



**REQUEST FOR PROPOSALS  
FOR CONSTRUCTION MANAGER AT RISK SERVICES  
Project Name: North Belt Police Station  
Project Number: G-000165**

**3 – EVALUATION PROCESS AND CRITERIA**

**3.1 EVALUATION CRITERIA**

Proposers will be ranked by an Evaluation Committee based on the following criteria and points:

0. SOQ and Proposal completed in accordance with instructions. (5 Points Maximum)
1. Proposer's Experience (20 Points Maximum) – Reference Document 4 – SOQ, Section 1.1
2. Proposed Key Personnel's Experience (25 Points Maximum) – Reference Document 4 – SOQ, Sections 2.1 – 2.6
3. Preconstruction Approach (30 Points Maximum) – Reference Document 4 – SOQ, Sections 3.1
4. Safety (5 Points Maximum) - Reference Document 4 – SOQ, Section 4.1. Requires proof of current Workers Compensation Modifier Rating from the National Council on Compensation Insurance.
5. Fee Proposal (15 Point Maximum) - - Reference Document 5 – Proposal

**3.2 HIRE HOUSTON FIRST**

Reference Document 4 – SOQ, Section 5.1

To be eligible for the preference, a company must be designated as a "City Business" (CB) or "Local Business" (LB) under the Hire Houston First Program prior to submittal of proposal. Proposers must provide the *Declaration of Hire Houston First Designation Form* Exhibit II, Attachment "E" with the proposal submission. At the conclusion of scoring Proposals, Hire Houston First preference points shall be distributed in such a way that grants 5 points to a "City Business" (CB) and 3 points to a "Local Business" (LB). Proposers not designated as either a "City Business" (CB) or "Local Business" (LB) will not receive any points.

### 3.3 INTERVIEWS/PRESENTATIONS

A maximum of five Proposers may be short listed to participate in an interview/presentation. The Proposer's designated Key Personnel will be expected to participate in the interview/presentation. Proposers will be notified in writing of the date/time and location of their interview.

Each team will have five minutes prior to the scheduled interview time to set up for the presentation (Smart Board available). Next, the team will have 30 minutes to make a presentation. Following each presentation, the Evaluation Committee will conduct a 15-minute question and answer session. Specific questions may be asked about the submitted Statement of Qualifications and Proposal.

The presentation shall include the following:

1. Introduction
  - a. Highlight relevant Proposer's experience including CMAR delivery method
  - b. Highlight relevant Project Experience of Key Personnel including CMAR delivery method
  - c. Demonstrate successful team synergy and dynamics
2. Preconstruction Approach
  - a. Discuss and present Proposer's preconstruction approach
  - b. Highlight ideas related to this project, and include a constructability statement