

# HOUSTON PARKS AND RECREATION DEPARTMENT

## LIFEGUARD HIRING PROCESS

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### Lifeguards - \$16.00 / hour

- Must have excellent swimming skills; however, no experience as a Lifeguard is required.

### Headguards - \$18.00 / hour

- Six (6) months of minimum experience as a Lifeguard or Water Safety Instructor is required

### Aquatic Center Supervisors - \$20.00 / hour

- Nine (9) months of minimum experience as a Lifeguard or Water Safety Instructor is required and a working knowledge of administrative, programming and Aquatic Center operation procedures impacting circulation systems.

### STEP 1 – PRE-QUALIFY

- New applicants or those who did not work for HPARD last summer, **must successfully pass a Lifeguard Swim Evaluation for consideration.** Candidate must contact the Parks & Recreation Aquatics Office at **(832) 395-7129** to \*Schedule a Swim Evaluation.

#### Swim Evaluation Requirements:

- ❖ You must be at least 16 years old by May 31. Present current government-issued picture identification (i.e., TDL, TID, or passport) upon arrival at the swim evaluation site.
- ❖ Swim non-stop for 300 yards: 100 yards Front-crawl, 100 yards Breaststroke, and 100 yards choice of Front crawl or Breaststroke.
- ❖ Starting at the shallow end of the pool, swim 20 yards to the deep end, retrieve a 10-pound object from the bottom of the pool (approx. 10 ft deep), return to the surface, kick on your back while controlling the object with both hands, return to the starting point, place the object on the side of the pool and climb out without using a ladder, within one minute and 40 seconds.
- ❖ Tread water in the deep end continuously for two minutes with arms crossed, using legs only.

### STEP 2 – APPLY

- All applicants who successfully completed **STEP 1** must apply online at: [www.houstontx.gov/jobs](http://www.houstontx.gov/jobs)
- Once you receive the email confirming that your online application was submitted successfully, please forward it to: [Aquatics.Applications@houstontx.gov](mailto:Aquatics.Applications@houstontx.gov) (write your first and last name on the subject line).

### STEP 3 – LIFEGUARD CERTIFICATION

- Must pass American Red Cross Lifeguard Training offered/approved by HPARD Aquatic Administration each calendar year. Lifeguard Certification is offered through the Parks and Recreation Department for a **\$42.00** one-time payroll deduction fee when committing to work for the City of Houston during the summer (A \$295 Value).  
\*Requires scheduling.

### STEP 4 – PRE-PROCESSING

- You must pass criminal background check, physical, drug screening, and submit all the required processing documents to the aquatics office to be eligible for employment. If under age 18, a written parental consent for Physical Examination and Drug Test is required. For **Vision Test**: If you have been prescribed corrective lenses, make sure to take them with you to your processing appointment (Location and time TBD).

### STEP 5 – CONDITIONAL OFFER

- After you successfully complete all the requirements, a Houston Parks and Recreation HR representative will make you a conditional job offer, and according with your qualifications and positions availability, you will receive a call from a Regional Aquatic Manager with further instructions.

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## HPARD 2023 SWIM EVALUATIONS AND LIFEGUARD TRAINING SCHEDULE

<b>LOCATION:</b>  Texas Southern University-Natatorium Recreation and Wellness Center 3100 Cleburne, Houston, TX 77004	<b>PROPER SWIM ATTIRE REQUIRED!</b>  Appropriate swim attire is required (bathing suit/ swim trunks). Females should wear a one-piece swimsuit. NOTE: "Cotton clothing, basketball shorts, cutoff shorts, T-shirts, bikinis or thongs are not allowed".
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Swim Evaluation Schedule			
DATE	TIME	DATE	TIME
Friday 2/24/23	6:00 PM – 7:00 PM	Saturday 2/25/23	11:00 AM – 12:00 PM
Friday 3/03/23	6:00 PM – 7:00 PM	Saturday 3/04/23	11:00 AM – 12:00 PM
Friday 3/10/23	6:00 PM – 7:00 PM	Saturday 3/11/23	11:00 AM – 12:00 PM
Friday 3/24/23	6:00 PM – 7:00 PM	Saturday 3/25/23	11:00 AM – 12:00 PM
Friday 3/31/23	6:00 PM – 7:00 PM	Saturday 4/01/23	11:00 AM – 12:00 PM
Friday 4/14/23	6:00 PM – 7:00 PM	Saturday 4/15/23	11:00 AM – 12:00 PM
Friday 4/21/23	6:00 PM – 7:00 PM	Saturday 4/22/23	11:00 AM – 12:00 PM
Friday 4/28/23	6:00 PM – 7:00 PM	Saturday 4/29/23	11:00 AM – 12:00 PM
Friday 5/05/23	6:00 PM – 7:00 PM	Saturday 5/06/23	11:00 AM – 12:00 PM
Friday 5/12/23	6:00 PM – 7:00 PM	Saturday 5/13/23	11:00 AM – 12:00 PM



Lifeguard Certification Training Schedule (Blended Learning)	
IN-PERSON/SKILLS DATES	TIME
Course # 1 Review Class (Returning Guards) - February 24, 25 & 26	
Course # 2 Review Class (Returning Guards) - March 3, 4 & 5	Friday: 6:00 pm – 10:00 pm
Course # 3 Review Class (Returning Guards) – March 10, 11 & 12	Saturday: 9:30 am – 6:30 pm and Sunday: 8:00 am – 5:00 pm
Course # 4 – New & Returning Guards – March 24, 25 & 26	(Sat & Sun one-hour lunch on your own)
Course # 5 – New & Returning Guards – March 31, April 1 & 2	
Course # 6 – New & Returning Guards – April 14, 15 & 16	*Blended learning combines online learning with on-site skills sessions where you will practice skills and demonstrate competency.
Course # 7 – New & Returning Guards – April 21, 22 & 23	You <b>MUST</b> complete your online sessions prior to attending the in-person training.
Course # 8 – New & Returning Guards – April 28, 29 & 30	
Course # 9 – New & Returning Guards – May 5, 6 & 7	
Course # 10 – New & Returning Guards – May 12, 13 & 14	