

Document 00100

**ADVERTISEMENT FOR BIDS  
CITY OF HOUSTON**

The City Secretary for City of Houston will receive bids at 900 Bagby, Room P101, Houston, Texas for the following «Department» project[s]:

- Project Name:** «LegalPrjName»
- WBS Number:** «WBSNo»
- Bid Date:** «BidDate»
- Project Location:** «PrjLocation»
- Project Manager:** «PrjMgrName» Phone Number «PrjMgrTel»
- Estimated Construction Cost:** «EngCostEst»
- Prebid Meeting:** «PrebidDayDate», at «PrebidTime», «PrebidFloor» Floor, Conference Room No. «ConferenceRoom», «PrebidAdd»

Bids will be accepted until 10:30 a.m., local time on the Bid Date shown above. Bids received after that time will not be accepted. Bids will be publicly opened and read aloud at 11:00 a.m. on the same day in City Council Chambers. All interested parties are invited to attend. Place and date of Bid opening may be changed in accordance with Sections 15-3(b)(5) and 15-3(b)(6) of the City of Houston Code of Ordinances. Low bidder shall comply with City of Houston Code of Ordinances. All bidders shall comply with Article II, Chapter 15, City of Houston Code of Ordinances.

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**MANDATORY**

*Include the following paragraph only if the Pay or Play policy is applicable. Remove these instructions. Remove brackets and change color of remaining text to black.*

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The requirements and terms of the City of Houston Pay or Play Program, as set out in Executive Order 1-7 and Ordinance 2007-0534, are incorporated into this project for all purposes. All bidders shall comply with the terms and conditions of the Pay or Play Program as they are set out at the time of City Council approval of this Agreement.

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**MANDATORY**

*Include the following paragraph only if your project Does Not have any federal or state funding. Remove these instructions. Remove brackets and change color of remaining text to black.*

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This project is subject to the Hire Houston First program, which gives a preference to certain local bidders in award of the contract. For more information, go to:

<http://www.houstontx.gov/obo/hirehoustonfirst.html>

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**MANDATORY**

*Include the following paragraph only if access to the site is restricted to the Prebid date and time. Remove these instructions. Remove brackets and change color of remaining text to black.*

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Access to the project site is restricted. Attendance at the Prebid Meeting is the only opportunity for Bidders to see the existing conditions of the site prior to Bid Date.

**Bid documents and drawings may only be obtained electronically at the City's website: <http://bidsets.publicworks.houstontx.gov/> .**

The Project may contain City of Houston Standard Construction Specifications for Wastewater Collection Systems, Water Lines, Storm Drainage, Street Paving, and Traffic sections that are incorporated into Project Manual by reference. These Standard Specifications, along with Standard Details, may be acquired at no cost on the City's website at [http://documents.publicworks.houstontx.gov/document-center/cat\\_view/88-engineering-and-construction/92-specifications/208-division-02-16-standard-specifications.html](http://documents.publicworks.houstontx.gov/document-center/cat_view/88-engineering-and-construction/92-specifications/208-division-02-16-standard-specifications.html)

Bidders should review Document 00210 – Supplementary Instructions to Bidders - to determine whether the contract will be a City Street and Bridge Construction or Improvement Contract which requires a current Certificate of Responsibility filed with the Director of Public Works and Engineering no later than three business days prior to Project Bid Date. A Certificate of Responsibility is a valid Prequalification Approval Letter issued by TxDOT stating that a Bidder is qualified to bid on State Highway improvement contracts pursuant to 43 Texas Administrative Code, Section 9.12, as it may be amended from time-to-time, and Chapter 15, Article IV of the Code of Ordinances, Houston, Texas.

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**MANDATORY**

*Include the following paragraph only if the Project is PWE (SRF-funded). Remove these instructions. Remove brackets and change color of remaining text to black.*

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This Contract is expected to be funded in part by a loan from the Texas Water Development Board an agency of the State of Texas. Neither the State of Texas nor any of its departments, agencies, or employees is or will be a party to this Contract. Low Bidder(s) will be required to comply with the federal wage and payroll requirements issued by the U.S. Department of Labor under the Davis-Bacon and related Acts, as further described in Document 00806. This contract is subject to the Environmental Protection Agency’s (EPA) “fair share policy”, which includes EPA-approved “fair share goals” for Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms. EPA’s policy requires that contractors make a good faith effort to award a fair share of subcontracts to Minority Business Enterprise and Women-Owned Business Enterprise firms. Although EPA’s policy does not mandate that the fair share goals be achieved, it does require prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the Stae of Texas are as follows: MBE 12.94% and WBE 8.72%.

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**MANDATORY**

*Edit the following paragraph to tell bidders about MWSBE and DBE participation goals, if any. NOTE: If no goals are anticipated, keep first part of the following paragraph anyway. Remove these instructions. Remove brackets and change color of remaining text to black.*

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Bidders shall comply with City Ordinance 2013-0428, Chapter 15, Article V, City of Houston Code of Ordinances, as amended, and City of Houston Office of Business Opportunity Minority, Women, and Small Business Enterprise (MWSBE) Procedures. The Lowest Responsible Bidder will be required to demonstrate good faith efforts to achieve a MWSBE participation goal as stated in Document 00800 – Supplementary Conditions (Contract Goal) in accordance with Document 00808 – Requirements for the City of Houston Program for Minority, Women, and Small Business Enterprises and Persons with Disabilities Enterprises (PDBE).

It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. Bidders should refer to Chapter 18, City of Houston Code of Ordinances for filing requirements and further explanation.

Dated: \_\_\_\_\_  
(Publish Friday, «AdvDates»)

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Anna Russell  
City Secretary