

**ADVERTISEMENT FOR CONSTRUCTION  
LOW BID**

**CITY OF HOUSTON**

The City Secretary for City of Houston will receive bids at 900 Bagby, Room P101, Houston, Texas for the following General Services Department project(s):

**Project Name and Number: City Hall Basement Restoration - Hurricane Harvey**

**WBS No. D-HARVEY-7382-4-01-1E**

**Project Description:** The project will include, but is not limited to the following:  
Selective demolition of existing walls, finishes, MEP systems and complete restoration of the entire basement level including restrooms, training rooms, swing spaces and conference rooms. The scope of work will also include new furniture, finishes, as well as new MEP scope to accommodate the new layout.

**Bid Date:** Thursday, October 8, 2020

**Project Location:** City Hall Basement Level  
901 Bagby, Houston, TX 77002

**Project Manager:** **Jared Lucher / 832-393-8067**

**Estimated Construction Budget:** \$3,400,000.00

**Pre-bid Meeting:** Tuesday, September 22, at 10:30 a.m.

**Microsoft Teams Meeting**

Conference Number: 936 755 1521

Conference ID: 969-725-728

Bids will be accepted until 10:30 a.m., local time on the bid date shown above. Bids received after that time will not be accepted. Bids will be publicly opened and read aloud at 11:00 a.m. on the same day at 900 Bagby, Room P112. All interested parties are invited to attend. Place and date of bid opening may be changed in accordance with Section 15-45 of the City of Houston Code of Ordinances (City Code).

**Request for bid documents and drawings should be sent to [Richard.Vella@houstontx.gov](mailto:Richard.Vella@houstontx.gov) and cc [Jared.Lucher@houstontx.gov](mailto:Jared.Lucher@houstontx.gov). All Addenda will be posted on General Services website for your review:**

**<https://www.houstontx.gov/generalservices/advertisements.html>**

Respondent acknowledges that Federal Emergency Management Agency (FEMA) financial assistance will be used to fund this Agreement and Respondent agrees to comply with all applicable Federal laws, regulations, executive orders, FEMA requirements, and all other terms and conditions incorporated into the bid documentation.

Contracts funded in whole or in part by federal funding (e.g. FEMA Public Assistance Grants) are also subject to the requirement at 2 C.F.R. § 200.321 to solicit minority businesses, women's business enterprises, and labor area surplus firms when possible. The list of labor surplus areas is provided at the Department of Labor's website at <https://doleta.gov/programs/lisa.cfm>.

Regulation 2 C.F.R. § 200.321 requires, where subcontracting is permitted, contractors to take the following affirmative steps:

1. Solicitation Lists. The Contractor must place small and minority businesses and women's business enterprises on solicitation lists.
2. Solicitations. The Contractor must assure that it solicits small and minority businesses and women's business enterprises whenever they are potential sources.
3. Dividing Requirements. The Contractor must divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises.
4. Delivery Schedules. The Contractor must establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises.

5. Obtaining Assistance. The Contractor must use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The Contractor must take these steps regardless of whether it has met the City's MWBE goal referenced above. Selected Firm(s) should clearly document the communication and outreach to the certified business. Documentation may include mail logs, phone logs, or similar records documenting the use of the above identified sources of information about MWSBE firms, the efforts to contact them, and other efforts to meet the above requirements.

It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award (Chapter 18 City Code). Contractor will be required to comply with Anti-discrimination provisions (Chapter 15, Article II City Code), Pay or Play Program (Executive Order 1-7 and Ordinance 2007-0534), Minority, Women, Persons with Disabilities and Small Business Enterprise requirements (Chapter 15, Articles V and VI, City Code and Executive Order 1-2), and the MBE goal of 18% and WBE goal of 10%.

Dated: \_\_\_\_\_

(Publish Friday, September 11, 2020 and September 18, 2020)

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Pat Jefferson Daniel  
Interim City Secretary