

Document 00910

ADDENDUM NO. 1

Date of Addendum: 9/21/18

PROJECT NAME: Hurricane Harvey Building Envelope Restoration

PROJECT NO: D-HARVEY-0005-3

SUBMITTAL DATE: September 27, 2018

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor
Houston, Texas 77002
Attn: Jennifer Allen, Project Manager

TO: Prospective Respondents

This Addendum forms a part of the Request for Qualifications (RFQ) and it will be incorporated into the Contract, as applicable. Insofar as the original RFQ is inconsistent, this Addendum governs.

CHANGES TO REQUEST FOR QUALIFICATIONS (RFQ)

1. There are no changes to the RFQ.

CLARIFICATIONS

Q1. Document 2 – Scope of Services included in the RFQ indicates the Pre-Design Phase scope of work includes assessment and recommendations for exterior wall water intrusion and roof repair or replacement. The RFQ tables in Document 4 specifically list to provide examples of representative projects for replacing one metal roof, one built-up roof, and one single-ply roof. The tables do not indicate what references are required for exterior wall water leakage investigation / repair work. How should we show representative projects for exterior wall leakage investigation and repair work? At the pre-submittal meeting it was mentioned that we can use the same table to add in this information, however, not all representative projects may have both roofing and exterior wall investigation and repair scope to be able to include in just one table – we understand we are not allowed to add extra tables or pages. Please confirm how this should be addressed. It appears that if we submit information for an exterior wall investigation work experience we will not be complying with the request in the tables

A1. The City is only requesting experience related to replacement of roofs as specified in the SOQ. The City did not request experience related to exterior wall leakage investigation and repair work.

Q2. Some buildings in the preliminary list of facilities show clay tile and corrugated concrete

panel roofing – are you interested in seeing relevant work experience for these types of systems? If so, how and where should this experience be presented? These types of roofing systems are not listed in the Document 4 tables.

A2. The City is only requesting experience related to replacement of roofs as specified in the SOQ.

Q3. Table 2.1 indicates three project roles: Designer, Inspector, and Construction Administrator. It is not clear if in the respective Tables, 2.2, 2.3, and 2.4, we are to provide project experience where our services included all three tasks, or if we can provide project examples where only one or two of these tasks were performed. For example:

- a. Table 2.2 – do we list projects only related to design of the three types of roofing systems listed, but not necessarily having to include performing inspection or construction administration of these same roofs/projects?
- b. Table 2.3 – do we list projects only related to the inspection of the three types of roofing systems listed, but not necessarily having to include performing the design or construction administration of these same roofs/projects?
- c. Table 2.4 – do we list projects only related to providing construction administration services, but not necessarily having to include performing design or investigation of these same roofs/projects?

A3. In Table 2.1 that space shall be utilized to Select an intended Building Envelope Designer, Roof/ Building Envelope Inspector, and Construction Administrator.

In Table 2.2 Respondents shall provide 3 different projects in which the Building Envelope Designer listed in Table 2.1 performed worked in the Role as Building Envelope Designer for the specific roof types set out in the SOQ.

In Table 2.3 Respondents shall provide 3 different projects in which the Roofing/ Building Envelope Inspector listed in Table 2.1 performed worked in the Role as Roofing/ Building Envelope Inspector for the specific roof types set out in the SOQ.

In Table 2.4 Respondents shall provide 3 different projects in which the Construction Administrator listed in Table 2.1 performed worked in the Role as Construction Administrator for the specific roof types set out in the SOQ.

Q4. As consultants, construction cost information is not always made available to us for every project. Will we lose points or be disqualified if we list project experience that does not include construction costs? In these cases, is it OK to estimate the range of the construction cost?

A4. Respondent will be scored down if they do not provide construction cost.

Q5. For showing experience of “Design Team Construction Administrator” can we list projects where we performed construction administration services, but did not perform the design? Or are we limited to projects where we provided both design and construction administration services only?

A5. Respondents may provide projects in which they performed Construction Administrator services, as set out in section 2.4 of the SOQ.

Q6. Can projects listed in Tables 1.1 be repeated in Tables 2.2 – 2.4? If so, will this result in a reduced score?

A6. Where applicable projects can be repeated and will not be scored down.

Q7. Table 2.1 indicates “An individual may assume one or more roles, but a separate Experience table must be submitted for each Project in 2.2, 2.3, and 2.4.” Are we limited to listing just three individuals as part of the design team, or can we list more. If we can list more, there are not enough tables to cover work experience for each person and each project. How should this be addressed?

A7. Respondent are limited to 3 individuals.

Q8. Would the design of new roofs by the consultant firm /personnel with total areas exceeding the requirements listed in the RFQ be considered in place of replacement of damaged roofs?

A8. No. Respondents shall provide replacement roofs as set out in the SOQ. Projects not meeting the specifications will be scored down.

Q9. Would you consider the experience of the prime and sub-consultant firms together to satisfy the respondent's experience requirements? Or would it all be the Prime consultant's exclusive firm experience?

A9. No. Only the Primes experience will satisfy the requirements.

Q10. You mentioned in your speech "jurisdictional requirements" must be satisfied. Can you elaborate what they are?

A10. Respondent are required to adhere to all the requirements as set out in the Sample contract; refer to Document 6 of the RFQ.

Q11. Is partial use of the building expected during the repair work?

A11. Yes.

Q12. Is the color of roof /walls selected by the City? or be matched with the existing color of roof /walls?

A12. This question is not relevant to the Statement of Qualifications.

Q13. Can we recreate the tables to include the relevant/requested information if each remains one page in length?

A13. No. Tables are not to be edited. The response boxes can be expanded to fit more information; however, the original overall table must remain the same size.

Q14. The roles requested are specific to building envelope, but the project scopes are primarily roofing. Which role/expertise should be given preference?

