



# CITY OF HOUSTON

General Services Department

## Interoffice

Correspondence

To: Pat Jefferson Daniel  
Interim City Secretary

From: C.J. Messiah, Jr.  
Director / General Services Department

Date: March 2, 2021

Subject: **REQUEST TO ADVERTISE AND RECEIVE  
STATEMENT OF QUALIFICATIONS AND  
PROPOSALS**

The project named below is ready to be advertised for statements of qualification and proposals. Please have this project advertised for statement of qualifications and proposals on the dates given. If you have any questions, please contact the Project Manager at the number listed below.

**Project Information:**

**Advertisement Dates:** March 5 and 12, 2021  
(Houston Business Journal)

**Project Name:** Job Order Contracting Services for City-Wide Special Waste and Stormwater Interceptor Pump Outs

**Project Manager:** Gabriel Mussio  
General Services Department – Environmental Division]  
**832-393-8042**

**Scheduled SOQ and  
Proposal Submittal Date:** Thursday, April 1, 2021

DocuSigned by:  
*C.J. Messiah, Jr.* 3/2/2021  
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C.J. Messiah, Jr.  
Director / General Services Department

CJM: ON: GM: tm

Attachment: Advertisement for Competitive Sealed Proposals

Copy w/attachment: C.J. Messiah, Jr., Gabriel Mussio, Bernard Willingham, Carolyn Hanahan, Yvette Burton, File

**ADVERTISEMENT FOR CONSTRUCTION  
COMPETITIVE SEALED PROPOSALS**

**CITY OF HOUSTON**

The City Secretary for City of Houston will receive Statement of Qualifications (SOQ) and proposals at 900 Bagby, Room P101, Houston, Texas for the following General Services Department project(s):

**Project Name and Number:**      **Job Order Contracting Services for City-Wide Special Waste and Stormwater Interceptor Pump Outs**

**Project Description:**              Evacuations, cleaning, and waste disposal of City-Wide special waste interceptors and storm water interceptors

Qualification and Proposal

Submittal Date:                      Thursday, April 1, 2021

Project Location:                      City Wide

Project Manager:                      **Gabriel Mussio / 832-393-8042**

Estimated Construction Budget:   \$975,000.00

Pre-submittal and -Proposal

Meeting:                                  Thursday, March 18, 2021 at 10:00 AM

5614 Neches Rd., Houston, Texas

The City of Houston intends to utilize the Competitive Sealed Proposals process as authorized in Chapter 2269, Texas Government Code for the above procurement.

The Contractor will be selected in a two-step process. In step one, the Proposer's SOQ and Proposal will be ranked based on the criteria set out in Document 202-CSP – Evaluation Process and Criteria. After reviewing the Proposers' qualifications, the City will finalize the rankings. The City may short-list the Proposers that will participate in step two. The City will notify the short-listed Proposers to participate in negotiations for the Final Unit Rate Table.

SOQ and Proposals will be accepted until 10:30 a.m., local time on the date shown above. SOQs and/or Proposals received after that time will not be accepted. SOQs and Proposals will be publicly opened and read aloud at 11:00 a.m. on the same day at 900

Bagby, Room P112. All interested parties are invited to attend. Place and date of SOQ or Proposal opening may be changed in accordance with Sections 15-3(b)(5) and 15-3(b)(6), City of Houston Code of Ordinances (City Code).

**Request for bid documents and drawings should be sent to Gabriel.Mussio@houstontx.gov and copy: Timothy.Mcdonald@houstontx.gov. All Addenda will be posted on General Services website for your review.**

This Proposal is subject to "Hire Houston First" as set out in Chapter 15, Article XI, City Code. It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. (Chapter 18, City Code). Contractor will be required to comply with Anti-discrimination provisions (Chapter 15, Article II, City Code), Pay or Play Program (Executive Order 1-7 and Ordinance 2007-0534), and the Minority, Women, Persons with Disabilities and Small Business Enterprise requirements (Chapter 15, Articles V and VI, City Code and Executive Order 1-2).

Dated: \_\_\_\_\_

(Publish Friday March 5 and March 12, 2021)

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Pat Jefferson Daniel,  
Interim City Secretary