CITY OF HOUSTON, TEXAS

FY 2026 2 CFR PART 200 COST ALLOCATION PLAN

Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2024

CITY OF HOUSTON
John Whitmire, Mayor

FINANCE DEPARTMENT
Melissa Dubowski
Chief Business Officer/Director of Finance
Arif Rasheed, Deputy Director
www.houstontx.gov

City of Houston, Texas
FY 2026 2 CFR Part 200 Cost Allocation Plan
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2024

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SECTION I – CERTIFICATION

CERTIFICATE OF COST ALLOCATION PLAN

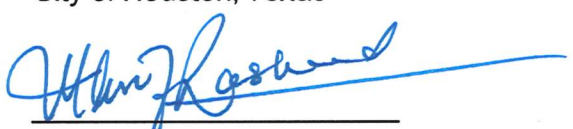
This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal based on Fiscal Year ended June 30, 2024, to establish cost allocations or billings for use in Fiscal Year 2026, are allowable in accordance with the requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Governmental Unit: City of Houston, Texas

Signature: 

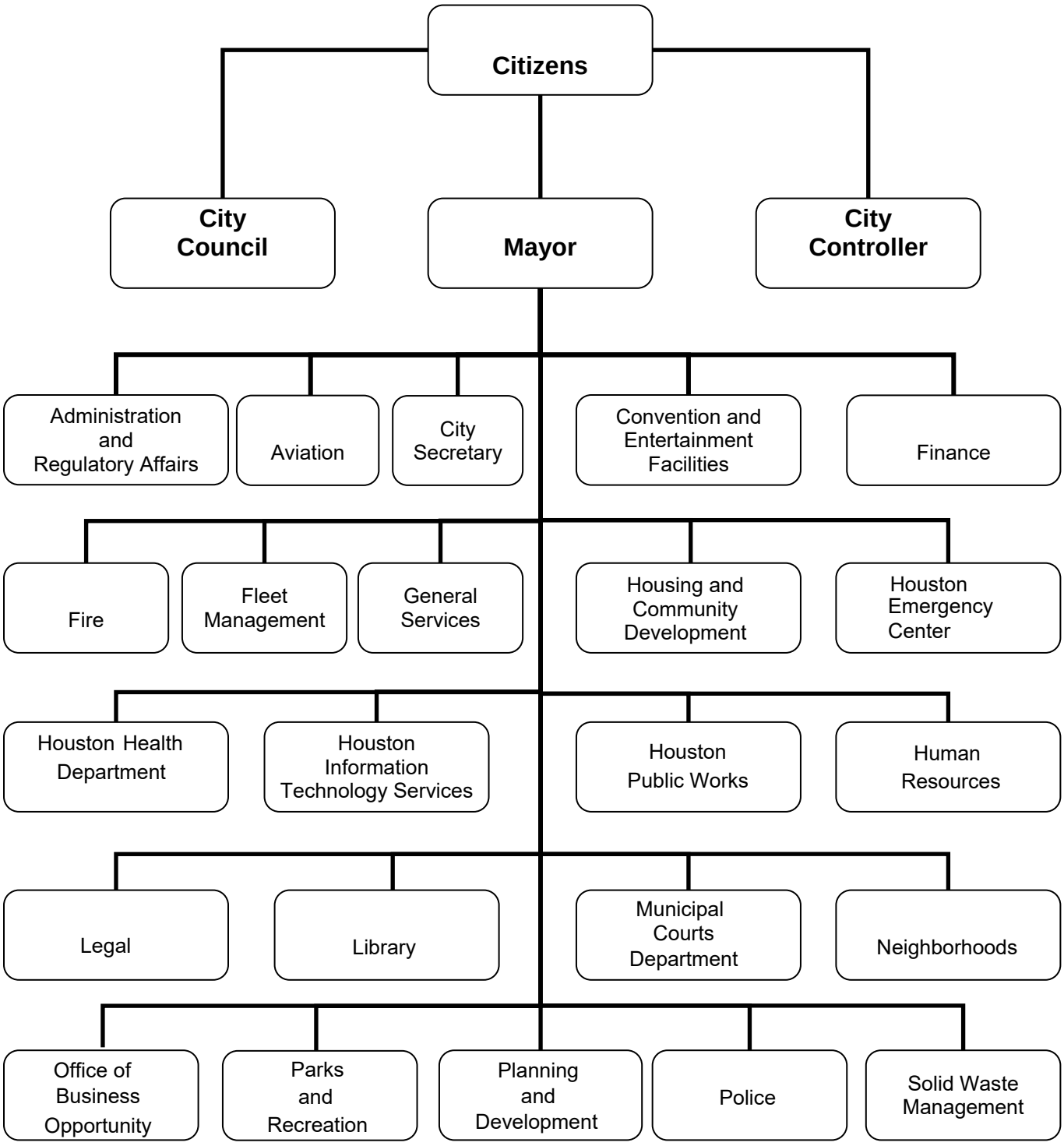
Name of Official: Arif Rasheed

Title: Deputy Director

Date of Execution: June 30, 2025

SECTION II – ORGANIZATION CHART

Organization Chart



SECTION III – OVERVIEW

City of Houston, Texas
FY2026 2 CFR Part 200 Cost Allocation Plan and
Indirect Cost Rate Proposal
Based on Actual Expenditures
For the Fiscal Year Ended
June 30, 2024

OVERVIEW

A cost allocation plan is an accounting report that documents the value of indirect costs provided by central service agencies to other government agencies. Indirect costs are costs:

(a) "incurred for a common or joint purpose benefiting more than one cost objective, and

(b) "not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved."[1]

A central service agency is a unit of government that provides centralized services to other government agencies. For example, generally it would not be cost effective for each government agency to have its own payroll and accounting services. Usually, there are centralized payroll and accounting offices that assist agencies within the government.

[1] 2 CFR Part 200.56

2 CFR Part 200 establishes the principles and standards for determining both direct and indirect costs applicable to Federal cost-based awards to governmental units. 2 CFR Part 200 is a directive to the heads of Federal executive departments and agencies instructing them concerning the cost principles to be applied in cost-based awards to state, local, and Indian tribal governments. When a state, local, or Indian tribal government prepares a cost allocation plan in conformance with 2 CFR Part 200, Federal executive departments and agencies accept the cost allocation plan as documentation of indirect costs, unless specific federal legislation exists to the contrary. Moreover, state or local agencies that act as a pass-through agent for federal departments and agencies also accept the cost allocation plan as documentation of indirect costs.

USING A COST ALLOCATION PLAN

A cost allocation plan is primarily used for the recovery of indirect costs expended on behalf of programs of the U.S. Government. Additionally, a cost allocation plan is an important management information tool because it goes beyond budget and year-end accounting documents to describe the actual cost of providing services to the public. When the value of all central services are accumulated and added to the departmental expenditures as per the financial reports, the actual cost of providing the service is the result.[2]

[2] There could be additional costs of providing the service that are not allocated in the cost allocation plan because the costs do not meet federal standards. These additional costs can only be identified if a cost allocation plan is prepared according to Generally Accepted Accounting Principles (GAAP), not principles identified in the 2 CFR Part 200.

A cost allocation plan is composed of five primary components:

- Central service agencies,
- Benefiting agencies,
- Expenditures of central service agencies,
- Functions or activities carried out by central service agencies, and
- Means of allocating the functions or activities of central service agencies.

For purposes of cost allocation, agencies (departments, divisions, sections, bureaus, etc.) of a governmental entity are separated into two groups, central service agencies and benefiting agencies. As previously stated, a central service agency is a unit of government that provides centralized services to other government agencies. These agencies carry out services that benefit other government agencies. They may also perform services for the general public but it is the functions they perform that help other agencies provide their services that are to be allocated in the cost allocation plan. Benefiting agencies are those units of government that do not provide central services but rather deliver services to the public.

The costs of providing central services are identified from the government's financial records. Expenditures of the central service agencies are analyzed to ensure the expenditures are allowable according to federal standards and to identify expenditures that may benefit another agency or agencies disproportionately to others. After analyzing, the expenditures are distributed into cost pools called functions or activities.

One or more function or activity is identified for each central service agency. Examples of functions are payroll services, administrative coordination, building operations, and legal services. The purpose of identifying the various activities within a unit of government is to allow for different allocation bases to be used to distribute the costs of providing the function.

An allocation basis is a reasonable and measurable means of distributing costs to those units of government that benefit from the service. Different allocation bases are required to recognize the value of providing a service proportionate to the service received. It is reasonable to allocate payroll services based upon the number of payroll checks issued. It is most likely not reasonable to allocate payroll based upon square footage of occupied space. The chosen allocation basis reflects the service being provided and reflects those who benefit from the service.

After this is accomplished, the information is entered into the City's financial system. This system performs the mathematical operations of allocating costs from central service providers to benefiting agencies. The system performs two allocations. The first allocation distributes the central service agency's direct expenses to all agencies within the government that benefit from the services provided by that central service agency. Those benefiting agencies may include other central service agencies. The second allocation takes the result of the first allocation to central services agencies, the incoming indirect costs, and reallocates those indirect costs. Using a multiple allocation methodology more equitably distributes central service costs to all agencies, including the indirect costs that come from other central service agencies.

Result of the mathematical operations through the cost allocation plan documents indirect costs. Some of the benefiting agencies may participate in programs that are eligible for recovery from the federal or state government. The sum calculated by benefiting agency is the maximum amount the government should have recovered during the fiscal year in question. In addition, the cost allocation plan provides management information by helping to more closely identify the total costs of providing services to the public.

READING THE COST ALLOCATION PLAN

The cost allocation plan is produced in schedules. Except for the summary schedule, each schedule represents one central service agency. The summary is at the front of the document after the Table of Contents and it accumulates data from each of the subsequent schedules.

The Table of Contents serves to assist the reader in navigating the document and describes the allocation basis for each function that is allocated.

Each schedule is composed of the following sections:

- Department Costs
- Incoming Costs
- Total Allocated
- Allocations
- Allocation Summary

Department Costs identifies the amount of costs incurred by the agency as reported in the financial records. Costs are categorized as salaries, benefits, and various operating costs, as appropriate. This section also documents the distribution of expenditures between the identified functions. Between the costs categories and the functions, the reader will find the letters “S,” S1”, “P,” or “D.” These are codes that instruct the cost allocation system how to distribute expenditures between functions. “S” stands for salaries as documented in the Personnel Service Analysis, “S1” means based on reported salaries and wages by function, “P” indicates that a percentage has been used, and “D” means that the expenditure has been disallowed from allocation.

Incoming Costs details the indirect costs that are allocated to the agency by other central service agencies. As noted on the previous page, the system uses a multiple allocation approach. This section documents the amount of the first and second allocation and its origin. If the reader is interested in knowing where a cost is derived, the reader can go to the referenced schedule and verify the amount of the allocation and the basis for the allocation.

Total Allocated is the sum of Department Costs plus Incoming Costs. This is the total amount by function that is allocated to benefiting agencies of the services rendered by this central service agency. The Allocation section, documents the distribution of the Total Allocated by each separate function. Benefiting departments are identified as the allocation basis and units. First and second allocations are calculated and any billings made by the central service agency to those agencies that benefit from the services are identified to provide a credit to the allocated amounts. There will be as many allocations as there are different functions that are allocated.

The last page of each schedule will be the Allocation Summary; this section shows the total amount allocated by function to each benefiting agency.

Each schedule of the cost allocation plan is described in the narrative section called Function and Allocation Basis. The purpose of the narrative is to explain what costs are being allocated in the cost allocation plan. The narrative describes any unusual circumstances that may have occurred during the fiscal year, describes the functions or activities that have been identified, and discusses the allocation basis and source for each function. If agencies are billed for the service, that will also be noted.

Note: FY2024 data has been used as the allocation basis in most functions, unless otherwise not available, in which case most recent available data was used.

INDIRECT COST RATE PROPOSAL

An indirect cost rate proposal is required to substantiate the establishment of an indirect cost rate. A cost allocation plan may be used to determine a specific dollar amount that can be recovered from a particular program or grant. An indirect cost rate proposal is used to calculate a specific percentage rate that can be applied against a particular rate base to determine how many dollars can be recovered from the particular program or grant. The City of Houston's indirect cost rate is calculated as the total indirect cost pool divided by the total personnel costs. The resulting equation is the indirect cost rate for that particular program or grant.

CERTIFICATION STATEMENT

The cost allocation plan and indirect cost rate proposal described above have been prepared in conformance with 2 CFR Part 200. To attest to this conformance a responsible official of the governmental entity must complete a certification statement. This certification statement is of a standard format as reported in 2 CFR Part 200.

ABBREVIATIONS

In the accounting documents in Section III the reader will find abbreviations, such as "svcs" for "services" and "blds" for "buildings" The reader may also find some words that appear to be misspellings, such as "adventre" instead of "adventure" or "assessrs" for "assessors." These abbreviations are necessitated by the formatting limitations that are required to present a complicated accounting document in a consistent manner. Where possible, we have spelled the name of an agency as completely as possible. Where necessary, we have taken liberties to abbreviate words to fit most recognizably into the available space.

ROUNDING METHODOLOGY

The reader may discover that in some of the cost plan schedules the software rounds decimal numbers. However, the software actually calculates using many more decimal places than shown on the printed page. These rounding conventions allow complex, multiple calculations and iterations to be presented in a consistent, simplified manner.

For example, when the software processes allocation calculations for each allocated function, the allocation basis for each individual department is divided by the total number of allocation units for that function. The resulting percentage is displayed with only 4 decimals (e.g. 10.2311%); however, the program uses the entire quotient to multiply against the entire functional cost and fully allocates the cost of the function. This means that the truncated percentages, when added on a calculator, may not always add exactly to 100%. This occurs because the percentages have been rounded to the nearest 10,000th of a percent.

It also means that when the truncated allocation percentage is multiplied by the total function cost, the dollar allocation may be slightly different. The allocation may be slightly different because the program uses a percentage with an extended number of decimal places to make the calculation, instead of the truncated number on the printed page. Hence, the allocations are made with increased accuracy, even though the printed page only shows the truncated amounts. Likewise, the allocations resulting from this calculation are rounded to the nearest dollar for presentation purposes and, when added with a calculator, may or may not add exactly to the allocated amount.

SECTION IV – SUMMARY OF ALLOCATED COSTS AND ACFR RECONCILIATION

City of Houston, Texas
FY 2026 2 CFR Part 200 Cost Allocation Plan
Summary of Allocated Costs and CAFR Reconciliation
Based on Actual Expenditures for the Fiscal Year Ended June 30, 2024

Department	Final GL	Personnel	Other Operating	Transfer	ACFR Adjustments*	Adjusted GL	CAFR Recon	Direct Costs	Allocated Indirect	Unallocated/DB
	A = B + C + D	B	C	D	E	E = A - D	F	G	H	I
Houston Police Department-(HPD)	$ 997,782,866	$ 900,950,836	$ 94,552,272	$ 2,279,758	$ 21,709,329	$ 1,017,212,437	$ 1,017,212,437	$ 1,011,057,039	$ 6,155,398	
Dept of Neighborhoods (DON)	12,176,984	7,866,094	4,310,890	-	(3,520)	12,173,464	12,173,464	12,173,464		
Houston Fire Department (HFD)	568,422,439	500,205,745	68,103,420	113,274	17,059,431	585,368,596	585,368,596	585,368,596		
Houston Emergency Center (HEC)	2,001	1,841	160	-	-	2,001	2,001	2,001		
Municipal Courts Department	29,601,739	22,938,927	6,662,812	-	18,058	29,619,796	29,619,796	29,619,796		
Houston Public Works -(HPW)	9,729,176	947,077	299,099	8,483,000		1,246,176	1,246,176	1,246,176		
Solid Waste Management	99,936,045	42,298,794	57,637,250	-	(32,457)	99,903,588	99,903,588	99,903,588		
General Services Department	46,420,907	12,878,779	33,542,128	-	(263,335)	46,157,572	46,157,572	(263,334)	43,507,259	2,913,647
Housing and Community Devp.	2,228,005	557,916	1,670,089	-	18,600	2,246,605	2,246,605	2,246,605		
Library	41,930,087	34,904,580	7,025,507	-	6,618,314	48,548,400	48,548,400	48,548,400		
Parks & Recreation	94,414,781	43,738,929	49,475,852	1,200,000	(7,303,254)	85,911,527	85,911,527	85,911,527		
Health & Human Services	55,656,252	36,874,364	15,281,790	3,500,097	(106,456)	52,049,698	52,049,699	34,482,797	17,451,457	115,444
Mayor's Office	8,369,964	5,472,944	854,057	2,042,964	(8,484)	6,318,516	6,318,516	1,112,700	4,968,822	236,994
Business Opportunity	5,069,828	3,789,203	1,280,625	-	12,286	5,082,114	5,082,114	10,111	4,030,876	1,041,127
City Council	12,230,693	9,007,032	3,223,661		605,350	12,836,043	12,836,043	12,836,043		
City Controller's Office	8,747,829	7,456,807	1,291,022	-	(133,615)	8,614,215	8,614,215	(133,611)	7,162,004	1,585,822
Finance	21,398,776	16,460,360	4,938,416		8,585	21,407,361	21,407,361	2,804,972	18,602,389	
Admn. & Regulatory Affairs	25,349,876	16,492,116	4,063,974	4,793,787	62,047	20,618,136	20,618,136	5,068,906	14,736,585	812,645
Planning & Development	6,181,987	2,486,265	1,656,161	2,039,561	1,480	4,143,906	4,143,906	2,389,778	686,057	1,068,071
City Secretary	896,298	756,625	139,673	-	-	896,298	896,298	896,298		
Human Resources Dept.	1,343,529	1,236,734	106,796	-		1,343,529	1,343,529	1,343,529		
Legal Department	17,744,052	16,247,330	1,496,722	-	(12,293)	17,731,759	17,731,759	(12,293)	10,550,402	7,193,650
Citywide General Government	294,758,871	11,860,765	136,262,147	146,635,959	45,933,096	194,056,008	194,056,008	173,836,199	20,219,809	
GRAND TOTAL	**2,360,392,984**	**1,695,430,060**	**493,874,524**	**171,088,400**	**84,183,161**	**2,273,487,746**	**2,273,487,747**	**2,110,449,288**	**148,071,058**	**14,967,400**
Cost Adjustment	Building Use								507,351	
Cost Adjustment	Equipment use								1,228,173	
Cost Adjustment	HPW General Fund Credit								(105,251)	
Unallocated Indirect fr disallow functions	Non-Dept								(599,662)	
Unallocated Indirect fr disallow functions	OBO								(61,924)	
Unallocated Indirect fr disallow functions	Legal								(753,523)	
Unallocated Indirect fr disallow functions	Controller's Office								(98,677)	
Unallocated Indirect fr disallow functions	Other Non-Gov-GSD								(1,150,572)	
Reconciling Item(s)	Citywide								(829,113)	
Summary Schedule Total									**146,207,860**	

SECTION V – FY2026 INDIRECT COST RATE PROPOSAL

City of Houston, Texas
FY 2026 Indirect Cost Rate Proposal
2 CFR Part 200 Rates
Based on Actual Expenditures for the Fiscal Year Ended June 30, 2024

	2 CFRP 200 HAS Department	2 CFRP 200 Library Department	2 CFRP 200 Parks Department	2 CFRP 200 Hlth & Hum Svcs Department	2 CFRP 200 Hsg & Com Dev Department	2 CFRP 200 Planning/Dev Department	2 CFRP 200 Police Department	2 CFRP 200 GSD-Non-GF Department
FY 2024 INDIRECT COST RATE								
ACTUAL FY 2024 INDIRECT COSTS	3,536,968	2,419,491	4,604,090	12,283,835	1,739,925	1,995,954	324,084,807	2,352,788
FY 2024 DIRECT SALARY BASE	142,542,055	35,428,399	50,891,760	123,650,655	30,049,900	9,860,651	770,876,114	6,133,901
FY 2026 FIXED RATE	2.48%	6.83%	9.05%	9.93%	5.79%	20.24%	42.04%	38.36%

SECTION VI – FY2026 2 CFR PART 200 COST ALLOCATION PLAN
BASED ON ACTUAL EXPENDITURES
FOR THE FISCAL YEAR ENDED
JUNE 30, 2024

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26 Office Business Opp	Number of HEC FTEs	COH FTE Report	252
26 Mayor's Office	Expenditures of HEC departments	COH Expenditure Report	253
26 Human Resources	Number of HEC FTEs	COH FTE Report	254
26 City Council	Expenditures of HEC departments	COH Expenditure Report	255
26 City Svcs	Number of HEC FTEs	COH FTE Report	256
26 City Controller	Expenditures of HEC departments	COH Expenditure Report	257
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26 ARA Payroll Svcs	Expenditures of HEC dept's excl 911 network	COH Expenditure Report	259
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Summary Schedule

	Department	Human Resources	HITS	Finance Public Fin	Finance Treasury	ARA Regulatory	City Secretary	City Council	Police	Dept of Neighborhood
1	Building Depreciation	$ 0	$ 5,703	$ 0	$ 0	$ 0	$ 10,049	$ 35,748	$ 1,562	$ 20,700
2	Equipment Depreciation	0	3,753	0	0	0	0	127,071	782,318	0
3	Non-Departmental-Gen Gov	952,114	713,459	11,913	10,625	8,932	23,214	267,266	2,929,807	229,648
4	Finance Dir Office	0	0	124,250	108,718	0	0	0	0	0
5	Finance FP&A	96,192	50,328	759	1,556	2,240	2,119	30,547	287,782	13,343
6	Finance City Council	0	0	0	0	0	0	1,083,120	0	0
7	Acc & Finance Reporting	126,546	255,798	989	2,027	2,917	2,760	54,966	376,805	201,972
8	Finance Disaster Recovery	5,908	13,188	70	250	50	121	1,650	143,584	2,020
9	Finance Grants	0	2	0	0	0	0	0	87,010	3,727
10	Finance Perform Mgmt	4,645	10,370	55	196	39	96	1,298	112,899	1,588
11	Finance Strat Purchasing	114,187	503,299	0	2,635	0	0	14,932	741,333	101,011
12	ARA Director Office	0	0	0	0	51,134	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	7,633	0	0	0	152,500
14	ARA Operations	56,135	37,252	142	124	107	6,350	19,646	371,761	278,682
15	ARA Payroll Services	57,045	44,787	977	854	733	1,905	18,242	1,484,198	25,470
16	Office Business Opportuni	96,163	133,049	634	556	476	1,237	11,953	1,090,126	31,198
17	Mayor	68,698	53,935	1,176	1,029	883	2,294	487,810	1,787,383	30,673
18	Legal	152,558	314,029	0	0	0	154,153	140,378	606,809	595,569
19	City Controller's Office	279,887	146,438	2,211	4,529	6,519	6,167	88,880	837,353	38,821
20	Health Administration	0	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	0	0	0	0	0	0	0	0	0
23	CIP Sal Rec HPW	0	0	0	0	0	0	0	0	0
24	HPD Police Records	0	0	0	0	0	0	0	1,691	0
25	General Services	5,431	506,257	0	0	0	39,857	38,766	18,519,694	61,753
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$2,015,509	$2,791,647	$143,176	$133,099	$81,663	$250,322	$2,422,273	$30,162,115	$1,788,675

Summary Schedule

	Department	Fire	Municipal Court	Solid Waste	Houston Airport System	Housing & Community Development	Library	Parks & Recreation	Health Department	Fleet Management
1	Building Depreciation	$ 0	$ 311	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 12,427
2	Equipment Depreciation	54,103	0	162,683	0	0	3,083	53,300	0	0
3	Non-Departmental-Gen Gov	691,907	843,269	1,502,790	0	1,207	1,335,846	1,668,465	906,214	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	203,239	31,896	53,631	161,490	87,684	25,803	126,511	258,022	213,576
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	265,428	41,535	91,208	302,626	114,438	61,147	224,471	335,992	288,928
8	Finance Disaster Recovery	77,313	4,222	18,989	48,012	29,010	6,022	15,647	25,808	13,867
9	Finance Grants	5,851	594	69,973	12,804	347,693	478	4,090	243,305	0
10	Finance Perform Mgmt	60,791	3,320	14,931	37,752	22,810	4,735	12,303	20,292	10,904
11	Finance Strat Purchasing	161,617	43,040	381,207	1,277,129	517,352	283,709	342,559	540,189	1,660,971
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	208,468	1,140,408	2,660,928	69,718	20,744	68,310	194,047	196,123	30,781
15	ARA Payroll Services	929,303	61,148	98,559	9,925-	56,410	110,915	159,365	300,072	82,222
16	Office Business Opportuni	638,394	51,328	105,311	391,905	62,922	101,058	157,882	283,186	275,927
17	Mayor	1,119,136	73,639	118,692	366,017	67,933	133,573	191,919	361,370	99,018
18	Legal	442,091	117,597	222,498	409,555	97,956	209,735	676,523	193,206	22,100
19	City Controller's Office	591,362	92,808	156,051	469,885	255,130	75,077	368,108	750,761	621,436
20	Health Administration	0	0	0	0	0	0	0	17,951,070	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	0	0	0	0	0	0	0	0	0
23	CIP Sal Rec HPW	0	0	0	0	0	0	0	0	0
24	HPD Police Records	10,992	0	0	0	0	0	0	0	0
25	General Services	7,732,361	266,458	24,823	0	58,636	7,473,414	408,900	7,869,295	195,728
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$13,192,356	$2,771,573	$5,682,274	$3,536,968	$1,739,925	$9,892,905	$4,604,090	$30,234,885	$3,527,885

Summary Schedule

	Department	Planning & Development Other	Planning & Development Spec Rev	General Debt	Finance Other	ARA Insurance	ARA BARC	ARA Parking	ARA Other	IT Public Services
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	37,043	0	0	15,747	0	0	0	93,306	0
4	Finance Dir Office	0	0	0	1,835,792	0	0	0	0	0
5	Finance FP&A	3,851	9,619	8,188	20,028	2,078	18,392	23,378	14,878	0
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	5,015	12,524	10,663	26,080	2,707	23,951	30,442	19,374	0
8	Finance Disaster Recovery	526	1,244	0	1,399	3,701	1,961	1,609	1,271	0
9	Finance Grants	0	0	0	4,864	0	0	0	1,157	0
10	Finance Perform Mgmt	414	977	0	1,100	2,909	1,542	1,265	999	0
11	Finance Strat Purchasing	28,107	26,351	0	8,784	7,026	39,526	50,945	25,472	0
12	ARA Director Office	0	0	0	0	85,224	1,805,045	527,859	564,183	0
13	ARA Financial Svcs	0	0	0	0	12,720	269,426	173,765	84,211	0
14	ARA Operations	812	1,939	0	2,107	179	3,775	234,587	1,180	0
15	ARA Payroll Services	5,568	13,284	0	14,432	1,221	25,861	16,679	8,083	0
16	Office Business Opportuni	4,069	8,633	0	9,379	794	16,804	10,837	5,252	0
17	Mayor	6,705	15,998	0	17,380	1,471	31,144	20,086	9,735	0
18	Legal	0	142,024	0	0	0	0	12,785	0	0
19	City Controller's Office	11,205	27,987	23,824	58,274	6,048	53,515	68,020	43,291	0
20	Health Administration	0	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	800,017	832,042	0	0	0	0	0	0	0
22	HPW Admin Indirect	0	0	0	0	0	0	0	0	0
23	CIP Sal Rec HPW	0	0	0	0	0	0	0	0	0
24	HPD Police Records	0	0	0	0	0	0	0	0	0
25	General Services	0	0	0	0	0	4,899	28,739	0	0
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$903,332	$1,092,622	$42,675	$2,015,366	$126,078	$2,295,841	$1,200,996	$872,392	$0

Summary Schedule

	Department	Legal Insurance	Legal Wkr Comp	Mayor Cable TV	Mayor Other	TIRZ	HR Health Benefits	HR Long Term Disability	HPW Bldg Insp	HPW Stormwater
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	0	17,463	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	9,703	1,525	2,440	20,928	1,321	167,580	81	64,328	22,271
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	12,636	1,986	3,177	27,252	1,721	218,220	106	83,768	29,001
8	Finance Disaster Recovery	3,221	42	454	5,205	0	54,924	135	10,624	5,368
9	Finance Grants	0	0	0	27,077	0	0	0	0	0
10	Finance Perform Mgmt	2,533	34	357	4,092	0	43,186	106	8,355	4,220
11	Finance Strat Purchasing	27,229	0	10,540	173,914	0	65,876	1,757	75,539	85,201
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	36,636	136,366	15,011	0	0	0	0
14	ARA Operations	2,036	71	3,163	1,910	210	1,415	0	111,552	17,571
15	ARA Payroll Services	13,944	488	3,517	13,089	1,441	9,694	0	53,641	24,529
16	Office Business Opportuni	9,060	317	2,285	8,505	936	6,300	0	92,828	44,890
17	Mayor	16,792	588	4,235	1,120,154	1,735	11,675	0	172,039	83,196
18	Legal	0	0	0	0	0	0	0	0	0
19	City Controller's Office	28,234	4,438	7,098	60,893	3,844	487,603	234	187,173	64,801
20	Health Administration	0	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	0	0	0	0	0	0	0	388,384	190,749
23	CIP Sal Rec HPW	0	0	0	0	0	0	0	0	0
24	HPD Police Records	0	0	0	0	0	0	0	0	0
25	General Services	0	0	75,051	0	0	0	0	0	614
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$125,388	$9,489	$148,953	$1,599,385	$43,682	$1,066,473	$2,419	$1,248,231	$572,411

Summary Schedule

	Department	HPW DDSR	HPW Water & Sewer	HPW Houston Transtar	HPW Other	Houston Permit Center	CIP S/R Planning	CIP Sal Rec RE	CIP S/R Engrg	CIP S/R Constr
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	23,561	0	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	46,104	238,199	2,927	49,083	7,920	0	1,597	1,561	2,040
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	60,035	317,882	3,812	63,916	10,313	0	2,080	2,033	2,656
8	Finance Disaster Recovery	10,472	82,699	410	6,227	1,172	0	836	785	836
9	Finance Grants	0	0	0	39,479	0	0	0	0	0
10	Finance Perform Mgmt	8,234	65,025	322	4,896	921	0	657	617	657
11	Finance Strat Purchasing	380,328	909,098	14,054	72,025	61,485	0	7,905	0	7,026
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	374,962	1,690,639	271	688	866	0	1,718	1,462	1,347
15	ARA Payroll Services	81,391	191,067	681	2,735	5,934	0	11,770	10,012	9,230
16	Office Business Opportuni	63,393	321,119	1,206	1,777	3,855	0	7,649	6,505	5,998
17	Mayor	117,487	595,138	2,235	3,294	7,146	0	14,175	12,058	11,117
18	Legal	0	188,075	0	1,095,321	0	0	79,816	0	0
19	City Controller's Office	134,147	693,084	8,516	142,818	23,046	0	4,647	4,543	5,936
20	Health Administration	0	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	306,309	1,930,346	8,520	84,376	25,458	0	31,502	27,736	27,009
23	CIP Sal Rec HPW	0	0	0	0	0	0	160,419-	136,457-	125,806-
24	HPD Police Records	0	0	0	0	0	0	0	0	0
25	General Services	905	35,691	14,363	7,706	7,929	0	0	0	0
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	105,251-	0	0	0	0	0	0	0
	Tot.Current Allocations	$1,583,767	$7,152,811	$57,317	$1,597,902	$156,045	$0	$3,933	$69,145	$51,954

Summary Schedule

	Department	CIP S/R Eng/Const	CIP S/R Geo/Env	CIP S/R Other	CIP S/R GSD	HEC-Director	HEC-IT	HEC-911 Network	HEC-Police Call Takers	HEC-HFD
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	0	0	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0	0
5	Finance FP&A	2,631	837	12,347	2,433	0	0	0	0	0
6	Finance City Council	0	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	3,426	1,089	16,079	3,168	0	0	0	0	0
8	Finance Disaster Recovery	588	211	2,199	874	0	0	0	0	0
9	Finance Grants	0	0	0	0	0	0	0	0	0
10	Finance Perform Mgmt	462	166	1,729	688	0	0	0	0	0
11	Finance Strat Purchasing	2,635	0	20,202	0	0	0	0	0	0
12	ARA Director Office	0	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0	0
14	ARA Operations	795	506	3,614	1,579	0	0	0	0	0
15	ARA Payroll Services	5,445	3,468	24,762	10,818	0	0	0	0	0
16	Office Business Opportuni	3,539	2,252	16,090	7,030	0	0	0	0	0
17	Mayor	6,558	4,176	29,820	13,028	0	0	0	0	0
18	Legal	0	0	0	0	0	0	0	0	0
19	City Controller's Office	7,657	2,434	35,927	7,078	0	0	0	0	0
20	Health Administration	0	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	17,138	8,823	71,885	0	0	0	0	0	0
23	CIP Sal Rec HPW	74,219-	47,261-	337,480-	0	0	0	0	0	0
24	HPD Police Records	0	0	0	0	0	0	0	0	0
25	General Services	0	0	0	0	0	0	0	0	0
26	HEC	0	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$23,345	$23,299	$102,826	$46,696	$0	$0	$0	$0	$0

Summary Schedule

	Department	HEC-Harris County	HEC-Genl Svcs Dept	HEC-Homeland Security	HEC-Off of Emg Mgt	HEC-HPD	Hurricane Ike Aid & Recovery	ARRA Reimburse Fund	HR-W.C.
1	Building Depreciation	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
2	Equipment Depreciation	0	0	0	0	0	0	0	0
3	Non-Departmental-Gen Gov	0	0	0	0	0	0	0	0
4	Finance Dir Office	0	0	0	0	0	0	0	0
5	Finance FP&A	0	0	0	0	0	33	25	19,157
6	Finance City Council	0	0	0	0	0	0	0	0
7	Acc & Finance Reporting	0	0	0	0	0	43	32	24,945
8	Finance Disaster Recovery	0	0	0	0	0	0	0	4,555
9	Finance Grants	0	0	0	0	0	0	0	0
10	Finance Perform Mgmt	0	0	0	0	0	0	0	3,581
11	Finance Strat Purchasing	0	0	0	0	0	0	0	16,689
12	ARA Director Office	0	0	0	0	0	0	0	0
13	ARA Financial Svcs	0	0	0	0	0	0	0	0
14	ARA Operations	0	0	0	0	0	0	0	1,804
15	ARA Payroll Services	0	0	0	0	0	0	0	12,357
16	Office Business Opportuni	0	0	0	0	0	0	0	8,028
17	Mayor	0	0	0	0	0	0	0	14,880
18	Legal	0	0	0	0	0	0	0	0
19	City Controller's Office	0	0	0	0	0	98	74	55,739
20	Health Administration	0	0	0	0	0	0	0	0
21	Planning & Dev Admin	0	0	0	0	0	0	0	0
22	HPW Admin Indirect	0	0	0	0	0	0	0	0
23	CIP Sal Rec HPW	0	0	0	0	0	0	0	0
24	HPD Police Records	0	0	0	0	0	0	0	0
25	General Services	0	0	0	0	0	0	0	0
26	HEC	0	0	0	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	0	0	0	0
	Tot.Current Allocations	$0	$0	$0	$0	$0	$174	$131	$161,735

Summary Schedule

	Department	Legal Other	Convention & Entertainmen	Other	2nd Allocation Orphans	Total
1	Building Depreciation	$ 0	$ 0	$ 590	$ 0	$ 87,090
2	Equipment Depreciation	0	0	0	0	1,186,311
3	Non-Departmental-Gen Gov	0	0	54,843	0	12,338,639
4	Finance Dir Office	0	0	0	0	2,068,760
5	Finance FP&A	294	1,687	0	0	2,426,182
6	Finance City Council	0	0	0	0	1,083,120
7	Acc & Finance Reporting	383	56,858	0	0	3,827,926
8	Finance Disaster Recovery	57	14	0	0	609,350
9	Finance Grants	791	0	0	0	848,895
10	Finance Perform Mgmt	45	11	0	0	479,124
11	Finance Strat Purchasing	0	879	0	0	8,803,763
12	ARA Director Office	0	0	0	0	3,033,445
13	ARA Financial Svcs	0	0	0	0	888,268
14	ARA Operations	0	0	426,496	0	8,248,980
15	ARA Payroll Services	0	0	0	0	3,997,421
16	Office Business Opportuni	0	0	0	0	4,102,635
17	Mayor	0	0	0	0	7,309,223
18	Legal	0	0	402,366	0	6,275,144
19	City Controller's Office	855	4,909	0	0	7,059,413
20	Health Administration	0	0	0	0	17,951,070
21	Planning & Dev Admin	0	0	0	0	1,632,059
22	HPW Admin Indirect	0	0	0	0	3,118,235
23	CIP Sal Rec HPW	0	0	0	0	881,642-
24	HPD Police Records	0	0	6,427,817	0	6,440,500
25	General Services	0	0	1,930	0	43,379,200
26	HEC	0	0	0	0	0
27	HPW General Fund Credit	0	0	0	0	105,251-
	Tot.Current Allocations	$2,425	$64,358	$7,314,042	$0	$146,207,860

BUILDING DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Building Depreciation schedule provides for the allocation of General Fund building depreciation expense for FY 2018. Costs are allocated to user departments occupying City Hall, City Hall Annex, and Municipal Courts buildings. The allocation basis is the total usable square footage occupied by each department.

A. Department Costs

Dept:1 Building Depreciation

Description		Amount	General Admin	City Hall	City Hall Annex	Muni Court Bldg
Personnel Costs						
Salaries	S	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0
Services & Supplies Cost						
Building Depreciation	P	507,351	0	271,077	235,778	496
Subtotal - Services & Supplies		507,351	0	271,077	235,778	496
Department Cost Total		507,351	0	271,077	235,778	496
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		507,351	0	271,077	235,778	496
General Admin Distribution		0	0	0	0	0
Grand Total		$ 507,351		$ 271,077	$ 235,778	$ 496

B. Incoming Costs-(Default Spread Custom%)

Dept:1 Building Depreciation

No Indirect Costs

City Hall Allocations

Dept:1 Building Depreciation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
17	Mayor	48,894	63.0736	170,978	0	170,978	0	170,978
19	City Controller's Office	23,567	30.4016	82,412	0	82,412	0	82,412
25	General Services	0	0.0000	0	0	0	0	0
29	HITS	1,595	2.0576	5,578	0	5,578	0	5,578
35	Police	440	0.5676	1,539	0	1,539	0	1,539
36	Dept of Neighborhoods	3,023	3.8997	10,571	0	10,571	0	10,571
42	Library	0	0.0000	0	0	0	0	0
92	Other	0	0.0000	0	0	0	0	0
	Subtotal	77,519	100.0000	271,078	0	271,078	0	271,078
	Direct Bills					0		0
	Total					$271,078		$271,078

Basis Units: Square footage per department
Source: GSD Space Allocation

City Hall Annex Allocations

Dept:1 Building Depreciation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	1,130	0.8694	$ 2,050	$ 0	$ 2,050	$ 0	$ 2,050
17	Mayor	8,889	6.8388	16,124	0	16,124	0	16,124
18	Legal	63,910	49.1695	115,931	0	115,931	0	115,931
25	General Services	18,043	13.8815	32,729	0	32,729	0	32,729
29	HITS	0	0.0000	0	0	0	0	0
33	City Secretary	5,540	4.2622	10,049	0	10,049	0	10,049
34	City Council	19,707	15.1617	35,748	0	35,748	0	35,748
36	Dept of Neighborhoods	5,584	4.2961	10,129	0	10,129	0	10,129
45	Fleet Management	6,851	5.2709	12,427	0	12,427	0	12,427
92	Other	325	0.2500	590	0	590	0	590
	Subtotal	129,979	100.0000	235,777	0	235,777	0	235,777
	Direct Bills					0		0
	Total					$235,777		$235,777

Basis Units: Square footage per department
Source: GSD Space Allocation

Muni Court Bldg Allocations

Dept:1 Building Depreciation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
18	Legal	3,884	7.4684	$ 37	$ 0	$ 37	$ 0	$ 37
29	HITS	13,160	25.3048	125	0	125	0	125
35	Police	2,391	4.5975	23	0	23	0	23
38	Municipal Court	32,571	62.6293	311	0	311	0	311
	Subtotal	52,006	100.0000	496	0	496	0	496
	Direct Bills					0		0
	Total					$496		$496

Basis Units: Square footage per department
Source: GSD Space Allocation

Allocation Summary

Dept:1 Building Depreciation

	Department	City Hall	City Hall Annex	Muni Court Bldg	Total
0	Direct Billed	$0	$0	$0	$0
04	Finance Dir Office	0	2,050	0	2,050
17	Mayor	170,978	16,124	0	187,102
18	Legal	0	115,931	37	115,968
19	City Controller's Office	82,412	0	0	82,412
25	General Services	0	32,729	0	32,729
29	HITS	5,578	0	125	5,703
33	City Secretary	0	10,049	0	10,049
34	City Council	0	35,748	0	35,748
35	Police	1,539	0	23	1,562
36	Dept of Neighborhoods	10,571	10,129	0	20,700
38	Municipal Court	0	0	311	311
42	Library	0	0	0	0
45	Fleet Management	0	12,427	0	12,427
92	Other	0	590	0	590
	Total	$ 271,078	$ 235,777	$ 496	$ 507,351

EQUIPMENT DEPRECIATION
FUNCTION AND ALLOCATION BASIS

The Equipment Depreciation schedule provides the allocation of General Fund equipment fixed asset depreciation expense for FY 2019. The equipment usage charge is allocated to user departments based upon the equipment usage allowance (current year depreciation) per department.

A. Department Costs

Dept:2 Equipment Depreciation

Description		Amount	General Admin	Equip Deprec
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Equip Use	P	1,228,173	0	1,228,173
Subtotal - Services & Supplies		1,228,173	0	1,228,173
Department Cost Total		1,228,173	0	1,228,173
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		1,228,173	0	1,228,173
General Admin Distribution			0	0
Grand Total		$ 1,228,173		$ 1,228,173

B. Incoming Costs-(Default Spread Custom%)

Dept:2 Equipment Depreciation

No Indirect Costs

Equip Deprec Allocations

Dept:2 Equipment Depreciation

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	75	0.0061	$ 75	$ 0	$ 75	$ 0	$ 75
19	City Controller's Office	852	0.0694	852	0	852	0	852
20	Health Administration	37,679	3.0679	37,679	0	37,679	0	37,679
23	CIP Sal Rec HPW	548	0.0446	548	0	548	0	548
25	General Services	2,708	0.2205	2,708	0	2,708	0	2,708
29	HITS	3,753	0.3056	3,753	0	3,753	0	3,753
34	City Council	127,071	10.3463	127,071	0	127,071	0	127,071
35	Police	782,318	63.6977	782,318	0	782,318	0	782,318
37	Fire	54,103	4.4052	54,103	0	54,103	0	54,103
39	Solid Waste	162,683	13.2459	162,683	0	162,683	0	162,683
42	Library	3,083	0.2510	3,083	0	3,083	0	3,083
43	Parks & Recreation	53,300	4.3398	53,300	0	53,300	0	53,300
	Subtotal	1,228,173	100.0000	1,228,173	0	1,228,173	0	1,228,173
	Direct Bills					0		0
	Total					$1,228,173		$1,228,173

Basis Units: Current year depreciation by department
Source: Asset Report

Allocation Summary

Dept:2 Equipment Depreciation

	Department	Equip Deprec	Total
0	Direct Billed	$0	$0
12	ARA Director Office	75	75
19	City Controller's Office	852	852
20	Health Administration	37,679	37,679
23	CIP Sal Rec HPW	548	548
25	General Services	2,708	2,708
29	HITS	3,753	3,753
34	City Council	127,071	127,071
35	Police	782,318	782,318
37	Fire	54,103	54,103
39	Solid Waste	162,683	162,683
42	Library	3,083	3,083
43	Parks & Recreation	53,300	53,300
	Total	$ 1,228,173	$ 1,228,173

GENERAL CITYWIDE SERVICES (NONDEPARTMENTAL) FUNCTION AND ALLOCATION BASIS

The General Citywide Services account includes citywide costs that are not attributable to any specific department. The cost allocation bases are as follows:

- **Insurance, Civilian Retirement** – City contribution for health insurance for civilian retirees for all General Fund departments are allocated based upon the number of General Fund civilian FTE positions.
- **Membership** – Membership fees to organizations that benefit the entire city are allocated based upon the number of FTE positions in General Fund departments.
- **Consulting Services** – Consulting services that benefit the entire city, e.g. annual audit and special studies performed are allocated based on the total number of revenue, expenditure, and purchasing transactions by department.
- **Interest Charges** – Interest expense for tax and revenue anticipation notes are allocated based on departmental General Fund operating expenditures.
- **Other Miscellaneous** – Other general expenditures (i.e. Metro commuter pass, and miscellaneous other services) are allocated based on General Fund operating expenditures.
- **Claims and Judgments** – Claims and settlements for General Fund departments are allocated based on the dollar amount related to litigation and payment of claims for General Fund departments.
- **Elections** – Cost of all city elections are allocated based on the number of elected City officials.
- **Legal Services Contracts/Lobby** – The cost of outside legal services including lobbying are allocated based on the number of FTE positions by department
- **611 Walker Rent** – Real estate rental costs for General Fund departments located at 611 Walker are allocated to those departments based on their occupied square footage.
- **Department Specific** – The cost of specific services is allocated based on the dollars expended by department.
- **General Government** – Costs such as fund transfers, appraisal fees, and other expenses deemed as general government in nature are not allocated in this plan.

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	645,278	0	0	0	0	0
Architectural Srvcs	P	6,626	0	0	0	0	0
Info Resource Srvcs	P	31,070	0	0	0	0	0
Non-Subrec Contract	P	27,248	0	0	0	0	0
Acctg & Auditing Svc	P	0	0	0	0	0	0
Print Shop Svcs	P	0	0	0	0	0	0
Pub & Printed Materi	P	0	0	0	0	0	0
Other Interest	P	322	0	0	0	0	322
Health Ins RetCl	P	11,860,766	0	11,860,766	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Pension-Legacy-Civil	P	0	0	0	0	0	0
Workers Comp-Civ Clm	P	0	0	0	0	0	0
Mgt Consultant	P	1,382,693	0	0	0	0	0
MISC Support Svs	P	42,302	0	0	0	0	0
Banking Services	P	0	0	0	0	0	0
Real Estate	P	5,726,361	0	0	0	0	0
Application Services	P	0	0	0	0	0	0
Intfd Prt Shop Svcs	P	0	0	0	0	0	0
Intfd Parking-HF	P	40,994	0	0	0	0	0
Ltd purpose	P	72,794,286	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	12,397,234	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	0	0	0	0	0	0

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	General Admin	Insurance Retirees	Memberships	Consulting Services	Interest Costs
Elections	P	7,375,603	0	0	0	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	211,921	0	0	211,921	0	0
Food Supplies	P	0	0	0	0	0	0
AudioVisual Supplies	P	0	0	0	0	0	0
Early Pymt Discount	P	10,876-	0	0	0	0	0
Voice Svcs	P	0	0	0	0	0	0
Legal Svcs	P	1,596,283	0	0	0	0	0
Metro Commut	P	268,215	0	0	0	0	0
Misc Other Svcs	P	9,177,154	0	0	0	0	0
Intfd Legal Service	P	22,544,430	0	0	0	0	0
Other IntfdSvcs	P	2,004,979	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	60,321,697	0	0	0	0	0
Transf - Spec Nonrecr	P	115,432	0	0	0	0	0
Transfer to Component	P	33,618,258	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	25,711,772	0	0	0	0	0
Transfer to CAP Proj	P	26,868,800	0	0	0	0	0
Voice Labor	P	0	0	0	0	0	0
Eng Services	P	0	0	0	0	0	0
Travel- Non Training	P	348	0	0	0	0	0
Subtotal - Services & Supplies		294,759,196	0	11,860,766	211,921	0	322
Department Cost Total		294,759,196	0	11,860,766	211,921	0	322
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		294,759,196	0	11,860,766	211,921	0	322
General Admin Distribution			0	0	0	0	0
Grand Total		$ 294,759,196	0	$ 11,860,766	$ 211,921	0	$ 322
							not allocated

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	P	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost			0	0	0	0	0
Advertising	P	645,278	0	0	0	0	0
Architectural Srvcs	P	6,626	0	0	0	0	0
Info Resource Srvcs	P	31,070	0	0	0	0	0
Non-Subrec Contract	P	27,248	0	0	0	0	0
Acctg & Auditing Svc	P	0	0	0	0	0	0
Print Shop Svcs	P	0	0	0	0	0	0
Pub & Printed Materi	P	0	0	0	0	0	0
Other Interest	P	322	0	0	0	0	0
Health Ins RetCl	P	11,860,766	0	0	0	0	0
Pension-Civilian	P	0	0	0	0	0	0
Pension-Legacy-Civil	P	0	0	0	0	0	0
Workers Comp-Civ Clm	P	0	0	0	0	0	0
Mgt Consultant	P	1,382,693	0	0	0	0	0
MISC Support Svs	P	42,302	42,302	0	0	0	0
Banking Services	P	0	0	0	0	0	0
Real Estate	P	5,726,361	0	0	0	0	5,133,408
Application Services	P	0	0	0	0	0	0
Intfd Prt Shop Svcs	P	0	0	0	0	0	0
Intfd Parking-HF	P	40,994	0	0	0	0	0
Ltd purpose	P	72,794,286	0	0	0	0	0
Criminal Intell	P	0	0	0	0	0	0
Tax Appraisal	P	12,397,234	0	0	0	0	0
Tax Refunds	P	0	0	0	0	0	0
Mgmt Initiative/Cons	P	0	0	0	0	0	0

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	Other Misc	Claims & Judge	Elections	Non-Dpt. Legal Svcs/Lobby	Walker Rent
Elections	P	7,375,603	0	0	7,375,603	0	0
Contributions	P	0	0	0	0	0	0
Membership	P	211,921	0	0	0	0	0
Food Supplies	P	0	0	0	0	0	0
AudioVisual Supplies	P	0	0	0	0	0	0
Early Pymt Discount	P	10,876-	0	0	0	0	0
Voice Svcs	P	0	0	0	0	0	0
Legal Svcs	P	1,596,283	0	0	0	1,596,283	0
Metro Commut	P	268,215	268,215	0	0	0	0
Misc Other Svcs	P	9,177,154	0	0	0	0	0
Intfd Legal Service	P	22,544,430	0	22,544,430	0	0	0
Other IntfdSvcs	P	2,004,979	0	0	0	0	0
Intfd Engr Services	P	0	0	0	0	0	0
Transfer to Spec Rev	P	60,321,697	0	0	0	0	0
Transf - Spec Nonrecr	P	115,432	0	0	0	0	0
Transfer to Component	P	33,618,258	0	0	0	0	0
Transfer to Ike Fund	P	0	0	0	0	0	0
Ch380 Trans Other Fd	P	25,711,772	0	0	0	0	0
Transfer to CAP Proj	P	26,868,800	0	0	0	0	0
Voice Labor	P	0	0	0	0	0	0
Eng Services	P	0	0	0	0	0	0
Travel- Non Training	P	348	0	0	0	0	0
Subtotal - Services & Supplies		294,759,196	310,517	22,544,430	7,375,603	1,596,283	5,133,408
Department Cost Total		294,759,196	310,517	22,544,430	7,375,603	1,596,283	5,133,408
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		294,759,196	310,517	22,544,430	7,375,603	1,596,283	5,133,408
General Admin Distribution			0	0	0	0	0
Grand Total		$ 294,759,196	$ 310,517	$ 22,544,430	$ 7,375,603	$ 1,596,283	$ 5,133,408
				not allocated	not allocated	not allocated	

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	Dept Specific	Gen Govt
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	P	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost			0	0
Advertising	P	645,278	0	645,278
Architectural Srvcs	P	6,626	0	6,626
Info Resource Srvcs	P	31,070	0	31,070
Non-Subrec Contract	P	27,248	0	27,248
Acctg & Auditing Svc	P	0	0	0
Print Shop Svcs	P	0	0	0
Pub & Printed Materi	P	0	0	0
Other Interest	P	322	0	0
Health Ins RetCl	P	11,860,766	0	0
Pension-Civilian	P	0	0	0
Pension-Legacy-Civil	P	0	0	0
Workers Comp-Civ Clm	P	0	0	0
Mgt Consultant	P	1,382,693	1,382,693	0
MISC Support Svs	P	42,302	0	0
Banking Services	P	0	0	0
Real Estate	P	5,726,361	592,953	0
Application Services	P	0	0	0
Intfd Prt Shop Svcs	P	0	0	0
Intfd Parking-HF	P	40,994	40,994	0
Ltd purpose	P	72,794,286	0	72,794,286
Criminal Intell	P	0	0	0
Tax Appraisal	P	12,397,234	0	12,397,234
Tax Refunds	P	0	0	0
Mgmt Initiative/Cons	P	0	0	0

A. Department Costs

Dept:3 Non-Departmental-Gen Gov

Description		Amount	Dept Specific	Gen Govt
Elections	P	7,375,603	0	0
Contributions	P	0	0	0
Membership	P	211,921	0	0
Food Supplies	P	0	0	0
AudioVisual Supplies	P	0	0	0
Early Pymt Discount	P	10,876-	0	10,876-
Voice Svcs	P	0	0	0
Legal Svcs	P	1,596,283	0	0
Metro Commut	P	268,215	0	0
Misc Other Svcs	P	9,177,154	667,212	8,490,272
Intfd Legal Service	P	22,544,430	0	0
Other IntfdSvcs	P	2,004,979	0	2,004,979
Intfd Engr Services	P	0	0	0
Transfer to Spec Rev	P	60,321,697	0	60,321,697
Transf - Spec Nonrecr	P	115,432	0	115,432
Transfer to Component	P	33,618,258	0	33,618,258
Transfer to Ike Fund	P	0	0	0
Ch380 Trans Other Fd	P	25,711,772	0	25,711,772
Transfer to CAP Proj	P	26,868,800	0	26,868,800
Voice Labor	P	0	0	0
Eng Services	P	0	0	0
Travel- Non Training	P	348	0	348
Subtotal - Services & Supplies		294,759,196	2,683,852	243,022,424
Department Cost Total		294,759,196	2,683,852	243,022,424
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		294,759,196	2,683,852	243,022,424
General Admin Distribution			0	0
Grand Total		$ 294,759,196	$ 2,683,852	$ 243,022,424
				not allocated

B. Incoming Costs-(Default Spread Expense%) Dept:3 Non-Departmental-Gen Gov

	Department	First Incoming	Second Incoming	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc
3	Consulting Services	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
3	Other Misc	0	19,442	782	14	0	0	20
	Subtotal - Non-Dept-Gen Gov	0	19,442	782	14	0	0	20
5	Financial Plg & Analysis	0	77,523	3,119	56	0	0	82
	Subtotal - Fin Plg & Analysis	0	77,523	3,119	56	0	0	82
7	Gen Acctng	0	65,170	2,622	47	0	0	69
7	Fixed Assets	0	0	0	0	0	0	0
7	Auditing Svcs	0	36,855	1,483	27	0	0	39
7	Fin Operations	0	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	0	102,025	4,105	73	0	0	107
8	Disaster Recovery	0	17,893	720	13	0	0	19
	Subtotal - Fin Disaster Recovery	0	17,893	720	13	0	0	19
9	Grants Mgmt	0	6,432	259	5	0	0	7
9	Cost Accounting	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	0	6,432	259	5	0	0	7
10	Perf Mgmt Svcs	0	14,186	571	10	0	0	15
	Subtotal - Fin Perform Mgmt	0	14,186	571	10	0	0	15
11	Purchasing	0	65,457	2,634	47	0	0	69
	Subtotal - Fin SPD	0	65,457	2,634	47	0	0	69
19	Controller Fin Svcs	0	230,605	9,279	166	0	0	243
	Subtotal - City Controller's	0	230,605	9,279	166	0	0	243
25	Design & Const	0	110,264	4,437	79	0	0	116
	Subtotal - General Services	0	110,264	4,437	79	0	0	116
	Total Incoming	0	643,827	25,907	463	0	1	678
C.	Total Allocated		$ 295,403,023	$ 11,886,673	$ 212,384		$ 323	$ 311,195
				4.02%	0.07%		0.00%	0.11%

B. Incoming Costs-(Default Spread Expense%) Dept:3 Non-Departmental-Gen Gov

	Department	First Incoming	Second Incoming	Claims & Judge	Elections	Non-Dpt Legal	Walker Rent	Dept Specific
3	Consulting Services	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
3	Other Misc	0	19,442	1,487	486	105	339	177
	Subtotal - Non-Dept-Gen Gov	0	19,442	1,487	486	105	339	177
5	Financial Plg & Analysis	0	77,523	5,929	1,940	420	1,350	706
	Subtotal - Fin Plg & Analysis	0	77,523	5,929	1,940	420	1,350	706
7	Gen Acctng	0	65,170	4,984	1,631	353	1,135	593
7	Fixed Assets	0	0	0	0	0	0	0
7	Auditing Svcs	0	36,855	2,819	922	200	642	336
7	Fin Operations	0	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	0	102,025	7,803	2,553	553	1,777	929
8	Disaster Recovery	0	17,893	1,369	448	97	312	163
	Subtotal - Fin Disaster Recovery	0	17,893	1,369	448	97	312	163
9	Grants Mgmt	0	6,432	492	161	35	112	59
9	Cost Accounting	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	0	6,432	492	161	35	112	59
10	Perf Mgmt Svcs	0	14,186	1,085	355	77	247	129
	Subtotal - Fin Perform Mgmt	0	14,186	1,085	355	77	247	129
11	Purchasing	0	65,457	5,006	1,638	354	1,140	596
	Subtotal - Fin SPD	0	65,457	5,006	1,638	354	1,140	596
19	Controller Fin Svcs	0	230,605	17,638	5,770	1,249	4,016	2,100
	Subtotal - City Controller's	0	230,605	17,638	5,770	1,249	4,016	2,100
25	Design & Const	0	110,264	8,433	2,759	597	1,920	1,004
	Subtotal - General Services	0	110,264	8,433	2,759	597	1,920	1,004
	Total Incoming	0	643,827	49,243	16,110	3,487	11,213	5,862
C.	Total Allocated		$ 295,403,023	$ 22,593,673	$ 7,391,713	$ 1,599,770	$ 5,144,621	$ 2,689,714
				7.65%	2.50%	0.54%	1.74%	0.91%

B. Incoming Costs-(Default Spread Expense%)

Dept:3 Non-Departmental-Gen Gov

	Department	First Incoming	Second Incoming	Gen Govt
3	Consulting Services	$ 0	$ 0	$ 0
3	Other Misc	0	19,442	16,030
	Subtotal - Non-Dept-Gen Gov	0	19,442	16,030
5	Financial Plg & Analysis	0	77,523	63,916
	Subtotal - Fin Plg & Analysis	0	77,523	63,916
7	Gen Acctng	0	65,170	53,731
7	Fixed Assets	0	0	0
7	Auditing Svcs	0	36,855	30,386
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	0	102,025	84,117
8	Disaster Recovery	0	17,893	14,752
	Subtotal - Fin Disaster Recovery	0	17,893	14,752
9	Grants Mgmt	0	6,432	5,303
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	6,432	5,303
10	Perf Mgmt Svcs	0	14,186	11,696
	Subtotal - Fin Perform Mgmt	0	14,186	11,696
11	Purchasing	0	65,457	53,968
	Subtotal - Fin SPD	0	65,457	53,968
19	Controller Fin Svcs	0	230,605	190,129
	Subtotal - City Controller's	0	230,605	190,129
25	Design & Const	0	110,264	90,910
	Subtotal - General Services	0	110,264	90,910
	Total Incoming	0	643,827	530,821
C.	Total Allocated		$ 295,403,023	$ 243,553,245
				82.45%

Insurance Retirees Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.1659	$ 19,675	$ 0	$ 19,675	$ 43	$ 19,718
05	Finance Financial Plg & Analys	12.60	0.3120	37,001	0	37,001	81	37,082
06	Finance City Council	5.00	0.1238	14,683	0	14,683	32	14,715
07	Accounting & Financial Reporti	14.80	0.3664	43,461	0	43,461	95	43,556
08	Finance Disaster Recovery	4.10	0.1015	12,040	0	12,040	26	12,066
09	Finance Grants	6.70	0.1659	19,675	0	19,675	43	19,718
10	Finance Rev Perform Mgmnt	2.40	0.0594	7,048	0	7,048	15	7,063
11	Finance Strategic Purchasing	54.50	1.3493	160,043	0	160,043	350	160,393
12	ARA Director Office	6.90	0.1708	20,262	0	20,262	44	20,306
13	ARA Admin Services	5.80	0.1436	17,032	0	17,032	37	17,069
14	ARA Operations	79.90	1.9782	234,631	0	234,631	512	235,143
15	ARA Payroll Services	34.10	0.8443	100,137	0	100,137	219	100,356
16	Office Business Opportunity	34.40	0.8517	101,018	0	101,018	221	101,239
17	Mayor	29.10	0.7205	85,454	0	85,454	187	85,641
18	Legal	97.40	2.4115	286,021	0	286,021	625	286,646
19	City Controller's Office	51.50	1.2751	151,233	0	151,233	330	151,563
20	Health Administration	34.30	0.8492	100,724	0	100,724	220	100,944
21	Planning & Dev Admin	6.50	0.1609	19,088	0	19,088	42	19,130
24	HPD Police Records	74.80	1.8519	219,655	0	219,655	480	220,135
25	General Services	145.30	3.5974	426,682	0	426,682	932	427,614
28	Human Resources	50.50	1.2503	148,296	0	148,296	324	148,620
30	Finance Public Fin	4.00	0.0990	11,746	0	11,746	26	11,772
31	Finance Treasury	3.50	0.0867	10,278	0	10,278	22	10,300
32	ARA Regulatory	3.00	0.0743	8,810	0	8,810	19	8,829
33	City Secretary	7.80	0.1931	22,905	0	22,905	50	22,955
34	City Council	74.70	1.8495	219,361	0	219,361	479	219,840
35	Police	913.90	22.6269	2,683,722	0	2,683,722	5,862	2,689,584
36	Dept of Neighborhoods	77.00	1.9064	226,115	0	226,115	494	226,609
37	Fire	185.70	4.5977	545,319	0	545,319	1,191	546,510
38	Municipal Court	243.20	6.0213	714,171	0	714,171	1,560	715,731
39	Solid Waste	392.80	9.7252	1,153,481	0	1,153,481	2,519	1,156,000
41	Housing & Community Dev	0.30	0.0074	881	0	881	2	883
42	Library	449.30	11.1240	1,319,396	0	1,319,396	2,882	1,322,278
43	Parks & Recreation	559.20	13.8450	1,642,124	0	1,642,124	3,587	1,645,711
44	Health Department	304.50	7.5390	894,183	0	894,183	1,953	896,136
46	Planning & Dev Other	12.40	0.3070	36,413	0	36,413	80	36,493
49	Finance Other	5.30	0.1312	15,564	0	15,564	34	15,598
53	ARA Other	31.30	0.7749	91,914	0	91,914	201	92,115
58	Mayor Other	0.00	0.0000	0	0	0	0	0
59	TIRZ	5.90	0.1461	17,326	0	17,326	38	17,364
67	HPW Other	7.90	0.1956	23,199	0	23,199	51	23,250
	Subtotal	4,039.00	100.0000	11,860,767	0	11,860,767	25,907	11,886,674
	Direct Bills					0		0
	Total					$11,860,767		$ 11,886,674

Basis Units: Number of General Fund civilian full time equivalents (FTE)
Source: COH FTE Report

Memberships Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0532	$ 113	$ 0	$ 113	$ 0	$ 113
05	Finance Financial Plg & Analys	12.60	0.1000	212	0	212	0	212
06	Finance City Council	5.00	0.0397	84	0	84	0	84
07	Accounting & Financial Reporti	14.80	0.1174	249	0	249	1	250
08	Finance Disaster Recovery	4.10	0.0325	69	0	69	0	69
09	Finance Grants	6.70	0.0532	113	0	113	0	113
10	Finance Rev Perform Mgmnt	2.40	0.0190	40	0	40	0	40
11	Finance Strategic Purchasing	54.50	0.4324	916	0	916	2	918
12	ARA Director Office	6.90	0.0547	116	0	116	0	116
13	ARA Admin Services	5.80	0.0460	98	0	98	0	98
14	ARA Operations	79.90	0.6339	1,343	0	1,343	3	1,346
15	ARA Payroll Services	34.10	0.2705	573	0	573	1	574
16	Office Business Opportunity	34.40	0.2729	578	0	578	1	579
17	Mayor	29.10	0.2309	489	0	489	1	490
18	Legal	97.40	0.7727	1,638	0	1,638	4	1,642
19	City Controller's Office	51.50	0.4086	866	0	866	2	868
20	Health Administration	34.30	0.2721	577	0	577	1	578
21	Planning & Dev Admin	6.50	0.0516	109	0	109	0	109
24	HPD Police Records	74.80	0.5934	1,258	0	1,258	3	1,261
25	General Services	145.30	1.1528	2,443	0	2,443	5	2,448
28	Human Resources	50.50	0.4006	849	0	849	2	851
30	Finance Public Fin	4.00	0.0317	67	0	67	0	67
31	Finance Treasury	3.50	0.0278	59	0	59	0	59
32	ARA Regulatory	3.00	0.0238	50	0	50	0	50
33	City Secretary	7.80	0.0619	131	0	131	0	131
34	City Council	74.70	0.5926	1,256	0	1,256	3	1,259
35	Police	5,859.70	46.4886	98,519	0	98,519	215	98,734
36	Dept of Neighborhoods	77.00	0.6109	1,295	0	1,295	3	1,298
37	Fire	3,805.50	30.1914	63,982	0	63,982	140	64,122
38	Municipal Court	243.20	1.9295	4,089	0	4,089	9	4,098
39	Solid Waste	392.80	3.1163	6,604	0	6,604	14	6,618
41	Housing & Community Dev	0.30	0.0024	5	0	5	0	5
42	Library	449.30	3.5646	7,554	0	7,554	17	7,571
43	Parks & Recreation	559.20	4.4365	9,402	0	9,402	21	9,423
44	Health Department	304.50	2.4158	5,120	0	5,120	11	5,131
46	Planning & Dev Other	12.40	0.0984	208	0	208	0	208
49	Finance Other	5.30	0.0420	89	0	89	0	89
53	ARA Other	31.30	0.2483	526	0	526	1	527
58	Mayor Other	0.00	0.0000	0	0	0	0	0
59	TIRZ	5.90	0.0468	99	0	99	0	99
67	HPW Other	7.90	0.0627	133	0	133	0	133
	Subtotal	12,604.60	100.0000	211,921	0	211,921	463	212,384
	Direct Bills					0		0
	Total					$211,921		$ 212,384

Basis Units: Number of General Fund FTE positions
Source: COH FTE Report

Consulting Services Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	67,560	3.0785	$ 0	$ 0	$ 0	$ 0	$ 0
04	Finance Dir Office	2,070	0.0943	0	0	0	0	0
05	Finance Financial Plg & Analys	693	0.0316	0	0	0	0	0
06	Finance City Council	590	0.0269	0	0	0	0	0
07	Accounting & Financial Reporti	1,701	0.0775	0	0	0	0	0
08	Finance Disaster Recovery	366	0.0167	0	0	0	0	0
09	Finance Grants	763	0.0348	0	0	0	0	0
10	Finance Rev Perform Mgmnt	430	0.0196	0	0	0	0	0
11	Finance Strategic Purchasing	1,637	0.0746	0	0	0	0	0
12	ARA Director Office	3,059	0.1394	0	0	0	0	0
13	ARA Admin Services	462	0.0211	0	0	0	0	0
14	ARA Operations	4,899	0.2232	0	0	0	0	0
15	ARA Payroll Services	649	0.0296	0	0	0	0	0
16	Office Business Opportunity	6,518	0.2970	0	0	0	0	0
17	Mayor	5,736	0.2614	0	0	0	0	0
18	Legal	7,123	0.3246	0	0	0	0	0
19	City Controller's Office	5,510	0.2511	0	0	0	0	0
20	Health Administration	9,505	0.4331	0	0	0	0	0
21	Planning & Dev Admin	1,640	0.0747	0	0	0	0	0
23	CIP Sal Rec HPW	3,520	0.1604	0	0	0	0	0
24	HPD Police Records	1,446	0.0659	0	0	0	0	0
25	General Services	40,943	1.8657	0	0	0	0	0
28	Human Resources	80,156	3.6525	0	0	0	0	0
29	HITS	41,938	1.9110	0	0	0	0	0
30	Finance Public Fin	633	0.0288	0	0	0	0	0
31	Finance Treasury	1,297	0.0591	0	0	0	0	0
32	ARA Regulatory	1,867	0.0851	0	0	0	0	0
33	City Secretary	1,766	0.0805	0	0	0	0	0
34	City Council	25,454	1.1599	0	0	0	0	0
35	Police	239,807	10.9274	0	0	0	0	0
36	Dept of Neighborhoods	11,118	0.5066	0	0	0	0	0
37	Fire	169,358	7.7172	0	0	0	0	0
38	Municipal Court	26,579	1.2111	0	0	0	0	0
39	Solid Waste	44,691	2.0365	0	0	0	0	0
40	Houston Airport System (HAS)	134,569	6.1320	0	0	0	0	0
41	Housing & Community Dev	73,066	3.3294	0	0	0	0	0
42	Library	21,501	0.9797	0	0	0	0	0
43	Parks & Recreation	105,421	4.8038	0	0	0	0	0
44	Health Department	215,008	9.7973	0	0	0	0	0
45	Fleet Management	177,971	8.1097	0	0	0	0	0
46	Planning & Dev Other	3,209	0.1462	0	0	0	0	0
47	Planning & Dev Spec Rev	8,015	0.3652	0	0	0	0	0
48	General Debt	6,823	0.3109	0	0	0	0	0
49	Finance Other	16,689	0.7605	0	0	0	0	0
50	ARA Insurance	1,732	0.0789	0	0	0	0	0
51	ARA BARC	15,326	0.6984	0	0	0	0	0
52	ARA Parking	19,480	0.8877	0	0	0	0	0
53	ARA Other	12,398	0.5649	0	0	0	0	0
55	Legal Insurance	8,086	0.3685	0	0	0	0	0
56	Legal Wkr Comp	1,271	0.0579	0	0	0	0	0
57	Mayor Cable TV	2,033	0.0926	0	0	0	0	0
58	Mayor Other	17,439	0.7946	0	0	0	0	0
59	TIRZ	1,101	0.0502	0	0	0	0	0
60	HR Health Benefits	139,643	6.3632	0	0	0	0	0
61	HR Long Term Disability	67	0.0031	0	0	0	0	0
62	HPW Bldg Insp	53,604	2.4426	0	0	0	0	0

Consulting Services Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	HPW Stormwater	18,558	0.8456	0	0	0	0	0
64	HPW DDSR	38,418	1.7506	0	0	0	0	0
65	HPW Water & Sewer	198,490	9.0447	0	0	0	0	0
66	HPW Houston Transtar	2,439	0.1111	0	0	0	0	0
67	HPW Other	40,901	1.8637	0	0	0	0	0
68	Houston Permit Center	6,600	0.3007	0	0	0	0	0
70	CIP Sal Rec RE	1,331	0.0607	0	0	0	0	0
71	CIP S/R Engrg	1,301	0.0593	0	0	0	0	0
72	CIP S/R Constr	1,700	0.0775	0	0	0	0	0
73	CIP S/R Eng/Const	2,193	0.0999	0	0	0	0	0
74	CIP S/R Geo/Env	697	0.0318	0	0	0	0	0
75	CIP S/R Other	10,289	0.4688	0	0	0	0	0
76	CIP S/R GSD	2,027	0.0924	0	0	0	0	0
26	HEC	6,011	0.2739	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	28	0.0013	0	0	0	0	0
88	ARRA Reimbursement	21	0.0010	0	0	0	0	0
89	HR-W.C.	15,963	0.7274	0	0	0	0	0
90	Legal Other	245	0.0112	0	0	0	0	0
91	Convention and Entertainment	1,406	0.0641	0	0	0	0	0
	Subtotal	2,194,554	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

Other Misc Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	136,262,148	6.2611	$ 19,442	$ 0	$ 19,442	$ 0	$ 19,442
04	Finance Dir Office	2,387,401	0.1097	341	0	341	1	342
05	Finance Financial Plg & Analys	2,186,998	0.1005	312	0	312	1	313
06	Finance City Council	898,285	0.0413	128	0	128	0	128
07	Accounting & Financial Reporti	3,630,149	0.1668	518	0	518	1	519
08	Finance Disaster Recovery	524,789	0.0241	75	0	75	0	75
09	Finance Grants	618,226	0.0284	88	0	88	0	88
10	Finance Rev Perform Mgmnt	437,956	0.0201	62	0	62	0	62
11	Finance Strategic Purchasing	7,918,584	0.3639	1,130	0	1,130	3	1,133
12	ARA Director Office	2,707,460	0.1244	386	0	386	1	387
13	ARA Admin Services	1,144,220	0.0526	163	0	163	0	163
14	ARA Operations	7,480,786	0.3437	1,067	0	1,067	2	1,069
15	ARA Payroll Services	4,216,754	0.1938	602	0	602	1	603
16	Office Business Opportunity	5,069,828	0.2330	723	0	723	2	725
17	Mayor	5,205,821	0.2392	743	0	743	2	745
18	Legal	17,744,051	0.8153	2,532	0	2,532	6	2,538
19	City Controller's Office	8,747,829	0.4020	1,248	0	1,248	3	1,251
20	Health Administration	17,566,615	0.8072	2,506	0	2,506	6	2,512
21	Planning & Dev Admin	1,754,129	0.0806	250	0	250	1	251
24	HPD Police Records	6,155,398	0.2828	878	0	878	2	880
25	General Services	46,420,907	2.1330	6,623	0	6,623	15	6,638
26	HEC	2,001	0.0001	0	0	0	0	0
28	Human Resources	1,343,529	0.0617	192	0	192	0	192
29	HITS	0	0.0000	0	0	0	0	0
30	Finance Public Fin	519,574	0.0239	74	0	74	0	74
31	Finance Treasury	1,854,148	0.0852	265	0	265	1	266
32	ARA Regulatory	369,503	0.0170	53	0	53	0	53
33	City Secretary	896,298	0.0412	128	0	128	0	128
34	City Council	12,230,693	0.5620	1,745	0	1,745	4	1,749
35	Police	989,347,710	45.4596	141,160	0	141,160	329	141,489
36	Dept of Neighborhoods	12,176,984	0.5595	1,737	0	1,737	4	1,741
37	Fire	568,309,165	26.1133	81,086	0	81,086	189	81,275
38	Municipal Court	29,601,739	1.3602	4,224	0	4,224	10	4,234
39	Solid Waste	99,936,045	4.5920	14,259	0	14,259	33	14,292
41	Housing & Community Dev	2,228,005	0.1024	318	0	318	1	319
42	Library	41,930,087	1.9266	5,983	0	5,983	14	5,997
43	Parks & Recreation	93,214,781	4.2831	13,300	0	13,300	31	13,331
44	Health Department	34,589,539	1.5894	4,935	0	4,935	12	4,947
45	Fleet Management	0	0.0000	0	0	0	0	0
46	Planning & Dev Other	2,388,297	0.1097	341	0	341	1	342
49	Finance Other	422,666	0.0194	60	0	60	0	60
51	ARA BARC	0	0.0000	0	0	0	0	0
53	ARA Other	4,637,365	0.2131	662	0	662	2	664
57	Mayor Cable TV	0	0.0000	0	0	0	0	0
60	HR Health Benefits	0	0.0000	0	0	0	0	0
67	HPW Other	1,246,176	0.0573	178	0	178	0	178
	Subtotal	2,176,322,639	100.0000	310,517	0	310,517	678	311,195
	Direct Bills					0		0
	Total					$310,517		$ 311,195

Basis Units: FY2024 actual GF expenditures excl TIRZ
Source: COH Expenditure Report

Walker Rent Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	38,357	18.9301	$ 971,761	$ 0	$ 971,761	$ 2,123	$ 973,884
12	ARA Director Office	22,950	11.3264	581,430	0	581,430	1,270	582,700
14	ARA Operations	10,820	5.3399	274,121	0	274,121	599	274,720
16	Office Business Opportunity	11,675	5.7619	295,782	0	295,782	646	296,428
17	Mayor	1,350	0.6663	34,202	0	34,202	75	34,277
21	Planning & Dev Admin	30,542	15.0732	773,771	0	773,771	1,690	775,461
25	General Services	7,535	3.7187	190,897	0	190,897	417	191,314
28	Human Resources	31,605	15.5979	800,702	0	800,702	1,749	802,451
29	HITS	28,100	13.8681	711,904	0	711,904	1,555	713,459
38	Municipal Court	4,695	2.3171	118,946	0	118,946	260	119,206
39	Solid Waste	12,835	6.3344	325,170	0	325,170	710	325,880
92	Other	2,160	1.0660	54,723	0	54,723	120	54,843
	Subtotal	202,624	100.0000	5,133,409	0	5,133,409	11,213	5,144,622
	Direct Bills					0		0
	Total					$5,133,409		$ 5,144,622

Basis Units: Square footage per dept General Fund departments
Source: GSD Space Allocation

Dept Specific Allocations

Dept:3 Non-Departmental-Gen Gov

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Director Office	503,733	18.7690	$ 503,733	$ 0	$ 503,733	$ 1,100	$ 504,833
12	ARA Director Office	156,595	5.8347	156,595	0	156,595	342	156,937
14	ARA Operations	592,953	22.0934	592,953	0	592,953	1,295	594,248
16	Office Business Opportunity	671,878	25.0341	671,878	0	671,878	1,468	673,346
17	Mayor	713,884	26.5992	713,884	0	713,884	1,559	715,443
18	Legal	488	0.0182	488	0	488	1	489
34	City Council	44,321	1.6514	44,321	0	44,321	97	44,418
	Subtotal	2,683,852	100.0000	2,683,852	0	2,683,852	5,862	2,689,714
	Direct Bills					0		0
	Total					$2,683,852		$ 2,689,714

Basis Units: Dollars expended per department
Source: Expenses

Allocation Summary

Dept:3 Non-Departmental-Gen Gov

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	0	19,442	0	0
04	Finance Director Office	19,718	113	0	0	342	0	0
05	Finance Financial Plg & Analys	37,082	212	0	0	313	0	0
06	Finance City Council	14,715	84	0	0	128	0	0
07	Accounting & Financial Reporti	43,556	250	0	0	519	0	0
08	Finance Disaster Recovery	12,066	69	0	0	75	0	0
09	Finance Grants	19,718	113	0	0	88	0	0
10	Finance Rev Perform Mgmnt	7,063	40	0	0	62	0	0
11	Finance Strategic Purchasing	160,393	918	0	0	1,133	0	0
12	ARA Director Office	20,306	116	0	0	387	0	0
13	ARA Admin Services	17,069	98	0	0	163	0	0
14	ARA Operations	235,143	1,346	0	0	1,069	0	0
15	ARA Payroll Services	100,356	574	0	0	603	0	0
16	Office Business Opportunity	101,239	579	0	0	725	0	0
17	Mayor	85,641	490	0	0	745	0	0
18	Legal	286,646	1,642	0	0	2,538	0	0
19	City Controller's Office	151,563	868	0	0	1,251	0	0
20	Health Administration	100,944	578	0	0	2,512	0	0
21	Planning & Dev Admin	19,130	109	0	0	251	0	0
23	CIP Sal Rec HPW	0	0	0	0	0	0	0
24	HPD Police Records	220,135	1,261	0	0	880	0	0
25	General Services	427,614	2,448	0	0	6,638	0	0
26	HEC	0	0	0	0	0	0	0
28	Human Resources	148,620	851	0	0	192	0	0
29	HITS	0	0	0	0	0	0	0
30	Finance Public Fin	11,772	67	0	0	74	0	0
31	Finance Treasury	10,300	59	0	0	266	0	0
32	ARA Regulatory	8,829	50	0	0	53	0	0
33	City Secretary	22,955	131	0	0	128	0	0
34	City Council	219,840	1,259	0	0	1,749	0	0
35	Police	2,689,584	98,734	0	0	141,489	0	0
36	Dept of Neighborhoods	226,609	1,298	0	0	1,741	0	0
37	Fire	546,510	64,122	0	0	81,275	0	0
38	Municipal Court	715,731	4,098	0	0	4,234	0	0
39	Solid Waste	1,156,000	6,618	0	0	14,292	0	0
40	Houston Airport System (HAS)	0	0	0	0	0	0	0
41	Housing & Community Dev	883	5	0	0	319	0	0
42	Library	1,322,278	7,571	0	0	5,997	0	0
43	Parks & Recreation	1,645,711	9,423	0	0	13,331	0	0
44	Health Department	896,136	5,131	0	0	4,947	0	0
45	Fleet Management	0	0	0	0	0	0	0
46	Planning & Dev Other	36,493	208	0	0	342	0	0
47	Planning & Dev Spec Rev	0	0	0	0	0	0	0
48	General Debt	0	0	0	0	0	0	0
49	Finance Other	15,598	89	0	0	60	0	0
50	ARA Insurance	0	0	0	0	0	0	0
51	ARA BARC	0	0	0	0	0	0	0
52	ARA Parking	0	0	0	0	0	0	0
53	ARA Other	92,115	527	0	0	664	0	0
55	Legal Insurance	0	0	0	0	0	0	0
56	Legal Wkr Comp	0	0	0	0	0	0	0
57	Mayor Cable TV	0	0	0	0	0	0	0
58	Mayor Other	0	0	0	0	0	0	0
59	TIRZ	17,364	99	0	0	0	0	0
60	HR Health Benefits	0	0	0	0	0	0	0
61	HR Long Term Disability	0	0	0	0	0	0	0

Allocation Summary

Dept:3 Non-Departmental-Gen Gov

	Department	Insurance Retirees	Memberships	Consulting Services	Interest Costs	Other Misc	Claims & Judge	Elections
62	HPW Bldg Insp	0	0	0	0	0	0	0
63	HPW Stormwater	0	0	0	0	0	0	0
64	HPW DDSR	0	0	0	0	0	0	0
65	HPW Water & Sewer	0	0	0	0	0	0	0
66	HPW Houston Transtar	0	0	0	0	0	0	0
67	HPW Other	23,250	133	0	0	178	0	0
68	Houston Permit Center	0	0	0	0	0	0	0
70	CIP Sal Rec RE	0	0	0	0	0	0	0
71	CIP S/R Engrg	0	0	0	0	0	0	0
72	CIP S/R Constr	0	0	0	0	0	0	0
73	CIP S/R Eng/Const	0	0	0	0	0	0	0
74	CIP S/R Geo/Env	0	0	0	0	0	0	0
75	CIP S/R Other	0	0	0	0	0	0	0
76	CIP S/R GSD	0	0	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0	0	0	0	0	0
88	ARRA Reimbursement	0	0	0	0	0	0	0
89	HR-W.C.	0	0	0	0	0	0	0
90	Legal Other	0	0	0	0	0	0	0
91	Convention and Entertainment	0	0	0	0	0	0	0
92	Other	0	0	0	0	0	0	0
	Total	$ 11,886,675	$ 212,381	$ 0	$ 0	$ 311,195	$ 0	$ 0

Allocation Summary

Dept:3 Non-Departmental-Gen Gov

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
0	Direct Billed	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	0	0	0	0	19,442
04	Finance Director Office	0	973,884	504,833	0	1,498,890
05	Finance Financial Plg & Analys	0	0	0	0	37,607
06	Finance City Council	0	0	0	0	14,927
07	Accounting & Financial Reporti	0	0	0	0	44,325
08	Finance Disaster Recovery	0	0	0	0	12,210
09	Finance Grants	0	0	0	0	19,919
10	Finance Rev Perform Mgmnt	0	0	0	0	7,165
11	Finance Strategic Purchasing	0	0	0	0	162,444
12	ARA Director Office	0	582,700	156,937	0	760,446
13	ARA Admin Services	0	0	0	0	17,330
14	ARA Operations	0	274,720	594,248	0	1,106,526
15	ARA Payroll Services	0	0	0	0	101,533
16	Office Business Opportunity	0	296,428	673,346	0	1,072,317
17	Mayor	0	34,277	715,443	0	836,596
18	Legal	0	0	489	0	291,315
19	City Controller's Office	0	0	0	0	153,682
20	Health Administration	0	0	0	0	104,034
21	Planning & Dev Admin	0	775,461	0	0	794,951
23	CIP Sal Rec HPW	0	0	0	0	0
24	HPD Police Records	0	0	0	0	222,276
25	General Services	0	191,314	0	0	628,014
26	HEC	0	0	0	0	0
28	Human Resources	0	802,451	0	0	952,114
29	HITS	0	713,459	0	0	713,459
30	Finance Public Fin	0	0	0	0	11,913
31	Finance Treasury	0	0	0	0	10,625
32	ARA Regulatory	0	0	0	0	8,932
33	City Secretary	0	0	0	0	23,214
34	City Council	0	0	44,418	0	267,266
35	Police	0	0	0	0	2,929,807
36	Dept of Neighborhoods	0	0	0	0	229,648
37	Fire	0	0	0	0	691,907
38	Municipal Court	0	119,206	0	0	843,269
39	Solid Waste	0	325,880	0	0	1,502,790
40	Houston Airport System (HAS)	0	0	0	0	0
41	Housing & Community Dev	0	0	0	0	1,207
42	Library	0	0	0	0	1,335,846
43	Parks & Recreation	0	0	0	0	1,668,465
44	Health Department	0	0	0	0	906,214
45	Fleet Management	0	0	0	0	0
46	Planning & Dev Other	0	0	0	0	37,043
47	Planning & Dev Spec Rev	0	0	0	0	0
48	General Debt	0	0	0	0	0
49	Finance Other	0	0	0	0	15,747
50	ARA Insurance	0	0	0	0	0
51	ARA BARC	0	0	0	0	0
52	ARA Parking	0	0	0	0	0
53	ARA Other	0	0	0	0	93,306
55	Legal Insurance	0	0	0	0	0
56	Legal Wkr Comp	0	0	0	0	0
57	Mayor Cable TV	0	0	0	0	0
58	Mayor Other	0	0	0	0	0
59	TIRZ	0	0	0	0	17,463
60	HR Health Benefits	0	0	0	0	0
61	HR Long Term Disability	0	0	0	0	0

Allocation Summary

Dept:3 Non-Departmental-Gen Gov

	Department	Non-Dept Legal	Walker Rent	Dept Specific	Gen Govt	Total
62	HPW Bldg Insp	0	0	0	0	0
63	HPW Stormwater	0	0	0	0	0
64	HPW DDSR	0	0	0	0	0
65	HPW Water & Sewer	0	0	0	0	0
66	HPW Houston Transtar	0	0	0	0	0
67	HPW Other	0	0	0	0	23,561
68	Houston Permit Center	0	0	0	0	0
70	CIP Sal Rec RE	0	0	0	0	0
71	CIP S/R Engrg	0	0	0	0	0
72	CIP S/R Constr	0	0	0	0	0
73	CIP S/R Eng/Const	0	0	0	0	0
74	CIP S/R Geo/Env	0	0	0	0	0
75	CIP S/R Other	0	0	0	0	0
76	CIP S/R GSD	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0	0	0	0
88	ARRA Reimbursement	0	0	0	0	0
89	HR-W.C.	0	0	0	0	0
90	Legal Other	0	0	0	0	0
91	Convention and Entertainment	0	0	0	0	0
92	Other	0	54,843	0	0	54,843
	Total	$ 0	$ 5,144,623	$ 2,689,714	$ 0	$ 20,244,588

FINANCE – DIRECTOR'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Director's Office of the Finance Department implements and monitors policies, procedures, and other controls regarding the financial affairs for the city. This office also ensures the financial integrity of the city by promoting responsible resource allocations, providing oversight of resource usage and improving financial accounting and management processes. Further, this office coordinates City Council agenda activities including request for council action reviews by all financial reviewing divisions. The costs of the Director's Office are allocated based on the number of FTE positions supported.

A. Department Costs

Dept:4 Finance Dir Office

Description		Amount	General Admin	Finance Dept Admin
Personnel Costs				
Salaries	S1	801,725	0	801,725
Salary % Split			.00%	100.00%
Benefits	S	370,269	0	370,269
Subtotal - Personnel Costs		1,171,995	0	1,171,995
Services & Supplies Cost				
Supplies	S	16,317	0	16,317
Temp Personnel Svcs	S	0	0	0
Application Svcs	S	550,874	0	550,874
Intfd HR Client Svcs	S	0	0	0
Other Svcs	S	648,217	0	648,217
Subtotal - Services & Supplies		1,215,408	0	1,215,408
Department Cost Total		2,387,403	0	2,387,403
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		2,387,403	0	2,387,403
General Admin Distribution			0	0
Grand Total		$ 2,387,403		$ 2,387,403

B. Incoming Costs-(Default Spread Salary%)

Dept:4 Finance Dir Office

	Department	First Incoming	Second Incoming	Finance Dept Admin
1	City Hall	$ 0	$ 0	$ 0
1	City Hall Annex	2,050	0	2,050
	Subtotal - Building Depn	2,050	0	2,050
3	Insurance Retirees	19,675	43	19,718
3	Memberships	113	0	113
3	Consulting Services	0	0	0
3	Other Misc	341	1	342
3	Walker Rent	971,761	2,123	973,884
3	Dept Specific	503,733	1,100	504,833
	Subtotal - Non-Dept-Gen Gov	1,495,623	3,267	1,498,890
5	Financial Plg & Analysis	0	2,375	2,375
	Subtotal - Fin Plg & Analysis	0	2,375	2,375
7	Gen Acctng	0	1,997	1,997
7	Fixed Assets	0	0	0
7	Auditing Svcs	0	1,129	1,129
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	0	3,126	3,126
8	Disaster Recovery	0	304	304
	Subtotal - Fin Disaster Recove	0	304	304
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	0	241	241
	Subtotal - Fin Perform Mgmt	0	241	241
11	Purchasing	0	5,800	5,800
	Subtotal - Fin SPD	0	5,800	5,800
14	Mailroom	0	23,282	23,282
14	Records	0	225	225
14	3-1-1 Svcs	0	7,682	7,682
	Subtotal - ARA Operations	0	31,189	31,189
15	Payroll Svcs	0	1,563	1,563
	Subtotal - ARA Payroll Svcs	0	1,563	1,563
16	Certification	0	640	640
16	Contract Compliance	0	19,783	19,783
16	Reporting & Analytics	0	3,091	3,091
16	Dept Services	0	0	0
16	External Affairs & Outreach	0	404	404
	Subtotal - OBO	0	23,918	23,918
17	City Mayor Admin	0	1,618	1,618
	Subtotal - Mayor	0	1,618	1,618
18	Legal Svcs	0	935,119	935,119
18	Inspector General	0	4,916	4,916
	Subtotal - Legal	0	940,035	940,035

B. Incoming Costs-(Default Spread Salary%) Dept:4 Finance Dir Office

	Department	First Incoming	Second Incoming	Finance Dept Admin
19	Controller Fin Svcs	0	7,066	7,066
	Subtotal - City Controller's	0	7,066	7,066
25	Design & Const	0	0	0
25	Building Svcs	0	200,372	200,372
25	Utilities	0	67,075	67,075
25	Real Estate	0	5,089	5,089
	Subtotal - General Services	0	272,536	272,536
	Total Incoming	1,497,673	1,293,038	2,790,711
C. Total Allocated			$ 5,178,114	$ 5,178,114
				100.00%

Finance Dept Admin Allocations

Dept:4 Finance Dir Office

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
05	Finance Financial Plg & Analys	12.60	7.5585	$ 293,653	$ 0	$ 293,653	$ 97,734	$ 391,387
06	Finance City Council	5.00	2.9994	116,529	0	116,529	38,783	155,312
07	Accounting & Financial Reporti	14.80	8.8782	344,926	0	344,926	114,799	459,725
08	Finance Disaster Recovery	4.10	2.4595	95,554	0	95,554	31,802	127,356
09	Finance Grants	6.70	4.0192	156,149	0	156,149	51,970	208,119
10	Finance Rev Perform Mgmnt	2.40	1.4397	55,934	0	55,934	18,616	74,550
11	Finance Strategic Purchasing	54.50	32.6935	1,270,166	0	1,270,166	422,739	1,692,905
30	Finance Public Fin	4.00	2.3995	93,223	0	93,223	31,027	124,250
31	Finance Treasury	3.50	2.0996	81,570	0	81,570	27,148	108,718
49	Finance Other	59.10	35.4529	1,377,372	0	1,377,372	458,420	1,835,792
	Subtotal	166.70	100.0000	3,885,076	0	3,885,076	1,293,038	5,178,114
	Direct Bills					0		0
	Total					$3,885,076		$ 5,178,114

Basis Units: Number of FTE positions supported
Source: COH FTE Report

Allocation Summary

Dept:4 Finance Dir Office

	Department	Finance Dept Admin	Total
0	Direct Billed	$0	$0
05	Finance Financial Plg & Analys	391,387	391,387
06	Finance City Council	155,312	155,312
07	Accounting & Financial Reporti	459,725	459,725
08	Finance Disaster Recovery	127,356	127,356
09	Finance Grants	208,119	208,119
10	Finance Rev Perform Mgmnt	74,550	74,550
11	Finance Strategic Purchasing	1,692,905	1,692,905
30	Finance Public Fin	124,250	124,250
31	Finance Treasury	108,718	108,718
49	Finance Other	1,835,792	1,835,792
	Total	$ 5,178,114	$ 5,178,114

FINANCE – FINANCIAL PLANNING AND ANALYSIS
FUNCTION AND ALLOCATION BASIS

The Financial Planning and Analysis (FP&A) division of the Finance Department coordinates, develops and manages the citywide annual budget and long-range financial planning. It also monitors the financial activities of City departments against the budget and prepares financial reporting monthly. The costs of administering and monitoring budgetary City activities are allocated based on the number of revenue, expenditure, and purchasing transactions by department.

A. Department Costs

Dept:5 Fin Plg & Analysis

Description		Amount	General Admin	Financial Plg & Analysis	
Personnel Costs					
Salaries	S1	1,362,806	0	1,362,806	
Salary % Split			.00%	100.00%	
Benefits	S	773,101	0	773,101	
Subtotal - Personnel Costs		2,135,907	0	2,135,907	
Services & Supplies Cost					
Supplies	S	6,408	0	6,408	
Services	S	44,682	0	44,682	0
Subtotal - Services & Supplies		51,090	0	51,090	
Department Cost Total		2,186,997	0	2,186,997	
Adjustments to Cost					
Subtotal - Adjustments			0	0	
Total Costs After Adjustments		2,186,997	0	2,186,997	
General Admin Distribution			0	0	
Grand Total		$ 2,186,997		$ 2,186,997	

B. Incoming Costs-(Default Spread Salary%)

Dept:5 Fin Plg & Analysis

	Department	First Incoming	Second Incoming	Financial Plg & Analysis
3	Insurance Retirees	$ 37,001	$ 81	$ 37,082
3	Memberships	212	0	212
3	Consulting Services	0	0	0
3	Other Misc	312	1	313
	Subtotal - Non-Dept-Gen Gov	37,525	82	37,607
4	Finance Dept Admin	293,653	97,734	391,387
	Subtotal - Fin Dir Office	293,653	97,734	391,387
5	Financial Plg & Analysis	0	795	795
	Subtotal - Fin Plg & Analysis	0	795	795
7	Gen Acctng	0	668	668
7	Auditing Svcs	0	378	378
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	0	1,046	1,046
8	Disaster Recovery	0	279	279
	Subtotal - Fin Disaster Recove	0	279	279
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	0	221	221
	Subtotal - Fin Perform Mgmt	0	221	221
11	Purchasing	0	829	829
	Subtotal - Fin SPD	0	829	829
14	Records	0	422	422
	Subtotal - ARA Operations	0	422	422
15	Payroll Svcs	0	2,939	2,939
	Subtotal - ARA Payroll Svcs	0	2,939	2,939
16	Certification	0	1,205	1,205
16	External Affairs & Outreach	0	760	760
	Subtotal - OBO	0	1,965	1,965
17	City Mayor Admin	0	3,043	3,043
	Subtotal - Mayor	0	3,043	3,043
19	Controller Fin Svcs	0	2,365	2,365
	Subtotal - City Controller's	0	2,365	2,365
	Total Incoming	331,178	111,720	442,898
C.	Total Allocated		$ 2,629,895	$ 2,629,895
				100.00%

Financial Plg & Analysis Allocations

Dept:5 Fin Plg & Analysis

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	67,560	3.0785	$ 77,523	$ 0	$ 77,523	$ 0	$ 77,523
04	Finance Dir Office	2,070	0.0943	2,375	0	2,375	0	2,375
05	Finance Financial Plg & Analys	693	0.0316	795	0	795	0	795
06	Finance City Council	590	0.0269	677	0	677	31	708
07	Accounting & Financial Reporti	1,701	0.0775	1,952	0	1,952	89	2,041
08	Finance Disaster Recovery	366	0.0167	420	0	420	19	439
09	Finance Grants	763	0.0348	876	0	876	40	916
10	Finance Rev Perform Mgmnt	430	0.0196	493	0	493	23	516
11	Finance Strategic Purchasing	1,637	0.0746	1,878	0	1,878	86	1,964
12	ARA Director Office	3,059	0.1394	3,510	0	3,510	161	3,671
13	ARA Admin Services	462	0.0211	530	0	530	24	554
14	ARA Operations	4,899	0.2232	5,621	0	5,621	258	5,879
15	ARA Payroll Services	649	0.0296	745	0	745	34	779
16	Office Business Opportunity	6,518	0.2970	7,479	0	7,479	343	7,822
17	Mayor	5,736	0.2614	6,582	0	6,582	302	6,884
18	Legal	7,123	0.3246	8,173	0	8,173	375	8,548
19	City Controller's Office	5,510	0.2511	6,323	0	6,323	290	6,613
20	Health Administration	9,505	0.4331	10,907	0	10,907	500	11,407
21	Planning & Dev Admin	1,640	0.0747	1,882	0	1,882	86	1,968
23	CIP Sal Rec HPW	3,520	0.1604	4,039	0	4,039	185	4,224
24	HPD Police Records	1,446	0.0659	1,659	0	1,659	76	1,735
25	General Services	40,943	1.8657	46,981	0	46,981	2,153	49,134
28	Human Resources	80,156	3.6525	91,976	0	91,976	4,216	96,192
29	HITS	41,938	1.9110	48,122	0	48,122	2,206	50,328
30	Finance Public Fin	633	0.0288	726	0	726	33	759
31	Finance Treasury	1,297	0.0591	1,488	0	1,488	68	1,556
32	ARA Regulatory	1,867	0.0851	2,142	0	2,142	98	2,240
33	City Secretary	1,766	0.0805	2,026	0	2,026	93	2,119
34	City Council	25,454	1.1599	29,208	0	29,208	1,339	30,547
35	Police	239,807	10.9274	275,170	0	275,170	12,612	287,782
36	Dept of Neighborhoods	11,118	0.5066	12,758	0	12,758	585	13,343
37	Fire	169,358	7.7172	194,332	0	194,332	8,907	203,239
38	Municipal Court	26,579	1.2111	30,498	0	30,498	1,398	31,896
39	Solid Waste	44,691	2.0365	51,281	0	51,281	2,350	53,631
40	Houston Airport System (HAS)	134,569	6.1320	154,413	0	154,413	7,077	161,490
41	Housing & Community Dev	73,066	3.3294	83,841	0	83,841	3,843	87,684
42	Library	21,501	0.9797	24,672	0	24,672	1,131	25,803
43	Parks & Recreation	105,421	4.8038	120,967	0	120,967	5,544	126,511
44	Health Department	215,008	9.7973	246,714	0	246,714	11,308	258,022
45	Fleet Management	177,971	8.1097	204,216	0	204,216	9,360	213,576
46	Planning & Dev Other	3,209	0.1462	3,682	0	3,682	169	3,851
47	Planning & Dev Spec Rev	8,015	0.3652	9,197	0	9,197	422	9,619
48	General Debt	6,823	0.3109	7,829	0	7,829	359	8,188
49	Finance Other	16,689	0.7605	19,150	0	19,150	878	20,028
50	ARA Insurance	1,732	0.0789	1,987	0	1,987	91	2,078
51	ARA BARC	15,326	0.6984	17,586	0	17,586	806	18,392
52	ARA Parking	19,480	0.8877	22,353	0	22,353	1,025	23,378
53	ARA Other	12,398	0.5649	14,226	0	14,226	652	14,878
55	Legal Insurance	8,086	0.3685	9,278	0	9,278	425	9,703
56	Legal Wkr Comp	1,271	0.0579	1,458	0	1,458	67	1,525
57	Mayor Cable TV	2,033	0.0926	2,333	0	2,333	107	2,440
58	Mayor Other	17,439	0.7946	20,011	0	20,011	917	20,928
59	TIRZ	1,101	0.0502	1,263	0	1,263	58	1,321
60	HR Health Benefits	139,643	6.3632	160,236	0	160,236	7,344	167,580
61	HR Long Term Disability	67	0.0031	77	0	77	4	81
62	HPW Bldg Insp	53,604	2.4426	61,509	0	61,509	2,819	64,328

Financial Plg & Analysis Allocations

Dept:5 Fin Plg & Analysis

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	HPW Stormwater	18,558	0.8456	21,295	0	21,295	976	22,271
64	HPW DDSR	38,418	1.7506	44,083	0	44,083	2,021	46,104
65	HPW Water & Sewer	198,490	9.0447	227,760	0	227,760	10,439	238,199
66	HPW Houston Transtar	2,439	0.1111	2,799	0	2,799	128	2,927
67	HPW Other	40,901	1.8637	46,932	0	46,932	2,151	49,083
68	Houston Permit Center	6,600	0.3007	7,573	0	7,573	347	7,920
70	CIP Sal Rec RE	1,331	0.0607	1,527	0	1,527	70	1,597
71	CIP S/R Engrg	1,301	0.0593	1,493	0	1,493	68	1,561
72	CIP S/R Constr	1,700	0.0775	1,951	0	1,951	89	2,040
73	CIP S/R Eng/Const	2,193	0.0999	2,516	0	2,516	115	2,631
74	CIP S/R Geo/Env	697	0.0318	800	0	800	37	837
75	CIP S/R Other	10,289	0.4688	11,806	0	11,806	541	12,347
76	CIP S/R GSD	2,027	0.0924	2,326	0	2,326	107	2,433
26	HEC	6,011	0.2739	6,897	0	6,897	316	7,213
87	Hurricane Ike Aid & Recovery	28	0.0013	32	0	32	1	33
88	ARRA Reimbursement	21	0.0010	24	0	24	1	25
89	HR-W.C.	15,963	0.7274	18,317	0	18,317	840	19,157
90	Legal Other	245	0.0112	281	0	281	13	294
91	Convention and Entertainment	1,406	0.0641	1,613	0	1,613	74	1,687
	Subtotal	2,194,554	100.0000	2,518,170	0	2,518,170	111,720	2,629,890
	Direct Bills					0		0
	Total					$2,518,170		$ 2,629,890

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

Allocation Summary

Dept:5 Fin Plg & Analysis

	Department	Financial Plg & Analysis	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	77,523	77,523
04	Finance Dir Office	2,375	2,375
05	Finance Financial Plg & Analys	795	795
06	Finance City Council	708	708
07	Accounting & Financial Reporti	2,041	2,041
08	Finance Disaster Recovery	439	439
09	Finance Grants	916	916
10	Finance Rev Perform Mgmnt	516	516
11	Finance Strategic Purchasing	1,964	1,964
12	ARA Director Office	3,671	3,671
13	ARA Admin Services	554	554
14	ARA Operations	5,879	5,879
15	ARA Payroll Services	779	779
16	Office Business Opportunity	7,822	7,822
17	Mayor	6,884	6,884
18	Legal	8,548	8,548
19	City Controller's Office	6,613	6,613
20	Health Administration	11,407	11,407
21	Planning & Dev Admin	1,968	1,968
23	CIP Sal Rec HPW	4,224	4,224
24	HPD Police Records	1,735	1,735
25	General Services	49,134	49,134
26	HEC	7,213	7,213
28	Human Resources	96,192	96,192
29	HITS	50,328	50,328
30	Finance Public Fin	759	759
31	Finance Treasury	1,556	1,556
32	ARA Regulatory	2,240	2,240
33	City Secretary	2,119	2,119
34	City Council	30,547	30,547
35	Police	287,782	287,782
36	Dept of Neighborhoods	13,343	13,343
37	Fire	203,239	203,239
38	Municipal Court	31,896	31,896
39	Solid Waste	53,631	53,631
40	Houston Airport System (HAS)	161,490	161,490
41	Housing & Community Dev	87,684	87,684
42	Library	25,803	25,803
43	Parks & Recreation	126,511	126,511
44	Health Department	258,022	258,022
45	Fleet Management	213,576	213,576
46	Planning & Dev Other	3,851	3,851
47	Planning & Dev Spec Rev	9,619	9,619
48	General Debt	8,188	8,188
49	Finance Other	20,028	20,028
50	ARA Insurance	2,078	2,078
51	ARA BARC	18,392	18,392
52	ARA Parking	23,378	23,378
53	ARA Other	14,878	14,878
55	Legal Insurance	9,703	9,703
56	Legal Wkr Comp	1,525	1,525
57	Mayor Cable TV	2,440	2,440
58	Mayor Other	20,928	20,928
59	TIRZ	1,321	1,321
60	HR Health Benefits	167,580	167,580
61	HR Long Term Disability	81	81

Allocation Summary

Dept:5 Fin Plg & Analysis

	Department	Financial Plg & Analysis	Total
62	HPW Bldg Insp	64,328	64,328
63	HPW Stormwater	22,271	22,271
64	HPW DDSR	46,104	46,104
65	HPW Water & Sewer	238,199	238,199
66	HPW Houston Transtar	2,927	2,927
67	HPW Other	49,083	49,083
68	Houston Permit Center	7,920	7,920
70	CIP Sal Rec RE	1,597	1,597
71	CIP S/R Engrg	1,561	1,561
72	CIP S/R Constr	2,040	2,040
73	CIP S/R Eng/Const	2,631	2,631
74	CIP S/R Geo/Env	837	837
75	CIP S/R Other	12,347	12,347
76	CIP S/R GSD	2,433	2,433
87	Hurricane Ike Aid & Recovery	33	33
88	ARRA Reimbursement	25	25
89	HR-W.C.	19,157	19,157
90	Legal Other	294	294
91	Convention and Entertainment	1,687	1,687
	Total	$ 2,629,890	$ 2,629,890

FINANCE – CITY COUNCIL ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The City Council Administration division within the Finance Department manages all the administrative functions of the City Council such as payroll, accounts payable, and human resources. The costs are directly allocated to City Council.

A. Department Costs

Dept:6 Finance City Council

Description		Amount	General Admin	Fin City Council Support
Personnel Costs				
Salaries	S1	399,425	0	399,425
Salary % Split			.00%	100.00%
Benefits	S	189,570	0	189,570
Subtotal - Personnel Costs		588,995	0	588,995
Services & Supplies Cost				
Supplies	S	6,409	0	6,409
Services	S	46,374	0	46,374
Intfd HR Client Svcs	S	256,505	0	256,505
Subtotal - Services & Supplies		309,288	0	309,288
Department Cost Total		898,283	0	898,283
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		898,283	0	898,283
General Admin Distribution			0	0
Grand Total		$ 898,283		$ 898,283

B. Incoming Costs-(Default Spread Salary%)

Dept:6 Finance City Council

	Department	First Incoming	Second Incoming	Fin City Council Support
3	Insurance Retirees	$ 14,683	$ 32	$ 14,715
3	Memberships	84	0	84
3	Consulting Services	0	0	0
3	Other Misc	128	0	128
	Subtotal - Non-Dept-Gen Gov	14,895	33	14,928
4	Finance Dept Admin	116,529	38,783	155,312
	Subtotal - Fin Dir Office	116,529	38,783	155,312
5	Financial Plg & Analysis	677	31	708
	Subtotal - Fin Plg & Analysis	677	31	708
7	Gen Acctng	0	569	569
7	Auditing Svcs	0	322	322
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	0	891	891
8	Disaster Recovery	0	114	114
	Subtotal - Fin Disaster Recove	0	114	114
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	0	91	91
	Subtotal - Fin Perform Mgmt	0	91	91
11	Purchasing	0	7,457	7,457
	Subtotal - Fin SPD	0	7,457	7,457
14	Records	0	168	168
	Subtotal - ARA Operations	0	168	168
15	Payroll Svcs	0	1,166	1,166
	Subtotal - ARA Payroll Svcs	0	1,166	1,166
16	Certification	0	478	478
16	External Affairs & Outreach	0	302	302
	Subtotal - OBO	0	780	780
17	City Mayor Admin	0	1,208	1,208
	Subtotal - Mayor	0	1,208	1,208
19	Controller Fin Svcs	0	2,014	2,014
	Subtotal - City Controller's	0	2,014	2,014
	Total Incoming	132,101	52,736	184,837
C.	Total Allocated		$ 1,083,120	$ 1,083,120
				100.00%

Fin City Council Support Allocations

Dept:6 Finance City Council

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
34	City Council	100	100.0000	$ 1,030,384	$ 0	$ 1,030,384	$ 52,736	$ 1,083,120
	Subtotal	100	100.0000	1,030,384	0	1,030,384	52,736	1,083,120
	Direct Bills					0		0
	Total					$1,030,384		$ 1,083,120

Basis Units: Direct allocation to City Council
Source: Direct Allocation

Allocation Summary

Dept:6 Finance City Council

	Department	Fin City Council Support	Total
0	Direct Billed	$0	$0
34	City Council	1,083,120	1,083,120
	Total	$ 1,083,120	$ 1,083,120

FINANCE – ACCOUNTING AND FINANCIAL OPERATIONS FUNCTION AND ALLOCATION BASIS

The Accounting and Financial Operations division within the inance Department is responsible for the oversight of accounting, financial operations, and fi ed assets. This includes establishing and updating accounting policies, fixed assets, financial operations and coordinating the annual external audit. Costs are identified and allocated as follows:

- **General Accounting** – Costs of the General Accounting division are allocated based upon number of revenues, expenditures, and purchasing transactions.

- **Fixed Assets** – Costs associated with fixed assets are allocated based upon the number of fixed and controlled assets.

- **Auditing Services** – Costs associated with the annual audit for all funds excluding enterprise are allocated based upon number of revenues, expenditures, and purchasing transactions.

- **Auditing Services Enterprise Funds** – Costs associated with the annual audit for enterprise funds are allocated based upon the percentage of audit hours.

A. Department Costs

Dept:7 Acc & Finance Reporting

Description		Amount	General Admin	Gen Acctng	Fixed Assets	Auditing Svcs
Personnel Costs						
Salaries	S1	1,402,282	0	1,112,049	290,233	0
Salary % Split				79.30%	20.70%	
Benefits	S	653,559	0	518,292	135,267	0
Subtotal - Personnel Costs		2,055,841	0	1,630,341	425,500	0
Services & Supplies Cost						
Supplies	P	14,225	0	11,282	2,944	0
Services	P	208,233	0	165,135	43,098	0
Audit	P	1,351,851	0	0	0	1,014,699
Subtotal - Services & Supplies		1,574,309	0	176,416	46,042	1,014,699
Department Cost Total		3,630,150	0	1,806,757	471,542	1,014,699
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		3,630,150	0	1,806,757	471,542	1,014,699
General Admin Distribution			0	0	0	0
Grand Total		$ 3,630,150		$ 1,806,757	$ 471,542	$ 1,014,699

A. Department Costs

Dept:7 Acc & Finance Reporting

Description		Amount	Auditing Svcs - Enterprise	Fin Operations
Personnel Costs				
Salaries	S1	1,402,282	0	0
Salary % Split				
Benefits	S	653,559	0	0
Subtotal - Personnel Costs		2,055,841	0	0
Services & Supplies Cost				
Supplies	P	14,225	0	0
Services	P	208,233	0	0
Audit	P	1,351,851	337,152	0
Subtotal - Services & Supplies		1,574,309	337,152	0
Department Cost Total		3,630,150	337,152	0
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		3,630,150	337,152	0
General Admin Distribution			0	0
Grand Total		$ 3,630,150	$ 337,152	0

B. Incoming Costs-(Default Spread Salary%) Dept:7 Acc & Finance Reporting

	Department	First Incoming	Second Incoming	Gen Acctng	Fixed Assets	Auditing Svcs	Auditing Svcs - Enterprise	Fin Operations
3	Insurance Retirees	$ 43,461	$ 95	$ 34,541	$ 9,015	$ 0	$ 0	$ 0
3	Memberships	249	1	198	52	0	0	0
3	Consulting Services	0	0	0	0	0	0	0
3	Other Misc	518	1	412	107	0	0	0
	Subtotal - Non-Dept-Gen Gov	44,228	97	35,151	9,174	0	0	0
4	Finance Dept Admin	344,926	114,799	364,575	95,150	0	0	0
	Subtotal - Fin Dir Office	344,926	114,799	364,575	95,150	0	0	0
5	Financial Plg & Analysis	1,952	89	1,619	423	0	0	0
	Subtotal - Fin Plg & Analysis	1,952	89	1,619	423	0	0	0
7	Gen Acctng	0	1,641	1,301	340	0	0	0
7	Auditing Svcs	0	928	736	192	0	0	0
7	Fin Operations	0	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	0	2,569	2,037	532	0	0	0
8	Disaster Recovery	0	463	367	96	0	0	0
	Subtotal - Fin Disaster Recove	0	463	367	96	0	0	0
9	Cost Accounting	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0	0	0
10	Perf Mgmt Svcs	0	367	291	76	0	0	0
	Subtotal - Fin Perform Mgmt	0	367	291	76	0	0	0
11	Purchasing	0	6,628	5,256	1,372	0	0	0
	Subtotal - Fin SPD	0	6,628	5,256	1,372	0	0	0
14	Records	0	496	393	103	0	0	0
	Subtotal - ARA Operations	0	496	393	103	0	0	0
15	Payroll Svcs	0	3,452	2,738	714	0	0	0
	Subtotal - ARA Payroll Svcs	0	3,452	2,738	714	0	0	0
16	Certification	0	1,415	1,122	293	0	0	0
16	External Affairs & Outreach	0	892	707	185	0	0	0
	Subtotal - OBO	0	2,307	1,830	477	0	0	0
17	City Mayor Admin	0	3,575	2,835	740	0	0	0
	Subtotal - Mayor	0	3,575	2,835	740	0	0	0
19	Controller Fin Svcs	0	5,806	4,604	1,202	0	0	0
	Subtotal - City Controller's	0	5,806	4,604	1,202	0	0	0
	Total Incoming	391,106	140,648	421,696	110,058	0	0	0
C.	Total Allocated		$ 4,161,904	$ 2,228,453	$ 581,600	$ 1,014,699	$ 337,152	
				53.54%	13.97%	24.38%	8.10%	

Gen Acctng Allocations — Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	67,560	3.0785	$ 65,170	$ 0	$ 65,170	$ 0	$ 65,170
04	Finance Dir Office	2,070	0.0943	1,997	0	1,997	0	1,997
05	Finance Financial Plg & Analys	693	0.0316	668	0	668	0	668
06	Finance City Council	590	0.0269	569	0	569	0	569
07	Accounting & Financial Reporti	1,701	0.0775	1,641	0	1,641	0	1,641
08	Finance Disaster Recovery	366	0.0167	353	0	353	19	372
09	Finance Grants	763	0.0348	736	0	736	40	776
10	Finance Rev Perform Mgmnt	430	0.0196	415	0	415	23	438
11	Finance Strategic Purchasing	1,637	0.0746	1,579	0	1,579	86	1,665
12	ARA Director Office	3,059	0.1394	2,951	0	2,951	161	3,112
13	ARA Admin Services	462	0.0211	446	0	446	24	470
14	ARA Operations	4,899	0.2232	4,726	0	4,726	258	4,984
15	ARA Payroll Services	649	0.0296	626	0	626	34	660
16	Office Business Opportunity	6,518	0.2970	6,287	0	6,287	343	6,630
17	Mayor	5,736	0.2614	5,533	0	5,533	302	5,835
18	Legal	7,123	0.3246	6,871	0	6,871	374	7,245
19	City Controller's Office	5,510	0.2511	5,315	0	5,315	290	5,605
20	Health Administration	9,505	0.4331	9,169	0	9,169	500	9,669
21	Planning & Dev Admin	1,640	0.0747	1,582	0	1,582	86	1,668
23	CIP Sal Rec HPW	3,520	0.1604	3,395	0	3,395	185	3,580
24	HPD Police Records	1,446	0.0659	1,395	0	1,395	76	1,471
25	General Services	40,943	1.8657	39,495	0	39,495	2,152	41,647
28	Human Resources	80,156	3.6525	77,320	0	77,320	4,213	81,533
29	HITS	41,938	1.9110	40,454	0	40,454	2,204	42,658
30	Finance Public Fin	633	0.0288	611	0	611	33	644
31	Finance Treasury	1,297	0.0591	1,251	0	1,251	68	1,319
32	ARA Regulatory	1,867	0.0851	1,801	0	1,801	98	1,899
33	City Secretary	1,766	0.0805	1,704	0	1,704	93	1,797
34	City Council	25,454	1.1599	24,553	0	24,553	1,338	25,891
35	Police	239,807	10.9274	231,323	0	231,323	12,605	243,928
36	Dept of Neighborhoods	11,118	0.5066	10,725	0	10,725	584	11,309
37	Fire	169,358	7.7172	163,366	0	163,366	8,902	172,268
38	Municipal Court	26,579	1.2111	25,639	0	25,639	1,397	27,036
39	Solid Waste	44,691	2.0365	43,110	0	43,110	2,349	45,459
40	Houston Airport System (HAS)	134,569	6.1320	129,808	0	129,808	7,074	136,882
41	Housing & Community Dev	73,066	3.3294	70,481	0	70,481	3,841	74,322
42	Library	21,501	0.9797	20,740	0	20,740	1,130	21,870
43	Parks & Recreation	105,421	4.8038	101,691	0	101,691	5,541	107,232
44	Health Department	215,008	9.7973	207,401	0	207,401	11,302	218,703
45	Fleet Management	177,971	8.1097	171,675	0	171,675	9,355	181,030
46	Planning & Dev Other	3,209	0.1462	3,095	0	3,095	169	3,264
47	Planning & Dev Spec Rev	8,015	0.3652	7,731	0	7,731	421	8,152
48	General Debt	6,823	0.3109	6,582	0	6,582	359	6,941
49	Finance Other	16,689	0.7605	16,099	0	16,099	877	16,976
50	ARA Insurance	1,732	0.0789	1,671	0	1,671	91	1,762
51	ARA BARC	15,326	0.6984	14,784	0	14,784	806	15,590
52	ARA Parking	19,480	0.8877	18,791	0	18,791	1,024	19,815
53	ARA Other	12,398	0.5649	11,959	0	11,959	652	12,611
55	Legal Insurance	8,086	0.3685	7,800	0	7,800	425	8,225
56	Legal Wkr Comp	1,271	0.0579	1,226	0	1,226	67	1,293
57	Mayor Cable TV	2,033	0.0926	1,961	0	1,961	107	2,068
58	Mayor Other	17,439	0.7946	16,822	0	16,822	917	17,739
59	TIRZ	1,101	0.0502	1,062	0	1,062	58	1,120
60	HR Health Benefits	139,643	6.3632	134,703	0	134,703	7,340	142,043
61	HR Long Term Disability	67	0.0031	65	0	65	4	69
62	HPW Bldg Insp	53,604	2.4426	51,708	0	51,708	2,818	54,526

Gen Acctng Allocations — Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	HPW Stormwater	18,558	0.8456	17,901	0	17,901	976	18,877
64	HPW DDSR	38,418	1.7506	37,059	0	37,059	2,019	39,078
65	HPW Water & Sewer	198,490	9.0447	191,468	0	191,468	10,434	201,902
66	HPW Houston Transtar	2,439	0.1111	2,353	0	2,353	128	2,481
67	HPW Other	40,901	1.8637	39,454	0	39,454	2,150	41,604
68	Houston Permit Center	6,600	0.3007	6,366	0	6,366	347	6,713
70	CIP Sal Rec RE	1,331	0.0607	1,284	0	1,284	70	1,354
71	CIP S/R Engrg	1,301	0.0593	1,255	0	1,255	68	1,323
72	CIP S/R Constr	1,700	0.0775	1,640	0	1,640	89	1,729
73	CIP S/R Eng/Const	2,193	0.0999	2,115	0	2,115	115	2,230
74	CIP S/R Geo/Env	697	0.0318	672	0	672	37	709
75	CIP S/R Other	10,289	0.4688	9,925	0	9,925	541	10,466
76	CIP S/R GSD	2,027	0.0924	1,955	0	1,955	107	2,062
26	HEC	6,011	0.2739	5,798	0	5,798	316	6,114
87	Hurricane Ike Aid & Recovery	28	0.0013	27	0	27	1	28
88	ARRA Reimbursement	21	0.0010	20	0	20	1	21
89	HR-W.C.	15,963	0.7274	15,398	0	15,398	839	16,237
90	Legal Other	245	0.0112	236	0	236	13	249
91	Convention and Entertainment	1,406	0.0641	1,356	0	1,356	74	1,430
	Subtotal	2,194,554	100.0000	2,116,913	0	2,116,913	111,540	2,228,453
	Direct Bills					0		0
	Total					$2,116,913		$ 2,228,453

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

Fixed Assets Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	25.00	1.1067	$ 6,114	$ 0	$ 6,114	$ 322	$ 6,436
17	Mayor	9.00	0.3984	2,201	0	2,201	116	2,317
18	Legal	13.00	0.5755	3,179	0	3,179	168	3,347
19	City Controller's Office	8.00	0.3541	1,957	0	1,957	103	2,060
20	Health Administration	160.00	7.0828	39,132	0	39,132	2,062	41,194
21	Planning & Dev Admin	6.00	0.2656	1,467	0	1,467	77	1,544
25	General Services	40.00	1.7707	9,783	0	9,783	515	10,298
26	HEC	2.00	0.0885	489	0	489	26	515
28	Human Resources	5.00	0.2213	1,223	0	1,223	64	1,287
29	HITS	739.00	32.7136	180,739	0	180,739	9,523	190,262
34	City Council	59.00	2.6118	14,430	0	14,430	760	15,190
35	Police	8.00	0.3541	1,957	0	1,957	103	2,060
36	Depart of Neighborhoods	717.00	31.7397	175,359	0	175,359	9,239	184,598
37	Fire	3.00	0.1328	734	0	734	39	773
39	Solid Waste	83.00	3.6742	20,300	0	20,300	1,070	21,370
41	Housing & Community Dev	1.00	0.0443	245	0	245	13	258
42	Library	107.00	4.7366	26,169	0	26,169	1,379	27,548
43	Parks & Recreation	232.00	10.2700	56,741	0	56,741	2,990	59,731
45	Fleet Management	42.00	1.8592	10,272	0	10,272	541	10,813
	Subtotal	2,259	100.0000	552,491	0	552,491	29,109	581,600
	Direct Bills					0		0
	Total					$552,491		$ 581,600

Basis Units: Number of fixed Assets excl HPW & Airport
Source: Asset Report

Auditing Svcs Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	67,560	3.6321	$ 36,855	$ 0	$ 36,855	$ 0	$ 36,855
04	Finance Dir Office	2,070	0.1113	1,129	0	1,129	0	1,129
05	Finance Financial Plg & Analys	693	0.0373	378	0	378	0	378
06	Finance City Council	590	0.0317	322	0	322	0	322
07	Accounting & Financial Reporti	1,701	0.0914	928	0	928	0	928
08	Finance Disaster Recovery	366	0.0197	200	0	200	0	200
09	Finance Grants	763	0.0410	416	0	416	0	416
10	Finance Rev Perform Mgmnt	430	0.0231	235	0	235	0	235
11	Finance Strategic Purchasing	1,637	0.0880	893	0	893	0	893
12	ARA Director Office	3,059	0.1645	1,669	0	1,669	0	1,669
13	ARA Admin Services	462	0.0248	252	0	252	0	252
14	ARA Operations	4,899	0.2634	2,672	0	2,672	0	2,672
15	ARA Payroll Services	649	0.0349	354	0	354	0	354
16	Office Business Opportunity	6,518	0.3504	3,556	0	3,556	0	3,556
17	Mayor	5,736	0.3084	3,129	0	3,129	0	3,129
18	Legal	7,123	0.3829	3,886	0	3,886	0	3,886
19	City Controller's Office	5,510	0.2962	3,006	0	3,006	0	3,006
20	Health Administration	9,505	0.5110	5,185	0	5,185	0	5,185
21	Planning & Dev Admin	1,640	0.0882	895	0	895	0	895
23	CIP Sal Rec HPW	3,520	0.1892	1,920	0	1,920	0	1,920
24	HPD Police Records	1,446	0.0777	789	0	789	0	789
25	General Services	40,943	2.2011	22,335	0	22,335	0	22,335
28	Human Resources	80,156	4.3093	43,726	0	43,726	0	43,726
29	HITS	41,938	2.2546	22,878	0	22,878	0	22,878
30	Finance Public Fin	633	0.0340	345	0	345	0	345
31	Finance Treasury	1,297	0.0697	708	0	708	0	708
32	ARA Regulatory	1,867	0.1004	1,018	0	1,018	0	1,018
33	City Secretary	1,766	0.0949	963	0	963	0	963
34	City Council	25,454	1.3684	13,885	0	13,885	0	13,885
35	Police	239,807	12.8922	130,817	0	130,817	0	130,817
36	Dept of Neighborhoods	11,118	0.5977	6,065	0	6,065	0	6,065
37	Fire	169,358	9.1048	92,387	0	92,387	0	92,387
38	Municipal Court	26,579	1.4289	14,499	0	14,499	0	14,499
39	Solid Waste	44,691	2.4026	24,379	0	24,379	0	24,379
41	Housing & Community Dev	73,066	3.9281	39,858	0	39,858	0	39,858
42	Library	21,501	1.1559	11,729	0	11,729	0	11,729
43	Parks & Recreation	105,421	5.6675	57,508	0	57,508	0	57,508
44	Health Department	215,008	11.5590	117,289	0	117,289	0	117,289
45	Fleet Management	177,971	9.5679	97,085	0	97,085	0	97,085
46	Planning & Dev Other	3,209	0.1725	1,751	0	1,751	0	1,751
47	Planning & Dev Spec Rev	8,015	0.4309	4,372	0	4,372	0	4,372
48	General Debt	6,823	0.3668	3,722	0	3,722	0	3,722
49	Finance Other	16,689	0.8972	9,104	0	9,104	0	9,104
50	ARA Insurance	1,732	0.0931	945	0	945	0	945
51	ARA BARC	15,326	0.8239	8,361	0	8,361	0	8,361
52	ARA Parking	19,480	1.0473	10,627	0	10,627	0	10,627
53	ARA Other	12,398	0.6665	6,763	0	6,763	0	6,763
55	Legal Insurance	8,086	0.4347	4,411	0	4,411	0	4,411
56	Legal Wkr Comp	1,271	0.0683	693	0	693	0	693
57	Mayor Cable TV	2,033	0.1093	1,109	0	1,109	0	1,109
58	Mayor Other	17,439	0.9375	9,513	0	9,513	0	9,513
59	TIRZ	1,101	0.0592	601	0	601	0	601
60	HR Health Benefits	139,643	7.5073	76,177	0	76,177	0	76,177
61	HR Long Term Disability	67	0.0036	37	0	37	0	37
62	HPW Bldg Insp	53,604	2.8818	29,242	0	29,242	0	29,242
63	HPW Stormwater	18,558	0.9977	10,124	0	10,124	0	10,124

Auditing Svcs Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HPW DDSR	38,418	2.0654	20,957	0	20,957	0	20,957
66	HPW Houston Transtar	2,439	0.1311	1,331	0	1,331	0	1,331
67	HPW Other	40,901	2.1989	22,312	0	22,312	0	22,312
68	Houston Permit Center	6,600	0.3548	3,600	0	3,600	0	3,600
70	CIP Sal Rec RE	1,331	0.0716	726	0	726	0	726
71	CIP S/R Engrg	1,301	0.0699	710	0	710	0	710
72	CIP S/R Constr	1,700	0.0914	927	0	927	0	927
73	CIP S/R Eng/Const	2,193	0.1179	1,196	0	1,196	0	1,196
74	CIP S/R Geo/Env	697	0.0375	380	0	380	0	380
75	CIP S/R Other	10,289	0.5531	5,613	0	5,613	0	5,613
76	CIP S/R GSD	2,027	0.1090	1,106	0	1,106	0	1,106
26	HEC	6,011	0.3232	3,279	0	3,279	0	3,279
87	Hurricane Ike Aid & Recovery	28	0.0015	15	0	15	0	15
88	ARRA Reimbursement	21	0.0011	11	0	11	0	11
89	HR-W.C.	15,963	0.8582	8,708	0	8,708	0	8,708
90	Legal Other	245	0.0132	134	0	134	0	134
	Subtotal	1,860,089	100.0000	1,014,700	0	1,014,700	0	1,014,700
	Direct Bills					0		0
	Total					$1,014,700		$ 1,014,700

Basis Units: Number of rev, exp, & purch transactions
Source: COH Transaction Report

Auditing Svcs - Enterprise Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40	Houston Airport System (HAS)	49.16	49.1600	$ 165,744	$ 0	$ 165,744	$ 0	$ 165,744
65	HPW Water & Sewer	34.40	34.4000	115,980	0	115,980	0	115,980
91	Convention and Entertainment	16.44	16.4400	55,428	0	55,428	0	55,428
	Subtotal	100.00	100.0000	337,152	0	337,152	0	337,152
	Direct Bills					0		0
	Total					$337,152		$ 337,152

Basis Units: Percentage of enterprise audit hours
Source: Finance Report

Acc & Fin Reporting Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	140,417,658	2.8245	$ 0	$ 0	$ 0	$ 0	$ 0
04	Finance Dir Office	2,387,401	0.0480	0	0	0	0	0
05	Finance Financial Plg & Analys	2,186,998	0.0440	0	0	0	0	0
06	Finance City Council	898,285	0.0181	0	0	0	0	0
07	Accounting & Financial Reporti	3,630,149	0.0730	0	0	0	0	0
08	Finance Disaster Recovery	524,789	0.0106	0	0	0	0	0
09	Finance Grants	618,226	0.0124	0	0	0	0	0
10	Finance Rev Perform Mgmnt	437,956	0.0088	0	0	0	0	0
11	Finance Strategic Purchasing	7,918,584	0.1593	0	0	0	0	0
12	ARA Director Office	2,707,460	0.0545	0	0	0	0	0
13	ARA Admin Services	1,144,220	0.0230	0	0	0	0	0
14	ARA Operations	7,480,786	0.1505	0	0	0	0	0
15	ARA Payroll Services	4,216,754	0.0848	0	0	0	0	0
16	Office Business Opportunity	5,352,043	0.1077	0	0	0	0	0
17	Mayor	5,205,821	0.1047	0	0	0	0	0
18	Legal	17,744,051	0.3569	0	0	0	0	0
19	City Controller's Office	8,747,829	0.1760	0	0	0	0	0
20	Health Administration	17,566,615	0.3534	0	0	0	0	0
21	Planning & Dev Admin	1,754,129	0.0353	0	0	0	0	0
23	CIP Sal Rec HPW	8,663,465	0.1743	0	0	0	0	0
24	HPD Police Records	6,155,398	0.1238	0	0	0	0	0
25	General Services	178,803,405	3.5966	0	0	0	0	0
26	HEC	29,360,004	0.5906	0	0	0	0	0
28	Human Resources	43,793,999	0.8809	0	0	0	0	0
29	HITS	97,776,191	1.9668	0	0	0	0	0
30	Finance Public Fin	519,574	0.0105	0	0	0	0	0
31	Finance Treasury	1,854,148	0.0373	0	0	0	0	0
32	ARA Regulatory	369,503	0.0074	0	0	0	0	0
33	City Secretary	896,298	0.0180	0	0	0	0	0
34	City Council	12,230,693	0.2460	0	0	0	0	0
35	Police	1,064,480,505	21.4119	0	0	0	0	0
36	Dept of Neighborhoods	14,973,484	0.3012	0	0	0	0	0
37	Fire	573,174,936	11.5294	0	0	0	0	0
38	Municipal Court	31,302,472	0.6296	0	0	0	0	0
39	Solid Waste	140,779,715	2.8318	0	0	0	0	0
40	Houston Airport System (HAS)	355,946,297	7.1598	0	0	0	0	0
41	Housing & Community Dev	215,070,277	4.3261	0	0	0	0	0
42	Library	44,645,873	0.8980	0	0	0	0	0
43	Parks & Recreation	116,004,385	2.3334	0	0	0	0	0
44	Health Department	191,327,961	3.8485	0	0	0	0	0
45	Fleet Management	102,804,268	2.0679	0	0	0	0	0
46	Planning & Dev Other	3,899,193	0.0784	0	0	0	0	0
47	Planning & Dev Spec Rev	9,218,816	0.1854	0	0	0	0	0
49	Finance Other	10,377,900	0.2088	0	0	0	0	0
50	ARA Insurance	27,433,477	0.5518	0	0	0	0	0
51	ARA BARC	14,538,076	0.2924	0	0	0	0	0
52	ARA Parking	11,925,942	0.2399	0	0	0	0	0
53	ARA Other	9,426,245	0.1896	0	0	0	0	0
55	Legal Insurance	23,882,566	0.4804	0	0	0	0	0
56	Legal Wkr Comp	314,294	0.0063	0	0	0	0	0
57	Mayor Cable TV	3,364,323	0.0677	0	0	0	0	0
58	Mayor Other	38,589,041	0.7762	0	0	0	0	0
60	HR Health Benefits	407,186,956	8.1905	0	0	0	0	0
61	HR Long Term Disability	1,003,574	0.0202	0	0	0	0	0
62	HPW Bldg Insp	78,768,697	1.5844	0	0	0	0	0
63	HPW Stormwater	39,792,492	0.8004	0	0	0	0	0

Acc & Fin Reporting Allocations

Dept:7 Acc & Finance Reporting

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HPW DDSR	77,635,894	1.5616	0	0	0	0	0
65	HPW Water & Sewer	613,096,198	12.3324	0	0	0	0	0
66	HPW Houston Transtar	3,040,221	0.0612	0	0	0	0	0
67	HPW Other	46,167,643	0.9287	0	0	0	0	0
68	Houston Permit Center	8,685,166	0.1747	0	0	0	0	0
70	CIP Sal Rec RE	6,200,690	0.1247	0	0	0	0	0
71	CIP S/R Engrg	5,820,423	0.1171	0	0	0	0	0
72	CIP S/R Constr	6,200,383	0.1247	0	0	0	0	0
73	CIP S/R Eng/Const	4,357,036	0.0876	0	0	0	0	0
74	CIP S/R Geo/Env	1,560,694	0.0314	0	0	0	0	0
75	CIP S/R Other	16,303,128	0.3279	0	0	0	0	0
76	CIP S/R GSD	6,482,293	0.1304	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
89	HR-W.C.	33,766,473	0.6792	0	0	0	0	0
90	Legal Other	426,145	0.0086	0	0	0	0	0
91	Convention and Entertainment	102,460	0.0021	0	0	0	0	0
	Subtotal	4,971,439,044	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: FY2024 expenditures excl TIRZ
Source: COH Expenditure Report

Allocation Summary

Dept:7 Acc & Finance Reporting

	Department	Gen Acctng	Fixed Assets	Auditing Svc	Auditing Svcs Enterprise	Fin Operations	Total
0	Direct Billed	$0	$0	$0	$0	$0	
03	Non-Departmental-Gen Gov	65,170	0	36,855	0	0	102,025
04	Finance Dir Office	1,997	0	1,129	0	0	3,126
05	Finance Financial Plg & Analys	668	0	378	0	0	1,046
06	Finance City Council	569	0	322	0	0	891
07	Accounting & Financial Reporti	1,641	0	928	0	0	2,569
08	Finance Disaster Recovery	372	0	200	0	0	572
09	Finance Grants	776	0	416	0	0	1,192
10	Finance Rev Perform Mgmnt	438	0	235	0	0	673
11	Finance Strategic Purchasing	1,665	0	893	0	0	2,558
12	ARA Director Office	3,112	6,436	1,669	0	0	11,217
13	ARA Admin Services	470	0	252	0	0	722
14	ARA Operations	4,984	0	2,672	0	0	7,656
15	ARA Payroll Services	660	0	354	0	0	1,014
16	Office Business Opportunity	6,630	0	3,556	0	0	10,186
17	Mayor	5,835	2,317	3,129	0	0	11,281
18	Legal	7,245	3,347	3,886	0	0	14,478
19	City Controller's Office	5,605	2,060	3,006	0	0	10,671
20	Health Administration	9,669	41,194	5,185	0	0	56,048
21	Planning & Dev Admin	1,668	1,544	895	0	0	4,107
23	CIP Sal Rec HPW	3,580	0	1,920	0	0	5,500
24	HPD Police Records	1,471	0	789	0	0	2,260
25	General Services	41,647	10,298	22,335	0	0	74,280
26	HEC	6,114	515	3,279	0	0	9,908
28	Human Resources	81,533	1,287	43,726	0	0	126,546
29	HITS	42,658	190,262	22,878	0	0	255,798
30	Finance Public Fin	644	0	345	0	0	989
31	Finance Treasury	1,319	0	708	0	0	2,027
32	ARA Regulatory	1,899	0	1,018	0	0	2,917
33	City Secretary	1,797	0	963	0	0	2,760
34	City Council	25,891	15,190	13,885	0	0	54,966
35	Police	243,928	2,060	130,817	0	0	376,805
36	Dept of Neighborhoods	11,309	184,598	6,065	0	0	201,972
37	Fire	172,268	773	92,387	0	0	265,428
38	Municipal Court	27,036	0	14,499	0	0	41,535
39	Solid Waste	45,459	21,370	24,379	0	0	91,208
40	Houston Airport System (HAS)	136,882	0	0	165,744	0	302,626
41	Housing & Community Dev	74,322	258	39,858	0	0	114,438
42	Library	21,870	27,548	11,729	0	0	61,147
43	Parks & Recreation	107,232	59,731	57,508	0	0	224,471
44	Health Department	218,703	0	117,289	0	0	335,992
45	Fleet Management	181,030	10,813	97,085	0	0	288,928
46	Planning & Dev Other	3,264	0	1,751	0	0	5,015
47	Planning & Dev Spec Rev	8,152	0	4,372	0	0	12,524
48	General Debt	6,941	0	3,722	0	0	10,663
49	Finance Other	16,976	0	9,104	0	0	26,080
50	ARA Insurance	1,762	0	945	0	0	2,707
51	ARA BARC	15,590	0	8,361	0	0	23,951
52	ARA Parking	19,815	0	10,627	0	0	30,442
53	ARA Other	12,611	0	6,763	0	0	19,374
55	Legal Insurance	8,225	0	4,411	0	0	12,636
56	Legal Wkr Comp	1,293	0	693	0	0	1,986
57	Mayor Cable TV	2,068	0	1,109	0	0	3,177
58	Mayor Other	17,739	0	9,513	0	0	27,252
59	TIRZ	1,120	0	601	0	0	1,721
60	HR Health Benefits	142,043	0	76,177	0	0	218,220
61	HR Long Term Disability	69	0	37	0	0	106

Allocation Summary — Dept:7 Acc & Finance Reporting

	Department	Gen Acctng	Fixed Assets	Auditing Svc	Auditing Svcs Enterprise	Fin Operations	Total
62	HPW Bldg Insp	54,526	0	29,242	0	0	83,768
63	HPW Stormwater	18,877	0	10,124	0	0	29,001
64	HPW DDSR	39,078	0	20,957	0	0	60,035
65	HPW Water & Sewer	201,902	0	0	115,980	0	317,882
66	HPW Houston Transtar	2,481	0	1,331	0	0	3,812
67	HPW Other	41,604	0	22,312	0	0	63,916
68	Houston Permit Center	6,713	0	3,600	0	0	10,313
70	CIP Sal Rec RE	1,354	0	726	0	0	2,080
71	CIP S/R Engrg	1,323	0	710	0	0	2,033
72	CIP S/R Constr	1,729	0	927	0	0	2,656
73	CIP S/R Eng/Const	2,230	0	1,196	0	0	3,426
74	CIP S/R Geo/Env	709	0	380	0	0	1,089
75	CIP S/R Other	10,466	0	5,613	0	0	16,079
76	CIP S/R GSD	2,062	0	1,106	0	0	3,168
87	Hurricane Ike Aid & Recovery	28	0	15	0	0	43
88	ARRA Reimbursement	21	0	11	0	0	32
89	HR-W.C.	16,237	0	8,708	0	0	24,945
90	Legal Other	249	0	134	0	0	383
91	Convention and Entertainment	1,430	0	0	55,428	0	56,858
	Total	$ 2,228,453	$ 581,601	$ 1,014,700	$ 337,152	$ 0	$ 4,161,906

FINANCE – DISASTER RECOVERY
FUNCTION AND ALLOCATION BASIS

The Disaster Recovery section within the Accounting and Financial Operations division of the Finance Department provides internal control reviews for programs within various city departments and monitors the implementation of the Enterprise Risk Management project. Costs are allocated based on Citywide operating expenditures.

A. Department Costs

Dept:8 Finance Disaster Recovery

Description		Amount	General Admin	Internal Controls
Personnel Costs				
Salaries	S1	338,554	0	338,554
Salary % Split			.00%	100.00%
Benefits	S	186,234	0	186,234
Subtotal - Personnel Costs		524,789	0	524,789
Services & Supplies Cost				
Supplies	S	0	0	0
Services	S	0	0	0
Mgmt Consulting Svcs	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		524,789	0	524,789
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		524,789	0	524,789
General Admin Distribution			0	0
Grand Total		$ 524,789		$ 524,789

B. Incoming Costs-(Default Spread Salary%)

Dept:8 Finance Disaster Recovery

	Department	First Incoming	Second Incoming	Internal Controls
3	Insurance Retirees	$ 12,040	$ 26	$ 12,066
3	Memberships	69	0	69
3	Consulting Services	0	0	0
3	Other Misc	75	0	75
	Subtotal - Non-Dept-Gen Gov	12,184	27	12,211
4	Finance Dept Admin	95,554	31,802	127,356
	Subtotal - Fin Dir Office	95,554	31,802	127,356
5	Financial Plg & Analysis	420	19	439
	Subtotal - Fin Plg & Analysis	420	19	439
7	Gen Acctng	353	19	372
7	Auditing Svcs	200	0	200
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	553	19	572
8	Disaster Recovery	0	67	67
	Subtotal - Fin Disaster Recove	0	67	67
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	0	53	53
	Subtotal - Fin Perform Mgmt	0	53	53
11	Purchasing	0	0	0
	Subtotal - Fin SPD	0	0	0
14	Records	0	137	137
	Subtotal - ARA Operations	0	137	137
15	Payroll Svcs	0	956	956
	Subtotal - ARA Payroll Svcs	0	956	956
16	Certification	0	392	392
16	External Affairs & Outreach	0	247	247
	Subtotal - OBO	0	639	639
17	City Mayor Admin	0	990	990
	Subtotal - Mayor	0	990	990
19	Controller Fin Svcs	0	1,249	1,249
	Subtotal - City Controller's	0	1,249	1,249
	Total Incoming	108,711	35,958	144,669
C.	Total Allocated		$ 669,458	$ 669,458
				100.00%

Disaster Recovery Allocations

Dept:8 Finance Disaster Recovery

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	140,417,658	2.8245	$ 17,893	$ 0	$ 17,893	$ 0	$ 17,893
04	Finance Dir Office	2,387,401	0.0480	304	0	304	0	304
05	Finance Financial Plg & Analys	2,186,998	0.0440	279	0	279	0	279
06	Finance City Council	898,285	0.0181	114	0	114	0	114
07	Accounting & Financial Reporti	3,630,149	0.0730	463	0	463	0	463
08	Finance Disaster Recovery	524,789	0.0106	67	0	67	0	67
09	Finance Grants	618,226	0.0124	79	0	79	5	84
10	Finance Rev Perform Mgmnt	437,956	0.0088	56	0	56	3	59
11	Finance Strategic Purchasing	7,918,584	0.1593	1,009	0	1,009	59	1,068
12	ARA Director Office	2,707,460	0.0545	345	0	345	20	365
13	ARA Admin Services	1,144,220	0.0230	146	0	146	9	155
14	ARA Operations	7,480,786	0.1505	953	0	953	56	1,009
15	ARA Payroll Services	4,216,754	0.0848	537	0	537	31	568
16	Office Business Opportunity	5,352,043	0.1077	682	0	682	40	722
17	Mayor	5,205,821	0.1047	663	0	663	39	702
18	Legal	17,744,051	0.3569	2,261	0	2,261	132	2,393
19	City Controller's Office	8,747,829	0.1760	1,115	0	1,115	65	1,180
20	Health Administration	17,566,615	0.3534	2,238	0	2,238	131	2,369
21	Planning & Dev Admin	1,754,129	0.0353	224	0	224	13	237
23	CIP Sal Rec HPW	8,663,465	0.1743	1,104	0	1,104	65	1,169
24	HPD Police Records	6,155,398	0.1238	784	0	784	46	830
25	General Services	178,803,405	3.5966	22,785	0	22,785	1,334	24,119
26	HEC	29,360,004	0.5906	3,741	0	3,741	219	3,960
28	Human Resources	43,793,999	0.8809	5,581	0	5,581	327	5,908
29	HITS	97,776,191	1.9668	12,459	0	12,459	729	13,188
30	Finance Public Fin	519,574	0.0105	66	0	66	4	70
31	Finance Treasury	1,854,148	0.0373	236	0	236	14	250
32	ARA Regulatory	369,503	0.0074	47	0	47	3	50
33	City Secretary	896,298	0.0180	114	0	114	7	121
34	City Council	12,230,693	0.2460	1,559	0	1,559	91	1,650
35	Police	1,064,480,505	21.4119	135,645	0	135,645	7,939	143,584
36	Dept of Neighborhoods	14,973,484	0.3012	1,908	0	1,908	112	2,020
37	Fire	573,174,936	11.5294	73,038	0	73,038	4,275	77,313
38	Municipal Court	31,302,472	0.6296	3,989	0	3,989	233	4,222
39	Solid Waste	140,779,715	2.8318	17,939	0	17,939	1,050	18,989
40	Houston Airport System (HAS)	355,946,297	7.1598	45,357	0	45,357	2,655	48,012
41	Housing & Community Dev	215,070,277	4.3261	27,406	0	27,406	1,604	29,010
42	Library	44,645,873	0.8980	5,689	0	5,689	333	6,022
43	Parks & Recreation	116,004,385	2.3334	14,782	0	14,782	865	15,647
44	Health Department	191,327,961	3.8485	24,381	0	24,381	1,427	25,808
45	Fleet Management	102,804,268	2.0679	13,100	0	13,100	767	13,867
46	Planning & Dev Other	3,899,193	0.0784	497	0	497	29	526
47	Planning & Dev Spec Rev	9,218,816	0.1854	1,175	0	1,175	69	1,244
49	Finance Other	10,377,900	0.2088	1,322	0	1,322	77	1,399
50	ARA Insurance	27,433,477	0.5518	3,496	0	3,496	205	3,701
51	ARA BARC	14,538,076	0.2924	1,853	0	1,853	108	1,961
52	ARA Parking	11,925,942	0.2399	1,520	0	1,520	89	1,609
53	ARA Other	9,426,245	0.1896	1,201	0	1,201	70	1,271
55	Legal Insurance	23,882,566	0.4804	3,043	0	3,043	178	3,221
56	Legal Wkr Comp	314,294	0.0063	40	0	40	2	42
57	Mayor Cable TV	3,364,323	0.0677	429	0	429	25	454
58	Mayor Other	38,589,041	0.7762	4,917	0	4,917	288	5,205
60	HR Health Benefits	407,186,956	8.1905	51,887	0	51,887	3,037	54,924
61	HR Long Term Disability	1,003,574	0.0202	128	0	128	7	135
62	HPW Bldg Insp	78,768,697	1.5844	10,037	0	10,037	587	10,624
63	HPW Stormwater	39,792,492	0.8004	5,071	0	5,071	297	5,368

Disaster Recovery Allocations

Dept:8 Finance Disaster Recovery

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64	HPW DDSR	77,635,894	1.5616	9,893	0	9,893	579	10,472
65	HPW Water & Sewer	613,096,198	12.3324	78,126	0	78,126	4,573	82,699
66	HPW Houston Transtar	3,040,221	0.0612	387	0	387	23	410
67	HPW Other	46,167,643	0.9287	5,883	0	5,883	344	6,227
68	Houston Permit Center	8,685,166	0.1747	1,107	0	1,107	65	1,172
70	CIP Sal Rec RE	6,200,690	0.1247	790	0	790	46	836
71	CIP S/R Engrg	5,820,423	0.1171	742	0	742	43	785
72	CIP S/R Constr	6,200,383	0.1247	790	0	790	46	836
73	CIP S/R Eng/Const	4,357,036	0.0876	555	0	555	33	588
74	CIP S/R Geo/Env	1,560,694	0.0314	199	0	199	12	211
75	CIP S/R Other	16,303,128	0.3279	2,077	0	2,077	122	2,199
76	CIP S/R GSD	6,482,293	0.1304	826	0	826	48	874
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
89	HR-W.C.	33,766,473	0.6792	4,303	0	4,303	252	4,555
90	Legal Other	426,145	0.0086	54	0	54	3	57
91	Convention and Entertainment	102,460	0.0021	13	0	13	1	14
	Subtotal	4,971,439,044	100.0000	633,499	0	633,499	35,958	669,457
	Direct Bills					0		0
	Total					$633,499		$ 669,457

Basis Units: FY2024 expenditures excl TIRZ
Source: COH Expenditure Report

Allocation Summary

Dept:8 Finance Disaster Recovery

	Department	Internal Controls	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	17,893	17,893
04	Finance Dir Office	304	304
05	Finance Financial Plg & Analys	279	279
06	Finance City Council	114	114
07	Accounting & Financial Reporti	463	463
08	Finance Disaster Recovery	67	67
09	Finance Grants	84	84
10	Finance Rev Perform Mgmnt	59	59
11	Finance Strategic Purchasing	1,068	1,068
12	ARA Director Office	365	365
13	ARA Admin Services	155	155
14	ARA Operations	1,009	1,009
15	ARA Payroll Services	568	568
16	Office Business Opportunity	722	722
17	Mayor	702	702
18	Legal	2,393	2,393
19	City Controller's Office	1,180	1,180
20	Health Administration	2,369	2,369
21	Planning & Dev Admin	237	237
23	CIP Sal Rec HPW	1,169	1,169
24	HPD Police Records	830	830
25	General Services	24,119	24,119
26	HEC	3,960	3,960
28	Human Resources	5,908	5,908
29	HITS	13,188	13,188
30	Finance Public Fin	70	70
31	Finance Treasury	250	250
32	ARA Regulatory	50	50
33	City Secretary	121	121
34	City Council	1,650	1,650
35	Police	143,584	143,584
36	Dept of Neighborhoods	2,020	2,020
37	Fire	77,313	77,313
38	Municipal Court	4,222	4,222
39	Solid Waste	18,989	18,989
40	Houston Airport System (HAS)	48,012	48,012
41	Housing & Community Dev	29,010	29,010
42	Library	6,022	6,022
43	Parks & Recreation	15,647	15,647
44	Health Department	25,808	25,808
45	Fleet Management	13,867	13,867
46	Planning & Dev Other	526	526
47	Planning & Dev Spec Rev	1,244	1,244
49	Finance Other	1,399	1,399
50	ARA Insurance	3,701	3,701
51	ARA BARC	1,961	1,961
52	ARA Parking	1,609	1,609
53	ARA Other	1,271	1,271
55	Legal Insurance	3,221	3,221
56	Legal Wkr Comp	42	42
57	Mayor Cable TV	454	454
58	Mayor Other	5,205	5,205
60	HR Health Benefits	54,924	54,924
61	HR Long Term Disability	135	135
62	HPW Bldg Insp	10,624	10,624
63	HPW Stormwater	5,368	5,368
64	HPW DDSR	10,472	10,472

65	HPW Water & Sewer	82,699	82,699
66	HPW Houston Transtar	410	410
67	HPW Other	6,227	6,227
68	Houston Permit Center	1,172	1,172
70	CIP Sal Rec RE	836	836
71	CIP S/R Engrg	785	785
72	CIP S/R Constr	836	836
73	CIP S/R Eng/Const	588	588
74	CIP S/R Geo/Env	211	211
75	CIP S/R Other	2,199	2,199
76	CIP S/R GSD	874	874
87	Hurricane Ike Aid & Recovery	0	0
88	ARRA Reimbursement	0	0
89	HR-W.C.	4,555	4,555
90	Legal Other	57	57
91	Convention and Entertainment	14	14
	Total	$ 669,459	$ 669,459

FINANCE – GRANTS AND TRUST FUNDS MANAGEMENT
FUNCTION AND ALLOCATION BASIS

Grants Management – Grants Management is tasked with directing and monitoring grant acquisition, management, and compliance procedures to ensure consistent use by City Departments and compliance with all applicable federal, state, and local regulations.

A. Department Costs

Dept:9 Finance Grants

Description		Amount	General Admin	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
Personnel Costs						
Salaries	S1	410,860	0	410,860	0	0
Salary % Split			.00%	100.00%	0.00	0.00
Benefits	P	207,365	0	207,365	0	0
Subtotal - Personnel Costs		618,225	0	618,225	0	0
Services & Supplies Cost						
Supplies	P	0	0	0	0	0
Services	P	0	0	0	0	0
Subtotal - Services & Supplies		0	0	0	0	0
Department Cost Total		618,225	0	618,225	0	0
Adjustments to Cost						
Subtotal - Adjustments			0	0	0	0
Total Costs After Adjustments		618,225	0	618,225	0	0
General Admin Distribution			0	0	0	0
Grand Total		$ 618,225		$ 618,225	0	0

B. Incoming Costs-(Default Spread Salary%)

Dept:9 Finance Grants

	Department	First Incoming	Second Incoming	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)
3	Insurance Retirees	$ 19,675	$ 43	$ 19,718	$ 0	$ 0
3	Memberships	113	0	113	0	0
3	Consulting Services	0	0	0	0	0
3	Other Misc	88	0	88	0	0
	Subtotal - Non-Dept-Gen Gov	19,876	43	19,919	0	0
4	Finance Dept Admin	156,149	51,970	208,119	0	0
	Subtotal - Fin Dir Office	156,149	51,970	208,119	0	0
5	Financial Plg & Analysis	876	40	916	0	0
	Subtotal - Fin Plg & Analysis	876	40	916	0	0
7	Gen Acctng	736	40	776	0	0
7	Auditing Svcs	416	0	416	0	0
7	Fin Operations	0	0	0	0	0
	Subtotal - App & Fin Reporting	1,152	40	1,192	0	0
8	Disaster Recovery	79	5	84	0	0
	Subtotal - Fin Disaster Recove	79	5	84	0	0
9	Cost Accounting	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0
10	Perf Mgmt Svcs	0	62	62	0	0
	Subtotal - Fin Perform Mgmt	0	62	62	0	0
11	Purchasing	0	0	0	0	0
	Subtotal - Fin SPD	0	0	0	0	0
14	Records	0	225	225	0	0
	Subtotal - ARA Operations	0	225	225	0	0
15	Payroll Svcs	0	1,563	1,563	0	0
	Subtotal - ARA Payroll Svcs	0	1,563	1,563	0	0
16	Certification	0	640	640	0	0
16	External Affairs & Outreach	0	404	404	0	0
	Subtotal - OBO	0	1,044	1,044	0	0
17	City Mayor Admin	0	1,618	1,618	0	0
	Subtotal - Mayor	0	1,618	1,618	0	0
19	Controller Fin Svcs	0	2,604	2,604	0	0
	Subtotal - City Controller's	0	2,604	2,604	0	0
	Total Incoming	178,132	59,214	237,346	0	0
C.	Total Allocated		$ 855,571	$ 855,571		
				100.00%		

Grants Mgmt Allocations

Dept:9 Finance Grants

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	3,691,243	0.8076	$ 6,432	$ 0	$ 6,432	$ 0	$ 6,432
16	Office Business Opportunity	31,446	0.0069	55	0	55	4	59
17	Mayor	0	0.0000	0	0	0	0	0
19	City Controller's Office	0	0.0000	0	0	0	0	0
25	General Services	0	0.0000	0	0	0	0	0
28	Human Resources	0	0.0000	0	0	0	0	0
29	HITS	1,155	0.0003	2	0	2	0	2
35	Police	46,454,274	10.1641	80,943	0	80,943	6,067	87,010
36	Dept of Neighborhoods	1,989,999	0.4354	3,467	0	3,467	260	3,727
37	Fire	3,123,720	0.6835	5,443	0	5,443	408	5,851
38	Municipal Court	317,564	0.0695	553	0	553	41	594
39	Solid Waste	37,358,501	8.1740	65,094	0	65,094	4,879	69,973
40	Houston Airport System (HAS)	6,835,677	1.4956	11,911	0	11,911	893	12,804
41	Housing & Community Dev	185,632,126	40.6159	323,448	0	323,448	24,245	347,693
42	Library	255,166	0.0558	445	0	445	33	478
43	Parks & Recreation	2,183,617	0.4778	3,805	0	3,805	285	4,090
44	Health Department	129,899,695	28.4218	226,339	0	226,339	16,966	243,305
45	Fleet Management	0	0.0000	0	0	0	0	0
46	Planning & Dev Other	0	0.0000	0	0	0	0	0
49	Finance Other	2,596,984	0.5682	4,525	0	4,525	339	4,864
50	ARA Insurance	0	0.0000	0	0	0	0	0
53	ARA Other	617,275	0.1351	1,076	0	1,076	81	1,157
58	Mayor Other	14,456,546	3.1631	25,189	0	25,189	1,888	27,077
65	HPW Water & Sewer	0	0.0000	0	0	0	0	0
67	HPW Other	21,077,717	4.6118	36,726	0	36,726	2,753	39,479
26	HEC	97,435	0.0213	170	0	170	13	183
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
90	Legal Other	422,427	0.0924	736	0	736	55	791
	Subtotal	457,042,567	100.0000	796,359	0	796,359	59,212	855,571
	Direct Bills					0		0
	Total					$796,359		$ 855,571

Basis Units: FY2024 Grant Funds expenditures
Source: COH Expenditure Report

Cost Accounting Allocations

Dept:9 Finance Grants

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	140,417,658	2.8245	$ 0	$ 0	$ 0	$ 0	$ 0
04	Finance Dir Office	2,387,401	0.0480	0	0	0	0	0
05	Finance Financial Plg & Analys	2,186,998	0.0440	0	0	0	0	0
06	Finance City Council	898,285	0.0181	0	0	0	0	0
07	Accounting & Financial Reporti	3,630,149	0.0730	0	0	0	0	0
08	Finance Disaster Recovery	524,789	0.0106	0	0	0	0	0
09	Finance Grants	618,226	0.0124	0	0	0	0	0
10	Finance Rev Perform Mgmnt	437,956	0.0088	0	0	0	0	0
11	Finance Strategic Purchasing	7,918,584	0.1593	0	0	0	0	0
12	ARA Director Office	2,707,460	0.0545	0	0	0	0	0
13	ARA Admin Services	1,144,220	0.0230	0	0	0	0	0
14	ARA Operations	7,480,786	0.1505	0	0	0	0	0
15	ARA Payroll Services	4,216,754	0.0848	0	0	0	0	0
16	Office Business Opportunity	5,352,043	0.1077	0	0	0	0	0
17	Mayor	5,205,821	0.1047	0	0	0	0	0
18	Legal	17,744,051	0.3569	0	0	0	0	0
19	City Controller's Office	8,747,829	0.1760	0	0	0	0	0
20	Health Administration	17,566,615	0.3534	0	0	0	0	0
21	Planning & Dev Admin	1,754,129	0.0353	0	0	0	0	0
23	CIP Sal Rec HPW	8,663,465	0.1743	0	0	0	0	0
24	HPD Police Records	6,155,398	0.1238	0	0	0	0	0
25	General Services	178,803,405	3.5966	0	0	0	0	0
28	Human Resources	43,793,999	0.8809	0	0	0	0	0
29	HITS	97,776,191	1.9668	0	0	0	0	0
30	Finance Public Fin	519,574	0.0105	0	0	0	0	0
31	Finance Treasury	1,854,148	0.0373	0	0	0	0	0
32	ARA Regulatory	369,503	0.0074	0	0	0	0	0
33	City Secretary	896,298	0.0180	0	0	0	0	0
34	City Council	12,230,693	0.2460	0	0	0	0	0
35	Police	1,064,480,505	21.4119	0	0	0	0	0
36	Dept of Neighborhoods	14,973,484	0.3012	0	0	0	0	0
37	Fire	573,174,936	11.5294	0	0	0	0	0
38	Municipal Court	31,302,472	0.6296	0	0	0	0	0
39	Solid Waste	140,779,715	2.8318	0	0	0	0	0
40	Houston Airport System (HAS)	355,946,297	7.1598	0	0	0	0	0
41	Housing & Community Dev	215,070,277	4.3261	0	0	0	0	0
42	Library	44,645,873	0.8980	0	0	0	0	0
43	Parks & Recreation	116,004,385	2.3334	0	0	0	0	0
44	Health Department	191,327,961	3.8485	0	0	0	0	0
45	Fleet Management	102,804,268	2.0679	0	0	0	0	0
46	Planning & Dev Other	3,899,193	0.0784	0	0	0	0	0
47	Planning & Dev Spec Rev	9,218,816	0.1854	0	0	0	0	0
49	Finance Other	10,377,900	0.2088	0	0	0	0	0
50	ARA Insurance	27,433,477	0.5518	0	0	0	0	0
51	ARA BARC	14,538,076	0.2924	0	0	0	0	0
52	ARA Parking	11,925,942	0.2399	0	0	0	0	0
53	ARA Other	9,426,245	0.1896	0	0	0	0	0
55	Legal Insurance	23,882,566	0.4804	0	0	0	0	0
56	Legal Wkr Comp	314,294	0.0063	0	0	0	0	0
57	Mayor Cable TV	3,364,323	0.0677	0	0	0	0	0
58	Mayor Other	38,589,041	0.7762	0	0	0	0	0
60	HR Health Benefits	407,186,956	8.1905	0	0	0	0	0
61	HR Long Term Disability	1,003,574	0.0202	0	0	0	0	0
62	HPW Bldg Insp	78,768,697	1.5844	0	0	0	0	0
63	HPW Stormwater	39,792,492	0.8004	0	0	0	0	0
64	HPW DDSR	77,635,894	1.5616	0	0	0	0	0

Cost Accounting Allocations

Dept:9 Finance Grants

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65	HPW Water & Sewer	613,096,198	12.3324	0	0	0	0	0
66	HPW Houston Transtar	3,040,221	0.0612	0	0	0	0	0
67	HPW Other	46,167,643	0.9287	0	0	0	0	0
68	Houston Permit Center	8,685,166	0.1747	0	0	0	0	0
70	CIP Sal Rec RE	6,200,690	0.1247	0	0	0	0	0
71	CIP S/R Engrg	5,820,423	0.1171	0	0	0	0	0
72	CIP S/R Constr	6,200,383	0.1247	0	0	0	0	0
73	CIP S/R Eng/Const	4,357,036	0.0876	0	0	0	0	0
74	CIP S/R Geo/Env	1,560,694	0.0314	0	0	0	0	0
75	CIP S/R Other	16,303,128	0.3279	0	0	0	0	0
76	CIP S/R GSD	6,482,293	0.1304	0	0	0	0	0
26	HEC	29,360,004	0.5906	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
89	HR-W.C.	33,766,473	0.6792	0	0	0	0	0
90	Legal Other	426,145	0.0086	0	0	0	0	0
91	Convention and Entertainment	102,460	0.0021	0	0	0	0	0
	Subtotal	4,971,439,044	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: FY2024 expenditures excl TIRZ
Source: COH Expenditure Report

Trust Funds Mgmt (TFM) Allocations

Dept:9 Finance Grants

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	140,417,658	2.8245	$ 0	$ 0	$ 0	$ 0	$ 0
04	Finance Dir Office	2,387,401	0.0480	0	0	0	0	0
05	Finance Financial Plg & Analys	2,186,998	0.0440	0	0	0	0	0
06	Finance City Council	898,285	0.0181	0	0	0	0	0
07	Accounting & Financial Reporti	3,630,149	0.0730	0	0	0	0	0
08	Finance Disaster Recovery	524,789	0.0106	0	0	0	0	0
09	Finance Grants	618,226	0.0124	0	0	0	0	0
10	Finance Rev Perform Mgmnt	437,956	0.0088	0	0	0	0	0
11	Finance Strategic Purchasing	7,918,584	0.1593	0	0	0	0	0
12	ARA Director Office	2,707,460	0.0545	0	0	0	0	0
13	ARA Admin Services	1,144,220	0.0230	0	0	0	0	0
14	ARA Operations	7,480,786	0.1505	0	0	0	0	0
15	ARA Payroll Services	4,216,754	0.0848	0	0	0	0	0
16	Office Business Opportunity	5,352,043	0.1077	0	0	0	0	0
17	Mayor	5,205,821	0.1047	0	0	0	0	0
18	Legal	17,744,051	0.3569	0	0	0	0	0
19	City Controller's Office	8,747,829	0.1760	0	0	0	0	0
20	Health Administration	17,566,615	0.3534	0	0	0	0	0
21	Planning & Dev Admin	1,754,129	0.0353	0	0	0	0	0
23	CIP Sal Rec HPW	8,663,465	0.1743	0	0	0	0	0
24	HPD Police Records	6,155,398	0.1238	0	0	0	0	0
25	General Services	178,803,405	3.5966	0	0	0	0	0
28	Human Resources	43,793,999	0.8809	0	0	0	0	0
29	HITS	97,776,191	1.9668	0	0	0	0	0
30	Finance Public Fin	519,574	0.0105	0	0	0	0	0
31	Finance Treasury	1,854,148	0.0373	0	0	0	0	0
32	ARA Regulatory	369,503	0.0074	0	0	0	0	0
33	City Secretary	896,298	0.0180	0	0	0	0	0
34	City Council	12,230,693	0.2460	0	0	0	0	0
35	Police	1,064,480,505	21.4119	0	0	0	0	0
36	Dept of Neighborhoods	14,973,484	0.3012	0	0	0	0	0
37	Fire	573,174,936	11.5294	0	0	0	0	0
38	Municipal Court	31,302,472	0.6296	0	0	0	0	0
39	Solid Waste	140,779,715	2.8318	0	0	0	0	0
40	Houston Airport System (HAS)	355,946,297	7.1598	0	0	0	0	0
41	Housing & Community Dev	215,070,277	4.3261	0	0	0	0	0
42	Library	44,645,873	0.8980	0	0	0	0	0
43	Parks & Recreation	116,004,385	2.3334	0	0	0	0	0
44	Health Department	191,327,961	3.8485	0	0	0	0	0
45	Fleet Management	102,804,268	2.0679	0	0	0	0	0
46	Planning & Dev Other	3,899,193	0.0784	0	0	0	0	0
47	Planning & Dev Spec Rev	9,218,816	0.1854	0	0	0	0	0
49	Finance Other	10,377,900	0.2088	0	0	0	0	0
50	ARA Insurance	27,433,477	0.5518	0	0	0	0	0
51	ARA BARC	14,538,076	0.2924	0	0	0	0	0
52	ARA Parking	11,925,942	0.2399	0	0	0	0	0
53	ARA Other	9,426,245	0.1896	0	0	0	0	0
55	Legal Insurance	23,882,566	0.4804	0	0	0	0	0
56	Legal Wkr Comp	314,294	0.0063	0	0	0	0	0
57	Mayor Cable TV	3,364,323	0.0677	0	0	0	0	0
58	Mayor Other	38,589,041	0.7762	0	0	0	0	0
60	HR Health Benefits	407,186,956	8.1905	0	0	0	0	0
61	HR Long Term Disability	1,003,574	0.0202	0	0	0	0	0
62	HPW Bldg Insp	78,768,697	1.5844	0	0	0	0	0
63	HPW Stormwater	39,792,492	0.8004	0	0	0	0	0
64	HPW DDSR	77,635,894	1.5616	0	0	0	0	0

Trust Funds Mgmt (TFM) Allocations

Dept:9 Finance Grants

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65	HPW Water & Sewer	613,096,198	12.3324	0	0	0	0	0
66	HPW Houston Transtar	3,040,221	0.0612	0	0	0	0	0
67	HPW Other	46,167,643	0.9287	0	0	0	0	0
68	Houston Permit Center	8,685,166	0.1747	0	0	0	0	0
70	CIP Sal Rec RE	6,200,690	0.1247	0	0	0	0	0
71	CIP S/R Engrg	5,820,423	0.1171	0	0	0	0	0
72	CIP S/R Constr	6,200,383	0.1247	0	0	0	0	0
73	CIP S/R Eng/Const	4,357,036	0.0876	0	0	0	0	0
74	CIP S/R Geo/Env	1,560,694	0.0314	0	0	0	0	0
75	CIP S/R Other	16,303,128	0.3279	0	0	0	0	0
76	CIP S/R GSD	6,482,293	0.1304	0	0	0	0	0
26	HEC	29,360,004	0.5906	0	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
89	HR-W.C.	33,766,473	0.6792	0	0	0	0	0
90	Legal Other	426,145	0.0086	0	0	0	0	0
91	Convention and Entertainment	102,460	0.0021	0	0	0	0	0
	Subtotal	4,971,439,044	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: FY2024 expenditures excl TIRZ
Source: COH Expenditure Report

Allocation Summary

Dept:9 Finance Grants

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
0	Direct Billed	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	6,432	0	0	6,432
04	Finance Dir Office	0	0	0	0
05	Finance Financial Plg & Analys	0	0	0	0
06	Finance City Council	0	0	0	0
07	Accounting & Financial Reporti	0	0	0	0
08	Finance Disaster Recovery	0	0	0	0
09	Finance Grants	0	0	0	0
10	Finance Rev Perform Mgmnt	0	0	0	0
11	Finance Strategic Purchasing	0	0	0	0
12	ARA Director Office	0	0	0	0
13	ARA Admin Services	0	0	0	0
14	ARA Operations	0	0	0	0
15	ARA Payroll Services	0	0	0	0
16	Office Business Opportunity	59	0	0	59
17	Mayor	0	0	0	0
18	Legal	0	0	0	0
19	City Controller's Office	0	0	0	0
20	Health Administration	0	0	0	0
21	Planning & Dev Admin	0	0	0	0
23	CIP Sal Rec HPW	0	0	0	0
24	HPD Police Records	0	0	0	0
25	General Services	0	0	0	0
26	HEC	183	0	0	183
28	Human Resources	0	0	0	0
29	HITS	2	0	0	2
30	Finance Public Fin	0	0	0	0
31	Finance Treasury	0	0	0	0
32	ARA Regulatory	0	0	0	0
33	City Secretary	0	0	0	0
34	City Council	0	0	0	0
35	Police	87,010	0	0	87,010
36	Dept of Neighborhoods	3,727	0	0	3,727
37	Fire	5,851	0	0	5,851
38	Municipal Court	594	0	0	594
39	Solid Waste	69,973	0	0	69,973
40	Houston Airport System (HAS)	12,804	0	0	12,804
41	Housing & Community Dev	347,693	0	0	347,693
42	Library	478	0	0	478
43	Parks & Recreation	4,090	0	0	4,090
44	Health Department	243,305	0	0	243,305
45	Fleet Management	0	0	0	0
46	Planning & Dev Other	0	0	0	0
47	Planning & Dev Spec Rev	0	0	0	0
49	Finance Other	4,864	0	0	4,864
50	ARA Insurance	0	0	0	0
51	ARA BARC	0	0	0	0
52	ARA Parking	0	0	0	0
53	ARA Other	1,157	0	0	1,157
55	Legal Insurance	0	0	0	0
56	Legal Wkr Comp	0	0	0	0
57	Mayor Cable TV	0	0	0	0
58	Mayor Other	27,077	0	0	27,077
60	HR Health Benefits	0	0	0	0
61	HR Long Term Disability	0	0	0	0
62	HPW Bldg Insp	0	0	0	0
63	HPW Stormwater	0	0	0	0

Allocation Summary

Dept:9 Finance Grants

	Department	Grants Mgmt	Cost Accounting	Trust Funds Mgmt (TFM)	Total
64	HPW DDSR	0	0	0	0
65	HPW Water & Sewer	0	0	0	0
66	HPW Houston Transtar	0	0	0	0
67	HPW Other	39,479	0	0	39,479
68	Houston Permit Center	0	0	0	0
70	CIP Sal Rec RE	0	0	0	0
71	CIP S/R Engrg	0	0	0	0
72	CIP S/R Constr	0	0	0	0
73	CIP S/R Eng/Const	0	0	0	0
74	CIP S/R Geo/Env	0	0	0	0
75	CIP S/R Other	0	0	0	0
76	CIP S/R GSD	0	0	0	0
87	Hurricane Ike Aid & Recovery	0	0	0	0
88	ARRA Reimbursement	0	0	0	0
89	HR-W.C.	0	0	0	0
90	Legal Other	791	0	0	791
91	Convention and Entertainment	0	0	0	0
	Total	$ 855,569	$ 0	$ 0	$ 855,569

FINANCE – PERFORMANCE MANAGEMENT
FUNCTION AND ALLOCATION BASIS

The Performance Management division works with departments to identify and implement innovative solutions that improve customer service and modernize government operations. This division also implements performance management processes and systems to ensure continued process excellence. Costs are allocated based upon operating expenditures.

A. Department Costs

Dept:10 Finance Perform Mgmt

Description		Amount	General Admin	Perf Mgmt Svcs
Personnel Costs				
Salaries	S1	269,592	0	269,592
Salary % Split			.00%	100.00%
Benefits	S	128,633	0	128,633
Subtotal - Personnel Costs		398,225	0	398,225
Services & Supplies Cost				
Supplies	S	4,054	0	4,054
Services	S	36,344	0	36,344
Other Intfd Services	S	666-	0	666-
Subtotal - Services & Supplies		39,732	0	39,732
Department Cost Total		437,957	0	437,957
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		437,957	0	437,957
General Admin Distribution			0	0
Grand Total		$ 437,957		$ 437,957

B. Incoming Costs-(Default Spread Salary%)

Dept:10 Finance Perform Mgmt

	Department	First Incoming	Second Incoming	Perf Mgmt Svcs
3	Insurance Retirees	$ 7,048	$ 15	$ 7,063
3	Memberships	40	0	40
3	Consulting Services	0	0	0
3	Other Misc	62	0	62
	Subtotal - Non-Dept-Gen Gov	7,150	16	7,166
4	Finance Dept Admin	55,934	18,616	74,550
	Subtotal - Fin Dir Office	55,934	18,616	74,550
5	Financial Plg & Analysis	493	23	516
	Subtotal - Fin Plg & Analysis	493	23	516
7	Gen Acctng	415	23	438
7	Auditing Svcs	235	0	235
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	650	23	673
8	Disaster Recovery	56	3	59
	Subtotal - Fin Disaster Recove	56	3	59
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	0	44	44
	Subtotal - Fin Perform Mgmt	0	44	44
11	Purchasing	0	2,486	2,486
	Subtotal - Fin SPD	0	2,486	2,486
14	Records	0	80	80
	Subtotal - ARA Operations	0	80	80
15	Payroll Svcs	0	560	560
	Subtotal - ARA Payroll Svcs	0	560	560
16	Certification	0	229	229
16	External Affairs & Outreach	0	145	145
	Subtotal - OBO	0	374	374
17	City Mayor Admin	0	580	580
	Subtotal - Mayor	0	580	580
19	Controller Fin Svcs	0	1,468	1,468
	Subtotal - City Controller's	0	1,468	1,468
	Total Incoming	64,283	24,272	88,555
C.	Total Allocated		$ 526,512	$ 526,512
				100.00%

Perf Mgmt Svcs Allocations

Dept:10 Finance Perform Mgmt

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	140,417,658	2.8245	$ 14,186	$ 0	$ 14,186	$ 0	$ 14,186
04	Finance Dir Office	2,387,401	0.0480	241	0	241	0	241
05	Finance Financial Plg & Analys	2,186,998	0.0440	221	0	221	0	221
06	Finance City Council	898,285	0.0181	91	0	91	0	91
07	Accounting & Financial Reporti	3,630,149	0.0730	367	0	367	0	367
08	Finance Disaster Recovery	524,789	0.0106	53	0	53	0	53
09	Finance Grants	618,226	0.0124	62	0	62	0	62
10	Finance Rev Perform Mgmnt	437,956	0.0088	44	0	44	0	44
11	Finance Strategic Purchasing	7,918,584	0.1593	800	0	800	40	840
12	ARA Director Office	2,707,460	0.0545	274	0	274	14	288
13	ARA Admin Services	1,144,220	0.0230	116	0	116	6	122
14	ARA Operations	7,480,786	0.1505	756	0	756	38	794
15	ARA Payroll Services	4,216,754	0.0848	426	0	426	21	447
16	Office Business Opportunity	5,352,043	0.1077	541	0	541	27	568
17	Mayor	5,205,821	0.1047	526	0	526	26	552
18	Legal	17,744,051	0.3569	1,793	0	1,793	89	1,882
19	City Controller's Office	8,747,829	0.1760	884	0	884	44	928
20	Health Administration	17,566,615	0.3534	1,775	0	1,775	88	1,863
21	Planning & Dev Admin	1,754,129	0.0353	177	0	177	9	186
23	CIP Sal Rec HPW	8,663,465	0.1743	875	0	875	44	919
24	HPD Police Records	6,155,398	0.1238	622	0	622	31	653
25	General Services	178,803,405	3.5966	18,064	0	18,064	900	18,964
28	Human Resources	43,793,999	0.8809	4,424	0	4,424	221	4,645
29	HITS	97,776,191	1.9668	9,878	0	9,878	492	10,370
30	Finance Public Fin	519,574	0.0105	52	0	52	3	55
31	Finance Treasury	1,854,148	0.0373	187	0	187	9	196
32	ARA Regulatory	369,503	0.0074	37	0	37	2	39
33	City Secretary	896,298	0.0180	91	0	91	5	96
34	City Council	12,230,693	0.2460	1,236	0	1,236	62	1,298
35	Police	1,064,480,505	21.4119	107,539	0	107,539	5,360	112,899
36	Dept of Neighborhoods	14,973,484	0.3012	1,513	0	1,513	75	1,588
37	Fire	573,174,936	11.5294	57,905	0	57,905	2,886	60,791
38	Municipal Court	31,302,472	0.6296	3,162	0	3,162	158	3,320
39	Solid Waste	140,779,715	2.8318	14,222	0	14,222	709	14,931
40	Houston Airport System (HAS)	355,946,297	7.1598	35,960	0	35,960	1,792	37,752
41	Housing & Community Dev	215,070,277	4.3261	21,727	0	21,727	1,083	22,810
42	Library	44,645,873	0.8980	4,510	0	4,510	225	4,735
43	Parks & Recreation	116,004,385	2.3334	11,719	0	11,719	584	12,303
44	Health Department	191,327,961	3.8485	19,329	0	19,329	963	20,292
45	Fleet Management	102,804,268	2.0679	10,386	0	10,386	518	10,904
46	Planning & Dev Other	3,899,193	0.0784	394	0	394	20	414
47	Planning & Dev Spec Rev	9,218,816	0.1854	931	0	931	46	977
49	Finance Other	10,377,900	0.2088	1,048	0	1,048	52	1,100
50	ARA Insurance	27,433,477	0.5518	2,771	0	2,771	138	2,909
51	ARA BARC	14,538,076	0.2924	1,469	0	1,469	73	1,542
52	ARA Parking	11,925,942	0.2399	1,205	0	1,205	60	1,265
53	ARA Other	9,426,245	0.1896	952	0	952	47	999
55	Legal Insurance	23,882,566	0.4804	2,413	0	2,413	120	2,533
56	Legal Wkr Comp	314,294	0.0063	32	0	32	2	34
57	Mayor Cable TV	3,364,323	0.0677	340	0	340	17	357
58	Mayor Other	38,589,041	0.7762	3,898	0	3,898	194	4,092
60	HR Health Benefits	407,186,956	8.1905	41,136	0	41,136	2,050	43,186
61	HR Long Term Disability	1,003,574	0.0202	101	0	101	5	106
62	HPW Bldg Insp	78,768,697	1.5844	7,958	0	7,958	397	8,355
63	HPW Stormwater	39,792,492	0.8004	4,020	0	4,020	200	4,220
64	HPW DDSR	77,635,894	1.5616	7,843	0	7,843	391	8,234

Perf Mgmt Svcs Allocations

Dept:10 Finance Perform Mgmt

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65	HPW Water & Sewer	613,096,198	12.3324	61,938	0	61,938	3,087	65,025
66	HPW Houston Transtar	3,040,221	0.0612	307	0	307	15	322
67	HPW Other	46,167,643	0.9287	4,664	0	4,664	232	4,896
68	Houston Permit Center	8,685,166	0.1747	877	0	877	44	921
70	CIP Sal Rec RE	6,200,690	0.1247	626	0	626	31	657
71	CIP S/R Engrg	5,820,423	0.1171	588	0	588	29	617
72	CIP S/R Constr	6,200,383	0.1247	626	0	626	31	657
73	CIP S/R Eng/Const	4,357,036	0.0876	440	0	440	22	462
74	CIP S/R Geo/Env	1,560,694	0.0314	158	0	158	8	166
75	CIP S/R Other	16,303,128	0.3279	1,647	0	1,647	82	1,729
76	CIP S/R GSD	6,482,293	0.1304	655	0	655	33	688
26	HEC	29,360,004	0.5906	2,966	0	2,966	148	3,114
87	Hurricane Ike Aid & Recovery	0	0.0000	0	0	0	0	0
88	ARRA Reimbursement	0	0.0000	0	0	0	0	0
89	HR-W.C.	33,766,473	0.6792	3,411	0	3,411	170	3,581
90	Legal Other	426,145	0.0086	43	0	43	2	45
91	Convention and Entertainment	102,460	0.0021	10	0	10	1	11
	Subtotal	4,971,439,044	100.0000	502,238	0	502,238	24,272	526,510
	Direct Bills					0		0
	Total					$502,238		$ 526,510

Basis Units: FY2024 expenditures excl TIRZ
Source: COH Expenditure Report

Allocation Summary

Dept:10 Finance Perform Mgmt

	Department	Perf Mgmt Svcs	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	14,186	14,186
04	Finance Dir Office	241	241
05	Finance Financial Plg & Analys	221	221
06	Finance City Council	91	91
07	Accounting & Financial Reporti	367	367
08	Finance Disaster Recovery	53	53
09	Finance Grants	62	62
10	Finance Rev Perform Mgmnt	44	44
11	Finance Strategic Purchasing	840	840
12	ARA Director Office	288	288
13	ARA Admin Services	122	122
14	ARA Operations	794	794
15	ARA Payroll Services	447	447
16	Office Business Opportunity	568	568
17	Mayor	552	552
18	Legal	1,882	1,882
19	City Controller's Office	928	928
20	Health Administration	1,863	1,863
21	Planning & Dev Admin	186	186
23	CIP Sal Rec HPW	919	919
24	HPD Police Records	653	653
25	General Services	18,964	18,964
26	HEC	3,114	3,114
28	Human Resources	4,645	4,645
29	HITS	10,370	10,370
30	Finance Public Fin	55	55
31	Finance Treasury	196	196
32	ARA Regulatory	39	39
33	City Secretary	96	96
34	City Council	1,298	1,298
35	Police	112,899	112,899
36	Dept of Neighborhoods	1,588	1,588
37	Fire	60,791	60,791
38	Municipal Court	3,320	3,320
39	Solid Waste	14,931	14,931
40	Houston Airport System (HAS)	37,752	37,752
41	Housing & Community Dev	22,810	22,810
42	Library	4,735	4,735
43	Parks & Recreation	12,303	12,303
44	Health Department	20,292	20,292
45	Fleet Management	10,904	10,904
46	Planning & Dev Other	414	414
47	Planning & Dev Spec Rev	977	977
49	Finance Other	1,100	1,100
50	ARA Insurance	2,909	2,909
51	ARA BARC	1,542	1,542
52	ARA Parking	1,265	1,265
53	ARA Other	999	999
55	Legal Insurance	2,533	2,533
56	Legal Wkr Comp	34	34
57	Mayor Cable TV	357	357
58	Mayor Other	4,092	4,092
60	HR Health Benefits	43,186	43,186
61	HR Long Term Disability	106	106
62	HPW Bldg Insp	8,355	8,355
63	HPW Stormwater	4,220	4,220

Allocation Summary

Dept:10 Finance Perform Mgmt

	Department	Perf Mgmt Svcs	Total
64	HPW DDSR	8,234	8,234
65	HPW Water & Sewer	65,025	65,025
66	HPW Houston Transtar	322	322
67	HPW Other	4,896	4,896
68	Houston Permit Center	921	921
70	CIP Sal Rec RE	657	657
71	CIP S/R Engrg	617	617
72	CIP S/R Constr	657	657
73	CIP S/R Eng/Const	462	462
74	CIP S/R Geo/Env	166	166
75	CIP S/R Other	1,729	1,729
76	CIP S/R GSD	688	688
87	Hurricane Ike Aid & Recovery	0	0
88	ARRA Reimbursement	0	0
89	HR-W.C.	3,581	3,581
90	Legal Other	45	45
91	Convention and Entertainment	11	11
	Total	$ 526,509	$ 526,509

FINANCE DEPARTMENT – STRATEGIC PROCUREMENT DIVISION
FUNCTION AND ALLOCATION BASIS

The General Fund functions of the Strategic Procurement division (SPD) are to:

- Develop a procurement strategy that is in alignment with the City's strategic vision; promote continuous improvement and provide guidance in the implementation of best practices, State of Texas Bid Laws, and the City's and other applicable procurement laws, policies and procedures.

- Manage citywide procurement in accordance with applicable laws, City policies and procedures through solicitations, awards and contract management, ensuring that client department needs are met in a timely compliant manner.

- Minimize costs to the City by leveraging spending authority and improve efficiencies by aggregating similar requirements across all City departments.

Costs of procurement division activities are allocated based on the number of purchasing transactions by department.

A. Department Costs

Dept:11 Finance Strategic Purchasing

Description		Amount	General Admin	Purchasing	
Personnel Costs					
Salaries	S1	5,106,110	0	5,106,110	
Salary % Split			.00%	100.00%	
Benefits	S	2,439,833	0	2,439,833	
Subtotal - Personnel Costs		7,545,943	0	7,545,943	
Services & Supplies Cost					
Supplies	S	27,173	0	27,173	
Services	S	345,469	0	345,469	0
Subtotal - Services & Supplies		372,642	0	372,642	
Department Cost Total		7,918,585	0	7,918,585	
Adjustments to Cost					
Subtotal - Adjustments			0	0	
Total Costs After Adjustments		7,918,585	0	7,918,585	
General Admin Distribution			0	0	
Grand Total		$ 7,918,585		$ 7,918,585	

B. Incoming Costs-(Default Spread Salary%)

Dept:11 Finance Strategic Purchasing

	Department	First Incoming	Second Incoming	Purchasing
3	Insurance Retirees	$ 160,043	$ 350	$ 160,393
3	Memberships	916	2	918
3	Consulting Services	0	0	0
3	Other Misc	1,130	3	1,133
	Subtotal - Non-Dept-Gen Gov	162,089	354	162,443
4	Finance Dept Admin	1,270,166	422,739	1,692,905
	Subtotal - Fin Dir Office	1,270,166	422,739	1,692,905
5	Financial Plg & Analysis	1,878	86	1,964
	Subtotal - Fin Plg & Analysis	1,878	86	1,964
7	Gen Acctng	1,579	86	1,665
7	Auditing Svcs	893	0	893
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	2,472	86	2,558
8	Disaster Recovery	1,009	59	1,068
	Subtotal - Fin Disaster Recove	1,009	59	1,068
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	800	40	840
	Subtotal - Fin Perform Mgmt	800	40	840
11	Purchasing	0	5,800	5,800
	Subtotal - Fin SPD	0	5,800	5,800
14	Records	0	1,827	1,827
	Subtotal - ARA Operations	0	1,827	1,827
15	Payroll Svcs	0	12,711	12,711
	Subtotal - ARA Payroll Svcs	0	12,711	12,711
16	Certification	0	5,210	5,210
16	Contract Compliance	0	84,786	84,786
16	Reporting & Analytics	0	0	0
16	Dept Services	0	863	863
16	External Affairs & Outreach	0	3,287	3,287
	Subtotal - OBO	0	94,146	94,146
17	City Mayor Admin	0	13,163	13,163
	Subtotal - Mayor	0	13,163	13,163
19	Controller Fin Svcs	0	5,588	5,588
	Subtotal - City Controller's	0	5,588	5,588
	Total Incoming	1,438,414	556,599	1,995,013
C.	Total Allocated		$ 9,913,598	$ 9,913,598
				100.00%

Purchasing Allocations

Dept:11 Finance Strategic Purchasing

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	79	0.6995	$ 65,457	$ 0	$ 65,457	$ 0	$ 65,457
04	Finance Dir Office	7	0.0620	5,800	0	5,800	0	5,800
05	Finance Financial Plg & Analys	1	0.0089	829	0	829	0	829
06	Finance City Council	9	0.0797	7,457	0	7,457	0	7,457
07	Accounting & Financial Reporti	8	0.0708	6,628	0	6,628	0	6,628
08	Finance Disaster Recovery	0	0.0000	0	0	0	0	0
09	Finance Grants	0	0.0000	0	0	0	0	0
10	Finance Rev Perform Mgmnt	3	0.0266	2,486	0	2,486	0	2,486
11	Finance Strategic Purchasing	7	0.0620	5,800	0	5,800	0	5,800
12	ARA Director Office	9	0.0797	7,457	0	7,457	448	7,905
13	ARA Admin Services	2	0.0177	1,657	0	1,657	100	1,757
14	ARA Operations	11	0.0974	9,114	0	9,114	548	9,662
15	ARA Payroll Services	0	0.0000	0	0	0	0	0
16	Office Business Opportunity	16	0.1417	13,257	0	13,257	797	14,054
17	Mayor	16	0.1417	13,257	0	13,257	797	14,054
18	Legal	17	0.1505	14,086	0	14,086	846	14,932
19	City Controller's Office	43	0.3808	35,628	0	35,628	2,141	37,769
20	Health Administration	39	0.3453	32,314	0	32,314	1,942	34,256
21	Planning & Dev Admin	3	0.0266	2,486	0	2,486	149	2,635
23	CIP Sal Rec HPW	11	0.0974	9,114	0	9,114	548	9,662
24	HPD Police Records	1	0.0089	829	0	829	50	879
25	General Services	963	8.5274	797,909	0	797,909	47,947	845,856
28	Human Resources	130	1.1512	107,714	0	107,714	6,473	114,187
29	HITS	573	5.0739	474,769	0	474,769	28,530	503,299
30	Finance Public Fin	0	0.0000	0	0	0	0	0
31	Finance Treasury	3	0.0266	2,486	0	2,486	149	2,635
33	City Secretary	0	0.0000	0	0	0	0	0
34	City Council	17	0.1505	14,086	0	14,086	846	14,932
35	Police	844	7.4737	699,310	0	699,310	42,023	741,333
36	Dept of Neighborhoods	115	1.0183	95,285	0	95,285	5,726	101,011
37	Fire	184	1.6293	152,456	0	152,456	9,161	161,617
38	Municipal Court	49	0.4339	40,600	0	40,600	2,440	43,040
39	Solid Waste	434	3.8431	359,598	0	359,598	21,609	381,207
40	Houston Airport System (HAS)	1,451	12.8752	1,204,735	0	1,204,735	72,394	1,277,129
41	Housing & Community Dev	589	5.2156	488,026	0	488,026	29,326	517,352
42	Library	323	2.8602	267,627	0	267,627	16,082	283,709
43	Parks & Recreation	390	3.4535	323,141	0	323,141	19,418	342,559
44	Health Department	615	5.4459	509,568	0	509,568	30,621	540,189
45	Fleet Management	1,891	16.7449	1,566,819	0	1,566,819	94,152	1,660,971
46	Planning & Dev Other	32	0.2834	26,514	0	26,514	1,593	28,107
47	Planning & Dev Spec Rev	30	0.2657	24,857	0	24,857	1,494	26,351
48	General Debt	0	0.0000	0	0	0	0	0
49	Finance Other	10	0.0886	8,286	0	8,286	498	8,784
50	ARA Insurance	8	0.0708	6,628	0	6,628	398	7,026
51	ARA BARC	45	0.3985	37,285	0	37,285	2,241	39,526
52	ARA Parking	58	0.5136	48,057	0	48,057	2,888	50,945
53	ARA Other	29	0.2568	24,028	0	24,028	1,444	25,472
55	Legal Insurance	31	0.2745	25,686	0	25,686	1,543	27,229
57	Mayor Cable TV	12	0.1063	9,943	0	9,943	597	10,540
58	Mayor Other	198	1.7533	164,056	0	164,056	9,858	173,914
59	TIRZ	0	0.0000	0	0	0	0	0
60	HR Health Benefits	75	0.6641	62,142	0	62,142	3,734	65,876
61	HR Long Term Disability	2	0.0177	1,657	0	1,657	100	1,757
62	HPW Bldg Insp	86	0.7615	71,257	0	71,257	4,282	75,539
63	HPW Stormwater	97	0.8589	80,371	0	80,371	4,830	85,201
64	HPW DDSR	433	3.8342	358,769	0	358,769	21,559	380,328

Purchasing Allocations

Dept:11 Finance Strategic Purchasing

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65	HPW Water & Sewer	1,035	9.1650	857,566	0	857,566	51,532	909,098
66	HPW Houston Transtar	16	0.1417	13,257	0	13,257	797	14,054
67	HPW Other	82	0.7261	67,942	0	67,942	4,083	72,025
68	Houston Permit Center	70	0.6199	58,000	0	58,000	3,485	61,485
70	CIP Sal Rec RE	9	0.0797	7,457	0	7,457	448	7,905
71	CIP S/R Engrg	0	0.0000	0	0	0	0	0
72	CIP S/R Constr	8	0.0708	6,628	0	6,628	398	7,026
73	CIP S/R Eng/Const	3	0.0266	2,486	0	2,486	149	2,635
74	CIP S/R Geo/Env	0	0.0000	0	0	0	0	0
75	CIP S/R Other	23	0.2037	19,057	0	19,057	1,145	20,202
26	HEC	25	0.2214	20,714	0	20,714	1,245	21,959
89	HR-W.C.	19	0.1682	15,743	0	15,743	946	16,689
90	Legal Other	0	0.0000	0	0	0	0	0
91	Convention and Entertainment	1	0.0089	829	0	829	50	879
	Subtotal	11,290	100.0000	9,357,000	0	9,357,000	556,599	9,913,599
	Direct Bills					0		0
	Total					$9,357,000		$ 9,913,599

Basis Units: Number of purchasing transactions
Source: COH Transaction Report

Allocation Summary

Dept:11 Finance Strategic Purchasing

	Department	Purchasing	Total
0	Direct Billed	$0	$0
03	Non-Departmental-Gen Gov	65,457	65,457
04	Finance Dir Office	5,800	5,800
05	Finance Financial Plg & Analys	829	829
06	Finance City Council	7,457	7,457
07	Accounting & Financial Reporti	6,628	6,628
08	Finance Disaster Recovery	0	0
09	Finance Grants	0	0
10	Finance Rev Perform Mgmnt	2,486	2,486
11	Finance Strategic Purchasing	5,800	5,800
12	ARA Director Office	7,905	7,905
13	ARA Admin Services	1,757	1,757
14	ARA Operations	9,662	9,662
15	ARA Payroll Services	0	0
16	Office Business Opportunity	14,054	14,054
17	Mayor	14,054	14,054
18	Legal	14,932	14,932
19	City Controller's Office	37,769	37,769
20	Health Administration	34,256	34,256
21	Planning & Dev Admin	2,635	2,635
23	CIP Sal Rec HPW	9,662	9,662
24	HPD Police Records	879	879
25	General Services	845,856	845,856
26	HEC	21,959	21,959
28	Human Resources	114,187	114,187
29	HITS	503,299	503,299
30	Finance Public Fin	0	0
31	Finance Treasury	2,635	2,635
33	City Secretary	0	0
34	City Council	14,932	14,932
35	Police	741,333	741,333
36	Dept of Neighborhoods	101,011	101,011
37	Fire	161,617	161,617
38	Municipal Court	43,040	43,040
39	Solid Waste	381,207	381,207
40	Houston Airport System (HAS)	1,277,129	1,277,129
41	Housing & Community Dev	517,352	517,352
42	Library	283,709	283,709
43	Parks & Recreation	342,559	342,559
44	Health Department	540,189	540,189
45	Fleet Management	1,660,971	1,660,971
46	Planning & Dev Other	28,107	28,107
47	Planning & Dev Spec Rev	26,351	26,351
48	General Debt	0	0
49	Finance Other	8,784	8,784
50	ARA Insurance	7,026	7,026
51	ARA BARC	39,526	39,526
52	ARA Parking	50,945	50,945
53	ARA Other	25,472	25,472
55	Legal Insurance	27,229	27,229
57	Mayor Cable TV	10,540	10,540
58	Mayor Other	173,914	173,914
59	TIRZ	0	0
60	HR Health Benefits	65,876	65,876
61	HR Long Term Disability	1,757	1,757
62	HPW Bldg Insp	75,539	75,539
63	HPW Stormwater	85,201	85,201

Allocation Summary

Dept:11 Finance Strategic Purchasing

	Department	Purchasing	Total
64	HPW DDSR	380,328	380,328
65	HPW Water & Sewer	909,098	909,098
66	HPW Houston Transtar	14,054	14,054
67	HPW Other	72,025	72,025
68	Houston Permit Center	61,485	61,485
70	CIP Sal Rec RE	7,905	7,905
71	CIP S/R Engrg	0	0
72	CIP S/R Constr	7,026	7,026
73	CIP S/R Eng/Const	2,635	2,635
74	CIP S/R Geo/Env	0	0
75	CIP S/R Other	20,202	20,202
89	HR-W.C.	16,689	16,689
90	Legal Other	0	0
91	Convention and Entertainment	879	879
	Total	$ 9,913,600	$ 9,913,600

ADMINISTRATION AND REGULATORY AFFAIRS – DIRECTOR'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Director's Office of the Administration and Regulatory Affairs Department (ARA) is responsible for establishing a vision and a implementation plan for the Department to best achieve the goals of the City of Houston for administrative and regulatory matters including but not limited to: regulatory permitting, regulation of utilities, oversight of the collection and management of ROW franchises, animal control, on-street parking, and 311; for strategic long-term planning for the Department; for the establishment of customer service goals and performance measurement for the Department; and for the implementation and monitoring of policies and procedures for the Department.

• **Department Administration** – Costs are allocated based on the number of FTE positions supported.

• **ARA Administration Non-Parking** – Costs are allocated based upon the number of FTE positions supported.

A. Department Costs

Dept:12 ARA Director Office

Description		Amount	General Admin	ARA Dept Admin	ARA Non Parking
Personnel Costs					
Salaries	S1	753,918	0	753,918	0
Salary % Split			.00%	100.00%	.00%
Benefits	S	336,612	0	336,612	0
Subtotal - Personnel Costs		1,090,530	0	1,090,530	
Services & Supplies Cost					
Supplies	S	6,226	0	6,226	0
Services	S	1,610,705	0	406,573	1,204,132
Subtotal - Services & Supplies		1,616,931	0	412,799	1,204,132
Department Cost Total		2,707,461	0	1,503,329	1,204,132
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		2,707,461	0	1,503,329	1,204,132
General Admin Distribution			0	0	0
Grand Total		$ 2,707,461		$ 1,503,329	$ 1,204,132

B. Incoming Costs-(Default Spread Salary%)

Dept:12 ARA Director Office

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
1	Equip Deprec	$ 75	$ 0	$ 75	$ 0
	Subtotal - Equipment Depn	75	0	75	0
3	Insurance Retirees	20,262	44	20,306	0
3	Memberships	116	0	116	0
3	Consulting Services	0	0	0	0
3	Other Misc	386	1	387	0
3	Walker Rent	581,430	1,270	582,700	0
3	Dept Specific	156,595	342	156,937	0
	Subtotal - Non-Dept-Gen Gov	758,789	1,657	760,446	0
5	Financial Plg & Analysis	3,510	161	3,671	0
	Subtotal - Fin Plg & Analysis	3,510	161	3,671	0
7	Gen Acctng	2,951	161	3,112	0
7	Fixed Assets	6,114	322	6,436	0
7	Auditing Svcs	1,669	0	1,669	0
7	Fin Operations	0	0	0	0
	Subtotal - Acc & Fin Reporting	10,734	483	11,217	0
8	Disaster Recovery	345	20	365	0
	Subtotal - Fin Disaster Recove	345	20	365	0
9	Cost Accounting	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0
10	Perf Mgmt Svcs	274	14	288	0
	Subtotal - Fin Perform Mgmt	274	14	288	0
11	Purchasing	7,457	448	7,905	0
	Subtotal - Fin SPD	7,457	448	7,905	0
13	Budgeting & Accounting Support	0	7,150	7,150	0
13	Accounts Payable	0	9,663	9,663	0
	Subtotal - ARA Financial Svcs	0	16,813	16,813	0
14	Mailroom	0	52,566	52,566	0
14	Property	0	6,301	6,301	0
14	Records	0	231	231	0
14	3-1-1 Svcs *	0	506,641	0	506,641
	Subtotal - ARA Operations	0	565,739	59,098	506,641
15	Payroll Svcs	0	1,609	1,609	0
	Subtotal - ARA Payroll Svcs	0	1,609	1,609	0
16	Certification	0	660	660	0
16	Contract Compliance	0	32,501	32,501	0
16	Reporting & Analytics	0	7,801	7,801	0
16	Dept Services	0	10,351	10,351	0
16	External Affairs & Outreach	0	416	416	0
	Subtotal - OBO	0	51,729	51,729	0
17	City Mayor Admin	0	1,667	1,667	0
	Subtotal - Mayor	0	1,667	1,667	0

B. Incoming Costs-(Default Spread Salary%) Dept:12 ARA Director Office

	Department	First Incoming	Second Incoming	ARA Dept Admin	ARA Non Parking
18	Legal Svcs *	0	774,808	0	774,808
18	Inspector General	0	29,179	29,179	0
	Subtotal - Legal	0	803,987	29,179	774,808
19	Controller Fin Svcs	0	10,441	10,441	0
	Subtotal - City Controller's	0	10,441	10,441	0
25	Building Svcs	0	2,613	2,613	0
25	Utilities	0	126,464	126,464	0
25	Real Estate	0	2,925	2,925	0
	Subtotal - General Services	0	132,002	132,002	0
	Total Incoming	781,184	1,586,770	1,086,505	1,281,449
C.	Total Allocated		$ 5,075,415	$ 2,589,834	$ 2,485,581
				51.03%	48.97%

ARA Dept Admin Allocations

Dept:12 ARA Director Office

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
13	ARA Admin Services	5.80	1.7308	$ 39,541	$ 0	$ 39,541	$ 5,285	$ 44,826
14	ARA Operations	79.90	23.8436	544,711	0	544,711	72,800	617,511
15	ARA Payroll Services	34.10	10.1761	232,474	0	232,474	31,070	263,544
32	ARA Regulatory	3.00	0.8953	20,452	0	20,452	2,733	23,185
50	ARA Insurance	5.00	1.4921	34,087	0	34,087	4,556	38,643
51	ARA BARC	105.90	31.6025	721,963	0	721,963	96,489	818,452
52	ARA Parking	68.30	20.3820	465,629	0	465,629	62,230	527,859
53	ARA Other	33.10	9.8776	225,656	0	225,656	30,159	255,815
	Subtotal	335.10	100.0000	2,284,513	0	2,284,513	305,321	2,589,834
	Direct Bills					0		0
	Total					$2,284,513		$ 2,589,834

Basis Units: Number of FTE positions supported
Source: COH FTE Report

ARA Non-Parking Allocations

Dept:12 ARA Director Office

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
13	ARA Admin Services	5.80	2.1739	$ 26,177	$ 0	$ 26,177	$ 27,858	$ 54,035
14	ARA Operations	79.90	29.9475	360,608	0	360,608	383,762	744,370
15	ARA Payroll Services	34.10	12.7811	153,901	0	153,901	163,783	317,684
32	ARA Regulatory	3.00	1.1244	13,540	0	13,540	14,409	27,949
50	ARA Insurance	5.00	1.8741	22,566	0	22,566	24,015	46,581
51	ARA BARC	105.90	39.6927	477,952	0	477,952	508,641	986,593
53	ARA Other	33.10	12.4063	149,388	0	149,388	158,980	308,368
	Subtotal	266.80	100.0000	1,204,132	0	1,204,132	1,281,449	2,485,581
	Direct Bills					0		0
	Total					$1,204,132		$ 2,485,581

Basis Units: Number of FTE positions supported excl Parking
Source: COH FTE Report

Allocation Summary

Dept:12 ARA Director Office

	Department	ARA Dept Admin	ARA Non Parking	Total
0	Direct Billed	$0	$0	$0
13	ARA Admin Services	44,826	54,035	98,861
14	ARA Operations	617,511	744,370	1,361,881
15	ARA Payroll Services	263,544	317,684	581,228
32	ARA Regulatory	23,185	27,949	51,134
50	ARA Insurance	38,643	46,581	85,224
51	ARA BARC	818,452	986,593	1,805,045
52	ARA Parking	527,859	0	527,859
53	ARA Other	255,815	308,368	564,183
	Total	$ 2,589,835	$ 2,485,580	$ 5,075,415

ADMINISTRATION AND REGULATORY AFFAIRS - FINANCIAL SERVICES
FUNCTION AND ALLOCATION BASIS

The Financial Services division provides services for the following departments:

- **Budgeting and Accounting** – Support for Administration and Regulatory Affairs (ARA) and Mayor's Office.
- **Accounts Payable Processing –** Invoice and payments for ARA, Mayor's Office and Department of Neighborhoods.

Costs are allocated based on the number of FTE positions in departments served.

A. Department Costs

Dept:13 ARA Financial Svcs

Description		Amount	General Admin	Budgeting & Accounting Support	Accounts Payable
Personnel Costs					
Salaries	S1	531,815	0	199,304	332,511
Salary % Split			.00%	37.48%	62.52%
Salaries	S	241,903	0	90,656	151,247
Subtotal - Personnel Costs		773,718	0	289,960	483,758
Services & Supplies Cost					
Supplies	S	60	0	23	38
Services	S	370,443	0	138,827	231,615
Subtotal - Services & Supplies		370,503	0	138,850	231,653
Department Cost Total		1,144,221	0	428,809	715,411
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,144,221	0	428,809	715,411
General Admin Distribution			0	0	0
Grand Total		$ 1,144,221		$ 428,809	$ 715,411

B. Incoming Costs-(Default Spread Salary%)

Dept:13 ARA Financial Svcs

	Department	First Incoming	Second Incoming	Budgeting & Accounting Support	Accounts Payable
3	Insurance Retirees	$ 17,032	$ 37	$ 6,397	$ 10,672
3	Memberships	98	0	37	61
3	Consulting Services	0	0	0	0
3	Other Misc	163	0	61	102
	Subtotal - Non-Dept-Gen Gov	17,293	38	6,495	10,836
5	Financial Plg & Analysis	530	24	208	347
	Subtotal - Fin Plg & Analysis	530	24	208	347
7	Gen Acctng	446	24	176	294
7	Auditing Svcs	252	0	94	158
7	Fin Operations	0	0	0	0
	Subtotal - Acc & Fin Reporting	698	24	271	452
8	Disaster Recovery	146	9	58	97
	Subtotal - Fin Disaster Recove	146	9	58	97
9	Cost Accounting	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0
10	Perf Mgmt Svcs	116	6	46	76
	Subtotal - Fin Perform Mgmt	116	6	46	76
11	Fin Strat Pur	1,657	100	658	1,098
	Subtotal - Fin Strat Pur	1,657	100	658	1,098
12	ARA Dept Admin	39,541	5,285	16,799	28,027
12	ARA Non-Parking	26,177	27,858	20,250	33,785
	Subtotal - ARA Dir Office	65,718	33,142	37,049	61,811
13	Budgeting & Accounting Support	0	6,010	2,252	3,758
13	Accounts Payable	0	8,123	3,044	5,079
	Subtotal - ARA Financial Svcs	0	14,133	5,296	8,837
14	Records	0	194	73	121
	Subtotal - ARA Operations	0	194	73	121
15	Payroll Svcs	0	1,353	507	846
	Subtotal - ARA Payroll Svcs	0	1,353	507	846
16	Certification	0	554	208	346
16	External Affairs & Outreach	0	350	131	219
	Subtotal - OBO	0	904	339	565
17	City Mayor Admin	0	1,401	525	876
	Subtotal - Mayor	0	1,401	525	876
19	Controller Fin Svcs	0	1,577	591	986
	Subtotal - City Controller's	0	1,577	591	986
	Total Incoming	86,158	52,904	52,115	86,947
C.	Total Allocated		$ 1,283,283	$ 480,924	$ 802,359
				37.48%	62.52%

Budgeting & Accounting Support Allocations

Dept:13 ARA Financial Svcs

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	6.90	1.5506	$ 7,150	$ 0	$ 7,150	$ 0	$ 7,150
13	ARA Admin Services	5.80	1.3034	6,010	0	6,010	0	6,010
14	ARA Operations	79.90	17.9551	82,790	0	82,790	3,664	86,454
15	ARA Payroll Services	34.10	7.6629	35,334	0	35,334	1,564	36,898
17	Mayor	29.10	6.5393	30,153	0	30,153	1,335	31,488
32	ARA Regulatory	3.00	0.6742	3,109	0	3,109	138	3,247
50	ARA Insurance	5.00	1.1236	5,181	0	5,181	229	5,410
51	ARA BARC	105.90	23.7978	109,731	0	109,731	4,857	114,588
52	ARA Parking	68.30	15.3483	70,771	0	70,771	3,132	73,903
53	ARA Other	33.10	7.4382	34,297	0	34,297	1,518	35,815
57	Mayor Cable TV	14.40	3.2360	14,921	0	14,921	660	15,581
58	Mayor Other	53.60	12.0449	55,539	0	55,539	2,458	57,997
59	TIRZ	5.90	1.3258	6,113	0	6,113	271	6,384
	Subtotal	445.00	100.0000	461,099	0	461,099	19,825	480,924
	Direct Bills					0		0
	Total					$461,099		$ 480,924

Basis Units: Number of FTE positions supported
Source: COH FTE Report

Accounts Payable Allocations

Dept:13 ARA Financial Svcs

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	6.90	1.2561	$ 9,663	$ 0	$ 9,663	$ 0	$ 9,663
13	ARA Admin Services	5.80	1.0559	8,123	0	8,123	0	8,123
14	ARA Operations	79.90	14.5458	111,898	0	111,898	4,925	116,823
15	ARA Payroll Services	34.10	6.2079	47,756	0	47,756	2,102	49,858
17	Mayor	29.10	5.2977	40,754	0	40,754	1,794	42,548
32	ARA Regulatory	3.00	0.5461	4,201	0	4,201	185	4,386
36	Dept of Neighborhoods	104.30	18.9878	146,070	0	146,070	6,430	152,500
50	ARA Insurance	5.00	0.9102	7,002	0	7,002	308	7,310
51	ARA BARC	105.90	19.2791	148,310	0	148,310	6,528	154,838
52	ARA Parking	68.30	12.4340	95,652	0	95,652	4,210	99,862
53	ARA Other	33.10	6.0259	46,356	0	46,356	2,040	48,396
57	Mayor Cable TV	14.40	2.6215	20,167	0	20,167	888	21,055
58	Mayor Other	53.60	9.7579	75,065	0	75,065	3,304	78,369
59	TIRZ	5.90	1.0741	8,263	0	8,263	364	8,627
	Subtotal	549.30	100.0000	769,280	0	769,280	33,079	802,359
	Direct Bills					0		0
	Total					$769,280		$ 802,359

Basis Units: Number of FTE positions supported
Source: COH FTE Report

Allocation Summary

Dept:13 ARA Financial Svcs

	Department	Budgeting & Accounting Support	Accounts Payable	Total
0	Direct Billed	$0	$0	$0
12	ARA Director Office	7,150	9,663	16,813
13	ARA Admin Services	6,010	8,123	14,133
14	ARA Operations	86,454	116,823	203,277
15	ARA Payroll Services	36,898	49,858	86,756
17	Mayor	31,488	42,548	74,036
32	ARA Regulatory	3,247	4,386	7,633
36	Dept of Neighborhoods	0	152,500	152,500
50	ARA Insurance	5,410	7,310	12,720
51	ARA BARC	114,588	154,838	269,426
52	ARA Parking	73,903	99,862	173,765
53	ARA Other	35,815	48,396	84,211
57	Mayor Cable TV	15,581	21,055	36,636
58	Mayor Other	57,997	78,369	136,366
59	TIRZ	6,384	8,627	15,011
	Total	$ 480,925	$ 802,358	$ 1,283,283

ADMINISTRATION AND REGULATORY AFFAIRS - OPERATIONS
FUNCTION AND ALLOCATION BASIS

The Operations division provides various support services for many of the city departments. Responsibilities include providing 3-1-1 Call Center support for most city departments, Records Management services, mailroom services, and the disposition of all assets except real estate property. The identified activities and basis used for cost allocation are as follows:

- **Mailroom –** Costs associated with the mailroom are allocated based upon the number of FTE positions in departments served.

- **Property (Asset Disposition)** – Costs associated with the disposal of city property are allocated based on the percentage of net proceeds from sale of assets.

- **Records Management** – Costs of maintaining records per state statute are allocated based on the total FTE in city departments.

- **3-1-1 Call Center** – Costs associated with the 3-1-1 call center are allocated based upon the number of contacts for each department.

A. Department Costs

Dept:14 ARA Operations

Description		Amount	General Admin	Mailroom	Property	Records	3-1-1 Svcs
Personnel Costs							
Salaries	S1	4,582,899	0	219,187	330,451	365,141	3,668,120
Salary % Split			.00%	4.78%	7.21%	7.97%	80.04%
Benefits	P	2,363,000	0	120,336	171,623	170,456	1,900,585
Subtotal - Personnel Costs		6,945,899	0	339,523	502,074	535,597	5,568,705
Services & Supplies Cost							
Supplies	P	15,810	0	1,986	1,488	1,075	11,258
Services	P	519,085	0	26,367	61,605	43,693	387,417
Subtotal - Services & Supplies		534,895	0	28,353	63,093	44,769	398,675
Department Cost Total		7,480,794	0	367,876	565,167	580,366	5,967,380
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		7,480,794	0	367,876	565,167	580,366	5,967,380
General Admin Distribution			0	0	0	0	0
Grand Total		$ 7,480,794		$ 367,876	$ 565,167	$ 580,366	$ 5,967,380

B. Incoming Costs-(Default Spread Salary%)

Dept:14 ARA Operations

	Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
3	Insurance Retirees	$ 234,631	$ 512	$ 11,246	$ 16,955	$ 18,735	$ 188,207
3	Memberships	1,343	3	64	97	107	1,077
3	Consulting Services	0	0	0	0	0	0
3	Other Misc	1,067	2	51	77	85	856
3	Walker Rent *	274,121	599	0	0	0	274,720
3	Dept Specific	592,953	1,295	0	0	0	594,248
	Subtotal - Non-Dept-Gen Gov	1,104,115	2,412	11,362	17,129	18,927	1,059,108
5	Financial Plg & Analysis	5,621	258	281	424	468	4,705
	Subtotal - Fin Plg & Analysis	5,621	258	281	424	468	4,705
7	Gen Acctng	4,726	258	238	359	397	3,989
7	Auditing Svcs	2,672	0	128	193	213	2,139
7	Fin Operations	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	7,398	258	366	552	610	6,127
8	Disaster Recovery	953	56	48	73	80	807
	Subtotal - Fin Disaster Recove	953	56	48	73	80	807
9	Cost Accounting	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0	0
10	Perf Mgmt Svcs	756	38	38	57	63	635
	Subtotal - Fin Perform Mgmt	756	38	38	57	63	635
11	Purchasing	9,114	548	462	697	770	7,733
	Subtotal - Fin SPD	9,114	548	462	697	770	7,733
12	ARA Dept Admin	544,711	72,800	29,534	44,526	49,200	494,251
12	ARA Non-Parking	360,608	383,762	35,601	53,673	59,307	595,789
	Subtotal - ARA Dir Office	905,319	456,562	65,135	98,199	108,507	1,090,040
13	Budgeting & Accounting Support	82,790	3,664	4,135	6,234	6,888	69,197
13	Accounts Payable	111,898	4,925	5,587	8,424	9,308	93,505
	Subtotal - ARA Financial Svcs	194,688	8,590	9,722	14,657	16,196	162,702
14	Records	0	2,679	128	193	213	2,144
	Subtotal - ARA Operations	0	2,679	128	193	213	2,144
15	Payroll Svcs	0	18,636	891	1,344	1,485	14,916
	Subtotal - ARA Payroll Service	0	18,636	891	1,344	1,485	14,916
16	Certification	0	7,638	365	551	609	6,113
16	External Affairs & Outreach	0	4,818	230	347	384	3,856
	Subtotal - OBO	0	12,456	596	898	992	9,970
17	City Mayor Admin	0	19,298	923	1,391	1,538	15,446
	Subtotal - Mayor	0	19,298	923	1,391	1,538	15,446
19	Controller Fin Svcs	0	16,722	800	1,206	1,332	13,384
	Subtotal - City Controller's	0	16,722	800	1,206	1,332	13,384
25	Real Estate	0	2,941	141	212	234	2,354
	Subtotal - General Services	0	2,941	141	212	234	2,354

B. Incoming Costs-(Default Spread Salary%)

Dept:14 ARA Operations

Department	First Incoming	Second Incoming	Mailroom	Property	Records	3-1-1 Svcs
Total Incoming	2,227,964	541,452	90,893	137,032	151,418	2,390,073
C. Total Allocated		$ 10,250,210	$ 458,769	$ 702,199	$ 731,784	$ 8,357,453
			4.48%	6.85%	7.14%	81.53%

Mailroom Allocations

Dept:14 ARA Operations

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	173.40	5.3774	$ 23,282	$ 0	$ 23,282	$ 0	$ 23,282
12	ARA Director Office	391.50	12.1410	52,566	0	52,566	0	52,566
16	Office Business Opportunity	47.00	1.4575	6,311	0	6,311	456	6,767
17	Mayor	62.70	1.9444	8,419	0	8,419	608	9,027
18	Legal	156.60	4.8564	21,027	0	21,027	1,519	22,546
19	City Controller's Office	53.90	1.6715	7,237	0	7,237	523	7,760
21	Planning & Dev Admin	79.80	2.4747	10,715	0	10,715	774	11,489
22	HPW Admin Indirect	9.00	0.2791	1,208	0	1,208	87	1,295
23	CIP Sal Rec HPW	291.00	9.0244	39,072	0	39,072	2,823	41,895
25	General Services	207.70	6.4411	27,888	0	27,888	2,015	29,903
28	Human Resources	237.00	7.3497	31,822	0	31,822	2,299	34,121
29	HITS	210.00	6.5124	28,196	0	28,196	2,037	30,233
33	City Secretary	8.00	0.2481	1,074	0	1,074	78	1,152
34	City Council	95.00	2.9461	12,756	0	12,756	922	13,678
36	Dept of Neighborhoods	32.00	0.9924	4,297	0	4,297	310	4,607
39	Solid Waste	41.00	1.2715	5,505	0	5,505	398	5,903
45	Fleet Management	21.60	0.6699	2,900	0	2,900	210	3,110
57	Mayor Cable TV	18.40	0.5706	2,471	0	2,471	179	2,650
62	HPW Bldg Insp	630.00	19.5373	84,589	0	84,589	6,112	90,701
63	HPW Stormwater	52.00	1.6126	6,982	0	6,982	505	7,487
64	HPW DDSR	64.00	1.9847	8,593	0	8,593	621	9,214
65	HPW Water & Sewer	341.00	10.5750	45,786	0	45,786	3,308	49,094
67	HPW Other	2.00	0.0620	269	0	269	19	288
	Subtotal	3,224.60	100.0000	432,965	0	432,965	25,804	458,769
	Direct Bills					0		0
	Total					$432,965		$ 458,769

Basis Units: Number of FTE positions supported
Source: Departmental / COH FTE Report

Property Allocations

Dept:14 ARA Operations

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12	ARA Director Office	0.95	0.9500	$ 6,301	$ 0	$ 6,301	$ 0	$ 6,301
22	HPW Admin Indirect	75.10	75.1000	498,134	0	498,134	29,498	527,632
25	General Services	0.05	0.0500	332	0	332	20	352
28	Human Resources	0.58	0.5800	3,847	0	3,847	228	4,075
29	HITS	0.03	0.0300	199	0	199	12	211
35	Police	10.22	10.2200	67,789	0	67,789	4,014	71,803
36	Dept of Neighborhoods	0.76	0.7600	5,041	0	5,041	299	5,340
37	Fire	2.21	2.2100	14,659	0	14,659	868	15,527
39	Solid Waste	2.77	2.7700	18,373	0	18,373	1,088	19,461
40	Houston Airport System (HAS)	3.33	3.3300	22,088	0	22,088	1,308	23,396
43	Parks & Recreation	1.52	1.5200	10,082	0	10,082	597	10,679
44	Health Department	1.68	1.6800	11,143	0	11,143	660	11,803
45	Fleet Management	0.80	0.8000	5,306	0	5,306	314	5,620
	Subtotal	100.00	100.0000	663,294	0	663,294	38,905	702,199
	Direct Bills					0		0
	Total					$663,294		$ 702,199

Basis Units: Percentage of net proceeds from sale of assets
Source: Property Report

Records Allocations

Dept:14 ARA Operations

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0326	$ 225	$ 0	$ 225	$ 0	$ 225
05	Finance Financial Plg & Analys	12.60	0.0613	422	0	422	0	422
06	Finance City Council	5.00	0.0243	168	0	168	0	168
07	Accounting & Financial Reporti	14.80	0.0720	496	0	496	0	496
08	Finance Disaster Recovery	4.10	0.0200	137	0	137	0	137
09	Finance Grants	6.70	0.0326	225	0	225	0	225
10	Finance Rev Perform Mgmnt	2.40	0.0117	80	0	80	0	80
11	Finance Strategic Purchasing	54.50	0.2653	1,827	0	1,827	0	1,827
12	ARA Director Office	6.90	0.0336	231	0	231	0	231
13	ARA Admin Services	5.80	0.0282	194	0	194	0	194
14	ARA Operations	79.90	0.3889	2,679	0	2,679	0	2,679
15	ARA Payroll Services	34.10	0.1660	1,143	0	1,143	72	1,215
16	Office Business Opportunity	36.30	0.1767	1,217	0	1,217	77	1,294
17	Mayor	29.10	0.1417	976	0	976	61	1,037
18	Legal	97.40	0.4741	3,266	0	3,266	206	3,472
19	City Controller's Office	51.50	0.2507	1,727	0	1,727	109	1,836
20	Health Administration	34.30	0.1670	1,150	0	1,150	72	1,222
21	Planning & Dev Admin	6.50	0.0316	218	0	218	14	232
23	CIP Sal Rec HPW	55.60	0.2707	1,864	0	1,864	117	1,981
24	HPD Police Records	74.80	0.3641	2,508	0	2,508	158	2,666
25	General Services	213.30	1.0383	7,152	0	7,152	451	7,603
28	Human Resources	233.60	1.1371	7,833	0	7,833	494	8,327
29	HITS	183.40	0.8928	6,149	0	6,149	388	6,537
30	Finance Public Fin	4.00	0.0195	134	0	134	8	142
31	Finance Treasury	3.50	0.0170	117	0	117	7	124
32	ARA Regulatory	3.00	0.0146	101	0	101	6	107
33	City Secretary	7.80	0.0380	262	0	262	16	278
34	City Council	74.70	0.3636	2,505	0	2,505	158	2,663
35	Police	6,077.80	29.5859	203,786	0	203,786	12,843	216,629
36	Dept of Neighborhoods	104.30	0.5077	3,497	0	3,497	220	3,717
37	Fire	3,805.50	18.5246	127,597	0	127,597	8,041	135,638
38	Municipal Court	250.40	1.2189	8,396	0	8,396	529	8,925
39	Solid Waste	403.60	1.9647	13,533	0	13,533	853	14,386
40	Houston Airport System (HAS)	1,244.60	6.0585	41,731	0	41,731	2,630	44,361
41	Housing & Community Dev	231.00	1.1245	7,745	0	7,745	488	8,233
42	Library	454.20	2.2110	15,229	0	15,229	960	16,189
43	Parks & Recreation	652.60	3.1768	21,881	0	21,881	1,379	23,260
44	Health Department	1,228.80	5.9816	41,201	0	41,201	2,597	43,798
45	Fleet Management	336.70	1.6390	11,289	0	11,289	711	12,000
46	Planning & Dev Other	22.80	0.1110	764	0	764	48	812
47	Planning & Dev Spec Rev	54.40	0.2648	1,824	0	1,824	115	1,939
49	Finance Other	59.10	0.2877	1,982	0	1,982	125	2,107
50	ARA Insurance	5.00	0.0243	168	0	168	11	179
51	ARA BARC	105.90	0.5155	3,551	0	3,551	224	3,775
52	ARA Parking	68.30	0.3325	2,290	0	2,290	144	2,434
53	ARA Other	33.10	0.1611	1,110	0	1,110	70	1,180
55	Legal Insurance	57.10	0.2780	1,915	0	1,915	121	2,036
56	Legal Wkr Comp	2.00	0.0097	67	0	67	4	71
57	Mayor Cable TV	14.40	0.0701	483	0	483	30	513
58	Mayor Other	53.60	0.2609	1,797	0	1,797	113	1,910
59	TIRZ	5.90	0.0287	198	0	198	12	210
60	HR Health Benefits	39.70	0.1933	1,331	0	1,331	84	1,415
62	HPW Bldg Insp	585.00	2.8477	19,615	0	19,615	1,236	20,851
63	HPW Stormwater	282.90	1.3771	9,486	0	9,486	598	10,084
64	HPW DDSR	399.50	1.9447	13,395	0	13,395	844	14,239
65	HPW Water & Sewer	2,023.70	9.8511	67,854	0	67,854	4,276	72,130

Records Allocations

Dept:14 ARA Operations

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66	HPW Houston Transtar	7.60	0.0370	255	0	255	16	271
67	HPW Other	11.20	0.0545	376	0	376	24	400
68	Houston Permit Center	24.30	0.1183	815	0	815	51	866
70	CIP Sal Rec RE	48.20	0.2346	1,616	0	1,616	102	1,718
71	CIP S/R Engrg	41.00	0.1996	1,375	0	1,375	87	1,462
72	CIP S/R Constr	37.80	0.1840	1,267	0	1,267	80	1,347
73	CIP S/R Eng/Const	22.30	0.1086	748	0	748	47	795
74	CIP S/R Geo/Env	14.20	0.0691	476	0	476	30	506
75	CIP S/R Other	101.40	0.4936	3,400	0	3,400	214	3,614
76	CIP S/R GSD	44.30	0.2156	1,485	0	1,485	94	1,579
26	HEC	195.80	0.9531	6,565	0	6,565	414	6,979
89	HR-W.C.	50.60	0.2463	1,697	0	1,697	107	1,804
90	Legal Other	0.00	0.0000	0	0	0	0	0
	Subtotal	20,542.90	100.0000	688,796	0	688,796	42,988	731,784
	Direct Bills					0		0
	Total					$688,796		$ 731,784

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

3-1-1 Svcs Allocations

Dept:14 ARA Operations

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	962	0.0970	$ 7,682	$ 0	$ 7,682	$ 0	$ 7,682
12	ARA Director Office	63,445	6.3940	506,641	0	506,641	0	506,641
16	Office Business Opportunity	310	0.0312	2,476	0	2,476	145	2,621
17	Mayor	1,513	0.1525	12,082	0	12,082	707	12,789
18	Legal	1,097	0.1106	8,760	0	8,760	513	9,273
19	City Controller's Office	312	0.0314	2,491	0	2,491	146	2,637
21	Planning & Dev Admin	4,140	0.4172	33,060	0	33,060	1,935	34,995
22	HPW Admin Indirect	75,502	7.6091	602,922	0	602,922	35,295	638,217
25	General Services	149	0.0150	1,190	0	1,190	70	1,260
28	Human Resources	1,137	0.1146	9,080	0	9,080	532	9,612
29	HITS	32	0.0032	256	0	256	15	271
33	City Secretary	582	0.0587	4,648	0	4,648	272	4,920
34	City Council	391	0.0394	3,122	0	3,122	183	3,305
35	Police	9,858	0.9935	78,721	0	78,721	4,608	83,329
36	Dept of Neighborhoods	31,352	3.1597	250,362	0	250,362	14,656	265,018
37	Fire	6,779	0.6832	54,134	0	54,134	3,169	57,303
38	Municipal Court	133,856	13.4900	1,068,908	0	1,068,908	62,575	1,131,483
39	Solid Waste	310,089	31.2508	2,476,218	0	2,476,218	144,960	2,621,178
40	Houston Airport System (HAS)	232	0.0234	1,853	0	1,853	108	1,961
41	Housing & Community Dev	1,480	0.1492	11,819	0	11,819	692	12,511
42	Library	6,166	0.6214	49,239	0	49,239	2,882	52,121
43	Parks & Recreation	18,941	1.9089	151,254	0	151,254	8,854	160,108
44	Health Department	16,624	1.6754	132,751	0	132,751	7,771	140,522
45	Fleet Management	1,189	0.1198	9,495	0	9,495	556	10,051
52	ARA Parking	27,464	2.7678	219,314	0	219,314	12,839	232,153
64	HPW DDSR	41,584	4.1908	332,069	0	332,069	19,440	351,509
65	HPW Water & Sewer	185,664	18.7112	1,482,621	0	1,482,621	86,794	1,569,415
26	HEC	955	0.0962	7,626	0	7,626	446	8,072
92	Other	50,455	5.0849	402,909	0	402,909	23,587	426,496
	Subtotal	992,260	100.0000	7,923,703	0	7,923,703	433,750	8,357,453
	Direct Bills					0		0
	Total					$7,923,703		$ 8,357,453

Basis Units: Number of contacts per department
Source: Contact Report

Allocation Summary

Dept:14 ARA Operations

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	23,282	0	225	7,682	31,189
05	Finance Financial Plg & Analys	0	0	422	0	422
06	Finance City Council	0	0	168	0	168
07	Accounting & Financial Reporti	0	0	496	0	496
08	Finance Disaster Recovery	0	0	137	0	137
09	Finance Grants	0	0	225	0	225
10	Finance Rev Perform Mgmnt	0	0	80	0	80
11	Finance Strategic Purchasing	0	0	1,827	0	1,827
12	ARA Director Office	52,566	6,301	231	506,641	565,739
13	ARA Admin Services	0	0	194	0	194
14	ARA Operations	0	0	2,679	0	2,679
15	ARA Payroll Services	0	0	1,215	0	1,215
16	Office Business Opportunity	6,767	0	1,294	2,621	10,682
17	Mayor	9,027	0	1,037	12,789	22,853
18	Legal	22,546	0	3,472	9,273	35,291
19	City Controller's Office	7,760	0	1,836	2,637	12,233
20	Health Administration	0	0	1,222	0	1,222
21	Planning & Dev Admin	11,489	0	232	34,995	46,716
22	HPW Admin Indirect	1,295	527,632	0	638,217	1,167,144
23	CIP Sal Rec HPW	41,895	0	1,981	0	43,876
24	HPD Police Records	0	0	2,666	0	2,666
25	General Services	29,903	352	7,603	1,260	39,118
26	HEC	0	0	6,979	8,072	15,051
28	Human Resources	34,121	4,075	8,327	9,612	56,135
29	HITS	30,233	211	6,537	271	37,252
30	Finance Public Fin	0	0	142	0	142
31	Finance Treasury	0	0	124	0	124
32	ARA Regulatory	0	0	107	0	107
33	City Secretary	1,152	0	278	4,920	6,350
34	City Council	13,678	0	2,663	3,305	19,646
35	Police	0	71,803	216,629	83,329	371,761
36	Dept of Neighborhoods	4,607	5,340	3,717	265,018	278,682
37	Fire	0	15,527	135,638	57,303	208,468
38	Municipal Court	0	0	8,925	1,131,483	1,140,408
39	Solid Waste	5,903	19,461	14,386	2,621,178	2,660,928
40	Houston Airport System (HAS)	0	23,396	44,361	1,961	69,718
41	Housing & Community Dev	0	0	8,233	12,511	20,744
42	Library	0	0	16,189	52,121	68,310
43	Parks & Recreation	0	10,679	23,260	160,108	194,047
44	Health Department	0	11,803	43,798	140,522	196,123
45	Fleet Management	3,110	5,620	12,000	10,051	30,781
46	Planning & Dev Other	0	0	812	0	812
47	Planning & Dev Spec Rev	0	0	1,939	0	1,939
49	Finance Other	0	0	2,107	0	2,107
50	ARA Insurance	0	0	179	0	179
51	ARA BARC	0	0	3,775	0	3,775
52	ARA Parking	0	0	2,434	232,153	234,587
53	ARA Other	0	0	1,180	0	1,180
55	Legal Insurance	0	0	2,036	0	2,036
56	Legal Wkr Comp	0	0	71	0	71
57	Mayor Cable TV	2,650	0	513	0	3,163
58	Mayor Other	0	0	1,910	0	1,910
59	TIRZ	0	0	210	0	210
60	HR Health Benefits	0	0	1,415	0	1,415
62	HPW Bldg Insp	90,701	0	20,851	0	111,552
63	HPW Stormwater	7,487	0	10,084	0	17,571

Allocation Summary

Dept:14 ARA Operations

	Department	Mailroom	Property	Records	3-1-1 Svcs	Total
64	HPW DDSR	9,214	0	14,239	351,509	374,962
65	HPW Water & Sewer	49,094	0	72,130	1,569,415	1,690,639
66	HPW Houston Transtar	0	0	271	0	271
67	HPW Other	288	0	400	0	688
68	Houston Permit Center	0	0	866	0	866
70	CIP Sal Rec RE	0	0	1,718	0	1,718
71	CIP S/R Engrg	0	0	1,462	0	1,462
72	CIP S/R Constr	0	0	1,347	0	1,347
73	CIP S/R Eng/Const	0	0	795	0	795
74	CIP S/R Geo/Env	0	0	506	0	506
75	CIP S/R Other	0	0	3,614	0	3,614
76	CIP S/R GSD	0	0	1,579	0	1,579
89	HR-W.C.	0	0	1,804	0	1,804
90	Legal Other	0	0	0	0	0
92	Other	0	0	0	426,496	426,496
	Total	$ 458,768	$ 702,200	$ 731,782	$ 8,357,453	$ 10,250,203

ADMINISTRATION AND REGULATORY AFFAIRS – PAYROLL SERVICES
FUNCTION AND ALLOCATION BASIS

The Payroll Services division delivers accurate, reliable, and timely payroll and financial services for all the city employees. All costs are allocated based upon the number of FTE positions for all funds. Direct billed services are credited.

A. Department Costs

Dept:15 ARA Payroll Services

Department		Amount	General Admin	Payroll Svcs	
Personnel Costs					
Salaries	S1	2,666,223	0	2,666,223	
Salary % Split			.00%	100.00%	
Benefits	S	1,510,560	0	1,510,560	
Subtotal - Personnel Costs		4,176,783	0	4,176,783	
Services & Supplies Cost					
Supplies	S	6,399	0	6,399	
Services	S	33,572	0	33,572	0
Subtotal - Services & Supplies		39,971	0	39,971	
Department Cost Total		4,216,754	0	4,216,754	
Adjustments to Cost					
Subtotal - Adjustments			0	0	
Total Costs After Adjustments		4,216,754	0	4,216,754	
General Admin Distribution			0	0	
Grand Total		$ 4,216,754		$ 4,216,754	

B. Incoming Costs-(Default Spread Salary%)

Dept:15 ARA Payroll Services

	Department	First Incoming	Second Incoming	Payroll Svcs
3	Insurance Retirees	$ 100,137	$ 219	$ 100,356
3	Memberships	573	1	574
3	Consulting Services	0	0	0
3	Other Misc	602	1	603
	Subtotal - Non-Dept-Gen Gov	101,312	221	101,533
5	Financial Plg & Analysis	745	34	779
	Subtotal - Fin Plg & Analysis	745	34	779
7	Gen Acctng	626	34	660
7	Auditing Svcs	354	0	354
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	980	34	1,014
8	Disaster Recovery	537	31	568
	Subtotal - Fin Disaster Recove	537	31	568
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	426	21	447
	Subtotal - Fin Perform Mgmt	426	21	447
11	Purchasing	0	0	0
	Subtotal - Fin SPD	0	0	0
12	ARA Dept Admin	232,474	31,070	263,544
12	ARA Non-Parking	153,901	163,783	317,684
	Subtotal - ARA Dir Office	386,375	194,853	581,228
13	Budgeting & Accounting Support	35,334	1,564	36,898
13	Accounts Payable	47,756	2,102	49,858
	Subtotal - ARA Financial Svcs	83,090	3,666	86,756
14	Records	1,143	72	1,215
	Subtotal - ARA Operations	1,143	72	1,215
15	Payroll Svcs	0	7,953	7,953
	Subtotal - ARA Payroll Svcs	0	7,953	7,953
20	Certification	0	3,260	3,260
20	External Affairs & Outreach	0	2,056	2,056
	Subtotal - OBO	0	5,316	5,316
21	City Mayor Admin	0	8,236	8,236
	Subtotal - Mayor	0	8,236	8,236
22	Personnel Svcs	0	0	0
	Subtotal - Human Resources	0	0	0
24	Controller Fin Svcs	0	2,215	2,215
	Subtotal - City Controller's	0	2,215	2,215

B. Incoming Costs-(Default Spread Salary%)

Dept:15 ARA Payroll Services

Department	First Incoming	Second Incoming	Payroll Svcs
Total Incoming	574,608	222,653	797,261
C. Total Allocated		$ 5,014,015	$ 5,014,015
			100.00%

Payroll Svcs Allocations

Dept:15 ARA Payroll Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0326	$ 1,563	$ 0	$ 1,563	$ 0	$ 1,563
05	Finance Financial Plg & Analys	12.60	0.0613	2,939	0	2,939	0	2,939
06	Finance City Council	5.00	0.0243	1,166	0	1,166	0	1,166
07	Accounting & Financial Reporti	14.80	0.0720	3,452	0	3,452	0	3,452
08	Finance Disaster Recovery	4.10	0.0200	956	0	956	0	956
09	Finance Grants	6.70	0.0326	1,563	0	1,563	0	1,563
10	Finance Rev Perform Mgmnt	2.40	0.0117	560	0	560	0	560
11	Finance Strategic Purchasing	54.50	0.2653	12,711	0	12,711	0	12,711
12	ARA Director Office	6.90	0.0336	1,609	0	1,609	0	1,609
13	ARA Admin Services	5.80	0.0282	1,353	0	1,353	0	1,353
14	ARA Operations	79.90	0.3889	18,636	0	18,636	0	18,636
15	ARA Payroll Services	34.10	0.1660	7,953	0	7,953	0	7,953
16	Office Business Opportunity	36.30	0.1767	8,466	0	8,466	398	8,864
17	Mayor	29.10	0.1417	6,787	0	6,787	319	7,106
18	Legal	97.40	0.4741	22,717	0	22,717	1,068	23,785
19	City Controller's Office	51.50	0.2507	12,012	0	12,012	565	12,577
20	Health Administration	34.30	0.1670	8,000	0	8,000	376	8,376
21	Planning & Dev Admin	6.50	0.0316	1,516	0	1,516	71	1,587
23	CIP Sal Rec HPW	55.60	0.2707	12,968	44,555-	31,587-	610	30,977-
24	HPD Police Records	74.80	0.3641	17,446	0	17,446	820	18,266
25	General Services	213.30	1.0383	49,749	0	49,749	2,338	52,087
28	Human Resources	233.60	1.1371	54,484	0	54,484	2,561	57,045
29	HITS	183.40	0.8928	42,776	0	42,776	2,011	44,787
30	Finance Public Fin	4.00	0.0195	933	0	933	44	977
31	Finance Treasury	3.50	0.0170	816	0	816	38	854
32	ARA Regulatory	3.00	0.0146	700	0	700	33	733
33	City Secretary	7.80	0.0380	1,819	0	1,819	86	1,905
34	City Council	74.70	0.3636	17,423	0	17,423	819	18,242
35	Police	6,077.80	29.5859	1,417,567	0	1,417,567	66,631	1,484,198
36	Dept of Neighborhoods	104.30	0.5077	24,327	0	24,327	1,143	25,470
37	Fire	3,805.50	18.5246	887,583	0	887,583	41,720	929,303
38	Municipal Court	250.40	1.2189	58,403	0	58,403	2,745	61,148
39	Solid Waste	403.60	1.9647	94,134	0	94,134	4,425	98,559
40	Houston Airport System (HAS)	1,244.60	6.0585	290,287	313,857-	23,570-	13,645	9,925-
41	Housing & Community Dev	231.00	1.1245	53,878	0	53,878	2,532	56,410
42	Library	454.20	2.2110	105,936	0	105,936	4,979	110,915
43	Parks & Recreation	652.60	3.1768	152,210	0	152,210	7,155	159,365
44	Health Department	1,228.80	5.9816	286,601	0	286,601	13,471	300,072
45	Fleet Management	336.70	1.6390	78,531	0	78,531	3,691	82,222
46	Planning & Dev Other	22.80	0.1110	5,318	0	5,318	250	5,568
47	Planning & Dev Spec Rev	54.40	0.2648	12,688	0	12,688	596	13,284
49	Finance Other	59.10	0.2877	13,784	0	13,784	648	14,432
50	ARA Insurance	5.00	0.0243	1,166	0	1,166	55	1,221
51	ARA BARC	105.90	0.5155	24,700	0	24,700	1,161	25,861
52	ARA Parking	68.30	0.3325	15,930	0	15,930	749	16,679
53	ARA Other	33.10	0.1611	7,720	0	7,720	363	8,083
55	Legal Insurance	57.10	0.2780	13,318	0	13,318	626	13,944
56	Legal Wkr Comp	2.00	0.0097	466	0	466	22	488
57	Mayor Cable TV	14.40	0.0701	3,359	0	3,359	158	3,517
58	Mayor Other	53.60	0.2609	12,501	0	12,501	588	13,089
59	TIRZ	5.90	0.0287	1,376	0	1,376	65	1,441
60	HR Health Benefits	39.70	0.1933	9,259	0	9,259	435	9,694
62	HPW Bldg Insp	585.00	2.8477	136,444	89,216-	47,228	6,413	53,641
63	HPW Stormwater	282.90	1.3771	65,983	44,555-	21,428	3,101	24,529
64	HPW DDSR	399.50	1.9447	93,178	16,167-	77,011	4,380	81,391
65	HPW Water & Sewer	2,023.70	9.8511	472,001	303,120-	168,881	22,186	191,067

Payroll Svcs Allocations

Dept:15 ARA Payroll Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66	HPW Houston Transtar	7.60	0.0370	1,773	1,175-	598	83	681
67	HPW Other	11.20	0.0545	2,612	0	2,612	123	2,735
68	Houston Permit Center	24.30	0.1183	5,668	0	5,668	266	5,934
70	CIP Sal Rec RE	48.20	0.2346	11,242	0	11,242	528	11,770
71	CIP S/R Engrg	41.00	0.1996	9,563	0	9,563	449	10,012
72	CIP S/R Constr	37.80	0.1840	8,816	0	8,816	414	9,230
73	CIP S/R Eng/Const	22.30	0.1086	5,201	0	5,201	244	5,445
74	CIP S/R Geo/Env	14.20	0.0691	3,312	0	3,312	156	3,468
75	CIP S/R Other	101.40	0.4936	23,650	0	23,650	1,112	24,762
76	CIP S/R GSD	44.30	0.2156	10,332	0	10,332	486	10,818
26	HEC	195.80	0.9531	45,668	0	45,668	2,147	47,815
89	HR-W.C.	50.60	0.2463	11,802	0	11,802	555	12,357
90	Legal Other	0.00	0.0000	0	0	0	0	0
	Subtotal	20,542.90	100.0000	4,791,360	812,645-	3,978,715	222,653	4,201,368
	Direct Bills					812,645		812,645
	Total					$4,791,360		$ 5,014,013

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

Allocation Summary

Dept:15 ARA Payroll Services

	Department	Payroll Svcs	Total
0	Direct Billed	$ 812,645	$ 812,645
04	Finance Dir Office	1,563	1,563
05	Finance Financial Plg & Analys	2,939	2,939
06	Finance City Council	1,166	1,166
07	Accounting & Financial Reporti	3,452	3,452
08	Finance Disaster Recovery	956	956
09	Finance Grants	1,563	1,563
10	Finance Rev Perform Mgmnt	560	560
11	Finance Strategic Purchasing	12,711	12,711
12	ARA Director Office	1,609	1,609
13	ARA Admin Services	1,353	1,353
14	ARA Operations	18,636	18,636
15	ARA Payroll Services	7,953	7,953
16	Office Business Opportunity	8,864	8,864
17	Mayor	7,106	7,106
18	Legal	23,785	23,785
19	City Controller's Office	12,577	12,577
20	Health Administration	8,376	8,376
21	Planning & Dev Admin	1,587	1,587
23	CIP Sal Rec HPW	30,977-	30,977-
24	HPD Police Records	18,266	18,266
25	General Services	52,087	52,087
26	HEC	47,815	47,815
28	Human Resources	57,045	57,045
29	HITS	44,787	44,787
30	Finance Public Fin	977	977
31	Finance Treasury	854	854
32	ARA Regulatory	733	733
33	City Secretary	1,905	1,905
34	City Council	18,242	18,242
35	Police	1,484,198	1,484,198
36	Dept of Neighborhoods	25,470	25,470
37	Fire	929,303	929,303
38	Municipal Court	61,148	61,148
39	Solid Waste	98,559	98,559
40	Houston Airport System (HAS)	9,925-	9,925-
41	Housing & Community Dev	56,410	56,410
42	Library	110,915	110,915
43	Parks & Recreation	159,365	159,365
44	Health Department	300,072	300,072
45	Fleet Management	82,222	82,222
46	Planning & Dev Other	5,568	5,568
47	Planning & Dev Spec Rev	13,284	13,284
49	Finance Other	14,432	14,432
50	ARA Insurance	1,221	1,221
51	ARA BARC	25,861	25,861
52	ARA Parking	16,679	16,679
53	ARA Other	8,083	8,083
55	Legal Insurance	13,944	13,944
56	Legal Wkr Comp	488	488
57	Mayor Cable TV	3,517	3,517
58	Mayor Other	13,089	13,089
59	TIRZ	1,441	1,441
60	HR Health Benefits	9,694	9,694
62	HPW Bldg Insp	53,641	53,641
63	HPW Stormwater	24,529	24,529
64	HPW DDSR	81,391	81,391

Allocation Summary

Dept:15 ARA Payroll Services

	Department	Payroll Svcs	Total
65	HPW Water & Sewer	191,067	191,067
66	HPW Houston Transtar	681	681
67	HPW Other	2,735	2,735
68	Houston Permit Center	5,934	5,934
70	CIP Sal Rec RE	11,770	11,770
71	CIP S/R Engrg	10,012	10,012
72	CIP S/R Constr	9,230	9,230
73	CIP S/R Eng/Const	5,445	5,445
74	CIP S/R Geo/Env	3,468	3,468
75	CIP S/R Other	24,762	24,762
76	CIP S/R GSD	10,818	10,818
89	HR-W.C.	12,357	12,357
90	Legal Other	0	0
	Total	$ 5,014,013	$ 5,014,013

OFFICE OF BUSINESS OPPORTUNITY FUNCTION AND ALLOCATION BASIS

The Office of Business Opportunity (OBO) is committed to cultivating an inclusive and competitive economic environment in the City of Houston by promoting the success of small businesses and developing Houston's workforce, with special emphasis on historically underutilized businesses and disenfranchised individuals. OBO provides business assistance to both start-up and mature companies, helps businesses navigate the City's permitting and licensing process, provides referrals for educational and financial resources, as well as certifies Minority, Women, Small and Disadvantaged Business Enterprises (MWSDBE) and Persons with Disabilities Business Enterprises. OBO is also charged with ensuring that City departments and prime contractors identify and connect with certified companies for contracting opportunities on MWSDBE goal-oriented contracts. OBO also monitors those contracts to ensure the utilization of MWSDBEs and compliance with applicable labor standards requirements. The costs are allocated as follows:

• **Certification and Designations Division** - Administers the City's MWSDBE Certification Program and the Hire Houston First designations process. The costs of these functions are allocated based on the number of FTE positions.

• **Contract Compliance Division** - Enforces labor standards rules, as well as monitors MWSDBE utilization on contracts with goals. The Contract Compliance Division also ensures that subcontractors working on City of Houston projects are paid their pro-rata share each month in a timely manner. Costs are allocated based on the number of contracts monitored per department.

• **Department Services Unit** - This Unit is responsible for assisting departments with setting MWSDBE goals on contracts, reviewing RCAs for compliance with MWSDBE and Hire Houston First requirements and training City departments on best practices for compliance with the programs OBO administers. Costs are allocated based on the number of tasks completed by each Procurement Specialist per department.

• **Reporting, Analytics & Technology Unit** - This area is responsible for reporting citywide MWSDBE participation on contracts, Hire Houston First related contracts and other reports that serve to provide analytics that can be used to strengthen the City's administration of its business development program. The Reporting, Analytics & Technology function within OBO is allocated based on the number of contracts awarded with MWSDBE requirements.

• **Pay or Play Program** - This area works under the Chief Financial Officer to develop and implement policies and procedures which will ensure adherence to the Pay or Play (POP) Program mandates, ensures the optimum efficiency and integrity of the program, train all departments citywide, and ensure audits are conducted.

• **External Affairs, Workforce Development, and Office of Business Opportunity Solutions Center (OBOSC) Division** - This Division's objective is to raise program awareness, increase the number of companies seeking certification and develop Houston's workforce. The Division provides information on contracting opportunities and facilitates the provision of business development resources needed to assist certified firms with increasing their financial and operational readiness and leads OBO's workforce development initiatives. These costs are allocated based on the number of FTE positions.

• **HAS Services** - OBO has the responsibilities of ensuring that contracts are procured, awarded, and administered in compliance with Federal regulations for the U.S. Department of Transportation's Disadvantaged Business Enterprise and Airport Concessionaire Business Enterprise Programs. Services are provided by the OBO Department Director based on a level of effort of 25%. The cost is directly allocated to HAS.

• **Non-General Fund** - The Non-General Fund expenses of OBO are not allocated within the plan. They are included for information purposes only.

A. Department Costs

Dept:16 Office Business Opportunity

Description		Amount	General Admin	Certification	Contract Compliance	Reporting & Analytics
Personnel Costs						
Salaries	S1	3,877,908	733,183	979,026	1,055,311	136,828
Salary % Split			18.91%	25.25%	27.21%	3.53%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		3,877,908	733,183	979,026	1,055,311	136,828
Services & Supplies Cost						
Supplies	P	16,197	3,193	4,263	4,595	596
Services	P	1,240,137	244,438	326,400	351,832	45,617
HAS Costs	P	95,914	0	0	0	0
N-GF Svcs	P	121,888	0	0	0	0
Subtotal - Services & Supplies		1,474,136	247,631	330,663	356,427	46,213
Department Cost Total		5,352,044	980,814	1,309,689	1,411,738	183,041
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		5,352,044	980,814	1,309,689	1,411,738	183,041
General Admin Distribution			980,814-	305,350	329,143	42,675
Grand Total		$ 5,352,044		$ 1,615,039	$ 1,740,881	$ 225,716

A. Department Costs

Dept:16 Office Business Opportunity

Description		Amount	Dept Services	External Affairs & Outreach	HAS Services	Non-GF.
Personnel Costs						
Salaries	S1	3,877,908	197,815	617,592	0	158,153
Salary % Split			5.10%	15.93%	.00%	4.08%
Benefits	S	0	0	0	0	0
Subtotal - Personnel Costs		3,877,908	197,815	617,592	0	158,153
Services & Supplies Cost						
Supplies	P	16,197	861	2,689	0	0
Services	P	1,240,137	65,950	205,900	0	0
HAS Costs	P	95,914	0	0	95,914	0
N-GF Svcs	P	121,888	0	0	0	121,888
Subtotal - Services & Supplies		1,474,136	66,811	208,589	95,914	121,888
Department Cost Total		5,352,044	264,626	826,181	95,914	280,041
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		5,352,044	264,626	826,181	95,914	280,041
General Admin Distribution			61,697	192,622	0	49,327
Grand Total		$ 5,352,044	$ 326,323	$ 1,018,803	$ 95,914	$ 329,368
						not allocated

B. Incoming Costs-(Default Spread Salary%)

Dept:16 Office Business Opportunity

	Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
3	Insurance Retirees	$ 101,018	$ 221	$ 31,518	$ 33,974	$ 4,405	$ 6,368	$ 19,882
3	Memberships	578	1	180	194	25	36	114
3	Consulting Services	0	0	0	0	0	0	0
3	Other Misc	723	2	226	243	32	46	142
3	Walker Rent	295,782	646	92,285	99,476	12,898	18,646	58,216
3	Dept Specific	671,878	1,468	209,628	225,962	29,297	42,356	132,238
	Subtotal - Non-Dept-Gen Gov	1,069,979	2,337	333,837	359,849	46,657	67,453	210,592
5	Financial Plg & Analysis	7,479	343	2,435	2,625	340	492	1,536
	Subtotal - Fin Plg & Analysis	7,479	343	2,435	2,625	340	492	1,536
7	Gen Acctng	6,287	343	2,064	2,225	288	417	1,302
7	Fixed Assets	0	0	0	0	0	0	0
7	Auditing Svcs	3,556	0	1,107	1,193	155	224	698
7	Fin Operations	0	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	9,843	343	3,171	3,418	443	641	2,000
8	Disaster Recovery	682	40	225	242	31	45	142
	Subtotal - Fin Disaster Recove	682	40	225	242	31	45	142
9	Grants Mgmt	55	4	18	20	3	4	12
9	Cost Accounting	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	55	4	18	20	3	4	12
10	Perf Mgmt Svcs	541	27	177	191	25	36	112
	Subtotal - Fin Perform Mgmt	541	27	177	191	25	36	112
11	Purchasing	13,257	797	4,375	4,716	611	884	2,760
	Subtotal - Fin SPD	13,257	797	4,375	4,716	611	884	2,760
13	Budgeting & Accounting Support	0	0	0	0	0	0	0
13	Accounts Payable	0	0	0	0	0	0	0
	Subtotal - ARA Financial Svcs	0	0	0	0	0	0	0
14	Mailroom	6,311	456	2,107	2,271	294	426	1,329
14	Records	1,217	77	403	434	56	81	254
14	3-1-1 Svcs	2,476	145	816	880	114	165	515
	Subtotal - ARA Operations	10,004	678	3,325	3,585	465	672	2,098
15	Payroll Svcs	8,466	398	2,760	2,975	386	558	1,741
	Subtotal - ARA Payroll Svcs	8,466	398	2,760	2,975	386	558	1,741
16	Certification	0	3,470	1,080	1,164	151	218	681
16	Contract Compliance	0	2,826	880	948	123	178	555
16	Reporting & Analytics	0	147	46	49	6	9	29
16	Dept. Services	0	1,725	537	579	75	109	339
16	External Affairs & Outreach	0	2,189	681	735	95	138	430
	Subtotal - OBO	0	10,357	3,224	3,476	451	652	2,034
17	City Mayor Admin	0	8,767	2,729	2,942	381	551	1,722
	Subtotal - Mayor	0	8,767	2,729	2,942	381	551	1,722
18	Legal Svcs	0	53,494	16,654	17,952	2,328	3,365	10,506
18	Inspector General	0	9,674	3,012	3,246	421	609	1,900
	Subtotal - Legal	0	63,168	19,666	21,198	2,748	3,974	12,406

B. Incoming Costs-(Default Spread Salary%)

Dept:16 Office Business Opportunity

Description	First Incoming	Second Incoming	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach
19 Controller Fin Svcs	0	22,248	6,926	7,466	968	1,399	4,369
Subtotal - City Controller's	0	22,248	6,926	7,466	968	1,399	4,369
25 Real Estate	0	1,488	463	499	65	94	292
Subtotal - General Services	0	1,488	463	499	65	94	292
Total Incoming	1,120,306	110,994	383,332	413,201	53,574	77,453	241,815
C. Total Allocated		$ 6,583,344	$ 1,998,371	$ 2,154,082	$ 279,290	$ 403,776	$ 1,260,618
			30.35%	32.72%	4.24%	6.13%	19.15%

B. Incoming Costs-(Default Spread Salary%) Dept:16 Office Business Opportunity

Description	First Incoming	Second Incoming	HAS Services	Non-GF.
3 Insurance Retirees	$ 101,018	$ 221	$ 0	$ 5,091
3 Memberships	578	1	0	29
3 Consulting Services	0	0	0	0
3 Other Misc	723	2	0	36
3 Walker Rent	295,782	646	0	14,908
3 Dept Specific	671,878	1,468	0	33,864
Subtotal - Non-Dept-Gen Gov	1,069,979	2,337	0	53,928
5 Financial Plg & Analysis	7,479	343	0	393
Subtotal - Fin Plg & Analysis	7,479	343	0	393
7 Gen Acctng	6,287	343	0	333
7 Fixed Assets	0	0	0	0
7 Auditing Svcs	3,556	0	0	179
7 Fin Operations	0	0	0	0
Subtotal - Acc & Fin Reporting	9,843	343	0	512
8 Disaster Recovery	682	40	0	36
Subtotal - Fin Disaster Recove	682	40	0	36
9 Grants Mgmt	55	4	0	3
9 Cost Accounting	0	0	0	0
9 Trust Funds Mgmt (TFM)	0	0	0	0
Subtotal - Fin Grants	55	4	0	3
10 Perf Mgmt Svcs	541	27	0	29
Subtotal - Fin Perform Mgmt	541	27	0	29
11 Purchasing	13,257	797	0	707
Subtotal - Fin SPD	13,257	797	0	707
13 Budgeting & Accounting Support	0	0	0	0
13 Accounts Payable	0	0	0	0
Subtotal - ARA Financial Svcs	0	0	0	0
14 Mailroom	6,311	456	0	340
14 Records	1,217	77	0	65
14 3-1-1 Svcs	2,476	145	0	132
Subtotal - ARA Operations	10,004	678	0	537
15 Payroll Svcs	8,466	398	0	446
Subtotal - ARA Payroll Svcs	8,466	398	0	446
16 Certification	0	3,470	0	175
16 Contract Compliance	0	2,826	0	142
16 Reporting & Analytics	0	147	0	7
16 Dept. Services	0	1,725	0	87
16 External Affairs & Outreach	0	2,189	0	110
Subtotal - OBO	0	10,357	0	521
17 City Mayor Admin	0	8,767	0	441
Subtotal - Mayor	0	8,767	0	441
18 Legal Svcs	0	53,494	0	2,690
18 Inspector General	0	9,674	0	487
Subtotal - Legal	0	63,168	0	3,177

B. Incoming Costs-(Default Spread Salary%) Dept:16 Office Business Opportunity

Description	First Incoming	Second Incoming	HAS Services	Non-GF.
19 Controller Fin Svcs	0	22,248	0	1,119
Subtotal - City Controller's	0	22,248	0	1,119
25 Real Estate	0	1,488	0	75
Subtotal - General Services	0	1,488	0	75
Total Incoming	1,120,306	110,994	0	61,924
C. Total Allocated		$ 6,583,344	$ 95,914	$ 391,292
			1.46%	5.94%

Certification Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0326	$ 640	$ 0	$ 640	$ 0	$ 640
05	Finance Financial Plg & Analys	12.60	0.0613	1,205	0	1,205	0	1,205
06	Finance City Council	5.00	0.0243	478	0	478	0	478
07	Accounting & Financial Reporti	14.80	0.0720	1,415	0	1,415	0	1,415
08	Finance Disaster Recovery	4.10	0.0200	392	0	392	0	392
09	Finance Grants	6.70	0.0326	640	0	640	0	640
10	Finance Rev Perform Mgmnt	2.40	0.0117	229	0	229	0	229
11	Finance Strategic Purchasing	54.50	0.2653	5,210	0	5,210	0	5,210
12	ARA Director Office	6.90	0.0336	660	0	660	0	660
13	ARA Admin Services	5.80	0.0282	554	0	554	0	554
14	ARA Operations	79.90	0.3889	7,638	0	7,638	0	7,638
15	ARA Payroll Services	34.10	0.1660	3,260	0	3,260	0	3,260
16	Office Business Opportunity	36.30	0.1767	3,470	0	3,470	0	3,470
17	Mayor	29.10	0.1417	2,782	0	2,782	50	2,832
18	Legal	97.40	0.4741	9,311	0	9,311	166	9,477
19	City Controller's Office	51.50	0.2507	4,923	0	4,923	88	5,011
20	Health Administration	34.30	0.1670	3,279	0	3,279	58	3,337
21	Planning & Dev Admin	6.50	0.0316	621	0	621	11	632
23	CIP Sal Rec HPW	55.60	0.2707	5,315	0	5,315	95	5,410
24	HPD Police Records	74.80	0.3641	7,151	0	7,151	127	7,278
25	General Services	213.30	1.0383	20,391	0	20,391	364	20,755
28	Human Resources	233.60	1.1371	22,331	0	22,331	398	22,729
29	HITS	183.40	0.8928	17,532	0	17,532	313	17,845
30	Finance Public Fin	4.00	0.0195	382	0	382	7	389
31	Finance Treasury	3.50	0.0170	335	0	335	6	341
32	ARA Regulatory	3.00	0.0146	287	0	287	5	292
33	City Secretary	7.80	0.0380	746	0	746	13	759
34	City Council	74.70	0.3636	7,141	0	7,141	127	7,268
35	Police	6,077.80	29.5859	581,012	0	581,012	10,359	591,371
36	Dept of Neighborhoods	104.30	0.5077	9,971	0	9,971	178	10,149
37	Fire	3,805.50	18.5246	363,790	0	363,790	6,486	370,276
38	Municipal Court	250.40	1.2189	23,937	0	23,937	427	24,364
39	Solid Waste	403.60	1.9647	38,582	0	38,582	688	39,270
40	Houston Airport System (HAS)	1,244.60	6.0585	118,979	0	118,979	2,121	121,100
41	Housing & Community Dev	231.00	1.1245	22,083	0	22,083	394	22,477
42	Library	454.20	2.2110	43,420	0	43,420	774	44,194
43	Parks & Recreation	652.60	3.1768	62,386	0	62,386	1,112	63,498
44	Health Department	1,228.80	5.9816	117,468	0	117,468	2,094	119,562
45	Fleet Management	336.70	1.6390	32,187	0	32,187	574	32,761
46	Planning & Dev Other	22.80	0.1110	2,180	0	2,180	39	2,219
47	Planning & Dev Spec Rev	54.40	0.2648	5,200	0	5,200	93	5,293
49	Finance Other	59.10	0.2877	5,650	0	5,650	101	5,751
50	ARA Insurance	5.00	0.0243	478	0	478	9	487
51	ARA BARC	105.90	0.5155	10,124	0	10,124	180	10,304
52	ARA Parking	68.30	0.3325	6,529	0	6,529	116	6,645
53	ARA Other	33.10	0.1611	3,164	0	3,164	56	3,220
55	Legal Insurance	57.10	0.2780	5,459	0	5,459	97	5,556
56	Legal Wkr Comp	2.00	0.0097	191	0	191	3	194
57	Mayor Cable TV	14.40	0.0701	1,377	0	1,377	25	1,402
58	Mayor Other	53.60	0.2609	5,124	0	5,124	91	5,215
59	TIRZ	5.90	0.0287	564	0	564	10	574
60	HR Health Benefits	39.70	0.1933	3,795	0	3,795	68	3,863
62	HPW Bldg Insp	585.00	2.8477	55,924	0	55,924	997	56,921
63	HPW Stormwater	282.90	1.3771	27,044	0	27,044	482	27,526
64	HPW DDSR	399.50	1.9447	38,191	0	38,191	681	38,872
65	HPW Water & Sewer	2,023.70	9.8511	193,457	0	193,457	3,449	196,906

Certification Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66	HPW Houston Transtar	7.60	0.0370	727	0	727	13	740
67	HPW Other	11.20	0.0545	1,071	0	1,071	19	1,090
68	Houston Permit Center	24.30	0.1183	2,323	0	2,323	41	2,364
70	CIP Sal Rec RE	48.20	0.2346	4,608	0	4,608	82	4,690
71	CIP S/R Engrg	41.00	0.1996	3,919	0	3,919	70	3,989
72	CIP S/R Constr	37.80	0.1840	3,614	0	3,614	64	3,678
73	CIP S/R Eng/Const	22.30	0.1086	2,132	0	2,132	38	2,170
74	CIP S/R Geo/Env	14.20	0.0691	1,357	0	1,357	24	1,381
75	CIP S/R Other	101.40	0.4936	9,693	0	9,693	173	9,866
76	CIP S/R GSD	44.30	0.2156	4,235	0	4,235	76	4,311
26	HEC	195.80	0.9531	18,718	0	18,718	334	19,052
89	HR-W.C.	50.60	0.2463	4,837	0	4,837	86	4,923
90	Legal Other	0.00	0.0000	0	0	0	0	0
91	Convention and Entertainment	0.00	0.0000	0	0	0	0	0
	Subtotal	20,542.90	100.0000	1,963,818	0	1,963,818	34,553	1,998,371
	Direct Bills					0		0
	Total					$1,963,818		$ 1,998,371

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

Contract Compliance Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	14	0.9346	$ 19,783	$ 0	$ 19,783	$ 0	$ 19,783
11	Finance Strategic Purchasing	60	4.0053	84,786	0	84,786	0	84,786
12	ARA Director Office	23	1.5354	32,501	0	32,501	0	32,501
16	Office Business Opportunity	2	0.1335	2,826	0	2,826	0	2,826
17	Mayor	17	1.1348	24,023	0	24,023	453	24,476
18	Legal	39	2.6035	55,111	0	55,111	1,038	56,149
19	City Controller's Office	2	0.1335	2,826	0	2,826	53	2,879
21	Planning & Dev Admin	3	0.2003	4,239	0	4,239	80	4,319
22	HPW Admin Indirect	833	55.6075	1,177,118	0	1,177,118	22,179	1,199,297
23	CIP Sal Rec HPW	0	0.0000	0	991,800-	991,800-	0	991,800-
25	General Services	178	11.8825	251,533	0	251,533	4,739	256,272
28	Human Resources	34	2.2697	48,046	0	48,046	905	48,951
29	HITS	39	2.6035	55,111	0	55,111	1,038	56,149
35	Police	57	3.8051	80,547	0	80,547	1,518	82,065
36	Dept of Neighborhoods	10	0.6676	14,131	0	14,131	266	14,397
37	Fire	7	0.4673	9,892	0	9,892	186	10,078
38	Municipal Court	6	0.4005	8,479	0	8,479	160	8,639
39	Solid Waste	26	1.7356	36,741	0	36,741	692	37,433
42	Library	8	0.5340	11,305	0	11,305	213	11,518
43	Parks & Recreation	30	2.0027	42,393	0	42,393	799	43,192
44	Health Department	36	2.4032	50,872	0	50,872	959	51,831
45	Fleet Management	74	4.9399	104,570	0	104,570	1,970	106,540
	Subtotal	1,498	100.0000	2,116,833	991,800-	1,125,033	37,249	1,162,282
	Direct Bills					991,800		991,800
	Total					$2,116,833		$ 2,154,082

Basis Units: Number of contracts monitored
Source: OBO Report

Reporting & Analytics Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	63	1.1262	$ 3,091	$ 0	$ 3,091	$ 0	$ 3,091
12	ARA Director Office	159	2.8423	7,801	0	7,801	0	7,801
16	Office Business Opportunity	3	0.0536	147	0	147	0	147
17	Mayor	25	0.4469	1,227	0	1,227	22	1,249
18	Legal	23	0.4112	1,128	0	1,128	21	1,149
19	City Controller's Office	8	0.1430	393	0	393	7	400
22	HPW Admin Indirect	1,632	29.1741	80,072	0	80,072	1,467	81,539
25	General Services	174	3.1105	8,537	0	8,537	156	8,693
28	Human Resources	80	1.4301	3,925	0	3,925	72	3,997
29	HITS	25	0.4469	1,227	0	1,227	22	1,249
34	City Council	2	0.0358	98	0	98	2	100
35	Police	223	3.9864	10,941	0	10,941	201	11,142
36	Dept of Neighborhoods	5	0.0894	245	0	245	5	250
37	Fire	138	2.4669	6,771	0	6,771	124	6,895
38	Municipal Court	24	0.4290	1,178	0	1,178	22	1,200
39	Solid Waste	24	0.4290	1,178	0	1,178	22	1,200
40	Houston Airport System (HAS)	1,198	21.4158	58,778	0	58,778	1,077	59,855
41	Housing & Community Dev	473	8.4555	23,207	0	23,207	425	23,632
42	Library	209	3.7361	10,254	0	10,254	188	10,442
43	Parks & Recreation	135	2.4133	6,624	0	6,624	121	6,745
44	Health Department	183	3.2714	8,979	0	8,979	165	9,144
45	Fleet Management	774	13.8363	37,975	0	37,975	696	38,671
46	Planning & Dev Other	9	0.1609	442	0	442	8	450
26	HEC	5	0.0894	245	0	245	5	250
	Subtotal	5,594	100.0000	274,463	0	274,463	4,827	279,290
	Direct Bills					0		0
	Total					$274,463		$ 279,290

Basis Units: Number of awards with S/MWDBE requirements
Source: OBO Report

Dept Services Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11	Finance Strategic Purchasing	1	0.2174	$ 863	$ 0	$ 863	$ 0	$ 863
12	ARA Director Office	12	2.6087	10,351	0	10,351	0	10,351
16	Office Business Opportunity	2	0.4348	1,725	0	1,725	0	1,725
17	Mayor	20	4.3478	17,252	0	17,252	314	17,566
18	Legal	2	0.4348	1,725	0	1,725	31	1,756
19	City Controller's Office	1	0.2174	863	0	863	16	879
22	HPW Admin Indirect	105	22.8261	90,573	0	90,573	1,647	92,220
25	General Services	16	3.4783	13,802	0	13,802	251	14,053
26	HEC	0	0.0000	0	0	0	0	0
28	Human Resources	7	1.5217	6,038	0	6,038	110	6,148
29	HITS	53	11.5217	45,718	0	45,718	831	46,549
35	Police	37	8.0435	31,916	0	31,916	580	32,496
36	Dept of Neighborhoods	0	0.0000	0	0	0	0	0
37	Fire	20	4.3478	17,252	0	17,252	314	17,566
38	Municipal Court	2	0.4348	1,725	0	1,725	31	1,756
39	Solid Waste	3	0.6522	2,588	0	2,588	47	2,635
40	Houston Airport System (HAS)	44	9.5652	37,954	0	37,954	690	38,644
41	Housing & Community Dev	3	0.6522	2,588	0	2,588	47	2,635
42	Library	8	1.7391	6,901	0	6,901	125	7,026
43	Parks & Recreation	5	1.0870	4,313	0	4,313	78	4,391
44	Health Department	31	6.7391	26,740	0	26,740	486	27,226
45	Fleet Management	88	19.1304	75,909	0	75,909	1,380	77,289
	Subtotal	460	100.0000	396,796	0	396,796	6,980	403,776
	Direct Bills					0		0
	Total					$396,796		$ 403,776

Basis Units: Number of tasks completed by procurement specialists
Source: OBO Report

External Affairs & Outreach Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0326	$ 404	$ 0	$ 404	$ 0	$ 404
05	Finance Financial Plg & Analys	12.60	0.0613	760	0	760	0	760
06	Finance City Council	5.00	0.0243	302	0	302	0	302
07	Accounting & Financial Reporti	14.80	0.0720	892	0	892	0	892
08	Finance Disaster Recovery	4.10	0.0200	247	0	247	0	247
09	Finance Grants	6.70	0.0326	404	0	404	0	404
10	Finance Rev Perform Mgmnt	2.40	0.0117	145	0	145	0	145
11	Finance Strategic Purchasing	54.50	0.2653	3,287	0	3,287	0	3,287
12	ARA Director Office	6.90	0.0336	416	0	416	0	416
13	ARA Admin Services	5.80	0.0282	350	0	350	0	350
14	ARA Operations	79.90	0.3889	4,818	0	4,818	0	4,818
15	ARA Payroll Services	34.10	0.1660	2,056	0	2,056	0	2,056
16	Office Business Opportunity	36.30	0.1767	2,189	0	2,189	0	2,189
17	Mayor	29.10	0.1417	1,755	0	1,755	31	1,786
18	Legal	97.40	0.4741	5,874	0	5,874	105	5,979
19	City Controller's Office	51.50	0.2507	3,106	0	3,106	55	3,161
20	Health Administration	34.30	0.1670	2,068	0	2,068	37	2,105
21	Planning & Dev Admin	6.50	0.0316	392	0	392	7	399
23	CIP Sal Rec HPW	55.60	0.2707	3,353	0	3,353	60	3,413
24	HPD Police Records	74.80	0.3641	4,511	0	4,511	80	4,591
25	General Services	213.30	1.0383	12,863	0	12,863	229	13,092
28	Human Resources	233.60	1.1371	14,087	0	14,087	251	14,338
29	HITS	183.40	0.8928	11,060	0	11,060	197	11,257
30	Finance Public Fin	4.00	0.0195	241	0	241	4	245
31	Finance Treasury	3.50	0.0170	211	0	211	4	215
32	ARA Regulatory	3.00	0.0146	181	0	181	3	184
33	City Secretary	7.80	0.0380	470	0	470	8	478
34	City Council	74.70	0.3636	4,505	0	4,505	80	4,585
35	Police	6,077.80	29.5859	366,516	0	366,516	6,536	373,052
36	Dept of Neighborhoods	104.30	0.5077	6,290	0	6,290	112	6,402
37	Fire	3,805.50	18.5246	229,487	0	229,487	4,092	233,579
38	Municipal Court	250.40	1.2189	15,100	0	15,100	269	15,369
39	Solid Waste	403.60	1.9647	24,339	0	24,339	434	24,773
40	Houston Airport System (HAS)	1,244.60	6.0585	75,054	0	75,054	1,338	76,392
41	Housing & Community Dev	231.00	1.1245	13,930	0	13,930	248	14,178
42	Library	454.20	2.2110	27,390	0	27,390	488	27,878
43	Parks & Recreation	652.60	3.1768	39,354	0	39,354	702	40,056
44	Health Department	1,228.80	5.9816	74,102	0	74,102	1,321	75,423
45	Fleet Management	336.70	1.6390	20,304	0	20,304	362	20,666
46	Planning & Dev Other	22.80	0.1110	1,375	0	1,375	25	1,400
47	Planning & Dev Spec Rev	54.40	0.2648	3,281	0	3,281	59	3,340
49	Finance Other	59.10	0.2877	3,564	0	3,564	64	3,628
50	ARA Insurance	5.00	0.0243	302	0	302	5	307
51	ARA BARC	105.90	0.5155	6,386	0	6,386	114	6,500
52	ARA Parking	68.30	0.3325	4,119	0	4,119	73	4,192
53	ARA Other	33.10	0.1611	1,996	0	1,996	36	2,032
55	Legal Insurance	57.10	0.2780	3,443	0	3,443	61	3,504
56	Legal Wkr Comp	2.00	0.0097	121	0	121	2	123
57	Mayor Cable TV	14.40	0.0701	868	0	868	15	883
58	Mayor Other	53.60	0.2609	3,232	0	3,232	58	3,290
59	TIRZ	5.90	0.0287	356	0	356	6	362
60	HR Health Benefits	39.70	0.1933	2,394	0	2,394	43	2,437
62	HPW Bldg Insp	585.00	2.8477	35,278	0	35,278	629	35,907
63	HPW Stormwater	282.90	1.3771	17,060	0	17,060	304	17,364
64	HPW DDSR	399.50	1.9447	24,091	0	24,091	430	24,521
65	HPW Water & Sewer	2,023.70	9.8511	122,037	0	122,037	2,176	124,213

External Affairs & Outreach Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66	HPW Houston Transtar	7.60	0.0370	458	0	458	8	466
67	HPW Other	11.20	0.0545	675	0	675	12	687
68	Houston Permit Center	24.30	0.1183	1,465	0	1,465	26	1,491
70	CIP Sal Rec RE	48.20	0.2346	2,907	0	2,907	52	2,959
71	CIP S/R Engrg	41.00	0.1996	2,472	0	2,472	44	2,516
72	CIP S/R Constr	37.80	0.1840	2,279	0	2,279	41	2,320
73	CIP S/R Eng/Const	22.30	0.1086	1,345	0	1,345	24	1,369
74	CIP S/R Geo/Env	14.20	0.0691	856	0	856	15	871
75	CIP S/R Other	101.40	0.4936	6,115	0	6,115	109	6,224
76	CIP S/R GSD	44.30	0.2156	2,671	0	2,671	48	2,719
26	HEC	195.80	0.9531	11,808	0	11,808	211	12,019
89	HR-W.C.	50.60	0.2463	3,051	0	3,051	54	3,105
90	Legal Other	0.00	0.0000	0	0	0	0	0
91	Convention and Entertainment	0.00	0.0000	0	0	0	0	0
	Subtotal	20,542.90	100.0000	1,238,818	0	1,238,818	21,800	1,260,618
	Direct Bills					0		0
	Total					$1,238,818		$ 1,260,618

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

HAS Services Allocations

Dept:16 Office Business Opportunity

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40	Houston Airport System (HAS)	100	100.0000	$ 95,914	$ 0	$ 95,914	$ 0	$ 95,914
	Subtotal	100	100.0000	95,914	0	95,914	0	95,914
	Direct Bills					0		0
	Total					$95,914		$ 95,914

Basis Units: Direct allocation to HAS
Source: Direct Allocation

Allocation Summary

Dept:16 Office Business Opportunity

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
0	Direct Billed	$0	$ 991,800	$0	$0	$0	$0	$0
04	Finance Dir Office	640	19,783	3,091	0	404	0	0
05	Finance Financial Plg & Analys	1,205	0	0	0	760	0	0
06	Finance City Council	478	0	0	0	302	0	0
07	Accounting & Financial Reporti	1,415	0	0	0	892	0	0
08	Finance Disaster Recovery	392	0	0	0	247	0	0
09	Finance Grants	640	0	0	0	404	0	0
10	Finance Rev Perform Mgmnt	229	0	0	0	145	0	0
11	Finance Strategic Purchasing	5,210	84,786	0	863	3,287	0	0
12	ARA Director Office	660	32,501	7,801	10,351	416	0	0
13	ARA Admin Services	554	0	0	0	350	0	0
14	ARA Operations	7,638	0	0	0	4,818	0	0
15	ARA Payroll Services	3,260	0	0	0	2,056	0	0
16	Office Business Opportunity	3,470	2,826	147	1,725	2,189	0	0
17	Mayor	2,832	24,476	1,249	17,566	1,786	0	0
18	Legal	9,477	56,149	1,149	1,756	5,979	0	0
19	City Controller's Office	5,011	2,879	400	879	3,161	0	0
20	Health Administration	3,337	0	0	0	2,105	0	0
21	Planning & Dev Admin	632	4,319	0	0	399	0	0
22	HPW Admin Indirect	0	1,199,297	81,539	92,220	0	0	0
23	CIP Sal Rec HPW	5,410	991,800-	0	0	3,413	0	0
24	HPD Police Records	7,278	0	0	0	4,591	0	0
25	General Services	20,755	256,272	8,693	14,053	13,092	0	0
26	HEC	19,052	0	250	0	12,019	0	0
28	Human Resources	22,729	48,951	3,997	6,148	14,338	0	0
29	HITS	17,845	56,149	1,249	46,549	11,257	0	0
30	Finance Public Fin	389	0	0	0	245	0	0
31	Finance Treasury	341	0	0	0	215	0	0
32	ARA Regulatory	292	0	0	0	184	0	0
33	City Secretary	759	0	0	0	478	0	0
34	City Council	7,268	0	100	0	4,585	0	0
35	Police	591,371	82,065	11,142	32,496	373,052	0	0
36	Dept of Neighborhoods	10,149	14,397	250	0	6,402	0	0
37	Fire	370,276	10,078	6,895	17,566	233,579	0	0
38	Municipal Court	24,364	8,639	1,200	1,756	15,369	0	0
39	Solid Waste	39,270	37,433	1,200	2,635	24,773	0	0
40	Houston Airport System (HAS)	121,100	0	59,855	38,644	76,392	95,914	0
41	Housing & Community Dev	22,477	0	23,632	2,635	14,178	0	0
42	Library	44,194	11,518	10,442	7,026	27,878	0	0
43	Parks & Recreation	63,498	43,192	6,745	4,391	40,056	0	0
44	Health Department	119,562	51,831	9,144	27,226	75,423	0	0
45	Fleet Management	32,761	106,540	38,671	77,289	20,666	0	0
46	Planning & Dev Other	2,219	0	450	0	1,400	0	0
47	Planning & Dev Spec Rev	5,293	0	0	0	3,340	0	0
49	Finance Other	5,751	0	0	0	3,628	0	0
50	ARA Insurance	487	0	0	0	307	0	0
51	ARA BARC	10,304	0	0	0	6,500	0	0
52	ARA Parking	6,645	0	0	0	4,192	0	0
53	ARA Other	3,220	0	0	0	2,032	0	0
55	Legal Insurance	5,556	0	0	0	3,504	0	0
56	Legal Wkr Comp	194	0	0	0	123	0	0
57	Mayor Cable TV	1,402	0	0	0	883	0	0
58	Mayor Other	5,215	0	0	0	3,290	0	0
59	TIRZ	574	0	0	0	362	0	0
60	HR Health Benefits	3,863	0	0	0	2,437	0	0
62	HPW Bldg Insp	56,921	0	0	0	35,907	0	0
63	HPW Stormwater	27,526	0	0	0	17,364	0	0

Allocation Summary

Dept:16 Office Business Opportunity

	Department	Certification	Contract Compliance	Reporting & Analytics	Dept Services	External Affairs & Outreach	HAS Services	Non-GF
64	HPW DDSR	38,872	0	0	0	24,521	0	0
65	HPW Water & Sewer	196,906	0	0	0	124,213	0	0
66	HPW Houston Transtar	740	0	0	0	466	0	0
67	HPW Other	1,090	0	0	0	687	0	0
68	Houston Permit Center	2,364	0	0	0	1,491	0	0
70	CIP Sal Rec RE	4,690	0	0	0	2,959	0	0
71	CIP S/R Engrg	3,989	0	0	0	2,516	0	0
72	CIP S/R Constr	3,678	0	0	0	2,320	0	0
73	CIP S/R Eng/Const	2,170	0	0	0	1,369	0	0
74	CIP S/R Geo/Env	1,381	0	0	0	871	0	0
75	CIP S/R Other	9,866	0	0	0	6,224	0	0
76	CIP S/R GSD	4,311	0	0	0	2,719	0	0
89	HR-W.C.	4,923	0	0	0	3,105	0	0
90	Legal Other	0	0	0	0	0	0	0
91	Convention and Entertainment	0	0	0	0	0	0	0
	Total	$ 1,998,370	$ 2,154,081	$ 279,291	$ 403,774	$ 1,260,615	$ 95,914	$ 0

Allocation Summary

Dept:16 Office Business Opportunity

	Department	Total
0	Direct Billed	$ 991,800
04	Finance Dir Office	23,918
05	Finance Financial Plg & Analys	1,965
06	Finance City Council	780
07	Accounting & Financial Reporti	2,307
08	Finance Disaster Recovery	639
09	Finance Grants	1,044
10	Finance Rev Perform Mgmnt	374
11	Finance Strategic Purchasing	94,146
12	ARA Director Office	51,729
13	ARA Admin Services	904
14	ARA Operations	12,456
15	ARA Payroll Services	5,316
16	Office Business Opportunity	10,357
17	Mayor	47,909
18	Legal	74,510
19	City Controller's Office	12,330
20	Health Administration	5,442
21	Planning & Dev Admin	5,350
22	HPW Admin Indirect	1,373,056
23	CIP Sal Rec HPW	982,977-
24	HPD Police Records	11,869
25	General Services	312,865
26	HEC	31,321
28	Human Resources	96,163
29	HITS	133,049
30	Finance Public Fin	634
31	Finance Treasury	556
32	ARA Regulatory	476
33	City Secretary	1,237
34	City Council	11,953
35	Police	1,090,126
36	Dept of Neighborhoods	31,198
37	Fire	638,394
38	Municipal Court	51,328
39	Solid Waste	105,311
40	Houston Airport System (HAS)	391,905
41	Housing & Community Dev	62,922
42	Library	101,058
43	Parks & Recreation	157,882
44	Health Department	283,186
45	Fleet Management	275,927
46	Planning & Dev Other	4,069
47	Planning & Dev Spec Rev	8,633
49	Finance Other	9,379
50	ARA Insurance	794
51	ARA BARC	16,804
52	ARA Parking	10,837
53	ARA Other	5,252
55	Legal Insurance	9,060
56	Legal Wkr Comp	317
57	Mayor Cable TV	2,285
58	Mayor Other	8,505
59	TIRZ	936
60	HR Health Benefits	6,300
62	HPW Bldg Insp	92,828
63	HPW Stormwater	44,890

Allocation Summary

Dept:16 Office Business Opportunity

	Department	Total
64	HPW DDSR	63,393
65	HPW Water & Sewer	321,119
66	HPW Houston Transtar	1,206
67	HPW Other	1,777
68	Houston Permit Center	3,855
70	CIP Sal Rec RE	7,649
71	CIP S/R Engrg	6,505
72	CIP S/R Constr	5,998
73	CIP S/R Eng/Const	3,539
74	CIP S/R Geo/Env	2,252
75	CIP S/R Other	16,090
76	CIP S/R GSD	7,030
89	HR-W.C.	8,028
90	Legal Other	0
91	Convention and Entertainment	0
	Total	$ 6,192,045

MAYOR'S OFFICE - EXECUTIVE
FUNCTION AND ALLOCATION BASIS

The Mayor's Office Executive division provides support to the Mayor as Chief Executive of the city. The staff responds to telephone calls and correspondence from the citizens, provides information and assistance on city service delivery, oversees preparation of the weekly Council agenda, and assists the Mayor in appointments to boards and commissions. The costs are allocated as follows:

- **City Administration** – Provides support functions necessary to fulfill the charter requirements of the Mayor and oversee departmental activity. It also provides timely and effective customer service to the public and City of Houston department. Costs are allocated based on the number of the FTE positions per department.

- **Agenda Office –** Assists with processing contracts, awards, and ordinance amendments through efficient communication with city departments and City Council. Costs are allocated directly to City Council.

- **Intergovernmental Affairs** – These costs are allocated based on FTEs.

- **Other Services** – Costs are allocated to Mayor Other in the plan.

A. Department Costs

Dept:17 Mayor

Department		Amount	General Admin	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
Personnel Costs							
Salaries	S1	2,966,509	0	2,211,649	196,504	390,820	167,536
Salary % Split			.00%	74.55%	6.62%	13.17%	5.65%
Benefits	P	1,414,895	0	1,056,321	91,473	206,190	60,911
Subtotal - Personnel Costs		4,381,404	0	3,267,970	287,977	597,010	228,447
Services & Supplies Cost							
Supplies	P	36,584	0	34,392	0	564	1,630
Services	P	787,828	0	764,710	3,848	12,358	6,917
Credit Direct Expense	P	236,994-	0	0	0	0	236,994-
Subtotal - Services & Supplies		587,418	0	799,102	3,848	12,922	228,447-
Department Cost Total		4,968,822	0	4,067,072	291,825	609,932	0
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		4,968,822	0	4,067,072	291,825	609,932	0
Grand Total		$ 4,968,822		$ 4,067,072	$ 291,825	$ 609,932	0

B. Incoming Costs-(Default Spread Salary%) Dept:17 Mayor

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
1	City Hall	$ 170,978	$ 0	$ 127,471	$ 11,326	$ 22,525	$ 9,656
1	City Hall Annex	16,124	0	12,021	1,068	2,124	911
	Subtotal - Building Depn	187,102	0	139,492	12,394	24,650	10,567
3	Insurance Retirees	85,454	187	63,848	5,673	11,283	4,837
3	Memberships	489	1	365	32	65	28
3	Consulting Services	0	0	0	0	0	0
3	Other Misc	743	2	555	49	98	42
3	Walker Rent	34,202	75	25,555	2,271	4,516	1,936
3	Dept Specific	713,884	1,559	533,391	47,392	94,255	40,405
	Subtotal - Non-Dept-Gen Gov	834,772	1,823	623,715	55,417	110,216	47,247
5	Financial Plg & Analysis	6,582	302	5,132	456	907	389
	Subtotal - Fin Plg & Analysis	6,582	302	5,132	456	907	389
7	Gen Acctng	5,533	302	4,350	386	769	330
7	Fixed Assets	2,201	116	1,727	153	305	131
7	Auditing Svcs	3,129	0	2,333	207	412	177
7	Fin Operations	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	10,863	417	8,410	747	1,486	637
8	Disaster Recovery	663	39	523	46	92	40
	Subtotal - Fin Disaster Recove	663	39	523	46	92	40
9	Cost Accounting	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0	0
10	Perf Mgmt Svcs	526	26	412	37	73	31
	Subtotal - Fin Perform Mgmt	526	26	412	37	73	31
11	Purchasing	13,257	797	10,478	931	1,851	794
	Subtotal - Fin SPD	13,257	797	10,478	931	1,851	794
13	Budgeting & Accounting Support	30,153	1,335	23,475	2,086	4,148	1,778
13	Accounts Payable	40,754	1,794	31,721	2,818	5,605	2,403
	Subtotal - ARA Financial Svcs	70,907	3,128	55,196	4,904	9,754	4,181
14	Mailroom	8,419	608	6,730	598	1,189	510
14	Property	0	0	0	0	0	0
14	Records	976	61	773	69	137	59
14	3-1-1 Svcs	12,082	707	9,535	847	1,685	722
	Subtotal - ARA Operations	21,477	1,377	17,039	1,514	3,011	1,291
15	Payroll Svcs	6,787	319	5,298	471	936	401
	Subtotal - ARA Payroll Svcs	6,787	319	5,298	471	936	401
16	Certification	2,782	50	2,111	188	373	160
16	Contract Compliance	24,023	453	18,248	1,621	3,225	1,382
16	Reporting & Analytics	1,227	22	932	83	165	71
16	Dept Services	17,252	314	13,096	1,164	2,314	992
16	External Affairs & Outreach	1,755	31	1,332	118	235	101
	Subtotal - OBO	47,039	870	35,718	3,174	6,312	2,706
17	City Mayor Admin	0	7,028	5,240	466	926	397

B. Incoming Costs-(Default Spread Salary%) Dept:17 Mayor

	Department	First Incoming	Second Incoming	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs
	Subtotal - Mayor	0	7,028	5,240	466	926	397
18	Legal Svcs	0	1,028,220	766,578	68,110	135,462	58,070
18	Inspector General	0	43,769	32,632	2,899	5,766	2,472
	Subtotal - Legal	0	1,071,989	799,210	71,009	141,228	60,541
19	Controller Fin Svcs	0	19,579	14,597	1,297	2,579	1,106
	Subtotal - City Controller's	0	19,579	14,597	1,297	2,579	1,106
25	Building Svcs	0	234,660	174,948	15,544	30,915	13,253
25	Utilities	0	78,554	58,565	5,203	10,349	4,436
25	Real Estate	0	6,145	4,581	407	810	347
	Subtotal - General Services	0	319,359	238,095	21,155	42,074	18,036
	Total Incoming	1,199,975	1,427,054	1,958,552	174,017	346,095	148,364
C.	Total Allocated		$ 7,595,851	$ 6,025,624	$ 465,842	$ 956,027	$ 148,364
				79.33%	6.13%	12.59%	1.95%

City Mayor Admin Allocations

Dept:17 Mayor

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	6.70	0.0326	$ 1,618	$ 0	$ 1,618	$ 0	$ 1,618
05	Finance Financial Plg & Analys	12.60	0.0613	3,043	0	3,043	0	3,043
06	Finance City Council	5.00	0.0243	1,208	0	1,208	0	1,208
07	Accounting & Financial Reporti	14.80	0.0720	3,575	0	3,575	0	3,575
08	Finance Disaster Recovery	4.10	0.0200	990	0	990	0	990
09	Finance Grants	6.70	0.0326	1,618	0	1,618	0	1,618
10	Finance Rev Perform Mgmnt	2.40	0.0117	580	0	580	0	580
11	Finance Strategic Purchasing	54.50	0.2653	13,163	0	13,163	0	13,163
12	ARA Director Office	6.90	0.0336	1,667	0	1,667	0	1,667
13	ARA Admin Services	5.80	0.0282	1,401	0	1,401	0	1,401
14	ARA Operations	79.90	0.3889	19,298	0	19,298	0	19,298
15	ARA Payroll Services	34.10	0.1660	8,236	0	8,236	0	8,236
16	Office Business Opportunity	36.30	0.1767	8,767	0	8,767	0	8,767
17	Mayor	29.10	0.1417	7,028	0	7,028	0	7,028
18	Legal	97.40	0.4741	23,525	0	23,525	5,119	28,644
19	City Controller's Office	51.50	0.2507	12,439	0	12,439	2,707	15,146
20	Health Administration	34.30	0.1670	8,284	0	8,284	1,803	10,087
21	Planning & Dev Admin	6.50	0.0316	1,570	0	1,570	342	1,912
23	CIP Sal Rec HPW	55.60	0.2707	13,429	0	13,429	2,922	16,351
24	HPD Police Records	74.80	0.3641	18,066	0	18,066	3,931	21,997
25	General Services	213.30	1.0383	51,518	0	51,518	11,210	62,728
28	Human Resources	233.60	1.1371	56,421	0	56,421	12,277	68,698
29	HITS	183.40	0.8928	44,296	0	44,296	9,639	53,935
30	Finance Public Fin	4.00	0.0195	966	0	966	210	1,176
31	Finance Treasury	3.50	0.0170	845	0	845	184	1,029
32	ARA Regulatory	3.00	0.0146	725	0	725	158	883
33	City Secretary	7.80	0.0380	1,884	0	1,884	410	2,294
34	City Council	74.70	0.3636	18,042	0	18,042	3,926	21,968
35	Police	6,077.80	29.5859	1,467,963	0	1,467,963	319,420	1,787,383
36	Dept of Neighborhoods	104.30	0.5077	25,191	0	25,191	5,482	30,673
37	Fire	3,805.50	18.5246	919,137	0	919,137	199,999	1,119,136
38	Municipal Court	250.40	1.2189	60,479	0	60,479	13,160	73,639
39	Solid Waste	403.60	1.9647	97,481	0	97,481	21,211	118,692
40	Houston Airport System (HAS)	1,244.60	6.0585	300,607	0	300,607	65,410	366,017
41	Housing & Community Dev	231.00	1.1245	55,793	0	55,793	12,140	67,933
42	Library	454.20	2.2110	109,702	0	109,702	23,871	133,573
43	Parks & Recreation	652.60	3.1768	157,622	0	157,622	34,297	191,919
44	Health Department	1,228.80	5.9816	296,790	0	296,790	64,580	361,370
45	Fleet Management	336.70	1.6390	81,323	0	81,323	17,695	99,018
46	Planning & Dev Other	22.80	0.1110	5,507	0	5,507	1,198	6,705
47	Planning & Dev Spec Rev	54.40	0.2648	13,139	0	13,139	2,859	15,998
49	Finance Other	59.10	0.2877	14,274	0	14,274	3,106	17,380
50	ARA Insurance	5.00	0.0243	1,208	0	1,208	263	1,471
51	ARA BARC	105.90	0.5155	25,578	0	25,578	5,566	31,144
52	ARA Parking	68.30	0.3325	16,496	0	16,496	3,590	20,086
53	ARA Other	33.10	0.1611	7,995	0	7,995	1,740	9,735
55	Legal Insurance	57.10	0.2780	13,791	0	13,791	3,001	16,792
56	Legal Wkr Comp	2.00	0.0097	483	0	483	105	588
57	Mayor Cable TV	14.40	0.0701	3,478	0	3,478	757	4,235
58	Mayor Other	53.60	0.2609	12,946	0	12,946	2,817	15,763
59	TIRZ	5.90	0.0287	1,425	0	1,425	310	1,735
60	HR Health Benefits	39.70	0.1933	9,589	0	9,589	2,086	11,675
62	HPW Bldg Insp	585.00	2.8477	141,294	0	141,294	30,745	172,039
63	HPW Stormwater	282.90	1.3771	68,328	0	68,328	14,868	83,196
64	HPW DDSR	399.50	1.9447	96,491	0	96,491	20,996	117,487
65	HPW Water & Sewer	2,023.70	9.8511	488,782	0	488,782	106,356	595,138

City Mayor Admin Allocations

Dept:17 Mayor

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66	HPW Houston Transtar	7.60	0.0370	1,836	0	1,836	399	2,235
67	HPW Other	11.20	0.0545	2,705	0	2,705	589	3,294
68	Houston Permit Center	24.30	0.1183	5,869	0	5,869	1,277	7,146
70	CIP Sal Rec RE	48.20	0.2346	11,642	0	11,642	2,533	14,175
71	CIP S/R Engrg	41.00	0.1996	9,903	0	9,903	2,155	12,058
72	CIP S/R Constr	37.80	0.1840	9,130	0	9,130	1,987	11,117
73	CIP S/R Eng/Const	22.30	0.1086	5,386	0	5,386	1,172	6,558
74	CIP S/R Geo/Env	14.20	0.0691	3,430	0	3,430	746	4,176
75	CIP S/R Other	101.40	0.4936	24,491	0	24,491	5,329	29,820
76	CIP S/R GSD	44.30	0.2156	10,700	0	10,700	2,328	13,028
26	HEC	195.80	0.9531	47,291	0	47,291	10,290	57,581
89	HR-W.C.	50.60	0.2463	12,221	0	12,221	2,659	14,880
90	Legal Other	0.00	0.0000	0	0	0	0	0
91	Convention and Entertainment	0.00	0.0000	0	0	0	0	0
	Subtotal	20,542.90	100.0000	4,961,698	0	4,961,698	1,063,926	6,025,624
	Direct Bills					0		0
	Total					$4,961,698		$ 6,025,624

Basis Units: Number of FTE positions all funds
Source: COH FTE Report

Agenda Office Allocations

Dept:17 Mayor

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
34	City Council	100	100.0000	$ 371,312	$ 0	$ 371,312	$ 94,530	$ 465,842
	Subtotal	100	100.0000	371,312	0	371,312	94,530	465,842
	Direct Bills					0		0
	Total					$371,312		$ 465,842

Basis Units: Direct allocation to City Council
Source: Direct Allocation

Inter Gov Rel Allocations

Dept:17 Mayor

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
58	Mayor Other	100	100.0000	$ 768,022	$ 0	$ 768,022	$ 188,005	$ 956,027
	Subtotal	100	100.0000	768,022	0	768,022	188,005	956,027
	Direct Bills					0		0
	Total					$768,022		$ 956,027

Basis Units: Direct allocation to Mayor other
Source: Direct Allocation

Other Svcs Allocations

Dept:17 Mayor

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
58	Mayor Other	100	100.0000	$ 67,770	$ 0	$ 67,770	$ 80,594	$ 148,364
	Subtotal	100	100.0000	67,770	0	67,770	80,594	148,364
	Direct Bills					0		0
	Total					$67,770		$ 148,364

Basis Units: Direct allocation to Mayor other
Source: Direct Allocation

Allocation Summary

Dept:17 Mayor

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
0	Direct Billed	$0	$0	$0	$0	$0
04	Finance Dir Office	1,618	0	0	0	1,618
05	Finance Financial Plg & Analys	3,043	0	0	0	3,043
06	Finance City Council	1,208	0	0	0	1,208
07	Accounting & Financial Reporti	3,575	0	0	0	3,575
08	Finance Disaster Recovery	990	0	0	0	990
09	Finance Grants	1,618	0	0	0	1,618
10	Finance Rev Perform Mgmnt	580	0	0	0	580
11	Finance Strategic Purchasing	13,163	0	0	0	13,163
12	ARA Director Office	1,667	0	0	0	1,667
13	ARA Admin Services	1,401	0	0	0	1,401
14	ARA Operations	19,298	0	0	0	19,298
15	ARA Payroll Services	8,236	0	0	0	8,236
16	Office Business Opportunity	8,767	0	0	0	8,767
17	Mayor	7,028	0	0	0	7,028
18	Legal	28,644	0	0	0	28,644
19	City Controller's Office	15,146	0	0	0	15,146
20	Health Administration	10,087	0	0	0	10,087
21	Planning & Dev Admin	1,912	0	0	0	1,912
23	CIP Sal Rec HPW	16,351	0	0	0	16,351
24	HPD Police Records	21,997	0	0	0	21,997
25	General Services	62,728	0	0	0	62,728
26	HEC	57,581	0	0	0	57,581
28	Human Resources	68,698	0	0	0	68,698
29	HITS	53,935	0	0	0	53,935
30	Finance Public Fin	1,176	0	0	0	1,176
31	Finance Treasury	1,029	0	0	0	1,029
32	ARA Regulatory	883	0	0	0	883
33	City Secretary	2,294	0	0	0	2,294
34	City Council	21,968	465,842	0	0	487,810
35	Police	1,787,383	0	0	0	1,787,383
36	Dept of Neighborhoods	30,673	0	0	0	30,673
37	Fire	1,119,136	0	0	0	1,119,136
38	Municipal Court	73,639	0	0	0	73,639
39	Solid Waste	118,692	0	0	0	118,692
40	Houston Airport System (HAS)	366,017	0	0	0	366,017
41	Housing & Community Dev	67,933	0	0	0	67,933
42	Library	133,573	0	0	0	133,573
43	Parks & Recreation	191,919	0	0	0	191,919
44	Health Department	361,370	0	0	0	361,370
45	Fleet Management	99,018	0	0	0	99,018
46	Planning & Dev Other	6,705	0	0	0	6,705
47	Planning & Dev Spec Rev	15,998	0	0	0	15,998
49	Finance Other	17,380	0	0	0	17,380
50	ARA Insurance	1,471	0	0	0	1,471
51	ARA BARC	31,144	0	0	0	31,144
52	ARA Parking	20,086	0	0	0	20,086
53	ARA Other	9,735	0	0	0	9,735
55	Legal Insurance	16,792	0	0	0	16,792
56	Legal Wkr Comp	588	0	0	0	588
57	Mayor Cable TV	4,235	0	0	0	4,235
58	Mayor Other	15,763	0	956,027	148,364	1,120,154
59	TIRZ	1,735	0	0	0	1,735
60	HR Health Benefits	11,675	0	0	0	11,675
62	HPW Bldg Insp	172,039	0	0	0	172,039
63	HPW Stormwater	83,196	0	0	0	83,196
64	HPW DDSR	117,487	0	0	0	117,487

Allocation Summary

Dept:17 Mayor

	Department	City Mayor Admin	Agenda Office	Inter Gov Rel	Other Svcs	Total
65	HPW Water & Sewer	595,138	0	0	0	595,138
66	HPW Houston Transtar	2,235	0	0	0	2,235
67	HPW Other	3,294	0	0	0	3,294
68	Houston Permit Center	7,146	0	0	0	7,146
70	CIP Sal Rec RE	14,175	0	0	0	14,175
71	CIP S/R Engrg	12,058	0	0	0	12,058
72	CIP S/R Constr	11,117	0	0	0	11,117
73	CIP S/R Eng/Const	6,558	0	0	0	6,558
74	CIP S/R Geo/Env	4,176	0	0	0	4,176
75	CIP S/R Other	29,820	0	0	0	29,820
76	CIP S/R GSD	13,028	0	0	0	13,028
89	HR-W.C.	14,880	0	0	0	14,880
90	Legal Other	0	0	0	0	0
91	Convention and Entertainment	0	0	0	0	0
	Total	$ 6,025,628	$ 465,842	$ 956,027	$ 148,364	$ 7,595,861

LEGAL SERVICES
FUNCTION AND ALLOCATION BASIS

The Legal Department provides legal counsel, advice, and representation for the Mayor, City Council, city departments, Council committees, and city boards and commissions. Activities include ordinance and resolution preparation, contract negotiations, utility regulation, civil code drafting and enforcement, personnel damage defense, claims, prosecution of criminal offenses, and real property tax collections and deed restriction enforcement.

- **Legal Services** – The Department identifies time spent by individual attorney and department. The number of total actual hours expended for the city departments is the basis for allocation.

- **Legal Chargebacks** – Houston Public Works, Planning and Houston Airport System provide funding for legal representation, and these costs are allocated directly to those departments.

- **Inspector General** – This office is tasked with conducting investigations of alleged misconduct and violations by city employees. Costs are allocated based on the percentage of complaints investigated by department.

A. Department Costs

Dept:18 Legal

Department		Amount	General Admin	Legal Svcs	Legal ChrgB	Inspector General	Other
Personnel Costs							
Salaries	S1	11,285,339	1,566,468	4,851,540	356,663	850,734	3,659,933
Salary % Split			13.88%	42.99%	3.16%	7.54%	32.43%
Benefits	P	4,961,992	668,097	2,163,433	133,355	365,044	1,632,063
Subtotal - Personnel Costs		16,247,331	2,234,565	7,014,973	490,018	1,215,778	5,291,996
Services & Supplies Cost							
Supplies	P	131,778	131,721	33	0	0	25
Services	P	1,364,943	1,198,674	91,621	0	5,531	69,118
Subtotal - Services & Supplies		1,496,721	1,330,395	91,654	0	5,531	69,143
Department Cost Total		17,744,052	3,564,960	7,106,627	490,018	1,221,309	5,361,139
Adjustments to Cost							
Subtotal - Adjustments			0	0	0	0	0
Total Costs After Adjustments		17,744,052	3,564,960	7,106,627	490,018	1,221,309	5,361,139
General Admin Distribution			3,564,960-	1,779,585	130,827	312,055	1,342,493
Grand Total		$ 17,744,052		$ 8,886,212	$ 620,845	$ 1,533,364	$ 6,703,632
							not allocated

B. Incoming Costs-(Default Spread Salary%) Dept:18 Legal

	Department	First Incoming	Second Incoming	Legal Svcs	HPW Legal	Inspector General	Other
1	City Hall Annex	$ 115,931	$ 0	$ 57,871	$ 4,254	$ 10,148	$ 43,657
1	Muni Court Bldg	37	0	18	1	3	14
	Subtotal - Building Depn	115,968	0	57,890	4,256	10,151	43,671
3	Insurance Retirees	286,021	625	143,090	10,519	25,091	107,945
3	Memberships	1,638	4	819	60	144	618
3	Consulting Services	0	0	0	0	0	0
3	Other Misc	2,532	6	1,267	93	222	956
3	Dept Specific	488	1	244	18	43	184
	Subtotal - Non-Dept-Gen Gov	290,679	635	145,421	10,691	25,500	109,703
5	Financial Plg & Analysis	8,173	375	4,267	314	748	3,219
	Subtotal - Fin Plg & Analysis	8,173	375	4,267	314	748	3,219
7	Gen Acctng	6,871	374	3,617	266	634	2,728
7	Fixed Assets	3,179	168	1,671	123	293	1,260
7	Auditing Svcs	3,886	0	1,940	143	340	1,463
7	Fin Operations	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	13,936	542	7,227	531	1,267	5,452
8	Disaster Recovery	2,261	132	1,195	88	210	901
	Subtotal - Fin Disaster Recove	2,261	132	1,195	88	210	901
9	Cost Accounting	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0	0
10	Perf Mgmt Svcs	1,793	89	940	69	165	709
	Subtotal - Fin Perform Mgmt	1,793	89	940	69	165	709
11	Purchasing	14,086	846	7,454	548	1,307	5,623
	Subtotal - Fin SPD	14,086	846	7,454	548	1,307	5,623
14	Mailroom	21,027	1,519	11,255	827	1,974	8,490
14	Records	3,266	206	1,733	127	304	1,307
14	3-1-1 Svcs	8,760	513	4,629	340	812	3,492
	Subtotal - ARA Operations	33,053	2,238	17,617	1,295	3,089	13,290
15	Payroll Svcs	22,717	1,068	11,873	873	2,082	8,957
	Subtotal - ARA Payroll Svcs	22,717	1,068	11,873	873	2,082	8,957
16	Certification	9,311	166	4,731	348	830	3,569
16	Contract Compliance	55,111	1,038	28,029	2,061	4,915	21,145
16	Reporting & Analytics	1,128	21	573	42	101	433
16	Dept Services	1,725	31	877	64	154	661
16	External Affairs & Outreach	5,874	105	2,985	219	523	2,251
	Subtotal - OBO	73,149	1,361	37,195	2,734	6,522	28,059
17	City Mayor Admin	23,525	5,119	14,299	1,051	2,507	10,787
	Subtotal - Mayor	23,525	5,119	14,299	1,051	2,507	10,787
18	Legal Svcs	0	574,377	286,722	21,078	50,278	216,299
18	Inspector General	0	14,590	7,283	535	1,277	5,494
	Subtotal - Legal	0	588,967	294,005	21,614	51,555	221,793

B. Incoming Costs-(Default Spread Salary%) Dept:18 Legal

	Department	First Incoming	Second Incoming	Legal Svcs	HPW Legal	Inspector General	Other
19	Controller Fin Svcs	0	24,313	12,137	892	2,128	9,156
	Subtotal - City Controller's	0	24,313	12,137	892	2,128	9,156
24	Records Mgt	0	3,379	1,687	124	296	1,272
	Subtotal - HPD Police Records	0	3,379	1,687	124	296	1,272
25	Building Svcs	0	1,286	642	47	113	484
25	Utilities	0	118,552	59,180	4,351	10,377	44,644
25	Real Estate	0	11,865	5,923	435	1,039	4,468
	Subtotal - General Services	0	131,703	65,745	4,833	11,529	49,597
	Total Incoming	599,340	760,768	678,950	49,913	119,056	512,189
C.	Total Allocated		$ 19,104,160	$ 9,565,162	$ 670,758	$ 1,652,420	$ 7,215,821
				50.07%	3.51%	8.65%	37.77%

Legal Svcs Allocations

Dept:18 Legal

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	5,454.00	10.1805	$ 935,119	$ 0	$ 935,119	$ 0	$ 935,119
12	ARA Director Office	4,519.00	8.4352	774,808	0	774,808	0	774,808
16	Office Business Opportunity	312.00	0.5824	53,494	0	53,494	0	53,494
17	Mayor	5,997.00	11.1941	1,028,220	0	1,028,220	0	1,028,220
18	Legal	3,350.00	6.2531	574,377	0	574,377	0	574,377
19	City Controller's Office	75.00	0.1400	12,859	0	12,859	839	13,698
20	Health Administration	731.00	1.3645	125,334	0	125,334	8,179	133,513
21	Planning & Dev Admin	392.00	0.7317	67,211	0	67,211	4,386	71,597
22	HPW Admin Indirect	2,061.00	3.8471	353,370	0	353,370	23,061	376,431
25	General Services	3,756.00	7.0110	643,988	0	643,988	42,026	686,014
28	Human Resources	613.00	1.1442	105,102	0	105,102	6,859	111,961
29	HITS	1,664.00	3.1060	285,302	0	285,302	18,619	303,921
33	City Secretary	844.00	1.5754	144,709	0	144,709	9,444	154,153
34	City Council	657.00	1.2264	112,646	0	112,646	7,351	119,997
35	Police	3,267.00	6.0982	560,146	0	560,146	36,555	596,701
36	Dept of Neighborhoods	3,122.00	5.8276	535,285	0	535,285	34,932	570,217
37	Fire	1,780.00	3.3226	305,191	0	305,191	19,916	325,107
38	Municipal Court	310.00	0.5786	53,151	0	53,151	3,469	56,620
39	Solid Waste	829.00	1.5474	142,137	0	142,137	9,276	151,413
40	Houston Airport System (HAS)	861.00	1.6072	147,623	0	147,623	9,634	157,257
41	Housing & Community Dev	119.00	0.2221	20,403	0	20,403	1,331	21,734
42	Library	731.00	1.3645	125,334	0	125,334	8,179	133,513
43	Parks & Recreation	3,147.00	5.8742	539,571	0	539,571	35,212	574,783
45	Fleet Management	121.00	0.2259	20,746	0	20,746	1,354	22,100
52	ARA Parking	70.00	0.1307	12,002	0	12,002	783	12,785
67	HPW Other	5,997.00	11.1941	1,028,220	0	1,028,220	67,101	1,095,321
70	CIP Sal Rec RE	437.00	0.8157	74,926	0	74,926	4,890	79,816
26	HEC	154.00	0.2875	26,404	0	26,404	1,723	28,127
92	Other	2,203.00	4.1121	377,717	0	377,717	24,649	402,366
	Subtotal	53,573.00	100.0000	9,185,395	0	9,185,395	379,767	9,565,162
	Direct Bills					0		0
	Total					$9,185,395		$ 9,565,162

Basis Units: Number of Legal staff hours per department
Source: Legal Staffing Report

Legal Chargebacks Allocations

Dept:18 Legal

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40	Houston Airport System (HAS)	64,072	13.0754	$ 84,054	64,072-	$ 19,982	$ 3,650	$ 23,632
47	Planning & Dev Spec Rev	385,051	78.5790	505,137	385,051-	120,086	21,938	142,024
65	HPW Water & Sewer	40,895	8.3456	53,649	40,895-	12,754	2,330	15,084
	Subtotal	490,018	100.0000	642,840	490,018-	152,822	27,918	180,740
	Direct Bills					490,018		490,018
	Total					$642,840		$ 670,758

Basis Units: HPW Legal chargebacks by area
Source: Legal Chargeback Report

Inspector General Allocations

Dept:18 Legal

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	0.31	0.3100	$ 4,916	$ 0	$ 4,916	$ 0	$ 4,916
12	ARA Director Office	1.84	1.8400	29,179	0	29,179	0	29,179
16	Office Business Opportunity	0.61	0.6100	9,674	0	9,674	0	9,674
17	Mayor	2.76	2.7600	43,769	0	43,769	0	43,769
18	Legal	0.92	0.9200	14,590	0	14,590	0	14,590
19	City Controller's Office	2.76	2.7600	43,769	0	43,769	1,964	45,733
21	Planning & Dev Admin	0.31	0.3100	4,916	0	4,916	221	5,137
22	HPW Admin Indirect	13.19	13.1900	209,171	0	209,171	9,388	218,559
25	General Services	1.84	1.8400	29,179	0	29,179	1,310	30,489
28	Human Resources	2.45	2.4500	38,853	0	38,853	1,744	40,597
29	HITS	0.61	0.6100	9,674	0	9,674	434	10,108
34	City Council	1.23	1.2300	19,506	0	19,506	875	20,381
35	Police	0.61	0.6100	9,674	0	9,674	434	10,108
36	Dept of Neighborhoods	1.53	1.5300	24,263	0	24,263	1,089	25,352
37	Fire	7.06	7.0600	111,959	0	111,959	5,025	116,984
38	Municipal Court	3.68	3.6800	58,358	0	58,358	2,619	60,977
39	Solid Waste	4.29	4.2900	68,032	0	68,032	3,053	71,085
40	Houston Airport System (HAS)	13.80	13.8000	218,844	0	218,844	9,822	228,666
41	Housing & Community Dev	4.60	4.6000	72,948	0	72,948	3,274	76,222
42	Library	4.60	4.6000	72,948	0	72,948	3,274	76,222
43	Parks & Recreation	6.14	6.1400	97,370	0	97,370	4,370	101,740
44	Health Department	11.66	11.6600	184,907	0	184,907	8,299	193,206
45	Fleet Management	0.00	0.0000	0	0	0	0	0
65	HPW Water & Sewer	10.44	10.4400	165,560	0	165,560	7,431	172,991
26	HEC	2.76	2.7600	43,769	0	43,769	1,964	45,733
	Subtotal	100.00	100.0000	1,585,828	0	1,585,828	66,592	1,652,420
	Direct Bills					0		0
	Total					$1,585,828		$ 1,652,420

Basis Units: % of complaints investigated
Source: Complaint Report

Allocation Summary

Dept:18 Legal

	Department	Legal Svcs	HPW Legal	Inspector General	Other	Total
0	Direct Billed	$0	$ 490,018	$0	$0	$ 490,018
04	Finance Dir Office	935,119	0	4,916	0	940,035
12	ARA Director Office	774,808	0	29,179	0	803,987
16	Office Business Opportunity	53,494	0	9,674	0	63,168
17	Mayor	1,028,220	0	43,769	0	1,071,989
18	Legal	574,377	0	14,590	0	588,967
19	City Controller's Office	13,698	0	45,733	0	59,431
20	Health Administration	133,513	0	0	0	133,513
21	Planning & Dev Admin	71,597	0	5,137	0	76,734
22	HPW Admin Indirect	376,431	0	218,559	0	594,990
25	General Services	686,014	0	30,489	0	716,503
26	HEC	28,127	0	45,733	0	73,860
28	Human Resources	111,961	0	40,597	0	152,558
29	HITS	303,921	0	10,108	0	314,029
33	City Secretary	154,153	0	0	0	154,153
34	City Council	119,997	0	20,381	0	140,378
35	Police	596,701	0	10,108	0	606,809
36	Dept of Neighborhoods	570,217	0	25,352	0	595,569
37	Fire	325,107	0	116,984	0	442,091
38	Municipal Court	56,620	0	60,977	0	117,597
39	Solid Waste	151,413	0	71,085	0	222,498
40	Houston Airport System (HAS)	157,257	23,632	228,666	0	409,555
41	Housing & Community Dev	21,734	0	76,222	0	97,956
42	Library	133,513	0	76,222	0	209,735
43	Parks & Recreation	574,783	0	101,740	0	676,523
44	Health Department	0	0	193,206	0	193,206
45	Fleet Management	22,100	0	0	0	22,100
47	Planning & Dev Spec Rev	0	142,024	0	0	142,024
52	ARA Parking	12,785	0	0	0	12,785
65	HPW Water & Sewer	0	15,084	172,991	0	188,075
67	HPW Other	1,095,321	0	0	0	1,095,321
70	CIP Sal Rec RE	79,816	0	0	0	79,816
92	Other	402,366	0	0	0	402,366
	Total	$ 9,565,163	$ 670,758	$ 1,652,418	$ 0	$ 11,888,339

CONTROLLER'S OFFICE
FUNCTION AND ALLOCATION BASIS

The Office of the City Controller fulfills the fiscal responsibilities through six divisions: Executive, Financial Reporting, Audit, Treasury, Operations and Technical Services, and Administration. The City Controller's Office oversees the debt obligation and disbursement of city funds, provides timely and accurate financial reporting and accounting, manages the city's cash and investments, manages the servicing and retirement of the city's debt and performs audits/reviews of city programs and activities. The transactions used for allocation include all cash receipt, payroll, purchasing, and adjusting journal entry transaction types. The activities of the City Controller's Office are identified and allocated as follows:

- **Controller's Financial Reporting** – Costs of providing the city with the independent audit and financial reporting services are allocated based on the total number of revenue, expenditure, and purchasing transactions per department.

- **Treasury** – Costs of the City Controller's treasury activities are allocated based on all fund's total operating expenditures.

- **Operations and Technical Services** – Responsible for the disbursement of all city funds and payroll, certification of ordinances prior to city council approval, reconciliation of the city's bank accounts, processing and approving accounts payable for invoices over $50,000, and reviewing personnel action requests.

A. Department Costs

Dept:19 City Controllers Office

Department		Amount	General Admin	Controller Fin Svcs	Controller Treasury
Personnel Costs					
Salaries	S1	4,972,962	739,369	3,526,681	706,912
Salary % Split			14.87%	70.92%	14.22%
Benefits	P	2,483,842	427,335	1,669,755	386,756
Subtotal - Personnel Costs		7,456,804	1,166,704	5,196,436	1,093,668
Services & Supplies Cost					
Supplies	P	27,125	20,734	6,078	312
Services	P	1,263,897	614,320	458,588	190,990
Subtotal - Services & Supplies		1,291,022	635,054	464,666	191,302
Department Cost Total		8,747,826	1,801,757	5,661,102	1,284,970
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		8,747,826	1,801,757	5,661,102	1,284,970
General Admin Distribution			1,801,757-	1,500,905	300,852
Grand Total		$ 8,747,826		$ 7,162,007	$ 1,585,822
					not allocated

B. Incoming Costs-(Default Spread Salary%)

Dept:19 City Controllers Office

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
1	City Hall	$ 82,412	$ 0	$ 68,651	$ 13,761
	Subtotal - Building Depn	82,412	0	68,651	13,761
2	Equip Deprec	852	0	710	142
	Subtotal - Equipment Depn	852	0	710	142
3	Insurance Retirees	151,233	330	126,256	25,308
3	Memberships	866	2	723	145
3	Consulting Services	0	0	0	0
3	Other Misc	1,248	3	1,042	209
	Subtotal - Non-Dept-Gen Gov	153,347	335	128,021	25,661
5	Financial Plg & Analysis	6,323	290	5,509	1,104
	Subtotal - Fin Plg & Analysis	6,323	290	5,509	1,104
7	Gen Acctng	5,315	290	4,669	936
7	Fixed Assets	1,957	103	1,716	344
7	Auditing Svcs	3,006	0	2,504	502
7	Fin Operations	0	0	0	0
	Subtotal - Acc & Fin Reporting	10,278	393	8,889	1,782
8	Disaster Recovery	1,115	65	983	197
	Subtotal - Fin Disaster Recove	1,115	65	983	197
9	Cost Accounting	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0
10	Perf Mgmt Svcs	884	44	773	155
	Subtotal - Fin Perform Mgmt	884	44	773	155
11	Purchasing	35,628	2,141	31,462	6,307
	Subtotal - Fin SPD	35,628	2,141	31,462	6,307
14	Mailroom	7,237	523	6,464	1,296
14	Records	1,727	109	1,529	307
14	3-1-1 Svcs	2,491	146	2,197	440
	Subtotal - ARA Operations	11,455	778	10,190	2,043
15	Payroll Svcs	12,012	565	10,477	2,100
	Subtotal - ARA Payroll Svcs	12,012	565	10,477	2,100
16	Certification	4,923	88	4,174	837
16	Contract Compliance	2,826	53	2,398	481
16	Reporting & Analytics	393	7	333	67
16	External Affairs & Outreach	3,106	55	2,634	528
	Subtotal - OBO	11,248	204	9,539	1,912
17	City Mayor Admin	12,439	2,707	12,617	2,529
	Subtotal - Mayor	12,439	2,707	12,617	2,529
18	Legal Svcs	12,859	839	11,411	2,287
18	Inspector General	43,769	1,964	38,097	7,636
	Subtotal - Legal	56,628	2,804	49,508	9,924

B. Incoming Costs-(Default Spread Salary%)

Dept:19 City Controllers Office

	Department	First Incoming	Second Incoming	Controller Fin Svcs	Controller Treasury
19	Controller Fin Svcs	0	18,807	15,667	3,140
	Subtotal - City Controller's	0	18,807	15,667	3,140
25	Building Svcs	0	123,111	102,554	20,557
25	Utilities	0	41,211	34,330	6,881
25	Real Estate	0	2,890	2,407	483
	Subtotal - General Services	0	167,212	139,291	27,921
	Total Incoming	394,621	196,343	492,287	98,677
C.	Total Allocated		$ 9,338,790	$ 7,654,294	$ 1,684,499
				81.96%	18.04%

Controller Fin Svcs Allocations

Dept:19 City Controllers Office

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	67,560	3.0785	$ 230,605	$ 0	$ 230,605	$ 0	$ 230,605
04	Finance Dir Office	2,070	0.0943	7,066	0	7,066	0	7,066
05	Finance Financial Plg & Analys	693	0.0316	2,365	0	2,365	0	2,365
06	Finance City Council	590	0.0269	2,014	0	2,014	0	2,014
07	Accounting & Financial Reporti	1,701	0.0775	5,806	0	5,806	0	5,806
08	Finance Disaster Recovery	366	0.0167	1,249	0	1,249	0	1,249
09	Finance Grants	763	0.0348	2,604	0	2,604	0	2,604
10	Finance Rev Perform Mgmnt	430	0.0196	1,468	0	1,468	0	1,468
11	Finance Strategic Purchasing	1,637	0.0746	5,588	0	5,588	0	5,588
12	ARA Director Office	3,059	0.1394	10,441	0	10,441	0	10,441
13	ARA Admin Services	462	0.0211	1,577	0	1,577	0	1,577
14	ARA Operations	4,899	0.2232	16,722	0	16,722	0	16,722
15	ARA Payroll Services	649	0.0296	2,215	0	2,215	0	2,215
16	Office Business Opportunity	6,518	0.2970	22,248	0	22,248	0	22,248
17	Mayor	5,736	0.2614	19,579	0	19,579	0	19,579
18	Legal	7,123	0.3246	24,313	0	24,313	0	24,313
19	City Controller's Office	5,510	0.2511	18,807	0	18,807	0	18,807
20	Health Administration	9,505	0.4331	32,444	0	32,444	746	33,190
21	Planning & Dev Admin	1,640	0.0747	5,598	0	5,598	129	5,727
23	CIP Sal Rec HPW	3,520	0.1604	12,015	0	12,015	276	12,291
24	HPD Police Records	1,446	0.0659	4,936	0	4,936	113	5,049
25	General Services	40,943	1.8657	139,752	0	139,752	3,212	142,964
28	Human Resources	80,156	3.6525	273,599	0	273,599	6,288	279,887
29	HITS	41,938	1.9110	143,148	0	143,148	3,290	146,438
30	Finance Public Fin	633	0.0288	2,161	0	2,161	50	2,211
31	Finance Treasury	1,297	0.0591	4,427	0	4,427	102	4,529
32	ARA Regulatory	1,867	0.0851	6,373	0	6,373	146	6,519
33	City Secretary	1,766	0.0805	6,028	0	6,028	139	6,167
34	City Council	25,454	1.1599	86,883	0	86,883	1,997	88,880
35	Police	239,807	10.9274	818,540	0	818,540	18,813	837,353
36	Dept of Neighborhoods	11,118	0.5066	37,949	0	37,949	872	38,821
37	Fire	169,358	7.7172	578,075	0	578,075	13,287	591,362
38	Municipal Court	26,579	1.2111	90,723	0	90,723	2,085	92,808
39	Solid Waste	44,691	2.0365	152,545	0	152,545	3,506	156,051
40	Houston Airport System (HAS)	134,569	6.1320	459,328	0	459,328	10,557	469,885
41	Housing & Community Dev	73,066	3.3294	249,398	0	249,398	5,732	255,130
42	Library	21,501	0.9797	73,390	0	73,390	1,687	75,077
43	Parks & Recreation	105,421	4.8038	359,837	0	359,837	8,271	368,108
44	Health Department	215,008	9.7973	733,893	0	733,893	16,868	750,761
45	Fleet Management	177,971	8.1097	607,474	0	607,474	13,962	621,436
46	Planning & Dev Other	3,209	0.1462	10,953	0	10,953	252	11,205
47	Planning & Dev Spec Rev	8,015	0.3652	27,358	0	27,358	629	27,987
48	General Debt	6,823	0.3109	23,289	0	23,289	535	23,824
49	Finance Other	16,689	0.7605	56,965	0	56,965	1,309	58,274
50	ARA Insurance	1,732	0.0789	5,912	0	5,912	136	6,048
51	ARA BARC	15,326	0.6984	52,313	0	52,313	1,202	53,515
52	ARA Parking	19,480	0.8877	66,492	0	66,492	1,528	68,020
53	ARA Other	12,398	0.5649	42,318	0	42,318	973	43,291
55	Legal Insurance	8,086	0.3685	27,600	0	27,600	634	28,234
56	Legal Wkr Comp	1,271	0.0579	4,338	0	4,338	100	4,438
57	Mayor Cable TV	2,033	0.0926	6,939	0	6,939	159	7,098
58	Mayor Other	17,439	0.7946	59,525	0	59,525	1,368	60,893
59	TIRZ	1,101	0.0502	3,758	0	3,758	86	3,844
60	HR Health Benefits	139,643	6.3632	476,648	0	476,648	10,955	487,603
61	HR Long Term Disability	67	0.0031	229	0	229	5	234
62	HPW Bldg Insp	53,604	2.4426	182,968	0	182,968	4,205	187,173

Controller Fin Svcs Allocations

Dept:19 City Controllers Office

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63	HPW Stormwater	18,558	0.8456	63,345	0	63,345	1,456	64,801
64	HPW DDSR	38,418	1.7506	131,133	0	131,133	3,014	134,147
65	HPW Water & Sewer	198,490	9.0447	677,512	0	677,512	15,572	693,084
66	HPW Houston Transtar	2,439	0.1111	8,325	0	8,325	191	8,516
67	HPW Other	40,901	1.8637	139,609	0	139,609	3,209	142,818
68	Houston Permit Center	6,600	0.3007	22,528	0	22,528	518	23,046
70	CIP Sal Rec RE	1,331	0.0607	4,543	0	4,543	104	4,647
71	CIP S/R Engrg	1,301	0.0593	4,441	0	4,441	102	4,543
72	CIP S/R Constr	1,700	0.0775	5,803	0	5,803	133	5,936
73	CIP S/R Eng/Const	2,193	0.0999	7,485	0	7,485	172	7,657
74	CIP S/R Geo/Env	697	0.0318	2,379	0	2,379	55	2,434
75	CIP S/R Other	10,289	0.4688	35,120	0	35,120	807	35,927
76	CIP S/R GSD	2,027	0.0924	6,919	0	6,919	159	7,078
26	HEC	6,011	0.2739	20,517	0	20,517	472	20,989
87	Hurricane Ike Aid & Recovery	28	0.0013	96	0	96	2	98
88	ARRA Reimbursement	21	0.0010	72	0	72	2	74
89	HR-W.C.	15,963	0.7274	54,487	0	54,487	1,252	55,739
90	Legal Other	245	0.0112	836	0	836	19	855
91	Convention and Entertainment	1,406	0.0641	4,799	0	4,799	110	4,909
	Subtotal	2,194,554	100.0000	7,490,737	0	7,490,737	163,557	7,654,294
	Direct Bills					0		0
	Total					$7,490,737		$ 7,654,294

Basis Units: Number of rev, exp, & purch transactions per dept
Source: COH Transaction Report

Allocation Summary

Dept:19 City Controller's Office

	Department	Controller Fin Svcs	Controller Treasury	Total
0	Direct Billed	$0	$0	$0
03	Non-Departmental-Gen Gov	230,605	0	230,605
04	Finance Dir Office	7,066	0	7,066
05	Finance Financial Plg & Analys	2,365	0	2,365
06	Finance City Council	2,014	0	2,014
07	Accounting & Financial Reporti	5,806	0	5,806
08	Finance Disaster Recovery	1,249	0	1,249
09	Finance Grants	2,604	0	2,604
10	Finance Rev Perform Mgmnt	1,468	0	1,468
11	Finance Strategic Purchasing	5,588	0	5,588
12	ARA Director Office	10,441	0	10,441
13	ARA Admin Services	1,577	0	1,577
14	ARA Operations	16,722	0	16,722
15	ARA Payroll Services	2,215	0	2,215
16	Office Business Opportunity	22,248	0	22,248
17	Mayor	19,579	0	19,579
18	Legal	24,313	0	24,313
19	City Controller's Office	18,807	0	18,807
20	Health Administration	33,190	0	33,190
21	Planning & Dev Admin	5,727	0	5,727
23	CIP Sal Rec HPW	12,291	0	12,291
24	HPD Police Records	5,049	0	5,049
25	General Services	142,964	0	142,964
26	HEC	20,989	0	20,989
28	Human Resources	279,887	0	279,887
29	HITS	146,438	0	146,438
30	Finance Public Fin	2,211	0	2,211
31	Finance Treasury	4,529	0	4,529
32	ARA Regulatory	6,519	0	6,519
33	City Secretary	6,167	0	6,167
34	City Council	88,880	0	88,880
35	Police	837,353	0	837,353
36	Dept of Neighborhoods	38,821	0	38,821
37	Fire	591,362	0	591,362
38	Municipal Court	92,808	0	92,808
39	Solid Waste	156,051	0	156,051
40	Houston Airport System (HAS)	469,885	0	469,885
41	Housing & Community Dev	255,130	0	255,130
42	Library	75,077	0	75,077
43	Parks & Recreation	368,108	0	368,108
44	Health Department	750,761	0	750,761
45	Fleet Management	621,436	0	621,436
46	Planning & Dev Other	11,205	0	11,205
47	Planning & Dev Spec Rev	27,987	0	27,987
48	General Debt	23,824	0	23,824
49	Finance Other	58,274	0	58,274
50	ARA Insurance	6,048	0	6,048
51	ARA BARC	53,515	0	53,515
52	ARA Parking	68,020	0	68,020
53	ARA Other	43,291	0	43,291
55	Legal Insurance	28,234	0	28,234
56	Legal Wkr Comp	4,438	0	4,438
57	Mayor Cable TV	7,098	0	7,098
58	Mayor Other	60,893	0	60,893
59	TIRZ	3,844	0	3,844
60	HR Health Benefits	487,603	0	487,603
61	HR Long Term Disability	234	0	234

Allocation Summary

Dept:19 City Controller's Office

	Department	Controller Fin Svcs	Controller Treasury	Total
62	HPW Bldg Insp	187,173	0	187,173
63	HPW Stormwater	64,801	0	64,801
64	HPW DDSR	134,147	0	134,147
65	HPW Water & Sewer	693,084	0	693,084
66	HPW Houston Transtar	8,516	0	8,516
67	HPW Other	142,818	0	142,818
68	Houston Permit Center	23,046	0	23,046
70	CIP Sal Rec RE	4,647	0	4,647
71	CIP S/R Engrg	4,543	0	4,543
72	CIP S/R Constr	5,936	0	5,936
73	CIP S/R Eng/Const	7,657	0	7,657
74	CIP S/R Geo/Env	2,434	0	2,434
75	CIP S/R Other	35,927	0	35,927
76	CIP S/R GSD	7,078	0	7,078
87	Hurricane Ike Aid & Recovery	98	0	98
88	ARRA Reimbursement	74	0	74
89	HR-W.C.	55,739	0	55,739
90	Legal Other	855	0	855
91	Convention and Entertainment	4,909	0	4,909
	Total	$ 7,654,290	$ 0	$ 7,654,290

HOUSTON HEALTH DEPARTMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Houston Health Department promotes and protects the general health and well-being of the residents of Houston through the administration of programs and activities in accordance with applicable laws and regulations and best practice of public health. Administration costs are allocated directly through the General Fund.

A. Department Costs

Dept:20 Health Administration

Department		Amount	General Admin	Health Admin
Personnel Costs				
Salaries	S1	3,124,719	0	3,124,719
Salary % Split			.00%	100.00%
Benefits	S	1,973,485	0	1,973,485
Subtotal - Personnel Costs		5,098,204	0	5,098,204
Services & Supplies Cost				
Supplies	S	329,681	0	329,681
Services	S	12,139,016	0	12,139,016
Drainage Chg	D	0	0	0
Pmt Chg	D	0	0	0
Intergov Exp-1115	D	0	0	0
Subtotal - Services & Supplies		12,468,697	0	12,468,697
Department Cost Total		17,566,901	0	17,566,901
Adjustments to Cost				
Drainage Chg	D	0	0	0
Intfd Drainage Chg	D	86,044-	0	0
Intfd PermitCtr Chg	D	29,400-	0	0
Pmt Chg	D	0	0	0
Intergov Exp-1115	D	0	0	0
Subtotal - Adjustments		115,444-	0	0
Total Costs After Adjustments		17,451,457	0	17,451,457
General Admin Distribution		0		0
Grand Total		$ 17,451,457		$ 17,451,457

B. Incoming Costs-(Default Spread Salary%)

Dept:20 Health Administration

	Department	First Incoming	Second Incoming	Health Admin
2	Equip Deprec	$ 37,679	$ 0	$ 37,679
	Subtotal - Equipment Depn	37,679	0	37,679
3	Insurance Retirees	100,724	220	100,944
3	Memberships	577	1	578
3	Consulting Services	0	0	0
3	Other Misc	2,506	6	2,512
	Subtotal - Non-Dept-Gen Gov	103,807	227	104,034
5	Financial Plg & Analysis	10,907	500	11,407
	Subtotal - Fin Plg & Analysis	10,907	500	11,407
7	Gen Acctng	9,169	500	9,669
7	Fixed Assets	39,132	2,062	41,194
7	Auditing Svcs	5,185	0	5,185
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	53,486	2,561	56,047
8	Disaster Recovery	2,238	131	2,369
	Subtotal - Fin Disaster Recove	2,238	131	2,369
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	1,775	88	1,863
	Subtotal - Fin Perform Mgmt	1,775	88	1,863
11	Purchasing	32,314	1,942	34,256
	Subtotal - Fin SPD	32,314	1,942	34,256
14	Records	1,150	72	1,222
	Subtotal - ARA Operations	1,150	72	1,222
15	Payroll Svcs	8,000	376	8,376
	Subtotal - ARA Payroll Service	8,000	376	8,376
16	Certification	3,279	58	3,337
16	External Affairs & Outreach	2,068	37	2,105
	Subtotal - OBO	5,347	95	5,442
17	City Mayor Admin	8,284	1,803	10,087
	Subtotal - Mayor	8,284	1,803	10,087
18	Legal Svcs	125,334	8,179	133,513
	Subtotal - Legal	125,334	8,179	133,513
19	Controller Fin Svcs	32,444	746	33,190
	Subtotal - City Controller's	32,444	746	33,190
25	Real Estate	0	60,127	60,127
	Subtotal - General Services	0	60,127	60,127
	Total Incoming	422,765	76,848	499,613

B. Incoming Costs-(Default Spread Salary%)

Dept:20 Health Administration

Department	First Incoming	Second Incoming	Health Admin
C. Total Allocated		$ 17,951,070	$ 17,951,070
			100.00%

Health Admin Allocations

Dept:20 Health Administration

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
44	Health Department	100	100.0000	$ 17,874,222	$ 0	$ 17,874,222	$ 76,848	$ 17,951,070
	Subtotal	100	100.0000	17,874,222	0	17,874,222	76,848	17,951,070
	Direct Bills					0		0
	Total					$17,874,222		$ 17,951,070

Basis Units: Direct allocation to Health Department
Source: Direct Allocation

Allocation Summary

Dept:20 Health Administration

	Department	Health Admin	Total
0	Direct Billed	$0	$0
	Total	$ 0	$ 0

PLANNING AND DEVELOPMENT - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The Planning and Development Department is responsible for comprehensive, strategic and long-range planning, development and maintenance of the citywide Geographic Information System (GIS) and processing subdivision and development plats. Additionally, the department's responsibilities include historic preservation planning. The costs of the Planning and Development administration are allocated to Planning and Development other and Planning Special Revenue Fund. In order to calculate and allocate in a more equitable manner, fifty percent of Planning and Development Administration costs are to be allocated based on departmental total expenditures and the remaining fifty percent of the costs will be allocated based on the number of FTE positions.

A. Department Costs

Dept:21 Planning & Dev Admin

Department		Amount	General Admin	Planning Admin-FTEs	Planning Admin-Expenditures
Personnel Costs					
Salaries	S1	652,973	0	326,487	326,487
Salary % Split			.00%	50.00%	50.00%
Benefits	S	332,268	0	166,134	166,134
Subtotal - Personnel Costs		985,241	0	492,621	492,621
Services & Supplies Cost					
Supplies	S	2,884	0	1,442	1,442
Services	S	766,003	0	383,002	383,002
Subtotal - Services & Supplies		768,887	0	384,444	384,444
Department Cost Total		1,754,128	0	877,064	877,064
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		1,754,128	0	877,064	877,064
General Admin Distribution			0	0	0
Grand Total		$ 1,754,128		$ 877,064	$ 877,064

B. Incoming Costs-(Default Spread Salary%)

Dept:21 Planning & Dev Admin

	Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
3	Insurance Retirees	$ 19,088	$ 42	$ 9,565	$ 9,565
3	Memberships	109	0	55	55
3	Consulting Services	0	0	0	0
3	Other Misc	250	1	125	125
3	Walker Rent	773,771	1,690	387,731	387,731
	Subtotal - Non-Dept-Gen Gov	793,218	1,733	397,475	397,475
5	Financial Plg & Analysis	1,882	86	984	984
	Subtotal - Fin Plg & Analysis	1,882	86	984	984
7	Gen Acctng	1,582	86	834	834
7	Fixed Assets	1,467	77	772	772
7	Auditing Svcs	895	0	448	448
7	Fin Operations	0	0	0	0
	Subtotal - Acc & Fin Reporting	3,944	164	2,054	2,054
8	Disaster Recovery	224	13	119	119
	Subtotal - Fin Disaster Recove	224	13	119	119
9	Cost Accounting	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0
10	Perf Mgmt Svcs	177	9	93	93
	Subtotal - Fin Perform Mgmt	177	9	93	93
11	Purchasing	2,486	149	1,318	1,318
	Subtotal - Fin SPD	2,486	149	1,318	1,318
14	Mailroom	10,715	774	5,745	5,745
14	Records	218	14	116	116
14	3-1-1 Svcs	33,060	1,935	17,498	17,498
	Subtotal - ARA Operations	43,993	2,723	23,358	23,358
15	Payroll Svcs	1,516	71	794	794
	Subtotal - ARA Payroll Svcs	1,516	71	794	794
16	Certification	621	11	316	316
16	Contract Compliance	4,239	80	2,159	2,159
16	External Affairs & Outreach	392	7	200	200
	Subtotal - OBO	5,252	98	2,675	2,675
17	City Mayor Admin	1,570	342	956	956
	Subtotal - Mayor	1,570	342	956	956
18	Legal Svcs *	67,211	4,386	35,799	35,799
18	Inspector General	4,916	221	2,568	2,568
	Subtotal - Legal	72,127	4,607	38,367	38,367
19	Controller Fin Svcs	5,598	129	2,863	2,863
	Subtotal - City Controller's	5,598	129	2,863	2,863
25	Real Estate	0	3,892	1,946	1,946
	Subtotal - General Services	0	3,892	1,946	1,946

B. Incoming Costs-(Default Spread Salary%) Dept:21 Planning & Dev Admin

Department	First Incoming	Second Incoming	Planning Admin-FTEs	Planning Admin-Expenditures
Total Incoming	931,987	14,015	473,001	473,001
C. Total Allocated		$ 2,700,130	$ 1,350,065	$ 1,350,065
			50.00%	50.00%

Planning Admin - FTEs Allocations

Dept:21 Planning & Dev Admin

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
46	Planning & Dev Other	22.80	29.5337	$ 396,654	$ 0	$ 396,654	$ 2,070	$ 398,724
47	Planning & Dev Spec Rev	54.40	70.4663	946,403	0	946,403	4,938	951,341
	Subtotal	77.20	100.0000	1,343,057	0	1,343,057	7,008	1,350,065
	Direct Bills					0		0
	Total					$1,343,057		$ 1,350,065

Basis Units: Planning & Dev FTEs
COH FTE Report

Planning Admin - Expenditures Allocations

Dept:21 Planning & Dev Admin

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
46	Planning & Dev Other	3,899,193	29.7240	$ 399,210	$ 0	$ 399,210	$ 2,083	$ 401,293
47	Planning & Dev Spec Rev	9,218,816	70.2760	943,847	1,068,071-	124,224-	4,925	119,299-
	Subtotal	13,118,009	100.0000	1,343,057	1,068,071-	274,986	7,008	281,994
	Direct Bills					1,068,071		1,068,071
	Total					$1,343,057		$ 1,350,065

Basis Units: Planning & Dev FY2024 Expenditures
Source: COH Expenditure Report

Allocation Summary

Dept:21 Planning & Dev Admin

	Department	Planning Admin - FTEs	Planning Admin - Expenditures	Total
0	Direct Billed	$0	$ 1,068,071	$ 1,068,071
46	Planning & Dev Other	398,724	401,293	800,017
47	Planning & Dev Spec Rev	951,341	119,299-	832,042
	Total	$ 1,350,065	$ 1,350,065	$ 2,700,130

HOUSTON PUBLIC WORKS - ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The responsibilities of Houston Public Works – Administration are distributed among the various HPW divisions and funds it supports. The direct costs of Houston Public Works Director are not within the General Fund and are not allocated in this Plan. Only the indirect costs that have been allocated to Houston Public Works – Administration are being allocated. To calculate and allocate in a more equitable manner, fifty percent of the total departmental costs are to be allocated based on departmental total expenditures and the remaining fifty percent of costs will be allocated based on the number of FTE positions in the HPW divisions and funds administered by the Houston Public Works Administration.

A. Department Costs

Dept:22 HPW Admin Indirect

Department		Amount	General Admin	Admin Exp	Admin FTE
Personnel Costs					
Salaries	S	0	0	0	0
Salary % Split			.00%	.00%	.00%
Benefits	S	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0
Services & Supplies Cost					
Subtotal - Services & Supplies		0	0	0	0
Department Cost Total		0	0	0	0
Adjustments to Cost					
Subtotal - Adjustments			0	0	0
Total Costs After Adjustments		0	0	0	0
General Admin Distribution			0	0	0
Grand Total		0		0	0

B. Incoming Costs-(Default Spread Custom%) Dept:22 HPW Admin Indirect

	Department	First Incoming	Second Incoming	Admin Exp	Admin FTE
14	Mailroom	$ 1,208	$ 87	$ 648	$ 648
14	Property	498,134	29,498	263,816	263,816
14	3-1-1 Svcs	602,922	35,295	319,109	319,109
	Subtotal - ARA Operations	1,102,264	64,881	583,572	583,572
16	Contract Compliance	1,177,118	22,179	599,648	599,648
16	Reporting & Analytics	80,072	1,467	40,770	40,770
16	Dept Services	90,573	1,647	46,110	46,110
	Subtotal - OBO	1,347,763	25,293	686,528	686,528
17	Legal Svcs *	353,370	23,061	188,215	188,215
17	Inspector General	209,171	9,388	109,280	109,280
	Subtotal - Legal	562,541	32,449	297,495	297,495
24	Records Mgmt	0	0	0	0
	Subtotal - HPD Police Records	0	0	0	0
25	In-House Renov	0	0	0	0
25	Real Estate	0	21,984	10,992	10,992
	Subtotal - General Services	0	21,984	10,992	10,992
	Total Incoming	3,012,568	144,607	1,578,587	1,578,587
C.	Total Allocated		$ 3,157,175	$ 1,578,587	$ 1,578,587
				50.00%	50.00%

Admin Exp Allocations

Dept:22 HPW Admin Indirect

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23	CIP Sal Rec HPW	8,663,465	0.9455	$ 14,242	$ 0	$ 14,242	$ 684	$ 14,926
62	HPW Bldg Insp	78,768,697	8.5965	129,487	0	129,487	6,216	135,703
63	HPW Stormwater	39,792,492	4.3428	65,415	0	65,415	3,140	68,555
64	HPW DDSR	77,635,894	8.4728	127,625	0	127,625	6,126	133,751
65	HPW Water & Sewer	613,096,198	66.9106	1,007,863	0	1,007,863	48,379	1,056,242
66	HPW Houston Transtar	3,040,221	0.3318	4,998	0	4,998	240	5,238
67	HPW Other	46,167,643	5.0385	75,895	0	75,895	3,643	79,538
68	Houston Permit Center	8,685,166	0.9479	14,277	0	14,277	685	14,962
70	CIP Sal Rec RE	6,200,690	0.6767	10,193	0	10,193	489	10,682
71	CIP S/R Engrg	5,820,423	0.6352	9,568	0	9,568	459	10,027
72	CIP S/R Constr	6,200,383	0.6767	10,193	0	10,193	489	10,682
73	CIP S/R Eng/Const	4,357,036	0.4755	7,162	0	7,162	344	7,506
74	CIP S/R Geo/Env	1,560,694	0.1703	2,566	0	2,566	123	2,689
75	CIP S/R Other	16,303,128	1.7793	26,801	0	26,801	1,286	28,087
	Subtotal	916,292,130	100.0000	1,506,285	0	1,506,285	72,303	1,578,588
	Direct Bills					0		0
	Total					$1,506,285		$ 1,578,588

Basis Units: HPW FY2024 operating expenditures
Source: COH Expenditure Report

Admin FTE Allocations

Dept:22 HPW Admin Indirect

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
23	CIP Sal Rec HPW	55.60	1.5213	$ 22,916	$ 0	$ 22,916	$ 1,100	$ 24,016
62	HPW Bldg Insp	585.00	16.0068	241,108	0	241,108	11,573	252,681
63	HPW Stormwater	282.90	7.7407	116,597	0	116,597	5,597	122,194
64	HPW DDSR	399.50	10.9311	164,654	0	164,654	7,904	172,558
65	HPW Water & Sewer	2,023.70	55.3725	834,068	0	834,068	40,036	874,104
66	HPW Houston Transtar	7.60	0.2080	3,132	0	3,132	150	3,282
67	HPW Other	11.20	0.3065	4,616	0	4,616	222	4,838
68	Houston Permit Center	24.30	0.6649	10,015	0	10,015	481	10,496
70	CIP Sal Rec RE	48.20	1.3188	19,866	0	19,866	954	20,820
71	CIP S/R Engrg	41.00	1.1218	16,898	0	16,898	811	17,709
72	CIP S/R Constr	37.80	1.0343	15,579	0	15,579	748	16,327
73	CIP S/R Eng/Const	22.30	0.6102	9,191	0	9,191	441	9,632
74	CIP S/R Geo/Env	14.20	0.3885	5,853	0	5,853	281	6,134
75	CIP S/R Other	101.40	2.7745	41,792	0	41,792	2,006	43,798
	Subtotal	3,654.70	100.0000	1,506,285	0	1,506,285	72,303	1,578,588
	Direct Bills					0		0
	Total					$1,506,285		$ 1,578,588

Basis Units: HPW FY2024 FTEs
Source: COH FTE Report

Allocation Summary

Dept:22 HPW Admin Indirect

	Department	Admin Exp	Admin FTE	Total
0	Direct Billed	$0	$0	$0
23	CIP Sal Rec HPW	14,926	24,016	38,942
62	HPW Bldg Insp	135,703	252,681	388,384
63	HPW Stormwater	68,555	122,194	190,749
64	HPW DDSR	133,751	172,558	306,309
65	HPW Water & Sewer	1,056,242	874,104	1,930,346
66	HPW Houston Transtar	5,238	3,282	8,520
67	HPW Other	79,538	4,838	84,376
68	Houston Permit Center	14,962	10,496	25,458
70	CIP Sal Rec RE	10,682	20,820	31,502
71	CIP S/R Engrg	10,027	17,709	27,736
72	CIP S/R Constr	10,682	16,327	27,009
73	CIP S/R Eng/Const	7,506	9,632	17,138
74	CIP S/R Geo/Env	2,689	6,134	8,823
75	CIP S/R Other	28,087	43,798	71,885
	Total	$ 1,578,588	$ 1,578,589	$ 3,157,177

CIP COST RECOVERY – HPW ADMINISTRATION
FUNCTION AND ALLOCATION BASIS

The City's Capital Improvement Plan (CIP) Cost Recovery Fund was established to account for consulting-type services performed by city employees related to Capital Improvement Projects.

The administration of Houston Public Works provides support services to the Capital Projects division which implements the city's Capital Improvement Plan (CIP) by providing capital projects management services. Divisional costs are not funded within the General Fund. Therefore, the direct departmental administrative costs are not included in the plan for allocation. Only the indirect costs attributable to activities have been allocated based on the number of FTE positions in the HPW cost centers benefiting from the division's services within Fund 1001.

A. Department Costs

Dept:23 CIP Sal Rec HPW

Department		Amount	General Admin	CIP Admin Svcs
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Department Cost Total		0	0	0
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		0	0	0
General Admin Distribution			0	0
Grand Total		0		0

B. Incoming Costs-(Default Spread Custom%) Dept:23 CIP Sal Rec HPW

	Department	First Incoming	Second Incoming	CIP Admin Svcs
2	Equip Deprec	$ 548	$ 0	$ 548
	Subtotal - Equipment Depreciat	548	0	548
3	Consulting Services	0	0	0
	Subtotal - Non-Dept-Gen Gov	0	0	0
5	Financial Plg & Analysis	4,039	185	4,224
	Subtotal - Fin Plg & Analysis	4,039	185	4,224
7	Gen Acctng	3,395	185	3,580
7	Auditing Svcs	1,920	0	1,920
7	Fin Operations	0	0	0
	Subtotal - Fin Reporting & Ops	5,315	185	5,500
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Finance Grants	0	0	0
10	Perf Mgmt Svcs	875	44	919
	Subtotal - Fin Perform Mgmt	875	44	919
11	Purchasing	9,114	548	9,662
	Subtotal - Finance SPD	9,114	548	9,662
14	Mailroom	39,072	2,823	41,895
14	Records	1,864	117	1,981
	Subtotal - ARA Operations	40,936	2,941	43,876
15	Payroll Svcs	31,587-	610	30,977-
	Subtotal - ARA Payroll Svcs	31,587-	610	30,977-
16	Certification	5,315	95	5,410
16	Contract Compliance	991,800-	0	991,800-
16	External Affairs & Outreach	3,353	60	3,413
	Subtotal - OBO	983,132-	155	982,977-
17	City Mayor Admin	13,429	2,922	16,351
	Subtotal - Mayor	13,429	2,922	16,351
19	Controller Fin Svcs	12,015	276	12,291
	Subtotal - City Control Office	12,015	276	12,291
22	Admin Exp	14,242	684	14,926
22	Admin FTE	22,916	1,100	24,016
	Subtotal - HPW Admin Indirect	37,158	1,784	38,942
	Total Incoming	891,290-	9,648	881,641-
C.	Total Allocated		$ 881,642	$ 881,641

CIP Admin Svcs Allocations

Dept:23 CIP Sal Rec HPW

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
70	CIP Sal Rec RE	48.20	18.1955	162,175-	$ 0	162,175-	$ 1,756	160,419-
71	CIP S/R Engrg	41.00	15.4775	137,950-	0	137,950-	1,493	136,457-
72	CIP S/R Constr	37.80	14.2695	127,183-	0	127,183-	1,377	125,806-
73	CIP S/R Eng/Const	22.30	8.4183	75,031-	0	75,031-	812	74,219-
74	CIP S/R Geo/Env	14.20	5.3605	47,778-	0	47,778-	517	47,261-
75	CIP S/R Other	101.40	38.2786	341,173-	0	341,173-	3,693	337,480-
	Subtotal	264.90	100.0000	891,290-	0	891,290-	9,648	881,642-
	Direct Bills					0		0
	Total					$891,290-		$ 881,642

Basis Units: Number of FTEs supported in CIP Sal Rec
Source: COH FTE Report

Allocation Summary

Dept:23 CIP Sal Rec HPW

	Department	CIP Admin Svcs	Total
0	Direct Billed	$0	$0
70	CIP Sal Rec RE	160,419-	160,419-
71	CIP S/R Engrg	136,457-	136,457-
72	CIP S/R Constr	125,806-	125,806-
73	CIP S/R Eng/Const	74,219-	74,219-
74	CIP S/R Geo/Env	47,261-	47,261-
75	CIP S/R Other	337,480-	337,480-
	Total	$ 881,642	$ 881,642

POLICE - RECORDS
FUNCTION AND ALLOCATION BASIS

The Records Division of the Police Department provides records management services to other city departments as well as the Police Department. The costs of providing records to other city departments are allocated based on the number of reports provided to each department.

A. Department Costs

Dept:24 HPD Police Records

Department		Amount	General Admin	Records Mgmt	
Personnel Costs					
Salaries	S1	4,109,214	0	4,109,214	
Salary % Split			.00%	100.00%	
Benefits	S	2,043,296	0	2,043,296	
Subtotal - Personnel Costs		6,152,509	0	6,152,509	
Services & Supplies Cost					
Supplies	S	4,460	0	4,460	
Services	S	1,571-	0	1,571-	0
Subtotal - Services & Supplies		2,889	0	2,889	
Department Cost Total		6,155,398	0	6,155,398	
Adjustments to Cost					
Subtotal - Adjustments			0	0	
Total Costs After Adjustments		6,155,398	0	6,155,398	
General Admin Distribution			0	0	
Grand Total		$ 6,155,398		$ 6,155,398	

B. Incoming Costs-(Default Spread Salary%)

Dept:24 HPD Police Records

	Department	First Incoming	Second Incoming	Records Mgmt
3	Insurance Retirees	$ 219,655	$ 480	$ 220,135
3	Memberships	1,258	3	1,261
3	Consulting Services	0	0	0
3	Other Misc	878	2	880
	Subtotal - Non-Dept-Gen Gov	221,791	485	222,276
5	Financial Plg & Analysis	1,659	76	1,735
	Subtotal - Fin Plg & Analysis	1,659	76	1,735
7	Gen Acctng	1,395	76	1,471
7	Auditing Svcs - General Fund	789	0	789
7	Fin Operations	0	0	0
	Subtotal - Acc & Fin Reporting	2,184	76	2,260
8	Disaster Recovery	784	46	830
	Subtotal - Fin Disaster Recove	784	46	830
9	Cost Accounting	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0
	Subtotal - Fin Grants	0	0	0
10	Perf Mgmt Svcs	622	31	653
	Subtotal - Fin Perform Mgmt	622	31	653
11	Purchasing	829	50	879
	Subtotal - Fin SPD	829	50	879
14	Records	2,508	158	2,666
	Subtotal - ARA Operations	2,508	158	2,666
15	Payroll Svcs	17,446	820	18,266
	Subtotal - ARA Payroll Svcs	17,446	820	18,266
16	Certification	7,151	127	7,278
16	External Affairs & Outreach	4,511	80	4,591
	Subtotal - OBO	11,662	208	11,870
17	City Mayor Admin	18,066	3,931	21,997
	Subtotal - Mayor	18,066	3,931	21,997
19	Controller Fin Svcs	4,936	113	5,049
	Subtotal - City Controller's	4,936	113	5,049
	Total Incoming	282,487	5,994	288,481
C.	Total Allocated		$ 6,443,879	$ 6,443,879
				100.00%

Records Mgmt Allocations

Dept:24 HPD Police Records

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
18	Legal	8	0.0525	$ 3,379	$ 0	$ 3,379	$ 0	$ 3,379
35	Police	4	0.0262	1,689	0	1,689	2	1,691
37	Fire	26	0.1706	10,982	0	10,982	10	10,992
92	Other	15,204	99.7507	6,421,835	0	6,421,835	5,982	6,427,817
	Subtotal	15,242	100.0000	6,437,885	0	6,437,885	5,994	6,443,879
	Direct Bills					0		0
	Total					$6,437,885		$ 6,443,879

Basis Units: Number of reports issued per department
Source: Police Department Report

Allocation Summary

Dept:24 HPD Police Records

	Department	Records Mgmt	Total
0	Direct Billed	$0	$0
18	Legal	3,379	3,379
35	Police	1,691	1,691
37	Fire	10,992	10,992
92	Other	6,427,817	6,427,817
	Total	$ 6,443,879	$ 6,443,879

GENERAL SERVICES DEPARTMENT
FUNCTION AND ALLOCATION BASIS

The General Services Department is comprised of four divisions: Property Management/Environmental; Design and Construction/Real Estate; Security Management; and Financial and Administrative Services. The Financial and Administrative Services supports the core divisions through administering, managing and monitoring the department's finances and reporting of energy resources. The Property Management/ Environmental division provides comprehensive operations, maintenance and environmental services at city owned facilities. Security Management manages security for city buildings. The Design and Construction Division manages the design, construction and renovation of projects included in the city's adopted five-year Capital Improvement Plan for all city departments, except for Aviation. The Houston Public Works Security Division was consolidated with General Services Department Security Management Division. The Real Estate team handles office space lease negotiations citywide and was also moved to the Design & Construction Division.

The identified activities and basis used for cost allocation are as follows:

- **Admin/Design Construction** – Costs related to administration and design construction are allocated based upon Administrative and Design Construction expense per departments served.

- **Building Services** – Costs related to property management and security management are allocated based upon the allocated expenditures to those services to each department served.

- **Utilities** – Utility costs are allocated based upon the amount of utility cost by departments served; which is allocated based on actual usage or consumption at each facility.

- **In-house Renovation** – In-house renovation provides overall management and administrative support for the In-House Renovation Group. Costs are allocated based on total cost by facility per department; expensed in Fund 1003.

- **Real Estate** – Real Estate identifies and implements real estate solutions that meet the City of Houston’s unique requirements while minimizing cost and maximizing value. Costs are allocated based on total square footage maintained by GSD.

- **Building Services Reimbursement** – Reimbursed costs are allocated based upon the amount of actual costs by departments served. Direct costs have been credited, so that only indirect costs are allocated.

- **Other Non-General Fund** – Non-general fund costs are not allocated.

A. Department Costs

Dept:25 General Services

Description		Amount	General Admin	Design & Const	Building Svcs	Utilities
Personnel Costs						
Salaries	S1	12,159,145	1,157,134	254,016	6,194,485	0
Salary % Split			9.52%	2.09%	50.95%	.00%
Benefits	P	6,691,134	542,223	111,840	3,498,169	0
Subtotal - Personnel Costs		18,850,279	1,699,357	365,856	9,692,654	0
Services & Supplies Cost						
Supplies	P	2,013,762	33,716	8,150	495,335	0
Services	P	33,004,861	1,721,996	233,664	18,486,433	11,356,126
N-GF Services	D	124,934,502	0	0	0	0
Credit direct Expenses	P	1,711,283-	0	0	0	0
Subtotal - Services & Supplies		158,241,842	1,755,712	241,814	18,981,768	11,356,126
Department Cost Total		177,092,121	3,455,069	607,670	28,674,422	11,356,126
Adjustments to Cost						
N-GF Services	D	124,934,502-	0	0	0	0
Subtotal - Adjustments	D	124,934,502-	0	0	0	0
Total Costs After Adjustments		52,157,619	3,455,069	607,670	28,674,422	11,356,126
General Admin Distribution			3,455,069-	79,771	1,945,314	0
Grand Total		$ 52,157,619		$ 687,441	$ 30,619,736	$ 11,356,126

A. Department Costs

Dept:25 General Services

Description		Amount	In-House Renov	Real Estate	Building Svcs Reimb	Other Non-GF.
Personnel Costs						
Salaries	S1	12,159,145	194,098	196,193	334,515	3,828,704
Salary % Split			1.60%	1.61%	2.75%	31.49%
Benefits	P	6,691,134	105,080	110,276	180,747	2,142,799
Subtotal - Personnel Costs		18,850,279	299,178	306,469	515,262	5,971,503
Services & Supplies Cost						
Supplies	P	2,013,762	0	0	68	1,476,493
Services	P	33,004,861	0	10,689	1,195,953	0
N-GF Services	D	124,934,502	0	0	0	0
Credit direct Expenses	P	1,711,283-	0	0	1,711,283-	0
Subtotal - Services & Supplies		158,241,842	0	10,689	515,262-	1,476,493
Department Cost Total		177,092,121	299,178	317,158	0	7,447,996
Adjustments to Cost						
N-GF Services	D	124,934,502-	0	0	0	0
Subtotal - Adjustments	D	124,934,502-	0	0	0	0
Total Costs After Adjustments		52,157,619	299,178	317,158	0	7,447,996
General Admin Distribution			60,954	61,611	105,051	1,202,364
Grand Total		$ 52,157,619	$ 360,132	$ 378,769	$ 105,051	$ 8,650,360
						not allocated

B. Incoming Costs-(Default Spread Salary%)

Dept:25 General Services

	Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
1	City Hall	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	32,729	0	756	18,427	0	577	584
	Subtotal - Building Depn	32,729	0	756	18,427	0	577	584
2	Equip Deprec	2,708	0	63	1,525	0	48	48
	Subtotal - Equipment Depn	2,708	0	63	1,525	0	48	48
3	Insurance Retirees	426,682	932	9,873	240,760	0	7,544	7,625
3	Memberships	2,443	5	57	1,378	0	43	44
3	Consulting Services	0	0	0	0	0	0	0
3	Other Misc	6,623	15	153	3,738	0	117	118
3	Walker Rent	190,897	417	4,417	107,716	0	3,375	3,412
	Subtotal - Non-Dept-Gen Gov	626,645	1,370	14,500	353,592	0	11,079	11,199
5	Financial Plg & Analysis	46,981	2,153	1,134	27,664	0	867	876
	Subtotal - Fin Plg & Analysis	46,981	2,153	1,134	27,664	0	867	876
7	Gen Acctng	39,495	2,152	962	23,449	0	735	743
7	Fixed Assets	9,783	515	238	5,798	0	182	184
7	Auditing Svcs	22,335	0	516	12,575	0	394	398
7	Fin Operations	0	0	0	0	0	0	0
	Subtotal - Acc & Fin Reporting	71,613	2,668	1,715	41,822	0	1,310	1,325
8	Disaster Recovery	22,785	1,334	557	13,580	0	426	430
	Subtotal - Fin Disaster Recove	22,785	1,334	557	13,580	0	426	430
9	Grants Mgmt	0	0	0	0	0	0	0
9	Cost Accounting	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0	0	0	0
10	Perf Mgmt Svcs	18,064	900	438	10,678	0	335	338
	Subtotal - Fin Perform Mgmt	18,064	900	438	10,678	0	335	338
11	Purchasing	797,909	47,947	19,529	476,244	0	14,923	15,084
	Subtotal - Fin SPD	797,909	47,947	19,529	476,244	0	14,923	15,084
14	Mailroom	27,888	2,015	690	16,836	0	528	533
14	Property	332	20	8	198	0	6	6
14	Records	7,152	451	176	4,281	0	134	136
14	3-1-1 Svcs	1,190	70	29	709	0	22	22
	Subtotal - ARA Operations	36,562	2,555	903	22,024	0	690	698
15	Payroll Svcs	49,749	2,338	1,203	29,327	0	919	929
	Subtotal - ARA Payroll Svcs	49,749	2,338	1,203	29,327	0	919	929
16	Certification	20,391	364	479	11,685	0	366	370
16	Contract Compliance	251,533	4,739	5,917	144,290	0	4,521	4,570
16	Reporting & Analytics	8,537	156	201	4,895	0	153	155
16	Dept Services	13,802	251	324	7,912	0	248	251
16	External Affairs & Outreach	12,863	229	302	7,371	0	231	233
	Subtotal - OBO	307,126	5,740	7,223	176,153	0	5,520	5,579
17	City Mayor Admin	51,518	11,210	1,448	35,318	0	1,107	1,119
	Subtotal - Mayor	51,518	11,210	1,448	35,318	0	1,107	1,119

B. Incoming Costs-(Default Spread Salary%) Dept:25 General Services

Description	First Incoming	Second Incoming	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate
18 Legal Svcs	643,988	42,026	15,839	386,248	0	12,103	12,233
18 Inspector General	29,179	1,310	704	17,166	0	538	544
Subtotal - Legal	673,167	43,336	16,543	403,414	0	12,641	12,777
19 Controller Fin Svcs	139,752	3,212	3,301	80,493	0	2,522	2,549
Subtotal - City Controller's	139,752	3,212	3,301	80,493	0	2,522	2,549
25 Design & Const	0	1,479	34	833	0	26	26
25 Building Svcs	0	3,110	72	1,751	0	55	55
25 Utilities	0	286,841	6,623	161,501	0	5,060	5,115
25 In-House Renov	0	0	0	0	0	0	0
25 Real Estate	0	12,741	294	7,174	0	225	227
Subtotal - General Services	0	304,171	7,023	171,258	0	5,366	5,424
Total Incoming	2,877,308	428,934	76,335	1,861,520	0	58,329	58,959
C. Total Allocated		$ 55,463,861	$ 763,776	$ 32,481,256	$ 11,356,126	$ 418,461	$ 437,728
			1.38%	58.56%	20.47%	0.75%	0.79%

B. Incoming Costs-(Default Spread Salary%) Dept:25 General Services

	Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
1	City Hall	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	32,729	0	995	11,390
	Subtotal - Building Depn	32,729	0	995	11,390
2	Equip Deprec	2,708	0	82	942
	Subtotal - Equipment Depn	2,708	0	82	942
3	Insurance Retirees	426,682	932	13,002	148,810
3	Memberships	2,443	5	74	852
3	Consulting Services	0	0	0	0
3	Other Misc	6,623	15	202	2,310
3	Walker Rent	190,897	417	5,817	66,577
	Subtotal - Non-Dept-Gen Gov	626,645	1,370	19,095	218,549
5	Financial Plg & Analysis	46,981	2,153	1,494	17,099
	Subtotal - Fin Plg & Analysis	46,981	2,153	1,494	17,099
7	Gen Acctng	39,495	2,152	1,266	14,493
7	Fixed Assets	9,783	515	313	3,584
7	Auditing Svcs	22,335	0	679	7,773
7	Fin Operations	0	0	0	0
	Subtotal - Acc & Fin Reporting	71,613	2,668	2,258	25,850
8	Disaster Recovery	22,785	1,334	733	8,393
	Subtotal - Fin Disaster Recove	22,785	1,334	733	8,393
9	Grants Mgmt	0	0	0	0
9	Cost Accounting	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0
	Subtotal - Fin Grants	0	0	0	0
10	Perf Mgmt Svcs	18,064	900	577	6,600
	Subtotal - Fin Perform Mgmt	18,064	900	577	6,600
11	Purchasing	797,909	47,947	25,718	294,358
	Subtotal - Fin SPD	797,909	47,947	25,718	294,358
14	Mailroom	27,888	2,015	909	10,406
14	Property	332	20	11	122
14	Records	7,152	451	231	2,646
14	3-1-1 Svcs	1,190	70	38	438
	Subtotal - ARA Operations	36,562	2,555	1,189	13,613
15	Payroll Svcs	49,749	2,338	1,584	18,126
	Subtotal - ARA Payroll Svcs	49,749	2,338	1,584	18,126
16	Certification	20,391	364	631	7,223
16	Contract Compliance	251,533	4,739	7,792	89,183
16	Reporting & Analytics	8,537	156	264	3,025
16	Dept Services	13,802	251	427	4,890
16	External Affairs & Outreach	12,863	229	398	4,556
	Subtotal - OBO	307,126	5,740	9,513	108,877
17	City Mayor Admin	51,518	11,210	1,907	21,829
	Subtotal - Mayor	51,518	11,210	1,907	21,829

B. Incoming Costs-(Default Spread Salary%) Dept:25 General Services

Description	First Incoming	Second Incoming	Building Svcs Reimb	Other Non-GF.
18 Legal Svcs	643,988	42,026	20,858	238,733
18 Inspector General	29,179	1,310	927	10,610
Subtotal - Legal	673,167	43,336	21,785	249,343
19 Controller Fin Svcs	139,752	3,212	4,347	49,752
Subtotal - City Controller's	139,752	3,212	4,347	49,752
25 Design & Const	0	1,479	45	515
25 Building Svcs	0	3,110	95	1,082
25 Utilities	0	286,841	8,721	99,821
25 In-House Renov	0	0	0	0
25 Real Estate	0	12,741	387	4,434
Subtotal - General Services	0	304,171	9,248	105,852
Total Incoming	2,877,308	428,934	100,526	1,150,572
C. Total Allocated		$ 55,463,861	$ 205,577	$ 9,800,932
			0.37%	17.67%

Design & Const Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	953,300	14.6263	$ 110,264	$ 0	$ 110,264	$ 0	$ 110,264
25	General Services	12,789	0.1962	1,479	0	1,479	0	1,479
28	Human Resources	11,064	0.1698	1,280	0	1,280	20	1,300
35	Police	1,245,004	19.1018	144,004	0	144,004	2,220	146,224
37	Fire	824,062	12.6434	95,315	0	95,315	1,470	96,785
39	Solid Waste	197,068	3.0236	22,794	0	22,794	351	23,145
42	Library	692,694	10.6279	80,121	0	80,121	1,235	81,356
43	Parks & Recreation	1,519,117	23.3075	175,709	0	175,709	2,709	178,418
44	Health Department	924,737	14.1881	106,960	0	106,960	1,649	108,609
63	HPW Stormwater	5,233	0.0803	605	0	605	9	614
64	HPW DDSR	7,700	0.1181	891	0	891	14	905
65	HPW Water & Sewer	59,340	0.9104	6,864	0	6,864	106	6,970
67	HPW Other	65,608	1.0066	7,589	0	7,589	117	7,706
	Subtotal	6,517,716	100.0000	753,875	0	753,875	9,901	763,776
	Direct Bills					0		0
	Total					$753,875		$ 763,776

Basis Units: GSD Fund 1001 expense per department served
Source: GSD Report

Building Svcs Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	97,088	0.6215	$ 200,372	$ 0	$ 200,372	$ 0	$ 200,372
12	ARA Director Office	1,266	0.0081	2,613	0	2,613	0	2,613
17	Mayor	113,702	0.7279	234,660	0	234,660	0	234,660
18	Legal	623	0.0040	1,286	0	1,286	0	1,286
19	City Controller's Office	59,652	0.3819	123,111	0	123,111	0	123,111
25	General Services	1,507	0.0096	3,110	0	3,110	0	3,110
29	HITS	180,026	1.1524	371,541	0	371,541	2,833	374,374
33	City Secretary	14,023	0.0898	28,941	0	28,941	221	29,162
34	City Council	345	0.0022	712	0	712	5	717
35	Police	6,589,605	42.1832	13,599,748	0	13,599,748	103,692	13,703,440
36	Dept of Neighborhoods	21,786	0.1395	44,962	0	44,962	343	45,305
37	Fire	2,731,006	17.4825	5,636,300	0	5,636,300	42,974	5,679,274
38	Municipal Court	94,326	0.6038	194,672	0	194,672	1,484	196,156
42	Library	2,668,203	17.0804	5,506,686	0	5,506,686	41,986	5,548,672
43	Parks & Recreation	82,144	0.5258	169,530	0	169,530	1,293	170,823
44	Health Department	2,801,261	17.9322	5,781,294	0	5,781,294	44,080	5,825,374
45	Fleet Management	17,341	0.1110	35,789	0	35,789	273	36,062
57	Mayor Cable TV	26,613	0.1704	54,924	0	54,924	419	55,343
26	HEC	120,893	0.7739	249,501	0	249,501	1,902	251,403
	Subtotal	15,621,410	100.0000	32,239,752	0	32,239,752	241,504	32,481,256
	Direct Bills					0		0
	Total					$32,239,752		$ 32,481,256

Basis Units: GSD expenditures per department served
Source: GSD Report

Utilities Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	81,480	0.5906	$ 67,075	$ 0	$ 67,075	$ 0	$ 67,075
12	ARA Director Office	153,624	1.1136	126,464	0	126,464	0	126,464
17	Mayor	95,424	0.6917	78,554	0	78,554	0	78,554
18	Legal	144,012	1.0439	118,552	0	118,552	0	118,552
19	City Controller's Office	50,062	0.3629	41,211	0	41,211	0	41,211
25	General Services	348,443	2.5259	286,841	0	286,841	0	286,841
29	HITS	151,086	1.0952	124,375	0	124,375	0	124,375
33	City Secretary	11,768	0.0853	9,687	0	9,687	0	9,687
34	City Council	41,863	0.3035	34,462	0	34,462	0	34,462
35	Police	5,530,287	40.0891	4,552,573	0	4,552,573	0	4,552,573
36	Dept of Neighborhoods	18,284	0.1325	15,052	0	15,052	0	15,052
37	Fire	2,291,980	16.6146	1,886,775	0	1,886,775	0	1,886,775
38	Municipal Court	79,163	0.5739	65,168	0	65,168	0	65,168
42	Library	2,239,273	16.2325	1,843,386	0	1,843,386	0	1,843,386
43	Parks & Recreation	68,939	0.4997	56,751	0	56,751	0	56,751
44	Health Department	2,350,941	17.0420	1,935,312	0	1,935,312	0	1,935,312
45	Fleet Management	14,553	0.1055	11,980	0	11,980	0	11,980
57	Mayor Cable TV	22,334	0.1619	18,386	0	18,386	0	18,386
26	HEC	101,459	0.7355	83,522	0	83,522	0	83,522
	Subtotal	13,794,975	100.0000	11,356,126	0	11,356,126	0	11,356,126
	Direct Bills					0		0
	Total					$11,356,126		$ 11,356,126

Basis Units: Dollar amount of utility costs
Source: GSD Report

In-House Renov Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
03	Non-Departmental-Gen Gov	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
04	Finance Dir Office	0	0.0000	0	0	0	0	0
12	ARA Director Office	0	0.0000	0	0	0	0	0
16	Office Business Opportunity	0	0.0000	0	0	0	0	0
17	Mayor	0	0.0000	0	0	0	0	0
21	Planning & Dev Admin	0	0.0000	0	0	0	0	0
22	HPW Admin Indirect	0	0.0000	0	0	0	0	0
25	General Services	0	0.0000	0	0	0	0	0
28	Human Resources	0	0.0000	0	0	0	0	0
35	Police	0	0.0000	0	0	0	0	0
37	Fire	0	0.0000	0	0	0	0	0
38	Municipal Court	0	0.0000	0	0	0	0	0
42	Library	0	0.0000	0	0	0	0	0
43	Parks & Recreation	0	0.0000	0	0	0	0	0
44	Health Department	0	0.0000	0	0	0	0	0
45	Fleet Management	0	0.0000	0	0	0	0	0
26	HEC	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	418,461	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: In-house rennovation costs for Fund 1003
Source: GSD Report

Real Estate Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
04	Finance Dir Office	81,644	1.1832	$ 5,089	$ 0	$ 5,089	$ 0	$ 5,089
12	ARA Director Office	46,925	0.6801	2,925	0	2,925	0	2,925
14	ARA Operations	47,183	0.6838	2,941	0	2,941	0	2,941
16	Office Business Opportunity	23,871	0.3459	1,488	0	1,488	0	1,488
17	Mayor	98,593	1.4288	6,145	0	6,145	0	6,145
18	Legal	190,361	2.7588	11,865	0	11,865	0	11,865
19	City Controller's Office	46,364	0.6719	2,890	0	2,890	0	2,890
20	Health Administration	964,669	13.9804	60,127	0	60,127	0	60,127
21	Planning & Dev Admin	62,448	0.9050	3,892	0	3,892	0	3,892
22	HPW Admin Indirect	352,703	5.1115	21,984	0	21,984	0	21,984
25	General Services	204,420	2.9625	12,741	0	12,741	0	12,741
28	Human Resources	64,621	0.9365	4,028	0	4,028	103	4,131
29	HITS	117,435	1.7019	7,320	0	7,320	188	7,508
33	City Secretary	15,770	0.2285	983	0	983	25	1,008
34	City Council	56,099	0.8130	3,497	0	3,497	90	3,587
35	Police	1,837,333	26.6273	114,518	0	114,518	2,939	117,457
36	Dept of Neighborhoods	21,843	0.3166	1,361	0	1,361	35	1,396
37	Fire	1,087,576	15.7616	67,787	0	67,787	1,740	69,527
38	Municipal Court	80,318	1.1640	5,006	0	5,006	128	5,134
39	Solid Waste	26,243	0.3803	1,636	0	1,636	42	1,678
41	Housing & Community Dev	917,221	13.2927	57,169	0	57,169	1,467	58,636
43	Parks & Recreation	45,489	0.6592	2,835	0	2,835	73	2,908
45	Fleet Management	330,555	4.7905	20,603	0	20,603	529	21,132
51	ARA BARC	76,623	1.1105	4,776	0	4,776	123	4,899
52	ARA Parking	11,400	0.1652	711	0	711	18	729
57	Mayor Cable TV	20,684	0.2998	1,289	0	1,289	33	1,322
26	HEC	41,591	0.6028	2,592	0	2,592	67	2,659
92	Other	30,193	0.4376	1,882	0	1,882	48	1,930
	Subtotal	6,900,175	100.0000	430,080	0	430,080	7,648	437,728
	Direct Bills					0		0
	Total					$430,080		$ 437,728

Basis Units: Square footage maintained by GSD
Source: GSD Report

Building Svcs Reimb Allocations

Dept:25 General Services

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
45	Fleet Management	695,600	61.5607	$ 118,526	$ 0	$ 118,526	$ 8,028	$ 126,554
52	ARA Parking	153,955	13.6250	26,233	0	26,233	1,777	28,010
65	HPW Water & Sewer	157,861	13.9707	26,899	0	26,899	1,822	28,721
66	HPW Houston Transtar	78,945	6.9866	13,452	0	13,452	911	14,363
68	Houston Permit Center	43,581	3.8569	7,426	0	7,426	503	7,929
	Subtotal	1,129,942	100.0000	192,536	0	192,536	13,041	205,577
	Direct Bills					0		0
	Total					$192,536		$ 205,577

Basis Units: Dollar expenses/revenues
Source: GSD Report

Allocation Summary

Dept:25 General Services

	Department	Design & Const	Building Svcs	Utilities	In-House Renov	Real Estate	Building Svcs Reimb	Other Non GF
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
03	Non-Departmental-Gen Gov	110,264	0	0	0	0	0	0
04	Finance Dir Office	0	200,372	67,075	0	5,089	0	0
12	ARA Director Office	0	2,613	126,464	0	2,925	0	0
14	ARA Operations	0	0	0	0	2,941	0	0
16	Office Business Opportunity	0	0	0	0	1,488	0	0
17	Mayor	0	234,660	78,554	0	6,145	0	0
18	Legal	0	1,286	118,552	0	11,865	0	0
19	City Controller's Office	0	123,111	41,211	0	2,890	0	0
20	Health Administration	0	0	0	0	60,127	0	0
21	Planning & Dev Admin	0	0	0	0	3,892	0	0
22	HPW Admin Indirect	0	0	0	0	21,984	0	0
25	General Services	1,479	3,110	286,841	0	12,741	0	0
26	HEC	0	251,403	83,522	0	2,659	0	0
28	Human Resources	1,300	0	0	0	4,131	0	0
29	HITS	0	374,374	124,375	0	7,508	0	0
33	City Secretary	0	29,162	9,687	0	1,008	0	0
34	City Council	0	717	34,462	0	3,587	0	0
35	Police	146,224	13,703,440	4,552,573	0	117,457	0	0
36	Dept of Neighborhoods	0	45,305	15,052	0	1,396	0	0
37	Fire	96,785	5,679,274	1,886,775	0	69,527	0	0
38	Municipal Court	0	196,156	65,168	0	5,134	0	0
39	Solid Waste	23,145	0	0	0	1,678	0	0
41	Housing & Community Dev	0	0	0	0	58,636	0	0
42	Library	81,356	5,548,672	1,843,386	0	0	0	0
43	Parks & Recreation	178,418	170,823	56,751	0	2,908	0	0
44	Health Department	108,609	5,825,374	1,935,312	0	0	0	0
45	Fleet Management	0	36,062	11,980	0	21,132	126,554	0
51	ARA BARC	0	0	0	0	4,899	0	0
52	ARA Parking	0	0	0	0	729	28,010	0
57	Mayor Cable TV	0	55,343	18,386	0	1,322	0	0
63	HPW Stormwater	614	0	0	0	0	0	0
64	HPW DDSR	905	0	0	0	0	0	0
65	HPW Water & Sewer	6,970	0	0	0	0	28,721	0
66	HPW Houston Transtar	0	0	0	0	0	14,363	0
67	HPW Other	7,706	0	0	0	0	0	0
68	Houston Permit Center	0	0	0	0	0	7,929	0
92	Other	0	0	0	0	1,930	0	0
	Total	$ 763,775	$ 32,481,257	$ 11,356,126	$ 0	$ 437,728	$ 205,577	$ 0

Allocation Summary

Dept:25 General Services

	Department	Total
0	Direct Billed	$0
03	Non-Departmental-Gen Gov	110,264
04	Finance Dir Office	272,536
12	ARA Director Office	132,002
14	ARA Operations	2,941
16	Office Business Opportunity	1,488
17	Mayor	319,359
18	Legal	131,703
19	City Controller's Office	167,212
20	Health Administration	60,127
21	Planning & Dev Admin	3,892
22	HPW Admin Indirect	21,984
25	General Services	304,171
26	HEC	337,584
28	Human Resources	5,431
29	HITS	506,257
33	City Secretary	39,857
34	City Council	38,766
35	Police	18,519,694
36	Dept of Neighborhoods	61,753
37	Fire	7,732,361
38	Municipal Court	266,458
39	Solid Waste	24,823
41	Housing & Community Dev	58,636
42	Library	7,473,414
43	Parks & Recreation	408,900
44	Health Department	7,869,295
45	Fleet Management	195,728
51	ARA BARC	4,899
52	ARA Parking	28,739
57	Mayor Cable TV	75,051
63	HPW Stormwater	614
64	HPW DDSR	905
65	HPW Water & Sewer	35,691
66	HPW Houston Transtar	14,363
67	HPW Other	7,706
68	Houston Permit Center	7,929
92	Other	1,930
	Total	$ 45,244,463

HOUSTON EMERGENCY CENTER
FUNCTION AND ALLOCATION BASIS

The Houston Emergency Center provides centralized emergency communication and response services for the Houston Police and Fire departments and Greater Harris Count 9-1-1 Emergency Network. This section of the plan is utilized to allocate incoming costs for the Houston Emergency Center to better cost their services to benefiting departments within the city and for Greater Harris County 9-1-1 Network.

A. Department Costs

Dept:26 HEC

Department		Amount	General Admin	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0	0
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0	$0

A. Department Costs

Dept:26 HEC

Department		Amount	Finance SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

A. Department Costs

Dept:26 HEC

Department		Amount	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

A. Department Costs

Dept:26 HEC

Department		Amount	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
Personnel Costs							
Salaries	S	0	0	0	0	0	0
Salary % Split			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost		0	0	0	0	0	0
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		0	0	0	0	0	0
General Admin Distribution		0	0	0	0	0	0
Grand Total		$0	$0	$0	$0	$0	$0

B. Incoming Costs-(Default Spread Salary%) Dept:26 HEC

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
1	City Hall	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	0	0	0	0	0	0	0
	Subtotal - Building Depn	0	0	0	0	0	0	0
2	Equip Deprec	0	0	0	0	0	0	0
	Subtotal - Equipment Depn	0	0	0	0	0	0	0
3	Insurance Retirees	0	0	0	0	0	0	0
3	Memberships	0	0	0	0	0	0	0
3	Accounting & Consult	0	0	0	0	0	0	0
3	Interest Costs	0	0	0	0	0	0	0
3	Other Misc	0	0	0	0	0	0	0
3	Claims & Judge	0	0	0	0	0	0	0
3	Elections	0	0	0	0	0	0	0
3	Non-Dpt. Legal Svcs/Lobby	0	0	0	0	0	0	0
3	Walker Rent	0	0	0	0	0	0	0
3	Dept Specifc	0	0	0	0	0	0	0
3	Gen Govt	0	0	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	0	0	0	0	0	0	0
4	Finance Dept Admin	0	0	0	0	0	0	0
	Subtotal - Finance Director Of	0	0	0	0	0	0	0
5	Financial Plg & Analysis	6,897	316	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	6,897	316	0	0	0	0	0
7	Gen Acctng *	5,798	316	0	0	0	0	0
7	Fixed Assets *	489	26	0	0	0	0	0
7	Auditing Svcs *	3,279	0	0	0	0	0	0
7	Fin Operations *	0	0	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	9,566	342	0	0	0	0	0
9	Grants Mgmt	170	13	0	0	0	0	0
9	Cost Accounting *	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	170	13	0	0	0	0	0
10	Perf Mgmt Svcs *	2,966	148	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	2,966	148	0	0	0	0	0
11	Purchasing *	20,714	1,245	0	0	0	0	0
	Subtotal - Fin SPD	20,714	1,245	0	0	0	0	0
14	Records *	6,565	414	0	0	0	0	0
14	3-1-1 Svcs *	7,626	446	0	0	0	0	8,072
	Subtotal - ARA Operations	14,191	860	0	0	0	0	8,072
15	Payroll Svcs *	45,668	2,147	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	45,668	2,147	0	0	0	0	0
16	Certification *	18,718	334	0	0	0	0	0
16	Reporting & Analytics	245	5	0	0	0	0	0
16	Dept. Services	0	0	0	0	0	0	0
16	External Affairs & Outreach *	11,808	211	0	0	0	0	0
	Subtotal - OBO	30,771	549	0	0	0	0	0

B. Incoming Costs-(Default Spread Salary%) Dept:26 HEC

	Department	First Incoming	Second Incoming	Gen Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311
17	City Mayor Admin *	47,291	10,290	0	0	0	0	0
	Subtotal - Mayor	47,291	10,290	0	0	0	0	0
18	Legal Svcs *	26,404	1,723	0	0	0	0	0
18	Inspector General *	43,769	1,964	0	0	0	0	0
	Subtotal - Legal	70,173	3,688	0	0	0	0	0
19	Controller Fin Svcs *	20,517	472	0	0	0	0	0
	Subtotal - City Controller's	20,517	472	0	0	0	0	0
25	Design & Const	0	0	0	0	0	0	0
25	Building Svcs *	249,501	1,902	0	0	0	0	0
25	Utilities *	83,522	0	0	0	0	0	0
25	Real Estate *	2,592	67	0	0	0	0	0
	Subtotal - General Services	335,615	1,969	0	0	0	0	0
	Total Incoming	604,539	22,037	0	0	0	0	8,072
C.	Total Allocated		$ 626,576	$ 0	$ 0	$ 0	$ 0	$ 8,072
								1.29%

B. Incoming Costs-(Default Spread Salary%)

Dept:26 HEC

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
1	City Hall	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	0	0	0	0	0	0	0
	Subtotal - Building Depn	0	0	0	0	0	0	0
2	Equip Deprec	0	0	0	0	0	0	0
	Subtotal - Equipment Depn	0	0	0	0	0	0	0
3	Insurance Retirees	0	0	0	0	0	0	0
3	Memberships	0	0	0	0	0	0	0
3	Accounting & Consult	0	0	0	0	0	0	0
3	Interest Costs	0	0	0	0	0	0	0
3	Other Misc	0	0	0	0	0	0	0
3	Claims & Judge	0	0	0	0	0	0	0
3	Elections	0	0	0	0	0	0	0
3	Non-Dpt. Legal Svcs/Lobby	0	0	0	0	0	0	0
3	Walker Rent	0	0	0	0	0	0	0
3	Dept Specifc	0	0	0	0	0	0	0
3	Gen Govt	0	0	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	0	0	0	0	0	0	0
4	Finance Dept Admin	0	0	0	0	0	0	0
	Subtotal - Finance Director Of	0	0	0	0	0	0	0
5	Financial Plg & Analysis	6,897	316	0	0	0	7,213	0
	Subtotal - Fin Plg & Analysis	6,897	316	0	0	0	7,213	0
7	Gen Acctng *	5,798	316	0	0	6,114	0	0
7	Fixed Assets *	489	26	0	0	515	0	0
7	Auditing Svcs *	3,279	0	0	0	3,279	0	0
7	Fin Operations *	0	0	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	9,566	342	0	0	9,908	0	0
9	Grants Mgmt	170	13	0	183	0	0	0
9	Cost Accounting *	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	170	13	0	183	0	0	0
10	Perf Mgmt Svcs *	2,966	148	0	0	3,114	0	0
	Subtotal - Fin Perform Mgmt	2,966	148	0	0	3,114	0	0
11	Purchasing *	20,714	1,245	21,959	0	0	0	0
	Subtotal - Fin SPD	20,714	1,245	21,959	0	0	0	0
14	Records *	6,565	414	0	0	0	0	0
14	3-1-1 Svcs *	7,626	446	0	0	0	0	0
	Subtotal - ARA Operations	14,191	860	0	0	0	0	0
15	Payroll Svcs *	45,668	2,147	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	45,668	2,147	0	0	0	0	0
16	Certification *	18,718	334	0	0	0	0	0
16	Reporting & Analytics	245	5	0	0	0	0	0
16	Dept. Services	0	0	0	0	0	0	0
16	External Affairs & Outreach *	11,808	211	0	0	0	0	0
	Subtotal - OBO	30,771	549	0	0	0	0	0

B. Incoming Costs-(Default Spread Salary%) Dept:26 HEC

	Department	First Incoming	Second Incoming	Fin SPD	Fin Grants	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps
17	City Mayor Admin *	47,291	10,290	0	0	0	0	57,581
	Subtotal - Mayor	47,291	10,290	0	0	0	0	57,581
18	Legal Svcs *	26,404	1,723	0	0	0	0	0
18	Inspector General *	43,769	1,964	0	0	0	0	0
	Subtotal - Legal	70,173	3,688	0	0	0	0	0
19	Controller Fin Svcs *	20,517	472	0	0	0	0	0
	Subtotal - City Controller's	20,517	472	0	0	0	0	0
25	Design & Const	0	0	0	0	0	0	0
25	Building Svcs *	249,501	1,902	0	0	0	0	0
25	Utilities *	83,522	0	0	0	0	0	0
25	Real Estate *	2,592	67	0	0	0	0	0
	Subtotal - General Services	335,615	1,969	0	0	0	0	0
	Total Incoming	604,539	22,037	21,959	183	13,022	7,213	57,581
C.	Total Allocated		$ 626,576	$ 21,959	$ 183	$ 13,022	$ 7,213	$ 57,581
				3.50%	0.03%	2.08%	1.15%	9.19%

B. Incoming Costs-(Default Spread Salary%)

Dept:26 HEC

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
1	City Hall	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	0	0	0	0	0	0	0
	Subtotal - Building Depn	0	0	0	0	0	0	0
2	Equip Deprec	0	0	0	0	0	0	0
	Subtotal - Equipment Depn	0	0	0	0	0	0	0
3	Insurance Retirees	0	0	0	0	0	0	0
3	Memberships	0	0	0	0	0	0	0
3	Accounting & Consult	0	0	0	0	0	0	0
3	Interest Costs	0	0	0	0	0	0	0
3	Other Misc	0	0	0	0	0	0	0
3	Claims & Judge	0	0	0	0	0	0	0
3	Elections	0	0	0	0	0	0	0
3	Non-Dpt. Legal Svcs/Lobby	0	0	0	0	0	0	0
3	Walker Rent	0	0	0	0	0	0	0
3	Dept Specifc	0	0	0	0	0	0	0
3	Gen Govt	0	0	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	0	0	0	0	0	0	0
4	Finance Dept Admin	0	0	0	0	0	0	0
	Subtotal - Finance Director Of	0	0	0	0	0	0	0
5	Financial Plg & Analysis	6,897	316	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	6,897	316	0	0	0	0	0
7	Gen Acctng *	5,798	316	0	0	0	0	0
7	Fixed Assets *	489	26	0	0	0	0	0
7	Auditing Svcs *	3,279	0	0	0	0	0	0
7	Fin Operations *	0	0	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	9,566	342	0	0	0	0	0
9	Grants Mgmt	170	13	0	0	0	0	0
9	Cost Accounting *	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	170	13	0	0	0	0	0
10	Perf Mgmt Svcs *	2,966	148	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	2,966	148	0	0	0	0	0
11	Purchasing *	20,714	1,245	0	0	0	0	0
	Subtotal - Fin SPD	20,714	1,245	0	0	0	0	0
14	Records *	6,565	414	0	0	0	0	0
14	3-1-1 Svcs *	7,626	446	0	0	0	0	0
	Subtotal - ARA Operations	14,191	860	0	0	0	0	0
15	Payroll Svcs *	45,668	2,147	0	0	0	0	0
	Subtotal - ARA Payroll Svcs	45,668	2,147	0	0	0	0	0
16	Certification *	18,718	334	0	19,052	0	0	0
16	Reporting & Analytics	245	5	0	250	0	0	0
16	Dept. Services	0	0	0	0	0	0	0
16	External Affairs & Outreach *	11,808	211	0	12,019	0	0	0
	Subtotal - OBO	30,771	549	0	31,320	0	0	0

B. Incoming Costs-(Default Spread Salary%) Dept:26 HEC

	Department	First Incoming	Second Incoming	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
17	City Mayor Admin *	47,291	10,290	0	0	0	0	0
	Subtotal - Mayor	47,291	10,290	0	0	0	0	0
18	Legal Svcs *	26,404	1,723	28,127	0	0	0	0
18	Inspector General *	43,769	1,964	45,733	0	0	0	0
	Subtotal - Legal	70,173	3,688	73,861	0	0	0	0
19	Controller Fin Svcs *	20,517	472	20,989	0	0	0	0
	Subtotal - City Controller's	20,517	472	20,989	0	0	0	0
25	Design & Const	0	0	0	0	0	0	0
25	Building Svcs *	249,501	1,902	0	0	0	0	0
25	Utilities *	83,522	0	0	0	0	0	0
25	Real Estate *	2,592	67	0	0	0	0	0
	Subtotal - General Services	335,615	1,969	0	0	0	0	0
	Total Incoming	604,539	22,037	94,849	31,320	0	0	0
C.	Total Allocated		$ 626,576	$ 94,849	$ 31,320	$ 0	$ 0	$ 0
				15.14%	5.00%			

B. Incoming Costs-(Default Spread Salary%)

Dept:26 HEC

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
1	City Hall	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
1	City Hall Annex	0	0	0	0	0	0	0
	Subtotal - Building Depn	0	0	0	0	0	0	0
2	Equip Deprec	0	0	0	0	0	0	0
	Subtotal - Equipment Depn	0	0	0	0	0	0	0
3	Insurance Retirees	0	0	0	0	0	0	0
3	Memberships	0	0	0	0	0	0	0
3	Accounting & Consult	0	0	0	0	0	0	0
3	Interest Costs	0	0	0	0	0	0	0
3	Other Misc	0	0	0	0	0	0	0
3	Claims & Judge	0	0	0	0	0	0	0
3	Elections	0	0	0	0	0	0	0
3	Non-Dpt. Legal Svcs/Lobby	0	0	0	0	0	0	0
3	Walker Rent	0	0	0	0	0	0	0
3	Dept Specifc	0	0	0	0	0	0	0
3	Gen Govt	0	0	0	0	0	0	0
	Subtotal - Non-Dept-Gen Gov	0	0	0	0	0	0	0
4	Finance Dept Admin	0	0	0	0	0	0	0
	Subtotal - Finance Director Of	0	0	0	0	0	0	0
5	Financial Plg & Analysis	6,897	316	0	0	0	0	0
	Subtotal - Fin Plg & Analysis	6,897	316	0	0	0	0	0
7	Gen Acctng *	5,798	316	0	0	0	0	0
7	Fixed Assets *	489	26	0	0	0	0	0
7	Auditing Svcs *	3,279	0	0	0	0	0	0
7	Fin Operations *	0	0	0	0	0	0	0
	Subtotal - Fin Reporting & Ops	9,566	342	0	0	0	0	0
9	Grants Mgmt	170	13	0	0	0	0	0
9	Cost Accounting *	0	0	0	0	0	0	0
9	Trust Funds Mgmt (TFM)	0	0	0	0	0	0	0
	Subtotal - Fin Grants	170	13	0	0	0	0	0
10	Perf Mgmt Svcs *	2,966	148	0	0	0	0	0
	Subtotal - Fin Perform Mgmt	2,966	148	0	0	0	0	0
11	Purchasing *	20,714	1,245	0	0	0	0	0
	Subtotal - Fin SPD	20,714	1,245	0	0	0	0	0
14	Records *	6,565	414	0	0	0	0	6,979
14	3-1-1 Svcs *	7,626	446	0	0	0	0	0
	Subtotal - ARA Operations	14,191	860	0	0	0	0	6,979
15	Payroll Svcs *	45,668	2,147	0	0	0	47,815	0
	Subtotal - ARA Payroll Svcs	45,668	2,147	0	0	0	47,815	0
16	Certification *	18,718	334	0	0	0	0	0
16	Reporting & Analytics	245	5	0	0	0	0	0
16	Dept. Services	0	0	0	0	0	0	0
16	External Affairs & Outreach *	11,808	211	0	0	0	0	0
	Subtotal - OBO	30,771	549	0	0	0	0	0

B. Incoming Costs-(Default Spread Salary%) Dept:26 HEC

	Department	First Incoming	Second Incoming	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops
17	City Mayor Admin *	47,291	10,290	0	0	0	0	0
	Subtotal - Mayor	47,291	10,290	0	0	0	0	0
18	Legal Svcs *	26,404	1,723	0	0	0	0	0
18	Inspector General *	43,769	1,964	0	0	0	0	0
	Subtotal - Legal	70,173	3,688	0	0	0	0	0
19	Controller Fin Svcs *	20,517	472	0	0	0	0	0
	Subtotal - City Controller's	20,517	472	0	0	0	0	0
25	Design & Const	0	0	0	0	0	0	0
25	Building Svcs *	249,501	1,902	0	0	0	0	0
25	Utilities *	83,522	0	0	0	0	0	0
25	Real Estate *	2,592	67	0	0	0	0	0
	Subtotal - General Services	335,615	1,969	0	0	0	0	0
	Total Incoming	604,539	22,037	0	0	0	47,815	6,979
C.	Total Allocated		$ 626,576	$ 0	$ 0	$ 0	$ 47,815	$ 6,979
							7.63%	1.11%

General Svcs Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	28,269	21.4159	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	41,591	31.5083	0	0	0	0	0
81	HEC-HFD	14,178	10.7409	0	0	0	0	0
82	HED-Harris County	6,171	4.6750	0	0	0	0	0
83	HEC-Genl Svcs Dept	13,552	10.2667	0	0	0	0	0
84	HEC-Homeland Security	2,977	2.2553	0	0	0	0	0
85	HEC-Off of Emg Mgmt	10,726	8.1258	0	0	0	0	0
86	HEC-HPD	14,536	11.0121	0	0	0	0	0
	Subtotal	132,000	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Square footage of occupants in HEC building
Source: GSD Report

Legal 911 Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	100	100.0000	$ 0	$ 0	$ 0	$ 0	$ 0
	Subtotal	100	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Direct allocation to HEC 911 Network
Source: Direct Allocation

Legal OIG Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
85	HEC-Off of Emg Mgmt	0.00	0.0000	0	0	0	0	0
	Subtotal	0.00	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

Citywide Gen Gov Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

ARA 311 Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
85	HEC-Off of Emg Mgmt	0.00	0.0000	0	0	0	0	0
	Subtotal	0.00	100.0000	0	0	0	8,072	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

Finance Strategic Purchasing Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	21,959	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

Fin Grants Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	183	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC depts excl 911 network
Source: COH Expenditure Report

Fin Reporting & Ops Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	13,022	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

Fin Plg & Analysis Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	7,213	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

IT Admin & Apps Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	57,581	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

IT Infrastructure Allocations

Dept:26 HEC

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
85 HEC-Off of Emg Mgmt	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
Subtotal	0.00	100.0000	0	0	0	94,849	0
Direct Bills					0		0
Total					$0		$ 0

Basis Units: Number of HEC FTEs excl 911 network
Source: COH FTE Report

Office Business Opp Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
85	HEC-Off of Emg Mgmt	0.00	0.0000	0	0	0	0	0
	Subtotal	0.00	100.0000	0	0	0	31,320	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

Mayor's Office Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

Human Resources Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
85	HEC-Off of Emg Mgmt	0.00	0.0000	0	0	0	0	0
	Subtotal	0.00	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

City Council Svcs Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
79	HEC-911 Network	0.00	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
85	HEC-Off of Emg Mgmt	0.00	0.0000	0	0	0	0	0
	Subtotal	0.00	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

City Svcs Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Number of HEC FTEs
Source: COH FTE Report

City Controller Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

Fin Operations Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	0	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

ARA Payroll Svcs Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	47,815	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC dept's excl 911 network
Source: COH Expenditure Report

ARA Operations Allocations

Dept:26 HEC

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
78	HEC-IT	0	0.0000	$ 0	$ 0	$ 0	$ 0	$ 0
79	HEC-911 Network	0	0.0000	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0.0000	0	0	0	0	0
	Subtotal	0	100.0000	0	0	0	6,979	0
	Direct Bills					0		0
	Total					$0		$ 0

Basis Units: Expenditures of HEC departments
Source: COH Expenditure Report

Allocation Summary

Dept:26 HEC

	Department	General Svcs	Legal 911	Legal OIG	Citywide Gen Gov	ARA 311	ARA Purchasing	Fin Grants Acctg
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0
78	HEC-IT	0	0	0	0	0	0	0
79	HEC-911 Network	0	0	0	0	0	0	0
81	HEC-HFD	0	0	0	0	0	0	0
82	HED-Harris County	0	0	0	0	0	0	0
83	HEC-Genl Svcs Dept	0	0	0	0	0	0	0
84	HEC-Homeland Security	0	0	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0	0	0	0	0	0
86	HEC-HPD	0	0	0	0	0	0	0
	Total	$0	$0	$0	$0	$0	$0	$0

Allocation Summary

Dept:26 HEC

	Department	Fin Rptg & Ops	Fin Plg & Analysis	IT Admin & Apps	IT Infra	OBO	Mayor's Office	Human Resources	City Sec Svcs
0	Direct Billed	$0	$0	$0	$0	$0	$0	$0	$0
78	HEC-IT	0	0	0	0	0	0	0	0
79	HEC-911 Network	0	0	0	0	0	0	0	0
81	HEC-HFD	0	0	0	0	0	0	0	0
82	HED-Harris County	0	0	0	0	0	0	0	0
83	HEC-Genl Svcs Dept	0	0	0	0	0	0	0	0
84	HEC-Homeland Security	0	0	0	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0	0	0	0	0	0	0
86	HEC-HPD	0	0	0	0	0	0	0	0
	Total	$0	$0	$0	$0	$0	$0	$0	$0

Allocation Summary

Dept:26 HEC

	Department	City Council	City Controller	Fin Operations	ARA Payroll	ARA Ops	Total
0	Direct Billed	$0	$0	$0	$0	$0	$0
78	HEC-IT	0	0	0	0	0	0
79	HEC-911 Network	0	0	0	0	0	0
81	HEC-HFD	0	0	0	0	0	0
82	HED-Harris County	0	0	0	0	0	0
83	HEC-Genl Svcs Dept	0	0	0	0	0	0
84	HEC-Homeland Security	0	0	0	0	0	0
85	HEC-Off of Emg Mgmt	0	0	0	0	0	0
86	HEC-HPD	0	0	0	0	0	0
	Total	$0	$0	$0	$0	$0	$0

HPW – GENERAL FUND CREDIT
FUNCTION AND ALLOCATION BASIS

This section has been created within the plan to reflect the services that HPW Water/Sewer Fund provides to the HPW General Fund. This credit reflects the cost of services provided excluding street lighting and is allocated directly to HPW Water and Sewer Fund.

A. Department Costs

Dept:27 HPW General Fund Credit

Department		Amount	General Admin	General Fund Credit
Personnel Costs				
Salaries	S	0	0	0
Salary % Split			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Credit Fund 8300	P	105,251-	0	105,251-
Subtotal - Services & Supplies		105,251-	0	105,251-
Department Cost Total		105,251-	0	105,251-
Adjustments to Cost				
Subtotal - Adjustments			0	0
Total Costs After Adjustments		105,251-	0	105,251-
General Admin Distribution			0	0
Grand Total		105,251-		105,251-

B. Incoming Costs-(Default Spread Custom%)

Dept:27 HPW General Fund Credit

No Indirect Costs

General Fund Credit Allocations

Dept:27 HPW General Fund Credit

	Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
65	HPW Water & Sewer	100	100.0000	105,251-	$ 0	105,251-	$ 0	105,251-
	Subtotal	100	100.0000	105,251-	0	105,251-	0	105,251-
	Direct Bills					0		0
	Total					$105,251-		$105,251-

Basis Units: Direct allocation to HPW Water & Sewer
Source: Direct Allocation

Allocation Summary

Dept:27 HPW General Fund Credit

	Department	General Fund Credit	Total
0	Direct Billed	$0	$0
65	HPW Water & Sewer	105,251-	105,251-
	Total	$105,251-	$105,251-