



**PLANNING &
DEVELOPMENT
DEPARTMENT**

ITEM:

Meeting Date:

Houston Planning Commission

APPLICATION SUBMITTAL REQUIREMENTS

An applicant seeking hotel/motel approval in accordance with Planning Standards of Chapter 28 of the City of Houston's Code of Ordinances must complete the following application and submit an electronic copy of the Microsoft Word document to planning.hotel-motel@houstontx.gov prior to 11:00am on the submittal dates adopted by the Houston Planning Commission. For complete submittal requirements, please visit the City of Houston Planning & Development Department website at www.houstonplanning.com.

COMPLETED APPLICATION FORM (VARIANCE APPLICATION IF APPLICABLE):

ONE COPY OF COMPLETE BUILDING PERMIT DRAWINGS (INCLUDING SURVEY AND/OR PLAT):

TITLE INFORMATION:

LAND USE PARCEL MAP:

COPY OF THE APPLICATION FOR BUILDING PERMIT WITH PROJECT NUMBER:

APPLICATION FILING FEE (REFERENCE P&D HOMEPAGE FOR CURRENT FEE SCHEDULE):

ONE COPY OF THE SITE PLAN:

OFF-STREET PARKING CALCULATION PLAN:

LANDSCAPING PLAN (IF ABUTTING RESIDENTIAL PROPERTY):

HOTEL/MOTEL NAME:

HOTEL/MOTEL ADDRESS:

HOTEL/MOTEL APPLICATION



ITEM:
Meeting Date:

Houston Planning Commission

HOTEL/MOTEL APPLICATION

An applicant seeking a hotel/motel approval in accordance with Planning Standards of Chapter 28 of the City of Houston's Code of Ordinances must complete the following application and submit an electronic copy of the Microsoft Word document to planning.hotel-motel@houstontx.gov prior to 11:00am on the submittal dates adopted by the Houston Planning Commission. For complete submittal requirements, please visit the City of Houston Planning & Development Department website at www.houstonplanning.com.

Table with 4 columns: APPLICANT COMPANY, CONTACT PERSON, PHONE NUMBER, EMAIL ADDRESS

Table with 6 columns: COUNTY, COUNCIL DISTRICT, ZIP CODE, LAMBERT, KEY MAP, SUPER NEIGHBORHOOD

- HOTEL/MOTEL NAME:
HOTEL/MOTEL ADDRESS:
PROPERTY OWNER OF RECORD:
OWNER ADDRESS:
PROJECT PERMIT NUMBER:
TOTAL ACREAGE:
TOTAL NUMBER OF ROOMS:
PARKING SPACES PROVIDED:
SURVEY/ABSTRACT No:
SCHOOL DISTRICT:

- NORTH OF: EAST OF:
SOUTH OF: WEST OF:

HOTEL/MOTEL APPLICATION



PLANNING &
DEVELOPMENT
DEPARTMENT

Houston Planning Commission

ITEM:

Meeting Date:

HOTEL/MOTEL APPLICATION