number preceded by TX. It is not recommended to put your social security number or driver's license on your valuables. In the event your home is burglarized, this will help police identify the property if it is recovered. Engraving property can also help with insurance claims.

Secure cash and jewelry in bonded storage.

**Getting Involved**

Know who belongs in your neighborhood. Report suspicious persons immediately.

Be alert in protecting not only your home but your neighbors as well.

Don't tell a stranger that your neighbor is not at home or volunteer any personal information about your neighbor.

Never leave notes on your door that reveal that your home is not occupied.

Join a neighborhood watch group. If there is not one in your neighborhood start one.

Help keep your neighborhood clean.

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**Emergency 9-1-1**  
**Police Non-Emergency**  
713-884-3131

For General Information, Contact Your Local Police Station  
or  
Contact the Office of Community Affairs at 713-308-3200

For more information, visit [www.houstonpolice.org](http://www.houstonpolice.org)
A burglary is reported every 15 seconds in the United States. The U.S. Department of Justice defines household burglary as “unlawful entry or attempted entry of a residence.” This crime usually, but not always, involves theft. Of all the major criminal offenses, residential burglary is the most common. By following these simple steps:

### Doors and Windows

All exterior doors should be solid core or of metal construction.

All entry doors should be equipped with a good quality deadbolt lock having a minimum of a one inch throw.

A good quality double cylinder deadbolt lock should be used if there is glass within 40 inches of the lock.

If using a double cylinder deadbolt lock, make sure a key is readily accessible in case of an emergency.

Use a heavy duty strike plate secured with number 12 gauge three-inch wood screws.

All exit doors with outside hinges should have their hinges pinned.

Install a peephole with at least a 80-degree viewing area.

Secure all sliding glass doors with an anti-lifting device and a secondary locking device.

Windows have latches and not locks, therefore, install secondary locking devices on all windows.

### Exterior and Landscape

Install lights in areas around doors, walkways, and driveways.

Locate outside lights high and out of reach.

Use inexpensive timers or photo electric cells to automatically turn the lights on and off at dusk and dawn. Non glare soft lighting and downward shielding is optimal when selecting lighting products to achieve optimal visual results.

Trim shrubbery and trees so doors and windows are visible from the street.

If there is a second floor, prune the trees so that a thief cannot use them to reach a second floor window.

To discourage an intruder, plant thorny hostile plants along fences and near windows. A good fence should not block visibility.

Do not leave ladders or tools outside, they can assist a person in gaining entry.

Gates on fenced yards should be locked with good quality padlocks.

Install large reflective numbers (minimum 3 inches) on your house and mailbox so police and other emergency personnel can find your home quickly.

### Alarm Systems

Choose a reputable, well established company.

Learn how to use your alarm system properly to reduce false alarms. Fines can be assessed for excessive false alarms.

Do not write your alarm code/password on or near the alarm keypad.

Put a warning sign on windows and entrances.

Make sure your alarm call back list is always up to date.

### Additional Information

Acknowledge all callers through locked doors.

Keep doors, windows and garage doors closed and locked even when at home.

Before moving into a new house or apartment, re-key or change the locks on all exterior doors, also change the code to your garage door opener.

Draw all curtains or shades at night to prevent viewing from the street.

Never leave a house key in an obvious place such as a mailbox, under plants or a doormat.

When traveling, keep your home looking lived-in by having grass cut, mail and newspapers picked up, and lights turned on and off.

Keep a current inventory of all your valuables. Include photos or video, descriptions, and serial numbers of all electronic equipment.

Engrave valuables with an owner applied