



CITY OF HOUSTON
Solid Waste Management
Department

Interoffice

Correspondence

To: Development Community and Planning
Department Applicants

From: Office of the Director

Date: April 23, 2019

Subject: Solid Waste Plan Guidance

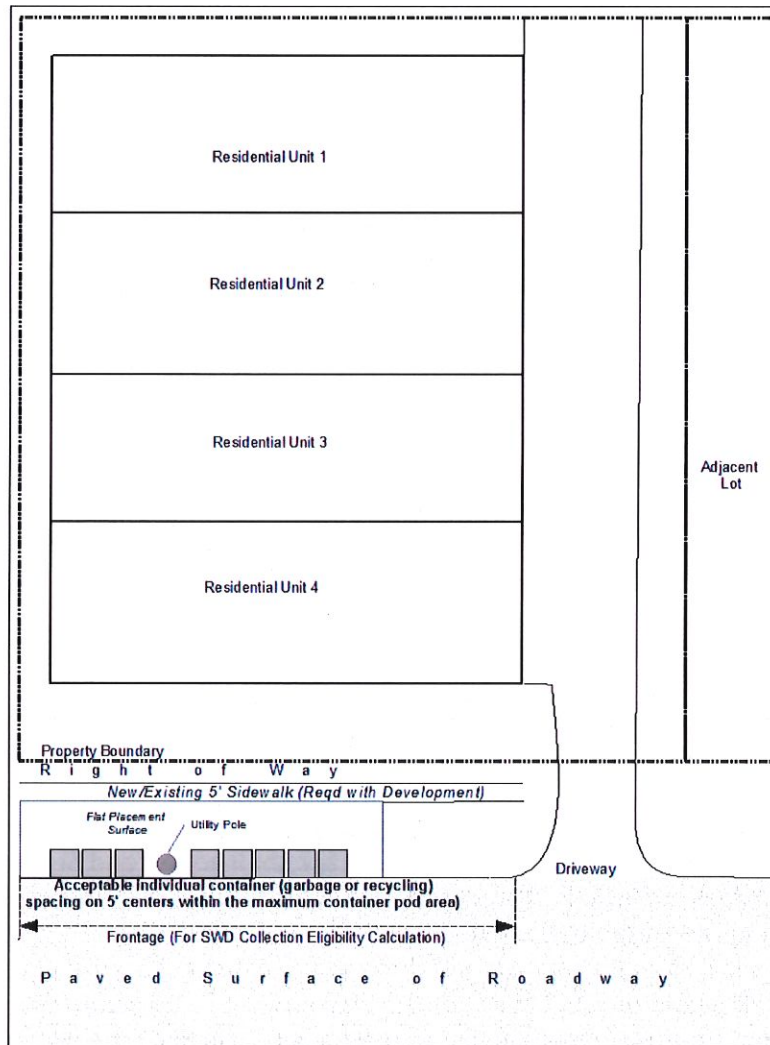
A Solid Waste Plan (SWP) is required for any Single Family Residential development or subdivision located within the full-service city limits of Houston that contains flag lots or lots taking access from private streets, permanent access easements or shared driveways.

A plat application will be considered INCOMPLETE if the garbage collection plan drawing is missing the appropriate information:

- 1) The drawing's base layer shall be a copy of the required existing conditions survey (meeting all the criteria of the existing conditions survey as defined in Chapter 42) for single family residential developments or subdivisions and the proposed plat must be superimposed on this base layer;
- 2) This plan requires a minimum of **10 feet of frontage** on a public street for each residential unit within the development or subdivision. Applicable frontage shall not extend beyond the property lines of the subdivision and does not include shared driveways, private roads, or permanent access easements. (refer to the diagram for acceptable layouts);
- 3) The plan must show all container pads and shall have two distinct 5' by 5' square areas for each residential unit in the development or subdivision for the placement of automated service containers and recycling containers. Container pads may not be in the paved surface of the roadway;
- 4) Containers may not obstruct any public amenities or services (such as existing or proposed sidewalks, fire hydrants, etc.)
- 5) Containers are located on a flat surface and not obstructed by physical features (such as utility poles, guy wires, trees, ditches, etc.); and
- 6) Containers for pickup are not located on private property.

Include a note on the face of the plat and SWP stating that the development does or does not meet eligibility for garbage collection.

Diagram



Sincerely,

Joanne Song
Department Chief of Staff