



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 531.2

Job Title: **EQUIPMENT OPERATOR II**

Pay Grade: 10

GENERAL SUMMARY:

Operates a variety of heavy equipment safely and efficiently to transport materials to complete many work activities.

RESPONSIBILITIES:

- Inspects vehicles for required supplies, materials and equipment.
- Transports materials.
- Cleans and services vehicles and equipment as assigned.
- Operates heavy equipment.
- Maintains a safe and clean work site.
- Repairs and maintains facilities, structures and equipment.
- May perform a series of manual activities, to include mowing, pouring concrete, asphalt, spraying, etc.
- May occasionally supervises crews.
- May assists in preparing reports and forms.

SPECIFICATIONS:

KNOWLEDGE:

Ability to read, write, add, subtract and follow oral and/or basic written instructions as might normally be acquired through 9 to 11 years of formal schooling.

EXPERIENCE:

One year of experience in the operation of plant or automotive equipment and attachments is required.

License: Must have valid Class A or B Commercial Driver's License (CDL) and comply with the City of Houston's policy on driving.

SPECIFICATIONS: (continued)

COMPLEXITY:

Work consists of routine standard procedures and tasks where simple analytical ability is required to select and execute actions.

IMPACT OF ACTIONS:

Errors in work lead to minor inconvenience and incur some costs. Work is typically performed under moderate supervision and within standard operating procedures. The incumbent occasionally can function autonomously, with the supervisor available to answer questions as they arise.

SUPERVISION EXERCISED:

Direct Supervision:

No direct report employees.

Indirect Supervision:

No indirect reports.

CONTACTS:

Internal Contacts:

Level of internal contact is extremely infrequent with virtually no contact beyond the immediate work unit/area. Interaction involves routine information exchange and/or simple service activity requiring common courtesy; e.g., answering questions, giving directions in response to simple requests.

External Contacts:

Level of external contact is extremely infrequent with virtually no outside contact. Interaction involves routine information exchange and/or simple service activity which requires common courtesy; e.g., directing calls, and answering simple questions.

PHYSICAL EFFORT:

The position requires stooping, bending and/or lifting of items of up to 30 pounds with occasional periods of walking on rough surfaces.

WORK ENVIRONMENT:

There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

PHYSICAL SKILL:

Requires the ability to make closely coordinated eye/hand movements within very fine tolerance and/or calibration demands; or the ability to make rapid closely coordinated eye/hand movements on a patterned response space within somewhat fine tolerance demands; or the ability to make coordinated eye/hand movements within fine tolerances with large equipment as an extension of the worker.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

Equipment Operator I

Equipment Operator II

Equipment Operator III

Effective Date: October 1990

Revised Date: June 2020