



Scrap Tire Program Application Information

City of Houston Solid Waste Management Department

611 Walker, 12th Floor · Houston, TX 77002

E-mail: tires@houstontx.gov · www.houstontx.gov/scrap tires



INSTRUCTIONS FOR COMPLETING SCRAP TIRE HAULER APPLICATION

**ALL FIELDS MUST BE COMPLETED, OTHERWISE APPLICATION WILL BE RETURNED AS ADMINISTRATIVELY INCOMPLETE.
PLEASE SUBMIT AN ORIGINAL, SIGNED APPLICATION.**

LEGAL COMPANY NAME

Enter name of the individual, sole proprietor, partnership, corporation, association, or other legal entity who owns the company. **NOTE: This is to whom the registration or permit will be issued.**

TAX ID NUMBER

An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number and is used to identify a business entity.

EMAIL ADDRESS

You must enter a valid Email address where you may be contacted. Future communications from the Scrap Tire Program will be sent via electronic mail.

MAILING ADDRESS

Enter the address where correspondence should be sent.

PHYSICAL ADDRESS

The address of the business location site even if the same as the mailing address. If there is no actual address for the business location site, please provide a plat map that indicates the location.

COMMERCIAL TRANSPORTER FOR HIRE

If you remove tires for other entities and want to be on the SWMD Web Site as a commercial transporter for hire, please check the "yes" box. If you do not remove tires for other entities or do not wish to be on the SWMD Web Site, please check the "no" box.

COUNTY

List the county in which your facility is located.

CONTACT PERSON

Enter name of person to contact if questions on the application or operation arise.

CONTACT PHONE NUMBER

Enter the phone number of the contact person even if it is the same as facility's phone number.

COLLECTION SITES/LANDFILLS USED BY TRANSPORTER IN THE CURRENT YEAR, 2016

List registration or license numbers for all sites to which you delivered tires during 2016. List the name and addresses of any other site that is not a registered collection site or landfill.

It shall be unlawful for any person to transport tires upon any public street within the city unless such person is acting pursuant to a permit issued annually by the director.

Please view the exceptions below:

- (1) Contains five or fewer tires; or
- (2) Contains five percent or less tires by volume and is part of a general cargo of "municipal solid waste" as that term is defined by Chapter 361 of the Texas Health and Safety Code; or
- (3) Originated outside of the city and is destined for transport outside of the city, provided that no tires are loaded or unloaded within the city.

COLLECTION EQUIPMENT

List all of the vehicles to be used for scrap tire hauling. Indicate the vehicle I.D. number, year and make of vehicle, and license plate number. If vehicles will be leased, please indicate the leasing company's name, address, and phone number.

SCRAP TIRES DELIVERED AND COLLECTED BY APPLICANT DURING 2015

All boxes must be completed. If no tires were delivered under a certain category, indicate "0." If numbers are in tons, please indicate on the application. **DO NOT INCLUDE TIRES TRANSPORTED BY OTHER HAULERS.**

SIGNATURE

The owner or registered agent must sign the registration application, print the name, and give date of signature.

NOTE: EACH LOAD OR CONSOLIDATED LOAD OF SCRAP TIRES TRANSPORTED IN THE STATE OF TEXAS MUST BE ACCOMPANIED BY A COMPLETED SCRAP TIRE TRANSPORTATION RECORD.

COMPLETE EACH AND EVERY FIELD ON THE APPLICATION. ANY APPLICATION WITH MISSING INFORMATION *WILL BE RETURNED* AS ADMINISTRATIVELY INCOMPLETE.

MAIL COMPLETED REGISTRATION APPLICATION TO:

City of Houston Solid Waste Management Department

Attn: Scrap Tire Program

611 Walker, 12th Floor

Houston, Texas 77002