

**TEXAS CJIS SYSTEMS ACCESS POLICY**

**APPLICANT'S OR EMPLOYEE'S  
CRIMINAL HISTORY RECORD INFORMATION**

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<b><u>ORIGINAL APPLICATION FOR ACCESS:</u></b>	<b><u>PERSON WHO ALREADY HAS ACCESS</u></b>
<b>FELONY CONVICTION</b> Permanent Disqualifier	Permanent Revocation of Access
<b>FELONY DEFERRED ADJUDICATION</b> Permanent Disqualifier	Suspension of Access for 20 years
<b>CLASS A MISD. CONVICTION</b> Permanent Disqualifier	Suspension of Access for 10 years
<b>CLASS A MISD. DEFERRED ADJUDICATION</b> Permanent Disqualifier	Suspension of Access for term of deferral
<b>CLASS B MISD. CONVICTION</b> Disqualifier for 10 years For Class B Conviction that occurred between 5 and 10 years ago, agency head may appeal to DPS for a waiver if there are mitigating circumstances.	Suspension of Access for 10 years <i>For Class B Conviction that was completed between 5 and 10 years ago, agency head may appeal to DPS for a waiver if there are mitigating circumstances.</i>
<b>CLASS B MISD. DEFERRED ADJUDICATION</b> Disqualifier for 10 years For Class B deferred adjudication that was completed between 5 and 10 years ago, agency head may appeal to DPS for a waiver if there are mitigating circumstances.	Suspension of Access for term of deferral
<b>OPEN ARREST FOR ANY CRIMINAL OFFENSE (FELONY OR MISDEMEANOR)</b> Disqualifier until disposition	<i>Maintain Access pending court disposition.</i>
<b>FAMILY VIOLENCE CONVICTION</b> Permanent disqualifier	<i>Permanent Revocation of Access</i>

It should be noted that this System Access policy applies to commissioned peace officers and terminal operators and others with network access to CJIS systems as well as an employee who may have access to an area where this information is received, maintained or stored either manually or electronically.

The Department will allow access to DPS and FBI systems when a peace officer has a valid active license from the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). This means the Department will not revoke a peace officer's access as long as the TCLEOSE license remains valid and active regardless of any criminal history background.