Fund Summary

Fund Name	:	**Building Inspection Special Fund**
Business Area	:	**Houston Public Works**
Fund No./Bus. Area No.	:	**2301 / 2000**

	FY2025 Current Budget	FY2025 Estimate	FY2026 Budget
Beginning Fund Balance	18,239,395	18,239,395	**11,440,898**
Current Revenues	102,785,800	104,027,400	**118,607,900**
Total Available Resources	121,025,195	122,266,795	**130,048,798**
Maintenance and Operations	107,021,419	105,893,997	**116,880,644**
Debt Services	1,816,300	1,816,300	**1,835,700**
Other Interfund Transfers	3,128,500	3,115,600	**4,115,520**
Total Expenditures	111,966,219	110,825,897	**122,831,864**
Planned Ending Fund Balance	9,058,976	11,440,898	**7,216,934**
Total Budget	121,025,195	122,266,795	**130,048,798**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	9,058,976	11,440,898	**7,216,934**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2025 Budget, the FY2025 Estimate and the FY2026 Budget for the Building Inspection Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Building Inspection Fund of the Houston Public Works Department ensures that buildings and structures constructed and maintained adhere to the standards set by the City of Houston construction code, to issue and enforce permits through examination and approval process for new and existing signs, and to review and approve development plans for the City's infrastructure.

Below are the short and long term goals:

Short Term Goals
- Establish a coordinated customer outreach team to include customer education, communication tools, feedback channels, and reporting.
- Improve cross-training with the development of an online knowledge center, scheduled code training, and certification and continuing education unit (CEU) offerings.
- Replace legacy software with HouPermits: an intuitive, workflow driven permitting system..
- Engage consultant for comprehensive cost of service study for plan review, inspections, permitting and code enforcement to evaluate and improve short-term and long-term financial sustainability.
- Consolidate nuisance, abatement & demolition services under HPC’s development and regulatory process creating a seamless "design-to-demolition" workflow.
- Create and improve specialized customer pathways to provide dedicated support and tailored assistance navigating the permitting process.
- Expand and fully implement One-Stop in-person plan review model for minor commercial and minor residential projects to streamline approvals and reduce permit turnaround times by providing real-time plan reviews. .
- Improve interdepartmental coordination for plan routing by developing shared performance expectations, timelines, and integrated workflows between all departments engaged in the plan review process (Houston Public Works, Houston Fire Department, Houston Health Department, and Planning Department).

Long Term Goals
- Streamline commercial and residential plan review process to include pre-development strategies and improve online service channels.
- Identify & implement workflow and financial improvements to enhance the sustainability and efficiency of demolition & nuisance services, ensuring long-term operational effectiveness.
- Develop multi-disciplined and universal service providers to meet universal needs of customers.
- Standardize onboarding and customer service training.