



CRNP COURSE SCHEDULE

Weeks 1 & 3	Day	Day of the week	Phase One Course (Week 1)	Phase Two <i>Job Readiness</i> (Week 3)	Time
Week 1 Week 3	Day 1	Monday	Brief Intro and Intake Form Completion	<u>Web Page:</u> <i>http://www.houston.tx.gov/health/C NRP/index.html</i>	08:15 am
			Full Program Overview		09:15 am
			Health Questionnaire Completion		09:30 pm
			Job Readiness Packet Completion & Individual Assessment Mtgs.	Personal Skills Assessment/Resume Found. Pieces/Comm. I and II	10:00 am
			Job Readiness Coordinator Assessment	Resume & Cover Letter Building	11:00 am
Week 1 Week 3	Day 2	Tuesday	Introduction to Courses Attitude is Everything	Google Docs Intro.	10:00 am
			Lunch	Online Job Search Info.	11:00 am
			Thinking Behaviors	Verbal Communication	12:00 pm
					01:00 pm
Week 1 Week 3	Day 3	Wednesday	Identifying Strengths and Limitations		10:00 am
			Lunch		11:00 am
			Goal Setting		12:00 pm
					01:00 pm
Week 1 Week 3	Day 4	Thursday	Stress Management	Communication III, IV & V	10:00 am
			Lunch	Online Job Search Info (11:30)	11:00 am
			Passive, Assertive or Aggressive Behavior		12:00 pm
					01:00 pm



Weeks 2 & 4	Day	Day of the week	Phase One Course (Week 2)	Phase Two <i>Job Readiness</i> (Weeks 4)	Time
Week 2 Week 4	Day 1	Monday	TB Education & Comm. Resources	Communication III, IV & V	10:00 am
			Addictive Behavior/Relapse Prevention	Online Application Skills & Completion (11:30)	11:00 am
			Lunch		12:00 pm
			HIV/STD Overview		01:00 pm
Week 2 Week 4	Day 2	Tuesday	Anger Management	Communication VI – Mock Interviews w/ instructor	10:00 am
			Problem Solving	Communication VII – Mock Interviews w/ CRNP Staff	11:00 am
			Lunch		12:00 pm
			Non-Verbal Communication		01:00 pm
Week 2 Week 4	Day 3	Wednesday	Financial Management		10:00 am
					11:00 am
			Lunch		12:00 pm
			Time Management		01:00 pm
Week 2 Week 4	Day 4	Thursday	Comparing Two Worlds/Support System	Communication Capstone Prep	10:00 am
				Communication Capstone (Mock Interviews with City of Houston Managers)	11:00 am
			Lunch		12:00 pm
			Computer Intro./Resource Search	Post Interview discussion/feedback	01:00 pm
Weeks 2 & 4	Day	Day of the week	Phase Three Courses (Weeks 5 - 12)		
Weeks 5 – 12		Tuesday & Thursday	Evening Classes		6:00 – 8:00 pm