

**\*NEW TEST DATE\***  
**\*\*\*USERRA\*\*\***

**FIRE FIGHTERS' AND POLICE OFFICERS'  
CIVIL SERVICE COMMISSION**

**CITY OF HOUSTON  
SOURCE MATERIAL LIST FOR  
PROMOTIONAL EXAMINATION OF**

**ENGINEER/OPERATOR 2021  
Houston Fire Department**

The 2021 promotional **USERRA** examination for **ENGINEER/OPERATOR, HOUSTON FIRE DEPARTMENT**, will be written from the following sources:

**FIRE APPARATUS DRIVER/OPERATOR: PUMP, AERIAL, TILLER, AND MOBILE WATER SUPPLY, 3<sup>rd</sup> Edition, Copyright 2019.** ISBN: 9781284147612. By: National Fire Protection Association. Published by Jones and Bartlett. 5 Wall Street, Burlington, MA 01803. (800-832-0034). Cost: \$99.95. Book may be purchased online from [www.jblearning.com](http://www.jblearning.com) with the promotion code: HFD21TEST.

**BRANNIGAN'S BUILDING CONSTRUCTION FOR THE FIRE SERVICE, 6<sup>th</sup> Edition, Copyright 2021.** ISBN: 9781284177312, By: Glenn P. Corbett, Francis L. Brannigan. Published by Jones & Bartlett Learning; 5 Wall Street, Burlington, MA 01803 (800-832-0034). Cost: \$98.95. The book may be purchased online from [www.jblearning.com](http://www.jblearning.com) with the promotion code: HFD21TEST.

**ENGINE COMPANY FIREGROUND OPERATIONS, 4<sup>th</sup> Edition, Copyright 2021.** ISBN: 9781284023855, By: Raul A. Angulo, National Fire Protection Association. Published by Jones and Bartlett Learning. 5 Wall Street, Burlington, MA 01803 (800-832-0034). Cost: \$77.95. The book may be purchased online from [www.jblearning.com](http://www.jblearning.com) with the promotion code: HFDPROMO.

THE FOLLOWING HOUSTON FIRE DEPARTMENT GUIDELINES WILL ALSO BE INCLUDED:

**VOLUME I – ADMINISTRATION**

I - 01	RULES AND REGULATIONS	DATED 01-30-19
I - 03	COMMUNITY INTERACTION	DATED 10-04-18
I - 04	COMPLAINTS	DATED 10-22-18
I - 06	CONTROLLED SUBSTANCE AND ALCOHOL ABUSE	DATED 12-04-18
I - 09	MUTUAL AID	DATED 09-24-18
I - 10	MOBILE AND PORTABLE RADIO OPERATIONS	DATED 01-17-19
I - 19	GRIEVANCES (CLASSIFIED MEMBERS)	DATED 10-22-18
I - 22a	SCHEDULED LEAVES AND ABSENCES	DATED 12-30-19
I - 22b	UNSCHEDULED LEAVES AND ABSENCES	DATED 12-30-19
I - 23	FIRE STATION MANAGEMENT	DATED 11-08-18
I - 24	UNIFORM REGULATIONS AND PERSONAL APPEARANCE	DATED 07-22-20
I - 27	PERSONNEL FILES	DATED 12-05-18
I - 30	COACHING COUNSELING AND MOTIVATING MEMBERS OF THE HOUSTON FIRE DEPARTMENT	DATED 08-27-15

**VOLUME II – EMERGENCY OPERATION**

II - 01	STAFFING	DATED 01-22-19
II - 02	PROTECTIVE CLOTHING	DATED 03-02-21
II - 05	HIGH-RISE FIREFIGHTING	DATED 04-01-20
II - 06	INCIDENT MANAGEMENT	DATED 09-24-18
II - 07	EVACUATION AND RESCUE BOAT OPERATIONS	DATED 10-15-15
II - 09	TRENCH RESCUE INCIDENTS	DATED 04-23-12
II - 11	WATER RESCUE INCIDENTS & EVACUATIONS	DATED 11-27-18
II - 12	CONFINED SPACE OPERATIONS	DATED 11-01-18
II - 15	HAZARDOUS MATERIALS INCIDENTS	DATED 11-15-18
II - 17	REHABILITATION	DATED 08-01-15
II - 18	AIRPORT GUIDELINE	DATED 09-12-18
II - 21	RAPID INTERVENTION TEAMS AND SURVIVABILITY	DATED 01-09-19
II - 24	MOTOR VEHICLE ACCIDENT AND INDUSTRIAL ACCIDENT EXTRICATION	DATED 11-01-18
II - 27	CHEMICAL EXPOSURE EVALUATION	DATED 11-15-18
II - 28	STOKES BASKET OPERATIONS	DATED 04-28-21
II - 32	DEVELOPING EFFECTIVE WATER SUPPLIES	DATED 10-09-18
II - 33	HURRICANE GUIDELINE	DATED 04-23-15
II - 36	DECONTAMINATION	DATED 11-15-18
II - 41	WEAPONS OF MASS DESTRUCTION	DATED 11-16-18
II - 42	MAY-DAY	DATED 01-09-19
II - 43	THERMAL IMAGING CAMERA	DATED 10-04-18
II - 46	MULTIPLE PATIENT VEHICLE OPERATIONS AMBUS (MPV-602)	DATED 01-17-19
II - 47	STRUCTURE FIRE INCIDENTS	DATED 04-01-20

**VOLUME III – EMERGENCY MEDICAL SERVICES**

III - 01	PATIENT CARE GUIDELINES AND STANDING ORDERS FOR BLS AND ALS UNITS	DATED 01-11-21
III - 02	HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) RULES AND REGULATIONS	DATED 12-01-05
III - 03	INFECTIOUS DISEASE AND CONTROL	DATED 01-07-19
III - 09	MASS CASUALTY MANAGEMENT GUIDELINES	DATED 01-01-20
III - 10	EMERGENCY TRANSPORTATION OF PATIENTS IN NON-AUTHORIZED TRANSPORT VEHICLES	DATED 08-13-15

**MAYOR’S EXECUTIVE ORDER**

EO-1-18	POLICY ON USE OF SOCIAL MEDIA	DATED 10-16-20
EO-1-50	WORKPLACE DISCRIMINATION AND HARASSMENT	DATED 04-06-12

Applicants may access, download, and/or print the **HOUSTON FIRE DEPARTMENT GUIDELINES, AND EXECUTIVE ORDERS FOR THE 2021 ENGINEER OPERATOR USERRA EXAMINATION** from the following link: [https://houtx.sharepoint.com/:f:/s/hr/ops/ct/Es4WxCdCFJFCiFN-4\\_0x\\_xQBXE5c2ONNplcvgOsF7BOxRQ?e=5gVDA9](https://houtx.sharepoint.com/:f:/s/hr/ops/ct/Es4WxCdCFJFCiFN-4_0x_xQBXE5c2ONNplcvgOsF7BOxRQ?e=5gVDA9)

Applicants shall refrain from utilizing any City of Houston printer to print Source Material

**PLEASE NOTE:** Employees who will be eligible and who are interested in taking the examination should obtain the above books promptly in case a supply shortage should occur later in the year. Only the publishers’ prices for the above books are listed. Prices may vary if books are obtained from any other sources. Questions for this promotional examination will be taken solely from the materials listed in this announcement.

**Questions for this promotional examination will be taken solely from the materials listed in this announcement. If resource materials are obtained through any source as specified herein, (e.g., internet, etc.), any discrepancy in the materials obtained through another source will not be allowed to support a challenge to an exam question based on such discrepancy, in whole or in part.**

**PLEASE NOTE: A study aide will be emailed to the candidates. Information contained in tables, graphs, pictures, highlights, etc. within the chapters/section/portion of the sources listed for study in this announcement may be included in the examination.**

**ORIENTATION:**

A Test Process orientation presentation is located at:  
<https://houtx.sharepoint.com/:f:/s/hr/ops/ct/EsV3mGM-6x1GiSJuSPdIFhsBZSm8PxfXQMhLSU0fwmpmMw?e=tG7dnx>

If you have questions, please contact Classified Testing at  
[hfdcst@houstontx.gov](mailto:hfdcst@houstontx.gov)

**DATE AND TIME OF EXAMINATION:**

The examination will be given at **9:00 AM, Friday, March 18, 2022**, at Val Jahnke Training Academy, 8030 Braniff St, Houston, TX, 77061

**REASONABLE ACCOMMODATIONS:**

Please notify Classified Testing ([HFDCST@houstontx.gov](mailto:HFDCST@houstontx.gov)) as soon as possible if you will need special accommodations at the test site. You must submit the necessary documents **3 weeks before the exam date.**

**DATE OF ANNOUNCEMENT:**

**Wednesday, January 26, 2022**