



Sylvester Turner  
Mayor

**City of Houston**  
Department of Neighborhoods  
Inspections and Public Service Division  
7125 Ardmore, Houston, Texas 77054  
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## IPS PUBLIC INFORMATION REQUEST FORM

*Have questions about a violation and don't need documents? Call our Call Center at 832-394-0600.  
Have questions about paying off a lien? Call our Lien Section at 832-394-0650.*

I request \_\_\_\_\_ copy/copies of the inspection details for the following address:

\_\_\_\_\_

Date range of records requested: \_\_\_\_\_

Types of cases requested:       open cases     closed cases     all cases

**I request a list of:**

properties that have received violation notices

properties that have hearing orders

Date range of list requested: \_\_\_\_\_

*Our most recent list on file can be provided via email without charge unless otherwise requested.*

Other request(s): \_\_\_\_\_

**Responses will be provided within 10 business days. Applicable charges will apply. Contact Mark Cueva at 832.393.0816 or [mark.cueva@houstontx.gov](mailto:mark.cueva@houstontx.gov) with questions you may have.**

**Requestor Name** (please print): \_\_\_\_\_

**Requestor email:** \_\_\_\_\_

**Requestor Telephone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_