



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 481.1

Job Title: **EMS FELLOW, MD (TEMPORARY)**

Pay Grade: 3

GENERAL SUMMARY:

Under a dual-employed fellowship with an accredited medical institution and the City of Houston's Fire Department (HFD), prepares for leadership and medical oversight roles in emergency medical services outside of a hospital/medical setting. For HFD, participates in the direction of paramedics and emergency services personnel by performing functions that parallel an Assistant EMS Physician Director's daily duties.

RESPONSIBILITIES:

- Prepares for and gains exposure to leadership and medical oversight roles in emergency medical services outside of a hospital/clinical setting.
- Participates via a mentorship in the direction of HFD paramedics and emergency services personnel by performing functions paralleling an Assistant EMS Physician Director's daily duties.
- Participates in providing hands-on 24/7 EMS medical physician coverage and online medical command.
- Participates in all forms of EMS education to firefighters as well as quality assurance activities as directed.
- Obtains exposure to and participates in response to major medical and casualty events, such as inclement weather, major public safety scenes (fire, SWAT, World Series, etc.), mass injuries, and major fire incidents.
- May perform other duties as needed.

SPECIFICATIONS:

KNOWLEDGE:

Requires a Medical Doctor's degree or Osteopathic Medical degree from an American Medical Association or similarly accredited medical school.

LICENSE:

Requires a license to practice medicine in the State of Texas within three months of time of hire.

EXPERIENCE:

No experience is required.

COMPLEXITY:

Work is very non-standardized and widely varied, involving many complex and significant variables. Analytic ability and inductive thinking are required in extensively adapting policies, procedures, and methods to fit unusual or complex situations.

SPECIFICATIONS: (continued)

IMPACT OF ACTIONS:

Errors in work could lead to moderate expenses and inconveniences. Work is performed under a fellowship program.

SUPERVISION EXERCISED:

Direct Supervision:

Participates via the fellowship program in general scheduling and review of work as a "working supervisor" or lead person.

Indirect Supervision:

No indirect reports.

CONTACTS:

Internal Contacts:

Level of internal contact is primarily with professionals, supervisors and management. Interaction involves explanation and persuasion leading to resolution of moderately complex issues; e.g., project coordination and higher level problem resolution.

External Contacts:

Level of external contact is primarily with citizens, visitors and/or mid-level representatives of government agencies, guests, vendors and professional contacts with allied organizations. Interaction requires substantial sensitivity and cooperation; e.g., lower-level problem resolution, providing information to citizens who from time to time may be irate, stressed, etc.

PHYSICAL EFFORT:

The position is physically comfortable, the individual has discretion about walking, standing, etc.

WORK ENVIRONMENT:

There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature, such as cuts, bruises and minor burns.

PHYSICAL SKILL:

Requires the ability to make closely coordinated eye/hand movements within very fine tolerance and/or calibration demands; or the ability to make rapid closely coordinated eye/hand movements on a patterned response space within somewhat fine tolerance demands; or the ability to make coordinated eye/hand movements within fine tolerances with large equipment as an extension of the worker.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

EMS Fellow, MD (Temporary)

Effective: April 2022