



# CITY OF HOUSTON

## JOB DESCRIPTION

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Job Code: 971.7

Job Title: **SENIOR FORESTER (Compliance)**

Pay Grade: 24

### **GENERAL SUMMARY:**

Enforces the city's Tree Protection Ordinance by reviewing and approving landscape plans for the removal or pruning of protected trees.

### **RESPONSIBILITIES:**

- Reviews and approves landscape plans for single or multi-family residential, non-residential, capital improvement projects, and park construction.
- Authorizes the removal or pruning of trees included in the city's Tree Protection Ordinance.
- Reviews construction plans for tree protection compliance. Reviews tree planting plans for Adopt-An-Esplanade, Adopt-A-Tree and NeighborWoods programs.
- Conducts and/or participates in meetings held on construction sites to resolve issues and ensure contractors compliance with city code requirements.
- Works with contractors and department managers on joint projects and conflict resolutions.
- Represents departments at meetings, external organizations and agencies.
- Ensures work vehicle is safely operated, properly maintained, and serviced when required.
- May be assigned management responsibilities on a limited basis for certain functions, units or programs.
- May be required to be on-call, and report to work during all significant weather events or random incidents.
- May perform other duties as assigned.

### **SPECIFICATIONS:**

#### **KNOWLEDGE:**

Requires a Bachelor's degree in Arboriculture, Construction, Forestry, Landscape Architecture or a closely related field.

#### **EXPERIENCE:**

Three years of progressively responsible professional work experience in forestry is required.

**Substitution:** An Associate's degree in Arboriculture, Forestry, Botany or a related field, with at least one course in Dendrology; and two years of journey level forestry or tree care maintenance experience, may be substituted for the Bachelor's degree requirement.

#### **COMPLEXITY:**

Work is somewhat complex and varied, and may require the simple interpretation of technical and detailed guidelines, policies and procedures.

## **SPECIFICATIONS: (continued)**

### **SUPERVISION EXERCISED:**

#### **Direct Supervision:**

No indirect reports.

#### **Indirect Supervision:**

No indirect reports.

### **CONTACTS:**

#### **Internal Contacts:**

Level of internal contact is primarily with professionals and supervisors and occasionally with Managers and Assistant Directors. Interaction requires substantial sensitivity and cooperation; e.g., basic project interaction.

#### **External Contacts:**

Level of external contact is primarily with citizens, visitors and/or mid-level representatives of government agencies, guests, vendors and professional contacts with allied organizations. Interaction requires considerable tact and cooperation involving somewhat sensitive issues or problems.

### **PHYSICAL EFFORT:**

The position is physically comfortable, the individual has discretion about walking, standing, etc.

### **WORK ENVIRONMENT:**

There are occasional minor discomforts from exposure to less-than-optimal temperature and air conditions. The position may involve dealing with modestly unpleasant situations, as with occasional exposure to office chemicals and/or extensive use of a video display terminal.

### **PHYSICAL SKILL:**

Requires the ability to make simple gross motor responses within large tolerances.

### **MISCELLANEOUS:**

All duties and responsibilities may not be included in the above job description.

### **JOB FAMILY:**

- Tree Worker
- Forester Trainee
- Forester
- Senior Forester
- Forestry Supervisor
- Assistant Forestry Manager
- Forestry Manager

*Effective: October 2019*