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Houston  
Beautiful

## Roll-off Trash Container Request

### CITY OF HOUSTON

Solid Waste Management Department

#### ADOPT-A-CONTAINER PROGRAM

**Please print and complete both pages of this form to request a roll-off container. You will be contacted by a staff member of the Solid Waste Department regarding your request.**

**All tool and supply requests must be made with the online form on the KHB website in the TOOLS section.**

Today's Date: \_\_\_\_\_

Mr. Mark C. Wilfalk  
Dept. of Solid Waste Management  
P. O. Box 1562  
Houston, TX 77251-1562

Dear Mr. Wilfalk:

We are requesting a roll-off trash container (30 cubic yards) for use during our cleanup/beautification event. We understand that up to **two (2) containers can be requested, and your department must receive the request at least three (3) weeks prior to the cleanup date.** We understand that no garbage and no building materials (such as bricks, concrete, and lumber from torn down buildings or remodeling) may be placed in the containers, and that the containers are issued on a first come, first served basis. We understand that a confirmation will be issued to us.

We also understand it is our responsibility to contact **Ms. Coffey at 713-504-7438** after our event with the street location of any bagged litter we leave out and/or to report any overflow of trash around the container(s) we are requesting. Ms. Coffey should also be contacted with the location of tires you have stacked for collection. They cannot go in the dumpster.

**Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**No. of container(s) requested:** \_\_\_\_\_ **Date Needed:** \_\_\_\_\_

**Type of Material to be Discarded:**

\_\_\_\_\_

**Key Map Page:** \_\_\_\_\_ **Council District:** \_\_\_\_\_

**Location of container(s):** \_\_\_\_\_

For additional assistance please call  
Alyce Coffey, Community Outreach Manager  
713-504-7438 or email  
swmdoutreach@houstontx.gov

## Roll-Off Trash Container Request Diagram Form

Please label the following diagram according to where the location of the dumpster that you are requesting will be placed. Make sure all the streets are labeled correctly according to the compass. Please denote the dumpster with a star symbol. This process is to ensure the dumpster is placed in the desired location without any problems. Please complete 1 diagram for each dumpster(s) requested. An **EXACT** address must be listed in order for your request to be processed. Thank you for your cooperation.

Name of Organization: \_\_\_\_\_ Event Date: \_\_\_\_\_

