CITY OF HOUSTON

Department Of Health and Human Services
7411 Park Place, Rm. 102 Houston, Texas 77087 (832) 393-5740
2014 SOLID/SPECIAL WASTE TRANSPORTER PERMIT APPLICATION

Application Instructions for Pressure Washers:

Before submitting application, ensure all required documents are included:

- Application with Transporter Acknowledgement Form notarized
- Photo copies of drivers licenses for ALL owners, managers and drivers
- Evidence of financial responsibility for each vehicle and trailer (Insurance)
- $96.34 application fee plus $26.76 administrative fee = **$123.10**
- $679.77 vehicle registration plus $26.76 administrative fee per vehicle = **$706.53**
- State vehicle registration
- Completed Description of Operation Form

Payment must be a check, money order or walk in credit card (Master Card, Visa or Discover)
Please make checks or money orders payable to: City of Houston
Payments are only valid for the current permitting year

Applications must be complete and all required documents submitted before vehicles will be scheduled for inspection. All drivers and vehicles must arrive **15 minutes** prior to their scheduled appointment time. In the event a driver is late, the appointment will be rescheduled for a later date.

Mail or deliver applications:

City of Houston

DHHS- Bureau of Consumer Health Services

7411 Park Place Blvd RM 102
Houston, TX 77087

Questions should be directed to:

Almika Millage, Transporter Coordinator
Office: 832.393.5688 Email: Almika.Millage@houstontx.gov

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Section I TRANSPORTATION COMPANY INFORMATION

Company Name	Telephone No.		Fax No
Physical Address	City	State	Zip
Mailing Address	City	State	Zip
Truck Address	City	State	Zip
Owner	DL No	Email	
Transporter Manager	DL No	Email	

Section II PREVIOUS PERMIT INFORMATION

Have you been permitted by the City of Houston to transport city regulated waste before? If yes, what was the previous permit Number?

Are there any other names this company is operating under? If so, list ALL names and permit numbers.

Section III REQUIREMENTS AND CONDITIONS FOR ISSUANCE OF DECALS

Has the owner or transporter manager been convicted of any violations of this article or the solid waste laws in the previous years? (If yes, explain.)

FOR OFFICE USE:

Permit Year 2014 □ Walked in □ Mailed

Method of Payment: □ Check □ Money Order Check / Money Order No. _____ Pymt Form Serial No_____
Fees: App Fee _____ Vehicle Fee _____ □ Vehicle/Trailer Ins. □ TDL □ Notarized Affidavit □ Description of Operation Form

Section IV AUTHORIZED EMPLOYEE (S) & DRIVERS

Only individuals listed below are allowed to purchase manifest

Include attachment if necessary

NAME	DRIVER'S LICENSE NO.	DATE OF BIRTH

Section V VEHICLE REGISTRATION

COMPLETE THE VEHICLE REGISTRATION FORM AND SUBMIT WITH APPLICATION

The health officer shall issue registration decals for a given vehicle only if each of the following conditions exist

(1) The transporter holds a current and valid transporter permit and the information contained on the vehicle's registration or title corresponds to the information given on the transporter's permit application or an amendment thereto.

(2) The transporter has paid the applicable vehicle registration fee and makes the vehicle available to the health officer for verification.

(3) The transporter name and telephone number are placed on each sides of the vehicle(s) tractor or trailer and are at least three inches (3") high having a brush stroke width of at least 3/8 inch.

(4) The vehicle has a current state inspection sticker and current license registration.

Permitted transporters shall have a continuing duty to AMEND their original permit application whenever there is a change in an item for which a representation or response was given by the transporter in its original application. Any such amendment shall be made within thirty (15) days of the occurrence of the event making the amendment necessary. City Code, Section 47-439.

PERMIT INFORMATION

Complete application and refer to checklist below to ensure all attachments are included.

City of Houston 7411 Park Place Blvd Rm 102 Houston, TX 77087

Application Checklist:

_____ Application

_____ Application and Vehicle Fees

_____ Affidavit of Acknowledgement

_____ Photocopies of drivers license for ALL owners/manager and drivers

_____ Evidence of financial responsibility for each vehicle and trailer in amounts of not less than the minimum required by the state financial responsibility law

_____ State Registration

_____ Description of Operation Form

Annual permit is for a permitting year which starts February 1, 2014 – January 31, 2015

FEE SCHEDULE

Company Application Fee $96.34 for Annual Permit (Plus a $26.76 administrative fee) = $123.10

Company Application Fee $48.17 Temporary Permit

(Temporary permits are 30 day permits and can not exceed 3 times per year)

****Payments are only valid for the current permitting year****

Transporter Annual Permit Formula:

OF VEHICLES _____ x $706.53 VEHICLE FEE = _____ + $123.10 APPLICATION FEE = **Grand Total $_____**

Allowable Waste	Fees/Annual Vehicle Registration	Fees/Monthly Vehicle Registration
City-regulated waste: liquid, semi-liquid and solid wastes and wastewater removed from septic tanks used by single-family or multiple residential units, institutions or commercial establishments that primarily generate waste of a type associated with domestic use. It includes oily water, FOG, grease trap waste, sewage sludge, and portable toilet waste; as well as any materials collected in a septic tank, grit trap, lint trap, retention pond, utility service vault or any similar device, which materials result from or are incidental to any process of industrial, manufacturing, institutional or commercial operations including, but not limited to, mobile or stationary car or truck washing, pavement washing, environmental testing facilities and commercial laundries or Laundromats.	$679.77 Plus $26.76 Administrative Fee **Total: $706.53 (per vehicle)**	$53.52 Plus $26.76 Administrative Fee **Total: $80.28 (per vehicle)**

VEHICLE INFORMATION FORM

City Permit# _____

	City Truck#	Make	Model	Year	Tank Capacity Gallons	License Plate #	Vehicle Identification #
☐Truck							
☐Trailer							
☐Truck							
☐Trailer							
☐Truck							
☐Trailer							
☐Truck							
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☐Truck							
☐Trailer							
☐Truck							
☐Trailer							

Please provide vehicle information for both truck and trailer as a unit.

City Truck #: Vehicle # assigned to vehicle by City of Houston and can be located on decals or registration certificates.
Truck and Trailers: Please include information for both truck and trailer when applicable. If permitting truck only, please include VIN and license plate number for truck.
After the application is reviewed you will be contacted, and a time will be scheduled to bring your vehicles for vehicle inspection.

VEHICLES WILL NOT BE ACCEPTED FOR INSPECTION WITHOUT AN APPOINTMENT

Affidavit of Transporter Manager Acknowledgement

The information submitted in the transporter application is true, complete and accurate. I understand that submitting an incomplete or inaccurate application will result in the forfeiture of my application fee, and falsification of the information contained herein will result in the forfeiture of my Solid/Special Waste Transporters permit. I acknowledge the receipt of the Pressure Washer Fact Sheet and I understand that by signing this application I will be recognized as the responsible party and may receive all enforcement action.

Transporter Manager *(Responsible Person)*: _____
(Print)

Affiant _____ *(Signature of Responsible Person)*

Subscribe and sworn to before me by affiant this _____day of _____20 _____.

NOTARY PUBLIC in and for THE STATE OF _____

My commission expires: _____

2014 Pressure Washer Fact Sheet

1. Pressure Washers reclaiming and operating within the City limits of Houston must be permitted as a City Regulated Waste Transporter.

   • All vehicles must be registered for the current permit year (expires January 31)
   • Temporary permits are available but can not exceed a three month duration. Once permit is expired an annual permit must be obtain to continue service during permit year.
   • Registration decals must be visible and free from any obstruction.
   • City issued vehicle registration for permitted year must be present in vehicle at all times.
   • Vehicle/Tank must be in good working condition.
   • In the event of an accident or vehicle malfunction, please contact and email Transporter Coordinator with (3) days and ***prior*** to submitting monthly report to avoid issues with monthly report to avoid issues with monthly reporting of waste.
   • Application must include the following:

     a) Vehicle and Trailer insurance policy information
     b) Copies of Driver's license of all Drivers using permitted vehicle
     c) Vehicle and Trailer information (VIN and License plate information)
     d) Application and vehicle registration fees
     e) Notarized Affidavit of Transporter Manger Acknowledgement Form
     f) Description of Operation Form

   Mobile car washing is not authorized & will be subject to enforcement. Commercial fleet washing can be approved with proper documents submitted to the Health Department.

2. Waste transported within Houston City limits must be accompanied by Solid/Special Waste Manifest

   • City of Houston issued manifest must be used for all waste originated within City of Houston
   • All manifest must be signed and date-stamped by disposal site.
   • One manifest is used per load and location or one manifest per dump

3. All waste generated from pressure washer must be reclaimed.
   • During the time of inspection a demonstration must be performed before vehicle is permitted.
   • All equipment including water ***must*** be provided at the time of inspection.

4. Monthly Report documenting all activities, manifest used and processing fee of $3.74 per manifest must be submitted or postmarked by the 15th of each month. If the 15th is a holiday or weekend, the report must be submitted on the following work day. **All permitted transporters are required to submit report even when no work is done for that month.** ***In the event, transporter has forgotten to submit all manifest for the monthly report, manifest <u>must</u> be submitted with the current report within (3) days. Do <u>not</u> submit manifest with the following monthly report. A COMPLETE MONTHLY REPORT INCLUDES THE FOLLOWING: MONTHLY REPORT FORM, FULL PAYMENT IN CHECK OR MONEY ORDER, AND MANIFEST. IN THE EVENT WE <u>DO NOT</u> RECEIVE A COMPLETED REPORT THE REPORT WILL BE RETURNED AND CONSIDERED <u>LATE.</u>***

5. Waste must be disposed of at an approved disposal site by the end of each month.

CITY OF HOUSTON

Department of Health and Human Services

Annise D. Parker

Mayor

Stephen L. Williams, M.Ed., MPA
Director

Houston Department of Health
and Human Services
8000 N. Stadium Drive Houston,
Texas 77054-1823

T. 832-393-5169
F. 832-393-5259
www.houstontx.gov
www.houstonhealth.org

Description of Operation

Date: _____

Owner/Transporter Manager: _____ _____

Print (First, Last Name) ***Signature***

Company Name: _____

Company Address: _____

My Company is applying for a:

□ Pressure Washer Permit

Provide a brief summary of your operations: _____

_____

_____

_____

Council Members: Helena Brown Jerry Davis Ellen R. Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez James G. Rodriguez Mike Laster Larry V. Green Stephen C. Costello Andrew C. Burks, Jr. Melissa Noriega C.O. "Brad" Bradford Jack Christie
Controller: Ronald C. Green