



# FLEXIBLE SPENDING ACCOUNTS

There are two options available: The Healthcare Flexible Spending Account for health-related expenses and the Dependent Care Reimbursement Plan for dependent care expenses.

There is a new provider for the 2021 Plan Year, Total Administrative Services Corporation (TASC).

## New Provider

**Total Administrative Services Corporation**

800-422-4661

tasconline.com

## HFSA At a Glance

**Minimum contribution:**

\$240 a year

**Maximum contribution:**

\$2,550 a year

**Plan Year:**

May 1, 2021 - April 30, 2022

**Incur claims:**

May 1, 2021 - April 30, 2022

**Deadline to file claims:**

July 31, 2022

**Administrator:**

Total Administrative Services Corporation

## Healthcare Flexible Spending Account

The Healthcare Flexible Spending Account (HFSA) allows you to stretch your budget further. The HFSA is a voluntary pre-tax benefit plan that allows you to set aside money from your paycheck to be used to pay the out-of-pocket medical, prescription, dental and vision expenses that you and your eligible dependents incur.

You never pay taxes on the money you put into your account, giving you more bang for your buck when you use pre-tax money to reimburse qualified healthcare expenses.

### How does it work?

After enrollment, you will receive a TASC Card.

Use your TASC Card to pay for eligible expenses at the point of purchase instead of paying out-of-pocket and requesting a reimbursement.

### Selecting an Election Amount

Four factors to keep in mind when selecting an election amount:

1. Your total election amount is available on May 1, 2021-April 30, 2022, so the HFSA can help regulate your healthcare spending and take care of the unexpected expenses along the way.
2. The minimum annual election amount is \$240 and the maximum is \$2,550.
3. As an HFSA participant, you have a 90-day period (May 1, 2022–July 31, 2022) to file claims and request reimbursement for expenses incurred prior to the end of the HFSA Plan Year on April 30, 2022.
4. Contributions are based on 24 pay periods.

### Rollover

The HFSA includes a rollover of up to \$500 into the next plan year if you re-enroll. Any amount left above \$500 will be forfeited.

## Dependent Care Reimbursement Plan

The Dependent Care Reimbursement Plan works just like the HFSA but is for dependent care expenses. Open Enrollment for Dependent Care Reimbursement Plan is November 1, 2021–December 10, 2021. The plan begins January 1, 2022, and ends December 31, 2022.

## For more information

For detailed information, visit [cityofhoustonbenefits.org](http://cityofhoustonbenefits.org) to download PDFs:

- FSA Eligible Expenses
- Card Experience
- Web Experience
- Mobile Experience
- Dependent Care FSA Qualifications

# How do I manage my Flexible Spending Accounts?

TASC's web and mobile tools ensure easy access, account management, and benefit fund security for you.

## TASC Universal Benefit Account

Your one-stop online access to all enrolled accounts includes:

- TASC Card lock — lock your card in case of loss
- Pay the provider
- Email alerts
- Seamless account management
- TASC Wallet

## TASC Mobile App

Track and manage all TASC benefits and access helpful tools, anywhere and anytime—with just one app! The TASC mobile app includes special features that make it easy to keep TASC accounts safe and secure.

- TASC Card lock — lock your card in case of loss
- Fingerprint (touch ID) and facial recognition
- Picture to pay
- Expense eligibility check
- Mobile alerts
- Seamless account management
- TASC wallet

## HFSA Cards

After enrollment, you will receive a TASC card to pay for eligible expenses.

