

Document 00910

ADDENDUM NO. 02

Date of Addendum: 05/21/18

PROJECT NAME: Hermann Park Civil Site Development

PROJECT NO: WBS No. F-000788-0002-4

PROPOSAL SUBMITTAL DATE: May 24, 2018

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor
Houston, Texas 77002
Attn: Richard Odlozil, Project Manager

TO: Prospective Proposers

This Addendum forms a part of the Request For Competitive Sealed Proposals (RFCSP) and will be incorporated into the Contract documents, as applicable. Insofar as the original Project Manual and Drawings are inconsistent, this Addendum governs.

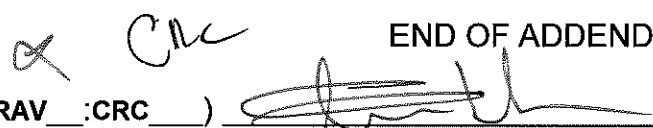
This Addendum uses the change page method: remove and replace or add pages, or Drawing sheets, as directed in the change instructions below. Change bars (|) are provided in the outside margins of pages from the Project Manual to indicate where changes have been made; no change bars are provided in added Sections. Reissued Drawing Sheets show the Addendum number below the title block and changes in the Drawing are noted by a revision mark and enclosed in a revision cloud.

CHANGES TO PROJECT MANUAL

PROPOSAL SUBMITTAL REQUIREMENTS

1. Document 000202 – Evaluation Process and Criteria. Replace Document 00202 with new attached Document 00202.
2. Document 00210 – Supplementary Instructions to Proposers. Replace Document 00210 with new attached Document 00210

END OF ADDENDUM NO. 02


5/21/18
 (RAV :CRC) _____
 Obioma Nwakanma, P.E. DATE
 City Engineer
 General Services Department

END OF DOCUMENT

Document 00202

EVALUATION PROCESS AND CRITERIA

1.0 SUBMITTAL INSTRUCTIONS

Proposers shall submit six hard copies and six electronic copy (CD or flashdrive) of the Statement of Qualifications Submittals (see Document 00202-A), in a sealed box labeled with the Proposer's name, name of the Project, and General Services Department.

2.0 EVALUATION PROCESS

The Proposers will be evaluated as follows:

Step One: Statement of Qualifications (SOQ) – A committee will review and evaluate Proposer's SOQ, based on the evaluation criteria set out below. Proposers can receive up to 100 points for the SOQ. Proposers receiving 75 or greater will be short-listed to submit a proposal.

Step Two: Proposal – Short-listed Proposers will prepare a Proposal in accordance with Document 00200 and will submit a Proposal in accordance with Paragraph 10.0.A of Document 00210.

The lowest apparent Proposer will be awarded the Project.

3.1 EVALUATION CRITERIA FOR STEP ONE

0. **SOQ completed in accordance with instructions** (10 Points Maximum)
1. **Proposer's Experience** (33 Points Maximum). Refer to Section 1.1
2. **Proposed Key Personnel's Experience** (40 Points Maximum). Refer to Sections 2.1- 2.3
3. **Safety** (12 Points Maximum). Refer to Section 3.1
4. **Hire Houston First** (5 Points Maximum). Refer to Section 4.1.

END OF DOCUMENT

Document 00210-CSP

SUPPLEMENTARY INSTRUCTIONS TO PROPOSERS

The following Paragraphs modify Document 00200 CSP - Instructions to Proposers. Where a portion of the Instructions to Proposers is modified or deleted by these Supplementary Instructions, the unaltered portions of the Instructions to Proposers remains in effect.

2.0 – DEFINITIONS: Add the following Paragraphs to this Section:

O. *Office of Business Opportunity (OBO):* All references to Affirmative Action Contract Compliance Division (AACC) set forth in Document 00700 – General Conditions and in other documents of the Project Manual, shall refer to, and include, the Office of Business Opportunity.

P. *Director:* Director, General Services Department, City of Houston.

4.0 – REQUEST FOR COMPETITIVE SEALED PROPOSAL DOCUMENTS: Add the following Paragraphs to this Section:

A. Add the following Paragraph A.1:

1. Request for bid documents and drawings should be sent to richard.vella@houstontx.gov. Addenda will be distributed at no cost to those who are registered plan holders with the City.

D. Add the following Paragraph D.1:

1. Copies of the City Standard Specifications and Details may be acquired at no cost on the City's website:

http://documents.publicworks.houstontx.gov/document-center/cat_view/88-engineering-and-construction/92-specifications/208-division-02-16-standard-specifications.html

E. Add the following Paragraph E.:

The following plan rooms, whose names, addresses, phone and fax numbers were last updated on December 16, 2011, have been authorized by the City to display Request For Competitive Sealed Proposals for examination:

1. AMTEK Information Services, Inc., 4001 Sherwood Lane, Houston, TX 77092, 713-956-0100, Fax 713-956-5340, Email: planroom@amtekusa.com

2. Associated Builders & Contractors, Inc., (ABC), 3910 Kirby, Suite 131, Houston, TX 77098-4151, 713-523-6222, Fax 713-874-0747. Email: lori@abchouston.org
3. Associated General Contractors (AGC-BB) Building Branch, 3825 Dacoma, Houston, TX 77092-8717, 713-843-3700, Fax 713-843-3701. Email: karla.s@agchouston.org
4. Associated General Contractors, (AGC-HHUI), Highway, Heavy Utilities and Industrial Branch, 2400 Augusta St., Suite 180, Houston, TX 77057, 713-334-7100, Fax 713-334-7130. Email: houston@agctx.org
(Attention: Mel Keyser)
5. Construction Information Network, 1225 North Loop West, Suite 550, Houston, TX 77008, 713-868-2233 ext. 329, Fax 866-852-2713. Email: paul.tilford@cnsx.com
6. F. W. Dodge Corporation, 4101 Greenbriar, Suite 320, Houston, TX 77098, 713-529-4895, Fax 713-524-7639. Email: terrie_harris@mcgraw-hill.com
7. Hispanic Contractors Association of Houston (HCA-GHA), 11 Parker Road, Suite 7, Houston, TX 77241, 713-699-2732 or 832-754-3705, Fax 713-695-1556, Email: hispaniccontractorsassociation@yahoo.com; or Randymagdalenno@yahoo.com
8. Houston Minority Business Development Center, 2900 Woodridge, Suite 124, Houston, TX 77087, 713-644-0821, Fax 713-644-3523. Email: gtamez@gacompanies.com
9. Reed Construction Data, 30 Technology Parkway South, Suite 100, Norcross, GA – 30092-8629. Tel. 1-800-424-3996 or 1-800-699-8640; Fax 1-800-317-0870 or 1-800-508-5370.
10. The Builders' Exchange of Texas, Inc., 3910 Kirby, Suite 131, Houston, TX 77098, 210-564-6900, Fax: 210-564-6921, Email: houston@bctx.com
11. Virtual Builders Exchange, 3910 Kirby, Suite 131, Houston, TX 77098-4151, 832-613-0201, Fax 832-613-0344, Email: ashley@virtualbx.com
12. Associated General Contractors (AGC-BB) Building Branch, 3825 Dacoma, Houston, TX 77092-8717, 713-843-3700, Fax 713-843-3701, Email: kschell@isqft.com

13. Associated General Contractors, (AGC-HHUI), Highway, Heavy Utilities and Industrial Branch, 2400 Augusta St., Suite 305, Houston, TX 77057, 713-334-7100, Fax 713-334-7130, Email: houston@agctx.org
14. Triangle Reproductions, 8450 Westpark Drive, Suite 100, Houston, TX 77063, 713-780-0236, Fax 713-780-2417, Email: ditgal@triangle-texas.com
15. McGraw-Hill Construction/Dodge, www.construction.com, 281 242-3542, Fax 713-524-7639, Email: Toni_Lawson@mcgraw-hill.com
16. CDC News, 4201 West Palmer Lane, Suite A200, Austin, TX 78727, 800 872-7878, Fax 800 487-7878, Email: ddavila@cdcnews.com

F. Add the following Paragraph F.:

Designation as a City Business or Local Business

To be designated as a City Business or Local Business for the purpose of the Hire Houston First Program, as set out in Article XI of Chapter 15 of the Houston City Code, a proposer must submit the Hire Houston First Application and Affidavit to the Director of the Mayor's Office of Business Opportunity and receive notice that the designation has been approved prior to submission of a proposal. Submit with your proposal a valid official letter from OBO with your designation as a City or Local Business.

5.0 - EXAMINATION OF DOCUMENTS, SITE, AND LOCAL CONDITIONS: Insert the following paragraph:

D. Add the following Paragraph D.1:

1. Work will be performed in public right-of-way. The site may be examined at any time during daylight hours.

9.0 – PREPARATION OF PROPOSAL: Add the following Paragraph E. 1 to this Paragraph:

E. 1. For math errors the City encounters in analyzing Proposals, the following guidance will be used:

In the event of a conflict between:

The Proposal Price is:

1. Individual Unit Price and Extension of that Unit Price

Individual Unit Price times Estimated Quantity

2. A Unit Price Extension and total of Unit Price Extensions	Sum of all Individual Unit Price Extensions
3. Individual Alternate and total of Alternates	Sum of all Individual Alternates
4. Individual subtotals for Stipulated Price, Base Unit Prices, Extra Unit Prices, Cash Allowances, and Alternates; and the Total Proposal Price	Sum of Individual subtotals for Stipulated Price, Base Unit Prices, Prices, Extra Unit Prices, Cash Allowances and Alternates

10.0 – PROPOSAL SUBMISSION: Add the following Paragraph A.1 to this Section:

A. Add the following Paragraph A.1:

1. City Secretary will receive SOQS at 900 Bagby, Room P101, Houston, Texas until 10:30 a.m., local time on Thursday, May 24, 2018.
2. City Secretary will receive Proposals at 900 Bagby, Room P101, Houston, Texas until 10:30 a.m., local time on June 21, 2018.

15.0 – PRE PROPOSAL MEETING: Add the following Paragraph A.1 to this Section:

A. Add the following Paragraph A.1:

1. A Pre-submittal Meeting will be held at 10:30 AM on Tuesday, May 8, 2018, in Conference Room 242 at 900 Bagby, 2nd Floor, Houston, TX 77002 prior to Qualifications Submittal Date.
2. A Pre-proposal Meeting will be held at 10:30 AM on Tuesday, June 12, 2018, in Conference Room 242 at 900 Bagby, 2nd Floor, Houston, TX 77002 prior to Proposal Submittal Date.

END OF DOCUMENT