CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 974.2

Job Title: **LIFEGUARD**

Pay Grade: 8

GENERAL SUMMARY:

Monitors the swimming activities and deck safety of all individuals.

RESPONSIBILITIES:

- Observes swimming activities and deck safety of the public to comply with safety guidelines.
- Performs basic housekeeping activities such as checking restrooms, offices, porches and swimming areas.
- Participates in special classes required for lifeguard training.
- Maintains and operates basic pool maintenance and safety equipment such as vacuuming, brushing down sides, setting up equipment and cleaning filters.

SPECIFICATIONS:

KNOWLEDGE:
Ability to read, write, add, subtract and follow oral and basic written instructions. May have a basic knowledge of grammar, spelling, and punctuation. May require a basic knowledge of a particular subject area.

Certification: Requires certification in lifeguard training with CPR/AED and First Aid courses from American Red Cross, American Lifeguard Association, Young Men's Christian Association (YMCA) or an organization that requires equivalent lifeguard training.

EXPERIENCE:
No experience is required.

COMPLEXITY:
Work consists of routine standard procedures and tasks where simple analytical ability is required to select and execute actions.

IMPACT OF ACTIONS:
Errors in work lead to minor inconvenience and incur some costs. Work is typically performed under close supervision of simple routine duties to ensure completion; or tasks are so highly routine that they may simply require following standardized instructions without continuous direct supervisory observation.

SPECIFICATIONS: (continued)

SUPERVISION EXERCISED:

Direct Supervision:
No direct report employees.

Indirect Supervision:
No indirect reports.

CONTACTS:

Internal Contacts:
Level of internal contact is extremely infrequent with virtually no contact beyond the immediate work unit/area. Interaction involves routine information exchange and/or simple service activity requiring common courtesy; e.g., answering questions, giving directions in response to simple requests.

External Contacts:
Level of external contact is primarily with citizens, visitors and/or mid-level representatives of government agencies, guests, vendors and professional contacts with allied organizations. Interaction involves routine information exchange and/or simple service activity that requires common courtesy; e.g., directing calls, and answering simple questions.

PHYSICAL EFFORT:
The position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.

WORK ENVIRONMENT:
There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions. The position may involve routine exposure to soiled materials and light chemical substances such as cleaning solutions.

PHYSICAL SKILL:
Requires the ability to make closely coordinated eye/hand movements within very fine tolerance and/or calibration demands; or the ability to make rapid closely coordinated eye/hand movements on a patterned response space within somewhat fine tolerance demands; or the ability to make coordinated eye/hand movements within fine tolerances with large equipment as an extension of the worker.

MISCELLANEOUS:
All duties and responsibilities may not be included in the above job description.

JOB FAMILY:
Lifeguard
Head Lifeguard
Aquatic Center Supervisor
Regional Aquatic Manager

Effective Date: October 1990
Revised Date: June 2014
Revised Date: April 2026