

HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION



PLANNING &
DEVELOPMENT
DEPARTMENT

2020 HAHC SCHEDULE

COA APPLICATION DEADLINE 12pm (noon)	HAHC MEETING DATES (day of week varies)
Thurs, January 2	Fri, January 24 (2pm)
Wed, February 5	Thurs, February 27
Wed, March 4	Thurs, March 26
Wed, April 1	Thurs, April 23
Wed, April 29	Thurs, May 21
Wed, May 27	Thurs, June 18
Wed, July 8	Thurs, July 30
Wed, August 5	Thurs, August 27
Wed, September 2	Thurs, September 24
Wed, September 30	Thurs, October 22
Tues, October 27	Wed, November 18
Tues, November 24	Wed, December 16
Wed, January 6 (2021)	Thurs, January 28 (2021)

<p>MEETING TIME & LOCATION: 3:00 PM* at City Hall Annex City Council Chambers, Public Level 900 Bagby Street, Houston, TX <i>*unless otherwise noted</i></p>	<p>FOR MORE INFORMATION: http://www.houstontx.gov/planning/HistoricPres/ email: historicpreservation@houstontx.gov phone: 832-393-6556</p>
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PLEASE NOTE:

- **Applications:** All applications must be submitted via Historic Preservation Tracker at: <https://cohweb.houstontx.gov/hpt/>
- **Deadlines:** Deadlines are firm. Contact staff well in advance of the deadline to discuss your project and resolve potential issues.
 - **Due Dates:** Certificate of Appropriateness (COA) applications are due **22 calendar days** in advance of the HAHC meeting by **12 PM (noon)** on the deadline date. *Exception: Revisions to items deferred at the previous HAHC meeting are due 15 days in advance of the scheduled meeting.*
 - **Complete Applications:** All materials must be submitted by the deadline to be considered at the following HAHC meeting. Designs must be final at time of application; revisions will not be accepted after the deadline. HAHC will not accept new material or redesigns presented at the HAHC meeting; deferral until the following meeting may be necessary to allow for adequate review.
- **Notice Sign:** All COA applications require a public notice sign to be posted on the property **3 calendar days** after application submission. Please see the *COA Sign Requirements* at: www.houstontx.gov/planning/Forms/ for more information.
- **Fees:** All COA applications have an application fee. Please see the *Application Fee Information* at: www.houstontx.gov/planning/Forms/ for more information. Fees for project revisions incur the original fee.
- **Administrative Approval:** Some applications may qualify for approval by the Planning Director.
- **Forms:** Application forms can be downloaded at: www.houstontx.gov/planning/Forms/