



**SUPER NEIGHBORHOOD 64 & 88, GREATER EASTWOOD, LAWNSDALE, & WAYSIDE
COUNCIL BYLAWS**

Revised February 2025

Article I – Name

Section 1.1 – The name of the Super Neighborhood 64 & 88 Council shall be the Greater Eastwood, Lawnsdale, and Wayside Super Neighborhood Council (hereinafter, “Council”).

Article II – Boundaries

Section 2.1 – The Greater Eastwood/Lawnsdale/Wayside Super Neighborhood is generally bounded by Capitol Street and the MKT Railroad to the north, Griggs Road to the east, the Gulf Freeway to the south, and the RB & I Railroad to the west.

Article III – Definitions

Super Neighborhood – refers to the conglomeration of smaller, contiguous communities and stakeholders (as defined below) that fall within the boundaries set forth in Article II above, established by the City of Houston.

Super Neighborhood Council – refers to the group of delegates appointed in the manner stated in these By-Laws to represent the residential stakeholders and stakeholder organizations existing within the Super Neighborhood boundaries cited in Article II above. The make-up and voting authority of the Council is set forth in Article V. The Council’s delegates should consider and/or take action on the best interests of and to improve the quality of life within the defined boundaries.

Stakeholders – refers to the residents and/or organizations situated in and owning property within the Super Neighborhood boundaries cited in Article II above, including but not limited to, civic clubs, non-profit associations, community development corporations, faith-based institutions, school districts, and businesses. A stakeholder shall have a vested interest in the decision-making and activities of the Council.

Delegate – shall refer to a community stakeholder within the Greater Eastwood/Lawnsdale/Wayside Super Neighborhood boundaries who has been authorized by the board to represent Greater Eastwood/Lawnsdale/Wayside Super Neighborhood. These members meet the qualifications described in Article V.

Active and Participating Stakeholder Organizations – refers to those stakeholders appointing a delegate (and/or an alternate delegate) in accordance with these By-Laws to represent their community or organization on the Council. The term also refers to stakeholders that send a



delegate (and/or an alternate delegate) to the general monthly meeting at least quarterly; otherwise, the stakeholder will be deemed "inactive."

Quorum— a quorum of the Council shall consist of one-third (1/3) of the duly designated, active and participating Council delegates for the transaction of business at general and/or executive meetings.

Letter of Support - refers to a letter that a business or an organization might include in a proposal or application for a grant, project, or fellowship.

Officer - refers to any council delegate elected to a leadership position (e.g., President, Vice-President, Secretary, Treasurer) by the eligible voting community.

Article IV – Purpose

Section 4.1 – The Council is organized exclusively for one or more of the purposes specified in Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. In 2024, the Council received its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code from the IRS.

Section 4.2 – The purposes for which this Council is organized shall be to promote the civic betterment and social welfare and well-being of those certain residents, business and property owners within the boundaries of the Greater Eastwood, Lawndale, and Wayside area, to promote and engage in the activities for their use and benefit. These organizations within the Greater Eastwood/Lawndale/Wayside area being situated in Houston, Harris County, Texas, and being that area identified in Article II (Boundaries).

Section 4.3 – The general purpose and power of the corporation are to have and exercise all rights and powers conferred on non-profit corporations under the Texas Non-Profit Corporation Act and other laws of Texas, of those powers which may hereinafter be conferred, and (i) to seek a consensus and provide citizens with opportunities to advise the City Council on issues important to each neighborhood (ii) undertake a wide range of neighborhood improvement projects determined by the members; and (iii) with the cooperation from the City of Houston identify and develop solutions to mutual problems. Notwithstanding any of the statements of purposes and powers, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purpose of this corporation.

Section 4.4 - The Council currently represents two Super Neighborhoods designated by the City of Houston, Super Neighborhood 64 Greater Eastwood and Super Neighborhood 88 Lawndale/ Wayside. Should the Super Neighborhoods decide to dissolve its agreement to meet



as one Super Neighborhood Council, these bylaws will stand active for each Super Neighborhood until new separate bylaws can be adopted for the individual Super Neighborhoods.

Article V – Delegates & Council Seats

Section 5.1 – The Council shall be open to any citizen, businesspersons, civic or religious leaders who are stakeholders in the Greater Eastwood/Lawndale/Wayside Super Neighborhood area.

Section 5.2 – Participation in the Council shall not be limited by the imposition of membership requirements or fees either by the Super Neighborhood Council or participating organizations.

Section 5.3 – The Council shall consist of one duly designated representative or “delegate” of eligible organizations such as civic clubs (present or future); apartment tenant associations; the East End Area Chamber of Commerce; the Greater East End Management District; nonprofit organizations including community development corporations or other community based organizations; faith-based institutions; educational institutions; and other organizations (open category) including park advisory boards, multi-service center advisory boards, positive interaction program organizations, or parent-teacher organizations. Designated council seats for delegates are as follows:

Council Seats	Seats	Represents
Country Club Place Civic Club	1	residents
East Lawndale Civic Association	1	residents
Eastwood Civic Association	1	residents
Idylwood Civic Club	1	residents
Seats for residents not affiliated with a civic association or representing one of the civic clubs above	3	residents
The East End Area Chamber of Commerce	1	
The Greater East End Management District	1	
Non-profit organizations including community development corporations or other community-based organizations	1	
Faith-based institutions	1	
Educational institutions	1	



SUPER NEIGHBORHOOD 64 & 88

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Open Category for Other Organizations (park advisory boards, multi-service center advisory boards, positive interaction program organizations, or parent-teacher organizations).	1	
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These council seats are allocated to the above-listed stakeholders, but the failure of a delegate to participate in the Council regularly shall not affect the Council's ability to conduct business. Residents are limited to seven seats, and there shall be no more than six council seats designated for other organizations. No civic club may have more than 2 residents serving as delegates on the Council at a time.

Section 5.4 – It shall be the right of any stakeholder within the Super Neighborhood to be represented, either through new or existing organizations.

Section 5.5 - The Greater Eastwood/Lawndale/Wayside Super Neighborhood prohibits the exclusion of any individual or organization based on race, age, creed, color, religion, gender, sexual orientation or national origin from participating in super neighborhood council activities or serving as a council member. It shall be the right of any stakeholder within the super neighborhood to be represented, either through new or existing organizations.

Article VI – Officers

Section 6.1 – The elected officers of the Council shall be the president, vice-president, a secretary, and treasurer.

Section 6.2 - To be eligible to hold office on the Council, candidates should be familiar with the Council, have some involvement in any of the member organizations, or live, work or have a business interest in the boundaries of the Super Neighborhood identified in Article II.

Section 6.3 – The president shall preside over all general meetings and any executive committee meetings. The president shall have the authority to conduct meetings and to maintain order. The president shall appoint all committee chairs.

Section 6.4 – The vice-president shall preside at meetings in the absence of the president. This office shall assist the president and shall perform various duties and serve on committees as assigned by the president.

Section 6.5 – The secretary shall keep an accurate record of proceedings of all general meetings, attend to correspondence, act as custodian of current records, and file and maintain up-to-date membership lists and attendance records,



Section 6.6 – The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Council. The treasurer shall present a report of finances at each general meeting of the Council. Checks disbursed shall contain the signatures of two of the following: president, or vice president, and the treasurer.

Article VII — Election Procedures

Section 7.1 – All officers, excluding the president and the treasurer of the initial Council, shall be elected to two-year staggered terms at the regular January meeting by quorum of the members of the Council. The president and the treasurer will serve one-year initial terms, followed by two year terms, thereof. Officers shall be installed at the first general meeting in February of each year.

Section 7.2 – After establishing quorum, all officers shall be elected by a simple majority of the Council's delegates. Nominations can be made before the January meeting or at the annual meeting in January on the day of the election.

Section 7.3 - A vacancy in an office shall be filled by a special election. Officers elected to fill vacancies shall assume office at the first general meeting following the special election and shall hold office until the next regular installation of officers.

Section 7.4 - Any officer who fails to meet the obligations and responsibilities of his office may be removed from office by a two-thirds majority vote of the Super Neighborhood Council.

Article VIII – Committees

Section 8.1 - Committees shall be established as the need arises by the President, who shall provide a committee charter to define the committee's goals, responsibilities, resources, and limitations of authority.

Section 8.2 - The committee chairpersons shall appoint committee members.

Section 8.3 - Committee chairpersons and committee members are not required to be duly recognized representatives of the Super Neighborhood Council member organizations. A list of committee members shall be presented to the president.

Article IX - Meetings

Section 9.1 - The annual meeting of the Council shall be held in January.



Section 9.2 - The Council shall hold a minimum of four (4) general meetings per year. Currently, the Council holds its meetings on the 4th Wednesday of the month at a time and place to be designated by the Super Neighborhood Council. Special meetings and community-wide meetings may be called by the President.

Section 9.3 - Super Neighborhood Council activity will be conducted in open meetings where community stakeholders may observe discussions and participate under defined circumstances.

Section 9.4 – One-third of the active, duly designated Council members shall constitute a quorum for the transaction of business at a general meeting.

Section 9.5 – The Council may conduct electronic voting of the duly designated representatives. The president will set forth the rules of the vote including vote timing. Upon conclusion of the vote, the president will report the results to the representatives and present a report on the issue and vote at the next general meeting.

Section 9.6 – The Council may vote to move into executive session immediately after a general meeting or at other times approved by a majority of the Council. All votes conducted in executive session must be reported within one (1) week of the meeting.

Section 9.7 - Notices for all meetings, including special meetings, shall be posted on the official social media platforms, on the website, and distributed via email to members at least 3 days before the meeting. The Council maintains an email list and will send an email notification of any meetings or special meetings.

Section 9.8 - If necessary, the Council may hold meetings virtually on a free-to-attend platform like Teams or Zoom. Notice of any virtual meeting shall be sent out pursuant to Section 9.7.

Section 9.9 - The Council shall provide notice of its regular meeting schedule at the first meeting of each calendar year and shall provide reminders of the next and/or upcoming meetings at subsequent meetings, including special meetings, throughout the year.

Article X - Procedures

“Roberts’ Rules of Order” shall be the guide for procedure in all points of order not covered by the By-laws.

Article XI - Amendment of By-Laws

These By-laws may be amended from time to time on an as needed basis by resolution in writing, presented at a meeting of the Greater Eastwood/Lawnside/Wayside Super



Neighborhood Council read and approved by a two-thirds majority vote at two consecutive meetings at which a quorum is present at each meeting.

Secretary

Revision dates: 2000, April 2018, November 2023, April 2024, and February 2025.