

The way you enroll in benefits is changing



Don't miss out on important information

Open Enrollment is Feb. 27 - March 27, 2023

To learn more about Benefitplace and Open Enrollment, plan to attend an in-person meeting at the E.B Cape Center, 4501 Leeland St, Houston, TX 77023 or log on to a virtual meeting. Virtual meeting links can be found at bit.ly/COHRetireeBenefits.

Date	Time for In Person Meeting	Time for Virtual Meeting
Friday, March 3, 2023	9 a.m. - 11 a.m.	1 p.m. - 3 p.m.
Friday, March 10, 2023	9 a.m. - 11 a.m.	1 p.m. - 3 p.m.
Friday, March 17, 2023	1 p.m. - 3 p.m.	9 a.m. - 11 a.m.
Friday March 24, 2023	9 a.m. - 11 a.m.	1 p.m. - 3 p.m.

Want to stay in touch with your City of Houston benefits?

The way our retirees communicate is changing. If you would prefer to receive email and mobile notifications, share your email and mobile phone number with HR Benefits.

Here are two ways you can share your email address or mobile cell number with HR Benefits:

- Call 832-393-6000
- Complete a Docusign form online at https://coemployees.org/Retiree_Address.



Scan QR code for form



City of Houston
Benefits Division
Human Resources
P.O. Box 248
Houston, TX 77002



As part of HROne, Human Resources is implementing SAP SuccessFactors – Employee Central and Benefitplace. Together, they are replacing the current Employee Self Service portal.

Benefitplace will simplify and optimize your retiree benefits enrollment and maintenance experience by providing mobile-friendly online access to enroll or make changes.

- HROne Connect launched on Jan. 30, 2023 and Benefitplace will launch on February 27, 2023.
- 2023 Open Enrollment is from February 27 – March 27, 2023

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What to know about the 2023 Open Enrollment

There are no plan or rate changes

That's right - there are no plan or rate changes for the 2023/2024 benefits plan year.

All benefit plan designs will also remain the same. For you this means there will be no change to the current share of cost for pharmacy and medical copayments, co-insurances, annual deductible and out of pocket maximums amounts.

The way you access information and enroll for 2023 Open Enrollment will be different

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Benefitplace will simplify and optimize your retiree benefits enrollment and maintenance experience by providing mobile-friendly online access to enroll or make changes.

Log in instructions and more information will be coming soon. You'll have step-by-step instructions, quick reference guides and informational videos available to help guide you through this transition. Visit CityofHoustonBenefits.org for upcoming announcements and more.

LOG IN | VERIFY | NOTIFY

Once you receive log in instructions and credentials, please take a moment to **LOG IN, VERIFY** that your data is correct and **NOTIFY** benefits if changes are needed.

Cigna Medical Plan

- Please review your current coverage elections.
- If you do not want to make changes to your current benefit elections, no action is needed, your coverages will remain the same.

Cigna Group Dental Plan

- Please review your current coverage elections.
- If you do not want to make changes to your current benefit elections, no action is needed, your coverages will remain the same.
- If you were enrolled under a City of Houston sponsored Group Dental Plan at the time of retirement, you are eligible to re-enroll.

Superior Vision Group Vision Plan

- Please review your current coverage elections.
- If you do not want to make changes to your current benefit elections, no action is needed, your coverages will remain the same.
- If you were enrolled under a City of Houston sponsored Group Vision Plan at the time of retirement, you are eligible to re-enroll.

Basic Life Insurance

- Please review your current coverage elections.
- If you do not want to make changes to your current benefit elections, no action is needed, your coverages will remain the same.
- If you were enrolled under a City of Houston sponsored Group Vision Plan at the time of retirement, you are eligible to re-enroll.

Retirees and Survivor Benefit Administrators

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