

FIRE FIGHTERS' AND POLICE OFFICERS' CIVIL SERVICE COMMISSION

CITY OF HOUSTON SOURCE MATERIAL LIST FOR PROMOTIONAL EXAMINATION OF

District Chief 2021 Houston Fire Department

The 2021 promotional examination for **DISTRICT CHIEF, HOUSTON FIRE DEPARTMENT**, will be written from the following sources:

CHIEF OFFICER, Copyright 2019, 4th Edition By: Bryn Crandell., ISBN: 978-0-87939-644-2, Published by Fire Protection Publications, Oklahoma State University, 930 N. Willis, Stillwater, OK, 74078 (800-654-4055). Cost: \$75.00 plus shipping. Rush delivery is available. The book may be purchased on-line at <https://www.ifsta.org/>. (e-book format is also available).

NATIONAL INCIDENT MANAGEMENT SYSTEM, 3rd edition, October 2017:

https://www.fema.gov/sites/default/files/2020-07/fema_nims_doctrine-2017.pdf

Also in Dropbox - <https://www.dropbox.com/s/zdy4g9106e0595z/NIMS%20Packet.pdf?dl=0>

INTRODUCTION TO EMERGENCY MANAGEMENT, Copyright 2021, 7th Edition By: Jane Bullock, George Haddow & Damon Coppola, ISBN: 978-0-12-817139-4, Published by Butterworth-Heinemann (Elsevier), 50 Hampshire Street, 5th floor, Cambridge, MA 02139. (800-222-9570). Cost: \$78.75. The book may be purchased on-line at www.elsevierdirect.com. (e-book format is also available).

****This is a print on demand book and will be shipped from the publisher after 10-14 days of your order. The book is also available from other online sources such as www.amazon.com which could provide quicker delivery options. ****

LEGAL CONSIDERATIONS FOR FIRE AND EMERGENCY SERVICES, Copyright 2014, 3RD Edition, By: J. Curtis Varone, ISBN: 978-1-59370-347-9. Published by Penn Well Publication; 1421 South Sheridan Road, Tulsa, OK 74112. (800-752-9764). Cost: \$107.00. Next day shipping is available for additional cost. The book may be purchased online from www.fireengineeringbooks.com.

THE FOLLOWING HOUSTON FIRE DEPARTMENT GUIDELINES WILL ALSO BE INCLUDED:

VOLUME I – ADMINISTRATION

I - 01	RULES AND REGULATIONS	DATED 01-30-19
I - 03	COMMUNITY INTERACTION	DATED 10-04-18
I - 04	COMPLAINTS	DATED 10-22-18
I - 05	TRANSFERS	DATED 05-27-20
I - 06	CONTROLLED SUBSTANCE AND ALCOHOL ABUSE	DATED 12-04-18
I - 09	MUTUAL AID	DATED 09-24-18
I - 10	MOBILE AND PORTABLE RADIO OPERATIONS	DATED 01-17-19
I - 13	OUTSIDE EMPLOYMENT	DATED 09-18-18
I - 16	MOTOR VEHICLE CRASHES	DATED 01-20-19
I - 19	GRIEVANCES (CLASSIFIED MEMBERS)	DATED 10-22-18
I - 20	COLLEGE TUITION REIMBURSEMENT (NON CLASSIFIED)	DATED 09-04-18
I - 22a	SCHEDULED LEAVES AND ABSENCES	DATED 12-30-19
I - 22b	UNSCHEDULED LEAVES AND ABSENCES	DATED 12-30-19
I - 23	FIRE STATION MANAGEMENT	DATED 11-08-18
I - 24	UNIFORM REGULATIONS AND PERSONAL APPEARANCE	DATED 07-22-20
I - 27	PERSONNEL FILES	DATED 12-05-18
I - 28	OVERTIME	DATED 01-22-19
I - 30	COACHING COUNSELING AND MOTIVATING MEMBERS OF THE HOUSTON FIRE DEPARTMENT	DATED 08-27-15
I - 35	CLASSIFIED EMPLOYEE PERFORMANCE EVALUATION	DATED 11-01-18
I - 46	SOCIAL MEDIA	DATED 07-20-18
I - 47	CLASSIFIED TRAINING	DATED 04-01-20
I - 48	CRITICAL INCIDENT STRESS MANAGEMENT TEAM	DATED 08-24-18

VOLUME II – EMERGENCY OPERATION

II - 01	STAFFING	DATED 01-22-19
II - 02	PROTECTIVE CLOTHING	DATED 04-01-20
II - 05	HIGH-RISE FIREFIGHTING	DATED 04-01-20
II - 06	INCIDENT MANAGEMENT	DATED 09-24-18
II - 08	RESCUE ROPE	DATED 11-01-18
II - 09	TRENCH RESCUE INCIDENTS	DATED 04-23-12
II - 10	TUNNEL RESCUE INCIDENTS	DATED 08-01-05
II - 11	WATER RESCUE INCIDENTS & EVACUATIONS	DATED 11-27-18
II - 12	CONFINED SPACE OPERATIONS	DATED 11-01-18
II - 13	CIMA	DATED 11-07-18
II - 15	HAZARDOUS MATERIALS INCIDENTS	DATED 11-15-18
II - 16	TRAFFIC INCIDENT MANAGEMENT	DATED 04-01-20
II - 18	AIRPORT GUIDELINE	DATED 09-12-18
II - 21	RAPID INTERVENTION TEAMS AND SURVIVABILITY	DATED 01-09-19
II - 23	HIGH ANGLE RESCUE	DATED 11-01-18
II - 25	EMERGENCY MOBILIZATION PLAN	DATED 04-23-15
II - 26	DTO-FTO GUIDELINES	DATED 09-01-14
II - 29	CIVIL DISORDERS	DATED 10-03-18
II - 33	HURRICANE GUIDELINE	DATED 04-23-15

II - 37	SHIPBOARD FIREFIGHTING	DATED 01-01-10
II - 41	WEAPONS OF MASS DESTRUCTION	DATED 11-16-18
II - 42	MAY-DAY	DATED 01-09-19
II - 46	MULTIPLE PATIENT VEHICLE OPERATIONS AMBUS (MPV-602)	DATED 01-17-19
II - 47	STRUCTURE FIRE INCIDENTS	DATED 04-01-20

VOLUME III – EMERGENCY MEDICAL SERVICES

III - 09	MASS CASUALTY MANAGEMENT GUIDELINES	DATED 01-01-20
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MAYOR'S EXECUTIVE ORDER

EO-1-50	WORKPLACE DISCRIMINATION AND HARASSMENT	DATED 04-06-12
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Applicants may access, download, and/or print the **HOUSTON FIRE DEPARTMENT GUIDELINES, AND EXECUTIVE ORDERS FOR THE 2021 DISTRICT CHIEF EXAMINATION** from the following link:

<https://www.dropbox.com/sh/ynfr6tzlf0xewe1/AAAN3ve3qdA9WPxRN7aMhuRDa?dl=0>

Applicants shall refrain from utilizing any City of Houston printer to print Source Material

PLEASE NOTE: Employees who will be eligible and who are interested in taking the examination should obtain the above books promptly in case a supply shortage should occur later in the year. Only the publishers' prices for the above books are listed. Prices may vary if books are obtained from any other sources. Questions for this promotional examination will be taken solely from the materials listed in this announcement.

PLEASE NOTE: A study aide will be emailed to the candidates. Information contained in tables, graphs, pictures, highlights, etc. within the chapters/section/portion of the sources listed for study in this announcement may be included in the examination.

ORIENTATION:

A Test Process orientation presentation is located at:

<https://www.dropbox.com/s/qqdxr8ektr3a6z1/HFD%20Promotional%20Exam%20Orientation%202020.mp4?dl=0>

If you have questions, please contact Classified Testing at hfdcst@houstontx.gov

DATE AND TIME OF EXAMINATION:

The examination will be given at Friday, April 23, 2021, at the Val Jahnke Training Facility, in the gym, located at 8030 Braniff St., Houston, 77061

REASONABLE ACCOMMODATIONS:

Please notify Classified Testing (HFDcst@houstontx.gov) as soon as possible if you will need special accommodations at the test site. You must submit the necessary documents **3 weeks before the exam date.**

DATE OF ANNOUNCEMENT:

Wednesday, January 13, 2021