

Complete the steps outlined below to verify, add or update your life insurance beneficiary information.

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Step #	Verify your beneficiary information	
1	Click the Benefits drop-down menu and th	en the Your Benefits selection.
		Profile Benefits
	 Your benefits Benefits you content Learning Center Medicare 	an add year-round BENEFIT REPORTS Employee Summary Report
Note:	Scroll down to a plan which provides benef You will be prompted to add your beneficia edit your selections at any time.	iciary-type benefits during your plan shopping. ries after selecting an appropriate plan or you can
2	To update beneficiary information on your section and click the Edit button.	Life Insurance, scroll down to the applicable
	8. Your Life coverage Basic Life 2023	
	Offered By:	Dearborn National
	Coverage Amount:	\$50,000.00 (1 times salary)
	Effective Date:	11/25/2022
	Persons Covered:	Abhishek ChaTest8054
	Beneficiaries:	Spouse80 ChaTest8054 🖋 Edit
	Edit coverage	

Benefitplace

	Life: Beneficiary inform	ation						
	Please select the beneficiaries for this benefit, specifying whether they are Primary or Secondary as well as the allocation percentage(s).							
	Note: When replacing an existing beneficiary w	ith a new one, first deselect the benefic	iary, add the new benef	iciary, then adjust the all	ocation percentage according	gly.		
	Use Name	Relationship	Date of Birth	SSN/ID	Beneficiary Type	Allocation %	Actions	
	Spouse80 ChaTest8054	Spouse	01/01/1992	***_**_***	Primary	▶ 100	Edit	
	Add Beneficiary							
	Coloct the explicable	- Donoficion - T		n alial: Nu	The her			
4	are prompted to ent	er will vary bas	ype, the sed on yo	ur selecti	on.	nericiary into	ormation you	
	Life: Beneficiary inform	ation	,					
	Beneficiary type?							
	Please Note:							
	A beneficiary is a person, organization, trust, or organizations and/or trusts as primary and/or	r estate designated by the certificate ho secondary beneficiaries and designate	older to receive proceed allocation percentages	s from a policy when the or each.	certificate holder becomes d	eceased. You will be able to nan	ne multiple persons,	
	Person	○ Estate						
	 Organization Trust 							
	Next Previous Cancel							
5	Next Previous Cancel	y's information	, then cli	ck the Ne	ext button.			
5	Next Previous Cancel Enter the beneficiar Life: Beneficiary inf	y's information	, then cli	ck the Ne	e <mark>xt</mark> button.			
5	Next Previous Cancel Enter the beneficiar Life: Beneficiary information	y's information formation	, then cli	ck the Ne	e <mark>xt</mark> button.			
5	Next Previous Cancel Enter the beneficiary Infe: Beneficiary infermation Enter the beneficiary information First Name *	y's information formation on. Middle Name	, then cli	ck the Ne	ext button.	Suffix		
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name *	y's information formation on.	, then cli	ck the Ne	ext button.	Suffix Please Selec	t v	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name * Relationship * Relationship *	y's information formation on. <u>Middle Name</u> Social Security Nur	, then cli	ck the Ne	ext button.	Suffix Please Selec	t V	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name * Relationship *	y's information formation on. Middle Name Social Security Nur	n, then cli	Last Name	ext button.	Suffix Please Selec	t v	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name * Relationship * Address 1	y's information formation on. Middle Name Social Security Nur Address 2	n, then cli	City	ext button.	Suffix Please Selec	it v	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name * Relationship * Address 1	y's information formation on. Middle Name Social Security Nur Address 2	n, then cli	Last Name	• t button.	Suffix Please Select State / ProvinPlease Select	.t ✓ nce	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary information Enter the beneficiary information First Name * Relationship * Address 1 ZIP / Postal code ZIP / Postal code	y's information formation on. Middle Name Social Security Nur Address 2 Country Please Select	n, then cli	Last Name Date of Birt City Phone Num	ext button.	Suffix Please Selec State / Provin Please Selec	t v nce	
5	Next Previous Cancel Enter the beneficiary Inter the beneficiary into Enter the beneficiary information Inter the beneficiary information First Name * Relationship * Address 1 Inter the beneficiary ZIP / Postal code Inter the beneficiary	y's information formation on. Social Security Nur Address 2 Country Please Select	nber	City	ext button.	Suffix Please Selec State / Provin Please Selec	t ✓	

HONE Optimizing Your HR Journey

Benefitplace



Life	: Benef	iciary informa	ation							
Please	Please select the beneficiaries for this benefit, specifying whether they are Primary or Secondary as well as the allocation percentagets).									
No	Note: When replacing an existing beneficiary with a new one, first deselect the beneficiary, add the new beneficiary, then adjust the allocation percentage accordingly.									
Us	e Name		Relationship	Date of Birth	SSN/ID	Beneficiary Type	Allocation %	Actions		
	Spouse	80 ChaTest8054	Spouse	01/01/1992	***_**	Primary	▶ 100	Edit		
5	Child T	est	Child	02/13/2013		Secondary	✓ 100	Edit		
A	dd Beneficiary									
Pl	ase Note:									
Se	condary benefici	aries will receive proceeds in	the event that all primary bene	eficiaries are no longer living.						
	.									
Next	Previous	Cancol								
A Su 20 You mus	DIMMA D22 L r 2022 Life t click Sav	ry page dis ife Offer Offer benefit sun e to complete the	splays with t Summary nmary is shown bel e section.	:he newly ac / low. To make chang	lded ben ges, click Edit. F	eficiary info	ormation.	been saved.		
A Su You mus	D22 L 2022 Life t click Sav	ry page dis ife Offer offer benefit sum e to complete the Life Basic Life 24 Offered By: Dear Coverage Amou Effective Date: 11 You Pay: \$0.00 t	Splays with t Summary mary is shown bel e section. 023 rborn National int: \$50,000.00 (1 tim 1/25/2022 twice per month	the newly ac	lded ben ges, click Edit. F	eficiary info	ormation.	been saved. `		
A Su 20 You mus	Jmma D22 L t click Sav	ry page dis ife Offer offer benefit sun to complete the Life Basic Life 24 Offered By: Dea Coverage Amou Effective Date: 11 You Pay: \$0.00 the Beneficiaries Hide details ~	splays with t Summary nmary is shown bel e section. 023 rborn National Int: \$50,000.00 (1 tim 1/25/2022 twice per month	the newly ac	lded ben ges, click Edit. F	eficiary info	prmation. ur benefits have not	been saved. \		
A Si 20 You mus	Jmma D22 L t click Sav	ry page dis ife Offer offer benefit sum e to complete the Life Basic Life 24 Offered By: Deal Coverage Amou Effective Date: 11 You Pay: \$0.00 the Beneficiaries Hide details ~ Name Spouse8 Relationship S Date of Birth C	splays with t Summary nmary is shown bel section. 023 rborn National int: \$50,000.00 (1 tim 1/25/2022 twice per month Calification twice per month Calification twice per month Calification ChaTest8054 pouse polyon/1992	the newly ac	ided ben	eficiary info	prmation. ur benefits have not	been saved. Y		