

# Sports Field Rentals:

- **Are permits required to utilize the fields?**

A: None gated fields can be used as first come first served for small gathering pick-up games/ catch and throw (no lights will be turned on). Unless someone else has a valid permit for use.

A: Organized practices, games and tournaments do require permits.

- **What's the policy (guidelines) regarding Field Use for specific sports and age groups?**

We process Sports Field permits as practices, league games or organized tournaments. A copy of our Sports Field Policy can be found here: [Sports Field Policy pdf](#)

Please note, fields must be utilized and permitted for the specific sport designated.

Rectangle Fields may be used for Soccer, Football, Lacrosse. Diamond Fields may be used for Baseball, Softball, Kickball.

If fields are designated for youth, adults are not allowed to permit. **Exception:** Adult kickball is allowed on most softball fields.

**Competitive Level Fields** - (have limited hours for field use) Fields may only be utilized for organized League Play or Tournaments according to our Sports Field policy permitting guidelines. These fields are maintained, 2 or more times per week.

**Recreational Level Fields** - (have limited hours for field use) Fields may be utilized for Practice, Leagues and/or Tournament Play. These fields are maintained weekly.

**Practice Level Fields** - may be utilized for Practice, Leagues and/or Tournaments, these fields are mowed on a scheduled twenty-one-day cycle.

- **What are the general rules related to use of a Sports Field?**

- No person shall park a vehicle in the parks, except in the areas designated for such purpose. Department sponsored, co-sponsored and/or scheduled programs, activities and events shall have priority usage over building and facility rentals.
- All litter generated by your group, including spectators, is to be picked up and disposed of in the proper containers immediately following the event.
- Glass containers are strictly prohibited.
- It is a violation of this policy to play under conditions that should be evident would cause damage to the field, e.g., wet grounds.

- **What is classified as a practice?**

A: Practices include *Family Kickball Games, small Team building events, Sports Clinics Friendly pickup games.*

- **When can Practice requests be submitted?**

A: Practice requests can be made for the current week and the week following only.

A: Practice request should be submitted online at least five days in advance.

- **May I submit practices for the entire month?**

A: No. They can only be submitted for this week and next week only.

- **What is classified as a League?**

A: League requests are for organized League games only. Leagues must have a minimum of 4 teams and schedule for a minimum of 4 dates to be completed within 10 weeks. *The days of the week must be the same days and not staggered.*

- **When can a League request be submitted?**

A: New league request may be made no more than four weeks prior to the start date. Existing league requests may be made no more than six weeks in advance.

- **What is classified as a Tournament?**

A: Organized Tournaments include officials, matching team uniforms, jerseys or shirts. Require a tournament bracket. Minimum of 4 teams per field.

- **When can a tournament request be submitted?**

A: Tournament request must be made at least five weeks in advance and no more than three months prior to the tournament start date.