



# CITY OF HOUSTON

## General Services Department

### M E M O R A N D U M

Date: September 22, 2016  
To: ATTENDEES and PROSPECTIVE RESPONDENTS  
From: Gilberto Lopez, Sr. Project Manager Design & Construction  
Ref: New Sunnyside Multi-Service Center & Health Center

Thank you to all who attended the **New Sunnyside Multi-Service Center and Health Center Pre-Submittal Meeting** held yesterday September 21, 2016 at 2:00 p.m. at City Hall Annex. As a reminder, it was not mandatory for your firm to attend the meeting to be able to submit your qualifications for this project.

I am attaching for your reference;

- the Agenda for the meeting, and
- the Sign-In sheet taken up during the meeting.

The PowerPoint presentation or information contained in the presentation will not be available for distribution. In addition, there will be NO visits to the existing Sunnyside facilities until the respondent list has been short listed and prior to the interview phase.

For any questions regarding the preparation of the RFQ/SOQ, submit in writing and forward by email to Richard Vella, Assistant Director / Chief of Design & Construction at [Richard.Vella@HoustonTX.gov](mailto:Richard.Vella@HoustonTX.gov) by September 30, 2016 Noon.

cc. Richard Vella, Calvin Curtis, Claudette Manning

# PRESUBMITTAL MEETING AGENDA

## City of Houston

### General Services Department

**Project:** NEW SUNNYSIDE MULTI-SERVICE CENTER AND HEALTH CENTER  
**WBS No.:** H-000091-0001-3  
**Date:** September 21, 2016  
**Time:** 2:00 PM  
**Location:** COH - General Services Department  
900 Bagby, 2nd Floor, Conference Room 242

**Attendees:** See sign-in sheet

1. **General note:** All modifications or clarifications of this RFQ will be issued in writing as an Addendum. No verbal modifications or clarifications are accepted.
2. **RFQ Overview:** Advertised September 9 and 16, 2016. Also, published on COH-GSD website

**Project Description:** This project will combine the existing Sunnyside Multi-Service Center (MSC) and the existing Sunnyside Health Center (HC) operations into a single new facility to be located on the Sunnyside Park property. Multi-Service Centers manage various programs including senior citizen community programs. Similarly, Health Centers dispense health care, including disease prevention and care, dental care, nutritional care, family planning, immunizations, and WIC programs.

The New Sunnyside MSC-HC program development will take into consideration innovative concepts in health care management and services. Unique conditions make an ideal environment for redesigning traditional health care models, fostering and improving health in the Sunnyside Park area community. The design team will be sensitive to the local community's health-related needs and vision.

A key component to the success of the New Sunnyside MSC-HC project is to address and refresh the Sunnyside Park Masterplan multi-use development. The new facility is projected to be a 60,000 square feet, multi-story building. The project will specify cutting-edge building technologies for structures, building envelope, mechanical, electrical, plumbing, data-com, and building finishes. In addition, the project will allow for additional parking, detention modifications, landscaping and irrigation, and site elements.

Finally, the existing Sunnyside MSC and HC facilities located at Wilmington and Cullen streets will remain operational during the development of the new facility in order to provide a seamless transition for the community services.

**Project Budget: \$ 24,915,000.00**

3. **Addendum:** No addendums at this time. Any future addendum will be posted online later than noon on Monday, October 3, 2016
4. **Please follow instructions carefully. Review SOQ in details, and provide any written questions via email.**

5. **The following forms are required:**

- City of Houston Ownership Information Form - 00455  
<http://purchasing.houstontx.gov/forms.html>
- POP1 - Pay or Play Acknowledgement Form  
<http://www.houstontx.gov/obo/payorplay/pop1>

6. **SUBMITTAL DATE: THURSDAY, OCTOBER 6, 2016 @ 2:00 P.M.**

**TO CITY SECRETARY 900 BAGBY, ROOM P101, FIRST FLOOR**

**DO NOT DELIVER SUBMITTAL TO GSD**

7. **Schedule:**

Pre-Submittal Meeting: 2:00 p.m., Wednesday, September 21, 2016

Questions Deadline: Noon, Friday, September 30, 2016

Addenda Deadline: Noon, Monday, October 3, 2016

SOQ Submittal Date: 2:00 p.m., Thursday, October 6, 2016

Anticipated Selection Date: Wednesday, November 16, 2016

Contract Notice to Proceed: Friday, February 10, 2017

8. **Communication:** Send questions to; Richard Vella, Assistant Director / Chief of Design & Construction.  
All questions must be submitted before noon on Friday, September 30, 2016.

9. **Questions?**



# City of Houston General Services Department

Location: COH Annex Rm. 242

Project Name: NEW SUNNYSIDE MSC-HC

H-000091-0001-3

Time: 2:00 p.m.

WBS Number:

Date: 9/21/2016

## Project Coordination Meeting Sign-In Sheet

| Name                  | Company/Department                | Phone        | <input type="checkbox"/>                | E-mail                          |
|-----------------------|-----------------------------------|--------------|-----------------------------------------|---------------------------------|
| 1. Verr Soltes        | HDR Architects                    | 832 835 8140 |                                         | verr.soltes@hdrinc.com          |
| 2. Saul Valentin      | Collabrate                        | 832-409-3080 |                                         | SValentin@Collabrate-llc.com    |
| 3. MARINA HIRSCH      | HIRSCH ENGINEERING (MEP)          | 713-805-2575 |                                         | marina@hirsch-engineering.com   |
| 4. Walter Cicade      | Geosler                           | 713-944-0017 |                                         | walter.cicade@geosler.com       |
| 5. Vanessa Pe'Vey     | THW Design                        | 210-981-2635 |                                         | Vanessapevey@thw.com            |
| 6. LINDAGHAZAWI       | THW DESIGN                        | 210-981-2635 |                                         | lindag hazawi@thw.com           |
| 7. Carlos N. Moreno   | THW Design                        | 210 981-2635 |                                         | carlosmoreno@thw.com            |
| 8. SEAN BOWMAN        | ALPHA TESTING                     | 832-725-4925 |                                         | SBOWMAN@ALPHATESTING.COM        |
| 9. Buddy Grantham     | Sunland Group                     | 713 247 9080 |                                         | bgrantham@sunlandgrp.com        |
| 10. Elaine Rogers     | Henderson Rogers Struct.          | 713-430-5801 | <input checked="" type="checkbox"/> WBE | ERogers@HendersonRogers.com     |
| 11. Wendy Heger       | Harrison Kornberg/Page            | 713-871-8484 |                                         | wheger@pagethink.com            |
| 12. JEFF BRICKER      | " " "                             | "            |                                         | JBRICKER@PAGETHINK.COM          |
| 13. KEN BLACK         | " " "                             | "            |                                         | KBLACK@PAGETHINK.COM            |
| 14. Kathleen English  | English + Assoc.                  | 713 850-0400 |                                         | kenglish@english-architects.com |
| 15. CAROLINA WEITZMAN | NATEX ARCHITECTS                  | 713-975-9525 |                                         | carolina@natexarchitects.com    |
| 16. LINA SABOUNI      | AUTOARCH Architects LLC (HUB/SUB) | 832.326.8321 | <input checked="" type="checkbox"/>     | Lina@autoarch.net               |
| 17. STEPHEN LAWLIS    | JOHNSTON                          | 713-244-8800 |                                         | STEPHEN.LAWLIS@JOHNSTON.LLC.COM |

Bob Woody FS Group Architects

932-367-8743

bobo@fsdesignbuild.com

Jonathan Powell FRK

919.491.7683

Jonathan.Powell@



# City of Houston General Services Department

Location: COH Annex Rm. 242

Project Name: NEW SUNNYSIDE MSC-HC  
H-000091-0001-3

Time: 2:00 p.m.

WBS Number:

Date: 9/21/2016

## Project Coordination Meeting Sign-In Sheet

| Name                    | Company/Department                                                           | Phone        | <input type="checkbox"/>            | E-mail                             |
|-------------------------|------------------------------------------------------------------------------|--------------|-------------------------------------|------------------------------------|
| 1. BENITO GUERRIER      | KIRKSEY ARCHITECTS                                                           | 713.426.7407 | <input type="checkbox"/>            | benitog@kirksey.com                |
| 2. MICHAEL SABOUNI      | AUTOARCH ARCHITECTS                                                          | 832.656.7382 | <input type="checkbox"/>            | msabouni@autoarch.net              |
| 3. Rahim Tazchi         | Infrastructure Associates                                                    | 713.622.0120 | <input type="checkbox"/>            | RT1@IAHOUSTON.COM                  |
| 4. ASIM TUFAIL          | BLACKLINE ENGINEERING<br>COSTELLO INC. ENGINEERS<br>(CIVIL, SURVEY, TRAFFIC) | 832-431-5957 | <input type="checkbox"/>            | atufail@blackline-eng.com          |
| 5. MARK JANZER          | COSTELLO INC. ENGINEERS<br>(CIVIL, SURVEY, TRAFFIC)                          | 713-579-3905 | <input type="checkbox"/>            | MJANZER@COSTELLOINC.COM            |
| 6. NIRAN REDDY          | Rabakistner Consultants                                                      | 713-456-9013 | <input type="checkbox"/>            | NREDDY@RKC.COM                     |
| 7. CHRIS POWELL         | ARCH+TECHNICS/B                                                              | 713.291.2857 | <input type="checkbox"/>            | SECRETARY@ARCHTECH3.COM            |
| 8. Willie C. Jordan Jr. | KCI Technologies                                                             | 713.680.0252 | <input type="checkbox"/>            | willie.jordan@kci.com              |
| 9. MICHAEL LLOYD        | PGAL                                                                         | 713 968 9302 | <input type="checkbox"/>            | MLLOYD@PGAL.COM                    |
| 10. Greg Pyden          | Pyden Architecture                                                           | 713.688.1870 | <input type="checkbox"/>            | greg@pydenarchitecture.com         |
| 11. Kirsten Rankin      | NATEX Architects                                                             | 713-975-9525 | <input type="checkbox"/>            | Krankin@natexarchitects.com        |
| 12. Oscar Valdez        | FRACTAL Structural                                                           | 832-404-2280 | <input type="checkbox"/>            | Oscar.Valdez@Fractalstructural.com |
| 13. Jacob Dix           | English + Associates                                                         | 713 850 0400 | <input type="checkbox"/>            | jdix@english-architects.com        |
| 14. Jacqueline Luter    | WalkerCom Inc.                                                               | 281-997-5713 | <input type="checkbox"/>            | jacqueline.luter@walkercom.com     |
| 15. Danielle Bergamo    | KCI Technologies                                                             | 713-747-9374 | <input type="checkbox"/>            | danielle.bergamo@kci.com           |
| 16. Sandy Roth          | Henderson Rogers <sup>Structural</sup>                                       | 713.430.4819 | <input checked="" type="checkbox"/> | sroth@hendersonrogers.com          |
| 17. Dawn Landey         | Balfour Beatty Construction                                                  | 7-222-0900   | <input type="checkbox"/>            | dlandey@balfourbeatty.us.com       |

Last name from sheet 3:

Natalie Lozano nlozano@dbrinc.com 719.914.4385



# City of Houston General Services Department

Location: COH Annex Rm. 242

Project Name: NEW SUNNYSIDE MSC-HC  
H-000091-0001-3

Time: 2:00 p.m.

WBS Number:

Date: 9/21/2016

HUB

## Project Coordination Meeting Sign-In Sheet

| Name                      | Company/Department                  | Phone        | <input checked="" type="checkbox"/> | E-mail                          |
|---------------------------|-------------------------------------|--------------|-------------------------------------|---------------------------------|
| 1. STEPHANIE ANDERSON     | WGANDERSON (WBE)                    | 979-571-5173 | <input checked="" type="checkbox"/> | SANDERSON@WGANDERSON.COM        |
| 2. Cynthia Foteh          | WGAnderson (WBE)                    | 713 256 8114 | <input checked="" type="checkbox"/> | CFOTEH@WGANDERSON.COM           |
| 3. Christine Braunger     | MORGANTI Construction               | 281 448 1015 |                                     | CBraunger@Morganti.ca           |
| 4. CHAI MANTHEI           | HURT-ZOLLARS                        | 281-496-0060 |                                     | CMANTHEI@HURT-ZOLLARS.COM       |
| 5. Matt Connor            | JQ Infrastructure                   | 832-755-4234 | <input checked="" type="checkbox"/> | MConnor@jqeng.com               |
| 6. Dave Mueller           | Perkins+Will                        | 713 387 9575 |                                     | dave.mueller@perkinswill.com    |
| 7. Priya Sharma           | Concept Engineers Inc. (structural) | 713-552-9200 |                                     | psharma@conceptengrs.com        |
| 8. Bryan Hodge            | Powers Brown Architecture           | 713.224.0456 | <input checked="" type="checkbox"/> | hodge@powersbrown.com           |
| 9. Kimberly Phipps-Nichol | INVENTURE DESIGN                    | 713.255.1262 |                                     | KPHIPPS-NICHOE@INVDESIGN.COM    |
| 10. Catherine Callaway    | Kirksey                             | 713 426 7564 | <input checked="" type="checkbox"/> | catherinec@kirksey.com          |
| 11. Dennis Escobar        | CORCOAN                             | 713 289 9142 | <input checked="" type="checkbox"/> | dennis.escobar@corcoan.com      |
| 12. Christian Sheridan    | Brave/Architecture                  | 713-524-5858 | <input checked="" type="checkbox"/> | csheridan@bravearchitecture.com |
| 13. Paula Edler           | MATRIX STRUCTURAL ENGINEERS         | 713.664.0130 | <input checked="" type="checkbox"/> | PEDLER@MATRIX.STRUCTURAL        |
| 14. Kelsey Padgett        | Harrison Kornberg Architects        | 713-229-0688 | <input checked="" type="checkbox"/> | Kpadgett@harrisonkornberg.com   |
| 15. TERRY SMITH           | SMITH & CO. ARCH                    | 713 524 4202 | <input checked="" type="checkbox"/> | Tsmith@sc-arch.com              |
| 16. F. SABIR              | F.S. Group Arch.                    | 713 256 6960 | <input checked="" type="checkbox"/> | Sabir@fsgrouparchitect.com      |
| 17. Stacy Chu             | Ensignt, Inc (Structural Engineers) | 713-621-0722 | <input checked="" type="checkbox"/> | schu@ensightix.com              |
| 18. VANESSA PEREZ         | Keystone Resources                  | 713 874 0102 |                                     | vanessa@keystoneresources.com   |
| 19. Fred Dally            | ASA Dally, Inc Structural           | 713-337-8771 |                                     | fdally@asadally.com             |
| 20. LORIE WESTRICK        | RJR                                 | 713 868 3121 |                                     | lwestrick@rjr.com               |
| 21. NATALIE LAARD         | nl@annandhinc.com                   | 713 411 1222 |                                     | nl@annandhinc.com               |