	0	1,171	2,025	0
15	ARA Payroll Services	0	0	0	0	0	0	6,968	12,051	0
16	HITS CIO	0	0	0	0	0	0	0	1,577,648	0
17	HITS EAS	0	0	0	0	0	0	5,451	17,793	637
18	HITS EIS	0	0	0	0	0	0	46,518	76,360	373
19	HITS Radio	0	0	0	0	0	0	0	0	0
20	Office Business Opportunity	0	0	0	0	0	0	2,747	4,749	0
21	Mayor	0	0	0	0	0	0	5,790	10,013	0
22	Human Resources	0	0	0	0	0	0	2,736	4,731	0
23	Legal	0	0	0	0	0	0	0	0	0
24	City Controller's Office	0	0	0	0	211	2,222	59,999	98,490	480
25	Health Administration	0	0	0	0	0	0	0	0	0
26	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
27	PWE Admin Indirect	0	0	0	0	0	0	0	0	0
28	CIP Sal Rec PWE	0	0	0	0	0	0	0	0	0
29	HPD Police Records	0	0	0	0	0	0	0	0	0
30	General Services	0	0	0	0	0	0	0	0	0
31	HEC	11,443	25,130	36,276	19,889	26,954	0	0	0	0
32	PWE General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$11,443	$25,130	$36,276	$19,889	$27,370	$4,284	$218,560	$2,080,937	$1,935

Summary Schedule

	Department	Other	2nd Allocation Orphans	Total
1	Building Depreciation	$ 62,181	$ 0	$ 223,177
2	Equipment Depreciation	0	0	1,986,348
3	Non-Departmental-Gen Gov	0	0	12,581,920
4	Finance Dir Office	0	0	1,707,808
5	Finance FP&A	0	0	2,076,066
6	Finance City Council	0	0	746,195
7	Finance Reporting & Ops	0	0	3,545,405
8	Finance Internal Controls	0	0	429,035
9	Finance Grants	0	0	1,354,370
10	Finance Perform Mgmt	0	0	466,752
11	Finance Strat Purchasing	0	0	5,182,407
12	ARA Director Office	0	0	2,365,798
13	ARA Financial Svcs	0	0	690,710
14	ARA Operations	642,589	0	6,684,535
15	ARA Payroll Services	0	0	3,987,113
16	HITS CIO	0	0	1,577,648
17	HITS EAS	9,556	0	5,369,390
18	HITS EIS	0	0	6,306,571
19	HITS Radio	9,767	0	5,904,024
20	Office Business Opportunity	1,792	0	2,321,396
21	Mayor	0	0	5,147,316
22	Human Resources	0	0	2,806,388
23	Legal	284,436	0	4,681,048
24	City Controller's Office	0	0	6,247,101
25	Health Administration	0	0	12,956,351
26	Planning & Dev Admin	0	0	1,932,039
27	PWE Admin Indirect	0	0	4,823,972
28	CIP Sal Rec PWE	0	0	27,777
29	HPD Police Records	5,974,253	0	6,001,934
30	General Services	23,065	0	32,228,800
31	HEC	0	0	665,232
32	PWE General Fund Credit	0	0	79,372-
	Tot.Current Allocations	$7,007,639	$0	$142,945,254

BUILDING DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Building Depreciation schedule provides for the allocation of General Fund building depreciation expense for FY 2017. Costs are allocated to user departments occupying City Hall, City Hall Annex, and Municipal Courts buildings. The allocation basis is the total usable square footage occupied by each department.

Description		Amount	General Admin	City Hall	City Hall Annex	Muni Court Bldg
Personnel Costs						
Salaries	S	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0
Services & Supplies Cost						
Building Depreciation	P	623,017	0	271,077	230,385	121,555
Subtotal - Services & Supplies		623,017	0	271,077	230,385	121,555
Department Cost Total		623,017	0	271,077	230,385	121,555
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		623,017	0	271,077	230,385	121,555
General Admin Distribution		0	0	0	0	0
Grand Total		$ 623,017		$ 271,077	$ 230,385	$ 121,555

No Indirect Costs

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	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	16,035	17.1893	$ 46,596	$ 0	$ 46,596	$ 0	$ 46,596
16	HITS CIO	1,595	1.7098	4,635	0	4,635	0	4,635
21	Mayor	27,300	29.2652	79,331	0	79,331	0	79,331
24	City Controller's Office	23,567	25.2634	68,483	0	68,483	0	68,483
30	General Services	1,570	1.6830	4,562	0	4,562	0	4,562
38	Police	440	0.4717	1,279	0	1,279	0	1,279
45	Library	1,585	1.6991	4,606	0	4,606	0	4,606
96	Other	21,193	22.7186	61,585	0	61,585	0	61,585
	Subtotal	93,285	100.0000	271,077	0	271,077	0	271,077
	Direct Bills					0		0
	Total					$271,077		$271,077

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	965	0.7676	$ 1,768	$ 0	$ 1,768	$ 0	$ 1,768
21	Mayor	8,889	7.0704	16,289	0	16,289	0	16,289
23	Legal	63,910	50.8344	117,115	0	117,115	0	117,115
30	General Services	18,043	14.3515	33,064	0	33,064	0	33,064
36	City Secretary	5,540	4.4065	10,152	0	10,152	0	10,152
37	City Council	19,707	15.6751	36,113	0	36,113	0	36,113
39	Dept of Neighborhoods	4,438	3.5300	8,133	0	8,133	0	8,133
49	Fleet Management	3,905	3.1061	7,156	0	7,156	0	7,156
96	Other	325	0.2585	596	0	596	0	596
	Subtotal	125,722	100.0000	230,386	0	230,386	0	230,386
	Direct Bills					0		0
	Total					$230,386		$230,386

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
16	HITS CIO	13,160	17.7845	$ 21,618	$ 0	$ 21,618	$ 0	$ 21,618
23	Legal	3,884	5.2489	6,380	0	6,380	0	6,380
38	Police	2,391	3.2312	3,928	0	3,928	0	3,928
41	Municipal Court	54,562	73.7354	89,629	0	89,629	0	89,629
	Subtotal	73,997	100.0000	121,555	0	121,555	0	121,555
	Direct Bills					0		0
	Total					$121,555		$121,555

Basis Units: Square footage per department
Source: GSD Space Allocation

	Department	City Hall	City Hall Annex	Muni Court Bldg	Total
0	Direct Billed	$0	$0	$0	$0
04	Finance Dir Office	46,596	1,768	0	48,364
16	HITS CIO	4,635	0	21,618	26,253
21	Mayor	79,331	16,289	0	95,620
23	Legal	0	117,115	6,380	123,495
24	City Controller's Office	68,483	0	0	68,483
30	General Services	4,562	33,064	0	37,626
36	City Secretary	0	10,152	0	10,152
37	City Council	0	36,113	0	36,113
38	Police	1,279	0	3,928	5,207
39	Dept of Neighborhoods	0	8,133	0	8,133
41	Municipal Court	0	0	89,629	89,629
45	Library	4,606	0	0	4,606
49	Fleet Management	0	7,156	0	7,156
96	Other	61,585	596	0	62,181
	Total	$ 271,077	$ 230,386	$ 121,555	$ 623,018

EQUIPMENT DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Equipment Depreciation schedule provides the allocation of General Fund equipment fixed asset depreciation expense for FY 2017. The equipment usage charge is allocated to user departments based upon the equipment usage allowance (current year depreciation) per department.

Description		Amount	General Admin	Equip Deprec
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Equip Use	P	2,173,634	0	2,173,634
Subtotal - Services & Supplies		2,173,634	0	2,173,634
Department Cost Total		2,173,634	0	2,173,634
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		2,173,634	0	2,173,634
General Admin Distribution			0	0
Grand Total		$ 2,173,634		$ 2,173,634

No Indirect Costs

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	3,488	0.1605	$ 3,488	$ 0	$ 3,488	$ 0	$ 3,488
22	Human Resources	1,906	0.0877	1,906	0	1,906	0	1,906
24	City Controller's Office	4,573	0.2104	4,573	0	4,573	0	4,573
25	Health Administration	98,853	4.5478	98,853	0	98,853	0	98,853
28	CIP Sal Rec PWE	50,927	2.3429	50,927	0	50,927	0	50,927
30	General Services	27,539	1.2670	27,539	0	27,539	0	27,539
37	City Council	9,297	0.4277	9,297	0	9,297	0	9,297
38	Police	611,139	28.1160	611,139	0	611,139	0	611,139
39	Dept of Neighborhoods	5,728	0.2635	5,728	0	5,728	0	5,728
40	Fire	1,060,836	48.8047	1,060,836	0	1,060,836	0	1,060,836
41	Municipal Court	4,607	0.2119	4,607	0	4,607	0	4,607
42	Solid Waste	177,188	8.1517	177,188	0	177,188	0	177,188
45	Library	69,601	3.2021	69,601	0	69,601	0	69,601
46	Parks & Recreation	39,907	1.8360	39,907	0	39,907	0	39,907
49	Fleet Management	8,045	0.3701	8,045	0	8,045	0	8,045
	Subtotal	2,173,634	100.0000	2,173,634	0	2,173,634	0	2,173,634
	Direct Bills					0		0
	Total					$2,173,634		$2,173,634

Basis Units: Current year depreciation by department
Source: Asset Report

	Department	Equip Deprec	Total
0	Direct Billed	$0	$0
12	ARA Director Office	3,488	3,488
22	Human Resources	1,906	1,906
24	City Controller's Office	4,573	4,573
25	Health Administration	98,853	98,853
28	CIP Sal Rec PWE	50,927	50,927
30	General Services	27,539	27,539
37	City Council	9,297	9,297
38	Police	611,139	611,139
39	Dept of Neighborhoods	5,728	5,728
40	Fire	1,060,836	1,060,836
41	Municipal Court	4,607	4,607
42	Solid Waste	177,188	177,188
45	Library	69,601	69,601
46	Parks & Recreation	39,907	39,907
49	Fleet Management	8,045	8,045
	Total	$ 2,173,634	$ 2,173,634

GENERAL CITYWIDE SERVICES (NONDEPARTMENTAL) FUNCTION AND ALLOCATION BASIS

The General Citywide Services account includes citywide costs that are not attributable to any specific department. The cost allocation bases are as follows:

- **Insurance, Civilian Retirement** – City contribution for health insurance for civilian retirees for all General Fund departments are allocated based upon the number of General Fund civilian FTE positions.
- **Membership** – Membership fees to organizations that benefit the entire city are allocated based upon the number of FTE positions in General Fund departments.
- **Consulting Services** – Consulting services that benefit the entire city, e.g. annual audit and special studies performed are allocated based on the total number of revenue, expenditure, and purchasing transactions by department.
- **Interest Charges** – Interest expense for tax and revenue anticipation notes are not allocated in this plan.
- **Other Miscellaneous** – Other general expenditures (i.e. Metro commuter pass, and miscellaneous other services) are allocated based on General Fund operating expenditures.
- **Claims and Judgments** – Claims and settlements for General Fund departments are not allocated in this plan.
- **Elections** – Cost of all city elections are not allocated in this plan.
- **Legal Services Contracts/Lobby –** The cost of outside legal services including lobbying are not allocated in this plan.
- **611 Walker Rent** – Real estate rental costs for General Fund departments located in 611 Walker are allocated to those departments based on their occupied square footage.
- **Department Specific** – The cost of specific services are allocated based on the dollars expended by department.
- **General Government** – Costs such as fund transfers, appraisal fees, and other expenses deemed as general government in nature are not allocated in this plan.

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	156,894	0	0	0	0	0
Other Interest	P	1,877,923	0	0	0	0	1,877,923
Hlth Ins Retire	P	11,520,777	0	11,520,777	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Health Ins-Act	P	0	0	0	0	0	0
Mgt Consultant	P	2,660,750	0	0	0	1,457,035	0
Banking Services	P	60,139	0	0	0	0	0
Real Estate	P	4,367,272	0	0	0	0	0
Application Services	P	0	0	0	0	0	0
Ltd purpose	P	53,531,724	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	9,323,536	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	0	0	0	0
Elections	P	15,643	0	0	0	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	730,737	0	0	730,737	0	0
Food Supplies	P	245	0	0	0	0	0
AudioVisual Supplies	P	12	0	0	0	0	0
Early Pymt Discount	P	3,238-	0	0	0	0	0
Voice Svcs	P	711	0	0	0	0	0
Legal Svcs	P	3,138,319	0	0	0	0	0
Metro Commut	P	669,378	0	0	0	0	0
Misc Other Svcs	P	4,526,011	0	0	0	0	0

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Claims & Judgements	P	12,271,997	0	0	0	0	0
Other IntfdSvcs	P	1,436,420	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	40,442,992	0	0	0	0	0
Transfer to Component	P	26,617,614	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	0	0	0	0
Subtotal - Services & Supplies		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
Department Cost Total		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		191,216,856	0	11,520,777	730,737	1,457,035	1,877,923
General Admin Distribution			0	0	0	0	0
Grand Total		$ 191,216,856	0	$ 11,520,777	$ 730,737	$ 1,457,035	$ 1,877,923
							not allocated

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	156,894	0	0	0	0	0
Other Interest	P	1,877,923	0	0	0	0	0
Hlth Ins Retire	P	11,520,777	0	0	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Health Ins-Act	P	0	0	0	0	0	0
Mgt Consultant	P	2,660,750	0	0	0	0	0
Banking Services	P	60,139	60,139	0	0	0	0
Real Estate	P	4,367,272	0	0	0	0	4,367,272
Application Services	P	0	0	0	0	0	0
Ltd purpose	P	53,531,724	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	9,323,536	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	0	0	0	0
Elections	P	15,643	0	0	15,643	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	730,737	0	0	0	0	0
Food Supplies	P	245	0	0	0	0	0
AudioVisual Supplies	P	12	0	0	0	0	0
Early Pymt Discount	P	3,238-	0	0	0	0	0
Voice Svcs	P	711	0	0	0	0	0
Legal Svcs	P	3,138,319	0	0	0	3,138,319	0
Metro Commut	P	669,378	669,378	0	0	0	0
Misc Other Svcs	P	4,526,011	0	0	0	0	0

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Claims & Judgements	P	12,271,997	0	12,271,997	0	0	0
Other IntfdSvcs	P	1,436,420	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	40,442,992	0	0	0	0	0
Transfer to Component	P	26,617,614	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	0	0	0	0
Subtotal - Services & Supplies		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
Department Cost Total		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		191,216,856	729,517	12,271,997	15,643	3,138,319	4,367,272
General Admin Distribution			0	0	0	0	0
Grand Total		$ 191,216,856	$ 729,517	$ 12,271,997	$ 15,643	$ 3,138,319	$ 4,367,272
				not allocated	not allocated	not allocated	

Description		Amount	Dept Specific	Gen Govt
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	P	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost			0	0
Advertising	P	156,894	0	156,894
Other Interest	P	1,877,923	0	0
Hlth Ins Retire	P	11,520,777	0	0
Pension-Civilian	P	0	0	0
Health Ins-Act	P	0	0	0
Mgt Consultant	P	2,660,750	1,203,715	0
Banking Services	P	60,139	0	0
Real Estate	P	4,367,272	0	0
Application Services	P	0	0	0
Ltd purpose	P	53,531,724	0	53,531,724
Criminal Intell	P	0	0	0
Tax Appraisal	P	9,323,536	0	9,323,536
Tax Refunds	P	0	0	0
Mgmt Initiative/Cons	P	730,700-	0	730,700-
Elections	P	15,643	0	0
Contributions	P	0	0	0
Membership	P	730,737	0	0
Food Supplies	P	245	0	245
AudioVisual Supplies	P	12	0	12
Early Pymt Discount	P	3,238-	0	3,238-
Voice Svcs	P	711	0	711
Legal Svcs	P	3,138,319	0	0
Metro Commut	P	669,378	0	0
Misc Other Svcs	P	4,526,011	252,765	4,273,246

Description		Amount	Dept Specific	Gen Govt
Claims & Judgements	P	12,271,997	0	0
Other IntfdSvcs	P	1,436,420	0	1,436,420
Intfd Engr Services	P	0	0	0
Transfer to Spec Rev	P	40,442,992	0	40,442,992
Transfer to Component	P	26,617,614	0	26,617,614
Transfer to Ike Fund	P	0	0	0
Ch380 Trans Other Fd	P	18,601,700	0	18,601,700
Subtotal - Services & Supplies		191,216,856	1,456,480	153,651,156
Department Cost Total		191,216,856	1,456,480	153,651,156
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		191,216,856	1,456,480	153,651,156
General Admin Distribution			0	0
Grand Total		$ 191,216,856	$ 1,456,480	$ 153,651,156
				not allocated

	Department	First Incoming	Second Incoming	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc
3	Consulting Services	$ 0	$ 34,883	$ 2,102	$ 133	$ 266	$ 343	$ 133
3	Other Misc	0	31,809	1,916	122	242	312	121
	Subtotal - Non-Dept-Gen Gov	0	66,692	4,018	255	508	655	254
5	Financial Plg & Analysis	0	53,853	3,245	206	410	529	205
	Subtotal - Fin Plg & Analysis	0	53,853	3,245	206	410	529	205
7	Gen Acctng	0	28,992	1,747	111	221	285	111
7	Fixed Assets	0	344	21	1	3	3	1
7	Auditing Svcs	0	35,781	2,156	137	273	351	137
7	Fin Operations	0	10,157	612	39	77	100	39
	Subtotal - Fin Reporting & Ops	0	75,274	4,535	288	574	739	287
8	Internal Controls	0	20,300	1,223	78	155	199	77
	Subtotal - Fin Int Controls	0	20,300	1,223	78	155	199	77
9	Grants Mgmt	0	4.00-	0.24-	0.02-	0.03-	0.04-	0.02-
9	Cost Accounting	0	6,289	379	24	48	62	24
9	Trust Funds Mgmt (TFM)	0	8,147	491	31	62	80	31
	Subtotal - Fin Grants	0	14,432	870	55	110	142	55
10	Perf Mgmt Svcs	0	10,432	629	40	79	102	40
	Subtotal - Fin Perform Mgmt	0	10,432	629	40	79	102	40
11	Purchasing	0	36,973	2,228	141	282	363	141
	Subtotal - Fin SPD	0	36,973	2,228	141	282	363	141
18	Enterprise Optns	0	125,714	7,574	480	958	1,235	480
	Subtotal - HITS EIS	0	125,714	7,574	480	958	1,235	480
24	Controller Fin Svcs	0	166,688	10,043	637	1,270	1,637	636
	Subtotal - City Controller's	0	166,688	10,043	637	1,270	1,637	636
30	Design & Const	0	103,454	6,233	395	788	1,016	395
	Subtotal - General Services	0	103,454	6,233	395	788	1,016	395
	Total Incoming	0	673,812	40,597	2,575	5,134	6,617	2,571
C.	Total Allocated		$ 191,890,668	$ 11,561,374	$ 733,312	$ 1,462,169	$ 1,884,540	$ 732,088
				6.02%	0.38%	0.76%	0.98%	0.38%

	Department	First Incoming	Second Incoming	Claims & Judge	Elections	Non-Dpt Legal	Walker Rent	Dept Specific
3	Consulting Services	$ 0	$ 34,883	$ 2,239	$ 3	$ 573	$ 797	$ 266
3	Other Misc	0	31,809	2,041	3	522	727	242
	Subtotal - Non-Dept-Gen Gov	0	66,692	4,280	5	1,095	1,523	508
5	Financial Plg & Analysis	0	53,853	3,456	4	884	1,230	410
	Subtotal - Fin Plg & Analysis	0	53,853	3,456	4	884	1,230	410
7	Gen Acctng	0	28,992	1,861	2	476	662	221
7	Fixed Assets	0	344	22	0	6	8	3
7	Auditing Svcs	0	35,781	2,296	3	587	817	273
7	Fin Operations	0	10,157	652	1	167	232	77
	Subtotal - Fin Reporting & Ops	0	75,274	4,831	6	1,235	1,719	573
8	Internal Controls	0	20,300	1,303	2	333	464	155
	Subtotal - Fin Int Controls	0	20,300	1,303	2	333	464	155
9	Grants Mgmt	0	4.00-	0.26-	0	0.07-	0.09-	0.03-
9	Cost Accounting	0	6,289	404	1	103	144	48
9	Trust Funds Mgmt (TFM)	0	8,147	523	1	134	186	62
	Subtotal - Fin Grants	0	14,432	926	1	237	330	110
10	Perf Mgmt Svcs	0	10,432	670	1	171	238	79
	Subtotal - Fin Perform Mgmt	0	10,432	670	1	171	238	79
11	Purchasing	0	36,973	2,373	3	607	844	282
	Subtotal - Fin SPD	0	36,973	2,373	3	607	844	282
18	Enterprise Optns	0	125,714	8,068	10	2,063	2,871	958
	Subtotal - HITS EIS	0	125,714	8,068	10	2,063	2,871	958
24	Controller Fin Svcs	0	166,688	10,698	14	2,736	3,807	1,270
	Subtotal - City Controller's	0	166,688	10,698	14	2,736	3,807	1,270
30	Design & Const	0	103,454	6,640	8	1,698	2,363	788
	Subtotal - General Services	0	103,454	6,640	8	1,698	2,363	788
	Total Incoming	0	673,812	43,244	55	11,059	15,389	5,132
C.	Total Allocated		$ 191,890,668	$ 12,315,241	$ 15,698	$ 3,149,378	$ 4,382,661	$ 1,461,612
				6.42%	0.01%	1.64%	2.28%	0.76%

	Department	First Incoming	Second Incoming	Gen Govt
3	Consulting Services	$ 0	$ 34,883	$ 28,030
3	Other Misc	0	31,809	25,560
	Subtotal - Non-Dept-Gen Gov	0	66,692	53,590
5	Financial Plg & Analysis	0	53,853	43,273
	Subtotal - Fin Plg & Analysis	0	53,853	43,273
7	Gen Acctng	0	28,992	23,296
7	Fixed Assets	0	344	276
7	Auditing Svcs	0	35,781	28,752
7	Fin Operations	0	10,157	8,162
	Subtotal - Fin Reporting & Ops	0	75,274	60,486
8	Internal Controls	0	20,300	16,312
	Subtotal - Fin Int Controls	0	20,300	16,312
9	Grants Mgmt	0	4.00-	3.21-
9	Cost Accounting	0	6,289	5,053
9	Trust Funds Mgmt (TFM)	0	8,147	6,546
	Subtotal - Fin Grants	0	14,432	11,597
10	Perf Mgmt Svcs	0	10,432	8,383
	Subtotal - Fin Perform Mgmt	0	10,432	8,383
11	Purchasing	0	36,973	29,709
	Subtotal - Fin SPD	0	36,973	29,709
18	Enterprise Optns	0	125,714	101,017
	Subtotal - HITS EIS	0	125,714	101,017
24	Controller Fin Svcs	0	166,688	133,941
	Subtotal - City Controller's	0	166,688	133,941
30	Design & Const	0	103,454	83,130
	Subtotal - General Services	0	103,454	83,130
	Total Incoming	0	673,812	541,438
C.	Total Allocated		$ 191,890,668	$ 154,192,594
				80.35%

Insurance Retirees Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.1697	$ 19,554	$ 0	$ 19,554	$ 69	$ 19,623
05	Finance Financial Plg & Analys	13.30	0.2720	31,333	0	31,333	110	31,443
06	Finance City Council	4.90	0.1002	11,544	0	11,544	41	11,585
07	Finance Reporting & Ops	13.00	0.2658	30,627	0	30,627	108	30,735
08	Finance Internal Controls	2.30	0.0470	5,419	0	5,419	19	5,438
09	Finance Grants	9.30	0.1902	21,910	0	21,910	77	21,987
10	Finance Rev Perform Mgmnt	2.90	0.0593	6,832	0	6,832	24	6,856
11	Finance Strat Purchasing	36.50	0.7464	85,990	0	85,990	303	86,293
12	ARA Director Office	5.00	0.1022	11,779	0	11,779	42	11,821
13	ARA Financial Services	6.00	0.1227	14,135	0	14,135	50	14,185
14	ARA Operations	96.20	1.9672	226,637	0	226,637	799	227,436
15	ARA Payroll Services	44.00	0.8998	103,659	0	103,659	365	104,024
16	HITS CIO	12.00	0.2454	28,271	0	28,271	100	28,371
17	HITS EAS	42.10	0.8609	99,183	0	99,183	350	99,533
18	HITS EIS	57.20	1.1697	134,757	0	134,757	475	135,232
19	HITS Radio	29.40	0.6012	69,263	0	69,263	244	69,507
20	Office Business Opportunity	27.70	0.5664	65,258	0	65,258	230	65,488
21	Mayor	37.30	0.7627	87,875	0	87,875	310	88,185
22	Human Resources	28.20	0.5767	66,436	0	66,436	234	66,670
23	Legal	114.00	2.3312	268,572	0	268,572	946	269,518
24	City Controller's Office	57.80	1.1820	136,171	0	136,171	480	136,651
25	Health Administration	50.50	1.0327	118,973	0	118,973	419	119,392
26	Planning & Dev Admin	8.00	0.1636	18,847	0	18,847	66	18,913
29	HPD Police Records	91.50	1.8711	215,564	0	215,564	760	216,324
30	General Services	129.70	2.6522	305,559	0	305,559	1,077	306,636
33	Finance Public Fin	6.10	0.1247	14,371	0	14,371	51	14,422
34	Finance Treasury	3.50	0.0716	8,246	0	8,246	29	8,275
35	ARA Regulatory	6.00	0.1227	14,135	0	14,135	50	14,185
36	City Secretary	8.90	0.1820	20,967	0	20,967	74	21,041
37	City Council	76.20	1.5582	179,519	0	179,519	633	180,152
38	Police	1,192.00	24.3753	2,808,222	0	2,808,222	9,896	2,818,118
39	Dept of Neighborhoods	103.10	2.1083	242,892	0	242,892	856	243,748
40	Fire	203.70	4.1655	479,895	0	479,895	1,691	481,586
41	Municipal Court	280.00	5.7257	659,649	0	659,649	2,324	661,973
42	Solid Waste	439.60	8.9894	1,035,650	0	1,035,650	3,649	1,039,299
44	Housing & Community Dev	0.70	0.0143	1,649	0	1,649	6	1,655
45	Library	466.10	9.5313	1,098,081	0	1,098,081	3,869	1,101,950
46	Parks & Recreation	680.30	13.9115	1,602,712	0	1,602,712	5,648	1,608,360
47	Health Department	392.80	8.0324	925,394	0	925,394	3,261	928,655
50	Planning & Dev Other	24.30	0.4969	57,248	0	57,248	202	57,450
53	Finance Other	2.10	0.0429	4,947	0	4,947	17	4,964
57	ARA Other	50.30	1.0286	118,501	0	118,501	418	118,919
58	IT Public Services	0.00	0.0000	0	0	0	0	0
62	Mayor Other	0.00	0.0000	0	0	0	0	0
63	TIRZ	11.40	0.2331	26,857	0	26,857	95	26,952
71	PWE Other	13.60	0.2781	32,040	0	32,040	113	32,153
94	HITS Other	2.40	0.0491	5,654	0	5,654	20	5,674
	Subtotal	4,890.20	100.0000	11,520,777	0	11,520,777	40,597	11,561,374
	Direct Bills					0		0
	Total					$11,520,777		$ 11,561,374

Basis Units: Number of General Fund civilian full time equivalents (FTE)
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0592	$ 432	$ 0	$ 432	$ 2	$ 434
05	Finance Financial Plg & Analys	13.30	0.0948	693	0	693	2	695
06	Finance City Council	4.90	0.0349	255	0	255	1	256
07	Finance Reporting & Ops	13.00	0.0927	677	0	677	2	679
08	Finance Internal Controls	2.30	0.0164	120	0	120	0	120
09	Finance Grants	9.30	0.0663	485	0	485	2	487
10	Finance Rev Perform Mgmnt	2.90	0.0207	151	0	151	1	152
11	Finance Strat Purchasing	36.50	0.2602	1,902	0	1,902	7	1,909
12	ARA Director Office	5.00	0.0356	261	0	261	1	262
13	ARA Financial Services	6.00	0.0428	313	0	313	1	314
14	ARA Operations	96.20	0.6859	5,012	0	5,012	18	5,030
15	ARA Payroll Services	44.00	0.3137	2,292	0	2,292	8	2,300
16	HITS CIO	12.00	0.0856	625	0	625	2	627
17	HITS EAS	42.10	0.3002	2,193	0	2,193	8	2,201
18	HITS EIS	57.20	0.4078	2,980	0	2,980	11	2,991
19	HITS Radio	29.40	0.2096	1,532	0	1,532	5	1,537
20	Office Business Opportunity	27.70	0.1975	1,443	0	1,443	5	1,448
21	Mayor	37.30	0.2659	1,943	0	1,943	7	1,950
22	Human Resources	28.20	0.2011	1,469	0	1,469	5	1,474
23	Legal	114.00	0.8128	5,940	0	5,940	21	5,961
24	City Controller's Office	57.80	0.4121	3,011	0	3,011	11	3,022
25	Health Administration	50.50	0.3601	2,631	0	2,631	9	2,640
26	Planning & Dev Admin	8.00	0.0570	417	0	417	1	418
29	HPD Police Records	92.20	0.6574	4,804	0	4,804	17	4,821
30	General Services	129.70	0.9248	6,757	0	6,757	24	6,781
33	Finance Public Fin	6.10	0.0435	318	0	318	1	319
34	Finance Treasury	3.50	0.0250	182	0	182	1	183
35	ARA Regulatory	6.00	0.0428	313	0	313	1	314
36	City Secretary	8.90	0.0635	464	0	464	2	466
37	City Council	76.20	0.5433	3,970	0	3,970	14	3,984
38	Police	6,272.30	44.7210	326,793	0	326,793	1,152	327,945
39	Dept of Neighborhoods	103.10	0.7351	5,372	0	5,372	19	5,391
40	Fire	4,257.90	30.3585	221,841	0	221,841	782	222,623
41	Municipal Court	280.00	1.9964	14,588	0	14,588	51	14,639
42	Solid Waste	439.60	3.1343	22,904	0	22,904	81	22,985
44	Housing & Community Dev	0.70	0.0050	36	0	36	0	36
45	Library	466.10	3.3233	24,284	0	24,284	86	24,370
46	Parks & Recreation	680.30	4.8505	35,444	0	35,444	125	35,569
47	Health Department	392.80	2.8006	20,465	0	20,465	72	20,537
50	Planning & Dev Other	24.30	0.1733	1,266	0	1,266	4	1,270
53	Finance Other	2.10	0.0150	109	0	109	0	109
57	ARA Other	50.30	0.3586	2,621	0	2,621	9	2,630
58	IT Public Services	0.00	0.0000	0	0	0	0	0
62	Mayor Other	0.00	0.0000	0	0	0	0	0
63	TIRZ	11.40	0.0813	594	0	594	2	596
71	PWE Other	13.60	0.0970	709	0	709	3	712
94	HITS Other	2.40	0.0171	125	0	125	0	125
	Subtotal	14,025.40	100.0000	730,736	0	730,736	2,575	733,311
	Direct Bills					0		0
	Total					$730,736		$ 733,311

Basis Units: Number of General Fund FTE positions
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 34,883	$ 0	$ 34,883	$ 0	$ 34,883
04	Finance Dir Office	1,933	0.0913	1,331	0	1,331	5	1,336
05	Finance Financial Plg & Analys	546	0.0258	376	0	376	1	377
06	Finance City Council	555	0.0262	382	0	382	1	383
07	Finance Reporting & Ops	1,325	0.0626	912	0	912	3	915
08	Finance Internal Controls	304	0.0144	209	0	209	1	210
09	Finance Grants	742	0.0351	511	0	511	2	513
10	Finance Rev Perform Mgmnt	448	0.0212	308	0	308	1	309
11	Finance Strat Purchasing	849	0.0401	584	0	584	2	586
12	ARA Director Office	3,034	0.1433	2,088	0	2,088	8	2,096
13	ARA Financial Services	488	0.0231	336	0	336	1	337
14	ARA Operations	4,767	0.2252	3,281	0	3,281	12	3,293
15	ARA Payroll Services	658	0.0311	453	0	453	2	455
16	HITS CIO	2,092	0.0988	1,440	0	1,440	5	1,445
17	HITS EAS	1,528	0.0722	1,052	0	1,052	4	1,056
18	HITS EIS	1,536	0.0726	1,057	0	1,057	4	1,061
19	HITS Radio	2,263	0.1069	1,558	0	1,558	6	1,564
20	Office Business Opportunity	2,634	0.1244	1,813	0	1,813	7	1,820
21	Mayor	5,080	0.2400	3,497	0	3,497	13	3,510
22	Human Resources	104,471	4.9353	71,909	0	71,909	260	72,169
23	Legal	5,591	0.2641	3,848	0	3,848	14	3,862
24	City Controller's Office	4,709	0.2225	3,241	0	3,241	12	3,253
25	Health Administration	7,127	0.3367	4,906	0	4,906	18	4,924
26	Planning & Dev Admin	2,031	0.0959	1,398	0	1,398	5	1,403
28	CIP Sal Rec PWE	1,286	0.0608	885	0	885	3	888
29	HPD Police Records	1,851	0.0874	1,274	0	1,274	5	1,279
30	General Services	39,824	1.8813	27,411	0	27,411	99	27,510
31	HEC	7,835	0.3701	5,393	0	5,393	19	5,412
33	Finance Public Fin	317	0.0150	218	0	218	1	219
34	Finance Treasury	1,335	0.0631	919	0	919	3	922
35	ARA Regulatory	2,117	0.1000	1,457	0	1,457	5	1,462
36	City Secretary	958	0.0453	659	0	659	2	661
37	City Council	17,517	0.8275	12,057	0	12,057	44	12,101
38	Police	197,671	9.3381	136,060	0	136,060	491	136,551
39	Dept of Neighborhoods	10,462	0.4942	7,201	0	7,201	26	7,227
40	Fire	177,395	8.3803	122,104	0	122,104	441	122,545
41	Municipal Court	28,662	1.3540	19,728	0	19,728	71	19,799
42	Solid Waste	39,258	1.8546	27,022	0	27,022	98	27,120
43	Houston Airport System (HAS)	103,590	4.8937	71,303	0	71,303	257	71,560
44	Housing & Community Dev	33,051	1.5614	22,750	0	22,750	82	22,832
45	Library	32,047	1.5139	22,058	0	22,058	80	22,138
46	Parks & Recreation	123,711	5.8442	85,152	0	85,152	307	85,459
47	Health Department	141,870	6.7021	97,651	0	97,651	353	98,004
48	Convention & Entertainment	3,573	0.1688	2,459	0	2,459	9	2,468
49	Fleet Management	194,350	9.1813	133,774	0	133,774	483	134,257
50	Planning & Dev Other	2,580	0.1219	1,776	0	1,776	6	1,782
51	Planning & Dev Spec Rev	4,904	0.2317	3,375	0	3,375	12	3,387
52	General Debt	8,202	0.3875	5,646	0	5,646	20	5,666
53	Finance Other	10,927	0.5162	7,521	0	7,521	27	7,548
54	ARA Insurance	888	0.0419	611	0	611	2	613
55	ARA BARC	15,472	0.7309	10,650	0	10,650	38	10,688
56	ARA Parking	22,647	1.0699	15,588	0	15,588	56	15,644
57	ARA Other	23,653	1.1174	16,281	0	16,281	59	16,340
58	IT Public Services	4	0.0002	3	0	3	0	3
59	Legal Insurance	6,951	0.3284	4,784	0	4,784	17	4,801
60	Legal Wkr Comp	529	0.0250	364	0	364	1	365

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	1,515	0	1,515	5	1,520
62	Mayor Other	12,758	0.6027	8,782	0	8,782	32	8,814
63	TIRZ	1,082	0.0511	745	0	745	3	748
64	HR Health Benefits	133,809	6.3212	92,103	0	92,103	333	92,436
65	HR Long Term Disability	88	0.0042	61	0	61	0	61
66	PWE Bldg Insp	40,540	1.9151	27,904	0	27,904	101	28,005
67	PWE Stormwater	20,065	0.9479	13,811	0	13,811	50	13,861
68	PWE DDSR	50,444	2.3830	34,721	0	34,721	125	34,846
69	PWE Water & Sewer	237,796	11.2337	163,679	0	163,679	591	164,270
70	PWE Houston Transtar	2,882	0.1361	1,984	0	1,984	7	1,991
71	PWE Other	49,555	2.3410	34,109	0	34,109	123	34,232
72	Houston Permit Center	6,148	0.2904	4,232	0	4,232	15	4,247
73	CIP S/R Planning	825	0.0390	568	0	568	2	570
74	CIP Sal Rec RE	3,045	0.1438	2,096	0	2,096	8	2,104
75	CIP S/R Engrg	17,476	0.8256	12,029	0	12,029	43	12,072
76	CIP S/R Constr	11,470	0.5419	7,895	0	7,895	29	7,924
77	CIP S/R Eng/Const	1,263	0.0597	869	0	869	3	872
78	CIP S/R Geo/Env	2,315	0.1094	1,593	0	1,593	6	1,599
79	CIP S/R Other	3,953	0.1867	2,721	0	2,721	10	2,731
80	CIP S/R GSD	10,200	0.4819	7,021	0	7,021	25	7,046
91	Hurricane Ike Aid & Recovery	63	0.0030	43	0	43	0	43
92	ARRA Reimbursement Fund	662	0.0313	456	0	456	2	458
93	HR-W.C.	17,870	0.8442	12,300	0	12,300	44	12,344
94	HITS Other	29,334	1.3858	20,191	0	20,191	73	20,264
95	Legal Other	143	0.0068	98	0	98	0	98
	Subtotal	2,116,814	100.0000	1,457,033	0	1,457,033	5,134	1,462,167
	Direct Bills					0		0
	Total					$1,457,033		$ 1,462,167

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 31,809	$ 0	$ 31,809	$ 0	$ 31,809
04	Finance Dir Office	1,958,344	0.1069	780	0	780	3	783
05	Finance Financial Plg & Analys	1,880,468	0.1026	749	0	749	3	752
06	Finance City Council	565,638	0.0309	225	0	225	1	226
07	Finance Reporting & Ops	3,563,067	0.1945	1,419	0	1,419	5	1,424
08	Finance Internal Controls	400,824	0.0219	160	0	160	1	161
09	Finance Grants	1,092,648	0.0596	435	0	435	2	437
10	Finance Rev Perform Mgmnt	412,892	0.0225	164	0	164	1	165
11	Finance Strat Purchasing	4,391,194	0.2397	1,749	0	1,749	6	1,755
12	ARA Director Office	1,742,618	0.0951	694	0	694	3	697
13	ARA Financial Services	949,779	0.0518	378	0	378	1	379
14	ARA Operations	6,971,755	0.3805	2,776	0	2,776	10	2,786
15	ARA Payroll Services	4,238,719	0.2314	1,688	0	1,688	6	1,694
16	HITS CIO	3,343,550	0.1825	1,331	0	1,331	5	1,336
17	HITS EAS	5,933,408	0.3239	2,363	0	2,363	9	2,372
18	HITS EIS	6,707,392	0.3661	2,671	0	2,671	10	2,681
19	HITS Radio	5,279,693	0.2882	2,102	0	2,102	8	2,110
20	Office Business Opportunity	2,915,203	0.1591	1,161	0	1,161	4	1,165
21	Mayor	4,417,498	0.2411	1,759	0	1,759	6	1,765
22	Human Resources	2,978,346	0.1626	1,186	0	1,186	4	1,190
23	Legal	15,071,249	0.8226	6,001	0	6,001	22	6,023
24	City Controller's Office	8,175,149	0.4462	3,255	0	3,255	12	3,267
25	Health Administration	11,208,473	0.6118	4,463	0	4,463	16	4,479
26	Planning & Dev Admin	1,590,787	0.0868	633	0	633	2	635
29	HPD Police Records	6,094,733	0.3327	2,427	0	2,427	9	2,436
30	General Services	36,568,606	1.9960	14,561	0	14,561	54	14,615
33	Finance Public Fin	892,563	0.0487	355	0	355	1	356
34	Finance Treasury	1,602,088	0.0874	638	0	638	2	640
35	ARA Regulatory	748,910	0.0409	298	0	298	1	299
36	City Secretary	708,114	0.0387	282	0	282	1	283
37	City Council	8,990,320	0.4907	3,580	0	3,580	13	3,593
38	Police	810,613,520	44.2452	322,776	0	322,776	1,189	323,965
39	Dept of Neighborhoods	11,142,846	0.6082	4,437	0	4,437	16	4,453
40	Fire	491,975,087	26.8531	195,898	0	195,898	722	196,620
41	Municipal Court	27,351,133	1.4929	10,891	0	10,891	40	10,931
42	Solid Waste	78,348,737	4.2765	31,197	0	31,197	115	31,312
44	Housing & Community Dev	511,832	0.0279	204	0	204	1	205
45	Library	35,095,543	1.9156	13,975	0	13,975	51	14,026
46	Parks & Recreation	71,380,973	3.8961	28,423	0	28,423	105	28,528
47	Health Department	36,626,529	1.9992	14,584	0	14,584	54	14,638
50	Planning & Dev Other	2,397,939	0.1309	955	0	955	4	959
53	Finance Other	513,499	0.0280	204	0	204	1	205
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	2,198	0	2,198	8	2,206
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	11,683	0	11,683	43	11,726
94	HITS Other	1,678-	0.0001-	1-	0	1-	0	1-
	Subtotal	1,832,095,464	100.0000	729,516	0	729,516	2,571	732,087
	Direct Bills					0		0
	Total					$729,516		$ 732,087

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

Walker Rent Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	25,650	13.3273	$ 582,040	$ 0	$ 582,040	$ 2,051	$ 584,091
12	ARA Director Office	22,950	11.9244	520,772	0	520,772	1,835	522,607
14	ARA Operations-311	10,820	5.6219	245,523	0	245,523	865	246,388
16	HITS CIO	35,725	18.5621	810,658	0	810,658	2,857	813,515
20	Office Business Opportunity	11,675	6.0661	264,925	0	264,925	934	265,859
22	Human Resources	31,605	16.4214	717,168	0	717,168	2,527	719,695
26	Planning & Dev Admin	30,542	15.8691	693,047	0	693,047	2,442	695,489
30	General Services	5,965	3.0993	135,355	0	135,355	477	135,832
41	Municipal Court	4,695	2.4394	106,537	0	106,537	375	106,912
42	Solid Waste	12,835	6.6688	291,247	0	291,247	1,026	292,273
	Subtotal	192,462	100.0000	4,367,272	0	4,367,272	15,389	4,382,661
	Direct Bills					0		0
	Total					$4,367,272		$ 4,382,661

Basis Units: Square footage per dept General Fund departments
Source: GSD Space Allocation

Dept Specific Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	799,834	54.9155	$ 799,834	$ 0	$ 799,834	$ 2,818	$ 802,652
12	ARA Director Office	126,223	8.6663	126,223	0	126,223	445	126,668
20	Office Business Opportunity	277,658	19.0636	277,658	0	277,658	978	278,636
21	Mayor	55,322	3.7983	55,322	0	55,322	195	55,517
37	City Council	93,031	6.3874	93,031	0	93,031	328	93,359
57	ARA Other	104,412	7.1688	104,412	0	104,412	368	104,780
	Subtotal	1,456,480	100.0000	1,456,480	0	1,456,480	5,132	1,461,612
	Direct Bills					0		0
	Total					$1,456,480		$ 1,461,612

Basis Units: Dollars expended per department
Source: Expenses

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	34,883	0	31,809	0	0
04	Finance Dir Office	19,623	434	1,336	0	783	0	0
05	Finance Financial Plg & Analys	31,443	695	377	0	752	0	0
06	Finance City Council	11,585	256	383	0	226	0	0
07	Finance Reporting & Ops	30,735	679	915	0	1,424	0	0
08	Finance Internal Controls	5,438	120	210	0	161	0	0
09	Finance Grants	21,987	487	513	0	437	0	0
10	Finance Rev Perform Mgmnt	6,856	152	309	0	165	0	0
11	Finance Strat Purchasing	86,293	1,909	586	0	1,755	0	0
12	ARA Director Office	11,821	262	2,096	0	697	0	0
13	ARA Financial Services	14,185	314	337	0	379	0	0
14	ARA Operations-311	227,436	5,030	3,293	0	2,786	0	0
15	ARA Payroll Services	104,024	2,300	455	0	1,694	0	0
16	HITS CIO	28,371	627	1,445	0	1,336	0	0
17	HITS EAS	99,533	2,201	1,056	0	2,372	0	0
18	HITS EIS	135,232	2,991	1,061	0	2,681	0	0
19	HITS Radio	69,507	1,537	1,564	0	2,110	0	0
20	Office Business Opportunity	65,488	1,448	1,820	0	1,165	0	0
21	Mayor	88,185	1,950	3,510	0	1,765	0	0
22	Human Resources	66,670	1,474	72,169	0	1,190	0	0
23	Legal	269,518	5,961	3,862	0	6,023	0	0
24	City Controller's Office	136,651	3,022	3,253	0	3,267	0	0
25	Health Administration	119,392	2,640	4,924	0	4,479	0	0
26	Planning & Dev Admin	18,913	418	1,403	0	635	0	0
28	CIP Sal Rec PWE	0	0	888	0	0	0	0
29	HPD Police Records	216,324	4,821	1,279	0	2,436	0	0
30	General Services	306,636	6,781	27,510	0	14,615	0	0
31	HEC	0	0	5,412	0	0	0	0
33	Finance Public Fin	14,422	319	219	0	356	0	0
34	Finance Treasury	8,275	183	922	0	640	0	0
35	ARA Regulatory	14,185	314	1,462	0	299	0	0
36	City Secretary	21,041	466	661	0	283	0	0
37	City Council	180,152	3,984	12,101	0	3,593	0	0
38	Police	2,818,11	327,945	136,551	0	323,965	0	0
39	Dept of Neighborhoods	243,748	5,391	7,227	0	4,453	0	0
40	Fire	481,586	222,623	122,545	0	196,620	0	0
41	Municipal Court	661,973	14,639	19,799	0	10,931	0	0
42	Solid Waste	1,039,29	22,985	27,120	0	31,312	0	0
43	Houston Airport System (HAS)	0	0	71,560	0	0	0	0
44	Housing & Community Dev	1,655	36	22,832	0	205	0	0
45	Library	1,101,95	24,370	22,138	0	14,026	0	0
46	Parks & Recreation	1,608,36	35,569	85,459	0	28,528	0	0
47	Health Department	928,655	20,537	98,004	0	14,638	0	0
48	Convention & Entertainment	0	0	2,468	0	0	0	0
49	Fleet Management	0	0	134,257	0	0	0	0
50	Planning & Dev Other	57,450	1,270	1,782	0	959	0	0
51	Planning & Dev Spec Rev	0	0	3,387	0	0	0	0
52	General Debt	0	0	5,666	0	0	0	0
53	Finance Other	4,964	109	7,548	0	205	0	0
54	ARA Insurance	0	0	613	0	0	0	0
55	ARA BARC	0	0	10,688	0	0	0	0
56	ARA Parking	0	0	15,644	0	0	0	0
57	ARA Other	118,919	2,630	16,340	0	2,206	0	0
58	IT Public Services	0	0	3	0	0	0	0
59	Legal Insurance	0	0	4,801	0	0	0	0
60	Legal Wkr Comp	0	0	365	0	0	0	0

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
61	Mayor Cable TV	0	0	1,520	0	0	0	0
62	Mayor Other	0	0	8,814	0	0	0	0
63	TIRZ	26,952	596	748	0	0	0	0
64	HR Health Benefits	0	0	92,436	0	0	0	0
65	HR Long Term Disability	0	0	61	0	0	0	0
66	PWE Bldg Insp	0	0	28,005	0	0	0	0
67	PWE Stormwater	0	0	13,861	0	0	0	0
68	PWE DDSR	0	0	34,846	0	0	0	0
69	PWE Water & Sewer	0	0	164,270	0	0	0	0
70	PWE Houston Transtar	0	0	1,991	0	0	0	0
71	PWE Other	32,153	712	34,232	0	11,726	0	0
72	Houston Permit Center	0	0	4,247	0	0	0	0
73	CIP S/R Planning	0	0	570	0	0	0	0
74	CIP Sal Rec RE	0	0	2,104	0	0	0	0
75	CIP S/R Engrg	0	0	12,072	0	0	0	0
76	CIP S/R Constr	0	0	7,924	0	0	0	0
77	CIP S/R Eng/Const	0	0	872	0	0	0	0
78	CIP S/R Geo/Env	0	0	1,599	0	0	0	0
79	CIP S/R Other	0	0	2,731	0	0	0	0
80	CIP S/R GSD	0	0	7,046	0	0	0	0
91	Hurricane Ike Aid & Recovery	0	0	43	0	0	0	0
92	ARRA Reimbursement Fund	0	0	458	0	0	0	0
93	HR-W.C.	0	0	12,344	0	0	0	0
94	HITS Other	5,674	125	20,264	0	1	0	0
95	Legal Other	0	0	98	0	0	0	0
	Total	$ 11,561,377	$ 733,312	$ 1,462,167	$ 0	$ 732,088	$ 0	$ 0

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
0	Direct Billed	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	0	66,692
04	Finance Dir Office	0	584,091	802,652	0	1,408,919
05	Finance Financial Plg & Analys	0	0	0	0	33,267
06	Finance City Council	0	0	0	0	12,450
07	Finance Reporting & Ops	0	0	0	0	33,753
08	Finance Internal Controls	0	0	0	0	5,929
09	Finance Grants	0	0	0	0	23,424
10	Finance Rev Perform Mgmnt	0	0	0	0	7,482
11	Finance Strat Purchasing	0	0	0	0	90,543
12	ARA Director Office	0	522,607	126,668	0	664,151
13	ARA Financial Services	0	0	0	0	15,215
14	ARA Operations-311	0	246,388	0	0	484,933
15	ARA Payroll Services	0	0	0	0	108,473
16	HITS CIO	0	813,515	0	0	845,294
17	HITS EAS	0	0	0	0	105,162
18	HITS EIS	0	0	0	0	141,965
19	HITS Radio	0	0	0	0	74,718
20	Office Business Opportunity	0	265,859	278,636	0	614,416
21	Mayor	0	0	55,517	0	150,927
22	Human Resources	0	719,695	0	0	861,198
23	Legal	0	0	0	0	285,364
24	City Controller's Office	0	0	0	0	146,193
25	Health Administration	0	0	0	0	131,435
26	Planning & Dev Admin	0	695,489	0	0	716,858
28	CIP Sal Rec PWE	0	0	0	0	888
29	HPD Police Records	0	0	0	0	224,860
30	General Services	0	135,832	0	0	491,374
31	HEC	0	0	0	0	5,412
33	Finance Public Fin	0	0	0	0	15,316
34	Finance Treasury	0	0	0	0	10,020
35	ARA Regulatory	0	0	0	0	16,260
36	City Secretary	0	0	0	0	22,451
37	City Council	0	0	93,359	0	293,189
38	Police	0	0	0	0	3,606,579
39	Dept of Neighborhoods	0	0	0	0	260,819
40	Fire	0	0	0	0	1,023,374
41	Municipal Court	0	106,912	0	0	814,254
42	Solid Waste	0	292,273	0	0	1,412,989
43	Houston Airport System (HAS)	0	0	0	0	71,560
44	Housing & Community Dev	0	0	0	0	24,728
45	Library	0	0	0	0	1,162,484
46	Parks & Recreation	0	0	0	0	1,757,916
47	Health Department	0	0	0	0	1,061,834
48	Convention & Entertainment	0	0	0	0	2,468
49	Fleet Management	0	0	0	0	134,257
50	Planning & Dev Other	0	0	0	0	61,461
51	Planning & Dev Spec Rev	0	0	0	0	3,387
52	General Debt	0	0	0	0	5,666
53	Finance Other	0	0	0	0	12,826
54	ARA Insurance	0	0	0	0	613
55	ARA BARC	0	0	0	0	10,688
56	ARA Parking	0	0	0	0	15,644
57	ARA Other	0	0	104,780	0	244,875
58	IT Public Services	0	0	0	0	3
59	Legal Insurance	0	0	0	0	4,801
60	Legal Wkr Comp	0	0	0	0	365

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
61	Mayor Cable TV	0	0	0	0	1,520
62	Mayor Other	0	0	0	0	8,814
63	TIRZ	0	0	0	0	28,296
64	HR Health Benefits	0	0	0	0	92,436
65	HR Long Term Disability	0	0	0	0	61
66	PWE Bldg Insp	0	0	0	0	28,005
67	PWE Stormwater	0	0	0	0	13,861
68	PWE DDSR	0	0	0	0	34,846
69	PWE Water & Sewer	0	0	0	0	164,270
70	PWE Houston Transtar	0	0	0	0	1,991
71	PWE Other	0	0	0	0	78,823
72	Houston Permit Center	0	0	0	0	4,247
73	CIP S/R Planning	0	0	0	0	570
74	CIP Sal Rec RE	0	0	0	0	2,104
75	CIP S/R Engrg	0	0	0	0	12,072
76	CIP S/R Constr	0	0	0	0	7,924
77	CIP S/R Eng/Const	0	0	0	0	872
78	CIP S/R Geo/Env	0	0	0	0	1,599
79	CIP S/R Other	0	0	0	0	2,731
80	CIP S/R GSD	0	0	0	0	7,046
91	Hurricane Ike Aid & Recovery	0	0	0	0	43
92	ARRA Reimbursement Fund	0	0	0	0	458
93	HR-W.C.	0	0	0	0	12,344
94	HITS Other	0	0	0	0	26,062
95	Legal Other	0	0	0	0	98
	Total	$ 0	$ 4,382,661	$ 1,461,612	$ 0	$ 20,333,215

FINANCE – DIRECTOR'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Director's Office of the Finance Department implements and monitors policies, procedures, and other controls regarding the financial affairs for the city. This office also ensures the financial integrity of the city by promoting responsible resource allocations, providing oversight of resource usage and improving financial accounting and management processes. Further, this office coordinates City Council agenda activities including request for council action reviews by all financial reviewing divisions. The costs of the Director's Office are allocated based on the number of FTE positions supported.

Description		Amount	General Admin	Finance Dept Admin
Personnel Costs				
Salaries	S1	787,602	0	787,602
Salary % Split			.00%	100.00%
Benefits	S	362,580	0	362,580
Subtotal - Personnel Costs		1,150,182	0	1,150,182
Services & Supplies Cost				
Supplies	S	36,225	0	36,225
Temp Personnel Svcs	S	79,709	0	79,709
Application Svcs	S	183,911	0	183,911
Intfd HR Client Svcs	S	152,051	0	152,051
Other Svcs	S	356,269	0	356,269
Subtotal - Services & Supplies		808,165	0	808,165
Department Cost Total		1,958,347	0	1,958,347
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		1,958,347	0	1,958,347
General Admin Distribution			0	0
Grand Total		$ 1,958,347		$ 1,958,347

	Department	First Incoming	Second Incoming	Finance Dept Admin
1	City Hall	$ 46,596	$ 0	$ 46,596
1	City Hall Annex	1,768	0	1,768
	Subtotal - Building Depn	48,364	0	48,364
3	Insurance Retirees	19,554	69	19,623
3	Memberships	432	2	434
3	Consulting Services	1,331	5	1,336
3	Other Misc	780	3	783
3	Walker Rent	582,040	2,051	584,091
3	Dept Specific	799,834	2,818	802,652
	Subtotal - Non-Dept-Gen Gov	1,403,971	4,948	1,408,919
5	Financial Plg & Analysis	0	2,054	2,054
	Subtotal - Fin Plg & Analysis	0	2,054	2,054
7	Gen Acctng	0	1,106	1,106
7	Fixed Assets	0	11,363	11,363
7	Auditing Svcs	0	1,365	1,365
7	Fin Operations	0	249	249
	Subtotal - Fin Reporting & Ops	0	14,083	14,083
8	Internal Controls	0	498	498
	Subtotal - Fin Int Controls	0	498	498
9	Cost Accounting	0	154	154
9	Trust Funds Mgmt (TFM)	0	199	199
	Subtotal - Fin Grants	0	353	353
10	Perf Mgmt Svcs	0	255	255
	Subtotal - Fin Perform Mgmt	0	255	255
11	Purchasing	0	2,580	2,580
	Subtotal - Fin SPD	0	2,580	2,580
14	Mailroom	0	14,485	14,485
14	Records	0	300	300
14	3-1-1 Svcs	0	2,391	2,391
	Subtotal - ARA Operations	0	17,176	17,176
15	Payroll Svcs	0	1,818	1,818
	Subtotal - ARA Payroll Svcs	0	1,818	1,818
17	Enterprise Appl	0	151,921	151,921
17	IT ERP	0	920	920
17	EGIS	0	593	593
	Subtotal - HITS EAS	0	153,434	153,434
18	Client Svcs	0	0	0
18	NW Data	0	17,709	17,709
18	NW Voice	0	19,241	19,241
18	Enterprise Optns	0	4,795	4,795
	Subtotal - HITS EIS	0	41,745	41,745
20	Certification	0	524	524
20	Contract Compliance	0	15,934	15,934

	Department	First Incoming	Second Incoming	Finance Dept Admin
20	Reporting & Analytics	0	1,717	1,717
20	Dept Services	0	20,270	20,270
20	External Affairs & Outreach	0	217	217
	Subtotal - OBO	0	38,662	38,662
21	City Mayor Admin	0	1,389	1,389
	Subtotal - Mayor	0	1,389	1,389
22	Selection	0	9,762	9,762
22	Personnel Svcs	0	729	729
	Subtotal - Human Resources	0	10,491	10,491
23	Legal Svcs	0	564,294	564,294
23	Inspector General	0	7,172	7,172
	Subtotal - Legal	0	571,466	571,466
24	Controller Fin Svcs	0	6,358	6,358
	Subtotal - City Controller's	0	6,358	6,358
30	Design & Const	0	0	0
30	Building Svcs	0	26,012	26,012
30	Utilities	0	25,014	25,014
30	Real Estate	0	32,513	32,513
	Subtotal - General Services	0	83,539	83,539
	Total Incoming	1,452,335	950,849	2,403,184
C.	Total Allocated		$ 4,361,531	$ 4,361,531
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
05	Finance Financial Plg & Analys	13.30	9.8446	$ 335,767	$ 0	$ 335,767	$ 93,607	$ 429,374
06	Finance City Council	4.90	3.6269	123,703	0	123,703	34,487	158,190
07	Finance Reporting & Ops	13.00	9.6225	328,193	0	328,193	91,495	419,688
08	Finance Internal Controls	2.30	1.7024	58,065	0	58,065	16,188	74,253
09	Finance Grants	9.30	6.8838	234,784	0	234,784	65,454	300,238
10	Finance Rev Perform Mgmnt	2.90	2.1466	73,212	0	73,212	20,411	93,623
11	Finance Strat Purchasing	36.50	27.0170	921,465	0	921,465	256,891	1,178,356
33	Finance Public Fin	6.10	4.5152	153,998	0	153,998	42,932	196,930
34	Finance Treasury	3.50	2.5907	88,360	0	88,360	24,633	112,993
53	Finance Other	43.30	32.0503	1,093,135	0	1,093,135	304,750	1,397,885
	Subtotal	135.10	100.0000	3,410,682	0	3,410,682	950,849	4,361,531
	Direct Bills					0		0
	Total					$3,410,682		$ 4,361,531

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Finance Dept Admin	Total
0	Direct Billed	$0	$0
05	Finance Financial Plg & Analys	429,374	429,374
06	Finance City Council	158,190	158,190
07	Finance Reporting & Ops	419,688	419,688
08	Finance Internal Controls	74,253	74,253
09	Finance Grants	300,238	300,238
10	Finance Rev Perform Mgmnt	93,623	93,623
11	Finance Strat Purchasing	1,178,356	1,178,356
33	Finance Public Fin	196,930	196,930
34	Finance Treasury	112,993	112,993
53	Finance Other	1,397,885	1,397,885
	Total	$ 4,361,530	$ 4,361,530

FINANCE – FINANCIAL PLANNING AND ANALYSIS
FUNCTION AND ALLOCATION BASIS

The Financial Planning and Analysis (FP&A) division of the Finance Department coordinates, develops and manages the citywide annual budget and the 5-year plan. It also monitors the financial activities of city departments against the budget and prepares financial reporting on a monthly basis. The costs of administering and monitoring budgetary city activities are allocated based on the number of revenue, expenditure, and purchasing transactions by department.

Description		Amount	General Admin	Financial Plg & Analysis
Personnel Costs				
Salaries	S1	1,227,941	0	1,227,941
Salary % Split			.00%	100.00%
Benefits	S	585,737	0	585,737
Subtotal - Personnel Costs		1,813,677	0	1,813,677
Services & Supplies Cost				
Supplies	S	4,383	0	4,383
Services	S	62,408	0	62,408
Subtotal - Services & Supplies		66,791	0	66,791
Department Cost Total		1,880,468	0	1,880,468
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		1,880,468	0	1,880,468
General Admin Distribution			0	0
Grand Total		$ 1,880,468		$ 1,880,468

	Department	First Incoming	Second Incoming	Financial Plg & Analysis
3	Insurance Retirees	$ 31,333	$ 110	$ 31,443
3	Memberships	693	2	695
3	Consulting Services	376	1	377
3	Other Misc	749	3	752
	Subtotal - Non-Dept-Gen Gov	33,151	117	33,268
4	Finance Dept Admin	335,767	93,607	429,374
	Subtotal - Fin Dir Office	335,767	93,607	429,374
5	Financial Plg & Analysis	0	580	580
	Subtotal - Fin Plg & Analysis	0	580	580
7	Gen Acctng	0	312	312
7	Auditing Svcs	0	385	385
7	Fin Operations	0	239	239
	Subtotal - Fin Reporting & Ops	0	936	936
8	Internal Controls	0	478	478
	Subtotal - Fin Int Controls	0	478	478
9	Cost Accounting	0	148	148
9	Trust Funds Mgmt (TFM)	0	192	192
	Subtotal - Fin Grants	0	340	340
10	Perf Mgmt Svcs	0	245	245
	Subtotal - Fin Perform Mgmt	0	245	245
11	Purchasing	0	430	430
	Subtotal - Fin SPD	0	430	430
14	Records	0	481	481
	Subtotal - ARA Operations	0	481	481
15	Payroll Svcs	0	2,913	2,913
	Subtotal - ARA Payroll Svcs	0	2,913	2,913
17	IT ERP	0	1,840	1,840
	Subtotal - HITS EAS	0	1,840	1,840
18	Enterprise Optns	0	1,354	1,354
	Subtotal - HITS EIS	0	1,354	1,354
20	Certification	0	840	840
20	External Affairs & Outreach	0	348	348
	Subtotal - OBO	0	1,188	1,188
21	City Mayor Admin	0	2,226	2,226
	Subtotal - Mayor	0	2,226	2,226
22	Personnel Svcs	0	1,168	1,168
	Subtotal - Human Resources	0	1,168	1,168
24	Controller Fin Svcs	0	1,796	1,796
	Subtotal - City Controller's	0	1,796	1,796

Department	First Incoming	Second Incoming	Financial Plg & Analysis
Total Incoming	368,918	109,699	478,617
C. Total Allocated		$ 2,359,085	$ 2,359,085
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 53,853	$ 0	$ 53,853	$ 0	$ 53,853
04	Finance Dir Office	1,933	0.0913	2,054	0	2,054	0	2,054
05	Finance Financial Plg & Analys	546	0.0258	580	0	580	0	580
06	Finance City Council	555	0.0262	590	0	590	30	620
07	Finance Reporting & Ops	1,325	0.0626	1,408	0	1,408	70	1,478
08	Finance Internal Controls	304	0.0144	323	0	323	16	339
09	Finance Grants	742	0.0351	788	0	788	39	827
10	Finance Rev Perform Mgmnt	448	0.0212	476	0	476	24	500
11	Finance Strat Purchasing	849	0.0401	902	0	902	45	947
12	ARA Director Office	3,034	0.1433	3,224	0	3,224	161	3,385
13	ARA Financial Services	488	0.0231	519	0	519	26	545
14	ARA Operations	4,767	0.2252	5,066	0	5,066	253	5,319
15	ARA Payroll Services	658	0.0311	699	0	699	35	734
16	HITS CIO	2,092	0.0988	2,223	0	2,223	111	2,334
17	HITS EAS	1,528	0.0722	1,624	0	1,624	81	1,705
18	HITS EIS	1,536	0.0726	1,632	0	1,632	82	1,714
19	HITS Radio	2,263	0.1069	2,405	0	2,405	120	2,525
20	Office Business Opportunity	2,634	0.1244	2,799	0	2,799	140	2,939
21	Mayor	5,080	0.2400	5,398	0	5,398	270	5,668
22	Human Resources	104,471	4.9353	111,014	0	111,014	5,553	116,567
23	Legal	5,591	0.2641	5,941	0	5,941	297	6,238
24	City Controller's Office	4,709	0.2225	5,004	0	5,004	250	5,254
25	Health Administration	7,127	0.3367	7,573	0	7,573	379	7,952
26	Planning & Dev Admin	2,031	0.0959	2,158	0	2,158	108	2,266
28	CIP Sal Rec PWE	1,286	0.0608	1,367	0	1,367	68	1,435
29	HPD Police Records	1,851	0.0874	1,967	0	1,967	98	2,065
30	General Services	39,824	1.8813	42,318	0	42,318	2,117	44,435
31	HEC	7,835	0.3701	8,326	0	8,326	416	8,742
33	Finance Public Fin	317	0.0150	337	0	337	17	354
34	Finance Treasury	1,335	0.0631	1,419	0	1,419	71	1,490
35	ARA Regulatory	2,117	0.1000	2,250	0	2,250	113	2,363
36	City Secretary	958	0.0453	1,018	0	1,018	51	1,069
37	City Council	17,517	0.8275	18,614	0	18,614	931	19,545
38	Police	197,671	9.3381	210,051	0	210,051	10,508	220,559
39	Dept of Neighborhoods	10,462	0.4942	11,117	0	11,117	556	11,673
40	Fire	177,395	8.3803	188,505	0	188,505	9,430	197,935
41	Municipal Court	28,662	1.3540	30,457	0	30,457	1,524	31,981
42	Solid Waste	39,258	1.8546	41,717	0	41,717	2,087	43,804
43	Houston Airport System (HAS)	103,590	4.8937	110,078	0	110,078	5,507	115,585
44	Housing & Community Dev	33,051	1.5614	35,121	0	35,121	1,757	36,878
45	Library	32,047	1.5139	34,054	0	34,054	1,704	35,758
46	Parks & Recreation	123,711	5.8442	131,459	0	131,459	6,576	138,035
47	Health Department	141,870	6.7021	150,755	0	150,755	7,541	158,296
48	Convention & Entertainment	3,573	0.1688	3,797	0	3,797	190	3,987
49	Fleet Management	194,350	9.1813	206,522	0	206,522	10,331	216,853
50	Planning & Dev Other	2,580	0.1219	2,742	0	2,742	137	2,879
51	Planning & Dev Spec Rev	4,904	0.2317	5,211	0	5,211	261	5,472
52	General Debt	8,202	0.3875	8,716	0	8,716	436	9,152
53	Finance Other	10,927	0.5162	11,611	0	11,611	581	12,192
54	ARA Insurance	888	0.0419	944	0	944	47	991
55	ARA BARC	15,472	0.7309	16,441	0	16,441	822	17,263
56	ARA Parking	22,647	1.0699	24,065	0	24,065	1,204	25,269
57	ARA Other	23,653	1.1174	25,134	0	25,134	1,257	26,391
58	IT Public Services	4	0.0002	4	0	4	0	4
59	Legal Insurance	6,951	0.3284	7,386	0	7,386	370	7,756
60	Legal Wkr Comp	529	0.0250	562	0	562	28	590

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	2,339	0	2,339	117	2,456
62	Mayor Other	12,758	0.6027	13,557	0	13,557	678	14,235
63	TIRZ	1,082	0.0511	1,150	0	1,150	58	1,208
64	HR Health Benefits	133,809	6.3212	142,189	0	142,189	7,113	149,302
65	HR Long Term Disability	88	0.0042	94	0	94	5	99
66	PWE Bldg Insp	40,540	1.9151	43,079	0	43,079	2,155	45,234
67	PWE Stormwater	20,065	0.9479	21,322	0	21,322	1,067	22,389
68	PWE DDSR	50,444	2.3830	53,603	0	53,603	2,681	56,284
69	PWE Water & Sewer	237,796	11.2337	252,689	0	252,689	12,641	265,330
70	PWE Houston Transtar	2,882	0.1361	3,062	0	3,062	153	3,215
71	PWE Other	49,555	2.3410	52,659	0	52,659	2,634	55,293
72	Houston Permit Center	6,148	0.2904	6,533	0	6,533	327	6,860
73	CIP S/R Planning	825	0.0390	877	0	877	44	921
74	CIP Sal Rec RE	3,045	0.1438	3,236	0	3,236	162	3,398
75	CIP S/R Engrg	17,476	0.8256	18,570	0	18,570	929	19,499
76	CIP S/R Constr	11,470	0.5419	12,188	0	12,188	610	12,798
77	CIP S/R Eng/Const	1,263	0.0597	1,342	0	1,342	67	1,409
78	CIP S/R Geo/Env	2,315	0.1094	2,460	0	2,460	123	2,583
79	CIP S/R Other	3,953	0.1867	4,201	0	4,201	210	4,411
80	CIP S/R GSD	10,200	0.4819	10,839	0	10,839	542	11,381
91	Hurricane Ike Aid & Recovery	63	0.0030	67	0	67	3	70
92	ARRA Reimbursement Fund	662	0.0313	703	0	703	35	738
93	HR-W.C.	17,870	0.8442	18,989	0	18,989	950	19,939
94	HITS Other	29,334	1.3858	31,171	0	31,171	1,559	32,730
95	Legal Other	143	0.0068	152	0	152	8	160
	Subtotal	2,116,814	100.0000	2,249,389	0	2,249,389	109,699	2,359,088
	Direct Bills					0		0
	Total					$2,249,389		$ 2,359,088

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Financial Plg & Analysis	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	53,853	53,853
04	Finance Dir Office	2,054	2,054
05	Finance Financial Plg & Analys	580	580
06	Finance City Council	620	620
07	Finance Reporting & Ops	1,478	1,478
08	Finance Internal Controls	339	339
09	Finance Grants	827	827
10	Finance Rev Perform Mgmnt	500	500
11	Finance Strat Purchasing	947	947
12	ARA Director Office	3,385	3,385
13	ARA Financial Services	545	545
14	ARA Operations	5,319	5,319
15	ARA Payroll Services	734	734
16	HITS CIO	2,334	2,334
17	HITS EAS	1,705	1,705
18	HITS EIS	1,714	1,714
19	HITS Radio	2,525	2,525
20	Office Business Opportunity	2,939	2,939
21	Mayor	5,668	5,668
22	Human Resources	116,567	116,567
23	Legal	6,238	6,238
24	City Controller's Office	5,254	5,254
25	Health Administration	7,952	7,952
26	Planning & Dev Admin	2,266	2,266
28	CIP Sal Rec PWE	1,435	1,435
29	HPD Police Records	2,065	2,065
30	General Services	44,435	44,435
31	HEC	8,742	8,742
33	Finance Public Fin	354	354
34	Finance Treasury	1,490	1,490
35	ARA Regulatory	2,363	2,363
36	City Secretary	1,069	1,069
37	City Council	19,545	19,545
38	Police	220,559	220,559
39	Dept of Neighborhoods	11,673	11,673
40	Fire	197,935	197,935
41	Municipal Court	31,981	31,981
42	Solid Waste	43,804	43,804
43	Houston Airport System (HAS)	115,585	115,585
44	Housing & Community Dev	36,878	36,878
45	Library	35,758	35,758
46	Parks & Recreation	138,035	138,035
47	Health Department	158,296	158,296
48	Convention & Entertainment	3,987	3,987
49	Fleet Management	216,853	216,853
50	Planning & Dev Other	2,879	2,879
51	Planning & Dev Spec Rev	5,472	5,472
52	General Debt	9,152	9,152
53	Finance Other	12,192	12,192
54	ARA Insurance	991	991
55	ARA BARC	17,263	17,263
56	ARA Parking	25,269	25,269
57	ARA Other	26,391	26,391
58	IT Public Services	4	4
59	Legal Insurance	7,756	7,756
60	Legal Wkr Comp	590	590

	Department	Financial Plg & Analysis	Total
61	Mayor Cable TV	2,456	2,456
62	Mayor Other	14,235	14,235
63	TIRZ	1,208	1,208
64	HR Health Benefits	149,302	149,302
65	HR Long Term Disability	99	99
66	PWE Bldg Insp	45,234	45,234
67	PWE Stormwater	22,389	22,389
68	PWE DDSR	56,284	56,284
69	PWE Water & Sewer	265,330	265,330
70	PWE Houston Transtar	3,215	3,215
71	PWE Other	55,293	55,293
72	Houston Permit Center	6,860	6,860
73	CIP S/R Planning	921	921
74	CIP Sal Rec RE	3,398	3,398
75	CIP S/R Engrg	19,499	19,499
76	CIP S/R Constr	12,798	12,798
77	CIP S/R Eng/Const	1,409	1,409
78	CIP S/R Geo/Env	2,583	2,583
79	CIP S/R Other	4,411	4,411
80	CIP S/R GSD	11,381	11,381
91	Hurricane Ike Aid & Recovery	70	70
92	ARRA Reimbursement Fund	738	738
93	HR-W.C.	19,939	19,939
94	HITS Other	32,730	32,730
95	Legal Other	160	160
	Total	$ 2,359,086	$ 2,359,086

FINANCE – CITY COUNCIL ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The City Council Administration division within the Finance Department manages all of the administrative functions of the City Council such as payroll, accounts payable, and human resources. The costs are directly allocated to City Council.

Description		Amount	General Admin	Fin City Council Support
Personnel Costs				
Salaries	S1	337,964	0	337,964
Salary % Split			.00%	100.00%
Benefits	S	160,833	0	160,833
Subtotal - Personnel Costs		498,797	0	498,797
Services & Supplies Cost				
Supplies	S	1,404	0	1,404
Services	S	8,483	0	8,483
Intfd HR Client Svcs	S	56,954	0	56,954
Subtotal - Services & Supplies		66,841	0	66,841
Department Cost Total		565,638	0	565,638
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		565,638	0	565,638
General Admin Distribution			0	0
Grand Total		$ 565,638		$ 565,638

	Department	First Incoming	Second Incoming	Fin City Council Support
3	Insurance Retirees	$ 11,544	$ 41	$ 11,585
3	Memberships	255	1	256
3	Consulting Services	382	1	383
3	Other Misc	225	1	226
	Subtotal - Non-Dept-Gen Gov	12,406	44	12,450
4	Finance Dept Admin	123,703	34,487	158,190
	Subtotal - Fin Dir Office	123,703	34,487	158,190
5	Financial Plg & Analysis	590	30	620
	Subtotal - Fin Plg & Analysis	590	30	620
7	Gen Acctng	0	318	318
7	Auditing Svcs	0	392	392
7	Fin Operations	0	72	72
	Subtotal - Fin Reporting & Ops	0	782	782
8	Internal Controls	0	144	144
	Subtotal - Fin Int Controls	0	144	144
9	Cost Accounting	0	44	44
9	Trust Funds Mgmt (TFM)	0	58	58
	Subtotal - Fin Grants	0	102	102
10	Perf Mgmt Svcs	0	74	74
	Subtotal - Fin Perform Mgmt	0	74	74
11	Purchasing	0	1,290	1,290
	Subtotal - Fin SPD	0	1,290	1,290
14	Records	0	177	177
	Subtotal - ARA Operations	0	177	177
15	Payroll Svcs	0	1,073	1,073
	Subtotal - ARA Payroll Svcs	0	1,073	1,073
17	IT ERP	0	767	767
	Subtotal - HITS EAS	0	767	767
18	Enterprise Optns	0	1,377	1,377
	Subtotal - HITS EIS	0	1,377	1,377
20	Certification	0	309	309
20	External Affairs & Outreach	0	128	128
	Subtotal - OBO	0	437	437
21	City Mayor Admin	0	820	820
	Subtotal - Mayor	0	820	820
22	Personnel Svcs	0	430	430
	Subtotal - Human Resources	0	430	430
24	Controller Fin Svcs	0	1,825	1,825
	Subtotal - City Controller's	0	1,825	1,825

Department	First Incoming	Second Incoming	Fin City Council Support
Total Incoming	136,699	43,858	180,557
C. Total Allocated		$ 746,195	$ 746,195
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
37	City Council	100	100.0000	$ 702,337	$ 0	$ 702,337	$ 43,858	$ 746,195
	Subtotal	100	100.0000	702,337	0	702,337	43,858	746,195
	Direct Bills					0		0
	Total					$702,337		$ 746,195

Basis Units: Direct allocation to City Council
Source: Direct Allocation

	Department	Fin City Council Support	Total
0	Direct Billed	$0	$0
37	City Council	746,195	746,195
	Total	$ 746,195	$ 746,195

FINANCE – FINANCIAL REPORTING AND OPERATIONS
FUNCTION AND ALLOCATION BASIS

The Financial Reporting and Operations division within the Finance Department is responsible for the oversight of accounting, operations and fixed assets. This includes establishing and updating accounting policies, fixed assets, operations and coordinating the annual audit. Costs are identified and allocated as follows:

- **General Accounting** – Costs of the General Accounting division are allocated based upon number of revenue, expenditure, and purchasing transactions.

- **Fixed Assets** – Costs associated with fixed assets are allocated based upon the number of fixed and controlled assets.

- **Auditing Services** – Costs associated with the annual audit for all funds excluding Enterprise are allocated based upon number of revenue, expenditure, and purchasing transactions.

- **Auditing Services** - Enterprise Funds – Costs associated with the annual audit for enterprise funds are allocated based upon the percentage of audit hours.

- **Financial Operations (Accounts Receivable)** – Costs associated with the financial operations are allocated based upon operating expenditures.

Description		Amount	General Admin	Gen Acctng	Fixed Assets	Auditing Svcs
Personnel Costs						
Salaries	S1	1,113,932	0	605,027	253,283	0
Salary % Split				54.31%	22.74%	
Benefits	S	560,295	0	303,844	127,202	0
Subtotal - Personnel Costs		1,674,227	0	908,871	380,485	0
Services & Supplies Cost						
Supplies	P	3,487	0	979	410	0
Services	P	158,764	0	103,831	43,468	0
Audit	P	1,726,589	0	0	0	1,250,050
Subtotal - Services & Supplies		1,888,840	0	104,810	43,878	1,250,050
Department Cost Total		3,563,067	0	1,013,681	424,363	1,250,050
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		3,563,067	0	1,013,681	424,363	1,250,050
General Admin Distribution			0	0	0	0
Grand Total		$ 3,563,067		$ 1,013,681	$ 424,363	$ 1,250,050

Description		Amount	Auditing Svcs - Enterprise	Fin Operations
Personnel Costs				
Salaries	S1	1,113,932	0	255,622
Salary % Split				22.95%
Benefits	S	560,295	0	129,249
Subtotal - Personnel Costs		1,674,227	0	384,871
Services & Supplies Cost				
Supplies	P	3,487	0	2,097
Services	P	158,764	0	11,466
Audit	P	1,726,589	476,539	0
Subtotal - Services & Supplies		1,888,840	476,539	13,564
Department Cost Total		3,563,067	476,539	398,435
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		3,563,067	476,539	398,435
General Admin Distribution			0	0
Grand Total		$ 3,563,067	$ 476,539	$ 398,435

	Department	First Incoming	Second Incoming	Gen Acctng	Fixed Assets	Auditing Svcs	Auditing Svcs - Enterprise	Fin Operations
3	Insurance Retirees	$ 30,627	$ 108	$ 16,694	$ 6,988	$ 0	$ 0	$ 7,053
3	Memberships	677	2	369	154	0	0	156
3	Consulting Services	912	3	497	208	0	0	210
3	Other Misc	1,419	5	774	324	0	0	327
	Subtotal - Non-Dept-Gen Gov	33,635	119	18,333	7,675	0	0	7,746
4	Finance Dept Admin	328,193	91,495	227,952	95,427	0	0	96,309
	Subtotal - Fin Dir Office	328,193	91,495	227,952	95,427	0	0	96,309
5	Financial Plg & Analysis	1,408	70	803	336	0	0	339
	Subtotal - Fin Plg & Analysis	1,408	70	803	336	0	0	339
7	Gen Acctng	0	758	412	172	0	0	174
7	Auditing Svcs	0	935	508	213	0	0	215
7	Fin Operations	0	453	246	103	0	0	104
	Subtotal - Fin Reporting & Ops	0	2,146	1,166	488	0	0	492
8	Internal Controls	0	905	492	206	0	0	208
	Subtotal - Fin Int Controls	0	905	492	206	0	0	208
9	Cost Accounting	0	280	152	64	0	0	64
9	Trust Funds Mgmt (TFM)	0	363	197	83	0	0	83
	Subtotal - Fin Grants	0	643	349	146	0	0	148
10	Perf Mgmt Svcs	0	465	253	106	0	0	107
	Subtotal - Fin Perform Mgmt	0	465	253	106	0	0	107
11	Purchasing	0	3,009	1,634	684	0	0	691
	Subtotal - Fin SPD	0	3,009	1,634	684	0	0	691
14	Records	0	470	255	107	0	0	108
	Subtotal - ARA Operations	0	470	255	107	0	0	108
15	Payroll Svcs	0	2,848	1,547	648	0	0	654
	Subtotal - ARA Payroll Svcs	0	2,848	1,547	648	0	0	654
17	IT ERP	0	1,840	999	418	0	0	422
	Subtotal - HITS EAS	0	1,840	999	418	0	0	422
18	Enterprise Optns	0	3,287	1,785	747	0	0	754
	Subtotal - HITS EIS	0	3,287	1,785	747	0	0	754
20	Certification	0	821	446	187	0	0	188
20	External Affairs & Outreach	0	340	185	77	0	0	78
	Subtotal - OBO	0	1,161	631	264	0	0	266
21	City Mayor Admin	0	2,176	1,182	495	0	0	499
	Subtotal - Mayor	0	2,176	1,182	495	0	0	499
22	Personnel Svcs	0	1,142	620	260	0	0	262
	Subtotal - Human Resources	0	1,142	620	260	0	0	262
24	Controller Fin Svcs	0	4,358	2,367	991	0	0	1,000
	Subtotal - City Controller's	0	4,358	2,367	991	0	0	1,000

Department	First Incoming	Second Incoming	Gen Acctng	Fixed Assets	Auditing Svcs	Auditing Svcs - Enterprise	Fin Operations
Total Incoming	363,236	116,135	260,368	108,998	0	0	110,005
C. Total Allocated		$ 4,042,438	$ 1,274,049	$ 533,361	$ 1,250,050	$ 476,539	$ 508,440
			31.52%	13.19%	30.92%	11.79%	12.58%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 28,992	$ 0	$ 28,992	$ 0	$ 28,992
04	Finance Dir Office	1,933	0.0913	1,106	0	1,106	0	1,106
05	Finance Financial Plg & Analys	546	0.0258	312	0	312	0	312
06	Finance City Council	555	0.0262	318	0	318	0	318
07	Finance Reporting & Ops	1,325	0.0626	758	0	758	0	758
08	Finance Internal Controls	304	0.0144	174	0	174	9	183
09	Finance Grants	742	0.0351	424	0	424	23	447
10	Finance Rev Perform Mgmnt	448	0.0212	256	0	256	14	270
11	Finance Strat Purchasing	849	0.0401	486	0	486	26	512
12	ARA Director Office	3,034	0.1433	1,736	0	1,736	93	1,829
13	ARA Financial Services	488	0.0231	279	0	279	15	294
14	ARA Operations	4,767	0.2252	2,727	0	2,727	146	2,873
15	ARA Payroll Services	658	0.0311	376	0	376	20	396
16	HITS CIO	2,092	0.0988	1,197	0	1,197	64	1,261
17	HITS EAS	1,528	0.0722	874	0	874	47	921
18	HITS EIS	1,536	0.0726	879	0	879	47	926
19	HITS Radio	2,263	0.1069	1,295	0	1,295	69	1,364
20	Office Business Opportunity	2,634	0.1244	1,507	0	1,507	81	1,588
21	Mayor	5,080	0.2400	2,906	0	2,906	155	3,061
22	Human Resources	104,471	4.9353	59,765	0	59,765	3,196	62,961
23	Legal	5,591	0.2641	3,198	0	3,198	171	3,369
24	City Controller's Office	4,709	0.2225	2,694	0	2,694	144	2,838
25	Health Administration	7,127	0.3367	4,077	0	4,077	218	4,295
26	Planning & Dev Admin	2,031	0.0959	1,162	0	1,162	62	1,224
28	CIP Sal Rec PWE	1,286	0.0608	736	0	736	39	775
29	HPD Police Records	1,851	0.0874	1,059	0	1,059	57	1,116
30	General Services	39,824	1.8813	22,782	0	22,782	1,218	24,000
31	HEC	7,835	0.3701	4,482	0	4,482	240	4,722
33	Finance Public Fin	317	0.0150	181	0	181	10	191
34	Finance Treasury	1,335	0.0631	764	0	764	41	805
35	ARA Regulatory	2,117	0.1000	1,211	0	1,211	65	1,276
36	City Secretary	958	0.0453	548	0	548	29	577
37	City Council	17,517	0.8275	10,021	0	10,021	536	10,557
38	Police	197,671	9.3381	113,082	0	113,082	6,048	119,130
39	Dept of Neighborhoods	10,462	0.4942	5,985	0	5,985	320	6,305
40	Fire	177,395	8.3803	101,483	0	101,483	5,427	106,910
41	Municipal Court	28,662	1.3540	16,397	0	16,397	877	17,274
42	Solid Waste	39,258	1.8546	22,458	0	22,458	1,201	23,659
43	Houston Airport System (HAS)	103,590	4.8937	59,261	0	59,261	3,169	62,430
44	Housing & Community Dev	33,051	1.5614	18,908	0	18,908	1,011	19,919
45	Library	32,047	1.5139	18,333	0	18,333	980	19,313
46	Parks & Recreation	123,711	5.8442	70,772	0	70,772	3,785	74,557
47	Health Department	141,870	6.7021	81,160	0	81,160	4,340	85,500
48	Convention & Entertainment	3,573	0.1688	2,044	0	2,044	109	2,153
49	Fleet Management	194,350	9.1813	111,182	0	111,182	5,946	117,128
50	Planning & Dev Other	2,580	0.1219	1,476	0	1,476	79	1,555
51	Planning & Dev Spec Rev	4,904	0.2317	2,805	0	2,805	150	2,955
52	General Debt	8,202	0.3875	4,692	0	4,692	251	4,943
53	Finance Other	10,927	0.5162	6,251	0	6,251	334	6,585
54	ARA Insurance	888	0.0419	508	0	508	27	535
55	ARA BARC	15,472	0.7309	8,851	0	8,851	473	9,324
56	ARA Parking	22,647	1.0699	12,956	0	12,956	693	13,649
57	ARA Other	23,653	1.1174	13,531	0	13,531	724	14,255
58	IT Public Services	4	0.0002	2	0	2	0	2
59	Legal Insurance	6,951	0.3284	3,976	0	3,976	213	4,189
60	Legal Wkr Comp	529	0.0250	303	0	303	16	319

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	1,259	0	1,259	67	1,326
62	Mayor Other	12,758	0.6027	7,298	0	7,298	390	7,688
63	TIRZ	1,082	0.0511	619	0	619	33	652
64	HR Health Benefits	133,809	6.3212	76,548	0	76,548	4,094	80,642
65	HR Long Term Disability	88	0.0042	50	0	50	3	53
66	PWE Bldg Insp	40,540	1.9151	23,192	0	23,192	1,240	24,432
67	PWE Stormwater	20,065	0.9479	11,479	0	11,479	614	12,093
68	PWE DDSR	50,444	2.3830	28,858	0	28,858	1,543	30,401
69	PWE Water & Sewer	237,796	11.2337	136,037	0	136,037	7,275	143,312
70	PWE Houston Transtar	2,882	0.1361	1,649	0	1,649	88	1,737
71	PWE Other	49,555	2.3410	28,349	0	28,349	1,516	29,865
72	Houston Permit Center	6,148	0.2904	3,517	0	3,517	188	3,705
73	CIP S/R Planning	825	0.0390	472	0	472	25	497
74	CIP Sal Rec RE	3,045	0.1438	1,742	0	1,742	93	1,835
75	CIP S/R Engrg	17,476	0.8256	9,998	0	9,998	535	10,533
76	CIP S/R Constr	11,470	0.5419	6,562	0	6,562	351	6,913
77	CIP S/R Eng/Const	1,263	0.0597	723	0	723	39	762
78	CIP S/R Geo/Env	2,315	0.1094	1,324	0	1,324	71	1,395
79	CIP S/R Other	3,953	0.1867	2,261	0	2,261	121	2,382
80	CIP S/R GSD	10,200	0.4819	5,835	0	5,835	312	6,147
91	Hurricane Ike Aid & Recovery	63	0.0030	36	0	36	2	38
92	ARRA Reimbursement Fund	662	0.0313	379	0	379	20	399
93	HR-W.C.	17,870	0.8442	10,223	0	10,223	547	10,770
94	HITS Other	29,334	1.3858	16,781	0	16,781	897	17,678
95	Legal Other	143	0.0068	82	0	82	4	86
	Subtotal	2,116,814	100.0000	1,210,971	0	1,210,971	63,078	1,274,049
	Direct Bills					0		0
	Total					$1,210,971		$ 1,274,049

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	8.00	0.0679	$ 344	$ 0	$ 344	$ 0	$ 344
04	Finance Dir Office	264.00	2.2415	11,363	0	11,363	0	11,363
12	ARA Director Office	415.00	3.5235	17,863	0	17,863	952	18,815
16	HITS CIO	834.00	7.0810	35,897	0	35,897	1,914	37,811
20	Office Business Opportunity	14.00	0.1189	603	0	603	32	635
21	Mayor	36.00	0.3057	1,550	0	1,550	83	1,633
22	Human Resources	7.00	0.0594	301	0	301	16	317
23	Legal	21.00	0.1783	904	0	904	48	952
24	City Controller's Office	78.00	0.6623	3,357	0	3,357	179	3,536
25	Health Administration	386.00	3.2773	16,614	0	16,614	886	17,500
26	Planning & Dev Admin	60.00	0.5094	2,583	0	2,583	138	2,721
30	General Services	342.00	2.9037	14,721	0	14,721	785	15,506
31	HEC	3.00	0.0255	129	0	129	7	136
36	City Secretary	1.00	0.0085	43	0	43	2	45
37	City Council	180.00	1.5283	7,748	0	7,748	413	8,161
38	Police	983.00	8.3461	42,311	0	42,311	2,256	44,567
39	Dept of Neighborhoods	422.00	3.5830	18,164	0	18,164	969	19,133
40	Fire	3,302.00	28.0353	142,126	0	142,126	7,578	149,704
41	Municipal Court	197.00	1.6726	8,479	0	8,479	452	8,931
42	Solid Waste	669.00	5.6801	28,795	0	28,795	1,535	30,330
44	Housing & Community Dev	2.00	0.0170	86	0	86	5	91
45	Library	250.00	2.1226	10,761	0	10,761	574	11,335
46	Parks & Recreation	3,183.00	27.0250	137,004	0	137,004	7,305	144,309
49	Fleet Management	121.00	1.0273	5,208	0	5,208	278	5,486
	Subtotal	11,778	100.0000	506,954	0	506,954	26,407	533,361
	Direct Bills					0		0
	Total					$506,954		$ 533,361

Basis Units: Number of fixed & controlled assets excl PWE & Airport
Source: Asset Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.8624	$ 35,781	$ 0	$ 35,781	$ 0	$ 35,781
04	Finance Dir Office	1,933	0.1092	1,365	0	1,365	0	1,365
05	Finance Financial Plg & Analys	546	0.0308	385	0	385	0	385
06	Finance City Council	555	0.0313	392	0	392	0	392
07	Finance Reporting & Ops	1,325	0.0748	935	0	935	0	935
08	Finance Internal Controls	304	0.0172	215	0	215	0	215
09	Finance Grants	742	0.0419	524	0	524	0	524
10	Finance Rev Perform Mgmnt	448	0.0253	316	0	316	0	316
11	Finance Strat Purchasing	849	0.0480	599	0	599	0	599
12	ARA Director Office	3,034	0.1714	2,142	0	2,142	0	2,142
13	ARA Financial Services	488	0.0276	345	0	345	0	345
14	ARA Operations	4,767	0.2692	3,366	0	3,366	0	3,366
15	ARA Payroll Services	658	0.0372	465	0	465	0	465
16	HITS CIO	2,092	0.1182	1,477	0	1,477	0	1,477
17	HITS EAS	1,528	0.0863	1,079	0	1,079	0	1,079
18	HITS EIS	1,536	0.0868	1,084	0	1,084	0	1,084
19	HITS Radio	2,263	0.1278	1,598	0	1,598	0	1,598
20	Office Business Opportunity	2,634	0.1488	1,860	0	1,860	0	1,860
21	Mayor	5,080	0.2869	3,587	0	3,587	0	3,587
22	Human Resources	104,471	5.9006	73,760	0	73,760	0	73,760
23	Legal	5,591	0.3158	3,947	0	3,947	0	3,947
24	City Controller's Office	4,709	0.2660	3,325	0	3,325	0	3,325
25	Health Administration	7,127	0.4025	5,032	0	5,032	0	5,032
26	Planning & Dev Admin	2,031	0.1147	1,434	0	1,434	0	1,434
28	CIP Sal Rec PWE	1,286	0.0726	908	0	908	0	908
29	HPD Police Records	1,851	0.1045	1,307	0	1,307	0	1,307
30	General Services	39,824	2.2493	28,117	0	28,117	0	28,117
31	HEC	7,835	0.4425	5,532	0	5,532	0	5,532
33	Finance Public Fin	317	0.0179	224	0	224	0	224
35	ARA Regulatory	2,117	0.1196	1,495	0	1,495	0	1,495
36	City Secretary	958	0.0541	676	0	676	0	676
37	City Council	17,517	0.9894	12,368	0	12,368	0	12,368
38	Police	197,671	11.1646	139,563	0	139,563	0	139,563
39	Dept of Neighborhoods	10,462	0.5909	7,387	0	7,387	0	7,387
40	Fire	177,395	10.0194	125,247	0	125,247	0	125,247
41	Municipal Court	28,662	1.6188	20,236	0	20,236	0	20,236
42	Solid Waste	39,258	2.2173	27,718	0	27,718	0	27,718
44	Housing & Community Dev	33,051	1.8667	23,335	0	23,335	0	23,335
45	Library	32,047	1.8100	22,626	0	22,626	0	22,626
46	Parks & Recreation	123,711	6.9873	87,344	0	87,344	0	87,344
47	Health Department	141,870	8.0129	100,165	0	100,165	0	100,165
49	Fleet Management	194,350	10.9770	137,218	0	137,218	0	137,218
50	Planning & Dev Other	2,580	0.1457	1,822	0	1,822	0	1,822
51	Planning & Dev Spec Rev	4,904	0.2770	3,462	0	3,462	0	3,462
52	General Debt	8,202	0.4633	5,791	0	5,791	0	5,791
53	Finance Other	10,927	0.6172	7,715	0	7,715	0	7,715
54	ARA Insurance	888	0.0502	627	0	627	0	627
55	ARA BARC	15,472	0.8739	10,924	0	10,924	0	10,924
56	ARA Parking	22,647	1.2791	15,990	0	15,990	0	15,990
57	ARA Other	23,653	1.3359	16,700	0	16,700	0	16,700
58	IT Public Services	4	0.0002	3	0	3	0	3
59	Legal Insurance	6,951	0.3926	4,908	0	4,908	0	4,908
60	Legal Wkr Comp	529	0.0299	373	0	373	0	373
61	Mayor Cable TV	2,201	0.1243	1,554	0	1,554	0	1,554
62	Mayor Other	12,758	0.7206	9,008	0	9,008	0	9,008
63	TIRZ	1,082	0.0611	764	0	764	0	764

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	133,809	7.5576	94,474	0	94,474	0	94,474
65	HR Long Term Disability	88	0.0050	62	0	62	0	62
66	PWE Bldg Insp	40,540	2.2897	28,623	0	28,623	0	28,623
67	PWE Stormwater	20,065	1.1333	14,167	0	14,167	0	14,167
68	PWE DDSR	50,444	2.8491	35,615	0	35,615	0	35,615
70	PWE Houston Transtar	2,882	0.1628	2,035	0	2,035	0	2,035
71	PWE Other	49,555	2.7989	34,988	0	34,988	0	34,988
72	Houston Permit Center	6,148	0.3472	4,341	0	4,341	0	4,341
73	CIP S/R Planning	825	0.0466	582	0	582	0	582
74	CIP Sal Rec RE	3,045	0.1720	2,150	0	2,150	0	2,150
75	CIP S/R Engrg	17,476	0.9871	12,339	0	12,339	0	12,339
76	CIP S/R Constr	11,470	0.6478	8,098	0	8,098	0	8,098
77	CIP S/R Eng/Const	1,263	0.0713	892	0	892	0	892
78	CIP S/R Geo/Env	2,315	0.1308	1,634	0	1,634	0	1,634
79	CIP S/R Other	3,953	0.2233	2,791	0	2,791	0	2,791
80	CIP S/R GSD	10,200	0.5761	7,202	0	7,202	0	7,202
91	Hurricane Ike Aid & Recovery	63	0.0036	44	0	44	0	44
92	ARRA Reimbursement Fund	662	0.0374	467	0	467	0	467
93	HR-W.C.	17,870	1.0093	12,617	0	12,617	0	12,617
94	HITS Other	29,334	1.6568	20,711	0	20,711	0	20,711
95	Legal Other	143	0.0081	101	0	101	0	101
	Subtotal	1,770,520	100.0000	1,250,053	0	1,250,053	0	1,250,053
	Direct Bills					0		0
	Total					$1,250,053		$ 1,250,053

Basis Units: Number of rev, exp, & purch transactions
Source: COH Transaction Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43	Houston Airport System (HAS)	53.03	53.0300	$ 252,709	$ 0	$ 252,709	$ 0	$ 252,709
48	Convention & Entertainment	15.20	15.2000	72,434	0	72,434	0	72,434
69	PWE Water & Sewer	31.77	31.7700	151,396	0	151,396	0	151,396
	Subtotal	100.00	100.0000	476,539	0	476,539	0	476,539
	Direct Bills					0		0
	Total					$476,539		$ 476,539

Basis Units: Percentage of enterprise audit hours
Source: Finance Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 10,157	$ 0	$ 10,157	$ 0	$ 10,157
04	Finance Dir Office	1,958,344	0.0516	249	0	249	0	249
05	Finance Financial Plg & Analys	1,880,468	0.0496	239	0	239	0	239
06	Finance City Council	565,638	0.0149	72	0	72	0	72
07	Finance Reporting & Ops	3,563,067	0.0939	453	0	453	0	453
08	Finance Internal Controls	400,824	0.0106	51	0	51	3	54
09	Finance Grants	1,092,648	0.0288	139	0	139	8	147
10	Finance Rev Perform Mgmnt	412,892	0.0109	52	0	52	3	55
11	Finance Strat Purchasing	4,391,194	0.1158	558	0	558	32	590
12	ARA Director Office	1,742,618	0.0459	221	0	221	13	234
13	ARA Financial Services	949,779	0.0250	121	0	121	7	128
14	ARA Operations	6,971,755	0.1838	885	0	885	50	935
15	ARA Payroll Services	4,238,719	0.1117	538	0	538	30	568
16	HITS CIO	3,343,550	0.0881	425	0	425	24	449
17	HITS EAS	5,933,408	0.1564	754	0	754	43	797
18	HITS EIS	6,707,392	0.1768	852	0	852	48	900
19	HITS Radio	5,279,693	0.1392	671	0	671	38	709
20	Office Business Opportunity	3,066,704	0.0808	389	0	389	22	411
21	Mayor	4,417,498	0.1164	561	0	561	32	593
22	Human Resources	38,087,027	1.0040	4,837	0	4,837	274	5,111
23	Legal	15,071,249	0.3973	1,914	0	1,914	108	2,022
24	City Controller's Office	8,175,149	0.2155	1,038	0	1,038	59	1,097
25	Health Administration	11,208,473	0.2955	1,424	0	1,424	81	1,505
26	Planning & Dev Admin	1,590,787	0.0419	202	0	202	11	213
28	CIP Sal Rec PWE	1,469,540	0.0387	187	0	187	11	198
29	HPD Police Records	6,094,733	0.1607	774	0	774	44	818
30	General Services	149,724,415	3.9468	19,015	0	19,015	1,077	20,092
31	HEC	25,225,778	0.6650	3,204	0	3,204	181	3,385
33	Finance Public Fin	892,563	0.0235	113	0	113	6	119
34	Finance Treasury	1,602,088	0.0422	203	0	203	12	215
35	ARA Regulatory	748,910	0.0197	95	0	95	5	100
36	City Secretary	708,114	0.0187	90	0	90	5	95
37	City Council	8,990,320	0.2370	1,142	0	1,142	65	1,207
38	Police	856,968,941	22.5903	108,838	0	108,838	6,162	115,000
39	Dept of Neighborhoods	14,548,216	0.3835	1,848	0	1,848	105	1,953
40	Fire	495,669,602	13.0662	62,952	0	62,952	3,564	66,516
41	Municipal Court	29,957,998	0.7897	3,805	0	3,805	215	4,020
42	Solid Waste	83,714,555	2.2068	10,632	0	10,632	602	11,234
43	Houston Airport System (HAS)	310,513,077	8.1853	39,436	0	39,436	2,233	41,669
44	Housing & Community Dev	59,722,448	1.5743	7,585	0	7,585	429	8,014
45	Library	38,704,552	1.0203	4,916	0	4,916	278	5,194
46	Parks & Recreation	89,547,763	2.3605	11,373	0	11,373	644	12,017
47	Health Department	127,637,032	3.3646	16,210	0	16,210	918	17,128
48	Convention & Entertainment	240,174	0.0063	31	0	31	2	33
49	Fleet Management	79,650,724	2.0996	10,116	0	10,116	573	10,689
50	Planning & Dev Other	3,956,494	0.1043	502	0	502	28	530
51	Planning & Dev Spec Rev	5,053,438	0.1332	642	0	642	36	678
53	Finance Other	4,865,036	0.1282	618	0	618	35	653
54	ARA Insurance	11,089,164	0.2923	1,408	0	1,408	80	1,488
55	ARA BARC	11,551,713	0.3045	1,467	0	1,467	83	1,550
56	ARA Parking	8,280,436	0.2183	1,052	0	1,052	60	1,112
57	ARA Other	11,274,168	0.2972	1,432	0	1,432	81	1,513
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,658	0	1,658	94	1,752
60	Legal Wkr Comp	233,352	0.0062	30	0	30	2	32
61	Mayor Cable TV	3,907,510	0.1030	496	0	496	28	524

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	3,604	0	3,604	204	3,808
64	HR Health Benefits	365,988,352	9.6477	46,482	0	46,482	2,632	49,114
65	HR Long Term Disability	1,063,177	0.0280	135	0	135	8	143
66	PWE Bldg Insp	58,972,153	1.5545	7,490	0	7,490	424	7,914
67	PWE Stormwater	36,989,809	0.9751	4,698	0	4,698	266	4,964
68	PWE DDSR	72,163,859	1.9023	9,165	0	9,165	519	9,684
69	PWE Water & Sewer	400,177,118	10.5490	50,824	0	50,824	2,878	53,702
70	PWE Houston Transtar	2,684,468	0.0708	341	0	341	19	360
71	PWE Other	47,242,897	1.2454	6,000	0	6,000	340	6,340
72	Houston Permit Center	7,597,818	0.2003	965	0	965	55	1,020
73	CIP S/R Planning	1,477,470	0.0389	188	0	188	11	199
74	CIP Sal Rec RE	4,602,338	0.1213	585	0	585	33	618
75	CIP S/R Engrg	12,175,347	0.3210	1,546	0	1,546	88	1,634
76	CIP S/R Constr	10,665,467	0.2811	1,355	0	1,355	77	1,432
77	CIP S/R Eng/Const	3,458,354	0.0912	439	0	439	25	464
78	CIP S/R Geo/Env	1,388,152	0.0366	176	0	176	10	186
79	CIP S/R Other	3,501,043	0.0923	445	0	445	25	470
80	CIP S/R GSD	3,821,668	0.1007	485	0	485	27	512
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,735	0	2,735	155	2,890
94	HITS Other	43,022,224	1.1341	5,464	0	5,464	309	5,773
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	481,794	0	481,794	26,646	508,440
	Direct Bills					0		0
	Total					$481,794		$ 508,440

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Gen Acctng	Fixed Assets	Auditing Svc	Auditing Svcs Enterprise	Fin Operations	Total
0	Direct Billed	$0	$0	$0	$0	$0	
03	Non-Departmental-Gen Gov	28,992	344	35,781	0	10,157	75,274
04	Finance Dir Office	1,106	11,363	1,365	0	249	14,083
05	Finance Financial Plg & Analys	312	0	385	0	239	936
06	Finance City Council	318	0	392	0	72	782
07	Finance Reporting & Ops	758	0	935	0	453	2,146
08	Finance Internal Controls	183	0	215	0	54	452
09	Finance Grants	447	0	524	0	147	1,118
10	Finance Rev Perform Mgmnt	270	0	316	0	55	641
11	Finance Strat Purchasing	512	0	599	0	590	1,701
12	ARA Director Office	1,829	18,815	2,142	0	234	23,020
13	ARA Financial Services	294	0	345	0	128	767
14	ARA Operations	2,873	0	3,366	0	935	7,174
15	ARA Payroll Services	396	0	465	0	568	1,429
16	HITS CIO	1,261	37,811	1,477	0	449	40,998
17	HITS EAS	921	0	1,079	0	797	2,797
18	HITS EIS	926	0	1,084	0	900	2,910
19	HITS Radio	1,364	0	1,598	0	709	3,671
20	Office Business Opportunity	1,588	635	1,860	0	411	4,494
21	Mayor	3,061	1,633	3,587	0	593	8,874
22	Human Resources	62,961	317	73,760	0	5,111	142,149
23	Legal	3,369	952	3,947	0	2,022	10,290
24	City Controller's Office	2,838	3,536	3,325	0	1,097	10,796
25	Health Administration	4,295	17,500	5,032	0	1,505	28,332
26	Planning & Dev Admin	1,224	2,721	1,434	0	213	5,592
28	CIP Sal Rec PWE	775	0	908	0	198	1,881
29	HPD Police Records	1,116	0	1,307	0	818	3,241
30	General Services	24,000	15,506	28,117	0	20,092	87,715
31	HEC	4,722	136	5,532	0	3,385	13,775
33	Finance Public Fin	191	0	224	0	119	534
34	Finance Treasury	805	0	0	0	215	1,020
35	ARA Regulatory	1,276	0	1,495	0	100	2,871
36	City Secretary	577	45	676	0	95	1,393
37	City Council	10,557	8,161	12,368	0	1,207	32,293
38	Police	119,130	44,567	139,563	0	115,000	418,260
39	Dept of Neighborhoods	6,305	19,133	7,387	0	1,953	34,778
40	Fire	106,910	149,704	125,247	0	66,516	448,377
41	Municipal Court	17,274	8,931	20,236	0	4,020	50,461
42	Solid Waste	23,659	30,330	27,718	0	11,234	92,941
43	Houston Airport System (HAS)	62,430	0	0	252,709	41,669	356,808
44	Housing & Community Dev	19,919	91	23,335	0	8,014	51,359
45	Library	19,313	11,335	22,626	0	5,194	58,468
46	Parks & Recreation	74,557	144,309	87,344	0	12,017	318,227
47	Health Department	85,500	0	100,165	0	17,128	202,793
48	Convention & Entertainment	2,153	0	0	72,434	33	74,620
49	Fleet Management	117,128	5,486	137,218	0	10,689	270,521
50	Planning & Dev Other	1,555	0	1,822	0	530	3,907
51	Planning & Dev Spec Rev	2,955	0	3,462	0	678	7,095
52	General Debt	4,943	0	5,791	0	0	10,734
53	Finance Other	6,585	0	7,715	0	653	14,953
54	ARA Insurance	535	0	627	0	1,488	2,650
55	ARA BARC	9,324	0	10,924	0	1,550	21,798
56	ARA Parking	13,649	0	15,990	0	1,112	30,751
57	ARA Other	14,255	0	16,700	0	1,513	32,468
58	IT Public Services	2	0	3	0	0	5
59	Legal Insurance	4,189	0	4,908	0	1,752	10,849
60	Legal Wkr Comp	319	0	373	0	32	724

	Department	Gen Acctng	Fixed Assets	Auditing Svc	Auditing Svcs Enterprise	Fin Operations	Total
61	Mayor Cable TV	1,326	0	1,554	0	524	3,404
62	Mayor Other	7,688	0	9,008	0	3,808	20,504
63	TIRZ	652	0	764	0	0	1,416
64	HR Health Benefits	80,642	0	94,474	0	49,114	224,230
65	HR Long Term Disability	53	0	62	0	143	258
66	PWE Bldg Insp	24,432	0	28,623	0	7,914	60,969
67	PWE Stormwater	12,093	0	14,167	0	4,964	31,224
68	PWE DDSR	30,401	0	35,615	0	9,684	75,700
69	PWE Water & Sewer	143,312	0	0	151,396	53,702	348,410
70	PWE Houston Transtar	1,737	0	2,035	0	360	4,132
71	PWE Other	29,865	0	34,988	0	6,340	71,193
72	Houston Permit Center	3,705	0	4,341	0	1,020	9,066
73	CIP S/R Planning	497	0	582	0	199	1,278
74	CIP Sal Rec RE	1,835	0	2,150	0	618	4,603
75	CIP S/R Engrg	10,533	0	12,339	0	1,634	24,506
76	CIP S/R Constr	6,913	0	8,098	0	1,432	16,443
77	CIP S/R Eng/Const	762	0	892	0	464	2,118
78	CIP S/R Geo/Env	1,395	0	1,634	0	186	3,215
79	CIP S/R Other	2,382	0	2,791	0	470	5,643
80	CIP S/R GSD	6,147	0	7,202	0	512	13,861
91	Hurricane Ike Aid & Recovery	38	0	44	0	0	82
92	ARRA Reimbursement Fund	399	0	467	0	0	866
93	HR-W.C.	10,770	0	12,617	0	2,890	26,277
94	HITS Other	17,678	0	20,711	0	5,773	44,162
95	Legal Other	86	0	101	0	0	187
	Total	$ 1,274,047	$ 533,361	$ 1,250,053	$ 476,539	$ 508,443	$ 4,042,443

FINANCE – INTERNAL CONTROLS
FUNCTION AND ALLOCATION BASIS

The Internal Controls section within the Financial Reporting and Operations division of the Finance Department provides internal control reviews for programs within various city departments and monitors the implementation of the Enterprise Risk Management project. Costs are allocated based on General Fund operating expenditures.

Description		Amount	General Admin	Internal Controls
Personnel Costs				
Salaries	S1	153,344	0	153,344
Salary % Split			.00%	100.00%
Benefits	S	88,103	0	88,103
Subtotal - Personnel Costs		241,446	0	241,446
Services & Supplies Cost				
Supplies	S	0	0	0
Services	S	2,478	0	2,478
Mgmt Consulting Svcs	S	156,900	0	156,900
Subtotal - Services & Supplies		159,378	0	159,378
Department Cost Total		400,824	0	400,824
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		400,824	0	400,824
General Admin Distribution			0	0
Grand Total		$ 400,824		$ 400,824

	Department	First Incoming	Second Incoming	Internal Controls
3	Insurance Retirees	$ 5,419	$ 19	$ 5,438
3	Memberships	120	0	120
3	Consulting Services	209	1	210
3	Other Misc	160	1	161
	Subtotal - Non-Dept-Gen Gov	5,908	21	5,929
4	Finance Dept Admin	58,065	16,188	74,253
	Subtotal - Fin Dir Office	58,065	16,188	74,253
5	Financial Plg & Analysis	323	16	339
	Subtotal - Fin Plg & Analysis	323	16	339
7	Gen Acctng	174	9	183
7	Auditing Svcs	215	0	215
7	Fin Operations	51	3	54
	Subtotal - Fin Reporting & Ops	440	12	452
8	Internal Controls	0	102	102
	Subtotal - Fin Int Controls	0	102	102
9	Cost Accounting	0	32	32
9	Trust Funds Mgmt (TFM)	0	41	41
	Subtotal - Fin Grants	0	73	73
10	Perf Mgmt Svcs	0	52	52
	Subtotal - Fin Perform Mgmt	0	52	52
11	Purchasing	0	430	430
	Subtotal - Fin SPD	0	430	430
14	Records	0	83	83
	Subtotal - ARA Operations	0	83	83
15	Payroll Svcs	0	504	504
	Subtotal - ARA Payroll Svcs	0	504	504
17	IT ERP	0	460	460
	Subtotal - HITS EAS	0	460	460
18	Enterprise Optns	0	754	754
	Subtotal - HITS EIS	0	754	754
20	Certification	0	145	145
20	External Affairs & Outreach	0	60	60
	Subtotal - OBO	0	205	205
21	City Mayor Admin	0	385	385
	Subtotal - Mayor	0	385	385
22	Personnel Svcs	0	202	202
	Subtotal - Human Resources	0	202	202
24	Controller Fin Svcs	0	1,000	1,000
	Subtotal - City Controller's	0	1,000	1,000

Department	First Incoming	Second Incoming	Internal Controls
Total Incoming	64,736	20,487	85,223
C. Total Allocated		$ 486,047	$ 486,047
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,883,853	4.3602	$ 20,300	$ 0	$ 20,300	$ 0	$ 20,300
04	Finance Dir Office	1,958,344	0.1069	498	0	498	0	498
05	Finance Financial Plg & Analys	1,880,468	0.1026	478	0	478	0	478
06	Finance City Council	565,638	0.0309	144	0	144	0	144
07	Finance Reporting & Ops	3,563,067	0.1945	905	0	905	0	905
08	Finance Internal Controls	400,824	0.0219	102	0	102	0	102
09	Finance Grants	1,092,648	0.0596	278	0	278	13	291
10	Finance Rev Perform Mgmnt	412,892	0.0225	105	0	105	5	110
11	Finance Strat Purchasing	4,391,194	0.2397	1,116	0	1,116	52	1,168
12	ARA Director Office	1,742,618	0.0951	443	0	443	20	463
13	ARA Financial Services	949,779	0.0518	241	0	241	11	252
14	ARA Operations	6,971,755	0.3805	1,772	0	1,772	82	1,854
15	ARA Payroll Services	4,238,719	0.2314	1,077	0	1,077	50	1,127
16	HITS CIO	3,343,550	0.1825	850	0	850	39	889
17	HITS EAS	5,933,408	0.3239	1,508	0	1,508	70	1,578
18	HITS EIS	6,707,392	0.3661	1,704	0	1,704	79	1,783
19	HITS Radio	5,279,693	0.2882	1,342	0	1,342	62	1,404
20	Office Business Opportunity	2,915,203	0.1591	741	0	741	34	775
21	Mayor	4,417,498	0.2411	1,123	0	1,123	52	1,175
22	Human Resources	2,978,346	0.1626	757	0	757	35	792
23	Legal	15,071,249	0.8226	3,830	0	3,830	177	4,007
24	City Controller's Office	8,175,149	0.4462	2,077	0	2,077	96	2,173
25	Health Administration	11,208,473	0.6118	2,848	0	2,848	132	2,980
26	Planning & Dev Admin	1,590,787	0.0868	404	0	404	19	423
29	HPD Police Records	6,094,733	0.3327	1,549	0	1,549	72	1,621
30	General Services	36,568,606	1.9960	9,293	0	9,293	430	9,723
33	Finance Public Fin	892,563	0.0487	227	0	227	10	237
34	Finance Treasury	1,602,088	0.0874	407	0	407	19	426
35	ARA Regulatory	748,910	0.0409	190	0	190	9	199
36	City Secretary	708,114	0.0387	180	0	180	8	188
37	City Council	8,990,320	0.4907	2,285	0	2,285	106	2,391
38	Police	810,613,520	44.2452	205,988	0	205,988	9,523	215,511
39	Dept of Neighborhoods	11,142,846	0.6082	2,832	0	2,832	131	2,963
40	Fire	491,975,087	26.8531	125,017	0	125,017	5,780	130,797
41	Municipal Court	27,351,133	1.4929	6,950	0	6,950	321	7,271
42	Solid Waste	78,348,737	4.2765	19,909	0	19,909	920	20,829
44	Housing & Community Dev	511,832	0.0279	130	0	130	6	136
45	Library	35,095,543	1.9156	8,918	0	8,918	412	9,330
46	Parks & Recreation	71,380,973	3.8961	18,139	0	18,139	839	18,978
47	Health Department	36,626,529	1.9992	9,307	0	9,307	430	9,737
50	Planning & Dev Other	2,397,939	0.1309	609	0	609	28	637
53	Finance Other	513,499	0.0280	130	0	130	6	136
55	ARA BARC	0	0.0000	0	0	0	0	0
57	ARA Other	5,521,006	0.3013	1,403	0	1,403	65	1,468
58	IT Public Services	0	0.0000	0	0	0	0	0
71	PWE Other	29,340,617	1.6015	7,456	0	7,456	345	7,801
94	HITS Other	1,678-	0.0001-	0	0	0	0.02-	0.02-
	Subtotal	1,832,095,464	100.0000	465,562	0	465,562	20,487	486,049
	Direct Bills					0		0
	Total					$465,562		$ 486,049

Basis Units: FY2017 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Internal Controls	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	20,300	20,300
04	Finance Dir Office	498	498
05	Finance Financial Plg & Analys	478	478
06	Finance City Council	144	144
07	Finance Reporting & Ops	905	905
08	Finance Internal Controls	102	102
09	Finance Grants	291	291
10	Finance Rev Perform Mgmnt	110	110
11	Finance Strat Purchasing	1,168	1,168
12	ARA Director Office	463	463
13	ARA Financial Services	252	252
14	ARA Operations	1,854	1,854
15	ARA Payroll Services	1,127	1,127
16	HITS CIO	889	889
17	HITS EAS	1,578	1,578
18	HITS EIS	1,783	1,783
19	HITS Radio	1,404	1,404
20	Office Business Opportunity	775	775
21	Mayor	1,175	1,175
22	Human Resources	792	792
23	Legal	4,007	4,007
24	City Controller's Office	2,173	2,173
25	Health Administration	2,980	2,980
26	Planning & Dev Admin	423	423
29	HPD Police Records	1,621	1,621
30	General Services	9,723	9,723
33	Finance Public Fin	237	237
34	Finance Treasury	426	426
35	ARA Regulatory	199	199
36	City Secretary	188	188
37	City Council	2,391	2,391
38	Police	215,511	215,511
39	Dept of Neighborhoods	2,963	2,963
40	Fire	130,797	130,797
41	Municipal Court	7,271	7,271
42	Solid Waste	20,829	20,829
44	Housing & Community Dev	136	136
45	Library	9,330	9,330
46	Parks & Recreation	18,978	18,978
47	Health Department	9,737	9,737
50	Planning & Dev Other	637	637
53	Finance Other	136	136
55	ARA BARC	0	0
57	ARA Other	1,468	1,468
58	IT Public Services	0	0
71	PWE Other	7,801	7,801
94	HITS Other	0	0
	Total	$ 486,050	$ 486,050

FINANCE – GRANTS AND TRUST FUNDS MANAGEMENT
FUNCTION AND ALLOCATION BASIS

- **Grants Management** – Grants Management section within the Financial Reporting and Operations division of the Finance Department, is responsible for monitoring the activity of all federal, state and private grants the city receives. Costs are allocated based upon grant funds expenditures by department.

- **Cost Accounting** – The Cost Accounting section within Grants Management is responsible for the Cost Allocation Plan, the cost of service study and maintaining the city fee schedule. Costs are allocated based on the operating expenditures by department.

- **Trust Funds Management (TFM)** – Provides education and services to more than 23,000 employees, retirees, and their families on retirement security with the administration of the defined contribution plan. In addition, TFM is responsible for the fiscal monitoring and financial reporting of Local Government Corporations. Costs are allocated based on the operating expenditures by department.

Description		Amount	General Admin	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
Personnel Costs						
Salaries	S1	708,831	0	341,155	152,312	215,364
Salary % Split			.00%	48.13%	21.49%	30.38%
Benefits	P	337,967	0	170,144	75,964	91,859
Subtotal - Personnel Costs		1,046,798	0	511,299	228,276	307,223
Services & Supplies Cost						
Supplies	P	1,441	0	963	430	49
Services	P	44,409	0	30,636	13,678	95
Subtotal - Services & Supplies		45,850	0	31,599	14,108	144
Department Cost Total		1,092,648	0	542,898	242,384	307,367
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		1,092,648	0	542,898	242,384	307,367
General Admin Distribution			0	0	0	0
Grand Total		$ 1,092,648		$ 542,898	$ 242,384	$ 307,367

	Department	First Incoming	Second Incoming	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
3	Insurance Retirees	$ 21,910	$ 77	$ 10,582	$ 4,725	$ 6,680
3	Memberships	485	2	234	105	148
3	Consulting Services	511	2	247	110	156
3	Other Misc	435	2	210	94	133
	Subtotal - Non-Dept-Gen Gov	23,341	82	11,273	5,033	7,117
4	Finance Dept Admin	234,784	65,454	144,502	64,515	91,221
	Subtotal - Fin Dir Office	234,784	65,454	144,502	64,515	91,221
5	Financial Plg & Analysis	788	39	398	178	251
	Subtotal - Fin Plg & Analysis	788	39	398	178	251
7	Gen Acctng	424	23	215	96	136
7	Auditing Svcs	524	0	252	113	159
7	Fin Operations	139	8	71	32	45
	Subtotal - Fin Reporting & Ops	1,087	31	538	240	340
8	Internal Controls	278	13	140	63	88
	Subtotal - Fin Int Controls	278	13	140	63	88
9	Cost Accounting	0	86	41	18	26
9	Trust Funds Mgmt (TFM)	0	111	53	24	34
	Subtotal - Fin Grants	0	197	95	42	60
10	Perf Mgmt Svcs	0	143	69	31	43
	Subtotal - Fin Perform Mgmt	0	143	69	31	43
11	Purchasing	0	0	0	0	0
	Subtotal - Fin SPD	0	0	0	0	0
14	Records	0	336	162	72	102
	Subtotal - ARA Operations	0	336	162	72	102
15	Payroll Svcs	0	2,037	980	438	619
	Subtotal - ARA Payroll Svcs	0	2,037	980	438	619
17	IT ERP	0	1,073	516	231	326
	Subtotal - HITS EAS	0	1,073	516	231	326
18	Enterprise Optns	0	1,841	886	396	559
	Subtotal - HITS EIS	0	1,841	886	396	559
20	Certification	0	587	283	126	178
20	External Affairs & Outreach	0	243	117	52	74
	Subtotal - OBO	0	830	399	178	252
21	City Mayor Admin	0	1,557	749	335	473
	Subtotal - Mayor	0	1,557	749	335	473
22	Personnel Svcs	0	817	393	176	248
	Subtotal - Human Resources	0	817	393	176	248
24	Controller Fin Svcs	0	2,441	1,175	525	742
	Subtotal - City Controller's	0	2,441	1,175	525	742

Department	First Incoming	Second Incoming	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
Total Incoming	260,278	76,892	162,277	72,450	102,442
C. Total Allocated		$ 1,429,818	$ 705,175	$ 314,834	$ 409,809
			49.32%	22.02%	28.66%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	1,030-	0.0005-	4-	$ 0	4-	$ 0	4-
30	General Services	37,033	0.0188	126	0	126	7	133
31	HEC	280,850	0.1429	955	0	955	53	1,008
38	Police	11,196,323	5.6982	38,074	0	38,074	2,109	40,183
39	Dept of Neighborhoods	2,391,712	1.2172	8,133	0	8,133	450	8,583
40	Fire	3,389,903	1.7252	11,528	0	11,528	638	12,166
41	Municipal Court	6,514	0.0033	22	0	22	1	23
42	Solid Waste	4,367,075	2.2226	14,850	0	14,850	823	15,673
43	Houston Airport System (HAS)	22,733,155	11.5697	77,305	0	77,305	4,282	81,587
44	Housing & Community Dev	58,898,120	29.9754	200,286	0	200,286	11,093	211,379
45	Library	61,092	0.0311	208	0	208	12	220
46	Parks & Recreation	7,560,847	3.8480	25,711	0	25,711	1,424	27,135
47	Health Department	59,291,090	30.1754	201,622	0	201,622	11,167	212,789
49	Fleet Management	29,563-	0.0150-	101-	0	101-	5.57-	107-
50	Planning & Dev Other	397,675	0.2024	1,352	0	1,352	75	1,427
54	ARA Insurance	0	0.0000	0	0	0	0	0
57	ARA Other	49,938	0.0254	170	0	170	9	179
62	Mayor Other	9,145,309	4.6544	31,099	0	31,099	1,722	32,821
71	PWE Other	16,709,702	8.5042	56,822	0	56,822	3,147	59,969
91	Hurricane Ike Aid & Recovery	2,633	0.0013	9	0	9	1	10
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
94	HITS Other	0	0.0000	0	0	0	0	0
	Subtotal	196,488,378	100.0000	668,167	0	668,167	37,008	705,175
	Direct Bills					0		0
	Total					$668,167		$ 705,175

Basis Units: FY2017 Grant Funds expenditures
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 6,289	$ 0	$ 6,289	$ 0	$ 6,289
04	Finance Dir Office	1,958,344	0.0516	154	0	154	0	154
05	Finance Financial Plg & Analys	1,880,468	0.0496	148	0	148	0	148
06	Finance City Council	565,638	0.0149	44	0	44	0	44
07	Finance Reporting & Ops	3,563,067	0.0939	280	0	280	0	280
08	Finance Internal Controls	400,824	0.0106	32	0	32	0	32
09	Finance Grants	1,092,648	0.0288	86	0	86	0	86
10	Finance Rev Perform Mgmnt	412,892	0.0109	32	0	32	2	34
11	Finance Strat Purchasing	4,391,194	0.1158	345	0	345	20	365
12	ARA Director Office	1,742,618	0.0459	137	0	137	8	145
13	ARA Financial Services	949,779	0.0250	75	0	75	4	79
14	ARA Operations	6,971,755	0.1838	548	0	548	31	579
15	ARA Payroll Services	4,238,719	0.1117	333	0	333	19	352
16	HITS CIO	3,343,550	0.0881	263	0	263	15	278
17	HITS EAS	5,933,408	0.1564	467	0	467	26	493
18	HITS EIS	6,707,392	0.1768	527	0	527	30	557
19	HITS Radio	5,279,693	0.1392	415	0	415	24	439
20	Office Business Opportunity	3,066,704	0.0808	241	0	241	14	255
21	Mayor	4,417,498	0.1164	347	0	347	20	367
22	Human Resources	38,087,027	1.0040	2,995	0	2,995	170	3,165
23	Legal	15,071,249	0.3973	1,185	0	1,185	67	1,252
24	City Controller's Office	8,175,149	0.2155	643	0	643	36	679
25	Health Administration	11,208,473	0.2955	881	0	881	50	931
26	Planning & Dev Admin	1,590,787	0.0419	125	0	125	7	132
28	CIP Sal Rec PWE	1,469,540	0.0387	116	0	116	7	123
29	HPD Police Records	6,094,733	0.1607	479	0	479	27	506
30	General Services	149,724,415	3.9468	11,774	0	11,774	668	12,442
31	HEC	25,225,778	0.6650	1,984	0	1,984	113	2,097
33	Finance Public Fin	892,563	0.0235	70	0	70	4	74
34	Finance Treasury	1,602,088	0.0422	126	0	126	7	133
35	ARA Regulatory	748,910	0.0197	59	0	59	3	62
36	City Secretary	708,114	0.0187	56	0	56	3	59
37	City Council	8,990,320	0.2370	707	0	707	40	747
38	Police	856,968,941	22.5903	67,390	0	67,390	3,823	71,213
39	Dept of Neighborhoods	14,548,216	0.3835	1,144	0	1,144	65	1,209
40	Fire	495,669,602	13.0662	38,978	0	38,978	2,211	41,189
41	Municipal Court	29,957,998	0.7897	2,356	0	2,356	134	2,490
42	Solid Waste	83,714,555	2.2068	6,583	0	6,583	373	6,956
43	Houston Airport System (HAS)	310,513,077	8.1853	24,418	0	24,418	1,385	25,803
44	Housing & Community Dev	59,722,448	1.5743	4,696	0	4,696	266	4,962
45	Library	38,704,552	1.0203	3,044	0	3,044	173	3,217
46	Parks & Recreation	89,547,763	2.3605	7,042	0	7,042	399	7,441
47	Health Department	127,637,032	3.3646	10,037	0	10,037	569	10,606
48	Convention & Entertainment	240,174	0.0063	19	0	19	1	20
49	Fleet Management	79,650,724	2.0996	6,264	0	6,264	355	6,619
50	Planning & Dev Other	3,956,494	0.1043	311	0	311	18	329
51	Planning & Dev Spec Rev	5,053,438	0.1332	397	0	397	23	420
53	Finance Other	4,865,036	0.1282	383	0	383	22	405
54	ARA Insurance	11,089,164	0.2923	872	0	872	49	921
55	ARA BARC	11,551,713	0.3045	908	0	908	52	960
56	ARA Parking	8,280,436	0.2183	651	0	651	37	688
57	ARA Other	11,274,168	0.2972	887	0	887	50	937
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,027	0	1,027	58	1,085
60	Legal Wkr Comp	233,352	0.0062	18	0	18	1	19
61	Mayor Cable TV	3,907,510	0.1030	307	0	307	17	324

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	2,231	0	2,231	127	2,358
64	HR Health Benefits	365,988,352	9.6477	28,780	0	28,780	1,633	30,413
65	HR Long Term Disability	1,063,177	0.0280	84	0	84	5	89
66	PWE Bldg Insp	58,972,153	1.5545	4,637	0	4,637	263	4,900
67	PWE Stormwater	36,989,809	0.9751	2,909	0	2,909	165	3,074
68	PWE DDSR	72,163,859	1.9023	5,675	0	5,675	322	5,997
69	PWE Water & Sewer	400,177,118	10.5490	31,469	0	31,469	1,785	33,254
70	PWE Houston Transtar	2,684,468	0.0708	211	0	211	12	223
71	PWE Other	47,242,897	1.2454	3,715	0	3,715	211	3,926
72	Houston Permit Center	7,597,818	0.2003	597	0	597	34	631
73	CIP S/R Planning	1,477,470	0.0389	116	0	116	7	123
74	CIP Sal Rec RE	4,602,338	0.1213	362	0	362	21	383
75	CIP S/R Engrg	12,175,347	0.3210	957	0	957	54	1,011
76	CIP S/R Constr	10,665,467	0.2811	839	0	839	48	887
77	CIP S/R Eng/Const	3,458,354	0.0912	272	0	272	15	287
78	CIP S/R Geo/Env	1,388,152	0.0366	109	0	109	6	115
79	CIP S/R Other	3,501,043	0.0923	275	0	275	16	291
80	CIP S/R GSD	3,821,668	0.1007	301	0	301	17	318
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	1,693	0	1,693	96	1,789
94	HITS Other	43,022,224	1.1341	3,383	0	3,383	192	3,575
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	298,310	0	298,310	16,524	314,834
	Direct Bills					0		0
	Total					$298,310		$ 314,834

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 8,147	$ 0	$ 8,147	$ 0	$ 8,147
04	Finance Dir Office	1,958,344	0.0516	199	0	199	0	199
05	Finance Financial Plg & Analys	1,880,468	0.0496	192	0	192	0	192
06	Finance City Council	565,638	0.0149	58	0	58	0	58
07	Finance Reporting & Ops	3,563,067	0.0939	363	0	363	0	363
08	Finance Internal Controls	400,824	0.0106	41	0	41	0	41
09	Finance Grants	1,092,648	0.0288	111	0	111	0	111
10	Finance Rev Perform Mgmnt	412,892	0.0109	42	0	42	3	45
11	Finance Strat Purchasing	4,391,194	0.1158	447	0	447	28	475
12	ARA Director Office	1,742,618	0.0459	178	0	178	11	189
13	ARA Financial Services	949,779	0.0250	97	0	97	6	103
14	ARA Operations	6,971,755	0.1838	710	0	710	44	754
15	ARA Payroll Services	4,238,719	0.1117	432	0	432	27	459
16	HITS CIO	3,343,550	0.0881	341	0	341	21	362
17	HITS EAS	5,933,408	0.1564	604	0	604	37	641
18	HITS EIS	6,707,392	0.1768	683	0	683	42	725
19	HITS Radio	5,279,693	0.1392	538	0	538	33	571
20	Office Business Opportunity	3,066,704	0.0808	312	0	312	19	331
21	Mayor	4,417,498	0.1164	450	0	450	28	478
22	Human Resources	38,087,027	1.0040	3,880	0	3,880	240	4,120
23	Legal	15,071,249	0.3973	1,535	0	1,535	95	1,630
24	City Controller's Office	8,175,149	0.2155	833	0	833	52	885
25	Health Administration	11,208,473	0.2955	1,142	0	1,142	71	1,213
26	Planning & Dev Admin	1,590,787	0.0419	162	0	162	10	172
28	CIP Sal Rec PWE	1,469,540	0.0387	150	0	150	9	159
29	HPD Police Records	6,094,733	0.1607	621	0	621	38	659
30	General Services	149,724,415	3.9468	15,252	0	15,252	944	16,196
31	HEC	25,225,778	0.6650	2,570	0	2,570	159	2,729
33	Finance Public Fin	892,563	0.0235	91	0	91	6	97
34	Finance Treasury	1,602,088	0.0422	163	0	163	10	173
35	ARA Regulatory	748,910	0.0197	76	0	76	5	81
36	City Secretary	708,114	0.0187	72	0	72	4	76
37	City Council	8,990,320	0.2370	916	0	916	57	973
38	Police	856,968,941	22.5903	87,300	0	87,300	5,405	92,705
39	Dept of Neighborhoods	14,548,216	0.3835	1,482	0	1,482	92	1,574
40	Fire	495,669,602	13.0662	50,494	0	50,494	3,126	53,620
41	Municipal Court	29,957,998	0.7897	3,052	0	3,052	189	3,241
42	Solid Waste	83,714,555	2.2068	8,528	0	8,528	528	9,056
43	Houston Airport System (HAS)	310,513,077	8.1853	31,632	0	31,632	1,959	33,591
44	Housing & Community Dev	59,722,448	1.5743	6,084	0	6,084	377	6,461
45	Library	38,704,552	1.0203	3,943	0	3,943	244	4,187
46	Parks & Recreation	89,547,763	2.3605	9,122	0	9,122	565	9,687
47	Health Department	127,637,032	3.3646	13,002	0	13,002	805	13,807
48	Convention & Entertainment	240,174	0.0063	24	0	24	2	26
49	Fleet Management	79,650,724	2.0996	8,114	0	8,114	502	8,616
50	Planning & Dev Other	3,956,494	0.1043	403	0	403	25	428
51	Planning & Dev Spec Rev	5,053,438	0.1332	515	0	515	32	547
53	Finance Other	4,865,036	0.1282	496	0	496	31	527
54	ARA Insurance	11,089,164	0.2923	1,130	0	1,130	70	1,200
55	ARA BARC	11,551,713	0.3045	1,177	0	1,177	73	1,250
56	ARA Parking	8,280,436	0.2183	844	0	844	52	896
57	ARA Other	11,274,168	0.2972	1,149	0	1,149	71	1,220
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,330	0	1,330	82	1,412
60	Legal Wkr Comp	233,352	0.0062	24	0	24	1	25
61	Mayor Cable TV	3,907,510	0.1030	398	0	398	25	423

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	2,890	0	2,890	179	3,069
64	HR Health Benefits	365,988,352	9.6477	37,283	0	37,283	2,308	39,591
65	HR Long Term Disability	1,063,177	0.0280	108	0	108	7	115
66	PWE Bldg Insp	58,972,153	1.5545	6,008	0	6,008	372	6,380
67	PWE Stormwater	36,989,809	0.9751	3,768	0	3,768	233	4,001
68	PWE DDSR	72,163,859	1.9023	7,351	0	7,351	455	7,806
69	PWE Water & Sewer	400,177,118	10.5490	40,766	0	40,766	2,524	43,290
70	PWE Houston Transtar	2,684,468	0.0708	273	0	273	17	290
71	PWE Other	47,242,897	1.2454	4,813	0	4,813	298	5,111
72	Houston Permit Center	7,597,818	0.2003	774	0	774	48	822
73	CIP S/R Planning	1,477,470	0.0389	151	0	151	9	160
74	CIP Sal Rec RE	4,602,338	0.1213	469	0	469	29	498
75	CIP S/R Engrg	12,175,347	0.3210	1,240	0	1,240	77	1,317
76	CIP S/R Constr	10,665,467	0.2811	1,086	0	1,086	67	1,153
77	CIP S/R Eng/Const	3,458,354	0.0912	352	0	352	22	374
78	CIP S/R Geo/Env	1,388,152	0.0366	141	0	141	9	150
79	CIP S/R Other	3,501,043	0.0923	357	0	357	22	379
80	CIP S/R GSD	3,821,668	0.1007	389	0	389	24	413
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,193	0	2,193	136	2,329
94	HITS Other	43,022,224	1.1341	4,383	0	4,383	271	4,654
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	386,446	0	386,446	23,363	409,809
	Direct Bills					0		0
	Total					$386,446		$ 409,809

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
0	Direct Billed	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	4-	6,289	8,147	14,432
04	Finance Dir Office	0	154	199	353
05	Finance Financial Plg & Analys	0	148	192	340
06	Finance City Council	0	44	58	102
07	Finance Reporting & Ops	0	280	363	643
08	Finance Internal Controls	0	32	41	73
09	Finance Grants	0	86	111	197
10	Finance Rev Perform Mgmnt	0	34	45	79
11	Finance Strat Purchasing	0	365	475	840
12	ARA Director Office	0	145	189	334
13	ARA Financial Services	0	79	103	182
14	ARA Operations	0	579	754	1,333
15	ARA Payroll Services	0	352	459	811
16	HITS CIO	0	278	362	640
17	HITS EAS	0	493	641	1,134
18	HITS EIS	0	557	725	1,282
19	HITS Radio	0	439	571	1,010
20	Office Business Opportunity	0	255	331	586
21	Mayor	0	367	478	845
22	Human Resources	0	3,165	4,120	7,285
23	Legal	0	1,252	1,630	2,882
24	City Controller's Office	0	679	885	1,564
25	Health Administration	0	931	1,213	2,144
26	Planning & Dev Admin	0	132	172	304
28	CIP Sal Rec PWE	0	123	159	282
29	HPD Police Records	0	506	659	1,165
30	General Services	133	12,442	16,196	28,771
31	HEC	1,008	2,097	2,729	5,834
33	Finance Public Fin	0	74	97	171
34	Finance Treasury	0	133	173	306
35	ARA Regulatory	0	62	81	143
36	City Secretary	0	59	76	135
37	City Council	0	747	973	1,720
38	Police	40,183	71,213	92,705	204,101
39	Dept of Neighborhoods	8,583	1,209	1,574	11,366
40	Fire	12,166	41,189	53,620	106,975
41	Municipal Court	23	2,490	3,241	5,754
42	Solid Waste	15,673	6,956	9,056	31,685
43	Houston Airport System (HAS)	81,587	25,803	33,591	140,981
44	Housing & Community Dev	211,379	4,962	6,461	222,802
45	Library	220	3,217	4,187	7,624
46	Parks & Recreation	27,135	7,441	9,687	44,263
47	Health Department	212,789	10,606	13,807	237,202
48	Convention & Entertainment	0	20	26	46
49	Fleet Management	107-	6,619	8,616	15,128
50	Planning & Dev Other	1,427	329	428	2,184
51	Planning & Dev Spec Rev	0	420	547	967
53	Finance Other	0	405	527	932
54	ARA Insurance	0	921	1,200	2,121
55	ARA BARC	0	960	1,250	2,210
56	ARA Parking	0	688	896	1,584
57	ARA Other	179	937	1,220	2,336
58	IT Public Services	0	0	0	0
59	Legal Insurance	0	1,085	1,412	2,497
60	Legal Wkr Comp	0	19	25	44
61	Mayor Cable TV	0	324	423	747

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
62	Mayor Other	32,821	2,358	3,069	38,248
64	HR Health Benefits	0	30,413	39,591	70,004
65	HR Long Term Disability	0	89	115	204
66	PWE Bldg Insp	0	4,900	6,380	11,280
67	PWE Stormwater	0	3,074	4,001	7,075
68	PWE DDSR	0	5,997	7,806	13,803
69	PWE Water & Sewer	0	33,254	43,290	76,544
70	PWE Houston Transtar	0	223	290	513
71	PWE Other	59,969	3,926	5,111	69,006
72	Houston Permit Center	0	631	822	1,453
73	CIP S/R Planning	0	123	160	283
74	CIP Sal Rec RE	0	383	498	881
75	CIP S/R Engrg	0	1,011	1,317	2,328
76	CIP S/R Constr	0	887	1,153	2,040
77	CIP S/R Eng/Const	0	287	374	661
78	CIP S/R Geo/Env	0	115	150	265
79	CIP S/R Other	0	291	379	670
80	CIP S/R GSD	0	318	413	731
91	Hurricane Ike Aid & Recovery	10	0	0	10
92	ARRA Reimbursement Fund	0	0	0	0
93	HR-W.C.	0	1,789	2,329	4,118
94	HITS Other	0	3,575	4,654	8,229
95	Legal Other	0	0	0	0
	Total	$ 705,174	$ 314,835	$ 409,808	$ 1,429,817

FINANCE – PERFORMANCE MANAGEMENT
FUNCTION AND ALLOCATION BASIS

The Performance Management division works with departments to identify and implement innovative solutions that improve customer service and modernize government operations. This division also implements performance management processes and systems to ensure continued process excellence. Costs are allocated based upon operating expenditures.

Description		Amount	General Admin	Perf Mgmt Svcs
Personnel Costs				
Salaries	S1	242,900	0	242,900
Salary % Split			.00%	100.00%
Benefits	S	126,235	0	126,235
Subtotal - Personnel Costs		369,135	0	369,135
Services & Supplies Cost				
Supplies	S	522	0	522
Services	S	14,442	0	14,442
Other Intfd Services	S	28,794	0	28,794
Subtotal - Services & Supplies		43,758	0	43,758
Department Cost Total		412,893	0	412,893
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		412,893	0	412,893
General Admin Distribution			0	0
Grand Total		$ 412,893		$ 412,893

	Department	First Incoming	Second Incoming	Perf Mgmt Svcs
3	Insurance Retirees	$ 6,832	$ 24	$ 6,856
3	Memberships	151	1	152
3	Consulting Services	308	1	309
3	Other Misc	164	1	165
	Subtotal - Non-Dept-Gen Gov	7,455	26	7,481
4	Finance Dept Admin	73,212	20,411	93,623
	Subtotal - Fin Dir Office	73,212	20,411	93,623
5	Financial Plg & Analysis	476	24	500
	Subtotal - Fin Plg & Analysis	476	24	500
7	Gen Acctng	256	14	270
7	Auditing Svcs	316	0	316
7	Fin Operations	52	3	55
	Subtotal - Fin Reporting & Ops	624	17	641
8	Internal Controls	105	5	110
	Subtotal - Fin Int Controls	105	5	110
9	Cost Accounting	32	2	34
9	Trust Funds Mgmt (TFM)	42	3	45
	Subtotal - Fin Grants	74	4	78
10	Perf Mgmt Svcs	0	54	54
	Subtotal - Fin Perform Mgmt	0	54	54
11	Purchasing	0	0	0
	Subtotal - Fin SPD	0	0	0
14	Records	0	105	105
	Subtotal - ARA Operations	0	105	105
15	Payroll Svcs	0	635	635
	Subtotal - ARA Payroll Svcs	0	635	635
17	IT ERP	0	460	460
	Subtotal - HITS EAS	0	460	460
18	Enterprise Optns	0	1,111	1,111
	Subtotal - HITS EIS	0	1,111	1,111
20	Certification	0	183	183
20	External Affairs & Outreach	0	76	76
	Subtotal - OBO	0	259	259
21	City Mayor Admin	0	485	485
	Subtotal - Mayor	0	485	485
22	Personnel Svcs	0	255	255
	Subtotal - Human Resources	0	255	255
24	Controller Fin Svcs	0	1,474	1,474
	Subtotal - City Controller's	0	1,474	1,474

Department	First Incoming	Second Incoming	Perf Mgmt Svcs
Total Incoming	81,946	25,325	107,271
C. Total Allocated		$ 520,164	$ 520,164
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79,975,981	2.1082	$ 10,432	$ 0	$ 10,432	$ 0	$ 10,432
04	Finance Dir Office	1,958,344	0.0516	255	0	255	0	255
05	Finance Financial Plg & Analys	1,880,468	0.0496	245	0	245	0	245
06	Finance City Council	565,638	0.0149	74	0	74	0	74
07	Finance Reporting & Ops	3,563,067	0.0939	465	0	465	0	465
08	Finance Internal Controls	400,824	0.0106	52	0	52	0	52
09	Finance Grants	1,092,648	0.0288	143	0	143	0	143
10	Finance Rev Perform Mgmnt	412,892	0.0109	54	0	54	0	54
11	Finance Strat Purchasing	4,391,194	0.1158	573	0	573	30	603
12	ARA Director Office	1,742,618	0.0459	227	0	227	12	239
13	ARA Financial Services	949,779	0.0250	124	0	124	6	130
14	ARA Operations	6,971,755	0.1838	909	0	909	48	957
15	ARA Payroll Services	4,238,719	0.1117	553	0	553	29	582
16	HITS CIO	3,343,550	0.0881	436	0	436	23	459
17	HITS EAS	5,933,408	0.1564	774	0	774	41	815
18	HITS EIS	6,707,392	0.1768	875	0	875	46	921
19	HITS Radio	5,279,693	0.1392	689	0	689	36	725
20	Office Business Opportunity	3,066,704	0.0808	400	0	400	21	421
21	Mayor	4,417,498	0.1164	576	0	576	30	606
22	Human Resources	38,087,027	1.0040	4,968	0	4,968	260	5,228
23	Legal	15,071,249	0.3973	1,966	0	1,966	103	2,069
24	City Controller's Office	8,175,149	0.2155	1,066	0	1,066	56	1,122
25	Health Administration	11,208,473	0.2955	1,462	0	1,462	77	1,539
26	Planning & Dev Admin	1,590,787	0.0419	208	0	208	11	219
28	CIP Sal Rec PWE	1,469,540	0.0387	192	0	192	10	202
29	HPD Police Records	6,094,733	0.1607	795	0	795	42	837
30	General Services	149,724,415	3.9468	19,531	0	19,531	1,024	20,555
31	HEC	25,225,778	0.6650	3,291	0	3,291	172	3,463
33	Finance Public Fin	892,563	0.0235	116	0	116	6	122
34	Finance Treasury	1,602,088	0.0422	209	0	209	11	220
35	ARA Regulatory	748,910	0.0197	98	0	98	5	103
36	City Secretary	708,114	0.0187	92	0	92	5	97
37	City Council	8,990,320	0.2370	1,173	0	1,173	61	1,234
38	Police	856,968,941	22.5903	111,786	0	111,786	5,860	117,646
39	Dept of Neighborhoods	14,548,216	0.3835	1,898	0	1,898	99	1,997
40	Fire	495,669,602	13.0662	64,657	0	64,657	3,389	68,046
41	Municipal Court	29,957,998	0.7897	3,908	0	3,908	205	4,113
42	Solid Waste	83,714,555	2.2068	10,920	0	10,920	572	11,492
43	Houston Airport System (HAS)	310,513,077	8.1853	40,504	0	40,504	2,123	42,627
44	Housing & Community Dev	59,722,448	1.5743	7,790	0	7,790	408	8,198
45	Library	38,704,552	1.0203	5,049	0	5,049	265	5,314
46	Parks & Recreation	89,547,763	2.3605	11,681	0	11,681	612	12,293
47	Health Department	127,637,032	3.3646	16,649	0	16,649	873	17,522
48	Convention & Entertainment	240,174	0.0063	31	0	31	2	33
49	Fleet Management	79,650,724	2.0996	10,390	0	10,390	545	10,935
50	Planning & Dev Other	3,956,494	0.1043	516	0	516	27	543
51	Planning & Dev Spec Rev	5,053,438	0.1332	659	0	659	35	694
53	Finance Other	4,865,036	0.1282	635	0	635	33	668
54	ARA Insurance	11,089,164	0.2923	1,447	0	1,447	76	1,523
55	ARA BARC	11,551,713	0.3045	1,507	0	1,507	79	1,586
56	ARA Parking	8,280,436	0.2183	1,080	0	1,080	57	1,137
57	ARA Other	11,274,168	0.2972	1,471	0	1,471	77	1,548
58	IT Public Services	0	0.0000	0	0	0	0	0
59	Legal Insurance	13,057,909	0.3442	1,703	0	1,703	89	1,792
60	Legal Wkr Comp	233,352	0.0062	30	0	30	2	32
61	Mayor Cable TV	3,907,510	0.1030	510	0	510	27	537

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	28,373,515	0.7479	3,701	0	3,701	194	3,895
64	HR Health Benefits	365,988,352	9.6477	47,741	0	47,741	2,503	50,244
65	HR Long Term Disability	1,063,177	0.0280	139	0	139	7	146
66	PWE Bldg Insp	58,972,153	1.5545	7,693	0	7,693	403	8,096
67	PWE Stormwater	36,989,809	0.9751	4,825	0	4,825	253	5,078
68	PWE DDSR	72,163,859	1.9023	9,413	0	9,413	493	9,906
69	PWE Water & Sewer	400,177,118	10.5490	52,200	0	52,200	2,736	54,936
70	PWE Houston Transtar	2,684,468	0.0708	350	0	350	18	368
71	PWE Other	47,242,897	1.2454	6,163	0	6,163	323	6,486
72	Houston Permit Center	7,597,818	0.2003	991	0	991	52	1,043
73	CIP S/R Planning	1,477,470	0.0389	193	0	193	10	203
74	CIP Sal Rec RE	4,602,338	0.1213	600	0	600	31	631
75	CIP S/R Engrg	12,175,347	0.3210	1,588	0	1,588	83	1,671
76	CIP S/R Constr	10,665,467	0.2811	1,391	0	1,391	73	1,464
77	CIP S/R Eng/Const	3,458,354	0.0912	451	0	451	24	475
78	CIP S/R Geo/Env	1,388,152	0.0366	181	0	181	9	190
79	CIP S/R Other	3,501,043	0.0923	457	0	457	24	481
80	CIP S/R GSD	3,821,668	0.1007	499	0	499	26	525
91	Hurricane Ike Aid & Recovery	2,633	0.0001	0	0	0	0	0
92	ARRA Reimbursement Fund	0	0.0000	0	0	0	0	0
93	HR-W.C.	21,530,990	0.5676	2,809	0	2,809	147	2,956
94	HITS Other	43,022,224	1.1341	5,612	0	5,612	294	5,906
95	Legal Other	35	0.0000	0	0	0	0	0
	Subtotal	3,793,524,507	100.0000	494,841	0	494,841	25,325	520,166
	Direct Bills					0		0
	Total					$494,841		$ 520,166

Basis Units: FY2017 expenditures excl TIRZ
Source: COH Expenditure Report

	Department	Perf Mgmt Svcs	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	10,432	10,432
04	Finance Dir Office	255	255
05	Finance Financial Plg & Analys	245	245
06	Finance City Council	74	74
07	Finance Reporting & Ops	465	465
08	Finance Internal Controls	52	52
09	Finance Grants	143	143
10	Finance Rev Perform Mgmnt	54	54
11	Finance Strat Purchasing	603	603
12	ARA Director Office	239	239
13	ARA Financial Services	130	130
14	ARA Operations	957	957
15	ARA Payroll Services	582	582
16	HITS CIO	459	459
17	HITS EAS	815	815
18	HITS EIS	921	921
19	HITS Radio	725	725
20	Office Business Opportunity	421	421
21	Mayor	606	606
22	Human Resources	5,228	5,228
23	Legal	2,069	2,069
24	City Controller's Office	1,122	1,122
25	Health Administration	1,539	1,539
26	Planning & Dev Admin	219	219
28	CIP Sal Rec PWE	202	202
29	HPD Police Records	837	837
30	General Services	20,555	20,555
31	HEC	3,463	3,463
33	Finance Public Fin	122	122
34	Finance Treasury	220	220
35	ARA Regulatory	103	103
36	City Secretary	97	97
37	City Council	1,234	1,234
38	Police	117,646	117,646
39	Dept of Neighborhoods	1,997	1,997
40	Fire	68,046	68,046
41	Municipal Court	4,113	4,113
42	Solid Waste	11,492	11,492
43	Houston Airport System (HAS)	42,627	42,627
44	Housing & Community Dev	8,198	8,198
45	Library	5,314	5,314
46	Parks & Recreation	12,293	12,293
47	Health Department	17,522	17,522
48	Convention & Entertainment	33	33
49	Fleet Management	10,935	10,935
50	Planning & Dev Other	543	543
51	Planning & Dev Spec Rev	694	694
53	Finance Other	668	668
54	ARA Insurance	1,523	1,523
55	ARA BARC	1,586	1,586
56	ARA Parking	1,137	1,137
57	ARA Other	1,548	1,548
58	IT Public Services	0	0
59	Legal Insurance	1,792	1,792
60	Legal Wkr Comp	32	32
61	Mayor Cable TV	537	537

	Department	Perf Mgmt Svcs	Total
62	Mayor Other	3,895	3,895
64	HR Health Benefits	50,244	50,244
65	HR Long Term Disability	146	146
66	PWE Bldg Insp	8,096	8,096
67	PWE Stormwater	5,078	5,078
68	PWE DDSR	9,906	9,906
69	PWE Water & Sewer	54,936	54,936
70	PWE Houston Transtar	368	368
71	PWE Other	6,486	6,486
72	Houston Permit Center	1,043	1,043
73	CIP S/R Planning	203	203
74	CIP Sal Rec RE	631	631
75	CIP S/R Engrg	1,671	1,671
76	CIP S/R Constr	1,464	1,464
77	CIP S/R Eng/Const	475	475
78	CIP S/R Geo/Env	190	190
79	CIP S/R Other	481	481
80	CIP S/R GSD	525	525
91	Hurricane Ike Aid & Recovery	0	0
92	ARRA Reimbursement Fund	0	0
93	HR-W.C.	2,956	2,956
94	HITS Other	5,906	5,906
95	Legal Other	0	0
	Total	$ 520,164	$ 520,164

FINANCE DEPARTMENT – STRATEGIC PROCUREMENT DIVISION
FUNCTION AND ALLOCATION BASIS

The General Fund functions of the Strategic Procurement division (SPD) are to:

- Develop procurement strategy in alignment with the city's strategic vision; promote continuous improvement and provide guidance in the implementation of best practices, State of Texas Bid Laws, the city's and other applicable procurement laws, policies and procedures.

- Manage citywide procurement of goods, work services, and equipment in accordance with applicable laws, city policies and procedures through procurement contracts and P-Card program.

- Minimize cost to the city by leveraging spending authority and improve efficiencies by aggregating similar requirements across city departments.

Costs of procurement division activities are allocated based on the number of purchasing transactions by department.

Description		Amount	General Admin	Purchasing
Personnel Costs				
Salaries	S1	2,771,679	0	2,771,679
Salary % Split			.00%	100.00%
Benefits	S	1,381,542	0	1,381,542
Subtotal - Personnel Costs		4,153,221	0	4,153,221
Services & Supplies Cost				
Supplies	S	43,316	0	43,316
Services	S	194,658	0	194,658
Subtotal - Services & Supplies		237,974	0	237,974
Department Cost Total		4,391,195	0	4,391,195
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		4,391,195	0	4,391,195
General Admin Distribution			0	0
Grand Total		$ 4,391,195		$ 4,391,195

	Department	First Incoming	Second Incoming	Purchasing
3	Insurance Retirees	$ 85,990	$ 303	$ 86,293
3	Memberships	1,902	7	1,909
3	Consulting Services	584	2	586
3	Other Misc	1,749	6	1,755
	Subtotal - Non-Dept-Gen Gov	90,225	318	90,543
4	Finance Dept Admin	921,465	256,891	1,178,356
	Subtotal - Fin Dir Office	921,465	256,891	1,178,356
5	Financial Plg & Analysis	902	45	947
	Subtotal - Fin Plg & Analysis	902	45	947
7	Gen Acctng	486	26	512
7	Auditing Svcs	599	0	599
7	Fin Operations	558	32	590
	Subtotal - Fin Reporting & Ops	1,643	58	1,701
8	Internal Controls	1,116	52	1,168
	Subtotal - Fin Int Controls	1,116	52	1,168
9	Cost Accounting	345	20	365
9	Trust Funds Mgmt (TFM)	447	28	475
	Subtotal - Fin Grants	792	47	839
10	Perf Mgmt Svcs	573	30	603
	Subtotal - Fin Perform Mgmt	573	30	603
11	Purchasing	0	5,159	5,159
	Subtotal - Fin SPD	0	5,159	5,159
14	Records	0	1,319	1,319
	Subtotal - ARA Operations	0	1,319	1,319
15	Payroll Svcs	0	7,995	7,995
	Subtotal - ARA Payroll Svcs	0	7,995	7,995
17	IT ERP	0	6,287	6,287
	Subtotal - HITS EAS	0	6,287	6,287
18	Enterprise Optns	0	2,106	2,106
	Subtotal - HITS EIS	0	2,106	2,106
20	Certification	0	2,305	2,305
20	Contract Compliance	0	59,014	59,014
20	Reporting & Analytics	0	516	516
20	External Affairs & Outreach	0	954	954
	Subtotal - OBO	0	62,789	62,789
21	City Mayor Admin	0	6,110	6,110
	Subtotal - Mayor	0	6,110	6,110
22	Personnel Svcs	0	3,206	3,206
	Subtotal - Human Resources	0	3,206	3,206
24	Controller Fin Svcs	0	2,792	2,792

Department	First Incoming	Second Incoming	Purchasing
Subtotal - City Controller's	0	2,792	2,792
Total Incoming	1,016,716	355,204	1,371,920
C. Total Allocated		$ 5,763,115	$ 5,763,115
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	86	0.6837	$ 36,973	$ 0	$ 36,973	$ 0	$ 36,973
04	Finance Dir Office	6	0.0477	2,580	0	2,580	0	2,580
05	Finance Financial Plg & Analys	1	0.0079	430	0	430	0	430
06	Finance City Council	3	0.0238	1,290	0	1,290	0	1,290
07	Finance Reporting & Ops	7	0.0556	3,009	0	3,009	0	3,009
08	Finance Internal Controls	1	0.0079	430	0	430	0	430
09	Finance Grants	0	0.0000	0	0	0	0	0
11	Finance Strat Purchasing	12	0.0954	5,159	0	5,159	0	5,159
12	ARA Director Office	2	0.0159	860	0	860	57	917
14	ARA Operations	12	0.0954	5,159	0	5,159	342	5,501
15	ARA Payroll Services	0	0.0000	0	0	0	0	0
16	HITS CIO	10	0.0795	4,299	0	4,299	285	4,584
17	HITS EAS	11	0.0874	4,729	0	4,729	314	5,043
19	HITS Radio	72	0.5724	30,954	0	30,954	2,052	33,006
20	Office Business Opportunity	5	0.0397	2,150	0	2,150	143	2,293
21	Mayor	14	0.1113	6,019	0	6,019	399	6,418
22	Human Resources	78	0.6201	33,533	0	33,533	2,223	35,756
23	Legal	15	0.1192	6,449	0	6,449	428	6,877
24	City Controller's Office	42	0.3339	18,056	0	18,056	1,197	19,253
25	Health Administration	27	0.2146	11,608	0	11,608	770	12,378
26	Planning & Dev Admin	6	0.0477	2,580	0	2,580	171	2,751
28	CIP Sal Rec PWE	6	0.0477	2,580	0	2,580	171	2,751
30	General Services	851	6.7652	365,858	0	365,858	24,254	390,112
31	HEC	7	0.0556	3,009	0	3,009	200	3,209
33	Finance Public Fin	0	0.0000	0	0	0	0	0
34	Finance Treasury	5	0.0397	2,150	0	2,150	143	2,293
37	City Council	17	0.1351	7,309	0	7,309	485	7,794
38	Police	855	6.7970	367,578	0	367,578	24,368	391,946
39	Dept of Neighborhoods	106	0.8427	45,571	0	45,571	3,021	48,592
40	Fire	156	1.2402	67,067	0	67,067	4,446	71,513
41	Municipal Court	655	5.2071	281,595	0	281,595	18,668	300,263
42	Solid Waste	483	3.8397	207,649	0	207,649	13,766	221,415
43	Houston Airport System (HAS)	1,238	9.8418	532,236	0	532,236	35,284	567,520
44	Housing & Community Dev	559	4.4439	240,323	0	240,323	15,932	256,255
45	Library	261	2.0749	112,208	0	112,208	7,439	119,647
46	Parks & Recreation	637	5.0640	273,856	0	273,856	18,155	292,011
47	Health Department	935	7.4330	401,971	0	401,971	26,648	428,619
48	Convention & Entertainment	1	0.0079	430	0	430	29	459
49	Fleet Management	912	7.2502	392,083	0	392,083	25,993	418,076
50	Planning & Dev Other	13	0.1033	5,589	0	5,589	371	5,960
51	Planning & Dev Spec Rev	16	0.1272	6,879	0	6,879	456	7,335
52	General Debt	0	0.0000	0	0	0	0	0
53	Finance Other	5	0.0397	2,150	0	2,150	143	2,293
54	ARA Insurance	8	0.0636	3,439	0	3,439	228	3,667
55	ARA BARC	56	0.4452	24,075	0	24,075	1,596	25,671
56	ARA Parking	58	0.4611	24,935	0	24,935	1,653	26,588
57	ARA Other	19	0.1510	8,168	0	8,168	542	8,710
59	Legal Insurance	50	0.3975	21,496	0	21,496	1,425	22,921
61	Mayor Cable TV	24	0.1908	10,318	0	10,318	684	11,002
62	Mayor Other	225	1.7887	96,731	0	96,731	6,413	103,144
63	TIRZ	1	0.0079	430	0	430	29	459
64	HR Health Benefits	140	1.1130	60,188	0	60,188	3,990	64,178
65	HR Long Term Disability	4	0.0318	1,720	0	1,720	114	1,834
66	PWE Bldg Insp	163	1.2958	70,076	0	70,076	4,646	74,722
67	PWE Stormwater	166	1.3197	71,366	0	71,366	4,731	76,097
68	PWE DDSR	1,462	11.6225	628,537	0	628,537	41,668	670,205

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69	PWE Water & Sewer	1,510	12.0041	649,173	0	649,173	43,036	692,209
70	PWE Houston Transtar	44	0.3498	18,916	0	18,916	1,254	20,170
71	PWE Other	32	0.2544	13,757	0	13,757	912	14,669
72	Houston Permit Center	51	0.4054	21,926	0	21,926	1,454	23,380
73	CIP S/R Planning	2	0.0159	860	0	860	57	917
74	CIP Sal Rec RE	3	0.0238	1,290	0	1,290	86	1,376
75	CIP S/R Engrg	7	0.0556	3,009	0	3,009	200	3,209
76	CIP S/R Constr	22	0.1749	9,458	0	9,458	627	10,085
77	CIP S/R Eng/Const	2	0.0159	860	0	860	57	917
78	CIP S/R Geo/Env	3	0.0238	1,290	0	1,290	86	1,376
79	CIP S/R Other	3	0.0238	1,290	0	1,290	86	1,376
93	HR-W.C.	47	0.3736	20,206	0	20,206	1,340	21,546
94	HITS Other	349	2.7745	150,041	0	150,041	9,947	159,988
95	Legal Other	0	0.0000	0	0	0	0	0
	Subtotal	12,579	100.0000	5,407,913	0	5,407,913	355,204	5,763,117
	Direct Bills					0		0
	Total					$5,407,913		$ 5,763,117

Basis Units: Number of purchasing transactions
Source: COH Transaction Report

	Department	Purchasing	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	36,973	36,973
04	Finance Dir Office	2,580	2,580
05	Finance Financial Plg & Analys	430	430
06	Finance City Council	1,290	1,290
07	Finance Reporting & Ops	3,009	3,009
08	Finance Internal Controls	430	430
09	Finance Grants	0	0
11	Finance Strat Purchasing	5,159	5,159
12	ARA Director Office	917	917
14	ARA Operations	5,501	5,501
15	ARA Payroll Services	0	0
16	HITS CIO	4,584	4,584
17	HITS EAS	5,043	5,043
19	HITS Radio	33,006	33,006
20	Office Business Opportunity	2,293	2,293
21	Mayor	6,418	6,418
22	Human Resources	35,756	35,756
23	Legal	6,877	6,877
24	City Controller's Office	19,253	19,253
25	Health Administration	12,378	12,378
26	Planning & Dev Admin	2,751	2,751
28	CIP Sal Rec PWE	2,751	2,751
30	General Services	390,112	390,112
31	HEC	3,209	3,209
33	Finance Public Fin	0	0
34	Finance Treasury	2,293	2,293
37	City Council	7,794	7,794
38	Police	391,946	391,946
39	Dept of Neighborhoods	48,592	48,592
40	Fire	71,513	71,513
41	Municipal Court	300,263	300,263
42	Solid Waste	221,415	221,415
43	Houston Airport System (HAS)	567,520	567,520
44	Housing & Community Dev	256,255	256,255
45	Library	119,647	119,647
46	Parks & Recreation	292,011	292,011
47	Health Department	428,619	428,619
48	Convention & Entertainment	459	459
49	Fleet Management	418,076	418,076
50	Planning & Dev Other	5,960	5,960
51	Planning & Dev Spec Rev	7,335	7,335
52	General Debt	0	0
53	Finance Other	2,293	2,293
54	ARA Insurance	3,667	3,667
55	ARA BARC	25,671	25,671
56	ARA Parking	26,588	26,588
57	ARA Other	8,710	8,710
59	Legal Insurance	22,921	22,921
61	Mayor Cable TV	11,002	11,002
62	Mayor Other	103,144	103,144
63	TIRZ	459	459
64	HR Health Benefits	64,178	64,178
65	HR Long Term Disability	1,834	1,834
66	PWE Bldg Insp	74,722	74,722
67	PWE Stormwater	76,097	76,097
68	PWE DDSR	670,205	670,205

	Department	Purchasing	Total
69	PWE Water & Sewer	692,209	692,209
70	PWE Houston Transtar	20,170	20,170
71	PWE Other	14,669	14,669
72	Houston Permit Center	23,380	23,380
73	CIP S/R Planning	917	917
74	CIP Sal Rec RE	1,376	1,376
75	CIP S/R Engrg	3,209	3,209
76	CIP S/R Constr	10,085	10,085
77	CIP S/R Eng/Const	917	917
78	CIP S/R Geo/Env	1,376	1,376
79	CIP S/R Other	1,376	1,376
93	HR-W.C.	21,546	21,546
94	HITS Other	159,988	159,988
95	Legal Other	0	0
	Total	$ 5,763,127	$ 5,763,127

ADMINISTRATION AND REGULATORY AFFAIRS – DIRECTOR'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Director's Office of the Administration and Regulatory Affairs Department (ARA) implements and monitors policies, procedures, and other controls regarding administrative and regulatory affairs of the city.

- **Department Administration** – Costs are allocated based on the number of FTE positions supported.
- **ARA Administration Non Parking** – Costs are allocated based on the number of FTE positions supported excluding Parking Management.

Description		Amount	General Admin	ARA Dept Admin	ARA Non Parking
Personnel Costs					
Salaries	S1	498,951	0	498,951	0
Salary % Split			.00%	100.00%	.00%
Benefits	S	219,365	0	219,365	0
Subtotal - Personnel Costs		718,316	0	718,316	
Services & Supplies Cost					
Supplies	S	44,323	0	44,323	0
Services	S	979,980	0	979,980	0
Subtotal - Services & Supplies		1,024,303	0	1,024,303	
Department Cost Total		1,742,619	0	1,742,619	
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,742,619	0	1,742,619	
General Admin Distribution			0	0	0
Grand Total		$ 1,742,619		$ 1,742,619	

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
1	Equip Deprec	$ 3,488	$ 0	$ 3,488	$ 0
	Subtotal - Equipment Depn	3,488	0	3,488	0
3	Insurance Retirees	11,779	42	11,821	0
3	Memberships	261	1	262	0
3	Consulting Services	2,088	8	2,096	0
3	Other Misc	694	3	697	0
3	Walker Rent	520,772	1,835	522,607	0
3	Dept Specific	126,223	445	126,668	0
	Subtotal - Non-Dept-Gen Gov	661,817	2,332	664,149	0
5	Financial Plg & Analysis	3,224	161	3,385	0
	Subtotal - Fin Plg & Analysis	3,224	161	3,385	0
7	Gen Acctng	1,736	93	1,829	0
7	Fixed Assets	17,863	952	18,815	0
7	Auditing Svcs	2,142	0	2,142	0
7	Fin Operations	221	13	234	0
	Subtotal - Fin Reporting & Ops	21,962	1,058	23,020	0
8	Internal Controls	443	20	463	0
	Subtotal - Fin Int Controls	443	20	463	0
9	Cost Accounting	137	8	145	0
9	Trust Funds Mgmt (TFM)	178	11	189	0
	Subtotal - Fin Grants	315	19	334	0
10	Perf Mgmt Svcs	227	12	239	0
	Subtotal - Fin Perform Mgmt	227	12	239	0
11	Purchasing	860	57	917	0
	Subtotal - Fin SPD	860	57	917	0
13	Budgeting & Accounting Support	0	4,896	4,896	0
13	Accounts Payable	0	4,246	4,246	0
	Subtotal - ARA Financial Svcs	0	9,142	9,142	0
14	Mailroom	0	41,709	41,709	0
14	Property	0	2,990	2,990	0
14	Records	0	181	181	0
14	3-1-1 Svcs *	0	277,076	0	277,076
	Subtotal - ARA Operations	0	321,956	44,880	277,076
15	Payroll Svcs	0	1,095	1,095	0
	Subtotal - ARA Payroll Svcs	0	1,095	1,095	0
17	Enterprise Appl	0	111,743	111,743	0
17	IT ERP	0	920	920	0
17	EGIS	0	3,090	3,090	0
	Subtotal - HITS EAS	0	115,753	115,753	0
18	Client Svcs	0	0	0	0
18	NW Data	0	38,671	38,671	0
18	NW Voice	0	42,019	42,019	0
18	Enterprise Optns	0	7,526	7,526	0

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
	Subtotal - HITS EIS	0	88,216	88,216	0
20	Certification	0	316	316	0
20	Contract Compliance	0	10,032	10,032	0
20	Reporting & Analytics	0	6,951	6,951	0
20	Dept Services	0	13,513	13,513	0
20	External Affairs & Outreach	0	131	131	0
	Subtotal - OBO	0	30,943	30,943	0
21	City Mayor Admin	0	837	837	0
	Subtotal - Mayor	0	837	837	0
22	Selection	0	17,293	17,293	0
22	Personnel Svcs	0	439	439	0
	Subtotal - Human Resources	0	17,732	17,732	0
23	Legal Svcs *	0	517,811	0	517,811
23	Inspector General	0	35,750	35,750	0
	Subtotal - Legal	0	553,561	35,750	517,811
24	Controller Fin Svcs	0	9,979	9,979	0
	Subtotal - City Controller's	0	9,979	9,979	0
30	Building Svcs	0	233,253	233,253	0
30	Utilities	0	106,409	106,409	0
30	Real Estate	0	18,842	18,842	0
	Subtotal - General Services	0	358,504	358,504	0
	Total Incoming	692,336	1,511,378	1,408,827	794,887
C.	Total Allocated		$ 3,946,333	$ 3,151,446	$ 794,887
				79.86%	20.14%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
13	ARA Financial Services	6.00	1.5781	$ 38,426	$ 0	$ 38,426	$ 11,307	$ 49,733
14	ARA Operations	96.20	25.3025	616,104	0	616,104	181,290	797,394
15	ARA Payroll Services	44.00	11.5729	281,794	0	281,794	82,919	364,713
35	ARA Regulatory	6.00	1.5781	38,426	0	38,426	11,307	49,733
54	ARA Insurance	5.00	1.3151	32,022	0	32,022	9,423	41,445
55	ARA BARC	107.70	28.3272	689,754	0	689,754	202,962	892,716
56	ARA Parking	65.00	17.0963	416,286	0	416,286	122,493	538,779
57	ARA Other	50.30	13.2299	322,142	0	322,142	94,791	416,933
	Subtotal	380.20	100.0000	2,434,954	0	2,434,954	716,492	3,151,446
	Direct Bills					0		0
	Total					$2,434,954		$ 3,151,446

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
13	ARA Financial Services	6.00	1.9036	$ 0	$ 0	$ 0	$ 15,131	$ 15,131
14	ARA Operations	96.20	30.5203	0	0	0	242,602	242,602
15	ARA Payroll Services	44.00	13.9594	0	0	0	110,961	110,961
35	ARA Regulatory	6.00	1.9036	0	0	0	15,131	15,131
54	ARA Insurance	5.00	1.5863	0	0	0	12,609	12,609
55	ARA BARC	107.70	34.1688	0	0	0	271,603	271,603
57	ARA Other	50.30	15.9581	0	0	0	126,849	126,849
	Subtotal	315.20	100.0000	0	0	0	794,887	794,887
	Direct Bills					0		0
	Total					$0		$ 794,887

Basis Units: Number of FTE positions supported excl Parking
Source: COH FTE Report

	Department	ARA Dept Admin	ARA Non Parking	Total
0	Direct Billed	$0	$0	$0
13	ARA Financial Services	49,733	15,131	64,864
14	ARA Operations	797,394	242,602	1,039,996
15	ARA Payroll Services	364,713	110,961	475,674
35	ARA Regulatory	49,733	15,131	64,864
54	ARA Insurance	41,445	12,609	54,054
55	ARA BARC	892,716	271,603	1,164,319
56	ARA Parking	538,779	0	538,779
57	ARA Other	416,933	126,849	543,782
	Total	$ 3,151,446	$ 794,886	$ 3,946,332

ADMINISTRATION AND REGULATORY AFFAIRS - FINANCIAL SERVICES FUNCTION AND ALLOCATION BASIS

The Financial Services division provides services for the following departments:

- **Budgeting and Accounting** – Support for Administration and Regulatory Affairs (ARA) and Mayor's Office.
- **Accounts Payable Processing** – Invoice and payments for ARA, Mayor's Office and Department of Neighborhoods.

Costs are allocated based on the number of FTE positions in departments served.

Description		Amount	General Admin	Budgeting & Accounting Support	Accounts Payable
Personnel Costs					
Salaries	S1	471,875	0	222,263	249,612
Salary % Split			.00%	47.10%	52.90%
Salaries	S	215,450	0	101,481	113,969
Subtotal - Personnel Costs		687,325	0	323,744	363,581
Services & Supplies Cost					
Supplies	S	778	0	366	412
Services	S	261,676	0	123,255	138,422
Subtotal - Services & Supplies		262,454	0	123,621	138,833
Department Cost Total		949,779	0	447,366	502,414
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		949,779	0	447,366	502,414
General Admin Distribution			0	0	0
Grand Total		$ 949,779		$ 447,366	$ 502,414

	Department	First Incoming	Second Incoming	Budgeting & Accounting Support	Accounts Payable
3	Insurance Retirees	$ 14,135	$ 50	$ 6,681	$ 7,503
3	Memberships	313	1	148	166
3	Consulting Services	336	1	159	178
3	Other Misc	378	1	179	201
	Subtotal - Non-Dept-Gen Gov	15,162	54	7,167	8,049
5	Financial Plg & Analysis	519	26	257	288
	Subtotal - Fin Plg & Analysis	519	26	257	288
7	Gen Acctng	279	15	138	155
7	Auditing Svcs	345	0	163	183
7	Fin Operations	121	7	60	68
	Subtotal - Fin Reporting & Ops	745	22	361	406
8	Internal Controls	241	11	119	133
	Subtotal - Fin Int Controls	241	11	119	133
9	Cost Accounting	75	4	37	42
9	Trust Funds Mgmt (TFM)	97	6	49	54
	Subtotal - Fin Grants	172	10	86	96
10	Perf Mgmt Svcs	124	6	61	69
	Subtotal - Fin Perform Mgmt	124	6	61	69
12	ARA Dept Admin	38,426	11,307	23,425	26,308
12	ARA Non-Parking	0	15,131	7,127	8,004
	Subtotal - ARA Dir Office	38,426	26,438	30,552	34,312
13	Budgeting & Accounting Support	0	5,875	2,767	3,108
13	Accounts Payable	0	5,095	2,400	2,695
	Subtotal - ARA Financial Svcs	0	10,970	5,167	5,803
14	Records	0	217	102	115
	Subtotal - ARA Operations	0	217	102	115
15	Payroll Svcs	0	1,314	619	695
	Subtotal - ARA Payroll Svcs	0	1,314	619	695
17	IT ERP	0	1,073	505	568
	Subtotal - HITS EAS	0	1,073	505	568
18	Enterprise Optns	0	1,211	570	641
	Subtotal - HITS EIS	0	1,211	570	641
20	Certification	0	379	179	200
20	External Affairs & Outreach	0	157	74	83
	Subtotal - OBO	0	536	252	284
21	City Mayor Admin	0	1,004	473	531
	Subtotal - Mayor	0	1,004	473	531
22	Personnel Svcs	0	527	248	279
	Subtotal - Human Resources	0	527	248	279
24	Controller Fin Svcs	0	1,605	756	849

Department	First Incoming	Second Incoming	Budgeting & Accounting Support	Accounts Payable
Subtotal - City Controller's	0	1,605	756	849
Total Incoming	55,389	45,024	47,297	53,117
C. Total Allocated		$ 1,050,192	$ 494,662	$ 555,530
			47.10%	52.90%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	5.00	1.0341	$ 4,896	$ 0	$ 4,896	$ 0	$ 4,896
13	ARA Financial Services	6.00	1.2410	5,875	0	5,875	0	5,875
14	ARA Operations	96.20	19.8966	94,201	0	94,201	4,318	98,519
15	ARA Payroll Services	44.00	9.1003	43,086	0	43,086	1,975	45,061
21	Mayor	37.30	7.7146	36,525	0	36,525	1,674	38,199
35	ARA Regulatory	6.00	1.2410	5,875	0	5,875	269	6,144
54	ARA Insurance	5.00	1.0341	4,896	0	4,896	224	5,120
55	ARA BARC	107.70	22.2751	105,462	0	105,462	4,834	110,296
56	ARA Parking	65.00	13.4436	63,650	0	63,650	2,918	66,568
57	ARA Other	50.30	10.4033	49,255	0	49,255	2,258	51,513
61	Mayor Cable TV	18.90	3.9090	18,507	0	18,507	848	19,355
62	Mayor Other	30.70	6.3495	30,062	0	30,062	1,378	31,440
63	TIRZ	11.40	2.3578	11,163	0	11,163	512	11,675
	Subtotal	483.50	100.0000	473,453	0	473,453	21,209	494,662
	Direct Bills					0		0
	Total					$473,453		$ 494,662

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	5.00	0.7985	$ 4,246	$ 0	$ 4,246	$ 0	$ 4,246
13	ARA Financial Services	6.00	0.9582	5,095	0	5,095	0	5,095
14	ARA Operations	96.20	15.3625	81,685	0	81,685	3,724	85,409
15	ARA Payroll Services	44.00	7.0265	37,361	0	37,361	1,703	39,064
21	Mayor	37.30	5.9566	31,672	0	31,672	1,444	33,116
35	ARA Regulatory	6.00	0.9582	5,095	0	5,095	232	5,327
39	Dept of Neighborhoods	142.70	22.7882	121,168	0	121,168	5,524	126,692
54	ARA Insurance	5.00	0.7985	4,246	0	4,246	194	4,440
55	ARA BARC	107.70	17.1990	91,449	0	91,449	4,169	95,618
56	ARA Parking	65.00	10.3801	55,192	0	55,192	2,516	57,708
57	ARA Other	50.30	8.0326	42,710	0	42,710	1,947	44,657
61	Mayor Cable TV	18.90	3.0182	16,048	0	16,048	732	16,780
62	Mayor Other	30.70	4.9026	26,068	0	26,068	1,188	27,256
63	TIRZ	11.40	1.8205	9,680	0	9,680	441	10,121
	Subtotal	626.20	100.0000	531,715	0	531,715	23,815	555,530
	Direct Bills					0		0
	Total					$531,715		$ 555,530

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Budgeting & Accounting Support	Accounts Payable	Total
0	Direct Billed	$0	$0	$0
12	ARA Director Office	4,896	4,246	9,142
13	ARA Financial Services	5,875	5,095	10,970
14	ARA Operations	98,519	85,409	183,928
15	ARA Payroll Services	45,061	39,064	84,125
21	Mayor	38,199	33,116	71,315
35	ARA Regulatory	6,144	5,327	11,471
39	Dept of Neighborhoods	0	126,692	126,692
54	ARA Insurance	5,120	4,440	9,560
55	ARA BARC	110,296	95,618	205,914
56	ARA Parking	66,568	57,708	124,276
57	ARA Other	51,513	44,657	96,170
61	Mayor Cable TV	19,355	16,780	36,135
62	Mayor Other	31,440	27,256	58,696
63	TIRZ	11,675	10,121	21,796
	Total	$ 494,661	$ 555,529	$ 1,050,190

ADMINISTRATION AND REGULATORY AFFAIRS - OPERATIONS
FUNCTION AND ALLOCATION BASIS

The Operations division provides various support services for many of the city departments. Responsibilities include providing 3-1-1 Call Center support for most city departments, Records Management services, mailroom services, and the disposition of all assets except real estate property. The identified activities and basis used for cost allocation are as follows:

- **Mailroom** – Costs associated with the mailroom are allocated based upon the number of FTE positions in departments served.

- **Property (Asset Disposition)** – Costs associated with the disposal of city property are allocated based on the percentage of net proceeds from sale of assets.

- **Records Management** – Costs of maintaining records per state statute are allocated based on the total FTE in city departments.

- **3-1-1 Call Center** – Costs associated with the 3-1-1 call center are allocated based upon the number of contacts for each department.

Description		Amount	General Admin	Mailroom	Property	Records	3-1-1 Svcs
Personnel Costs							
Salaries	S1	4,341,915	0	151,091	237,164	422,222	3,531,438
Salary % Split			.00%	3.48%	5.46%	9.72%	81.33%
Benefits	P	2,187,704	0	91,006	116,310	217,115	1,763,273
Subtotal - Personnel Costs		6,529,619	0	242,097	353,474	639,337	5,294,711
Services & Supplies Cost							
Supplies	P	11,894	0	2,410	4,040	460	4,983
Services	P	430,249	0	28,183	100,656	35,843	265,564
Subtotal - Services & Supplies		442,143	0	30,592	104,696	36,303	270,547
Department Cost Total		6,971,762	0	272,689	458,170	675,640	5,565,258
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		6,971,762	0	272,689	458,170	675,640	5,565,258
General Admin Distribution			0	0	0	0	0
Grand Total		$ 6,971,762		$ 272,689	$ 458,170	$ 675,640	$ 5,565,258

	Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
3	Insurance Retirees	$ 226,637	$ 799	$ 7,914	$ 12,423	$ 22,117	$ 184,982
3	Memberships	5,012	18	175	275	489	4,091
3	Consulting Services	3,281	12	115	180	320	2,678
3	Other Misc	2,776	10	97	152	271	2,266
3	Walker Rent *	245,523	865	0	0	0	246,388
	Subtotal - Non-Dept-Gen Gov	483,229	1,704	8,301	13,030	23,197	440,405
5	Financial Plg & Analysis	5,066	253	185	291	517	4,326
	Subtotal - Fin Plg & Analysis	5,066	253	185	291	517	4,326
7	Gen Acctng	2,727	146	100	157	279	2,337
7	Auditing Svcs	3,366	0	117	184	327	2,738
7	Fin Operations	885	50	33	51	91	761
	Subtotal - Fin Reporting & Ops	6,978	196	250	392	698	5,835
8	Internal Controls	1,772	82	65	101	180	1,508
	Subtotal - Fin Int Controls	1,772	82	65	101	180	1,508
9	Cost Accounting	548	31	20	32	56	471
9	Trust Funds Mgmt (TFM)	710	44	26	41	73	613
	Subtotal - Fin Grants	1,258	75	46	73	130	1,084
10	Perf Mgmt Svcs	909	48	33	52	93	778
	Subtotal - Fin Perform Mgmt	909	48	33	52	93	778
11	Purchasing	5,159	342	191	300	535	4,474
	Subtotal - Fin SPD	5,159	342	191	300	535	4,474
12	ARA Dept Admin	616,104	181,290	27,748	43,555	77,541	648,550
12	ARA Non-Parking	0	242,599	8,442	13,251	23,591	197,315
	Subtotal - ARA Dir Office	616,104	423,889	36,190	56,807	101,132	845,865
13	Budgeting & Accounting Support	94,201	4,318	3,428	5,381	9,580	80,129
13	Accounts Payable	81,685	3,724	2,972	4,665	8,305	69,466
	Subtotal - ARA Financial Svcs	175,886	8,042	6,400	10,047	17,886	149,596
14	Records	0	3,476	121	190	338	2,827
	Subtotal - ARA Operations	0	3,476	121	190	338	2,827
15	Payroll Svcs	0	21,071	733	1,151	2,049	17,138
	Subtotal - ARA Payroll Service	0	21,071	733	1,151	2,049	17,138
17	Enterprise Appl *	0	354,328	0	0	0	354,328
17	IT ERP	0	15,643	544	854	1,521	12,723
	Subtotal - HITS EAS	0	369,971	544	854	1,521	367,051
18	Client Svcs *	0	0	0	0	0	0
18	Enterprise Optns	0	11,825	411	646	1,150	9,618
	Subtotal - HITS EIS	0	11,825	411	646	1,150	9,618
20	Certification	0	6,076	211	332	591	4,942
20	External Affairs & Outreach	0	2,514	87	137	244	2,045
	Subtotal - OBO	0	8,590	299	469	835	6,987
21	City Mayor Admin	0	16,103	560	880	1,566	13,097

	Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
	Subtotal - Mayor	0	16,103	560	880	1,566	13,097
22	Personnel Svcs	0	8,449	294	462	822	6,872
	Subtotal - Human Resources	0	8,449	294	462	822	6,872
24	Controller Fin Svcs	0	15,679	546	856	1,525	12,752
	Subtotal - City Controller's	0	15,679	546	856	1,525	12,752
30	Real Estate	0	18,854	656	1,030	1,833	15,335
	Subtotal - General Services	0	18,854	656	1,030	1,833	15,335
	Total Incoming	1,296,361	908,649	55,827	87,630	156,007	1,905,548
C.	Total Allocated		$ 9,176,772	$ 328,516	$ 545,800	$ 831,647	$ 7,470,806
				3.58%	5.95%	9.06%	81.41%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	143.40	4.6840	$ 14,485	$ 0	$ 14,485	$ 0	$ 14,485
12	ARA Director Office	412.90	13.4869	41,709	0	41,709	0	41,709
16	HITS CIO	134.00	4.3769	13,536	0	13,536	1,030	14,566
20	Office Business Opportunity	31.00	1.0126	3,131	0	3,131	238	3,369
21	Mayor	68.70	2.2440	6,940	0	6,940	528	7,468
22	Human Resources	181.00	5.9121	18,284	0	18,284	1,392	19,676
23	Legal	153.00	4.9976	15,455	0	15,455	1,176	16,631
24	City Controller's Office	64.50	2.1068	6,515	0	6,515	496	7,011
26	Planning & Dev Admin	74.50	2.4334	7,526	0	7,526	573	8,099
27	PWE Admin Indirect	8.00	0.2613	808	0	808	62	870
28	CIP Sal Rec PWE	305.00	9.9624	30,809	0	30,809	2,345	33,154
30	General Services	86.00	2.8091	8,687	0	8,687	661	9,348
36	City Secretary	7.00	0.2286	707	0	707	54	761
37	City Council	74.50	2.4334	7,526	0	7,526	573	8,099
39	Dept of Neighborhoods	30.00	0.9799	3,030	0	3,030	231	3,261
42	Solid Waste	47.00	1.5352	4,748	0	4,748	361	5,109
49	Fleet Management	29.00	0.9472	2,929	0	2,929	223	3,152
61	Mayor Cable TV	20.00	0.6533	2,020	0	2,020	154	2,174
66	PWE Bldg Insp	582.00	19.0103	58,791	0	58,791	4,475	63,266
67	PWE Stormwater	68.00	2.2211	6,869	0	6,869	523	7,392
68	PWE DDSR	115.00	3.7563	11,617	0	11,617	884	12,501
69	PWE Water & Sewer	427.00	13.9474	43,133	0	43,133	3,283	46,416
	Subtotal	3,061.50	100.0000	309,255	0	309,255	19,261	328,516
	Direct Bills					0		0
	Total					$309,255		$ 328,516

Basis Units: Number of FTE positions supported
Source: Departmental / COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	0.58	0.5800	$ 2,990	$ 0	$ 2,990	$ 0	$ 2,990
16	HITS CIO	0.19	0.1900	980	0	980	58	1,038
21	Mayor	0.09	0.0900	464	0	464	27	491
27	PWE Admin Indirect	45.00	45.0000	232,006	0	232,006	13,683	245,689
30	General Services	0.62	0.6200	3,197	0	3,197	189	3,386
38	Police	30.77	30.7700	158,641	0	158,641	9,356	167,997
40	Fire	9.16	9.1600	47,226	0	47,226	2,785	50,011
42	Solid Waste	0.67	0.6700	3,454	0	3,454	204	3,658
43	Houston Airport System (HAS)	2.66	2.6600	13,714	0	13,714	809	14,523
45	Library	0.24	0.2400	1,237	0	1,237	73	1,310
46	Parks & Recreation	2.23	2.2300	11,497	0	11,497	678	12,175
47	Health Department	1.02	1.0200	5,259	0	5,259	310	5,569
49	Fleet Management	6.77	6.7700	34,904	0	34,904	2,059	36,963
	Subtotal	100.00	100.0000	515,569	0	515,569	30,231	545,800
	Direct Bills					0		0
	Total					$515,569		$ 545,800

Basis Units: Percentage of net proceeds from sale of assets
Source: Property Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 300	$ 0	$ 300	$ 0	$ 300
05	Finance Financial Plg & Analys	13.30	0.0618	481	0	481	0	481
06	Finance City Council	4.90	0.0228	177	0	177	0	177
07	Finance Reporting & Ops	13.00	0.0604	470	0	470	0	470
08	Finance Internal Controls	2.30	0.0107	83	0	83	0	83
09	Finance Grants	9.30	0.0432	336	0	336	0	336
10	Finance Rev Perform Mgmnt	2.90	0.0135	105	0	105	0	105
11	Finance Strat Purchasing	36.50	0.1696	1,319	0	1,319	0	1,319
12	ARA Director Office	5.00	0.0232	181	0	181	0	181
13	ARA Financial Services	6.00	0.0279	217	0	217	0	217
14	ARA Operations	96.20	0.4469	3,476	0	3,476	0	3,476
15	ARA Payroll Services	44.00	0.2044	1,590	0	1,590	111	1,701
16	HITS CIO	12.00	0.0557	434	0	434	30	464
17	HITS EAS	42.10	0.1956	1,521	0	1,521	106	1,627
18	HITS EIS	57.20	0.2657	2,067	0	2,067	144	2,211
19	HITS Radio	29.40	0.1366	1,062	0	1,062	74	1,136
20	Office Business Opportunity	29.70	0.1380	1,073	0	1,073	75	1,148
21	Mayor	37.30	0.1733	1,348	0	1,348	94	1,442
22	Human Resources	177.00	0.8222	6,396	0	6,396	447	6,843
23	Legal	114.00	0.5296	4,119	0	4,119	288	4,407
24	City Controller's Office	58.70	0.2727	2,121	0	2,121	148	2,269
25	Health Administration	50.50	0.2346	1,825	0	1,825	127	1,952
26	Planning & Dev Admin	8.00	0.0372	289	0	289	20	309
28	CIP Sal Rec PWE	7.60	0.0353	275	0	275	19	294
29	HPD Police Records	92.20	0.4283	3,332	0	3,332	233	3,565
30	General Services	221.60	1.0294	8,007	0	8,007	559	8,566
31	HEC	230.50	1.0708	8,329	0	8,329	582	8,911
33	Finance Public Fin	6.10	0.0283	220	0	220	15	235
34	Finance Treasury	3.50	0.0163	126	0	126	9	135
35	ARA Regulatory	6.00	0.0279	217	0	217	15	232
36	City Secretary	8.90	0.0413	322	0	322	22	344
37	City Council	76.20	0.3540	2,753	0	2,753	192	2,945
38	Police	6,438.00	29.9073	232,627	0	232,627	16,245	248,872
39	Dept of Neighborhoods	142.70	0.6629	5,156	0	5,156	360	5,516
40	Fire	4,257.90	19.7798	153,853	0	153,853	10,744	164,597
41	Municipal Court	301.00	1.3983	10,876	0	10,876	760	11,636
42	Solid Waste	443.60	2.0607	16,029	0	16,029	1,119	17,148
43	Houston Airport System (HAS)	1,152.70	5.3548	41,651	0	41,651	2,909	44,560
44	Housing & Community Dev	146.50	0.6806	5,294	0	5,294	370	5,664
45	Library	474.00	2.2019	17,127	0	17,127	1,196	18,323
46	Parks & Recreation	793.70	3.6871	28,679	0	28,679	2,003	30,682
47	Health Department	1,072.80	4.9836	38,764	0	38,764	2,707	41,471
49	Fleet Management	367.00	1.7049	13,261	0	13,261	926	14,187
50	Planning & Dev Other	34.60	0.1607	1,250	0	1,250	87	1,337
51	Planning & Dev Spec Rev	39.60	0.1840	1,431	0	1,431	100	1,531
53	Finance Other	43.30	0.2011	1,565	0	1,565	109	1,674
54	ARA Insurance	5.00	0.0232	181	0	181	13	194
55	ARA BARC	107.70	0.5003	3,892	0	3,892	272	4,164
56	ARA Parking	65.00	0.3020	2,349	0	2,349	164	2,513
57	ARA Other	50.30	0.2337	1,818	0	1,818	127	1,945
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	1,864	0	1,864	130	1,994
60	Legal Wkr Comp	2.00	0.0093	72	0	72	5	77
61	Mayor Cable TV	18.90	0.0878	683	0	683	48	731
62	Mayor Other	30.70	0.1426	1,109	0	1,109	77	1,186
63	TIRZ	11.40	0.0530	412	0	412	29	441

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	1,796	0	1,796	125	1,921
66	PWE Bldg Insp	527.90	2.4523	19,075	0	19,075	1,332	20,407
67	PWE Stormwater	331.70	1.5409	11,985	0	11,985	837	12,822
68	PWE DDSR	471.60	2.1908	17,041	0	17,041	1,190	18,231
69	PWE Water & Sewer	2,101.00	9.7601	75,916	0	75,916	5,301	81,217
70	PWE Houston Transtar	8.10	0.0376	293	0	293	20	313
71	PWE Other	13.60	0.0632	491	0	491	34	525
72	Houston Permit Center	49.70	0.2309	1,796	0	1,796	125	1,921
73	CIP S/R Planning	12.10	0.0562	437	0	437	31	468
74	CIP Sal Rec RE	35.60	0.1654	1,286	0	1,286	90	1,376
75	CIP S/R Engrg	100.10	0.4650	3,617	0	3,617	253	3,870
76	CIP S/R Constr	103.70	0.4817	3,747	0	3,747	262	4,009
77	CIP S/R Eng/Const	14.40	0.0669	520	0	520	36	556
78	CIP S/R Geo/Env	11.10	0.0516	401	0	401	28	429
79	CIP S/R Other	22.40	0.1041	809	0	809	57	866
80	CIP S/R GSD	30.90	0.1435	1,117	0	1,117	78	1,195
93	HR-W.C.	30.30	0.1408	1,095	0	1,095	76	1,171
94	HITS Other	52.40	0.2434	1,893	0	1,893	132	2,025
	Subtotal	21,526.50	100.0000	777,829	0	777,829	53,818	831,647
	Direct Bills					0		0
	Total					$777,829		$ 831,647

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	523	0.0359	$ 2,391	$ 0	$ 2,391	$ 0	$ 2,391
12	ARA Director Office	60,613	4.1569	277,076	0	277,076	0	277,076
16	HITS CIO	6,701	0.4596	30,632	0	30,632	3,863	34,495
20	Office Business Opportunity	690	0.0473	3,154	0	3,154	398	3,552
21	Mayor	9,135	0.6265	41,758	0	41,758	5,266	47,024
22	Human Resources	4,368	0.2996	19,967	0	19,967	2,518	22,485
23	Legal	876	0.0601	4,004	0	4,004	505	4,509
24	City Controller's Office	279	0.0191	1,275	0	1,275	161	1,436
26	Planning & Dev Admin	1,100	0.0754	5,028	0	5,028	634	5,662
27	PWE Admin Indirect	311,312	21.3500	1,423,080	0	1,423,080	179,465	1,602,545
30	General Services	1,259	0.0863	5,755	0	5,755	726	6,481
31	HEC	118	0.0081	539	0	539	68	607
36	City Secretary	1,015	0.0696	4,640	0	4,640	585	5,225
37	City Council	3,971	0.2723	18,152	0	18,152	2,289	20,441
38	Police	80,562	5.5250	368,268	0	368,268	46,442	414,710
39	Dept of Neighborhoods	39,569	2.7137	180,879	0	180,879	22,811	203,690
40	Fire	5,060	0.3470	23,130	0	23,130	2,917	26,047
41	Municipal Court	389,303	26.6987	1,779,595	0	1,779,595	224,426	2,004,021
42	Solid Waste	307,195	21.0677	1,404,260	0	1,404,260	177,092	1,581,352
43	Houston Airport System (HAS)	253	0.0174	1,157	0	1,157	146	1,303
44	Housing & Community Dev	2,867	0.1966	13,106	0	13,106	1,653	14,759
45	Library	1,424	0.0977	6,509	0	6,509	821	7,330
46	Parks & Recreation	10,450	0.7167	47,769	0	47,769	6,024	53,793
47	Health Department	51,891	3.5587	237,206	0	237,206	29,914	267,120
49	Fleet Management	49	0.0034	224	0	224	28	252
56	ARA Parking	42,720	2.9298	195,283	0	195,283	24,627	219,910
96	Other	124,830	8.5609	570,627	0	570,627	71,962	642,589
	Subtotal	1,458,133	100.0000	6,665,464	0	6,665,464	805,342	7,470,806
	Direct Bills					0		0
	Total					$6,665,464		$ 7,470,806

Basis Units: Number of contacts per department
Source: Contact Report

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	14,485	0	300	2,391	17,176
05	Finance Financial Plg & Analys	0	0	481	0	481
06	Finance City Council	0	0	177	0	177
07	Finance Reporting & Ops	0	0	470	0	470
08	Finance Internal Controls	0	0	83	0	83
09	Finance Grants	0	0	336	0	336
10	Finance Rev Perform Mgmnt	0	0	105	0	105
11	Finance Strat Purchasing	0	0	1,319	0	1,319
12	ARA Director Office	41,709	2,990	181	277,076	321,956
13	ARA Financial Services	0	0	217	0	217
14	ARA Operations	0	0	3,476	0	3,476
15	ARA Payroll Services	0	0	1,701	0	1,701
16	HITS CIO	14,566	1,038	464	34,495	50,563
17	HITS EAS	0	0	1,627	0	1,627
18	HITS EIS	0	0	2,211	0	2,211
19	HITS Radio	0	0	1,136	0	1,136
20	Office Business Opportunity	3,369	0	1,148	3,552	8,069
21	Mayor	7,468	491	1,442	47,024	56,425
22	Human Resources	19,676	0	6,843	22,485	49,004
23	Legal	16,631	0	4,407	4,509	25,547
24	City Controller's Office	7,011	0	2,269	1,436	10,716
25	Health Administration	0	0	1,952	0	1,952
26	Planning & Dev Admin	8,099	0	309	5,662	14,070
27	PWE Admin Indirect	870	245,689	0	1,602,545	1,849,104
28	CIP Sal Rec PWE	33,154	0	294	0	33,448
29	HPD Police Records	0	0	3,565	0	3,565
30	General Services	9,348	3,386	8,566	6,481	27,781
31	HEC	0	0	8,911	607	9,518
33	Finance Public Fin	0	0	235	0	235
34	Finance Treasury	0	0	135	0	135
35	ARA Regulatory	0	0	232	0	232
36	City Secretary	761	0	344	5,225	6,330
37	City Council	8,099	0	2,945	20,441	31,485
38	Police	0	167,997	248,872	414,710	831,579
39	Dept of Neighborhoods	3,261	0	5,516	203,690	212,467
40	Fire	0	50,011	164,597	26,047	240,655
41	Municipal Court	0	0	11,636	2,004,021	2,015,657
42	Solid Waste	5,109	3,658	17,148	1,581,352	1,607,267
43	Houston Airport System (HAS)	0	14,523	44,560	1,303	60,386
44	Housing & Community Dev	0	0	5,664	14,759	20,423
45	Library	0	1,310	18,323	7,330	26,963
46	Parks & Recreation	0	12,175	30,682	53,793	96,650
47	Health Department	0	5,569	41,471	267,120	314,160
49	Fleet Management	3,152	36,963	14,187	252	54,554
50	Planning & Dev Other	0	0	1,337	0	1,337
51	Planning & Dev Spec Rev	0	0	1,531	0	1,531
53	Finance Other	0	0	1,674	0	1,674
54	ARA Insurance	0	0	194	0	194
55	ARA BARC	0	0	4,164	0	4,164
56	ARA Parking	0	0	2,513	219,910	222,423
57	ARA Other	0	0	1,945	0	1,945
58	IT Public Services	0	0	0	0	0
59	Legal Insurance	0	0	1,994	0	1,994
60	Legal Wkr Comp	0	0	77	0	77
61	Mayor Cable TV	2,174	0	731	0	2,905
62	Mayor Other	0	0	1,186	0	1,186

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
63	TIRZ	0	0	441	0	441
64	HR Health Benefits	0	0	1,921	0	1,921
66	PWE Bldg Insp	63,266	0	20,407	0	83,673
67	PWE Stormwater	7,392	0	12,822	0	20,214
68	PWE DDSR	12,501	0	18,231	0	30,732
69	PWE Water & Sewer	46,416	0	81,217	0	127,633
70	PWE Houston Transtar	0	0	313	0	313
71	PWE Other	0	0	525	0	525
72	Houston Permit Center	0	0	1,921	0	1,921
73	CIP S/R Planning	0	0	468	0	468
74	CIP Sal Rec RE	0	0	1,376	0	1,376
75	CIP S/R Engrg	0	0	3,870	0	3,870
76	CIP S/R Constr	0	0	4,009	0	4,009
77	CIP S/R Eng/Const	0	0	556	0	556
78	CIP S/R Geo/Env	0	0	429	0	429
79	CIP S/R Other	0	0	866	0	866
80	CIP S/R GSD	0	0	1,195	0	1,195
93	HR-W.C.	0	0	1,171	0	1,171
94	HITS Other	0	0	2,025	0	2,025
96	Other	0	0	0	642,589	642,589
	Total	$ 328,517	$ 545,800	$ 831,646	$ 7,470,805	$ 9,176,768

ADMINISTRATION AND REGULATORY AFFAIRS – PAYROLL SERVICES
FUNCTION AND ALLOCATION BASIS

The Payroll Services division delivers accurate, reliable, and timely payroll and financial services for all of the city employees. All costs are allocated based upon the number of FTE positions for all funds. Direct billed services are credited.

Department		Amount	General Admin	Payroll Svcs
Personnel Costs				
Salaries	S1	2,623,293	0	2,623,293
Salary % Split			.00%	100.00%
Benefits	S	1,592,395	0	1,592,395
Subtotal - Personnel Costs		4,215,688	0	4,215,688
Services & Supplies Cost				
Supplies	S	5,369	0	5,369
Services	S	17,663	0	17,663
Subtotal - Services & Supplies		23,032	0	23,032
Department Cost Total		4,238,720	0	4,238,720
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		4,238,720	0	4,238,720
General Admin Distribution			0	0
Grand Total		$ 4,238,720		$ 4,238,720

	Department	First Incoming	Second Incoming	Payroll Svcs
3	Insurance Retirees	$ 103,659	$ 365	$ 104,024
3	Memberships	2,292	8	2,300
3	Consulting Services	453	2	455
3	Other Misc	1,688	6	1,694
	Subtotal - Non-Dept-Gen Gov	108,092	381	108,473
5	Financial Plg & Analysis	699	35	734
	Subtotal - Fin Plg & Analysis	699	35	734
7	Gen Acctng	376	20	396
7	Auditing Svcs	465	0	465
7	Fin Operations	538	30	568
	Subtotal - Fin Reporting & Ops	1,379	51	1,430
8	Internal Controls	1,077	50	1,127
	Subtotal - Fin Int Controls	1,077	50	1,127
9	Cost Accounting	333	19	352
9	Trust Funds Mgmt (TFM)	432	27	459
	Subtotal - Fin Grants	765	46	811
10	Perf Mgmt Svcs	553	29	582
	Subtotal - Fin Perform Mgmt	553	29	582
11	Purchasing	0	0	0
	Subtotal - Fin SPD	0	0	0
12	ARA Dept Admin	281,794	82,919	364,713
12	ARA Non-Parking	0	110,961	110,961
	Subtotal - ARA Dir Office	281,794	193,880	475,674
13	Budgeting & Accounting Support	43,086	1,975	45,061
13	Accounts Payable	37,361	1,703	39,064
	Subtotal - ARA Financial Svcs	80,447	3,678	84,125
14	Records	1,590	111	1,701
	Subtotal - ARA Operations	1,590	111	1,701
15	Payroll Svcs	0	9,638	9,638
	Subtotal - ARA Payroll Svcs	0	9,638	9,638
17	IT ERP	0	5,980	5,980
	Subtotal - HITS EAS	0	5,980	5,980
18	Enterprise Optns	0	1,632	1,632
	Subtotal - HITS EIS	0	1,632	1,632
20	Certification	0	2,779	2,779
20	External Affairs & Outreach	0	1,150	1,150
	Subtotal - OBO	0	3,929	3,929
21	City Mayor Admin	0	7,365	7,365
	Subtotal - Mayor	0	7,365	7,365
22	Personnel Svcs	0	3,864	3,864

Department	First Incoming	Second Incoming	Payroll Svcs
Subtotal - Human Resources	0	3,864	3,864
24 Controller Fin Svcs	0	2,164	2,164
Subtotal - City Controller's	0	2,164	2,164
Total Incoming	476,396	232,833	709,229
C. Total Allocated		$ 4,947,949	$ 4,947,949
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 1,818	$ 0	$ 1,818	$ 0	$ 1,818
05	Finance Financial Plg & Analys	13.30	0.0618	2,913	0	2,913	0	2,913
06	Finance City Council	4.90	0.0228	1,073	0	1,073	0	1,073
07	Finance Reporting & Ops	13.00	0.0604	2,848	0	2,848	0	2,848
08	Finance Internal Controls	2.30	0.0107	504	0	504	0	504
09	Finance Grants	9.30	0.0432	2,037	0	2,037	0	2,037
10	Finance Rev Perform Mgmnt	2.90	0.0135	635	0	635	0	635
11	Finance Strat Purchasing	36.50	0.1696	7,995	0	7,995	0	7,995
12	ARA Director Office	5.00	0.0232	1,095	0	1,095	0	1,095
13	ARA Financial Services	6.00	0.0279	1,314	0	1,314	0	1,314
14	ARA Operations	96.20	0.4469	21,071	0	21,071	0	21,071
15	ARA Payroll Services	44.00	0.2044	9,638	0	9,638	0	9,638
16	HITS CIO	12.00	0.0557	2,628	0	2,628	131	2,759
17	HITS EAS	42.10	0.1956	9,221	0	9,221	461	9,682
18	HITS EIS	57.20	0.2657	12,529	0	12,529	626	13,155
19	HITS Radio	29.40	0.1366	6,440	0	6,440	322	6,762
20	Office Business Opportunity	29.70	0.1380	6,505	0	6,505	325	6,830
21	Mayor	37.30	0.1733	8,170	0	8,170	408	8,578
22	Human Resources	177.00	0.8222	38,770	0	38,770	1,936	40,706
23	Legal	114.00	0.5296	24,970	0	24,970	1,247	26,217
24	City Controller's Office	58.70	0.2727	12,858	0	12,858	642	13,500
25	Health Administration	50.50	0.2346	11,061	0	11,061	552	11,613
26	Planning & Dev Admin	8.00	0.0372	1,752	0	1,752	88	1,840
28	CIP Sal Rec PWE	7.60	0.0353	1,665	26,071-	24,406-	83	24,323-
29	HPD Police Records	92.20	0.4283	20,195	0	20,195	1,009	21,204
30	General Services	221.60	1.0294	48,539	0	48,539	2,424	50,963
31	HEC	230.50	1.0708	50,488	0	50,488	2,521	53,009
33	Finance Public Fin	6.10	0.0283	1,336	0	1,336	67	1,403
34	Finance Treasury	3.50	0.0163	767	0	767	38	805
35	ARA Regulatory	6.00	0.0279	1,314	0	1,314	66	1,380
36	City Secretary	8.90	0.0413	1,949	0	1,949	97	2,046
37	City Council	76.20	0.3540	16,691	0	16,691	834	17,525
38	Police	6,438.00	29.9073	1,410,165	0	1,410,165	70,425	1,480,590
39	Dept of Neighborhoods	142.70	0.6629	31,257	0	31,257	1,561	32,818
40	Fire	4,257.90	19.7798	932,641	0	932,641	46,577	979,218
41	Municipal Court	301.00	1.3983	65,930	0	65,930	3,293	69,223
42	Solid Waste	443.60	2.0607	97,165	0	97,165	4,853	102,018
43	Houston Airport System (HAS)	1,152.70	5.3548	252,485	323,527-	71,042-	12,609	58,433-
44	Housing & Community Dev	146.50	0.6806	32,089	0	32,089	1,603	33,692
45	Library	474.00	2.2019	103,824	0	103,824	5,185	109,009
46	Parks & Recreation	793.70	3.6871	173,850	0	173,850	8,682	182,532
47	Health Department	1,072.80	4.9836	234,984	0	234,984	11,735	246,719
49	Fleet Management	367.00	1.7049	80,387	0	80,387	4,015	84,402
50	Planning & Dev Other	34.60	0.1607	7,579	0	7,579	378	7,957
51	Planning & Dev Spec Rev	39.60	0.1840	8,674	0	8,674	433	9,107
53	Finance Other	43.30	0.2011	9,484	0	9,484	474	9,958
54	ARA Insurance	5.00	0.0232	1,095	0	1,095	55	1,150
55	ARA BARC	107.70	0.5003	23,590	0	23,590	1,178	24,768
56	ARA Parking	65.00	0.3020	14,237	0	14,237	711	14,948
57	ARA Other	50.30	0.2337	11,018	0	11,018	550	11,568
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	11,302	0	11,302	564	11,866
60	Legal Wkr Comp	2.00	0.0093	438	0	438	22	460
61	Mayor Cable TV	18.90	0.0878	4,140	0	4,140	207	4,347
62	Mayor Other	30.70	0.1426	6,724	0	6,724	336	7,060
63	TIRZ	11.40	0.0530	2,497	0	2,497	125	2,622

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	10,886	0	10,886	544	11,430
66	PWE Bldg Insp	527.90	2.4523	115,630	51,800-	63,830	5,775	69,605
67	PWE Stormwater	331.70	1.5409	72,655	29,700-	42,955	3,628	46,583
68	PWE DDSR	471.60	2.1908	103,298	43,100-	60,198	5,159	65,357
69	PWE Water & Sewer	2,101.00	9.7601	460,198	191,200-	268,998	22,983	291,981
70	PWE Houston Transtar	8.10	0.0376	1,774	0	1,774	89	1,863
71	PWE Other	13.60	0.0632	2,979	0	2,979	149	3,128
72	Houston Permit Center	49.70	0.2309	10,886	0	10,886	544	11,430
73	CIP S/R Planning	12.10	0.0562	2,650	0	2,650	132	2,782
74	CIP Sal Rec RE	35.60	0.1654	7,798	0	7,798	389	8,187
75	CIP S/R Engrg	100.10	0.4650	21,926	0	21,926	1,095	23,021
76	CIP S/R Constr	103.70	0.4817	22,714	0	22,714	1,134	23,848
77	CIP S/R Eng/Const	14.40	0.0669	3,154	0	3,154	158	3,312
78	CIP S/R Geo/Env	11.10	0.0516	2,431	0	2,431	121	2,552
79	CIP S/R Other	22.40	0.1041	4,906	0	4,906	245	5,151
80	CIP S/R GSD	30.90	0.1435	6,768	0	6,768	338	7,106
93	HR-W.C.	30.30	0.1408	6,637	0	6,637	331	6,968
94	HITS Other	52.40	0.2434	11,478	0	11,478	573	12,051
	Subtotal	21,526.50	100.0000	4,715,112	665,398-	4,049,714	232,833	4,282,547
	Direct Bills					665,398		665,398
	Total					$4,715,112		$ 4,947,945

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Payroll Svcs	Total
0	Direct Billed	$ 665,398	$ 665,398
04	Finance Dir Office	1,818	1,818
05	Finance Financial Plg & Analys	2,913	2,913
06	Finance City Council	1,073	1,073
07	Finance Reporting & Ops	2,848	2,848
08	Finance Internal Controls	504	504
09	Finance Grants	2,037	2,037
10	Finance Rev Perform Mgmnt	635	635
11	Finance Strat Purchasing	7,995	7,995
12	ARA Director Office	1,095	1,095
13	ARA Financial Services	1,314	1,314
14	ARA Operations	21,071	21,071
15	ARA Payroll Services	9,638	9,638
16	HITS CIO	2,759	2,759
17	HITS EAS	9,682	9,682
18	HITS EIS	13,155	13,155
19	HITS Radio	6,762	6,762
20	Office Business Opportunity	6,830	6,830
21	Mayor	8,578	8,578
22	Human Resources	40,706	40,706
23	Legal	26,217	26,217
24	City Controller's Office	13,500	13,500
25	Health Administration	11,613	11,613
26	Planning & Dev Admin	1,840	1,840
28	CIP Sal Rec PWE	24,323-	24,323-
29	HPD Police Records	21,204	21,204
30	General Services	50,963	50,963
31	HEC	53,009	53,009
33	Finance Public Fin	1,403	1,403
34	Finance Treasury	805	805
35	ARA Regulatory	1,380	1,380
36	City Secretary	2,046	2,046
37	City Council	17,525	17,525
38	Police	1,480,590	1,480,590
39	Dept of Neighborhoods	32,818	32,818
40	Fire	979,218	979,218
41	Municipal Court	69,223	69,223
42	Solid Waste	102,018	102,018
43	Houston Airport System (HAS)	58,433-	58,433-
44	Housing & Community Dev	33,692	33,692
45	Library	109,009	109,009
46	Parks & Recreation	182,532	182,532
47	Health Department	246,719	246,719
49	Fleet Management	84,402	84,402
50	Planning & Dev Other	7,957	7,957
51	Planning & Dev Spec Rev	9,107	9,107
53	Finance Other	9,958	9,958
54	ARA Insurance	1,150	1,150
55	ARA BARC	24,768	24,768
56	ARA Parking	14,948	14,948
57	ARA Other	11,568	11,568
58	IT Public Services	0	0
59	Legal Insurance	11,866	11,866
60	Legal Wkr Comp	460	460
61	Mayor Cable TV	4,347	4,347
62	Mayor Other	7,060	7,060
63	TIRZ	2,622	2,622

	Department	Payroll Svcs	Total
64	HR Health Benefits	11,430	11,430
66	PWE Bldg Insp	69,605	69,605
67	PWE Stormwater	46,583	46,583
68	PWE DDSR	65,357	65,357
69	PWE Water & Sewer	291,981	291,981
70	PWE Houston Transtar	1,863	1,863
71	PWE Other	3,128	3,128
72	Houston Permit Center	11,430	11,430
73	CIP S/R Planning	2,782	2,782
74	CIP Sal Rec RE	8,187	8,187
75	CIP S/R Engrg	23,021	23,021
76	CIP S/R Constr	23,848	23,848
77	CIP S/R Eng/Const	3,312	3,312
78	CIP S/R Geo/Env	2,552	2,552
79	CIP S/R Other	5,151	5,151
80	CIP S/R GSD	7,106	7,106
93	HR-W.C.	6,968	6,968
94	HITS Other	12,051	12,051
	Total	$ 4,947,947	$ 4,947,947

HOUSTON INFORMATION TECHNOLOGY SERVICES (HITS) – CHIEF INFORMATION OFFICER FUNCTION AND ALLOCATION BASIS

The Chief Information Officer is responsible for citywide Information Technology oversight, departmental administrative support in processing procurement, departmental support of human resources and budgetary processes, and other financial planning and reporting for HITS. The costs to operate HITS are allocated based on the number of FTE positions in the sections managed and supported.

Department		Amount	General Admin	IT Dept Admin	IT Director
Personnel Costs					
Salaries	S1	939,265	0	0	939,265
Salary % Split			.00%	.00%	100.00%
Benefits	P	605,898	0	0	605,898
Subtotal - Personnel Costs		1,545,163	0	0	1,545,163
Services & Supplies Cost					
Supplies	P	47,457	0	42,244	5,212
Services	P	1,750,931	0	1,462,197	288,735
Subtotal - Services & Supplies		1,798,388	0	1,504,441	293,947
Department Cost Total		3,343,551	0	1,504,441	1,839,110
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		3,343,551	0	1,504,441	1,839,110
General Admin Distribution			0	0	0
Grand Total		$ 3,343,551		$ 1,504,441	$ 1,839,110

	Department	First Incoming	Second Incoming	IT Dept Admin	IT Director
1	City Hall	$ 4,635	$ 0	$ 0	$ 4,635
1	Muni Court Bldg	21,618	0	0	21,618
	Subtotal - Building Depreciate	26,253	0	0	26,253
2	Equip Deprec	0	0	0	0
	Subtotal - Equipment Depreciat	0	0	0	0
3	Insurance Retirees	28,271	100	0	28,371
3	Memberships	625	2	0	627
3	Consulting Services	1,440	5	0	1,445
3	Other Misc	1,331	5	0	1,336
3	Walker Rent	810,658	2,857	0	813,515
	Subtotal - Non-Dept-Gen Gov	842,325	2,969	0	845,294
5	Financial Plg & Analysis	2,223	111	0	2,334
	Subtotal - Fin Plg & Analysis	2,223	111	0	2,334
7	Gen Acctng	1,197	64	0	1,261
7	Fixed Assets	35,897	1,914	0	37,811
7	Auditing Svcs	1,477	0	0	1,477
7	Fin Operations	425	24	0	449
	Subtotal - Fin Reporting & Ops	38,996	2,002	0	40,998
8	Internal Controls	850	39	0	889
	Subtotal - Fin Internal Contro	850	39	0	889
9	Cost Accounting	263	15	0	278
9	Trust Funds Mgmt (TFM)	341	21	0	362
	Subtotal - Finance Grants	604	36	0	640
10	Perf Mgmt Svcs	436	23	0	459
	Subtotal - Fin Perform Mgmt	436	23	0	459
11	Purchasing	4,299	285	0	4,584
	Subtotal - Finance SPD	4,299	285	0	4,584
14	Mailroom	13,536	1,030	0	14,566
14	Property	980	58	0	1,038
14	Records	434	30	0	464
14	3-1-1 Svcs	30,632	3,863	0	34,495
	Subtotal - ARA Operations	45,582	4,981	0	50,563
15	Payroll Svcs	2,628	131	0	2,759
	Subtotal - ARA Payroll Svcs	2,628	131	0	2,759
17	Enterprise Appl	0	250,827	0	250,827
17	IT ERP	0	1,840	0	1,840
17	EGIS	0	10,217	0	10,217
	Subtotal - HITS EAS	0	262,884	0	262,884
18	Client Svcs	0	0	0	0
18	NW Data	0	52,369	0	52,369
18	NW Voice	0	56,902	0	56,902
18	Enterprise Optns	0	5,189	0	5,189
	Subtotal - HITS EIS	0	114,460	0	114,460

	Department	First Incoming	Second Incoming	IT Dept Admin	IT Director
19	IT Radio Svcs	0	340,742	0	340,742
	Subtotal - HITS Radio	0	340,742	0	340,742
20	Certification	0	758	0	758
20	Contract Compliance	0	11,803	0	11,803
20	Reporting & Analytics	0	2,629	0	2,629
20	Dept Services	0	18,919	0	18,919
20	External Affairs & Outreach	0	314	0	314
	Subtotal - OBO	0	34,423	0	34,423
21	City Mayor Admin	0	2,009	0	2,009
	Subtotal - Mayor	0	2,009	0	2,009
22	Selection	0	6,555	0	6,555
22	Personnel Svcs	0	1,054	0	1,054
	Subtotal - Human Resources	0	7,609	0	7,609
23	Legal Svcs	0	92,591	0	92,591
23	Inspector General	0	21,515	0	21,515
	Subtotal - Legal	0	114,106	0	114,106
24	Controller Fin Svcs	0	6,881	0	6,881
	Subtotal - City Control Office	0	6,881	0	6,881
30	Building Svcs	0	138,767	0	138,767
30	Utilities	0	63,305	0	63,305
30	Real Estate	0	49,010	0	49,010
	Subtotal - General Services	0	251,082	0	251,082
	Total Incoming	964,196	1,144,774	0	2,108,970
C.	Total Allocated		$ 5,452,521	$ 1,504,441	$ 3,948,079
				27.59%	72.41%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17	HITS EAS	42.10	23.2468	$ 349,735	$ 0	$ 349,735	$ 0	$ 349,735
18	HITS EIS	57.20	31.5848	475,174	0	475,174	0	475,174
19	HITS Radio	29.40	16.2341	244,233	0	244,233	0	244,233
58	IT Public Services	0.00	0.0000	0	0	0	0	0
94	HITS Other	52.40	28.9343	435,299	0	435,299	0	435,299
	Subtotal	181.10	100.0000	1,504,441	0	1,504,441	0	1,504,441
	Direct Bills					0		0
	Total					$1,504,441		$ 1,504,441

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17	HITS EAS	42.10	23.2468	$ 651,680	$ 0	$ 651,680	$ 266,123	$ 917,803
18	HITS EIS	57.20	31.5848	885,417	0	885,417	361,574	1,246,991
19	HITS Radio	29.40	16.2341	455,092	0	455,092	185,844	640,936
58	IT Public Services	0.00	0.0000	0	0	0	0	0
94	HITS Other	52.40	28.9343	811,117	0	811,117	331,232	1,142,349
	Subtotal	181.10	100.0000	2,803,306	0	2,803,306	1,144,773	3,948,079
	Direct Bills					0		0
	Total					$2,803,306		$ 3,948,079

Basis Units: Number of FTE positions supported
Source: COH FTE Report

	Department	IT Dept Admin	IT Director	Total
0	Direct Billed	$0	$0	$0
17	HITS EAS	349,735	917,803	1,267,538
18	HITS EIS	475,174	1,246,991	1,722,165
19	HITS Radio	244,233	640,936	885,169
58	IT Public Services	0	0	0
94	HITS Other	435,299	1,142,349	1,577,648
	Total	$ 1,504,441	$ 3,948,079	$ 5,452,520

HOUSTON INFORMATION TECHNOLOGY SERVICES – ENTERPRISE APPLICATIONS SERVICES (EAS) FUNCTION AND ALLOCATION BASIS

Houston Information Technology Services (HITS) – the Enterprise Applications division provides application support and management services for the city's core business systems and numerous departmental applications. Examples of such services include: Enterprise Geographical Information Systems (GIS), SharePoint, Municipal Courts systems, Data Management and provides Enterprise Resource Planning (ERP) application support for the city's core business systems and other departmental applications integrated with ERP. The functions and basis used for cost allocation are as follows:

- **Enterprise Applications** – Costs for the support of enterprise applications are allocated based on the number of hours per department served.

- **MCD** – Costs for support of MCD software solutions have been calculated based on resource utilization. These costs are allocated directly to Municipal Court.

- **IT ERP** – Costs of the ERP system support are allocated based on the total number of SAP licenses per department.

- **Enterprise GIS** – Costs of EGIS are allocated based on EGIS expenditures by department.

Department		Amount	General Admin	Enterprise Appl	MCD	IT ERP	EGIS
Personnel Costs							
Salaries	S1	3,555,806	0	1,189,510	590,147	1,605,452	170,697
Salary % Split			.00%	33.45%	16.60%	45.15%	4.80%
Benefits	P	1,746,368	0	605,048	300,184	753,976	87,160
Subtotal - Personnel Costs		5,302,174	0	1,794,558	890,331	2,359,428	257,857
Services & Supplies Cost							
Supplies	P	7,821	0	2,822	1,400	3,599	0
Services	P	623,412	0	17,374	8,620	596,668	750
Subtotal - Services & Supplies		631,233	0	20,196	10,020	600,267	750
Department Cost Total		5,933,407	0	1,814,754	900,351	2,959,695	258,607
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		5,933,407	0	1,814,754	900,351	2,959,695	258,607
General Admin Distribution			0	0	0	0	0
Grand Total		$ 5,933,407		$ 1,814,754	$ 900,351	$ 2,959,695	$ 258,607

	Department	First Incoming	Second Incoming	Enterprise Appl	MCD	IT ERP	EGIS
3	Insurance Retirees	$ 99,183	$ 350	$ 33,296	$ 16,519	$ 44,939	$ 4,778
3	Memberships	2,193	8	736	365	994	106
3	Consulting Services	1,052	4	353	175	477	51
3	Other Misc	2,363	9	793	394	1,071	114
	Subtotal - Non-Dept-Gen Gov	104,791	370	35,179	17,453	47,480	5,048
5	Financial Plg & Analysis	1,624	81	570	283	770	82
	Subtotal - Fin Plg & Analysis	1,624	81	570	283	770	82
7	Gen Acctng	874	47	308	153	416	44
7	Auditing Svcs	1,079	0	361	179	487	52
7	Fin Operations	754	43	267	132	360	38
	Subtotal - Fin Reporting & Ops	2,707	89	935	464	1,263	134
8	Internal Controls	1,508	70	528	262	712	76
	Subtotal - Fin Int Controls	1,508	70	528	262	712	76
9	Cost Accounting	467	26	165	82	223	24
9	Trust Funds Mgmt (TFM)	604	37	215	106	290	31
	Subtotal - Fin Grants	1,071	64	380	188	512	54
10	Perf Mgmt Svcs	774	41	272	135	368	39
	Subtotal - Fin Perform Mgmt	774	41	272	135	368	39
11	Purchasing	4,729	314	1,687	837	2,277	242
	Subtotal - Fin SPD	4,729	314	1,687	837	2,277	242
14	Records	1,521	106	544	270	735	78
	Subtotal - ARA Operations	1,521	106	544	270	735	78
15	Payroll Svcs	9,221	461	3,239	1,607	4,371	465
	Subtotal - ARA Payroll Svcs	9,221	461	3,239	1,607	4,371	465
16	IT Dept Admin	349,735	0	116,995	58,044	157,906	16,789
16	IT Director	651,680	266,123	307,029	152,325	414,390	44,059
	Subtotal - HITS CIO	1,001,415	266,123	424,025	210,370	572,296	60,848
17	IT ERP	0	1,993	667	331	900	96
	Subtotal - HITS EAS	0	1,993	667	331	900	96
18	Enterprise Optns	0	3,790	1,268	629	1,711	182
	Subtotal - HITS EIS	0	3,790	1,268	629	1,711	182
20	Certification	0	2,659	890	441	1,201	128
20	External Affairs & Outreach	0	1,100	368	183	497	53
	Subtotal - OBO	0	3,759	1,257	624	1,697	180
21	City Mayor Admin	0	7,047	2,357	1,170	3,182	338
	Subtotal - Mayor	0	7,047	2,357	1,170	3,182	338
22	Personnel Svcs	0	3,698	1,237	614	1,670	178
	Subtotal - Human Resources	0	3,698	1,237	614	1,670	178
24	Controller Fin Svcs	0	5,026	1,681	834	2,269	241
	Subtotal - City Controller's	0	5,026	1,681	834	2,269	241

Department	First Incoming	Second Incoming	Enterprise Appl	MCD	IT ERP	EGIS
Total Incoming	1,129,361	293,031	475,827	236,070	642,213	68,282
C. Total Allocated		$ 7,355,799	$ 2,290,581	$ 1,136,421	$ 3,601,908	$ 326,889
			31.14%	15.45%	48.97%	4.44%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	9,124	6.9290	$ 151,921	$ 0	$ 151,921	$ 0	$ 151,921
12	ARA Director Office	6,711	5.0965	111,743	0	111,743	0	111,743
14	ARA Operations	21,280	16.1605	354,328	0	354,328	0	354,328
16	HITS CIO	15,064	11.4399	250,827	0	250,827	0	250,827
18	HITS EIS	1,987	1.5090	33,085	0	33,085	2,450	35,535
20	Office Business Opportunity	72	0.0547	1,199	0	1,199	89	1,288
21	Mayor	6,101	4.6332	101,586	0	101,586	7,523	109,109
22	Human Resources	16,056	12.1933	267,344	0	267,344	19,798	287,142
23	Legal	475	0.3607	7,909	0	7,909	586	8,495
24	City Controller's Office	384	0.2916	6,394	0	6,394	473	6,867
26	Planning & Dev Admin	1,645	1.2493	27,390	0	27,390	2,028	29,418
27	PWE Admin Indirect	20,436	15.5196	340,275	0	340,275	25,199	365,474
30	General Services	208	0.1580	3,463	0	3,463	256	3,719
31	HEC	34	0.0258	566	0	566	42	608
37	City Council	29	0.0220	483	0	483	36	519
39	Dept of Neighborhoods	5	0.0038	83	0	83	6	89
40	Fire	6,276	4.7661	104,500	0	104,500	7,739	112,239
41	Municipal Court	2,758	2.0945	45,923	0	45,923	3,401	49,324
42	Solid Waste	2,880	2.1871	47,954	0	47,954	3,551	51,505
43	Houston Airport System (HAS)	30	0.0228	500	0	500	37	537
44	Housing & Community Dev	1,871	1.4209	31,154	0	31,154	2,307	33,461
45	Library	3,191	2.4233	53,133	0	53,133	3,935	57,068
46	Parks & Recreation	2,989	2.2699	49,769	0	49,769	3,686	53,455
47	Health Department	5,512	4.1859	91,779	0	91,779	6,797	98,576
49	Fleet Management	163	0.1238	2,714	0	2,714	201	2,915
55	ARA BARC	42	0.0319	699	0	699	52	751
57	ARA Other	6,356	4.8269	105,832	0	105,832	7,837	113,669
	Subtotal	131,679	100.0000	2,192,553	0	2,192,553	98,028	2,290,581
	Direct Bills					0		0
	Total					$2,192,553		$ 2,290,581

Basis Units: IT application hours per department
Source: HITS Help Desk Report

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
41 Municipal Court	100	100.0000	$ 1,087,788	$ 0	$ 1,087,788	$ 48,633	$ 1,136,421
Subtotal	100	100.0000	1,087,788	0	1,087,788	48,633	1,136,421
Direct Bills					0		0
Total					$1,087,788		$ 1,136,421

Basis Units: Direct allocation to Municipal Court
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6	0.0265	$ 920	$ 0	$ 920	$ 0	$ 920
05	Finance Financial Plg & Analys	12	0.0530	1,840	0	1,840	0	1,840
06	Finance City Council	5	0.0221	767	0	767	0	767
07	Finance Reporting & Ops	12	0.0530	1,840	0	1,840	0	1,840
08	Finance Internal Controls	3	0.0133	460	0	460	0	460
09	Finance Grants	7	0.0309	1,073	0	1,073	0	1,073
10	Finance Rev Perform Mgmnt	3	0.0133	460	0	460	0	460
11	Finance Strat Purchasing	41	0.1812	6,287	0	6,287	0	6,287
12	ARA Director Office	6	0.0265	920	0	920	0	920
13	ARA Financial Services	7	0.0309	1,073	0	1,073	0	1,073
14	ARA Operations	102	0.4508	15,641	0	15,641	0	15,641
15	ARA Payroll Services	39	0.1724	5,980	0	5,980	0	5,980
16	HITS CIO	12	0.0530	1,840	0	1,840	0	1,840
17	HITS EAS	13	0.0575	1,993	0	1,993	0	1,993
18	HITS EIS	49	0.2166	7,514	0	7,514	290	7,804
19	HITS Radio	27	0.1193	4,140	0	4,140	160	4,300
20	Office Business Opportunity	29	0.1282	4,447	0	4,447	172	4,619
21	Mayor	60	0.2652	9,201	0	9,201	355	9,556
22	Human Resources	172	0.7602	26,375	0	26,375	1,018	27,393
23	Legal	119	0.5259	18,248	0	18,248	704	18,952
24	City Controller's Office	66	0.2917	10,121	0	10,121	391	10,512
25	Health Administration	44	0.1945	6,747	0	6,747	260	7,007
26	Planning & Dev Admin	28	0.1238	4,294	0	4,294	166	4,460
29	HPD Police Records	89	0.3934	13,648	0	13,648	527	14,175
30	General Services	268	1.1845	41,097	0	41,097	1,586	42,683
31	HEC	234	1.0342	35,883	0	35,883	1,385	37,268
33	Finance Public Fin	6	0.0265	920	0	920	36	956
34	Finance Treasury	3	0.0133	460	0	460	18	478
35	ARA Regulatory	7	0.0309	1,073	0	1,073	41	1,114
36	City Secretary	9	0.0398	1,380	0	1,380	53	1,433
37	City Council	85	0.3757	13,034	0	13,034	503	13,537
38	Police	7,151	31.6052	1,096,576	0	1,096,576	42,318	1,138,894
39	Dept of Neighborhoods	141	0.6232	21,622	0	21,622	834	22,456
40	Fire	4,434	19.5969	679,936	0	679,936	26,240	706,176
41	Municipal Court	341	1.5071	52,291	0	52,291	2,018	54,309
42	Solid Waste	443	1.9579	67,932	0	67,932	2,622	70,554
43	Houston Airport System (HAS)	1,127	4.9810	172,821	0	172,821	6,669	179,490
44	Housing & Community Dev	134	0.5922	20,548	0	20,548	793	21,341
45	Library	515	2.2761	78,973	0	78,973	3,048	82,021
46	Parks & Recreation	831	3.6728	127,430	0	127,430	4,918	132,348
47	Health Department	1,097	4.8484	168,220	0	168,220	6,492	174,712
48	Convention & Entertainment	3	0.0133	460	0	460	18	478
49	Fleet Management	372	1.6441	57,045	0	57,045	2,201	59,246
50	Planning & Dev Other	11	0.0486	1,687	0	1,687	65	1,752
51	Planning & Dev Spec Rev	41	0.1812	6,287	0	6,287	243	6,530
53	Finance Other	47	0.2077	7,207	0	7,207	278	7,485
54	ARA Insurance	5	0.0221	767	0	767	30	797
55	ARA BARC	101	0.4464	15,488	0	15,488	598	16,086
56	ARA Parking	64	0.2829	9,814	0	9,814	379	10,193
57	ARA Other	37	0.1635	5,674	0	5,674	219	5,893
59	Legal Insurance	47	0.2077	7,207	0	7,207	278	7,485
60	Legal Wkr Comp	2	0.0088	307	0	307	12	319
61	Mayor Cable TV	19	0.0840	2,914	0	2,914	112	3,026
62	Mayor Other	21	0.0928	3,220	0	3,220	124	3,344
64	HR Health Benefits	44	0.1945	6,747	0	6,747	260	7,007
66	PWE Bldg Insp	573	2.5325	87,867	0	87,867	3,391	91,258

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
67	PWE Stormwater	296	1.3082	45,390	0	45,390	1,752	47,142
68	PWE DDSR	484	2.1391	74,219	0	74,219	2,864	77,083
69	PWE Water & Sewer	2,123	9.3830	325,553	0	325,553	12,564	338,117
70	PWE Houston Transtar	8	0.0354	1,227	0	1,227	47	1,274
71	PWE Other	22	0.0972	3,374	0	3,374	130	3,504
72	Houston Permit Center	43	0.1900	6,594	0	6,594	254	6,848
73	CIP S/R Planning	9	0.0398	1,380	0	1,380	53	1,433
74	CIP Sal Rec RE	30	0.1326	4,600	0	4,600	178	4,778
75	CIP S/R Engrg	87	0.3845	13,341	0	13,341	515	13,856
76	CIP S/R Constr	81	0.3580	12,421	0	12,421	479	12,900
77	CIP S/R Eng/Const	23	0.1017	3,527	0	3,527	136	3,663
78	CIP S/R Geo/Env	12	0.0530	1,840	0	1,840	71	1,911
79	CIP S/R Other	24	0.1061	3,680	0	3,680	142	3,822
80	CIP S/R GSD	32	0.1414	4,907	0	4,907	189	5,096
93	HR-W.C.	33	0.1458	5,060	0	5,060	195	5,255
94	HITS Other	91	0.4022	13,954	0	13,954	539	14,493
95	Legal Other	4	0.0177	613	0	613	24	637
96	Other	60	0.2652	9,201	0	9,201	355	9,556
	Subtotal	22,626	100.0000	3,469,597	0	3,469,597	132,311	3,601,908
	Direct Bills					0		0
	Total					$3,469,597		$ 3,601,908

Basis Units: Number of SAP licenses
Source: HITS Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	4,289	0.1895	$ 593	$ 0	$ 593	$ 0	$ 593
12	ARA Director Office	22,349	0.9876	3,090	0	3,090	0	3,090
16	HITS CIO	73,908	3.2661	10,217	0	10,217	0	10,217
20	Office Business Opportunity	1,354	0.0598	187	0	187	9	196
21	Mayor	6,546	0.2893	905	0	905	43	948
22	Human Resources	7,551	0.3337	1,044	0	1,044	49	1,093
23	Legal	8,352	0.3691	1,155	0	1,155	54	1,209
24	City Controller's Office	2,483	0.1097	343	0	343	16	359
28	CIP Sal Rec PWE	133,814	5.9134	18,499	0	18,499	870	19,369
30	General Services	11,060	0.4888	1,529	0	1,529	72	1,601
31	HEC	9,933	0.4390	1,373	0	1,373	65	1,438
36	City Secretary	499	0.0221	69	0	69	3	72
37	City Council	3,385	0.1496	468	0	468	22	490
38	Police	545,174	24.0921	75,365	0	75,365	3,546	78,911
39	Dept of Neighborhoods	6,321	0.2793	874	0	874	41	915
40	Fire	181,273	8.0107	25,059	0	25,059	1,179	26,238
41	Municipal Court	13,770	0.6085	1,904	0	1,904	90	1,994
42	Solid Waste	39,054	1.7259	5,399	0	5,399	254	5,653
43	Houston Airport System (HAS)	93,684	4.1400	12,951	0	12,951	609	13,560
44	Housing & Community Dev	36,129	1.5966	4,995	0	4,995	235	5,230
45	Library	21,671	0.9577	2,996	0	2,996	141	3,137
46	Parks & Recreation	64,112	2.8332	8,863	0	8,863	417	9,280
47	Health Department	87,135	3.8506	12,046	0	12,046	567	12,613
49	Fleet Management	14,673	0.6484	2,028	0	2,028	95	2,123
50	Planning & Dev Other	284,889	12.5897	39,383	0	39,383	1,853	41,236
53	Finance Other	1,580	0.0698	218	0	218	10	228
54	ARA Insurance	451	0.0199	62	0	62	3	65
55	ARA BARC	10,836	0.4789	1,498	0	1,498	70	1,568
56	ARA Parking	7,224	0.3192	999	0	999	47	1,046
59	Legal Insurance	3,160	0.1396	437	0	437	21	458
60	Legal Wkr Comp	226	0.0100	31	0	31	1	32
64	HR Health Benefits	2,257	0.0997	312	0	312	15	327
66	PWE Bldg Insp	42,287	1.8687	5,846	0	5,846	275	6,121
67	PWE Stormwater	19,828	0.8762	2,741	0	2,741	129	2,870
68	PWE DDSR	87,771	3.8787	12,134	0	12,134	571	12,705
69	PWE Water & Sewer	389,696	17.2213	53,872	0	53,872	2,535	56,407
93	HR-W.C.	1,354	0.0598	187	0	187	9	196
94	HITS Other	22,800	1.0076	3,152	0	3,152	148	3,300
	Subtotal	2,262,878	100.0000	312,824	0	312,824	14,065	326,889
	Direct Bills					0		0
	Total					$312,824		$ 326,889

Basis Units: EGIS expenditures by department
Source: EGIS FY17 Actuals

	Department	Enterprise Appl	MCD	IT ERP	EGIS	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	151,921	0	920	593	153,434
05	Finance Financial Plg & Analys	0	0	1,840	0	1,840
06	Finance City Council	0	0	767	0	767
07	Finance Reporting & Ops	0	0	1,840	0	1,840
08	Finance Internal Controls	0	0	460	0	460
09	Finance Grants	0	0	1,073	0	1,073
10	Finance Rev Perform Mgmnt	0	0	460	0	460
11	Finance Strat Purchasing	0	0	6,287	0	6,287
12	ARA Director Office	111,743	0	920	3,090	115,753
13	ARA Financial Services	0	0	1,073	0	1,073
14	ARA Operations	354,328	0	15,641	0	369,969
15	ARA Payroll Services	0	0	5,980	0	5,980
16	HITS CIO	250,827	0	1,840	10,217	262,884
17	HITS EAS	0	0	1,993	0	1,993
18	HITS EIS	35,535	0	7,804	0	43,339
19	HITS Radio	0	0	4,300	0	4,300
20	Office Business Opportunity	1,288	0	4,619	196	6,103
21	Mayor	109,109	0	9,556	948	119,613
22	Human Resources	287,142	0	27,393	1,093	315,628
23	Legal	8,495	0	18,952	1,209	28,656
24	City Controller's Office	6,867	0	10,512	359	17,738
25	Health Administration	0	0	7,007	0	7,007
26	Planning & Dev Admin	29,418	0	4,460	0	33,878
27	PWE Admin Indirect	365,474	0	0	0	365,474
28	CIP Sal Rec PWE	0	0	0	19,369	19,369
29	HPD Police Records	0	0	14,175	0	14,175
30	General Services	3,719	0	42,683	1,601	48,003
31	HEC	608	0	37,268	1,438	39,314
33	Finance Public Fin	0	0	956	0	956
34	Finance Treasury	0	0	478	0	478
35	ARA Regulatory	0	0	1,114	0	1,114
36	City Secretary	0	0	1,433	72	1,505
37	City Council	519	0	13,537	490	14,546
38	Police	0	0	1,138,894	78,911	1,217,805
39	Dept of Neighborhoods	89	0	22,456	915	23,460
40	Fire	112,239	0	706,176	26,238	844,653
41	Municipal Court	49,324	1,136,421	54,309	1,994	1,242,048
42	Solid Waste	51,505	0	70,554	5,653	127,712
43	Houston Airport System (HAS)	537	0	179,490	13,560	193,587
44	Housing & Community Dev	33,461	0	21,341	5,230	60,032
45	Library	57,068	0	82,021	3,137	142,226
46	Parks & Recreation	53,455	0	132,348	9,280	195,083
47	Health Department	98,576	0	174,712	12,613	285,901
48	Convention & Entertainment	0	0	478	0	478
49	Fleet Management	2,915	0	59,246	2,123	64,284
50	Planning & Dev Other	0	0	1,752	41,236	42,988
51	Planning & Dev Spec Rev	0	0	6,530	0	6,530
53	Finance Other	0	0	7,485	228	7,713
54	ARA Insurance	0	0	797	65	862
55	ARA BARC	751	0	16,086	1,568	18,405
56	ARA Parking	0	0	10,193	1,046	11,239
57	ARA Other	113,669	0	5,893	0	119,562
59	Legal Insurance	0	0	7,485	458	7,943
60	Legal Wkr Comp	0	0	319	32	351
61	Mayor Cable TV	0	0	3,026	0	3,026
62	Mayor Other	0	0	3,344	0	3,344

	Department	Enterprise Appl	MCD	IT ERP	EGIS	Total
64	HR Health Benefits	0	0	7,007	327	7,334
66	PWE Bldg Insp	0	0	91,258	6,121	97,379
67	PWE Stormwater	0	0	47,142	2,870	50,012
68	PWE DDSR	0	0	77,083	12,705	89,788
69	PWE Water & Sewer	0	0	338,117	56,407	394,524
70	PWE Houston Transtar	0	0	1,274	0	1,274
71	PWE Other	0	0	3,504	0	3,504
72	Houston Permit Center	0	0	6,848	0	6,848
73	CIP S/R Planning	0	0	1,433	0	1,433
74	CIP Sal Rec RE	0	0	4,778	0	4,778
75	CIP S/R Engrg	0	0	13,856	0	13,856
76	CIP S/R Constr	0	0	12,900	0	12,900
77	CIP S/R Eng/Const	0	0	3,663	0	3,663
78	CIP S/R Geo/Env	0	0	1,911	0	1,911
79	CIP S/R Other	0	0	3,822	0	3,822
80	CIP S/R GSD	0	0	5,096	0	5,096
93	HR-W.C.	0	0	5,255	196	5,451
94	HITS Other	0	0	14,493	3,300	17,793
95	Legal Other	0	0	637	0	637
96	Other	0	0	9,556	0	9,556
	Total	$ 2,290,582	$ 1,136,421	$ 3,601,909	$ 326,888	$ 7,355,800

HOUSTON INFORMATION TECHNOLOGY SERVICES – ENTERPRISE INFRASTRUCTURE SERVICES (EIS) FUNCTION AND ALLOCATION BASIS

Houston Information Technology Services (HITS) – Enterprise Infrastructure Services division develops, implements, and manages the City of Houston's wide area network, telecommunications infrastructure, provides Intra/Internet security monitoring, and performs client server maintenance and support enterprise applications. The functions and basis used for cost allocation are as follows:

- **Client Services** – Costs for user desktop support and help desk functions are allocated based on the number of Information Technology Service Now (ITSN) requests submitted per department.

- **Network Data** – Costs of the service and maintenance of the citywide network infrastructure are allocated based on the total number of users per department using network services.

- **Network Voice** – Costs of the service and maintenance of the citywide telecommunications systems are allocated based on the total number of users per department using network services, excluding the Airport.

- **Enterprise Operations** – Costs of enterprise management, server operations and storage management are allocated based on the number of revenue, expenditure, and purchasing transactions per department, excluding HEC, Municipal Courts, ARRA, and Hurricane Ike

Department		Amount	General Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
Personnel Costs							
Salaries	S1	4,317,479	0	0	823,862	800,882	2,692,735
Salary % Split			.00%	0.00	19.08%	18.55%	62.37%
Benefits	P	2,279,807	0	0	435,461	445,098	1,399,248
Subtotal - Personnel Costs		6,597,286	0	0	1,259,323	1,245,980	4,091,983
Services & Supplies Cost							
Supplies	P	22,165	0	0	2,250	11,062	8,852
Services	P	87,941	0	0	1,000	5,532	81,409
Subtotal - Services & Supplies		110,106	0	0	3,250	16,594	90,261
Department Cost Total		6,707,392	0	0	1,262,573	1,262,574	4,182,244
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		6,707,392	0	0	1,262,573	1,262,574	4,182,244
General Admin Distribution			0	0	0	0	0
Grand Total		$ 6,707,392		0	$ 1,262,573	$ 1,262,574	$ 4,182,244

	Department	First	Second Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
3	Insurance Retirees	$ 134,757	$ 475	$ 0	$ 25,805	$ 25,085	$ 84,342
3	Memberships	2,980	11	0	571	555	1,865
3	Consulting Services	1,057	4	0	202	197	662
3	Other Misc	2,671	10	0	512	497	1,672
	Subtotal - Non-Dept-Gen Gov	141,465	499	0	27,090	26,334	88,540
5	Financial Plg & Analysis	1,632	82	0	327	318	1,069
	Subtotal - Fin Plg & Analysis	1,632	82	0	327	318	1,069
7	Gen Acctng	879	47	0	177	172	578
7	Auditing Svcs	1,084	0	0	207	201	676
7	Fin Operations	852	48	0	172	167	561
	Subtotal - Fin Reporting & Ops	2,815	95	0	555	540	1,815
8	Internal Controls	1,704	79	0	340	331	1,112
	Subtotal - Fin Int Controls	1,704	79	0	340	331	1,112
9	Cost Accounting	527	30	0	106	103	347
9	Trust Funds Mgmt (TFM)	683	42	0	138	135	452
	Subtotal - Fin Grants	1,210	72	0	245	238	800
10	Perf Mgmt Svcs	875	46	0	176	171	574
	Subtotal - Fin Perform Mgmt	875	46	0	176	171	574
14	Records	2,067	144	0	422	410	1,379
	Subtotal - ARA Operations	2,067	144	0	422	410	1,379
15	Payroll Svcs	12,529	626	0	2,510	2,440	8,204
	Subtotal - ARA Payroll Svcs	12,529	626	0	2,510	2,440	8,204
16	IT Dept Admin	475,174	0	0	90,673	88,144	296,357
16	IT Director	885,417	361,574	0	237,951	231,314	777,726
	Subtotal - HITS CIO	1,360,591	361,574	0	328,624	319,458	1,074,083
17	Enterprise Appl	33,085	2,450	0	6,781	6,592	22,163
17	IT ERP	7,514	290	0	1,489	1,448	4,867
	Subtotal - HITS EAS	40,599	2,740	0	8,270	8,039	27,030
18	Enterprise Optns	0	3,810	0	727	707	2,376
	Subtotal - HITS EIS	0	3,810	0	727	707	2,376
20	Certification	0	3,613	0	689	670	2,253
20	External Affairs & Outreach	0	1,495	0	285	277	932
	Subtotal - OBO	0	5,108	0	975	948	3,186
21	City Mayor Admin	0	9,575	0	1,827	1,776	5,972
	Subtotal - Mayor	0	9,575	0	1,827	1,776	5,972
22	Personnel Svcs	0	5,024	0	959	932	3,133
	Subtotal - Human Resources	0	5,024	0	959	932	3,133
24	Controller Fin Svcs	0	5,052	0	964	937	3,151
	Subtotal - City Controller's	0	5,052	0	964	937	3,151

Department	First	Second Admin	Client Svcs	NW Data	NW Voice	Enterprise Optns
Total Incoming	1,565,487	394,526	0	374,010	363,578	1,222,425
C. Total Allocated		$ 8,667,405		$ 1,636,583	$ 1,626,152	$ 5,404,669
				18.88%	18.76%	62.36%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	1,918	5.9526	$ 0	$ 0	$ 0	$ 0	$ 0
12	ARA Director Office	1,856	5.7602	0	0	0	0	0
14	ARA Operations	145	0.4500	0	0	0	0	0
16	HITS CIO	6,037	18.7362	0	0	0	0	0
20	Office Business Opportunity	376	1.1669	0	0	0	0	0
21	Mayor	1,346	4.1774	0	0	0	0	0
22	Human Resources	3,109	9.6490	0	0	0	0	0
23	Legal	159	0.4935	0	0	0	0	0
24	City Controller's Office	68	0.2110	0	0	0	0	0
25	Health Administration	1,975	6.1295	0	0	0	0	0
26	Planning & Dev Admin	481	1.4928	0	0	0	0	0
27	PWE Admin Indirect	2,670	8.2865	0	0	0	0	0
30	General Services	1,096	3.4015	0	0	0	0	0
31	HEC	46	0.1428	0	0	0	0	0
36	City Secretary	18	0.0559	0	0	0	0	0
37	City Council	481	1.4928	0	0	0	0	0
38	Police	1,411	4.3791	0	0	0	0	0
39	Dept of Neighborhoods	668	2.0732	0	0	0	0	0
40	Fire	1,759	5.4592	0	0	0	0	0
41	Municipal Court	1,791	5.5585	0	0	0	0	0
42	Solid Waste	689	2.1384	0	0	0	0	0
43	Houston Airport System (HAS)	106	0.3290	0	0	0	0	0
44	Housing & Community Dev	1,340	4.1588	0	0	0	0	0
45	Library	776	2.4084	0	0	0	0	0
46	Parks & Recreation	555	1.7225	0	0	0	0	0
49	Fleet Management	1,062	3.2960	0	0	0	0	0
55	ARA BARC	282	0.8752	0	0	0	0	0
96	Other	1	0.0031	0	0	0	0	0
	Subtotal	32,221	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: IT Service Now (ITSN) requests submitted per dept
Source: HITS Help Desk Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	234	1.1342	$ 17,709	$ 0	$ 17,709	$ 0	$ 17,709
12	ARA Director Office	511	2.4769	38,671	0	38,671	0	38,671
16	HITS CIO	692	3.3542	52,369	0	52,369	0	52,369
20	Office Business Opportunity	55	0.2666	4,162	0	4,162	216	4,378
21	Mayor	296	1.4347	22,400	0	22,400	1,161	23,561
22	Human Resources	466	2.2587	35,266	0	35,266	1,828	37,094
23	Legal	250	1.2118	18,919	0	18,919	981	19,900
24	City Controller's Office	83	0.4023	6,281	0	6,281	326	6,607
25	Health Administration	1,548	7.5033	117,149	0	117,149	6,072	123,221
26	Planning & Dev Admin	198	0.9597	14,984	0	14,984	777	15,761
27	PWE Admin Indirect	5,451	26.4214	412,517	0	412,517	21,380	433,897
30	General Services	320	1.5511	24,217	0	24,217	1,255	25,472
31	HEC	345	1.6722	26,109	0	26,109	1,353	27,462
36	City Secretary	10	0.0485	757	0	757	39	796
37	City Council	172	0.8337	13,017	0	13,017	675	13,692
39	Dept of Neighborhoods	197	0.9549	14,908	0	14,908	773	15,681
40	Fire	4,742	22.9848	358,862	0	358,862	18,599	377,461
41	Municipal Court	438	2.1230	33,147	0	33,147	1,718	34,865
42	Solid Waste	418	2.0261	31,633	0	31,633	1,639	33,272
43	Houston Airport System (HAS)	1,745	8.4581	132,057	0	132,057	6,844	138,901
44	Housing & Community Dev	257	1.2457	19,449	0	19,449	1,008	20,457
45	Library	833	4.0376	63,039	0	63,039	3,267	66,306
46	Parks & Recreation	931	4.5126	70,456	0	70,456	3,652	74,108
49	Fleet Management	439	2.1279	33,222	0	33,222	1,722	34,944
	Subtotal	20,631	100.0000	1,561,300	0	1,561,300	75,283	1,636,583
	Direct Bills					0		0
	Total					$1,561,300		$ 1,636,583

Basis Units: IT user count for network svcs
Source: HITS User Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	234	1.2390	$ 19,241	$ 0	$ 19,241	$ 0	$ 19,241
12	ARA Director Office	511	2.7057	42,019	0	42,019	0	42,019
16	HITS CIO	692	3.6641	56,902	0	56,902	0	56,902
20	Office Business Opportunity	55	0.2912	4,523	0	4,523	231	4,754
21	Mayor	296	1.5673	24,340	0	24,340	1,241	25,581
22	Human Resources	466	2.4674	38,319	0	38,319	1,954	40,273
23	Legal	250	1.3237	20,557	0	20,557	1,049	21,606
24	City Controller's Office	83	0.4395	6,825	0	6,825	348	7,173
25	Health Administration	1,548	8.1965	127,290	0	127,290	6,493	133,783
26	Planning & Dev Admin	198	1.0484	16,281	0	16,281	830	17,111
27	PWE Admin Indirect	5,451	28.8626	448,228	0	448,228	22,862	471,090
30	General Services	320	1.6944	26,313	0	26,313	1,342	27,655
31	HEC	345	1.8267	28,369	0	28,369	1,447	29,816
36	City Secretary	10	0.0529	822	0	822	42	864
37	City Council	172	0.9107	14,143	0	14,143	721	14,864
38	Police	0	0.0000	0	0	0	0	0
39	Dept of Neighborhoods	197	1.0431	16,199	0	16,199	826	17,025
40	Fire	4,742	25.1085	389,928	0	389,928	19,889	409,817
41	Municipal Court	438	2.3192	36,016	0	36,016	1,837	37,853
42	Solid Waste	418	2.2133	34,372	0	34,372	1,753	36,125
44	Housing & Community Dev	257	1.3608	21,133	0	21,133	1,078	22,211
45	Library	833	4.4107	68,496	0	68,496	3,494	71,990
46	Parks & Recreation	931	4.9296	76,555	0	76,555	3,905	80,460
49	Fleet Management	439	2.3245	36,098	0	36,098	1,841	37,939
	Subtotal	18,886	100.0000	1,552,969	0	1,552,969	73,183	1,626,152
	Direct Bills					0		0
	Total					$1,552,969		$ 1,626,152

Basis Units: IT user count for network svcs excl Airport
Source: HITS User Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.4370	$ 125,714	$ 0	$ 125,714	$ 0	$ 125,714
04	Finance Dir Office	1,933	0.0930	4,795	0	4,795	0	4,795
05	Finance Financial Plg & Analys	546	0.0263	1,354	0	1,354	0	1,354
06	Finance City Council	555	0.0267	1,377	0	1,377	0	1,377
07	Finance Reporting & Ops	1,325	0.0637	3,287	0	3,287	0	3,287
08	Finance Internal Controls	304	0.0146	754	0	754	0	754
09	Finance Grants	742	0.0357	1,841	0	1,841	0	1,841
10	Finance Rev Perform Mgmnt	448	0.0215	1,111	0	1,111	0	1,111
11	Finance Strat Purchasing	849	0.0408	2,106	0	2,106	0	2,106
12	ARA Director Office	3,034	0.1459	7,526	0	7,526	0	7,526
13	ARA Financial Services	488	0.0235	1,211	0	1,211	0	1,211
14	ARA Operations	4,767	0.2292	11,825	0	11,825	0	11,825
15	ARA Payroll Services	658	0.0316	1,632	0	1,632	0	1,632
16	HITS CIO	2,092	0.1006	5,189	0	5,189	0	5,189
17	HITS EAS	1,528	0.0735	3,790	0	3,790	0	3,790
18	HITS EIS	1,536	0.0739	3,810	0	3,810	0	3,810
19	HITS Radio	2,263	0.1088	5,614	0	5,614	277	5,891
20	Office Business Opportunity	2,634	0.1267	6,534	0	6,534	323	6,857
21	Mayor	5,080	0.2443	12,601	0	12,601	622	13,223
22	Human Resources	104,471	5.0236	259,149	0	259,149	12,801	271,950
23	Legal	5,591	0.2689	13,869	0	13,869	685	14,554
24	City Controller's Office	4,709	0.2264	11,681	0	11,681	577	12,258
25	Health Administration	7,127	0.3427	17,679	0	17,679	873	18,552
26	Planning & Dev Admin	2,031	0.0977	5,038	0	5,038	249	5,287
28	CIP Sal Rec PWE	1,286	0.0618	3,190	0	3,190	158	3,348
29	HPD Police Records	1,851	0.0890	4,592	0	4,592	227	4,819
30	General Services	39,824	1.9150	98,787	0	98,787	4,880	103,667
33	Finance Public Fin	317	0.0152	786	0	786	39	825
34	Finance Treasury	1,335	0.0642	3,312	0	3,312	164	3,476
35	ARA Regulatory	2,117	0.1018	5,251	0	5,251	259	5,510
36	City Secretary	958	0.0461	2,376	0	2,376	117	2,493
37	City Council	17,517	0.8423	43,452	0	43,452	2,146	45,598
38	Police	197,671	9.5053	490,340	0	490,340	24,221	514,561
39	Dept of Neighborhoods	10,462	0.5031	25,952	0	25,952	1,282	27,234
40	Fire	177,395	8.5303	440,044	0	440,044	21,737	461,781
42	Solid Waste	39,258	1.8878	97,383	0	97,383	4,810	102,193
43	Houston Airport System (HAS)	103,590	4.9813	256,964	0	256,964	12,693	269,657
44	Housing & Community Dev	33,051	1.5893	81,986	0	81,986	4,050	86,036
45	Library	32,047	1.5410	79,495	0	79,495	3,927	83,422
46	Parks & Recreation	123,711	5.9488	306,876	0	306,876	15,159	322,035
47	Health Department	141,870	6.8220	351,921	0	351,921	17,384	369,305
48	Convention & Entertainment	3,573	0.1718	8,863	0	8,863	438	9,301
49	Fleet Management	194,350	9.3456	482,102	0	482,102	23,814	505,916
50	Planning & Dev Other	2,580	0.1241	6,400	0	6,400	316	6,716
51	Planning & Dev Spec Rev	4,904	0.2358	12,165	0	12,165	601	12,766
52	General Debt	8,202	0.3944	20,346	0	20,346	1,005	21,351
53	Finance Other	10,927	0.5254	27,105	0	27,105	1,339	28,444
54	ARA Insurance	888	0.0427	2,203	0	2,203	109	2,312
55	ARA BARC	15,472	0.7440	38,380	0	38,380	1,896	40,276
56	ARA Parking	22,647	1.0890	56,178	0	56,178	2,775	58,953
57	ARA Other	23,653	1.1374	58,673	0	58,673	2,898	61,571
58	IT Public Services	4	0.0002	10	0	10	0	10
59	Legal Insurance	6,951	0.3342	17,243	0	17,243	852	18,095
60	Legal Wkr Comp	529	0.0254	1,312	0	1,312	65	1,377
61	Mayor Cable TV	2,201	0.1058	5,460	0	5,460	270	5,730
62	Mayor Other	12,758	0.6135	31,647	0	31,647	1,563	33,210

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	TIRZ	1,082	0.0520	2,684	0	2,684	133	2,817
64	HR Health Benefits	133,809	6.4344	331,925	0	331,925	16,396	348,321
65	HR Long Term Disability	88	0.0042	218	0	218	11	229
66	PWE Bldg Insp	40,540	1.9494	100,563	0	100,563	4,967	105,530
67	PWE Stormwater	20,065	0.9649	49,773	0	49,773	2,459	52,232
68	PWE DDSR	50,444	2.4257	125,131	0	125,131	6,181	131,312
69	PWE Water & Sewer	237,796	11.4347	589,874	0	589,874	29,138	619,012
70	PWE Houston Transtar	2,882	0.1386	7,149	0	7,149	353	7,502
71	PWE Other	49,555	2.3829	122,925	0	122,925	6,072	128,997
72	Houston Permit Center	6,148	0.2956	15,251	0	15,251	753	16,004
73	CIP S/R Planning	825	0.0397	2,046	0	2,046	101	2,147
74	CIP Sal Rec RE	3,045	0.1464	7,553	0	7,553	373	7,926
75	CIP S/R Engrg	17,476	0.8404	43,351	0	43,351	2,141	45,492
76	CIP S/R Constr	11,470	0.5516	28,452	0	28,452	1,405	29,857
77	CIP S/R Eng/Const	1,263	0.0607	3,133	0	3,133	155	3,288
78	CIP S/R Geo/Env	2,315	0.1113	5,743	0	5,743	284	6,027
79	CIP S/R Other	3,953	0.1901	9,806	0	9,806	484	10,290
80	CIP S/R GSD	10,200	0.4905	25,302	0	25,302	1,250	26,552
93	HR-W.C.	17,870	0.8593	44,328	0	44,328	2,190	46,518
94	HITS Other	29,334	1.4106	72,766	0	72,766	3,594	76,360
95	Legal Other	143	0.0069	355	0	355	18	373
	Subtotal	2,079,592	100.0000	5,158,609	0	5,158,609	246,060	5,404,669
	Direct Bills					0		0
	Total					$5,158,609		$ 5,404,669

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Client Svcs	NW Data	NW Voice	Enterprise Optns	Total
0	Direct Billed	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	125,714	125,714
04	Finance Dir Office	0	17,709	19,241	4,795	41,745
05	Finance Financial Plg & Analys	0	0	0	1,354	1,354
06	Finance City Council	0	0	0	1,377	1,377
07	Finance Reporting & Ops	0	0	0	3,287	3,287
08	Finance Internal Controls	0	0	0	754	754
09	Finance Grants	0	0	0	1,841	1,841
10	Finance Rev Perform Mgmnt	0	0	0	1,111	1,111
11	Finance Strat Purchasing	0	0	0	2,106	2,106
12	ARA Director Office	0	38,671	42,019	7,526	88,216
13	ARA Financial Services	0	0	0	1,211	1,211
14	ARA Operations	0	0	0	11,825	11,825
15	ARA Payroll Services	0	0	0	1,632	1,632
16	HITS CIO	0	52,369	56,902	5,189	114,460
17	HITS EAS	0	0	0	3,790	3,790
18	HITS EIS	0	0	0	3,810	3,810
19	HITS Radio	0	0	0	5,891	5,891
20	Office Business Opportunity	0	4,378	4,754	6,857	15,989
21	Mayor	0	23,561	25,581	13,223	62,365
22	Human Resources	0	37,094	40,273	271,950	349,317
23	Legal	0	19,900	21,606	14,554	56,060
24	City Controller's Office	0	6,607	7,173	12,258	26,038
25	Health Administration	0	123,221	133,783	18,552	275,556
26	Planning & Dev Admin	0	15,761	17,111	5,287	38,159
27	PWE Admin Indirect	0	433,897	471,090	0	904,987
28	CIP Sal Rec PWE	0	0	0	3,348	3,348
29	HPD Police Records	0	0	0	4,819	4,819
30	General Services	0	25,472	27,655	103,667	156,794
31	HEC	0	27,462	29,816	0	57,278
33	Finance Public Fin	0	0	0	825	825
34	Finance Treasury	0	0	0	3,476	3,476
35	ARA Regulatory	0	0	0	5,510	5,510
36	City Secretary	0	796	864	2,493	4,153
37	City Council	0	13,692	14,864	45,598	74,154
38	Police	0	0	0	514,561	514,561
39	Dept of Neighborhoods	0	15,681	17,025	27,234	59,940
40	Fire	0	377,461	409,817	461,781	1,249,059
41	Municipal Court	0	34,865	37,853	0	72,718
42	Solid Waste	0	33,272	36,125	102,193	171,590
43	Houston Airport System (HAS)	0	138,901	0	269,657	408,558
44	Housing & Community Dev	0	20,457	22,211	86,036	128,704
45	Library	0	66,306	71,990	83,422	221,718
46	Parks & Recreation	0	74,108	80,460	322,035	476,603
47	Health Department	0	0	0	369,305	369,305
48	Convention & Entertainment	0	0	0	9,301	9,301
49	Fleet Management	0	34,944	37,939	505,916	578,799
50	Planning & Dev Other	0	0	0	6,716	6,716
51	Planning & Dev Spec Rev	0	0	0	12,766	12,766
52	General Debt	0	0	0	21,351	21,351
53	Finance Other	0	0	0	28,444	28,444
54	ARA Insurance	0	0	0	2,312	2,312
55	ARA BARC	0	0	0	40,276	40,276
56	ARA Parking	0	0	0	58,953	58,953
57	ARA Other	0	0	0	61,571	61,571
58	IT Public Services	0	0	0	10	10
59	Legal Insurance	0	0	0	18,095	18,095

	Department	Client Svcs	NW Data	NW Voice	Enterprise Optns	Total
60	Legal Wkr Comp	0	0	0	1,377	1,377
61	Mayor Cable TV	0	0	0	5,730	5,730
62	Mayor Other	0	0	0	33,210	33,210
63	TIRZ	0	0	0	2,817	2,817
64	HR Health Benefits	0	0	0	348,321	348,321
65	HR Long Term Disability	0	0	0	229	229
66	PWE Bldg Insp	0	0	0	105,530	105,530
67	PWE Stormwater	0	0	0	52,232	52,232
68	PWE DDSR	0	0	0	131,312	131,312
69	PWE Water & Sewer	0	0	0	619,012	619,012
70	PWE Houston Transtar	0	0	0	7,502	7,502
71	PWE Other	0	0	0	128,997	128,997
72	Houston Permit Center	0	0	0	16,004	16,004
73	CIP S/R Planning	0	0	0	2,147	2,147
74	CIP Sal Rec RE	0	0	0	7,926	7,926
75	CIP S/R Engrg	0	0	0	45,492	45,492
76	CIP S/R Constr	0	0	0	29,857	29,857
77	CIP S/R Eng/Const	0	0	0	3,288	3,288
78	CIP S/R Geo/Env	0	0	0	6,027	6,027
79	CIP S/R Other	0	0	0	10,290	10,290
80	CIP S/R GSD	0	0	0	26,552	26,552
93	HR-W.C.	0	0	0	46,518	46,518
94	HITS Other	0	0	0	76,360	76,360
95	Legal Other	0	0	0	373	373
96	Other	0	0	0	0	0
	Total	$ 0	$ 1,636,585	$ 1,626,152	$ 5,404,668	$ 8,667,405

HOUSTON INFORMATION TECHNOLOGY SERVICES – RADIO COMMUNICATION SERVICES FUNCTION AND ALLOCATION BASIS

The Radio Communication Services division of Houston Information Technology Services is responsible for the operation and maintenance of the radio system and all of the city's radios. The costs are allocated based on the number of radios per department. External agencies, identified as other in the plan operate on the city radio network, are also charged a flat rate per month for each radio they have on the system.

Department		Amount	General Admin	IT Radio Svcs
Personnel Costs				
Salaries	S1	1,974,196	0	1,974,196
Salary % Split			.00%	100.00%
Benefits	S	969,928	0	969,928
Subtotal - Personnel Costs		2,944,124	0	2,944,124
Services & Supplies Cost				
Supplies	S	371,698	0	371,698
Services	S	1,963,870	0	1,963,870
Subtotal - Services & Supplies		2,335,568	0	2,335,568
Department Cost Total		5,279,692	0	5,279,692
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		5,279,692	0	5,279,692
General Admin Distribution			0	0
Grand Total		$ 5,279,692		$ 5,279,692

	Department	First Incoming	Second Incoming	IT Radio Svcs
3	Insurance Retirees	$ 69,263	$ 244	$ 69,507
3	Memberships	1,532	5	1,537
3	Consulting Services	1,558	6	1,564
3	Other Misc	2,102	8	2,110
	Subtotal - Non-Dept-Gen Gov	74,455	263	74,718
5	Financial Plg & Analysis	2,405	120	2,525
	Subtotal - Fin Plg & Analysis	2,405	120	2,525
7	Gen Acctng	1,295	69	1,364
7	Auditing Svcs	1,598	0	1,598
7	Fin Operations	671	38	709
	Subtotal - Fin Reporting & Ops	3,564	107	3,671
8	Internal Controls	1,342	62	1,404
	Subtotal - Fin Int Controls	1,342	62	1,404
9	Cost Accounting	415	24	439
9	Trust Funds Mgmt (TFM)	538	33	571
	Subtotal - Fin Grants	953	57	1,010
10	Perf Mgmt Svcs	689	36	725
	Subtotal - Fin Perform Mgmt	689	36	725
11	Purchasing	30,954	2,052	33,006
	Subtotal - Fin SPD	30,954	2,052	33,006
14	Records	1,062	74	1,136
	Subtotal - ARA Operations	1,062	74	1,136
15	Payroll Svcs	6,440	322	6,762
	Subtotal - ARA Payroll Service	6,440	322	6,762
16	IT Dept Admin	244,233	0	244,233
16	IT Director	455,092	185,844	640,936
	Subtotal - HITS CIO	699,325	185,844	885,169
17	IT ERP	4,140	160	4,300
	Subtotal - HITS EAS	4,140	160	4,300
18	Enterprise Optns	5,614	277	5,891
	Subtotal - HITS EIS	5,614	277	5,891
20	Certification	0	1,857	1,857
20	External Affairs & Outreach	0	768	768
	Subtotal - OBO	0	2,625	2,625
21	City Mayor Admin	0	4,921	4,921
	Subtotal - Mayor	0	4,921	4,921
22	Personnel Svcs	0	2,582	2,582
	Subtotal - Human Resources	0	2,582	2,582
24	Controller Fin Svcs	0	7,443	7,443
	Subtotal - City Controller's	0	7,443	7,443

Department	First Incoming	Second Incoming	IT Radio Svcs
Total Incoming	830,943	206,945	1,037,888
C. Total Allocated		$ 6,317,580	$ 6,317,580
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
16	HITS CIO	795	5.5762	$ 340,742	$ 0	$ 340,742	$ 0	$ 340,742
21	Mayor	20	0.1403	8,572	0	8,572	307	8,879
25	Health Administration	78	0.5471	33,431	0	33,431	1,199	34,630
30	General Services	46	0.3226	19,716	0	19,716	707	20,423
31	HEC	20	0.1403	8,572	0	8,572	307	8,879
38	Police	9,154	64.2071	3,923,459	0	3,923,459	140,720	4,064,179
40	Fire	2,781	19.5062	1,191,953	0	1,191,953	42,751	1,234,704
42	Solid Waste	588	4.1243	252,020	0	252,020	9,039	261,059
46	Parks & Recreation	284	1.9920	121,724	0	121,724	4,366	126,090
49	Fleet Management	40	0.2806	17,144	0	17,144	615	17,759
56	ARA Parking	54	0.3788	23,145	0	23,145	830	23,975
68	PWE DDSR	167	1.1714	71,577	0	71,577	2,567	74,144
69	PWE Water & Sewer	208	1.4589	89,150	0	89,150	3,197	92,347
96	Other	22	0.1543	9,429	0	9,429	338	9,767
	Subtotal	14,257	100.0000	6,110,634	0	6,110,634	206,945	6,317,579
	Direct Bills					0		0
	Total					$6,110,634		$ 6,317,579

Basis Units: Number of radios per department
Source: HITS Radio Report

	Department	IT Radio Svcs	Total
16	HITS CIO	340,742	340,742
21	Mayor	8,879	8,879
25	Health Administration	34,630	34,630
30	General Services	20,423	20,423
31	HEC	8,879	8,879
38	Police	4,064,179	4,064,179
40	Fire	1,234,704	1,234,704
42	Solid Waste	261,059	261,059
46	Parks & Recreation	126,090	126,090
49	Fleet Management	17,759	17,759
56	ARA Parking	23,975	23,975
68	PWE DDSR	74,144	74,144
69	PWE Water & Sewer	92,347	92,347
96	Other	9,767	9,767
	Total	$ 6,317,577	$ 6,317,577

OFFICE OF BUSINESS OPPORTUNITY
FUNCTION AND ALLOCATION BASIS

The Office of Business Opportunity (OBO) is committed to creating a competitive and diverse business environment in the City of Houston by promoting the growth and success of small businesses, with special emphasis on historically underutilized businesses, by ensuring their meaningful participation in the government procurement process. OBO provides business assistance to both start-up and mature companies, helps businesses navigate the city permitting and licensing process, provides referrals for educational and financial resources, as well as certifies Minority, Women, Small and Disadvantaged Business Enterprises (MWSDBE) and Persons with Disabilities Business Enterprises. OBO is also charged with ensuring that city departments and prime contractors identify and connect with certified companies for contracting opportunities on MWSDBE goal-oriented contracts. OBO also monitors those contracts to ensure the utilization of MWSDBEs and compliance with applicable labor standards requirements. The costs are allocated as follows:

• **Certification and Designation Division** – Administers the city's MWSDBE certification program and the Hire Houston First designation process. The costs of these functions are allocated based on the number of FTE positions.

• **Contract Compliance** – Enforces labor standards rules, as well as monitors MWSDBE utilization on contracts with goals. The Contract Compliance division also ensures that subcontractors working on City of Houston projects are paid their pro-rata share each month in a timely manner. Costs are allocated based on the number of contracts monitored per department.

• **Reporting, Analytics & Technology Unit** – This area is responsible for reporting citywide MWSDBE participation on contracts, Hire Houston First related contracts and other reports that serve to provide analytics that can be used to strengthen the city's administration of it business development program.

• **Pay or Play Program** – This area works under the CFO (Chief Financial Officer) to develop and implement policies and procedures to ensure adherence to the Pay or Play (POP) Program mandates, ensuring the optimum efficiency and integrity of the Program, train all departments citywide and ensure audits are conducted.

• **Department Services** – This area is responsible for assisting departments with setting MWSDBE goals on contracts, reviewing RCAs for compliance with MWSDBE and Hire Houston First requirements and training city departments on best practices for compliance with the programs OBO administers. Costs are allocated based on the number of tasks completed by each Procurement Specialist per department.

OFFICE OF BUSINESS OPPORTUNITY
FUNCTION AND ALLOCATION BASIS
Continued

• **External Affairs and Office of Business Opportunity Solution Center (OBOSC) Unit** – External Affairs and OBOSC's objective is to raise program awareness and increase the number of companies seeking certification. The Business Development Services area of External Affairs & OBOSC provides information on contracting opportunities and facilitates the provision of business development resources needed to assist certified firms with increasing their financial and operational readiness. These costs are allocated based on the number of FTE positions. External Affairs was also responsible for facilitating job training and resource initiatives to support the Mayor's vision on Economic Opportunity.

• **HAS Services** – OBO has the responsibilities of ensuring that contracts are procured, awarded and administered in compliance with Federal regulations for the U.S. Department of Transportation's Disadvantaged Business Enterprise and Airport Concessionaire program. Services are provided by the Department Director and Deputy Director based on a level of effort of 20% and 15% respectively. These costs are directly allocated to HAS.

• **Non-General Fund** – The non-general fund expenses of OBO are not allocated within the plan.

Description		Amount	General Admin	Certification	Contract Compliance	Reporting & Analytics
Personnel Costs						
Salaries	S1	2,607,545	664,712	721,983	426,213	189,716
Salary % Split			25.49%	27.69%	16.35%	7.28%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		2,607,545	664,712	721,983	426,213	189,716
Services & Supplies Cost						
Supplies	P	25,801	6,955	7,555	4,460	1,985
Services	P	345,636	93,177	101,205	59,745	26,594
HAS Costs	P	78,054	0	0	0	0
N-GF Svcs	P	9,637	0	0	0	0
Subtotal - Services & Supplies		459,128	100,132	108,760	64,205	28,579
Department Cost Total		3,066,673	764,844	830,743	490,418	218,295
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		3,066,673	764,844	830,743	490,418	218,295
General Admin Distribution			764,844-	284,227	167,789	74,686
Grand Total		$ 3,066,673		$ 1,114,970	$ 658,207	$ 292,981

Description		Amount	Dept Services	External Affairs & Outreach	HAS Services	Non-GF.
Personnel Costs						
Salaries	S1	2,607,545	164,333	298,759	0	141,829
Salary % Split			6.30%	11.46%	.00%	5.44%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		2,607,545	164,333	298,759	0	141,829
Services & Supplies Cost						
Supplies	P	25,801	1,720	3,126	0	35
Services	P	345,636	23,036	41,879	0	0
HAS Costs	P	78,054	0	0	78,054	0
N-GF Svcs	P	9,637	0	0	0	9,637
Subtotal - Services & Supplies		459,128	24,756	45,005	78,054	9,672
Department Cost Total		3,066,673	189,089	343,764	78,054	151,501
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		3,066,673	189,089	343,764	78,054	151,501
General Admin Distribution			64,694	117,614	0	55,834
Grand Total		$ 3,066,673	$ 253,783	$ 461,378	$ 78,054	$ 207,335
						not allocated

	Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
3	Insurance Retirees	$ 65,258	$ 230	$ 24,336	$ 14,367	$ 6,395	$ 5,539	$ 10,070
3	Memberships	1,443	5	538	318	141	122	223
3	Consulting Services	1,813	7	676	399	178	154	280
3	Other Misc	1,161	4	433	256	114	99	179
3	Walker Rent	264,925	934	98,797	58,323	25,961	22,487	40,882
3	Dept Specific	277,658	978	103,545	61,126	27,209	23,568	42,847
	Subtotal - Non-Dept-Gen Gov	612,258	2,158	228,326	134,789	59,997	51,970	94,482
5	Financial Plg & Analysis	2,799	140	1,092	645	287	249	452
	Subtotal - Fin Plg & Analysis	2,799	140	1,092	645	287	249	452
7	Gen Acctng	1,507	81	590	348	155	134	244
7	Fixed Assets	603	32	236	139	62	54	98
7	Auditing Svcs	1,860	0	691	408	182	157	286
7	Fin Operations	389	22	153	90	40	35	63
	Subtotal - Fin Reporting & Ops	4,359	135	1,670	986	439	380	691
8	Internal Controls	741	34	288	170	76	66	119
	Subtotal - Fin Int Controls	741	34	288	170	76	66	119
9	Cost Accounting	241	14	95	56	25	22	39
9	Trust Funds Mgmt (TFM)	312	19	123	73	32	28	51
	Subtotal - Fin Grants	553	33	218	129	57	50	90
10	Perf Mgmt Svcs	400	21	156	92	41	36	65
	Subtotal - Fin Perform Mgmt	400	21	156	92	41	36	65
11	Purchasing	2,150	143	852	503	224	194	353
	Subtotal - Fin SPD	2,150	143	852	503	224	194	353
14	Mailroom	3,131	238	1,252	739	329	285	518
14	Records	1,073	75	427	252	112	97	177
14	3-1-1 Svcs	3,154	398	1,320	779	347	300	546
	Subtotal - ARA Operations	7,358	711	2,999	1,770	788	683	1,241
15	Payroll Svcs	6,505	325	2,538	1,498	667	578	1,050
	Subtotal - ARA Payroll Svcs	6,505	325	2,538	1,498	667	578	1,050
17	Enterprise Appl	1,199	89	479	283	126	109	198
17	IT ERP	4,447	172	1,716	1,013	451	391	710
17	EGIS	187	9	73	43	19	17	30
	Subtotal - HITS EAS	5,833	269	2,268	1,339	596	516	938
18	Client Svcs	0	0	0	0	0	0	0
18	NW Data	4,162	216	1,627	960	427	370	673
18	NW Voice	4,523	231	1,767	1,043	464	402	731
18	Enterprise Optns	6,534	323	2,548	1,504	670	580	1,054
	Subtotal - HITS EIS	15,219	769	5,941	3,507	1,561	1,352	2,459
20	Certification	0	1,876	697	412	183	159	288
20	Contract Compliance	0	590	219	129	58	50	91
20	Reporting & Analytics	0	600	223	132	59	51	92
20	External Affairs & Outreach	0	776	288	170	76	66	119
	Subtotal - OBO	0	3,842	1,428	843	375	325	591
21	City Mayor Admin	0	4,971	1,847	1,091	485	420	764

Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
Subtotal - Mayor	0	4,971	1,847	1,091	485	420	764
22 Selection	0	1,534	570	337	150	130	236
22 Personnel Svcs	0	2,608	969	572	255	221	401
Subtotal - Human Resources	0	4,142	1,539	909	404	350	637
23 Legal Svcs	0	14,745	5,479	3,235	1,440	1,247	2,267
23 Inspector General	0	3,532	1,313	775	345	299	543
Subtotal - Legal	0	18,277	6,792	4,010	1,785	1,546	2,811
24 Controller Fin Svcs	0	8,663	3,219	1,900	846	733	1,332
Subtotal - City Controller's	0	8,663	3,219	1,900	846	733	1,332
30 Real Estate	0	9,585	3,562	2,103	936	811	1,474
Subtotal - General Services	0	9,585	3,562	2,103	936	811	1,474
Total Incoming	658,175	54,218	264,735	156,283	69,565	60,257	109,548
C. Total Allocated		$ 3,779,066	$ 1,379,705	$ 814,490	$ 362,546	$ 314,040	$ 570,926
			36.51%	21.55%	9.59%	8.31%	15.11%

	Description	First Incoming	Second Incoming	HAS Services	Non-GF.
3	Insurance Retirees	$ 65,258	$ 230	$ 0	$ 4,781
3	Memberships	1,443	5	0	106
3	Consulting Services	1,813	7	0	133
3	Other Misc	1,161	4	0	85
3	Walker Rent	264,925	934	0	19,408
3	Dept Specific	277,658	978	0	20,341
	Subtotal - Non-Dept-Gen Gov	612,258	2,158	0	44,853
5	Financial Plg & Analysis	2,799	140	0	215
	Subtotal - Fin Plg & Analysis	2,799	140	0	215
7	Gen Acctng	1,507	81	0	116
7	Fixed Assets	603	32	0	46
7	Auditing Svcs	1,860	0	0	136
7	Fin Operations	389	22	0	30
	Subtotal - Fin Reporting & Ops	4,359	135	0	328
8	Internal Controls	741	34	0	57
	Subtotal - Fin Int Controls	741	34	0	57
9	Cost Accounting	241	14	0	19
9	Trust Funds Mgmt (TFM)	312	19	0	24
	Subtotal - Fin Grants	553	33	0	43
10	Perf Mgmt Svcs	400	21	0	31
	Subtotal - Fin Perform Mgmt	400	21	0	31
11	Purchasing	2,150	143	0	167
	Subtotal - Fin SPD	2,150	143	0	167
14	Mailroom	3,131	238	0	246
14	Records	1,073	75	0	84
14	3-1-1 Svcs	3,154	398	0	259
	Subtotal - ARA Operations	7,358	711	0	589
15	Payroll Svcs	6,505	325	0	499
	Subtotal - ARA Payroll Svcs	6,505	325	0	499
17	Enterprise Appl	1,199	89	0	94
17	IT ERP	4,447	172	0	337
17	EGIS	187	9	0	14
	Subtotal - HITS EAS	5,833	269	0	445
18	Client Svcs	0	0	0	0
18	NW Data	4,162	216	0	320
18	NW Voice	4,523	231	0	347
18	Enterprise Optns	6,534	323	0	501
	Subtotal - HITS EIS	15,219	769	0	1,167
20	Certification	0	1,876	0	137
20	Contract Compliance	0	590	0	43
20	Reporting & Analytics	0	600	0	44
20	External Affairs & Outreach	0	776	0	57
	Subtotal - OBO	0	3,842	0	280
21	City Mayor Admin	0	4,971	0	363

Description	First Incoming	Second Incoming	HAS Services	Non-GF.
Subtotal - Mayor	0	4,971	0	363
22 Selection	0	1,534	0	112
22 Personnel Svcs	0	2,608	0	190
Subtotal - Human Resources	0	4,142	0	302
23 Legal Svcs	0	14,745	0	1,076
23 Inspector General	0	3,532	0	258
Subtotal - Legal	0	18,277	0	1,334
24 Controller Fin Svcs	0	8,663	0	632
Subtotal - City Controller's	0	8,663	0	632
30 Real Estate	0	9,585	0	700
Subtotal - General Services	0	9,585	0	700
Total Incoming	658,175	54,218	0	52,005
C. Total Allocated		$ 3,779,066	$ 78,054	$ 259,340
			2.07%	6.86%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 524	$ 0	$ 524	$ 0	$ 524
05	Finance Financial Plg & Analys	13.30	0.0618	840	0	840	0	840
06	Finance City Council	4.90	0.0228	309	0	309	0	309
07	Finance Reporting & Ops	13.00	0.0604	821	0	821	0	821
08	Finance Internal Controls	2.30	0.0107	145	0	145	0	145
09	Finance Grants	9.30	0.0432	587	0	587	0	587
10	Finance Rev Perform Mgmnt	2.90	0.0135	183	0	183	0	183
11	Finance Strat Purchasing	36.50	0.1696	2,305	0	2,305	0	2,305
12	ARA Director Office	5.00	0.0232	316	0	316	0	316
13	ARA Financial Services	6.00	0.0279	379	0	379	0	379
14	ARA Operations	96.20	0.4469	6,076	0	6,076	0	6,076
15	ARA Payroll Services	44.00	0.2044	2,779	0	2,779	0	2,779
16	HITS CIO	12.00	0.0557	758	0	758	0	758
17	HITS EAS	42.10	0.1956	2,659	0	2,659	0	2,659
18	HITS EIS	57.20	0.2657	3,613	0	3,613	0	3,613
19	HITS Radio	29.40	0.1366	1,857	0	1,857	0	1,857
20	Office Business Opportunity	29.70	0.1380	1,876	0	1,876	0	1,876
21	Mayor	37.30	0.1733	2,356	0	2,356	36	2,392
22	Human Resources	177.00	0.8222	11,179	0	11,179	169	11,348
23	Legal	114.00	0.5296	7,200	0	7,200	109	7,309
24	City Controller's Office	58.70	0.2727	3,707	0	3,707	56	3,763
25	Health Administration	50.50	0.2346	3,189	0	3,189	48	3,237
26	Planning & Dev Admin	8.00	0.0372	505	0	505	8	513
28	CIP Sal Rec PWE	7.60	0.0353	480	0	480	7	487
29	HPD Police Records	92.20	0.4283	5,823	0	5,823	88	5,911
30	General Services	221.60	1.0294	13,996	0	13,996	211	14,207
31	HEC	230.50	1.0708	14,558	0	14,558	220	14,778
33	Finance Public Fin	6.10	0.0283	385	0	385	6	391
34	Finance Treasury	3.50	0.0163	221	0	221	3	224
35	ARA Regulatory	6.00	0.0279	379	0	379	6	385
36	City Secretary	8.90	0.0413	562	0	562	8	570
37	City Council	76.20	0.3540	4,813	0	4,813	73	4,886
38	Police	6,438.00	29.9073	406,607	0	406,607	6,143	412,750
39	Dept of Neighborhoods	142.70	0.6629	9,013	0	9,013	136	9,149
40	Fire	4,257.90	19.7798	268,918	0	268,918	4,063	272,981
41	Municipal Court	301.00	1.3983	19,010	0	19,010	287	19,297
42	Solid Waste	443.60	2.0607	28,017	0	28,017	423	28,440
43	Houston Airport System (HAS)	1,152.70	5.3548	72,801	0	72,801	1,100	73,901
44	Housing & Community Dev	146.50	0.6806	9,253	0	9,253	140	9,393
45	Library	474.00	2.2019	29,937	0	29,937	452	30,389
46	Parks & Recreation	793.70	3.6871	50,128	0	50,128	757	50,885
47	Health Department	1,072.80	4.9836	67,755	0	67,755	1,024	68,779
49	Fleet Management	367.00	1.7049	23,179	0	23,179	350	23,529
50	Planning & Dev Other	34.60	0.1607	2,185	0	2,185	33	2,218
51	Planning & Dev Spec Rev	39.60	0.1840	2,501	0	2,501	38	2,539
53	Finance Other	43.30	0.2011	2,735	0	2,735	41	2,776
54	ARA Insurance	5.00	0.0232	316	0	316	5	321
55	ARA BARC	107.70	0.5003	6,802	0	6,802	103	6,905
56	ARA Parking	65.00	0.3020	4,105	0	4,105	62	4,167
57	ARA Other	50.30	0.2337	3,177	0	3,177	48	3,225
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	3,259	0	3,259	49	3,308
60	Legal Wkr Comp	2.00	0.0093	126	0	126	2	128
61	Mayor Cable TV	18.90	0.0878	1,194	0	1,194	18	1,212
62	Mayor Other	30.70	0.1426	1,939	0	1,939	29	1,968
63	TIRZ	11.40	0.0530	720	0	720	11	731

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	3,139	0	3,139	47	3,186
66	PWE Bldg Insp	527.90	2.4523	33,341	0	33,341	504	33,845
67	PWE Stormwater	331.70	1.5409	20,949	0	20,949	317	21,266
68	PWE DDSR	471.60	2.1908	29,785	0	29,785	450	30,235
69	PWE Water & Sewer	2,101.00	9.7601	132,694	0	132,694	2,005	134,699
70	PWE Houston Transtar	8.10	0.0376	512	0	512	8	520
71	PWE Other	13.60	0.0632	859	0	859	13	872
72	Houston Permit Center	49.70	0.2309	3,139	0	3,139	47	3,186
73	CIP S/R Planning	12.10	0.0562	764	0	764	12	776
74	CIP Sal Rec RE	35.60	0.1654	2,248	0	2,248	34	2,282
75	CIP S/R Engrg	100.10	0.4650	6,322	0	6,322	96	6,418
76	CIP S/R Constr	103.70	0.4817	6,549	0	6,549	99	6,648
77	CIP S/R Eng/Const	14.40	0.0669	909	0	909	14	923
78	CIP S/R Geo/Env	11.10	0.0516	701	0	701	11	712
79	CIP S/R Other	22.40	0.1041	1,415	0	1,415	21	1,436
80	CIP S/R GSD	30.90	0.1435	1,952	0	1,952	29	1,981
93	HR-W.C.	30.30	0.1408	1,914	0	1,914	29	1,943
94	HITS Other	52.40	0.2434	3,309	0	3,309	50	3,359
	Subtotal	21,526.50	100.0000	1,359,558	0	1,359,558	20,147	1,379,705
	Direct Bills					0		0
	Total					$1,359,558		$ 1,379,705

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	27	1.9853	$ 15,934	$ 0	$ 15,934	$ 0	$ 15,934
11	Finance Strat Purchasing	100	7.3529	59,014	0	59,014	0	59,014
12	ARA Director Office	17	1.2500	10,032	0	10,032	0	10,032
16	HITS CIO	20	1.4706	11,803	0	11,803	0	11,803
20	Office Business Opportunity	1	0.0735	590	0	590	0	590
21	Mayor	7	0.5147	4,131	0	4,131	70	4,201
22	Human Resources	32	2.3529	18,885	0	18,885	318	19,203
23	Legal	4	0.2941	2,361	0	2,361	40	2,401
24	City Controller's Office	14	1.0294	8,262	0	8,262	139	8,401
26	Planning & Dev Admin	3	0.2206	1,770	0	1,770	30	1,800
27	PWE Admin Indirect	875	64.3382	516,376	0	516,376	8,709	525,085
28	CIP Sal Rec PWE	0	0.0000	0	88,935-	88,935-	0	88,935-
30	General Services	141	10.3676	83,210	0	83,210	1,403	84,613
38	Police	48	3.5294	28,327	0	28,327	478	28,805
39	Dept of Neighborhoods	12	0.8824	7,082	0	7,082	119	7,201
40	Fire	5	0.3676	2,951	0	2,951	50	3,001
41	Municipal Court	7	0.5147	4,131	0	4,131	70	4,201
42	Solid Waste	12	0.8824	7,082	0	7,082	119	7,201
46	Parks & Recreation	13	0.9559	7,672	0	7,672	129	7,801
47	Health Department	9	0.6618	5,311	0	5,311	90	5,401
49	Fleet Management	13	0.9559	7,672	0	7,672	129	7,801
	Subtotal	1,360	100.0000	802,596	88,935-	713,661	11,894	725,555
	Direct Bills					88,935		88,935
	Total					$802,596		$ 814,490

Basis Units: Number of contracts monitored
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	143	0.4806	$ 1,717	$ 0	$ 1,717	$ 0	$ 1,717
11	Finance Strat Purchasing	43	0.1445	516	0	516	0	516
12	ARA Director Office	579	1.9458	6,951	0	6,951	0	6,951
16	HITS CIO	219	0.7360	2,629	0	2,629	0	2,629
20	Office Business Opportunity	50	0.1680	600	0	600	0	600
21	Mayor	559	1.8785	6,711	0	6,711	103	6,814
22	Human Resources	232	0.7796	2,785	0	2,785	43	2,828
23	Legal	1,320	4.4359	15,847	0	15,847	243	16,090
24	City Controller's Office	103	0.3461	1,237	0	1,237	19	1,256
27	PWE Admin Indirect	6,764	22.7308	81,206	0	81,206	1,247	82,453
30	General Services	1,853	6.2271	22,246	0	22,246	342	22,588
31	HEC	137	0.4604	1,645	0	1,645	25	1,670
36	City Secretary	1	0.0034	12	0	12	0	12
37	City Council	174	0.5847	2,089	0	2,089	32	2,121
38	Police	1,249	4.1973	14,995	0	14,995	230	15,225
39	Dept of Neighborhoods	188	0.6318	2,257	0	2,257	35	2,292
40	Fire	933	3.1354	11,201	0	11,201	172	11,373
41	Municipal Court	404	1.3577	4,850	0	4,850	75	4,925
42	Solid Waste	340	1.1426	4,082	0	4,082	63	4,145
43	Houston Airport System (HAS)	2,296	7.7158	27,565	0	27,565	423	27,988
44	Housing & Community Dev	158	0.5310	1,897	0	1,897	29	1,926
45	Library	327	1.0989	3,926	0	3,926	60	3,986
46	Parks & Recreation	1,492	5.0139	17,912	0	17,912	275	18,187
47	Health Department	1,591	5.3466	19,101	0	19,101	293	19,394
49	Fleet Management	8,376	28.1480	100,559	0	100,559	1,545	102,104
50	Planning & Dev Other	79	0.2655	948	0	948	15	963
96	Other	147	0.4940	1,765	0	1,765	27	1,792
	Subtotal	29,757	100.0000	357,249	0	357,249	5,297	362,546
	Direct Bills					0		0
	Total					$357,249		$ 362,546

Basis Units: Number of awards with S/MWDBE requirements
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	15	6.5502	$ 20,270	$ 0	$ 20,270	$ 0	$ 20,270
11	Finance Strat Purchasing	2	0.8734	2,703	0	2,703	0	2,703
12	ARA Director Office	10	4.3668	13,513	0	13,513	0	13,513
16	HITS CIO	14	6.1135	18,919	0	18,919	0	18,919
21	Mayor	4	1.7467	5,405	0	5,405	98	5,503
22	Human Resources	5	2.1834	6,757	0	6,757	122	6,879
23	Legal	7	3.0568	9,459	0	9,459	171	9,630
27	PWE Admin Indirect	65	28.3843	87,836	0	87,836	1,585	89,421
30	General Services	6	2.6201	8,108	0	8,108	146	8,254
31	HEC	5	2.1834	6,757	0	6,757	122	6,879
38	Police	20	8.7336	27,027	0	27,027	488	27,515
40	Fire	18	7.8603	24,324	0	24,324	439	24,763
42	Solid Waste	9	3.9301	12,162	0	12,162	219	12,381
43	Houston Airport System (HAS)	1	0.4367	1,351	0	1,351	24	1,375
45	Library	2	0.8734	2,703	0	2,703	49	2,752
46	Parks & Recreation	5	2.1834	6,757	0	6,757	122	6,879
47	Health Department	14	6.1135	18,919	0	18,919	341	19,260
49	Fleet Management	27	11.7904	36,486	0	36,486	658	37,144
	Subtotal	229	100.0000	309,456	0	309,456	4,584	314,040
	Direct Bills					0		0
	Total					$309,456		$ 314,040

Basis Units: Number of tasks completed by procurement specialists
Source: OBO Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 217	$ 0	$ 217	$ 0	$ 217
05	Finance Financial Plg & Analys	13.30	0.0618	348	0	348	0	348
06	Finance City Council	4.90	0.0228	128	0	128	0	128
07	Finance Reporting & Ops	13.00	0.0604	340	0	340	0	340
08	Finance Internal Controls	2.30	0.0107	60	0	60	0	60
09	Finance Grants	9.30	0.0432	243	0	243	0	243
10	Finance Rev Perform Mgmnt	2.90	0.0135	76	0	76	0	76
11	Finance Strat Purchasing	36.50	0.1696	954	0	954	0	954
12	ARA Director Office	5.00	0.0232	131	0	131	0	131
13	ARA Financial Services	6.00	0.0279	157	0	157	0	157
14	ARA Operations	96.20	0.4469	2,514	0	2,514	0	2,514
15	ARA Payroll Services	44.00	0.2044	1,150	0	1,150	0	1,150
16	HITS CIO	12.00	0.0557	314	0	314	0	314
17	HITS EAS	42.10	0.1956	1,100	0	1,100	0	1,100
18	HITS EIS	57.20	0.2657	1,495	0	1,495	0	1,495
19	HITS Radio	29.40	0.1366	768	0	768	0	768
20	Office Business Opportunity	29.70	0.1380	776	0	776	0	776
21	Mayor	37.30	0.1733	975	0	975	15	990
22	Human Resources	177.00	0.8222	4,626	0	4,626	70	4,696
23	Legal	114.00	0.5296	2,979	0	2,979	45	3,024
24	City Controller's Office	58.70	0.2727	1,534	0	1,534	23	1,557
25	Health Administration	50.50	0.2346	1,320	0	1,320	20	1,340
26	Planning & Dev Admin	8.00	0.0372	209	0	209	3	212
28	CIP Sal Rec PWE	7.60	0.0353	199	0	199	3	202
29	HPD Police Records	92.20	0.4283	2,410	0	2,410	36	2,446
30	General Services	221.60	1.0294	5,791	0	5,791	88	5,879
31	HEC	230.50	1.0708	6,024	0	6,024	91	6,115
33	Finance Public Fin	6.10	0.0283	159	0	159	2	161
34	Finance Treasury	3.50	0.0163	91	0	91	1	92
35	ARA Regulatory	6.00	0.0279	157	0	157	2	159
36	City Secretary	8.90	0.0413	233	0	233	4	237
37	City Council	76.20	0.3540	1,991	0	1,991	30	2,021
38	Police	6,438.00	29.9073	168,255	0	168,255	2,542	170,797
39	Dept of Neighborhoods	142.70	0.6629	3,729	0	3,729	56	3,785
40	Fire	4,257.90	19.7798	111,279	0	111,279	1,681	112,960
41	Municipal Court	301.00	1.3983	7,867	0	7,867	119	7,986
42	Solid Waste	443.60	2.0607	11,593	0	11,593	175	11,768
43	Houston Airport System (HAS)	1,152.70	5.3548	30,125	0	30,125	455	30,580
44	Housing & Community Dev	146.50	0.6806	3,829	0	3,829	58	3,887
45	Library	474.00	2.2019	12,388	0	12,388	187	12,575
46	Parks & Recreation	793.70	3.6871	20,743	0	20,743	313	21,056
47	Health Department	1,072.80	4.9836	28,037	0	28,037	424	28,461
49	Fleet Management	367.00	1.7049	9,591	0	9,591	145	9,736
50	Planning & Dev Other	34.60	0.1607	904	0	904	14	918
51	Planning & Dev Spec Rev	39.60	0.1840	1,035	0	1,035	16	1,051
53	Finance Other	43.30	0.2011	1,132	0	1,132	17	1,149
54	ARA Insurance	5.00	0.0232	131	0	131	2	133
55	ARA BARC	107.70	0.5003	2,815	0	2,815	43	2,858
56	ARA Parking	65.00	0.3020	1,699	0	1,699	26	1,725
57	ARA Other	50.30	0.2337	1,315	0	1,315	20	1,335
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	1,349	0	1,349	20	1,369
60	Legal Wkr Comp	2.00	0.0093	52	0	52	1	53
61	Mayor Cable TV	18.90	0.0878	494	0	494	7	501
62	Mayor Other	30.70	0.1426	802	0	802	12	814
63	TIRZ	11.40	0.0530	298	0	298	5	303

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	1,299	0	1,299	20	1,319
66	PWE Bldg Insp	527.90	2.4523	13,797	0	13,797	208	14,005
67	PWE Stormwater	331.70	1.5409	8,669	0	8,669	131	8,800
68	PWE DDSR	471.60	2.1908	12,325	0	12,325	186	12,511
69	PWE Water & Sewer	2,101.00	9.7601	54,909	0	54,909	830	55,739
70	PWE Houston Transtar	8.10	0.0376	212	0	212	3	215
71	PWE Other	13.60	0.0632	355	0	355	5	360
72	Houston Permit Center	49.70	0.2309	1,299	0	1,299	20	1,319
73	CIP S/R Planning	12.10	0.0562	316	0	316	5	321
74	CIP Sal Rec RE	35.60	0.1654	930	0	930	14	944
75	CIP S/R Engrg	100.10	0.4650	2,616	0	2,616	40	2,656
76	CIP S/R Constr	103.70	0.4817	2,710	0	2,710	41	2,751
77	CIP S/R Eng/Const	14.40	0.0669	376	0	376	6	382
78	CIP S/R Geo/Env	11.10	0.0516	290	0	290	4	294
79	CIP S/R Other	22.40	0.1041	585	0	585	9	594
80	CIP S/R GSD	30.90	0.1435	808	0	808	12	820
93	HR-W.C.	30.30	0.1408	792	0	792	12	804
94	HITS Other	52.40	0.2434	1,369	0	1,369	21	1,390
	Subtotal	21,526.50	100.0000	562,588	0	562,588	8,338	570,926
	Direct Bills					0		0
	Total					$562,588		$ 570,926

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43 Houston Airport System (HAS)	100	100.0000	$ 78,054	$ 0	$ 78,054	$ 0	$ 78,054
Subtotal	100	100.0000	78,054	0	78,054	0	78,054
Direct Bills					0		0
Total					$78,054		$ 78,054

Basis Units: Direct allocation to HAS
Source: Direct Allocation

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
0	Direct Billed	$0	$ 88,935	$0	$0	$0	$0	$0
04	Finance Dir Office	524	15,934	1,717	20,270	217	0	0
05	Finance Financial Plg & Analys	840	0	0	0	348	0	0
06	Finance City Council	309	0	0	0	128	0	0
07	Finance Reporting & Ops	821	0	0	0	340	0	0
08	Finance Internal Controls	145	0	0	0	60	0	0
09	Finance Grants	587	0	0	0	243	0	0
10	Finance Rev Perform Mgmnt	183	0	0	0	76	0	0
11	Finance Strat Purchasing	2,305	59,014	516	2,703	954	0	0
12	ARA Director Office	316	10,032	6,951	13,513	131	0	0
13	ARA Financial Services	379	0	0	0	157	0	0
14	ARA Operations	6,076	0	0	0	2,514	0	0
15	ARA Payroll Services	2,779	0	0	0	1,150	0	0
16	HITS CIO	758	11,803	2,629	18,919	314	0	0
17	HITS EAS	2,659	0	0	0	1,100	0	0
18	HITS EIS	3,613	0	0	0	1,495	0	0
19	HITS Radio	1,857	0	0	0	768	0	0
20	Office Business Opportunity	1,876	590	600	0	776	0	0
21	Mayor	2,392	4,201	6,814	5,503	990	0	0
22	Human Resources	11,348	19,203	2,828	6,879	4,696	0	0
23	Legal	7,309	2,401	16,090	9,630	3,024	0	0
24	City Controller's Office	3,763	8,401	1,256	0	1,557	0	0
25	Health Administration	3,237	0	0	0	1,340	0	0
26	Planning & Dev Admin	513	1,800	0	0	212	0	0
27	PWE Admin Indirect	0	525,085	82,453	89,421	0	0	0
28	CIP Sal Rec PWE	487	88,935-	0	0	202	0	0
29	HPD Police Records	5,911	0	0	0	2,446	0	0
30	General Services	14,207	84,613	22,588	8,254	5,879	0	0
31	HEC	14,778	0	1,670	6,879	6,115	0	0
33	Finance Public Fin	391	0	0	0	161	0	0
34	Finance Treasury	224	0	0	0	92	0	0
35	ARA Regulatory	385	0	0	0	159	0	0
36	City Secretary	570	0	12	0	237	0	0
37	City Council	4,886	0	2,121	0	2,021	0	0
38	Police	412,750	28,805	15,225	27,515	170,797	0	0
39	Dept of Neighborhoods	9,149	7,201	2,292	0	3,785	0	0
40	Fire	272,981	3,001	11,373	24,763	112,960	0	0
41	Municipal Court	19,297	4,201	4,925	0	7,986	0	0
42	Solid Waste	28,440	7,201	4,145	12,381	11,768	0	0
43	Houston Airport System (HAS)	73,901	0	27,988	1,375	30,580	78,054	0
44	Housing & Community Dev	9,393	0	1,926	0	3,887	0	0
45	Library	30,389	0	3,986	2,752	12,575	0	0
46	Parks & Recreation	50,885	7,801	18,187	6,879	21,056	0	0
47	Health Department	68,779	5,401	19,394	19,260	28,461	0	0
49	Fleet Management	23,529	7,801	102,104	37,144	9,736	0	0
50	Planning & Dev Other	2,218	0	963	0	918	0	0
51	Planning & Dev Spec Rev	2,539	0	0	0	1,051	0	0
53	Finance Other	2,776	0	0	0	1,149	0	0
54	ARA Insurance	321	0	0	0	133	0	0
55	ARA BARC	6,905	0	0	0	2,858	0	0
56	ARA Parking	4,167	0	0	0	1,725	0	0
57	ARA Other	3,225	0	0	0	1,335	0	0
58	IT Public Services	0	0	0	0	0	0	0
59	Legal Insurance	3,308	0	0	0	1,369	0	0
60	Legal Wkr Comp	128	0	0	0	53	0	0
61	Mayor Cable TV	1,212	0	0	0	501	0	0
62	Mayor Other	1,968	0	0	0	814	0	0

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
63	TIRZ	731	0	0	0	303	0	0
64	HR Health Benefits	3,186	0	0	0	1,319	0	0
66	PWE Bldg Insp	33,845	0	0	0	14,005	0	0
67	PWE Stormwater	21,266	0	0	0	8,800	0	0
68	PWE DDSR	30,235	0	0	0	12,511	0	0
69	PWE Water & Sewer	134,699	0	0	0	55,739	0	0
70	PWE Houston Transtar	520	0	0	0	215	0	0
71	PWE Other	872	0	0	0	360	0	0
72	Houston Permit Center	3,186	0	0	0	1,319	0	0
73	CIP S/R Planning	776	0	0	0	321	0	0
74	CIP Sal Rec RE	2,282	0	0	0	944	0	0
75	CIP S/R Engrg	6,418	0	0	0	2,656	0	0
76	CIP S/R Constr	6,648	0	0	0	2,751	0	0
77	CIP S/R Eng/Const	923	0	0	0	382	0	0
78	CIP S/R Geo/Env	712	0	0	0	294	0	0
79	CIP S/R Other	1,436	0	0	0	594	0	0
80	CIP S/R GSD	1,981	0	0	0	820	0	0
93	HR-W.C.	1,943	0	0	0	804	0	0
94	HITS Other	3,359	0	0	0	1,390	0	0
96	Other	0	0	1,792	0	0	0	0
	Total	$ 1,379,706	$ 814,489	$ 362,545	$ 314,040	$ 570,926	$ 78,054	$ 0

	Department	Total
0	Direct Billed	$ 88,935
04	Finance Dir Office	38,662
05	Finance Financial Plg & Analys	1,188
06	Finance City Council	437
07	Finance Reporting & Ops	1,161
08	Finance Internal Controls	205
09	Finance Grants	830
10	Finance Rev Perform Mgmnt	259
11	Finance Strat Purchasing	65,492
12	ARA Director Office	30,943
13	ARA Financial Services	536
14	ARA Operations	8,590
15	ARA Payroll Services	3,929
16	HITS CIO	34,423
17	HITS EAS	3,759
18	HITS EIS	5,108
19	HITS Radio	2,625
20	Office Business Opportunity	3,842
21	Mayor	19,900
22	Human Resources	44,954
23	Legal	38,454
24	City Controller's Office	14,977
25	Health Administration	4,577
26	Planning & Dev Admin	2,525
27	PWE Admin Indirect	696,959
28	CIP Sal Rec PWE	88,246-
29	HPD Police Records	8,357
30	General Services	135,541
31	HEC	29,442
33	Finance Public Fin	552
34	Finance Treasury	316
35	ARA Regulatory	544
36	City Secretary	819
37	City Council	9,028
38	Police	655,092
39	Dept of Neighborhoods	22,427
40	Fire	425,078
41	Municipal Court	36,409
42	Solid Waste	63,935
43	Houston Airport System (HAS)	211,898
44	Housing & Community Dev	15,206
45	Library	49,702
46	Parks & Recreation	104,808
47	Health Department	141,295
49	Fleet Management	180,314
50	Planning & Dev Other	4,099
51	Planning & Dev Spec Rev	3,590
53	Finance Other	3,925
54	ARA Insurance	454
55	ARA BARC	9,763
56	ARA Parking	5,892
57	ARA Other	4,560
58	IT Public Services	0
59	Legal Insurance	4,677
60	Legal Wkr Comp	181
61	Mayor Cable TV	1,713
62	Mayor Other	2,782

	Department	Total
63	TIRZ	1,034
64	HR Health Benefits	4,505
66	PWE Bldg Insp	47,850
67	PWE Stormwater	30,066
68	PWE DDSR	42,746
69	PWE Water & Sewer	190,438
70	PWE Houston Transtar	735
71	PWE Other	1,232
72	Houston Permit Center	4,505
73	CIP S/R Planning	1,097
74	CIP Sal Rec RE	3,226
75	CIP S/R Engrg	9,074
76	CIP S/R Constr	9,399
77	CIP S/R Eng/Const	1,305
78	CIP S/R Geo/Env	1,006
79	CIP S/R Other	2,030
80	CIP S/R GSD	2,801
93	HR-W.C.	2,747
94	HITS Other	4,749
96	Other	1,792
	Total	$ 3,519,760

MAYOR'S OFFICE - EXECUTIVE
FUNCTION AND ALLOCATION BASIS

The Mayor's Office Executive division provides support to the Mayor as Chief Executive of the city. The staff responds to telephone calls and correspondence from the citizens, provides information and assistance on city service delivery, oversees preparation of the weekly Council agenda, and assists the Mayor in appointments to boards and commissions. The costs are allocated as follows:

- **City Administration** – Provides support functions necessary to fulfill the charter requirements of the Mayor and oversee departmental activity. It also provides timely and effective customer service to the public and City of Houston department. Costs are allocated based on the number of the FTE positions per department.
- **Agenda Office** – Assists with processing contracts, awards, and ordinance amendments through efficient communication with city departments and City Council. Costs are allocated directly to City Council.
- **Intergovernmental Affairs** – Costs are allocated to Mayor Other in the plan.
- **Other Services** – Costs are allocated to Mayor Other in the plan.

Department		Amount	General Admin	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
Personnel Costs							
Salaries	S1	2,684,520	0	1,947,527	227,525	330,130	179,338
Salary % Split			.00%	72.55%	8.48%	12.30%	6.68%
Benefits	P	1,242,731	0	888,906	124,332	143,152	86,341
Subtotal - Personnel Costs		3,927,251	0	2,836,433	351,857	473,282	265,679
Services & Supplies Cost							
Supplies	P	30,362	0	19,116	573	2,909	7,765
Services	P	459,890	0	316,351	29,840	92,555	21,143
Credit Direct Expense	P	294,587-	0	0	0	0	294,587-
Subtotal - Services & Supplies		195,665	0	335,467	30,413	95,464	265,679-
Department Cost Total		4,122,916	0	3,171,900	382,270	568,746	0
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		4,122,916	0	3,171,900	382,270	568,746	0
General Admin Distribution			0	0	0	0	0
Grand Total		$ 4,122,916		$ 3,171,900	$ 382,270	$ 568,746	0

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
1	City Hall	$ 79,331	$ 0	$ 57,552	$ 6,724	$ 9,756	$ 5,300
1	City Hall Annex	16,289	0	11,817	1,381	2,003	1,088
	Subtotal - Building Depn	95,620	0	69,369	8,104	11,759	6,388
3	Insurance Retirees	87,875	310	63,975	7,474	10,845	5,891
3	Memberships	1,943	7	1,415	165	240	130
3	Consulting Services	3,497	13	2,546	297	432	234
3	Other Misc	1,759	6	1,281	150	217	118
3	Dept Specific	55,322	195	40,276	4,705	6,827	3,709
	Subtotal - Non-Dept-Gen Gov	150,396	531	109,492	12,792	18,560	10,083
5	Financial Plg & Analysis	5,398	270	4,112	480	697	379
	Subtotal - Fin Plg & Analysis	5,398	270	4,112	480	697	379
7	Gen Acctng	2,906	155	2,221	259	376	205
7	Fixed Assets	1,550	83	1,184	138	201	109
7	Auditing Svcs	3,587	0	2,602	304	441	240
7	Fin Operations	561	32	430	50	73	40
	Subtotal - Fin Reporting & Ops	8,604	270	6,438	752	1,091	593
8	Internal Controls	1,123	52	852	100	144	78
	Subtotal - Fin Int Controls	1,123	52	852	100	144	78
9	Cost Accounting	347	20	266	31	45	25
9	Trust Funds Mgmt (TFM)	450	28	347	41	59	32
	Subtotal - Fin Grants	797	48	613	72	104	56
10	Perf Mgmt Svcs	576	30	440	51	75	41
	Subtotal - Fin Perform Mgmt	576	30	440	51	75	41
11	Purchasing	6,019	399	4,656	544	789	429
	Subtotal - Fin SPD	6,019	399	4,656	544	789	429
13	Budgeting & Accounting Support	36,525	1,674	27,712	3,238	4,698	2,552
13	Accounts Payable	31,672	1,444	24,025	2,807	4,072	2,212
	Subtotal - ARA Financial Svcs	68,197	3,118	51,737	6,044	8,770	4,764
14	Mailroom	6,940	528	5,418	633	918	499
14	Property	464	27	356	42	60	33
14	Records	1,348	94	1,046	122	177	96
14	3-1-1 Svcs	41,758	5,266	34,114	3,986	5,783	3,141
	Subtotal - ARA Operations	50,510	5,916	40,935	4,782	6,939	3,770
15	Payroll Svcs	8,170	408	6,223	727	1,055	573
	Subtotal - ARA Payroll Svcs	8,170	408	6,223	727	1,055	573
17	Enterprise Appl	101,586	7,523	79,155	9,247	13,418	7,289
17	IT ERP	9,201	355	6,933	810	1,175	638
17	EGIS	905	43	687	80	117	63
	Subtotal - HITS EAS	111,692	7,921	86,775	10,138	14,709	7,991
18	Client Svcs	0	0	0	0	0	0
18	NW Data	22,400	1,161	17,093	1,997	2,897	1,574
18	NW Voice	24,340	1,241	18,558	2,168	3,146	1,709
18	Enterprise Optns	12,601	622	9,593	1,121	1,626	883

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
	Subtotal - HITS EIS	59,341	3,025	45,244	5,286	7,669	4,166
19	IT Radio Svcs	8,572	307	6,442	753	1,092	593
	Subtotal - HITS Radio	8,572	307	6,442	753	1,092	593
20	Certification	2,356	36	1,735	203	294	160
20	Contract Compliance	4,131	70	3,047	356	517	281
20	Reporting & Analytics	6,711	103	4,943	578	838	455
20	Dept Services	5,405	98	3,992	466	677	368
20	External Affairs & Outreach	975	15	718	84	122	66
	Subtotal - OBO	19,578	321	14,436	1,686	2,447	1,329
21	City Mayor Admin	0	6,244	4,530	529	768	417
	Subtotal - Mayor	0	6,244	4,530	529	768	417
22	Selection	0	2,650	1,922	225	326	177
22	Personnel Svcs	0	3,276	2,377	278	403	219
	Subtotal - Human Resources	0	5,926	4,299	502	729	396
23	Legal Svcs	0	402,104	291,713	34,080	49,449	26,862
23	Inspector General	0	3,532	2,562	299	434	236
	Subtotal - Legal	0	405,636	294,275	34,379	49,883	27,098
24	Controller Fin Svcs	0	16,709	12,122	1,416	2,055	1,116
	Subtotal - City Controller's	0	16,709	12,122	1,416	2,055	1,116
30	Building Svcs	0	135,954	98,630	11,523	16,719	9,082
30	Utilities	0	62,022	44,995	5,257	7,627	4,143
30	Real Estate	0	33,384	24,219	2,829	4,105	2,230
	Subtotal - General Services	0	231,360	167,844	19,609	28,452	15,456
	Total Incoming	594,593	688,490	930,833	108,747	157,787	85,716
C.	Total Allocated		$ 5,405,999	$ 4,102,733	$ 491,017	$ 726,533	$ 85,716
				75.89%	9.08%	13.44%	1.59%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 1,389	$ 0	$ 1,389	$ 0	$ 1,389
05	Finance Financial Plg & Analys	13.30	0.0618	2,226	0	2,226	0	2,226
06	Finance City Council	4.90	0.0228	820	0	820	0	820
07	Finance Reporting & Ops	13.00	0.0604	2,176	0	2,176	0	2,176
08	Finance Internal Controls	2.30	0.0107	385	0	385	0	385
09	Finance Grants	9.30	0.0432	1,557	0	1,557	0	1,557
10	Finance Rev Perform Mgmnt	2.90	0.0135	485	0	485	0	485
11	Finance Strat Purchasing	36.50	0.1696	6,110	0	6,110	0	6,110
12	ARA Director Office	5.00	0.0232	837	0	837	0	837
13	ARA Financial Services	6.00	0.0279	1,004	0	1,004	0	1,004
14	ARA Operations	96.20	0.4469	16,103	0	16,103	0	16,103
15	ARA Payroll Services	44.00	0.2044	7,365	0	7,365	0	7,365
16	HITS CIO	12.00	0.0557	2,009	0	2,009	0	2,009
17	HITS EAS	42.10	0.1956	7,047	0	7,047	0	7,047
18	HITS EIS	57.20	0.2657	9,575	0	9,575	0	9,575
19	HITS Radio	29.40	0.1366	4,921	0	4,921	0	4,921
20	Office Business Opportunity	29.70	0.1380	4,971	0	4,971	0	4,971
21	Mayor	37.30	0.1733	6,244	0	6,244	0	6,244
22	Human Resources	177.00	0.8222	29,627	0	29,627	4,194	33,821
23	Legal	114.00	0.5296	19,082	0	19,082	2,702	21,784
24	City Controller's Office	58.70	0.2727	9,826	0	9,826	1,391	11,217
25	Health Administration	50.50	0.2346	8,453	0	8,453	1,197	9,650
26	Planning & Dev Admin	8.00	0.0372	1,339	0	1,339	190	1,529
28	CIP Sal Rec PWE	7.60	0.0353	1,272	0	1,272	180	1,452
29	HPD Police Records	92.20	0.4283	15,433	0	15,433	2,185	17,618
30	General Services	221.60	1.0294	37,093	0	37,093	5,251	42,344
31	HEC	230.50	1.0708	38,583	0	38,583	5,462	44,045
33	Finance Public Fin	6.10	0.0283	1,021	0	1,021	145	1,166
34	Finance Treasury	3.50	0.0163	586	0	586	83	669
35	ARA Regulatory	6.00	0.0279	1,004	0	1,004	142	1,146
36	City Secretary	8.90	0.0413	1,490	0	1,490	211	1,701
37	City Council	76.20	0.3540	12,755	0	12,755	1,806	14,561
38	Police	6,438.00	29.9073	1,077,638	0	1,077,638	152,565	1,230,203
39	Dept of Neighborhoods	142.70	0.6629	23,886	0	23,886	3,382	27,268
40	Fire	4,257.90	19.7798	712,717	0	712,717	100,902	813,619
41	Municipal Court	301.00	1.3983	50,384	0	50,384	7,133	57,517
42	Solid Waste	443.60	2.0607	74,253	0	74,253	10,512	84,765
43	Houston Airport System (HAS)	1,152.70	5.3548	192,947	0	192,947	27,316	220,263
44	Housing & Community Dev	146.50	0.6806	24,522	0	24,522	3,472	27,994
45	Library	474.00	2.2019	79,341	0	79,341	11,233	90,574
46	Parks & Recreation	793.70	3.6871	132,855	0	132,855	18,809	151,664
47	Health Department	1,072.80	4.9836	179,573	0	179,573	25,423	204,996
49	Fleet Management	367.00	1.7049	61,431	0	61,431	8,697	70,128
50	Planning & Dev Other	34.60	0.1607	5,792	0	5,792	820	6,612
51	Planning & Dev Spec Rev	39.60	0.1840	6,629	0	6,629	938	7,567
53	Finance Other	43.30	0.2011	7,248	0	7,248	1,026	8,274
54	ARA Insurance	5.00	0.0232	837	0	837	118	955
55	ARA BARC	107.70	0.5003	18,028	0	18,028	2,552	20,580
56	ARA Parking	65.00	0.3020	10,880	0	10,880	1,540	12,420
57	ARA Other	50.30	0.2337	8,420	0	8,420	1,192	9,612
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	8,637	0	8,637	1,223	9,860
60	Legal Wkr Comp	2.00	0.0093	335	0	335	47	382
61	Mayor Cable TV	18.90	0.0878	3,164	0	3,164	448	3,612
62	Mayor Other	30.70	0.1426	5,139	0	5,139	728	5,867
63	TIRZ	11.40	0.0530	1,908	0	1,908	270	2,178

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	8,319	0	8,319	1,178	9,497
66	PWE Bldg Insp	527.90	2.4523	88,364	0	88,364	12,510	100,874
67	PWE Stormwater	331.70	1.5409	55,522	0	55,522	7,860	63,382
68	PWE DDSR	471.60	2.1908	78,940	0	78,940	11,176	90,116
69	PWE Water & Sewer	2,101.00	9.7601	351,680	0	351,680	49,789	401,469
70	PWE Houston Transtar	8.10	0.0376	1,356	0	1,356	192	1,548
71	PWE Other	13.60	0.0632	2,276	0	2,276	322	2,598
72	Houston Permit Center	49.70	0.2309	8,319	0	8,319	1,178	9,497
73	CIP S/R Planning	12.10	0.0562	2,025	0	2,025	287	2,312
74	CIP Sal Rec RE	35.60	0.1654	5,959	0	5,959	844	6,803
75	CIP S/R Engrg	100.10	0.4650	16,755	0	16,755	2,372	19,127
76	CIP S/R Constr	103.70	0.4817	17,358	0	17,358	2,457	19,815
77	CIP S/R Eng/Const	14.40	0.0669	2,410	0	2,410	341	2,751
78	CIP S/R Geo/Env	11.10	0.0516	1,858	0	1,858	263	2,121
79	CIP S/R Other	22.40	0.1041	3,749	0	3,749	531	4,280
80	CIP S/R GSD	30.90	0.1435	5,172	0	5,172	732	5,904
93	HR-W.C.	30.30	0.1408	5,072	0	5,072	718	5,790
94	HITS Other	52.40	0.2434	8,771	0	8,771	1,242	10,013
	Subtotal	21,526.50	100.0000	3,603,257	0	3,603,257	499,476	4,102,733
	Direct Bills					0		0
	Total					$3,603,257		$ 4,102,733

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
37	City Council	100	100.0000	$ 432,664	$ 0	$ 432,664	$ 58,353	$ 491,017
	Subtotal	100	100.0000	432,664	0	432,664	58,353	491,017
	Direct Bills					0		0
	Total					$432,664		$ 491,017

Basis Units: Direct allocation to City Council
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62	Mayor Other	100	100.0000	$ 641,866	$ 0	$ 641,866	$ 84,667	$ 726,533
	Subtotal	100	100.0000	641,866	0	641,866	84,667	726,533
	Direct Bills					0		0
	Total					$641,866		$ 726,533

Basis Units: Direct allocation to Mayor other
Source: Direct Allocation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
62 Mayor Other	100	100.0000	$ 39,721	$ 0	$ 39,721	$ 45,995	$ 85,716
Subtotal	100	100.0000	39,721	0	39,721	45,995	85,716
Direct Bills					0		0
Total					$39,721		$ 85,716

Basis Units: Direct allocation to Mayor other
Source: Direct Allocation

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	1,389	0	0	0	1,389
05	Finance Financial Plg & Analys	2,226	0	0	0	2,226
06	Finance City Council	820	0	0	0	820
07	Finance Reporting & Ops	2,176	0	0	0	2,176
08	Finance Internal Controls	385	0	0	0	385
09	Finance Grants	1,557	0	0	0	1,557
10	Finance Rev Perform Mgmnt	485	0	0	0	485
11	Finance Strat Purchasing	6,110	0	0	0	6,110
12	ARA Director Office	837	0	0	0	837
13	ARA Financial Services	1,004	0	0	0	1,004
14	ARA Operations	16,103	0	0	0	16,103
15	ARA Payroll Services	7,365	0	0	0	7,365
16	HITS CIO	2,009	0	0	0	2,009
17	HITS EAS	7,047	0	0	0	7,047
18	HITS EIS	9,575	0	0	0	9,575
19	HITS Radio	4,921	0	0	0	4,921
20	Office Business Opportunity	4,971	0	0	0	4,971
21	Mayor	6,244	0	0	0	6,244
22	Human Resources	33,821	0	0	0	33,821
23	Legal	21,784	0	0	0	21,784
24	City Controller's Office	11,217	0	0	0	11,217
25	Health Administration	9,650	0	0	0	9,650
26	Planning & Dev Admin	1,529	0	0	0	1,529
28	CIP Sal Rec PWE	1,452	0	0	0	1,452
29	HPD Police Records	17,618	0	0	0	17,618
30	General Services	42,344	0	0	0	42,344
31	HEC	44,045	0	0	0	44,045
33	Finance Public Fin	1,166	0	0	0	1,166
34	Finance Treasury	669	0	0	0	669
35	ARA Regulatory	1,146	0	0	0	1,146
36	City Secretary	1,701	0	0	0	1,701
37	City Council	14,561	491,017	0	0	505,578
38	Police	1,230,203	0	0	0	1,230,203
39	Dept of Neighborhoods	27,268	0	0	0	27,268
40	Fire	813,619	0	0	0	813,619
41	Municipal Court	57,517	0	0	0	57,517
42	Solid Waste	84,765	0	0	0	84,765
43	Houston Airport System (HAS)	220,263	0	0	0	220,263
44	Housing & Community Dev	27,994	0	0	0	27,994
45	Library	90,574	0	0	0	90,574
46	Parks & Recreation	151,664	0	0	0	151,664
47	Health Department	204,996	0	0	0	204,996
49	Fleet Management	70,128	0	0	0	70,128
50	Planning & Dev Other	6,612	0	0	0	6,612
51	Planning & Dev Spec Rev	7,567	0	0	0	7,567
53	Finance Other	8,274	0	0	0	8,274
54	ARA Insurance	955	0	0	0	955
55	ARA BARC	20,580	0	0	0	20,580
56	ARA Parking	12,420	0	0	0	12,420
57	ARA Other	9,612	0	0	0	9,612
58	IT Public Services	0	0	0	0	0
59	Legal Insurance	9,860	0	0	0	9,860
60	Legal Wkr Comp	382	0	0	0	382
61	Mayor Cable TV	3,612	0	0	0	3,612
62	Mayor Other	5,867	0	726,533	85,716	818,116
63	TIRZ	2,178	0	0	0	2,178

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
64	HR Health Benefits	9,497	0	0	0	9,497
66	PWE Bldg Insp	100,874	0	0	0	100,874
67	PWE Stormwater	63,382	0	0	0	63,382
68	PWE DDSR	90,116	0	0	0	90,116
69	PWE Water & Sewer	401,469	0	0	0	401,469
70	PWE Houston Transtar	1,548	0	0	0	1,548
71	PWE Other	2,598	0	0	0	2,598
72	Houston Permit Center	9,497	0	0	0	9,497
73	CIP S/R Planning	2,312	0	0	0	2,312
74	CIP Sal Rec RE	6,803	0	0	0	6,803
75	CIP S/R Engrg	19,127	0	0	0	19,127
76	CIP S/R Constr	19,815	0	0	0	19,815
77	CIP S/R Eng/Const	2,751	0	0	0	2,751
78	CIP S/R Geo/Env	2,121	0	0	0	2,121
79	CIP S/R Other	4,280	0	0	0	4,280
80	CIP S/R GSD	5,904	0	0	0	5,904
93	HR-W.C.	5,790	0	0	0	5,790
94	HITS Other	10,013	0	0	0	10,013
	Total	$ 4,102,734	$ 491,017	$ 726,533	$ 85,716	$ 5,406,000

HUMAN RESOURCES DEPARTMENT
FUNCTION AND ALLOCATION BASIS

The Human Resources Department provides citywide personnel services and support. This includes recruitment/selections, health benefits, workers' compensation, safety, wage and salary administration, employee relations and assistance, learning and development, and records administration. The costs are allocated as follows:

- **Selection** – Costs associated with recruiting and selecting employees for positions are allocated based upon the total number of selections per department.

- **Personnel Services** – Costs associated with the overall policy direction on human resource management issues, personnel classification issues, wage and salary administration, records administration, and employee relations are allocated based upon the number of FTE positions.

- **Testing for Classified Employees** – Costs associated with designing and administering tests for selection and promotion of classified positions are allocated based upon the number of classified employees tested.

- **Non-General Fund** – The non-general fund expenses of Human Resources are not allocated within the plan.

Department		Amount	General Admin	Selection	Personnel Svcs	Non-GF
Personnel Costs						
Salaries	S1	10,898,442	235,227	551,371	938,852	9,172,992
Salary % Split			2.16%	5.06%	8.61%	84.17%
Salaries	P	5,448,831	96,835	271,328	501,818	4,578,850
Subtotal - Personnel Costs		16,347,273	332,062	822,699	1,440,670	13,751,842
Services & Supplies Cost						
Supplies	P	78,772	2,783	3,027	14,143	58,819
Services	P	21,391,717	14,674	14,470	64,537	21,298,029
Restricted Account Services	P	269,272	0	99,631	169,641	0
Subtotal - Services & Supplies		21,739,761	17,458	117,128	248,321	21,356,848
Department Cost Total		38,087,034	349,520	939,827	1,688,991	35,108,690
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		38,087,034	349,520	939,827	1,688,991	35,108,690
General Admin Distribution			349,520-	18,073	30,774	300,673
Grand Total		$ 38,087,034		$ 957,900	$ 1,719,765	$ 35,409,363
						not allocated

	Department	First Incoming	Second Incoming	Selection	Personnel Svcs	Non-GF
2	Equip Deprec	$ 1,906	$ 0	$ 99	$ 168	$ 1,640
	Subtotal - Equipment Depn	1,906	0	99	168	1,640
3	Insurance Retirees	66,436	234	3,447	5,870	57,353
3	Memberships	1,469	5	76	130	1,268
3	Consulting Services	71,909	260	3,732	6,354	62,083
3	Other Misc	1,186	4	62	105	1,024
3	Walker Rent	717,168	2,527	37,214	63,366	619,115
	Subtotal - Non-Dept-Gen Gov	858,168	3,030	44,531	75,825	740,843
5	Financial Plg & Analysis	111,014	5,553	6,027	10,263	100,277
	Subtotal - Fin Plg & Analysis	111,014	5,553	6,027	10,263	100,277
7	Gen Acctng	59,765	3,196	3,256	5,543	54,162
7	Fixed Assets	301	16	16	28	273
7	Auditing Svcs	73,760	0	3,814	6,494	63,452
7	Fin Operations	4,837	274	264	450	4,397
	Subtotal - Fin Reporting & Ops	138,663	3,486	7,350	12,516	122,283
8	Internal Controls	757	35	41	70	681
	Subtotal - Fin Int Controls	757	35	41	70	681
9	Cost Accounting	2,995	170	164	279	2,723
9	Trust Funds Mgmt (TFM)	3,880	240	213	363	3,544
	Subtotal - Fin Grants	6,875	410	377	641	6,267
10	Perf Mgmt Svcs	4,968	260	270	460	4,498
	Subtotal - Fin Perform Mgmt	4,968	260	270	460	4,498
11	Purchasing	33,533	2,223	1,849	3,148	30,759
	Subtotal - Fin SPD	33,533	2,223	1,849	3,148	30,759
14	Mailroom	18,284	1,392	1,017	1,732	16,926
14	Records	6,396	447	354	602	5,886
14	3-1-1 Svcs	19,967	2,518	1,163	1,980	19,343
	Subtotal - ARA Operations	44,647	4,356	2,534	4,315	42,155
15	Payroll Svcs	38,770	1,936	2,105	3,584	35,017
	Subtotal - ARA Payroll Service	38,770	1,936	2,105	3,584	35,017
17	Enterprise Appl	267,344	19,798	14,847	25,282	247,013
17	IT ERP	26,375	1,018	1,416	2,412	23,565
17	EGIS	1,044	49	57	96	940
	Subtotal - HITS EAS	294,763	20,865	16,320	27,790	271,518
18	Client Svcs	0	0	0	0	0
18	NW Data	35,266	1,828	1,918	3,266	31,910
18	NW Voice	38,319	1,954	2,082	3,546	34,645
18	Enterprise Optns	259,149	12,801	14,062	23,944	233,944
	Subtotal - HITS EIS	332,734	16,583	18,062	30,756	300,499
20	Certification	11,179	169	587	999	9,762
20	Contract Compliance	18,885	318	993	1,691	16,520
20	Reporting & Analytics	2,785	43	146	249	2,433
20	Dept Services	6,757	122	356	606	5,918

	Department	First Incoming	Second Incoming	Selection	Personnel Svcs	Non-GF
20	External Affairs & Outreach	4,626	70	243	413	4,040
	Subtotal - OBO	44,232	722	2,324	3,958	38,671
21	City Mayor Admin	29,627	4,194	1,749	2,978	29,095
	Subtotal - Mayor	29,627	4,194	1,749	2,978	29,095
22	Selection	0	12,133	627	1,068	10,437
22	Personnel Svcs	0	15,546	804	1,369	13,373
	Subtotal - Human Resources	0	27,679	1,431	2,437	23,811
23	Legal Svcs	0	101,213	5,234	8,911	87,068
23	Inspector General	0	21,515	1,112	1,894	18,508
	Subtotal - Legal	0	122,728	6,346	10,806	105,576
24	Controller Fin Svcs	0	343,614	17,768	30,254	295,593
	Subtotal - City Controller's	0	343,614	17,768	30,254	295,593
30	In-House Renov	0	0	0	0	0
30	Real Estate	0	25,948	1,342	2,285	22,322
	Subtotal - General Services	0	25,948	1,342	2,285	22,322
	Total Incoming	1,940,657	583,625	130,525	222,253	2,171,503
C.	Total Allocated		$ 40,611,316	$ 1,088,425	$ 1,942,018	$ 37,580,866
				2.68%	4.78%	92.54%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	70	0.9225	$ 9,762	$ 0	$ 9,762	$ 0	$ 9,762
12	ARA Director Office	124	1.6342	17,293	0	17,293	0	17,293
16	HITS CIO	47	0.6194	6,555	0	6,555	0	6,555
20	Office Business Opportunity	11	0.1450	1,534	0	1,534	0	1,534
21	Mayor	19	0.2504	2,650	0	2,650	0	2,650
22	Human Resources	87	1.1465	12,133	0	12,133	0	12,133
23	Legal	56	0.7380	7,810	0	7,810	234	8,044
24	City Controller's Office	17	0.2240	2,371	0	2,371	71	2,442
26	Planning & Dev Admin	7	0.0923	976	0	976	29	1,005
27	PWE Admin Indirect	2	0.0264	279	0	279	8	287
28	CIP Sal Rec PWE	64	0.8434	8,926	0	8,926	267	9,193
30	General Services	79	1.0411	11,018	0	11,018	330	11,348
31	HEC	112	1.4760	15,620	0	15,620	468	16,088
36	City Secretary	3	0.0395	418	0	418	13	431
37	City Council	76	1.0016	10,599	0	10,599	317	10,916
38	Police	2,176	28.6769	303,472	0	303,472	9,083	312,555
39	Dept of Neighborhoods	50	0.6589	6,973	0	6,973	209	7,182
40	Fire	1,244	16.3943	173,492	0	173,492	5,193	178,685
41	Municipal Court	68	0.8962	9,484	0	9,484	284	9,768
42	Solid Waste	192	2.5303	26,777	0	26,777	801	27,578
43	Houston Airport System (HAS)	422	5.5614	58,853	0	58,853	1,761	60,614
44	Housing & Community Dev	46	0.6062	6,415	0	6,415	192	6,607
45	Library	224	2.9520	31,240	0	31,240	935	32,175
46	Parks & Recreation	879	11.5841	122,588	0	122,588	3,669	126,257
47	Health Department	432	5.6932	60,248	0	60,248	1,803	62,051
48	Convention & Entertainment	6	0.0791	837	0	837	25	862
49	Fleet Management	123	1.6210	17,154	0	17,154	513	17,667
50	Planning & Dev Other	6	0.0791	837	0	837	25	862
51	Planning & Dev Spec Rev	10	0.1318	1,395	0	1,395	42	1,437
66	PWE Bldg Insp	133	1.7528	18,549	0	18,549	555	19,104
67	PWE Stormwater	98	1.2915	13,667	0	13,667	409	14,076
68	PWE DDSR	134	1.7659	18,688	0	18,688	559	19,247
69	PWE Water & Sewer	564	7.4328	78,657	0	78,657	2,354	81,011
71	PWE Other	7	0.0923	976	0	976	29	1,005
	Subtotal	7,588	100.0000	1,058,246	0	1,058,246	30,179	1,088,425
	Direct Bills					0		0
	Total					$1,058,246		$ 1,088,425

Basis Units: Number of selections per department
Source: Selection Analysis

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	8.30	0.0386	$ 729	$ 0	$ 729	$ 0	$ 729
05	Finance Financial Plg & Analys	13.30	0.0618	1,168	0	1,168	0	1,168
06	Finance City Council	4.90	0.0228	430	0	430	0	430
07	Finance Reporting & Ops	13.00	0.0604	1,142	0	1,142	0	1,142
08	Finance Internal Controls	2.30	0.0107	202	0	202	0	202
09	Finance Grants	9.30	0.0432	817	0	817	0	817
10	Finance Rev Perform Mgmnt	2.90	0.0135	255	0	255	0	255
11	Finance Strat Purchasing	36.50	0.1696	3,206	0	3,206	0	3,206
12	ARA Director Office	5.00	0.0232	439	0	439	0	439
13	ARA Financial Services	6.00	0.0279	527	0	527	0	527
14	ARA Operations	96.20	0.4469	8,449	0	8,449	0	8,449
15	ARA Payroll Services	44.00	0.2044	3,864	0	3,864	0	3,864
16	HITS CIO	12.00	0.0557	1,054	0	1,054	0	1,054
17	HITS EAS	42.10	0.1956	3,698	0	3,698	0	3,698
18	HITS EIS	57.20	0.2657	5,024	0	5,024	0	5,024
19	HITS Radio	29.40	0.1366	2,582	0	2,582	0	2,582
20	Office Business Opportunity	29.70	0.1380	2,608	0	2,608	0	2,608
21	Mayor	37.30	0.1733	3,276	0	3,276	0	3,276
22	Human Resources	177.00	0.8222	15,546	0	15,546	0	15,546
23	Legal	114.00	0.5296	10,012	0	10,012	280	10,292
24	City Controller's Office	58.70	0.2727	5,156	0	5,156	144	5,300
25	Health Administration	50.50	0.2346	4,435	0	4,435	124	4,559
26	Planning & Dev Admin	8.00	0.0372	703	0	703	20	723
28	CIP Sal Rec PWE	7.60	0.0353	667	0	667	19	686
29	HPD Police Records	92.20	0.4283	8,098	0	8,098	227	8,325
30	General Services	221.60	1.0294	19,463	0	19,463	545	20,008
31	HEC	230.50	1.0708	20,244	0	20,244	567	20,811
33	Finance Public Fin	6.10	0.0283	536	0	536	15	551
34	Finance Treasury	3.50	0.0163	307	0	307	9	316
35	ARA Regulatory	6.00	0.0279	527	0	527	15	542
36	City Secretary	8.90	0.0413	782	0	782	22	804
37	City Council	76.20	0.3540	6,692	0	6,692	187	6,879
38	Police	6,438.00	29.9073	565,437	0	565,437	15,829	581,266
39	Dept of Neighborhoods	142.70	0.6629	12,533	0	12,533	351	12,884
40	Fire	4,257.90	19.7798	373,963	0	373,963	10,469	384,432
41	Municipal Court	301.00	1.3983	26,436	0	26,436	740	27,176
42	Solid Waste	443.60	2.0607	38,961	0	38,961	1,091	40,052
43	Houston Airport System (HAS)	1,152.70	5.3548	101,239	0	101,239	2,834	104,073
44	Housing & Community Dev	146.50	0.6806	12,867	0	12,867	360	13,227
45	Library	474.00	2.2019	41,631	0	41,631	1,165	42,796
46	Parks & Recreation	793.70	3.6871	69,709	0	69,709	1,951	71,660
47	Health Department	1,072.80	4.9836	94,222	0	94,222	2,638	96,860
49	Fleet Management	367.00	1.7049	32,233	0	32,233	902	33,135
50	Planning & Dev Other	34.60	0.1607	3,039	0	3,039	85	3,124
51	Planning & Dev Spec Rev	39.60	0.1840	3,478	0	3,478	97	3,575
53	Finance Other	43.30	0.2011	3,803	0	3,803	106	3,909
54	ARA Insurance	5.00	0.0232	439	0	439	12	451
55	ARA BARC	107.70	0.5003	9,459	0	9,459	265	9,724
56	ARA Parking	65.00	0.3020	5,709	0	5,709	160	5,869
57	ARA Other	50.30	0.2337	4,418	0	4,418	124	4,542
58	IT Public Services	0.00	0.0000	0	0	0	0	0
59	Legal Insurance	51.60	0.2397	4,532	0	4,532	127	4,659
60	Legal Wkr Comp	2.00	0.0093	176	0	176	5	181
61	Mayor Cable TV	18.90	0.0878	1,660	0	1,660	46	1,706
62	Mayor Other	30.70	0.1426	2,696	0	2,696	75	2,771
63	TIRZ	11.40	0.0530	1,001	0	1,001	28	1,029

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HR Health Benefits	49.70	0.2309	4,365	0	4,365	122	4,487
66	PWE Bldg Insp	527.90	2.4523	46,364	0	46,364	1,298	47,662
67	PWE Stormwater	331.70	1.5409	29,133	0	29,133	816	29,949
68	PWE DDSR	471.60	2.1908	41,420	0	41,420	1,159	42,579
69	PWE Water & Sewer	2,101.00	9.7601	184,527	0	184,527	5,166	189,693
70	PWE Houston Transtar	8.10	0.0376	711	0	711	20	731
71	PWE Other	13.60	0.0632	1,194	0	1,194	33	1,227
72	Houston Permit Center	49.70	0.2309	4,365	0	4,365	122	4,487
73	CIP S/R Planning	12.10	0.0562	1,063	0	1,063	30	1,093
74	CIP Sal Rec RE	35.60	0.1654	3,127	0	3,127	88	3,215
75	CIP S/R Engrg	100.10	0.4650	8,792	0	8,792	246	9,038
76	CIP S/R Constr	103.70	0.4817	9,108	0	9,108	255	9,363
77	CIP S/R Eng/Const	14.40	0.0669	1,265	0	1,265	35	1,300
78	CIP S/R Geo/Env	11.10	0.0516	975	0	975	27	1,002
79	CIP S/R Other	22.40	0.1041	1,967	0	1,967	55	2,022
80	CIP S/R GSD	30.90	0.1435	2,714	0	2,714	76	2,790
93	HR-W.C.	30.30	0.1408	2,661	0	2,661	75	2,736
94	HITS Other	52.40	0.2434	4,602	0	4,602	129	4,731
	Subtotal	21,526.50	100.0000	1,890,632	0	1,890,632	51,386	1,942,018
	Direct Bills					0		0
	Total					$1,890,632		$ 1,942,018

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

	Department	Selection	Personnel Svcs	Non-GF	Total
0	Direct Billed	$0	$0	$0	$0
04	Finance Dir Office	9,762	729	0	10,491
05	Finance Financial Plg & Analys	0	1,168	0	1,168
06	Finance City Council	0	430	0	430
07	Finance Reporting & Ops	0	1,142	0	1,142
08	Finance Internal Controls	0	202	0	202
09	Finance Grants	0	817	0	817
10	Finance Rev Perform Mgmnt	0	255	0	255
11	Finance Strat Purchasing	0	3,206	0	3,206
12	ARA Director Office	17,293	439	0	17,732
13	ARA Financial Services	0	527	0	527
14	ARA Operations	0	8,449	0	8,449
15	ARA Payroll Services	0	3,864	0	3,864
16	HITS CIO	6,555	1,054	0	7,609
17	HITS EAS	0	3,698	0	3,698
18	HITS EIS	0	5,024	0	5,024
19	HITS Radio	0	2,582	0	2,582
20	Office Business Opportunity	1,534	2,608	0	4,142
21	Mayor	2,650	3,276	0	5,926
22	Human Resources	12,133	15,546	0	27,679
23	Legal	8,044	10,292	0	18,336
24	City Controller's Office	2,442	5,300	0	7,742
25	Health Administration	0	4,559	0	4,559
26	Planning & Dev Admin	1,005	723	0	1,728
27	PWE Admin Indirect	287	0	0	287
28	CIP Sal Rec PWE	9,193	686	0	9,879
29	HPD Police Records	0	8,325	0	8,325
30	General Services	11,348	20,008	0	31,356
31	HEC	16,088	20,811	0	36,899
33	Finance Public Fin	0	551	0	551
34	Finance Treasury	0	316	0	316
35	ARA Regulatory	0	542	0	542
36	City Secretary	431	804	0	1,235
37	City Council	10,916	6,879	0	17,795
38	Police	312,555	581,266	0	893,821
39	Dept of Neighborhoods	7,182	12,884	0	20,066
40	Fire	178,685	384,432	0	563,117
41	Municipal Court	9,768	27,176	0	36,944
42	Solid Waste	27,578	40,052	0	67,630
43	Houston Airport System (HAS)	60,614	104,073	0	164,687
44	Housing & Community Dev	6,607	13,227	0	19,834
45	Library	32,175	42,796	0	74,971
46	Parks & Recreation	126,257	71,660	0	197,917
47	Health Department	62,051	96,860	0	158,911
48	Convention & Entertainment	862	0	0	862
49	Fleet Management	17,667	33,135	0	50,802
50	Planning & Dev Other	862	3,124	0	3,986
51	Planning & Dev Spec Rev	1,437	3,575	0	5,012
53	Finance Other	0	3,909	0	3,909
54	ARA Insurance	0	451	0	451
55	ARA BARC	0	9,724	0	9,724
56	ARA Parking	0	5,869	0	5,869
57	ARA Other	0	4,542	0	4,542
58	IT Public Services	0	0	0	0
59	Legal Insurance	0	4,659	0	4,659
60	Legal Wkr Comp	0	181	0	181
61	Mayor Cable TV	0	1,706	0	1,706

	Department	Selection	Personnel Svcs	Non-GF	Total
62	Mayor Other	0	2,771	0	2,771
63	TIRZ	0	1,029	0	1,029
64	HR Health Benefits	0	4,487	0	4,487
66	PWE Bldg Insp	19,104	47,662	0	66,766
67	PWE Stormwater	14,076	29,949	0	44,025
68	PWE DDSR	19,247	42,579	0	61,826
69	PWE Water & Sewer	81,011	189,693	0	270,704
70	PWE Houston Transtar	0	731	0	731
71	PWE Other	1,005	1,227	0	2,232
72	Houston Permit Center	0	4,487	0	4,487
73	CIP S/R Planning	0	1,093	0	1,093
74	CIP Sal Rec RE	0	3,215	0	3,215
75	CIP S/R Engrg	0	9,038	0	9,038
76	CIP S/R Constr	0	9,363	0	9,363
77	CIP S/R Eng/Const	0	1,300	0	1,300
78	CIP S/R Geo/Env	0	1,002	0	1,002
79	CIP S/R Other	0	2,022	0	2,022
80	CIP S/R GSD	0	2,790	0	2,790
93	HR-W.C.	0	2,736	0	2,736
94	HITS Other	0	4,731	0	4,731
	Total	$ 1,088,424	$ 1,942,018	$ 0	$ 3,030,442

LEGAL SERVICES
FUNCTION AND ALLOCATION BASIS

The Legal Department provides legal counsel, advice, and representation for the Mayor, City Council, city departments, Council committees, and city boards and commissions. Activities include ordinance and resolution preparation, contract negotiations, utility regulation, civil code drafting and enforcement, personnel damage defense, claims, prosecution of criminal offenses, and real property tax collections and deed restriction enforcement.

- **Legal Services** – The Department identifies time spent by individual attorney and department. The number of total actual hours expended for the city departments is the basis for allocation.

- **PWE Legal** – Public Works and Engineering provides funding for legal representation, and these costs are allocated directly to Public Works and Engineering.

- **Inspector General** – This office is tasked with conducting investigations of alleged misconduct and violations by city employees. Costs are allocated based on the percentage of complaints investigated by department.

- **Other** – The costs associated with other activities such as criminal law are included in this function are not allocated.

Department		Amount	General Admin	Legal Svcs	PWE Legal	Inspector General	Other
Personnel Costs							
Salaries	S1	9,549,452	1,530,966	3,837,092	756,080	530,666	2,894,648
Salary % Split			16.03%	40.18%	7.92%	5.56%	30.31%
Benefits	P	4,640,859	685,096	1,859,232	394,992	298,961	1,402,578
Subtotal - Personnel Costs		14,190,311	2,216,062	5,696,324	1,151,072	829,627	4,297,226
Services & Supplies Cost							
Supplies	P	253,329	253,253	43	0	0	33
Services	P	627,608	510,186	66,326	28	1,031	50,036
Subtotal - Services & Supplies		880,937	763,439	66,370	28	1,031	50,069
Department Cost Total		15,071,248	2,979,501	5,762,694	1,151,100	830,658	4,347,295
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		15,071,248	2,979,501	5,762,694	1,151,100	830,658	4,347,295
General Admin Distribution			2,979,501-	1,425,784	280,943	197,183	1,075,591
Grand Total		$ 15,071,248		$ 7,188,478	$ 1,432,043	$ 1,027,841	$ 5,422,886
							not allocated

	Department	First Incoming	Second Incoming	Legal Svcs	PWE Legal	Inspector General	Other
1	City Hall Annex	$ 117,115	$ 0	$ 56,043	$ 11,043	$ 7,751	$ 42,278
1	Muni Court Bldg	6,380	0	3,053	602	422	2,303
	Subtotal - Building Depn	123,495	0	59,096	11,645	8,173	44,581
3	Insurance Retirees	268,572	946	128,973	25,413	17,837	97,295
3	Memberships	5,940	21	2,852	562	395	2,152
3	Consulting Services	3,848	14	1,848	364	256	1,394
3	Other Misc	6,001	22	2,882	568	399	2,174
3	Dept Specific	0	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	284,361	1,003	136,556	26,908	18,886	103,016
5	Financial Plg & Analysis	5,941	297	2,985	588	413	2,252
	Subtotal - Fin Plg & Analysis	5,941	297	2,985	588	413	2,252
7	Gen Acctng	3,198	171	1,612	318	223	1,216
7	Fixed Assets	904	48	456	90	63	344
7	Auditing Svcs	3,947	0	1,889	372	261	1,425
7	Fin Operations	1,914	108	968	191	134	730
	Subtotal - Fin Reporting & Ops	9,963	328	4,924	970	681	3,715
8	Internal Controls	3,830	177	1,918	378	265	1,447
	Subtotal - Fin Int Controls	3,830	177	1,918	378	265	1,447
9	Cost Accounting	1,185	67	599	118	83	452
9	Trust Funds Mgmt (TFM)	1,535	95	780	154	108	588
	Subtotal - Fin Grants	2,720	162	1,379	272	191	1,041
10	Perf Mgmt Svcs	1,966	103	990	195	137	747
	Subtotal - Fin Perform Mgmt	1,966	103	990	195	137	747
11	Purchasing	6,449	428	3,291	648	455	2,482
	Subtotal - Fin SPD	6,449	428	3,291	648	455	2,482
14	Mailroom	15,455	1,176	7,959	1,568	1,101	6,004
14	Records	4,119	288	2,109	416	292	1,591
14	3-1-1 Svcs	4,004	505	2,158	425	298	1,628
	Subtotal - ARA Operations	23,578	1,969	12,225	2,409	1,691	9,222
15	Payroll Svcs	24,970	1,247	12,546	2,472	1,735	9,464
	Subtotal - ARA Payroll Svcs	24,970	1,247	12,546	2,472	1,735	9,464
17	Enterprise Appl	7,909	586	4,065	801	562	3,067
17	IT ERP	18,248	704	9,069	1,787	1,254	6,842
17	EGIS	1,155	54	579	114	80	437
	Subtotal - HITS EAS	27,312	1,344	13,713	2,702	1,896	10,345
18	Client Svcs	0	0	0	0	0	0
18	NW Data	18,919	981	9,523	1,876	1,317	7,184
18	NW Voice	20,557	1,049	10,339	2,037	1,430	7,800
18	Enterprise Optns	13,869	685	6,965	1,372	963	5,254
	Subtotal - HITS EIS	53,345	2,714	26,826	5,286	3,710	20,237
20	Certification	7,200	109	3,497	689	484	2,638
20	Contract Compliance	2,361	40	1,149	226	159	867
20	Reporting & Analytics	15,847	243	7,700	1,517	1,065	5,809

	Department	First Incoming	Second Incoming	Legal Svcs	PWE Legal	Inspector General	Other
20	Dept Services	9,459	171	4,608	908	637	3,476
20	External Affairs & Outreach	2,979	45	1,447	285	200	1,092
	Subtotal - OBO	37,846	608	18,401	3,626	2,545	13,882
21	City Mayor Admin	19,082	2,702	10,424	2,054	1,442	7,864
	Subtotal - Mayor	19,082	2,702	10,424	2,054	1,442	7,864
22	Selection	7,810	234	3,849	758	532	2,904
22	Personnel Svcs	10,012	280	4,925	970	681	3,715
	Subtotal - Human Resources	17,822	514	8,774	1,729	1,213	6,619
23	Legal Svcs	0	484,199	231,704	45,656	32,044	174,794
23	Inspector General	0	0	0	0	0	0
	Subtotal - Legal	0	484,199	231,704	45,656	32,044	174,794
24	Controller Fin Svcs	0	18,389	8,800	1,734	1,217	6,638
	Subtotal - City Controller's	0	18,389	8,800	1,734	1,217	6,638
29	Records Mgt	0	306,390	146,617	28,890	20,277	110,606
	Subtotal - HPD Police Records	0	306,390	146,617	28,890	20,277	110,606
30	Building Svcs	0	218,658	104,635	20,618	14,471	78,935
30	Utilities	0	99,751	47,734	9,406	6,602	36,010
30	Real Estate	0	76,423	36,571	7,206	5,058	27,588
	Subtotal - General Services	0	394,832	188,939	37,230	26,130	142,533
	Total Incoming	642,680	1,217,406	890,109	175,391	123,101	671,485
C.	Total Allocated		$ 16,931,334	$ 8,078,587	$ 1,607,434	$ 1,150,942	$ 6,094,371
				47.71%	9.49%	6.80%	35.99%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	4,516.00	7.5279	$ 564,294	$ 0	$ 564,294	$ 0	$ 564,294
12	ARA Director Office	4,144.00	6.9078	517,811	0	517,811	0	517,811
16	HITS CIO	741.00	1.2352	92,591	0	92,591	0	92,591
20	Office Business Opportunity	118.00	0.1967	14,745	0	14,745	0	14,745
21	Mayor	3,218.00	5.3642	402,104	0	402,104	0	402,104
22	Human Resources	810.00	1.3502	101,213	0	101,213	0	101,213
23	Legal	3,875.00	6.4594	484,199	0	484,199	0	484,199
24	City Controller's Office	891.00	1.4852	111,334	0	111,334	12,194	123,528
25	Health Administration	5,486.00	9.1449	685,500	0	685,500	75,079	760,579
26	Planning & Dev Admin	4,162.00	6.9378	520,061	0	520,061	56,959	577,020
27	PWE Admin Indirect	3,676.00	6.1277	459,333	0	459,333	50,308	509,641
30	General Services	2,704.00	4.5074	337,877	0	337,877	37,006	374,883
31	HEC	481.00	0.8018	60,103	0	60,103	6,583	66,686
36	City Secretary	430.00	0.7168	53,730	0	53,730	5,885	59,615
37	City Council	879.00	1.4652	109,835	0	109,835	12,030	121,865
38	Police	5,958.00	9.9317	744,479	0	744,479	81,539	826,018
39	Dept of Neighborhoods	3,125.00	5.2092	390,483	0	390,483	42,768	433,251
40	Fire	1,060.00	1.7670	132,452	0	132,452	14,507	146,959
41	Municipal Court	326.00	0.5434	40,735	0	40,735	4,462	45,197
42	Solid Waste	476.00	0.7935	59,478	0	59,478	6,514	65,992
43	Houston Airport System (HAS)	552.00	0.9202	68,975	0	68,975	7,554	76,529
44	Housing & Community Dev	252.00	0.4201	31,489	0	31,489	3,449	34,938
45	Library	211.00	0.3517	26,365	0	26,365	2,888	29,253
46	Parks & Recreation	2,452.00	4.0873	306,388	0	306,388	33,557	339,945
63	TIRZ	607.00	1.0118	75,847	0	75,847	8,307	84,154
66	PWE Bldg Insp	125.00	0.2084	15,619	0	15,619	1,711	17,330
67	PWE Stormwater	29.00	0.0483	3,624	0	3,624	397	4,021
68	PWE DDSR	360.00	0.6001	44,984	0	44,984	4,927	49,911
69	PWE Water & Sewer	254.00	0.4234	31,738	0	31,738	3,476	35,214
71	PWE Other	5,979.00	9.9667	747,103	0	747,103	81,826	828,929
74	CIP Sal Rec RE	125.00	0.2084	15,619	0	15,619	1,711	17,330
96	Other	1,968.00	3.2805	245,910	0	245,910	26,933	272,843
	Subtotal	59,990.00	100.0000	7,496,018	0	7,496,018	582,569	8,078,587
	Direct Bills					0		0
	Total					$7,496,018		$ 8,078,587

Basis Units: Number of Legal staff hours per department
Source: Legal Staffing Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69	PWE Water & Sewer	883,569	76.6727	$ 1,144,450	883,569-	$ 260,881	$ 88,014	$ 348,895
74	CIP Sal Rec RE	268,821	23.3273	348,193	268,821-	79,372	26,778	106,150
	Subtotal	1,152,390	100.0000	1,492,643	1,152,390-	340,253	114,791	455,044
	Direct Bills					1,152,390		1,152,390
	Total					$1,492,643		$ 1,607,434

Basis Units: PWE Legal chargebacks by area
Source: Legal Chargeback Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	0.67	0.6700	$ 7,172	$ 0	$ 7,172	$ 0	$ 7,172
12	ARA Director Office	3.34	3.3400	35,750	0	35,750	0	35,750
16	HITS CIO	2.01	2.0100	21,515	0	21,515	0	21,515
20	Office Business Opportunity	0.33	0.3300	3,532	0	3,532	0	3,532
21	Mayor	0.33	0.3300	3,532	0	3,532	0	3,532
22	Human Resources	2.01	2.0100	21,515	0	21,515	0	21,515
23	Legal	0.67	0.6700	7,172	0	7,172	0	7,172
24	City Controller's Office	0.67	0.6700	7,172	0	7,172	596	7,768
26	Planning & Dev Admin	0.33	0.3300	3,532	0	3,532	293	3,825
27	PWE Admin Indirect	22.41	22.4100	239,871	0	239,871	19,919	259,790
30	General Services	2.34	2.3400	25,047	0	25,047	2,080	27,127
31	HEC	1.34	1.3400	14,343	0	14,343	1,191	15,534
37	City Council	0.33	0.3300	3,532	0	3,532	293	3,825
38	Police	0.33	0.3300	3,532	0	3,532	293	3,825
39	Dept of Neighborhoods	1.67	1.6700	17,875	0	17,875	1,484	19,359
40	Fire	17.73	17.7300	189,777	0	189,777	15,759	205,536
41	Municipal Court	0.33	0.3300	3,532	0	3,532	293	3,825
42	Solid Waste	7.02	7.0200	75,140	0	75,140	6,240	81,380
43	Houston Airport System (HAS)	7.38	7.3800	78,994	0	78,994	6,560	85,554
44	Housing & Community Dev	1.67	1.6700	17,875	0	17,875	1,484	19,359
45	Library	1.00	1.0000	10,704	0	10,704	889	11,593
46	Parks & Recreation	6.02	6.0200	64,437	0	64,437	5,351	69,788
47	Health Department	9.70	9.7000	103,826	0	103,826	8,622	112,448
49	Fleet Management	0.67	0.6700	7,172	0	7,172	596	7,768
69	PWE Water & Sewer	8.70	8.7000	93,123	0	93,123	7,733	100,856
96	Other	1.00	1.0000	10,704	0	10,704	889	11,593
	Subtotal	100.00	100.0000	1,070,376	0	1,070,376	80,566	1,150,942
	Direct Bills					0		0
	Total					$1,070,376		$ 1,150,942

Basis Units: % of complaints investigated
Source: Complaint Report

	Department	Legal Svcs	PWE Legal	Inspector General	Other	Total
0	Direct Billed	$0	$ 1,152,390	$0	$0	$ 1,152,390
04	Finance Dir Office	564,294	0	7,172	0	571,466
12	ARA Director Office	517,811	0	35,750	0	553,561
16	HITS CIO	92,591	0	21,515	0	114,106
20	Office Business Opportunity	14,745	0	3,532	0	18,277
21	Mayor	402,104	0	3,532	0	405,636
22	Human Resources	101,213	0	21,515	0	122,728
23	Legal	484,199	0	7,172	0	491,371
24	City Controller's Office	123,528	0	7,768	0	131,296
25	Health Administration	760,579	0	0	0	760,579
26	Planning & Dev Admin	577,020	0	3,825	0	580,845
27	PWE Admin Indirect	509,641	0	259,790	0	769,431
30	General Services	374,883	0	27,127	0	402,010
31	HEC	66,686	0	15,534	0	82,220
36	City Secretary	59,615	0	0	0	59,615
37	City Council	121,865	0	3,825	0	125,690
38	Police	826,018	0	3,825	0	829,843
39	Dept of Neighborhoods	433,251	0	19,359	0	452,610
40	Fire	146,959	0	205,536	0	352,495
41	Municipal Court	45,197	0	3,825	0	49,022
42	Solid Waste	65,992	0	81,380	0	147,372
43	Houston Airport System (HAS)	76,529	0	85,554	0	162,083
44	Housing & Community Dev	34,938	0	19,359	0	54,297
45	Library	29,253	0	11,593	0	40,846
46	Parks & Recreation	339,945	0	69,788	0	409,733
47	Health Department	0	0	112,448	0	112,448
49	Fleet Management	0	0	7,768	0	7,768
63	TIRZ	84,154	0	0	0	84,154
66	PWE Bldg Insp	17,330	0	0	0	17,330
67	PWE Stormwater	4,021	0	0	0	4,021
68	PWE DDSR	49,911	0	0	0	49,911
69	PWE Water & Sewer	35,214	348,895	100,856	0	484,965
71	PWE Other	828,929	0	0	0	828,929
74	CIP Sal Rec RE	17,330	106,150	0	0	123,480
96	Other	272,843	0	11,593	0	284,436
	Total	$ 8,078,588	$ 1,607,435	$ 1,150,941	$ 0	$ 10,836,964

CONTROLLER'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Office of the City Controller fulfills the fiscal responsibilities through six divisions: Executive, Financial Reporting, Audit, Treasury, Operations and Technical Services, and Administration. The City Controller's Office oversees the debt obligation and disbursement of city funds, provides timely and accurate financial reporting and accounting, manages the city's cash and investments, manages the servicing and retirement of the city's debt and performs audits/reviews of city programs and activities. The transactions used for allocation include all cash receipt, payroll, purchasing, and adjusting journal entry transaction types. The activities of the City Controller's Office are identified and allocated as follows:

- **Controller's Financial Services** – Costs of providing the city with the independent audit and financial reporting services are allocated based on the total number of revenue, expenditure, and purchasing transactions per department.

- **Treasury** – Costs of the City Controller's treasury activities are not allocated in this plan.

Department		Amount	General Admin	Controller Fin Svcs	Controller Treasury
Personnel Costs					
Salaries	S1	4,906,663	784,993	3,353,277	768,392
Salary % Split			16.00%	68.34%	15.66%
Benefits	P	2,334,461	331,512	1,640,319	362,632
Subtotal - Personnel Costs		7,241,124	1,116,505	4,993,596	1,131,023
Services & Supplies Cost					
Supplies	P	76,741	42,330	32,222	2,189
Services	P	857,285	378,473	307,812	170,999
Subtotal - Services & Supplies		934,026	420,803	340,034	173,188
Department Cost Total		8,175,150	1,537,308	5,333,630	1,304,211
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		8,175,150	1,537,308	5,333,630	1,304,211
General Admin Distribution			1,537,308-	1,250,711	286,596
Grand Total		$ 8,175,150		$ 6,584,341	$ 1,590,807
					not allocated

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
1	City Hall	$ 68,483	$ 0	$ 55,716	$ 12,767
	Subtotal - Building Depn	68,483	0	55,716	12,767
2	Equip Deprec	4,573	0	3,720	853
	Subtotal - Equipment Depn	4,573	0	3,720	853
3	Insurance Retirees	136,171	480	111,175	25,475
3	Memberships	3,011	11	2,458	563
3	Consulting Services	3,241	12	2,646	606
3	Other Misc	3,255	12	2,658	609
	Subtotal - Non-Dept-Gen Gov	145,678	514	118,938	27,254
5	Financial Plg & Analysis	5,004	250	4,275	980
	Subtotal - Fin Plg & Analysis	5,004	250	4,275	980
7	Gen Acctng	2,694	144	2,309	529
7	Fixed Assets	3,357	179	2,877	659
7	Auditing Svcs	3,325	0	2,705	620
7	Fin Operations	1,038	59	892	204
	Subtotal - Fin Reporting & Ops	10,414	382	8,783	2,013
8	Internal Controls	2,077	96	1,768	405
	Subtotal - Fin Int Controls	2,077	96	1,768	405
9	Cost Accounting	643	36	553	127
9	Trust Funds Mgmt (TFM)	833	52	720	165
	Subtotal - Fin Grants	1,476	88	1,272	292
10	Perf Mgmt Svcs	1,066	56	913	209
	Subtotal - Fin Perform Mgmt	1,066	56	913	209
11	Purchasing	18,056	1,197	15,664	3,589
	Subtotal - Fin SPD	18,056	1,197	15,664	3,589
14	Mailroom	6,515	496	5,704	1,307
14	Records	2,121	148	1,846	423
14	3-1-1 Svcs	1,275	161	1,168	268
	Subtotal - ARA Operations	9,911	805	8,718	1,998
15	Payroll Svcs	12,858	642	10,983	2,517
	Subtotal - ARA Payroll Svcs	12,858	642	10,983	2,517
17	Enterprise Appl	6,394	473	5,587	1,280
17	IT ERP	10,121	391	8,552	1,960
17	EGIS	343	16	292	67
	Subtotal - HITS EAS	16,858	880	14,431	3,307
18	Client Svcs	0	0	0	0
18	NW Data	6,281	326	5,375	1,232
18	NW Voice	6,825	348	5,836	1,337
18	Enterprise Optns	11,681	577	9,973	2,285
	Subtotal - HITS EIS	24,787	1,251	21,184	4,854
20	Certification	3,707	56	3,061	702
20	Contract Compliance	8,262	139	6,835	1,566

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
20	Reporting & Analytics	1,237	19	1,022	234
20	External Affairs & Outreach	1,534	23	1,267	290
	Subtotal - OBO	14,740	238	12,185	2,792
21	City Mayor Admin	9,826	1,391	9,126	2,091
	Subtotal - Mayor	9,826	1,391	9,126	2,091
22	Selection	2,371	71	1,987	455
22	Personnel Svcs	5,156	144	4,312	988
	Subtotal - Human Resources	7,527	215	6,299	1,443
23	Legal Svcs	111,334	12,194	100,499	23,029
	Subtotal - Legal	111,334	12,194	100,499	23,029
24	Controller Fin Svcs	0	15,488	12,601	2,887
	Subtotal - City Controller's	0	15,488	12,601	2,887
30	Building Svcs	0	76,011	61,840	14,171
30	Utilities	0	34,676	28,211	6,465
30	Real Estate	0	15,186	12,355	2,831
	Subtotal - General Services	0	125,873	102,407	23,466
	Total Incoming	464,668	161,560	509,481	116,746
C.	Total Allocated		$ 8,801,378	$ 7,093,822	$ 1,707,553
				80.60%	19.40%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	50,679	2.3941	$ 166,688	$ 0	$ 166,688	$ 0	$ 166,688
04	Finance Dir Office	1,933	0.0913	6,358	0	6,358	0	6,358
05	Finance Financial Plg & Analys	546	0.0258	1,796	0	1,796	0	1,796
06	Finance City Council	555	0.0262	1,825	0	1,825	0	1,825
07	Finance Reporting & Ops	1,325	0.0626	4,358	0	4,358	0	4,358
08	Finance Internal Controls	304	0.0144	1,000	0	1,000	0	1,000
09	Finance Grants	742	0.0351	2,441	0	2,441	0	2,441
10	Finance Rev Perform Mgmnt	448	0.0212	1,474	0	1,474	0	1,474
11	Finance Strat Purchasing	849	0.0401	2,792	0	2,792	0	2,792
12	ARA Director Office	3,034	0.1433	9,979	0	9,979	0	9,979
13	ARA Financial Services	488	0.0231	1,605	0	1,605	0	1,605
14	ARA Operations	4,767	0.2252	15,679	0	15,679	0	15,679
15	ARA Payroll Services	658	0.0311	2,164	0	2,164	0	2,164
16	HITS CIO	2,092	0.0988	6,881	0	6,881	0	6,881
17	HITS EAS	1,528	0.0722	5,026	0	5,026	0	5,026
18	HITS EIS	1,536	0.0726	5,052	0	5,052	0	5,052
19	HITS Radio	2,263	0.1069	7,443	0	7,443	0	7,443
20	Office Business Opportunity	2,634	0.1244	8,663	0	8,663	0	8,663
21	Mayor	5,080	0.2400	16,709	0	16,709	0	16,709
22	Human Resources	104,471	4.9353	343,614	0	343,614	0	343,614
23	Legal	5,591	0.2641	18,389	0	18,389	0	18,389
24	City Controller's Office	4,709	0.2225	15,488	0	15,488	0	15,488
25	Health Administration	7,127	0.3367	23,441	0	23,441	488	23,929
26	Planning & Dev Admin	2,031	0.0959	6,680	0	6,680	139	6,819
28	CIP Sal Rec PWE	1,286	0.0608	4,230	0	4,230	88	4,318
29	HPD Police Records	1,851	0.0874	6,088	0	6,088	127	6,215
30	General Services	39,824	1.8813	130,985	0	130,985	2,725	133,710
31	HEC	7,835	0.3701	25,770	0	25,770	536	26,306
33	Finance Public Fin	317	0.0150	1,043	0	1,043	22	1,065
34	Finance Treasury	1,335	0.0631	4,391	0	4,391	91	4,482
35	ARA Regulatory	2,117	0.1000	6,963	0	6,963	145	7,108
36	City Secretary	958	0.0453	3,151	0	3,151	66	3,217
37	City Council	17,517	0.8275	57,615	0	57,615	1,199	58,814
38	Police	197,671	9.3381	650,157	0	650,157	13,528	663,685
39	Dept of Neighborhoods	10,462	0.4942	34,410	0	34,410	716	35,126
40	Fire	177,395	8.3803	583,467	0	583,467	12,140	595,607
41	Municipal Court	28,662	1.3540	94,272	0	94,272	1,962	96,234
42	Solid Waste	39,258	1.8546	129,123	0	129,123	2,687	131,810
43	Houston Airport System (HAS)	103,590	4.8937	340,716	0	340,716	7,089	347,805
44	Housing & Community Dev	33,051	1.5614	108,708	0	108,708	2,262	110,970
45	Library	32,047	1.5139	105,405	0	105,405	2,193	107,598
46	Parks & Recreation	123,711	5.8442	406,896	0	406,896	8,466	415,362
47	Health Department	141,870	6.7021	466,623	0	466,623	9,709	476,332
48	Convention & Entertainment	3,573	0.1688	11,752	0	11,752	245	11,997
49	Fleet Management	194,350	9.1813	639,234	0	639,234	13,301	652,535
50	Planning & Dev Other	2,580	0.1219	8,486	0	8,486	177	8,663
51	Planning & Dev Spec Rev	4,904	0.2317	16,130	0	16,130	336	16,466
52	General Debt	8,202	0.3875	26,977	0	26,977	561	27,538
53	Finance Other	10,927	0.5162	35,940	0	35,940	748	36,688
54	ARA Insurance	888	0.0419	2,921	0	2,921	61	2,982
55	ARA BARC	15,472	0.7309	50,889	0	50,889	1,059	51,948
56	ARA Parking	22,647	1.0699	74,488	0	74,488	1,550	76,038
57	ARA Other	23,653	1.1174	77,797	0	77,797	1,619	79,416
58	IT Public Services	4	0.0002	13	0	13	0	13
59	Legal Insurance	6,951	0.3284	22,862	0	22,862	476	23,338
60	Legal Wkr Comp	529	0.0250	1,740	0	1,740	36	1,776

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61	Mayor Cable TV	2,201	0.1040	7,239	0	7,239	151	7,390
62	Mayor Other	12,758	0.6027	41,962	0	41,962	873	42,835
63	TIRZ	1,082	0.0511	3,559	0	3,559	74	3,633
64	HR Health Benefits	133,809	6.3212	440,109	0	440,109	9,158	449,267
65	HR Long Term Disability	88	0.0042	289	0	289	6	295
66	PWE Bldg Insp	40,540	1.9151	133,339	0	133,339	2,774	136,113
67	PWE Stormwater	20,065	0.9479	65,996	0	65,996	1,373	67,369
68	PWE DDSR	50,444	2.3830	165,915	0	165,915	3,452	169,367
69	PWE Water & Sewer	237,796	11.2337	782,131	0	782,131	16,274	798,405
70	PWE Houston Transtar	2,882	0.1361	9,479	0	9,479	197	9,676
71	PWE Other	49,555	2.3410	162,991	0	162,991	3,391	166,382
72	Houston Permit Center	6,148	0.2904	20,221	0	20,221	421	20,642
73	CIP S/R Planning	825	0.0390	2,714	0	2,714	56	2,770
74	CIP Sal Rec RE	3,045	0.1438	10,015	0	10,015	208	10,223
75	CIP S/R Engrg	17,476	0.8256	57,480	0	57,480	1,196	58,676
76	CIP S/R Constr	11,470	0.5419	37,726	0	37,726	785	38,511
77	CIP S/R Eng/Const	1,263	0.0597	4,154	0	4,154	86	4,240
78	CIP S/R Geo/Env	2,315	0.1094	7,614	0	7,614	158	7,772
79	CIP S/R Other	3,953	0.1867	13,002	0	13,002	271	13,273
80	CIP S/R GSD	10,200	0.4819	33,549	0	33,549	698	34,247
91	Hurricane Ike Aid & Recovery	63	0.0030	207	0	207	4	211
92	ARRA Reimbursement Fund	662	0.0313	2,177	0	2,177	45	2,222
93	HR-W.C.	17,870	0.8442	58,776	0	58,776	1,223	59,999
94	HITS Other	29,334	1.3858	96,482	0	96,482	2,008	98,490
95	Legal Other	143	0.0068	470	0	470	10	480
	Subtotal	2,116,814	100.0000	6,962,383	0	6,962,383	131,439	7,093,822
	Direct Bills					0		0
	Total					$6,962,383		$ 7,093,822

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

	Department	Controller Fin Svcs	Controller Treasury	Total
0	Direct Billed	$0	$0	$0
03	Non-Departmental-Gen Gov	166,688	0	166,688
04	Finance Dir Office	6,358	0	6,358
05	Finance Financial Plg & Analys	1,796	0	1,796
06	Finance City Council	1,825	0	1,825
07	Finance Reporting & Ops	4,358	0	4,358
08	Finance Internal Controls	1,000	0	1,000
09	Finance Grants	2,441	0	2,441
10	Finance Rev Perform Mgmnt	1,474	0	1,474
11	Finance Strat Purchasing	2,792	0	2,792
12	ARA Director Office	9,979	0	9,979
13	ARA Financial Services	1,605	0	1,605
14	ARA Operations	15,679	0	15,679
15	ARA Payroll Services	2,164	0	2,164
16	HITS CIO	6,881	0	6,881
17	HITS EAS	5,026	0	5,026
18	HITS EIS	5,052	0	5,052
19	HITS Radio	7,443	0	7,443
20	Office Business Opportunity	8,663	0	8,663
21	Mayor	16,709	0	16,709
22	Human Resources	343,614	0	343,614
23	Legal	18,389	0	18,389
24	City Controller's Office	15,488	0	15,488
25	Health Administration	23,929	0	23,929
26	Planning & Dev Admin	6,819	0	6,819
28	CIP Sal Rec PWE	4,318	0	4,318
29	HPD Police Records	6,215	0	6,215
30	General Services	133,710	0	133,710
31	HEC	26,306	0	26,306
33	Finance Public Fin	1,065	0	1,065
34	Finance Treasury	4,482	0	4,482
35	ARA Regulatory	7,108	0	7,108
36	City Secretary	3,217	0	3,217
37	City Council	58,814	0	58,814
38	Police	663,685	0	663,685
39	Dept of Neighborhoods	35,126	0	35,126
40	Fire	595,607	0	595,607
41	Municipal Court	96,234	0	96,234
42	Solid Waste	131,810	0	131,810
43	Houston Airport System (HAS)	347,805	0	347,805
44	Housing & Community Dev	110,970	0	110,970
45	Library	107,598	0	107,598
46	Parks & Recreation	415,362	0	415,362
47	Health Department	476,332	0	476,332
48	Convention & Entertainment	11,997	0	11,997
49	Fleet Management	652,535	0	652,535
50	Planning & Dev Other	8,663	0	8,663
51	Planning & Dev Spec Rev	16,466	0	16,466
52	General Debt	27,538	0	27,538
53	Finance Other	36,688	0	36,688
54	ARA Insurance	2,982	0	2,982
55	ARA BARC	51,948	0	51,948
56	ARA Parking	76,038	0	76,038
57	ARA Other	79,416	0	79,416
58	IT Public Services	13	0	13
59	Legal Insurance	23,338	0	23,338
60	Legal Wkr Comp	1,776	0	1,776

	Department	Controller Fin Svcs	Controller Treasury	Total
61	Mayor Cable TV	7,390	0	7,390
62	Mayor Other	42,835	0	42,835
63	TIRZ	3,633	0	3,633
64	HR Health Benefits	449,267	0	449,267
65	HR Long Term Disability	295	0	295
66	PWE Bldg Insp	136,113	0	136,113
67	PWE Stormwater	67,369	0	67,369
68	PWE DDSR	169,367	0	169,367
69	PWE Water & Sewer	798,405	0	798,405
70	PWE Houston Transtar	9,676	0	9,676
71	PWE Other	166,382	0	166,382
72	Houston Permit Center	20,642	0	20,642
73	CIP S/R Planning	2,770	0	2,770
74	CIP Sal Rec RE	10,223	0	10,223
75	CIP S/R Engrg	58,676	0	58,676
76	CIP S/R Constr	38,511	0	38,511
77	CIP S/R Eng/Const	4,240	0	4,240
78	CIP S/R Geo/Env	7,772	0	7,772
79	CIP S/R Other	13,273	0	13,273
80	CIP S/R GSD	34,247	0	34,247
91	Hurricane Ike Aid & Recovery	211	0	211
92	ARRA Reimbursement Fund	2,222	0	2,222
93	HR-W.C.	59,999	0	59,999
94	HITS Other	98,490	0	98,490
95	Legal Other	480	0	480
	Total	$ 7,093,822	$ 0	$ 7,093,822

HOUSTON HEALTH DEPARTMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Houston Health Department promotes and protects the general health and well-being of the residents of Houston through the administration of programs and activities in accordance with applicable laws and regulations and best practice of public health. Administration costs are allocated directly through the General Fund.

Department		Amount	General Admin	Health Admin
Personnel Costs				
Salaries	S1	3,207,037	0	3,207,037
Salary % Split			.00%	100.00%
Benefits	S	2,048,918	0	2,048,918
Subtotal - Personnel Costs		5,255,955	0	5,255,955
Services & Supplies Cost				
Supplies	S	256,784	0	256,784
Services	S	5,582,554	0	5,582,554
Drainage Chg	D	88,539	0	0
Pmt Chg	D	24,644	0	0
Intergov Exp-1115	D	17,761,845	0	0
Subtotal - Services & Supplies		23,714,366	0	5,839,338
Department Cost Total		28,970,321	0	11,095,293
Adjustments to Cost				
Drainage Chg	D	88,539-	0	0
Pmt Chg	D	24,644-	0	0
Intergov Exp-1115	D	17,761,845-	0	0
Subtotal - Adjustments		17,875,028-	0	0
Total Costs After Adjustments		11,095,293	0	11,095,293
General Admin Distribution		0		0
Grand Total		$ 11,095,293		$ 11,095,293

	Department	First Incoming	Second Incoming	Health Admin
2	Equip Deprec	$ 98,853	$ 0	$ 98,853
	Subtotal - Equipment Depn	98,853	0	98,853
3	Insurance Retirees	118,973	419	119,392
3	Memberships	2,631	9	2,640
3	Consulting Services	4,906	18	4,924
3	Other Misc	4,463	16	4,479
	Subtotal - Non-Dept-Gen Gov	130,973	463	131,436
5	Financial Plg & Analysis	7,573	379	7,952
	Subtotal - Fin Plg & Analysis	7,573	379	7,952
7	Gen Acctng	4,077	218	4,295
7	Fixed Assets	16,614	886	17,500
7	Auditing Svcs	5,032	0	5,032
7	Fin Operations	1,424	81	1,505
	Subtotal - Fin Reporting & Ops	27,147	1,185	28,332
8	Internal Controls	2,848	132	2,980
	Subtotal - Fin Int Controls	2,848	132	2,980
9	Cost Accounting	881	50	931
9	Trust Funds Mgmt (TFM)	1,142	71	1,213
	Subtotal - Fin Grants	2,023	121	2,144
10	Perf Mgmt Svcs	1,462	77	1,539
	Subtotal - Fin Perform Mgmt	1,462	77	1,539
11	Purchasing	11,608	770	12,378
	Subtotal - Fin SPD	11,608	770	12,378
14	Records	1,825	127	1,952
	Subtotal - ARA Operations	1,825	127	1,952
15	Payroll Svcs	11,061	552	11,613
	Subtotal - ARA Payroll Service	11,061	552	11,613
17	IT ERP	6,747	260	7,007
	Subtotal - HITS EAS	6,747	260	7,007
18	Client Svcs	0	0	0
18	NW Data	117,149	6,072	123,221
18	NW Voice	127,290	6,493	133,783
18	Enterprise Optns	17,679	873	18,552
	Subtotal - HITS EIS	262,118	13,437	275,555
19	IT Radio Svcs	33,431	1,199	34,630
	Subtotal - HITS Radio	33,431	1,199	34,630
20	Certification	3,189	48	3,237
20	External Affairs & Outreach	1,320	20	1,340
	Subtotal - OBO	4,509	68	4,577
21	City Mayor Admin	8,453	1,197	9,650
	Subtotal - Mayor	8,453	1,197	9,650

	Department	First Incoming	Second Incoming	Health Admin
22	Personnel Svcs	4,435	124	4,559
	Subtotal - Human Resources	4,435	124	4,559
23	Legal Svcs	685,500	75,079	760,579
	Subtotal - Legal	685,500	75,079	760,579
24	Controller Fin Svcs	23,441	488	23,929
	Subtotal - City Controller's	23,441	488	23,929
30	Real Estate	0	441,394	441,394
	Subtotal - General Services	0	441,394	441,394
	Total Incoming	1,324,007	537,051	1,861,058
C.	Total Allocated		$ 12,956,351	$ 12,956,351
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
47	Health Department	100	100.0000	$ 12,419,300	$ 0	$ 12,419,300	$ 537,051	$ 12,956,351
	Subtotal	100	100.0000	12,419,300	0	12,419,300	537,051	12,956,351
	Direct Bills					0		0
	Total					$12,419,300		$ 12,956,351

Basis Units: Direct allocation to Health Department
Source: Direct Allocation

	Department	Health Admin	Total
0	Direct Billed	$0	$0
47	Health Department	12,956,351	12,956,351
	Total	$ 12,956,351	$ 12,956,351

PLANNING AND DEVELOPMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Planning and Development Department is responsible for comprehensive, strategic and long-range planning, development and maintenance of the citywide Geographic Information System (GIS) and processing subdivision and development plats. Additionally, the department's responsibilities include historic preservation planning. The costs of the Planning and Development Administration are allocated to Planning and Development Other and Planning Special Revenue Fund. In order to calculate and allocate in a more equitable manner, fifty percent of Planning and Development Administration costs are to be allocated based on departmental total expenditures and the remaining fifty percent of costs will be allocated based on the number of FTE positions.

Department		Amount	General Admin	Planning Admin-FTEs	Planning Admin-Expenditures
Personnel Costs					
Salaries	S1	708,440	0	354,220	354,220
Salary % Split			.00%	50.00%	50.00%
Benefits	S	348,100	0	174,050	174,050
Subtotal - Personnel Costs		1,056,540	0	528,270	528,270
Services & Supplies Cost					
Supplies	S	5,331	0	2,666	2,666
Services	S	528,918	0	264,459	264,459
Subtotal - Services & Supplies		534,249	0	267,125	267,125
Department Cost Total		1,590,789	0	795,395	795,395
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,590,789	0	795,395	795,395
General Admin Distribution			0	0	0
Grand Total		$ 1,590,789		$ 795,395	$ 795,395

	Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
3	Insurance Retirees	$ 18,847	$ 66	$ 9,457	$ 9,457
3	Memberships	417	1	209	209
3	Consulting Services	1,398	5	702	702
3	Other Misc	633	2	318	318
3	Walker Rent	693,047	2,442	347,745	347,745
	Subtotal - Non-Dept-Gen Gov	714,342	2,517	358,430	358,430
5	Financial Plg & Analysis	2,158	108	1,133	1,133
	Subtotal - Fin Plg & Analysis	2,158	108	1,133	1,133
7	Gen Acctng	1,162	62	612	612
7	Fixed Assets	2,583	138	1,360	1,360
7	Auditing Svcs	1,434	0	717	717
7	Fin Operations	202	11	107	107
	Subtotal - Fin Reporting & Ops	5,381	211	2,796	2,796
8	Internal Controls	404	19	211	211
	Subtotal - Fin Int Controls	404	19	211	211
9	Cost Accounting	125	7	66	66
9	Trust Funds Mgmt (TFM)	162	10	86	86
	Subtotal - Fin Grants	287	17	152	152
10	Perf Mgmt Svcs	208	11	109	109
	Subtotal - Fin Perform Mgmt	208	11	109	109
11	Purchasing	2,580	171	1,376	1,376
	Subtotal - Fin SPD	2,580	171	1,376	1,376
14	Mailroom	7,526	573	4,049	4,049
14	Records	289	20	155	155
14	3-1-1 Svcs	5,028	634	2,831	2,831
	Subtotal - ARA Operations	12,843	1,227	7,035	7,035
15	Payroll Svcs	1,752	88	920	920
	Subtotal - ARA Payroll Svcs	1,752	88	920	920
17	Enterprise Appl	27,390	2,028	14,709	14,709
17	IT ERP	4,294	166	2,230	2,230
	Subtotal - HITS EAS	31,684	2,194	16,939	16,939
18	Client Svcs	0	0	0	0
18	NW Data	14,984	777	7,880	7,880
18	NW Voice	16,281	830	8,556	8,556
18	Enterprise Optns	5,038	249	2,643	2,643
	Subtotal - HITS EIS	36,303	1,856	19,079	19,079
20	Certification	505	8	256	256
20	Contract Compliance	1,770	30	900	900
20	External Affairs & Outreach	209	3	106	106
	Subtotal - OBO	2,484	41	1,262	1,262
21	City Mayor Admin	1,339	190	764	764
	Subtotal - Mayor	1,339	190	764	764

	Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
22	Selection	976	29	503	503
22	Personnel Svcs	703	20	361	361
	Subtotal - Human Resources	1,679	49	864	864
23	Legal Svcs *	520,061	56,959	288,510	288,510
23	Inspector General	0	0	0	0
	Subtotal - Legal	520,061	56,959	288,510	288,510
24	Controller Fin Svcs	6,680	139	3,410	3,410
	Subtotal - City Controller's	6,680	139	3,410	3,410
30	Real Estate	0	25,075	12,538	12,538
	Subtotal - General Services	0	25,075	12,538	12,538
	Total Incoming	1,340,185	90,872	715,528	715,528
C.	Total Allocated		$ 3,021,846	$ 1,510,923	$ 1,510,923
				50.00%	50.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50	Planning & Dev Other	34.60	46.6307	$ 683,367	$ 0	$ 683,367	$ 21,187	$ 704,554
51	Planning & Dev Spec Rev	39.60	53.3693	782,120	0	782,120	24,249	806,369
	Subtotal	74.20	100.0000	1,465,487	0	1,465,487	45,436	1,510,923
	Direct Bills					0		0
	Total					$1,465,487		$ 1,510,923

Basis Units: Planning & Dev FTEs
COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50	Planning & Dev Other	3,956,494	43.9126	$ 643,533	$ 0	$ 643,533	$ 19,952	$ 663,485
51	Planning & Dev Spec Rev	5,053,438	56.0874	821,954	1,089,807-	267,853-	25,484	242,369-
	Subtotal	9,009,932	100.0000	1,465,487	1,089,807-	375,680	45,436	421,116
	Direct Bills					1,089,807		1,089,807
	Total					$1,465,487		$ 1,510,923

Basis Units: Planning & Dev FY2017 Expenditures
Source: COH Expenditure Report

	Department	Planning Admin - FTEs	Planning Admin - Expenditures	Total
0	Direct Billed	$0	$ 1,089,807	$ 1,089,807
50	Planning & Dev Other	704,554	663,485	1,368,039
51	Planning & Dev Spec Rev	806,369	242,369-	564,000
	Total	$ 1,510,923	$ 1,510,923	$ 3,021,846

PUBLIC WORKS AND ENGINEERING - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The responsibilities of the Public Works and Engineering – Administration are distributed among the various PWE divisions and funds it supports. The direct costs of Public Works & Engineering Director are not within the General Fund and are not allocated in this Plan. Only the indirect costs that have been allocated to Public Works & Engineering – Administration are being allocated. In order to calculate and allocate in a more equitable manner, fifty percent of the total departmental costs are to be allocated based on departmental total expenditures and the remaining fifty percent of costs will be allocated based on the number of FTE positions in the PWE divisions and funds administered by the Public Works & Engineering Administration.

Department		Amount	General Admin	Admin Exp	Admin FTE
Personnel Costs					
Salaries	S	0	0	0	0
Salary % Split			.00%	.00%	.00%
Benefits	S	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0
Services & Supplies Cost					
Subtotal - Services & Supplies		0	0	0	0
Department Cost Total		0	0	0	0
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		0	0	0	0
General Admin Distribution			0	0	0
Grand Total		0		0	0

	Department	First Incoming	Second Incoming	Admin Exp	Admin FTE
14	Mailroom	$ 808	$ 62	$ 435	$ 435
14	Property	232,006	13,683	122,845	122,845
14	3-1-1 Svcs	1,423,080	179,465	801,273	801,273
	Subtotal - ARA Operations	1,655,894	193,210	924,552	924,552
17	Enterprise Appl	340,275	25,199	182,737	182,737
	Subtotal - HITS EAS	340,275	25,199	182,737	182,737
18	Client Svcs	0	0	0	0
18	NW Data	412,517	21,380	216,948	216,948
18	NW Voice	448,228	22,862	235,545	235,545
	Subtotal - HITS EIS	860,745	44,242	452,494	452,494
20	Contract Compliance	516,376	8,709	262,542	262,542
20	Reporting & Analytics	81,206	1,247	41,227	41,227
20	Dept Services	87,836	1,585	44,710	44,710
	Subtotal - OBO	685,418	11,541	348,479	348,479
22	Selection	279	8	144	144
	Subtotal - Human Resources	279	8	144	144
23	Legal Svcs *	459,333	50,308	254,821	254,821
23	Inspector General	239,871	19,919	129,895	129,895
	Subtotal - Legal	699,204	70,228	384,716	384,716
29	Records Mgmt	0	104,471	52,236	52,236
	Subtotal - HPD Police Records	0	104,471	52,236	52,236
30	In-House Renov	0	1,798	899	899
30	Real Estate	0	141,624	70,812	70,812
	Subtotal - General Services	0	143,422	71,711	71,711
	Total Incoming	4,241,815	592,321	2,417,068	2,417,068
C.	Total Allocated		$ 4,834,136	$ 2,417,068	$ 2,417,068
				50.00%	50.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28	CIP Sal Rec PWE	1,469,540	0.2211	$ 4,690	$ 0	$ 4,690	$ 655	$ 5,345
66	PWE Bldg Insp	58,972,153	8.8738	188,205	0	188,205	26,281	214,486
67	PWE Stormwater	36,989,809	5.5660	118,050	0	118,050	16,484	134,534
68	PWE DDSR	72,163,859	10.8588	230,305	0	230,305	32,159	262,464
69	PWE Water & Sewer	400,178,036	60.2164	1,277,134	0	1,277,134	178,337	1,455,471
70	PWE Houston Transtar	2,684,468	0.4039	8,567	0	8,567	1,196	9,763
71	PWE Other	47,242,897	7.1088	150,772	0	150,772	21,054	171,826
72	Houston Permit Center	7,597,818	1.1433	24,248	0	24,248	3,386	27,634
73	CIP S/R Planning	1,477,470	0.2223	4,715	0	4,715	658	5,373
74	CIP Sal Rec RE	4,602,338	0.6925	14,688	0	14,688	2,051	16,739
75	CIP S/R Engrg	12,175,347	1.8321	38,857	0	38,857	5,426	44,283
76	CIP S/R Constr	10,665,467	1.6049	34,038	0	34,038	4,753	38,791
77	CIP S/R Eng/Const	3,458,354	0.5204	11,037	0	11,037	1,541	12,578
78	CIP S/R Geo/Env	1,388,152	0.2089	4,430	0	4,430	619	5,049
79	CIP S/R Other	3,501,043	0.5268	11,173	0	11,173	1,560	12,733
	Subtotal	664,566,751	100.0000	2,120,909	0	2,120,909	296,160	2,417,069
	Direct Bills					0		0
	Total					$2,120,909		$ 2,417,069

Basis Units: PWE FY2017 operating expenditures
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28	CIP Sal Rec PWE	7.60	0.1994	$ 4,230	$ 0	$ 4,230	$ 591	$ 4,821
66	PWE Bldg Insp	527.90	13.8535	293,819	0	293,819	41,028	334,847
67	PWE Stormwater	331.70	8.7047	184,618	0	184,618	25,780	210,398
68	PWE DDSR	471.60	12.3760	262,484	0	262,484	36,653	299,137
69	PWE Water & Sewer	2,101.00	55.1357	1,169,377	0	1,169,377	163,290	1,332,667
70	PWE Houston Transtar	8.10	0.2126	4,508	0	4,508	630	5,138
71	PWE Other	13.60	0.3569	7,569	0	7,569	1,057	8,626
72	Houston Permit Center	49.70	1.3043	27,662	0	27,662	3,863	31,525
73	CIP S/R Planning	12.10	0.3175	6,735	0	6,735	940	7,675
74	CIP Sal Rec RE	35.60	0.9342	19,814	0	19,814	2,767	22,581
75	CIP S/R Engrg	100.10	2.6269	55,714	0	55,714	7,780	63,494
76	CIP S/R Constr	103.70	2.7214	57,717	0	57,717	8,060	65,777
77	CIP S/R Eng/Const	14.40	0.3779	8,015	0	8,015	1,119	9,134
78	CIP S/R Geo/Env	11.10	0.2913	6,178	0	6,178	863	7,041
79	CIP S/R Other	22.40	0.5878	12,467	0	12,467	1,741	14,208
	Subtotal	3,810.60	100.0000	2,120,907	0	2,120,907	296,160	2,417,067
	Direct Bills					0		0
	Total					$2,120,907		$ 2,417,067

Basis Units: PWE FY2017 FTEs
Source: COH FTE Report

	Department	Admin Exp	Admin FTE	Total
0	Direct Billed	$0	$0	$0
28	CIP Sal Rec PWE	5,345	4,821	10,166
66	PWE Bldg Insp	214,486	334,847	549,333
67	PWE Stormwater	134,534	210,398	344,932
68	PWE DDSR	262,464	299,137	561,601
69	PWE Water & Sewer	1,455,471	1,332,667	2,788,138
70	PWE Houston Transtar	9,763	5,138	14,901
71	PWE Other	171,826	8,626	180,452
72	Houston Permit Center	27,634	31,525	59,159
73	CIP S/R Planning	5,373	7,675	13,048
74	CIP Sal Rec RE	16,739	22,581	39,320
75	CIP S/R Engrg	44,283	63,494	107,777
76	CIP S/R Constr	38,791	65,777	104,568
77	CIP S/R Eng/Const	12,578	9,134	21,712
78	CIP S/R Geo/Env	5,049	7,041	12,090
79	CIP S/R Other	12,733	14,208	26,941
	Total	$ 2,417,069	$ 2,417,069	$ 4,834,138

CIP COST RECOVERY – PWE ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The City's Capital Improvement Plan (CIP) Cost Recovery Fund was established to account for consulting-type services performed by city employees related to Capital Improvement Projects. The administration of the Public Works and Engineering Department provides support services to the engineering and construction divisions which implement the city's Capital Improvement Plan (CIP) by providing engineering and construction management services. Divisional costs are not funded within the General Fund. Therefore, the direct departmental administrative costs are not included in the plan for allocation. Only the indirect costs attributable to activities have been allocated based on the number of FTE positions in the PWE cost centers benefiting from the division's services within Fund 1001.

Department		Amount	General Admin	CIP Admin Svcs
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		0		0

	Department	First Incoming	Second Incoming	CIP Admin Svcs
2	Equip Deprec	$ 50,927	$ 0	$ 50,927
	Subtotal - Equipment Depreciat	50,927	0	50,927
3	Consulting Services	885	3	888
	Subtotal - Non-Dept-Gen Gov	885	3	888
5	Financial Plg & Analysis	1,367	68	1,435
	Subtotal - Fin Plg & Analysis	1,367	68	1,435
7	Gen Acctng	736	39	775
7	Auditing Svcs	908	0	908
7	Fin Operations	187	11	198
	Subtotal - Fin Reporting & Ops	1,831	50	1,881
9	Cost Accounting	116	7	123
9	Trust Funds Mgmt (TFM)	150	9	159
	Subtotal - Finance Grants	266	16	282
10	Perf Mgmt Svcs	192	10	202
	Subtotal - Fin Perform Mgmt	192	10	202
11	Purchasing	2,580	171	2,751
	Subtotal - Finance SPD	2,580	171	2,751
14	Mailroom	30,809	2,345	33,154
14	Records	275	19	294
	Subtotal - ARA Operations	31,084	2,364	33,448
15	Payroll Svcs	24,406-	83	24,323-
	Subtotal - ARA Payroll Svcs	24,406-	83	24,323-
17	EGIS	18,499	870	19,369
	Subtotal - HITS EAS	18,499	870	19,369
18	Enterprise Optns	3,190	158	3,348
	Subtotal - HITS EIS	3,190	158	3,348
20	Certification	480	7	487
20	Contract Compliance	88,935-	0	88,935-
20	External Affairs & Outreach	199	3	202
	Subtotal - OBO	88,256-	10	88,246-
21	City Mayor Admin	1,272	180	1,452
	Subtotal - Mayor	1,272	180	1,452
22	Selection	8,926	267	9,193
22	Personnel Svcs	667	19	686
	Subtotal - Human Resources	9,593	286	9,879
24	Controller Fin Svcs	4,230	88	4,318
	Subtotal - City Control Office	4,230	88	4,318
27	Admin Exp	4,690	655	5,345
27	Admin FTE	4,230	591	4,821
	Subtotal - PWE Admin Indirect	8,920	1,246	10,166

Department	First Incoming	Second Incoming	CIP Admin Svcs
Total Incoming	22,174	5,603	27,777
C. Total Allocated		$ 27,777	$ 27,777
			100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
73	CIP S/R Planning	12.10	4.0414	$ 896	$ 0	$ 896	$ 226	$ 1,122
74	CIP Sal Rec RE	35.60	11.8904	2,637	0	2,637	666	3,303
75	CIP S/R Engrg	100.10	33.4335	7,414	0	7,414	1,873	9,287
76	CIP S/R Constr	103.70	34.6359	7,680	0	7,680	1,941	9,621
77	CIP S/R Eng/Const	14.40	4.8096	1,066	0	1,066	270	1,336
78	CIP S/R Geo/Env	11.10	3.7074	822	0	822	208	1,030
79	CIP S/R Other	22.40	7.4816	1,659	0	1,659	419	2,078
	Subtotal	299.40	100.0000	22,174	0	22,174	5,603	27,777
	Direct Bills					0		0
	Total					$22,174		$ 27,777

Basis Units: Number of FTEs supported in CIP Sal Rec
Source: COH FTE Report

	Department	CIP Admin Svcs	Total
0	Direct Billed	$0	$0
73	CIP S/R Planning	1,122	1,122
74	CIP Sal Rec RE	3,303	3,303
75	CIP S/R Engrg	9,287	9,287
76	CIP S/R Constr	9,621	9,621
77	CIP S/R Eng/Const	1,336	1,336
78	CIP S/R Geo/Env	1,030	1,030
79	CIP S/R Other	2,078	2,078
	Total	$ 27,777	$ 27,777

POLICE - RECORDS
FUNCTION AND ALLOCATION BASIS

The Records Division of the Police Department provides records management services to other city departments as well as the Police Department. The costs of providing records to other city departments are allocated based on the number of reports provided to each department.

Department		Amount	General Admin	Records Mgmt
Personnel Costs				
Salaries	S1	3,931,233	0	3,931,233
Salary % Split			.00%	100.00%
Benefits	S	2,141,168	0	2,141,168
Subtotal - Personnel Costs		6,072,400	0	6,072,400
Services & Supplies Cost				
Supplies	S	14,559	0	14,559
Services	S	7,772	0	7,772
Subtotal - Services & Supplies		22,331	0	22,331
Department Cost Total		6,094,731	0	6,094,731
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		6,094,731	0	6,094,731
General Admin Distribution			0	0
Grand Total		$ 6,094,731		$ 6,094,731

	Department	First Incoming	Second Incoming	Records Mgmt
3	Insurance Retirees	$ 215,564	$ 760	$ 216,324
3	Memberships	4,804	17	4,821
3	Consulting Services	1,274	5	1,279
3	Other Misc	2,427	9	2,436
	Subtotal - Non-Dept-Gen Gov	224,069	790	224,859
5	Financial Plg & Analysis	1,967	98	2,065
	Subtotal - Fin Plg & Analysis	1,967	98	2,065
7	Gen Acctng	1,059	57	1,116
7	Auditing Svcs - General Fund	1,307	0	1,307
7	Fin Operations	774	44	818
	Subtotal - Fin Reporting & Ops	3,140	100	3,240
8	Internal Controls	1,549	72	1,621
	Subtotal - Fin Int Controls	1,549	72	1,621
9	Cost Accounting	479	27	506
9	Trust Funds Mgmt (TFM)	621	38	659
	Subtotal - Fin Grants	1,100	66	1,166
10	Perf Mgmt Svcs	795	42	837
	Subtotal - Fin Perform Mgmt	795	42	837
14	Records	3,332	233	3,565
	Subtotal - ARA Operations	3,332	233	3,565
15	Payroll Svcs	20,195	1,009	21,204
	Subtotal - ARA Payroll Svcs	20,195	1,009	21,204
17	IT ERP	13,648	527	14,175
	Subtotal - HITS EAS	13,648	527	14,175
18	Enterprise Optns	4,592	227	4,819
	Subtotal - HITS EIS	4,592	227	4,819
20	Certification	5,823	88	5,911
20	External Affairs & Outreach	2,410	36	2,446
	Subtotal - OBO	8,233	124	8,357
21	City Mayor Admin	15,433	2,185	17,618
	Subtotal - Mayor	15,433	2,185	17,618
22	Personnel Svcs	8,098	227	8,325
	Subtotal - Human Resources	8,098	227	8,325
24	Controller Fin Svcs	6,088	127	6,215
	Subtotal - City Controller's	6,088	127	6,215
	Total Incoming	312,239	5,825	318,064
C.	Total Allocated		$ 6,412,795	$ 6,412,795
				100.00%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23	Legal	698	4.7821	$ 306,390	$ 0	$ 306,390	$ 0	$ 306,390
27	PWE Admin Indirect	238	1.6306	104,471	0	104,471	0	104,471
38	Police	42	0.2878	18,436	0	18,436	18	18,454
40	Fire	3	0.0206	1,317	0	1,317	1	1,318
46	Parks & Recreation	16	0.1096	7,023	0	7,023	7	7,030
55	ARA BARC	2	0.0137	878	0	878	1	879
96	Other	13,597	93.1557	5,968,455	0	5,968,455	5,798	5,974,253
	Subtotal	14,596	100.0000	6,406,970	0	6,406,970	5,825	6,412,795
	Direct Bills					0		0
	Total					$6,406,970		$ 6,412,795

Basis Units: Number of reports issued per department
Source: Police Department Report

	Department	Records Mgmt	Total
0	Direct Billed	$0	$0
23	Legal	306,390	306,390
27	PWE Admin Indirect	104,471	104,471
38	Police	18,454	18,454
40	Fire	1,318	1,318
46	Parks & Recreation	7,030	7,030
55	ARA BARC	879	879
96	Other	5,974,253	5,974,253
	Total	$ 6,412,795	$ 6,412,795

GENERAL SERVICES DEPARTMENT
FUNCTION AND ALLOCATION BASIS

The General Services Department is comprised of four divisions: Property Management/Environmental; Design and Construction/ In-House Renovation/Real Estate; Security Management; and Financial and Administrative Services. The Financial and Administrative Services supports the core divisions through administering, managing and monitoring the department's finances and reporting of energy resources. The Property Management/ Environmental division provides comprehensive operations, maintenance and environmental services at city owned facilities. Security Management manages security for city buildings. The Design and Construction Division manages the design, construction and renovation of projects included in the city's adopted five-year Capital Improvement Plan for all city departments, except for Aviation. The In-House Renovation team supports renovation and/or reconstruction of fire station, police substations, and office build-outs and was moved to the Design & Construction division in FY2017. The Real Estate team handles office space lease negotiations citywide and was also moved to the Design & Construction Division.

The identified activities and basis used for cost allocation are as follows:

- **Admin/Design Construction** – Costs related to administration and design construction are allocated based upon Administrative and Design Construction expense per departments served.

- **Building Services** – Costs related to property management and security management are allocated based upon the allocated expenditures to those services to each department served.

- **Utilities** – Utility costs are allocated based upon the amount of utility cost by departments served; which is allocated based on actual usage or consumption at each facility.

- **In-house Renovation** – In-house renovation provides overall management and administrative support for the In-House Renovation Group. Costs are allocated based on total cost by facility per department; expensed in Fund 1003.

- **Real Estate** – Real Estate identifies and implements real estate solutions that meet the City of Houston’s unique requirements while minimizing cost, and maximizing value. Costs are allocated based on total square footage maintained by GSD.

GENERAL SERVICES DEPARTMENT
FUNCTION AND ALLOCATION BASIS
Continued

- **Building Services Reimbursement** – Reimbursed costs are allocated based upon the amount of actual costs by departments served. Direct costs have been credited, so that only indirect costs are allocated.

- **Other Non-General Fund** – Non-general fund costs are not allocated.

Description		Amount	General Admin	Design & Const	Building Svcs	Utilities
Personnel Costs						
Salaries	S1	11,368,646	834,635	135,428	5,157,171	0
Salary % Split			7.34%	1.19%	45.36%	.00%
Benefits	P	6,633,126	416,937	92,131	2,900,170	0
Subtotal - Personnel Costs		18,001,772	1,251,572	227,559	8,057,341	0
Services & Supplies Cost						
Supplies	P	2,692,928	20,998	24,081	621,305	190,881
Services	P	24,928,129	121,100	201,914	10,386,945	9,290,054
N-GF Services	D	104,101,582	0	0	0	0
Credit direct Expenses	P	2,186,118-	0	0	0	0
Subtotal - Services & Supplies		129,536,521	142,098	225,995	11,008,250	9,480,935
Department Cost Total		147,538,293	1,393,670	453,554	19,065,591	9,480,935
Adjustments to Cost						
N-GF Services	D	104,101,582-	0	0	0	0
Subtotal - Adjustments	D	104,101,582-	0	0	0	0
Total Costs After Adjustments		43,436,711	1,393,670	453,554	19,065,591	9,480,935
General Admin Distribution			1,393,670-	17,917	682,303	0
Grand Total		$ 43,436,711		$ 471,471	$ 19,747,894	$ 9,480,935

Description		Amount	In-House Renov	Real Estate	Building Svcs Reimb	Other Non-GF.
Personnel Costs						
Salaries	S1	11,368,646	230,997	350,402	172,696	4,487,317
Salary % Split			2.03%	3.08%	1.52%	39.47%
Benefits	P	6,633,126	214,962	153,818	102,642	2,752,466
Subtotal - Personnel Costs		18,001,772	445,959	504,220	275,338	7,239,783
Services & Supplies Cost						
Supplies	P	2,692,928	0	1,426	19,796	1,814,441
Services	P	24,928,129	340,156	2,696,976	1,890,984	0
N-GF Services	D	104,101,582	0	0	0	0
Credit direct Expenses	P	2,186,118-	0	0	2,186,118-	0
Subtotal - Services & Supplies		129,536,521	340,156	2,698,402	275,338-	1,814,441
Department Cost Total		147,538,293	786,115	3,202,622	0	9,054,224
Adjustments to Cost						
N-GF Services	D	104,101,582-	0	0	0	0
Subtotal - Adjustments	D	104,101,582-	0	0	0	0
Total Costs After Adjustments		43,436,711	786,115	3,202,622	0	9,054,224
General Admin Distribution			30,562	46,359	22,848	593,681
Grand Total		$ 43,436,711	$ 816,677	$ 3,248,981	$ 22,848	$ 9,647,905
						not allocated

	Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
1	City Hall	$ 4,562	$ 0	$ 59	$ 2,233	$ 0	$ 100	$ 152
1	City Hall Annex	33,064	0	425	16,187	0	725	1,100
	Subtotal - Building Depn	37,626	0	484	18,421	0	825	1,252
2	Equip Deprec	27,539	0	354	13,482	0	604	916
	Subtotal - Equipment Depn	27,539	0	354	13,482	0	604	916
3	Insurance Retirees	305,559	1,077	3,942	150,121	0	6,724	10,200
3	Memberships	6,757	24	87	3,320	0	149	226
3	Consulting Services	27,411	99	354	13,468	0	603	915
3	Other Misc	14,561	54	188	7,155	0	320	486
3	Walker Rent	135,355	477	1,746	66,500	0	2,979	4,518
	Subtotal - Non-Dept-Gen Gov	489,643	1,730	6,317	240,563	0	10,775	16,345
5	Financial Plg & Analysis	42,318	2,117	571	21,754	0	974	1,478
	Subtotal - Fin Plg & Analysis	42,318	2,117	571	21,754	0	974	1,478
7	Gen Acctng	22,782	1,218	309	11,750	0	526	798
7	Fixed Assets	14,721	785	199	7,591	0	340	516
7	Auditing Svcs	28,117	0	361	13,765	0	617	935
7	Fin Operations	19,015	1,077	258	9,836	0	441	668
	Subtotal - Fin Reporting & Ops	84,635	3,080	1,128	42,943	0	1,923	2,918
8	Internal Controls	9,293	430	125	4,760	0	213	323
	Subtotal - Fin Int Controls	9,293	430	125	4,760	0	213	323
9	Grants Mgmt	126	7	2	65	0	3	4
9	Cost Accounting	11,774	668	160	6,091	0	273	414
9	Trust Funds Mgmt (TFM)	15,252	944	208	7,929	0	355	539
	Subtotal - Fin Grants	27,152	1,619	370	14,086	0	631	957
10	Perf Mgmt Svcs	19,531	1,024	264	10,063	0	451	684
	Subtotal - Fin Perform Mgmt	19,531	1,024	264	10,063	0	451	684
11	Purchasing	365,858	24,254	5,015	190,988	0	8,555	12,977
	Subtotal - Fin SPD	365,858	24,254	5,015	190,988	0	8,555	12,977
14	Mailroom	8,687	661	120	4,577	0	205	311
14	Property	3,197	189	44	1,657	0	74	113
14	Records	8,007	559	110	4,194	0	188	285
14	3-1-1 Svcs	5,755	726	83	3,173	0	142	216
	Subtotal - ARA Operations	25,646	2,135	357	13,601	0	609	924
15	Payroll Svcs	48,539	2,424	655	24,950	0	1,118	1,695
	Subtotal - ARA Payroll Svcs	48,539	2,424	655	24,950	0	1,118	1,695
17	Enterprise Appl	3,463	256	48	1,821	0	82	124
17	IT ERP	41,097	1,586	549	20,896	0	936	1,420
17	EGIS	1,529	72	21	784	0	35	53
	Subtotal - HITS EAS	46,089	1,914	617	23,501	0	1,053	1,597
18	Client Svcs	0	0	0	0	0	0	0
18	NW Data	24,217	1,255	327	12,470	0	559	847
18	NW Voice	26,313	1,342	356	13,539	0	606	920
18	Enterprise Optns	98,787	4,880	1,333	50,752	0	2,273	3,448
	Subtotal - HITS EIS	149,317	7,477	2,016	76,762	0	3,438	5,216

Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
19 IT Radio Svcs	19,716	707	263	9,999	0	448	679
Subtotal - HITS Radio	19,716	707	263	9,999	0	448	679
20 Certification	13,996	211	183	6,956	0	312	473
20 Contract Compliance	83,210	1,403	1,088	41,424	0	1,855	2,815
20 Reporting & Analytics	22,246	342	290	11,058	0	495	751
20 Dept Services	8,108	146	106	4,041	0	181	275
20 External Affairs & Outreach	5,791	88	76	2,878	0	129	196
Subtotal - OBO	133,351	2,190	1,743	66,357	0	2,972	4,509
21 City Mayor Admin	37,093	5,251	544	20,731	0	929	1,409
Subtotal - Mayor	37,093	5,251	544	20,731	0	929	1,409
22 Selection	11,018	330	146	5,556	0	249	377
22 Personnel Svcs	19,463	545	257	9,795	0	439	666
Subtotal - Human Resources	30,481	875	403	15,351	0	688	1,043
23 Legal Svcs	337,877	37,006	4,820	183,533	0	8,221	12,470
23 Inspector General	25,047	2,080	349	13,281	0	595	902
Subtotal - Legal	362,924	39,086	5,168	196,813	0	8,816	13,372
24 Controller Fin Svcs	130,985	2,725	1,719	65,461	0	2,932	4,448
Subtotal - City Controller's	130,985	2,725	1,719	65,461	0	2,932	4,448
30 Design & Const	0	2,177	28	1,066	0	48	72
30 Building Svcs	0	509,812	6,554	249,590	0	11,180	16,958
30 Utilities	0	232,574	2,990	113,862	0	5,100	7,736
30 In-House Renov	0	10,699	138	5,238	0	235	356
30 Real Estate	0	82,089	1,055	40,189	0	1,800	2,731
Subtotal - General Services	0	837,351	10,765	409,944	0	18,362	27,854
Total Incoming	2,087,736	936,389	38,879	1,480,530	0	66,315	100,594
C. Total Allocated		$ 46,460,836	$ 510,350	$ 21,228,424	$ 9,480,935	$ 882,992	$ 3,349,575
			1.10%	45.69%	20.41%	1.90%	7.21%

	Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
1	City Hall	$ 4,562	$ 0	$ 75	$ 1,943
1	City Hall Annex	33,064	0	542	14,085
	Subtotal - Building Depn	37,626	0	617	16,028
2	Equip Deprec	27,539	0	451	11,731
	Subtotal - Equipment Depn	27,539	0	451	11,731
3	Insurance Retirees	305,559	1,077	5,027	130,622
3	Memberships	6,757	24	111	2,889
3	Consulting Services	27,411	99	451	11,719
3	Other Misc	14,561	54	240	6,226
3	Walker Rent	135,355	477	2,227	57,862
	Subtotal - Non-Dept-Gen Gov	489,643	1,730	8,056	209,317
5	Financial Plg & Analysis	42,318	2,117	728	18,929
	Subtotal - Fin Plg & Analysis	42,318	2,117	728	18,929
7	Gen Acctng	22,782	1,218	393	10,224
7	Fixed Assets	14,721	785	254	6,605
7	Auditing Svcs	28,117	0	461	11,977
7	Fin Operations	19,015	1,077	329	8,559
	Subtotal - Fin Reporting & Ops	84,635	3,080	1,438	37,365
8	Internal Controls	9,293	430	159	4,142
	Subtotal - Fin Int Controls	9,293	430	159	4,142
9	Grants Mgmt	126	7	2	57
9	Cost Accounting	11,774	668	204	5,300
9	Trust Funds Mgmt (TFM)	15,252	944	266	6,899
	Subtotal - Fin Grants	27,152	1,619	472	12,256
10	Perf Mgmt Svcs	19,531	1,024	337	8,756
	Subtotal - Fin Perform Mgmt	19,531	1,024	337	8,756
11	Purchasing	365,858	24,254	6,396	166,182
	Subtotal - Fin SPD	365,858	24,254	6,396	166,182
14	Mailroom	8,687	661	153	3,982
14	Property	3,197	189	56	1,442
14	Records	8,007	559	140	3,649
14	3-1-1 Svcs	5,755	726	106	2,761
	Subtotal - ARA Operations	25,646	2,135	455	11,834
15	Payroll Svcs	48,539	2,424	835	21,709
	Subtotal - ARA Payroll Svcs	48,539	2,424	835	21,709
17	Enterprise Appl	3,463	256	61	1,584
17	IT ERP	41,097	1,586	700	18,182
17	EGIS	1,529	72	26	682
	Subtotal - HITS EAS	46,089	1,914	787	20,449
18	Client Svcs	0	0	0	0
18	NW Data	24,217	1,255	418	10,851
18	NW Voice	26,313	1,342	453	11,781
18	Enterprise Optns	98,787	4,880	1,700	44,160
	Subtotal - HITS EIS	149,317	7,477	2,570	66,792

Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
19 IT Radio Svcs	19,716	707	335	8,700
Subtotal - HITS Radio	19,716	707	335	8,700
20 Certification	13,996	211	233	6,052
20 Contract Compliance	83,210	1,403	1,387	36,044
20 Reporting & Analytics	22,246	342	370	9,622
20 Dept Services	8,108	146	135	3,516
20 External Affairs & Outreach	5,791	88	96	2,504
Subtotal - OBO	133,351	2,190	2,222	57,738
21 City Mayor Admin	37,093	5,251	694	18,038
Subtotal - Mayor	37,093	5,251	694	18,038
22 Selection	11,018	330	186	4,834
22 Personnel Svcs	19,463	545	328	8,523
Subtotal - Human Resources	30,481	875	514	13,357
23 Legal Svcs	337,877	37,006	6,146	159,694
23 Inspector General	25,047	2,080	445	11,556
Subtotal - Legal	362,924	39,086	6,591	171,250
24 Controller Fin Svcs	130,985	2,725	2,192	56,959
Subtotal - City Controller's	130,985	2,725	2,192	56,959
30 Design & Const	0	2,177	36	927
30 Building Svcs	0	509,812	8,358	217,172
30 Utilities	0	232,574	3,813	99,073
30 In-House Renov	0	10,699	175	4,558
30 Real Estate	0	82,089	1,346	34,969
Subtotal - General Services	0	837,351	13,728	356,698
Total Incoming	2,087,736	936,389	49,578	1,288,229
C. Total Allocated		$ 46,460,836	$ 72,426	$ 10,936,134
			0.16%	23.54%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	793,471	20.7610	$ 103,454	$ 0	$ 103,454	$ 0	$ 103,454
30	General Services	16,694	0.4368	2,177	0	2,177	0	2,177
38	Police	397,474	10.3998	51,824	0	51,824	1,589	53,413
40	Fire	407,632	10.6656	53,148	0	53,148	1,629	54,777
42	Solid Waste	93,930	2.4577	12,247	0	12,247	375	12,622
45	Library	362,772	9.4919	47,299	0	47,299	1,450	48,749
46	Parks & Recreation	1,032,187	27.0070	134,579	0	134,579	4,125	138,704
47	Health Department	520,137	13.6093	67,817	0	67,817	2,079	69,896
69	PWE Water & Sewer	196,617	5.1444	25,635	0	25,635	786	26,421
71	PWE Other	1,017	0.0266	133	0	133	4	137
	Subtotal	3,821,931	100.0000	498,313	0	498,313	12,037	510,350
	Direct Bills					0		0
	Total					$498,313		$ 510,350

Basis Units: GSD Fund 1001 expense per department served
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	15,744	0.1252	$ 26,012	$ 0	$ 26,012	$ 0	$ 26,012
12	ARA Director Office	141,178	1.1230	233,253	0	233,253	0	233,253
16	HITS CIO	83,990	0.6681	138,767	0	138,767	0	138,767
21	Mayor	82,287	0.6546	135,954	0	135,954	0	135,954
23	Legal	132,344	1.0528	218,658	0	218,658	0	218,658
24	City Controller's Office	46,006	0.3660	76,011	0	76,011	0	76,011
30	General Services	308,567	2.4546	509,812	0	509,812	0	509,812
31	HEC	93,239	0.7417	154,049	0	154,049	3,634	157,683
36	City Secretary	10,815	0.0860	17,868	0	17,868	422	18,290
37	City Council	38,471	0.3060	63,561	0	63,561	1,500	65,061
38	Police	5,082,226	40.4276	8,396,805	0	8,396,805	198,098	8,594,903
39	Dept of Neighborhoods	33,187	0.2640	54,831	0	54,831	1,294	56,125
40	Fire	2,106,285	16.7549	3,479,984	0	3,479,984	82,100	3,562,084
41	Municipal Court	106,513	0.8473	175,980	0	175,980	4,152	180,132
45	Library	2,057,848	16.3696	3,399,957	0	3,399,957	80,212	3,480,169
46	Parks & Recreation	63,353	0.5040	104,671	0	104,671	2,469	107,140
47	Health Department	2,160,469	17.1859	3,569,506	0	3,569,506	84,212	3,653,718
49	Fleet Management	8,664	0.0689	14,315	0	14,315	338	14,653
	Subtotal	12,571,186	100.0000	20,769,994	0	20,769,994	458,430	21,228,424
	Direct Bills					0		0
	Total					$20,769,994		$ 21,228,424

Basis Units: GSD expenditures per department served
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	33,304	0.2638	$ 25,014	$ 0	$ 25,014	$ 0	$ 25,014
12	ARA Director Office	141,676	1.1224	106,409	0	106,409	0	106,409
16	HITS CIO	84,286	0.6677	63,305	0	63,305	0	63,305
21	Mayor	82,577	0.6542	62,022	0	62,022	0	62,022
23	Legal	132,811	1.0521	99,751	0	99,751	0	99,751
24	City Controller's Office	46,169	0.3657	34,676	0	34,676	0	34,676
30	General Services	309,655	2.4531	232,574	0	232,574	0	232,574
31	HEC	93,568	0.7412	70,277	0	70,277	0	70,277
36	City Secretary	10,853	0.0860	8,151	0	8,151	0	8,151
37	City Council	38,607	0.3058	28,997	0	28,997	0	28,997
38	Police	5,100,142	40.4031	3,830,588	0	3,830,588	0	3,830,588
39	Dept of Neighborhoods	8,694	0.0689	6,530	0	6,530	0	6,530
40	Fire	2,113,710	16.7447	1,587,554	0	1,587,554	0	1,587,554
41	Municipal Court	106,889	0.8468	80,282	0	80,282	0	80,282
45	Library	2,065,103	16.3596	1,551,047	0	1,551,047	0	1,551,047
46	Parks & Recreation	63,577	0.5037	47,751	0	47,751	0	47,751
47	Health Department	2,168,085	17.1755	1,628,394	0	1,628,394	0	1,628,394
49	Fleet Management	7,650	0.0606	5,746	0	5,746	0	5,746
61	Mayor Cable TV	15,800	0.1252	11,867	0	11,867	0	11,867
	Subtotal	12,623,156	100.0000	9,480,935	0	9,480,935	0	9,480,935
	Direct Bills					0		0
	Total					$9,480,935		$ 9,480,935

Basis Units: Dollar amount of utility costs
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23	Legal	4,083	0.0999	$ 862	$ 0	$ 862	$ 0	$ 862
27	PWE Admin Indirect	8,520	0.2085	1,798	0	1,798	0	1,798
30	General Services	50,691	1.2405	10,699	0	10,699	0	10,699
38	Police	1,325,402	32.4355	279,742	0	279,742	6,765	286,507
40	Fire	2,664,416	65.2040	562,358	0	562,358	13,600	575,958
45	Library	618	0.0151	130	0	130	3	133
47	Health Department	18,786	0.4597	3,965	0	3,965	96	4,061
70	PWE Houston Transtar	13,758	0.3367	2,904	0	2,904	70	2,974
	Subtotal	4,086,274	100.0000	862,458	0	862,458	20,534	882,992
	Direct Bills					0		0
	Total					$862,458		$ 882,992

Basis Units: In-house rennovation costs for Fund 1003
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	81,519	0.9798	$ 32,513	$ 0	$ 32,513	$ 0	$ 32,513
12	ARA Director Office	47,243	0.5678	18,842	0	18,842	0	18,842
14	ARA Operations	47,273	0.5682	18,854	0	18,854	0	18,854
16	HITS CIO	122,883	1.4769	49,010	0	49,010	0	49,010
20	Office Business Opportunity	24,033	0.2888	9,585	0	9,585	0	9,585
21	Mayor	83,703	1.0060	33,384	0	33,384	0	33,384
22	Human Resources	65,060	0.7819	25,948	0	25,948	0	25,948
23	Legal	191,616	2.3030	76,423	0	76,423	0	76,423
24	City Controller's Office	38,076	0.4576	15,186	0	15,186	0	15,186
25	Health Administration	1,106,710	13.3013	441,394	0	441,394	0	441,394
26	Planning & Dev Admin	62,871	0.7556	25,075	0	25,075	0	25,075
27	PWE Admin Indirect	355,095	4.2678	141,624	0	141,624	0	141,624
30	General Services	205,823	2.4737	82,089	0	82,089	0	82,089
31	HEC	41,591	0.4999	16,588	0	16,588	220	16,808
36	City Secretary	16,137	0.1939	6,436	0	6,436	85	6,521
37	City Council	57,403	0.6899	22,894	0	22,894	304	23,198
38	Police	2,604,633	31.3045	1,038,817	0	1,038,817	13,779	1,052,596
39	Dept of Neighborhoods	12,927	0.1554	5,156	0	5,156	68	5,224
40	Fire	1,078,954	12.9677	430,324	0	430,324	5,708	436,032
41	Municipal Court	109,905	1.3209	43,834	0	43,834	581	44,415
42	Solid Waste	26,421	0.3175	10,538	0	10,538	140	10,678
45	Library	1,055,118	12.6812	420,817	0	420,817	5,582	426,399
46	Parks & Recreation	32,453	0.3900	12,943	0	12,943	172	13,115
49	Fleet Management	376,039	4.5195	149,977	0	149,977	1,989	151,966
55	ARA BARC	47,319	0.5687	18,872	0	18,872	250	19,122
56	ARA Parking	11,400	0.1370	4,547	0	4,547	60	4,607
69	PWE Water & Sewer	120,033	1.4427	47,873	0	47,873	635	48,508
70	PWE Houston Transtar	54,000	0.6490	21,537	0	21,537	286	21,823
72	Houston Permit Center	187,000	2.2475	74,582	0	74,582	989	75,571
96	Other	57,075	0.6860	22,763	0	22,763	302	23,065
	Subtotal	8,320,313	100.0000	3,318,425	0	3,318,425	31,150	3,349,575
	Direct Bills					0		0
	Total					$3,318,425		$ 3,349,575

Basis Units: Square footage maintained by GSD
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
49	Fleet Management	259,144	11.8615	$ 6,770	$ 0	$ 6,770	$ 1,821	$ 8,591
56	ARA Parking	23,177	1.0609	605	0	605	163	768
69	PWE Water & Sewer	685,974	31.3982	17,920	0	17,920	4,820	22,740
70	PWE Houston Transtar	426,584	19.5255	11,144	0	11,144	2,998	14,142
72	Houston Permit Center	789,878	36.1540	20,635	0	20,635	5,550	26,185
	Subtotal	2,184,757	100.0000	57,074	0	57,074	15,352	72,426
	Direct Bills					0		0
	Total					$57,074		$ 72,426

Basis Units: Dollar expenses/revenues
Source: GSD Report

	Department	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate	Building Svcs Reimb	Other Non GF
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	103,454	0	0	0	0	0	0
04	Finance Dir Office	0	26,012	25,014	0	32,513	0	0
12	ARA Director Office	0	233,253	106,409	0	18,842	0	0
14	ARA Operations	0	0	0	0	18,854	0	0
16	HITS CIO	0	138,767	63,305	0	49,010	0	0
20	Office Business Opportunity	0	0	0	0	9,585	0	0
21	Mayor	0	135,954	62,022	0	33,384	0	0
22	Human Resources	0	0	0	0	25,948	0	0
23	Legal	0	218,658	99,751	862	76,423	0	0
24	City Controller's Office	0	76,011	34,676	0	15,186	0	0
25	Health Administration	0	0	0	0	441,394	0	0
26	Planning & Dev Admin	0	0	0	0	25,075	0	0
27	PWE Admin Indirect	0	0	0	1,798	141,624	0	0
30	General Services	2,177	509,812	232,574	10,699	82,089	0	0
31	HEC	0	157,683	70,277	0	16,808	0	0
36	City Secretary	0	18,290	8,151	0	6,521	0	0
37	City Council	0	65,061	28,997	0	23,198	0	0
38	Police	53,413	8,594,903	3,830,588	286,507	1,052,596	0	0
39	Dept of Neighborhoods	0	56,125	6,530	0	5,224	0	0
40	Fire	54,777	3,562,084	1,587,554	575,958	436,032	0	0
41	Municipal Court	0	180,132	80,282	0	44,415	0	0
42	Solid Waste	12,622	0	0	0	10,678	0	0
45	Library	48,749	3,480,169	1,551,047	133	426,399	0	0
46	Parks & Recreation	138,704	107,140	47,751	0	13,115	0	0
47	Health Department	69,896	3,653,718	1,628,394	4,061	0	0	0
49	Fleet Management	0	14,653	5,746	0	151,966	8,591	0
55	ARA BARC	0	0	0	0	19,122	0	0
56	ARA Parking	0	0	0	0	4,607	768	0
61	Mayor Cable TV	0	0	11,867	0	0	0	0
69	PWE Water & Sewer	26,421	0	0	0	48,508	22,740	0
70	PWE Houston Transtar	0	0	0	2,974	21,823	14,142	0
71	PWE Other	137	0	0	0	0	0	0
72	Houston Permit Center	0	0	0	0	75,571	26,185	0
96	Other	0	0	0	0	23,065	0	0
	Total	$ 510,350	$ 21,228,425	$ 9,480,935	$ 882,992	$ 3,349,575	$ 72,426	$ 0

	Department	Total
0	Direct Billed	$0
03	Non-Departmental-Gen Gov	103,454
04	Finance Dir Office	83,539
12	ARA Director Office	358,504
14	ARA Operations	18,854
16	HITS CIO	251,082
20	Office Business Opportunity	9,585
21	Mayor	231,360
22	Human Resources	25,948
23	Legal	395,694
24	City Controller's Office	125,873
25	Health Administration	441,394
26	Planning & Dev Admin	25,075
27	PWE Admin Indirect	143,422
30	General Services	837,351
31	HEC	244,768
36	City Secretary	32,962
37	City Council	117,256
38	Police	13,818,007
39	Dept of Neighborhoods	67,879
40	Fire	6,216,405
41	Municipal Court	304,829
42	Solid Waste	23,300
45	Library	5,506,497
46	Parks & Recreation	306,710
47	Health Department	5,356,069
49	Fleet Management	180,956
55	ARA BARC	19,122
56	ARA Parking	5,375
61	Mayor Cable TV	11,867
69	PWE Water & Sewer	97,669
70	PWE Houston Transtar	38,939
71	PWE Other	137
72	Houston Permit Center	101,756
96	Other	23,065
	Total	$ 35,524,703

HOUSTON EMERGENCY CENTER
FUNCTION AND ALLOCATION BASIS

The Houston Emergency Center provides centralized emergency communication and response services for the Houston Police and Fire departments and Greater Harris Count 9-1-1 Emergency Network. This section of the plan is utilized to allocate incoming costs for the Houston Emergency Center to better cost their services to benefiting departments within the city and for Greater Harris County 9-1-1 Network.

Department		Amount	General Admin	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0	0
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0	$0

Department		Amount	Finance SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

Department		Amount	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

Department		Amount	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
3	Consulting Services *	$ 5,393	$ 19	$ 0	$ 0	$ 0	$ 5,412	$ 0
	Subtotal - Non-Dept-Gen Gov	5,393	19	0	0	0	5,412	0
5	Financial Plg & Analysis	8,326	416	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,326	416	0	0	0	0	0
7	Gen Acctng *	4,482	240	0	0	0	0	0
7	Fixed Assets *	129	7	0	0	0	0	0
7	Auditing Svcs *	5,532	0	0	0	0	0	0
7	Fin Operations *	3,204	181	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,347	428	0	0	0	0	0
9	Grants Mgmt	955	53	0	0	0	0	0
9	Cost Accounting *	1,984	113	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	2,570	159	0	0	0	0	0
	Subtotal - Fin Grants	5,509	325	0	0	0	0	0
10	Perf Mgmt Svcs *	3,291	172	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,291	172	0	0	0	0	0
11	Purchasing *	3,009	200	0	0	0	0	0
	Subtotal - Fin SPD	3,009	200	0	0	0	0	0
14	Records *	8,329	582	0	0	0	0	0
14	3-1-1 Svcs *	539	68	0	0	0	0	607
	Subtotal - ARA Operations	8,868	650	0	0	0	0	607
15	Payroll Svcs *	50,488	2,521	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,488	2,521	0	0	0	0	0
17	Enterprise Appl *	566	42	0	0	0	0	0
17	IT ERP *	35,883	1,385	0	0	0	0	0
17	EGIS	1,373	65	0	0	0	0	0
	Subtotal - HITS EAS	37,822	1,491	0	0	0	0	0
18	Client Svcs *	0	0	0	0	0	0	0
18	NW Data *	26,109	1,353	0	0	0	0	0
18	NW Voice *	28,369	1,447	0	0	0	0	0
	Subtotal - HITS EIS	54,478	2,800	0	0	0	0	0
19	IT Radio Svcs *	8,572	307	0	0	0	0	0
	Subtotal - HITS Radio	8,572	307	0	0	0	0	0
20	Certification *	14,558	220	0	0	0	0	0
20	Reporting & Analytics	1,645	25	0	0	0	0	0
20	External Affairs & Outreach *	6,024	91	0	0	0	0	0
	Subtotal - OBO	22,227	336	0	0	0	0	0
21	City Mayor Admin *	38,583	5,462	0	0	0	0	0
	Subtotal - Mayor	38,583	5,462	0	0	0	0	0
22	Selection *	15,620	468	0	0	0	0	0
22	Personnel Svcs *	20,244	567	0	0	0	0	0
	Subtotal - Human Resources	35,864	1,034	0	0	0	0	0
23	Legal Svcs *	60,103	6,583	0	66,686	0	0	0

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
23	Inspector General *	14,343	1,191	0	0	15,534	0	0
	Subtotal - Legal	74,446	7,774	0	66,686	15,534	0	0
24	Controller Fin Svcs *	25,770	536	0	0	0	0	0
	Subtotal - City Controller's	25,770	536	0	0	0	0	0
30	Design & Const	0	0	0	0	0	0	0
30	Building Svcs *	154,049	3,634	157,683	0	0	0	0
30	Utilities *	70,277	0	70,277	0	0	0	0
30	Real Estate *	16,588	220	16,808	0	0	0	0
	Subtotal - General Services	240,914	3,854	244,768	0	0	0	0
	Total Incoming	636,907	28,328	244,768	66,686	15,534	5,412	607
C.	Total Allocated		$ 665,235	$ 244,768	$ 66,686	$ 15,534	$ 5,412	$ 607
				36.79%	10.02%	2.34%	0.81%	0.09%

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
3	Consulting Services *	$ 5,393	$ 19	$ 0	$ 0	$ 0	$ 0	$ 0
	Subtotal - Non-Dept-Gen Gov	5,393	19	0	0	0	0	0
5	Financial Plg & Analysis	8,326	416	0	0	0	8,742	0
	Subtotal - Fin Plg & Analysis	8,326	416	0	0	0	8,742	0
7	Gen Acctng *	4,482	240	0	0	4,722	0	0
7	Fixed Assets *	129	7	0	0	136	0	0
7	Auditing Svcs *	5,532	0	0	0	5,532	0	0
7	Fin Operations *	3,204	181	0	0	3,385	0	0
	Subtotal - Fin Reporting & Ops	13,347	428	0	0	13,775	0	0
9	Grants Mgmt	955	53	0	1,008	0	0	0
9	Cost Accounting *	1,984	113	0	0	2,097	0	0
9	Trust Funds Mgmt (TFM)	2,570	159	0	0	2,729	0	0
	Subtotal - Fin Grants	5,509	325	0	1,008	4,826	0	0
10	Perf Mgmt Svcs *	3,291	172	0	0	3,463	0	0
	Subtotal - Fin Perform Mgmt	3,291	172	0	0	3,463	0	0
11	Purchasing *	3,009	200	3,209	0	0	0	0
	Subtotal - Fin SPD	3,009	200	3,209	0	0	0	0
14	Records *	8,329	582	0	0	0	0	0
14	3-1-1 Svcs *	539	68	0	0	0	0	0
	Subtotal - ARA Operations	8,868	650	0	0	0	0	0
15	Payroll Svcs *	50,488	2,521	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,488	2,521	0	0	0	0	0
17	Enterprise Appl *	566	42	0	0	0	0	608
17	IT ERP *	35,883	1,385	0	0	0	0	37,268
17	EGIS	1,373	65	0	0	0	0	1,438
	Subtotal - HITS EAS	37,822	1,491	0	0	0	0	39,313
18	Client Svcs *	0	0	0	0	0	0	0
18	NW Data *	26,109	1,353	0	0	0	0	0
18	NW Voice *	28,369	1,447	0	0	0	0	0
	Subtotal - HITS EIS	54,478	2,800	0	0	0	0	0
19	IT Radio Svcs *	8,572	307	0	0	0	0	0
	Subtotal - HITS Radio	8,572	307	0	0	0	0	0
20	Certification *	14,558	220	0	0	0	0	0
20	Reporting & Analytics	1,645	25	0	0	0	0	0
20	External Affairs & Outreach *	6,024	91	0	0	0	0	0
	Subtotal - OBO	22,227	336	0	0	0	0	0
21	City Mayor Admin *	38,583	5,462	0	0	0	0	0
	Subtotal - Mayor	38,583	5,462	0	0	0	0	0
22	Selection *	15,620	468	0	0	0	0	0
22	Personnel Svcs *	20,244	567	0	0	0	0	0
	Subtotal - Human Resources	35,864	1,034	0	0	0	0	0
23	Legal Svcs *	60,103	6,583	0	0	0	0	0

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
23	Inspector General *	14,343	1,191	0	0	0	0	0
	Subtotal - Legal	74,446	7,774	0	0	0	0	0
24	Controller Fin Svcs *	25,770	536	0	0	0	0	0
	Subtotal - City Controller's	25,770	536	0	0	0	0	0
30	Design & Const	0	0	0	0	0	0	0
30	Building Svcs *	154,049	3,634	0	0	0	0	0
30	Utilities *	70,277	0	0	0	0	0	0
30	Real Estate *	16,588	220	0	0	0	0	0
	Subtotal - General Services	240,914	3,854	0	0	0	0	0
	Total Incoming	636,907	28,328	3,209	1,008	22,064	8,742	39,313
C.	Total Allocated		$ 665,235	$ 3,209	$ 1,008	$ 22,064	$ 8,742	$ 39,313
				0.48%	0.15%	3.32%	1.31%	5.91%

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
3	Consulting Services *	$ 5,393	$ 19	$ 0	$ 0	$ 0	$ 0	$ 0
	Subtotal - Non-Dept-Gen Gov	5,393	19	0	0	0	0	0
5	Financial Plg & Analysis	8,326	416	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,326	416	0	0	0	0	0
7	Gen Acctng *	4,482	240	0	0	0	0	0
7	Fixed Assets *	129	7	0	0	0	0	0
7	Auditing Svcs *	5,532	0	0	0	0	0	0
7	Fin Operations *	3,204	181	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,347	428	0	0	0	0	0
9	Grants Mgmt	955	53	0	0	0	0	0
9	Cost Accounting *	1,984	113	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	2,570	159	0	0	0	0	0
	Subtotal - Fin Grants	5,509	325	0	0	0	0	0
10	Perf Mgmt Svcs *	3,291	172	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,291	172	0	0	0	0	0
11	Purchasing *	3,009	200	0	0	0	0	0
	Subtotal - Fin SPD	3,009	200	0	0	0	0	0
14	Records *	8,329	582	0	0	0	0	0
14	3-1-1 Svcs *	539	68	0	0	0	0	0
	Subtotal - ARA Operations	8,868	650	0	0	0	0	0
15	Payroll Svcs *	50,488	2,521	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	50,488	2,521	0	0	0	0	0
17	Enterprise Appl *	566	42	0	0	0	0	0
17	IT ERP *	35,883	1,385	0	0	0	0	0
17	EGIS	1,373	65	0	0	0	0	0
	Subtotal - HITS EAS	37,822	1,491	0	0	0	0	0
18	Client Svcs *	0	0	0	0	0	0	0
18	NW Data *	26,109	1,353	27,462	0	0	0	0
18	NW Voice *	28,369	1,447	29,816	0	0	0	0
	Subtotal - HITS EIS	54,478	2,800	57,278	0	0	0	0
19	IT Radio Svcs *	8,572	307	8,879	0	0	0	0
	Subtotal - HITS Radio	8,572	307	8,879	0	0	0	0
20	Certification *	14,558	220	0	14,778	0	0	0
20	Reporting & Analytics	1,645	25	0	1,670	0	0	0
20	External Affairs & Outreach *	6,024	91	0	6,115	0	0	0
	Subtotal - OBO	22,227	336	0	22,563	0	0	0
21	City Mayor Admin *	38,583	5,462	0	0	44,045	0	0
	Subtotal - Mayor	38,583	5,462	0	0	44,045	0	0
22	Selection *	15,620	468	0	0	0	16,088	0
22	Personnel Svcs *	20,244	567	0	0	0	20,811	0
	Subtotal - Human Resources	35,864	1,034	0	0	0	36,898	0
23	Legal Svcs *	60,103	6,583	0	0	0	0	0

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
23	Inspector General *	14,343	1,191	0	0	0	0	0
	Subtotal - Legal	74,446	7,774	0	0	0	0	0
24	Controller Fin Svcs *	25,770	536	0	0	0	0	0
	Subtotal - City Controller's	25,770	536	0	0	0	0	0
30	Design & Const	0	0	0	0	0	0	0
30	Building Svcs *	154,049	3,634	0	0	0	0	0
30	Utilities *	70,277	0	0	0	0	0	0
30	Real Estate *	16,588	220	0	0	0	0	0
	Subtotal - General Services	240,914	3,854	0	0	0	0	0
	Total Incoming	636,907	28,328	66,158	22,563	44,045	36,898	0
C.	Total Allocated		$ 665,235	$ 66,158	$ 22,563	$ 44,045	$ 36,898	$ 0
				9.95%	3.39%	6.62%	5.55%	

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
3	Consulting Services *	$ 5,393	$ 19	$ 0	$ 0	$ 0	$ 0	$ 0
	Subtotal - Non-Dept-Gen Gov	5,393	19	0	0	0	0	0
5	Financial Plg & Analysis	8,326	416	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	8,326	416	0	0	0	0	0
7	Gen Acctng *	4,482	240	0	0	0	0	0
7	Fixed Assets *	129	7	0	0	0	0	0
7	Auditing Svcs *	5,532	0	0	0	0	0	0
7	Fin Operations *	3,204	181	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	13,347	428	0	0	0	0	0
9	Grants Mgmt	955	53	0	0	0	0	0
9	Cost Accounting *	1,984	113	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	2,570	159	0	0	0	0	0
	Subtotal - Fin Grants	5,509	325	0	0	0	0	0
10	Perf Mgmt Svcs *	3,291	172	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	3,291	172	0	0	0	0	0
11	Purchasing *	3,009	200	0	0	0	0	0
	Subtotal - Fin SPD	3,009	200	0	0	0	0	0
14	Records *	8,329	582	0	0	0	0	8,911
14	3-1-1 Svcs *	539	68	0	0	0	0	0
	Subtotal - ARA Operations	8,868	650	0	0	0	0	8,911
15	Payroll Svcs *	50,488	2,521	0	0	0	53,009	0
	Subtotal - ARA Payroll Svcs	50,488	2,521	0	0	0	53,009	0
17	Enterprise Appl *	566	42	0	0	0	0	0
17	IT ERP *	35,883	1,385	0	0	0	0	0
17	EGIS	1,373	65	0	0	0	0	0
	Subtotal - HITS EAS	37,822	1,491	0	0	0	0	0
18	Client Svcs *	0	0	0	0	0	0	0
18	NW Data *	26,109	1,353	0	0	0	0	0
18	NW Voice *	28,369	1,447	0	0	0	0	0
	Subtotal - HITS EIS	54,478	2,800	0	0	0	0	0
19	IT Radio Svcs *	8,572	307	0	0	0	0	0
	Subtotal - HITS Radio	8,572	307	0	0	0	0	0
20	Certification *	14,558	220	0	0	0	0	0
20	Reporting & Analytics	1,645	25	0	0	0	0	0
20	External Affairs & Outreach *	6,024	91	0	0	0	0	0
	Subtotal - OBO	22,227	336	0	0	0	0	0
21	City Mayor Admin *	38,583	5,462	0	0	0	0	0
	Subtotal - Mayor	38,583	5,462	0	0	0	0	0
22	Selection *	15,620	468	0	0	0	0	0
22	Personnel Svcs *	20,244	567	0	0	0	0	0
	Subtotal - Human Resources	35,864	1,034	0	0	0	0	0
23	Legal Svcs *	60,103	6,583	0	0	0	0	0

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
23	Inspector General *	14,343	1,191	0	0	0	0	0
	Subtotal - Legal	74,446	7,774	0	0	0	0	0
24	Controller Fin Svcs *	25,770	536	0	26,306	0	0	0
	Subtotal - City Controller's	25,770	536	0	26,306	0	0	0
30	Design & Const	0	0	0	0	0	0	0
30	Building Svcs *	154,049	3,634	0	0	0	0	0
30	Utilities *	70,277	0	0	0	0	0	0
30	Real Estate *	16,588	220	0	0	0	0	0
	Subtotal - General Services	240,914	3,854	0	0	0	0	0
	Total Incoming	636,907	28,328	0	26,306	0	53,009	8,911
C.	Total Allocated		$ 665,235	$ 0	$ 26,306	$ 0	$ 53,009	$ 8,911
					3.95%		7.97%	1.34%

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
83	HEC-911 Network	28,269	21.4159	$ 51,594	$ 0	$ 51,594	$ 825	$ 52,419
84	HEC-Police Call Takers	41,591	31.5083	75,908	0	75,908	1,214	77,122
86	HED-Harris County	14,178	10.7409	25,876	0	25,876	414	26,290
87	HEC-Genl Svcs Dept	6,171	4.6750	11,263	0	11,263	180	11,443
88	HEC-Homeland Security	13,552	10.2667	24,734	0	24,734	396	25,130
89	HEC-Off of Emg Mgmt	2,977	2.2553	5,433	0	5,433	87	5,520
90	HEC-HPD	10,726	8.1258	19,576	0	19,576	313	19,889
91	Hurricane Ike Aid & Recovery	14,536	11.0121	26,530	0	26,530	424	26,954
	Subtotal	132,000	100.0000	240,914	0	240,914	3,854	244,768
	Direct Bills					0		0
	Total					$240,914		$ 244,768

Basis Units: Square footage of occupants in HEC building
Source: GSD Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
83	HEC-911 Network	100	100.0000	$ 60,103	$ 0	$ 60,103	$ 6,583	$ 66,686
	Subtotal	100	100.0000	60,103	0	60,103	6,583	66,686
	Direct Bills					0		0
	Total					$60,103		$ 66,686

Basis Units: Direct allocation to HEC 911 Network
Source: Direct Allocation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 342	$ 0	$ 342	$ 28	$ 370
83	HEC-911 Network	174.40	75.6616	10,852	0	10,852	902	11,754
84	HEC-Police Call Takers	42.40	18.3948	2,638	0	2,638	219	2,857
89	HEC-Off of Emg Mgmt	8.20	3.5575	510	0	510	42	552
	Subtotal	230.50	100.0000	14,342	0	14,342	1,192	15,534
	Direct Bills					0		0
	Total					$14,342		$ 15,534

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 192	$ 0	$ 192	$ 1	$ 193
82	HEC-IT	5,158,669	20.4505	1,103	0	1,103	4	1,107
83	HEC-911 Network	14,460,720	57.3267	3,092	0	3,092	11	3,103
84	HEC-Police Call Takers	3,331,184	13.2058	712	0	712	3	715
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	294	0	294	1	295
	Subtotal	25,225,121	100.0000	5,393	0	5,393	19	5,412
	Direct Bills					0		0
	Total					$5,393		$ 5,412

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 13	$ 0	$ 13	$ 2	$ 15
83	HEC-911 Network	174.40	75.6616	408	0	408	51	459
84	HEC-Police Call Takers	42.40	18.3948	99	0	99	13	112
89	HEC-Off of Emg Mgmt	8.20	3.5575	19	0	19	2	21
	Subtotal	230.50	100.0000	539	0	539	68	607
	Direct Bills					0		0
	Total					$539		$ 607

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 107	$ 0	$ 107	$ 7	$ 114
82	HEC-IT	5,158,669	20.4505	615	0	615	41	656
83	HEC-911 Network	14,460,720	57.3267	1,725	0	1,725	115	1,840
84	HEC-Police Call Takers	3,331,184	13.2058	397	0	397	26	423
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	164	0	164	11	175
	Subtotal	25,225,121	100.0000	3,008	0	3,008	201	3,209
	Direct Bills					0		0
	Total					$3,008		$ 3,209

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 80	$ 0	$ 80	$ 4	$ 84
82	HEC-IT	5,158,669	47.9234	458	0	458	25	483
84	HEC-Police Call Takers	3,331,184	30.9463	296	0	296	16	312
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	122	0	122	7	129
	Subtotal	10,764,401	100.0000	956	0	956	52	1,008
	Direct Bills					0		0
	Total					$956		$ 1,008

Basis Units: Expenditures of HEC depts excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 755	$ 0	$ 755	$ 31	$ 786
82	HEC-IT	5,158,669	20.4505	4,334	0	4,334	178	4,512
83	HEC-911 Network	14,460,720	57.3267	12,149	0	12,149	500	12,649
84	HEC-Police Call Takers	3,331,184	13.2058	2,799	0	2,799	115	2,914
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	1,155	0	1,155	48	1,203
	Subtotal	25,225,121	100.0000	21,192	0	21,192	872	22,064
	Direct Bills					0		0
	Total					$21,192		$ 22,064

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 297	$ 0	$ 297	$ 15	$ 312
82	HEC-IT	5,158,669	20.4505	1,703	0	1,703	85	1,788
83	HEC-911 Network	14,460,720	57.3267	4,773	0	4,773	238	5,011
84	HEC-Police Call Takers	3,331,184	13.2058	1,100	0	1,100	55	1,155
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	454	0	454	23	477
	Subtotal	25,225,121	100.0000	8,327	0	8,327	415	8,742
	Direct Bills					0		0
	Total					$8,327		$ 8,742

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 3,159	$ 0	$ 3,159	$ 124	$ 3,283
82	HEC-IT	5,158,669	47.9234	18,126	0	18,126	714	18,840
84	HEC-Police Call Takers	3,331,184	30.9463	11,705	0	11,705	461	12,166
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	4,833	0	4,833	190	5,023
	Subtotal	10,764,401	100.0000	37,823	0	37,823	1,490	39,313
	Direct Bills					0		0
	Total					$37,823		$ 39,313

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	9.8039	$ 6,181	$ 0	$ 6,181	$ 305	$ 6,486
84	HEC-Police Call Takers	42.40	75.5793	47,653	0	47,653	2,349	50,002
89	HEC-Off of Emg Mgmt	8.20	14.6168	9,216	0	9,216	454	9,670
	Subtotal	56.10	100.0000	63,050	0	63,050	3,108	66,158
	Direct Bills					0		0
	Total					$63,050		$ 66,158

Basis Units: Number of HEC FTEs excl 911 network
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 530	$ 0	$ 530	$ 8	$ 538
83	HEC-911 Network	174.40	75.6616	16,817	0	16,817	254	17,071
84	HEC-Police Call Takers	42.40	18.3948	4,089	0	4,089	62	4,151
89	HEC-Off of Emg Mgmt	8.20	3.5575	791	0	791	12	803
	Subtotal	230.50	100.0000	22,227	0	22,227	336	22,563
	Direct Bills					0		0
	Total					$22,227		$ 22,563

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 1,375	$ 0	$ 1,375	$ 195	$ 1,570
82	HEC-IT	5,158,669	20.4505	7,890	0	7,890	1,117	9,007
83	HEC-911 Network	14,460,720	57.3267	22,118	0	22,118	3,132	25,250
84	HEC-Police Call Takers	3,331,184	13.2058	5,095	0	5,095	721	5,816
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	2,104	0	2,104	298	2,402
	Subtotal	25,225,121	100.0000	38,582	0	38,582	5,463	44,045
	Direct Bills					0		0
	Total					$38,582		$ 44,045

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 856	$ 0	$ 856	$ 25	$ 881
83	HEC-911 Network	174.40	75.6616	27,135	0	27,135	783	27,918
84	HEC-Police Call Takers	42.40	18.3948	6,597	0	6,597	190	6,787
89	HEC-Off of Emg Mgmt	8.20	3.5575	1,276	0	1,276	37	1,313
	Subtotal	230.50	100.0000	35,864	0	35,864	1,034	36,898
	Direct Bills					0		0
	Total					$35,864		$ 36,898

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	5.50	2.3861	$ 0	$ 0	$ 0	$ 0	$ 0
83	HEC-911 Network	174.40	75.6616	0	0	0	0	0
84	HEC-Police Call Takers	42.40	18.3948	0	0	0	0	0
89	HEC-Off of Emg Mgmt	8.20	3.5575	0	0	0	0	0
	Subtotal	230.50	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 0	$ 0	$ 0	$ 0	$ 0
82	HEC-IT	5,158,669	20.4505	0	0	0	0	0
83	HEC-911 Network	14,460,720	57.3267	0	0	0	0	0
84	HEC-Police Call Takers	3,331,184	13.2058	0	0	0	0	0
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	0	0	0	0	0
	Subtotal	25,225,121	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 919	$ 0	$ 919	$ 19	$ 938
82	HEC-IT	5,158,669	20.4505	5,270	0	5,270	110	5,380
83	HEC-911 Network	14,460,720	57.3267	14,773	0	14,773	307	15,080
84	HEC-Police Call Takers	3,331,184	13.2058	3,403	0	3,403	71	3,474
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	1,405	0	1,405	29	1,434
	Subtotal	25,225,121	100.0000	25,770	0	25,770	536	26,306
	Direct Bills					0		0
	Total					$25,770		$ 26,306

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 0	$ 0	$ 0	$ 0	$ 0
82	HEC-IT	5,158,669	20.4505	0	0	0	0	0
83	HEC-911 Network	14,460,720	57.3267	0	0	0	0	0
84	HEC-Police Call Takers	3,331,184	13.2058	0	0	0	0	0
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	0	0	0	0	0
	Subtotal	25,225,121	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	8.3533	$ 4,217	$ 0	$ 4,217	$ 211	$ 4,428
82	HEC-IT	5,158,669	47.9234	24,196	0	24,196	1,208	25,404
84	HEC-Police Call Takers	3,331,184	30.9463	15,624	0	15,624	780	16,404
89	HEC-Off of Emg Mgmt	1,375,365	12.7770	6,451	0	6,451	322	6,773
	Subtotal	10,764,401	100.0000	50,488	0	50,488	2,521	53,009
	Direct Bills					0		0
	Total					$50,488		$ 53,009

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
81	HEC-Director	899,183	3.5646	$ 297	$ 0	$ 297	$ 21	$ 318
82	HEC-IT	5,158,669	20.4505	1,703	0	1,703	119	1,822
83	HEC-911 Network	14,460,720	57.3267	4,775	0	4,775	333	5,108
84	HEC-Police Call Takers	3,331,184	13.2058	1,100	0	1,100	77	1,177
89	HEC-Off of Emg Mgmt	1,375,365	5.4524	454	0	454	32	486
	Subtotal	25,225,121	100.0000	8,329	0	8,329	582	8,911
	Direct Bills					0		0
	Total					$8,329		$ 8,911

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

	Department	General Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311	ARA Purchasing	Fin Grants Acctg
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
81	HEC-Director	0	0	370	193	15	114	84
82	HEC-IT	0	0	0	1,107	0	656	483
83	HEC-911 Network	52,419	66,686	11,754	3,103	459	1,840	0
84	HEC-Police Call Takers	77,122	0	2,857	715	112	423	312
86	HED-Harris County	26,290	0	0	0	0	0	0
87	HEC-Genl Svcs Dept	11,443	0	0	0	0	0	0
88	HEC-Homeland Security	25,130	0	0	0	0	0	0
89	HEC-Off of Emg Mgmt	5,520	0	552	295	21	175	129
90	HEC-HPD	19,889	0	0	0	0	0	0
91	Hurricane Ike Aid & Recovery	26,954	0	0	0	0	0	0
	Total	$244,768	$66,686	$15,534	$5,412	$607	$3,209	$1,008

	Department	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0	$0
81	HEC-Director	786	312	3,283	6,486	538	1,570	881	0
82	HEC-IT	4,512	1,788	18,840	0	0	9,007	0	0
83	HEC-911 Network	12,649	5,011	0	0	17,071	25,250	27,918	0
84	HEC-Police Call Takers	2,914	1,155	12,166	50,002	4,151	5,816	6,787	0
86	HED-Harris County	0	0	0	0	0	0	0	0
87	HEC-Genl Svcs Dept	0	0	0	0	0	0	0	0
88	HEC-Homeland Security	0	0	0	0	0	0	0	0
89	HEC-Off of Emg Mgmt	1,203	477	5,023	9,670	803	2,402	1,313	0
90	HEC-HPD	0	0	0	0	0	0	0	0
91	Hurricane Ike Aid & Recovery	0	0	0	0	0	0	0	0
	Total	$22,064	$8,742	$39,313	$66,158	$22,563	$44,045	$36,898	$0

	Department	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops	Total
0	Direct Billed	$0	$0	$0	$0	$0	$0
81	HEC-Director	0	938	0	4,428	318	20,316
82	HEC-IT	0	5,380	0	25,404	1,822	68,999
83	HEC-911 Network	0	15,080	0	0	5,108	244,348
84	HEC-Police Call Takers	0	3,474	0	16,404	1,177	185,587
86	HED-Harris County	0	0	0	0	0	26,290
87	HEC-Genl Svcs Dept	0	0	0	0	0	11,443
88	HEC-Homeland Security	0	0	0	0	0	25,130
89	HEC-Off of Emg Mgmt	0	1,434	0	6,773	486	36,276
90	HEC-HPD	0	0	0	0	0	19,889
91	Hurricane Ike Aid & Recovery	0	0	0	0	0	26,954
	Total	$0	$26,306	$0	$53,009	$8,911	$665,232

PWE – GENERAL FUND CREDIT
FUNCTION AND ALLOCATION BASIS

This section has been created within the plan to reflect the services that PWE Water/Sewer Fund provides to the PWE General Fund. This credit reflects the cost of services provided excluding street lighting and is allocated directly to PWE Water and Sewer Fund.

Department		Amount	General Admin	General Fund Credit
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Credit Fund 8300	P	79,372-	0	79,372-
Subtotal - Services & Supplies		79,372-	0	79,372-
Department Cost Total		79,372-	0	79,372-
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		79,372-	0	79,372-
General Admin Distribution			0	0
Grand Total		79,372-		79,372-

No Indirect Costs

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Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69 PWE Water & Sewer	100	100.0000	79,372-	$ 0	79,372-	$ 0	79,372-
Subtotal	100	100.0000	79,372-	0	79,372-	0	79,372-
Direct Bills					0		0
Total					$79,372-		$79,372-

Basis Units: Direct allocation to PWE Water & Sewer
Source: Direct Allocation

	Department	General Fund Credit	Total
0	Direct Billed	$0	$0
69	PWE Water & Sewer	79,372-	79,372-
	Total	$79,372-	$79,372-