

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM



PLANNING &
DEVELOPMENT
DEPARTMENT

PROPERTY

Address 416 Euclid Street

Historic District / Landmark Historic Distric

HCAD # 0372770000004

Subdivision Woodland Heights

Lot 4

Block 12

DESIGNATION TYPE

- Landmark
 Protected Landmark
 Archaeological Site
 Contributing
 Noncontributing
 Vacant

PROPOSED ACTION

- Alteration or Addition
 Restoration
 New Construction
 Relocation
 Demolition
 Excavation

DOCUMENTS

- Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Susan Goll

Company n/a

Mailing Address 416 Euclid St.

Houston, TX 77009

Phone 713-392-1313

Email [REDACTED]

Signature *S. Goll*

Date 05/25/2016

APPLICANT (if other than owner)

Name _____

Company _____

Mailing Address _____

Phone _____

Email _____

Signature _____

Date _____

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____ Application received: ___/___/___ Application complete: ___/___/___

CERTIFICATE OF APPROPRIATENESS APPLICATION INSTRUCTIONS



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Well in advance of the COA application deadline contact staff to discuss your project, application requirements, and, if necessary, to make an appointment to meet with staff for a project consultation. Visit the Historic Preservation Web Manual for historic district profiles, project guidance and forms. www.houstontx.gov/HistoricPreservationManual

Historic Preservation Office	832.393.6556	historicpreservation@houstontx.gov
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SUBMISSION INSTRUCTIONS

To submit application to Planning Department:

- email documents to historicpreservation@houstontx.gov (attachments must be less than 10MB)
- send a Dropbox shared folder invitation to historicpreservation@houstontx.gov, or
- contact staff to set up an appointment to drop off a disc or flash drive.

MEETING SCHEDULE

- Applications are due **22 calendar days** in advance of the HAHC meeting by **12 PM (noon)** on the deadline date. Exception: revisions to items deferred or denied at the previous HAHC meeting are due 15 days in advance of the scheduled meeting.
- **Application deadlines are firm.** All materials must be submitted by the deadline to be considered at the following HAHC meeting. Designs must be final at time of application; revisions will not be accepted after the deadline.
- HAHC will not accept new material or redesigns presented at the HAHC meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff and commissioners.
- HAHC monthly meetings are held at 3:00 PM at City Hall Annex, 900 Bagby Street, City Council Chambers, Public Level.

2016 Meeting Dates (Thursdays unless noted otherwise)	COA Application Deadlines	Demolition / Relocation Posted Sign Deadlines
January 28	January 6	January 18
February 25	February 3	February 15
March 24	March 2	March 14
April 21	March 30	April 11
May 19	April 27	May 9
June 16	May 25	June 6
July 28	July 6	July 18
August 25	August 3	August 15
September 22	August 31	September 12
October 20	September 28	October 10
November 17	October 26	November 7
December 14 (Wednesday)	November 22	December 4

CERTIFICATE OF APPROPRIATENESS APPLICATION INSTRUCTIONS



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DEFINITIONS

Addition: any expansion to an existing building, structure or object.

Alteration: any change to the exterior of a building or structure, including adding, moving, removing or replacing an exterior feature.

Demolition: an act or process that destroys in whole, or a majority of, any building, structure, object or site.

Excavation: to expose, uncover, or remove by digging, cutting or hollowing out.

Exterior Feature: an element of the architectural character and the general arrangement of the external portion of a building, structure or object, including building materials and parts of the exterior wall assembly such as walls studs, interior shiplap and the foundation

Mandatory Repair: a repair of a building or structure that is necessary to comply with Article IX, Ch. 10, Houston Code of Ordinances, as evidenced by an order of the hearing official or the building and standards commission or by a citation.

New Construction: the erection of a new building, structure, or object, on a lot, site, or other property.

Relocation: any change in the location of a building, structure, or object.

Restoration: accurately recovering the form and detail of a building, structure, object, or site and its setting as it appeared at a particular period of time by means of the removal of later work, or by the replacement of missing earlier work, or both.

CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITON CHECKLIST



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Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 416 Euclid Street, Houston, TX 77009

BUILDING TYPE

- | | |
|---|--|
| <input checked="" type="checkbox"/> single-family residence | <input type="checkbox"/> garage |
| <input type="checkbox"/> multi-family residence | <input type="checkbox"/> carport |
| <input type="checkbox"/> commercial building | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> mixed use building | <input type="checkbox"/> other |
| <input type="checkbox"/> institutional building | |

ALTERATION TYPE

- | | |
|--|---|
| <input checked="" type="checkbox"/> addition | <input type="checkbox"/> roof |
| <input type="checkbox"/> foundation | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding | <input type="checkbox"/> commercial sign |
| <input type="checkbox"/> windows or doors | <input type="checkbox"/> ramp or lift |
| <input type="checkbox"/> porch or balcony | <input type="checkbox"/> other |

WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work; plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new materials description; attach specification sheets if necessary

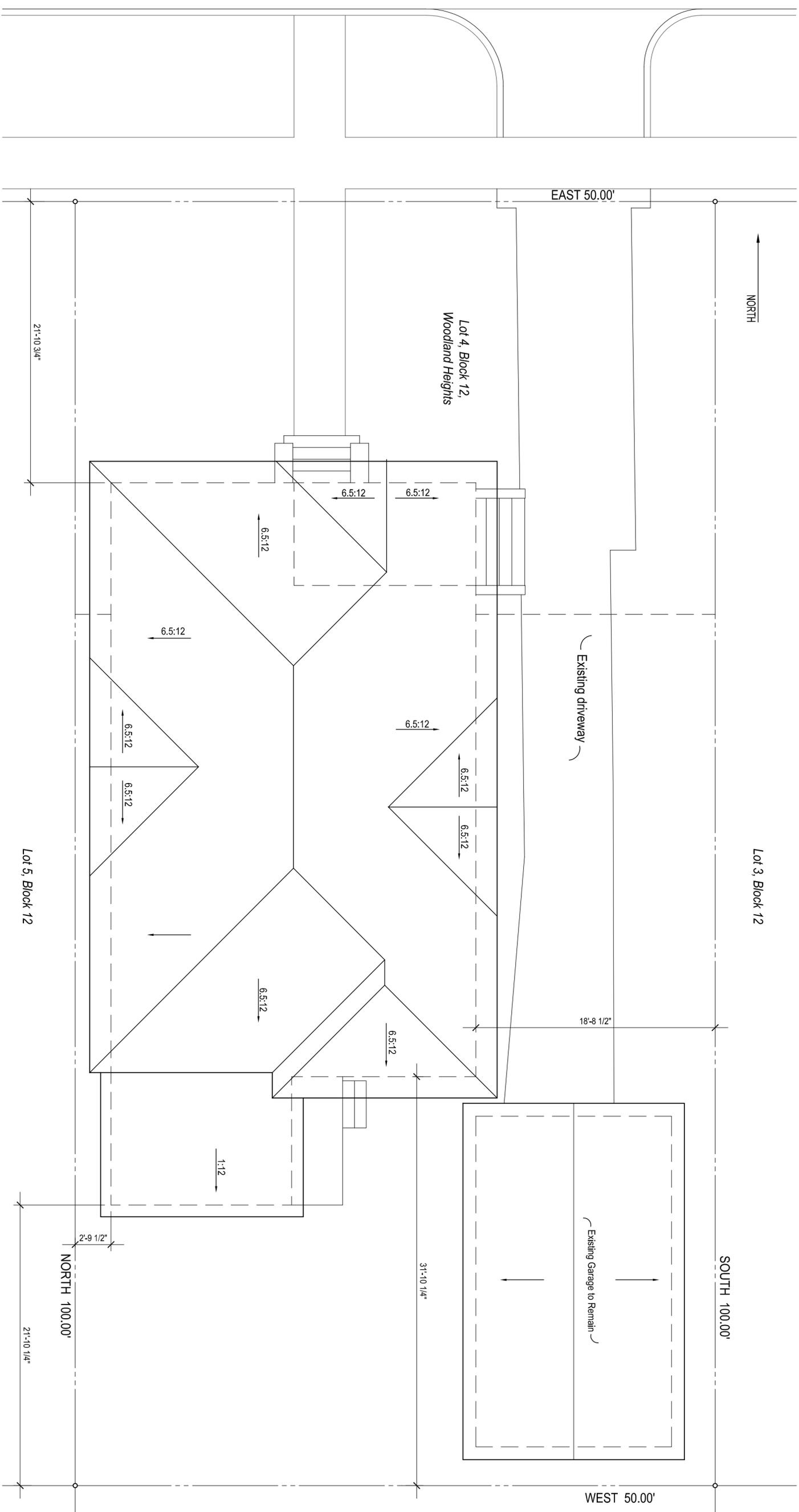
PHOTOGRAPHS label photos with description and location

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- | | |
|---|--|
| <input checked="" type="checkbox"/> current site plan | <input checked="" type="checkbox"/> demolition plan |
| <input checked="" type="checkbox"/> proposed site plan | <input checked="" type="checkbox"/> current roof plan |
| <input checked="" type="checkbox"/> current floor plans | <input checked="" type="checkbox"/> proposed roof plan |
| <input checked="" type="checkbox"/> proposed floor plans | <input checked="" type="checkbox"/> current elevations (all sides) |
| <input checked="" type="checkbox"/> current window and door schedule | <input checked="" type="checkbox"/> proposed elevations (all sides) |
| <input checked="" type="checkbox"/> proposed window and door schedule | <input checked="" type="checkbox"/> perspective and/or line of sight |

EUCLID STREET
(60' R.O.W.)



NORTH

EAST 50.00'

Lot 4, Block 12,
Woodland Heights

Lot 3, Block 12

Existing driveway

18'-8 1/2"

Lot 5, Block 12

Existing Garage to Remain

SOUTH 100.00'

WEST 50.00'

NORTH 100.00'

01 CURRENT SITE AND ROOF PLAN

DATE: 25 MAY 2016
SCALE: 3/16"=1'-0"
DRAWN BY: SH

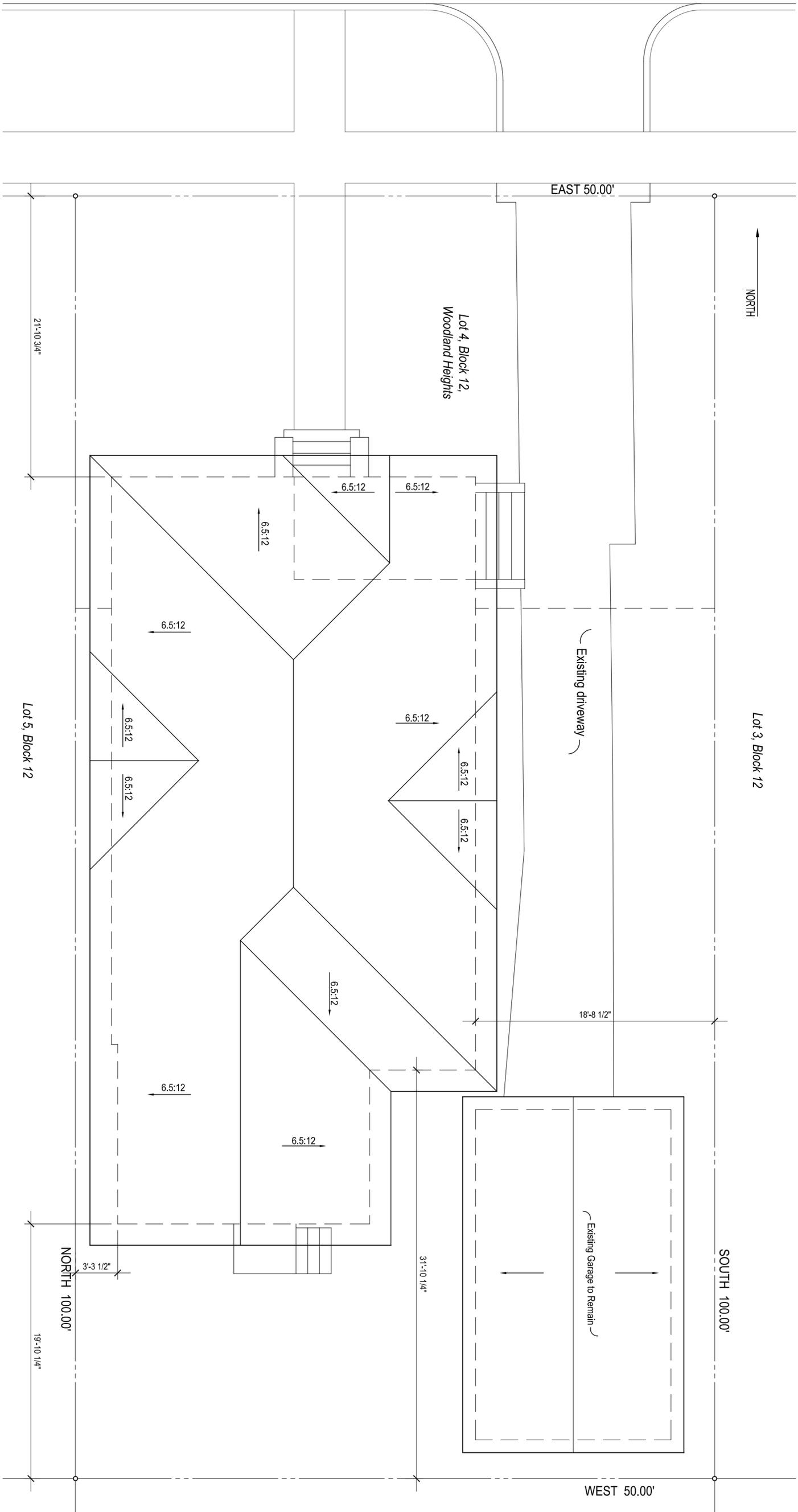
GOUL RESIDENCE
416 EUCLID STREET
HOUSTON, TX 77009
SITE + ROOF PLAN

Revisions:
NOT FOR CONSTRUCTION

Four Square Design Studio LLC
1810 Summer Street
Houston, TX 77007
713.802.1699

A1

EUCLID STREET
(60' R.O.W.)



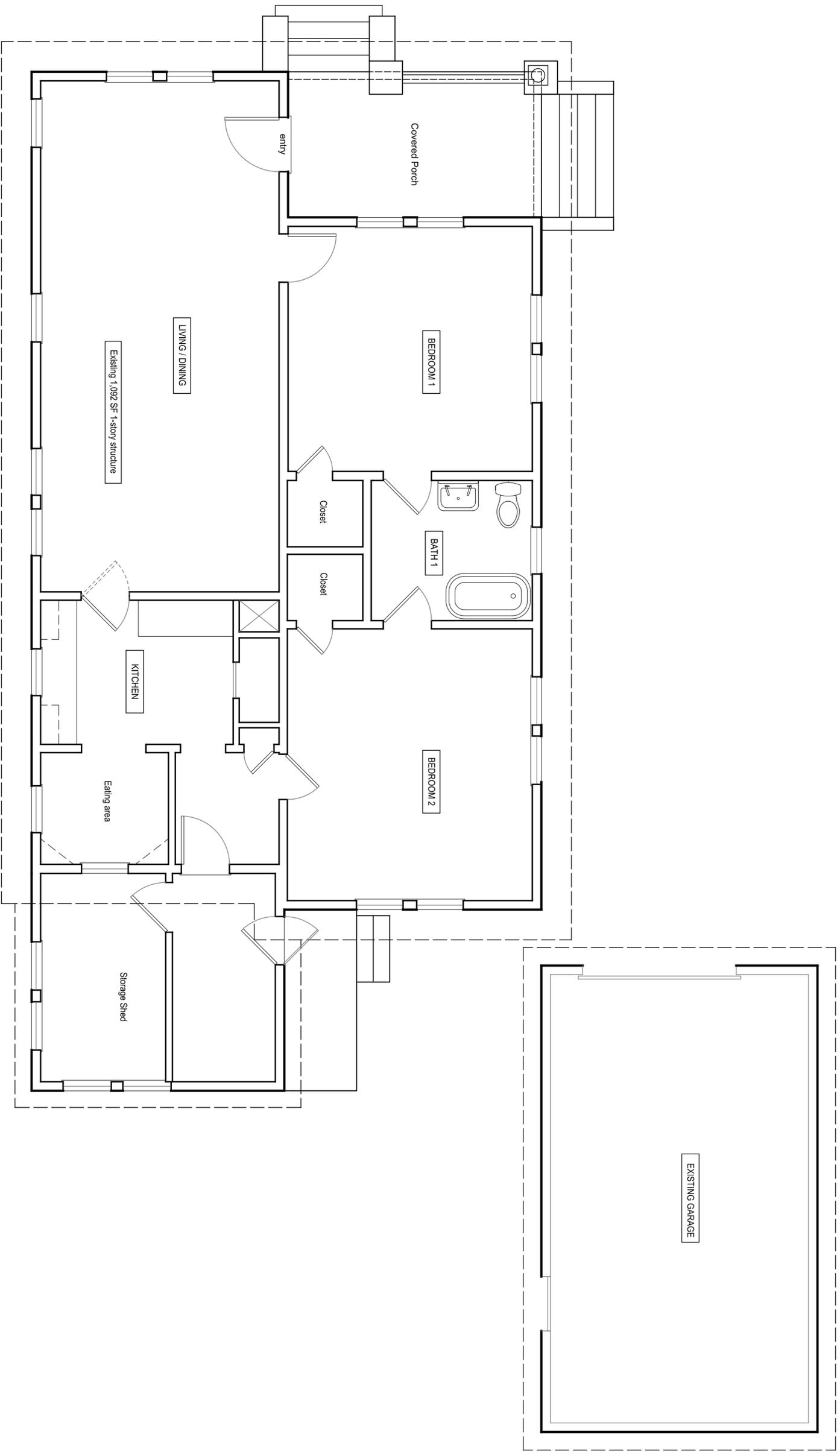
01 PROPOSED SITE AND ROOF PLAN

DATE: 25 MAY 2016
SCALE: 3/16"=1'-0"
DRAWN BY: SH

GOUL RESIDENCE
416 EUCLID STREET
HOUSTON, TX 77009
SITE + ROOF PLAN

Revisions:
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1810 Sumner Street
Houston, TX 77007
713.802.1699



01 CURRENT FLOOR PLAN

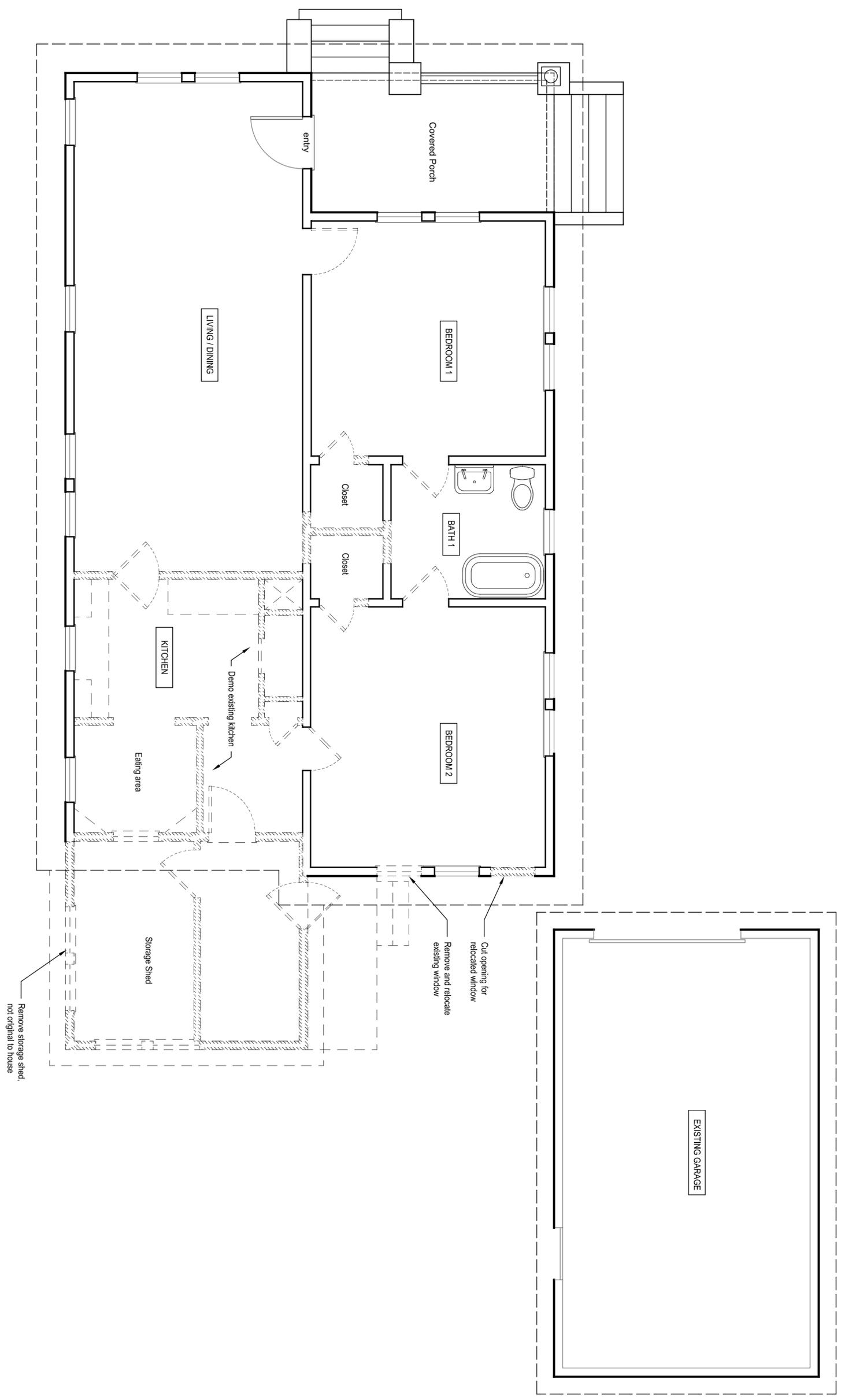
DATE: 25 MAY 2016
 SCALE: 1/4"=1'-0"
 DRAWN BY: SH

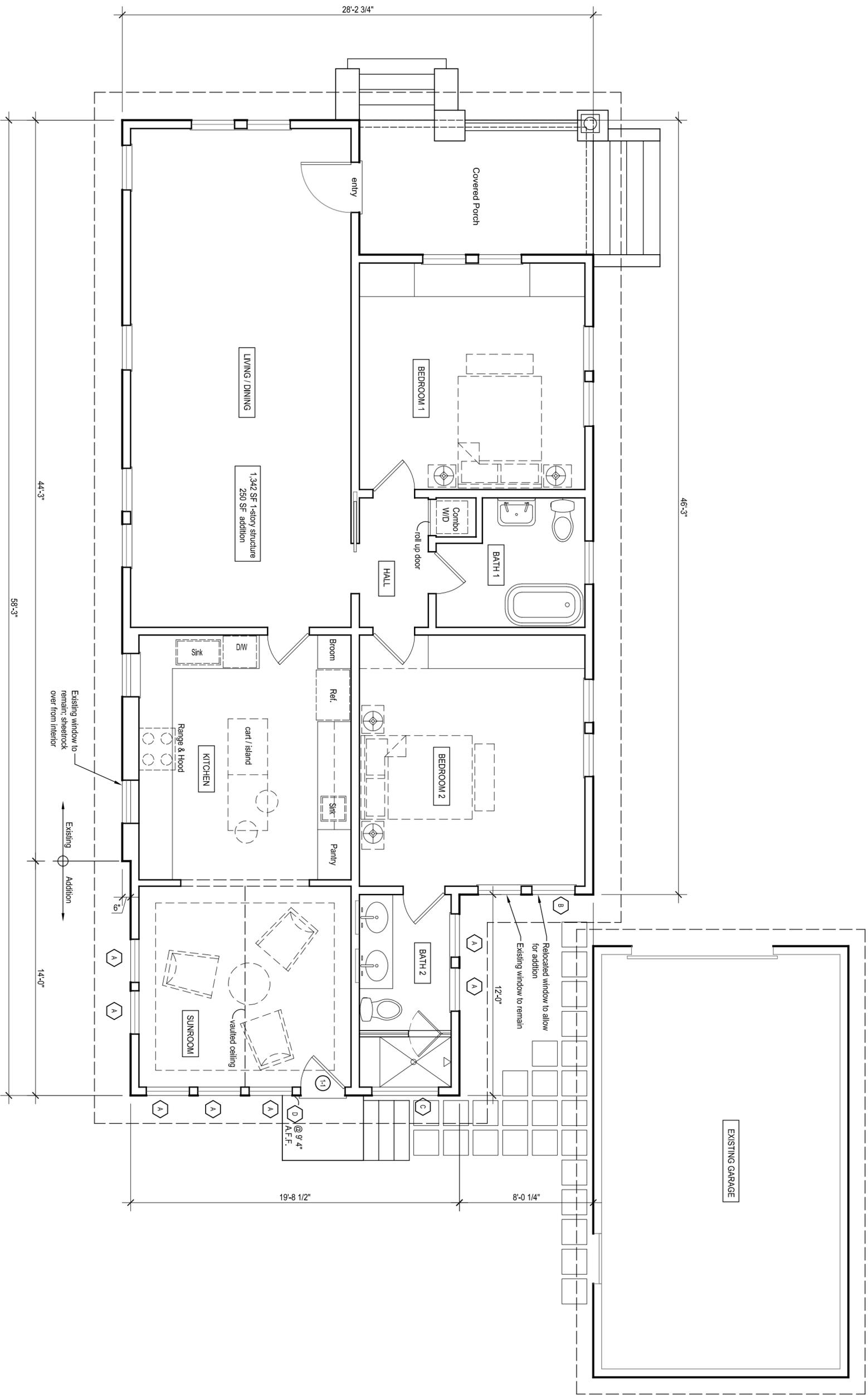
GOUL RESIDENCE
 416 EUCLID STREET
 HOUSTON, TX 77009
FLOOR PLAN

Revisions:
NOT FOR CONSTRUCTION

Four Square Design Studio LLC
 1810 Summer Street
 Houston, TX 77007
 713.802.1699

01 DEMOLITION PLAN





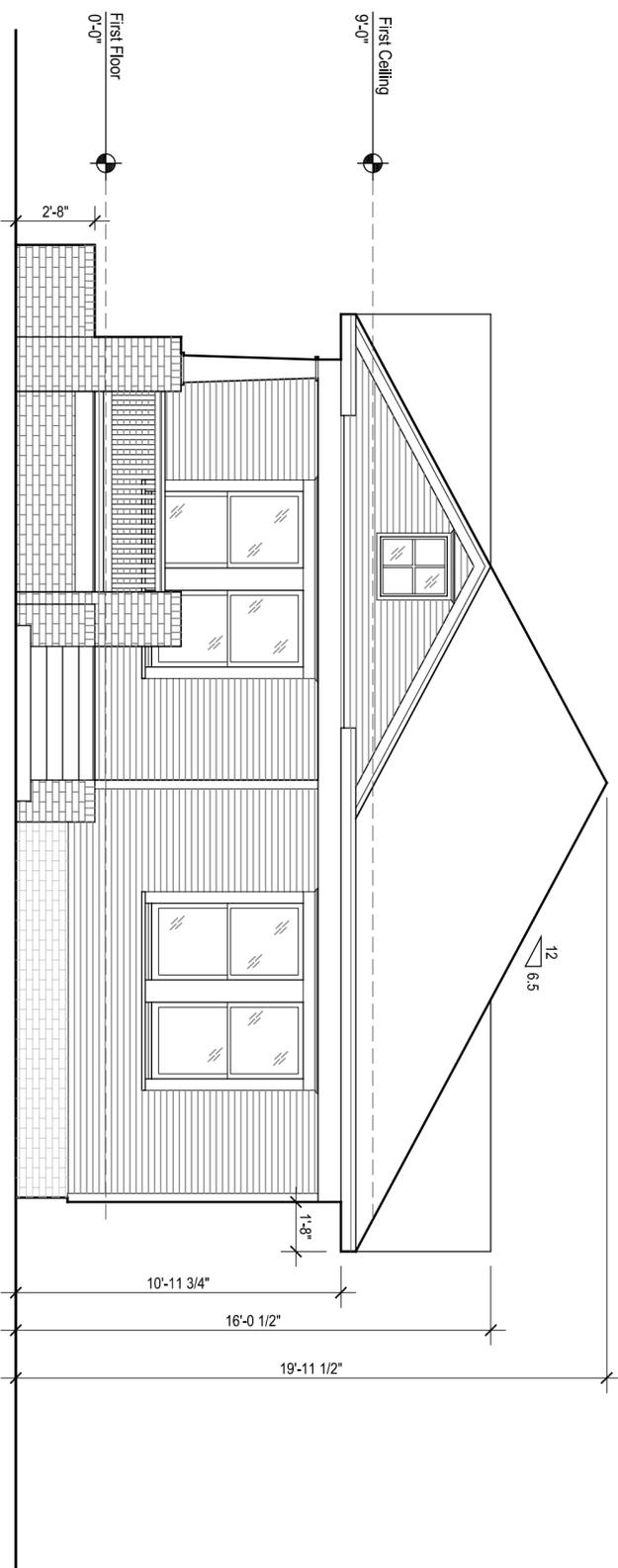
01 PROPOSED FIRST FLOOR PLAN

DATE: 25 MAY 2016
 SCALE: 1/4"=1'-0"
 DRAWN BY: SH

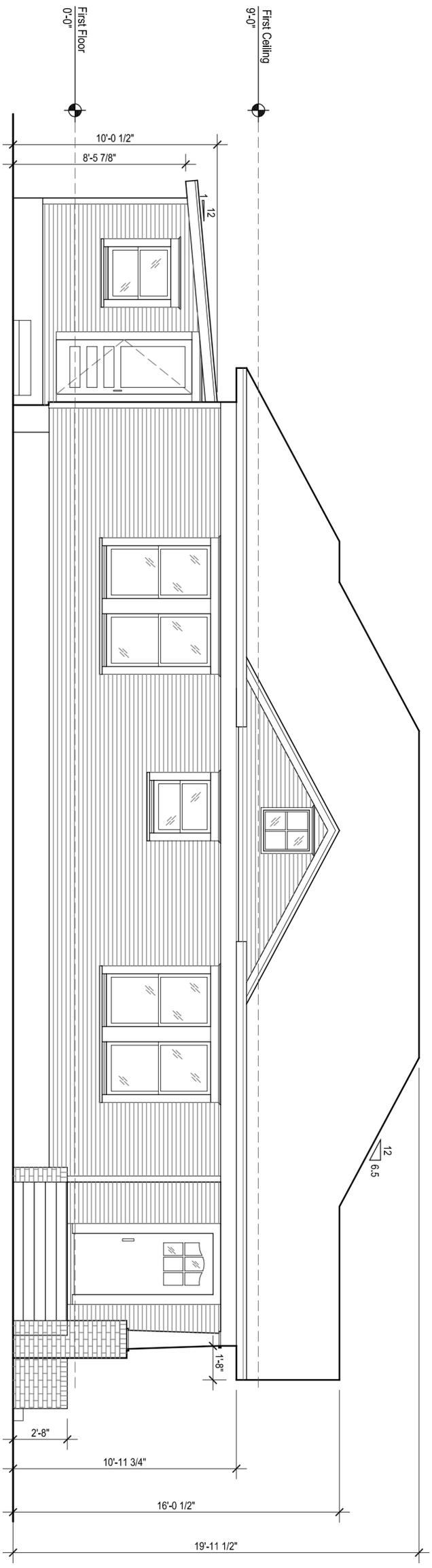
GOLL RESIDENCE
 416 EUCLID STREET
 HOUSTON, TX 77009

Revisions:
NOT FOR CONSTRUCTION

Four Square Design Studio LLC
 1810 Summer Street
 Houston, TX 77007
 713.802.1699



01 EXISTING NORTH ELEVATION



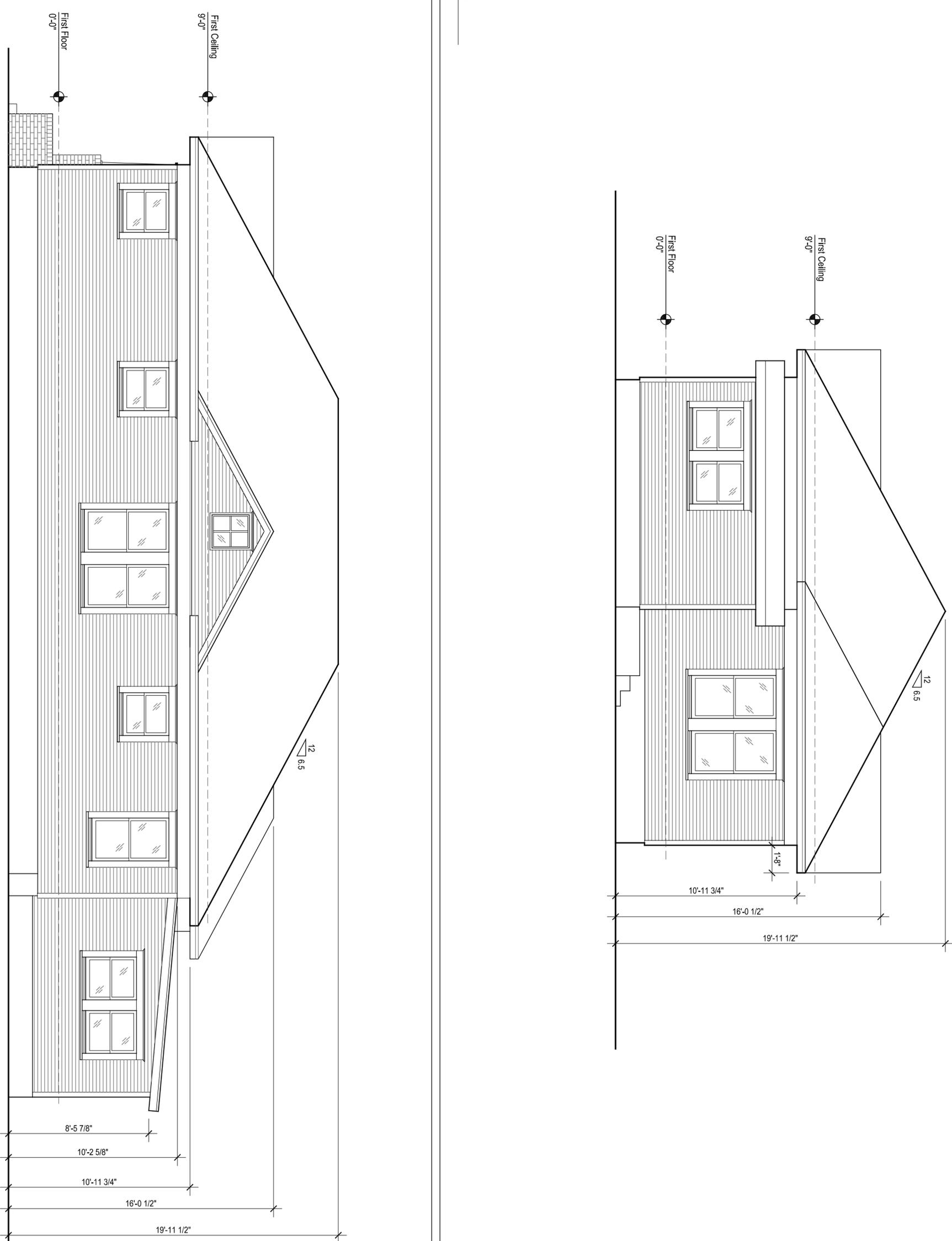
02 EXISTING EAST ELEVATION

DATE: 25 MAY 2016
 SCALE: 1/4"=1'-0"
 DRAWN BY: SH

Revisions:
NOT FOR CONSTRUCTION

GOLF RESIDENCE
 416 EUCLID STREET
 HOUSTON, TX 77009

Four Square Design Studio LLC
 1810 Sumner Street
 Houston, TX 77007
 713.802.1699



01 EXISTING SOUTH ELEVATION

02 EXISTING WEST ELEVATION

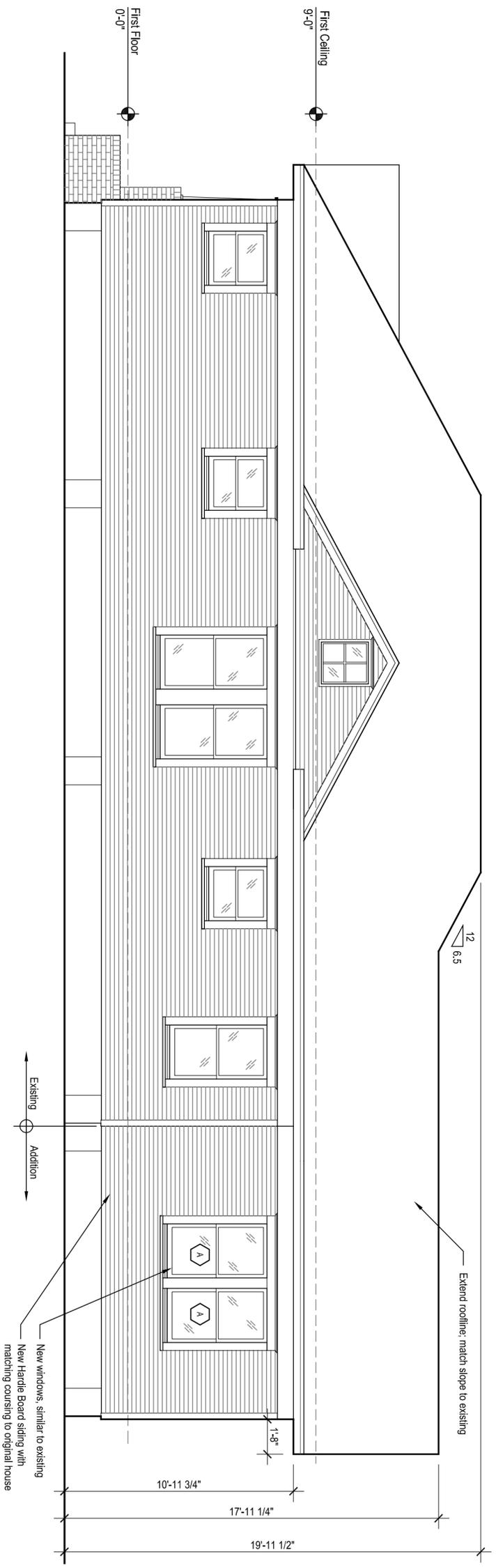
DATE: 25 MAY 2016
 SCALE: 1/4"=1'-0"
 DRAWN BY: SH

GOUL RESIDENCE
 416 EUCLID STREET
 HOUSTON, TX 77009
EXTERIOR ELEVATIONS

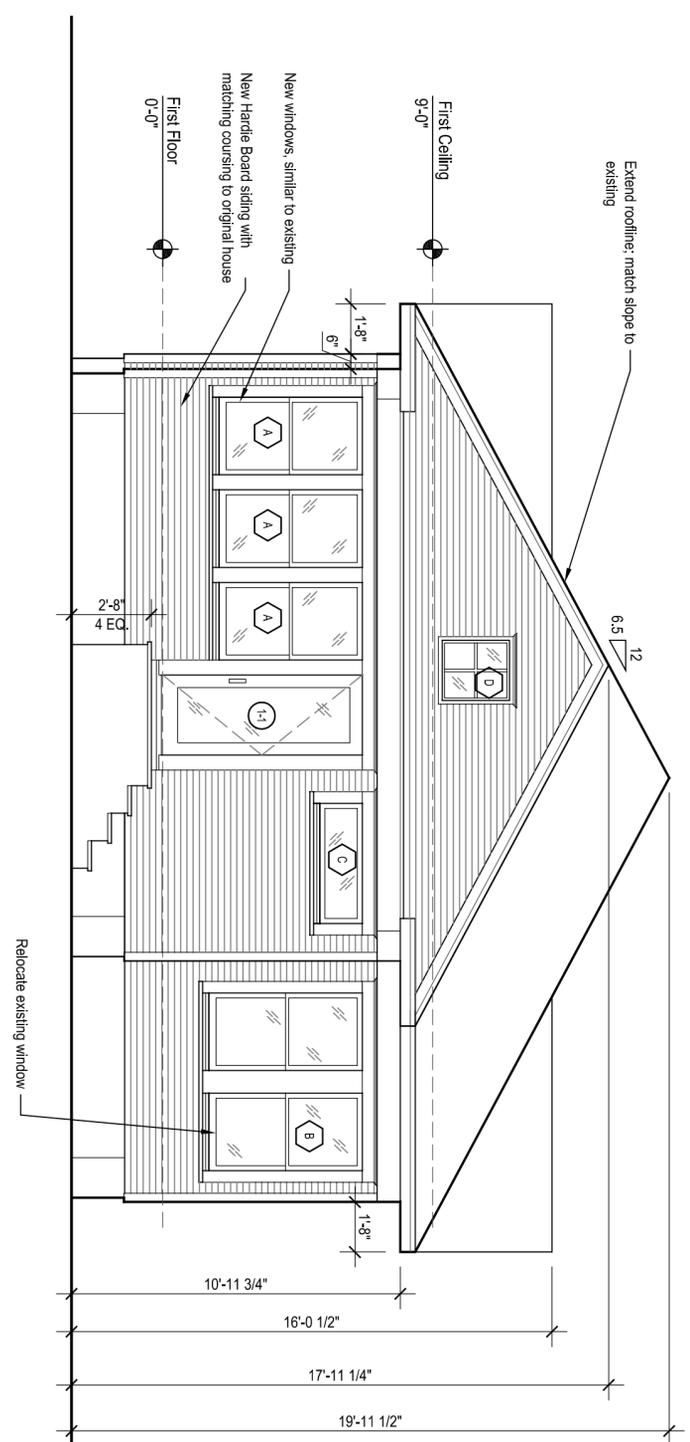
Revisions:
NOT FOR CONSTRUCTION

Four Square Design Studio LLC
 1810 Sumner Street
 Houston, TX 77007
 713.802.1699

02 PROPOSED WEST ELEVATION



01 PROPOSED SOUTH ELEVATION



Goll Residence: 416 Euclid St, Houston, TX 77009

May 25, 2016

WINDOW SCHEDULE

- Notes:
1. All windows are Jeld-Wen Tradition Plus All Wood Double Hung Units, unless noted otherwise
 2. All dimensions are from inside face of window trim to inside face of window trim.
 3. Rough opening to be determined per manufacturer
 4. Verify all dimensions with designer prior to placing window order

SYMBOL	QUANTITY	LOCATION	TYPE	WIDTH	HEIGHT	Top of sill, A.F.F.	NOTES
A	7	Sun Room / Bath 2	Double Hung	2' 7"	4' 8"	2' 0"	Similar to existing
B	1	Bedroom 2					Relocate existing window
C	1	Bath 2	Fixed	4' 0"	1' 5"	5' 3"	
D	1	Sun Room	Fixed	2' 0"	2' 3"	9' 4"	Similar to existing

DOOR SCHEDULE

- Notes:
1. Exterior doors to be painted with insulated glazing
 3. Rough opening to be determined per manufacturer
 4. Verify all dimensions with designer prior to placing door order

SYMBOL	QUANTITY	LOCATION	TYPE	WIDTH	HEIGHT	HARDWARE	NOTES
1-1		Sun Room	Exterior Swing - Painted Full Lite Door	2' 8"	6'-8"	Exterior lock set with dead bolt; finish TBD	New painted fiberglass door with tempered glass panel

416 Euclid Street, 77009

Susan L. Goll, owner

Property Description

A 1920s 2 bedroom, 1 bath wood-frame bungalow/cottage with small front porch. Per HCAD, current square footage is 1,176 for the house and 112 for the front porch.

Owner has lived in the house since purchasing the property in 2009 and has added a new roof, HVAC, gas-lines, electrical service, tank-less water heater and fencing, and has restored several of the original windows. Most of the original #117 siding is intact and needed repairs have been made with reclaimed 117 patterned siding as available. House was painted about two years ago.

The proposed addition will replace a non-original storage shed off of the back of the house which is structurally unsound due to previous termite damage, lacks climate control, and obstructs the rear entry to the house. Included in the addition will be space for a small second bathroom.