

CITY OF HOUSTON

Department of Health and Human Services

Annise D. Parker

Mayor

NOTICE !!!

Please read this letter carefully and keep for future reference

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Dear Laboratory Customers,

January 30, 2013

As we continue our accreditation from the State of Texas under THE NELAC INSTITUTE (TNI), we will be implementing some mandatory changes effective March 1, 2013.

Change # 1

We are enclosing a revised water sample submission form. This form is mandated by the TCEQ and **we cannot accept any other form as of March 1, 2013. Up to 6 samples from the same water system** may be entered on each form. You may copy this form or pick up as many as you need from the lab. As always, the sample form must be filled out completely, in black ink. If you have questions about the new form, please call us at **832.393.3939** or e-mail us at WaterLab.info@houstontx.gov.

Reminder - Public Water Systems

- Your state Public Water System ID number (issued to you by the TCEQ) must be on the sample form. If you don't know your ID number, please contact the TCEQ Public Drinking Water Staff @ 512.239.4691 for assistance. We will **NOT** accept samples from public water systems without this number.
- There must be a chlorine residual (free or total) recorded on the form for every **Routine Distribution** and **Repeat** sample submitted. Routine Distribution and Repeat samples with no chlorine residual recorded will **NOT** be accepted for analysis.

Change # 2

TCEQ recommends that samples be kept cool after collection and during transport to the lab. Samples should be kept on ice or ice packs during transport and delivery to the lab. Samples that are too warm or frozen will not be analyzed.

Change # 3

Samples must now be delivered within **28 hours** of collection to give the lab time to process the sample before the holding time expires.

Change # 4

Samples can now be dropped off **Monday, Tuesday, and Wednesday ONLY** at the Northside Health Center at 8504 Schuller Road, Houston, TX 77093. As always, we accept sample from Monday – Friday, 8 am to 4 pm at the Holcombe Laboratory.

More information about these changes can be found soon on our new web page at www.houstontx.gov/health/water.html

If you have questions about any of these changes, please feel free to call us at 832.393.3939 or email us at WaterLab.info@houstontx.gov.

We look forward to continuing to provide you with the highest quality of laboratory service.

Sincerely,

The Water & Dairy Laboratory Staff

Council Members: Helena Brown Jerry Davis Ellen R. Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez
James G. Rodriguez Mike Laster Larry V. Green Stephen C. Costello Andrew C. Burks, Jr. Melissa Noriega C.O. "Brad" Bradford Jack Christie
Controller: Ronald C. Green